



POLICY – WT 12

WINTER WATER BLEEDERS

APPROVAL DATE:	2009-10-01	CROSS-REFERENCE:	
RESPONSIBILITY:	Administration		
APPROVER:	Council	APPENDICES:	
REVISION DATE (s):	2021-08-16	REVIEW DATE:	2022

POLICY STATEMENT

To establish the properties located within the Village of Marwayne that are permitted to run a water bleeder throughout the winter months to prevent service line and service main from freezing.

BACKGROUND

There are properties connected to the Village of Marwayne water distribution network that for years have required a water bleeder throughout the winter months in order to prevent the service line and service main from freezing. The water bleeder circulates water within the pipes thereby ensuring that water services continue to be provided and pipes have a lower likelihood of bursting.

OBJECTIVE

To determine the properties within the Village of Marwayne who require the use of a water bleeder throughout the winter to prevent freezing of the service line and service main.



DEFINITIONS

CAO is the Chief Administrative Officer for the Village of Marwayne in the Province of Alberta.

Employee is a full-time permanent Employee of the Village of Marwayne in the Province of Alberta.

Employer is the Village of Marwayne in the Province of Alberta.

Village is the Village of Marwayne in the Province of Alberta.

GUIDING PRINCIPLES

This policy applies to all Village of Marwayne Employees and Property Owners and is subject to the terms set forth below:

- The Public Works Foreman shall provide a list to the CAO annually of the water service locations that require a winter water bleeder.
- The Public Works Foreman, or their delegate, shall set the rate at which water is bled to a service to avoid excessive water waste.
- The Public Works Foreman, or their delegate, must ensure to acquire a reading of the property owners meter before the water bleeder is active and again when it is inactive.
- The property owner shall be charged for water services based on an average of their consumption over the previous six (6) months.
- Administrative Employees shall calculate the average water usage and bill the property owner the same rate each month for the duration of the winter water bleeder.

- **The following properties have been approved by the Village of Marwayne for the use of a winter water bleeder:**
 - 11 Centre Street – Roll 0300
 - 104 2nd Street – Roll 8200
 - 302 2nd Street – Roll 13000



ROLES & RESPONSIBILITIES

ROLE/TASK	TITLE (s) OF PERSON RESPONSIBLE
HANDLING INQUIRIES & COMMUNICATING POLICY	Chief Administrative Officer
MONITORING REVIEWS AND REVISIONS	Administrative Assistant

EXEMPTIONS

The Village of Marwayne reserves the right to add or remove properties from the winter water bleeder list as required. The list of approved properties shall be reviewed annually and the policy updated accordingly.