



Village of Marwayne

Agenda

Regular Village Council Meeting
 Monday, May 30, 2022 @ 7:00 PM
 Horton Agencies Board Room

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 May 30th, 2022	
Be it resolved that the May 30th, 2022 Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 May 9th, 2022	4 - 9
Be it resolved that the May 9th, 2022 Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARINGS	
5.1 7:15 PM Merv & Norma Omstead, Mark Stieb, Nola & Jim Buzuk, Mike & Karen Applegate, and Marlene Boyarchuk	10 - 11
RE: Walking Trail Trajectory	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Walking Trail Fence Quotations	12 - 13
Be it resolved that the fencing quotes for the Walking Trail Trajectory be received as information.	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Walking Trail Project Request for Proposals	14 - 24
Be it resolved that the Village of Marwayne award the contract for the construction of Phase 3 of the Walking Trail System to Sveer Maintenance Ltd. in the amount of \$237,340.70 plus GST.	
8.2 Splash Park Apparatus Request for Proposals	25 - 175

Be it resolved that the Village of Marwayne award the contract for the construction and installation of a Splash Park Apparatus at Westview Park to in the amount of \$299,273.23 plus GST.

9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

9.1 Assessment Services Contract 176 - 183

Be it resolved that the Village of Marwayne renew its contract with Wainwright Assessment Group Ltd. for the provision of property assessment services on a 3 year term beginning June 1, 2022 at a cost of \$8340.00 per anum, subject to a 3% annual increase.

9.2 Procedural Bylaw No. 590-22 184 - 200

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 590-22, being a bylaw to establish the procedures for the conduct of regular and special Council meetings.

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 590-22, being a bylaw to establish the procedures for the conduct of regular and special Council meetings.

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 590-22, being a bylaw to establish the procedures for the conduct of regular and special Council meetings.

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 590-22, being a bylaw to establish the procedures for the conduct of regular and special Council meetings.

10 ADMINISTRATIVE REPORTS

10.1 Councillor Reports 201 - 207

Be it resolved that the following Councillor Reports be received as information:

- Vermilion River Waste Management Services Commission Meeting Minutes
- Community Futures Meeting Minutes
- Northern Lights Library System Weekly Report

10.2 Chief Administrative Officer Report 208 - 209

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Cheque Distribution Report 210

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.2 Bank Reconciliation Report 211

Be it resolved that the April 2022 Bank Reconciliation Report be received as information.

11.3 2022 Local Improvement Tax Levy

Be it resolved that the Village of Marwayne, in accordance with Bylaw No. 811-12, replenish the unrestricted reserve account with the annual revenue of \$748.66 from the 199 North 5th Avenue Local Improvement Project.

12 CORRESPONDENCE

12.1 Letter to Vermilion River Regional Alliance 212

12.2 Letter from Municipal Affairs 213 - 214

12.3 Utilities Commission Letter of Support 215 - 216

12.4 Policing Letters 217 - 220

Be it resolved that the correspondence listing be received as information.

12.5 Invitation from the County of Vermilion River 221

Be it resolved that the Village of Marwayne approve the attendance of _____ Council members at the County of Vermilion River Fire Fighter Appreciation Event.

13 CONFIDENTIAL

14 NEXT MEETING(S)

14.1 June 6th and 20th, 2022

15 ADJOURNMENT



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0
780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca
marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday May 9th, 2022
Commencing at 7:00 PM in the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Chris Neureuter
Councillors Ashley Rainey, Morgan Wood, Rod McDonald and Cheryle Eikeland
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the May 9th, 2022 Village of Marwayne Council Meeting to order at 7:03 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

May 9th, 2022 Council Meeting Agenda

2022-05-01

Moved By Councillor C. Eikeland

Be it resolved that the May 9th, 2022 Village Council Meeting Agenda be approved with the following additions as presented:

- Pioneer Lodge/Lloydminster Regional Housing Meeting Update
- Community Futures Meeting Update

CARRIED

3. ADOPTION OF MINUTES

April 19th, 2022 Council Meeting Minutes

2022-05-02

Moved By Councillor C. Eikeland

Be it resolved that the April 19th, 2022 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. DELEGATIONS/PUBLIC HEARINGS

Metrix Group Re: 2021 Audit

Jeff Alliston on behalf of Metrix Group presented the Village of Marwayne's 2021 audited financial statements.

2022-05-03

Moved By Deputy Mayor R. McDonald

Be it resolved that the 2021 Audited Financial Statements be approved as presented.

CARRIED

5. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report

2022-05-04

Moved By Councillor A. Rainey

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED



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Regional Water Operator Report

2022-05-05

Moved By Councillor M. Wood

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED

6. KEY STRATEGY: SAFE & CARING COMMUNITY

Declaration of Seniors Week

2022-05-06

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne declare Seniors Week as June 6th to 12th, 2022.

CARRIED

Speed Limit Reduction on 3rd Street and 3rd Avenue

2022-05-07

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne place the electronic speed sign on 3rd Street and 3rd Avenue to discourage speeding and paint a crosswalk for pedestrian traffic.

CARRIED

7. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Requests for Proposals

2022-05-08

Moved By Councillor C. Eikeland

Be it resolved that the Requests for Proposals for the Walking Trails, Splash Park and Washroom/Changeroom be received as information.

CARRIED

8. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

2022 Rates of Taxation Bylaw No. 588-22

2022-05-09

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 588-22, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2022 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

2022-05-10

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 588-22, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2022 taxation year and impose a penalty on all taxes remaining unpaid.



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CARRIED
2022-05-11

Moved By Councillor M. Wood

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 588-22, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2022 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

2022-05-12

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 588-22, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2022 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

2022 Special Culture and Recreation Tax Bylaw No. 589-22

2022-05-13

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 589-22, being a bylaw to authorize the special culture and recreation rates of taxation to be levied against assessable property for the 2022 taxation year.

CARRIED

2022-05-14

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 589-22, being a bylaw to authorize the special culture and recreation rates of taxation to be levied against assessable property for the 2022 taxation year.

CARRIED

2022-05-15

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 589-22, being a bylaw to authorize the special culture and recreation rates of taxation to be levied against assessable property for the 2022 taxation year.

CARRIED

2022-05-16

Moved By Councillor M. Wood

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 589-22, being a bylaw to authorize the special culture and recreation rates of taxation to be levied against assessable property for the 2022 taxation year.

CARRIED



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2022 Operational and Capital Budgets

2022-05-17

Moved By Deputy Mayor R. McDonald

Be it resolved that the 2022 Operational and Capital Budgets be approved as presented.

CARRIED

2022 Tax Stuffers and Budget Document

2022-05-18

Moved By Councillor C. Eikeland

Be it resolved that the 2022 Tax Stuffers and Budget Document be received as information.

CARRIED

9. ADMINISTRATIVE REPORTS

Councillor Reports

2022-05-19

Moved By Councillor A. Rainey

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2022-05-20

Moved By Councillor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

10. FINANCIAL

Cheque Distribution Report

2022-05-21

Moved By Councillor M. Wood

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

CARRIED

Monthly Utility Bill Report

2022-05-22

Moved By Councillor A. Rainey

Be it resolved that the April 2022 Utility Bill Report be received as information.

CARRIED



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11. CORRESPONDENCE

Letters & Reports

2022-05-23

Moved By Councillor C. Eikeland

Be it resolved that the letters and reports addressed to the Village of Marwayne be received as information.

CARRIED

12. CONFIDENTIAL

Closed Session

2022-05-24

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 8:51 p.m. with all members in attendance.

CARRIED

FOIP Legal Section 17 (1) – Advice from Officials

2022-05-25

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne revert to an open session at 9:15 p.m. with all members in attendance.

CARRIED

2022-05-26

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 9:17 p.m. with all members in attendance.

CARRIED

FOIP Legal Section 17 (1) – Advice from Officials

2022-05-27

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne revert to an open session at 9:20 p.m. with all members in attendance.

CARRIED

2022-05-28

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne reschedule the May 24th, 2022 Council Meeting to May 30th, 2022.

CARRIED

13. ADJOURNMENT

Being that the May 9th, 2022 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:21 p.m.



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Approved this 30th day of May 2022.

Chris Neureuter, Mayor

Shannon Harrower, CAO



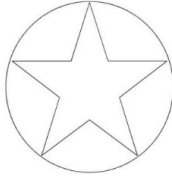
provisions contained within this RFP which must be signed prior to the commencement of the work.

4.3 Site Map(s)





A: Box 113 – 210 2nd Avenue South Marwayne AB T0B 2X0 P: 780-847-3962 E: cao@marwayne.ca



GENERAL FENCE LTD.

2215 - 59 B AVE
 LLOYDMINSTER, AB T9V 3J3
 PHONE: 780 875-8894
 FAX: 780 875-8328
 GST # 8535 54871

Quotation

Customer:
TOWN OF MARWAYNE
 cao.marwayne@mcsnet.ca
 Marwayne, Alberta
 Attn:Shannon

Quotation Number: 2022-19605
Quotation Date: 05-25-2022
Phone Number: 780 847 3962

We are pleased to offer our quotation for fencing based on the following:

Materials:

Terminal Post: 8 2 7/8 IN. X 8.0 FT. .125 WALL H.D.GALV. PIPE
 Line Post: 1 7/8 IN. X 7.0 FT. .083 WALL H.D.GALV. PIPE
 Top Rail: 1 5/8 IN. SWEDGE END X 21 FT. .083 WALL H.D. GALVANIZED PIPE
 Chain Link Mesh: 2 IN. X 9 GA. X 60 IN. STD. GALVANIZED FABRIC

Pricing includes labour,concrete,freight and travel

Private locates is recommended.

Site Information:

Overall Height 5 Ft.
 Fence Length 1,623.0 Ft.
 Gate Length 0.0 Ft.
 Overall Length 1,623.0 Ft.
 Post Spacing 10 Ft.
 Top Rail included
 Bottom Wire included

Terms and Conditions:

- Quotation is based on frost free conditions with normal drilling conditions.
- Any Hydrovacing required is the responsibility of the property owner
- All utility locates and property pins are the responsibility of the property owner
- General Fence is not responsible for unidentified utility lines
- Pricing is good for 30 days

Quotation Prepared by: Jody Kobsar

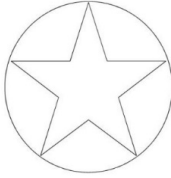
General Fence Representative

Installed Amount	\$31,437.38
G.S.T.	1,571.87
Installed Total	\$33,009.25

I accept the terms and conditions of this quote and authorize the construction according to these specifications.
 Please sign & print name below.

_____/_____/_____ Print Name _____

Call: Alberta One-call for utility locations before construction 1 800 242-3447



GENERAL FENCE LTD.

2215 - 59 B AVE
 LLOYDMINSTER, AB T9V 3J3
 PHONE: 780 875-8894
 FAX: 780 875-8328
 GST # 8535 54871

Quotation

Customer:
TOWN OF MARWAYNE
 cao.marwayne@mcsnet.ca
 Marwayne, Alberta
 Attn:Shannon

Quotation Number: 2022-19614
Quotation Date: 05-27-2022
Phone Number: 780 847 3962

We are pleased to offer our quotation for fencing based on the following:

Materials:

- Terminal Post: 3 2 7/8 IN. X 8.0 FT. .125 WALL H.D.GALV. PIPE
- Line Post: 1 7/8 IN. X 7.0 FT. .083 WALL H.D.GALV. PIPE
- Top Rail: 1 5/8 IN. SWEDGE END X 21 FT. .083 WALL H.D. GALVANIZED PIPE
- Chain Link Mesh: 2 IN. X 9 GA. X 60 IN. STD. GALVANIZED FABRIC

Pricing includes labour,concrete,freight and travel

Private locates is recommended.

Site Information:

Overall Height	5	Ft.
Fence Length	195.0	Ft.
Gate Length	0.0	Ft.
Overall Length	195.0	Ft.
Post Spacing	10	Ft.
Top Rail	included	
Bottom Wire	included	

Terms and Conditions:

- Quotation is based on frost free conditions with normal drilling conditions.
- Any Hydrovacing required is the responsibility of the property owner
- All utility locates and property pins are the responsibility of the property owner
- General Fence is not responsible for unidentified utility lines
- Pricing is good for 30 days

Quotation Prepared by: Jody Kobsar

General Fence Representative

Installed Amount	\$5,884.53
G.S.T.	294.22
Installed Total	\$6,178.76

I accept the terms and conditions of this quote and authorize the construction according to these specifications.
 Please sign & print name below.

_____/_____/_____ Print Name _____

Call: Alberta One-call for utility locations before construction 1 800 242-3447



Sveer Maintenance Ltd.
7187-56 Street
Lloydminster, AB T9V 3N6
www.sveermaintenance.ca
780-205-1369

May 13, 2022

210-2nd Avenue South
Marwayne, AB T0B 2X0

Attention: Mrs. Shannon Harrower, CAO

Re: **Construction of Asphalt Walking Trail System – Trail Amendment #2**

1.0 INTRODUCTION

Sveer Maintenance Ltd. is pleased to provide pricing for the Construction of Asphalt Trail Walking System in the Village of Marwayne. Pricing is based on information obtained from the tender documents and quantities obtained from site and Google Earth measurements. Pricing provided is valid only for the described scopes listed in each section and any extra work requested would be subject to additional charge based on hourly equipment and material usage rates. Pricing is subject to the attached contract conditions and does not include GST or other applicable taxes. Pricing is a unit price and final billing to be based on actual quantities of work performed.

2.0 CURRENT PROJECT UNDERSTANDING

Based on the tender documents, the project has been divided into three separate trail areas:

- A. Northwest Trail (287 linear meters)
- B. West-Center Trail (275 linear meters)
- C. Southwest Trail (372 linear meters)

Pricing for each section is based on completion of the work as a separate and independent project.

Walking Trail price to include:

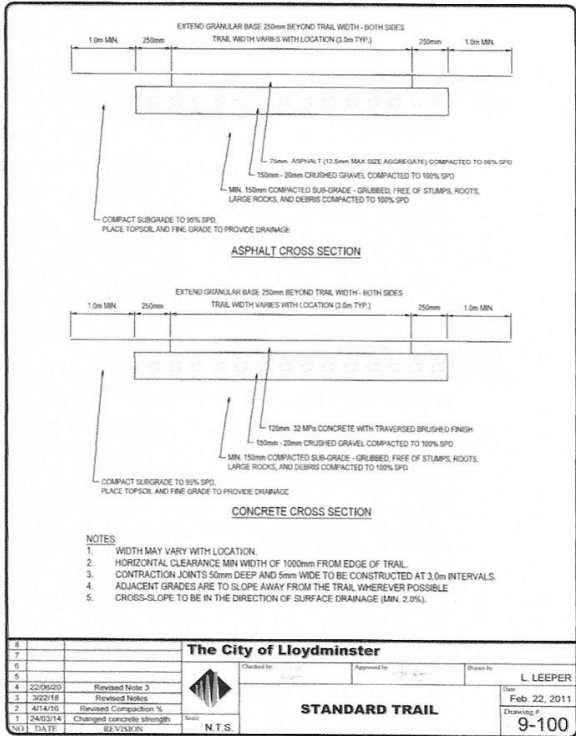
- Remove and dispose trees within walking path area as required:
 - Tree debris to be disposed at Marwayne, AB landfill at no charge to contractor.
 - Should the Village of Marwayne wish to have the trees moved and replanted, this would be subject to an additional charge based on the cost of said work.
- Strip topsoil, haul off excess topsoil, stockpile:
- Estimated topsoil/grass disposal depth of 75mm – additional topsoil removed to be utilised on site
 - Disposal site at Marwayne, AB landfill (approximately 0.5 miles from project site)
- Common excavation, dispose – Maximum excavation depth of 225mm from existing surface (approximately 150mm below topsoil disposal depth)
- Subgrade Preparation – 150mm depth at 98% SPD – 2.1 meter subgrade width
- Granular Base Preparation (20mm GBC) – 150mm depth at 98% SPD – 2.1 meter granular base width
- SS-1 emulsified asphalt prime coat
- Asphalt Pavement (Type S1) – 75mm depth at 96% by Marshall Method – 1.5 meter asphalt surface width
- Topsoil replacement and grass seed on disturbed topsoil



Sveer Maintenance Ltd.
 7187-56 Street
 Lloydminster, AB T9V 3N6
www.sveermaintenance.ca
 780-205-1369

Pricing Considerations:

1. Trail structure based on City of Lloydminster asphalt walking trail standard structure with width at 5 feet.
2. Estimated quantities provided are approximate:
 - a. Pricing is based on the outlined unit rates for each proposed section of walking trail.
3. Payment for work carried out on a by unit prices shall be made on the basis of actual quantities, as measured at completion of the work item.
4. Trails to be built to match existing landscape contours
5. Price does not include cost of over-excavation or placement of imported clay fill or granular fill in over excavation areas – these areas may be discovered due to subsurface conditions not visible prior to excavation.
6. Materials sampling and density testing to be completed by and at the cost of Other, if required.
 - a. Contractor will provide granular sieves and asphalt mix designs for approval
7. Existing and stockpiled topsoil to be replaced adjacent to trails upon completion of paving and grass seed spread on topsoil.
 - a. Contractor is not responsible for watering of grass seed once project is complete.
8. No bollards or gates are included in the provided pricing as these are not indicated as required items in the tender document.
9. All locations shall be cleared of all excess material resulting from construction activities and swept clean.
10. Price includes cost to locate and expose underground lines, as required.
11. Sveer Maintenance Ltd. is committed to completion of this project by September 30, 2022.





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7187-56 Street
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780-205-1369

3.0 SCHEDULE

The estimated time required to complete all three sections of Asphalt Walking Trail as per the tender form is 15 days. Sveer Maintenance Ltd. proposes to complete the work outlined in this tender during the period of September 6-30, 2022.

4.0 PREVIOUS PROJECT EXPERIENCE

PROJECT NO. 1	College Park Bike Trails – 2013
Roles & Responsibilities	Project coordination, construction, traffic control
Details	Perform subgrade and granular base preparation and asphalt paving for 1,230 linear meters of bike trail – 3.0m wide and 75mm ACP depth. Project in developed residential area, therefore traffic control and secured site as required.
Owner	Sanjo Developments Ltd.
Location	College Park Subdivision, Lloydminster, AB
PROJECT NO. 2	College Park Bike Trails – 2015
Roles & Responsibilities	Project coordination, construction, traffic/pedestrian traffic control
Details	Strip topsoil, prepare subgrade and granular base, use excess material to contour surrounding park area, asphalt paving of 3.0m wide trail at 75mm depth over a length of 348 linear meters, culvert installation, spread topsoil. Working in a park and next to College Park School.
Owner	Sanjo Developments Ltd.
Location	College Park Subdivision (east and south sides of College Park School yard), Lloydminster, AB
PROJECT NO. 3	Ironwells Subdivision Phase I – 2014
Roles & Responsibilities	Roadway preparation, bike trail and alley paving
Details	Perform curb and roadway subgrade preparation and granular base preparation for the roadway. Perform earthworks, subgrade preparation, granular base preparation and asphalt paving for a 72 linear meter bike trail as well as the back alley.
Owner	Ironwells Developments Ltd.
Location	Alley – Larsen Grove (west of 41 Avenue and south of 40 Street); Bike trail along 41 Avenue between 43 Street and 44 Street); Lloydminster, SK
PROJECT NO. 4	Lakeside Subdivision Back Alleys - 2014
Roles & Responsibilities	Coordinate and perform construction of back alleys
Details	Perform earthworks, subgrade preparation, granular base preparation and asphalt paving for back alleys in the Lakeside subdivision. Coordinate with other trades nearby and homeowners and builders on the adjacent properties.
Owner	Sanjo Developments Ltd.
Location	Lakeside Subdivision, Lloydminster, AB
PROJECT NO. 5	Lloydminster Comprehensive High School – Parking Lot and Bus Lane Additions
Roles & Responsibilities	Site work and parking lot construction, coordinate with General Contractor
Details	Perform concrete removals, strip topsoil as required, prepare subgrade under bus lane curb and sidewalk, subgrade preparation and geotextile placement for 2 parking lots and 1 bus lane, granular base preparation, asphalt paving. Met all density and roll testing requirements for the subgrade and granular base and also met all asphalt density and thicknesses based on core samples taken at completion of paving. Worked along street and had to accommodate traffic.
Owner	Lloydminster Public School Division
Location	Lloydminster Comprehensive High School, Lloydminster, AB



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5.0 KEY PERSONNEL

KEY PERSONNEL	ROLE	RELEVANT YEARS EXPERIENCE
Russell Leer	Superintendent, president	30+
Krystal Monteith	Project manager, safety representative	15+
Glen Bannerman	Supervisor	40+
Justin Rivard	Foreman, operator	20+
Tylor Madsen	Foreman, operator	20+

6.0 EQUIPMENT CAPACITY

The following equipment, including but not limited to these units, will be available for the completion of the work required:

YEAR	MAKE	MODEL	NOTES
GRADERS			
2001	CATERPILLAR	140H	
2007	CATERPILLAR	160H	
COMPACTORS/ROLLERS			
2008	VOLVO	CR30	
2005	CATERPILLAR	CB534D	
2012	HAMM	HD14TT	
2014	CATERPILLAR	CW14	
SKID STEERS			
2011	BOBCAT	S850	
2014	BOBCAT	T650	
LOADERS			
2011	CATERPILLAR	938H	
1999	JOHN DEERE	644E	
EXCAVATORS			
2006	VOLVO	EC210BLC	
DOZERS			
2014	CATERPILLAR	D5KS LGP	
PAVERS			
2015	CARLSON	CP100	
MISCELLANEOUS			
2007	LEEBOY	L500	Tack Machine
GRAVEL TRUCKS/HEAVY TRUCKS			
2002	KENWORTH	T800	tandem axle with box, can also pull tandem pup
1995	GMC	WG64	tandem axle with box
1999	GMC	C7500	single axle with box, water truck/sand truck
2015	KENWORTH	T800	tandem axle with box, can also pull tridem pup
2013	KENWORTH	T800	tractor unit, pulls tri-axle end dump
2013	KENWORTH	T800	tractor unit, pulls tri-axle end dump
2014	KENWORTH	T800	tandem axle with box, can also pull wagon
1997	FREIGHTLINER	Water Truck	
1999	KENWORTH	T800	equipment hauler, pulls Trail Eze Slide Axle Tridem



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7187-56 Street
Lloydminster, AB T9V 3N6
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7.0 SAFETY CONSIDERATIONS AND CERTIFICATIONS

Sveer holds and maintains a valid Certificate of Recognition in the Province of Alberta, certified through the Alberta Construction Safety Association and Partnerships in Injury Reduction. Our Health and Safety program requires that, in addition to all Sveer employees, all subcontractors and suppliers must also participate in and adhere to our safety standards. Sveer will supply the required personal protective equipment for our employees and ensure that subcontractors and suppliers are also wearing the required PPE while working on a site where Sveer is the Prime Contractor. Sveer will also ensure that the required number of First Aiders, fire extinguishers, and emergency equipment are readily available within the jobsite.

4.0 CLOSURE

We appreciate the opportunity to provide this proposal and the included pricing for the Construction of Asphalt Walking Trail System in Marwayne, AB. If you have any questions or require additional information, please feel free to contact our office.

Respectfully submitted,

Krystal Monteith
Sveer Maintenance Ltd.

- Enclosure:
- Bid Bond
 - Insurance Certificate
 - WCB Clearance
 - Site Sketch
 - Rate Schedule
 - Contract Conditions



BID BOND

Standard Construction Document

CCDC 220 - 2002

No. 538,304

Bond Amount **10% of tender**

SVEER MAINTENANCE LTD. as Principal, hereinafter called the Principal, and **WESTERN SURETY COMPANY** a corporation created and existing under the laws of Canada and duly authorized to transact the business of Suretyship in all provinces and territories of Canada, as Surety, hereinafter called the Surety, are held and firmly bound unto **VILLAGE OF MARWAYNE** as Obligee, hereinafter called the Obligee, in the amount of **TEN PERCENT OF TENDER**----- (**10% of tender**) lawful money of Canada, for the payment of which sum the Principal and the Surety bind themselves, their heirs, executors, administrators, successors and assigns, jointly and severally.

WHEREAS, the Principal has submitted a written bid to the Obligee, dated **5th day of May, in the year 2022** for **Construction of Asphalt Walking Trail System, Marwayne, Alberta.**

The condition of this obligation is such that if the Principal shall have the bid accepted within the time period prescribed in the Obligee's bid documents, or, if no time period is specified in the Obligee's bid documents, within **Sixty(60)** days from the closing date as specified in the Obligee's bid documents, and the Principal enters into a formal contract and gives the specified security, then this obligation shall be void; otherwise, provided the Obligee takes all reasonable steps to mitigate the amount of such excess costs, the Principal and the Surety will pay to the Obligee the difference in money between the amount of the bid of the Principal and the amount for which the Obligee legally contracts with another party to perform the work if the latter amount be in excess of the former.

The Principal and Surety shall not be liable for a greater sum than the Bond Amount.

It is a condition of this bond that any suit or action must be commenced within seven (7) months of the date of this Bond.

No right of action shall accrue hereunder to or for the use of any person or corporation other than the Obligee named herein, or the heirs, executors, administrators or successors of the Obligee.

IN WITNESS WHEREOF, the Principal and the Surety have Signed and Sealed this Bond dated **5th day of May, in the year 2022.**

SIGNED and SEALED

in the presence of

SVEER MAINTENANCE LTD.

Principal



[Handwritten Signature]
Signature

CRYSTAL MONTEITH, DIRECTOR
Name of person signing

WESTERN SURETY COMPANY

Surety

[Handwritten Signature]
Signature

Robert Leddy, Attorney-in-fact.
Name of person signing



Copyright 2002
Canadian Construction Documents Committee

(CCDC 220 - 2002 has been approved by the Surety Association of Canada)



Foster Park Brokers Inc.
 #200 17704-103rd Avenue
 Edmonton, AB T5S 1J9

P 780-489-4961
 F 780-486-0169
 fosterpark.ca

CERTIFICATE OF INSURANCE

NAMED INSURED: Sveer Maintenance Ltd.
 7187 - 56 Street
 Lloydminster, AB. T9V 3N6

CERTIFICATE HOLDER: The Village of Marwayne

 Box 113, 210 Second Ave S
 Marwayne AB. T0B 2X0

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies herein is subject to all the terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY TERM (MM/DD/YYYY)		LIMITS OF LIABILITY	
		FROM	TO		
GENERAL LIABILITY Per Occurrence * Contingent Employers Liability * Blanket Contractual Liability * Broad Form Property Damage * Cross Liability / Severability of Interest * Primary Non-Contributory * XCU Liability	Intact Insurance Co.			Inclusive Limit	\$ 5,000,000
	5V1147736	March 15, 2022	March 15, 2023	General Aggregate	\$ 5,000,000
				Products/Completed Operations Aggregate	\$ 5,000,000
				Personal Injury & Advertising Liability Agg	\$ 5,000,000
				Non-Owned Automobile	\$ 5,000,000
				SEF 94 - Hired Vehicle Damage	\$ 75,000
				Tenants Legal Liability	\$ 500,000
				Contractors Limited Pollution Liability	\$ 2,000,000
				Forest Fire Fighting Expenses	\$ 100,000
				Employers Liability	\$ 5,000,000
AUTOMOBILE LIABILITY * Per Occurrence * Scheduled Automobile	Intact Insurance Co.			Bodily Injury & Property Damage	\$ 5,000,000
	7V0000738	March 15, 2022	March 15, 2023	Combined Single Limit	
EQUIPMENT * All Risk	Intact Insurance Co.			Limit	\$ 1,000,000
	5V1147736	March 15, 2022	March 15, 2023	Deductible	2%/minimum \$1,000

ADDITIONAL INSURED/LOSS PAYABLE/LESSOR

CANCELLATION:
 Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail _____ days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

ADDITIONAL INFORMATION

DATE: 05/05/2022

PER: 
 Janet Kerr, CFP, CAIB
janet.kerr@fosterpark.ca

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.



9912 – 107 Street
PO Box 2415
Edmonton AB T5J 2S5

Email: ebusiness.support@wcb.ab.ca
Tel: (780) 498-3999 (1-866-922-9221)
Fax: (780) 498-7999
WCB website: www.wcb.ab.ca

May 13, 2022

Reference Number: 666158

SHANNON HARROWER, CAO
VILLAGE OF MARWAYNE
PO BOX 113
MARWAYNE AB T0B 2X0

Dear Sir or Madam:

Re: SVEER MAINTENANCE LTD.
7187 56 ST
LLOYDMINSTER AB T9V 3N6

ASPHALT WALKING TRAILS

The above named subcontractor has an account with WCB-Alberta in the following industry(ies):

account	trade names(s)/industry	effective date	coverage
5013193	SVEER MAINTENANCE HEAVY EQUIPMENT OPERATIONS	Feb 01, 2005	worker coverage personal coverage for: RUSSELL E LEER KRYSTAL R MONTEITH

Thank you for checking into the status of this contractor or subcontractor. Under Section 126 of the Workers' Compensation Act, you are responsible for obtaining a clearance on your contractor or subcontractor, in order to release you from any liability for unpaid WCB premiums owed by them. Please ensure clearance has been issued in the correct name and that there is coverage in the industry(ies) for which work was performed.

Please accept this letter as a clearance for work completed between the effective date of the account and the date of this letter. For this account, you are cleared of any liability under Section 126 of the Workers' Compensation Act up to the date of this letter. Any holdback may be released for contracts completed, and/or for work completed to the date of this letter. For an account that shows closed under the effective date, the clearance is only valid for work completed up to the close date. If work has not started, obtain a clearance prior to releasing final payment.

Please note, if any directors of the corporation are injured at work, you are protected from lawsuit if they have personal coverage. If they do not have personal coverage, you may not be protected in the case of a workplace injury.

If your contractor or subcontractor is performing work outside Alberta, contact the WCB in that jurisdiction to determine your clearance and any other WCB requirements.

Any alteration of this document is strictly prohibited.

Yours truly,

eBusiness Support Team (13359132)

SIGN UP FOR ONLINE SERVICES - GO TO MY.WCB.AB.CA



AGENDA ITEM #8.1



Sveer Maintenance Ltd.
 7187-56 Street
 Lloydminster, AB T9V 3N6
www.sveermaintenance.ca
 780-205-1369

RATE SCHEDULE

A. Northwest Trail (Green)

ITEM	WORK ITEM	UNIT	QUANTITY	UNIT PRICE	EXTENSION
A. Northwest Trail					
1	Tree/Fence Removal	lump sum	1	\$ 10,000.00	\$ 10,000.00
2	Topsoil Stripping - Dispose (75mm)	m2	610	\$ 9.00	\$ 5,490.00
3	Excavation - Dispose (150mm)	m3	92	\$ 120.00	\$ 11,040.00
4	Subgrade Preparation (150mm)	m2	610	\$ 11.00	\$ 6,710.00
5	Granular Base Preparation (150mm)	m2	610	\$ 33.00	\$ 20,130.00
6	Asphalt Paving (75mm)	m2	438	\$ 53.90	\$ 23,608.20
7	Topsoil Placement & Seeding	m2	610	\$ 7.00	\$ 4,270.00
TOTAL					\$ 81,248.20

B. West-Center Trail (Purple)

ITEM	WORK ITEM	UNIT	QUANTITY	UNIT PRICE	EXTENSION
B. West-Center Trail					
1	Topsoil Stripping - Dispose (75mm)	m2	585	\$ 9.00	\$ 5,265.00
2	Excavation - Dispose (150mm)	m3	88	\$ 120.00	\$ 10,560.00
3	Subgrade Preparation (150mm)	m2	585	\$ 11.00	\$ 6,435.00
4	Granular Base Preparation (150mm)	m2	585	\$ 33.00	\$ 19,305.00
5	Asphalt Paving (75mm)	m2	420	\$ 53.90	\$ 22,638.00
6	Topsoil Placement & Seeding	m2	585	\$ 7.00	\$ 4,095.00
TOTAL					\$ 64,203.00

C. Southwest Trail (Blue)

ITEM	WORK ITEM	UNIT	QUANTITY	UNIT PRICE	EXTENSION
C. South west Trail					
1	Tree/Fence Removal	lump sum	1	\$ 10,000.00	\$ 10,000.00
2	Topsoil Stripping - Dispose (75mm)	m2	791	\$ 7.00	\$ 5,537.00
3	Excavation - Dispose (150mm)	m3	119	\$ 100.00	\$ 11,900.00
4	Subgrade Preparation (150mm)	m2	791	\$ 10.00	\$ 7,910.00
5	Granular Base Preparation (150mm)	m2	791	\$ 30.00	\$ 23,730.00
6	Asphalt Paving (75mm)	m2	567	\$ 49.50	\$ 28,066.50
7	Topsoil Placement & Seeding	m2	791	\$ 6.00	\$ 4,746.00
TOTAL					\$ 91,889.50



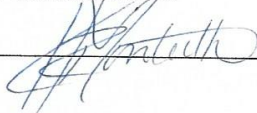
Sveer Maintenance Ltd.
7187-56 Street
Lloydminster, AB T9V 3N6
www.sveermaintenance.ca
780-205-1369

May 13, 2022

CONTRACT CONDITIONS

1. This proposal is made on the basis of **current materials and costs**. A delay in acceptance of more than 14 days will result in a review and possible adjustment of the price provided.
2. **Prices listed within this quotation are in effect for the 2022 season only**; for 2023, a likely increase to the given rates of 5% should be considered.
3. Acceptance shall constitute an agreement between the two parties.
4. Rights under the Builder's Lien Act may be exercised.
5. Payment shall be made no later than 30 days from the date of invoice unless otherwise noted.
6. Unspecified licenses, bonds or taxes, if applicable shall be additional to price quoted.
7. These prices do not include surveying costs for the site. It is the responsibility of Other to establish boundary markings, lines, levels and underground connections to insure proper location, drainage and safeguard against damage from the work or action of any other party.
8. No work will be commenced prior to receipt of signed acceptance of offer and there is no obligation to commence work within fifteen days of such receipt.
9. Prices do not include work outside the property line.
10. Not responsible for damage due to trench settlement due to actions of any other party.
11. Not responsible for drainage if grades less than 1.0%.
12. Not responsible for failures resulting from overloading or use for which product was not intended.
13. Not responsible for work outside that listed in the scope of each unit price.
14. Asphalt prices based on one mobilization to jobsite.
15. The Owner shall indemnify, fully protect, and save harmless Sveer Maintenance and its affiliated and associated companies and, their respective directors, officers, servants, agents, contractors, subcontractors and employees against and from any and all direct, indirect, and consequential losses, costs, liabilities, deficiencies, damages, interest, penalties, professional fees, and expenses, including legal fees and disbursements on a solicitor and his own client full indemnity basis, suffered by any of them as a result of the Owner not complying with any of its obligations in this contract and any proceedings, actions, claims, suits, liens or demands in relation thereto.

Sveer Maintenance Ltd.

Per: 

If the foregoing meets with your acceptance, please sign and return a copy, which upon receipt by us, becomes a contract subject to the terms and conditions contained within.

Date: _____

Name: _____
Print Clearly

Address: _____

Signature: _____

Contact Number: _____



MAY 12, 2022

DESIGN | SUPPLY | CONSTRUCT



Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca



EXECUTIVE SUMMARY

May 12, 2022

RE: Marwayne Spray Park (Westview Park)

Thank you for the opportunity to provide our qualifications to supply and install spray park equipment for the Village of Marwayne. We invite you to review the enclosed information and see for yourself how working with PlayQuest offers unique advantages and solutions through quality products and a highly specialized team.

Your Design:

At PlayQuest, we understand the Village has been working towards a functioning outdoor spray pad. Our proposed design will assist in revitalizing the Marwayne area and encourage the public to come and play together through equipment which promotes, creativity, learning, health, independence, physical and social aspects.

When designing you park, we took consideration the requirement for cost effectiveness and provided low flow nozzles to ensure the consumption was manageable. Our controllers have the ability to be adjusted to maximize the fun while conserving our most precious resources.

The products are mainly made from high-grade stainless steel and finished with a robust polyester powder coating, thus providing a solid and secure course to follow and a safe and tactile experience for water players to enjoy.

Based on the correspondences for the sewer tie in, we focused our efforts to provide a solution for Option 1 - insulated 4 inch sewer line from the splash park/washroom that will tie in to the 6 inch sewer line/manhole next to the seniors manor.



Toll free 1.855.980.8118 **E** info@playquest.ca **W** playquest.ca
8440 45 St. NW Edmonton, Alberta T6B 2N6





EXECUTIVE SUMMARY

The lead time for the spray park equipment is 10 weeks from date of order and site preparation can begin prior to the arrival of the equipment. We operate a permanent staff of 18, including consultants, designers, field supervisors, installers and administrators. During the installation season, we maintain a full time staff of at least 15 people operating in the field.

We anticipate this will be installed this year with commissioning commencing in September 2022.

Your Design & Sales Consultant - Kelly Symborski

The designs contained in proposals for Marwayne Spray Park were lead by Kelly Symborski. He is available to meet to discuss our proposals and make any changes you might like to see.

KELLY SYMBORSKI Project Consultant
C .587.983.1962 W www.playquest.ca
Toll free 1.855.980.8118 E kellys@playquest.ca
8440 45 St. NW Edmonton, Alberta T6B 2N6

Concluding Comments

We welcome the opportunity to work directly with you to realize your playground vision. Thank you for your consideration and we value this opportunity to earn your business.

Sincerely,

Curtis Giesbrecht, P.Eng.,
President PlayQuest Recreation
780.919.1042
curtisg@playquest.ca



Toll free 1.855.980.8118 **E** info@playquest.ca **W** playquest.ca
8440 45 St. NW Edmonton, Alberta T6B 2N6





UNDERSTANDING

Processes - Design and Sales

Our preferred design process is to collaborate with the client after being selected as their vendor based on our RFP response. While the RFP process allows us to show-case our unique abilities with a particular design, we recognize that creating a combined vision with the client is an important part of the process. While we invite collaboration we recognize that open groups do not have resources to do this. We are happy to either compete on a final-design basis or with the intent to work together after being named the vendor of choice.

Processes - Construction

PlayQuest completes all construction in-house. We have crews to complete all aspects of our projects, including excavation, concrete work, insulation, equipment installation. We operate all construction through our COR safety program.

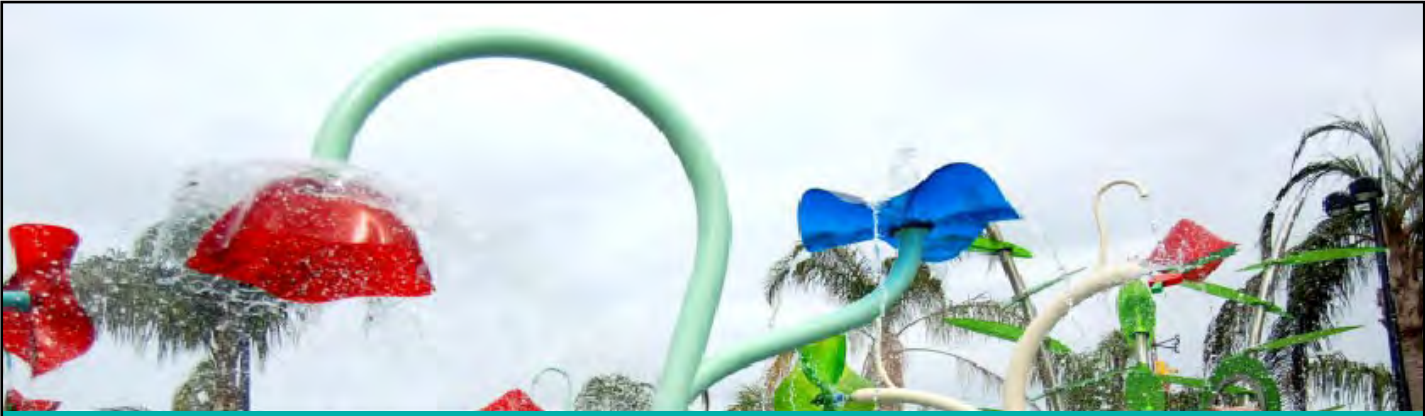
The anticipated basic steps to complete the installation of the spray park include:

- 1) Confirm all design elements with the customer and place the order.
- 2) Complete all safety documentation and establish the safety program specific to the site.
- 3) Mobilize to site
- 4) Schedules for site work, and spray equipment installation are established.
- 5) Confirm the location and orientation of all aspects of the spray park
- 6) Install spray equipment and commission

playquest

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3D RENDERINGS

In this section the following information and spray deck drawings are found.

Multiple 3D Rendering Views from Different Perspectives
3D Renderings Views are found which show approximately how the completed spray deck will look from different places around the spray deck and give a rough idea of how people will see the park and how the colours and equipment is coordinated.
There are multiple views.



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SPLASHPAD®
VIEW 1

Marwayne Spray Park, AB

Version A - 33525





SPLASHPAD®
VIEW 2

Marwayne Spray Park, AB

Version A - 33525





SPLASHPAD®
VIEW 3

Marwayne Spray Park, AB

Version A - 33525





SPLASHPAD®
VIEW 4

Marwayne Spray Park, AB

Version A - 33525



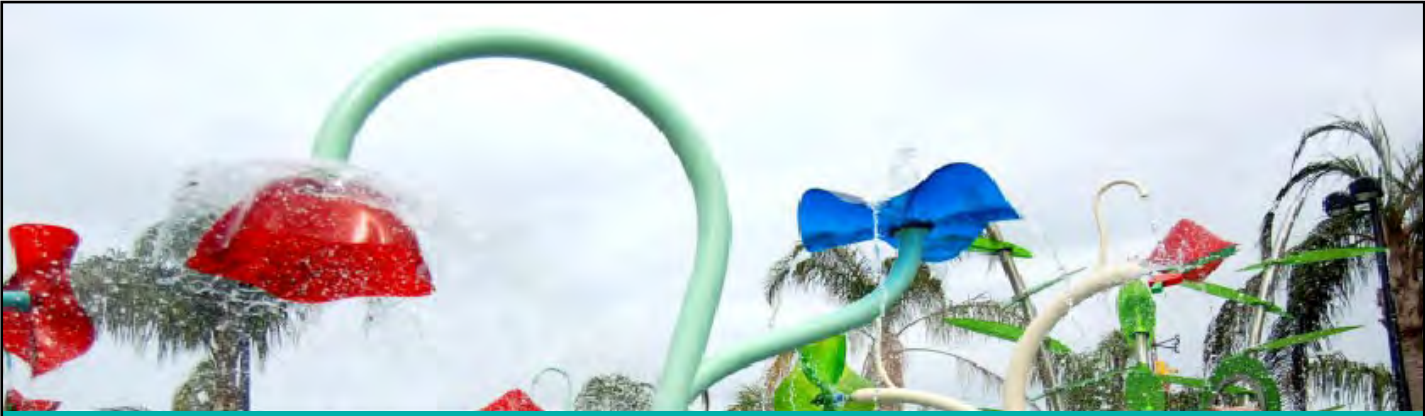


SPLASHPAD®
VIEW 5

Marwayne Spray Park, AB

Version A - 33525





LAYOUT DRAWING

In this section the Splashpad Layout Drawing can be found. This drawing indicates where each feature will be placed on the spray deck as well as showing the spray zone as marked by a blue dotted line. The spray zone of the feature shows where the water normally will fall when the feature is active. Around the whole wet area of the spray deck we typically allow a minimum of a 1.5 meter (5 feet) spray free area which is intended to provide a buffer between the wet area of the spray deck and the surrounding landscaping. This concrete also allows for wind drift that may cause the spray area to go further than the dotted blue line. Off of this concrete area is also graded toward the spray deck drain.

The table on the side of the drawing shows the reference letter, feature name, quantity, and flow rate of each feature which can be located on the layout drawing by finding the corresponding reference letter on the top view drawing.



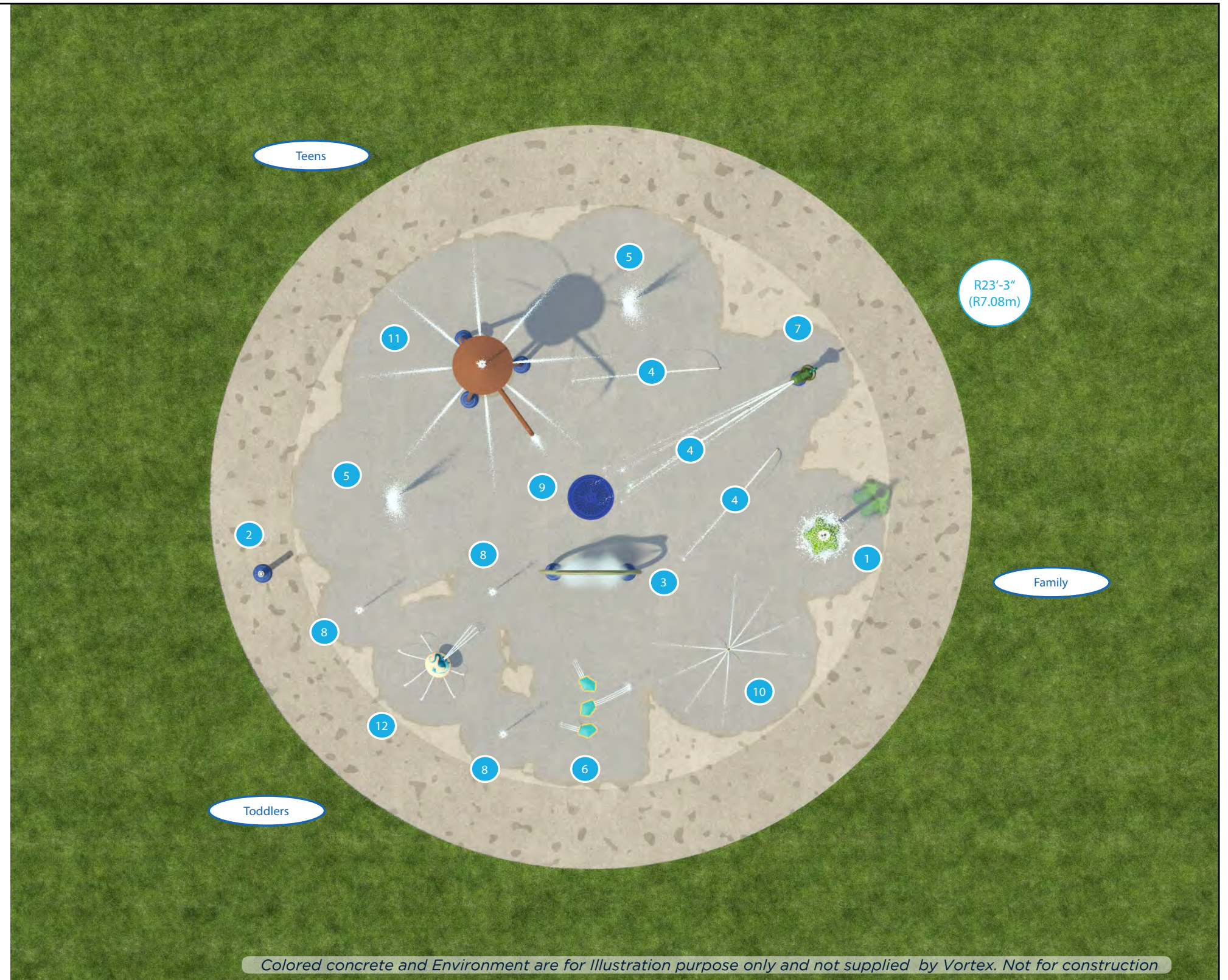
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SPLASHPAD® COMPONENTS

Total area: 1695ft² (157m²)
 Spray area: 1044ft² (97m²)

REF	PRODUCT	QTY	GPM	LPM
1	Aqualien Flower N°1 VOR 7388	1	7.5	28.4
2	Bollard Activator No 3 VOR 611	1	0	0
3	Bull Frog Loop VOR 7509	1	7.5	28.4
4	Directional Jet N°1* VOR 305	3	6	22.7
5	Fountain Spray N°2 VOR 7676	2	6	22.7
6	Hop N°2 VOR 7134	1	10	37.9
7	Horse Cannon* VOR 210	1	4	15.1
8	Jet Stream N°1 VOR 7512	3	7.5	28.4
9	Playsafe Drain N°1 VOR-1001.4000	1	0	0
10	Spidey Spray N°2 VOR 7674	1	8.5	32.2
11	Water Tower, Hdpe Panels VOR 406	1	25	94.6
12	Waterbug N°3 VOR 7582	1	6	22.7
TOTAL WATER FLOW		QTY	GPM	LPM
		17	88.0	333.1



SPLASHPAD®
DETAILS



Marwayne Spray Park, AB

Version A - 33525

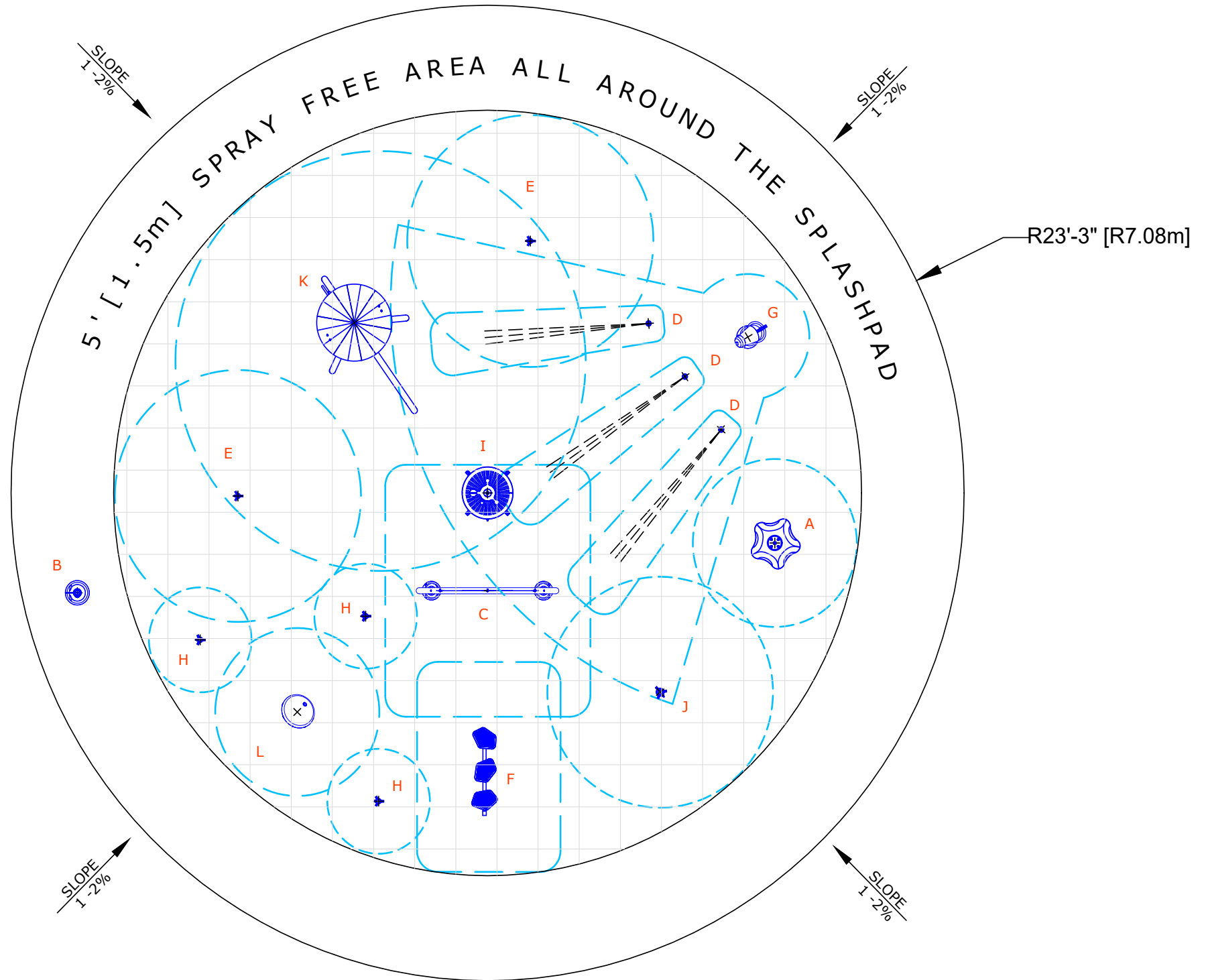


SPLASHPAD DIMENSION

TOTAL AREA : 1695 ft² 157m²
 SPRAY AREA : 1044 ft² 97m²
 GRID SIZE : 2 x 2ft 0.6 x 0.6m

PRODUCT LEGEND

REF	PRODUCT	QTY	GPM	LPM
A	Aquallen Flower N°1 VOR 7388	1	7.5	28.4
B	Bollard Activator No 3 VOR 611	1	0	0
C	Bull Frog Loop VOR 7509	1	7.5	28.4
D	Directional Jet N°1* VOR 305	3	6	22.7
E	Fountain Spray N°2 VOR 7676	2	6	22.7
F	Hop N°2 VOR 7134	1	10	37.9
G	Horse Cannon* (Custom) VOR 210	1	4	15.1
H	Jet Stream N°1 VOR 7512	3	7.5	28.4
I	Playsafe Drain N°1 VOR-1001.4000	1	0	0
J	Spidey Spray N°2 VOR 7674	1	8.5	32.2
K	Water Tower, Hdpe Panels VOR 406	1	25	94.6
L	Waterbug N°3 VOR 7582	1	6	22.7
		QTY	GPM	LPM
	TOTAL	17	88.0	333.1



Marwayne Spray Park, AB

33525 - Version A - *Low Flow



SPLASHPAD LAYOUT DRAWING

SCALE :6/32":1'
 11" X 17" sheet size



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SEWER TIE-IN

WATER TIE-IN

9' (2.7m) SPRAY-FREE AREA ALL AROUND THE SPLASHPAD
 NOTE: QUANTITY AND LOCATION OF SPRAYS BASED ON SURFACE DEMONSTRATION
 REVISIONS: 01/2022, 02/2022, 03/2022, 04/2022, 05/2022, 06/2022, 07/2022, 08/2022, 09/2022, 10/2022, 11/2022, 12/2022
 MODIFICATIONS MAY BE REQUIRED DUE TO SPECIFIC SITE CONDITIONS AND/OR LOCAL CODE

playquest
 DESIGN | SUPPLY | CONSTRUCT

Main Office
 8440 45 Street
 Edmonton, AB T6B 2N6
 1.855.980.8118
www.playquest.ca

Date: 05/13/2022
Revision number:
 Layout: PLANVIEW
 11 x 17

Area: 1695 SQ FT
Ages:
Scale: 1:8
Drawn by: LLR

Playground: MARWAYNE PARK
Location:
Project Number:

Equipment conforms to CAN/CSA-Z614-14 standard "Children's Playspaces and Equipment"



PLAY VALUE PLANNING

In this section the following information and spray deck drawings are found.

This page highlights some of the creative thoughts the designer used when choosing play features. With an eye to creating different play experiences for the users we can enhance the play by incorporating such concepts as tactile, kinetic, & circuit play. See this page for more detail.



Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca



PLAY VALUE PLANNING

TACTILE
Promotes discovery of water textures

SPRAY
Encourages teamwork & competition

ICONIC
Features interactive fun & serves as a social gathering place

CIRCUIT
Encourages physical development

ICONIC
Water Tower

SPRAY
Competitive Play

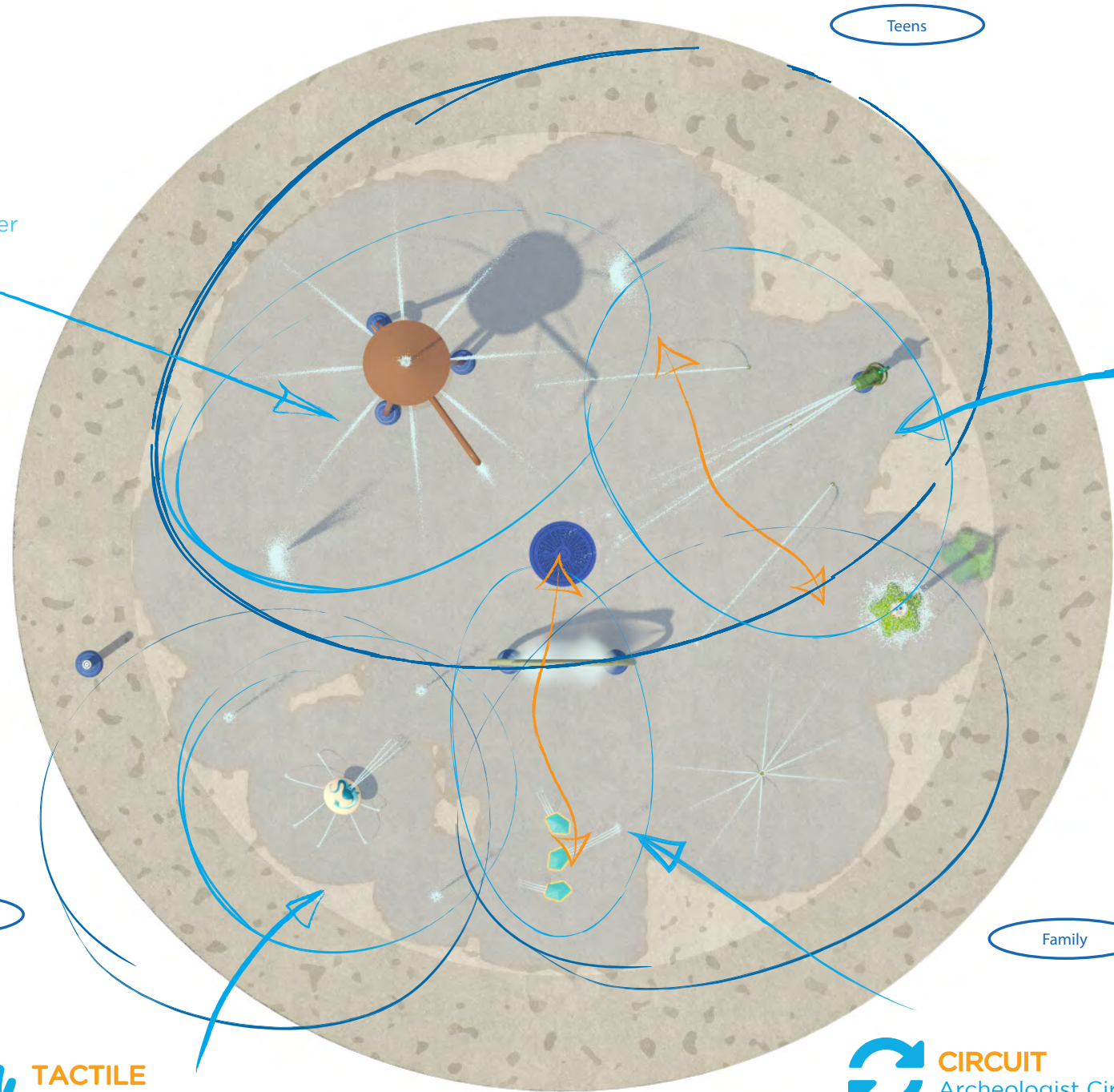
Toddlers

Teens

Family

TACTILE
Podspray with Gentle sprays

CIRCUIT
Archeologist Circuit



SPLASHPADS = HEALTHY KIDS + FAMILIES + COMMUNITIES

Kids are playing less, getting less exercise, and often lack access to physical activity opportunities.¹ As a result, the prevalence of obesity in children has more than tripled in the past 30 years.² Splashpads encourage that physical activity, in addition to developing a child’s social skills and improving his cognitive development. And they become vital gathering places for friends, family and neighbors, creating safer, more connected communities.

Introducing a Splashpad® in your community is a healthy solution in so many ways:



THE VALUE OF PLAY

Splashpads encourage necessary free play, where activities are unscripted and minds are open to creativity



CHILDHOOD DEVELOPMENT

- Physical** Kids develop their aerobic capacity, muscular strength, agility, reflexes, coordination and motor skills
- Social** Collaborative play promotes teamwork, generates interaction, and fosters social skills, giving children the tools to cope with stress and the means to actively solve problems
- Cognitive** Children interact with the water features and they learn - reasoning, cause and effect, intuition
- Sensorial** Water play is a rich experience through seeing, touching, hearing a variety of water effects and color reflections



INCLUSIVE PLAY

Splashpads utilize the principle of Universal Design - accommodating as many people as possible, regardless of age or physical or mental ability



CONNECTING FAMILIES


- Water play is a source of fun, enjoyable moments for every member of the family
- Parents tend to get off the bench and join in the water fun, more than any other play opportunity
- It encourages healthy play across generations



CONNECTING COMMUNITIES

- Splashpads become community destinations and gathering points for neighbors - parents can connect and neighbors can build or strengthen ties with each other
- Encourage leisure and promote a healthier lifestyle in the community
- Amenities like a Splashpad® have a positive impact on the local economy, improving the local tax base, increasing property values, and reducing crime and vandalism

1. Childhoodobesityfoundation.ca 2. American Heart Association (heart.org)

 **VORTEX** : World leader in aquatic play solutions
 info@vortex-intl.com • vortex-intl.com
 1.877.586.7839 (USA/Canada) • +1.514.694.3868 (International)



Our aquatic play spaces
don't just entertain,
they foster...

**GROWTH
IMAGINATION
INTERACTION
ENDLESS THRILLS
& MEMORIES**

PLAY VALUE PLANNING

Aquatic play success doesn't just happen, you have to design for it. We optimize all our installations for your user mix, site size and location and other specific needs by...

- ✓ Seamlessly integrating multiple types of play experiences for different age groups
- ✓ Keeping play engaging to lengthen dwell times
- ✓ Integrating a diversity of products to maximize play value and enhance the overall experience
- ✓ Creating everlasting memories that bring families back again and again

LET'S PLAY!



World leader in aquatic play solutions
with over 6,500 installations worldwide
VORTEX-INTL.COM | INFO@VORTEX-INTL.COM
1.877.586.7839 (USA & CANADA) | +1.514.694.3868 (INTERNATIONAL)

ACCESSIBILITY THROUGH UNIVERSAL DESIGN

The concept of Universal Design was developed by North Carolina State University in 1997; its principles have become the industry standard for envisioning products and environments that accommodate as many people as possible, regardless of age, or physical or mental ability.

Every Vortex zero-depth Splashpad® has been designed with accessibility in mind:



SPACE

There is always ample space for turning & manoeuvring wheelchairs; children can play alongside friends who are standing



PLAY

Inclusive design encourages the physical, functional and social development of a child



ACTIVATION

Vortex activators provide audible and visible signs to indicate when the Splashpad® is turned on



HEIGHT

Aquatic play products come in a variety of heights for children of all ages and sizes



WATER EFFECTS

Each Splashpad® is designed with a range of water features & intensities to stimulate a child's senses - at their own pace



MANIPULATION

Every aquatic play product is easy to use and engage, thanks to a wide range of exclusive Vortex technologies



INCLUSION

Aquatic play products foster collaboration and inclusion among children of all ages and abilities

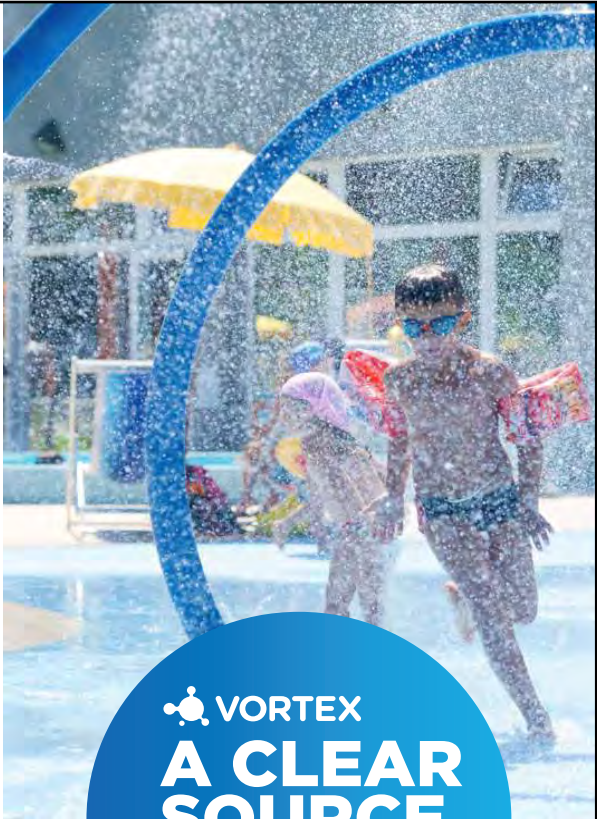


INTERGENERATIONAL PLAY

Parents and grandparents are invited to collaborate in the water play



World leader in aquatic play solutions
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PLAY EXPERIENCE: **CIRCUIT**

An experience made up of at least 3 varying water effects that encourage passage and movement from feature to feature.



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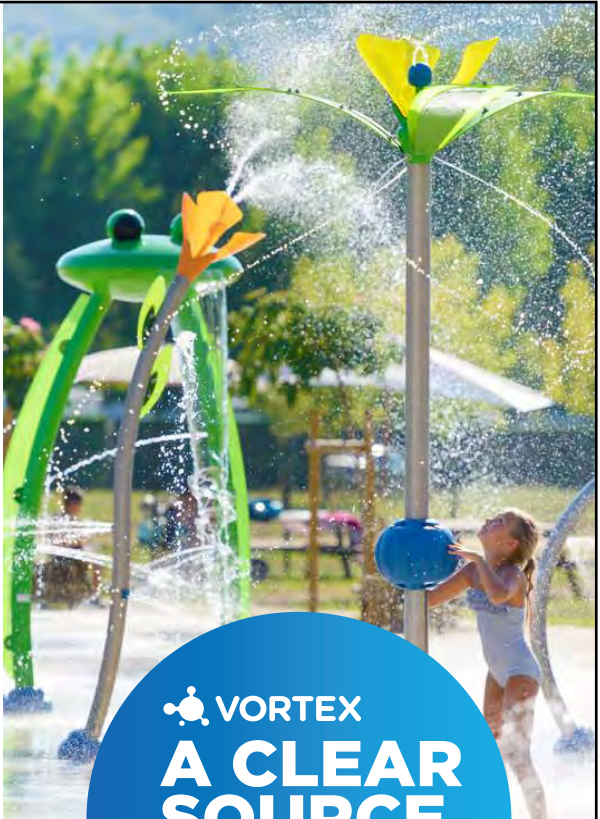


PLAY EXPERIENCE: **ICONIC**

A visually-stimulating centerpiece feature that serves as a gathering place to experience a grand effect of water.



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PLAY EXPERIENCE: **KINETIC**

An interactive experience that involves manipulation of a play product itself by a child; rotating, spinning, opening/closing, etc.; product interaction.



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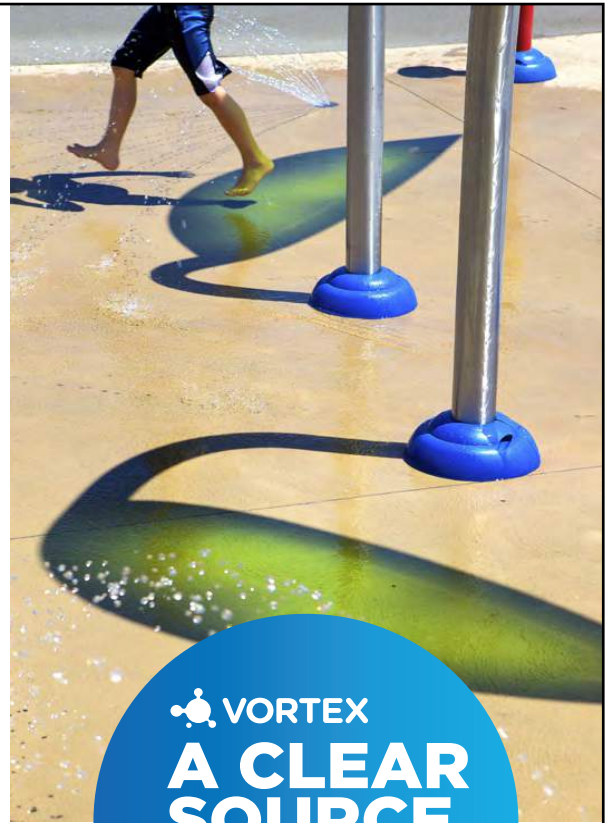


PLAY EXPERIENCE: **MISTY**

A cloud-like experience made from a misting water effect.



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PLAY EXPERIENCE: **SENSORY**

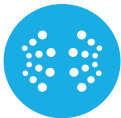
A sensory-rich play experience that stimulates multiple sense experiences; touch, sound, smell, sight, etc.



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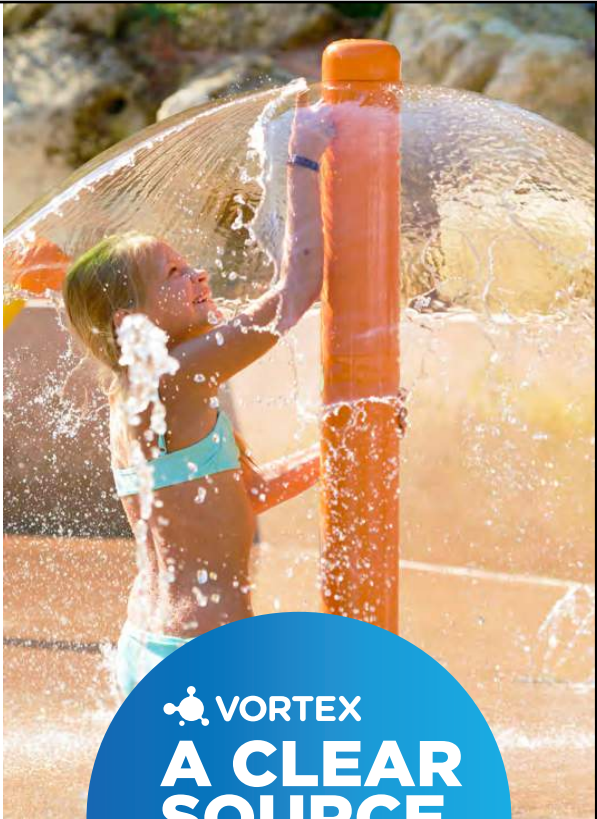


PLAY EXPERIENCE: **SPRAY**

An experience based on human-to-human interaction, elicited by aimed direct streams of water controlled by the users.



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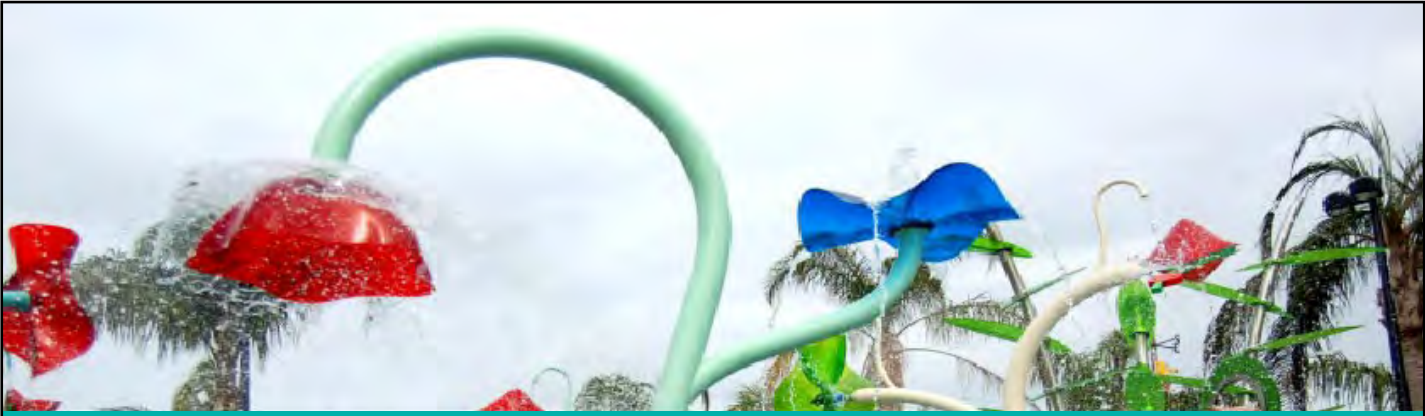


PLAY EXPERIENCE: **TACTILE**

An experience rich in the feeling of and discovery of the various textures of water; particularly a discovery-based playtime that stimulates the tactile senses of young children.



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FEATURES DETAILS

In this section the specific details for each proposed feature can be found starting with a close up view of the feature which helps customers to know exactly what the feature will look like.

Other information provided is:

- How the water will spray and look from close up. Often it is hard to see any detail on the 3D renderings.
- Ideas on how it can be used and played with highlighting types of play it will encourage
- Technical information such as physical size, spray area, water usage, and pressure
- Technologies that the feature incorporates.
- Often the overall 3Ds don't tell the whole story, these documents tell if the feature rotates, has buttons, or other interesting features which would otherwise be missed during a design review.



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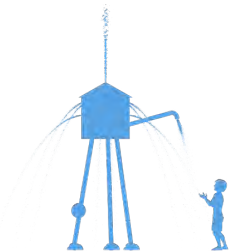
**The product shown in the image may differ from the actual product sold.*

Ideal age group: 4 years and up

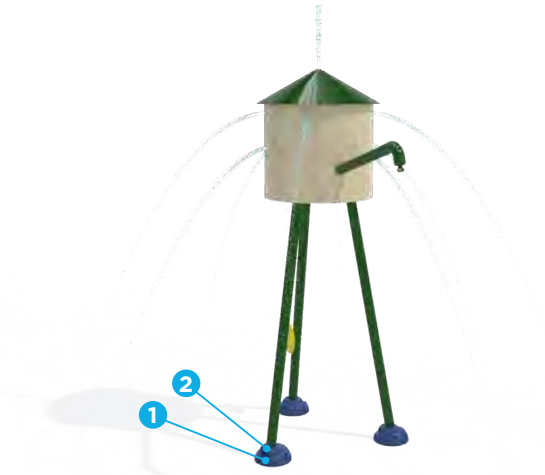
VOR 0406 WATER TOWER

PRODUCT HIGHLIGHTS

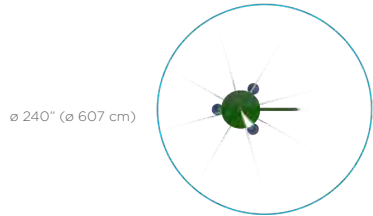
- Control water effect with interactive wheel
- Offers different water effect for many play opportunities
- Strong theme encourages imaginative play



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Spray Zone



H/W/L Pressure

138/58/96 in	10-20 PSI
351/147/244 cm	0.7-1.4 BAR

Flow Smartflow

20-30 GPM	-
75.7-113.6 LPM	-
Color Choices: Vortex colors	

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



- TOEGUARD™**
- Soft-touch elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post



- SAFESWAP™ ANCHORING SYSTEM**
- Attractive ground caps are substituted for future play products
 - Easily add future play elements with no change to infrastructure
 - Easily move products from one location to another at no additional cost
 - Provides flexibility to spread investment over time as capital becomes available
 - Structural stainless steel base for maximum strength
 - Optional interim spray cap (as shown)

WATER EFFECTS

- Jet stream (1)
- Bell spray (1)
- Gentle stream (6)



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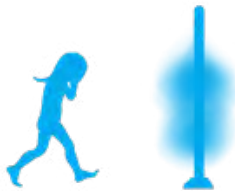
*The product shown in the image may differ from the actual product sold.

Ideal age group: For all ages

VOR 0519 SPRAY LOOP

PRODUCT HIGHLIGHTS

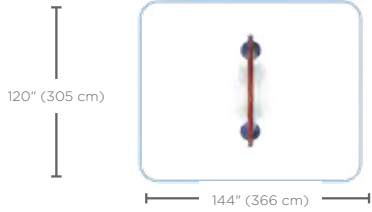
- Cross through the misty water effect for an instant soak
- Encourages different types of game playing



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Spray Zone



H/W/L Pressure

64/4/76 in 10-25 PSI
 163/11/194 cm 0.7-1.7 BAR

Flow Smartflow

5-10 GPM
 18.9-37.9 LPM
 Color Choices: Vortex colors

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post



SAFESWAP™ ANCHORING SYSTEM

- Attractive ground caps are substituted for future play products
- Easily add future play elements with no change to infrastructure
- Easily move products from one location to another at no additional cost
- Provides flexibility to spread investment over time as capital becomes available
- Structural stainless steel base for maximum strength
- Optional interim spray cap (as shown)

WATER EFFECTS

- Misty water jet (5)

Features, anchoring systems and hardware are made of 100% recyclable stainless steel, including at least 25% post-consumer recycled content



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**The product shown in the image may differ from the actual product sold.*

Ideal age group: 2-5 years

VOR 7134 HOP N°2

PRODUCT HIGHLIGHTS

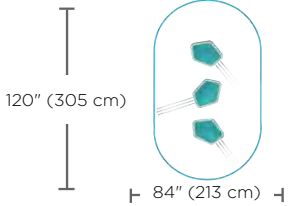
- Skipped and stepped on, these textured stones spray their soft jets of water higher into the sky.
- Promotes balance and coordination.
- The ground-level design is textured and facilitates easy contact for all ages and abilities.
- Demonstrates cause and effect by interacting with spray functions.



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Spray zone



H/W/L Pressure

1/14/47 in 1.3-2.2 PSI
 3/36/119 cm 0.1-0.1 BAR

Flow Smartflow

8-12 GPM -
 30.3-45.4 LPM -

COLOR COMBINATIONS



WATER EFFECTS

- Soft jet stream (9)



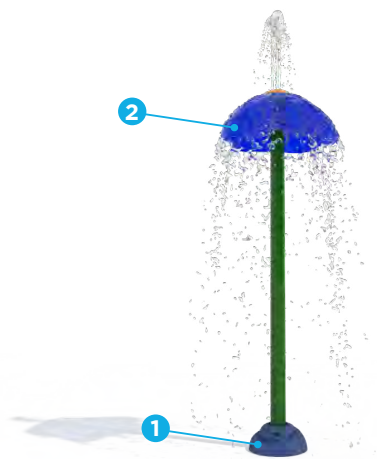
Ideal age group: For all ages

VOR 7388 AQUALIEN FLOWER N°1

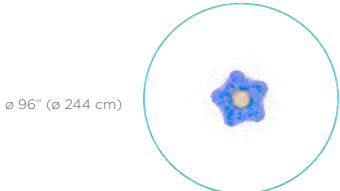
PRODUCT HIGHLIGHTS

- Feel immersed under its water and sound effects
- Its minimalistic design allows it to integrate in all types of surroundings
- Provides visual experiences by casting colorful shadows with the Seeflow™





Spray Zone



H/W/L Pressure

98/30/30 in 4-6 PSI
 249/76/76 cm 0.3-0.4 BAR

Flow Smartflow

5-10 GPM -
 18.9-37.9 LPM -
 Color Choices: Vortex colors or polished

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



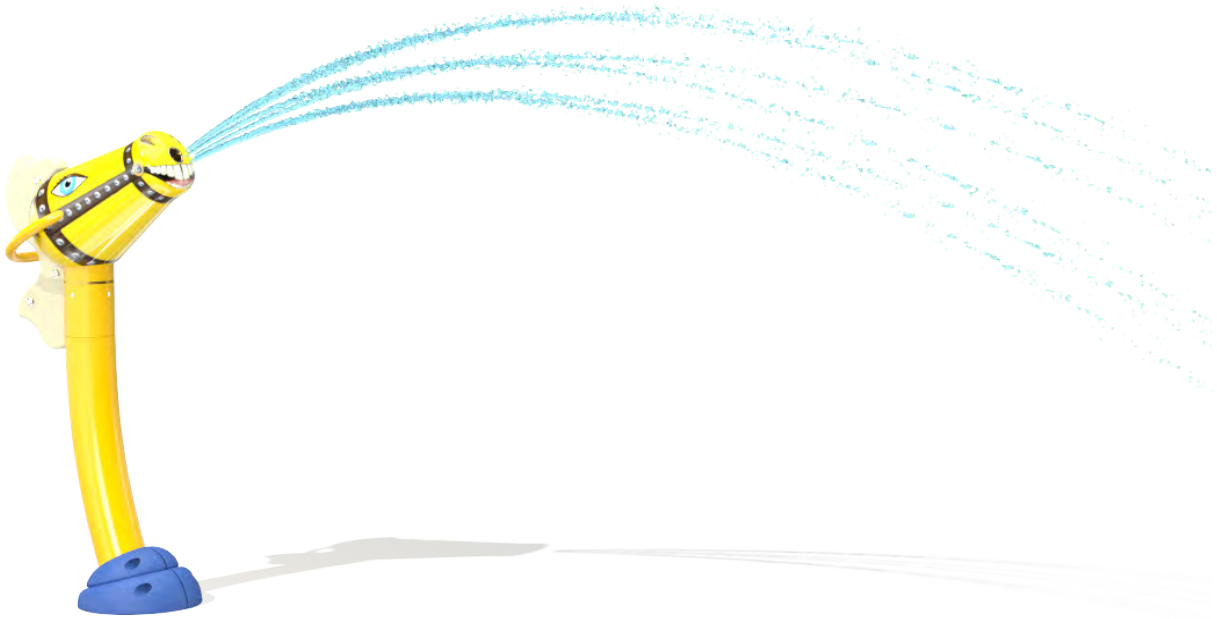
- TOEGUARD™**
- Soft-touch Elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post



- SEEFLOW™**
- Impact-resistant polymer
 - Resistant to UV rays and chemicals
 - Colorful reflections are created with the combination of bright colors, water, and sunlight
 - Manufactured with up to 40% pre-consumer recycled materials
 - Reusable at the end of life

WATER EFFECTS

- Rainfall (1)



**The product shown in the image may differ from the actual product sold.*

Ideal age group: 6 years and up

VOR 0210 HORSE CANNON

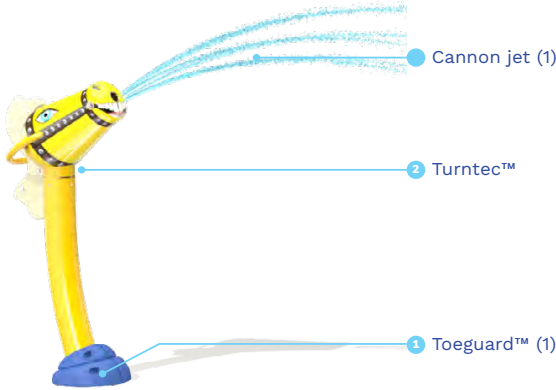
PRODUCT HIGHLIGHTS

- Intuitive 360° rotation with no pinch point
- Strong theme concept to encourage imaginative play
- Promotes communicative skills and interaction with other kids

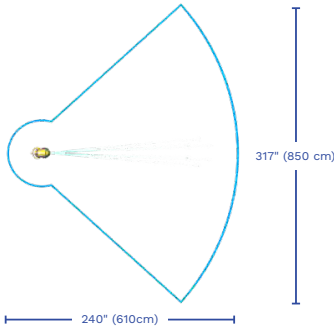


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SPECIFICATIONS



SprayZone



H./W./L.

45/23/20 in
115/57/50 cm

Color choices

Colors as shown

Flow

4-6 GPM
15-23 LPM

Pressure

5-7 PSI
0.3-0.5 BAR

PRODUCT INNOVATIONS

This product features the following technologies that are unique to Vortex.



TOEGUARD™

- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Soft-touch Elastomer
- Infused with a UV resistant bright color



TURNTEC™

- Easy turning for kids of all ages and abilities
- Lead-free brass for maximum durability – heat resistant
- 360° rotation – no mechanical stops to break



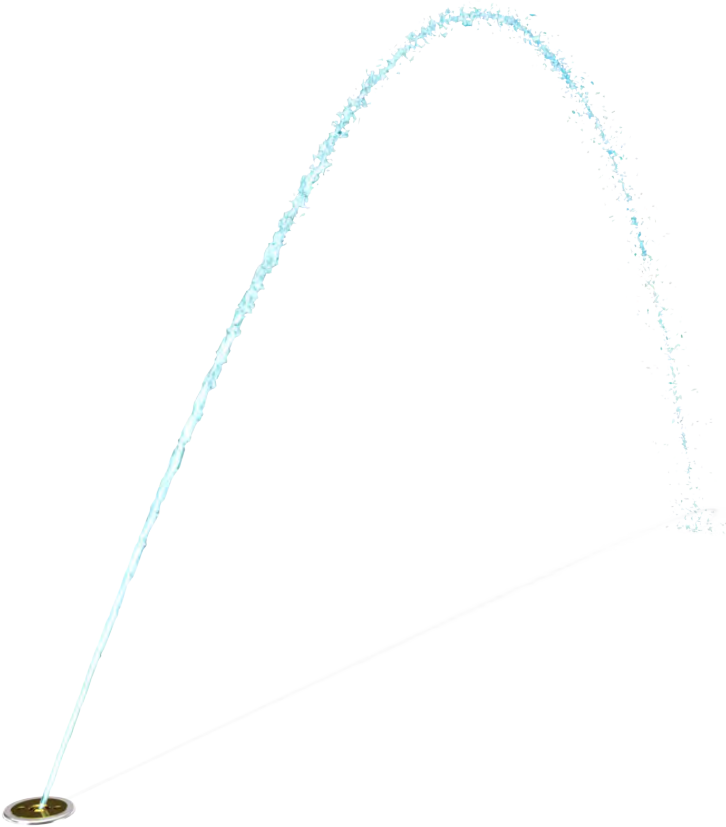
ANCHORING SYSTEM SAFESWAP™

- Attractive ground caps are substituted for future play products
- Easily move products from one location to another at no additional cost
- Structural stainless steel base for maximum strength

Version 1.0 January 2021 © Vortex Aquatic Structures International, 2021



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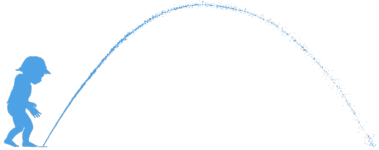


Ideal age group: For all ages

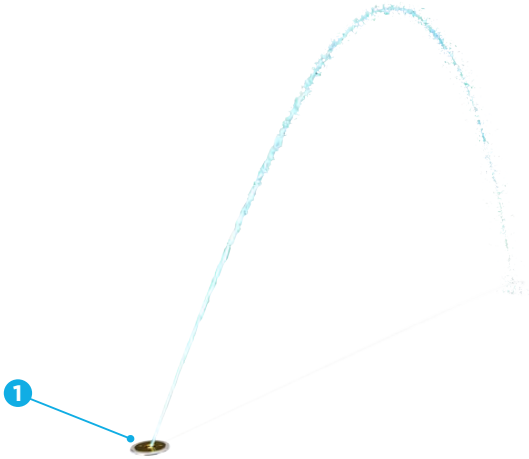
VOR 0305 DIRECTIONAL JET N°1

PRODUCT HIGHLIGHTS

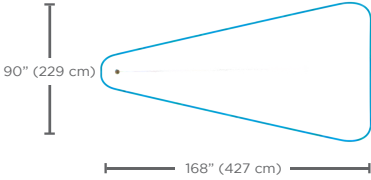
- Provides high interactivity with low water consumption
- Offers many play opportunities



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Spray Zone



GdfUmcbYg\ck b]gk]\ U () s Ub [' Y d c g h j c b

H/W/L

0/3/3 in
0/8/8 cm

Flow Pressure

1-3 GPM 2-8 PSI
4-11 LPM 0.1-0.5 BAR

Color Choices: Colors as shown

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



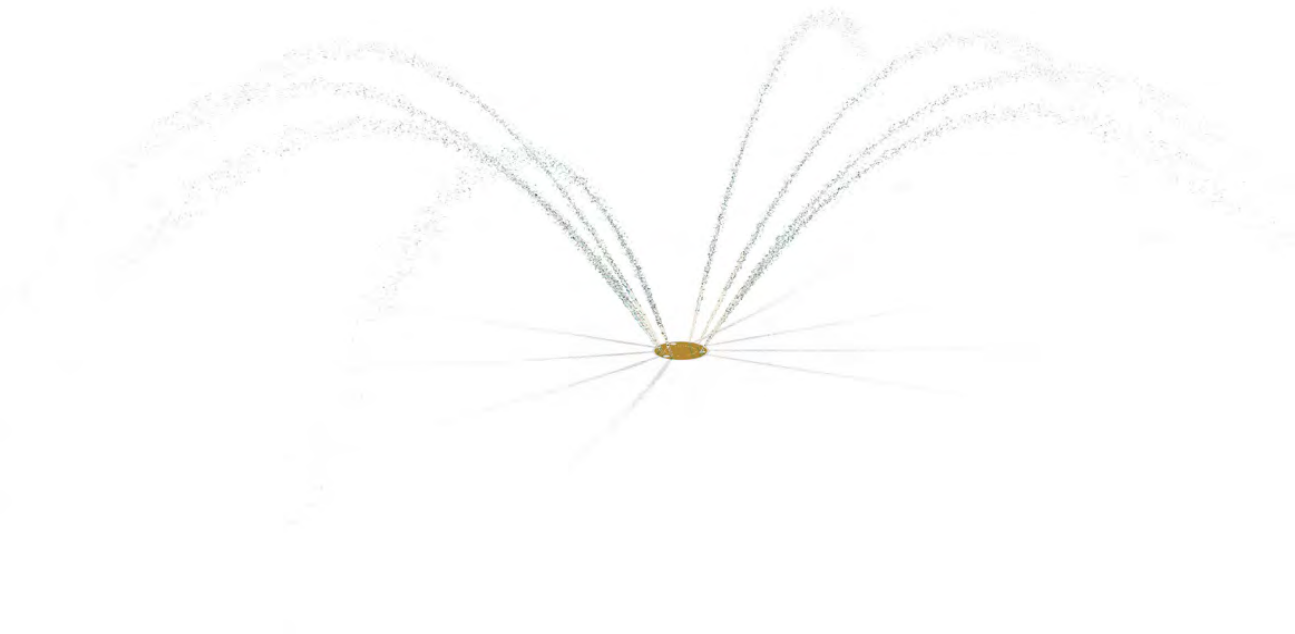
LINEFLOW™ NOZZLE

- Precisely orient the stream of water with the internal Brass marble
- Compact design provides better product integration
- Easy to adjust for the most efficient use of water based on your installation
- Made of lead-free brass for maximum durability

WATER EFFECTS

- Jet stream (1)

Revised: 03/2021



Ideal age group: For all ages

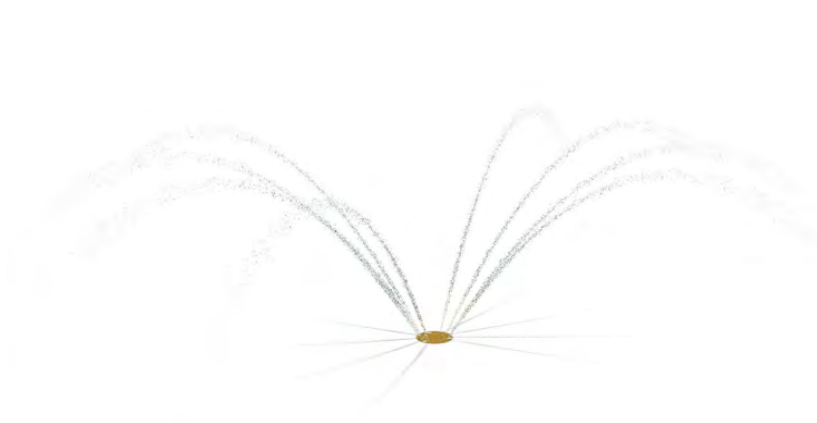
VOR 7674 SPIDEY SPRAY N°2

PRODUCT HIGHLIGHTS

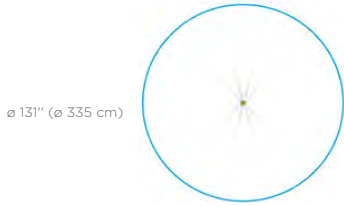
- Gentle streams shaped like a spider’s legs encourage imaginative play
- Kids will enjoy running their hands and legs through the water



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Spray Zone



H/W/L Pressure

0/5/5 in 2-5 PSI
0/13/13 cm 0.1-0.3 BAR

Flow Smartflow

7-10 GPM -
26.5-37.9 LPM -

WATER EFFECTS

- Jet stream (8)



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**The product shown in the image may differ from the actual product sold.*

Ideal age group: 2 - 5 years

VOR 7676 FOUNTAIN SPRAY N°2

PRODUCT HIGHLIGHTS

- Exciting water eruptions from the ground for an immersive play
- Powerful water streams that kids will enjoy running their hands and legs through

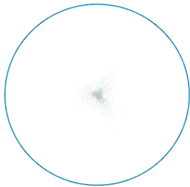


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Spray zone

ø 144" (ø 366 cm)



H/W/L Pressure

0/3/3 in 5-10 PSI
0/8/8 cm 0.3-0.7 BAR

Flow Smartflow

1-5 GPM -
3.8-18.9 LPM -

WATER EFFECTS

- Water jet (1)



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Ideal age group: 0 - 6 years

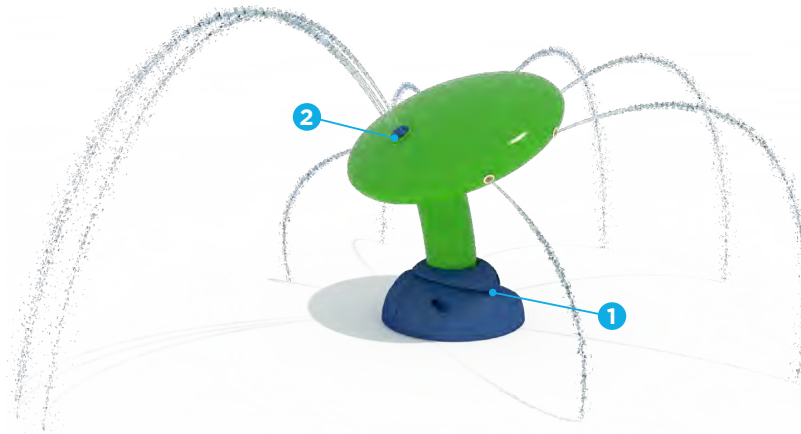
VOR 7582 WATERBUG N°3

PRODUCT HIGHLIGHTS

- Different water effects keep kids captivated
- Encourages different types of game playing
- Pressing the Podspray™ will amplify the other sprays' water effect

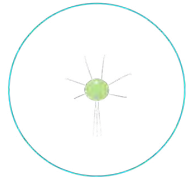


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Spray Zone

ø 96"
(ø 244 cm)



H/W/L Pressure

22/18/20 in 5-10 PSI
57/64/51 cm 0.3-0.7 BAR

Flow Smartflow

5-7 GPM -
18.9-26.5 LPM -
Color Choices: Vortex colors

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



- TOEGUARD™**
- Soft-touch Elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post



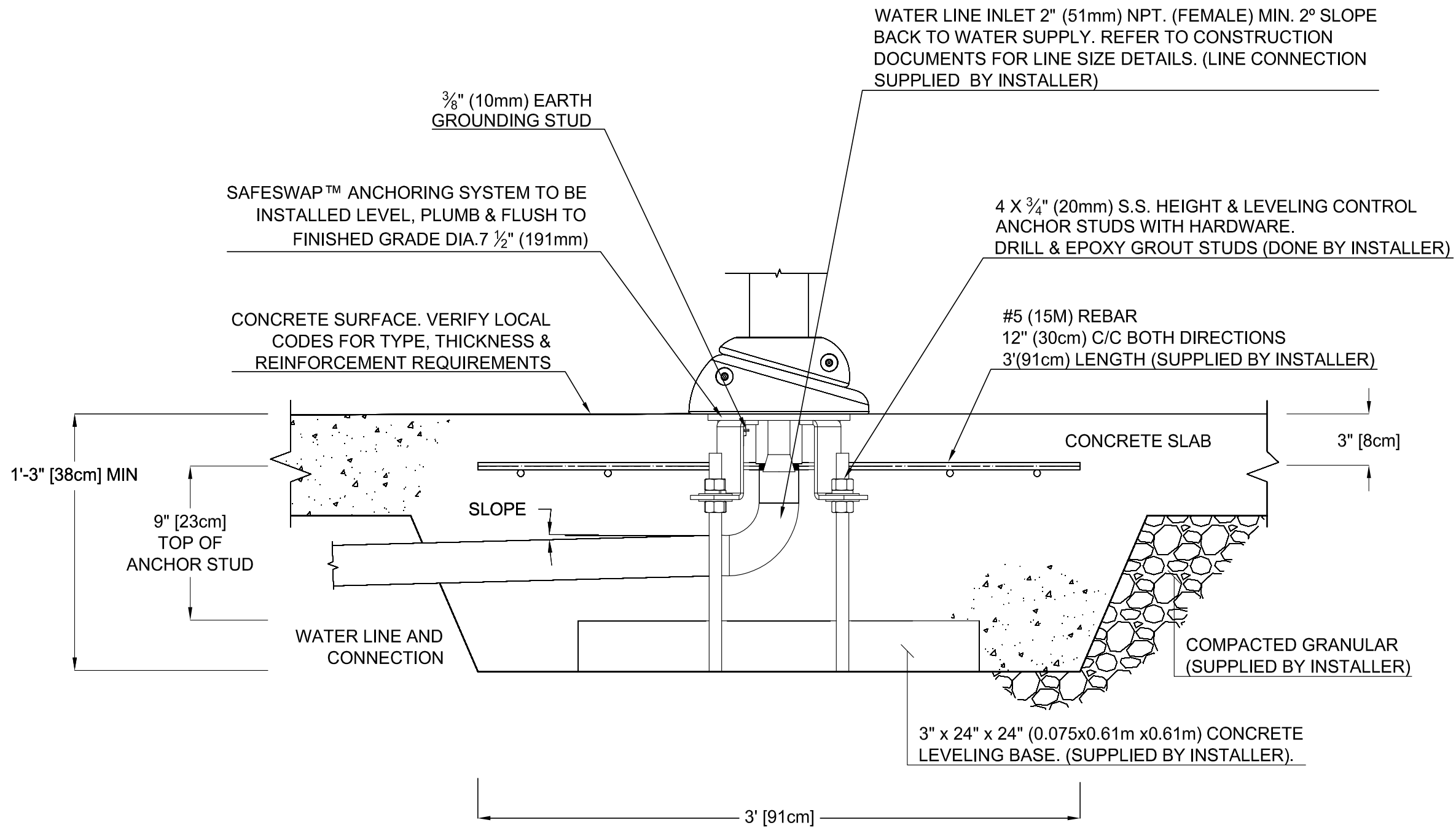
- PODSPRAY™**
- Simply press to send water to another nozzle on the same feature
 - Combine multiple pods and features to create team play
 - Lead-free brass for maximum durability

WATER EFFECTS


- Gentle jet stream (6)
- Interactive Podspray™ (1)



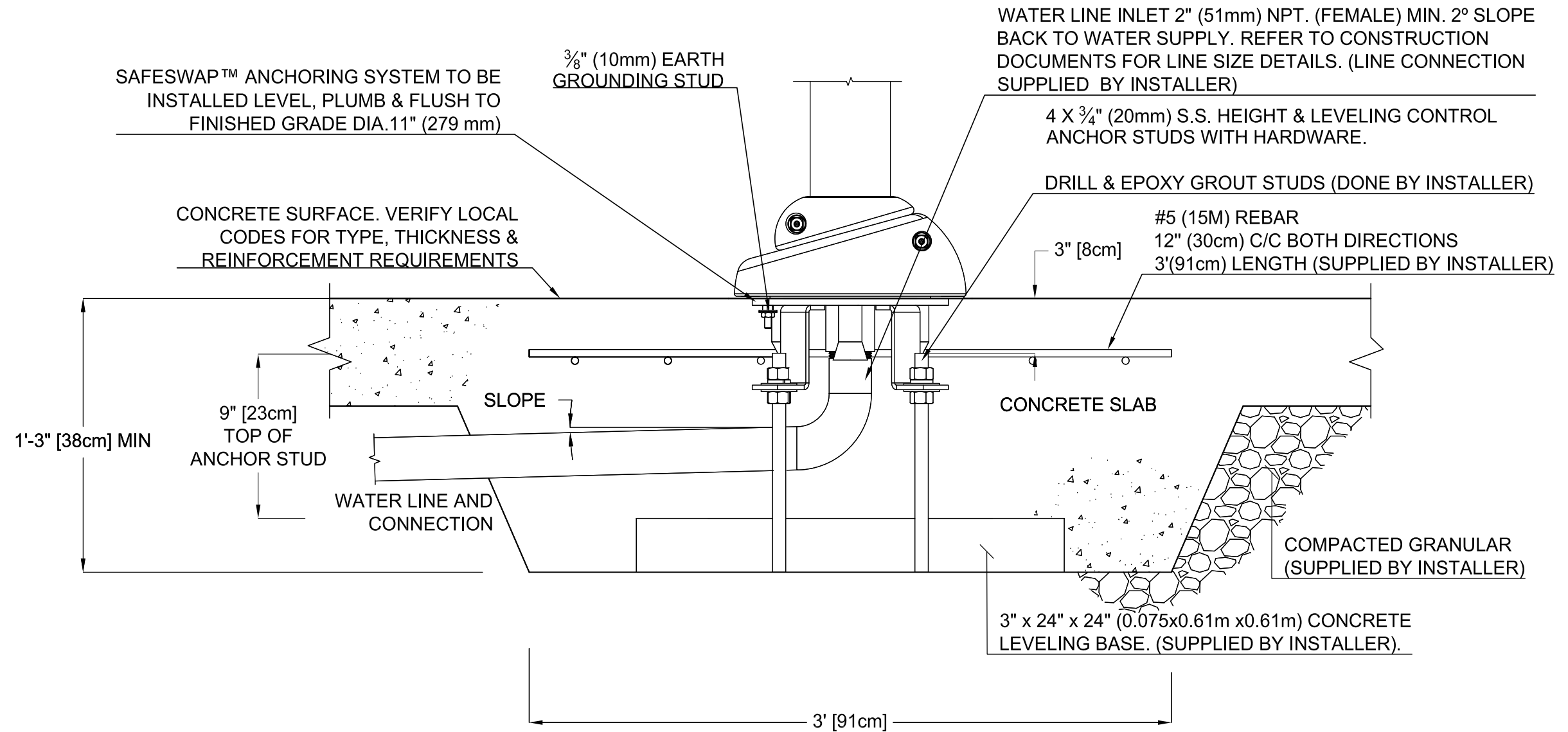
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VOR-55000-0570 SAFESWAP N°2 MEDIUM (Construction Detail)

PRODUCT NAME: SAFESWAP N°2 MEDIUM	PRODUCT INFORMATION			
PRODUCT NUMBER: VOR-55000-0570	DATE: 12/13/17	SHEET NO: 1/1	11"x17" SHEET SIZE	

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**SAFESWAP N° 1 (Construction Detail)
LARGE**

PRODUCT NAME: SAFESWAP N°1

PRODUCT NUMBER: 55000.0430

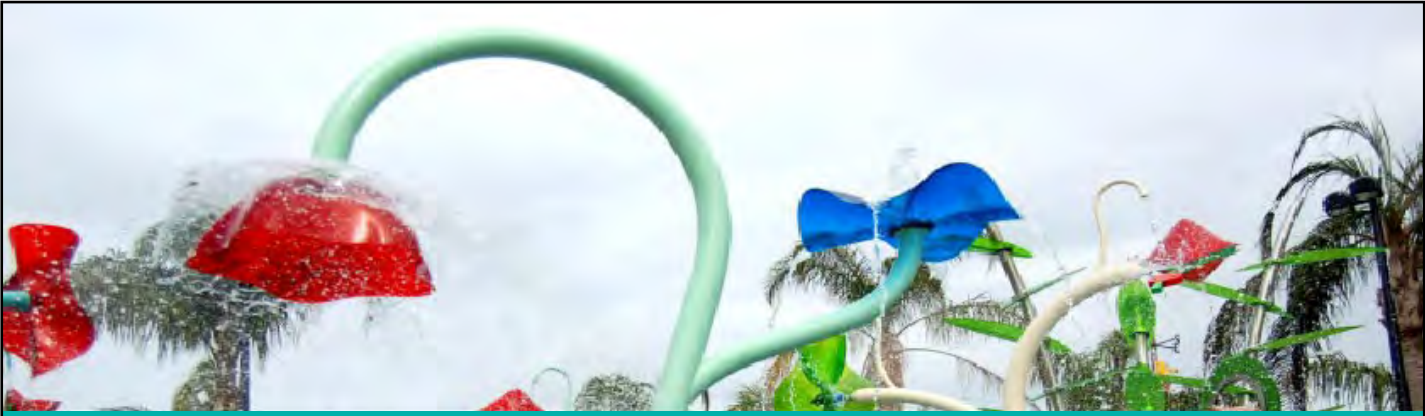
PRODUCT INFORMATION

DATE: 04/06/12

SHEET NO: 1/1

11"x17" SHEET SIZE





ACTIVATOR DETAILS

In this section you will find the specific details for splashpad activators used in your design.

The activator is how the user tells the spray park controller to start spraying water and to run a predetermined sequence.

Smaller spray parks may only have one activator where as larger parks may have many positioned around the spray deck at strategic locations.

Larger spray decks also may be broken into zones where one activator starts only the toddler area and then others will start a family zone or higher impact youth/teen zone. This way only the part of the park runs that is being used by the children.

Activators typically are mounted on posts but there are also foot activators and wall activators available.



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Ideal age group: 4 years and up

VOR 0611
BOLLARD
ACTIVATOR N°3

PRODUCT HIGHLIGHTS

- Enables to activate the water sequence of play features
- Light signal to alert when the activator is activated
- Controls water consumption and helps reduce waste





Top View



H/W/L	Pressure
39/14/14 in	0 PSI
99/36/36 cm	

Flow	Smartflow
0 GPM	-
0 LPM	-

Color Choices: Vortex colors
Additional electrical connections required

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



- 1 TOEGUARD™**
- Soft-touch Elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post



- 2 SAFESWAP™ ANCHORING SYSTEM**
- Attractive ground caps are substituted for future play products
 - Easily add future play elements with no change to infrastructure
 - Easily move products from one location to another at no additional cost
 - Provides flexibility to spread investment over time as capital becomes available
 - Structural stainless steel base for maximum strength



- 3 PLAYSTART™ ACTIVATOR**
- On-demand activation saves water
 - Light signal to alert when the activator is activated
 - Constructed of durable stainless steel - vandal resistant
 - No moving parts
 - Low voltage - safe fun
 - Easy operation - for kids of all ages & abilities

Revised: 01/10/2020



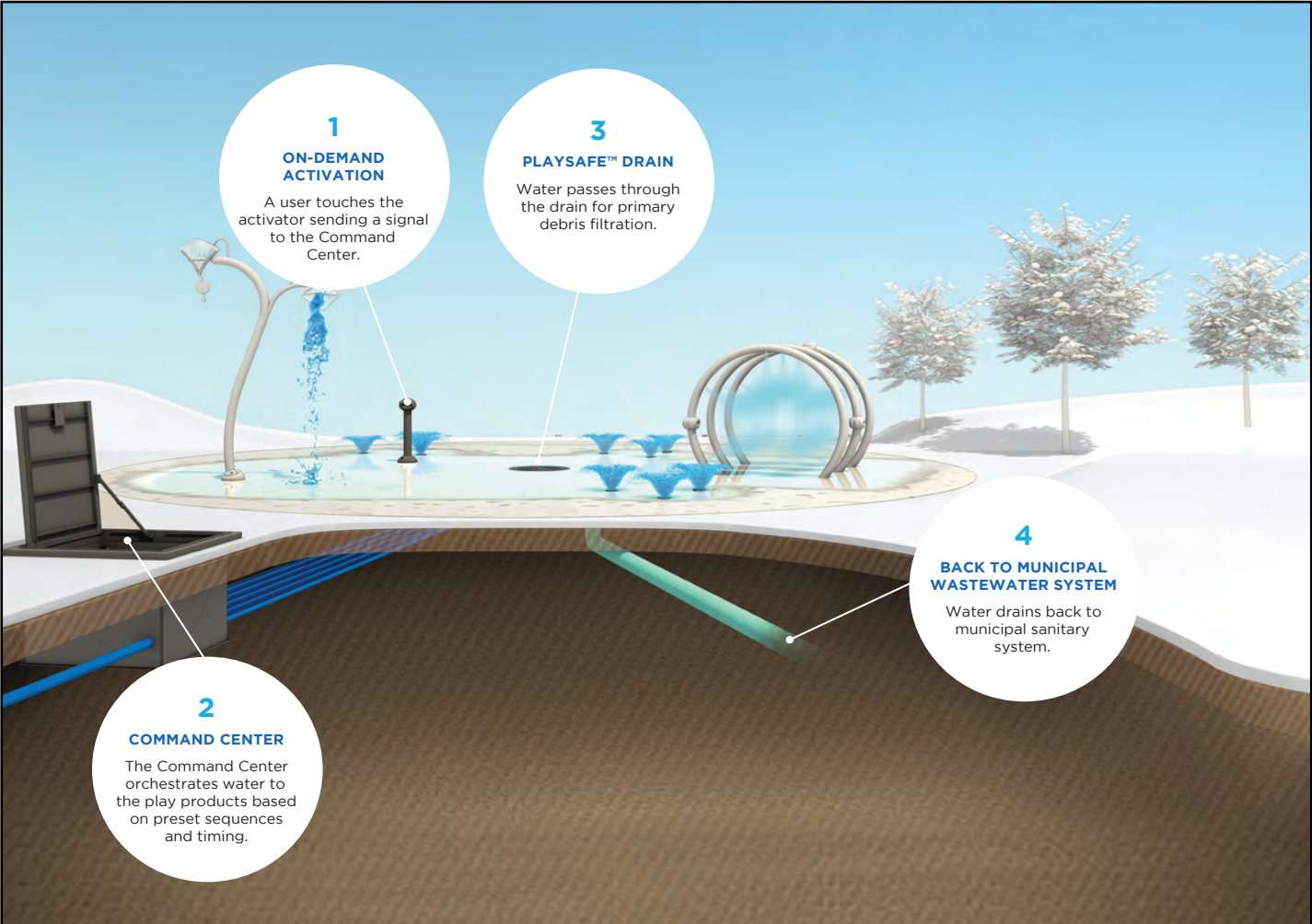
WATER MANAGEMENT AND CONTROL SYSTEM ~FLOW THROUGH~

In this section you will find the specific details for the proposed control system for your design.



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SmartFlow™

SIMPLIFY THE FUN

SmartFlow™ systems are easy to operate, low maintenance and eco-friendly solutions to manage water use for Splashpad® or Spraypoint®. These systems use potable water that goes through the play area. Effluent water is then returned to the municipal wastewater system.



World leader in aquatic play solutions with over 8,000 installations worldwide
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SMARTFLOW™ LOGICS CONTROLLER

VORTEX TOUCHPAD USER INTERFACE TECHNOLOGY

The Smartflow™ Logics Controller optimizes water usage while maximizing play value. User-friendly and cost efficient solution, it is best suited for Splashpads® with flow-through water management systems.



HIGHLIGHTS

- Visual graphic user interface
- Rain diverter function capability
- Simplified wiring with connector
- Reduction of water hammer issues through soft start/stop transitions within sequences
- Over current/short circuit protection device on individual output circuits
- Nema type 4 enclosure with tactile membrane keypad for durability
- Possible sequence change through factory provided data key
- Up to 3 Activator inputs available
- Options available for 10 valves
- UL 508A certified
- Additional electrical connections required



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**The product shown in the image may differ from the actual product sold.*

SMARTFLOW™ COMMAND CENTER CABINET

The Smartflow™ self-enclosed Command Center is the versatile control solution for Splashpads® with flow-through systems.

Suited for both indoor and outdoor facilities, this equipment cabinet ensures every component is within arm's reach.



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PRODUCT HIGHLIGHTS

- Self-enclosed system featuring up to 20 valves
- Front access door(s) for easy adjustments
- Angled roof for natural water drainage and prevent snow accumulation
- Strong welded door hinges and lock holders
- Door mounted controllers and power boxes
- 1" lines stainless steel manifold with pre-assembled valves
- Easy ball valves maintenance with union connections
- Pressure regulator included
- Drain access point for line winterization
- Meets ASTM F2461 and CSA Z614-98 regulations for public playgrounds
- Back flow preventor and additional power pack are optional and will fit within enclosure

SPECIFICATIONS

Material
Aluminum enclosure
Stainless steel manifold
PVC piping

Color choices
Enclosure Grey RAL 7035
Manifold Vortex Blue RAL 5017

MODELS

Up to 10 valves

H./W./L.
50 / 29.5 / 53 in
127 / 74 / 135 cm



11-20 valves

H./W./L.
50 / 29.5 / 104.5 in
127 / 74 / 264 cm



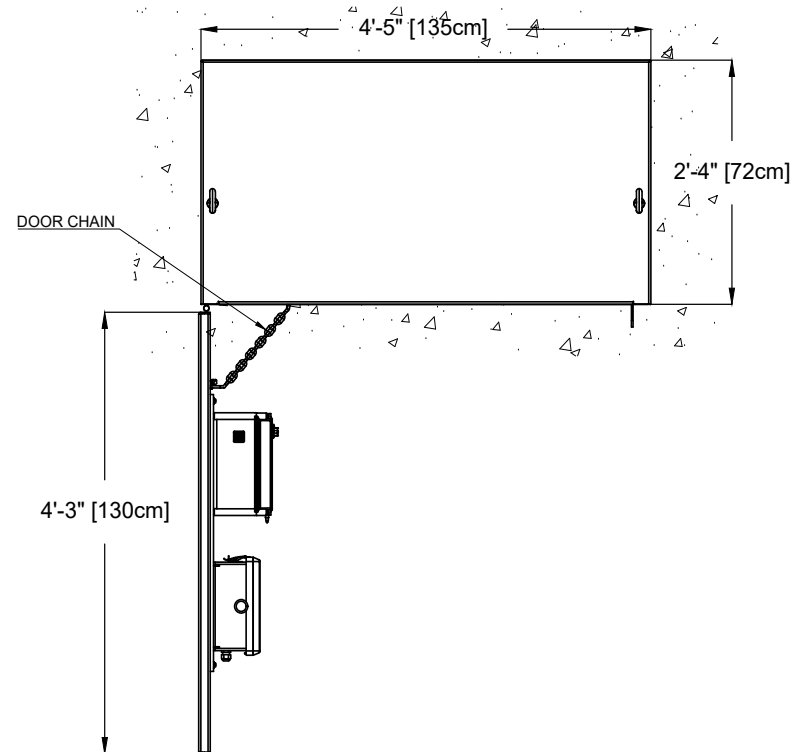
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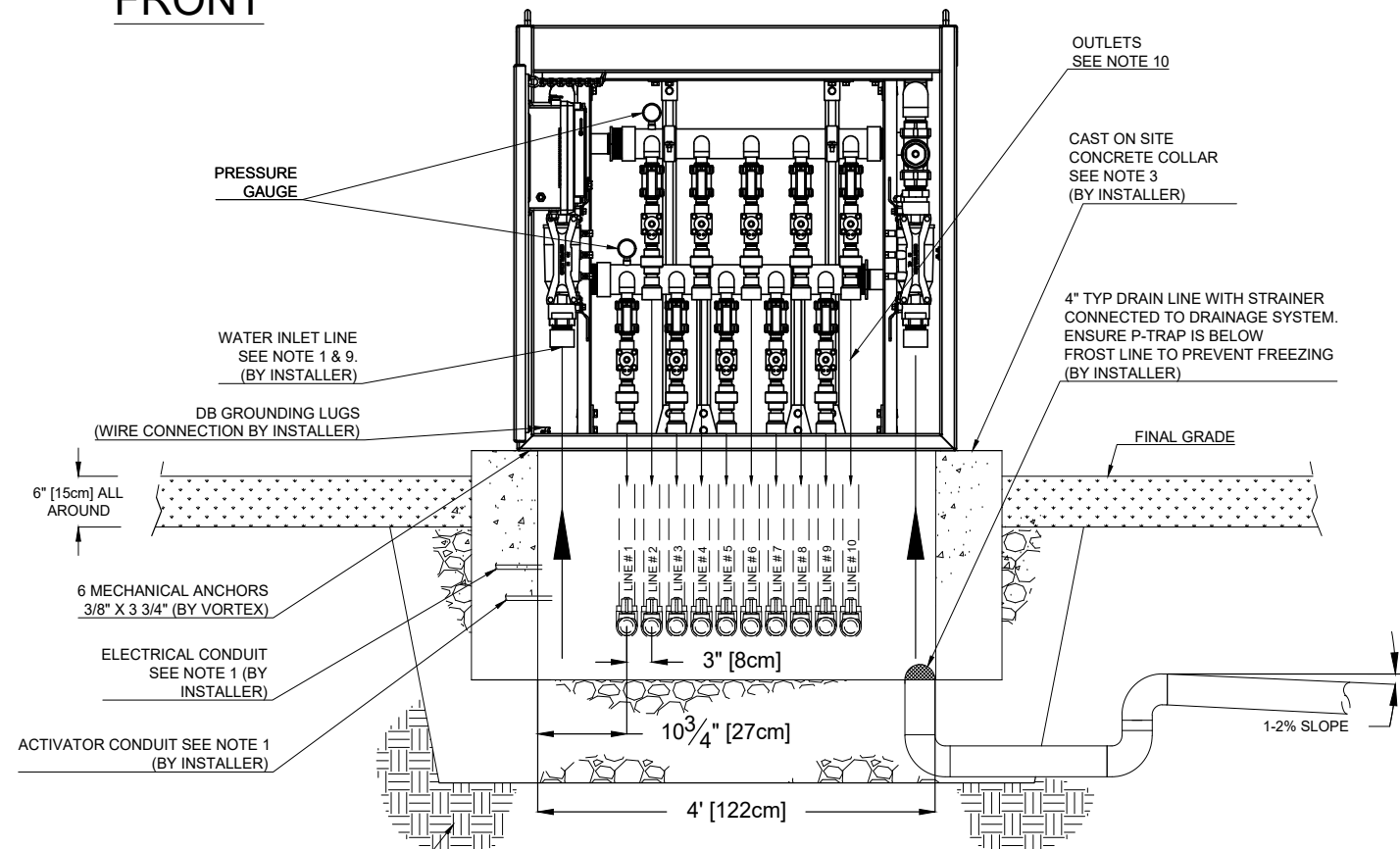
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TOP



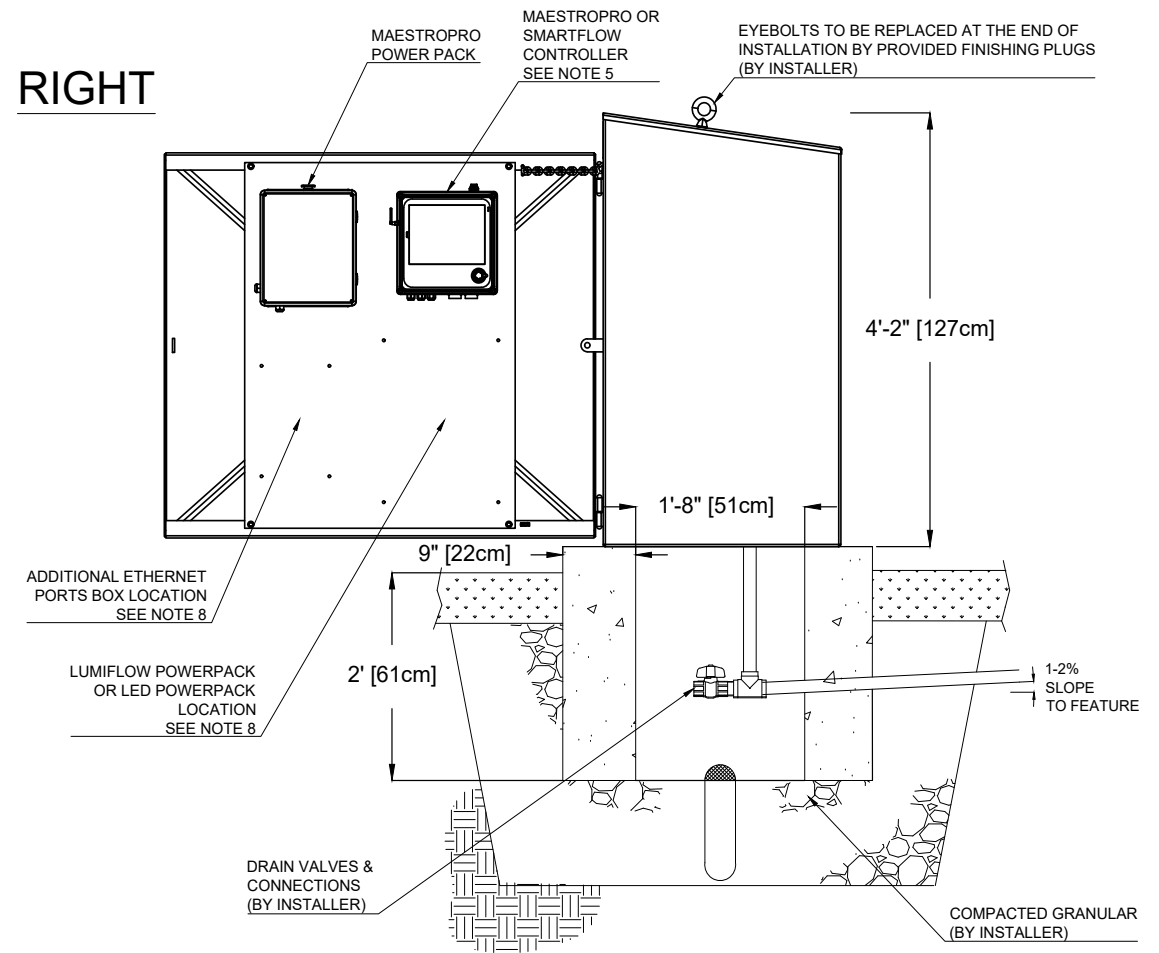
FRONT



NOTES:

1. REFER TO P&E DRAWINGS FOR PIPE SIZES AND ELECTRICAL CONNECTIONS
2. REFER TO PRODUCT SPECIFICATION DOCUMENT FOR ADDITIONAL INFORMATION
3. CONCRETE SURFACE,VERIFY LOCAL CODES FOR TYPE, THICKNESS & REINFORCEMENTS REQUIREMENTS.
4. "BY INSTALLER" MAY REFER TO SERVICE PROVIDERS OTHER THAN EQUIPMENT MANUFACTURER. PLEASE REFER TO THE PROJECT SCOPE OF WORK FOR DETAILS OF RESPONSIBILITIES.
5. IF THE CONTROLLER IS REMOTE LOCATED, CONDUCTORS # 18 AWG AT 10' LONG ARE PROVIDED BY VORTEX. FOR QUANTITY SEE PIPING AND ELECTRICAL SCHEMATIC DETAIL. GROUNDING OF J-BOX DONE BY INSTALLER.
6. DIRECTION OF FLOW FOR PLUMBING SHALL BE LABELED USING DIRECTIONAL SYMBOLS.
7. VALVES AND PLUMBING LINES SHALL BE LABELED WITH DESCRIPTION OF SOURCE OR DESTINATION.
8. OPTIONAL EQUIPMENTS
9. INLETS CAN BE CONFIGURED UP TO TWO WITH;
 - 3" NO BFP / PR
 - 3" REDUCED TO 2" PR
 - 3" REDUCED TO 2" BFP / PR
 - 2" NO BFP / PR
 - 2" WITH PR
 - 2" WITH BFP / PR
10. OUTLETS CAN BE A COMBINATION UP TO 10 OF:
 - 1" GATE VALVE
 - 1" BRASS OR PVC SOLENOID VALVE WITH OR WITHOUT BALL VALVE
 - 1" FAST ACTING SOLENOID VALVE
11. SEE PRODUCT INSTALLATION MANUAL FOR INSTALLATION TIPS

RIGHT



SmartFlow Command Center



50

PRODUCT NAME:

Cabinet 1-10 valves

DATE: 2022-01-20

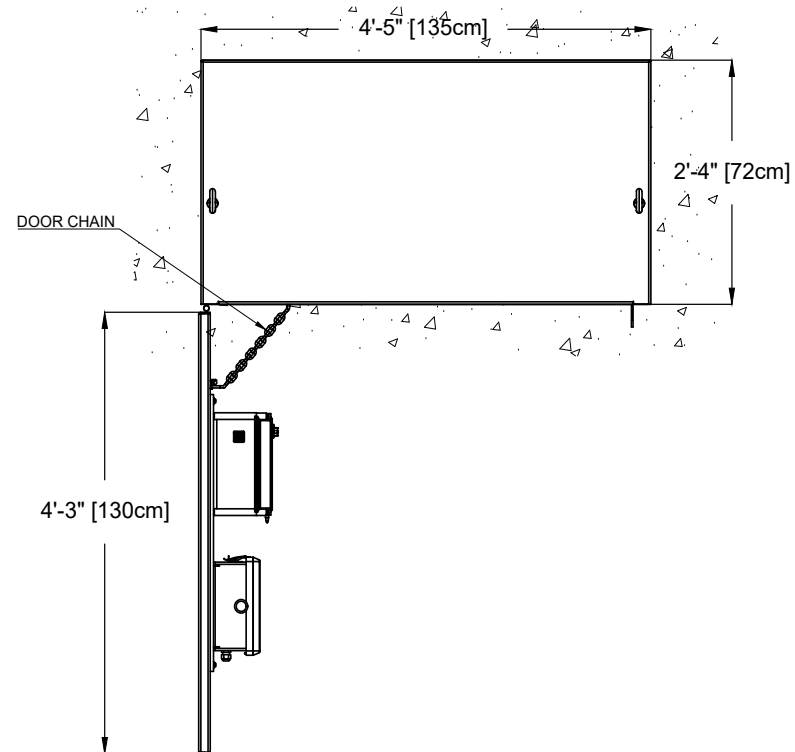
SHEET NO: 1/1

11"x17" SHEET SIZE

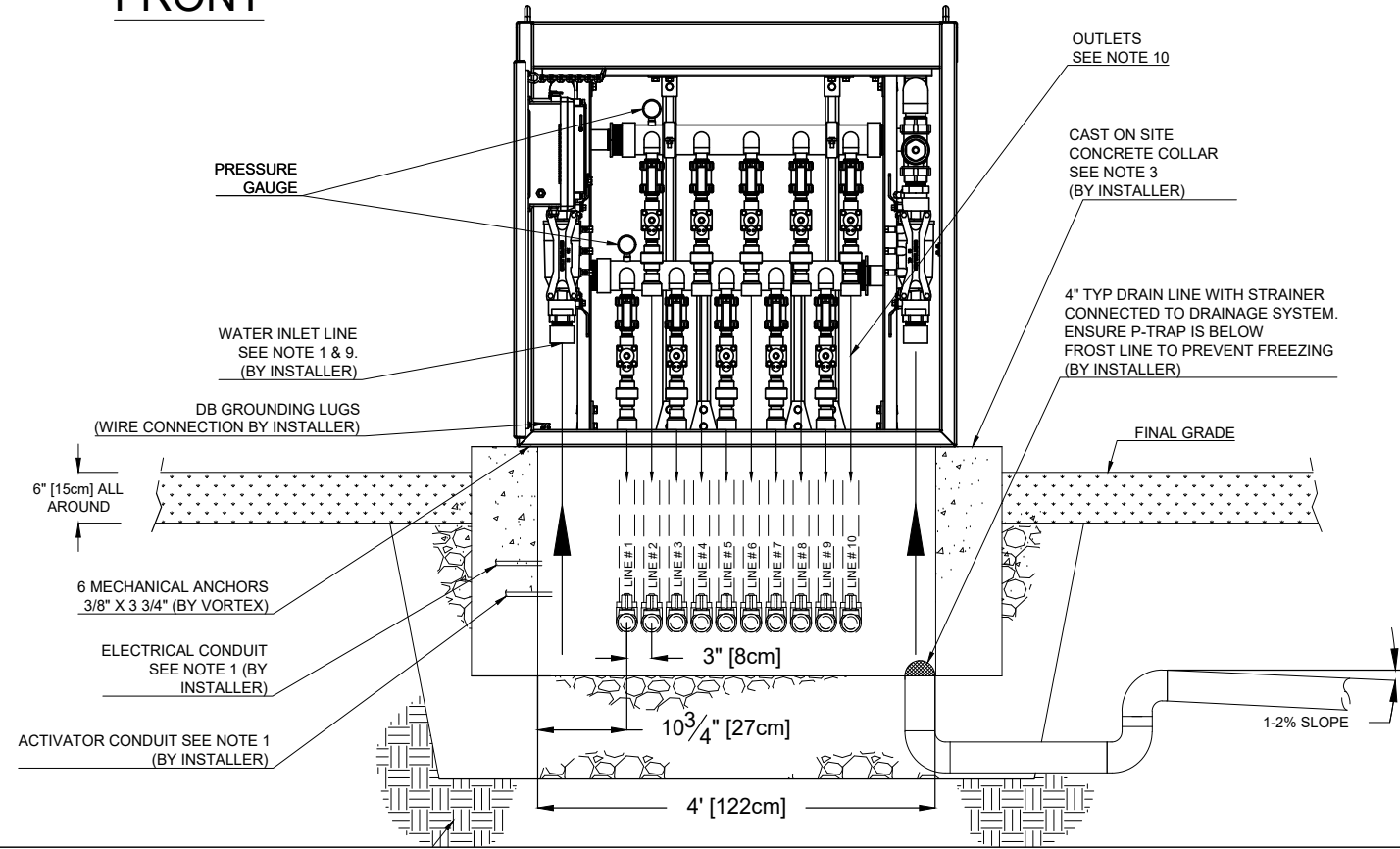
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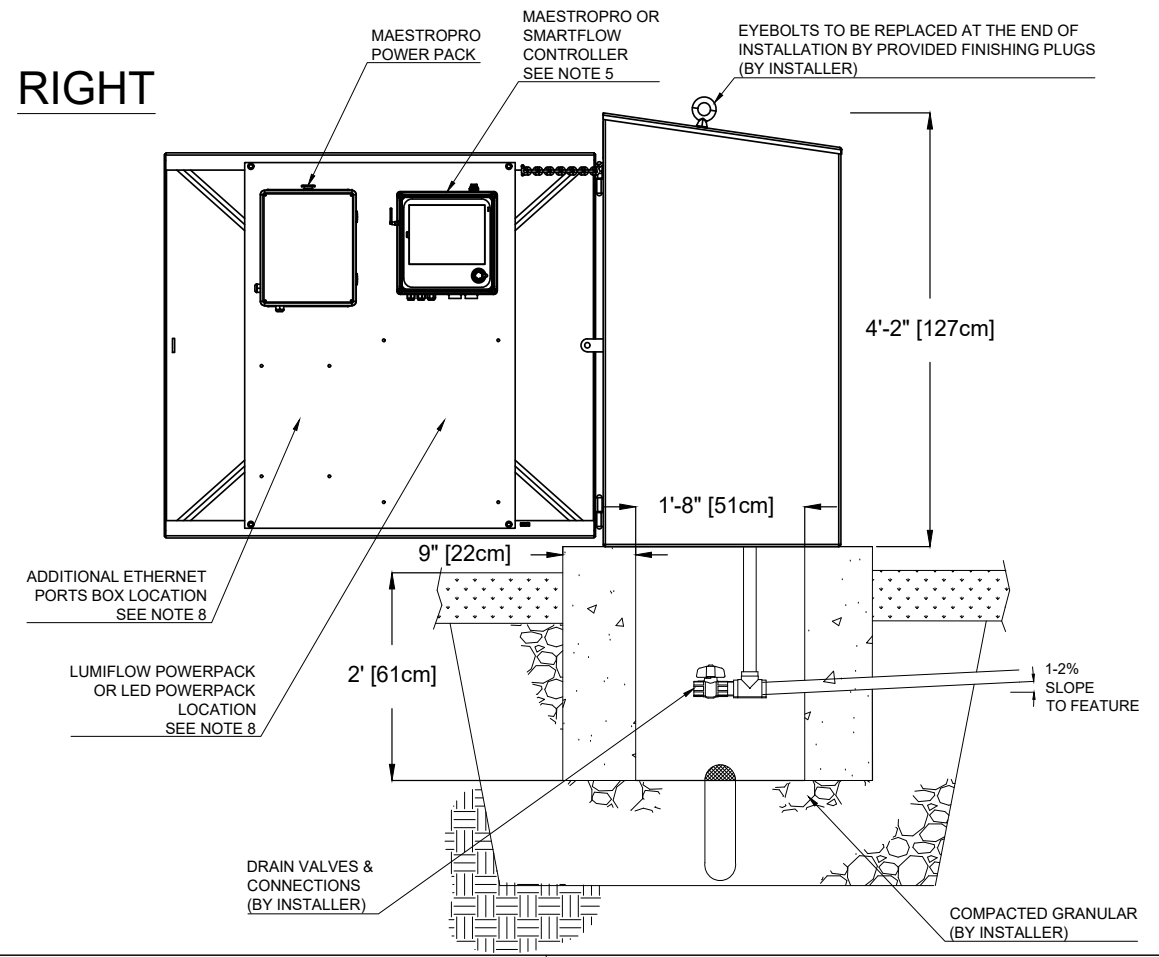
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NOTES:

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 - 1" FAST ACTING SOLENOID VALVE
11. SEE PRODUCT INSTALLATION MANUAL FOR INSTALLATION TIPS

RIGHT



SmartFlow Command Center



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PRODUCT NAME:

Cabinet 1-10 valves

DATE: 2022-01-20

SHEET NO: 1/1

11"x17" SHEET SIZE

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SMARTFLOW™ Logics Controller

User Manual



Vortex SMARTFLOW™ Logics Controller User Manual

REV.03 Feb. 2012

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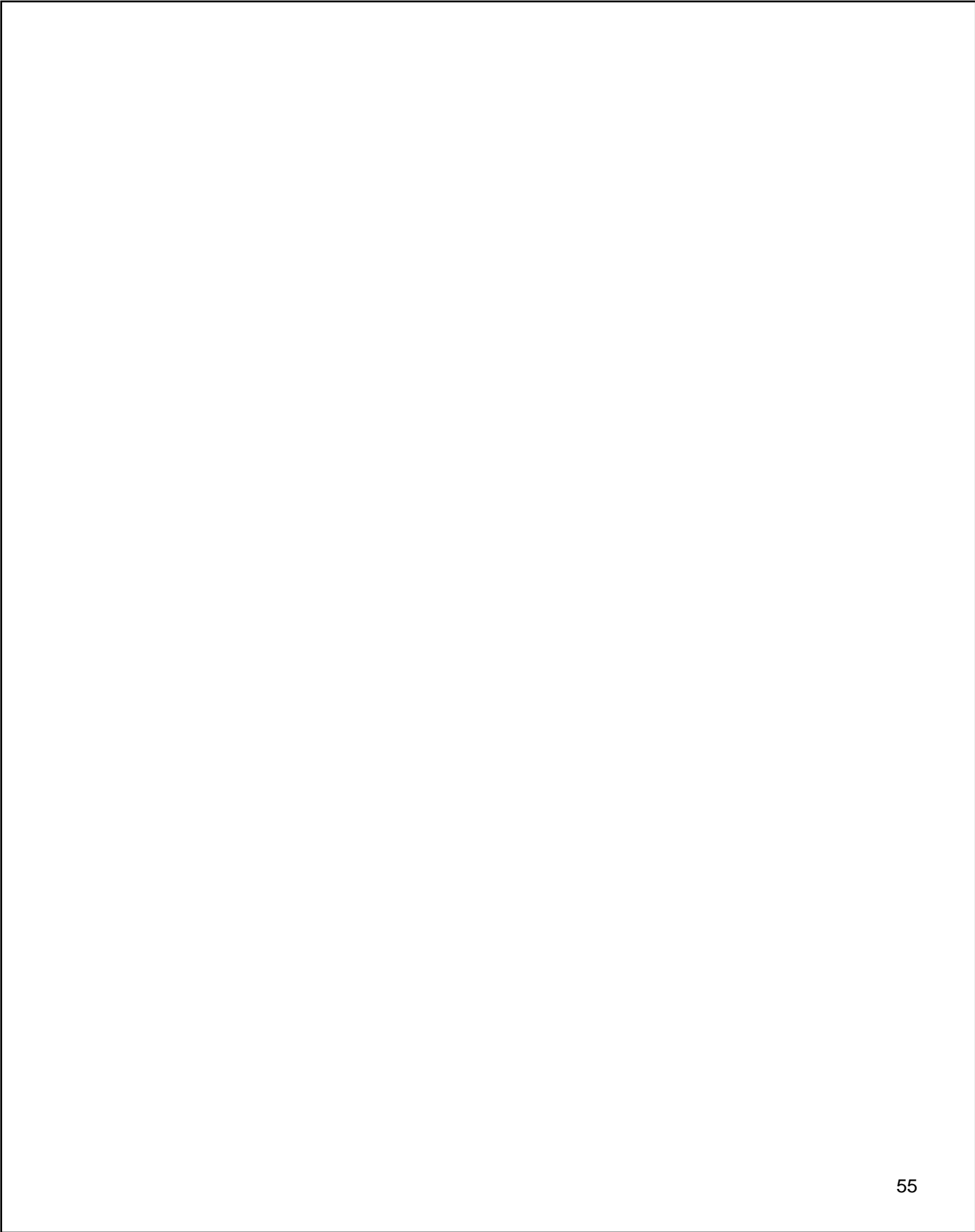
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1. Introduction

Your Vortex Splashpad includes multiple play features with one or more activators that a user can touch in order to start the water flow. During operational hours, by default a pre-determined spray sequence manages the flow of water to the play features in your Splashpad. A sequence sheet for your Splashpad has been provided to you with details of your play features, activators and the sequence. The programmed sequence can be changed if needed by contacting Vortex.

The SMARTFLOW™ Logics Controller uses the sequence programmed for your Splashpad in conjunction with the operational hours you define to manage the operation of your Splashpad. To prepare your Splashpad for operation, you must program the following using your SMARTFLOW™ Logics Controller:

- Local time and date.
- Operational hours. Note that the activators will only trigger the sequences to start during your operational hours.

To accommodate your preferences you can modify many of the pre-set default values for your Splashpad. The SMARTFLOW™ Logics Controller gives you the option to make changes including the following:

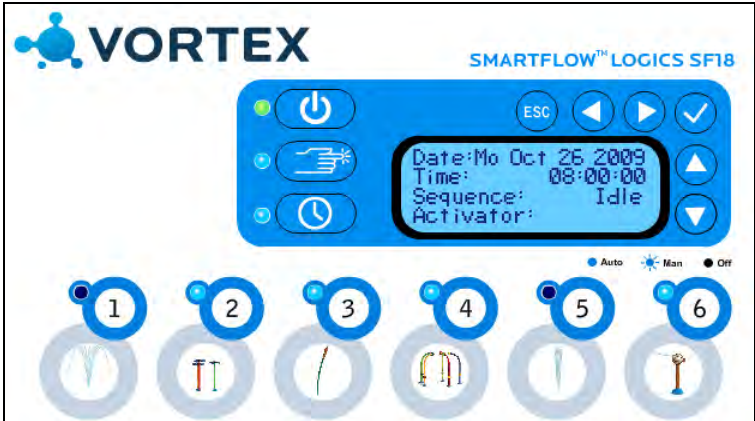
- Set one or several play features to run continuously, regardless of the programmed sequence (for example on a busy day, or to create an active welcoming atmosphere at the entrance).
- Turn off one or more play features for maintenance.
- Randomize the activation pattern instead of following the sequence.

This manual covers the SF10 (10 output) and SF18 (18 output) versions of the SMARTFLOW™ Logics Controller. The following information is included in this manual:

- Overview of the main controls, menu controls and menu architecture.
- Local time and operational hour's setup procedure.
- Flow pattern variation management.
- Administrator functions including uploading a new sequence from a memory key.
- Technical support including installation and troubleshooting.

Overview

The main controls are located on the front of your SMARTFLOW™ Logics Controller.



Main Controls



Power



Activator

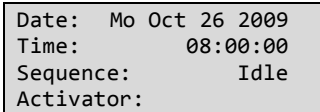


Timer



Numbered Play Features

Menu Controls



Main Menu



Escape



Enter



Navigation

Using the Main Controls

The **Power** button is used to turn the Controller on and off.



Green LED on: power is on. **LED off:** power is off.

Note that after turning on the controller, the Liquid Crystal Display (LCD) backlight will turn on, and then turn off after a few minutes, but the LCD will remain active.

The **Activator** button is used to determine whether or not water will flow to the Splashpad when a user touches an activator.



Blue LED on steady = Auto Mode (Default). If an activator is touched during operational hours, the controller will start the pre-programmed sequence.

Blue LED flashing = Manual Mode. By pressing the Activator button once so that the LED is flashing, the controller will keep the sequence running whether or not an activator is touched. This function can only be used during operational hours or if the timer is set to Manual.

LED off = Off Mode. The sequence will not start, even if an activator is touched. Used for maintenance.

The **Timer** button is used to temporarily bypass the operational hours.

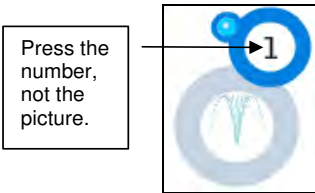


Blue LED on steady = Auto Mode (Default). The Controller will follow the operational hours.

Blue LED flashing = Manual Mode. By pressing the Timer button once so that the LED is flashing, the controller will allow the sequence to start outside the operational hours. This option is used for maintenance and troubleshooting.

LED off = Off Mode. The sequences will not start, even if an activator is touched. Used for maintenance.

The **Numbered** buttons are used to control activation of the individual play features represented in the corresponding picture. The SF10 model includes play features 1-10. The SF18 model includes play features 1-18.



Blue LED on steady = Auto Mode (Default). If an activator is touched during operational hours, the controller will start the pre-programmed sequence for that play feature.

Blue LED flashing = Manual Mode. By pressing the corresponding Number button once so that the LED is flashing, that feature will simply remain on even if outside the set operational hours.

LED off = Off Mode. The sequence will not start for that play feature, even if an activator is touched. Used for maintenance.

Note

- Some buttons will not respond if the screen is not at the Main Menu. To get back to the Main Menu, press the ESC button several times.

Using the Menu Controls

Main Menu

Date: Mo Oct 26 2009	←	Current Date
Time: 08:00:00	←	Current Time, using 24 hour clock
Sequence: Idle	←	State: Idle, Running, Purging, or Night Mode
Activator:	←	If touched, activator #

The Main Menu is the starting point for all controller functions. To get back to the Main Menu at any time, press the ESC button several times.

The Main Menu displays the current state of the Splashpad.

The following examples illustrate common scenarios:

Example 1: Ready

Date: Mo Oct 26 2009		
Time: 08:00:00	←	The current time is within operational hours, and the sequence will start as soon as an activation is touched.
Sequence: Idle	←	
Activator:		

Example 2: Sequence Running

Date: Mo Oct 26 2009		
Time: 08:01:00		
Sequence: Running	←	Activation #1 has been touched, and the sequence is running.
Activator: 1		

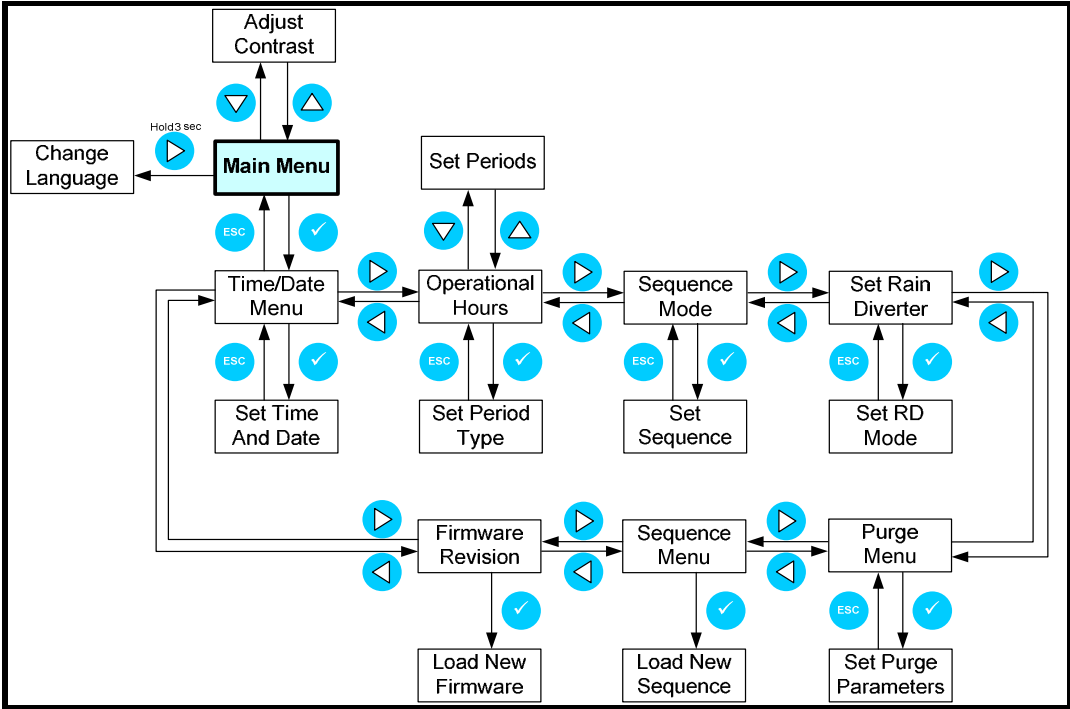
Example 3: Outside Operational Hours

Date: Mo Oct 26 2009		
Time: 20:00:00		
Sequence: Night Mode	←	The current time is outside operational hours. The sequence will not start unless the Timer button is pressed or the operational hours are changed.
Activator:		

Example 4: Purge Function Running

Date: Mo Oct 26 2009		
Time: 07:51:00		
Sequence: Purging	←	The Purge Function is running. See Section 4 of this manual to set the Purge Function times.
Activator:		

Menu Architecture



Menu Navigation

The **Escape** button is used to navigate backward through the Menus until eventually reaching the Main Menu.

The **Enter** button is used to navigate forward through the Menus and to input selections.

The **Arrow** buttons are used to adjust the LCD, to access the Language Change function, to navigate through a level of Menu options and to scroll through options.

Language Selection

From the Main Menu, press the right arrow button and hold it for three seconds to access the Change Language function. Release the button when the desired language has been selected. **Note:** after resetting the micro controller unit, the language will revert back to English as a default.

LCD Contrast Control

From the Main Menu, press the up or down arrows to increase or decrease the brightness and visibility of the LCD. **Note:** ambient temperature will impact the LCD contrast. Hot temperatures will darken the screen and cold temperatures will fade it.

2. Local Time and Operational Hours Setup

The SMARTFLOW™ Logics Controller allows you to define operational hours during which the activators on the Splashpad will trigger the sequence to start. If the current time is outside the operational hours, the Main Menu will show “Sequence: Night Mode.”

To run the Splashpad during off-hours as an exception, you may use the Timer button to put the SMARTFLOW™ Controller into Manual mode.

Outside Operational Hours

Date:	Mo Oct 26 2009
Time:	20:00:00
Sequence:	Night Mode
Activator:	

Before setting the operational hours, you must set the current local date and time.

Setting the Local Date and Time

The time and date must be set correctly in order to operate the Splashpad during operational hours. Note that the SMARTFLOW™ Logics Controller does not compensate for Daylight Savings Time. You will have to manually change the time as necessary.

To set the time and date

1. From the Main Menu, Press **Enter** twice ✓✓ to access the Date and Time change function.
 2. Use the up and down arrow buttons ▲ ▼ to scroll through the available values where the cursor is flashing, and then press the right arrow key ► to move to the next field.
 3. When finished, press **Enter** ✓. A “Save Success” message will appear and the Main Menu will show the Date and Time you just entered.
-

Set Date and Time

Set Date & Time	
Date:	■■■■ 29, 2009
Time:	21:02:00

Notes:

- To get back to the Main Menu at any time, press the **ESC** button several times.
- If the time is reset whenever the power goes off, the battery needs to be replaced. The battery type is a 3v Lithium - CR2032.

Setting the Operational Hours

To define Operational Hours, first select from two time modes and then define the hours.

Two Operational Periods P1 and P2 Mode: the SMARTFLOW™ Logics Controller will repeat the same pattern every day of the week. One period can be used to set up a full day, for example from 08:00 to 17:00. Or the periods P1 and P2 can be used to stop during lunch, for example P1: 08:00 to 12:00, P2: 13:00 to 17:00. If only one period is used, simply define both P1 and P2 with the same hours, for example 08:00 to 17:00.

Weekday/Weekend Mode: the SMARTFLOW™ Logics Controller will allow one operational period to be defined for weekdays, and another for weekends. For example: Monday to Friday 08:00 to 17:00 and Saturday/Sunday 08:00 to 20:00.

To set the operational hours

1. From the Main Menu, press **Enter** ✓ and then the right arrow ► to access the Operational Time Setup screen.
2. To change the Operational Time Mode, press **Enter** ✓ so that the mode is flashing and then press the right and left arrow buttons ► ◀ to switch modes.
3. When the desired mode is shown, press **Enter** ✓. A “Save Success” message will be displayed and then the Operational Time Setup screen will show the selected mode.
4. To set the hours within the time mode, from the Operational Time Setup screen use the down arrow button ▼ to see the hours. Press **Enter** ✓ to change the hours
5. Use the up and down arrow buttons ▲ ▼ to scroll through the available values where the cursor is flashing, and then press the right arrow button ► to move to the next field.
6. When finished, press **Enter** ✓. A “Save Success” message will appear. To return to the Main Menu, press **ESC** several times.

Two Operational Periods P1 & P2 Mode

```
Operational Time
Setup
Two Operational
Period P1 & P2
```

Option 1: defining a break between periods

```
P1:   Start   Stop
      06:00   12:00
P2:   Start   Stop
      13:00   17:00
```

Option 2: defining a full day with no break

```
P1:   Start   Stop
      08:00   17:00
P2:   Start   Stop
      08:00   17:00
```

Weekday & Weekend Mode

```
Operational Time
Setup
Weekday & Weekend
```

Weekday & Weekend Hours

```
Week  Start   Stop
Days: 08:00   17:00
Week  Start   Stop
End:  08:00   20:00
```

3. Sequence Variations

By default, the Splashpad follows the programmed sequence during operational hours. In cases where a large group has arrived, to adapt to heavy traffic in certain areas, or to perform maintenance, you have several options to change how the Splashpad play features activate.

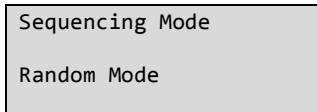
Randomizing the Pattern

To provide a change from the pre-programmed sequential pattern, you can change the sequencing mode from Regular (the default) to Random. In Random mode, the SMARTFLOW™ Logics Controller will change the sequence of play event activation following an unpredictable pattern. The controller will continue to ensure that the random pattern adheres to the flow limits, thresholds and other necessary parameters.

To randomize the pattern

1. From the Main Menu, press **Enter** ✓ and then the right arrow twice ► ► to access the Sequencing Mode function.
 2. To change the Sequencing Mode, press **Enter** ✓ so that the mode is flashing and then press the right or left arrow buttons ► ◀ to switch between Random and Regular modes. To set a random pattern, select Random Mode.
 3. When finished, press **Enter** ✓. A “Save Success” message will appear and the Sequencing Mode will show the mode you just selected.
-

Change Sequencing Mode to Random



Notes

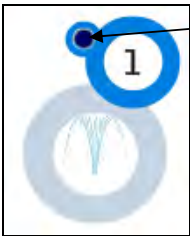
- The regular sequence stays saved in the SMARTFLOW™ Logics Controller’s memory.
- To change the pattern back to the regular sequence, follow the above steps, but in step 2 select Regular Mode.
- To get back to the Main Menu at any time, press the **ESC** button several times.

Manually Activating One or More Play Features

Instead of requiring an activator to be touched, you can set one or more play features to stay activated according to the sequence. This function is useful to create a welcoming atmosphere or to keep play features running in a play area that is particularly busy.

To manually activate one or more play features

- With the Main Menu showing, press the number button that corresponds to the selected play feature so that the LED is flashing.
-



If the LED is flashing, the play feature is in Manual Mode and will stay activated even if an activator is not touched.

If the LED is off, the play feature will not activate, even if an activator is touched.

Notes

- The controller will keep the play feature running whether or not an activator is touched.
- In Manual Mode, a play feature will stay activated, even outside operational hours.
- To return to regular activation (Auto Mode), press the number button so the LED is on.
- To de-activate a play feature, press the number button that corresponds to the play feature so the LED is off.

To manually activate the play features sequence

- With the Main Menu showing, press the Activation button so that the LED is flashing.
-



If the Activator LED is flashing, the Splashpad is in Manual Mode and the sequence will stay activated during operational hours even if an activator is not touched.

If the Activator LED is off, none of the play features will activate, even if an activator is touched.

Note

- To get back to the Main Menu at any time, press the **ESC** button several times.

4. Administrator Functions

In addition to managing the day-to-day operation of the Splashpad, the SMARTFLOW™ Logics Controller allows you to perform many advanced functions. The following administrator functions are included in this section of the manual:

- Setting the Purge Function Times
- Managing the Rain Diverter Options
- Enabling Password Protection
- Changing the Password
- Disabling Password Protection
- Inserting a New Memory Key
- Uploading a New Sequence
- Updating the Firmware
- Resetting the Micro Controller Unit

Setting the Purge Function Times

The Purge Function ensures that fresh water is used for the first sequence of the day. When set correctly, the purge function will start a few minutes before the operational hours start time and purge all the lines of stagnant water.

The Purge Function can also start a purge cycle during the day if the Splashpad is not used for a long period. This mid-day purge is especially useful in hot areas where stagnant water in the pipes could reach high temperatures.

Setup Time: Time when the daily purge will occur. It should be set a few minutes before the operational hours start.

Inac. Time: Duration in hours and minutes of the Inactivity Timer. If the Splashpad is not used for this period of time, the purge will automatically start. Format - HH:MM

Note: Do not set the Inactivity time to 00:00 or else the SMARTFLOW™ Logics Controller will constantly try to run the purge, and not allow the sequence to run.

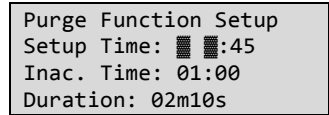
Duration: Default duration is 2 minutes. You may change the default as necessary. Format - MM:SS

Note: To **disable** the purge function, set the **duration** to 00:00.

To set the purge function times

1. From the Main Menu, press **Enter** ✓ and then press the right arrow four times ► ► ► ► to access the Purge Function Setup screen.
 2. To change the Purge Function Setup times, press **Enter** ✓. Use the up and down arrow buttons ▲ ▼ to scroll through the available values where the cursor is flashing, and then press the right arrow key ► to move to the next field.
 3. When finished, press **Enter** ✓. A Save Success message will appear and then the Purge Function Setup screen will show the times you just set.
-

Change Purge Function Setup Times



Note

- To get back to the Main Menu at any time, press the ESC button several times.

Managing the Rain Diverter Options

The optional Rain Diverter device (not included with the SMARTFLOW™ Logics Controller) is used to prevent rain water from going into the sanitary drain when the Splashpad is not in use. The rain diverter uses an electrical-mechanical valve to deflect the water from the sanitary drain to the storm water drain. If your Splashpad is equipped with a Rain Diverter device, follow the procedure in this section to select from the two available options. If no Rain Diverter device is used on your Splashpad, leave the Default setup (Signal after 30 minutes Inactivity).

Signal after 30 Minutes of Inactivity: This is the default setting. The position of the electrical-mechanical valve will be changed if the sequence is not activated for 30 minutes. This mode will allow rain water to be redirected during the day. The valve will automatically return to its original position once the sequence is activated.

Signal at End of Day until Next Sequence: In this mode, the electrical-mechanical valve will only change at the end of the day and stay in this position until the sequence is started the next day. This mode can be used to minimize the wear of the electrical-mechanical valve.

To manage the rain diverter options

1. From the Main Menu, press **Enter** ✓ and then press the right arrow three times ► ► ► to access the Rain Diverter Setup function.
 2. To change the Rain Diverter Setup mode, press **Enter** ✓ so that the mode is flashing and then press the right and left arrows ► ◀ to switch between modes.
 3. When finished, press **Enter** ✓. The Rain Diverter Setup screen will show the mode you just selected.
-

Change Rain Diverter Setup

Rain Diverter Setup

Signal at End of Day
Until Next Sequence

Notes


- The Controller has a dedicated output for the rain diverter signal. It uses a 24Volts AC signal with a maximum current capacity of 0.25Amp to control the electrical-mechanical valve. This control signal current will NOT be sufficient to drive the valve directly. It must be used to control a contactor or relay that will commute the higher power required to control the valve. The valve interface is not included with the SMARTFLOW™ Logics Controller but can be supplied by Vortex if required.
- During normal operation, the rain diverter signal is disabled (0 Volt AC). At the end of the day, or after 30 minutes of inactivity, the rain diverter signal is enabled, and the output delivers 24 Volts AC.
- If required, a different inactivity time can be programmed. Contact Vortex for assistance.

Enabling Password Protection

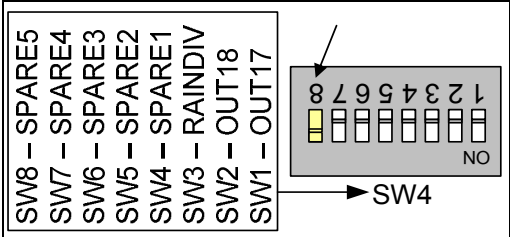
By default, password protection is not enabled on the SMARTFLOW™ Logics Controller.

To enable password protection

- 1. Turn off the power to the SMARTFLOW™ Logics Controller.
- 2. Open the controller box and set the SW8 – SPARE5 switch on the Dipswitch SW4 to ON (down position).
- 3. Close the controller box.
- 4. Turn on the power to the SMARTFLOW™ Logics Controller. The screen will prompt you to enter a 4-digit password to continue.
- 5. Enter the default password 1 2 3 4 using the numbered buttons (play feature buttons)

 and then press **Enter** ✓. The Main Menu will appear.

Enable Password Protection



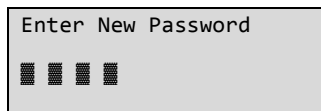
Changing the Password

When password protection has been enabled, a Change Password function is made available

To change the password

1. From the Main Menu, press **Enter** ✓
 2. Enter the current password using the numbered buttons of the play features and then press **Enter** ✓.
 3. From the Main Menu, press **Enter** ✓, then press the left arrow ◀ to access the Change Password screen.
 4. To change the password, press **Enter** ✓. Use the numbered buttons by the play feature pictures to enter the old password. When finished, press **Enter** ✓
 5. Use the numbered buttons by the play feature pictures to enter the new password. When finished, press **Enter** ✓.
 6. A “Save Success” message will appear.
-

Change Password



Note

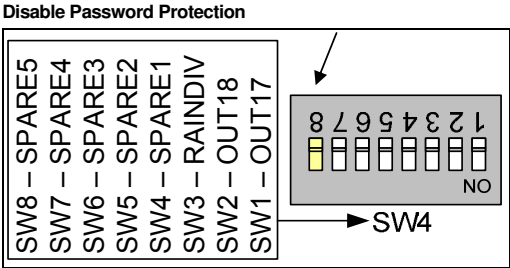
- Do not forget the password. It can only be reset to the factory password by entering the master password code. Contact Vortex Technical Support for assistance.
- The #10 button can be used as a 0 in the password.

Disabling Password Protection

To disable password protection, the current password must be 1 2 3 4. If necessary, change the password to 1 2 3 4.

To disable password protection

1. Turn off the power to the SMARTFLOW™ Logics Controller.
 2. Open the controller box and set the SW8 – SPARE5 switch on the Dipswitch SW4 to OFF (up position).
 3. Close the controller box.
 4. Turn on the power to the SMARTFLOW™ Logics Controller. The screen will display the Main Menu with no password required.
-



Note

- If the password was not set to 1 2 3 4 before changing the switch position to ON, password protection will not be disabled.

Inserting a New Memory Key

The SMARTFLOW™ Logics Controller comes with a pre-loaded sequence and firmware that can only be changed by using a special memory key. To request a sequence change or a firmware upgrade on a memory key, contact Vortex Customer Service.

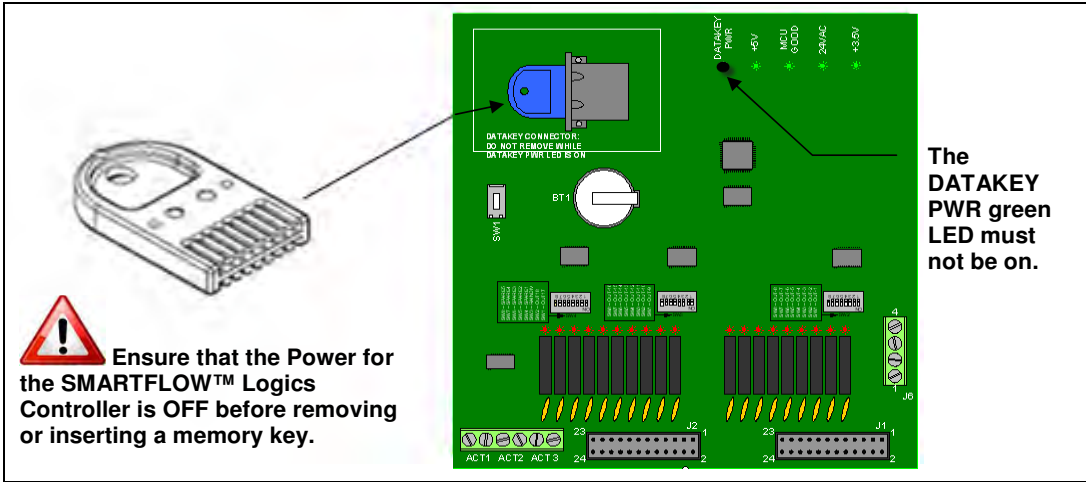
After inserting the new memory key you may then upload the new sequence and/or update the firmware by following the procedures given in this section of the manual.

⚠ Important! Before inserting or removing a memory key ensure that the power for the SMARTFLOW™ Logics Controller is OFF. The DATAKEY PWR green LED must not be on. Failure to comply with this instruction may cause damage to the controller and void all warranties.

To insert a new memory key

1. Turn OFF the power to the SMARTFLOW™ Logics Controller.
2. Open the controller box. If removing an old memory key, ensure that the DATAKEY PWR green LED is OFF.
3. Remove the old memory key (if present) and then insert the new memory key. Note that the memory key can be inserted either side up.
4. Close the controller box.
5. Turn on the power to the SMARTFLOW™ Logics Controller.

Replace Memory Key



Uploading a New Sequence

The SMARTFLOW™ Logics Controller comes with a pre-loaded sequence that can only be changed by using a special memory key. To request a sequence change and a memory key, contact Vortex Customer Service.

To upload a new sequence

1. Follow the instructions to insert a new memory key.
 2. From the Main Menu, press **Enter** ✓ and then press the left arrow twice ◀ ◀ to access the Setup File /Load Setup File from Key screen. Press **Enter** ✓. The screen will flash “Enter to Execute.” Press **Enter** ✓.
 3. The screen will display the message “Loading” and then “Save Successful” before returning to the Main Menu.
-

Upload Sequence

Setup File
Load Setup File From
Key
Enter to Execute

Notes

- If no valid memory key is inserted in the datakey connector receptacle, the message “No Key Present” will flash when attempting to access the Setup File menu.
- If the “No Key Present” message is shown while a memory key is inserted, turn OFF the power to the controller. Open the controller box and ensure that the memory key had been inserted properly, and then follow the instructions to Reset the Micro Controller Unit.

Updating the Firmware

Any necessary firmware updates will be supplied to you on a memory key from Vortex.

To update the firmware

1. Follow the instructions to insert a new memory key.
 2. From the Main Menu, press **Enter** ✓ and then press the left arrow once ◀ to access the Update Firmware screen.
 3. Ensure that the version on the key is newer (has a higher number) than the current version. Press **Enter** ✓. The screen will flash “Enter to Execute.” Press **Enter** ✓.
 4. The screen will display the message “Loading” and then “Save Successful” before returning to the Main Menu.
-

Update Firmware

```
Update Firmware
Current:      00.10
On Key:      00.11
```

Ensure that the “On Key” version is newer (has a higher number) than the current version.

Notes

- **Do not turn off the power while the firmware is loading.** An incomplete firmware update will render the SMARTFLOW™ Logics Controller unusable; it will have to be sent to Vortex to be updated.
- An older version of firmware should not be installed unless an exceptional case has been approved by Vortex. Updating back to the newer version will require another memory key.
- If no valid memory key is inserted in the datakey connector receptacle, the message “No Key Present” will flash when attempting to access the Setup File menu.
- If the “No Key Present” message is shown while a memory key is inserted, turn off the power to the controller, ensure that the memory key had been inserted properly, and then follow the instructions to Reset the Micro Controller Unit.

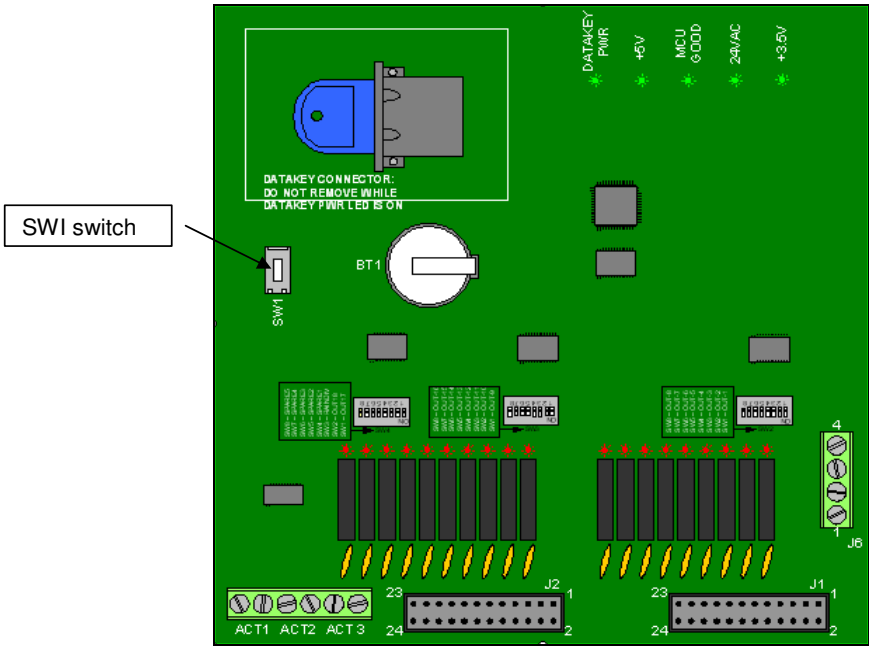
Resetting the Micro Controller Unit

If a “No Key Present” message is shown while a memory key is properly inserted, follow the instructions below to reset the Micro Controller Unit.

To Reset the Micro Controller Unit

1. Open the controller box to access the Printed Circuit Board in the left side of the door.
2. Press the white SW1 switch on the left of the battery backup.

Micro Controller Unit Reset



Note

- After resetting the micro controller unit, the language will revert back to English as a default. To change the language, from the Main Menu, press the right arrow button ► and hold it for three seconds to access the Change Language function. Release the button when the desired language has been selected.

5. Technical Support

Use the Troubleshooting guide provided below to assist in solving any issues. If necessary, you can bypass an output by following the procedure given in this section of the manual. If further assistance is required, please contact a Vortex Customer Service Technical Representative at 1-877-5-VORTEX (1-877-586-7839) (USA/CND) or 001-514-694-3868 (others).

Troubleshooting

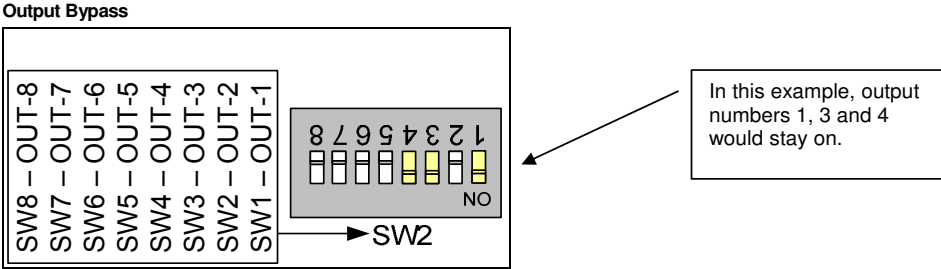
Issue	Resolution
SMARTFLOW™ Logics Controller will not turn on.	<ul style="list-style-type: none"> • Check if unit is ON, Green LED should be ON • Check AC Power Supply • Check 120VAC/240VAC Fuse (2 amps/1 amp) • Check 24VAC Fuse (1 amp) • Validate that the transformer is supplying 24VAC on the secondary side with a voltmeter. • Check 24VAC connection on side of the printed circuit board. Validate voltage with voltmeter. • Press the MCU Reset Switch SW1
RED output LEDs are ON, but no power Output (Output LEDs are on the printed circuit board inside the controller)	<ul style="list-style-type: none"> • Check for good connections of the multi-conductor cable on the rectangular connector J1 and J2. • Investigate for a damaged solenoid coil possibly causing a short circuit. • Output is disabled, check corresponding blue LED on membrane. • 24VAC
Unit does not retain Date and Time	<ul style="list-style-type: none"> • Replace battery backup with a new battery. Model 3v Lithium CR2032 or equivalent
Activator is pressed, but no sequence is started	<ul style="list-style-type: none"> • Make sure the Activator LED on the membrane is steady blue. • Make sure the Timer LED on the membrane is steady blue. • Make sure the actual time is properly set and that you are within operational hours. • Make sure the activator(s) are connected properly • Check Activator(s) functionality by disconnecting the activator and measure continuity while pressing the activator button.
One or several outputs are always ON	<ul style="list-style-type: none"> • Manual override on the Membrane is active and blue LED are blinking, change to Automatic (Steady LED) • Switch on the Dipswitch are in the ON position, change to OFF position. • Solenoid valves may have dirt. Clean the solenoid valves.
Sequence does not follow sequence sheet	<ul style="list-style-type: none"> • Change sequence mode from Random to Regular • Upload sequences again from the memory key.
LCD is very dark or clear	<ul style="list-style-type: none"> • Return to the Main Menu by pressing the ESC button several times and then adjust contrast by pressing the UP and DOWN arrow buttons.
Nothing happens when pressing the buttons on the membrane.	<ul style="list-style-type: none"> • Return to the Main Menu by pressing the ESC button several times.

Bypassing an Output

For troubleshooting, or if the electronic board should cease functioning, an output can be bypassed to stay ON.

To bypass an output

1. Locate the dipswitch components on the printed circuit board.
 2. Change the switch position to ON (Switch Down) to enable the output.
-



Note

- The output bypass is not affected by operational hours. A switch that has been manually changed to ON will stay on until it is manually changed back to OFF.


Connecting Power and Wiring the Activator(s)

Most wiring is factory installed. The only field wires left to install are the Activator wires and the power supply:

120VAC 2Amps 60hz for North American installations.

240VAC 1Amp 50hz for European installations.

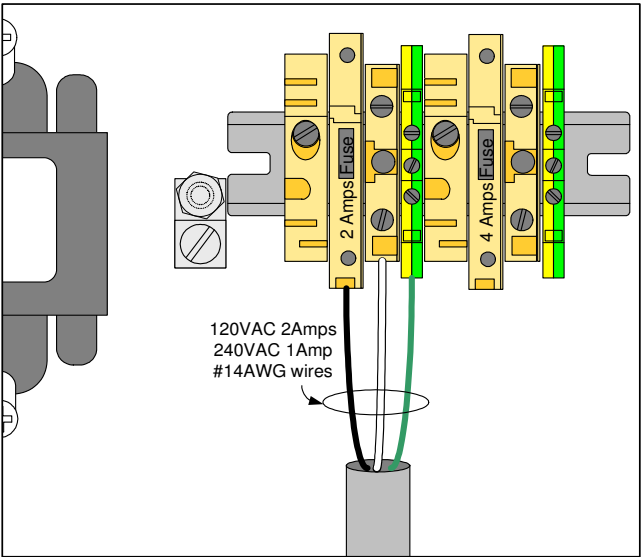
Connecting Power

 **Power connections must be performed by a licensed Electrician. Follow Local Electrical Code and NEC guidelines for wiring and grounding.**

The SMARTFLOW™ Logics Controller power requirement is 120VAC 2Amps for North American installations and 240VAC 1Amp for European installations. In both cases, single phase systems are required. Although 2 amps is the minimum current requirement, Vortex strongly suggests dedicating 15 amps to the controller in the event that an upgrade would require more power.

Power Field wiring should be sized #14AWG 3 conductors per cable.

Power Connection



Wiring the Activators

Each activator must be properly wired to the SMARTFLOW™ Logics Controller.

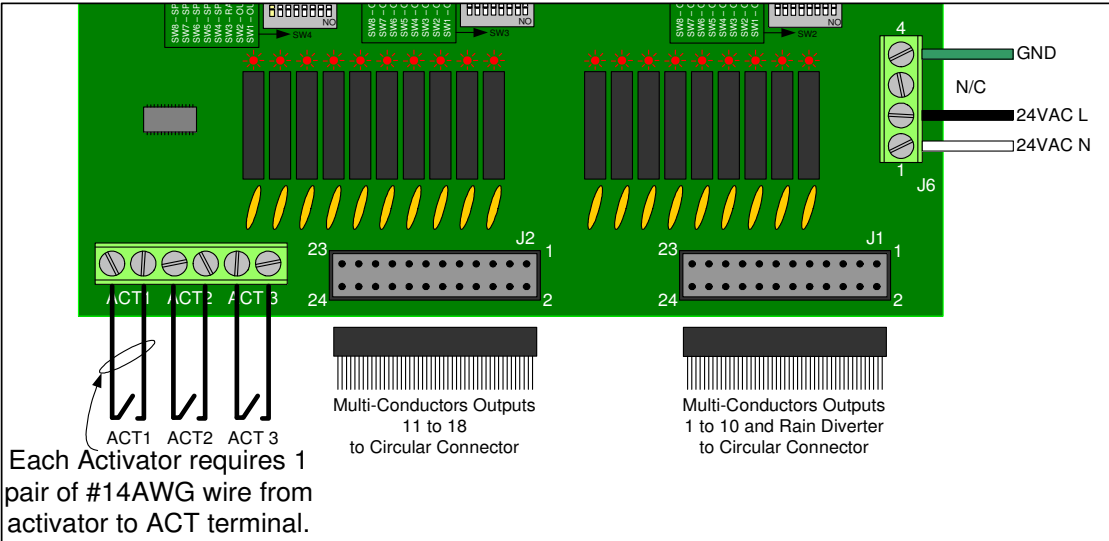
To connect activator wires

- 1. Prepare one pair of field wires from each activator. They should be paired #14AWG wires. There is no polarity on the activator wiring.

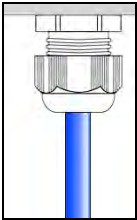
⚠ Activator wire length should not exceed 150 ft (45 meters).

- 2. Use the supplied Cable Gland to securely feed the activator cable to each activator. Make sure the Cable Gland is well tightened to preserve the enclosure’s waterresistant integrity. Only use one cable per Cable Gland.

Activator Wire Connection



Cable Glands



Warranty

Vortex Aquatic Structures International warrants that all its products will conform in kind and quality to the specifications set forth in the specifications sheet for the products, and will be free of defects in manufacturing and material; under normal use and service for the periods set forth below:

10 Year Warranty on reinforced fiberglass skid, sand filter fiberglass tank and cartridge filter fiberglass tank.

5 Year Warranty on subterranean vault (enclosure and access hatches), stainless steel manifold, drain boxes, hair and lint strainers, electrical enclosures and chemical controllers and polyurethane components.

2 Year Warranty on holding tank, circulation pumps, chemical injection pumps, chlorinator, acid feed system, poly vinyl chloride (PVC); piping, fittings and ball valves.

Check valves, cartridge elements, pressure gauges, chemical sensing probes, motor starters, electrical relays, terminal blocks, solenoid valves, programmable logic controller (PLC), printed circuit board (PCB), time switches, manual switches, transformers, breakers, electrical wiring and connections.

All the warranties start on the date of the Seller's invoice. Replacement parts will be warranted for the balance of the original warranty. With regards to defects covered by this warranty, Vortex shall repair or replace the defective part or parts, F.O.B. Vortex. All costs for removal and installation required to perform repairs or replacements shall be the responsibility of the purchaser.

The warranty stated above is valid only if the equipment is installed in conformance with Vortex's installation and assembly instructions and maintained according to the maintenance procedures furnished by Vortex; have been subjected to normal use for the purpose for which the products were designed; have not been subject to misuse, negligence, vandalism, or accident; have not been subjected to addition or substitution of parts; and have not been modified, altered, or repaired by persons other than Seller or Seller's designees in any respect which, in the judgment of the Seller, affects the condition or operation of the structures and or components. To make a claim, please contact your local representative or send your written statement of claim, along with the original project number and/or project name to:

Vortex Aquatic Structures International
328, Avro Street, Pointe-Claire (Montreal) Quebec, Canada H9R 5W5

Or you may fax us at 514.335.5413.

To contact Vortex with any questions or comments with regards to this warranty, call:

514.694.3868



(USA / CAN) 1-877-5-VORTEX (867-8369)
Vortex Aquatic Structures International
 328, Avro Street, Montreal (Quebec), Canada H9R 5W5
 phone 514-694-3868 Internet www.vortex-intl.com
 E-mail info@vortex-intl.com

SMARTFLOW™ COMMAND CENTER CABINET

1.0 CABINET COMMAND CENTER:

The cabinet, as described below. It consists of an enclosure, door access, a manifold, a pressure regulator and solenoid valves.

This above grade equipment cabinet with up to twenty (20) valves shall be a pre-fabricated water distribution system containing piping, valves and electrical wiring. They shall be factory assembled, water pressure tested and delivered from the Splashpad equipment manufacturers facilities. They shall be equipped with threaded connections for the water inlet and slip-on for water outlets. The solenoid valves shall be pre-wired to the controller or to a junction box when the controller is placed in a remote location. The installer shall provide the plumbing equipment required from the water source to the water inlet or backflow preventer device and pressure regulator if so configured.

The installer shall provide the plumbing equipment required from the water outlets to the Splashpad Play Products, as well as adequate drainage ball valves at the low point of each of the Play Product's water distribution lines when required. Should the controller be located remotely, the installer shall supply the electrical equipment required from the power switch with branch circuit protection.

2.0 GENERAL MATERIALS SPECIFICATIONS :

- 2.1. Enclosure shall be constructed of aluminum powder coat painted finish with no sharp edges, buffed weldings and tamper proof hardware. Main lockable door on hinges.
- 2.2. Chassis shall be constructed of pre-galvanized steel U channel with no sharp edges,
- 2.3. Manifold shall be constructed of 3 ½" outside diameter Stainless Steel 304/304L pipes powder coat painted finish with no sharp edges and buffed weldings. Each water distribution port shall be a 1" NPT connection. The manifold shall be equipped with a pressure gauge. All welded joints shall be watertight and pressure tested to 150 psi.
- 2.4. Piping and fitting shall be constructed of SCH 40 PVC, 150 PSI pressure tested

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January 2022, Version 2.00



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+1.514.694.3868 (INTERNATIONAL)

- 2.5. Solenoids valves (different possible combinations of sizes) shall be constructed of PVC or Brass with or without ball valve, all with water resistant solenoid, all rated up to 150 PSI. There shall be one (1) solenoid valve installed on each of the water distribution ports for the Play Products. They shall be a normally closed 24 VAC 50/60 cycle solenoid actuated globe/angle pattern design. The valve body and bonnet shall be constructed of PVC with stainless steel fasteners. The valve shall have a manual override capability (manual open/close control). It shall house a fully encapsulated, one-piece solenoid. Each Solenoid valve shall have in integrated flow control adjustment valve stem for fine tuning of spray effects.
- 2.6. Gate & ball valves (different possible combinations of sizes) shall be constructed of PVC rated up to 150 PSI
- 2.7. Inlets (different possible combinations of sizes) shall be constructed of PVC or PVC and Brass unions, all rated up to 150 PSI
- 2.8. Electrical Enclosures, Conduit, Wiring and Connections: All electrical wiring shall be # 18 AWG with a 600V rating. All electrical connections, enclosures, and conduit shall be Nema 4x watertight.
- 2.9. Controllers: see controllers specification sheet for detailed information
- 2.10. Tamper Proof Hardware shall be constructed of Stainless Steel 304

3.0 INSTALLATION CHARACTERISTICS :

- 3.1. Electrical Connections: All main power electrical connections to the Splashpad Controller are to be performed per local codes.
- 3.2. Drawings and Instructions: Product drawings and installation manuals shall be supplied by the manufacturer for ease of installation.
- 3.3. The installer shall provide the concrete base to anchor the equipment cabinet in place.

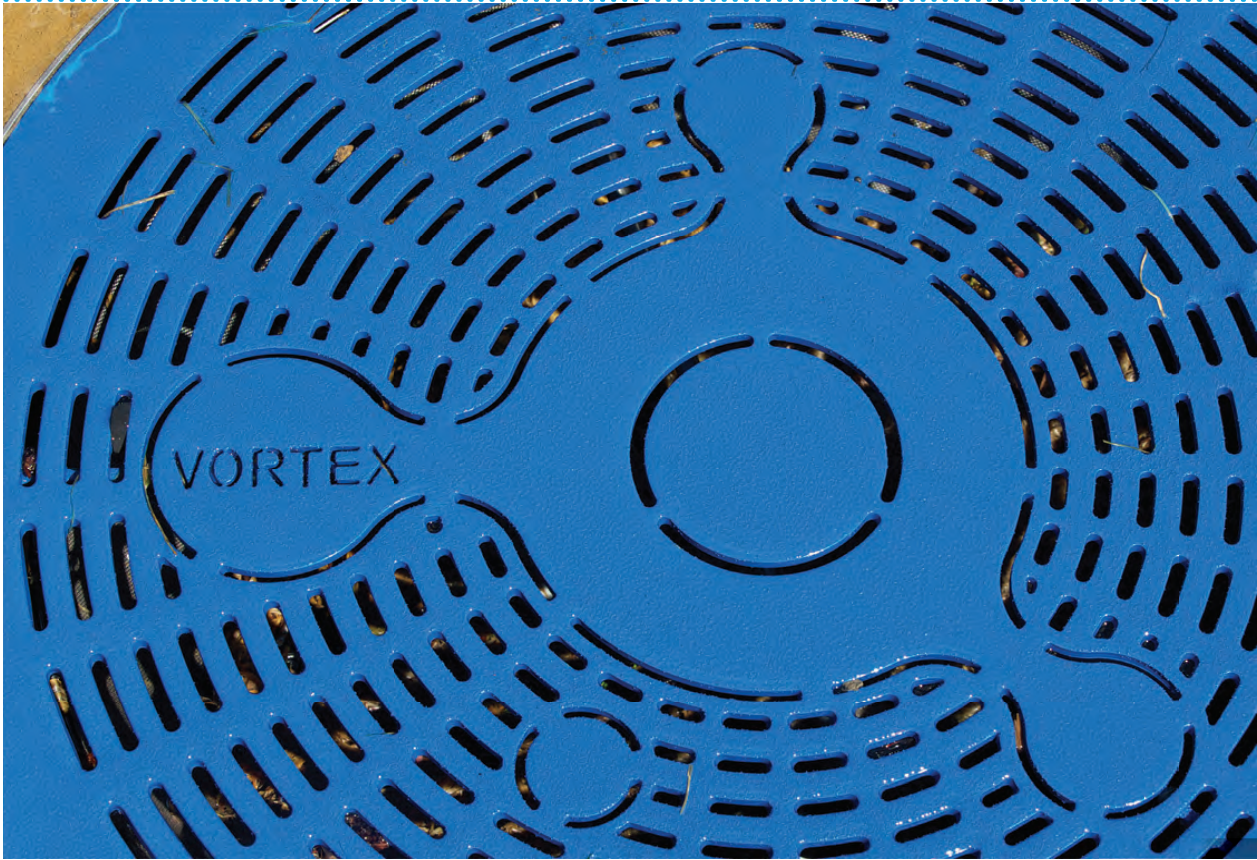
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PLAYSAFE™ DRAIN

WATER MANAGEMENT COMPONENT

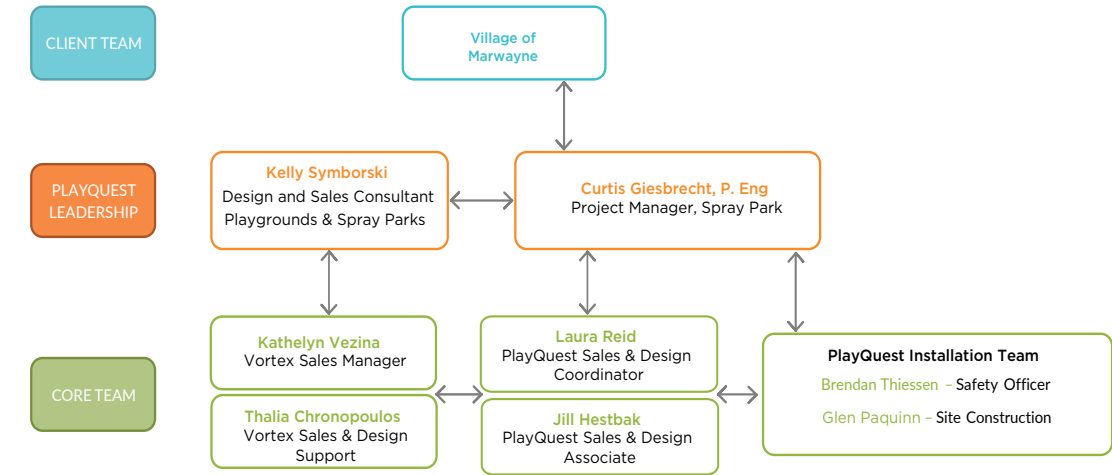


PLAYSAFE™ DRAIN

- Primary filter of debris
- Safe for small toes and skid resistant
- Stainless steel construction and high flow rate capacity



World leader in aquatic play solutions with over 6,000 installations worldwide
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Curtis Giesbrecht, P.Eng.
Edmonton, Alberta
PlayQuest Owner, Project Manager, Mechanical Engineer

Curtis is responsible for spray park projects, including sales, installation and inspection. He holds a degree in mechanical engineering specializing in process equipment design and project management. He has over 20 years of experience in the playground industry having installed many spray parks across western Canada.

Kelly Symborski
Edmonton, Alberta
Project Consultant

Kelly is the key contact and consultant for PlayQuest’s Northern Alberta territory. Kelly is always looking out for something fun for the kids through unique and contemporary designs and practices.

He brings a fresh, energetic and comprehensive perspective to customers in the design process. With an extensive background in construction, Kelly is able to take your space and put the “fun” back in functional. With a knack for creativity and problem solving, he is able to take your group from an idea to design to build to completion to smiling faces.



Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca
8440 45 St. NW Edmonton, Alberta T6B 2N6





TEAM PROFILE

Laura Reid,

Black Creek, British Columbia
Sales & Design Coordinator-

Laura is responsible for designing and estimating playground/spray park areas and structures. She achieves a balance in both meeting the customer requirements and expectations while maintaining the play spaces in accordance and adherence to the applicable safety standards. Laura holds a diploma of Civil Engineering Technology from Okanagan College . She brings over 19 years of experience and expertise in playground and recreation design and consulting.

Brendon Thiessen,

Edmonton, Alberta
CCPI, B.Sc., Site Supervisor & Safety Officer

Brendon is the company safety officer that administers the Certificate of Recognition (COR) safety program and carries the required provincial designations. Compliance of our construction activities to our Certificate of Recognition safety program are monitored by Brendon including our safety meetings, toolbox meetings, site hazard assessments, COR annual audit, near miss and injury reports, employee training records, first-aid training, Workplace Hazard Materials Information System (WHMIS) and compliance with the Alberta Occupational Health & Safety (OH&S) Regulation.

Jill Hestbak

Edmonton, AB
Sales & Design Support

Jill completed her diploma of Landscape Architectural Technology from the Northern Alberta Institute of Technology. She holds a Bachelor of Arts in the History of Art, Design & Visual Culture from the University of Alberta. With over 10 years of experience practicing interdisciplinary design, Jill offers a perspective that blends the conceptual and technical aspects design required for a project of this scope. She is passionate about designing with the interaction between people and the built environment in mind. In addition to her design background, Jill has over five years of large-scale event coordination and management, developing expertise in time and project management.

Kathelyn Vezina,

Montreal, Quebec
Splashpad Specialist, Vortex Aquatic Structures

Vortex Territory Manager, Technical Support,
Design Leader for over 15 years
Scope - Vortex product and design support



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KELLY SYMBORSKI



EDUCATION & PROFESSIONAL ASSOCIATION

Bachelor of Arts (University of Alberta) (1995)

EXPERIENCE

PLAYQUEST RECREATION & QUESTIC CONTRACTING LTD.

Edmonton, Alberta

Project Consultant, 2019 – Present

Kelly is the key contact and consultant PlayQuest’s Northern Alberta territory. He builds and maintains key client relationships and works closely with the design team to create custom playground solutions.

Spray Park Project Highlights: Ardrossan Spray Park, Millennium Place Water Feature, Paddle Prairie (2021). Elephant Spray Park in Fort Simpson, NT will be the first spray park facility in the Northwest Territories.

TERRACE AGGREGATES

Edmonton, Alberta

Operations Manager, 2002-2008, 2014-Present

Oversee the daily operation of a large scale aggregate business. Manage employees and maintenance of all equipment. Established new clients and accounts. Very proficient at operating various types of heavy equipment including loaders, backhoes and skid steers. Class 1 Drivers License.

CLOSET CREATORS INC.

Edmonton, AB

Owner/Operator, 2008-2014

Development of small business from the ground up. Accomplishments include market development, website, product installation and client sales and management. Built business to level where we could successfully sell it.

3D COMPUTERS

Edmonton, AB

Account Manager 1996-2002

Maintained existing relationships as well as developed new clients. Assisted public sector clients with selecting the best technologies and systems to suit their networking needs.



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CURTIS GIESBRECHT



EDUCATION & PROFESSIONAL ASSOCIATION

B.Sc. in Mechanical Engineering (1997) with Distinction, University of Alberta
P.Eng. Professional Practicing APEGA member
Holds a permit to practice in Manitoba, Saskatchewan, Alberta, & British Columbia
Member of Canadian Parks and Recreational Association

EXPERIENCE

PLAYQUEST RECREATION & QUESTIC CONTRACTING LTD.

Edmonton, Alberta

Owner, Project Manager- Splash Pad Specialist January 2006 – Present

- Design and installation of water treatment systems for spray parks
- Management of multiple teams of construction staff located in different geographical areas.
- Resolve any technical issue that comes up during construction
- Write operating procedures to comply with local health codes
- Facilitate and review of design drawings for spray parks
- Factory Certified Vortex Installer recognition
- Provide consulting services to other engineering and architect firms undertaking spray park projects
- Reviewing the equipment selection proposed by Lead Designer to ensure suitability for the project
- Reviewing proposed spray park deck layout and grading
- Review water, sewer, and electrical interconnecting drawings
- Working with our project coordinator and subcontractors during construction to ensure construction follows the proposed design and to resolve any site specific issues

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LAURA REID



EDUCATION & PROFESSIONAL ASSOCIATION

Diploma in Civil Engineering Technology, OUC (2003)
Project Management Workshop, OUC (2007)
Waterplay Employee of the Year (2007)
Customer Service Certificate (2010)
Waterplay Employee of the Year (2010)
CPSI- Theory (2018)
CPSI- Accessibility Certificate (2021)

EXPERIENCE

PLAYQUEST RECREATION & QUESTIC CONTRACTING LTD.

Black Creek, British Columbia

Design and Sales Coordinator, December 2019 – Present

Designing playground and spray park areas and structures to meet the playground and spray park play philosophy for providing exceptional play spaces. Preparation costing, development of operating procedures, liaison with contractors, designers and clients. Lead proposal development and submittals.

Spray Park Project Highlights: Radium Spray Park, Burns Lake Spray Park

PLAYWORKS

Edmonton, Alberta

Design Consultant and Estimator December 2017 - September 2019

Design Consultant and Estimating is responsible for designing playground areas and structures to meet the PlayWorks philosophy for providing exceptional play spaces. Preparation costing, development of operating procedures, liaison with contractors, designers and clients.

WATERPLAY

Kelowna, British Columbia

Project Support Team Lead September 2010- September 2011

Project Support Specialist September 2003- September 2010

Corresponding with contractors, designers and owners of Spray Parks. Illustrate park compositions utilizing Auto CAD to reflect design requirements on the field including electrical and plumbing. Provide technical utilizing Auto CAD to reflect design requirements on the field including electrical and plumbing. Provide technical support involving park PLC controllers, recirculating system, solenoid valves and construction practices.



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JILL HESTBAK



EDUCATION & PROFESSIONAL ASSOCIATION

NAIT - Landscape Architecture Technology (2021)
University of Alberta - Bachelor of Arts (2014): History of Art,
Design and Visual Culture
Jason Lang Scholarship- 2013 & 2020
ARTA Certificate/Diploma Scholarship - 2021
Leo LeClerc Scholarship - 2021
CPSI- Theory & Practical (2021)

VOLUNTEER EXPERIENCE & PROFESSIONAL DEVELOPMENT

President: Landscape Architectural Technology Student Society: 2020-2021
CASA Centre - Child Minding, Volunteer Support: 2018-2020
Habitat for Humanity - Landscaping Team and ReStore: 2019
Ritchie Community League - Millcreek Clean Up: 2017-2019
Ritchie Community League - Workshop Instruction: December 2019-Present
NAIT Program Ambassador for the LAT Program: September 2019-Present
NAITSA Winter Leadership Training: January 2020

EXPERIENCE

PLAYQUEST RECREATION & QUESTIC CONTRACTING LTD.

Edmonton, Alberta
Sales & Design Associate: May 2020-Present

Jill provides technical support in developing playground and spray park designs. She produces marketing material and provide support in the development of sales tools and RFP documents and creates conceptual designs to supplement the physical playground and spray park design packages that appeal to the clients' imaginations and expand potential project parameters.

Key tasks in this role have required proficient and flexible use of Adobe Suite, AutoCAD, and SketchUp.



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Experience Reference #1

Client Name:	CALAWAY PARK,
Project Name:	CALAWAY SPRAY N PLAY
Approximate Total Value of Project:	\$230,000.00
Date Respondent Started Work on Project:	2019-04-19
Date Respondent Finished Work on Project:	2019-06-30
Brief Description of Project and Services Respondent Performed:	Design and supply and installed Vortex spray park equipment, Flow through Splashpad
Reference Contact Name & Tel No:	Bob Williams (403) 685-6102



Experience Reference #2

Client Name:	Town of Red Cliffe
Project Name:	Red Cliffe Spray Park
Approximate Total Value of Project:	\$395,000.00
Date Respondent Started Work on Project:	2019-10-20
Date Respondent Finished Work on Project:	2020-06-01
Brief Description of Project and Services Respondent Performed:	Design and supply and installed Vortex spray park equipment, Flow through Splashpad- added 20,000 more product
Reference Contact Name & Tel No:	Derrin Thibault (403) 548-6387



Experience Reference #3

Client Name:	Town of Hanna
Project Name:	Hanna Spray Park, AB
Approximate Total Value of Project:	\$320,000.00
Date Respondent Started Work on Project:	2019-06-02
Date Respondent Finished Work on Project:	2021- continuing until 2021 June
Brief Description of Project and Services Respondent Performed:	Design and supply and installed Vortex spray park equipment, Recic Splashpad. Wating for completion of building to finialize
Reference Contact Name & Tel No:	Jeffrey Raab 1-403-857-9886



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APPROACH

With every project PlayQuest takes on, we assign the main contact to ensure continuity is obtained based on the territory manager's availability and project scope. Curtis Giesbrecht will be the main contact for your project as the Key Individuals.

Based on the scope of work, it will be important to provide clear communication between the stakeholders and Playquest to ensure a successful outcome.

Once the design has been finalized, the Key Individuals will coordinate the ordering of equipment and shipping. The information will be relayed to the stakeholders

A final construction schedule will be created and provided to stakeholders

Construction drawings will be created to ensure the design does not impede on existing infrastructure, establish receiving the shipment to a safe and contained location, and layout the equipment.

A kick-off meeting will align the teams and provide insight on responsibilities during construction.

The locates, initial layout, and all supporting management of the project will fall onto our in-house team lead and communicated to the Key Individual with regards to the project stage.

The arrangement of ordering concrete, arranging water/sewer connection with Rusway and inspections will be a shared responsibility between the Key Individual and Team lead installer.

Weekly email updates can be provided on the status of the project to key stakeholders.

When the project deficiencies are completed, the Key Individuals will provide manuals, drawings, test results and other important documentation to the stakeholders

The Key Individuals will assign a contact if they are unable to attend site meetings.

If there are warranty requirements, the Key Individuals will assist with managing the details.

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CAPACITY AND RESOURCES

PlayQuest Recreation is a full-service recreation equipment company with an extensive history in all aspects of park design and construction, playground installation and related construction.

We pride ourselves in offering recreation products with a focus on safety and innovation. Our company offers complete solutions including, project management, engineering, landscape design, estimating, sales, site preparation, installation, and maintenance.

With four in-house mechanical engineers since 2005 and has completed over 100 spray parks in Western Canada and hundreds of playgrounds.

The company has grown over the last couple of years and added; two additional engineers, a landscape architect technologist, a project coordinator and three more sales associates to the team! Our team extends from BC to Manitoba with various roles within the company.

The Edmonton area is main office with a yard that can accept full park deliveries if the clients are unable to accept the project equipment at site.

Each project has a dedicated project manager to ensure a smooth transition from design to commissioning which is identified with in the first few days of order.

PlayQuest prioritizes communication as our most valuable instrument to deliver success. We believe that collaborative planning, punctual and organized communication and client sign-off at key decision points are imperative to a successful partnership.

Building and maintaining relationships is what this company is built on, which our owners have exemplified for more than twenty years. Derek has built a cohesive and effective team through good communication with its staff on the vision and values of PlayQuest. Our objective is to form strong relationships to ensure open, honest, and transparent communications from design to final construction.

Schedule/Lead Times/Cost Control

PlayQuest will provide a clear path to completion. We implement cost-controlling philosophies including establishing realistic construction schedules, track and report phases of projects, and use technology to optimize the cost base to the consumer. Many of these essential phase functions are identified as; planning, budgeting, financing, cost management, controlling, scheduling, and accounting. We provide weekly/monthly reports based on the complexity of the projects.

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EQUIPMENT LIST

Questic Contracting Ltd.

Equipment		Automotive			
Welder	2007-11-30	T190 Bobcat	2006-11-30	2005 Case 590 Super M Series Backhoe/Loader	2014-03-24
Diesel plate compactor	2010-11-30	T190 Bobcat trailer	2006-11-30	2013 Bobcat T650 Compact Track Loader S/N A3P016415	2014-03-12
John Deere X534 garden tractor	2010-11-30	S185 Bobcat from Jake	2006-11-30	2013 Chev 3500 Truck S/N 1GC4K0CGIDF135091	2014-08-14
John Deere Lawn Mower	2011-07-13	14' Trailtech dump trailer from Derek	2006-11-30	PJ Utility Trailer S/N 4P5GN30366107934 GN 303	2014-05-30
Pour In Place equipment	2012-02-24	18' car hauler trailer from Derek	2006-11-30	GMC Sierra 2500HD S/N 1GT220CG8DZ301614	2014-06-19
4" x 12" Plastic curbs with slide pockets and twist pockets	2012-05-14	2007 Trailtech 20' flatbed trailer	2007-11-30	102x20 Deckover Load Trailer - Manitoba	2014-06-19
Cut off saw	2013-07-26	Wholesale Trailers Snake River Deck, 84"x102" for 2008 Ford F350	2008-11-30	Bobcat Bucket, pallet forks and auger	2014-08-06
Winch	2013-09-26	2008 Southland 7x14' tandem axle dump box trailer	2008-11-30	2013 GMC Sierra 3500 Truck S/N 1GT423CG8DF108391	2014-08-14
Plastic Forms for Concrete Curbs	2013-05-15	2008 T140 Bobcat track loader	2008-11-30	2015 14" Oasis Equipment Trailer Black S/N 2SLFC3275FR007202	2015-03-09
John Deere X530 Snowblower	2013-12-03	2008 T190 Bobcat track loader	2008-11-30	Load Trail 83"x14' Elec/Hyd Dump Trailer	2015-04-28
2014 Bobcat 100" Snow Bucket - Manitoba	2014-05-01	2021 T66 Bobcat Track Loader	2021-11-01	2015 Chev Silverado Truck 2500 Deep Blue S/N 1GCIKWE89FF579673	2015-03-24
Mortar Mixer 13HP Honda	2014-08-15	2017 T95 Bobcat Track Loader	2021-06-01	2015 GMC Sierra K3500CR Summit White Truck S/N 1GT421C86FF503198	2016-04-26
1000 Gallon Water Tank	2015-01-30	2009 Royal Trailer	11/30/09	2016 Suhe 48" skid steer trencher	2016-12-05
2" Pump Trash	2015-06-06	2010 GMC Truck S/N 1GT4K1B6XAF121667	11/30/09	BSC 852 tractor sn #A000958859 c/w BSC 40 bush sn#AA00519421	2016-12-05
Ariens Snowblower	2015-11-27	2010 Royal cargo trailer XRCHT35-614-72 vin 2S9FL2360A3023874	2010-11-30	2017 GMC Sierra K3500 truck sn #1GT42YEY0HF249724	2017-08-16
1000 Gallon Water Tank	2015-07-06	2010 Royal cargo trailer XRCHS29-612-72 vin 2S9AL1263A3023941	2010-11-30	JD S240 lawn tractor	2018-06-07
Chain Saw	2015-08-11	2010 Trailtech dump trailer L-270HD vin 2CUB38EAOA2028588	2010-11-30	JD BM21680 mower	2018-07-18
40' seacan	2016-03-29	2010 Royal cargo trailer XRCHT35-614-72 vin 2S9FL2366A3023877	2010-11-30	2014 E3Si ZTS Bobcat compact excavator #AUYM11519 - see auger drive below	2019-04-15
44 panel fence	2016-11-30	2010 T190 Bobcat track machine s/n A3LN37074	2010-11-30	Auger drive for 2014 E3Si bobcat - see above	2019-04-15
Bosch self leveling laser level	2017-04-25	2008 Rainbow Cargo Trailer S/N 2R9C7142881625090	2011-09-29	2018 GMC Sierra K3500 truck #1GT4CVCY6JE210255	2019-03-15
Honda tiller F501K7C2	2017-05-08	2007 Rainbow Cargo Trailer 7x12' S/N 2R9C6122971625071	2011-08-08	2021 Chev Silverado - White 1500	2021-08-16
Honda tiller F501K7C2	2017-05-08	2012 Ford F150 4x4 Supercrew 1FTFW1E1F5CFA77895	2012-03-01	2021 GMC 2500 White	2021-05-25
Honda generator EU3000IK	2017-05-08	88 inch Bobcat Snow Bucket	2012-12-03	2021 GMC 3500 Blue	2021-06-24
Plate tamper 190 lb 3040-0023	2017-10-20	1995 Olympia ST-95 S/N RC9504067 Zamboni	2012-12-05	2021 GMC 3500 Grey	2021-07-24
Cement mixer 3 cu' electric	2018-03-07	Bobcat auger 15C stock number 50949, sn #944241707	2013-05-03	83"x18" Car & Equipment Hauler	2014-01-24
Generator P3000 26 W	2018-05-10	Bobcat auger bit 12" stock number 51507	2013-05-03		
Inverter generator GPI3200	2018-05-05	Bobcat pallet fork 48" stock number 50704	2013-05-03		
Electric generator	2018-09-24	83x20 Carhauler Trailer	2013-05-03		
39 used temporary fence panel sets	2018-10-17	Cat 80 Forklift S/N 399562	2013-08-08		
Ariens Pro 32 snow blower	2019-01-15	68" Angle Broom Attachment for Bobcat S/N 231321837	2013-11-19		
Gas cut off saw 67cc 14"	2019-06-18	2011 GMC K2500 Truck S/N 1GT120CGXBF189473	2013-05-27		
Generator Champ 6300/7900	2019-08-07	2013 GMC Sierra 2500 Truck S/N 1GT121CG5DF199997	2013-06-18		
2 - Whitman Multiquip mixers	2019-09-21	2013 GMC Sierra 2500 Truck S/N 1GT121CG5DF199997	2013-06-26		
Inverter p300 generator 260W	2020-07-10	BXS 852 Tractor (Sweeper)(Push)	2012-12-04		



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AFTER CARE

With all of our project, after commissioning, the service doesn't end just because it's installed!

PlayQuest has a myriad of support staff to ensure the success of your spray park is well beyond your warranty is not limited to your project manager on your current project.

Our team includes,

Kelly Symborski

Your on going contact through out the life of your splash pad, He's your go-to guy and will coordinate your needs with the internal staff with PlayQuest. He will identify replacement parts, remote and in-person servicing and assist in obtaining the correct person for coaching and training.

Curtis Giesbrecht

Our in-house Engineer who dedicated his time to ensure your project is in working order. As a part owner of the company, he has invested interest to make thing work well. He works in tandem with two other Project Managers- Nathaniel Drew (EIT) and Trevor Biggins (EIT) so you will always have support.

Laura Reid

Your Sales and Design Coordinator who dedicated her time ensuring Kelly and Curtis have all the pieces of the puzzle at their finger tips. As a remote member- she will be another contact for after hours or weekend service. She work in tandem with Jill Hestbak who leads master planning initiatives.

Our local installer are always ready when you need some additional service beyond the initial install. They will assist in training and commissioning your new park.

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PROJECT SCHEDULE

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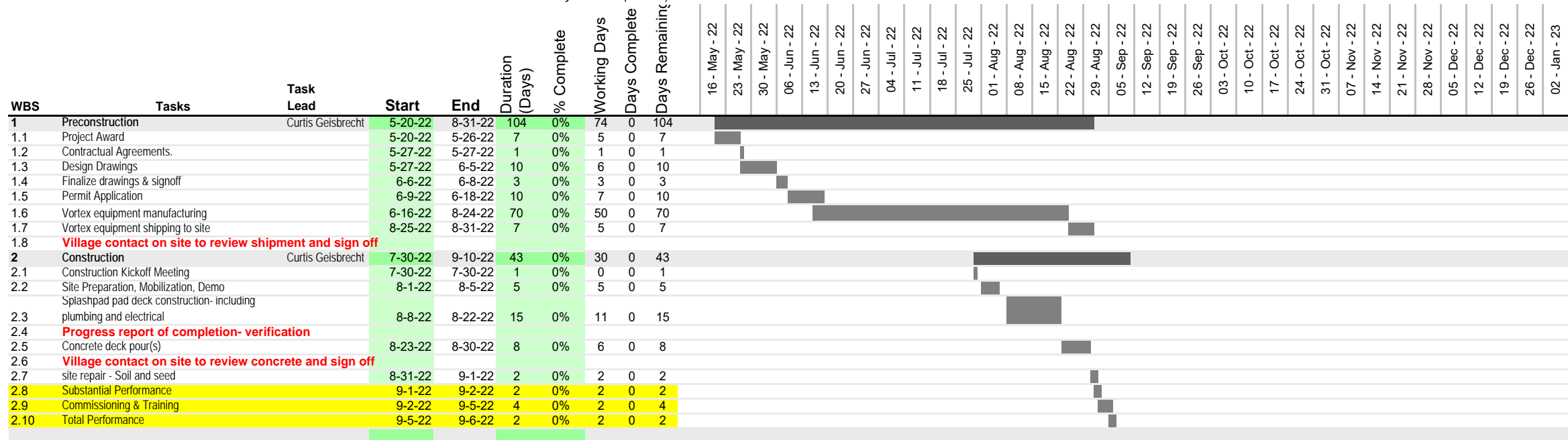


Marwayne Spray Park
PlayQuest Recreation

Today's Date: 2022-05-12 Thursday
(vertical red line)

Project Lead: Curtis Geisbrecht
Start Date: 2022-05-20 Friday

First Day of Week (Mon=2): 2





CONSTRUCTION DETAILS

Flow Through Splashpad Construction Detail with an Above Ground Command Cabinet and Controller

- Excavate up to 300 mm and stockpile material onsite, pad elevation determined in consultation by owner, site must be level or additional costs will apply to bring in and place fill.
- If subsoil is unsuitable then further excavation may be required at additional cost
- Construct feature foundations
- Install drain system using 4”(100mm) piping, install feature lines using schedule 80 PVC
- Supply and install crushed aggregate to a depth of 150 mm and compact
- Construct concrete deck - 10mm rebar, 450 mm o/c, place and finish 150 mm thick pad with slab thickening around all features and drains, light to medium broom finish. Concrete specification 30 MPa, 5-8% air , Type 10, provide crack control cuts
- Assemble and install water play equipment.
- Grade site with existing topsoil and seed 6 feet around spray deck including repair of construction damage

Install Above Ground Command Cabinet and Controller

Install the above ground cabinet approximately 15 feet from the spray deck. A below grade drainage vault will be constructed using pressure treated material below the cabinet to allow for draining of the spray deck lines for winterizing.

Utility Connections

- PQ will interconnect the drain line connections- insulated 4 inch sewer line from the splash park/washroom that will tie in to the 6 inch sewer line/manhole next to the seniors manor.
- A 50mm Water Service including Curb Stop and Curb Box - Approximate length 150m will be connected at manifold in the cabinet
- Electrical power will be connected to the controller. A 15 amp 110 volt service is adequate for this system flow. Typical current draw is less than 5 amps including grounding of the spray features and rebar grid will be completed. Supply and install of any grounding bar and rods and ground wire back to the electrical supply system.

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Mitigate Risk

Pre Construction:

- Collaborate with the stakeholders on the final design and confirm the alignment of the equipment matches the scope of work. A contingency plan is established.
- Determine the process of change requests to eliminate down time between events
- Pre-establish manufacture and suppliers' obligations to ensure we will receive the materials in a prompt manor.
- Site review of what is existing on site including the correspondence with the stakeholders to establish with the scope of work had not deviated.
- Only working in the pre-established times will ensure minimal disruption to traffic and eliminate direct community concerns.
- Establish a safe laydown are as show in the drawings.

On the construction site:

- Ensuring that appropriate signage is posted on the temporary fencing, outlining emergency contacts, change in routes etc.
- The temporary fencing is properly secured surrounding the laydown area and the spray area.
- We have a COVID plan in place to ensure the safety of the crew is met.
- Clean the site daily to ensure public and staff safety.

The construction schedule:

With the current interruption of COVID19, we are able to provide the equipment within 8-10 weeks. This could be adjusted based on the ability to move equipment We have allotted extra time to ensure the equipment can be delivered early and stored at our facility until we are ready to install. We will be inconstant communication with the stakeholders.

Weather/delay plan:

Determining weather affected functions would be identified by our risk mitigation plan. These are key in managing adverse weather conditions not limited to high temperatures, rain, snow, high winds, or humidity. These can translate into muddy conditions causing accessibility to the site, inability to perform drilling piles, or pouring concrete.



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COMMUNICATION

Site Safety

Since 2006, PlayQuest has operated all of its sites according to our COR program. PlayQuest Recreation takes safety on all its worksite very seriously. All employees at PlayQuest Recreation undergo extensive health and safety training. This training includes:

- New employee orientation
- Review of health and safety manual
- Tool training
- Safety training courses - Leadership for Safety Excellence, Principles of Health and Safety, First Aid, TDG and WHIMIS, OH& S Awareness, Prime Contractor, Ground Disturbance, Forklift Operation, etc.
- Review of muster point locations
- Emergency response plan review
- Review of on-site safety supplies and documents
- FLHA, incident reporting, and site inspection reports.
- Participation in job hazard procedures, safe work practices and toolbox meetings

We require proper Personal Protective Equipment (PPE) to be used on all our construction sites, as required by our own COR or the requirements of the Prime Contractor, whichever is greater.

Project Management, Communication and Conflict Resolution

Weekly progress meetings with the project manager and client are typically agreed to at the outset of the project. This ensures all parties are aware of issues relating to schedule, incidents and challenges. We believe in candid and proactive communication at all times. Schedule revisions will be made weekly, or as required.

Working for the VILLAGE OF MARWAYNE:

We are happy to work with the designated point of contact, and will ensure that any relevant information is communicated during this project. Once we have been awarded a project, we take our responsibility to deliver very seriously.

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RISK MITIGATION

Risk	Risk Event	Consequence	Risk		RISK LIKELIHOOD	RISK LEVEL	Mitigating action <i>Actions to mitigate the risk e.g. reduce the likelihood.</i>	Contingent action <i>Action to be taken if the risk happens.</i>
			Village	Playquest/Questic-Design-Builder				
Contractual Risks								
Delays by the Village	Not obtaining information or approvals.	Delays, costs, claims	X		Low	Medium	Ensure the project plan is as accurate as possible using scheduling and work breakdown structure. Use Tracking Gantt and Baseline to identify schedule slippage	When aware immediately inform stakeholders
Adequacy of insurance.	Insurance not sufficient.	Cost		X	Low	High	Completed all documentation for submittal prior to commencing work	Could delay the project until proper authorities approve
Subcontractor insolvency.	Subcontractor declares bankruptcy.	Delays, costs		X	Low	Medium	negotiating the subcontract and beginning the project. payment by joint check is a way to ensure that the troubled subcontractor uses the funds to pay its own subcontractors or suppliers on the job OR detailed lien waiver	revise documentation and adjust with stakeholder approval. Hire new subcontractor
Changes in design and construction standards during construction period.	Standards and specifications change.	Delays, costs	X		Low	Medium	Review current construction standards for inconsistency- engaging well-qualified professional specifiers to create project specifications	revise documentation and adjust with stakeholder approval
Injunctions against construction not caused by the Contractor.	Legal action to delay or stop project.	Delays, costs	X		Low	Medium	Ensure all contracts signed before starting the project. Follow all regulatory requirements and complete stakeholder management plan.	Follow instructions from legal.
Change in law.	Changes in legislation that affects project.	Delays, costs	X		Low	Medium	No ability to reduce likelihood.	Consider additional insurance and connect with Village to get advance notice
Force majeure events.	Project damaged or delayed by a force majeure event.	Delays, costs	X		Low	High	consider obtaining meeting insurance for risk of liability associated with cancelling or scaling back a planned meeting in response to a disaster. Seeking advice of legal counsel prior to signing contracts	Follow instructions from legal.



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RISK MITIGATION

Regulatory Risks								
Known and disclosed environmental conditions.	Encountering known and disclosed environmental conditions.	Delays, costs		X	Low	Low	Establish a plan to ensure damage is mitigated using best environmental practices	Revise plan and identify the hazards and apply environment plan
Known and disclosed environmental conditions.	Not obtaining proper permits.	Delays, fines	X		Low	Low	Outline the local environments authorities of the construction intent	Revise plan and identify the hazards and apply environment plan
Unknown environmental conditions.	Encountering unknown environmental conditions.	Delays, costs	X		Low	Low	Assessing local topography and establishing perc tests	Establish a plan for mitigation
Known and disclosed water and soil contamination.	Encountering known water and soil contamination.	Delays, costs		X	Low	Medium	Provide a clear plan for hazard materials including testing and removal at an approved site	When aware immediately inform stakeholders- revised plan
Unknown water and soil contamination.	Encountering unknown water and soil contamination.	Delays, costs	X		Medium	High	Ensure customer prepares test cases/quality checks and protect testing/quality assurance window.	Provide a clear plan for hazard materials including testing and removal at an approved site
Delays caused by agencies other than the R.M..	Not obtaining information or approvals.	Delays, costs		X	Low	Medium	Ensure all contracts signed before starting the project. Follow all regulatory requirements and complete stakeholder management plan.	Reinstate information to the approving authorities. Inform stakeholders
Workplace health and safety	Workplace incident or accident.	Delays, costs		X	Low	Medium	use COR safety program.	determine extent of injury as per COR safety and document. Make adjustments to construction practises and notify WCB.
Design Risks								
Design deviation from reference concept.	Proposing something other than that reference concept.	Delays, costs		X	Low	Medium	Redefine scope with approvals	Adjustments to the scope and sign off from stakeholders
Design errors	Project not in compliance with Project Agreement.	Delays, costs, rework		X	Low	High	Define the scope in detail via design with input from subject matter experts.	Document assumptions made and associated risks. Request high risk items that are ill-defined are removed from scope and re defined
Builder designs do not meet Technical requirements	Designs returned to Builder for rework.	Project delays.		X	Low	Medium	Approval of designs from authorities including health departments and CSA compliance	Redesign to meet the regulatory requirements



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RISK MITIGATION

Utility Risks								
Utility information not correct.	Unknown utilities encountered during construction.	Project delays, costs, worker safety, inconvenience to utility users.		X	Medium	Medium	intentions to use most current details, actively survey and locates to determine location	identify issue with stakeholder and redesign with approval
Utility not properly marked in field by utility owner.	Utility damaged by contractor, utility interferes with design.	Project delays, costs, worker safety, inconvenience to utility users.		X	Low	Medium	Confirmation of utilities prior to construction	Adjustment to the design to mitigate utility disruption.
Utility locate not called for.	Utility damaged by contractor, utility interferes with design.	Project delays, costs, worker safety, inconvenience to utility users.		X	Low	Medium	review with utilities of the potential hazards	Make adjustments to the design with stakeholder approvals
Improper planning of utility shutdowns for mitigation purposes.	Extended service disruptions or outages.	Disruption of utility services.		X	Low	Medium	Out line of Gantt chart of scheduled activities and coordinate with utilities during low usage hours	Address the shut down and notify the stakeholder and public notice
Cannot obtain mitigation costs or not properly identified from utility providers	Not being able to properly account for utility costs in project cost estimate.	Increased cost, potential schedule impact.		X	Low	Medium	Ensure contingency to mitigate potential costs, to be indicated on contract.	Provide documentation for cost adjustment to the stakeholder based on contract obligations
Acquiring utility permits.	Not acquiring utility permits when required.	Delays, costs		X	Low	High	Stamp and approvals conducted by contractor prior to client sign-off	Could delay the project until proper authorities approve
Damage or loss to utilities.	Utility damaged during construction.	Delays, costs		X	Low	Medium	Correspond with local utilities and obtain current drawings to combine with masterplan and layout	Assess damage and relay to stakeholders. Address the damage and make alterations to schedule to compensate



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RISK MITIGATION

Construction Risks								
Shortage of qualified workers.	Contractor unable to obtain adequate qualified workforce.	Quality issues, delays, increased rework.		X	Low	Medium	Allowable add to local hires if required.	If local is not available, PQ has additional staff to bring to site
Shortage of equipment.	Contractor unable to obtain adequate equipment or high equipment cost.	Delays, costs		X	Low	Low	Indicate the type of equipment required for the project and use in-house equipment	Use local contractor connection for assistance
Design and construction approvals	Not obtaining required design and construction approvals.	Delays, costs		X	Low	Medium	Complete all documentation prior to commencing work. Sign off by appropriate authorities.	Could delay the project until proper authorities approve
Improper contingency plans for dealing with unknown conditions.	Not having a plan in place for dealing with unknown conditions.	Project delays, costs, potential safety issues.		X	Low	Medium	assumptions made while planning for project are documented and shared across team including the project stakeholders. Include contingencies in both project cost and schedules	minimize delays and negative impact to the project by making adjustments to the project that best fits end used and stakeholders
Construction not in compliance with Technical Requirements	Construction work rejected.	Project delays, rework, costs		X	Low	Medium	Complete all documentation prior to commencing work. Sign off by appropriate authorities.	Could delay the project until proper authorities approve
Design-Builder does not resolve outstanding deficiencies.	Issuance of completion certificates delayed.	Project delays, increased costs, potential bonding issues.		X	Low	Medium	Ensure the project plan is as accurate as possible using scheduling and work breakdown structure. Use Tracking Gantt and Baseline to identify schedule slippage	When aware immediately inform stakeholders



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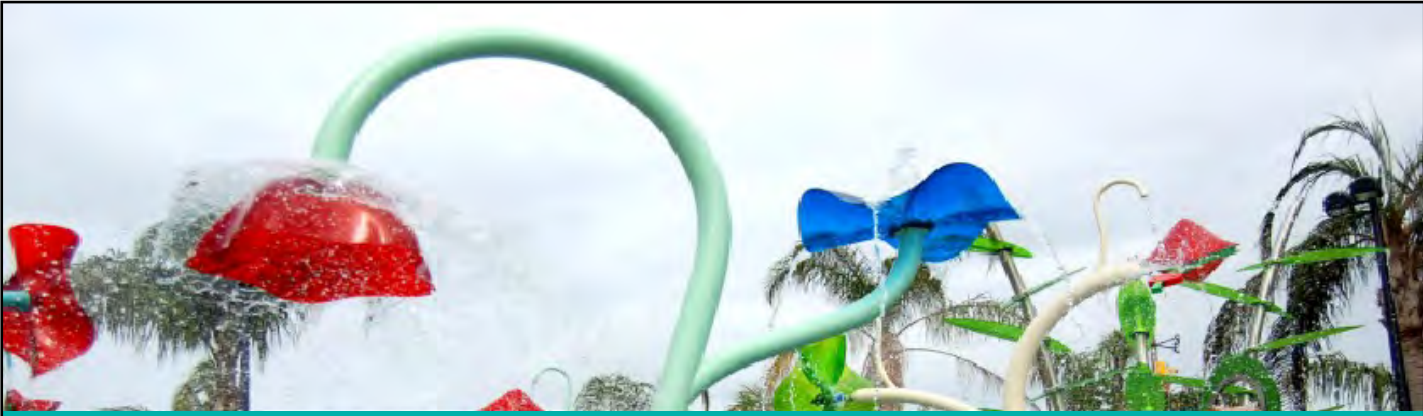
RISK MITIGATION

Construction Risks								
Late spring, early winter	Short construction season	Project delays, costs		X	Low	Medium	Determine the estimated schedule with additional time allotted for early construction	Add additional workers if required to overcome the shorter time line- i.e.: weekends, longer days
Construction cost overrun.	Contractor's construction budget exceeded.	Costs		X	Medium	High	Document the project scope in a Project Initiation Document or Project Charter and get it authorised by the Stakeholders Refer to it throughout the project and assess all changes against it also ensuring alignment of any changes with	Document each and every example of scope creep and get authorization from the Project Stakeholders BEFORE STARTING WORK.
Construction schedule overrun.	Contractor does not meet project schedule requirements.	Delays, costs		X	Medium	High	Hold regular project team meetings and look out for conflicts. Review the project plan and stakeholder engagement plan for potential areas of conflict.	When aware immediately inform stakeholders
Latent defects in existing infrastructure.	Existing infrastructure not included in project fails.	Delays, costs	X		Low	High	Site assessment and review of plans prior to construction activities	rescheduling and reassessment of the damage
Damage to work during construction period.	Existing or new infrastructure is damaged.	Costs		X	Low	Medium	Site assessment and review of plans prior to construction activities	rescheduling and reassessment of the damage
Heavy rainfall event	Flooding during construction	Damage to constructed works, closing of roads, schedule impact, cost impact, damage to private property, injury, fatality, PR issues		X	Low	High	Check insurance is in place. Familiarise project team with emergency procedures. When cost effective put back up systems in place e.g. generators.	Notify appropriate authorities. Follow health and safety procedures. Notify stakeholders.



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PRICING

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AGENDA ITEM #8.2



8440 45 Street NW
Edmonton, AB T6B 2N6
Phone # 780-809-8678

Quotation

Date	Quotation No.
5/13/2022	22-1796

Name / Address	Ship To
Village of Marwayne Box 113, 210 - 2 Ave South Marwayne, AB T0B 2X0	

Rep	Terms	Project
KS	As per contract	

Qty	Unit	Description	Rate	Total
		Marwayne Spray Park -Flow Through		
1	Each	VOR-1004 Playsafe Drain N°4	1,572.75	1,572.75
1	Each	VOR-0611 Activator N°3	4,050.00	4,050.00
1	Each	VOR-7388 Aqualien Flower N°1	5,805.00	5,805.00
1	Each	VOR-7674 Spidey Spray N°2	1,001.25	1,001.25
2	Each	VOR-7676 Fountain Spray N°2	630.00	1,260.00
3	Each	VOR-7512 Jet Stream N°1	573.75	1,721.25
3	Each	VOR-0305 Directional Jet N°1	573.75	1,721.25
1	Each	VOR-0210 Horse Cannon	9,618.75	9,618.75
1	Each	VOR-0519 Spray Loop	5,073.75	5,073.75
1	Each	VOR-0406 Water Tower	24,041.25	24,041.25
1	Each	VOR-7134 Hop N°2	5,163.75	5,163.75
1	Each	VOR-7582 Waterbug N°3	6,862.50	6,862.50
1	LS	Cabinet Command Center - Flow-Through - Pressure Regulator and Backflow Preventor -Single 2" Inlet -SmartFlow Logics™ Controller, Flow-Through -Controller Installed in Equipment - 10 x 1-1/2" PVC Solenoid Valve Line	19,541.33	19,541.33
1	LS	Supply and Install two 6' PVC traditional Bruke Benches (580-0172) with concrete pad (8' x 4' x 4") and site prep with 3/4" crush- location within the spray park vicinity to be confirmed with owner* includes shipping	9,465.00	9,465.00
1	LS	Shipping FOB	6,225.00	6,225.00

Considerations	Subtotal
Please note: Due the impact of COVID-19 on supply chains, lead times for equipment may vary. Items/service not mentioned in this scope of work may be subject to additional cost. This quote is based on known conditions from information provided. * Quote is valid for 30 days	Sales Tax Total
ACCEPTANCE OF PROPOSAL	Total

I hereby acknowledge and agree that I have reviewed the above proposal and have reviewed the proposed equipment and that the design and colours satisfy ALL the buyers' requirements for pricing, equipment, colour, and surfacing. I hereby approve the proposal, pricing, design, site plan, colours and scope of work. Additionally, I hereby acknowledge and agree to the terms and conditions contained in this Proposal / Purchase Agreement.

Legal Name of Company or Organization: _____
 Print name of authorized officer _____ Signature of authorized officer _____
 Ph: _____ Email: _____ Date: _____
 Ship to Address: _____
 Site Contact Name: _____ Ph: _____ Email: _____

TERMS AND CONDITIONS: 50% due upon acceptance of proposal. 30% payable prior to shipping. 20% due upon substantial completion. (unless otherwise specified in the above Terms box of the quote)
 This quote is based on known conditions from information provided. Items/service not mentioned in this scope of work may be subject to additional costs. Any alteration or deviation in scope of work, quantities, or depths quoted will become an extra charge over and above the estimate/quote and invoiced back to the buyer on a force account. Further, in the event the site is not ready as agreed to or delays are experienced that are out of the control of PlayQuest the seller will not be liable for any penalties or costs due to the extended Page 1 completion of the installation. All equipment remains the property of PlayQuest until payment is received in full.

GST/HST No. 806381877 PlayQuest Recreation is a registered trade name of Questic Contracting Ltd. Initial LLR



8440 45 Street NW
Edmonton, AB T6B 2N6
Phone # 780-809-8678

Quotation

Date	Quotation No.
5/13/2022	22-1796

Name / Address		Ship To		
Village of Marwayne Box 113, 210 - 2 Ave South Marwayne, AB T0B 2X0				
Rep	Terms	Project		
KS	As per contract			
Qty	Unit	Description	Rate	Total
		Optional: Per Hr Single General Labour \$65.00 Per Day Crew of four- general labour \$2,340.00 Per Hr Bobcat with operator \$110.00 EA Mini Ecavator with operator \$110.00 EA Hoe with operator \$170.00		
1	LS	Construction services for Spray Park as detailed in proposal-including training -all-inclusive includes all labour and material costs, all travel and carriage costs, all insurance costs, all costs of delivery, all costs of installation and set-up, including any pre-delivery inspection charges, and all other overhead, including any fees or other charges required by law. Acknowledge responsibility, carry out the repairs and assume all costs related to the damage of any underground utility connections or services in the completion of the Deliverables under this RFP and the agreement with the Village *including travel/accommodation/ commissioning Not included: -Asphalt restoration not included (water tie in on 4th Ave N) -Hydrovac - could be required based on location of other existing lines on property	196,150.40	196,150.40
Considerations			Subtotal	
Please note: Due the impact of COVID-19 on supply chains, lead times for equipment may vary. Items/service not mentioned in this scope of work may be subject to additional cost. This quote is based on known conditions from information provided. * Quote is valid for 30 days				
ACCEPTANCE OF PROPOSAL			Sales Tax Total	
I hereby acknowledge and agree that I have reviewed the above proposal and have reviewed the proposed equipment and that the design and colours satisfy ALL the buyers' requirements for pricing, equipment, colour, and surfacing. I hereby approve the proposal, pricing, design, site plan, colours and scope of work. Additionally, I hereby acknowledge and agree to the terms and conditions contained in this Proposal / Purchase Agreement.			Total	

Legal Name of Company or Organization: _____
 Print name of authorized officer _____ Signature of authorized officer _____
 Ph: _____ Email: _____ Date: _____
 Ship to Address: _____
 Site Contact Name: _____ Ph: _____ Email: _____

TERMS AND CONDITIONS: 50% due upon acceptance of proposal. 30% payable prior to shipping. 20% due upon substantial completion. (unless otherwise specified in the above Terms box of the quote)
 This quote is based on known conditions from information provided. Items/service not mentioned in this scope of work may be subject to additional costs. Any alteration or deviation in scope of work, quantities, or depths quoted will become an extra charge over and above the estimate/quote and invoiced back to the buyer on a force account. Further, in the event the site is not ready as agreed to or delays are experienced that are out of the control of PlayQuest the seller will not be liable for any penalties or costs due to the extended completion of the installation. All equipment remains the property of PlayQuest until payment is received in full.

GST/HST No. 806381877 PlayQuest Recreation is a registered trade name of Questic Contracting Ltd. Initial LLR

AGENDA ITEM #8.2



8440 45 Street NW
Edmonton, AB T6B 2N6
Phone # 780-809-8678

Quotation

Date	Quotation No.
5/13/2022	22-1796

Name / Address		Ship To		
Village of Marwayne Box 113, 210 - 2 Ave South Marwayne, AB T0B 2X0				
Rep	Terms	Project		
KS	As per contract			
Qty	Unit	Description	Rate	Total
		Please note: Due the impact of COVID-19 on supply chains, lead times for equipment may vary.		
		GST on sales	5.00%	14,963.66
Considerations			Subtotal	CAD 299,273.23
Please note: Due the impact of COVID-19 on supply chains, lead times for equipment may vary. Items/service not mentioned in this scope of work may be subject to additional cost. This quote is based on known conditions from information provided. * Quote is valid for 30 days			Sales Tax Total	CAD 14,963.66
ACCEPTANCE OF PROPOSAL			Total	CAD 314,236.89
I hereby acknowledge and agree that I have reviewed the above proposal and have reviewed the proposed equipment and that the design and colours satisfy ALL the buyers' requirements for pricing, equipment, colour, and surfacing. I hereby approve the proposal, pricing, design, site plan, colours and scope of work. Additionally, I hereby acknowledge and agree to the terms and conditions contained in this Proposal / Purchase Agreement.				

Legal Name of Company or Organization: _____
 Print name of authorized officer _____ Signature of authorized officer _____
 Ph: _____ Email: _____ Date: _____
 Ship to Address: _____
 Site Contact Name: _____ Ph: _____ Email: _____

TERMS AND CONDITIONS: 50% due upon acceptance of proposal. 30% payable prior to shipping. 20% due upon substantial completion. (unless otherwise specified in the above Terms box of the quote)
 This quote is based on known conditions from information provided. Items/service not mentioned in this scope of work may be subject to additional costs. Any alteration or deviation in scope of work, quantities, or depths quoted will become an extra charge over and above the estimate/quote and invoiced back to the buyer on a force account. Further, in the event the site is not ready as agreed to or delays are experienced that are out of the control of PlayQuest the seller will not be liable for any penalties or costs due to the extended period of completion of the installation. All equipment remains the property of PlayQuest until payment is received in full.

GST/HST No. 806381877 PlayQuest Recreation is a registered trade name of Questic Contracting Ltd. Initial LLR



INNOVATION AND VALUE ADDED

Innovative and/or value-add solutions:

Each one of our suppliers holds a special network of innovative processes including specifying technology-enhanced materials integrated with the products and implementing play value as a tangible entity.

At PlayQuest, we are a solution based company; innovating internal processes with communication within our organization and working with partners that want to lead the recreation industry. Our initial strategy includes including/introducing multiple key professionals to support the duration of the project, for example, adding In-house Landscape Architect Technicians when the project requires additional design scope.

The crossover of documented information to and from the field is recorded and shared within the organization and stakeholders to ensure a clear directive of the project.

Based on the myriad of past projects, we change within the governed specification to ensure the success of the project is upheld. Through technology, we have learned to share real time issues with any of our suppliers if required, as well as be in contact communication with regards to equipment lead times. We have a short response time VIA email, Texting, Phone calls, Zoom, or utilizing DropBox for sharing solutions.

PlayQuest will provide a clear path to completion. We implement cost-controlling philosophies including establishing a realistic construction schedules, track and report phases of projects, and use technology to optimize the cost base to the consumer. Many of these essential phase functions are identified as; planning, budgeting, financing, cost management, controlling, scheduling, and accounting. We provide weekly/monthly reports based on the complexity of the projects.

Our environmental considerations are one of many of our incentives. We join the same viewpoints as the 3 pillars of Sustainability in targeting new innovative ways to plan and design recreation projects. We schedule our projects together to reduce the need for extra trucking requirements by grouping our equipment together (combining orders) and use minimal suppliers at one time.

playquest

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v. Accessibility and Inclusive Play

Inclusive play is primarily about all children having equal access to participate in play at the local spray park regardless of ability, age or comfort-level. While children won't always be able to participate in every activity, the goal is to offer all children a variety of activities at varying levels of difficulty in the same space.

Our spray park experts are impassioned to incorporate play events designed to address the emotional, social and physical needs of every child by building spray parks that are both accessible and inclusive.

Play is an essential component in both the lives of children and adults because it directly affects out physical, mental, emotional and social well-being. While play promotes self-awareness, inclusive play promotes community-awareness. Through inclusive play children develop a better sense of value in themselves and others while they grow and learn from one another.

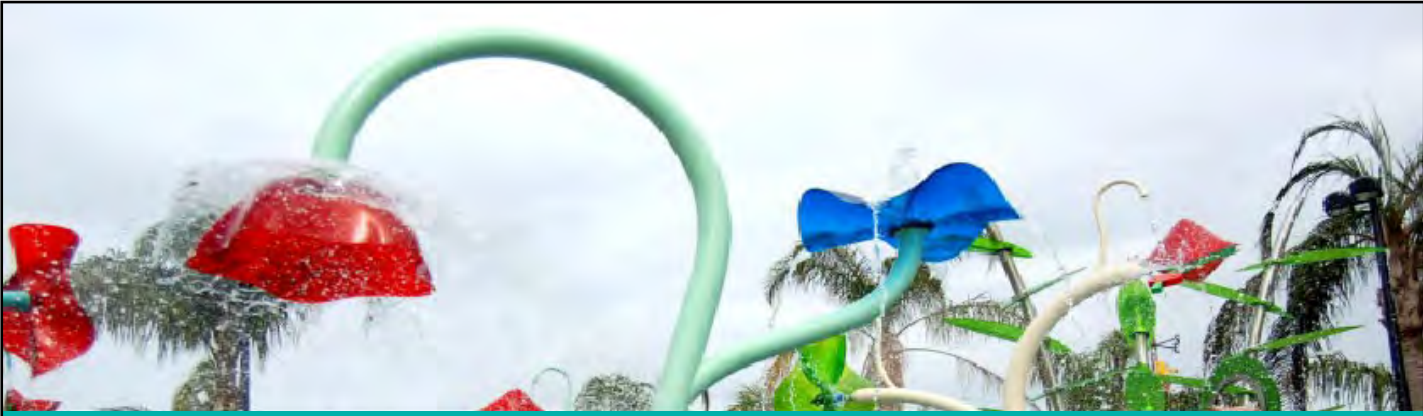
Through inclusive play, children are able to: Socialize, Work Together, Build Confidence, Learn from One Another, Build Cognitive Skills, Share Expectations, Practice Communication, Set and Achieve Goals, Learn Conflict Resolution, Improve Problem Solving, Develop Friendships and Social Skills, Understand Roles, and Improve Physical Fitness.

In the new normal PlayQuest believes in providing an alternative to screen time and offering the opportunity for family, friends, and neighbors to get outside and build a sense of healthy community.



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**PRODUCT FEATURES
AND
MATERIALS**

playquest

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SAFESWAP™

ANCHORING SYSTEM

Any aquatic facility requires a significant infrastructure investment. Concrete, plumbing equipment, electrical equipment and earthwork represent a large portion of the overall cost. With proper master planning, Vortex's unique Safeswap™ anchoring system provides owners with the flexibility to add new products, interchange products or completely replace products without any modifications to the infrastructure.

EXPANSION



The Vortex Safeswap™ solution allows owners to make their investment in play products over time as capital becomes available. The infrastructure planning will take into consideration the future play elements to be added. In the interim, the future play products are substituted by an attractive Safeswap™ ground spray.

INTERCHANGE



For owners of several Vortex Splashpads®, the Safeswap™ solution provides the ability to interchange products from one location to the other, creating novelty without additional costs.

TRANSFORM



Although Vortex products will last for decades, some owners may want to transform the look of their facility or provide guests with new attractions. Safeswap™ makes it feasible to swap out a few products or change from one Vortex design line to another, effectively transforming the appearance of the facility without the costs associated with infrastructure modifications.



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SEEFLOW™

- Impact-resistant polymer
- Resistant to UV rays and chemicals
- Colorful reflections are created with the combination of bright colors, water, and sunlight
- Manufactured with up to 40% pre-consumer recycled materials
- Reusable at the end of life



TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post



LINEFLOW™ NOZZLE

- Precisely orient the stream of water with the internal brass marble
- Compact design provides better product integration
- Easy to adjust for the most efficient use of water based on your installation
- Made of lead-free brass for maximum durability



PODSPRAY™ (ON PRODUCT)

- Simply press to send water to another nozzle on the same water play product
- Combine multiple pods and water play products to create team play
- Lead-free brass for maximum durability



FUNFLOW ACTUATOR™

- Interactive cause & effect
- Encourages collaborative play
- Step on the cap to divert and multiply the water to another water play product
- Low flow when not pressed to help save water
- No electrical required—simple installation



PODSPRAY™ (GROUND)

- Simply step on or press to send water to another water play product
- Increase flow to attached water play products to increase play value—connected water play products spin faster, spray farther, dance higher
- Combine multiple pods and water play products to create team play
- Lead-free brass for maximum durability

EXCLUSIVE TECHNOLOGIES



- TURNTEC™**
- Easy turning for kids of all ages and abilities
 - 360° rotation—for maximum fun and engagement
 - Controlled spray zone—set the range where water starts and stops
 - Corrosion and chemical resistant



- SAFESWAP™ ANCHORING SYSTEM**
- Attractive ground caps are substituted for future play products
 - Easily add future play elements with no change to infrastructure
 - Easily move water play products from one location to another at no additional cost
 - Provides flexibility to spread investment over time as capital becomes available
 - Structural stainless steel base for maximum strength
 - Optional interim spray cap (as shown)



- SPINTEC™**
- Kids can stand or sit on the platform while pushing off the ground to make the platform spin
 - Creates impressive spiraling water effect
 - Manufactured with damper speed system that controls spinning speed



- PRESS & PLAY ACTIVATOR**
- On-demand activation saves water
 - Constructed of durable stainless steel—vandal resistant
 - No moving parts
 - Low voltage—safe fun
 - 2 wire connection—easy installation
 - Easy operation—for kids of all ages & abilities
 - Sound and light signal to alert when the activator is activated



- TWIRLTEC™**
- Kids spin the round handle to create a spiraling water effect overhead
 - Soft-touch Elastomer
 - Interactive cause and effect
 - Friction-free, triple bearing system



- TWIRLFLOW™**
- Two linear jets that create one twirling water effect from the water pressure
 - 360° water jet creating a fragmented water splash, promoting dynamic play
 - Visually captivating circular water movement
 - Made of UHMW for superior durability

















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VORTEX COLORS

Polished stainless steel finish is available on selected products

- | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fuchsia
RAL 4006
*RAL 4004 | Red
RAL 3000 | Orange
RAL 2011
*RAL 2010 | Yellow
RAL 1023 | Green
RAL 6018 | Forest Green
RAL 6029 | Sky Blue
RAL 5012 | Blue
RAL 5017 | Brown
RAL 8024 | White
RAL 9003 | Beige
RAL 1015 | Mint Green
RAL 6019 | Coral Green
RAL 6027 | Gray
RAL 7040 |

* Outdoor features

DUMPING FLOWER

Colors as shown



Red Orange Yellow Green Blue

SEEFLOW™



Red Orange Yellow Green Blue



DUMPING BELL



Red Yellow Blue

*Counterweight: Vortex colors



TWIRLTEC™

Blue



HANDLE SPHERE

Vortex colors



BUCKET

Vortex colors



TOEGUARD™

Blue

MATERIALS

Vortex uses premium materials and adheres to the highest quality manufacturing standards. This ensures that products are reliable, durable and vandalism-resistant.

STAINLESS STEEL

.....



Vortex employs stainless steel as its primary material of construction. The structural strength and corrosion resistant properties of stainless steel make it ideal for all features, anchoring systems and hardware. Vortex stainless steel consists of at least 25% post-consumer recycled content, with several products containing as much as 90% or higher recycled content. Additionally, stainless steel is 100% recyclable allowing for Vortex equipment to be part of a sustainable solution.

SEEFLOW™ POLYMER

.....



The bright translucent colors of Vortex's Seeflow™ polymer creates some of the most visually stimulating aquatic play products available. Unique to Vortex, Seeflow™ is a high-strength, flexible material with extremely high impact and flammability resistance. Its long lasting properties including resistance to UV rays and chemical exposure make it suitable for both indoor and outdoor installation. The combination of bright color, water and sunlight create an enchanting visual experience. Manufactured with up to 40% pre-consumer recycled materials, and reusable at end of life makes the Vortex Seeflow™ a truly unique option.

ALUMINUM

.....



Vortex employs aluminum on certain mechanical equipment such as equipment vaults and water containment systems, as well as certain accent components like interactive handle spheres and counter weights. The light weight yet strong properties of aluminum make it ideal for this application and all aluminum components are chemically treated and painted to provide a lasting finish.

BRASS

.....



Spray heads, ground sprays and nozzles on select above-grade products are machined from solid stock brass, lead-free for long term durability. To maintain high quality standards without risking galvanic corrosion, Vortex only uses 304L grade stainless steel housings. As part of Vortex's waste reduction efforts, all leftover brass is recycled.



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MATERIALS

SOFT-TOUCH ELASTOMER



Vortex's unique Soft Touch elastomer - used in the Toeguard™ system - keeps little toes safe. The Toeguard™ was specifically developed with this material to provide protection from anchoring hardware. The high tensile strength material provides resistance to impact and chemicals, while providing a soft, non-slip surface to absorb unintentional knocks from toes and feet. The UV- stable color is impregnated through the thickness of the Toeguard™ and as a result, abrasion will not remove the color.

DURABLE COLOR COATINGS SYSTEM



The color process employed for coating our stainless steel structures is baked on lead-free powder coat with UV resistance that holds its color in intense sun and harsh climates. This protection means that colors stay vibrant over time and prevents minor cracks which can lead to corrosion.

FIBERGLASS



Some Vortex products are constructed of high impact resistant fiberglass with a resistant gel coat and clear coat coloring system. As part of the Vortex Water Containment System lining, lightweight and durable fiberglass offers the additional benefits of preventing leaching and providing a clean environment for water.

HIGH DENSITY POLYETHYLENE (HDPE)



HDPE panels provide colorful accent to many other Vortex water features. HDPE provides excellent UV, heat, chemical and impact resistance.

ULTRA HIGH MOLECULAR WEIGHT POLYETHYLENE (UHMWPE)



Some components of our water features use UHMWPE which provides excellent UV, heat, chemical and impact resistance. As part of Vortex's waste reduction efforts all products using UHMWPE are recyclable.



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CANADIAN WELDING BUREAU

The CWB acknowledges that

Vortex Aquatic Structures International Inc.

328 Avro , Pointe-Claire, QC H9R 5W5 Canada

is Certified to CSA Standard W47.1

Certification of Companies for Fusion Welding of Steel

In the DIVISION 2

INITIAL CERTIFICATION DATE: December 21, 2017

Scope: Vortex Aquatic Structures Inc. is a manufacturer of aquatic play structures made from stainless steel.

Registrar & Manager Q.A.

Authorized Signing Officer

Certification is validated yearly via a "Letter of Validation", a copy of which is available from the company



Accredited
CB-PS
(Certification Body-Product/Services)

The Canadian Welding Bureau is accredited by the Standards Council of Canada

The product certification system operated by the Canadian Welding Bureau most closely resembles that described ISO/IEC 17067:2013, Conformity assessment -- Fundamentals of product certification and guidelines for product certification schemes, System 6.

SUSTAINABLE DEVELOPMENT



DURABILITY OF OUR PRODUCTS

Our features are designed to last and require little maintenance.

Stainless steel 304/304L

25-year guarantee

Coloured thermosetting polyester powder coating

Withstands heat, extreme climates and UV rays



RECYCLED MATERIALS

Transport materials

- Fully degradable and recyclable
- non-toxic bubble wrap
- Boxes made of recycled cardboard

Manufacturing waste

- We annually recycle:
- Metal: 45,360 kg (100,000 lbs)
 - Plastic: 454 kg (1,000 lbs)
 - Wood: 9,072 kg (20,000 lbs)



WATER MANAGEMENT

Optimization of water consumption

- Low water consumption nozzles
- Activators powered on demand



DIGITIZATION

To reduce waste and promote eco-responsible management of its activities, Vortex has begun a transition to zero-paper offices by favoring the use of digitized platforms for the marketing, production, and design teams.



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STANDARDS & CERTIFICATIONS

Vortex is committed to providing quality products and services that meet or exceed all customer expectations and achieving worldwide standards and certifications.

CERTIFIED TO GLOBALLY-RECOGNIZED STANDARDS



ISO 9001:2015

Vortex Quality Management systems is certified ISO 9001:2015



CSA W47.1

Certified by the Canadian Welding Bureau, Vortex complies with the standards of the Canadian Stands (CSA) for Fusion Welding of Steel



EN 1090-1

Vortex Factory Production Control is EN 1090-1 certified.



UL 508A

Vortex is UL 508A, "Enclosed Control Panel Builder Certified" (FILE# E179407)

CONFORMING TO INDUSTRY STANDARDS



CSA Z614-14

The Canadian Standards Association for Children's playspaces and equipment



EN 1176

Vortex conforms to the European Standards for Playground Equipment and Surfacing administered by DIN



ASTM F2461-18

The American standard for Manufacture, Construction, Operation and Maintenance of aquatic play equipment



AS 4685:2004

Australian Standards for Playgrounds including the design, installation, maintenance and operation of playgrounds



Vortex is a member of **IPEMA**, a third-party Product Certification service for U.S. and Canadian public play equipment



CE

Vortex play products adhere to the European Union directives and standards



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Certificate
of
Recognition

Partnerships

IN INJURY REDUCTION

This certificate recognizes that

QUESTIC CONTRACTING LTD. (PLAYQUEST RECREATION)

In keeping with the principles of *Partnerships* has:

- developed and implemented an occupational health and safety program and,
- met the standard for *Partnerships* through an independent evaluation of their health and safety program.

Don MacLennan

Alberta Construction Safety Association
Certifying Partner

Certificate # 20200827-8208
WCB Industry Code(s):2100

Ian Hooper

Ian Hooper
Government of Alberta

Expiry Date:September 28, 2023

Alberta
Government 118



WARRANTY & MAINTENANCE

playquest

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca





Warranties and Replacement Parts

Warranties

PlayQuest ensures that its products and workmanship will be completed to the highest standard. Our product suppliers have extensive warranties, copies of which are attached. In addition to these manufacturer warranties, PlayQuest warrants that we will complete the labour portion of the claim at our cost. For installation and construction services, PlayQuest provides for a 2 year warranty from date of project completion. Please see the attached documentation for details on PlayQuest's and Vortex's warranties.

Customer Service

We will respond to repair call-outs within a day, and typically call back within hours of receiving a call from our clients. We stock many items at our warehouse, allowing us to permanently repair most items, or temporarily make a situation safe until new parts can arrive. Depending on the nature of the item needed, new parts can be over-nighted or, if the item is non-standard or custom, lead times are typically 2-3 weeks.

Replacement Parts

All other components are typically available within 14 days, including painted or custom components. In the event that a part needs to be ordered, we will make the splash pad safe for use through temporary measures until the part is available.

Manufacturers Certifications

Our manufacturers carry ISO programs designed to ensure the highest product quality, consistent customer service, and environmental responsibility.

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VORTEX LIMITED WARRANTY

All Vortex Aquatic Structures International (“Vortex”) aquatic play equipment is designed and manufactured to the highest standards of quality and workmanship. Vortex warrants that all its products will be free of defects in manufacturing, workmanship and material for the coverage periods listed below only if the specified environmental parameters are met and none of the exclusions apply.

REGISTRATION

All warranties commence on the date of Vortex’s invoice. Should any failure to conform to the warranties appear within the applicable warranty coverage periods, Vortex shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 90 days of written notification.

COVERAGE PERIODS

25 YEARS	10 YEARS	5 YEARS	2 YEARS	1 YEAR
<ul style="list-style-type: none"> Stainless steel tubing 	<ul style="list-style-type: none"> Structural Stainless Steel* Weld workmanship 	<ul style="list-style-type: none"> Aluminum Brass Polymer Panels 	<ul style="list-style-type: none"> Finishes Galvanized steel structures Plumbing Components Mechanism & Hardware Polymer Elastomer 	<ul style="list-style-type: none"> Concrete Components Electrical Components Paint graphic & Decal Fiberglass composite

**Stainless steel used for climbable structures or used to hold a minimum weight of 240 lbs.*

EXCLUSIONS TO LIMITATIONS

Except as expressly set out herein, all warranties provided by the manufacturers and distributors of components, equipment, and parts (“Manufacturer”) on products are hereby assigned to the owner, to the extent permitted by the Manufacturer, as the owner’s sole and exclusive remedy with respect to such items. Any assistance by Vortex and/or its authorized partners with regard to component warranties shall not constitute an adoption of the responsibilities of a component manufacturer with regard to its component warranties. This Limited Warranty also does not apply to the following items:

- Careless manipulation (including but not limited to mishandling, repackaging and transport) of Vortex equipment (products, systems, subassemblies and parts);
- Exceeding product and system design capacities;
- Misapplication, abuse, misuse, and/or operation of the equipment outside the parameters described in the user manual and/or design layouts provided by Vortex;
- Failure to ensure that the structures and/or equipment are only subjected to normal use for the purpose for which the products were designed;
- Failure to erect and/or install products according to the installation and assembly instructions provided by Vortex;
- Addition or substitution of parts or modification of any type to Vortex equipment or components unless approved by Vortex in writing;

VORTEX LIMITED WARRANTY (CONT.)

7. Use of non-original manufacturer replacement parts;
8. Subjecting the structures and/or equipment to modification, alteration, or repair by persons other than the Seller or Seller's designees in any respect which, in the judgment of the Seller, affects the condition or operation of the structures and or components;
9. Products, equipment and parts that are exposed to water chemistry profiles outside environmental parameters and swimming pool industry standards;
10. Failure to properly winterize equipment according to best practices and the procedures and documentation provided by Vortex, including but not limited to improper drainage in freezing conditions;
11. Accidental damage, fire, acts of God or other circumstances outside the control of Vortex;
12. Personal injury due to improper use of Vortex equipment;
13. Vandalism;
14. Failure or Neglect to carry out regular inspection and maintenance of Vortex equipment according to best practices and the procedures and documentation provided by Vortex taking into account its frequency of use and the surrounding environmental conditions;
15. Product installed within 500 yards of saltwater shoreline will be covered for half the period of the standard warranty up to a maximum of 5 years, for defects caused by corrosion;
16. Damage or deterioration of cosmetic surface finishes, including cracking, crazing, discoloration, air voids, fading, or oxidation of gel coat, fabrics, vinyls, plastics, painted items or stainless steel finishes.

CLAIMS

To make a claim, please contact your local representative or send your written statement of claim, along with the original project number and/or project name to Vortex by:

Email: support@vortex-intl.com

Mail: Vortex Aquatic Structures International, 7800 Trans Canada, Pointe-Claire, QC, H9R 1C1, Canada

Fax: +1.514.989.0413

To contact Vortex with any questions or comments with regards to this warranty, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to support@vortex-intl.com.

To contact Vortex with general questions or comments, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to info@vortex-intl.com.

Vortex Aquatic Structures International is not liable for any incidental expenses, inconvenience or loss due to warranty claims. For approved warranty replacements, Vortex shall deliver the repaired or replacement part or parts via economical ground shipping free of charge for one year from the date of the seller's invoice. After that period, shipping charges will be incurred by the client. Vortex will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts and the installation of any replacement part or parts. Replacement parts will be warranted for the balance of the original warranty. In no event shall Vortex have any liability or responsibility for any special, indirect, incidental, consequential or exemplary damages or for lost profits or costs for removal and installation required to perform repairs or replacements, including any labor, travel and rental equipment costs arising out of this warranty or any other agreement, the transactions contemplated hereby, the products or the use of the products.



vortex-intl.com
Vortex Aquatic Structures International

1.877.586.7839 (USA & Canada)
+1.514.694.3868 (International)



The original manufacturer's warranty shall be given priority over any expressed or written warranty by PlayQuest Recreation. This shall apply to playground equipment, spray park equipment, park furniture, outdoor fitness equipment, and playground surfacing. Please refer to the warranty information provided for each specific manufacturer



PlayQuest Recreation warrants against defects in installation workmanship for a period of two year. The warranty period begins upon construction completion.

All warranties commence on the date of installation completion. The two year warranty applies only to the original owner.

The Warranties are valid only if the structures have been subjected to normal use for the purpose for which the structure was designed and have not been subject to misuse, negligence, vandalism or accident; have not been subjected to the addition or alteration or substitution of unauthorized components; and have not been altered, modified or repaired by persons other than that of PlayQuest Recreation in any respect which, in the judgment of PlayQuest Recreation, affects the condition of the structure or component. PlayQuest Recreation reserves the right to inspect any component claimed to be faulty to ensure defects are due to workmanship and/or materials, and not due to other factors. Defects due to accident, negligence, alteration, abuse, misuse and/or incorrect installation are not covered under the above warranties.

This warranty does not cover damage due to environmental and site conditions including, but not limited to, settling concrete, liquefaction, subsidence, and soil erosion. This warranty does not cover damage due to acts of god including, but not limited to, hurricane, tornado, flood, riot, and fire.



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MAINTENANCE

WATER QUALITY MANAGEMENT SYSTEMS



PERIODIC MAINTENANCE

Splashpads vary in their specific maintenance requirements due to differentiating factors such as Splashpad size, bathing load, water chemistry, operating environment, and climate. Before setting your maintenance schedule, it is important to first identify the level of maintenance required to keep your WQMS continually operating at peak efficiency. Accordingly, we recommend that you monitor your WQMS daily, performing the following maintenance for at least one week from initial startup:

DAILY

- Filter – depending on the initial holding tank condition, you may need to backwash the filter several times in the first week. To determine if backwashing is warranted, you must monitor the flow and pressure. Backwash the filter when the flow is 30% less than original flow value (the value when the filter was clean) or when pressure on the gauge is 10 psi higher than the startup value on the filtration line.
- Chemical controller - Monitor the chemical controller for abnormal fluctuations.
- Chemicals - Monitor the levels of chlorine (solid or liquid), muriatic acid and/or CO2 and fill if required.
- Pump strainer - Clean the pump strainer when necessary.
- Y-strainer – Clear any debris from the Y-strainer so that it does not clog. A clogged Y-strainer will lower water pressure to the Splashpad’s play events.
- Remove debris from the deck drain and basket.
- Keep the Splashpad area clean of any debris, dirt, grass and leaves.


WEEKLY

- Backwash the filter when the flow is 30% less than original flow value (when filter was clean) or when pressure on the gauge is 10 psi higher than the startup value on the filtration line.
- Perform a manual water test and, if necessary, adjust water chemistry to achieve proper range for free chlorine, total chlorine, combined chlorine, pH, total alkalinity and calcium hardness. If required, use potassium monopersulfate to destroy chloramines, see section 18 Water chemistry balance.
- Remove debris from the deck drain and basket.

MAINTENANCE

WATER QUALITY MANAGEMENT SYSTEMS






MONTHLY

- Clean the chemical probes (see section 17 WQMS component maintenance - Probes).
- Calibrate the chemical controller pH level (see section 3.0 WQMS operator controls overview - Chemical controller).



BEGINNING OF SEASON

- Inspect all major components and piping for signs of wear or damage.
- Inspect chemical probes for damage. If the probes were not stored correctly (tips kept wet at room temperature), they may not read correctly and replacement is recommended.
- Verify quality and quantity of the sand in the sand filter and replace if required.
- Clean the filter lid O-ring and lubricate it with silicone grease, such as DOW #30 or 40, GE 300 or 623 lubricants.



END OF SEASON

- Inspect all major components and piping for signs of wear or damage.
- Inspect chemical probes for damage and store them at room temperature with the sensor caps in place or with the tip immersed in a sealed container of water to keep the probes wet.
- Verify the quality and quantity of the sand in the sand filter.
- Make a note of all requirements and repairs that should be addressed prior to system startup.



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 **VORTEX | FLOW THROUGH SYSTEM**

CITY:	DATE:
PARK:	

✓	OPENING PROCEDURE
	Change nozzle(16)
	Connect the pressure regulator (12) to the backflow preventer (9) or re-install the backflow preventer cartridge (10).
	Close all bleeder (11) on the backflow preventer (9).
	Re-install all the coils (1) on their valves (6).
	Close the bleeder (2) on each valve (6).
	Close all the drain valve on each line (13).
	Close drain valve on the manifold (14).
	Check all valve (5-6) for crack or broken part before starting the splashpad.
	Start the controller (Smart point, Smart flow, Smart touch, Maestro).
	Adjust the controller (hour, date, purge hour, Schedule).
	Ask the city to open the water city line.
	Start the splashpad with the activator (15).
	Adjust all feature with the adjustment knob (3) on the valve while the splashpad is running a sequence.
	Check if all features are working properly, if not, check if the coil (1) is working.
	When the splashpad is not working, check all the feature, if water still coming out at low pressure you would need to clean the diaphragm (4).
	Inspect all structure for defect or broken parts.
✓	CLOSING PROCEDURE
	Close the controler (Smart point, Smart flow, Smart touch, Maestro).
	Ask the city the close the city water line.
	Open all drain valves (13) on each line. If the line doesn't drain properly blow out the water.
	Open manifold drain valve (14).
	Open all bleeder (2) on every Valve (6).
	Take out coil (1) from all valve (6).
	Open all bleeder (11) on the backflow preventer (9).
	Disconnect the pressure regulator (12) from the backflow preventer (9) or take out the backflow preventer cartridge (10).
	Install all winter cap (17), if there is still water in the anchor, use a shop-vac to take it out.
	Inspect all structure for defect or broken parts.



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COMMENTS

REPAIR

DESCRIPTION	✓

PARTS TO ORDER

DESCRIPTION	QTY	ORDER	✓

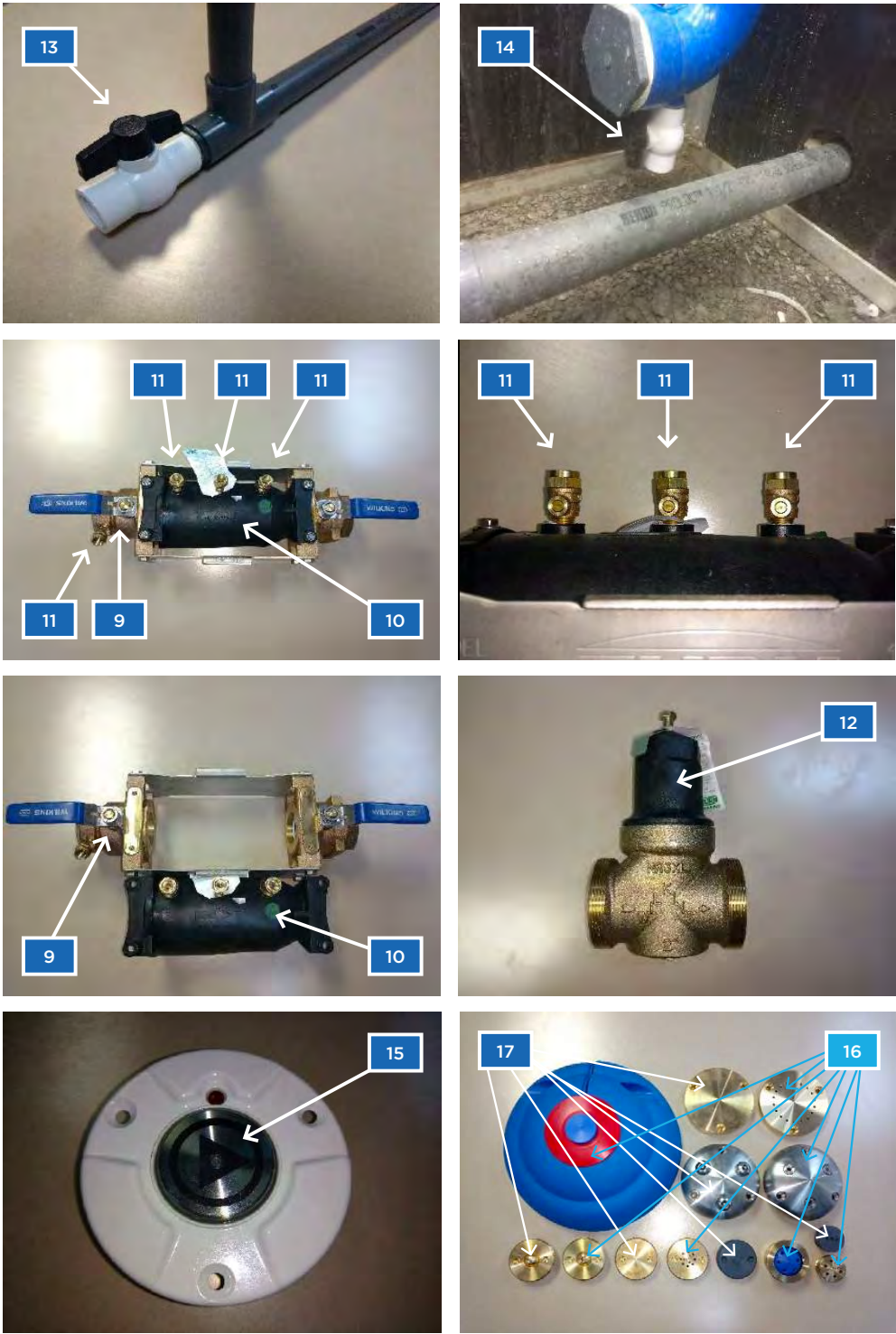


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MID-SEASON CHECKLIST

SYSTEM	YES	NO	N/A
INSPECT CHEMICAL LEVELS IN RESEVOIRS			
INSPECT AND RESOLVE ANY LEAKS FROM THE THREADED UNIONS			
INSPECT SOLENOID VALVES (IF IT OPENS AND CLOSES PROPERLY) AND CLEAN THEM IF NEEDED			
INSPECT ALL PUMP STRAINER BASKETS AND Y-STRAINERS			
INSPECT THE HOLDING TANK FLOAT VALVE FOR LEAKS			
VERIFY ALL ACTIVATOR'S FUNCTIONALITIES			
ADJUST YOUR SPLASHPAD FEATURES FLOW RATE (IF NEEDED)			
CLEAN CHEMICAL PROBES			
TEST FLOW SWITCHES AND CHEMICAL ALARMS			
ENSURE RAIN DIVERTER IS WORKING PROPERLY			
VERIFY AND ADJUST OPERATIONAL HOUR SETTINGS WITH THE CHANGING SUNSET TIME (IF NEEDED)			

PLAY FEATURES	YES	NO	N/A
CHECK FOR LOOSE OR MISSING HARDWARE (PLAY PRODUCT JOINTS, ANCHOR BOLTS...)			
INSPECT FOR ANY FEATURES LEAKING AT THEIR JOINTS (STATIC/ ROTATIONAL)			
VERIFY O-RINGS (REPLACE OR LUBRICATE IF REQUIRED)			
REMOVE AND CLEAN ANY CLOGGED NOZZLES AND APPLY PRETROLEUM JELLY TO THREADS BEFORE PUTTING IT BACK IN PLACE			
CLEAN ALL FEATURES TO PREVENT EXCESS BUILD OF HARD WATER STAINS AND APPLY A COAT OF AUTOMOTIVE WAX			
ENSURE ALL PRODUCT ACCESSORIES (SEEFLOW, DUMPING BELLS...ETC..) ARE SECURE AND UNDAMAGED AND IN GOOD WORKING ORDER			
INSPECT AND CLEAN DECK DRAINS			
GREASE SUPERSPLASH AND SUPERWAVE BEARINGS			



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END OF SEASON/WINTERIZATION CHECKLIST

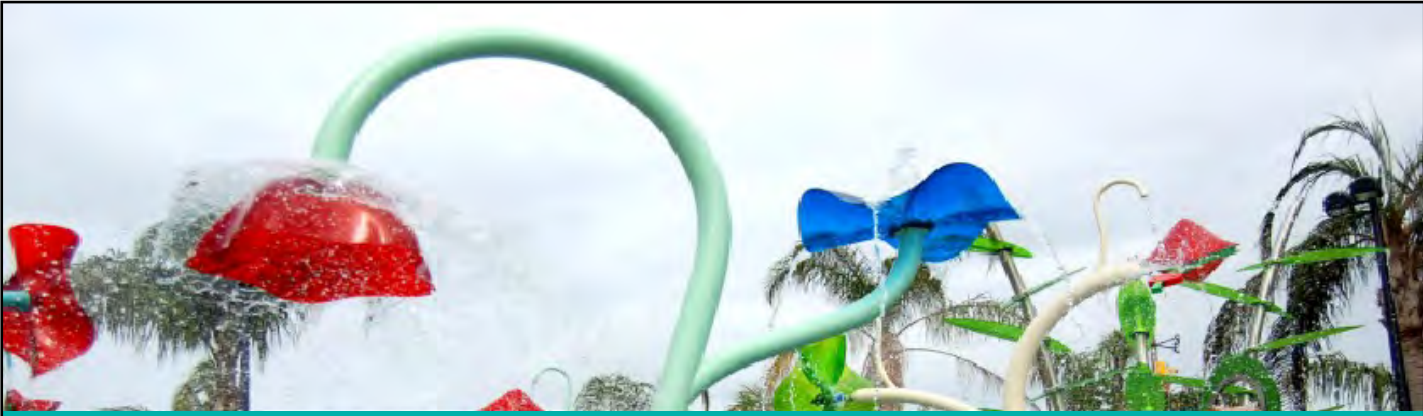
WATER MANAGEMENT SYSTEM	YES	NO	N/A
ENSURE THE WINTERIZATION PROCEDURE FOUND IN YOUR VORTEX OWNER OPERATOR MANUAL IS FOLLOWED			
WQMS SYSTEM IS FULLY DRAINED			
PUMP STRAINER BASKETS ARE CLEAN			
Y STRAINERS ARE CLEAN - DOES YOUR STRAINER MESH NEED REPLACING?			
WATER CONTAINMENT RESERVOIR IS APPROPRIATELY EMPTIED AND CLEANED			
CHEMICAL RESERVOIRS ARE EMPTY AND CHEMICALS ARE CORRECTLY DISPOSED OF			
CHEMICAL PROBES ARE REMOVED, CLEANED AND APPROPRIATELY STORED			
SAND FILTER IS APPROPRIATELY DRAINED AND CLEANED			
MAIN WATER SUPPLY IS SHUT OFF			
MANIFOLD IS FULLY DRAINED - DRAIN VALVES OPEN			
MAIN ELECTRICAL SUPPLY IS TURNED OFF			
DEBRIS TRAP IS CLEANED AND IN THE STORM/SANITARY POSITION			
DECK DRAINS ARE CLEAN			

PLAY FEATURES	YES	NO	N/A
ENSURE ALL FEATURE LINES ARE APPROPRIATELY DRAINED			
INSPECT ALL FEATURE HARDWARE AND TIGHTEN / REPLACE AS NECESSARY			
REMOVE AND CLEAN ALL SPRAY NOZZLES - REPLACE ANY WITH WORN OR DAMAGED THREADS			
INSTALL ALL WINTER CAPS WHERE APPLICABLE - ARE YOU MISSING ANY?			
INSPECT ALL STATIC / ROTATIONAL JOINTS FOR WORN PARTS - GREASE AND REPLACE AS NECESSARY			
INSPECT ALL PRODUCT ACCESSORIES (SEEFLOW, DUMPING BELLS, ETC...) FOR ANY DAMAGE - REPLACE WHERE NECESSARY			
ALL FEATURES SHOULD BE THOROUGHLY CLEANED OF ANY HARD WATER DEPOSITS AND SURFACE DEFICIENCIES			

ELEVATIONS™ STRUCTURE	YES	NO	N/A
ENSURE ALL POSTS, LINES AND ACCESSORIES ARE COMPLETELY DRAINED			
INSPECT ALL HARDWARE AND TIGHTEN OR REPLACE AS NECESSARY			
INSPECT ALL NETTING, ZIPPERS AND LOCKS - REPLACE AS NECESSARY			
INSPECT ALL SLIDES AND REPAIR AS NECESSARY			
CLEAN ENTIRE STRUCTURE REMOVING ANY HARD WATER DEPOSITS AND SURFACE DEFICIENCIES			
INSPECT ALL STATIC / ROTATIONAL JOINTS FOR WORN PARTS - GREASE AND REPLACE AS NECESSARY			
INSPECT ALL PRODUCT ACCESSORIES (SEEFLOW, DUMPING BELLS, ETC...) FOR ANY DAMAGE - REPLACE WHERE NECESSARY			
ENSURE ALL MANIFOLDS ARE DRAINED			



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REFERENCES

playquest

Toll free 1.855.980.8118 **E** info@playquest.ca **W** playquest.ca
8440 45 St. NW Edmonton, Alberta T6B 2N6





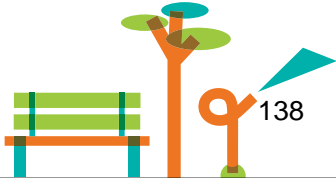
ARDROSSAN SPLASHPAD

COUNTY OF STRATHCONA, ALBERTA

Contact: **Tim Dutka**
Title: Aquatics
Phone: **780-464-8034**
tim.dutka@strathcona.ca
Timeframe of Project: **2018-2019**
8202 sq.ft. spray park with
recirculating system



Toll free 1.855.980.8118 **E** info@playquest.ca **W** playquest.ca
8440 45 St. NW Edmonton, Alberta T6B 2N6





CALAWAY SPRAY N PLAY

CALAWAY PARK, CALGARY, ALBERTA

Contact: Bob Williams
Title: General Manager
Phone: (403) 685-6102
Timeframe of Project: 2019
Project Value: \$230,000

Project Description: Flow through Splashpad



Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca
8440 45 St. NW Edmonton, Alberta T6B 2N6





Colored concrete and Environment are for Illustration purpose only and not supplied

BOYLE SPRAY PARK, BOYLE, ALBERTA

Contact: **Lindsey Stanton**
Title: Boyle Community
Foundation
Phone: **(780) 689-4211**
Timeframe of Project: 2018
Project Value: \$225,000



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LA CRETE SPRAY PARK

LA CRETE SPRAY PARK, LA CRETE, ALBERTA

Contact: **Philip Doerksen**
Title: Arena Manager
Phone: **780-926-0503**
Timeframe of Project: 2018
Project Value: **\$350,000**



Toll free 1.855.980.8118 **E** info@playquest.ca **W** playquest.ca



CSIO		CERTIFICATE OF LIABILITY INSURANCE				
This certificate does not amend, extend or alter the coverage afforded by the policies below.						
1. CERTIFICATE HOLDER - NAME AND MAILING ADDRESS			2. INSURED'S FULL NAME AND MAILING ADDRESS			
City of Edmonton			QUESTIC CONTRACTING LTD PlayQuest Recreation 8440 45 St NW EDMONTON, AB T6B 2N6			
3. DESCRIPTION OF OPERATIONS/LOCATIONS/AUTOMOBILES/SPECIAL ITEMS TO WHICH THIS CERTIFICATE APPLIES (but only with respect to the operations of the Named Insured)						
install playgrounds equipment						
4. COVERAGES						
This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated notwithstanding any requirements, terms or conditions of any contract or other document with respect to which this certificate may be issued or may pertain. The insurance afforded by the policies described herein is subject to all the terms, exclusions and conditions of such policies. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS						
TYPE OF INSURANCE	INSURANCE COMPANY AND POLICY NUMBER	EFFECTIVE DATE YYYY/MM/DD	EXPIRY DATE YYYY/MM/DD	LIMITS OF LIABILITY (Canadian dollars unless indicated otherwise)		
				COVERAGE	DED.	AMOUNT OF INSURANCE
COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> Claims Made OR <input type="checkbox"/> Occurrence <input type="checkbox"/> Products and/or completed operations <input type="checkbox"/> Employer's Liability <input type="checkbox"/> Cross Liability <input type="checkbox"/> Waiver of Subrogation <input type="checkbox"/> Tenants Legal Liability <input type="checkbox"/> Pollution Liability Extension <input type="checkbox"/> <input type="checkbox"/> Non-Owned Automobiles <input type="checkbox"/> Hired Automobiles				Commercial General Liability Bodily Injury and Property Damage Liability - - General Aggregate - Each Occurrence Products and Completed Operations Aggregate <input type="checkbox"/> Personal Injury Liability <input type="checkbox"/> Personal and Advertising Injury Liability Medical Payments Tenants Legal Liability Pollution Liability Extension		
AUTOMOBILE LIABILITY <input type="checkbox"/> Described Automobiles <input checked="" type="checkbox"/> All Owned Automobiles <input type="checkbox"/> Leased Automobiles ** ** All Automobiles leased in excess of 30 days where the insured is required to provide insurance	Wawanesa Insurance 14660010	2022 / 4 / 8	2023 / 4 / 8	Bodily Injury and Property Damage Combined Bodily Injury (Per Person) Bodily Injury (Per Accident) Property Damage		2,000,000 2,000,000 2,000,000 2,000,000
EXCESS LIABILITY <input type="checkbox"/> Umbrella Form <input type="checkbox"/>				Each Occurrence Aggregate		
OTHER LIABILITY (SPECIFY) <input type="checkbox"/> <input type="checkbox"/> <input type="checkbox"/>						
5. CANCELLATION						
Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail 15 days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.						
6. BROKERAGE/AGENCY FULL NAME AND MAILING ADDRESS			7. ADDITIONAL INSURED NAME AND MAILING ADDRESS (Commercial general Liability - but only with respect to the operations of the Named Insured)			
Westland Insurance Group Ltd. Formerly Johnson Agencies (1973) Ltd 5008 48A Street Leduc, Alberta T9E 6Y1 BROKER CLIENT ID: QUE700						
8. CERTIFICATE AUTHORIZATION						
Issuer	Westland Insurance Group Ltd.		Contact Number(s)			
Authorized Representative	<i>Diane Lorentz</i>		Type	No	Type	No
Signature of Authorized Representative	<i>X Diane Lorentz</i>		Type Phone	No (780) 986-3429	Type Fax	No (780) 986-4011
			Date	2022 5 4		E-Mail Address
						dlorentz@westlandinsurance.ca

CERTIFICATE OF INSURANCE



201, 5227 - 55 Avenue
Edmonton, AB T6B 3V1
Telephone: (780) 482-6936
Fax: (780) 488-7077

The insurance afforded is subject to the terms, conditions and exclusions of the applicable policy. This Certificate is issued as a matter of information only and confers no rights on the holder and imposes no liability on the insurer.

HUB International Insurance Brokers

INSURED NAME AND ADDRESS

Questic Contracting Ltd.
o/a Playquest Recreation
8440 45 Street
Edmonton, AB T6B 2N6

COMPANIES AFFORDING COVERAGE

COMPANY A: Aviva Insurance Company of Canada
COMPANY B:
COMPANY C:
COMPANY D:
COMPANY E:

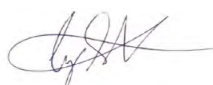
COVERAGE

This is to certify that the policy(ies) of insurance as herein described have been issued to the insured named above and are in force at this date. The issuance of this certificate does not impose any responsibility on HUB International Insurance Brokers or the Insurers named above to maintain the coverage stated or advise of the termination of any policy(ies) beyond that required by the terms and conditions of the said policy(ies).

CO LTR	TYPE OF INSURANCE	POLICY NUMBER	EFFECTIVE DATE (MM DD YY)	EXPIRY DATE (MM DD YY)	LIMITS	
A (1) (2)	GENERAL LIABILITY OCCURRENCE BASIS Bodily Injury & Property Damage Contractual Liability, Broad Form Property Damage, Property Damage Occurrence, Cross Liability, Contingent Employers Liability, Employers' Liability, Broad Form Completed Operations, Primary and Non Contributory, Joint and Several Liability, Independent Contractors (sub-contractors)	81345512	05-01-2022	05-01-2023	Each Occurrence	\$5,000,000
					Products/Comp. Ops. Agg.	\$5,000,000
					Personal & Advertising Injury	\$5,000,000
					Tenant's Legal Liability	\$500,000
					Med. Exp (any one person)	\$50,000
					Non-Owned Auto Liability	\$5,000,000
					Forest Fire Fighting Exp.	\$100,000
					General Aggregate Limit	\$5,000,000
A	CONTRACTOR'S EQUIP All Risks; Replacement Cost on Equipment 3 years old or newer, Actual Cash Value on the Rest	81345512	05-01-2022	05-01-2023	Limit	As per schedule on file with insurer
					Deductible	2% Min \$1000
					Ice & Muskeg Deductible	

REGARDING Insurance Verification

CERTIFICATE HOLDER To Whom it May Concern

AUTHORIZED REPRESENTATIVE
HUB International Insurance Brokers
PER: 
Cory Stabel, CIP
Commercial Account Manager
DATE: 04-12-2022 (MM DD YY)

November 28, 2020

QUESTIC CONTRACTING LTD.
 PLAYQUEST RECREATION
 8440 45 STREET NW
 EDMONTON AB T6B 2N6

Account: 4878831

Industry: 2100 - LANDSCAPING/PLAYGROUND CONSTRUCTION

Rate Year: 2021

Employer Rate Calculation

Industry Rate	\$2.00
Calculated Experience Rating Adjustment	\$0.16 (7.96% surcharge)
Employer Premium Rate	\$2.16

How Your Experience Rating Adjustment Is Calculated

Your Experience Ratio

Your claim costs (2017-2019)	\$3,980.50
Industry average claim costs	\$1,680.39
Your experience ratio	136.88% higher than industry average (capped at 80.00% maximum)

Your Experience Ratio	X	Participation Factor	X	Eligibility Factor	=	Experience Rating Adjustment
80.00% (capped)		9.95%		1		7.96% surcharge

Messages

This is your annual premium rate statement.



CONTACT US

KELLY SYMBORSKI

Project Consultant

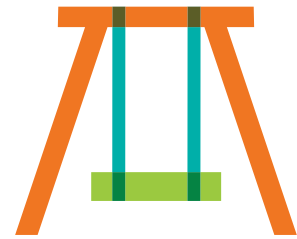
C 1.587.983.1962

E kellys@playquest.ca

Toll free 1.855.980.8118

General email info@playquest.ca

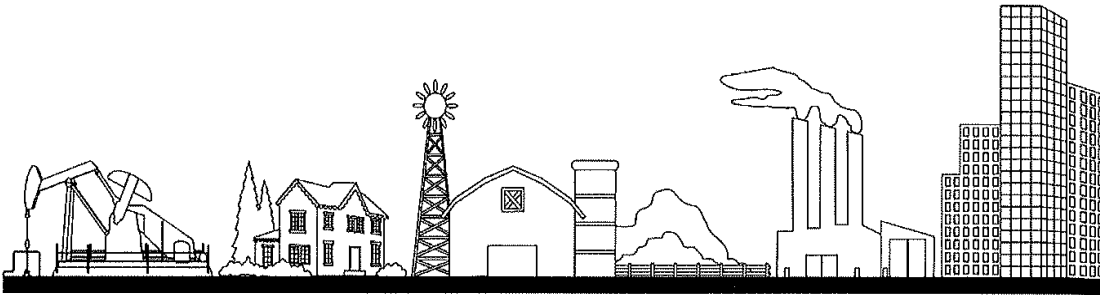
Website playquest.ca



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WAINWRIGHT ASSESSMENT GROUP LTD.

604 - 10 Street
Wainwright, AB T9W 1E2
Phone (780) 842-5002
Fax (780) 842-5003
appraisals@wainwrightassessment.ca

May 12, 2022

Village of Marwayne
Attn: Shannon Harrower, CAO
Box 113
Marwayne, AB T0B 2X0

Dear Shannon:

Re: Proposal to Renew Assessment Services Contract

Our current property assessment services contract with the Village of Marwayne expires May 31, 2022. We would like to renew our contract with the Village of Marwayne for a period of 3 years (June 1, 2022 to May 31, 2025). We do our best to hold the line on our fees, however, with inflation on the rise we are forced to propose a 3% per year increase.

Please review the attached proposal and confirm either by phone or email how to proceed. If you have any questions, they can be directed to the writer at 780-842-5002.

Respectfully submitted,

Larry James, AMAA, CRA, P.App
Wainwright Assessment Group Ltd.

LJ/st

Attachment

TABLE OF CONTENTS

VENDOR PROFILE

- Introduction
- Legal Name
- Location of Office
- Vendor Contact
- Conflict of Interest

ASSESSMENT SERVICES INFORMATION

- Municipality
- Term of Assessment Services
- Appointed Assessor
- Qualifications
- Statutory Performance Requirements
- Computer Assisted Mass Appraisal System
- Property Inspection Schedule
- Public Relations
- Defense of Complaints and Appeals
- Insurance
- Ownership of Records
- Training

PROPOSED FEE AND PAYMENT SCHEDULE

Village of Marwayne Appendix "A"

LIST OF CURRENT CLIENT MUNICIPALITIES

Appendix "B"

VENDOR PROFILE

Introduction

Wainwright Assessment Group Ltd. was formed November 1, 1994 when the government privatized the assessment portion of their services. We currently have a staff of 6 property assessors and 1 clerical support staff with a combined total level of over 100 years assessment experience. At this time we supply assessment services to 29 municipalities (Appendix "B") in East Central Alberta.

Legal Name, Address and Office Location

Wainwright Assessment Group Ltd.
604 – 10 Street
Wainwright, AB T9W 1E2

Phone: 780-842-5002/5003
Fax: 780-842-5003
Email: appraisals@wainwrightassessment.ca

Vendor Contact

Larry James, AMAA, CRA, P.App
Wainwright Assessment Group Ltd.

Conflict of Interest

Upon review, we see no conflict of interest with our company providing the assessment services for the Village of Marwayne.

ASSESSMENT SERVICES INFORMATION

Provision of Assessment Services for:

Village of Marwayne

Term of Assessment Services

The period of these Assessment Services is proposed to be from June 1, 2022 to May 31, 2025.

Appointed Assessor

Larry James, AMAA, CRA, P.App, would be the appointed assessor.

Qualifications

We currently have on staff 4 Assessors/Appraisers. Three are members of the Alberta Assessors' Association (2 Accredited Municipal Assessors of Alberta (AMAA) and 1 candidate member). Three are members of the Appraisal Institute of Canada and have the Canadian Residential Appraiser (CRA) designation. In addition to our in-house staff, we have two contract appraisers who supplement our services.

Statutory Performance Requirements

Wainwright Assessment Group Ltd. will:

- Prepare assessments in accordance with the Municipal Government Act and its attendant regulations, and adhere to any other policies or guidelines as issued from time to time from the Alberta Provincial Government.
- Provide completed assessments to the Village of Marwayne in compliance with the statutory timelines prescribed in the Municipal Government Act and its attendant regulations.
- Provide assessment information as requested by the Minister of Municipal Affairs in compliance with the statutory reporting requirements prescribed in the Municipal Government Act and its attendant regulations.
- The municipality would be responsible for any increase in cost of providing assessment services due to changes in legislation/regulations by the Alberta Provincial Government.

Computer Assisted Mass Appraisal System

Wainwright Assessment Group Ltd. currently uses the CAMALOT CAMA system. Our system is supported by Compass Municipal Services Inc. in Edmonton, which we have found to be completely reliable.

The annual assessment will be provided electronically. Security for assessment data will be achieved through regular backups of the CAMA system.

Property Inspection Schedule

A general assessment valuation would be conducted every year.

Annual assessment of new properties and construction, as well as reported and discovered changes to existing properties would take place each year. In addition to annual changes, **20%** selective inspection of the properties in the municipality would take place each year.

Public Relations

The appointed assessor would be present in the municipality as required for inspections, open houses and ratepayer meetings. All ASSET reporting, audit contact and declarations via MILENET would also be the responsibility of Wainwright Assessment Group Ltd. The Assessor can be contacted via phone, fax or email. On site interviews with ratepayers will be conducted on request.

Defense of Complaints and Appeals

The appointed assessor would also provide assessment related support including preparation and attendance at Assessment Review Board Hearings, Open Houses and ratepayers meetings.

The Municipality would be responsible for costs associated with any appeals to the Court of Queen's Bench.

Insurance

- All our staff carries automobile insurance and property damage insurance, proof of which would be provided to the municipalities upon request.
- Wainwright Assessment Group Ltd. has WCB coverage.

Ownership of Records

All assessment records of the Village of Marwayne in this contract in our possession remain the property of the Village of Marwayne. Storage of records would be at the office of Wainwright Assessment Group Ltd.

Training

All our staff take training courses and attend conferences to keep current with an ever changing and growing industry. Recertification every 5 years is mandatory for the Alberta Assessors' Association and every two years for the Appraisal Institute of Canada.

Appendix "A"

Fee and Payment Schedule

PAYMENTS TO WAINWRIGHT ASSESSMENT GROUP LTD. FOR ASSESSMENT SERVICE FOR THE VILLAGE OF MARWAYNE:

- For the period ranging from June 1, 2022 to May 31, 2023 = \$695/month plus G.S.T. or \$8,340/annum plus G.S.T. commencing on June 1, 2022.
- For the period ranging from June 1, 2023 to May 31, 2024 = \$716/month plus G.S.T. or \$8,592/annum plus G.S.T. commencing on June 1, 2023.
- For the period ranging from June 1, 2024 to May 31, 2025 = \$737/month plus G.S.T. or \$8,844/annum plus G.S.T. commencing on June 1, 2024.

Appendix "B"

List of Current Client Municipalities

Village of Alliance
Village of Amisk
Village of Chauvin
Village of Consort
Village of Czar
Village of Edgerton
Town of Elk Point
Village of Forestburg
Village of Glendon
Town of Hardisty
Village of Heisler
Village of Hughenden
Village of Irma
Town of Killam
Village of Kitscoty
Village of Lougheed
Village of Mannville
Village of Marwayne
Village of Myrnam
Village of Paradise Valley
Town of Provost
Village of Rosalind
Town of Sedgewick
Town of Two Hills
Village of Veteran
Town of Viking
Town of Wainwright
Municipal District of Provost
Municipal District of Wainwright



Village of Marwayne Procedural Bylaw No. 590-22

A BYLAW OF THE VILLAGE OF MARWAYNE TO ESTABLISH THE PROCEDURES FOR THE CONDUCT OF REGULAR AND SPECIAL COUNCIL MEETINGS.

- WHEREAS** Section 627 of the *Municipal Government Act (MGA)*, R.S.A. 2000, Chapter M-26, as amended, authorizes a municipality to establish procedures for the conduct of Council meetings;
- AND WHEREAS** the Council of the Village of Marwayne deems it necessary to establish procedures for the conduct of meetings including Regular Council and Special Council meetings;
- NOW THEREFORE** the Council of the Village of Marwayne, in the Province of Alberta, duly assembled hereby enacts as follows:

1. TITLE

- 1.1. This Bylaw may be cited as the Village of Marwayne "Procedural Bylaw".

2. DEFINITIONS

- 2.1. **Mayor** is the Councillor appointed by Council at the annual Organizational Meeting to preside at Council meetings and perform the general duties of the Chief Elected Official.
- 2.2. **Deputy Mayor** is the Councillor appointed by Council at the annual Organizational Meeting to perform the general duties of the Deputy Chief Elected Official.

3. GENERAL PROVISIONS

- 3.1. This bylaw shall apply to all Regular and Special Council Meetings.
- 3.2. The definition of any work or term used in this bylaw which is defined in the *Municipal Government Act* shall name the same definition of the word or term as specified in the *Municipal Government Act*.
- 3.3. Where a discrepancy exists between the provision of this bylaw or the *Municipal Government Act*, the latter shall prevail.
- 3.4. Where a matter arises which is not contemplated by either this bylaw or the *Municipal Government Act*, the Chairperson shall determine the matter in accordance with "Roberts Rules of Order".
- 3.5. Bylaw No. 560-17 and all amendments thereto are hereby repealed.
- 3.6. Should any provision of this Bylaw become invalid, void, illegal or otherwise unenforceable, it shall be considered separate and severable from the Bylaw and the remainder shall remain in force and be binding as though such provision had not been invalid.
- 3.7. This Bylaw shall come into force and effect upon the date it is passed.

Village of Marwayne Procedural Bylaw No. 590-22



4. ORGANIZATIONAL MEETINGS

4.1. At the Organizational meeting of Council each year, Council shall:

4.1.1. Establish the date, time, frequency of Regular Council Meetings; and

4.1.2. Conduct nominations and elections for the positions of Mayor and Deputy Mayor.

5. ELECTRONIC MEETINGS

5.1. Council may conduct Regular or Special Council Meetings by means of electronic or other communication facilities.

5.2. A Councillor may participate in a Regular or Special Council Meeting by means of electronic or other communication facilities if:

5.2.1. There is quorum of other members of Council situated in the place of the meeting to ensure that the meeting may continue and decisions can be made if the communication facilities failed.

5.3. Councillors who participate in meetings by means of electronic or other communications will verbally provide their vote to the Chief Administrative Officer.

5.4. A Councillor may attend or vote by electronic or other communication facilities a maximum of three meetings in a calendar year unless otherwise approved by Council.

6. AGENDAS

6.1. Complete agenda packages shall be available for viewing by Council Members via the Village Website and by way of email by 4:30 p.m., on the third day prior to the Regular Council Meeting.

6.2. The agenda shall follow the order below for Regular Council Meetings. In cases where no information under a particular heading is being presented at the meeting, agenda headings are not required.

6.2.1. Call to Order

6.2.2. Additions

6.2.3. Adoption of Agenda

6.2.4. Adoption of Minutes

6.2.5. Delegations/Public Hearings

6.2.6. Addressing Service Needs

6.2.7. Safe and Caring Community

6.2.8. Planning for Growth and Change

Village of Marwayne Procedural Bylaw No. 590-22



- 6.2.9. Pursuing Operational and Organizational Excellence
- 6.2.10. Administrative Reports
- 6.2.11. Financial
- 6.2.12. Correspondence
- 6.2.13. Confidential Closed Session
- 6.2.14. Next Meeting(s)
- 6.2.15. Adjournment

7. ADDITIONS

- 7.1. Additional items may be added to the agenda, by resolution provided that"
 - 7.1.1. The item is of sufficient urgency or of a time sensitive nature such that it is not possible to refer it to the next Regular Council Meeting; and
 - 7.1.2. There is sufficient information available for Council to make a decision on the matter.

8. MEETING CONDUCT

- 8.1. All discussions of Council members, Village staff and delegations shall be directed to the Chairperson.
- 8.2. The use of audio or visual recording devices by anyone other than by the Chief Administrative Officer are prohibited.
- 8.3. Council members and Village staff shall not make noise or any other disturbance of any kind which would interfere with the conduct of the meeting.
- 8.4. The Chairperson may remove any Council member or Village staff member who, despite having had a concern about their behavior brought to his/her attention by the Chairperson, persists in an unacceptable manner.
- 8.5. A Council member or Village staff member, at the discretion of the Chairperson, return to his/her seat following an apology to the Council for the unacceptable behavior.

9. DELEGATIONS

- 9.1. Anyone wishing to be heard before Council at a Council Meeting will be allowed to do so upon provision of a verbal or written request for the same to the Chief Administrative Officer, no less than a week prior to the Council Meeting which identifies the issue or topic to be addressed, unless otherwise invited by Council.
- 9.2. No delegation shall be scheduled for a period of more than ½ hour unless, the Chief Administrative Officer and the Mayor believe there are exceptional circumstances where a longer delegation period is warranted.



Village of Marwayne Procedural Bylaw No. 590-22

- 9.3. All delegations shall address and be directed by the Chairperson.
- 9.4. During the delegation, the matter at hand may not be debated by Council, nor shall the Chairperson recognize any motions pertaining to the matter.
- 9.5. Matters brought forward by a delegation shall be discussed, debated and decided upon during the relevant section of the agenda.
- 9.6. Any party wishing to attend Council as a delegation is restricted to one presentation on the same topic every 12 months. Under exceptional circumstances, Council may vary this restriction in the event that new or compelling information is brought to light which would warrant allowing the party to be present as a delegation again within the 12 month period.

10. PUBLIC HEARINGS

- 10.1. Public Hearings shall:
 - 10.1.1. Be commenced during the Council meeting and shall start at the advertised time;
or
 - 10.1.2. Be commenced during the Special Council meeting and shall start at the advertised time.
- 10.2. The Chairperson shall determine the length of time for presentations.

11. COUNCILLOR REPORTS

- 11.1. The purpose of Councillor Reports is to provide each Council member with the opportunity to bring forward any matter which they wish to be investigated further by administration and/or brought forward to Council, and to advise Council of any matter of general interest to the Council or Village as a whole.
- 11.2. Council members may propose motions during Councillor Reports for the purpose of providing direction to administration.
- 11.3. Council members may provide their reports in either writing, verbally, or both.

12. APPOINTMENT OF BOARD/COMMITTEE MEMBERS

- 12.1. Council members shall be appointed to various boards and committees during the annual organizational meeting or during a Regular Council meeting under exceptional circumstances.

READ A FIRST TIME IN COUNCIL THIS 30TH DAY OF MAY, 2022.

READ A SECOND TIME IN COUNCIL THIS 30TH DAY OF MAY, 2022.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 30TH DAY OF MAY, 2022.

Village of Marwayne
Procedural Bylaw No. 590-22



Chris Neureuter, Mayor

Shannon Harrower, CAO

SCHEDULE "A"

**INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD AGREEMENT DATED THIS ____
DAY OF _____, 2022 (the "Effective Date")**

BETWEEN

COUNTY OF VERMILION RIVER
(the "County")

- and -

CITY OF LLOYDMINSTER
("Lloydminster")

Village of Marwayne
Procedural Bylaw No. 590-22



- and -

TOWN OF VERMILION
("Vermilion")

-and-

VILLAGE OF KITSCOTY
("Kitscoty")

- and -

VILLAGE OF MANNVILLE
("Mannville")

VILLAGE OF PARADISE VALLEY
("Paradise Valley")

- and -

VILLAGE OF MARWAYNE
("Marwayne")

(hereinafter collectively referred to as the "Municipalities")

WHEREAS the County, Vermilion, Kitscoty, Mannville, Paradise Valley and Marwayne are municipal corporations pursuant to the *Municipal Government Act*, RSA 2000, c. M-26;

AND WHEREAS Lloydminster is a municipal corporation pursuant to the *City of Lloydminster Act* and the Lloydminster Charter;

WHEREAS Part 17, Section 627 of the *Municipal Government Act* authorizes municipalities to enter into an agreement to establish an Intermunicipal Subdivision and Development Appeal Board;

AND WHEREAS Section 7(2) of the Lloydminster Charter declares Part 17 of the *Municipal Government Act* to be an approved enactment and to apply to the entirety of the City of Lloydminster, except in respect of intermunicipal disputes and subdivision and replotting in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan;

AND WHEREAS the Councils for the respective Municipalities have determined that it is appropriate to establish an Intermunicipal Subdivision and Development Appeal Board for the purposes of hearing appeals from subdivision and development appeals as set out herein;

NOW THEREFORE in consideration of the premises and mutual terms, conditions and covenants to be observed and performed by each of the parties hereto, the Municipalities agree as follows:

1. DEFINITIONS



Village of Marwayne Procedural Bylaw No. 590-22

- a. **"Act"** means the *Municipal Government Act*, RSA 2000, c. M-26 as amended from time to time.
- b. **"Appointing Municipality"** means the Municipality responsible for appointing Members of the ISDAB pursuant to Section 5 of this Agreement.
- c. **"Assisting Municipality"** means a Municipality providing administrative resources for an ISDAB Hearing at the request of an Originating Municipality.
- d. **"Clerk"** means a person appointed to act as Clerk for the ISDAB.
- e. **"Council"** means a Council of a Municipality.
- f. **"Intermunicipal Subdivision and Development Appeal Board" ("ISDAB")** means the appeal board established by the Municipalities by this Agreement pursuant to s. 627 and 628 of the Act.
- g. **"Member"** means a member of the ISDAB.
- h. **"Originating Municipality"** means the Municipality within which a subdivision or development appeal arises for which the applicable appeal fee has been paid.
- i. **"Planning and Development Act"** means the *Planning and Development Act, 2007*, S.S. 2007, c. P-13.2;
- j. **"Quorum"** means three (3) members of the ISDAB to act at a hearing.

All other terms used in this Agreement shall have the meaning assigned to them in the Act.

2. TERM OF AGREEMENT

- a. The term of this Agreement shall commence on the Effective Date and continue until terminated in accordance with Section 2 herein.
- b. A Municipality may withdraw from the ISDAB at any time by providing one (1) year's written notice of termination to each of the other Municipalities. In the event of the withdrawal of a Municipality pursuant to this subsection, the ISDAB shall continue and this Agreement shall remain in full force and effect with respect to the remaining Municipalities.

3. ESTABLISHMENT

- a. The Intermunicipal Subdivision and Development Appeal Board is hereby established.
- b. The ISDAB has all the powers, duties and responsibilities of a Subdivision Development and Appeal Board under the Act and the Subdivision and Development Regulations passed pursuant to the Act.

Village of Marwayne Procedural Bylaw No. 590-22



- c. The ISDAB Procedures as set out in Schedule "A" are incorporated into and shall form part of this Agreement.

4. FUNCTION AND DUTIES

- a. The ISDAB shall hear all subdivision and development appeals arising within the Municipalities, as set out in Part 17, Division 10 of the Act, in accordance with the requirements of the Act and this Agreement; provided however that the ISDAB shall not be required to or have the authority to hear subdivision appeals in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan unless designated and appointed by City Council to do so in accordance with subsection (d) herein.
- b. The Municipalities acknowledge and agree that City Council may from time to time designate and appoint the ISDAB as the Development Appeals Board for the City pursuant to the Planning and Development Act hear subdivision appeals in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan as required from time to time.
- c. The ISDAB shall, if designated and appointed by City Council as the Development Appeals Board for the City pursuant to the Planning and Development Act also hear subdivision appeals in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan as required from time to time, in accordance with the requirements of the Planning and Development Act.

5. APPOINTING MUNICIPALITY

- a. The City of Lloydminster shall be the Appointing Municipality for the first three (3) years of the Term of this Agreement (the "Initial Appointment").
- b. Following the expiry of the Initial Appointment Term, the Municipalities shall from time to time select a Municipality to act as the Appointing Municipality (a "Subsequent Appointment"), subject to the selected Municipality's consent. The term of a Subsequent Appointment shall be established by the Municipalities.

6. MEMBERSHIP

- a. The ISDAB shall consist of seven (7) Members at large appointed by resolution of the Council for the Appointing Municipality of whom no more than one can be a Member of Council of a participating Municipality.
- b. Members shall have:
 - i. Good communication and interpersonal skills;
 - ii. The ability to maintain impartiality, consider arguments, analyze issues or contribute to writing decisions;

Village of Marwayne
Procedural Bylaw No. 590-22



- iii. A basic familiarity with the ISDAB's jurisdiction and its relationship to the municipality, and;
 - iv. Knowledge and/or experience that will assist the ISDAB in determining appeals before it.
- c. Council for the Appointing Municipality shall make reasonable efforts to attract candidates and appoint Members who are resident in each of the participating Municipalities. Notwithstanding the foregoing, Council for the Appointing Municipality may appoint a Member who is not a resident of any of the participating Municipalities if:
 - i. The Appointing Municipality does not receive a sufficient number of applications from candidates who are residents of the participating Municipalities, or;
 - ii. In the opinion of Council for the Appointing Municipality the Member has particular qualifications, skills or experience which will assist the ISDAB in determining appeals before it.
- d. Up to three (3) Members may be appointed by resolution of the Council for the Appointing Municipality as alternate Members to fill a vacancy on the ISDAB caused by an absence, retirement or resignation of a Member at large, to allow the ISDAB to continue to conduct business to ensure quorum requirements are fulfilled.
- e. No person shall be appointed as a Member of the ISDAB who is an employee of a participating Municipality, carries out subdivision and development powers, duties and functions on behalf of a participating Municipality or is a member of a Municipal Planning Commission of a participating Municipality.
- f. In the event a Member vacancy occurs on the ISDAB, Council for the Appointing Municipality may by resolution appoint an individual to hold office for the remainder of the term of the vacated Member position.
- g. Council for the Appointing Municipality may, by resolution remove a Member from the ISDAB at any time if:
 - i. In the majority opinion of Council for the Appointing Municipality or the majority opinion of the ISDAB, a Member is not performing their duties satisfactorily in accordance with this Agreement and the Act, or;
 - ii. A Member is absent for more than three (3) consecutive meetings of the ISDAB without reasonable excuse.
- h. In the event Council for the Appointing Municipality or the ISDAB has determined the removal of a Member is being considered, Council for the Appointing Municipality must give the Member or the Member's representative a reasonable opportunity to be heard by Council for the Appointing Municipality and thereafter provide the Member with a decision in writing with reasons. ISDAB

Village of Marwayne Procedural Bylaw No. 590-22



- i. Council for the Appointing Municipality may, by resolution, appoint additional Members to the ISDAB for a specific short period of time, as the Council for the Appointing Municipality sees fit, in order to ensure that the ISDAB will have a quorum for a meeting and/or a hearing.
- j. Members are expected to participate in any training offered by the Municipalities or the Province, to assist them in carrying out their duties as Members of the ISDAB.
- k. Members shall adhere to the Member Rules of Conduct as set out in Schedule "B" to this Agreement.

7. TERM OF OFFICE

- a. The term of office for Members shall be three (3) years.
- b. Members may be reappointed by Council of the Appointing Municipality for one (1) or more additional terms subject to their written application to do so in accordance with an advertised request for ISDAB Members.
- c. Any Member may resign from his position on the ISDAB by sending written notice to the Chair of the ISDAB and Council for the Appointing Municipality
- d. The Chair and Vice Chair may resign from their positions on the ISDAB by sending written notice to Council for the Appointing Municipality

8. ISDAB CLERK

- a. Each Municipality's Chief Administrative Officer may designate one or more person(s) to act as Clerk for the ISDAB in their respective Municipality.
- b. The responsibilities of the Clerk for the ISDAB are as follows:
 - i. ensure all statutory requirements of the ISDAB are met,
 - ii. inform all statutory parties of the appeal hearing in accordance with the Act;
 - iii. inform all affected parties of the appeal hearing in accordance with the Act;
 - iv. compile all necessary documentation for distribution to the Members;
 - v. attend all ISDAB appeal hearings;
 - vi. provide services for the recording of the proceedings of the ISDAB and for retention of exhibits, including all written submissions to the ISDAB;
 - vii. prepare the minutes for the ISDAB hearing, including the names and addresses of all parties making representations to the ISDAB;
 - viii. communicate decisions of the ISDAB to the affected parties in accordance with the Act; and
 - ix. such other matters as the ISDAB may direct.
- c. In the case of subdivision appeals in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan, the responsibilities of the

Village of Marwayne Procedural Bylaw No. 590-22



Clerk for the ISDAB, as set out in subsection (b) herein, shall be subject to such modifications as are required to comply with the requirements of the Planning and Development Act.

9. MEMBER REMUNERATION

- a. Members shall be entitled to such remuneration, travelling and other expenses, as may be fixed from time to time by Council for the Appointing Municipality

10. ADMINISTRATION

- a. The Appointing Municipality will provide the administrative resources, including the ISDAB Clerk, for ISDAB hearings. Notwithstanding the foregoing, an Originating Municipality may request that another Municipality act as an Assisting Municipality and provide the administrative resources, including the ISDAB Clerk, for an ISDAB hearing.
- b. In the event that a Municipality agrees to act as an Assisting Municipality for an ISDAB hearing the Originating Municipality shall be required to reimburse the Assisting Municipality in accordance with Section 9 (ISDAB Costs) of this Agreement.
- c. The fee for an appeal will be the fee as set by the Council of the Originating Municipality, as the case may be, from time to time. A refund of the appeal fee may be granted by the Originating Municipality in its sole discretion if a withdrawal is received in writing and has been delivered to the Clerk prior to notifications of the appeal hearing being sent out provided however that nothing in the foregoing shall relieve the Originating Municipality's from its responsibility for the costs of the appeal in accordance with Section 11 (ISDAB Costs) of this Agreement.
- d. ISDAB hearings will be held at the municipal office of the Originating Municipality or such other location as determined by the Originating Municipality or Assisting Municipality, as the case may be, and advertised in accordance with the Act or Planning and Development Act from time to time.

11. ISDAB COSTS

- a. Each Municipality shall pay an administrative fee in the amount of two hundred fifty (\$250.00) dollars per annum throughout the term of this Agreement (the "Annual Fee") to the Appointing Municipality, as contribution to the Appointing Municipality's administrative and other costs and expenses with respect to the appointment of Members and general operations of the ISDAB. The Annual Fee shall be payable by each of the Municipalities no later than the 30th day of March during each year of the Term of the Agreement regardless of whether or not an appeal has been filed in a Municipality in any given year, and is in addition to and does not replace the costs and expenses referred to in paragraphs (b) and (c) below.
- b. All costs and expenses incurred by the Appointing Municipality with respect to training ISDAB Members, including administrative costs and any legal or other fees the Appointing Municipality may incur (the "Training Costs"), shall be paid by each of the Municipalities to the Appointing Municipality on a cost recovery basis. The



Village of Marwayne
Procedural Bylaw No. 590-22

Training Costs shall be payable by the Municipalities on a pro rata basis, with each Municipality paying an equal share of such costs.

- c. All ISDAB costs and expenses which relate to a particular appeal, including the administrative cost of holding the hearing and any legal or other fees the ISDAB may incur, shall be paid by the Originating Municipality to an Assisting Municipality on a cost recovery basis.

12. GENERAL

- a. Headings in this Agreement are for reference purposes only.
- b. Words in the masculine gender will include the feminine gender whenever the context so required and vice versa.
- c. Words in the singular shall include the plural or vice versa whenever the context so requires.
- d. This Agreement may be executed in any number of counterparts, each of which when executed and delivered shall constitute a duplicate original, but all counterparts together shall constitute a single agreement.

IN WITNESS WHEREOF, the Municipalities have executed this Agreement as evidenced by the duly authorized signatures below

COUNTY OF VERMILION RIVER

CITY OF LLOYDMINSTER

Per: _____
Reeve

Per: _____
Mayor

Per: _____
Chief Administrative Officer

Per: _____
Chief Administrative Officer

TOWN OF VERMILION

VILLAGE OF MARWAYNE

Per: _____
Mayor

Per: _____
Mayor

Per: _____
Chief Administrative Officer

Per: _____
Chief Administrative Officer

VILLAGE OF KITSCOTY

VILLAGE OF MANNVILLE

Per: _____
Mayor

Per: _____
Mayor



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Per: _____ Per: _____
Chief Administrative Officer Chief Administrative Officer

VILLAGE OF PARADISE VALLEY

Per: _____
Mayor

Per: _____
Chief Administrative Officer

Village of Marwayne Procedural Bylaw No. 590-22



SCHEDULE "A"

INTERMUNICIPAL SUBDIVISION AND DEVELOPMENT APPEAL BOARD PROCEDURES

1. DEFINITIONS

Unless otherwise specified herein, all terms shall have the meaning assigned to them in the Agreement or, where not specified in the Agreement, in the *Municipal Government Act*, RSA. 2000, Chapter M-26, as amended (the "Act").

- 1.1. **"Agreement"** means the Intermunicipal Subdivision and Development Appeal Board Agreement dated the Effective Date of the ISDAB Agreement.
- 1.2. **"Appellant"** means a person who, pursuant to the Act, has filed a notice of appeal with the Intermunicipal Subdivision and Development Appeal Board and paid the applicable appeal fee.
- 1.3. **"Board"** means the ISDAB.
- 1.4. **"Clerk"** means the person(s) appointed to act as Clerk for the ISDAB.

2. APPLICATION

- 2.1 These procedures shall apply to all meetings of the ISDAB.

3. TRAINING

- 3.1 All Members shall receive training as ISDAB Members in accordance with the requirements of the Act.
- 3.2 The ISDAB may retain legal counsel to provide training or advice before, during or after a hearing as the case may be, the costs of which shall be paid by the Municipality within which the appeal arises in accordance with Section 11 (ISDAB Costs) of the Agreement.

4. PANEL AND CHAIR

- 4.1 When a hearing is required, the panel of Members to hear the appeal will be appointed by the Clerk of the ISDAB based on Member availability and experience.
- 4.2 The Clerk will use his/her best efforts to appoint to the panel a Member residing in the Municipality from which the appeal originated.
- 4.3 The ISDAB will appoint a Chair and Vice-Chair during the first meeting of the ISDAB in each calendar year during the term of this Agreement.
- 4.4 The Chair shall be responsible for the conduct of the hearing and for ensuring the hearing is conducted in a fair and impartial manner, in accordance with the rules for such hearings as set out in the Act and the rules of natural justice.



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4.5 If the Chair is absent for any reason from a hearing, the Vice Chair shall preside.

5. QUORUM

5.1 Three (3) Members shall constitute a quorum of the Board.

6. DECISIONS

6.1 Only Members present for the entire hearing shall participate in the making of a decision on any matter before the Board. The Clerk shall not participate in the making of a decision on any matter before the Board.

6.2 The decision of the majority of Members present at the meeting shall be deemed to be the decision of the whole Board. In the event of a tie vote, the appeal shall be denied.

6.4 If an appeal is recessed for any reason following the submission of evidence, the appeal hearing may be recessed to the next scheduled meeting or to a scheduled meeting. However, only those Members present at the original hearing shall render a decision of the matter.

6.5 An order, decision, approval, notice or other thing made, given or issued by the Board shall be signed by the Chair or Vice Chair or his or her designate.

7. APPEAL HEARINGS AND PROCEDURE

7.1 The Board shall hear, consider and decide all subdivision and development appeals arising within the Municipalities, as set out in Part 17, Division 10 of the Act, in accordance with the requirements of the Act and the Agreement; provided however that the ISDAB shall not be required to or have the authority to hear subdivision appeals in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan unless designated and appointed by City Council to do so in accordance with the Agreement.

7.2 The Board shall, if so required by the Agreement, hear, consider and decide all subdivision appeals in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan in accordance with the requirements of Planning and Development Act.

7.3 Members of the public in attendance at a hearing:

- (a) shall address the board through the Chair;
- (b) shall maintain order and quiet; and
- (c) shall not applaud or otherwise interrupt any speech or action of the Members or any other person addressing the Board.

7.4 The Chair may order a member of the public who disturbs or acts improperly at a hearing by words or actions be removed. The Chair may request assistance from a Peace Officer to remove the person.

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SCHEDULE "B"

ISDAB MEMBER RULES OF CONDUCT

1. No Member shall participate in the hearing of any matter before the Board in which that Member has a pecuniary interest.
2. For the purposes of determining whether a Member has a pecuniary interest in the matter before the Board, all provisions of s. 170 of the Act shall apply, substituting the term "Member" for the term "Councillor".
3. No Member shall participate in the hearing of any matter before the Board in which that Member has an actual or perceived bias for or against the Appellant or any parties that appear before the Board.
4. Where a Member has a pecuniary interest in the matter before the Board, or an actual or perceived bias for or against the Appellant or any parties that appear before the Board, that Member shall disclose that interest or bias to the Board and Clerk as soon as possible and remove him/herself from participating as a Board Member in the hearing of the appeal.
5. When hearing subdivision appeals in respect of land situated in the part of the City of Lloydminster located in the Province of Saskatchewan in accordance with the requirements of Planning and Development Act, Members shall ensure that they comply with the requirements of s. 2(2) of the Planning and Development Act as they relate to conflict of interest and financial interests.
6. Members shall:
 - (a) not discuss any matter under appeal with any party to that appeal, outside of the formal hearing process;
 - (b) keep *in camera* discussions of Board and legal advice provided to the Board confidential, except where required to disclose that information by law;
 - (c) attend all Board hearings to which he or she has been assigned unless prior written consent has been received from the Chair; and
 - (d) participate in the deliberation and decision making process on all matters to which he or she has been assigned and has attended the public hearing for.



**General Meeting Minutes
April 20, 2022 6:00 pm
In Person/Online via Video
Lloydminster, AB**

Board Member Attendance in Person: Olen Hillaby, Tim Sawarin, Cory McCall
Board Member Attendance via Video Call: Robert Pulyk, Jim Warren, Chris Neureuter, Joyce Bell
Board Member Regrets: , Dale Swyripa, Vaughn Bellin, Jonathan Torresan
Community Futures Staff: Corinne McGirr, Kirsten DeSchover, Sharon Munn (Virtual)

CALL TO ORDER

Chair, Olen Hillaby called the meeting to order at 6:00 pm with previously indicated Directors & Staff in attendance.

ADOPTION OF AGENDA

#2022-009 Moved by Tim Sawarin to adopt the agenda as amended

Seconded by Chris Neureuter

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

March 16, 2022 General Meeting Minutes

#2022-010 Moved by Joyce Bell to adopt the Board Meeting minutes from March 16, 2022 as presented. Seconded by Robert Pulyk.

CARRIED UNANIMOUSLY

ACCEPT FOR INFORMATION

January 11, 2022 Investment Review Committee Minutes

#2022-011 Moved by Tim Sawarin to accept the January 11, 2022 Investment Review Committee minutes as information . Seconded by Cory McCall.

CARRIED UNANIMOUSLY

REPORTS

a) Financial Reports

Investment Fund Report as of March 31, 2022

Manager presented the Investment Fund Report as of March 31, 2022.

#2022-012 Motion by Jim Warren to accept Investment Fund Report as presented. Seconded by Chris Neureuter.

CARRIED UNANIMOUSLY

Financial Statements as of March 31, 2022

Manager presented the Financial Statements as of March 31, 2022

A handwritten signature in black ink, appearing to be "DHS", with the letters "Int." written below it.

General Meeting Minutes



#2022-013 Motion by Cory McCall to accept the Financial Statements as presented. Seconded by Joyce Bell

CARRIED UNANIMOUSLY

b) Progress Reports

Manager's Report & Q4 Roadmap Progress Report

Manager presented the Manager's Report touching on both completed and in progress items for the subjects of Operations, HR & Team, Board Relations, Strategic & Ops Plan, Image and Branding. Manager provided update on Strategic Plan Progress

#2022-014 Motion by Tim Sawarin to accept Manager's Report and Q4 Roadmap Progress Report as presented. Seconded by Robert Pulyk

CARRIED UNANIMOUSLY

NEW BUSINESS

a) Smarter Small Business Program– implement a Marketing Training + Small Loan package program utilizing the funds in the SBLA account with up to 10 participants totaling a maximum \$50,000.

#2022-015 Motion by Robert Pulyk to implement the Smarter Small Business Program as presented. Seconded by Cory McCall.

CARRIED UNANIMOUSLY

b) CFLIP – Repayable Funds Withdrawal – proposed withdrawal from the CFLIP Repayable Funds in order to meet 2022-2023 targets

#2022-016 Motion by Joyce Bell to withdrawal \$200,000 from CFLIP Repayable Funds. Seconded by Jim Warren.

CARRIED UNANIMOUSLY

c) Q1 Communications Package – provided board with communications package (Lemonade Day, Alberta iMarket and Smarter Small Business Materials)

FYI

d) Board Resignation and IRC Opening – Resignation of Heather Perryman from the Board. This also leaves an IRC spot open if anyone is interested in joining that committee.

FYI

e) In Person Board Meeting – Discussed that the May board meeting be in-person with supper provided. Location to be determined.

FYI

A handwritten signature in black ink, appearing to be "JH", is written above the text "Int.".

Int.

General Meeting Minutes



ROUND TABLE –

Tim Sawarin – RM of Wilton

- Nothing

Olen Hillaby- Member at Large

- Nothing

Cory McCall- RM of Britannia

- Nothing

Jim Warren– Paradise Valley

- PV amazingly busy
- Seed plant down for a couple of weeks waiting on parts, is up and running again

Chris Neureuter– Village of Marwayne

- ACP grant for 16 acre parcel, RFP May or June
- Spring projects

Robert Pulyk– Town of Vermilion

- Lakeland College Rodeo and Hockey Banquet last weekend, hotels full
- New fire supply company across from Super 8
- Goodlife Institute Race of Vermilion - sellout

In-Camera Session

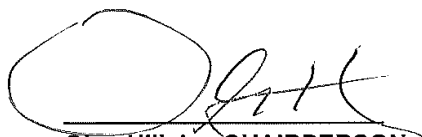
#2022-017 Motion by Chris Neureuter to go in-camera at 6:44 pm

#2022-018 Motion by Corey McCall to exit in-camera session at 6:55 pm


Next General Meeting – May 18, 2022 (in-person with a supper)

Adjournment

Meeting adjourned at 6:45 pm – Tim Sawarin



Olen Hillaby, CHAIRPERSON



Int.

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION ON APRIL 26, 2022, AT THE VERMILION
TRANSFER SITE**

PRESENT:

Chair: M. Baker
Vice-Chair: D. Bergquist
Directors: K. Miciak; S. Hryciuk; J. Rayment; G. Kuneff; K. Whitlock;
R. McDonald (via telephone)

ABSENT:

None.

The meeting was called to order at 5:50 P.M.

AGENDA:

Additions to Agenda:

None

MOVED by D. Bergquist that the agenda be adopted as presented.
Carried.

MINUTES OF THE MEETING OF MARCH 22, 2022:

MOVED by K. Miciak that the minutes of the meeting of March 22, 2022, be
adopted as presented.
Carried.

MARCH 2022 FINANCIAL REPORT:

S. Schwartz presented the March 2022 financial report and provided explanations as required. The March 2022 report showed a balance of **\$197,435.62** in the operating account. The capital reserve account increased by **\$45,000.00** due to a transfer of funds to reserve in February 2022. The balance in the Capital reserve account is now **\$640,196.20**. The operational reserve account remained unchanged at **\$230,791.93**. The Closure/Post-Closure account increased to **\$110,482.60** due to an interest payment received.

MOVED by G. Kuneff that the March 2022 financial report be adopted as
presented.
Carried.

MARCH 2022 MONTHLY REQUISITION REPORT:

S. Schwartz presented the March 2022 monthly requisition report for information. All the municipalities are up to date on their submissions, and the credit notes from the 2021 budget reconciliation have been used.

Minutes of the Meeting of the VRRWMSO on April 26, 2022

MARCH 2022 ACCOUNTS FOR APPROVAL REPORT:

S. Schwartz presented the March 2022 cheques written numbering 7126, 7127, 7128 and 7213 to 7233, and the debit notes and credit card charges for March 2022, and provided explanations as required.

MOVED by S. Hryciuk that the cheques numbered 7126, 7127, 7128 and 7213 to 7233, and the debit memos and credit card charges for March 2022 be accepted as presented.

Carried.

MARCH 2022 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the March 2022 Vermilion transfer site outstanding accounts for information.

APRIL 2022 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the April 2022 Chief Administrative Officer's report, and provided explanations as required.

MOVED by D. Bergquist that the April 2022 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

There was some discussion about the Vermilion transfer site operation tender. The current tender with Upper Edge Oilfield ends on December 31, 2022. The tender will be advertised and awarded in the fall. It was determined by all that tendering must be done for this contract. S. Schwartz is to inform R. Borysiuk that he is welcome to submit another bid if he so chooses.

NEW BUSINESS:

None.

OLD BUSINESS:

1. Chief Administrative Officer's Position:

The Board was informed that S. Schwartz will remain in the position for seven (7) months. In the meantime, different options will be pursued as to how the management, accounting and operational duties will be carried out going forward.

The next meeting will be held on Tuesday, May 24, 2022, at 6:00 P.M. at the Vermilion transfer site.

The meeting adjourned at 6:35 P.M.

These minutes have been adopted in their entirety at the May 24, 2022, meeting.

Chair



Date

MAY 24/22

From: [James MacDonald](#)
To: [NLLS Libraries](#); [NLLS Board](#); [Staff-NLLS](#); [Library Board Chairs](#)
Subject: CONFERENCE - Weekly Report 2022-05-13
Date: May 13, 2022 4:10:36 PM

Hello Board members, Library staff, and friends of Northern Lights Library System.

The big take away this week is your last opportunity to register for [our coming conference](#), Spark & Ignite, on May 27th.

[Registration](#) for the conference closes May 16th. Do not delay.

BOARD

- The Public Library Services Branch is offering a number of board development webinars/training sessions. Webinars start as early as May 3rd and run through June 16th. See [details here](#).
- Saturday May 28th is our annual general meeting. Tracy will be calling next week to get your RSVP. Friendly reminders that the meeting will be in-person in Elk Point at our headquarters.

OPERATIONS

- We are transitioning from Winter to Summer landscaping at HQ, the swale improvements from years previous has made a difference and we did not flood like we have in previous years. The far NE corner was the first time in 4 years with not flooding!
- Sold the Jeep, which brings us down to 4 vehicles, transitioning our site visits to a pay per mileage model.
- First Quarter Financials are in and we are pretty close to where we thought, we will continue to watch fuel and utility costs.
- Libraries received the proposed new van run model, moving to 2 vehicles from 3. Further discussion at LMC.

LIBRARIES

- I enjoyed my visit with the library board for the town of Mannville this week. I also had a great visit with the staff at the Edmonton Garrison and with the new library manager, Nicole, at Tofield municipal library.
- Inspired by Mannville, NLLS is about to have an upgrade to its Nintendo Switch kit. [Check it out](#). Should be a great addition to library game nights.

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUMBER
Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
Matthew McLennan	Zone 3	mmclennan@sturgeoncounty.ca	780-974-4713
Dwayne Spicer	Zone 3	dspicer@redwater.ca	780-942-3519
Jennifer Anheliger (ML)	Zone 3	jennifer.aneliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600

Josh Crick (ML)

Zone 2

jcrick@md.bonnyville.ab.ca

780-545-5961

ML = Member at Large

Zones

Zone 1

Athabasca County

S.V. of Bondiss
S.V. of Sunset Beach
S.V. of Island Lake
S.V. of Island Lake South
S.V. of Mewatha Beach
S.V. of West Baptiste
S.V. of Whispering Hills
Smoky Lake County
Thorhild County
Town of Athabasca
Town of Smoky Lake
Village of Boyle
Village of Vilna
Village of Waskatenau

Zone 2

City of Cold Lake

County of St. Paul
County of Two Hills
Fishing Lake
Frog Lake
Lac La Biche County
M.D. of Bonnyville
S.V. of Pelican Narrows
Town of Bonnyville
Town of Elk Point
Town of St. Paul
Town of Two Hills
Village of Myrnam

Zone 3

Beaver County

Lamont County
Sturgeon County
Town of Bon Accord
Town of Bruderheim
Town of Gibbons
Town of Lamont
Town of Morinville
Town of Mundare
Town of Redwater
Town of Tofield
Town of Viking
Village of Andrew
Village of Holden
Village of Ryley

Zone 4

County of Minburn
County of Vermilion
River
M.D. of Wainwright
Town of Vegreville
Town of Vermilion
Town of Wainwright
Village of Chauvin
Village of Edgerton
Village of Innisfree
Village of Irma
Village of Kitscoty
Village of Mannville
Village of Marwayne
Village of Paradise Valley

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone.

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System

E jmacdonald@nlls.ab.ca | www.nlls.ab.ca

P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: MAY 30TH, 2022

- **Commercial and Residential Lots for Sale**
 - Renewed contracts with Remax Lloydminster for all commercial and residential properties for sale.
- **Local Government Fiscal Framework Engagement**
 - Completed the survey that was circulated regarding our local perspective on the current MSI program as well as the future of the LGFF program.
- **Speed Sign and Crosswalk Paint**
 - The speed sign has now been placed on 3rd and 3rd to discourage speeding.
 - The paint has been ordered for the crosswalk and will be painted as soon as it arrives.
- **Letters to Landowners regarding Walking Trails on Municipal Reserve and Road Allowance**
 - Administration met with some of the landowners who are adjacent to our municipal reserve and 5th street road allowance.
 - Concerns were brought forward regarding liability of persons travelling on the walking trails and the properties as well as a request for Council to erect a fence to distinguish the boundary.
 - Administration has requested fence quotes for Council to consider to satisfy the landowners' request.
 - The landowners will also be attending the May 30th meeting at 7:15 p.m. to raise the above matters with Council directly.
- **Legion Assistance**
 - The Village has been working with the legion to level the uneven ground by the dump station. The legion has fronted the costs of materials and therefore, no cost share was required. Great progress is being made.
- **Tender Contracts**
 - Wheat Law drafted the agreements for the tender recipients to sign prior to commencement of the project work to safeguard the Village in terms of completion date, deliverables, etc.

- **Trees**
 - Lloyd Rumbolt visited the Village to check on the trees that they planted last summer. All are doing well and the stakes will be moved shortly.

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Date : May 09, 2022

Page : 1

Time : 9:22 am

Supplier : 10 To ZARC
 Cheque Dt. 09-May-2022 To 09-May-2022
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4094	09-May-2022	HHDLT	HHDL LTD.	Issued	44	C	3,150.00
4095	09-May-2022	SRSL2	Saunders Repair Service Ltd.	Issued	44	C	68.25
4096	09-May-2022	10	Tannas Bros. Hardware Ltd	Issued	45	C	510.98
4097	09-May-2022	10012	Parkland Industries- Race Trac Gas	Issued	45	C	1,384.38
4098	09-May-2022	10025	Vermilion River Regional Waste	Issued	45	C	5,755.00
4099	09-May-2022	10026	Ram Printing & Promotions	Issued	45	C	935.55
4100	09-May-2022	10080	Marwayne Jubilee School	Issued	45	C	40.00
4101	09-May-2022	10113	TELUS	Issued	45	C	213.87
4102	09-May-2022	ACE	ACE	Issued	45	C	8,807.40
4103	09-May-2022	AISL	AMSC Insurance Services Ltd	Issued	45	C	2,198.81
4104	09-May-2022	DILCA	Diligent Canada Inc	Issued	45	C	3,035.50
4105	09-May-2022	KENNS	Kennedy, Shannon	Issued	45	C	110.00
4106	09-May-2022	NAH	Northeast Alberta Information HUB	Issued	45	C	303.00
4107	09-May-2022	RICCA	NextGen Automation	Issued	45	C	2,004.42
4108	09-May-2022	WAGL	Wainwright Assessment Group Ltd	Issued	45	C	708.75
Total Computer Paid :		29,225.91	Total EFT PAP :	0.00	Total Paid :		29,225.91
Total Manually Paid :		0.00	Total EFT File :	0.00			

15 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : May 25, 2022

Page : 1

Time : 1:28 pm

Period : 4
 Year : 2022
 For Bank : ATB

Statement Date : 30-Apr-2022
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
4084	22-Apr-2022	AP	4	2022	-761.05	AMSC Insurance Services Ltd
4085	22-Apr-2022	AP	4	2022	-1077.82	Alberta 1171363 Ltd. Hendricks Microtech
4087	22-Apr-2022	AP	4	2022	-73.40	MCSNet-Lemalu Holdings Ltd.
4088	22-Apr-2022	AP	4	2022	-6300.00	Metrix Group LLP
4091	22-Apr-2022	AP	4	2022	-708.75	V3 Companies of Canada Ltd.
4092	27-Apr-2022	AP	4	2022	-10093.73	Receiver General For Canada
4093	27-Apr-2022	AP	4	2022	-2167.12	AMSC Insurance Services Ltd
15301	02-May-2022	CR	4	2022	203.25	CR; DEPT:[VILLAGE OFFICE] D#[153].

Bank Balance Statement	101485.39	as of 30-Apr-2022
Add outstanding deposits	203.25	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-21294.75	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	80393.89	
GL Bank Account Balance	80393.89	as of Period : 4 Year : 2022
Difference	0.00	



4912-50 Ave, Box 69
Kitscoty, AB T0B 2P0
PH: (780)846-2244
Fax: (780) 846-2716

www.vermilion-river.com

May 3, 2022

Vermilion River Regional Alliance
5021-49 Ave.
Vermilion, AB T9X 1X1

RE: Vermilion River Regional Alliance (VRRRA) Membership

To Whom It May Concern:

The County of Vermilion River wishes to work together with our regional partners and ensure a vibrant and sustainable region for work, living and play. Working together the County of Vermilion River continues to see the VRRRA as a group that can share information and ideas, collaborate on likeminded projects and programs and develop a stronger region.

Discussion of VRRRA membership and membership fees was discussed at our April 19, 2022, Policy and Priorities Committee Meeting. The County of Vermilion River does not see a need for such a high membership fee as is currently in place.

The County of Vermilion River would like to propose funding of \$1,500.00 for the three larger municipalities, and a lower fee of \$500.00 for the smaller municipal members. Along with a lower fee, the County proposes that should an initiative be identified by the group that funding come from each municipality rather than from fees paid by each members of VRRRA.

The County looks forward to working with the VRRRA and hearing discussion on the County of Vermilion River's sustainable approach to VRRRA membership.

Sincerely,

Stacey Hryciuk
Reeve
County of Vermilion River



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR108536

May 16, 2022

His Worship Christopher Neureuter
Mayor
Village of Marwayne
PO Box 113
Marwayne AB T0B 2X0

Dear Mayor Neureuter:

The Government of Alberta continues to build on its commitment to invest responsibly and sustainably in Alberta's communities and support local infrastructure needs. As part of this commitment, I am pleased to confirm that \$485 million will be allocated to local governments in Municipal Sustainability Initiative (MSI) capital funding and \$30 million in MSI operating funding in 2022. Combined with \$1.196 billion in funding front-loaded in 2021, MSI capital funding over the last three years of the program, from 2021 to 2023, will average \$722 million per year.

In addition, in 2022, Alberta will receive \$255 million in federal funding under the Canada Community-Building Fund (CCBF).

For the Village of Marwayne:

- The **2022 MSI capital allocation is \$96,804.**
This amount is equivalent to 40.6 per cent of your 2021 allocation, a reduction based on year-over-year change in overall program funding from \$1.196 billion to \$485 million.
- The **2022 MSI operating allocation is \$76,165.** This includes \$58,986 in Sustainable Investment funding.
Your 2022 operating allocation will be the same as in 2021.
- The **2022 CCBF allocation is \$50,000.**
This amount was calculated using the 2019 Municipal Affairs Population List, the most current municipal-level population data available for the purpose of calculating CCBF funding.

MSI and CCBF funding amounts for all municipalities and Metis Settlements are posted on the Government of Alberta website at open.alberta.ca/publications. MSI allocation estimates for 2023, the last year of the MSI, are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

.../2

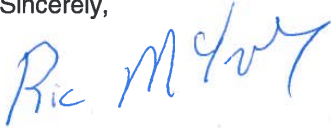
- 2 -

The new Local Government Fiscal Framework (LGFF) program is scheduled for implementation in 2024. The new funding arrangement will ensure predictable long-term infrastructure funding at sustainable levels tied to growth in provincial revenues. I recognize how important it is for you to have the opportunity to provide input on the design of the LGFF, and value your expertise in the development of the new program.

I am pleased to announce that engagement with our local government stakeholders on the LGFF program has already begun. I had the privilege to initiate the LGFF engagement process by meeting with representatives from Alberta Municipalities, Rural Municipalities of Alberta, the Metis Settlements General Council, and the cities of Calgary and Edmonton. This engagement will include a survey on the LGFF program design, which is being sent out to all local governments. The results of these consultations are anticipated to be shared with you by early 2023.

We have a busy year ahead, and I am looking forward to working with you to develop the LGFF to ensure the program reflects local priorities, while aligning with provincial objectives and respecting our taxpayers.

Sincerely,



Ric McIver
Minister

cc: Shannon Harrower, Chief Administrative Officer, Village of Marwayne



Office of the Mayor

1920 – 17th Street, Coaldale, AB, T1M 1M1
Telephone: 403-345-1306 Fax: 403-345-1311

May 9, 2022

Alberta Utilities Commission

106 Street Building
10th Floor, 10055 106
Street Edmonton,
Alberta T5J 2Y2

Dear Utilities Commission:

RE: Increasing Utility Fees

Please accept this correspondence as a letter of support in addition to the correspondence you have already received from the Town of Fox Creek, dated March 23, 2022.

The Town of Coaldale joins in the increasing concern across the province regarding the rising utility fees for both natural gas and electricity. This concern is being felt throughout the public and private spheres, and we urge the Commission to take serious note of the concerns herein.

Over the past two years, residents of both Coaldale and the province have felt the ever-increasing strain of the ongoing COVID-19 pandemic coupled with increasing job insecurity and the rapid inflation of food, fuel, and housing costs. The rising costs of utilities have placed an additional strain on residents' already thin bottom lines.

It is important to note that the rising costs are not just impacting residents, but non-profits, small businesses, and commercial industries. Many of the aforementioned are in jeopardy of closing or being forced to stop their services to our communities due to the increasing costs of utilities.

As representatives of our community, we also note that it is wholly unacceptable that the rising costs of utilities have led to increased private profits, as has been noted in the media lately. In our estimation, increased private profits seems to be a step too far given the undue hardship the public has faced these past two years and will likely continue to face unless the Commission takes swift action. As members of Council and representatives for our community's citizens, we believe now is not the time to be taking more money from the pockets of Albertans. Now is the time to be supporting Albertans when and where they need it most.

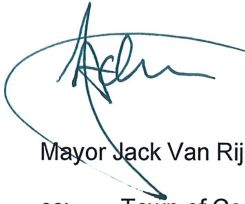
Email: mayor@coaldale.ca

Website: www.coaldale.ca

Alongside the Town of Fox Creek, the Town of Coaldale is urging the Commission to review the fees being charged on top of the actual usage fees while giving strict attention to the amount of profit corporations are making off of our residents and Albertans.

Your time and consideration for our residents, businesses, and non-profits is greatly appreciated.

Sincerely,

A handwritten signature in blue ink, appearing to read "Jack Van Rijn", with a large, sweeping flourish underneath.

Mayor Jack Van Rijn

cc: Town of Coaldale Council
Mr. Grant Hunter, MLA
Alberta Municipalities
Town of Fox Creek



TOWN OF MUNDARE

P.O. Box 348, Mundare, Alberta T0B 3H0

Telephone: (780) 764-3929

Fax: (780) 764-2003

E-mail: reception@mundare.ca

www.mundare.ca

May 9, 2022

The Honourable Tyler Shandro
Minister of Justice and Solicitor General
204, 10800-97 Avenue
Edmonton, AB
T5K 2B6

Dear Minister:

Re: Alberta Provincial Police Force

Town council discussed the Alberta Provincial Police Service Transition Study after attending a municipal engagement session. Based on the information provided, Town Council cannot support the transition to a provincial police force.

The information provided at the engagement session did not provide enough information that a provincial police force would provide a better service than what we currently receive. In fact, it raised a question if our service level will be reduced. Under the proposed Hub model, we do not know if our detachment would lose members to work in the service hub.

What was evident from the session is that the Provincial cost to operate a provincial police force would increase. As per the information provided, the Province currently pays \$399 million for police services and the cost of the provincial police force would be between \$538-562 million, however there was no information provided as to how this extra cost would be funded.

As you are aware, as of April 1, 2020, municipalities that receive policing under the Provincial Police Services Agreement (PPSA) are required to pay a portion of the policing costs. In 2023/2024, that portion will be 30%. It stands to reason that the costs to these municipalities would increase with the implementation of a provincial police force.

The requirement to pay for policing puts enormous pressure on our budget. In 2023, it is estimated that the town will pay \$47,740 which is equal to about a 0.5 mill based on the 2022 assessment. Further increases in policing costs may result in reduced services to our residents.

We believe that before the Province makes any decision on the transition to a provincial police force, it is imperative that further information be provided to municipalities on how our current service will be affected and how the transition and increased operating expenses will be funded.

Council would also like to raise the issue of fine and penalty revenue. The intent of Section 162 of the Traffic Safety Act is that fines and penalties should be distributed on the basis of who pays for policing, however, this section does not apply to PPSA communities. We hereby ask that section 162 be amended to allow for the distribution of fines and penalties to PPSA communities at the same percentage that they pay for police services.

We thank you for considering our requests.

Sincerely yours,



Cheryl Calinoiu
Mayor

cc: Honourable Jason Kenney, Premier
MLA Jackie Armstrong-Homeniuk, Vegreville-Fort Saskatchewan
Alberta Municipalities
AB Munis
RMA



April 13, 2022

Shandro, Tyler, Honourable
Minister of Justice and Solicitor General, Deputy House Leader
Office of the Minister
204 Legislature Building
10800 - 97 Avenue
Edmonton, AB T5K 2B6
ministryofjustice@gov.ab.ca

RE: FURTHER SUPPORT FOR THE RCMP

Dear Minister Shandro,

In the early parts of 2020, the Town of Fox Creek learned of the province's proposal to replace the RCMP with a Provincial Police Force. At that time, we had also received an abundance of letters from fellow municipalities voicing their support for the RCMP and their concerns over the proposal. We followed suit and shared our opposition to the plan with your predecessor as well.

As such, we at the Town of Fox Creek are having a hard time understanding why this proposal is still moving forward given the amount of opposition that the province has received.

We know that all municipalities who spoke up provided sound arguments against the proposal; arguments that aligned with our own. Arguments that should have been enough for the province to reconsider their position on this matter.

For your reference, we will reiterate just some of what the negative implications of a Provincial Police Force are.

1. Increase in operating costs, ultimately at the expense of taxpayers.

As we are just starting to come out of the pandemic, where many people and businesses struggled financially under the strain of closures and loss of employment, now is not the time to be increasing taxes to compensate for the operating costs of a Police Force that that majority of the province is not in favour of.

2. Policing services are already strained in many rural communities.

Services, including that of policing, are already strained in rural communities and with the provincial cuts to funding and changes to policies, it would not be conjectured to say that the installation of a Provincial Police Force would not be an improvement for these communities. If anything, it would act as an additional cause of attrition.

3. Now is not the time to distance ourselves from the rest of Canada.

We strongly believed, and continue to believe, that now is not the time to further distance ourselves from the nation. Now is the time to work towards building better relationships for the betterment of the province. As stated in the previous letter, alienation is a great way to further reduce Alberta's voice on the larger national and international stage.

102 Kaybob Drive, PO Box 149, Fox Creek, AB T0H 1P0
(P) 780-622-3896 (E) info@foxcreek.ca

We sincerely hope that the province stops to listen to their constituents, and reconsiders continuing with their proposed Alberta Provincial Police Force. We also hope that the province sees that, instead of replacing them, there is an opportunity to bolster and support the betterment of the existing RCMP.

Sincerely,



Sheila Gilmour

Mayor

sheila@foxcreek.ca

cc: The Honourable Jason Kenney, Premier
Arnold Viersen, MP, Peace River – Westlock
Todd Loewen, MLA, Central Peace – Notley
Alberta Municipalities Members

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4912 50 Avenue, Box 69
Kitscoty, Alberta T0B 2P0
Ph: 780.846.2244
Fax: 780.846.2716
www.vermilion-river.com

May 27, 2022

To Mayor and Council,

The County of Vermilion River will be hosting a Volunteer Firefighter Appreciation Event on Friday, June 17, 2022 and would like to formally invite you to attend.

This event is not only to honour our volunteer firefighters but will also be our opportunity to honour our former Fire Chief Orest Popil who retired in 2021.

The event information is as follows:

Tickets are \$20 per person – current and former fire fighters are free

Where: Clandonald Community Centre

Cocktails: 5:30 PM

Supper: 6:00 PM

Program and Presentation: 7:30 PM with Dance to Follow

Please RSVP by June 13, 2022 to fire@county24.com or call 780-846-2244.

Sincerely,

Harold Northcott
CAO
County of Vermilion River

A Sustainable, Vibrant, and Diversified Community with Opportunities for All