



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, February 28, 2022 @ 7:00 PM
Zoom Video Conferencing

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 February 28th, 2022 Village Council Meeting	
Be it resolved that the February 28th, 2022 Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 February 7th, 2022 Village Council Meeting	3 - 6
Be it resolved that the February 7th, 2022 Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARINGS	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	7
Be it resolved that the Public Works Foreman Report be received as information.	
6.2 Regional Water Operator Report	8
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 2021 In-Kind Contributions	9
Be it resolved that the 2021 In-Kind Contributions to community groups report be received as information.	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
10 ADMINISTRATIVE REPORTS	
10.1 Councillor Reports	10 - 26

Be it resolved that the following Councillor Reports be received as information:

- Northern Lights Library System Weekly Reports
- Pioneer Lodge Agenda and Minutes
- Vermilion River Regional Waste Management Services Commission Meeting Minutes

10.2 Chief Administrative Officer Report 27 - 38

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Cheque Distribution Report 39 - 40

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.2 Bank Reconciliation Report 41

Be it resolved that the January 2022 Bank Reconciliation Report be received as information.

11.3 Monthly Utility Bill Report 42

Be it resolved that the January 2022 Monthly Utility Bill Report be received as information.

12 CORRESPONDENCE

12.1 Letters to Council 43 - 62

Be it resolved that the correspondence list be received as information.

13 CONFIDENTIAL

14 SETTING OF THE NEXT MEETING

14.1 March 7th and 21st, 2022

15 ADJOURNMENT



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0
780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca
marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday February 7th, 2022
Commencing at 7:00 PM via Zoom Video Conferencing

PRESENT

Mayor Chris Neureuter
Deputy Mayor Rod McDonald
Councillors Ashley Rainey, Cheryle Eikeland and Morgan Wood
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the February 7th, 2022 Village of Marwayne Council Meeting to order at 7:02 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

February 7th, 2022 Council Meeting Agenda

2022-02-01

Moved By Councillor M. Wood

Be it resolved that the February 7th, 2022 Village Council Meeting Agenda be approved with the following additions as presented:

- **In-person Village Council Meetings**

CARRIED

3. ADOPTION OF MINUTES

January 24th, 2022 Council Meeting Minutes

2022-02-02

Moved By Deputy Mayor R. McDonald

Be it resolved that the January 24th, 2022 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. DELEGATIONS/PUBLIC HEARINGS

Sergeant Corey Buckingham from the Kitscoty RCMP

Sergeant C. Buckingham joined the Village Council Meeting at 7:02 p.m. and presented an overview of the 2021 Quarter 3 statistics. Sergeant C. Buckingham left the meeting at 7:19 p.m.

2022-02-03

Moved By Councillor C. Eikeland

Be it resolved that the presentation by Sergeant Corey Buckingham from the Kitscoty RCMP be received as information.

CARRIED

Executive Director James McDonald from the Northern Lights Library System

Executive Director James McDonald and Vicky Lefebvre joined the Village Council Meeting at 7:23 p.m. J. McDonald presented and discussed the Northern Lights Library System value statement report. J. McDonald and V. Lefebvre left the meeting at 7:44 p.m.



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

2022-02-04

Moved By Councillor A. Rainey

Be it resolved that the presentation by Executive Director James McDonald of the Northern Lights Library System be received as information.

CARRIED

5. KEY STRATEGY: SAFE & CARING COMMUNITY

Alberta Emergency Management

2022-02-05

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne Council participate in the Emergency Management training seminar on March 10th, 2022 at 6:00 p.m. in Kitscoty as legislatively required by the Municipal Government Act.

In-person Council Meetings

2022-02-06

Moved By Councillor A. Rainey

Be it resolved that the discussion regarding in-person Council meetings be received as information.

**Intermunicipal Subdivision and Development Appeal Board
Bylaw No. 585-22**

2022-02-07

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 585-22, being a bylaw to establish an Intermunicipal Subdivision and Development Appeal Board.

2022-02-08

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne appoint Councillors Cheryle Eikeland and Ashley Rainey as members of the Intermunicipal Subdivision and Development Appeal Board for a three year term (2022-2024).

Intermunicipal Assessment Review Board Bylaw No. 586-22

2022-02-09

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 586-22, being a bylaw to establish a Joint Assessment Review Board for the County of Vermilion River, City of Lloydminster, Town of Vermilion, Village of Kitscoty, Village of Mannville, Village of Paradise Valley, and the Village of Marwayne.

6. ADMINISTRATIVE REPORTS

Councillor Reports

2022-02-10

Moved By Councillor A. Rainey

Be it resolved that the following Councillor Reports be received as information:

- **Northern Lights Library System Weekly Reports**
- **Provincial Policing Questions and Answers**



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

- *Chamber of Commerce Meeting Minutes*
- *Community Futures Board Orientation Update*
- *Vermilion River Regional Waste Management Services Commission Meeting Minutes*
- *Pioneer Lodge Meeting Minutes*

CARRIED

Chief Administrative Officer Report

2022-02-11

Moved By Deputy Mayor R. McDonald

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

7. CORRESPONDENCE

Farm Safety Centre Request

2022-02-12

Moved By Councillor A. Rainey

Be it resolved that the request from the Farm Safety Centre be received as information.

CARRIED

CN Press Release

2022-02-13

Moved By Councillor C. Eikeland

Be it resolved that the CN Press Release be received as information.

CARRIED

8. CONFIDENTIAL

2022-02-14

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) at 8:41 p.m. with all members in attendance.

FOIP Section 17 (1) – Advice from Officials – CAO Report

2022-02-15

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne revert to a regular session at 8:42 p.m. with all members in attendance.

9. ADJOURNMENT

Being that the February 7th, 2022 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:43 p.m.

Approved this 28th day of February 2022.



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Chris Neureuter, Mayor

Shannon Harrower, CAO



JANUARY PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	done	
Shovel Municipal Sidewalks (After Each Snow)	OK	
Toilet Notices to Prevent Water Line Freezes	done	
Sanding (As Needed)	all good	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	OK	
Remove Christmas Lights and Repair (If Necessary)	mar-	
Hazard Assessment & Risk Management (Follow up from month prior)	OK	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	good	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: WJ

Date: 7 Feb 2022



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Regional Operator report

January 2022

Common information:

Monthly reports up to date.

Ground mic and contact mic equipment from Hetek still some questions regarding the unit..

Ace water to Dewberry sometime in February or March 2022

A few problems with the water op cell phone. Nothing serious so far.

Regional operator helping with snow removal in Kitscoty while they are short handed.

Outstanding items:

Due to Covid restrictions residential lead tests were not completed this year.

Review Drinking water safety plans must be done this year.

Review SOP's. Need to be updated for distribution only.

Marwayne lift station pump.

Annual reports need to be done by February 28th, 2022.

Succession planning has begun in Marwayne.

Marwayne:

Data for December 2021 was electronically submitted on AEP site.

The new pump for the West lift station is repaired still some issues with install under warranty.

Consumption remains lower, minimum nighttime consumption down to 18 lpm at times. This indicates we have one leak somewhere in the system. We continue to monitor and search.

One service on 3rd Ave has leak on home owner's side and is turned off right now.

A couple of problem valves need some attention.

Bulk water fill system and header repairs are in the budget for 2022.

UPS at plant giving us some phantom alarms.

Genset started and ran during power fail.

2021 In-Kind Community Group Contribution Report

ORGANIZATIONS
Arena
Agricultural Society
Chamber of Commerce
Minor Ball Association
Curling Club
Cemetery
Seniors Program
Community Hall
Dance Academy/office for recital
Public Library (NLLS & Marwayne)
Lil Critters Playschool
Lea Park Rodeo
Fire Department Volunteers

In-kind Contribution	FCSS Funding	Annual Donation/Requisition
\$ -	\$ -	\$ 2,792.00
\$ 4,921.79	\$ -	\$ 10,000.00
\$ 190.00	\$ -	\$ -
\$ 3,254.84	\$ -	\$ 444.44
\$ 205.00	\$ -	\$ 1,338.65
\$ 380.00	\$ -	\$ -
\$ 120.00	\$ 1,250.00	\$ -
\$ 805.00	\$ -	\$ 1,464.33
\$ 45.00	\$ -	\$ -
\$ -	\$ -	\$ 4,563.68
\$ -	\$ 5,000.00	\$ -
\$ 320.00	\$ -	\$ -
\$ 50,000.00	\$ 1,000.00	\$ 370.00
\$ 60,241.63	\$ 7,250.00	\$ 20,973.10
Total Village		\$ 88,464.73

CVR Recreation Board Donation/Requisition	FCSS Funding	Totals
\$ 40,000.00	\$ -	\$ 42,792.00
\$ -	\$ -	\$ 14,921.79
\$ -	\$ -	\$ 190.00
\$ 2,800.00	\$ -	\$ 6,499.28
\$ 13,500.00	\$ -	\$ 15,043.65
\$ -	\$ -	\$ 380.00
\$ -	\$ 23,250.00	\$ 24,620.00
\$ 10,000.00	\$ -	\$ 12,269.33
\$ -	\$ -	\$ 45.00
\$ 86,472.82	\$ -	\$ 91,036.50
\$ -	\$ 4,000.00	\$ 9,000.00
\$ 8,000.00	\$ -	\$ 8,320.00
\$ 11,700.00	\$ -	\$ 63,070.00
\$ 172,472.82	\$ 27,250.00	\$ 288,187.55
Total County	\$ 199,722.82	\$ 288,187.55

Thursday, February 3, 2022 at 16:26:45 Mountain Standard Time

Subject: Weekly Report 2022-02-03

Date: Thursday, February 3, 2022 at 4:26:42 PM Mountain Standard Time

From: James MacDonald

Hello Board members, Library staff, and friends of Northern Lights Library System.

A special welcome to the many local library board chairs. Hopefully library managers have been sending you these weekly reports already, but after a few requests to get looped in directly we thought it would be a good idea to get the board chairs on this weekly mailing list. Welcome. These reports typically come out on Friday. We are a bit early this week as I am taking a day off tomorrow. I'm going camping...

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone. Their information is at the bottom of this report.

Important general links/reminders:

- [Draft Minutes](#) of the November 27, 2021 general board meeting
- [Board orientation package](#) for new Board Members
- Next general board meeting is Friday March 4th (10:00am).

BOARD

- Vicky and I met with the following councils this week with [Athabasca County](#), and the [Town of Smoky Lake](#).
- We will meet with the following councils in the coming week: Villages of [Marwayne](#), [Irma](#), and [Vilna](#), and [Lamont County](#).
- The Executive Committee will meet on Friday next week for our regularly scheduled meeting.

OPERATIONS

- I am very pleased to announce that Alliah Krahn will join our team as a consultant. In her own words, "Alliah hails from Edmonton and graduated from the University of Alberta with her MLIS in 2018. During her education, she had the privilege to work at several different libraries around Central Alberta - in Camrose, Leduc, and the teeny-tiny bilingual Bibliothèque Saint-Jean in Edmonton. As many of you know, she's also spent the last 3 years working as the Public Services Librarian at Morinville Community Library doing a little bit of everything. She is extremely excited to be joining the NLLS community in a whole new way and plans to have a lot of fun doing it." Welcome Alliah!
- We bought paint for our fun fridge project yesterday... I'm not generally a fan of blue but this blue is going to look amazing. We are hoping it really catches the eye. Have you guessed what we are making yet?

LIBRARIES

- Have you folks seen the winter reading program snow sculpture competition pictures? Have you voted? I have my favorites. [Check it out](#). And vote!
- Jessie Morris, from all reports, has had a great first week at Tofield Municipal Library. I feel like I may need a sentence from her each week to add to this report... we can call it, telegrams from the front? I understand the advertisement for the new library manager in Tofield will be up early next week!
- In case you missed this last week, your Overdrive content just got loads better. TRAC members now have access to Parkland Regional Library System's Overdrive collection. We've sent out emails and social media posts with all the details. Check out this [knowledge base article](#) to get all the details.
- Read for 15 was quite the success for a first year program. 13 libraries participated, 667 entries were made for a total of 68,608 minutes of reading (1,143 hours). We hope your library participates next year.

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUM
Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
Matthew McLennan	Zone 3	mmclennan@sturgeoncounty.ca	780-974-4713
Dwayne Spicer	Zone 3	dspicer@redwater.ca	780-942-3519
Jennifer Anheliger (ML)	Zone 3	jennifer.aneliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600
Josh Crick (ML)	Zone 2	jcrick@md.bonnyville.ab.ca	780-545-5961

ML = Member at Large

Zones

Zone 1	Zone 2	Zone 3	Zone 4
Athabasca County	City of Cold Lake	Beaver County	County of Minburn County of Vermilion River
S.V. of Bondiss	County of St. Paul	Lamont County	M.D. of Wainwright
S.V. of Sunset Beach	County of Two Hills	Sturgeon County	Town of Vegreville
S.V. of Island Lake	Fishing Lake	Town of Bon Accord	Town of Vermilion
S.V. of Island Lake South	Frog Lake	Town of Bruderheim	Town of Wainwright
S.V. of Mewatha Beach	Lac La Biche County	Town of Gibbons	Village of Chauvin
S.V. of West Baptiste	M.D. of Bonnyville	Town of Lamont	Village of Edgerton
S.V. of Whispering Hills	S.V. of Pelican Narrows	Town of Morinville	Village of Innisfree
Smoky Lake County	Town of Bonnyville	Town of Mundare	Village of Irma
Thorhild County	Town of Elk Point	Town of Redwater	Village of Kitscoty
Town of Athabasca	Town of St. Paul	Town of Tofield	Village of Mannville
Town of Smoky Lake	Town of Two Hills	Town of Viking	Village of Marwayne
Village of Boyle	Village of Myrnam	Village of Andrew	Village of Paradise Valley
Village of Vilna		Village of Holden	
Village of Waskatenau		Village of Ryley	

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System
E jmacdonald@nlls.ab.ca | www.nlls.ab.ca
P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.

Friday, February 11, 2022 at 14:57:58 Mountain Standard Time

Subject: Weekly Report 2022-02-11
Date: Friday, February 11, 2022 at 2:57:54 PM Mountain Standard Time
From: James MacDonald
To: NLLS Libraries, NLLS Board, Library Board Chairs, Staff-NLLS
Attachments: 2022-02-11-weekly-report.pdf

Hello Board members, Library staff, and friends of Northern Lights Library System.

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone. Their information is at the bottom of this report.

Important general links/reminders:

- [Draft Minutes](#) of the November 27, 2021 general board meeting
- [Board orientation package](#) for new Board Members
- Next general board meeting is Friday March 4th (10:00am).

BOARD

- Vicky and I met with the following councils this week: Villages of [Marwayne](#), [Irma](#), and [Vilna](#), and [Lamont County](#).
- Vicky and I will meet with the following councils in the coming week: Town of [Morinville](#), County of [Minburn](#), Village of [Ryley](#)
- We have a number of new policies and policy updates out for Board feedback. These were sent out under separate cover. Please review these and provide any feedback before our March 4th meeting.

Updates:

- [Whistleblower Policy](#)
- [Board Honoraria and Expenses](#)
- [Policy Making](#)
- [Role of the Board Chair](#)
- [Internet and Computer Usage](#)

New

- [Book Allotment](#)
- [Environmental Policy](#)
- [Non-Participating Municipalities](#)
- [Staff Network Usage Policy](#)

OPERATIONS

- Heather Elliot has been working hard on the next iteration of our value statement. It is looking great. Our data superstar Kayla Reddecliff is prepping the 2021 numbers. I hope to take these out to my meetings with the library boards in the coming months.
- The fridge project... we (aka Paul Kosa) installed wheels on it this week and it rolls like a dream. It is not a soapbox racer, nor a Tardis, but it may contain those things someday.
- Network monitoring equipment was installed in Lac La Biche this week to assist us with network enhancements and troubleshooting. We are making concerted efforts toward a better overall network/Internet experience for them and all our members.
- The Executive moved to send the [2022 draft implementation plan](#) for the system forward to the Board with a recommendation to approve. This is a high level overview of what we will focus on this year.

LIBRARIES

- The winter reading program snow sculpture competition continues to receive votes? Nearly 500 votes thus far! Have you voted? I have my favorites. [Check it out](#). And vote!
- The Tofield [Library Manager Position](#) is up and accepting applications.
- We have completed our Office 365 license upgrades. Thank you all for your assistance there.
- Tracy is reaching out to all our local library boards to get a visit with me on the agenda. I will meet with the Morinville and Vilna Library Boards next week.

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUM
Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
Matthew McLennan	Zone 3	mmclennan@sturgeoncounty.ca	780-974-4713
Dwayne Spicer	Zone 3	dspicer@redwater.ca	780-942-3519
Jennifer Anheliger (ML)	Zone 3	jennifer.aneliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600
Josh Crick (ML)	Zone 2	jcrick@md.bonnyville.ab.ca	780-545-5961

ML = Member at Large

Zones

Zone 1	Zone 2	Zone 3	Zone 4
Athabasca County	City of Cold Lake	Beaver County	County of Minburn County of Vermilion River
S.V. of Bondiss	County of St. Paul	Lamont County	M.D. of Wainwright
S.V. of Sunset Beach	County of Two Hills	Sturgeon County	Town of Vegreville
S.V. of Island Lake	Fishing Lake	Town of Bon Accord	Town of Vermilion
S.V. of Island Lake South	Frog Lake	Town of Bruderheim	Town of Wainwright
S.V. of Mewatha Beach	Lac La Biche County	Town of Gibbons	Village of Chauvin
S.V. of West Baptiste	M.D. of Bonnyville	Town of Lamont	Village of Edgerton
S.V. of Whispering Hills	S.V. of Pelican Narrows	Town of Morinville	Village of Innisfree
Smoky Lake County	Town of Bonnyville	Town of Mundare	Village of Irma
Thorhild County	Town of Elk Point	Town of Redwater	

THIRD COUNTY
Town of Athabasca
Town of Smoky Lake
Village of Boyle
Village of Vilna
Village of Waskatenau

TOWN OF EIR POINT
Town of St. Paul
Town of Two Hills
Village of Myrnam

TOWN OF REDWATER
Town of Tofield
Town of Viking
Village of Andrew
Village of Holden
Village of Ryley

VILLAGE OF IRMA
Village of Kitscoty
Village of Mannville
Village of Marwayne
Village of Paradise Valley

James MacDonald MLIS, DAS
Executive Director | Northern Lights Library System
E jmacdonald@nlls.ab.ca | www.nlls.ab.ca
P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.

Friday, February 18, 2022 at 16:40:44 Mountain Standard Time

Subject: Weekly Report - 2022-02-18
Date: Friday, February 18, 2022 at 4:40:39 PM Mountain Standard Time
From: James MacDonald
Attachments: image001.jpg

Hello Board members, Library staff, and friends of Northern Lights Library System.

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone. Their information is at the bottom of this report.

Important general links/reminders:

- [Draft Minutes](#) of the November 27, 2021 general board meeting
- [Board orientation package](#) for new Board Members
- Next general board meeting is Friday March 4th (10:00am).

BOARD

- Vicky and I met with the following councils this week: Town of [Morinville](#), County of [Minburn](#); Village of [Ryley](#) was postponed.
- Vicky and I will meet with [Lac La Biche County](#), the [Town of Vegreville](#), and the [Village of Andrew](#) this coming week.

OPERATIONS

- We had a TRAC Directors meeting this week. We are planning our TRAC advisory meeting in May (hopefully in-person). We are beginning a new round of strategic planning.
- In case you missed it, the Executive moved to send the [2022 draft implementation plan](#) for the system forward to the Board with a recommendation to approve.
- The fridge project... well there is no longer room to crawl in there so it can't be a time machine.



LIBRARIES

- Library Manager’s Council AGM will be this coming week (Wednesday, February 23rd – 10am). Looking forward to seeing all the manager’s there.
- The winter reading program snow sculpture competition continues to receive votes? Nearly 500 votes thus far! Have you voted? I have my favorites. [Check it out.](#) And vote!
- There is a little more than a week of Winter Reading Program, and the logs are due at NLLS by March 11! We'll be announcing the prize winners the following week.
- NLLS is hosting Mental Health First Aid this coming September at HQ. It is a two day training and an excellent professional development opportunity. Check out the [details here.](#)
 - We are also arranging a regular first aid training. Check out the [details here.](#)
- I had an enjoyable meeting with the Morinville Library Board this week. We had to reschedule our meeting with the Vilna Library Board.
- I will meet with the Elk Point Library Board this coming week.
- There was a Public Library Services Branch Update this week – It goes out to library board chair’s and managers, check your email - covering a number of important topics (Public Health Restrictions, Budget Day, Annual Reports, Budget Templates, Minister’s Awards, Opportunity to Partner with St. John’s Ambulance, PLSB Office Move).

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUM
Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
Matthew McLennan	Zone 3	mmclennan@sturgeoncounty.ca	780-974-4713
Dwayne Spicer	Zone 3	dspicer@redwater.ca	780-942-3519
Jennifer Anheliger (ML)	Zone 3	jennifer.aneliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600
Josh Crick (ML)	Zone 2	jcrick@md.bonnyville.ab.ca	780-545-5961

ML = Member at Large

Zones

Zone 1	Zone 2	Zone 3	Zone 4
Athabasca County	City of Cold Lake	Beaver County	County of Minburn County of Vermilion River
S.V. of Bondiss	County of St. Paul	Lamont County	M.D. of Wainwright
S.V. of Sunset Beach	County of Two Hills	Sturgeon County	Town of Vegreville
S.V. of Island Lake	Fishing Lake	Town of Bon Accord	Town of Vermilion
S.V. of Island Lake South	Frog Lake	Town of Bruderheim	Town of Wainwright
S.V. of Mewatha Beach	Lac La Biche County	Town of Gibbons	Village of Chauvin
S.V. of West Baptiste	M.D. of Bonnyville	Town of Lamont	Village of Edgerton
S.V. of Whispering Hills	S.V. of Pelican Narrows	Town of Morinville	Village of Innisfree
Smoky Lake County	Town of Bonnyville	Town of Mundare	Village of Irma
Thorhild County	Town of Elk Point	Town of Redwater	Village of Kitscoty
Town of Athabasca	Town of St. Paul	Town of Tofield	Village of Mannville
Town of Smoky Lake	Town of Two Hills	Town of Viking	Village of Marwayne
Village of Boyle	Village of Myrnam	Village of Andrew	

Village of Vilna
Village of Waskatenau

Village of Holden
Village of Ryley

Village of Paradise Valley

James MacDonald MLIS, DAS
Executive Director | Northern Lights Library System
E jmacdonald@nlls.ab.ca | www.nlls.ab.ca
P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.

**SAVE
THE
DATE**

MAY 26 - 27, 2022
Allied Arts and Leisure Centre, Elk Point AB

More details to follow in the coming months.
We hope to see you there!

NLLS Conference

Spark & Ignite

Celebrate Hope & New Horizons

Room blocks available with Pomeroy Inn & Suites, Vermilion | The Landing Hotel & Conference Centre, St. Paul
The conference will follow all provincial COVID guidelines.

Pioneer Lodge Board Meeting Agenda
Friday February 18, 2022 (10:00 am)

1. **Approval of Agenda**
2. a) **Approval of Organizational Meeting Minutes of January 14, 2022**
 b) **Approval of Regular Meeting Minutes of January 14, 2022**
3. a) **Approval of Cheque Listing**
 b) **Approval of MasterCard Purchases**
4. **Presented for information Financial Statement December 31, 2021**
 - a) General Operations, Profit & Loss
 - b) Bank reconciliations
5. **Old Business:**
 - a) Pioneer House, Sprinkler break
 - b) Call from Director of Primary Care
 - c)
6. **Correspondence:**
 - a)
 - b)
 - c)
7. **New Business:**
 - a) Cost of Living increases for Supervisors
 - b) ASCHA Conference – April 10 – April 13, 2022
 - c)
 - d)
8. **Administration Report:**
9. **Date of next Meeting-** Regular meeting Friday, March 25, 2022 @ 10:00 am
10. **Motion of Adjournment**

**Pioneer Lodge Board of Management
Organizational Meeting
Friday, January 14, 2022
Meeting held via Zoom Meeting**

Present: D Roth, M. Arnold, M. Diachuk and C. Murray
Administrator: J. Bell

Bell announced the meeting was being recorded.

1. Bell called the meeting to order.
2. **Approval of Agenda**
Motion: The agenda be approved as presented. **Diachuk – c)**
3. **Nominations for Chair**
Board Member Arnold nominated Board Member Roth. Bell called three times for nominations, receiving no other nominations, nominations were ceased. Board Member Roth was named Chairperson.
A discussion pursued regarding a possible perceived conflict of interest or an awkward working relationship with Chairperson Roth and Administrator Bell both being councillors for the Village of Kitscoty. Both parties agreed it was in everyone's best interest to ensure total transparency at all times.
4. **Nominations for Vice Chair**
Board Member Arnold nominated Board Member Diachuk. Bell called three times for nominations, receiving no other nominations, nominations were ceased. Board Member Diachuk was named Vice Chairperson.
5. **To appoint Pioneer's representative to the Lloyd. Region Housing Board**
Motion: To have Chairperson Roth continue as Pioneer's representative on this Board. **Diachuk – c)**
6. **To appoint Pioneer's Negotiation**
Motion: To appoint Chairperson Roth and Board Member Arnold to Pioneer's negotiating committee. – **Diachuk – c)**
7. **To appoint auditors for the 2022/2023 year end.**
Motion: To appoint Leckie and Associates Pioneer Lodge and House auditors for the upcoming financial year. – **Murray/Diachuk – c)**
8. **To appoint Signing Authorities**
Motion: As previously, Pioneer's signing authorities will be the Board Chairperson, the Vice Chairperson, the Administrator and the Office Manager. Currently those

roles are filled by Dennis Roth, Michael Diachuk, Joyce Bell and Leslie Lorenz. -
Arnold – c)

9. Presentation of insurance certificate

Copies of the certificate will be forwarded to the Board.

10. Motion: To close the Organizational Meeting – Roth – c)

Joyce Bell - Administrator

Date

Dennis Roth – Board Chairperson

Date

**Pioneer Lodge Board of Management
Regular Board Meeting Minutes
Friday, January 14, 2022
Meeting held by Zoom Meeting**

Chairperson Roth called the meeting to order 9:13 am.

1. Approval of Agenda

Motion: The agenda be approved as presented. **Arnold – c)**

2. Approval of Minutes of November 12, 2021 meeting.

Motion: To approve the minutes of the November 12, 2021 regular board meeting as presented. **Diachuk - c**

3. Accounts Payable

a) Accounts Payable cheques 3048 to 3089, including payroll for pay periods 24 – 26 plus direct withdrawals in the amount of \$792,065.88 was presented to the Board.

Motion: To accept payment of the expenditures listed above. – **Arnold/Diachuk – c)**

b) Master Card statements dated November 12, 2021 was reviewed by the Board.

Motion: That the payment of Master Card purchases in the amount of \$19,681.85 outlined on the November 12, 2021 Master Card statement is accepted as information. – **Arnold – c)**

4. Financial Statements and Bank Reconciliations

General Operations, Profit and Loss statement for the period ending November 31, 2021, bank account reconciliations for November 23, 2021 and December 23, 2021 and December 31, 2021 was presented for information.

Motion: To accept report as presented for information – **Murray – c)**

9:18 am Board Member Rainey joined the meeting.

5. Old Business

Additional night staff at Lodge

A written report was presented.

Motion: To continue to have the Lodge night shift staffed with one Dietary Aide and one HCA. This staffing is to be reviewed in February 2023.

– **Murray/Rainey – c)**

6. Correspondence

Letter from Village of Kitscoty

Informing the Board, Deputy Mayor Dennis Roth would remain the Village's representative to the Board.

8. Administrator's Report

Bell presented her report.

Currently 20 open Lodge rooms

1 open House room requiring repairs.

Lodge waiting list of 70 individuals, 26 waiting for pandemic to be declared over.

Sprinkler break within Pioneer House – minimal damage done, not enough to justify insurance claim.

Donation from Legion Branch #39 – Bell received notification that our local Legion would be donating another \$11,000. to renovate more resident bathrooms, enabling us to provide walk in showers and removing traditional bath tubs.

Support from the Yellowhead Health Advisory Committee – The committee had ask for clarification and information involving challenges being experienced at Pioneer. Bell provided the information for a meeting with the Health Ministers from both Alberta and Saskatchewan.

9. Next meeting date will be Friday February 18, 2022 at 10:00 am

10. Motion to Adjourn – Diachuck

Joyce Bell - Administrator

Date

Dennis Roth – Board Chairperson

Date

MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE MANAGEMENT COMMISSION HELD ON JANUARY 25, 2022, ON ZOOM

PRESENT:

Chair: M Baker
Vice-Chair: R. McDonald
Directors: K, Whitlock; G. Kuneff; J. Rayment; K. Miciak; D. Bergquist
CAO: S. Schwartz

ABSENT:

Director: S. Hyrciuk
The meeting was called to order at 6:00 P.M.

AGENDA:

Additions to Agenda:

M. Baker New Business Formation of a Chief Administrative Officer Hiring Committee

MOVED by R. McDonald that the agenda be adopted with the above addition.
Carried.

MINUTES OF THE MEETING OF DECEMBER 14, 2021:

MOVED by G. Kuneff that the minutes of the meeting of December 14, 2021, be adopted as presented.
Carried.

DECEMBER 2021 FINANCIAL REPORT:

S. Schwartz presented the December 2021 financial report and provided explanations as required. The December 2021 report showed a balance of **\$120,475.82** in the operating account. The capital reserve account balance remained unchanged at **\$595,043.55**. The operational reserve account balance remained unchanged at **\$230,791.93**. The closure/post-closure account balance remained unchanged at **\$110,343.57**.

MOVED by D. Bergquist that the December 2021 financial report be adopted as presented.
Carried.

DECEMBER 2021 MONTHLY REQUISITION REPORT:

S. Schwartz presented the December 2021 monthly requisition report for information. S. Schwartz informed the Board that as of January 17, 2022, all the municipalities have paid in entirety, their financial obligations for 2021.

DECEMBER 2021 ACCOUNTS FOR APPROVAL:

S. Schwartz presented the December 2021 cheques numbering 6094, and 7132 to 7166, and the debit notes and credit card charges for December 2021, and provided explanations as required.

MOVED by R. McDonald that the cheques numbered 6094, and 7132 to 7166, and the debit memos and credit card charges be accepted as presented.
Carried.

DECEMBER 2021 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the December 2021 Vermilion transfer site outstanding accounts for information. S. Schwartz informed the Board that payment request letters have been sent to the accounts listed as over 90 days outstanding.

JANUARY 2022 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the January 2022 Chief Administrative Officer's report, and provided explanations as required.

MOVED by K. Miciak that the January 2022 Chief Administrative Officer's report be accepted as presented. *Carried.*

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

M. Baker informed the Board that he had spoken to the County of Vermilion River's road maintenance scheduler regarding ploughing the transfer sites. He said that they will attempt to schedule ploughing for all transfer sites, including Paradise Valley, early in the morning of their respective opening days after a storm.

NEW BUSINESS:

1. 2021 Year-end Transfer Site Volume Charts:

S. Schwartz presented the year-end transfer site volume charts for 2021 for information. Volumes for household waste were under budget for 2021. The bin dumps from the transfer sites were also less than the previous year.

2. 2021 Year-end Reconciliation - Budget to Actual Costs and Municipal Requisitions:

S. Schwartz presented the 2021 year-end budget to actual costs, and municipal requisitions reconciliation for information. Actual costs for all municipalities were less in 2021 than budgeted costs. Letters and credit memos will be sent to the municipalities this week.

3. Chief Administrative Officer Hiring Committee:

M. Baker suggested that a hiring committee be formed in order to recruit for the Chief Administrative Officer position. S. Schwartz will be retiring on May 27, 2022.

MOVED by K. Whitlock that a Chief Administrative Officer hiring committee be organized with three (3) board members, one each from the County of Vermilion River, the Town of Vermilion, and one from the village members.

Carried.

OLD BUSINESS:

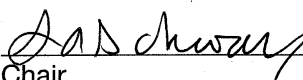
1. Update on the Town of Vermilion Re-use Centre:

No discussion.

The next meeting will be held on Tuesday, February 22, 2022. Place to be determined.

The meeting adjourned at 6:42 P.M.

These minutes have been adopted in their entirety at the February 22, 2022, meeting.

for Chair  _____

Feb 22/22
Date



2022 CONFERENCE

April 6-8, 2022

Cambridge Red Deer Hotel and Conference Centre
3310 – 50 Avenue, Red Deer, Alberta



Local Government Administration Association
Strength Through Networking

A Conference for All Municipal Administrative Leaders

LGAA is pleased to host our 2022 Conference in-person in Red Deer on April 6-8, 2022. We are excited to provide an **expanded program** that will appeal to **municipal staff at all levels** including CAOs, managers, coordinators, and those looking to grow into a leadership role.

Combining both leadership and technical learning opportunities, the 2022 Conference features **16 education sessions** on topics such as human resources, bylaws, fire services, asset management, legal trends, FCSS, financial management, and more. New to this year's event is two **bus tours** to learn about innovative infrastructure projects in the region.

You will also hear inspiring keynote presentations by former football star **Michael "Pinball" Clemons** and motivational speaker, **Chris Koch**. Our annual Conference is also one of the best places to **reconnect and build networks** with municipal administrative leaders from across Alberta to discuss issues impacting your municipality and career.



Keynote Speaker:
Michael "Pinball" Clemons

Rates

Member	\$525
Non-member	\$700
Municipal intern*	\$130
Bus tour (optional)	\$25
Extra banquet ticket	\$65

Prices are exclusive of GST.

[Register now on LGAA's website!](#)

*Available to first and second year members of Alberta Municipal Affairs' Municipal Internship Program.

Note: If you work for a municipality and have never been a member, you can [sign up](#) for a membership for only \$112.50.

Accommodation

The 2022 Conference will be held at:
Cambridge Hotel & Conference Centre
3310 – 50 Avenue, Red Deer.

LGAA has blocked hotel rooms for conference delegates starting at a rate of \$169 per night. This rate will expire on March 6, 2022.

How to reserve a room?

- [Reserve your room online](#); or
- Call 403-346-2091 and advise the registration agent that you are attending the LGAA Conference.

COVID-19 Policy

LGAA will hold the 2022 Conference in accordance with all public health orders that are in place at the time of the Conference. This could include, but is not limited to, participating in the Restrictions Exemption Program and requiring masking. We will make further announcements closer to the event about how we will support the safety of delegates.

Conference Program at a Glance

Tuesday, April 5 | Pre-Conference

1:30 pm – 4:30 pm	Tour: Innisfail Solar Farm
8:00 pm – 10:00 pm	Networking meet and greet

Wednesday, April 6 | Day One

7:30 am – 9:00 am	Breakfast served
9:00 am – 9:15 am	Welcome and greetings
9:15 am – 10:15 am	Opening keynote: Michael ‘Pinball’ Clemons <i>Sponsored by:</i> 
10:15 am – 10:45 am	Break
	Concurrent Sessions
10:45 am – 11:45 am	A1: Adapting Employee Engagement in a Hybrid World A2: Improving Council Meetings Through Your Procedure Bylaw A3: A Look Inside Carstairs’ Asset Management Process
11:55 am – 1:45 pm	Annual General Meeting (lunch served) <ul style="list-style-type: none"> ▪ President’s Report ▪ Financial Report ▪ Resolutions ▪ Election of the Board of Directors
1:45 pm – 3:15 pm	What’s Up In Your World? Group Discussions by Size of Municipality
3:15 pm – 3:45 pm	Break
4:00 pm – 5:00 pm	Education Session by Alberta Municipalities
5:00 pm – 9:00 pm	Hospitality Suite by Alberta Municipalities

Thank you to Alberta Municipalities for being the official partner of LGAA’s 2022 Conference.



Thursday, April 7 | Day Two

7:30 am – 9:00 am	Breakfast served
9:00 am – 9:15 am	Welcome
9:15 am – 10:15 am	President’s Panel on Organizational Culture
10:15 am – 11:00 am	Networking break sponsored by Alberta Municipalities
	Concurrent Sessions
11:00 am – 12:00 pm	B1: Legal Trends B2: Understanding and Integrating FCSS With Your Corporate Priorities B3: Municipal Examples of Innovation and Leadership
12:00 pm – 1:15 pm	Lunch served
	Concurrent Sessions or Bus Tours <i>Choose one C-block session or two D-block sessions.</i>
1:15 pm – 4:15 pm	C1: Tour the City of Red Deer’s Capstone Development C2: Walk of Privilege
1:15 pm – 2:30 pm	D1: Is Your Greatest Risk to your Fire Dept...your Fire Dept? D2: Streamlining Your Budgeting Process
2:45 pm – 4:00 pm	D3: The Future of Community Peace Officers and Bylaw Officers D4: Human Resource Management in a Unionized Environment
5:30 pm – 6:00 pm	Cocktails
6:00 pm – 11:00 pm	Banquet and Entertainment

Friday, April 8 | Day Three

8:00 am – 9:00 am	Breakfast served
9:00 am – 9:15 am	Surviving in the Era of the Disposable CAO
9:15 am – 10:30 am	A Conversation with Alberta Municipal Affairs
10:30 am – 10:45 am	Break
10:45 am – 11:45 am	Closing keynote: Chris Koch
11:45 am – 12:00 pm	Prize draws and closing remarks

Keynote Speakers



Michael “Pinball” Clemons

Few people exemplify the qualities of personal excellence, teamwork, community leadership, and overcoming the odds better than CFL legend Michael “Pinball” Clemons. With boundless energy, Clemon’s talks centre on the potential for each of us to achieve anything we set our minds to. Unabashedly emotional and impactful, he shows audiences how to put heart into everything they do.

Clemons joined the NFL in 1987 and the CFL in 1989. He was nicknamed “Pinball” because of his running style – his diminutive size and extraordinary balance allowed him to “bounce” between defensive players, drawing comparisons to a pinball machine. In 1990, he was named the CFL’s “most outstanding player”. He played his last game as in 2000, before becoming head coach of the Toronto Argonauts. He went onto to become the team’s CEO, then vice-chair, and the general manager in 2019.

In recognition of his work on and off the field, Clemons received the Queen Elizabeth II Diamond Jubilee Medal, and is a member of the Order of Ontario. He has also been inducted into the Canadian Football Hall of Fame, Ontario Sports Hall of Fame, and Canada’s Sports Hall of Fame.

Sponsored by:



As of January 30, 2022 – subject to change



Chris Koch

Chris Koch doesn’t let limitations or obstacles stand in his way. Despite being born without arms and legs, Koch grew up like any other small-town kid — playing road hockey, causing mischief at school, and helping out on his family farm. Neither he or his family treated his disability like a tragedy, and instead used it to fuel his dreams. Today, Koch is a motivational speaker who inspires his audiences to continually challenge themselves and build the life they dream of.

Koch was raised in the small farming and ranching community of Nanton, Alberta. Early on, he learned that he would not be raised with pity or sympathy. Sure, he had to do things a little differently and some tasks took him a little longer to complete than others, but he was determined to be just like the rest and was always treated just like the rest. After all, he still had a good head on his shoulders and with that, anything is possible.

Koch loves sharing his story and spreading his message of, “If I Can...” An avid traveler, marathoner, and farmer, his presentation reflects his full life. Simply put, Koch says, if I can do what I’ve done so far in my life, what’s stopping others from doing the same?

5

Session Descriptions

Pre-Conference | Tuesday, April 5, 2022

1:30 – 4:30 p.m.

Tour the Innisfail Solar Farm

Built in 2020, the Innisfail Solar Farm represents a unique development agreement between the Town of Innisfail and Elemental Energy Inc. This pre-conference session will provide you the opportunity to tour the 115-acre solar farm, learn how it is constructed, and learn how the Town benefits under a long-term lease with revenues totalling approximately \$190,000 per year. Plus, learn how the project is investing \$20,000 annually in a community development fund to support community groups and offer education in schools on renewable energy.

Participants will meet at the Cambridge Hotel in Red Deer and travel by bus to the solar farm in Innisfail where you will receive a guided tour by a representative of Elemental Energy Inc.

Note: This tour has a limited number of spots available. Sign up early to book your seat.



8:00 – 10:00 p.m.

Networking Meet & Greet

If you plan to arrive on Tuesday night before the conference begins, take this opportunity of a casual meet up where you can reconnect with old friends or meet new colleagues from around Alberta's municipal sector.

Day 1 | Wednesday, April 6, 2022

10:45 – 11:45 a.m. | Concurrent Stream A

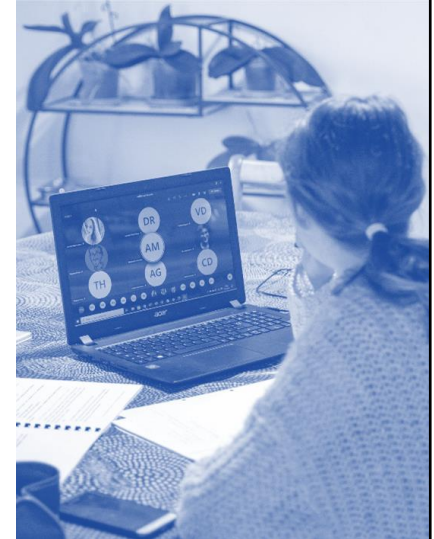
A1: Adapting Employee Engagement in a Hybrid World

In our current work environment, we are seeing significant shifts in employee retention. The ability to attract top talent, engage and listen to employees has never been more important. Join this session to learn key activities – big and small – that employers and leaders can do to support positive employee engagement in a hybrid environment.

Participants will learn:

1. the principles and benefits of structured engagement programs.
2. what tools are available to assist in measuring engagement.
3. what municipal leaders at any level can do in the absence of (or in addition to) structured engagement programs.
4. principles and tips on how to engage a hybrid workforce such that hybrid employees are as engaged as those who report in person on a daily basis.

Speakers: Andrea Adams and Emily Lord, HR West Consulting



A2: Improving Council Meetings Through Your Procedure Bylaw

This session will feature presentations by municipalities that have reformed their procedure bylaw to support effective debate and decision-making in council meetings. Attendees will hear details on how specific technical changes have improved the quality of council meetings, including how the public can participate.

*Speakers: Jeff Shaw, CAO, Town of Cardston
More speakers to be announced*

A3: A Look Inside Carstairs' Asset Management Process

Are you looking to improve or implement an asset management system? Check out this technical session where the Town of Carstairs will demonstrate its end-to-end process for how it manages and maintains its asset management system using PSD Citywide's software. This session will provide education on:

- Carstairs' process for capturing and layering asset management data,
- how the Town defines service levels,
- how its asset management system feeds into the Town's annual budget and capital planning processes,
- how it keeps asset data up-to-date, and
- insights on the functionality of a designated asset management software.

Speakers: Carl McDonnell, CAO, Town of Carstairs



1:45 – 3:15 p.m.

What’s Up In Your World? Group Discussions by Size of Municipality

This session is one of the most highly rated aspects of our conference each year. Delegates will be split into groups based on size of community to take part in moderated conversations on topics of your choosing. Use this time to gain input from other municipal leaders on community issues, council relations, human resource issues, career goals, or other topics.

Day 2 | Thursday, April 7, 2022

11:00 a.m. – 12:00 p.m. | Concurrent Stream B

B1: Legal Trends

This session will feature a team of legal experts presenting on topical legal issues that are impacting municipal governments.

Speakers: To be announced

B2: Understanding and Integrating FCSS With Your Corporate Priorities

Family and Community Support Services (FCSS) is an important component of local service delivery, but it often operates somewhat independent of other municipal services. Sometimes that may be by design and other times, it may be due to a lack of understanding. This session will provide an overview of how FCSS funding is structured, the requirements, and how municipalities can take steps to better align and integrate FCSS goals and programs with the municipality’s overall corporate plan.

Speakers: To be announced

B3: Municipal Examples of Innovation and Leadership

This session will feature two presentations by municipal governments that are demonstrating leadership in how they approach service delivery.

The Town of Sundre will provide an overview of its state-of-the art electrochemical wastewater treatment plant that is currently being constructed as a pilot project in Alberta. The advanced technology requires a smaller footprint than a traditional lagoon, is designed to outlast the lifespan of a lagoon, it does not require chemicals or membranes, and can treat raw sewage in as little as 60 minutes. Join this session to learn how this project cut the Town’s cost to upgrade its wastewater treatment system from \$45 million down to less than \$12 million.



*Speakers: Linda Nelson, CAO, Town of Sundre
Second topic and speaker to be announced*

Concurrent Stream C and D

Delegates can attend one C-block session or two D-block sessions.

1:15 – 4:15 p.m. (C-block)

C1: Bus Tour: City of Red Deer Capstone Development

What was once a sandstone quarry and the former civic yard is now being redeveloped into a master planned neighbourhood. Join this tour to learn how the City of Red Deer as the developer, has invested over \$42 million to make Capstone ready for new residential and business development by creating residential riverfront property with access to the downtown core.

This tour will offer business insights on the potential benefits of a municipality acting as the developer and ideas on how to design municipal spaces such as Capstone’s 4-acre urban farm. Attendees will learn about the City’s approach to placemaking to encourage social connections and walkable communities with mixed-use development. With more than 120 retailers and operators already part of the neighbourhood, Capstone is envisioned to be home to 2,000 new residences.

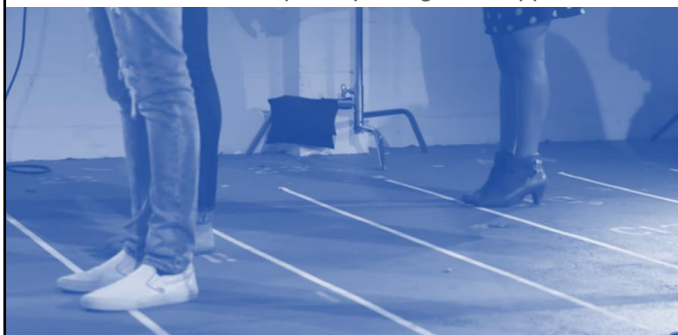
Participants will travel by bus from the Cambridge Red Deer Hotel to the Capstone neighbourhood and will receive a guided tour by a representative of the City of Red Deer.



Note: This tour has a limited number of spots available. Sign up early to book your seat.

C2: Walk of Privilege

This interactive session will help you explore the ways in which society privileges some individuals over others. The facilitators will guide participants through two experiential activities to illustrate the concepts of privilege and oppression and provide a safe environment for you to reflect on the different areas in your life where you have privilege as well as areas where you don’t.



The session will involve meaningful conversations around personal experiences and how issues of privilege can be intertwined in how a municipal government serves its community. The facilitators are former municipal employees with expertise in social work and leadership of issues related to equity, diversity, and inclusion.

Facilitators: Jerry Firth and Roy Pogorzelski, RWP Consulting

Note: This session has a limited number of spots available. Sign up early.

1:15 – 2:30 p.m. (D-block)

D1: Is Your Greatest Risk to your Fire Dept...your Fire Dept?

Alberta's former Provincial Fire Commissioner, Kevan Jess, will present on the ways to identify signs that a fire service, be it career paid, paid on call, volunteer, or combination, may be creating a significant liability to the municipality.

Fire departments are often an operational and administrative challenge for councils and CAOs given the nature and emotional impact of the work they do, and the general lack of understanding of the requirements. It can be especially awkward if there are current or historical ties between the fire department members and council or administration that can undermine effective operations. These emotional ties, when not effectively managed, have the potential to create two-way or three-way conflict which can lead to one or more parties trying to leverage their position by creating a crisis within the community.



Join this session to learn how to guide the ongoing planning, development, and operation of your fire/rescue/emergency services department in an objective and professional manner to avoid liability and support the future of your community.

Speakers: Kevan D. Jess, CSCO

D2: Streamlining Your Budgeting Process

The annual budget process can be a time-consuming exercise if not managed effectively. This session will feature presentations by municipalities that have reformed their budgeting process either through software or key process changes to drive value and results.

Speakers: To be announced

2:45 – 4:00 p.m. (D-block)

D3: The Future of Community Peace Officers and Bylaw Officers

The Government of Alberta has been reviewing and consulting on its policies related to the Alberta's community peace officer program. This session will discuss potential changes in policy and how it will impact level 1 and 2 community peace officers and municipal bylaw enforcement.

Speakers: To be announced

D4: Human Resource Management in a Unionized Environment

Employee leadership in a unionized workplace can look a little different than other organizations. This session will offer guidance and tips for municipal leaders on human resource practices and approaches to build and maintain strong relationships with union leaders and a positive workplace for employees.

Speakers: To be announced



CHIEF ADMINISTRATIVE OFFICER MEETING DATE: FEBRUARY 28TH, 2022

SAFE & CARING COMMUNITY

- **Sustainability Plan Rewrite**
 - After extending the survey deadline, the Village received a few more survey submissions from the community. In total, we received 10.
 - I reached out to the agricultural society to gauge their interest in meeting with our consultants to have further input. We are still waiting on a date that works for their board members. Following this engagement session, the consultants will compile all of the data and begin drafting our new plan.
- **Intermunicipal Subdivision and Development Appeal Board and Assessment Review Board**
 - Minor changes were made to the agreements which were given first reading on February 7th, 2022.
 - The fees have been reduced from \$500 each for the SDAB and ARB annually to \$250 each in the spirit of municipal collaboration. These amounts shall be included in the 2022 budget to be presented in April.
 - I spoke with municipal affairs on February 23rd regarding our MAP review and everything is scheduled to be signed off on after the bylaws receive their final readings in March.
- **Signage**
 - The plexiglass is finally back in stock for the signage at the entrance of the Village. Once received, public works will install it on the wood stand and the signs with our community events and deadlines will resume being posted.
- **Doggie Posts along the walking trails/downtown**
 - The cost to install posts to discard of animal waste is roughly \$650/each. Our public works staff is able to construct stand alone units for less, or, can incorporate a bag dispenser into our existing garbage cans. Administration is looking for Council input as to what would be preferable prior to presenting the cost per unit.

PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **2022 Budget Seminar with the Minister of Municipal Affairs**
 - I attended the budget seminar presented by Alberta Municipalities and the Minister of Municipal Affairs on February 24th from 5pm-6pm.
 - Information regarding the provincial budget was reviewed and allowed for questions from CAO's across the province.

- **GST Refiling**
 - Further gst returns have been refiled for 2019 resulting in an additional \$16,000 in revenue.

- **Audit**
 - The audit documents requested have all been uploaded to the portal as requested by Metrix Group.
 - Our auditors will be presenting their findings and final reports at the first Council meeting in April.

- **MSI Capital Projects**
 - Administration submitted our spending plans for 2022 through MA Connect. These include:
 - The water treatment plant upgrades (i.e. main header replacement at the water treatment plant);
 - The bulk water station upgrades (i.e. installation of new keyless bulk water station); and
 - Phase 3 of the walking trail system.
 - Due to the increase in costs to the water treatment plant upgrades, the amount of MSI dedicated to the walking trail project was decreased from \$30,000 to \$21,534.

- **Conference**
 - Are any Councillors interested in attending the 2022 LGAA conference in Red Deer April 6th to the 8th, 2022?

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Feb 07, 2022

Time : 1:40 pm

Supplier : 10 To XYLCA
 Pay Date : 07-Feb-2022 To 07-Feb-2022
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3993	07-Feb-2022	CJCTC	C & J Custom Truck Center	Issued	11	C	5,575.74
Total Computer Paid :		5,575.74	Total EFT PAP :		0.00	Total Paid :	
Total Manually Paid :		0.00	Total EFT File :		0.00		

1 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank



MARWAYNE

AP5090

Page : 1

Date : Feb 11, 2022

Time : 2:49 pm

Supplier : 10 To XYLCA
 Cheque Dt. 11-Feb-2022 To 11-Feb-2022
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3994	11-Feb-2022	BAREN	BAR Engineering	Issued	14	C	14,175.00
3995	11-Feb-2022	10	Tannas Bros. Hardware Ltd	Issued	15	C	262.20
3996	11-Feb-2022	10012	Parkland Industries- Race Trac Gas	Issued	15	C	1,702.14
3997	11-Feb-2022	10015	Northern Lights Library System	Issued	15	C	3,488.41
3998	11-Feb-2022	10113	TELUS	Issued	15	C	107.89
3999	11-Feb-2022	ACE	ACE	Issued	15	C	11,210.40
4000	11-Feb-2022	ASC3	Alberta Municipalities Strength in Members	Issued	15	C	7,475.33
4001	11-Feb-2022	FGD	Frontier Glass & Door	Issued	15	C	635.78
4002	11-Feb-2022	KENNS	Kennedy, Shannon	Issued	15	C	120.00
4003	11-Feb-2022	PATLAW	Patriot Law	Issued	15	C	913.50
4004	11-Feb-2022	REMAX	RE/ MAX Lloydminster	Issued	15	C	1,050.00
4005	11-Feb-2022	RICCA	NextGen Automation	Issued	15	C	1,062.01
4006	11-Feb-2022	SHAHAR	Harrower, Shannon	Issued	15	C	119.81
4007	11-Feb-2022	SLOBT	Tamara Sloboda CPA CGA	Issued	15	C	2,360.20
4008	11-Feb-2022	TM	TELUS	Issued	15	C	152.42
4009	11-Feb-2022	VOK	Village of Kitscoty	Issued	15	C	154.67
4010	11-Feb-2022	WAGL	Wainwright Assessment Group Ltd	Issued	15	C	708.75

Total Computer Paid :	45,698.51	Total EFT PAP :	0.00	Total Paid :	45,698.51
Total Manually Paid :	0.00	Total EFT File :	0.00		

17 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Feb 08, 2022

Page : 1

Time : 2:54 pm

Period : 1
 Year : 2022
 For Bank : ATB

Statement Date : 31-Jan-2022
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
3959	14-Jan-2022	AP	1	2022	-200.00	640 Earthworks
3961	14-Jan-2022	AP	1	2022	-160.00	Alberta Municipal Clerks Association
3968	14-Jan-2022	AP	1	2022	-350.00	Society Local Government Managers
3972	28-Jan-2022	AP	1	2022	-1893.82	Gas Utility CVR
3973	28-Jan-2022	AP	1	2022	-4014.32	County Of Vermilion River
3974	28-Jan-2022	AP	1	2022	-2105.00	Vermilion River Regional Waste
3975	28-Jan-2022	AP	1	2022	-9213.38	Receiver General For Canada
3976	28-Jan-2022	AP	1	2022	-179.49	TELUS
3977	28-Jan-2022	AP	1	2022	-2009.98	ACE
3978	28-Jan-2022	AP	1	2022	-4471.83	AMSC Insurance Services Ltd
3979	28-Jan-2022	AP	1	2022	-306.62	AMSC Insurance Services Ltd
3980	28-Jan-2022	AP	1	2022	-6022.65	Alberta Municipal Services Corporation
3981	28-Jan-2022	AP	1	2022	-1321.50	Alberta Municipalities (Alberta Urban)
3982	28-Jan-2022	AP	1	2022	-8925.00	Bridgemen Services Ltd
3983	28-Jan-2022	AP	1	2022	-1118.77	Alberta 1171363 Ltd. Hendricks Microtech
3984	28-Jan-2022	AP	1	2022	-638.42	Ken's Auto & Diesel Repair
3985	28-Jan-2022	AP	1	2022	-525.00	The Marketer
3986	28-Jan-2022	AP	1	2022	-73.40	MCSNet-Lemalu Holdings Ltd.
3987	28-Jan-2022	AP	1	2022	-380.49	Metercor Inc.
3988	28-Jan-2022	AP	1	2022	-14329.00	Marwayne Fire and Rescue Dept.
3989	28-Jan-2022	AP	1	2022	-125.98	Northwind Radio Ltd.
3990	28-Jan-2022	AP	1	2022	-525.00	R.B. MacDormand (Surveyor)
3991	28-Jan-2022	AP	1	2022	-376.67	Saunders Repair Service Ltd.
3992	28-Jan-2022	AP	1	2022	-4368.00	V3 Companies of Canada Ltd.
14001	01-Feb-2022	CR	1	2022	1430.10	CR; DEPT:[VILLAGE OFFICE] D#[140].

Bank Balance Statement	354337.82	as of 31-Jan-2022
Add outstanding deposits	1430.10	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-63747.20	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	292020.72	
GL Bank Account Balance	292020.72	as of Period : 1 Year : 2022
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 28
 Date : Feb 07, 2022 Time : 10:54 am

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2022020701]

To : [2022020701]

Include Billing Transaction From Transaction Maintenance : No

Svc. End Date On/Before : 07-Feb-2022 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	4		4.00	140.00		
01	WBULK	Bulk Water	13		13.00	804.38	50.50	3.88
01	WCOM	Commercial Water	23		23.00	2,114.50	254.00	11.04
01	WINS	Institutional Water	3		3.00	560.50	86.00	28.67
01	WLF	Water Line Fee	265		265.00			
01	WMUN	Municipal Properties	2		2.00		1.00	0.50
01	WPUB	Public Building Water	8		8.00	2,347.25	477.00	59.63
01	WRES	Residential Water	233		233.00	19,768.55	2,460.00	10.56
02	SCOM	Commercial Sewer	23		23.00	460.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	234		234.00	4,676.77		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	233		233.00	6,170.23		
Book 000 Totals :			1055		1,055.00	37,460.18	3,328.50	
Totals			1055		1,055.00	37,460.18	3,328.50	



January 25, 2022

Hon. Sonya Savage
Minister of Justice and Solicitor General
324 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister:

Re: Bill 21 - Provincial Administrative Penalties Act.

The Town of Gibbons Council, at its January 12, 2022 meeting discussed a number of key issues that the Government of Alberta, two items that your ministry is specifically undertaking that are poised to fundamentally impact the lives of Albertans. The two key issues include the development of a Provincial Police Service (APPS) and Bill 21 - Provincial Administrative Penalties Act (Bill 21).

The citizens of Gibbons are proud, hardworking, dedicated, and reasonable family people who recognize that public safety is paramount, and that certain rights and freedoms may be contravened in times of disasters or pandemics for the sake of public good and done without consultation. One such example is that our citizens have for the most part, adopted the recommendations set forth by the Province during its response to the Covid-19 saga often without question.

There is however, times when citizens of Alberta must without exception, be consulted extensively in order to ensure that their voices are heard, respected, and play a significant role in creating the framework for the legislation (policy statement) being contemplated (i.e. APPS and Bill 21). Members of Council are scheduled to participate in the upcoming APPS consultations on February 1, 2022 and truly believe that should the Province be conducting these sessions without a predetermined decision in place, the concept of meaningful input from its citizenry will be realized and not just an exercise in placation.

It is the very process of inviting meaningful input from the citizens of Alberta or lack thereof of a formal consultation process in the development and adoption of the Bill 21 is why our Council is in firm opposition to its implementation without an amendment that reinstates a citizens ability to appeal traffic tickets in court versus making an application to appeal through an online submission. This erosion of due process represents one more step in the degradation of a citizens' rights and freedoms to a position where one should just "pay up" and then "shut up."



It is Council's hope that our society through the actions and policies of the Provincial Government has not become a society of where money is everything even at the expense of ones right to a sense of fairness and due process.

Thank you.

A handwritten signature in cursive script that reads "Dan Deck".

Dan Deck
Mayor

Cc: All Alberta Municipalities
All Alberta MLAs
Ab Munis
RMA
Dale Nally, MLA for Morinville – St. Albert

Provincial Administrative Penalties Act

Overview

The *Provincial Administrative Penalties Act, 2020*, will make our roads safer by introducing stronger and immediate impaired driving penalties and reducing the time it takes to enforce traffic and non-criminal impaired driving matters, to ensure impaired drivers are off the streets. It will restore critical capacity to Alberta's justice system by creating a streamlined, fast, fair and efficient method for resolving non-criminal impaired and traffic disputes to free up court time to prosecute serious criminal matters and ensure police are on the streets instead of doing paperwork or sitting in courtrooms.

Immediate Roadside Sanctions Program

The new Immediate Roadside Sanctions (IRS) Program will be introduced on December 1, 2020 and will provide a comprehensive array of serious, immediate and escalating consequences for impaired drivers—a system that has been proven to reduce impaired driving significantly in other jurisdictions. Consequences for drivers will include driver's licence suspensions, new fines, vehicle seizures, mandatory education, and participation in the Ignition Interlock Program (IIP).

Increased impaired driving consequences under the new IRS Program will include:

- Driver's licence suspensions;
- Fines of up to \$2,000;
- Increasing length of vehicle seizure up to 30 days;
- New mandatory education programs for repeat offenders; and
- Participation in the IIP for repeat offenders.

SafeRoads Alberta Branch

Most non-criminal, first-time impaired drivers will be able to deal with these penalties through SafeRoads Alberta, a new branch dedicated to providing a speedy method of resolving disputes. The new process will be significantly quicker, dealing with all matters in 30 days to ensure impaired drivers are off the roads, not the months or years it can take to go through the current administrative and court processes. Repeat offenders, impaired drivers who cause bodily harm or death, and other more serious cases will still receive criminal charges in addition to the other penalties.

In addition to saving lives and preventing needless injury, these new measures are expected to benefit Albertans in several other ways:

- Freeing up about 8 per cent of court time to ensure Alberta's prosecutors and courts can clear their multi-year backlog to prosecute serious criminal matters;
- Eliminating approximately 1,200 complex full, or multi-day trials; and
- Freeing up more than 30,000 hours of police time – ensuring police are on the streets protecting Albertans and their communities.

This new impaired driving administrative model is based on changes made in British Columbia, which has seen many positive impacts, including:

- A 36 per cent drop in impaired driving incident rates from 2011 to 2018.
- A 54 per cent drop in number of impaired driving fatalities from 2010 to 2018.
- An 8 per cent reduction in hospital admissions – even a modest decrease in emergency visits saves millions of dollars in critical capacity.
- A decrease in the median elapsed time for all types of cases (single or multiple charges), all offence types (including traffic) by 17 days from 2011-12 to 2018-19.
 - During the same time period, the median elapsed time increased by 16 days for Canada and by 7 days in Alberta.

SafeRoads Alberta

©2020 Government of Alberta | Published: October 15 2020

Classification: Public



Current	New
<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver:</p> <ul style="list-style-type: none"> • is issued an administrative penalty called the Alberta Administrative Licence Suspension (AALS); • receives an immediate 15 month suspension; • receives a three-day vehicle seizure; • is criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. <p>Police investigation, documentation, and testimony can often consume 5-8 hours or more per file.</p>	<p>When an officer has reasonable grounds to believe that a driver has committed an impaired offence, the driver will:</p> <ul style="list-style-type: none"> • be Issued an administrative penalty called the IRS FAIL. • receive an immediate 15 month driver's licence suspension. • receives a 30 day vehicle seizure. • be issued a \$1,000 fine. • be required to complete mandatory impaired driving education • if a repeat offender, or there is bodily harm or injury, they receive an escalating administrative penalty and will be criminally charged with an impaired offence. • A driver can drive again after 3 months if they install an ignition interlock device. • If a driver chooses not to participate in IIP, they will remain suspended with no ability to drive for the full suspension term. <p>Police can issue this process in an hour or less on average.</p>
<p>If a driver wishes to dispute their driver's licence suspension, they must:</p> <ul style="list-style-type: none"> • appear in person at an office or registry agent location to obtain, complete and file a notice of appeal with the Alberta Traffic Safety Board within 30 days. • appear before a panel, which may take approximately up to five months to schedule and resolve. 	<p>If a driver wishes to dispute their notice, they will:</p> <ul style="list-style-type: none"> • access the website and pay the fine, request time to pay, or request a review of the sanction. • attend an oral review (phone or video) which will be scheduled within 21 days or submit request a written review. • receive the written decision within 30 days of the issuance of the notice.
<p>The driver will also have to proceed to the Criminal Courts to resolve the criminal charge. This can include:</p> <ul style="list-style-type: none"> • A driver will also be arrested, detained for several hours to conduct further testing and be processed and then released with a requirement to return to court or face additional criminal charges. • The individual must attend at one or more initial docket appearances and ultimately at a trial. The trial process is complex and generally requires expert assistance to navigate. • Upon conviction a driver will receive a criminal punishment and a permanent criminal record. 	<p>If the driver is unsatisfied, they may seek Judicial review at the Court of Queens's Bench of Alberta.</p>

Traffic Safety Violations

The *Provincial Administrative Penalties Act* also allows for other traffic contraventions to be resolved by SafeRoads Alberta. This new online system of dealing with non-criminal traffic offences will be introduced in late 2021 and will be easier and quicker for Albertans to navigate. SafeRoads Alberta will divert nearly two million traffic tickets from Alberta's courts, freeing up court time for criminal matters, ensuring law enforcement can spend more time on the streets and less in courtrooms for violations, and avoids the necessity for hundreds of thousands of Albertan's to visit courthouses merely to pay tickets or schedule hearings.

The resources currently devoted to managing these millions of tickets can then be dedicated to addressing serious justice matters and returning police to the community.

SafeRoads Alberta

©2020 Government of Alberta | Published: October 15 2020

Classification: Public



Alberta COVID-19

Update

Dr. Deena Hinshaw, Chief Medical Officer of Health
Ethan Bayne, Incident Commander, Emergency Health Operations Centre

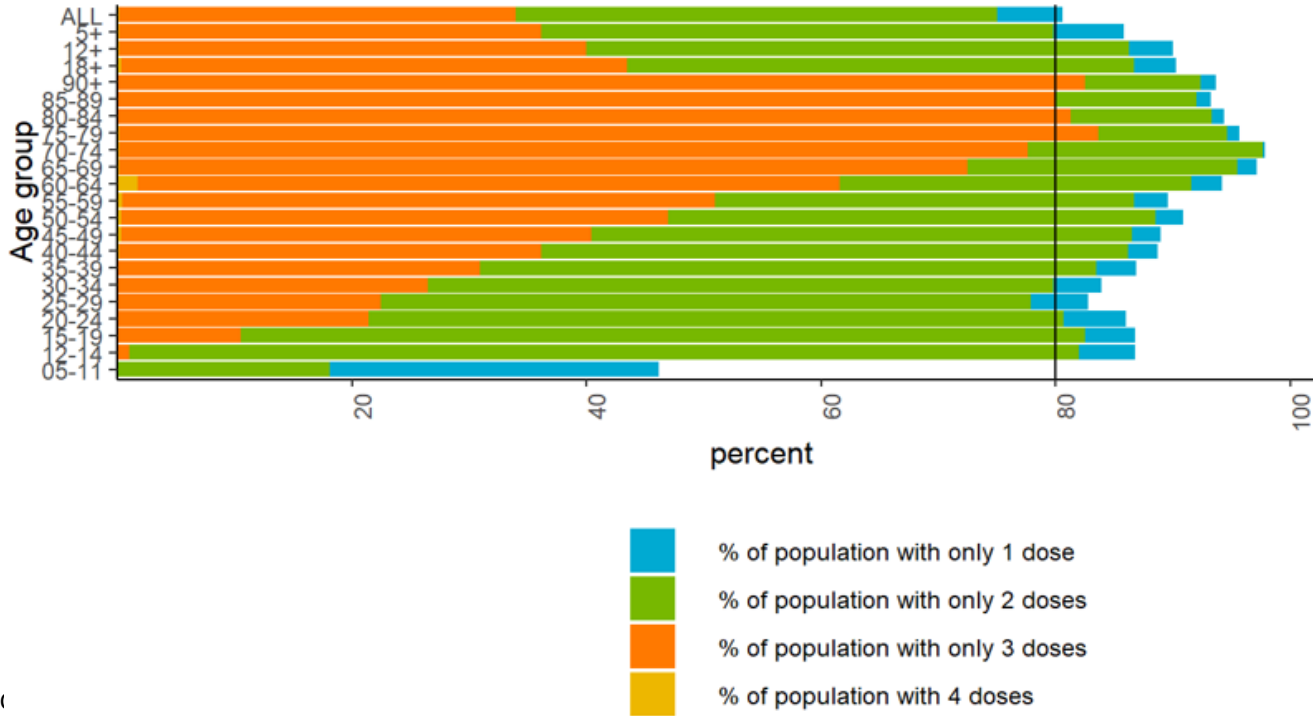
February 09, 2022

Classification: Protected A

Alberta

Alberta Vaccine Coverage by Age Group

(as of Feb 07, 2022)



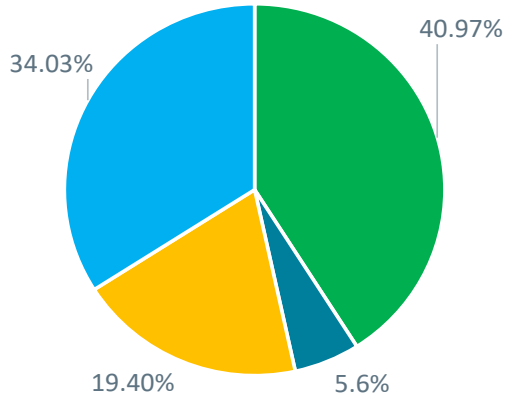
8,384,070 doses have been administered

80.60% of all Albertans have received one dose, **75%** have received two doses, **34%** have received three doses, and **0.21%** have received four doses.

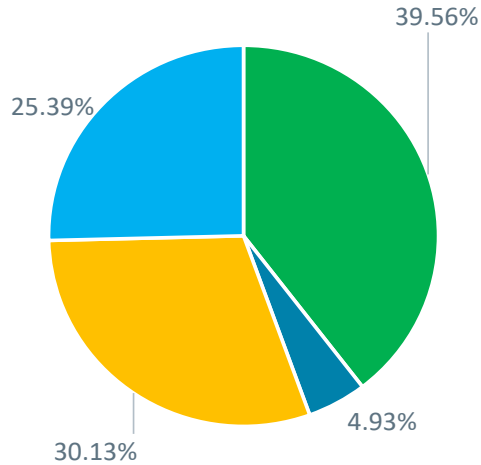


Alberta's Current State by Vaccination Status (as of Feb 07, 2022)

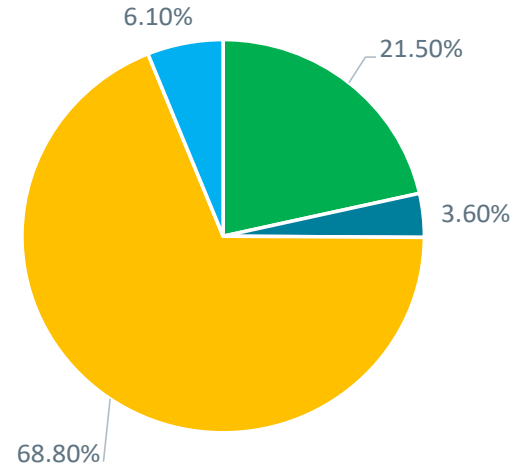
Total Population



Hospitalized (ICU + Non-ICU)



In ICU*

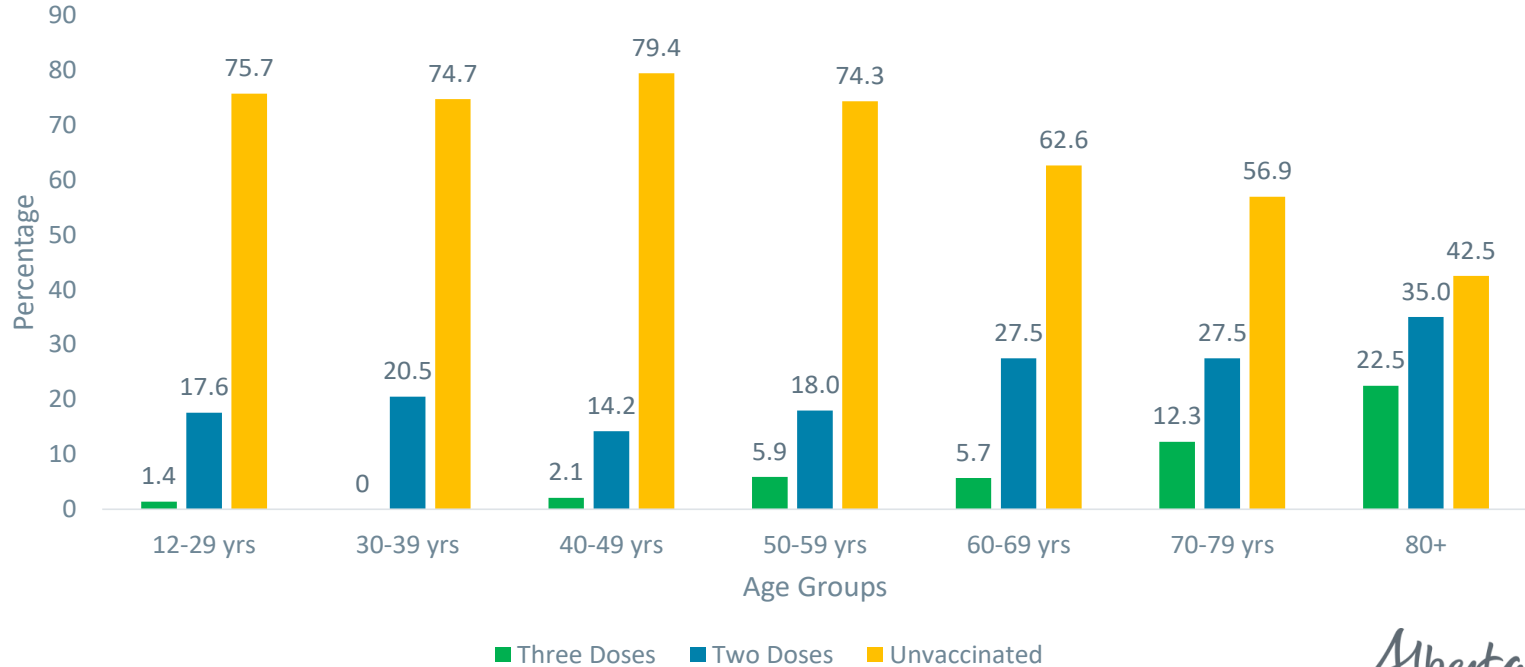


■ 2 Doses ■ 1 Dose ■ Unvaccinated ■ 3 Doses

*Hospitalized COVID-19 cases in ICU in the past 120 days (Oct 07, 2021 – Feb 07 2022) in Alberta



Alberta's COVID-19 cases in ICU by vaccine status (Oct 07, 2021 – Feb 07 2022)



Age group	3 doses & hospitalized (n)	3 doses & hospitalized (rate per 100K)	2 doses & hospitalized (n)	2 doses & hospitalized (rate per 100K)	Unvaccinated & hospitalized (n)	Unvaccinated & hospitalized (rate per 100K)
Under 5 years	0	0.00	0	0.00	265	98.96
5-11 years	0	0.00	0	0.00	86	38.31
12-29 years	15	10.01	299	44.86	334	229.10
30-39 years	37	19.51	357	90.74	414	391.39
40-49 years	44	20.51	231	74.91	415	605.37
50-59 years	83	32.05	303	135.49	540	993.94
60-69 years	138	45.90	498	357.22	647	2966.60
70-79 years	260	133.34	504	970.84	588	7338.99
80+ years	476	457.78	527	2159.39	417	4771.46
5+ years	1053	74.55	2719	147.47	3705	581.20



COVID-19 Booster Doses

Effective February 15, 2022, we will be opening up appointments for additional doses for the following age groups with certain health conditions that may put them at higher risk of severe outcomes of COVID-19:

1. Adolescents 12 to 17 years of age with eligible underlying health conditions including immunocompromising conditions, will be able to book a booster dose of the COVID-19 vaccine.
 - Eligible Albertans 12 to 17 years of age may book their booster dose at least five months following their last dose of a COVID-19 vaccine primary series
 - This includes those with certain immunocompromising conditions who may have received a three-dose primary series (now eligible for a fourth dose booster).
 - Alberta continues to recommend that Pfizer-BioNTech Comirnaty COVID 19 vaccine be offered as the preferred choice of mRNA COVID-19 vaccine for Albertans 12 to 29 years of age to start and/or complete their primary series and for their booster dose (including immunocompromised eligible for a three-dose primary series). Moderna (Spikevax) vaccine could be used if preferred by the patient with informed

COVID-19 Booster Doses Contd..

2. Children ages 5 to 11 years of age with certain immunocompromising conditions will be eligible to book a third dose of the COVID-19 as part of a three-dose primary series.

- Eligible Albertans 5 to 11 years of age are recommended to book their third dose at least 8 weeks following their second dose of a COVID-19 vaccine.

Vaccine Effectiveness

Omicron:

- Two doses of vaccine provide limited protection against Omicron infection after several months, but vaccine effectiveness against severe outcomes remains around 80%
- An mRNA booster dose provides better protection against Omicron infection (~ 60%), and around 95% protection against hospitalization
- Evidence indicates that recovery from infection provides some protection from infection and severe outcomes, but the combination of previous infection plus vaccination is even more protective
- Those who are unimmunized and not previously infected have the highest risk of severe outcomes
- The risk of transmitting is highest for unvaccinated cases, lower for cases with two doses, and the lowest for cases who have had three doses

3 Step Approach to Easing Public Health Measures

3 Step Approach to Easing Public Health Measures

Stage 1 – Effective February 9

- Restrictions Exemption Program (REP) ends, along with most associated restrictions.
- Entertainment venues continue to have some specific rules in place:
 - Restrictions on closing times, alcohol service, table capacity in restaurants and interactive activities remain in force.
 - Food and drink consumption in seated audience settings or during intermissions can resume.
- Capacity limits on all businesses, venues and facilities – whether previously REP or not – are removed, except for:
 - Facilities with capacity of 500 to 1,000, which will be limited to 500.
 - Facilities with capacity of >1,000 limited to 50%.



3 Step Approach to Easing Public Health Measures

Stage 1 (continued)

In addition, effective February 14:

- Masks no longer required for all children and youth in schools.
- Masks no longer required in any setting for children aged 12 and under.

3 Step Approach to Easing Public Health Measures

Stage 2 – Effective March 1 (if hospitalizations continue to trend downward)

- Capacity limits will be lifted for all venues.
- Restrictions on liquor service, closing time and interactive activities in entertainment venues will be removed.
- Any remaining provincial school requirements (including cohorting) will be removed.
- Screening prior to youth activities will no longer be required.
- Limits on social gatherings will be removed.
- Provincial mask mandate will be removed.
- Mandatory work from home removed.



3 Step Approach to Easing Public Health Measures

Stage 3 – Date TBD

- COVID-specific measures in continuing care will be removed.
- Mandatory isolation becomes a recommendation only.



Thank you!



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

February 24, 2022

Dear Chief Elected Officials:

I am writing to share information with you about *Budget 2022*, which my colleague, the Honourable Travis Toews, has tabled in the Alberta legislature. You will find below some details about Budget 2022 that are most closely related to Alberta Municipal Affairs and the Alberta municipalities that we all continue to serve.

Alberta's government is investing approximately \$980 million overall to build stronger communities across our province. These funds will continue to deliver important programs and services, support effective governance, and protect public safety. Alberta is moving forward to a time of economic recovery and prosperity, where Albertans have opportunities to build their skills, pursue their passions, and support themselves and their families. That's why we are continuing to provide significant infrastructure funding in the near term to support our economic recovery, even as we help municipalities adjust to new funding levels.

As we discussed last year, Municipal Sustainability Initiative (MSI) capital funding is averaging \$722 million a year for three years, from 2021-2024. We front-loaded MSI funding for 2021-22 to a total of approximately \$1.2 billion, to help municipalities recover from the pandemic and provide flexibility to ensure priority capital projects could continue. As a result, MSI funding for 2022 and 2023 has been reduced proportionately to \$485 million each year. Additionally, municipalities and Metis Settlements will continue to receive \$30 million under the operating component of the MSI program.

The goal of this strategic, multi-year funding approach is to prepare for implementation of the Local Government Fiscal Framework in 2024-25. Our government passed the *Local Government Fiscal Framework (LGFF) Act*, paving the way for Municipal Affairs to establish a predictable, reliable, long-lasting funding arrangement with Alberta municipalities that is tied to provincial revenues. Baseline funding for the first year of the LGFF in 2024-25 will remain at \$722 million, equivalent to the current three-year average funding level of MSI. The estimated 2022 MSI allocations are available on the program website [here](#).

As you are also aware, the federal Gas Tax Fund changed its name and is now called the Canada Community-Building Fund (CCBF). Fortunately, the level of funding for Alberta has not changed, and we anticipate receiving approximately \$255 million from this federal fund again this year. The estimated 2022 CCBF allocations are available on the program website [here](#).

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Protected A

- 2 -

MSI and CCBF program funding is subject to the Legislative Assembly's approval of Budget 2022. Individual allocations and 2022 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. You should anticipate receiving letters confirming MSI and CCBF funding commitments in April.

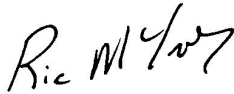
I am pleased to inform you that funding in support of local public library boards will continue to remain stable, helping to deliver important literacy resources to Albertans. We are also maintaining equivalent levels of operational funding for other services, such as the Land and Property Rights Tribunal.

As we all look to the time ahead, I can tell you that Alberta's government understands the challenges and the opportunities that are facing Alberta communities. As we continue to recover from the pandemic and prepare for economic growth, Municipal Affairs remains committed to providing sustainable levels of capital funding, to promoting economic development, and to supporting local governments as they deliver programs and services that Albertans need.

Alberta is moving forward to a prosperous financial future, and Albertans are doing their part to get us there. Alberta's government will do its part by sticking to our fiscal plan. We will continue our disciplined spending to maintain balance, and we will continue to respect Albertans' tax dollars by keeping our spending in line with other provinces.

With our eyes on these goals, we will move forward to a bright, thriving, and prosperous future where Alberta firmly secures our place as the economic engine of our nation.

Sincerely,



Ric Mclver
Minister

Classification: Protected A