



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, April 12, 2021 @ 7:00 PM
Horton Agencies Board Room

	Page
1 CALL TO ORDER	
2 ADOPTION OF AGENDA	
2.1 April 12th, 2021 Regular Village Council Meeting Agenda	
Be it resolved that the April 12th, 2021 Regular Village Council Meeting Agenda be approved as presented.	
3 ADOPTION OF MINUTES	
3.1 March 15th, 2021 Regular Village Council Meeting	5 - 8
Be it resolved that the March 15th, 2021 Regular Village Council Meeting Minutes be approved as presented.	
4 DELEGATIONS/PUBLIC HEARING	
4.1 7:00 PM Sergeant Corey Buckingham from the Kitscoty RCMP	9 - 15
Be it resolved that the RCMP quarterly report be received as information.	
4.2 7:15 PM Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River	16 - 68
Be it resolved that the Village of Marwayne give first reading to Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan with the County of Vermilion River.	
5 FINANCIAL	
5.1 Cheque Distribution and Credit Card Transaction Reports	69 - 71
Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Charges being less than \$5,000.00 but within budget be received as information.	
5.2 Bank Reconciliation Reports	72 - 75
Be it resolved that the January, February and March 2021 Bank	

Reconciliation Reports be received as information.

5.3 Monthly Utility Bill Report 76

Be it resolved that the March 2021 Monthly Utility Bill Report be received as information.

5.4 2021 Operational and Capital Budgets 77

Be it resolved that the 2021-2025 Village of Marwayne Operational and Capital Budgets be approved as presented.

6 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

6.1 Fire Hall Addition 78 - 90

Be it resolved that the Village of Marwayne proceed with the construction of the Fire Hall Addition and award the contract to Tar Row Construction in the amount of \$ _____ plus GST.

6.2 Walking Trail Project Phase 2 91 - 98

Be it resolved that the Village of Marwayne award the contract for Phase 2 of the Walking Trail Project to _____ in the amount of \$ _____ plus GST.

6.3 Downtown Investment Opportunities 99 - 109

Be it resolved that the Village of Marwayne approve the Downtown Investment Opportunities information package as presented.

7 KEY STRATEGY: ADDRESSING SERVICE NEEDS

7.1 Public Works Foreman Report 110

Be it resolved that the Public Works Foreman Report be received as information.

7.2 Regional Water Operator Report 111

Be it resolved that the Regional Water Operator Report be received as information.

7.3 Street Sweeping 112 - 113

Be it resolved that the Village of Marwayne receive the Street Sweeping quotation for information.

8	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
8.1	Extension Request to the Minister	114
	Be it resolved that the Village of Marwayne send a letter to the Minister of Municipal Affairs requesting an extension to the deadline of May 1st, 2021 for the completion of the municipal audit as per the letter received from Leckie and Associates.	
9	KEY STRATEGY: SAFE & CARING COMMUNITY	
9.1	Declaration of National Public Works Week	115 - 118
	Be it resolved that the Village of Marwayne declared May 16th through to the 22nd, 2021 as National Public Works Week.	
9.2	Declaration of Seniors Week	119
	Be it resolved that the Village of Marwayne declare June 7th through to the 13th, 2021 as Senior's Week.	
9.3	Marwayne Public Library Board	120 - 129
	Be it resolved that the Village of Marwayne appoint Eileen Hines, Sharon Hutchings, Arlene Parker, Raelle Kissick, Norma Omstead, Liz Fournier and Cheryle Eikeland as Marwayne Public Library Board members for a three year term effective immediately.	
	Be it resolved that the Village of Marwayne approve and endorse Amy Parker as the Marwayne Public Library Board's financial reviewer.	
	Be it resolved that the Marwayne Public Library Board's plan for service be received as information.	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	130 - 147
	Be it resolved that the following Councillor Reports be received as information:	
	<ul style="list-style-type: none"> • Chamber of Commerce Meeting Minutes and Financials • Northern Lights Library System Reports • Vermilion River Regional Waste Management Services Commission Meeting Minutes • Agricultural Society Meeting Minutes 	
10.2	Chief Administrative Officer Report	148 - 150
	Be it resolved that the Chief Administrative Officer Report be received as information.	

- 11 CORRESPONDENCE
- 11.1 ATCO 2020 Year in Review 151 - 153
- Be it resolved that the 2020 ATCO Year in Review be received as information.**
- 11.2 Letter from the Minister of Municipal Affairs 154 - 155
- Be it resolved that the Letter from the Minister of Municipal Affairs regarding the approval of the Village of Marwayne's election extension request be received as information.**
- 12 CONFIDENTIAL
- 12.1 FOIP Section 17 (1) - Advice from Officials - CAO Report
- 13 SETTING OF THE NEXT MEETING
- 13.1 April 26th, 2021 at the Horton Agencies Boardroom and via Zoom Video Conferencing
- 14 ADJOURNMENT



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Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday March 15th, 2021
Commencing at 7:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the March 15th, 2021 Village of Marwayne Council Meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

March 15th, 2021 Regular Council Meeting Agenda

2021-03-13

Moved By Councillor R. McDonald

Be it resolved that the March 15th, 2021 Regular Village of Marwayne Council Meeting Agenda be approved with the following additions as presented:

- Snow clearing on streets
- Animal Control Bylaw No. 557-17

CARRIED

3. ADOPTION OF MINUTES

March 1st, 2021 Regular Council Meeting Minutes

2021-03-14

Moved By Deputy Mayor C. Neureuter

Be it resolved that the March 1st, 2021 Regular Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

**Bylaw No. 580-21 Intermunicipal Development Plan with the
County of Vermilion River**

2021-03-15

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan with the County of Vermilion River.

CARRIED



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2021-03-16

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne schedule a public hearing for Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan with the County of Vermilion River on Monday April 12th, 2021 at 7:15 p.m. via Zoom Video Conferencing.

CARRIED

2021-03-17

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne support the County of Vermilion River's request for an extension to the legislated deadline of April 1st, 2021 for the completion of the Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River.

CARRIED

5. ADMINISTRATIVE REPORTS

Councillor Reports

2021-03-18

Moved By Councillor R. McDonald

Be it resolved that the following Councillor Reports be received as information: Pioneer Lodge Meeting Update, Community Hall Meeting Update and the Northern Lights Library System Report.

CARRIED

Chief Administrative Officer Report

2021-03-19

Moved By Councillor A. Rainey

Be it resolved that the Chief Administrative Officer's Report be received as information.

CARRIED

6. FINANCIAL

Utility Billing Report

2021-03-20

Moved By Councillor R. McDonald

Be it resolved that the Utility Billing Report be received as information.

CARRIED



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Cheque Distribution Report

2021-03-21

Moved By Councillor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

CARRIED

7. CORRESPONDENCE

Impacts of Bill 48 and Letter from the Municipality of Crowsnest Pass

2021-03-22

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Impacts of Bill 48 be received as information and that the Village of Marwayne send a letter in support of the correspondence sent to the Minister of Justice and Solicitor General by the Municipality of Crowsnest Pass regarding the President's Summit on Policing.

CARRIED

8. CLOSED SESSION – CONFIDENTIAL

2021-03-23

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) at 7:50 p.m. with all members in attendance.

FOIP Section 17 (1) – Advice from Officials – Animal Control Bylaw No. 557-17

2021-03-24

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne revert to a regular session at 8:02 p.m. with all members in attendance.

CARRIED

9. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Street Clearing

2021-03-25

Moved By Councillor R. McDonald

Be it resolved that the Street Clearing Update be received as information.

CARRIED

10. NEXT MEETING

April 12th and 26th, 2021 at the Horton Agencies Boardroom and via Zoom Video Conferencing



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11. ADJOURNMENT

Being that the March 15th, 2021 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:11 p.m.

Approved this 12th day of April 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO

DRAFT



March 31st, 2021

Sgt. Corey Buckingham
Detachment Commander
Kitscoty, Alberta

Dear Mayor Eikeland

Please find attached the quarterly Community Policing Report for the Kitscoty Detachment that covers the January 1 to March 31st, 2021 reporting period. Starting this year, quarterly updates on community-identified policing priorities will be shared through this new policing report to all communities served by the Alberta RCMP.

Our first priority is the safety and security of Albertans, in addition to providing accountable, effective and transparent policing to your community. This reporting, along with community insights and guidance that you readily provide, will further help us optimize our services to address the priorities that are important to you.

The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Kitscoty Detachment. Further analysis on local trends and updates on resourcing and financial forecasting is included. Community priorities and consultations that inform these quarterly updates are also documented in this report.

We recognize that having a voice in policing priorities is a top concern for communities. As part of maintaining engagement with the Albertans we serve, this new quarterly policing report is a tool for us to report our progress on community-identified priorities. This report also reinforces our commitment to communicate the work we do to enhance public safety in your community.

As the Chief of Police for your community, please feel free to contact me if you have any questions or concerns regarding this report.

Sgt. Corey Buckingham
Detachment Commander
Kitscoty Detachment



RCMP Provincial Policing Report

Detachment	Kitscoty Provincial
Detachment Commander	Sgt. Corey Buckingham
Quarter	2020-21 Q4
Date of Report	2021-03-29

Provincial Police Service Composition¹

Staffing Category	Established Positions	Working	Soft Vacancies ²	Hard Vacancies ³
Police Officers	8	7	0	1
Detachment Support	2	2	0	0

Comments

Police Officers – All Detachment positions are currently filled with one member in an administrative work only capacity. This is anticipated to improve in the coming months. One of two enhanced positions are awaiting staffing action.

Detachment Support – All support positions are currently filled.

Quarterly Financial Drivers

On average, expenditures within PPSA detachment areas are lower this fiscal year. Reductions have been realized primarily within extra duty pay and unit operating costs, including travel, fuel and guarding costs. Surplus funds have allowed for the reallocation of funds to deferred information technology and operational equipment requirements.

¹ Data extracted on March 12th, 2021 and is subject to change over time.

² Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.

³ Hard Vacancies are full FTE positions that are vacant and need to be filled.



Crime Statistics⁴

The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January – February			January – December		
	2020	2021	% Change Year-over-Year	2019	2020	% Change Year-over-Year
Total Criminal Code	124	46	-63%	647	564	-13%
<i>Persons Crime</i>	13	11	-15%	67	77	15%
<i>Property Crime</i>	105	30	-71%	543	429	-21%
<i>Other Criminal Code</i>	6	5	-17%	37	58	57%
Traffic Offences						
<i>Criminal Code Traffic</i>	5	3	-40%	35	36	3%
<i>Provincial Code Traffic</i>	127	130	2%	793	891	12%
<i>Other Traffic</i>	0	0	N/A	4	8	100%
CDSA Offences	0	0	N/A	3	4	33%
Other Federal Acts	2	0	-100%	9	10	11%
Other Provincial Acts	22	21	-5%	193	153	-21%
Municipal By-Laws	0	0	N/A	4	12	200%
Motor Vehicle Collisions	45	35	-22%	222	189	-15%

Trends/Points of Interest

January to February year-over-year (2020-2021) decrease in Property Crime (-71%) was primarily driven by Break & Enter (from 33 to 5), Theft of Motor Vehicle (-88%, from 33 to 4), and Theft Under \$5,000 (from 18 to 5).

⁴ Data extracted from a live database (PROS) and is subject to change over time.



Community Priorities

<p>Priority 1</p>	<p>Crime Reduction by reducing select property crime by 7% and increasing clearance rates on select crime to 26%</p>
<p>Current Status & Results</p>	<p>Results for Q4 have not been released at the time of writing this report. An updated report will be forwarded once that report is received.</p> <p>The current status of clearance rates on select property crimes (up to Q3) is 10.1%.</p> <p>The current status of reducing select property crimes (up to Mar 25, 2021) is an approximate reduction of 43%. (To be verified once official reports received.)</p> <p>NOTE: Select Property Crimes include: (1) break and enter, (2) theft of motor vehicle +</p>
<p>Priority 2</p>	<p>Enhance Public Confidence and Engagement by hosting at least two community/town hall/consultation type events.</p>
<p>Current Status & Results</p>	<p>Goal: Host two community/town hall/consultation type events</p> <p>Result: Kitscoty Detachment has completed two Zoom type community consultation type meetings with the assistance of the County of Vermilion River. Both meetings had relatively minimal attendance, however received positive feedback. Additional Zoom meetings have been and will be scheduled into the new fiscal year with additional awareness/promoting to be completed.</p>
<p>Priority 3</p>	<p>Crime Prevention - Prevent and Reduce Property Crimes by increasing police visibility through vehicle stops in all communities.</p>
<p>Current Status & Results</p>	<p>Goal: 75 Vehicle stops</p> <p>Result: To date, members have completed 123 vehicle stops which is well above the goal set.</p>



Community Consultations

Date	Attendee(s)	Notes
2021-02-18	Area residents	ZOOM - Virtual Coffee with a Cop
2021-02-16	Area residents	ZOOM - Virtual Coffee with a Cop
2020-07-23	Marwayne Council	Stats submitted to council -Meeting postponed
2020-09-14	Marwayne Council	Marwayne Council Meeting
2021-02-08	Marwayne Council	ZOOM - Marwayne Council Meeting
2020-01-06	N/A	Email RE APP Priorities Consultations



**Kitscoty Provincial Detachment
Crime Statistics (Actual)
January to February: 2017 - 2021**

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Homicides & Offences Related to Death		0	1	0	1	0	N/A	-100%	0.0
Robbery		0	4	0	1	1	N/A	0%	-0.1
Sexual Assaults		1	2	0	1	0	-100%	-100%	-0.3
Other Sexual Offences		0	1	0	3	0	N/A	-100%	0.2
Assault		3	2	8	2	7	133%	250%	0.8
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	0	N/A	N/A	0.0
Criminal Harassment		0	1	3	3	1	N/A	-67%	0.4
Uttering Threats		2	1	5	2	2	0%	0%	0.1
TOTAL PERSONS		6	12	16	13	11	83%	-15%	1.1
Break & Enter		23	22	24	33	5	-78%	-85%	-2.5
Theft of Motor Vehicle		10	18	20	33	4	-60%	-88%	0.3
Theft Over \$5,000		2	3	1	2	0	-100%	-100%	-0.5
Theft Under \$5,000		34	23	19	18	5	-85%	-72%	-6.3
Possn Stn Goods		9	13	6	3	2	-78%	-33%	-2.4
Fraud		3	2	9	8	3	0%	-63%	0.6
Arson		1	1	0	0	2	100%	N/A	0.1
Mischief - Damage To Property		0	0	0	6	5	N/A	-17%	1.6
Mischief - Other		43	33	21	2	4	-91%	100%	-10.9
TOTAL PROPERTY		125	115	100	105	30	-76%	-71%	-20.0
Offensive Weapons		1	3	0	1	0	-100%	-100%	-0.4
Disturbing the peace		1	1	2	1	1	0%	0%	0.0
Fail to Comply & Breaches		7	10	5	3	2	-71%	-33%	-1.7
OTHER CRIMINAL CODE		0	5	4	1	2	N/A	100%	0.0
TOTAL OTHER CRIMINAL CODE		9	19	11	6	5	-44%	-17%	-2.1
TOTAL CRIMINAL CODE		140	146	127	124	46	-67%	-63%	-21.0

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA
Kitscoty Provincial Detachment

Crime Statistics (Actual)

January to February: 2017 - 2021

All categories contain "Attempted" and/or "Completed"

March 3, 2021

CATEGORY	Trend	2017	2018	2019	2020	2021	% Change 2017 - 2021	% Change 2020 - 2021	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	2	0	0	0	-100%	N/A	-0.4
Drug Enforcement - Trafficking		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		1	2	0	0	0	-100%	N/A	-0.4
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		1	2	1	2	0	-100%	-100%	-0.2
TOTAL FEDERAL		2	4	1	2	0	-100%	-100%	-0.6
Liquor Act		0	1	1	0	1	N/A	N/A	0.1
Cannabis Act		0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		3	1	3	5	6	100%	20%	1.0
Other Provincial Stats		56	52	33	17	14	-75%	-18%	-11.9
Total Provincial Stats		59	54	37	22	21	-64%	-5%	-10.8
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	0	0	0	0	N/A	N/A	0.0
Total Municipal		0	0	0	0	0	N/A	N/A	0.0
Fatals		0	1	0	0	0	N/A	N/A	-0.1
Injury MVC		4	1	3	4	3	-25%	-25%	0.1
Property Damage MVC (Reportable)		38	32	43	36	28	-26%	-22%	-1.6
Property Damage MVC (Non Reportable)		3	4	7	5	4	33%	-20%	0.3
TOTAL MVC		45	38	53	45	35	-22%	-22%	-1.3
Roadside Suspension - Alcohol (Prov)		0	0	0	0	5	N/A	N/A	1.0
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		82	142	116	127	130	59%	2%	8.1
Other Traffic		2	4	1	0	0	-100%	N/A	-0.8
Criminal Code Traffic		11	11	6	5	3	-73%	-40%	-2.2
Common Police Activities									
False Alarms		36	37	7	7	9	-75%	29%	-8.4
False/Abandoned 911 Call and 911 Act		8	9	6	15	0	-100%	-100%	-1.0
Suspicious Person/Vehicle/Property		3	7	23	44	14	367%	-68%	5.9
Persons Reported Missing		1	0	0	1	2	100%	100%	0.3
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		5	1	6	7	11	120%	57%	1.8
Form 10 (MHA) (Reported)		0	0	0	0	0	N/A	N/A	0.0



SCHEDULE 'A'

**INTERMUNICIPAL
DEVELOPMENT
PLAN**

**BETWEEN
THE VILLAGE OF MARWAYNE &
THE COUNTY OF VERMILION RIVER**

FINAL DRAFT

Last Revised: 2021-03-09

ACKNOWLEDGEMENTS

Thank you to the Councillors and Administration of the Village of Marwayne and the County of Vermilion River for the time and enthusiasm dedicated toward the development of this Intermunicipal Development Plan. It is through mutual understanding and collaboration that this IDP was ultimately established.



VILLAGE OF MARWAYNE – APRIL 12TH, 2021 COUNCIL MEETING

Bylaw 580-21 – Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River

2021-04-xx

Moved By Councillor

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 580-21, being a Bylaw of the Village of Marwayne to adopt the Intermunicipal Development Plan with the County of Vermilion River.

CARRIED

COUNTY OF VERMILION RIVER –XXXXXXXXXXXX COUNCIL MEETING

Bylaw XX – Intermunicipal Development Plan between the County of Vermilion River and the Village of Marwayne

2021-xx-xx

Moved By Councillor XXXXXXXXX

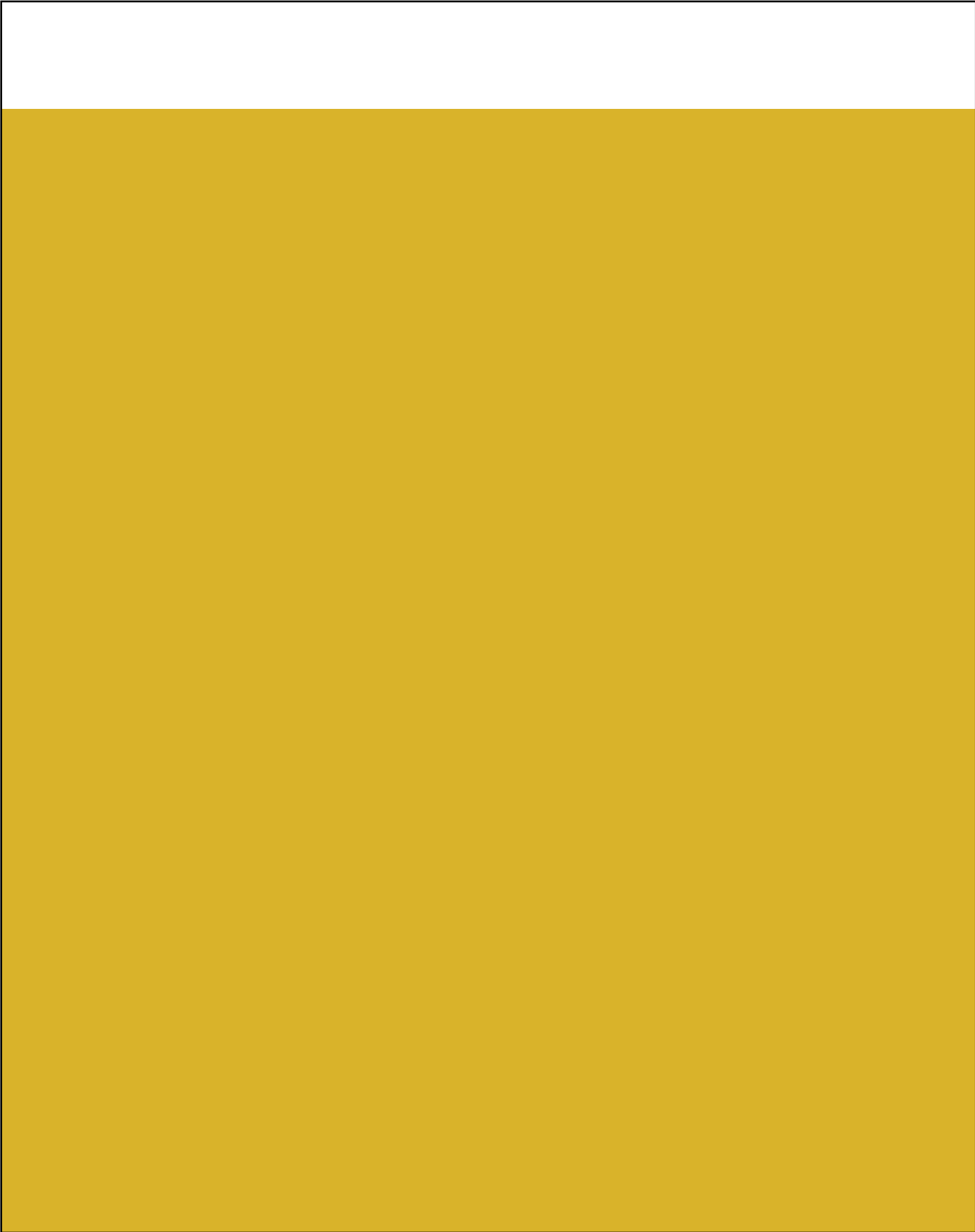
INSERT MOTION TEXT

CARRIED

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1 INTRODUCTION

1.1 Title

The title of the Bylaw shall be the Village of Marwayne and the County of Vermilion River Intermunicipal Development Plan.

1.2 Purpose

The purpose of the Intermunicipal Development Plan (hereinafter referred to as the "IDP") between the Village of Marwayne (hereinafter referred to as "the Village") and the County of Vermilion River (hereinafter referred to as "the County") is to foster an interjurisdictional approach to proactively address planning and development initiatives on the lands that connect the two municipalities over a thirty (30) year horizon.

A comprehensive IDP built on a solid foundation can strengthen the local economy and community as well as enhance the region's vibrancy through collaborative governance. This IDP will provide a long-term, mutually beneficial and supported framework for the future development and growth in the area.

1.3 Context

The Village of Marwayne and the County of Vermilion River are rurally located in east central Alberta roughly two hundred kilometers (200 km) east of the City of Edmonton. The Village and the County are inextricably interconnected; the County surrounds the Village, necessitating an environment where collaboration and proactive planning is essential in determining where and how the two municipalities intend to grow and pursue developmental opportunities in the future.

Village of Marwayne

The Village of Marwayne is located eighteen kilometers (18 km) north of the Yellowhead Highway at the intersection of Highways 45 and 897. With its advantageous proximity to the City of Lloydminster and the Saskatchewan border, the Village is a community proud of its small-town atmosphere and known for its award-winning sustainable community development initiatives. Spanning over approximately one hundred and sixty-seven hectares (167 ha.), the Village is situated in a bucolic location offering scenic views of Lea Park and agricultural pasture.

The Village consists of approximately two hundred and thirty (230) residential dwellings, the majority of which are single family houses, with a population of five hundred and sixty-four (564) residents according to the 2016 Statistics Canada Census. The Village's economic and social makeup demonstrates consistency across all sectors from agricultural producers and ranchers, oil and gas industry partners and a variety of small local businesses. The Village offers many amenities and services which support the community including an active agricultural society, full-service campground, community hall, curling club, hockey arena, library, fire hall, historical buildings and many other sports and civic groups and associations. With a commuting radius of approximately forty kilometers (40 km), the average travel time for alternative housing, employment or recreational

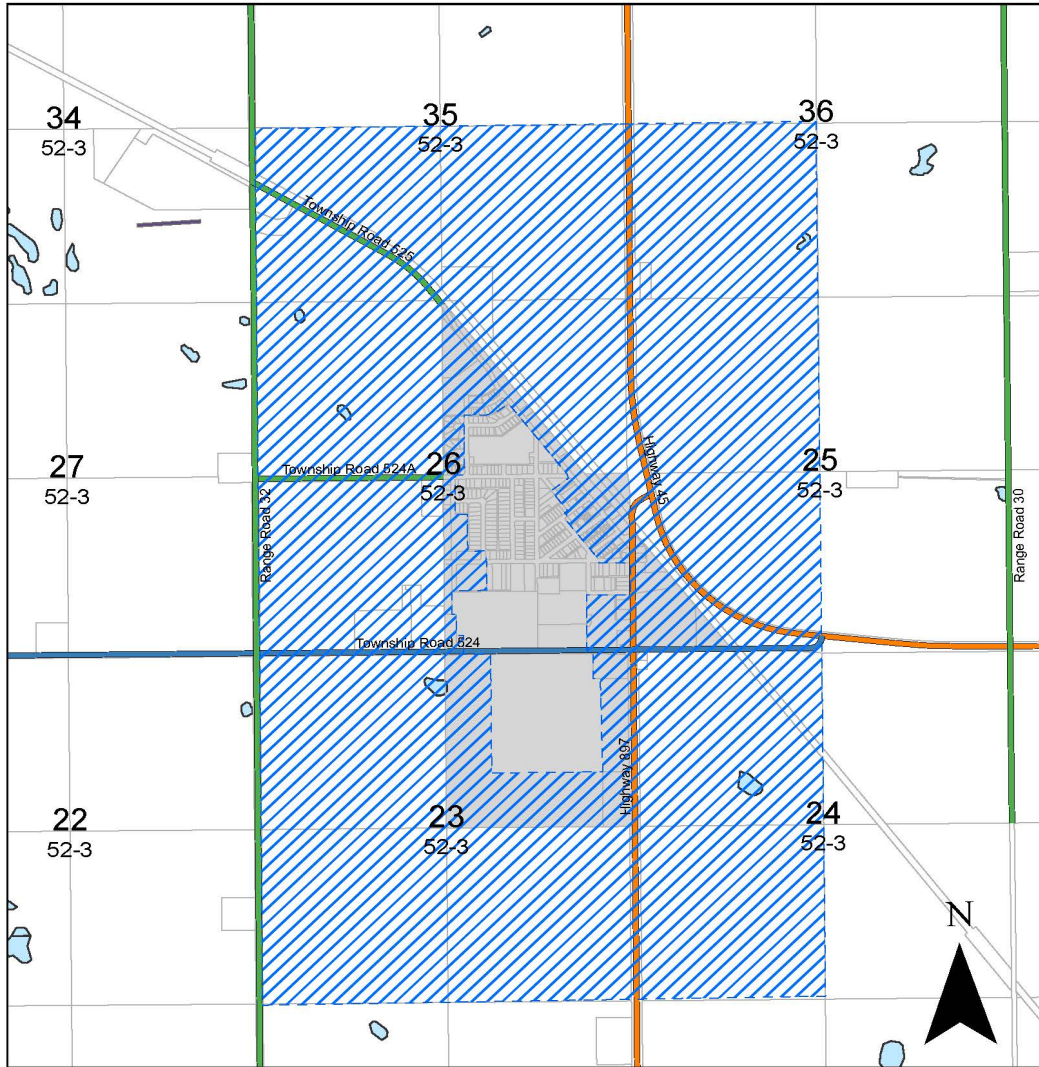
facilities is merely twenty-six (26) minutes away. The Village of Marwayne has built its reputation on being a great place to live, work, and experience life from all angles.

County of Vermilion River

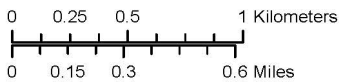
The County of Vermilion River is home to approximately eight thousand two hundred and sixty-seven (8267) residents, eight (8) unincorporated hamlets, three (3) villages and one (1) town according to the 2016 Federal Census. The many features and amenities in the municipality make it a sustainable, vibrant and diversified community with opportunities for all. With municipal operations based out of Kitscoty, the County is in the heart of a prosperous agricultural region and thriving energy sector built on innovative entrepreneurial spirit. Residents of the County enjoy a rural lifestyle amongst rolling hills and prairie vistas that stretch to the North Saskatchewan River, South to the Battle River and roughly seventy kilometers (70 km) west from the Alberta/Saskatchewan border.

The County consists of roughly three thousand two hundred and sixty-eight (3268) private dwellings with an average household size of two point seven (2.7) persons. Boasting a median total household income of one hundred thousand five hundred and sixty-nine dollars (\$100,569), the County is proud to be the home of blue collar, white collar, tradesmen and self-employed persons alike. With the vast majority of the population having an average commuting time of thirty (30) minutes or less, the County of Vermilion River is easily accessible through its superior transportation corridors easing travel to and from all directions.

1.4 IDP Area



Village of Marwayne IDP Area



- IDP Boundary
- Upgraded Local Road (1)
- Parcels
- Upgraded Local Road (2)
- Provincial Highway
- Water Bodies
- Marwayne

1.5 Legislative Requirements

This IDP has been prepared under the legislative authority prescribed in Section 631 of the Municipal Government Act (hereinafter referred to as the “MGA”). The MGA requires that two or more councils of municipalities that have common boundaries that are not members of a growth region as defined in section 708.01 must, by each passing a bylaw in accordance with this Part or in accordance with sections 12 and 692, adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.

Section 631 (2) of the MGA states that an IDP must:

- *Address*
 - The future land use within the area;
 - The manner of and the proposals for future development in the area;
 - The provision of transportation systems for the area, either generally or specifically;
 - The coordination of intermunicipal programs relating to the physical, social and economic development of the area;
 - Environmental matters within the area, either generally or specifically;
 - Any other matter related to the physical, social, or economic development of the area that the councils consider necessary; and
- *Include*
 - A procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan;
 - A procedure to be used, by one or more municipalities, to amend or repeal the plan; and
 - Provisions relating to the administration of the plan.

The MGA identifies the hierarchy and relationship of other statutory plans, with the intent of each plan being consistent with the plan above it, and in the event of inconsistency, which provisions in what plan are to prevail. Upon adoption, the Village and the County will need to review their existing MDP’s to ensure they are consistent with this IDP. This IDP can only be repealed if it is being replaced by a new IDP or if the Minister of Municipal Affairs has granted an exemption in accordance with the provisions under the MGA.

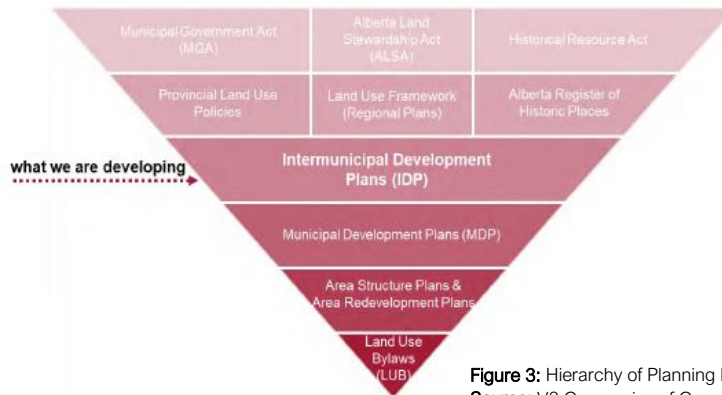


Figure 3: Hierarchy of Planning Documents in Alberta
Source: V3 Companies of Canada

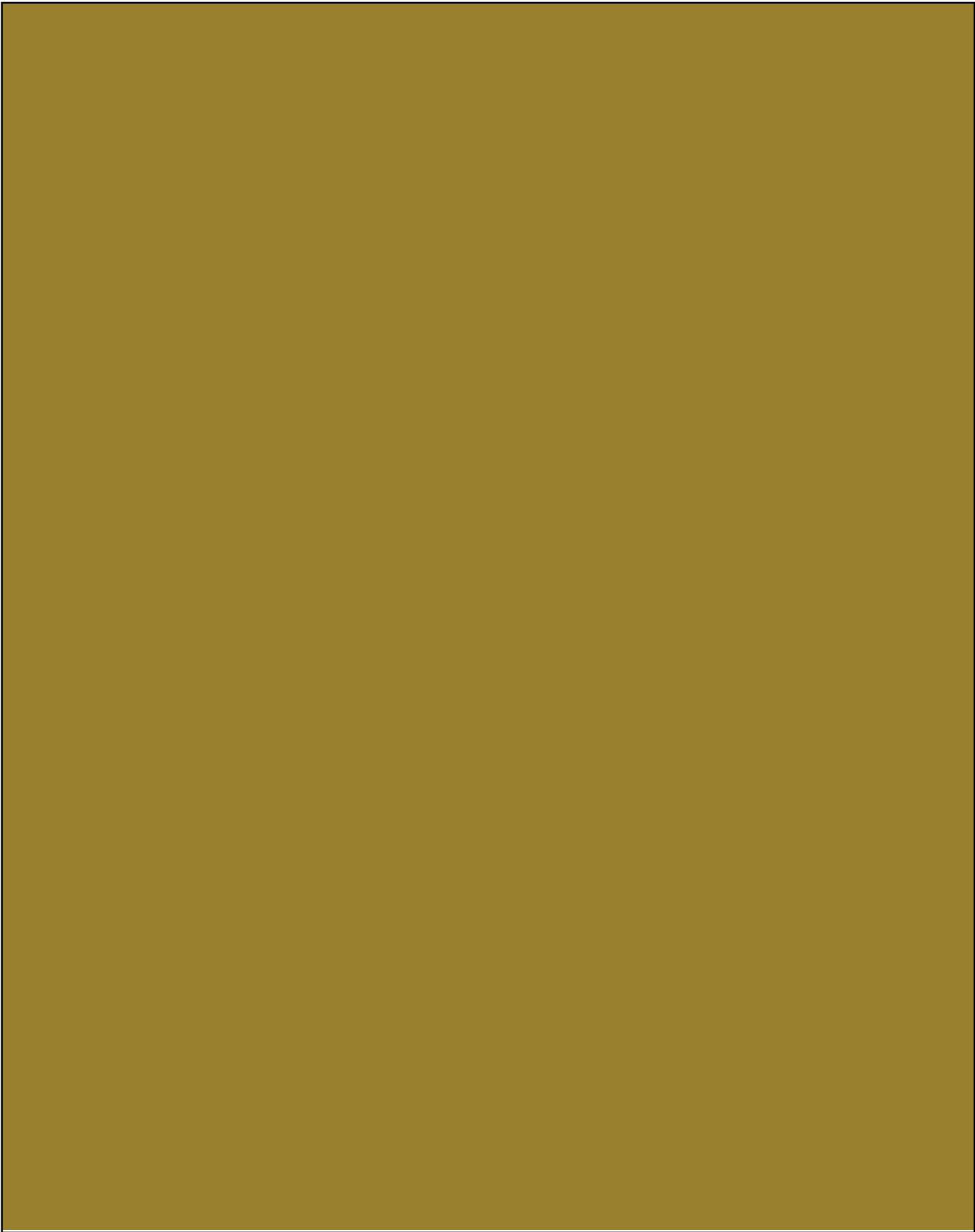
1.6 Vision and Goals

The fundamental purpose of an IDP is to provide opportunities for collaboration and communication between municipalities sharing a common border. By creating a regional framework to coordinate land use, future growth patterns and opportunities within the IDP area, the Village and the County will be able to pinpoint and address intermunicipal matters related to planning and development. The establishment and implementation of specific directives ensures that the policies outlined within this IDP are handled reasonably, equitably and in a timely manner for both municipalities.

The Village and the County are committed to:

- Establishing concepts which outline the future land uses that may develop over a thirty (30) year horizon;
- Identifying mutual and shared interests relative to the lands within the IDP area;
- Developing decision making processes that promote collaboration and mitigate potential conflicts;
- Honoring the mutually beneficial agreements that have been executed;
- Pursuing development opportunities to support strong communities;
- Adhering to provincial, federal and other jurisdictional mandates where applicable in the implementation of plans and strategies relevant to this IDP; and
- Recognizing the importance of trust, respect and goodwill in all dealings and communications.

This IDP will ultimately serve as the primary policy document in negotiations with the Province of Alberta in the development of a regional plan for the Village and the County.



2 PLAN IMPLEMENTATION

2.1 Interpretation of the Plan

The structure of this IDP is intended to allow for easy interpretation of its principles and policies. This document should be interpreted in a holistic manner where each of the principles and policies are viewed in the context of one another rather than separately. Generally, the objectives, and ultimately the goals and vision of the IDP are more likely to be achieved by addressing the complete set of provisions.

The IDP contains the operative terms 'shall', 'should', and 'may'. The interpretation of these shall be as follows:

Shall indicates that actions are mandatory.	Should indicates direction to strive to achieve the outlined action but is not mandatory.	May is discretionary, meaning the policy in question can be implemented if the municipalities choose to do so. This is typically dependent on context and individual circumstances.
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2.2 Intermunicipal Cooperation

The responsibility for the implementation of the provisions contained within this IDP are vested with each respective municipality as it pertains to the lands contained within their own boundaries in accordance with the relevant MDP, LUB, policies and standards.

The Village and the County will continue to be responsible for subdivision and development permit approvals within their respective boundaries as well as the adoption or amendment of statutory plans where the subject lands are located.

The Village and the County agree to the following guiding principles which have been utilized to guide the policies contained within this IDP:

- The IDP in combination with the ICF and referenced agreements shall be used by the Village and the County as guidelines to encourage the location of new business in the IDP area. The Village and the County shall make every effort to use the IDP as a means to highlight the unique benefits of the area in brochures, trade shows, correspondence and other promotional avenues for economic development purposes;

- Administration, provision and funding of services within the IDP area shall be in accordance with the agreements in the Village and the County's ICF;
- Mutual referral of subdivision, development and redesignation applications is essential to the proper administration of this IDP;
- In the event that either municipality does not reply to an intermunicipal circulation within ten (10) business days, excluding statutory holidays, or request an extension to respond beyond the ten (10) business day allotment, it may be assumed that the responding municipality has no comment or object to the referred matter.

2.3 Circulation and Referral Process

In response to the legislative requirements, the Village and the County hosted open houses to allow for public consultation. These sessions provided residents and stakeholders the opportunity to learn about the provincial collaboration requirements, the work the municipalities have undertaken to meet those requirements and to ask any questions and express any concerns and/or considerations that they may have had.

The open houses were advertised through direct mail as well as media advertisements in the Lloydminster Source, the Vermilion Standard and the Vermilion Voice newspapers in the month leading up to the sessions. Further to these initiatives, an online survey form was also created and circulated via social media to those who were unable to attend in person.

2.4 Administration, Amendment and Appeal

As is the case with any municipal bylaw, this IDP shall come into force at which time the Village and the County Councils have given third and final reading to the matching bylaws in accordance with section 692 of the MGA.

This IDP shall be reviewed by resolution of each respective Council at intervals not to exceed a five (5) year period. A review may be conducted earlier, provided each municipality agrees by resolution of Council however the timing of the review shall be no less than one (1) year after municipal elections.

This IDP may be amended from time to time subject to the agreement of both municipalities' Councils. This IDP shall remain in effect until such time that both municipalities agree to repeal the associated bylaws by Council resolution.

2.5 Intermunicipal Dispute Resolution

The dispute resolution process is intended to be a collaborative approach towards achieving a solution at the municipal level prior to the matter escalating into an appeal to the Municipal Government Board. The dispute resolution process shall be carried out in consideration of the rights of the landowners whom may be the subject of the intermunicipal dispute.

Disputes are limited to decisions on matters relevant to this IDP and are not inclusive of development permits which shall be made to the respective municipality or the Municipal Government Board when appropriate.

Disputes may only be initiated by the Council for the Village of Marwayne or the County of Vermilion River. Disputes may be resolved through any of the following mechanisms, either alone, or in combination of one another:

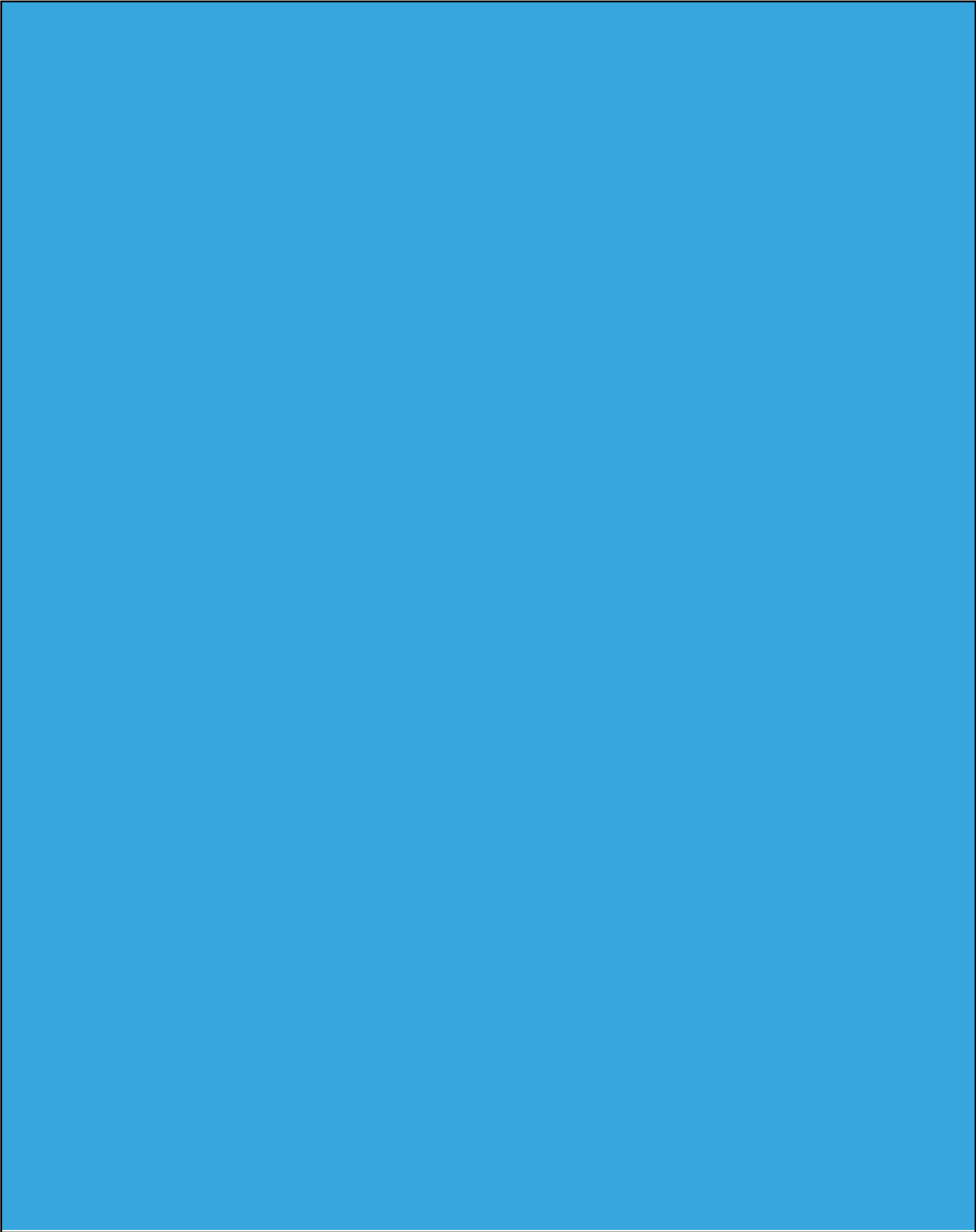
- Administrative Review;
- Intermunicipal Liaison Committee Meeting;
- Municipal Councils;
- Mediation;
- Municipal Government Board Appeal;
- Arbitration; and
- Litigation.

In the event of a dispute, neither municipality shall give approval to the matter being disputed until the dispute has been resolved through the resolution process set forth above.

2.6 Incorporation by Reference

All provisions under Section 3 of the Village of Marwayne and County of Vermilion River Intermunicipal Collaboration Framework are hereby incorporated by reference into this IDP.

The protocols and procedures established within the Villages of Marwayne, Kitscoty and Paradise Valley and the County of Vermilion River Intermunicipal Liaison Committee terms of reference are hereby incorporated by reference into this IDP.



3 GROWTH AND LAND USE

3.1 Area Size

The IDP area comprises the land as shown in Map 1 and constitutes approximately nine hundred and five hectares (905 ha.).

3.2 Topography

The topography in the IDP area, as shown in Map 9, is an undulated landscape that varies from high points of six hundred and twenty meters (620 m) in the northeast to low points of five hundred and ninety-five meters (595 m) in the west. The total relief is roughly twenty-five meters (25 m). The majority of the land around the Village boundary maintains an elevation of six hundred meters (600 m).

3.3 Slope Analysis

A slope analysis of the land terrain revealed a large portion of the IDP area to be under 1% slope. This means that the lands are generally developable and only presenting few topographical constraints. The majority of the slopes on the lands over 1% are located in the northwest and west areas of the IDP area.

3.4 Agricultural Assessment

The agricultural land assessment performed per quarter section served to identify those high quality agricultural lands within the IDP area that may be subject to conversion to non-agricultural uses. High quality agricultural lands are mostly found to the north and northeast area of the IDP area, across Highway 45 as per Map 11. Comparatively, the lands adjacent to the Village boundary and south of Highway 45 present the least amount of concerns in terms of conversion to non-agricultural uses and may be more readily developable, since their location makes for a feasible extension of service lines. The percentage numbers, as outlined on Map 11, indicate a qualitative assessment of farmland capability whereas the colors indicate actual usage.

3.5 Water Bodies

The Village of Marwayne only has small waterbodies located within the IDP area. Although they have been recognized for the purpose of this IDP, they do not constitute a limitation for any potential future growth.

3.6 Features and Landscapes

The IDP area is largely undeveloped, except for some country residential development, a cemetery, and the Village's non-operational landfill to the west. A number of oil and gas wells are concentrated towards the north and northeast of the IDP area. Pipelines have the most impact along the north boundary, although they

are mostly aligned with the transportation corridors. A large portion of the remaining lands are improved pasture and cultivated lands of lower quality.

3.7 Existing Land Use

Each municipality has established the current land uses within the IDP area for lands located within their respective boundaries. The Village and the County will continue to guide development of the lands in their municipalities that are located within the IDP area following the principles and policies outlined herein.

A majority of the lands within the IDP boundary are County lands, as per Maps 2 and 3, apart from the landfill, composting and waste lands that contain one of two non-operating landfills to the west of the Village’s boundary. Land within the IDP area in the Village are designated for diverse uses – Industrial (M), Institutional (I), Highway Commercial (C), Residential (R1), Urban Reserve (UR) and Environmental Reserve (ER) as per the Village’s LUB. The IDP therefore serves to guide development in proximity to the Village to ensure its future integration with urban densities and uses.

The vast majority of County lands in the IDP area are designated under the Agricultural (A) district with several overlays – Urban Growth (UG) to the north and a Highway Profile Area (HPA) along Highway 897 and Highway 45. Most of SE 34-52-3-W4M is within the Landfill, Composting, and Waste (LC-W) District and Waste and Wastewater Facility (WWF). Both the UG and HPA districts provide for a variety of medium to high residential, light to medium industrial and highway commercial and business uses. The HPA district extends east and north of the intersection of Highway 897 and Highway 45 along the latter, and the Roadway Profile Area (RPA) extends south along Highway 897. The design concept and the subdivision and development guidelines that were part of the repealed Marwayne ASP, have been incorporated within the IDP policies.

3.8 Landownership Patterns

Landownership has not experienced significant change in the past ten (10) years. The most significant change in landownership has been from private to County and/or Crown ownership. These changes, pertaining to lands that contain municipal services and infrastructure, are namely the sewage lagoon and non-operating landfill as per Maps 2 and 3.

Another significant change is the annexation of NE 23-52-3-W4M by the Village. Other minor changes have taken place during this time including the strip of municipally owned lands (shown in light grey on Maps 2 and 3), along the railway line northeast of the Village boundary and a small portion outside of the southeast end, which is now Crown land. Nearly all parcels within the IDP area are unsubdivided quarter sections apart from a few large acreages.

3.9 Existing Municipal Servicing

The Village’s water is serviced via the Alberta Central East (ACE) regional waterline. Water allocations for ACE partner municipalities were drawn using 2011 Census, at which time the Village had a population of six hundred and twelve (612) people living in two hundred and thirty-two (232) of its two hundred and sixty-three (263) total dwellings. With a land area of 1.68 km², the Village had a population density of 364.3/km² in 2011. The ACE population projection for 2046 of one thousand

two hundred and twenty-five (1225) allocates a total of 99m³/per capita/year for the Village. The Village’s reservoir storage capacity is adequate to accommodate the requirements of the twenty (20) year growth horizon identified in the intermunicipal infrastructure assessments³ for a forecasted population of six hundred and fifty (650) by 2037⁴.

The Village’s sanitary sewer system utilizes a conventional earthen berm lagoon for wastewater treatment. The existing lagoon capacity is adequate to accommodate the required volume for the above mentioned forecasted growth⁵. An inventory and future discussion on the provision of services is contained within the Village’s and the County’s ICF. The existing services are as shown on Maps 8, 13 and 14.

³ *Intermunicipal Infrastructure Systems and Community Services Assessments*. 12 April 2019. BAR Engineering.

⁴ *Population, Employment & Housing Growth Study – Working Paper – Version 1 Draft, “Base Scenario”, Applications Management Consulting Ltd., January 17, 2019. In the Final Report from Applications Management (1 April 2019), for comparison purposes, the forecasted population for the Village of Marwayne indicates, “In the High Scenario, a higher rate of job growth in the region increases population to 781 by 2047.”*

⁵ Existing lagoon size for Marwayne is based on theoretical calculated volumes. Determination of actual existing lagoon cell storage sizes should be completed to confirm expansion requirements. Ibid 1.

3.10 Site Assessment

Overall, the IDP area is well suited for development. There is only one (1) well site and a few pipelines that have a more significant impact on future subdivision and development of the lands located west and south in the IDP area as per Map 1. The Village is ideally located at the intersection of Highways 897 and 45 and thus has potential to greatly benefit from purely its geographical location. The Village’s location, along Highway 897, presents an advantage for development with readily accessible major transportation routes that connect the Village to the rest of the province. The Village could easily extend its settlement pattern through on-site servicing of Highway Commercial and light to medium Industrial uses.

To the east of the IDP area, pipes run from the north to the southeast directly affecting six (6) quarter sections. Although there are no significant waterbodies in the IDP area, there are an abundance of hydrographic contours that have a tendency to become seasonal streams during heavy rain periods. Development on these lands would therefore require mitigative measures, such as proper grading and drainage, to prevent future flooding.

Environmental Reserve areas identified in the Village’s MDP provide the community with an opportunity to take on a larger role as a seasonal service provider for not only tourists in the region but also for residents year-round. There are servicing opportunities for development that take place within the IDP area as shown on Maps 4 and 5.

The County’s gas utility is one of the main natural gas providers for residential locations in the region. Further to this, there are opportunities for connecting regional water and municipal sewer servicing for development west of Highway 897 as well as along both Highway 897 and 45.

3.11 Wetland Classes

The following table is the Wetland classes, forms and types in the *Alberta Wetland Classification System*. Wetland classification codes for mapping uses are in brackets. Source: *Alberta Wetland Classification System (AWCS)*, 1 June 2015.

CLASS	FORM	TYPES		
		SALINITY	WATER PERMANENCE	ACIDITY & ALKALINITY
Bog [B]	Wooded coniferous [Wc], Shrubby [S], Graminoid [G]	Freshwater [f]	-	Acidic [a]
Fen [F]	Wooded coniferous [Wc], Shrubby, Graminoid [G]	Freshwater [f]	-	Poor [p]
		Freshwater [f]	-	Moderate rich [mr]
		Freshwater [f] to slightly brackish [sb]	-	Extreme rich [er]
Marsh [M]	Graminoid [G]	Freshwater [f] to slightly brackish [sb]	Temporary [II]	-
		Freshwater [f] to moderately brackish [mb]	Seasonal [III]	-
		Freshwater [f] to brackish [b]	Semi-permanent [IV]	-
Shallow Open Water [W]	Submersed and/or floating aquatic vegetation [A] or Bare [B]	Freshwater [f] to slightly brackish [sb]	Seasonal [III]	-
		Freshwater [f] to moderately brackish [mb]	Semi-permanent [IV]	-
		Freshwater [f] to brackish [b]	Permanent [V]	-
		[A]	Saline [s]	Intermittent [VI]
Swamp [S]	Wooded coniferous [Wc], Wooded mixed wood [Wm], Wooded deciduous [Wd], Shrubby [S]	Freshwater [f] to slightly brackish [sb]	Temporary [II] 2	-
		Freshwater [f] to slightly brackish [sb]	Seasonal [III] 2	-
		Moderately brackish [mb] to sub-saline [ss] 2	Seasonal [III] 2	-

¹Roman numerals are equivalent to wetland classes by Stewart and Kantrud (1971) ²Swamp types are not applicable to wooded swamps due to a lack of available information

4 POLICIES

4.1 Future Land Use Concept Policies

The FLUC, as per Map 7, outlines the framework for land use(s), subdivision, and development within the IDP area over the next thirty (30) year horizon. The objectives and policies in this section have been designed to assist each of the municipalities in understanding their intended interpretation and to describe the shared vision for future development within the IDP area. The following objectives and policies align with the overall goals of the IDP which are:

1. Establish a land use concept that outlines the future land uses that may develop over a 30-year horizon within the IDP area.

o *Policy*

- Development is encouraged in areas of significantly reduced capability for crops thus preserving higher yielding lands for agricultural uses.
- Provisions are made for a broad mix of land uses throughout the IDP area with opportunities for both the Village and the County.
- The FLUC is not proscriptive in nature. Areas generally intended for a specific use may also be designated for other uses.
- Subdivision and development for lands located in the IDP area and within 800m of a highways right of way shall first be approved by Alberta Transportation.
- The serviced business/commercial areas are designated to allow for mixed-use business/commercial development that is compatible with surrounding land uses.
- The areas of NW 26-52-3-W4M and SW 26-52-3-W4M between the lagoon lands and the Village are designated for residential and non-residential uses. Development in this area is subject to the required setbacks for the non-operational landfill facilities along the western boundary of the Village.

2. Promote the IDP area as a desirable location for future development and economic activity;

o *Policy*

- The Village has the opportunity to provide services to development within a forty kilometers (40 km) radius. The FLUC allows for land adjacent to the western boundary of the Village be part of a piped water and sewer scheme.
- The value and recreational potential of natural areas within the IDP area may be negatively affected by inappropriate development. Therefore, both

municipalities shall cooperate to protect these areas for eventual incorporation into an open space system.

- The Village and the County shall work together to encourage the preservation of the natural and aesthetic quality of the environment and rural landscape as well as to facilitate the eventual establishment of continuous open space systems to attract activities and provide recreational opportunities as a stimulus to the local economy. This commitment to work together is consistent with the provincial land use policies which support the protection of the natural environment, water and historical resources.

3. Outline a framework for the more detailed implementation of land development, economic development, municipal infrastructure, and timing of development and servicing;

○ **Policy**

- Identify serviced pipe water and sewer as well as un-serviced on-site water and on-site sanitary sewage disposal within the IDP area.
- The FLUC does not preclude servicing areas that are more distant. However, it acknowledges that the costs to do so may prove inordinate for most, and perhaps, are best leveraged by intensive servicing users, such as those for commercial or industrial purposes.
- The investment by the Village in water supply and sanitary sewage treatment should be used to its greatest advantage in the IDP area and kept in a concentrated location around the Village as is feasible.
- Applications for redesignation, subdivision, or development should consider incorporating design requirements that ensure a high-quality form of development, servicing and encompass the necessary growth, storm water and transportation management plans.
- Provisions of the *Agricultural Operations Practices Act* should apply to the mitigation of nuisance and environmental impacts of agricultural operations.
- The lands affected by waste sites and sanitary sewage treatment facilities have been placed within the Landfill, Composting and Waste (LC-W) district designation. Although mitigation is in place, when planning adjacent areas it is important to be mindful of the development setbacks from these existing facilities and any expansions thereof that may be required – consistent with the MGA subdivision and development regulation.

- 4. **Maintain and enhance mutually beneficial policies and relationships between the two (2) municipalities;**
 - o *Policy*
 - The Village and the County shall work collaboratively to identify appropriate lands and implement policies and regulations with respect to environmentally sensitive areas, riparian zones, and development buffers that can have a positive impact on the natural environment as well as provide healthy, outdoor spaces within the IDP area for the recreational enjoyment of residents and tourists alike.
 - The Village and the County shall work together to ensure compatibility of land use interfaces and future growth patterns to monitor effectiveness of the IDP provisions and update them accordingly,

- 5. **Continue to develop and maintain open lines of communication to resolve problems and seize opportunities of mutual benefit.**
 - o *Policy*
 - The Village and the County agree to adhere to the implementation principles as outlined in section 2 of this IDP, including the guiding principles of communication and conflict resolution.

4.2 Other Policies

The following policies should be interpreted narrowly and used only as a framework for working cooperatively, communicating and making decisions amongst each municipality. Variances may be allowed only when specifically identified and pursuant to the provisions of this IDP.

- 1. **Land Use**
 - o *Policies*
 - Future subdivision and development shall be in accordance with the provisions of this IDP. Major deviations to the IDP design and policies shall require an amendment to the IDP. Minor variances may be considered without requiring an amendment to the IDP in instances when the developer can demonstrate to the satisfaction of the ILC, Subdivision Authority or Development Authority as the case may be, that the reconfiguration of parcels and road design would maintain the overall intent of the IDP policies.
 - Existing uses, which may be viewed as incompatible with the FLUC designated uses, may remain on an 'as is' basis pursuant to the non-conforming use provisions of the MGA. Section 643. Re-development of the lands shall be consistent with the policies contained in this IDP and in conformity with the provisions of the Village and/or the County's LUB,

permitted that the land is not required for urban growth and/or an extension of urban services.

- The Village and the County shall amend their respective MDP's, LUB's and other statutory documents as required to be consistent with the policies and provisions of this IDP.
- Land use, subdivision and development within the IDP area north of Highway 45 and east of Highway 897 shall accommodate un-serviced development while land use, subdivision and development south of Highway 45 and west of the Village boundary shall accommodate serviced development. Land use, subdivision and development along Highway 897 shall accommodate serviced development, whenever possible.
- Regulation and approval of Confined Feeding Operations (CFO's) rests with the Natural Resources Conservation Board (NCRB). The NRCB reviews local plans and requests comments from the affected municipalities prior to making their decision on these matters. In response to the NRCB, the Village, the County and the ILC shall stipulate that they do not support any new or the expansion of any existing CFO or manure storage facilities within the IDP area which may require an approval, authorization, or registration under the *Agricultural Operation Practices Act*.
- The Village and the County have limited capacity to control the development and life span of oil and gas wells within the IDP area. As such, the future ability of the Village and the County to approve contiguous and orderly development is significantly affected by the presence of existing and future oil and gas leases. The Village and the County shall therefore work with oil and gas companies and landowners to identify well site development and production schedules compatible with land use designations within the IDP area. In working with oil and gas companies and landowners, the Village and the County shall strongly recommend that the following principles be adhered to, when possible:
 - Wells should be clustered;
 - Flow lining to a common location for multiple wells should be utilized;
 - Clustered well sites should be located next to public utility lots, storm water lakes and future municipal reserves and parks;
 - Road access to clustered wells should be combined and access routes made to fit existing and identified future roadways;

- Operating conditions of well and battery sites should be adjusted as follows:
 - Flow lining to battery site outside the urbanized area/urban growth area should be utilized;
 - Fluids should be hauled, tanks should be vacuumed/cleaned, and servicing/maintenance should take place during regular daytime hours;
 - Storage tank temperature should be kept at a level such that associated impacts, particularly odour, are minimized to the fullest extent possible;
 - Portable generators should not be used to provide power; and
 - Every effort shall be made, using the necessary measures required, to minimize odours, noise, dust, vibration and any other negative impacts.
- Subdivision applicants shall be required to dedicate the full amount of the municipal reserve owing in the forms provided for in the MGA. In the case of lands within the County Residential designation, all municipal reserve amounts owing shall be taken by the Village and the County in the form of a deferred reserve caveat to provide for future urban municipal reserve needs. The Village and the County shall consider establishing a jointly administered cash-in-lieu of municipal reserve fund into which reserve proceeds would be placed for the purposes of assembling and developing regional recreational land and facilities within the IDP area. This would not only serve the recreational needs of the residents of the area but could also serve to attract sporting, recreational, and cultural events thereby providing a stimulus to the local economy.

2. Agricultural

- *Policies*
 - Premature development of existing agricultural lands within the County should be avoided and such land should continue to be used for agricultural purposes.
 - Non-intensive agricultural uses may be approved at the discretion of the County in accordance with the provisions of the Agricultural District and any additional applicable regulations in the County's LUB.

- Existing intensive agricultural uses may continue at the discretion of the County. Approval of any new intensive agricultural operations shall only be considered when the appropriate intermunicipal referral and communication process has been adhered to.
- The following shall continue to be permitted at the discretion of the County in accordance with the Agricultural (A) District regulations of the County's LUB and MDP:
 - Any permitted or discretionary uses;
 - Subdivision of the first parcel out of an unsubdivided quarter section; and
 - Redesignation of lands to the appropriate land use district subject to referral and communication as outlined in this IDP.
- Each municipality recognizes the importance of agriculture to the local, regional and provincial economy. The rights of agricultural operators shall be taken into consideration as it pertains to development decision making and potential impacts on lands and/or adjacent uses.

3. Urban Reserve and Urban Growth

○ *Policies*

- Non-intensive agricultural uses may continue to be approved at the discretion of the County in accordance with the Urban Growth Area (UGA) overlay district of the County's LUB.
- Any existing intensive agricultural uses within the Urban Reserve designation may continue at the discretion of the Village. Any proposals for additional intensive agricultural operations should only be considered subject to appropriate intermunicipal referral and communication as outlined in this IDP.
- For Urban Reserve designated areas, the Village may approve an ASP or community plan for urban residential purposes. ASP's and community plans providing for further urban residential development within the IDP area should be evaluated according to the following criteria:
 - Conversion of good agricultural land in the most prudent and efficient manner possible;
 - Efficient and cost effective development of roads and servicing systems and facilities;

- Impacts of development on existing adjacent land uses within both municipalities;
- Impacts caused by incompatible rural and urban land uses;
- Traffic impacts within both municipalities;
- Adequate access through developing areas for residents of both municipalities;
- Proper protection of natural areas and continuous open space systems;
- Effects of development in environmentally sensitive or hazardous areas; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

4. Country Residential

- **Policies**
 - Subdivision and development within the Country Residential designation shall consider those proposed non-residential uses that will not have negative effects on future urban densities by virtue of excessive odour, heat, vibration, visual impact, noise or light. This does not apply to such effects that arise in the course of normal, non-intensive farming operations.
 - Land designated for future County Residential shall be allowed to be developed in accordance with the provisions of the County’s LUB and MDP.
 - Subdivision applications within designated Country Residential areas must address servicing requirements such as water, sanitary sewer and roads, for the proposed development. The servicing requirements must be met in accordance with the County’s LUB, MDP and General Municipal Servicing Standards framework.
 - In addition to these requirements, Country Residential subdivision applications shall take into consideration:
 - Creating Country Residential conservation development;
 - Provision for direct access to municipal roads without the creation of panhandle lots, when possible;

- Mitigation of impacts on the surrounding land uses within the adjacent municipality;
- Mitigation of impacts on provincial, regional and intermunicipal transportation systems;
- Consideration of environmental impacts;
- Long term servicing requirements; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

5. Institutional

- *Policies*
 - Land designated under the Institutional District within the Village's or the County's LUB may continue to exist as is at the time of the IDP approval. New proposals for development, subdivision, or rezoning shall be in accordance with the policies of this IDP and not undermine the ability of the land to accommodate future intended uses.
 - Future uses for land designated Institutional shall be defined in collaboration with the relevant school division board and in consultation with the ILC.

6. Un-Serviced Industrial Development

- *Policies*
 - Land designated in the IDP as Un-serviced Industrial may continue under the LUB district as it currently exists at the time of the IDP approval. However, new proposals for development, subdivision or redesignation shall be in accordance with the policies of this IDP and applicable provisions under the relevant LUB, and not undermine the ability of the land to accommodate future intended uses.
 - Applications for Un-serviced Industrial subdivision or development within the IDP area shall require redesignation to the appropriate Land Use district as part of a subdivision or development approval.
 - Proposed Un-serviced Industrial uses shall be in accordance with those, permitted or discretionary, uses allowed for in the designated district within the LUB of the municipality in which the lands are located.
 - Applications for Un-serviced Industrial subdivision or development within the IDP area shall be evaluated according to the following criteria:
 - Impacts of development on future urban growth;

- Impacts on future servicing and transportation corridors and facilities;
- Any potential traffic impacts within either municipality;
- Impacts on adjacent land uses within both municipalities;
- Effects of development in environmentally sensitive or hazardous areas;
- Adequate access to roads, water supply, and septic systems; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

7. Un-Serviced Business and Commercial Development

- *Policies*
 - Land designated in the IDP as Un-serviced Business/Commercial may continue under the same LUB district as it currently exists at the time of the IDP approval. However, new proposals for development, subdivision or redesignation shall be in accordance with the policies of this IDP, the applicable provisions of the authorizing municipality under the relevant bylaws and policies, and not undermine the ability of the land to accommodate future intended uses.
 - Applications for Un-serviced Business/Commercial subdivision or development within the IDP area shall be in accordance with the existing business and commercial land uses of the LUB of the municipality in which the lands are located.
 - Proposed uses shall be in accordance with those uses, permitted or discretionary, allowed for in the Designated District within the LUB of the municipality in which the lands are located.
 - Applications for Un-serviced Business/Commercial subdivision or development within the IDP area shall be evaluated according to the following criteria:
 - Impacts of development on future urban growth;
 - Impacts on future servicing and transportation corridors and facilities;
 - Any potential traffic impacts within either municipality;

- Impacts on adjacent land uses within each municipality;
- Effects of development in environmentally sensitive or hazardous areas;
- Adequate access to roads, water supply and septic systems; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

8. Serviced Development

- *Policies*
 - Serviced development areas are closely connected to the provision of municipal servicing. Servicing of lands in the Serviced Development areas, especially when adjacent to but outside of the Village’s boundary, are subject to the Village’s ability to provide municipal servicing to those lands. The County, in accordance with the provisions of their bylaws and policies, may consider alternative servicing where municipal servicing is not or may not be made available at the time of subdivision or development.
 - The Village and the County shall collaborate in finding the most efficient means of providing municipal services to developments requiring such services.
 - The means by which municipal servicing can be extended to proposed or existing development in the IDP area, including front end capital and operating costs, will be assessed on its merits on a case by case basis, consistent with the County’s and the Village’s ICF.
 - Serviced Residential areas, northwest of the Village boundary are designated for urban residential development and extension of municipal services. These areas shall be developed in a way that does not prejudice the future expansion of the Village, in accordance with the provisions of the Urban Growth overlay district in the County’s LUB.
 - Serviced Business/Commercial areas, northwest of the Village boundary are designated for serviced non-residential development that can take place within the landfill’s setback buffer.
 - Serviced Business/Commercial development must be planned such that appropriate buffers and/or transitional uses are provided for on any adjacent residential development.

9. Open Space

o Policies

- The Village and the County shall promote public awareness of any significant historic and cultural sites in the IDP area and their connection with the larger region as part of heritage tourism efforts.
- Existing agricultural operations and residential property owners shall be encouraged to maintain a high-water quality standard for wetlands, creeks, lakes, and other water bodies through the application of best management practices to privately owned riparian areas.
- Development on flood prone land is not permitted.
- Environmental reserves will be taken in accordance with Section 664 of the MGA in the form of a lot or as an environmental reserve easement. The Village or the County, as the case may be, may require an owner or developer to provide hazard land as environmental reserve as part of a subdivision application. Where the Village or the county wish to ensure public access to a water body, environmental reserve in the form of a lot shall be taken. All environmental reserves are to remain in their natural state except as permitted in accordance with the MGA. In some instances, conservation easements may be considered in place of environmental reserves, as provided for in the *Environmental Enhancement and Protection Act*.
- Municipal reserve dedication within the IDP area shall generally be dedicated as land to be used for school and/or park purposes within residential developments.
- Areas along water bodies are designated to provide for enhancements to existing trails, new trail development, and passive recreation uses that are compatible with the environment and adjacent land uses. Both municipalities shall work together to create an interconnected trail system within the IDP area.
- Agreed upon standards for trail development dealing with such issues such as fencing, berming, screening, landscaping, site coverage, setbacks, and height restrictions applicable to development adjacent to the highways shall be implemented through each of the respective municipality's LUB's.
- When appropriate, the Village and the County shall endeavour to find efficiencies in bylaw enforcement through public education regarding safe and responsible trail use, water body health, off highway vehicle regulations, fishing and hunting regulations, property ownership and the exploration of shared bylaw services.

10. Municipal Servicing and Roads

- *Policies*
 - The Village and the County shall establish strategies and standards for the orderly, efficient, and economical extension of wastewater collection, water distribution, storm water management and roads within the IDP area.
 - Servicing with municipal water and sewer within the IDP area shall be considered for the Urban Reserve and Institutional designations in the Village’s LUB and the Serviced Residential, Serviced Business/Commercial, and Urban Growth FLUC designations.
 - On site servicing within the IDP area may be considered for the following IDP FLUC designations – Country Residential, Recreation, Un-serviced Business/Commercial, Un-serviced Industrial and Agriculture.
 - Where it is deemed appropriate, necessary, and/or desirable, further to this IDP, the Village and the County shall endeavour to enter into agreements respecting municipal servicing, including for the development of roads, consistent with the Village’s and the County’s ICF. If and when the municipalities adopt new agreements the IDP and the ICF shall be amended accordingly.
 - Right of ways for any future regional services shall be considered and anticipated in future subdivision and development, site development plans, ASP proposals as well as any other intermunicipal servicing agreements affecting lands in the IDP area. The Village and the County shall ensure that the right of way alignment determined for any future regional servicing best serves both the Village and the County, in addition to the region as a whole.
 - If and/or when the opportunity arises as part of a subdivision or development permit application, following review of the application by the ILC, road right of ways up to thirty meters (30 m) shall be protected without compensation at the time of subdivision or development permit approval, as the case may be.

11. Discretion and Variances

- *Policies*
 - The exercise of variance or discretion in deciding an application must be both reasonable and defensible within the letter and purpose of the IDP as well as the widely accepted planning principles and development best practices.
 - If a requirement or provision of the IDP is to be deviated from, it is essential that those exercising the discretion or deciding upon the variance clearly

understand the rationale behind the requirement or provision they are being asked to vary.

- Discretion and variance shall only be considered if it can be demonstrated that the discretion or variance in questions shall, at a minimum, not jeopardize the IDP's goals, objectives or policies.
- Any variance or discretion exercised shall be fully documented in so that the reasons and rationale for the variance or discretion to be exercised are accurately recorded and clearly understood.

12. Annexation Criteria

- *Policies*
 - There will continue to be a boundary between the Village and the County for the exercise of municipal responsibilities as provided for in the MGA.
 - There is a recognition of the periodic need for urban expansion of the Village and the need to engage in a collaborative annexation negotiation process in a positive, orderly, timely and agreed upon manner, once a clear and present need for additional land is established through a Joint Growth Study.
 - The Village and the County shall engage in a Joint Growth Study prior to entering into an annexation negotiation process.
 - In determining the timing, size, and location of an annexation area, the outcomes identified in the Joint Growth Study shall be considered.
 - A Joint Growth Study shall serve to inform the annexation negotiation process, consistent with the Municipal Government Board Annexation principles, with respect to the following:
 - Justifiable and mutually agreeable current and future growth rates. Growth rates are defined at the rate at which land is consumed for residential, commercial and industrial purposes, typically expressed in acres per year.
 - Availability and cost of servicing. The physical and economic feasibility of extending municipal services from the Village to specific areas within the County in a logical, reasonable and cost effective manner.
 - Adequacy of transportation systems to accommodate new development. The annexation area should be either serviced with road network or be able to be serviced with a logical extension of existing road networks.

4

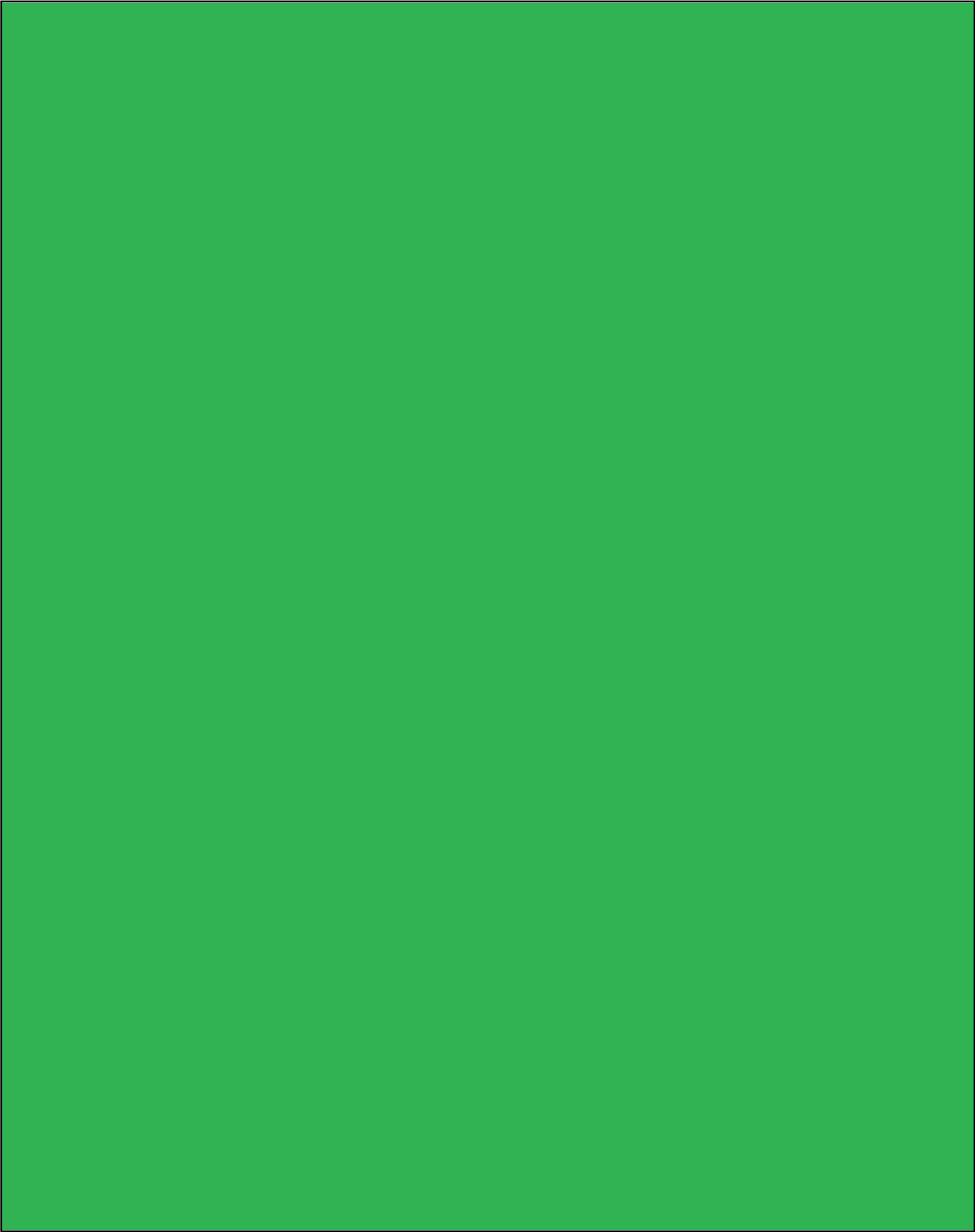
POLICIES

- Annexations should follow legal boundaries or natural features where possible to avoid creating a fragmented pattern of landownership.
 - Annexations should as much as possible have the support of the landowners involved.
 - Annexations should be consistent with the policies of this IDP, each municipalities' MDP, and any other applicable statutory document.
 - Planning annexations should consider a thirty (30) year horizon for the land requirements.
 - Annexations should be a logical extension of the Village fabric and may include developed areas.
 - Annexations should not dramatically alter the taxes collected from agricultural lands in the annexation area. The Village and the County may look at harmonizing their agricultural mill rates should annexation proceedings occur.
 - Any other matter that each municipal Council may consider necessary.
- The Village and the County may establish agreements separate from, or supplemental to, this IDP. The terms of these agreements shall only be for the purpose of delaying, avoiding, or fixing a time frame for annexation.
 - Both municipalities favor periodic annexations involving smaller amounts of land occurring on an 'as needed' basis as opposed to a long-range basis that may limit interim development on the lands of the proposed annexation area.
 - No land in the IDP area north of Highway 45 shall be subject to annexation for the life of this IDP.
 - Each municipality shall collaboratively manage the lands identified in the IDP suitable for municipal servicing and development to prevent or mitigate the impacts from land use and development that may unduly interfere with future urbanization.
 - Both municipalities shall follow the annexation process as outlined in the MGA at the time an annexation application is made.

4

POLICIES

- In the event of annexation where land is not currently serviced by the Village, the Village may enter into a service agreement with the County for the existing municipal servicing on the annexation lands.
- When and if the Village and the County enter into an agreement to service land in the County, the agreement shall address annexation. When new agreements are adopted by the municipalities, the IDP and the ICF shall be amended accordingly.



5 DEFINITIONS

DEFINITIONS

“Adjacent Land(s)” is any land that abuts or is contiguous to the parcel of land that is being described and includes land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right of way, powerline, railway or similar feature and any other land identified in the Village or County’s land use bylaws as adjacent for the purpose of notification under the MGA.

“Adjacent Municipality” is a municipality as established under the MGA that shares one or more adjoining boundary with another municipality and its contiguous lands; and any land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right of way, power line, railway, or similar feature and any other land identified in the Village or County’s land use bylaws as adjacent for the purpose of notification under the MGA.

“Agreement” is the Working Together Agreement between the Villages of Marwayne, Kitscoty, and Paradise Valley and the County of Vermilion River.

“ALSA” is the Alberta Land Stewardship Act.

“ASP” is a statutory plan in accordance with the MGA for the purpose of providing a framework for subdivision and development of an area of land in a municipality.

“Conceptual Scheme” is a non-statutory land use plan intended to serve as a basic guideline to evaluate a small subdivision or development in the context of the development of a larger area.

“Council” is the Council of the Village of Marwayne and/or the Council of the County of Vermilion River in the province of Alberta.

“County” is the County of Vermilion River in the province of Alberta.

“Country Residential Use” is a land designation whereas the primary purpose of the land is for a dwelling or the establishment of a dwelling in a rural area compatible with the natural character of the terrain.

“Discretionary Use” is the use of land or a building in a district for which a development permit may be approved at the discretion of the Development Authority either with or without conditions.

“Dispute” is any intermunicipal matter, approval, statutory plan or LUB, of which the Council for either municipality deems to be inconsistent with the provisions of the IDP or the Intermunicipal Collaborative Framework between the Village of Marwayne and the County of Vermilion River.

“FLUC” means Future Land Use Concept. It is a graphical representation of the long-term vision for a community and illustrates the concepts that will guide the planning and development of a particular area.

“Hazard Lands” are lands that are unsafe for development in their natural state, that pose severe constraints on certain types of development, or lands that may be prone to flooding, shoreline erosion, or slope instability.

“ILC” is the Intermunicipal Liaison Committee for the administration of the Intermunicipal Development Plan on behalf of the Village of Marwayne and the County of Vermilion River.

“IDP Area” is the Intermunicipal Development Plan area. The extension of land identified by both municipalities that encompass areas of particular importance and/or concern of which the policies of this document pertain.

“IDP” refers to this Intermunicipal Development Plan. A statutory document between two or more municipalities, adopted by bylaw in accordance with Section 631 of the MGA, used by municipalities as a long-range planning tool to address land use matters.

“Joint Growth Study” is a long-range planning tool designed to inform planning decisions by identifying growth directions and development trends within a particular study area.

“LUB” refers to the Land Use Bylaws of the Village of Marwayne and the County of Vermilion River in the province of Alberta.

“May” is discretionary, meaning the policy in question can be implemented if the municipalities choose to do so. This is dependent on context and individual circumstances.

“Mediation” is the non-adversarial intervention between conflicting parties to promote understanding, consensus, and resolution on disputed items or issues. It is an informal, confidential, and structured process to resolve disputes before they proceed to litigation.

“MDP” are the statutory plans adopted by bylaw in accordance with Section 632 of the MGA and used by the Village of Marwayne and the County of Vermilion River as long-range planning instruments.

“MGA” is the Municipal Government Act, as amended from time to time.

“Negotiation” is the disclosure and discussion process between two or more parties to promote understanding, consensus, and agreement on items and issues that are of concern.

“Non-Statutory Plan” is a municipal planning document or conceptual scheme or plan that is endorsed or approved by resolution of Council, typically to guide future land use development or subdivision of a specific area within a municipality.

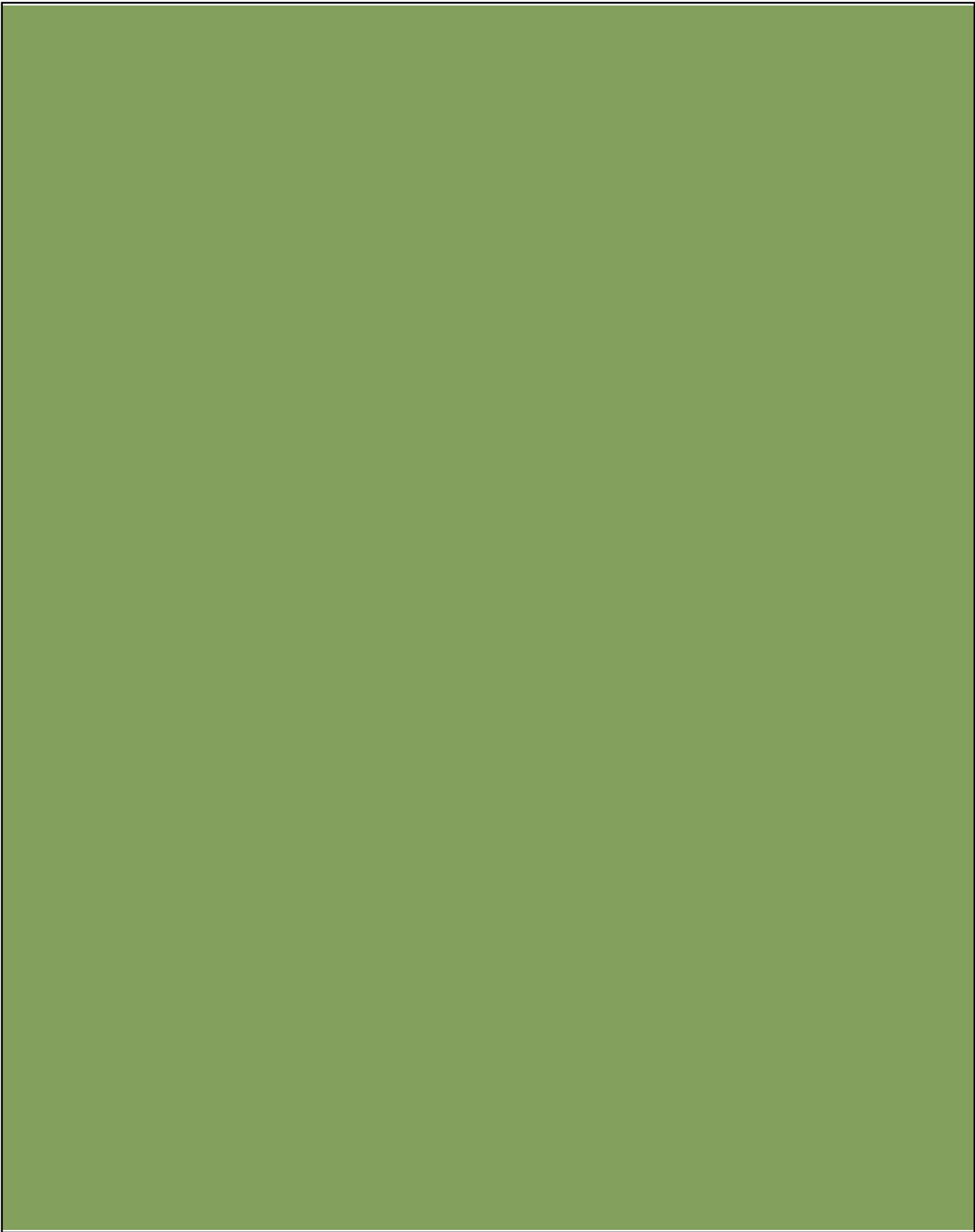
“Shall” is an operative term that means the action outlined is mandatory and therefore must be complied with, without discretion.

“Should” is a directive term that indicates the direction to strive to achieve the outlined action but is not mandatory.

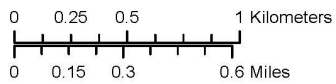
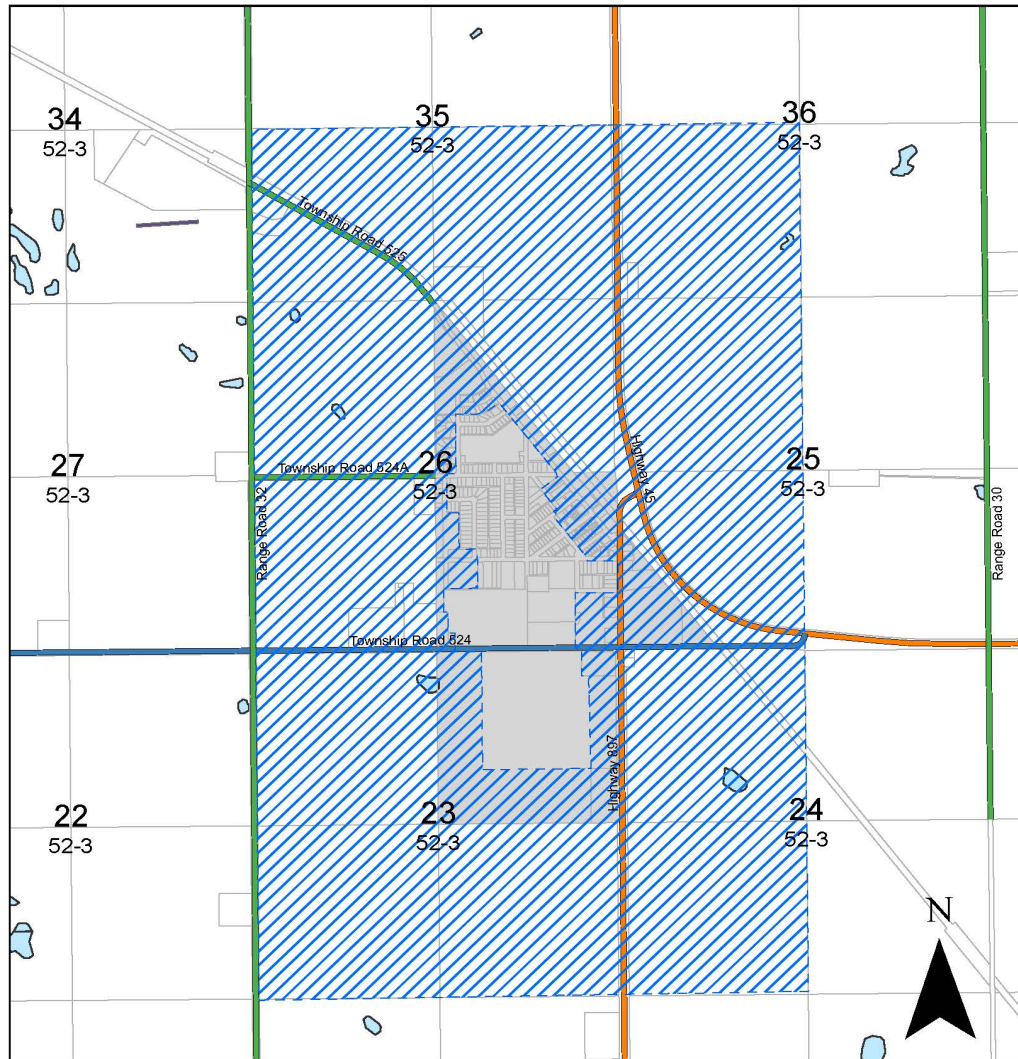
“Statutory Plan” is an Intermunicipal Development Plan, a Municipal Development Plan, an Area Structure Plan or an Area Re-Development Plan, as per Part 17 of the MGA.

“Surveillance Suite” is a manufactured or modular dwelling or seasonal residence without a basement, used solely for the purpose of accommodating a household, or person whose official function is to provide surveillance, maintenance, and/or security for a commercial or industrial development in a specific land use district.

“Village” is the Village of Marwayne in the province of Alberta.



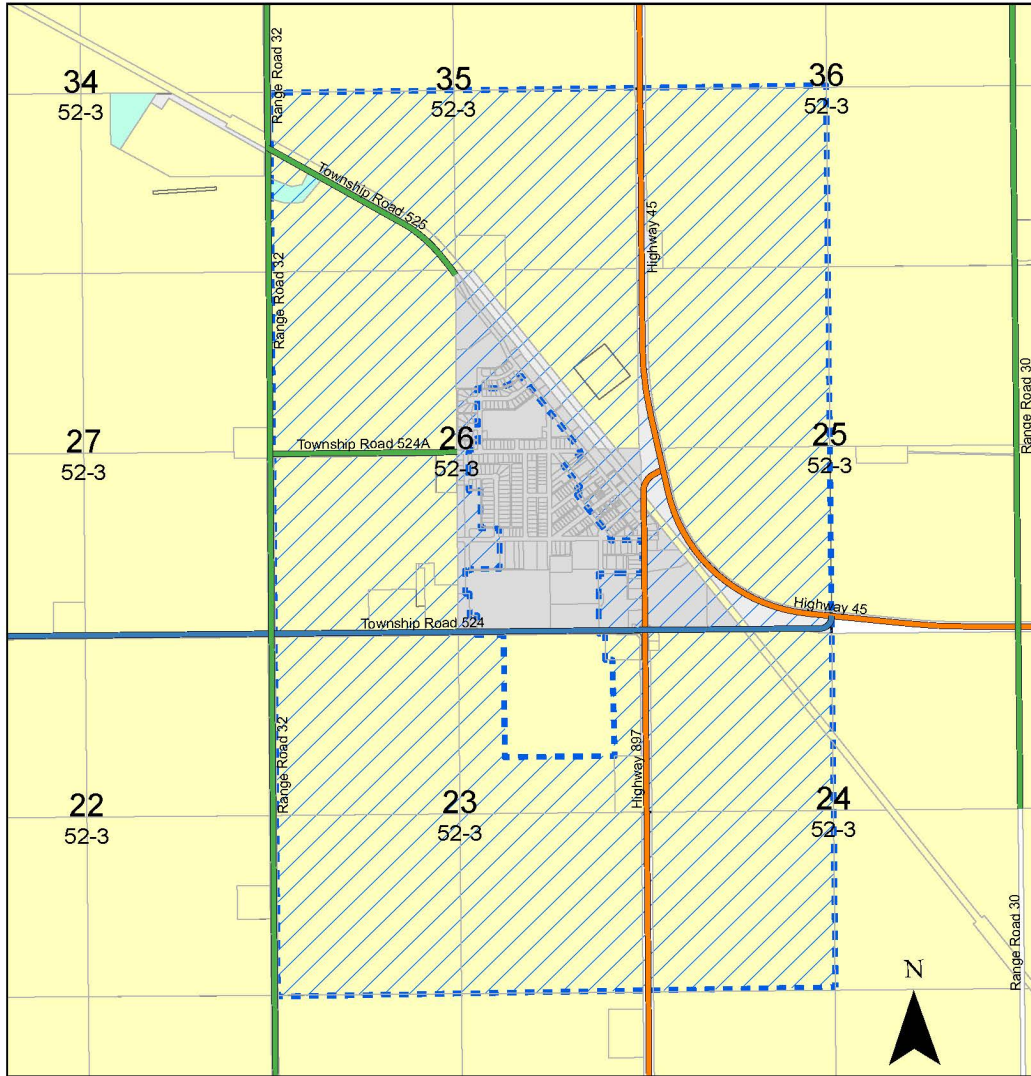
Map #1. Village of Marwayne IDP Area



Village of Marwayne IDP Area

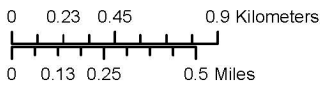
- IDP Boundary
- Upgraded Local Road (1)
- RoadCentres
- Parcels
- MainClass
- Water Bodies
- Provincial Highway
- Marwayne
- Upgraded Local Road (2)

Map #2. 2009 Land Ownership – Village of Marwayne

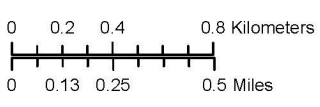
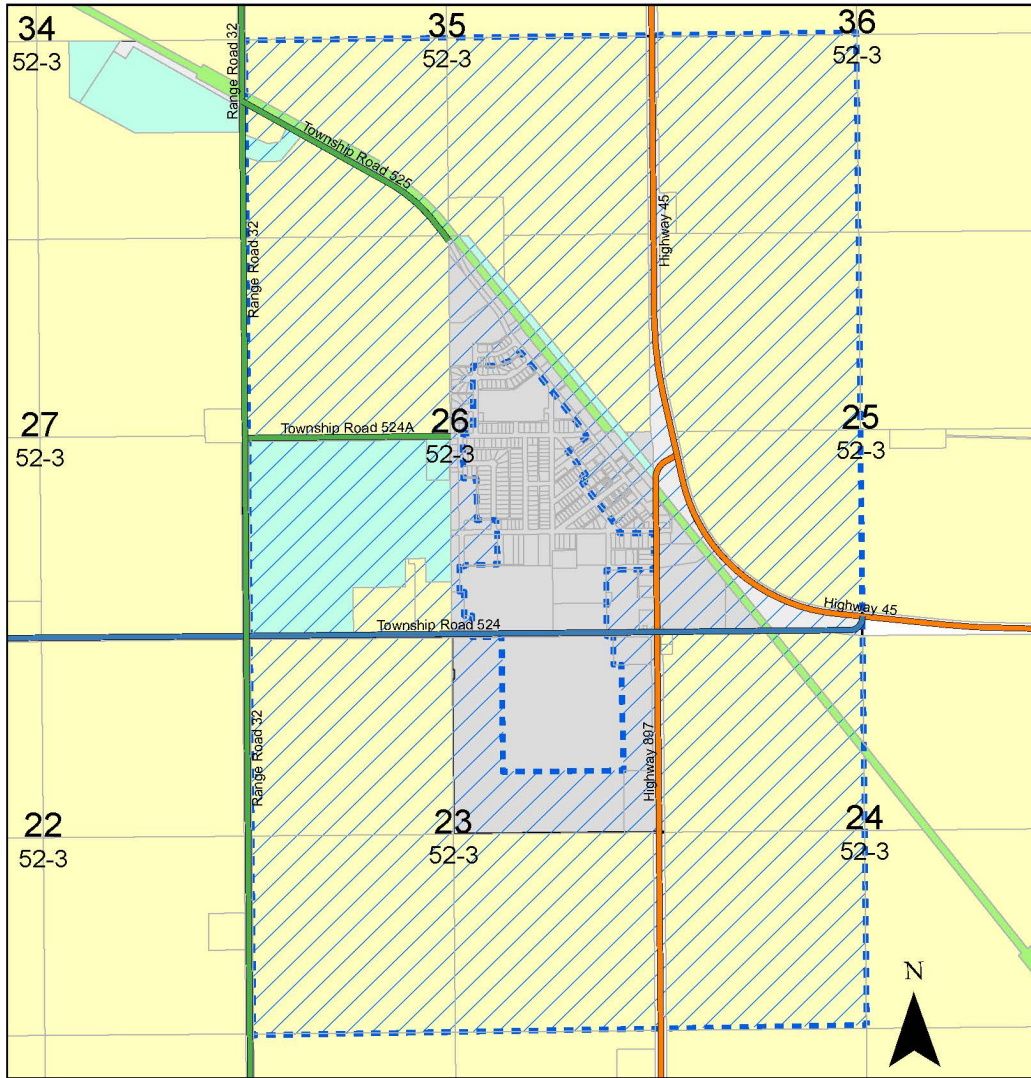


2009 Land Ownership (Village of Marwayne)

- | | |
|------------------|-------------------------|
| Parcels | Upgraded Local Road (2) |
| Water Bodies | Upgraded Local Road (1) |
| Ownership | ASP_Boundary_Feb21-06 |
| County | Marwayne |
| Private | IDP Area |
| MainClass | Provincial Highway |



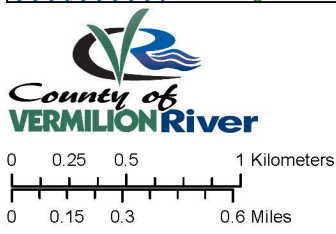
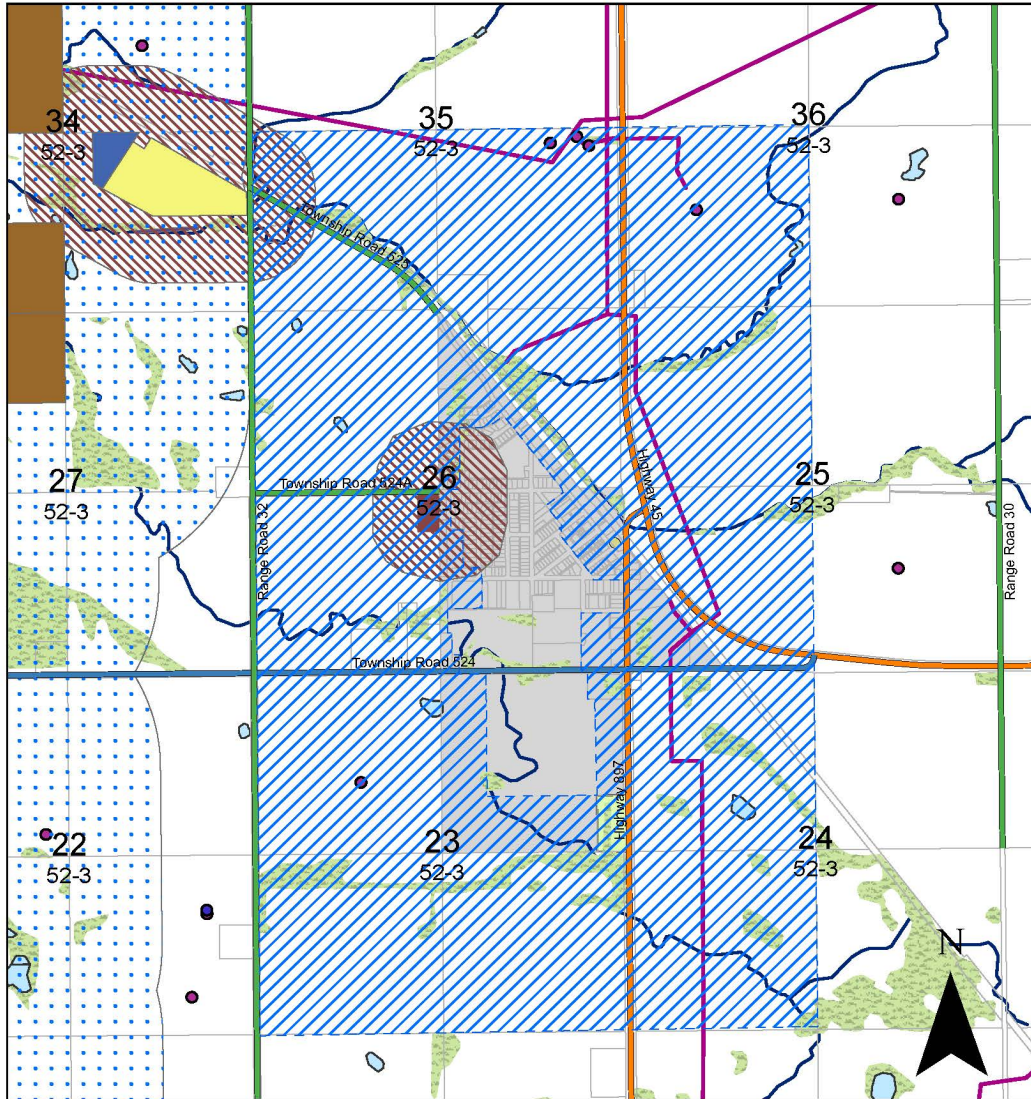
Map #3. 2019 Land Ownership – Village of Marwayne



2019 Land Ownership (Village of Marwayne)

- | | | |
|------------------|-------------------------|-----------------------|
| Parcels | Private | ASP_Boundary_Feb21-06 |
| Water Bodies | MainClass | Marwayne |
| Ownership | Provincial Highway | IDP Area |
| County | Upgraded Local Road (2) | |
| Crown | Upgraded Local Road (1) | |

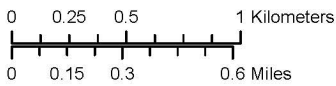
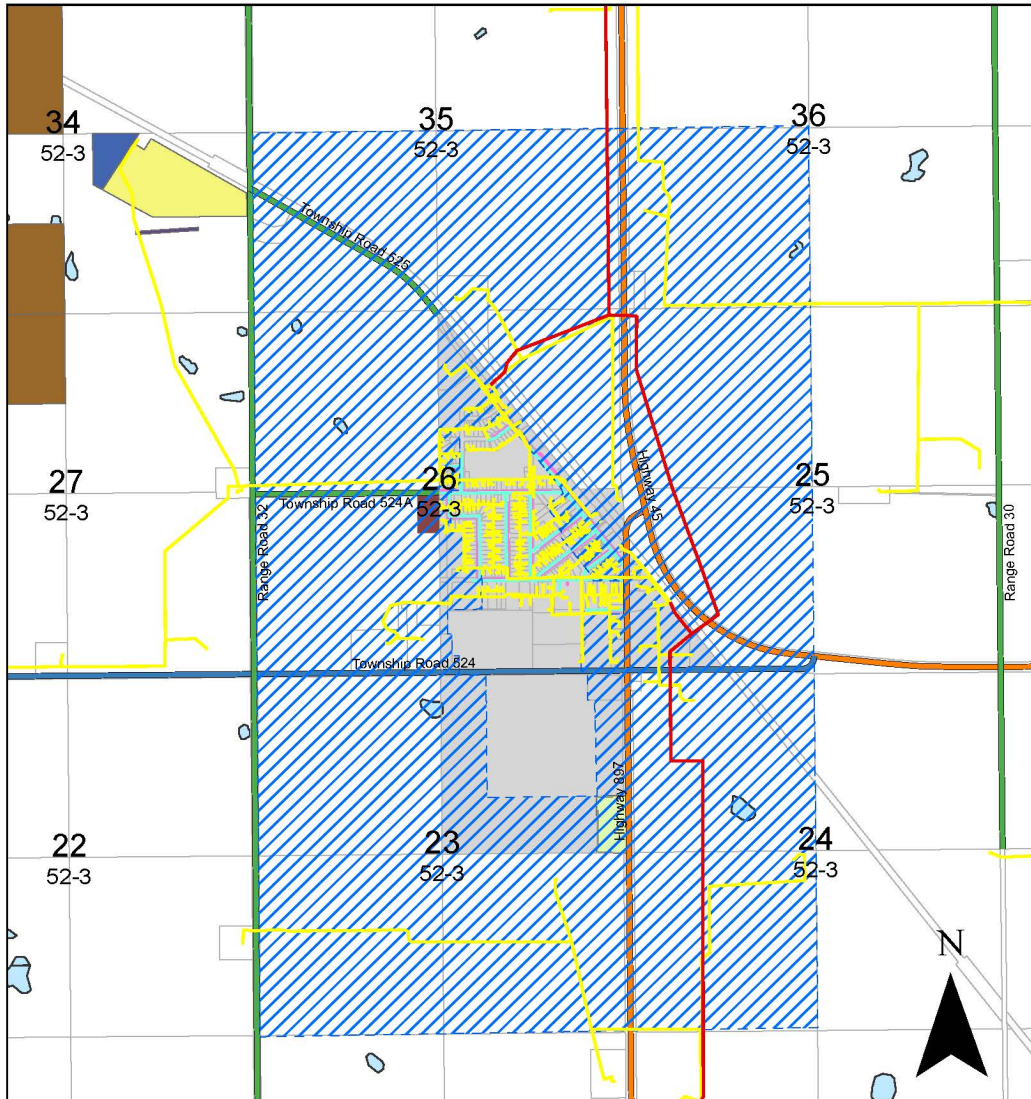
Map #4. Development Constraints – Village of Marwayne



Development Constraints (Village of Marwayne)

- | | | | |
|-------------------------|---------------------------|----------------------|-------------------------|
| IDP Boundary | HRA | Foreign Pipeline | Limitations |
| Road Centres | Non_Residential_Districts | Parcels | Limitations |
| MainClass | Non-Residential Districts | Water Bodies | Sewage Lagoon |
| Provincial Highway | LC-W | Vegetation | Transfer Station |
| Upgraded Local Road (2) | WellSurface | Hydrography Contours | Historic Resource Value |
| Upgraded Local Road (1) | status | Towers | |
| Overlays | ABANDONED | Cemeteries | |
| Overlay Districts | PUMPING OIL | Marwayne | |
| WWF | | | |

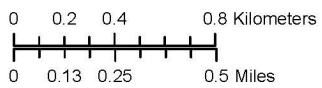
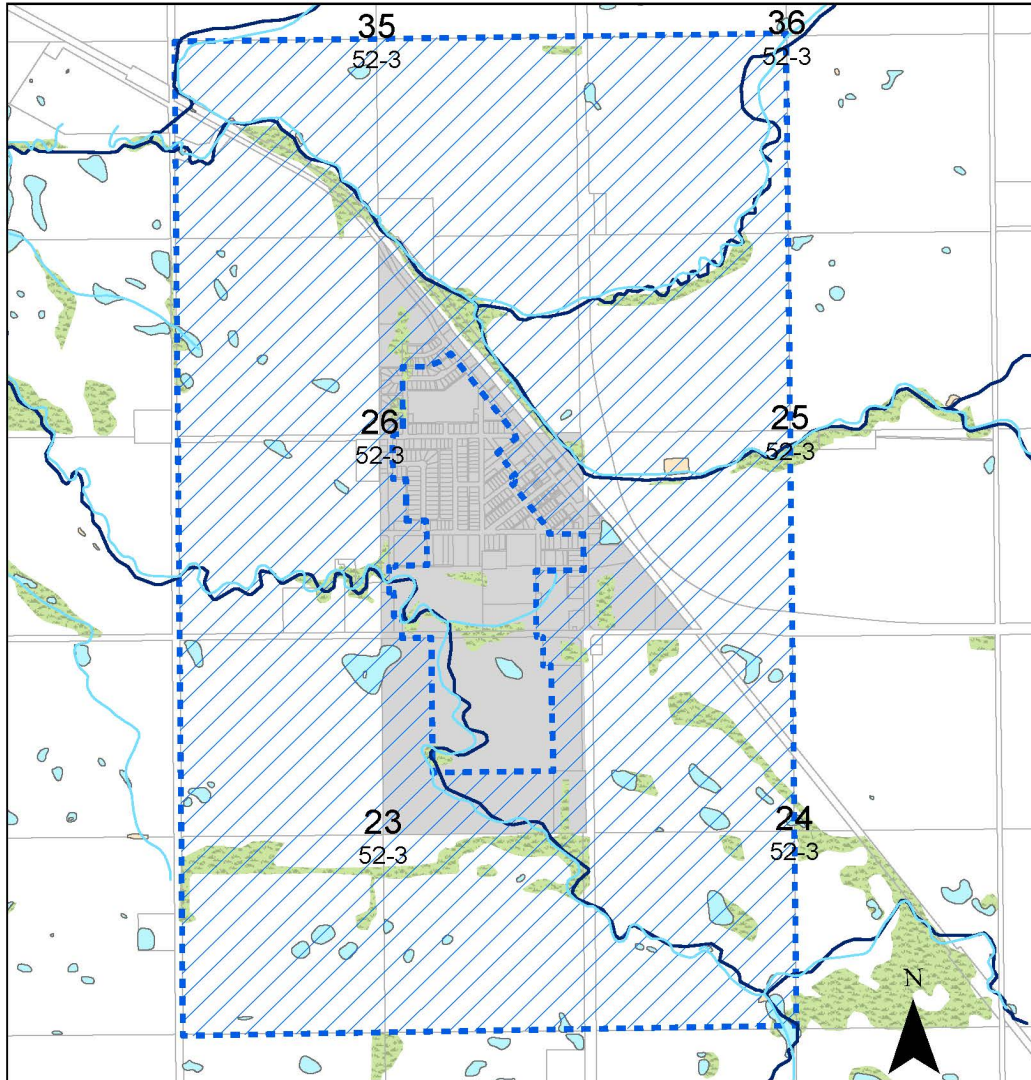
Map #5. Development Opportunities – Village of Marwayne



Development Opportunities (Village of Marwayne)

- | | | | |
|------------------|-------------------------|---------------------------|-------------------------|
| GasLines | RoadCentres | Sewer_Lines | Cemeteries |
| Material, Status | MainClass | Non_Residential_Districts | Marwayne |
| PE | Provincial Highway | Non-Residential Districts | Limitations |
| Steel | Upgraded Local Road (2) | LC-W | Sewage Lagoon |
| Abandoned PE | Upgraded Local Road (1) | Parcels | Transfer Station |
| IDP Boundary | Water_Supply_Lines | Water Bodies | Historic Resource Value |
| | Water_Lines | | |

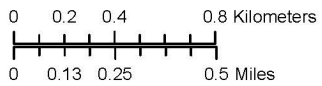
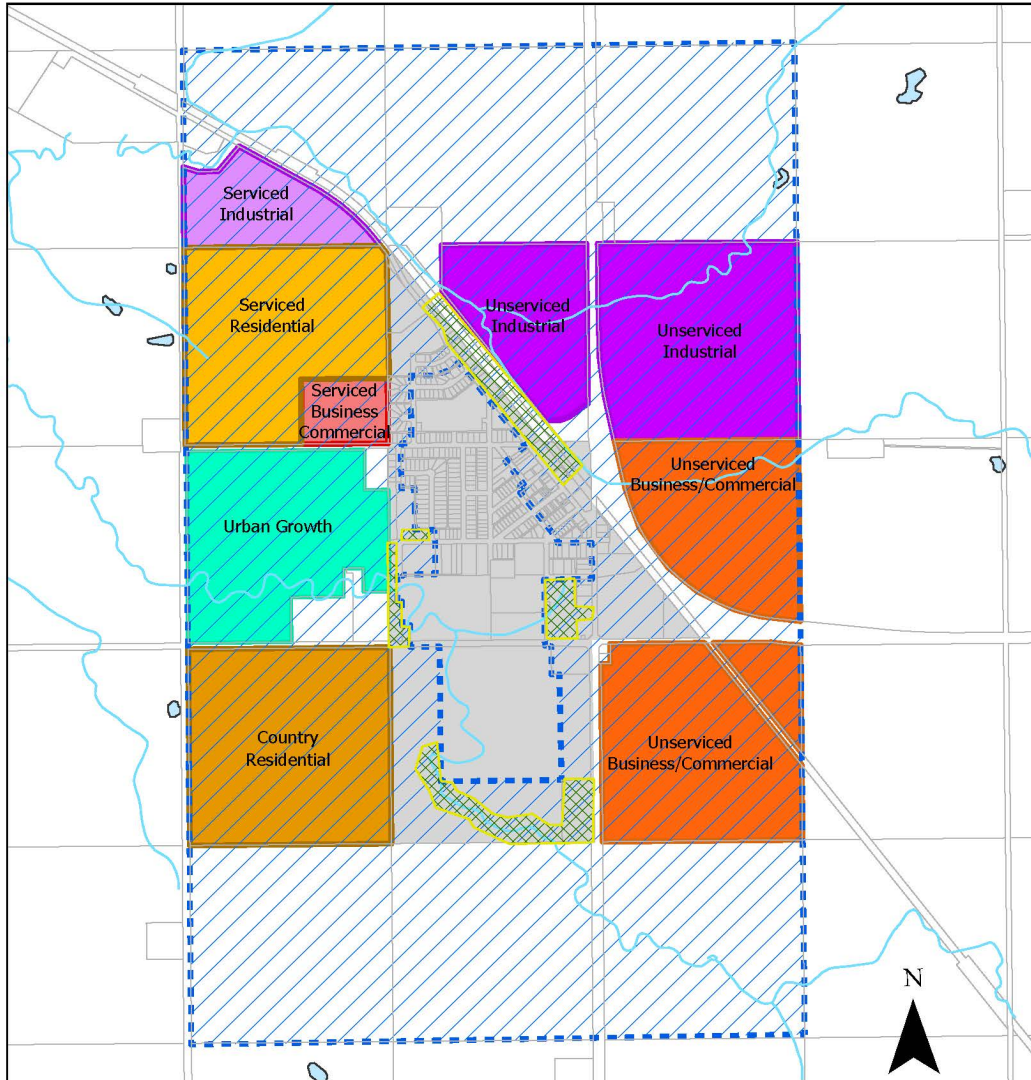
Map #6. Hydrography – Village of Marwayne



Hydrography (Village of Marwayne)

- Hydrography Contours
- Parcels
- AlbertaMergedWetlandInventory_CVR
- IDP /ICF Area
- CWCS_Class
- Marsh
- Vegetation
- Open Water
- Marwayne
- Streams

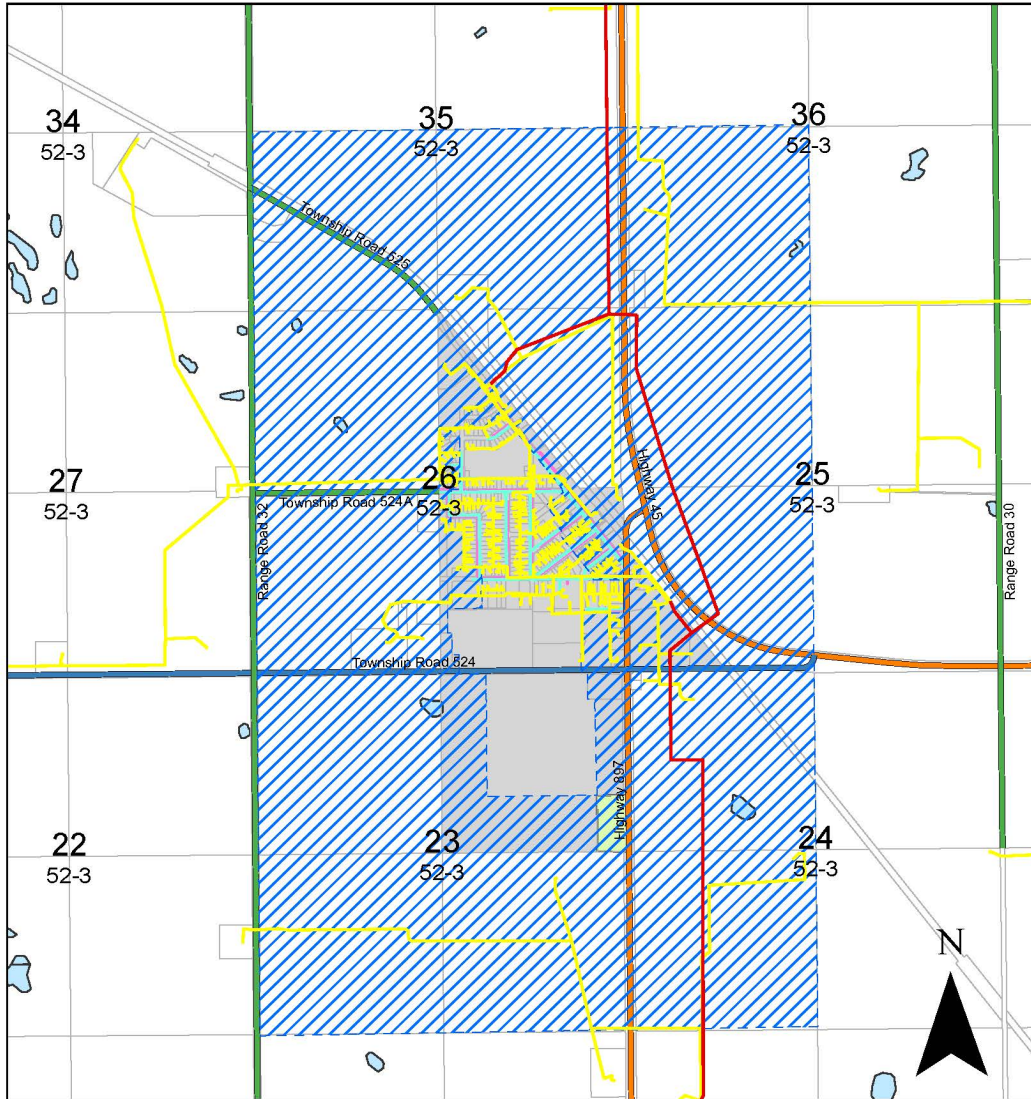
Map #7. Future Land Use Concept – Village of Marwayne



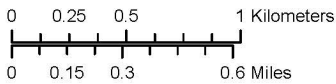
Future Land Use Concept (Village of Marwayne)

- Parcels
- IDP /ICF Area
- Water Bodies
- Marwayne
- Served Industrial
- Unserviced Business/Commercial
- Country Residential
- Served Residential
- Served Business/Commercial
- Unserviced Industrial
- Urban Growth
- Recreation
- Streams

Map #8. Servicing – Village of Marwayne

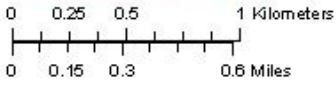
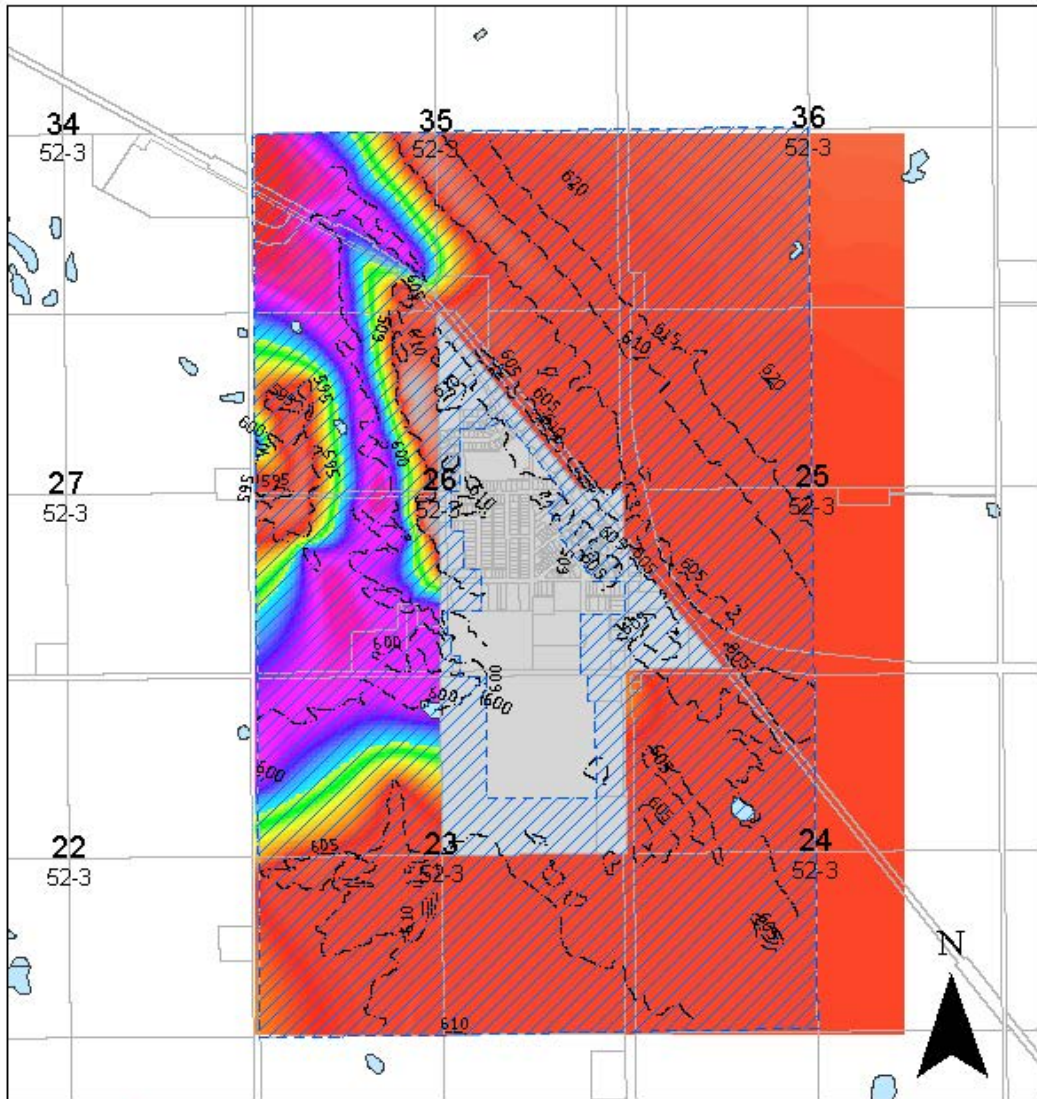


Servicing (Village of Marwayne)



- | | | |
|------------------|---------------------------|--------------|
| GasLines | RoadCentres | Water_Lines |
| Material, Status | MainClass | Sewer_Lines |
| — PE | — Provincial Highway | ▭ Parcels |
| — Steel | — Upgraded Local Road (2) | ▭ Cemeteries |
| — Abandoned PE | — Upgraded Local Road (1) | ▭ Marwayne |
| ▨ IDP Boundary | — Water_Supply_Lines | |

Map #9. Topography – Village of Marwayne



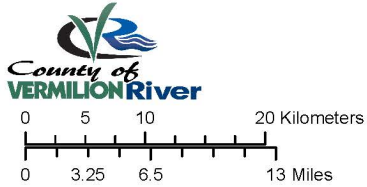
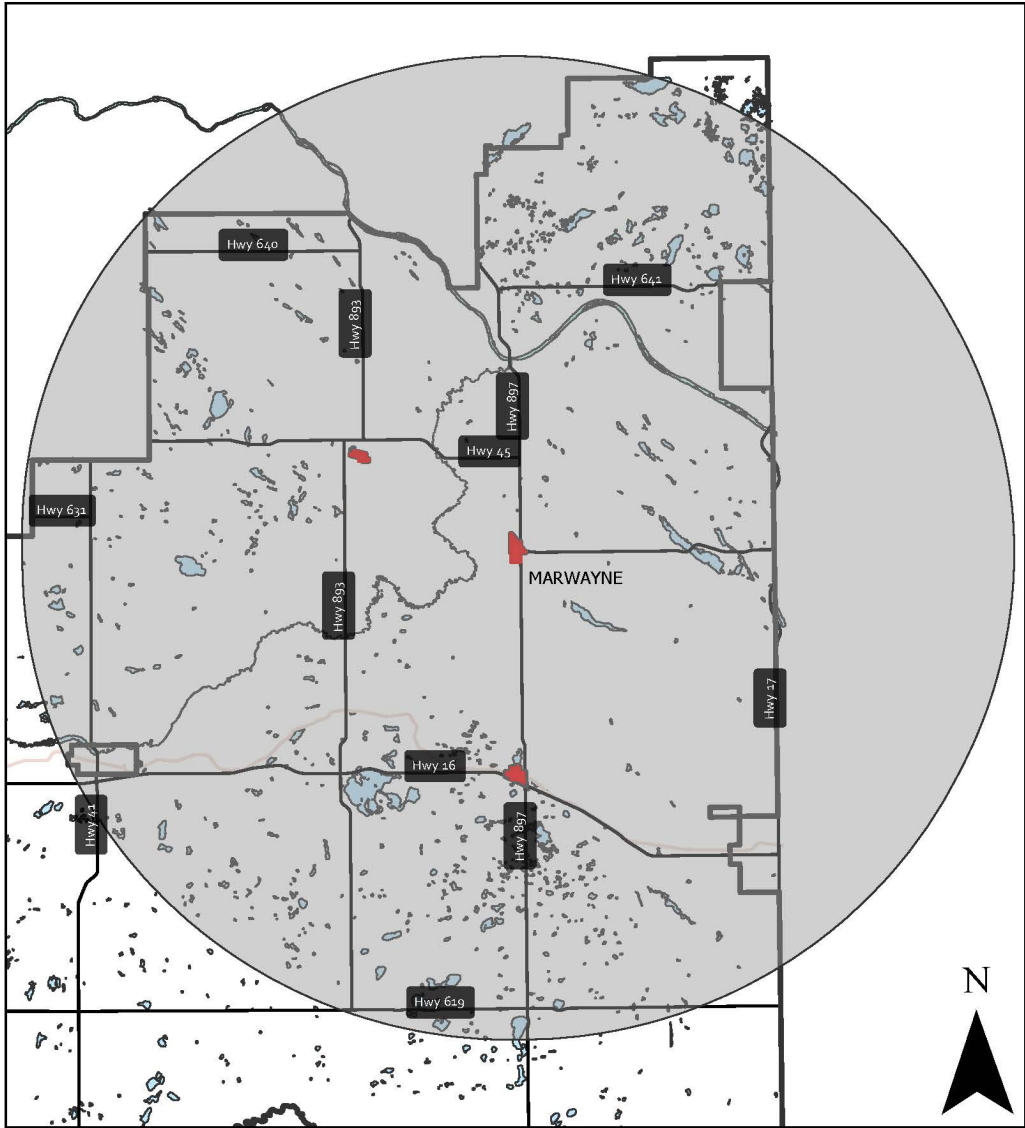
Topography (Village of Marwayne)

- IDP Boundary
- CountyContours_5m_ClipFeaturMarwayne
- Parcels
- Marwayne

MarwaynePercentage Value

- 1.18727
- 0.172396

Map #10. Commuting Radius – Village of Marwayne

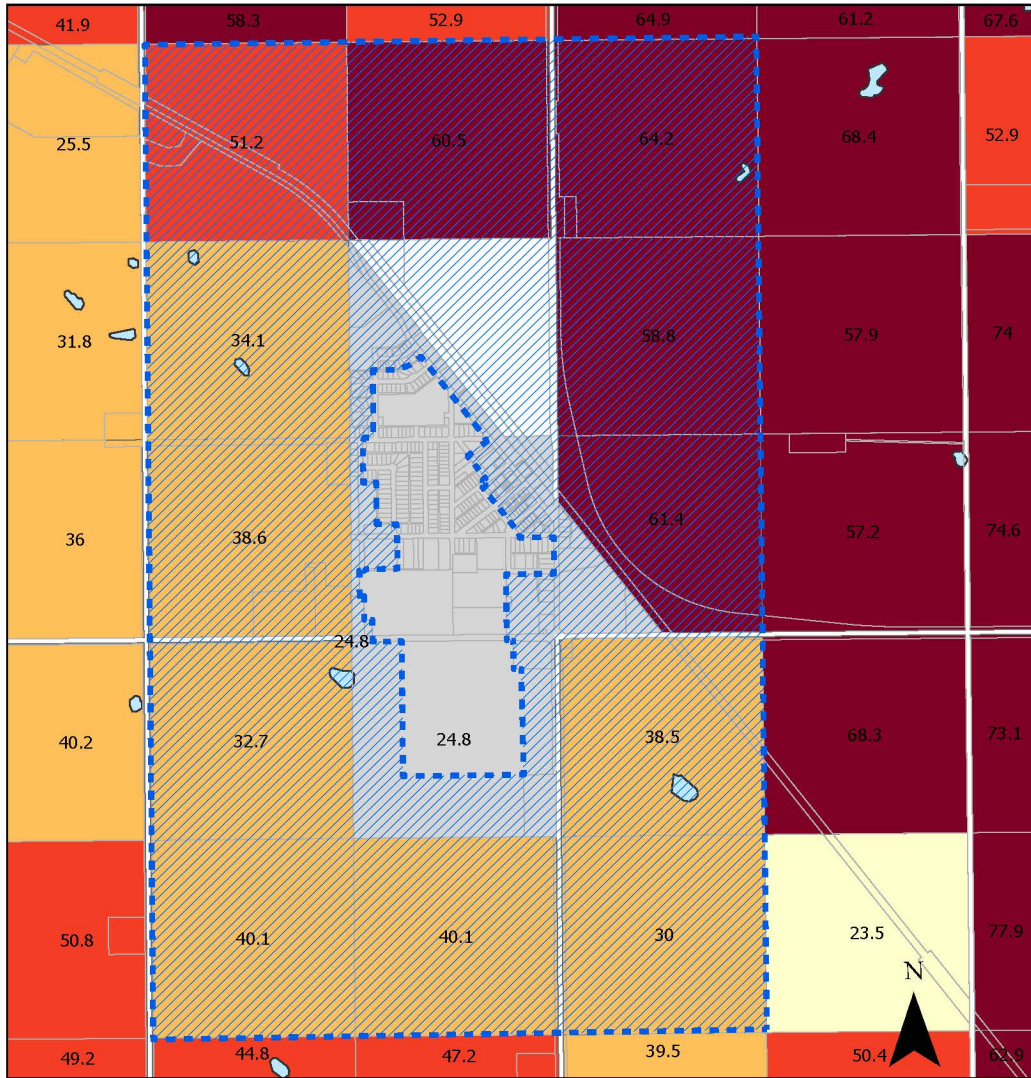


Village of Marwayne Commuting Radius

- Legend
- Commuting_Radius_40_km
 - Transportation Network
 - Railways
 - Rivers
 - Lakes
 - Marwayne
 - CountyBoundary

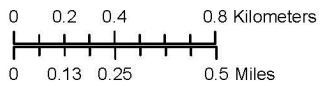
6
MAPS

Map #11. Agricultural Assessment – Village of Marwayne

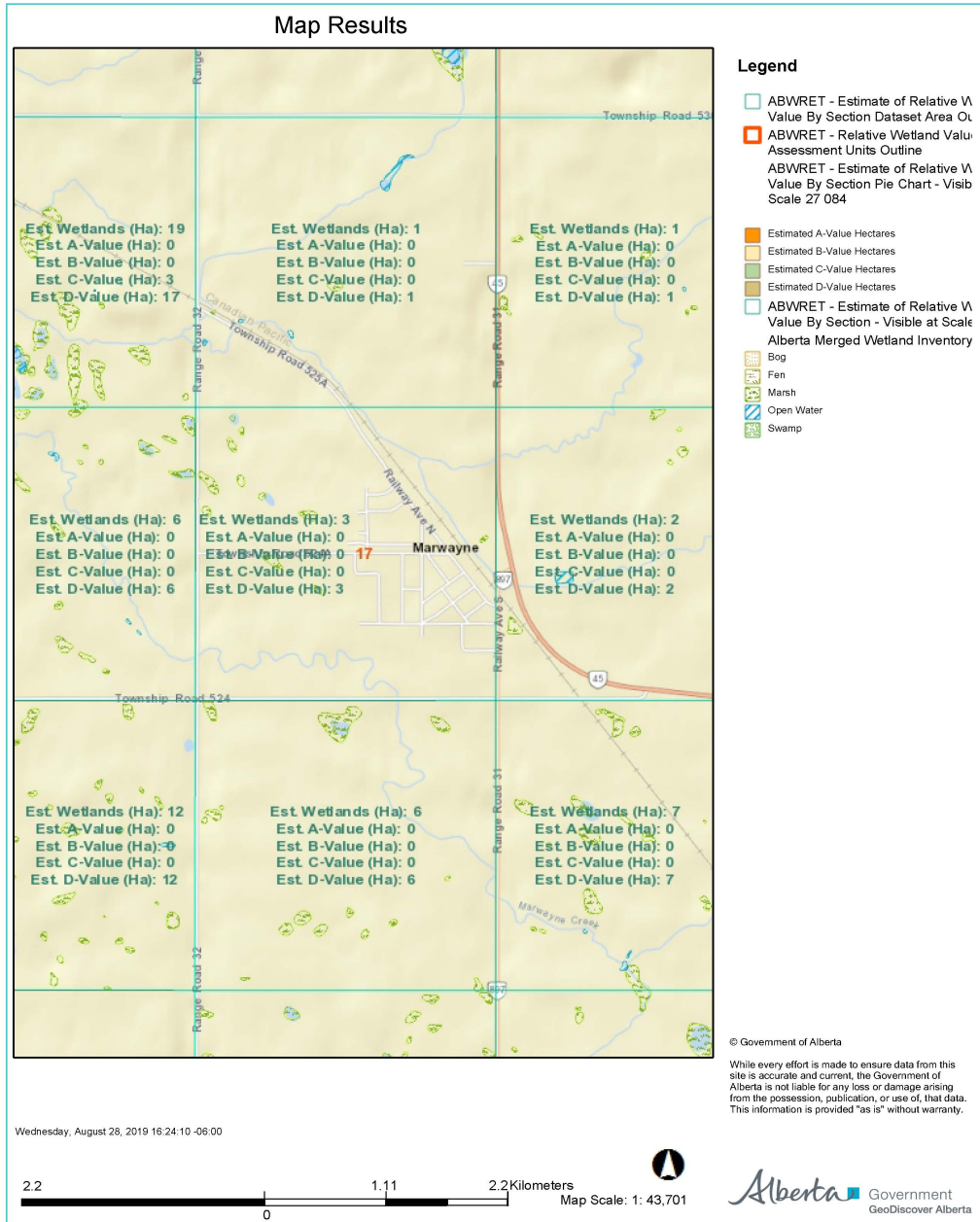


Village of Marwayne Agricultural Assessment

- Parcels
- Water Bodies
- Marwayne
- Assessment**
- ≤24.500000
- ≤41.000000
- ≤55.900000
- ≤89.200000
- IDP Area



Map #12. Wetlands



Map #13. Sanitary Sewer System – Village of Marwayne



Map #14. Water System – Village of Marwayne





Village of Marwayne
Intermunicipal Development Plan Bylaw No. 580-21

A BYLAW OF THE VILLAGE OF MARWAYNE TO ADOPT THE INTERMUNICIPAL DEVELOPMENT PLAN WITH THE COUNTY OF VERMILION RIVER.

WHEREAS the Village of Marwayne in the Province of Alberta adopts the Intermunicipal Development Plan with the County of Vermilion River in accordance with the *Municipal Government Act*;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. **THAT** Bylaw No. 580-21, being a Bylaw to adopt the Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River, attached hereto as "Schedule A" be adopted as presented;
2. **THAT** Bylaw No. 580-21 be cited as the Village of Marwayne and County of Vermilion River Intermunicipal Development Plan; and
3. **SHOULD** any provisions of this Bylaw be deemed invalid, then such provisions shall be severed and the remaining Bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

READ A FIRST TIME IN COUNCIL THIS 15th DAY OF MARCH, 2021.

READ A SECOND TIME IN COUNCIL THIS ____ DAY OF APRIL, 2021.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS ____ DAY OF APRIL, 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO

**VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank**



MARWAYNE

AP5090 Page : 1
Date : Mar 26, 2021 Time : 1:30 pm

Supplier : 10 To XYLCA
Cheque Dt. : 26-Mar-2021 To 26-Mar-2021
Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA


Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3633	26-Mar-2021	10001	Gas Utility CVR	Issued	44	C	1,179.06
3634	26-Mar-2021	10016	Workers Compensation Board	Issued	44	C	767.08
3635	26-Mar-2021	10025	Vermilion River Regional Waste	Issued	44	C	5,707.00
3636	26-Mar-2021	10113	TELUS	Issued	44	C	582.90
3637	26-Mar-2021	10124	Wheat Kenyon LLP Lawyers & Mediators	Issued	44	C	128.80
3638	26-Mar-2021	18	Rusway Construction	Issued	44	C	17,074.39
3639	26-Mar-2021	AISL	AMSC Insurance Services Ltd	Issued	44	C	26,433.24
3640	26-Mar-2021	ASC	AMSC Insurance Services Ltd	Issued	44	C	163.10
3641	26-Mar-2021	ATCE2	ATCO Electric	Issued	44	C	2,774.06
3642	26-Mar-2021	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	44	C	796.62
3643	26-Mar-2021	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	44	C	73.40
3644	26-Mar-2021	TM	TELUS	Issued	44	C	75.11
3645	26-Mar-2021	VADSO	CentralSquare Canada Software Inc.	Issued	44	C	112.88
3646	26-Mar-2021	VADSO	CentralSquare Canada Software Inc.	Issued	45	C	11,361.82
3647	26-Mar-2021	10032	Receiver General For Canada	Issued	46	C	8,757.27
3648	26-Mar-2021	AISL	AMSC Insurance Services Ltd	Issued	46	C	2,089.20

Total Computer Paid :	78,075.93	Total EFT PAP :	0.00	Total Paid :	78,075.93
Total Manually Paid :	0.00	Total EFT File :	0.00		

16 Total No. Of Cheque(s) ...

ATB MasterCard Purchases - January/February 2021

Date	Vendor Name	Description of Purchase	GL Account	Debit	Credit
09-Feb-21	Vermilion Chrysler	Oil Change PW Truck - Dodge Ram	1-2-3100-521	\$ 88.38	
TOTAL PURCHASES FOR WILSON CURTIS				\$ 88.38	\$ -
21-Jan-21	Staples	Office Supplies	1-2-1200-519	\$ 52.38	
11-Jan-21	ADOBE ACROPRO	Monthly Subscription	1-2-1200-220	\$ 20.50	
03-Feb-21	ATB Mastercard	Annual Fee	1-2-1200-810	\$ 35.00	
TOTAL PURCHASES FOR SHANNON HARROWER				\$ 107.88	\$ -
TOTAL MASTERCARD PURCHASES				\$ 196.26	\$ -
LESS PAYMENTS AND CREDITS				\$ -	
ACTUAL BALANCE DUE				\$ 196.26	

APPROVED ON: 04-Feb-21
 APPROVED BY: Shannon Harrower, CAO
 SIGNATURE: 

ATB MasterCard Purchases - February/March 2021					
Date	Vendor Name	Description of Purchase	GL Account	Debit	Credit
11-Mar-21	Martin Plumbing and Heating	Comb Motor	1-2-3100-521	\$ 367.50	
TOTAL PURCHASES FOR WILSON CURTIS				\$ 367.50	\$ -
20-Feb-21	Marks	Gloves for Wilson	1-2-3100-521	\$ 171.13	
23-Feb-21	ADOBE	Monthly Subscription	1-2-1200-220	\$ 20.99	
11-Mar-21	UOFA Faculty of Extension	NACLA Course Registration	1-2-1200-214	\$ 845.00	
TOTAL PURCHASES FOR SHANNON HARROWER				\$ 1,037.12	\$ -
TOTAL MASTERCARD PURCHASES				\$ 1,404.62	\$ -
LESS PAYMENTS AND CREDITS				\$ -	\$ -
ACTUAL BALANCE DUE				\$ 1,404.62	\$ -

APPROVED ON: 06-Apr-21
 APPROVED BY: Shannon Harrower, CAO
 SIGNATURE: *Shannon Harrower*

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Apr 07, 2021

Page : 1

Time : 9:14 am

Period : 1
 Year : 2021
 For Bank : ATB

Statement Date : 31-Jan-2021
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3422	09-Oct-2020	AP	10	2020	-7.30	Grant Carry
3555	08-Jan-2021	AP	1	2021	-236.25	Local Government Administration
3556	08-Jan-2021	AP	1	2021	-6615.00	CentralSquare Canada Software Inc.
3559	22-Jan-2021	AP	1	2021	-1699.46	Parkland Industries- Race Trac Gas
3560	22-Jan-2021	AP	1	2021	-2774.43	ACE
3561	22-Jan-2021	AP	1	2021	-5755.72	Alberta Municipal Services Corporation
3564	22-Jan-2021	AP	1	2021	-2079.72	AMSC Insurance Services Ltd
3565	22-Jan-2021	AP	1	2021	-10490.50	ATCO Electric
3566	22-Jan-2021	AP	1	2021	-1287.09	Alberta Urban Municipalities
3567	22-Jan-2021	AP	1	2021	-493.44	Alberta 1171363 Ltd. Hendricks Microtech
3568	22-Jan-2021	AP	1	2021	-73.40	MCSNet-Lemalu Holdings Ltd.
3569	22-Jan-2021	AP	1	2021	-146.16	Saunders Repair Service Ltd.
3570	22-Jan-2021	AP	1	2021	-2968.35	TAXERVICE
8501	01-Feb-2021	CR	1	2021	352.80	CR; DEPT:[VILLAGE OFFICE] D#[85].

Bank Balance Statement	622605.34	as of 31-Jan-2021
Add outstanding deposits	352.80	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-34619.52	(Includes all credits)
Cancelled withdrawals/charges	-7.30	
Calculated Bank Balance	588331.32	
GL Bank Account Balance	588331.32	as of Period : 1 Year : 2021
Difference	0.00	

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Apr 07, 2021

Page : 1

Time : 2:05 pm

Period : 2
 Year : 2021
 For Bank : ATB

Statement Date : 28-Feb-2021
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3422	09-Oct-2020	AP	10	2020	-7.30	Grant Carry
3555	08-Jan-2021	AP	1	2021	-236.25	Local Government Administration
3582	10-Feb-2021	AP	2	2021	-1290.34	Receiver General For Canada
3583	19-Feb-2021	AP	2	2021	-172.12	Tannas Bros. Hardware Ltd
3584	19-Feb-2021	AP	2	2021	-10114.00	Vermilion River Regional Waste
3585	19-Feb-2021	AP	2	2021	-344.40	TELUS
3586	19-Feb-2021	AP	2	2021	-2793.04	Alberta Municipal Services Corporation
3587	19-Feb-2021	AP	2	2021	-1850.00	Buffalo Trail Public School
3588	19-Feb-2021	AP	2	2021	-1300.00	Catholic Social Services
3589	19-Feb-2021	AP	2	2021	-761.05	Mako Mechanical Ltd.
3590	19-Feb-2021	AP	2	2021	-2792.00	Marwayne Arena
3591	19-Feb-2021	AP	2	2021	-10000.00	Marwayne Agriculture Society
3592	19-Feb-2021	AP	2	2021	-1338.65	Marwayne Curling Club
3593	19-Feb-2021	AP	2	2021	-73.40	MCSNet-Lemalu Holdings Ltd.
3594	19-Feb-2021	AP	2	2021	-1000.00	Marwayne Fire and Rescue Dept.
3595	19-Feb-2021	AP	2	2021	-5400.00	Marwayne Lil' Critters Playschool
3596	19-Feb-2021	AP	2	2021	-444.44	Marwayne Minor Ball
3597	19-Feb-2021	AP	2	2021	-593.49	Digital Connection Inc.
3598	19-Feb-2021	AP	2	2021	-1250.00	Senior Support Program
3599	19-Feb-2021	AP	2	2021	-275.00	Society Local Government Managers
3600	19-Feb-2021	AP	2	2021	-71.49	TELUS
3601	19-Feb-2021	AP	2	2021	-1000.00	Vermilion and Area Brighter Beginnings
3602	19-Feb-2021	AP	2	2021	-903.00	CentralSquare Canada Software Inc.
3603	19-Feb-2021	AP	2	2021	-1500.00	VIBE (Vermilion Is Being Empowered)
3604	19-Feb-2021	AP	2	2021	-700.00	Walking Through Grief Society
3606	26-Feb-2021	AP	2	2021	-1001.88	Gas Utility CVR
3607	26-Feb-2021	AP	2	2021	-438.96	Alberta 1171363 Ltd. Hendricks Microtech
3608	26-Feb-2021	AP	2	2021	-370.00	Marwayne Fire and Rescue Dept.
3609	26-Feb-2021	AP	2	2021	-112.88	CentralSquare Canada Software Inc.
3610	26-Feb-2021	AP	2	2021	-785.52	Wells Fargo Equipment Fin Co
3611	26-Feb-2021	AP	2	2021	-7065.98	Receiver General For Canada
3612	26-Feb-2021	AP	2	2021	-1075.82	AMSC Insurance Services Ltd
3613	26-Feb-2021	AP	2	2021	-787.50	Rhino Roofing
8901	01-Mar-2021	CR	2	2021	12207.69	CR; DEPT:[VILLAGE OFFICE] D#[89].
3605	25-Feb-2021	PA	2	2021	-600.00	Lawrence Tara

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Apr 07, 2021

Page : 2

Time : 2:05 pm

Period : 2
 Year : 2021
 For Bank : ATB

Statement Date : 28-Feb-2021
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
					596353.20	Bank Balance Statement as of 28-Feb-2021
					12207.69	Add outstanding deposits (Includes all debits)
					0.00	Cancelled deposits
					-56389.82	Less outstanding withdrawals/charges (Includes all credits)
					-2058.69	Cancelled withdrawals/charges
					550112.38	Calculated Bank Balance
					550112.38	GL Bank Account Balance as of Period : 2 Year : 2021
					0.00	Difference

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Apr 08, 2021

Page : 1

Time : 2:03 pm

Period : 3
 Year : 2021
 For Bank : ATB

Statement Date : 31-Mar-2021
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3587	19-Feb-2021	AP	2	2021	-1850.00	Buffalo Trail Public School
3592	19-Feb-2021	AP	2	2021	-1338.65	Marwayne Curling Club
3616	12-Mar-2021	AP	3	2021	-11699.75	ACE
3620	12-Mar-2021	AP	3	2021	-100.00	Faculty of Extension
3638	26-Mar-2021	AP	3	2021	-17074.39	Rusway Construction
3641	26-Mar-2021	AP	3	2021	-2774.06	ATCO Electric
3643	26-Mar-2021	AP	3	2021	-73.40	MCSNet-Lemalu Holdings Ltd.
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
3646	26-Mar-2021	AP	3	2021	-11361.82	CentralSquare Canada Software Inc.
3647	26-Mar-2021	AP	3	2021	-8757.27	Receiver General For Canada
9601	01-Apr-2021	CR	3	2021	1796.55	CR; DEPT:[VILLAGE OFFICE] D#[96].

Bank Balance Statement	481455.66	as of 31-Mar-2021
Add outstanding deposits	1796.55	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-55142.22	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	428109.99	
GL Bank Account Balance	428109.99	as of Period : 3 Year : 2021
Difference	0.00	

**VILLAGE OF MARWAYNE
Billing Register Report Detailed**



UB4110 Page : 28
Date : Apr 07, 2021 Time : 9:26 am

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2021040701]
To : [2021040701]

Include Billing Transaction From Transaction Maintenance : No
Svc. End Date On/Before : 07-Apr-2021 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	3		3.00	91.45		
01	WBULK	Bulk Water	5		5.00	248.51	7.70	1.54
01	WCOM	Commercial Water	23		23.00	2,250.95	293.00	12.74
01	WIND	Industrial Water	1		1.00	65.00		
01	WINS	Institutional Water	3		3.00	796.75	145.00	48.33
01	WLF	Water Line Fee	269		269.00			
01	WMUN	Municipal Properties	2		2.00		22.00	11.00
01	WPUB	Public Building Water	8		8.00	639.55	77.00	9.63
01	WRES	Residential Water	236		236.00	18,687.32	2,232.00	9.46
02	SCOM	Commercial Sewer	23		23.00	460.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	236		236.00	4,712.25		
03	GINS	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	6,243.75		
Book 000 Totals :			1059		1,059.00	34,613.53	2,776.70	
Totals			1059		1,059.00	34,613.53	2,776.70	

**VILLAGE OF MARWAYNE
BUDGET SUMMARY**

	REVENUE			EXPENSES			NET			
	ACTUAL 2020	BUDGET 2020	BUDGET 2021	ACTUAL 2020	BUDGET 2020	BUDGET 2021	ACTUAL 2020	BUDGET 2020	BUDGET 2021	VARIANCE (2020-2021)
GENERAL	(227,162)	(160,373)	(130,489)	-	-	-	(227,162)	(160,373)	(130,489)	29,884
PROTECTIVE SERVICES	(3,175)	(2,000)	(1,150)	14,618	36,550	43,883	11,443	34,550	42,733	8,183
LEGISLATIVE	-	-	-	14,709	32,500	25,850	14,709	32,500	25,850	(6,650)
ADMINISTRATION	-	-	-	184,297	205,735	222,341	184,297	205,735	222,341	16,606
PUBLIC WORKS	(1,066)	(1,000)	(650)	188,932	201,656	260,676	187,866	200,656	260,026	59,370
UTILITIES	(375,265)	(376,863)	(369,400)	354,882	449,755	450,420	(20,383)	72,892	81,020	8,128
ENVIRONMENTAL HEALTH	(68,259)	(76,522)	(70,000)	65,670	107,179	108,470	(2,589)	30,657	38,470	7,813
COMMUNITY SERVICES	(29,328)	(58,473)	(30,400)	47,243	108,435	61,562	17,916	49,962	31,162	(18,800)
RECREATION & CULTURE	(23,500)	(12,204)	(23,654)	37,309	64,516	51,469	13,810	52,312	27,815	(24,497)
CAPITAL	(242,192)	(748,386)	(335,266)	703,507	599,710	227,000	461,315	(148,676)	(108,266)	40,410
DEBT PRINCIPLE REPAY.	-	-	-	-	88,456	-	-	88,456	-	(88,456)
CHANGE IN CASH (SURPL)	-	-	-	-	-	-	-	-	-	-
TOTAL	(969,946)	(1,435,821)	(961,009)	1,611,168	1,894,492	1,451,670	641,222	458,671	490,661	31,990



Box 654
Marwayne, AB T0B 2X0
780-870-0453
garrettfaltermeier@gmail.com
Bus No. 731124723RT0001

March 15, 2021

Estimate for Marwayne Fire Hall Addition 30x50

Price includes:

- Building package - all material needed to build.
- Electric - Run sub panel from new shop to old
 - Run circuits for plugs on inside walls
 - 6 overhead UFO style lights
 - 2 ceiling fans + 1 exhaust fan c/w louvers
 - Power for 2 overhead doors
 - 2 exterior wall packs w/photo cell
 - 2 plugs on each exterior wall
 - exit sign on each man door
- Overhead Doors
 - 2 14x12'6" c/w openers
 - 1 10x10 c/w chain hoist
- Concrete
 - 12x16 thickened edge slab
 - 5" slab through
 - sump in middle of shop
 - 2" styrofoam under pad (energy code)

- Framing
 - Building of walls
 - interior and exterior metal
 - insulation/vapour barrier
 - R28 insulation in walls c/w 1" styrofoam on exterior walls (energy code)

- Heating
 - gas fitting to unit
 - forced air furnace do to lower head room

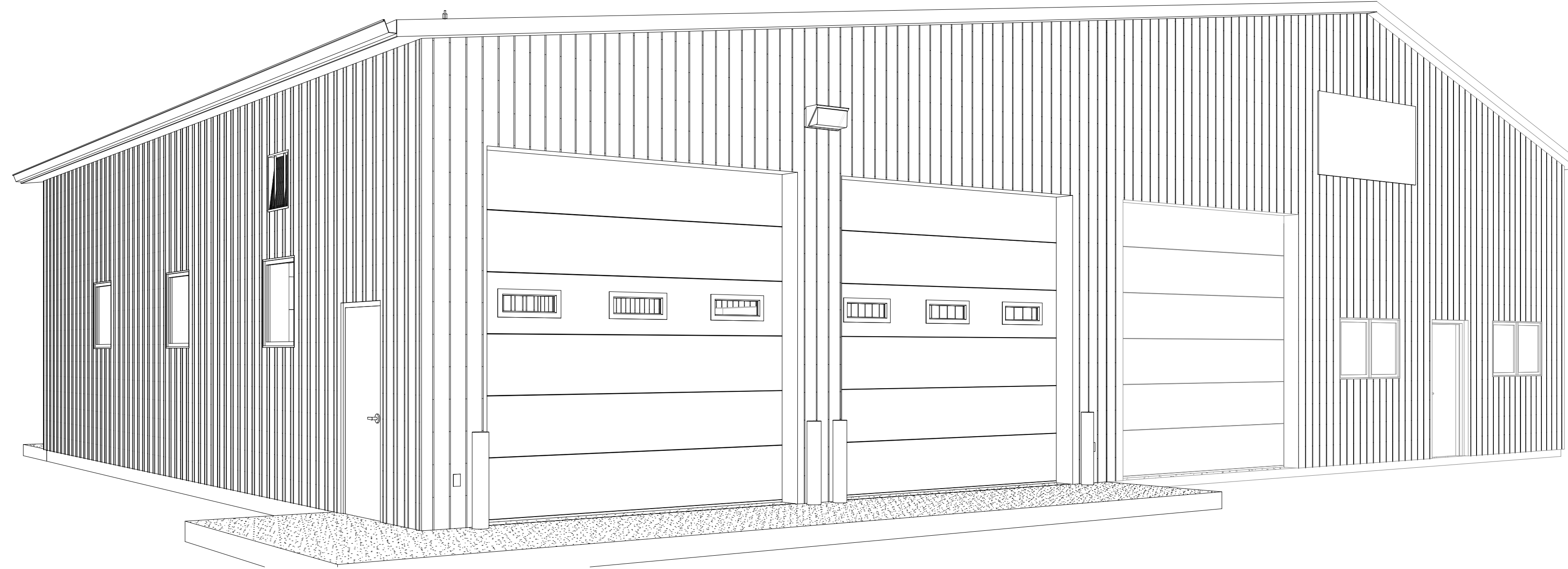
Estimated Cost
With Energy Code \$125,917.87

NOTES:

- **Price is valid for 60 days**
- **Price does not include permits or engineering as cost is unknown**
- **Dirt work by other**
- **Changes and any unforeseen subject to an hourly charge.**
- **Deposit for materials will be required**
- **Tar-Row Construction will be the general contactractor on job at 5% of job cost.**
- **Progress payments throughout build may be required**
- **10% interest on bills over 30 days**
- **Building to meet energy code**
- **Pricing may vary do to material increase/decrease**

Thank you for the opportunity to bid on this project.

Tar- Row Construction
Garrett Faltermeier



Marwayne Fire & Rescue

Drawing Index

- A000 Title Sheet
- A001 Legends & Schedules
- A002 Site Plan
- A101 Main Floor Plan
- A201 Elevations
- A301 Section
- A801 Specifications
- A802 Specifications
- S000 Structural Specifications
- S101 Structural Plans & Details
- E101 Electrical & Mechanical Plan

**Issued for
Permit/Construction
March 12, 2021**

Consultants:

Prime Consultant:
UCG Universal Consulting Group Ltd. Lloydminster, AB
 PH. (780) 875-7550 FAX (780) 875-7862
 Email: kjacquesucgplans@gmail.com

Structural Consultant:
WEM Engineering Ltd. Edmonton, AB
 Wemphy Hanafi, MSc., P.E., P.Eng.
 PH. (780) 808-9079
 Email: wemphyh@gmail.com

<p style="font-size: 8px; margin-top: 5px;">LLOYDMINSTER, AB PH. (780) 875-7550 FAX (780) 875-7862</p> <p style="font-size: 8px; margin-top: 5px;">THIS PLAN IS PROTECTED UNDER COPYRIGHT LAW AND REPRODUCTION OF THE ILLUSTRATIONS OR ANY PART THEREOF WITHOUT THE WRITTEN PERMISSION OF UNIVERSAL CONSULTING GROUP LTD. VIOLATES THE RIGHTS OF THE PATENT AND TRADE MARK OFFICES AND THESE RIGHTS CANNOT BE RESCUED.</p>	<p style="font-size: 8px; margin-top: 5px;">ENGINEER</p> <table border="1" style="width: 100%; border-collapse: collapse; font-size: 8px;"> <thead> <tr> <th colspan="3">Revision Schedule</th> </tr> <tr> <th style="width: 15%;">Revision Date</th> <th style="width: 15%;">Revision Number</th> <th style="width: 70%;">Revision Description</th> </tr> </thead> <tbody> <tr> <td> </td> <td> </td> <td> </td> </tr> </tbody> </table>	Revision Schedule			Revision Date	Revision Number	Revision Description			
Revision Schedule										
Revision Date	Revision Number	Revision Description								
<p style="font-size: 8px; margin: 0;">PROJECT</p> <p style="margin: 0;">Marwayne Fire Hall Addition</p>	<p style="font-size: 8px; margin: 0;">DRAWING</p> <p style="margin: 0;">Title Sheet</p>									
<p style="font-size: 8px; margin: 0;">CLIENT</p> <p style="margin: 0;">Tar-Row Construction</p>	<p style="font-size: 8px; margin: 0;">SCALE:</p> <p style="font-size: 8px; margin: 0;">DATE: Issue Date</p> <p style="font-size: 8px; margin: 0;">FILE: CREN2018-1206</p> <p style="font-size: 8px; margin: 0;">DRAWN: ER/KJ</p> <p style="font-size: 8px; margin: 0;">CHECKED: FR</p> <p style="font-size: 8px; margin: 0;">DWG No</p> <p style="font-size: 24px; font-weight: bold; text-align: center; margin-top: 20px;">A000</p>									

CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS SHOWN ON PERMITTED DRAWINGS.

Symbol Legend

101 Door Tag

1 A101 Section Callout

W1 Wall Tag

Level Indicator

1 A101 Detail Callout

Room Tag & Number

1 / A101 View Reference

? Keynote Tag

1 A101 Exterior Elevation Tag

1 A101 Interior Elevation Tag

CW-1 Curtain Wall Tag

BL-1 Borrowed Light Tag

W1 Window Tag

SF-1 Storefront Tag

GB-1 Glass Block Tag

Section/Detail Number

Sheet Number

Elevation Number

Sheet Number

View Number

View Name

Referencing Sheet Number

1/8" = 1'-0"

Ceiling Legend

2'x4' Suspended Ceiling (Armstrong Fisured Square Lay-in 15'16")

2'x2' Suspended Ceiling (Armstrong Fisured Square Lay-in 15'16")

Gypsum Board Ceiling

2'x4' Recessed Light Fixture - See Electrical

1'x4' Recessed Light Fixture - See Electrical

2'x2' Recessed Light Fixture - See Electrical

1'x4' Surface Mount Light Fixture - See Electrical

Supply Air Diffuser - See Mechanical

Return Air Grill - See Mechanical

Supply Air Diffuser - See Mechanical

Ceiling Fan

Return Air Grill - See Mechanical

Supply Air Grill - See Mechanical

Recessed Light - See Electrical

Building Code/By-Law Info

Building Use & Classification

- One Storey
- Facing Two Streets
- Group F2, Meeting 3.2.2.78 of the 2019 National Building Code, Alberta Edition
- Building is Not Sprinklered
- Combustible/Non-Combustible Allowed

Legal Description

- Lots 7-9, Blk 6, Plan 1846EO
- 103 Railway Ave S, Marwayne, Alberta

Building Area

- Existing Building: 295.43m² (3,180ft²)
- Addition: 139.35m² (1,500ft²)
- Total: 434.79m² (4,680ft²)

Building Height

- Existing Ridge Height: 7.08m [23'-2 5/8"]

Fire Ratings, Etc Required

- 45min FRR (Fire Resistance Rating) Fire Separation on Floor Assembly if of Combustible Construction.
- 45min FRR (Fire Resistance Rating) Fire Separation on Load Bearing Walls, Arches, Columns & Beams if of Combustible Construction.
- Fire Alarm System is not Req'd
- Standpipe & Hose System is not Req'd

Building Construction

Exterior Walls

- Metal Cladding on Existing Walls.
- Metal Cladding on Wood Stud Walls.

Floor

- Finished Flooring on Slab on Grade.

Roof

- Metal Roof Cladding on Engineered Wood Trusses

Limiting Distance Calculation

- F2 Classification (South East Wall)
- Limiting Distance - 5.18m
- Wall Length - 15.24m
- Wall Height - 4.27m
- Wall Area - 65.03m²
- Ratio - 3.57 : 1

- Area of Unprotected Openings Calculated from Table: +/- 36%

- Construction of Exposing Building Face as per 2019 NBC-AE 3.2.3.7.
- 45min Rating Required on South East Exterior Wall
- Combustible/Non-Combustible Construction Allowed
- Combustible Cladding Allowed

- F2 Classification (South West Wall)
- Limiting Distance - 15.17m (To Centre of Lane)
- Wall Length - 9.14m
- Wall Height - 4.27m
- Wall Area - 39.03m²
- Ratio - 2.14 : 1

- Area of Unprotected Openings Calculated from Table: >100%

- No Ratings Required on South West Wall

- No Ratings Required on Wall Facing Street

Energy Code Summary (Building over 300m² - NECB 2017)

- Building Foot Print Area (Addition): 139.35m²
- Conditioned Space Area (Addition): 139.35m²
- Climate Zone (HDD): 5740 (7A)
- Vertical Opaque Envelope Area: 405.69m²
- Vertical Fenestration Area: 76.20m²
- Allowed FDWR: 29% - Proposed FDWR: 19%
- Horizontal Opaque Envelope Area: 401.09m²
- Horizontal Fenestration Area: 0%
- Horizontal Fenestration (Skylight) Ratio: 0%

Compliance Summary

Part 3: Building Envelope: **Trade Off** (see attached worksheets)

Part 4: Lighting: **Prescriptive**

Part 5: Heating, Ventilation and Air Conditioning Systems: **Prescriptive**

Part 6: Service Water Heating Systems: **N/A**

Part 7: Electrical Power Systems and Motors: **Prescriptive**

Door Schedule

Mark	From Room: Name	To Room: Name	Door Data			Frame Data					Fire Rating	Comments	
			Door Type	Door Finish	Dimensions	Hardware	Frame Type	Jamb Width	Wall Thickness	Frame Finish			
					Width	Height							
103A	New Firehall Addition	Exterior	OH Door	Paint	12' - 0"	12' - 0"	1						c/w Row of Dual Glazed Windows - See Note 1
103B	New Firehall Addition	Exterior	OH Door	Paint	12' - 0"	12' - 0"	1						c/w Row of Dual Glazed Windows - See Note 1
103C	New Firehall Addition	Exterior	16ga Metal Man Door	Paint	3' - 0"	7' - 0"	2	16ga Welded Steel - Thermally Broken	0' - 8 1/4"	0' - 11 3/8"	Paint		Exterior Door - Insulated
103D	New Firehall Addition	Exterior	16ga Metal Man Door	Paint	3' - 0"	7' - 0"	2	16ga Welded Steel - Thermally Broken	0' - 8 1/4"	0' - 11"	Paint		Exterior Door - Insulated
103E	New Firehall Addition	Exterior	OH Door	Paint	10' - 0"	10' - 0"	1						

NOTE 1:
C/H: DOOR INSTALLER RESPONSIBLE TO INSTALL ALL SAFETY ACCESSORIES.

Door Hardware Schedule

- 3" HEAVY DUTY HARDWARE
OPERA-MH ELECTRIC OPENER
3 BUTTON OPERATOR
c/w REMOTE OPERATOR (PROVIDE 2 PER DOOR)
- KEYED INTERCONNECTED LOCKSET
SCHLAGE LYN453
06 HANDLE w/N ESCUTCHEON
626 FINISH
CLOSER
CHAN CHECK
NRP HINGES (1 1/2 PAIR)
THRESHOLD
WEATHER STRIPPING
DOOR SWEEP

NOTE:
- CONTRACTOR TO CONFIRM KEYING SYSTEM AND MATCH TO EXISTING.

Wall Schedule

EXTERIOR WALLS

EXTERIOR WALL (EFFECTIVE RSI 4.73)

METAL WALL CLADDING (COLOUR - MATCH EXISTING)
1" XPS INSULATION (FOAMULAR 250 OR EQUAL)
1" 2" GRTS @ 48" o.c.
BLUESKIN VP120
1/2" PLYWOOD SHEATHING (FIRST 4'-0" TO BE PWF)
2x8 WOOD STUDS @ 16" o.c.
2x8 WOOD BLOCKING @ 48" o.c.
R28 BATT INSULATION
6mil POLY VAPOUR BARRIER
1x4 STRAPPING @ 48" o.c.
METAL LINER PANEL

EXTERIOR WALL - 45 Minute RATED (EFFECTIVE RSI 5.04)

METAL WALL CLADDING (COLOUR - MATCH EXISTING)
1" XPS INSULATION (FOAMULAR 250 OR EQUAL)
1" 2" GRTS @ 48" o.c.
BLUESKIN VP120
1/2" PLYWOOD SHEATHING (FIRST 4'-0" TO BE PWF)
2x8 WOOD STUDS @ 16" o.c.
2x8 WOOD BLOCKING @ 48" o.c.
R28 BATT INSULATION
6mil POLY VAPOUR BARRIER
2 LAYERS 5/8" TYPE 'X' GYPSUM BOARD
1x4 STRAPPING @ 48" o.c.
METAL LINER PANEL

FASTEN SHEATHING TO STUDS
w/2 1/2" NAILS @ 4" o.c. ON EDGES & 12" o.c. ON FIELD STUDS

PROJECT: Marwayne Fire Hall Addition

CLIENT: Tar-Row Construction

SCALE: As indicated

DATE: Issue Date

FILE: CREN2018-1206

DRAWN: ER/KJ

CHECKED: FR

DWG No: A001

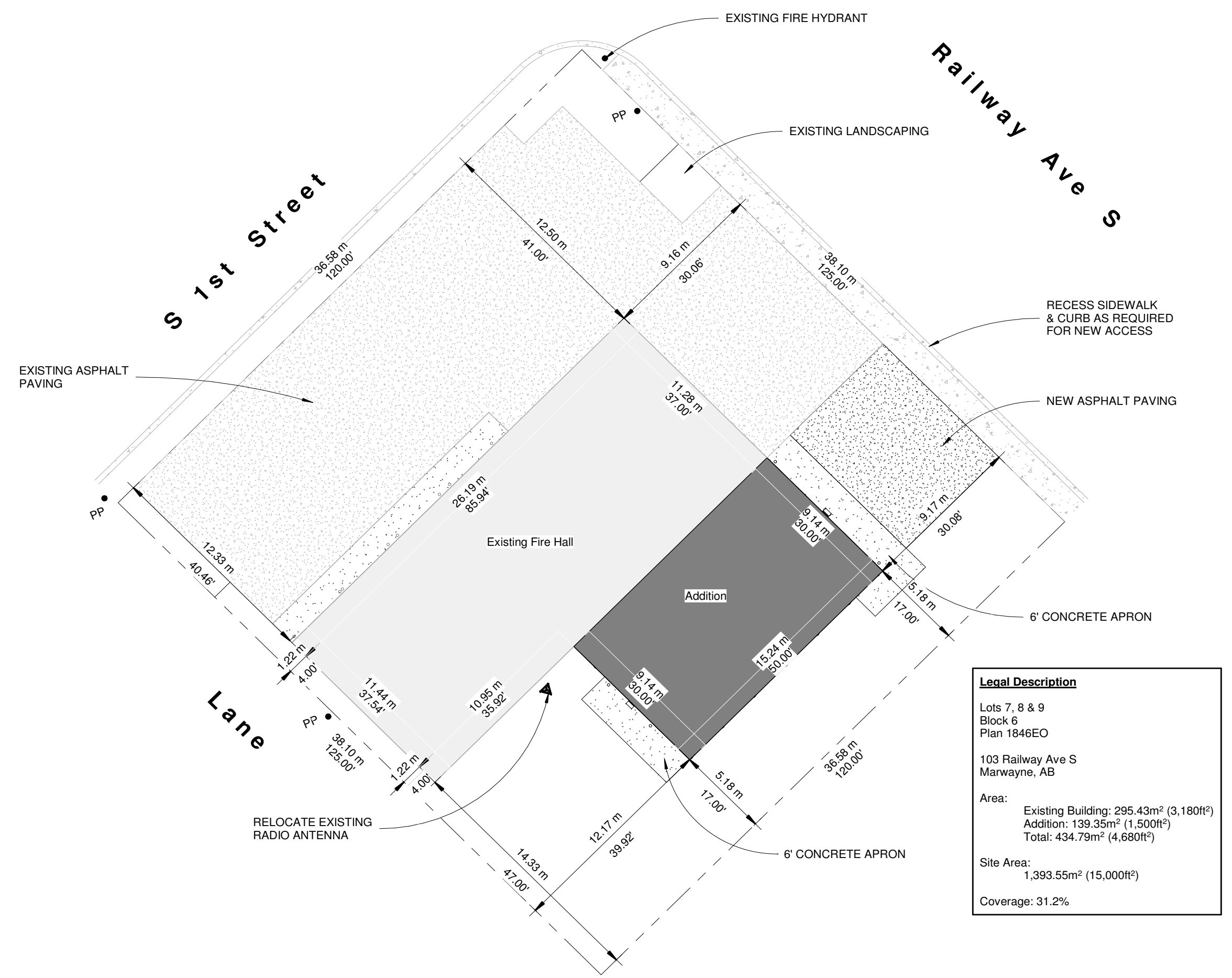
Revision Schedule

Revision Date	Revision Number	Revision Description

ENGINNER

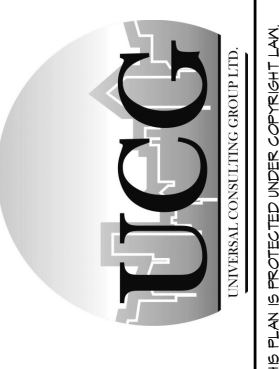
LEGENDS & SCHEDULES

CONTRACTOR SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS BEFORE PROCEEDING WITH WORK.

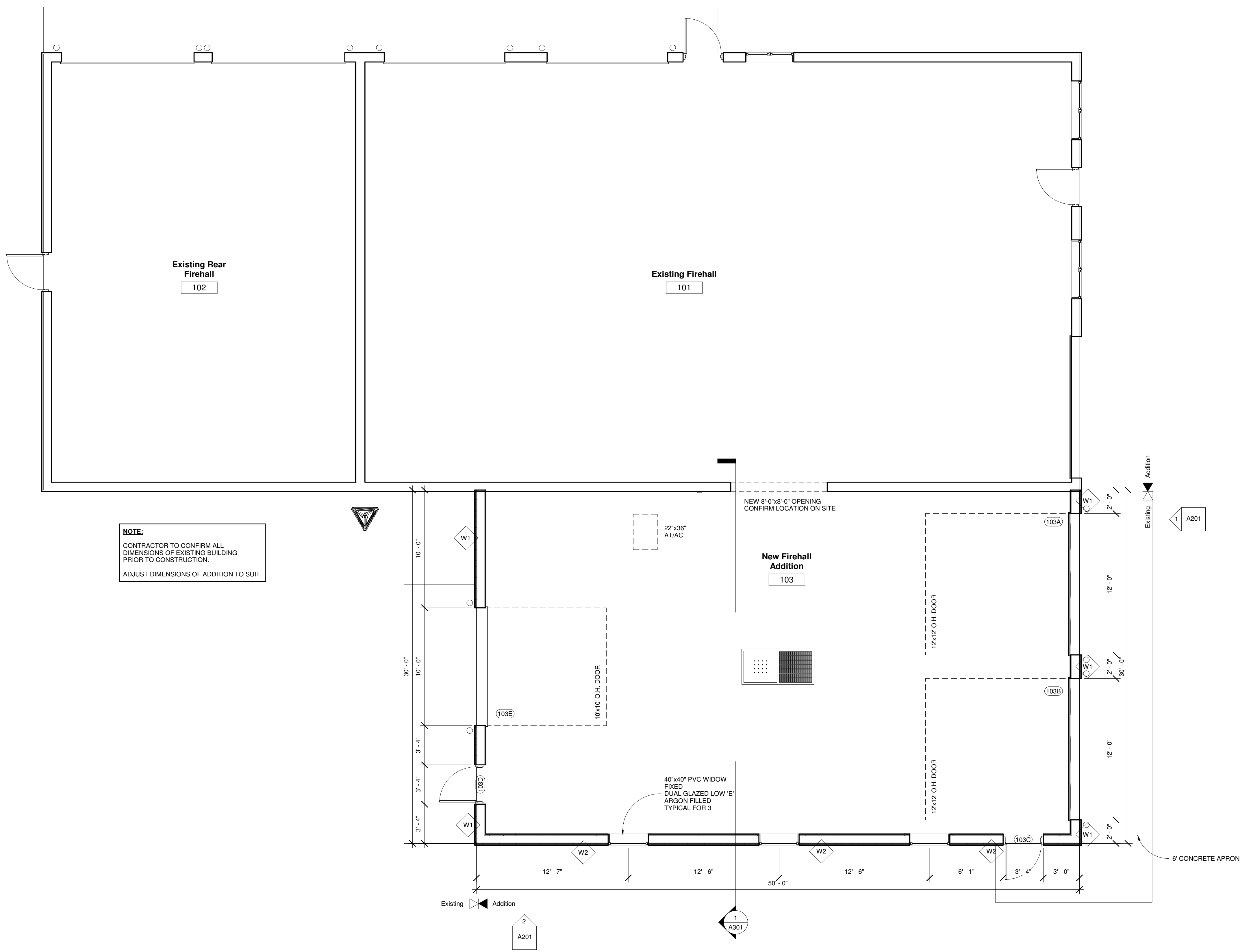


Legal Description
 Lots 7, 8 & 9
 Block 6
 Plan 1846EO
 103 Railway Ave S
 Marwayne, AB
 Area: Existing Building: 295.43m² (3,180ft²)
 Addition: 139.35m² (1,500ft²)
 Total: 434.79m² (4,680ft²)
 Site Area:
 1,393.55m² (15,000ft²)
 Coverage: 31.2%


1 Site
 1/16" = 1'-0"

 UEG URBAN ENVIRONMENTAL GROUP LTD. 1100 JAMES STREET S. SUITE 100 CALGARY, ALBERTA T2C 0A6 TEL: (403) 243-8888 FAX: (403) 243-8842		
THE PLAN IS PREPARED AND/OR CONSTRUCTED BY AN ENGINEER OR ARCHITECT REGISTERED IN THE PROVINCE OF ALBERTA. THE ENGINEER OR ARCHITECT ASSUMES RESPONSIBILITY FOR THE ACCURACY OF THE INFORMATION AND DATA PROVIDED TO THEM BY THE CLIENT AND FOR THE DESIGN AND CONSTRUCTION OF THE PROJECT. THE ENGINEER OR ARCHITECT DOES NOT WARRANT THE ACCURACY OF THE INFORMATION AND DATA PROVIDED TO THEM BY THE CLIENT AND DOES NOT WARRANT THE ACCURACY OF THE INFORMATION AND DATA PROVIDED TO THEM BY THE CLIENT.		
ENGINEER		
Revision Schedule		
Revision Date	Revision Number	Revision Description
PROJECT Marwayne Fire Hall Addition		DRAWING Site Plan
CLIENT Tar-Row Construction		SCALE: 1/16" = 1'-0" DATE: Issue Date FILE: CREN2018-1206 DRAWN: ER/KJ CHECKED: FR DWG No
A002		CONTRACTOR SHALL VERIFY ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS SHOWN ON FIELD/ISSUE DRAWINGS.

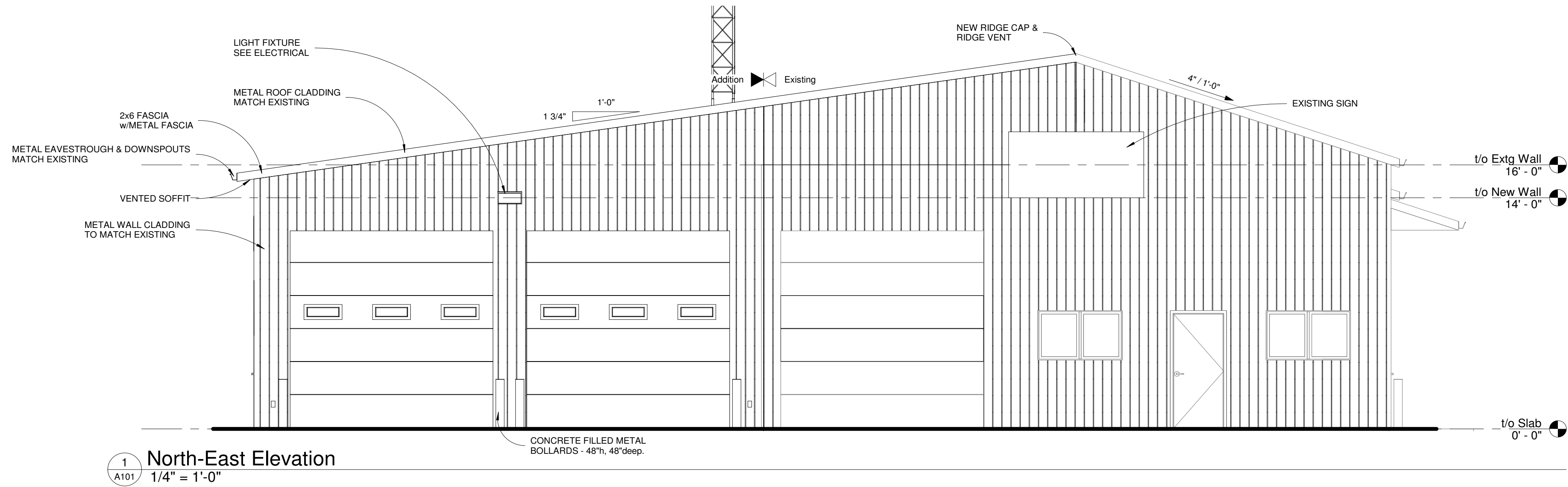
1 Main Floor Plan
1/4" = 1'-0"



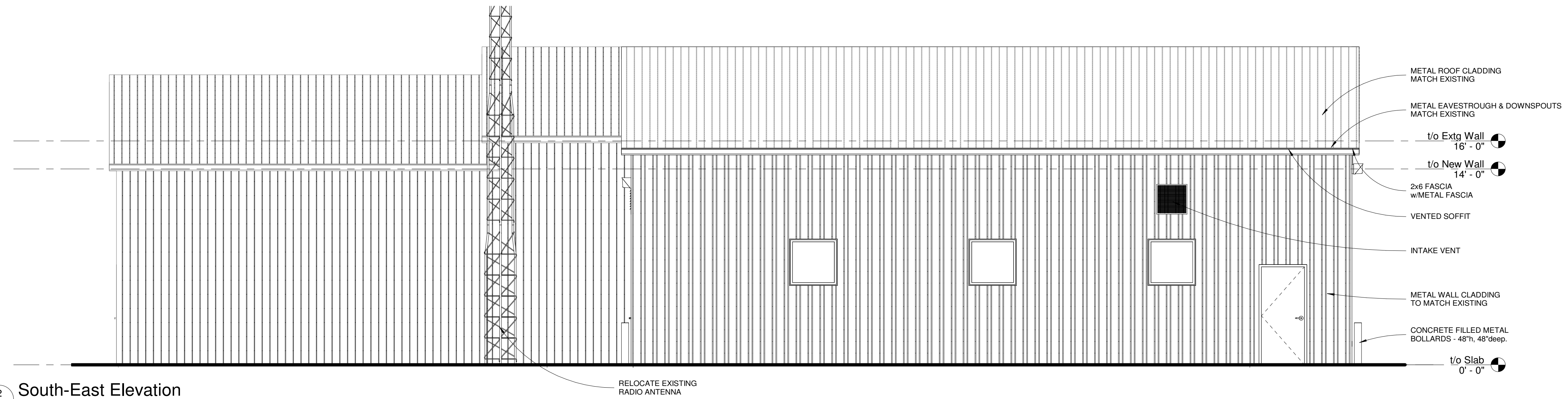
NOTE:
CONTRACTOR TO CONFIRM ALL DIMENSIONS OF EXISTING BUILDING PRIOR TO CONSTRUCTION.
ADJUST DIMENSIONS OF ADDITION TO SUIT.

 UEG URS CONSULTING LIMITED 1100 JAMES ST. W. TORONTO, ONT. M6E 1B7 CANADA TEL: (416) 763-2882 FAX: (416) 763-2842		
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ENGINEER		
Revision Schedule		
Revision Date	Revision Number	Revision Description
PROJECT Marwayne Fire Hall Addition		
DRAWING Main Floor Plan		
CLIENT Tar-Row Construction		
SCALE: 1/4" = 1'-0"		
DATE: Issue Date		
FILE: CREN2018-1206		
DRAWN: ER/KJ		
CHECKED: FR		
DWG No		
<h1>A101</h1>		

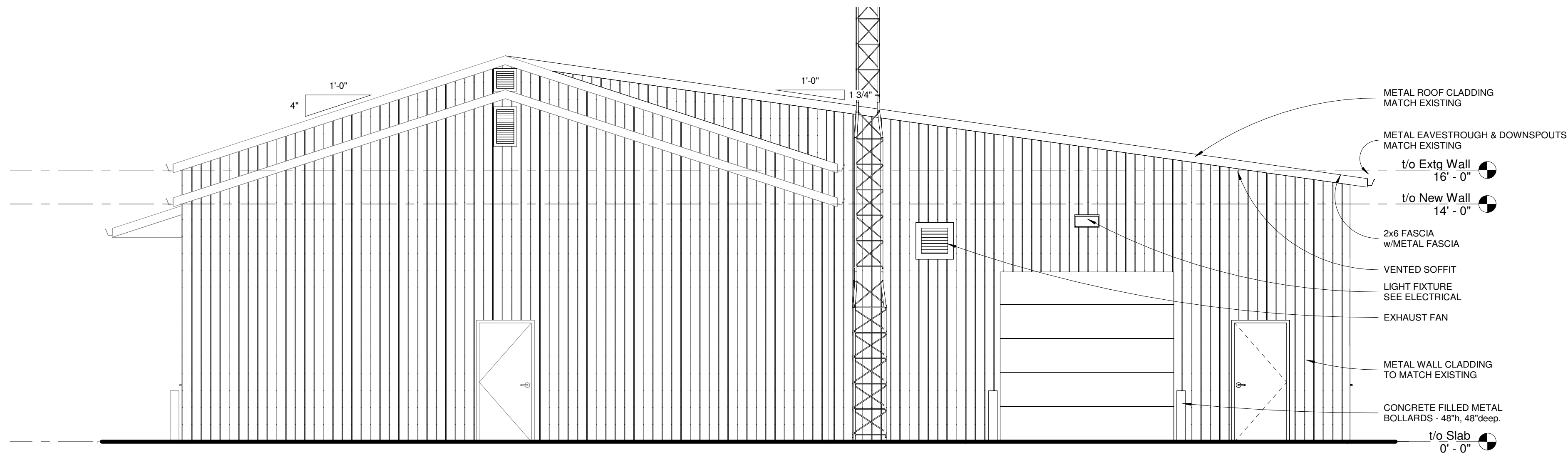
CONTRACTOR SHALL VERIFY ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS SHOWN ON PERSPECTIVE DRAWINGS.



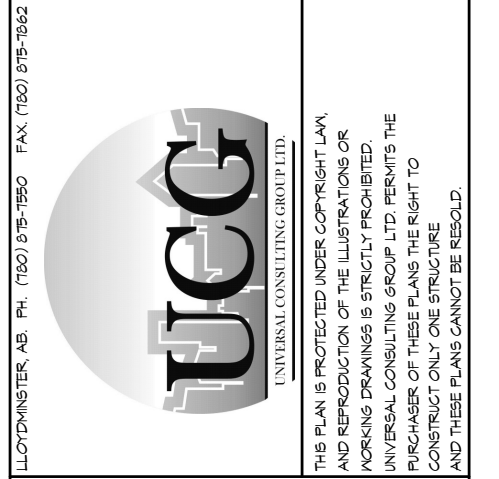
1 North-East Elevation
A101 1/4" = 1'-0"



2 South-East Elevation
A101 1/4" = 1'-0"



3 South-West Elevation
A101 1/4" = 1'-0"



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ENGINEER

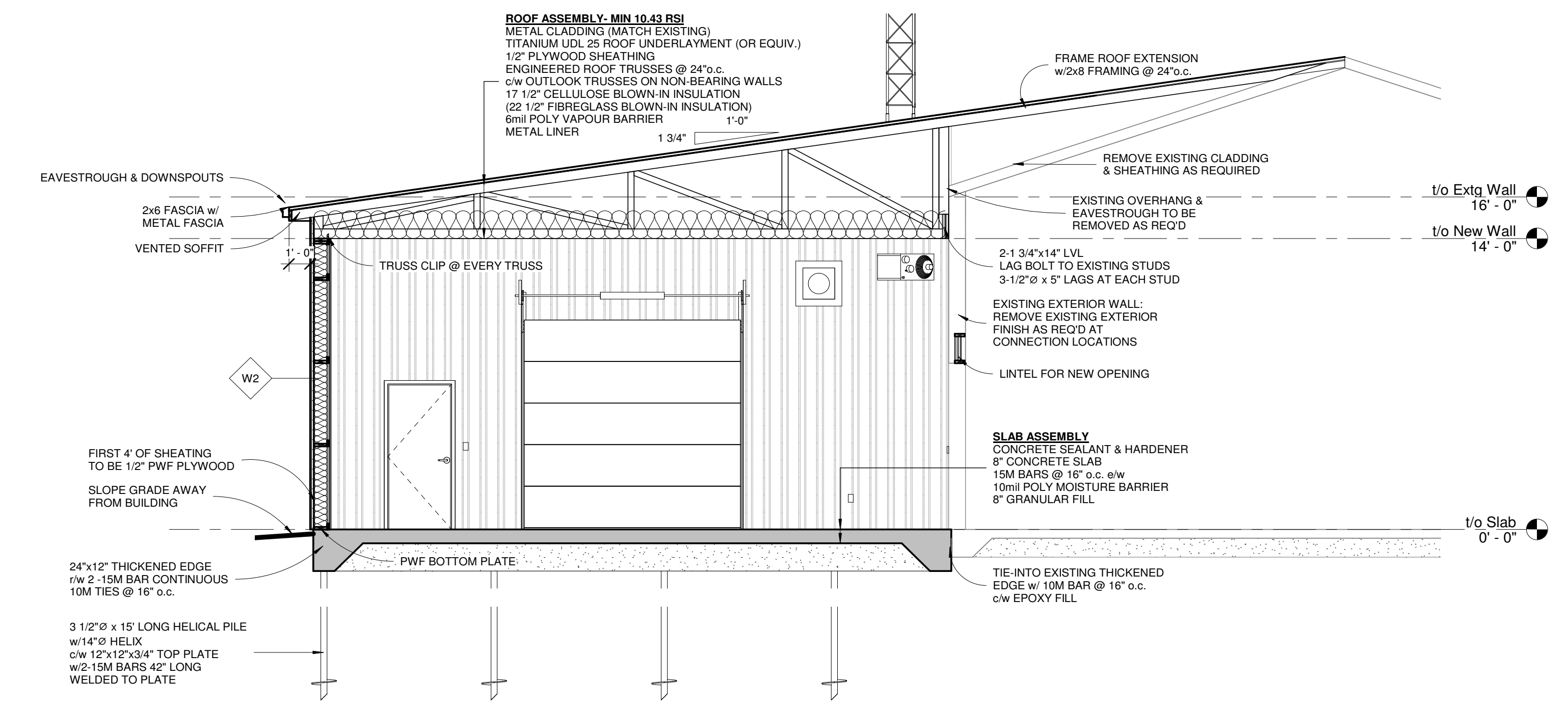
Revision Schedule		
Revision Date	Revision Number	Revision Description

PROJECT
Marwayne Fire Hall Addition
DRAWING
Elevations

CLIENT
Tar-Row Construction
SCALE: 1/4" = 1'-0"
DATE: Issue Date
FILE: CREN2018-1206
DRAWN: ER/KJ
CHECKED: PR
DWG No

A201

CONTRACTOR SHALL VERIFY ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS SHOWN ON PAPER VS. FIELD DIMENSIONS.



Section 1
 1/4" = 1'-0"

 <small>UNIVERSAL CONSULTING ENGINEERS LTD.</small>	THE PLAN IS PROTECTED UNDER COPYRIGHT LAW AND REPRODUCTION OF THE ILLUSTRATIONS OR ANY PART THEREOF WITHOUT THE WRITTEN PERMISSION OF UNIVERSAL CONSULTING ENGINEERS LTD. REPORTS THE PREPARATION OF THESE PLANS IS THE RIGHT TO WHICH OUR CLIENTS ARE ENTITLED AND THESE PLANS CANNOT BE REPRODUCED.	
Revision Schedule		
Revision Date	Revision Number	Revision Description
PROJECT Marwayne Fire Hall Addition	ENGINEER Section	
CLIENT Tar-Row Construction	DRAWING Section	
SCALE: 1/4" = 1'-0"		
DATE: Issue Date		
FILE: CREN2018-1206		
DRAWN: ER/KJ		
CHECKED: FR		
DWG No <div style="font-size: 24px; font-weight: bold; text-align: center;">A301</div>		

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS SHOWN ON FIELD/ISSUE DRAWINGS.

ROUGH CARPENTRY

- .1 1.) Supply lumber graded by an agency certified by Canadian Lumber Standards Administrative Board.
- 2.) Supply lumber and panel components marked with a recognized, visible grade stamp.
- .2 1.) Protect materials from weather upon delivery to job site.
- 2.) Store materials on raised supports. Cover materials with waterproof covering. Provide adequate air circulation and ventilation.
- 3.) Do not store seasoned materials in wet or damp areas.
- .3 1.) Dimension board lumber: To CSA 0141-1970 and graded in accordance with National Lumber Grades Authority (NLGA) Standard Grading Rules for Canadian Lumber, effective 1984-09-01
- 2.) moisture content at time of installation: maximum 19%.
- 3.) S4S for members receiving finishes, S2S or S4S for members not receiving finishes.

PANEL COMPONENTS

- 1.) Canadian softwood plywood: to CSA 0151-M1978.
- 2.) Douglas fir plywood: to CSA 0121-M1978.
- 3.) Poplar plywood: to CSA 0153-M1980.
- 4.) Waterboard: to CAN3-0437.0-M85.
- 5.) Oriented Strand Board: to CAN3-0437.0-M85.

INSULATING FIBREBOARD

- 1.) Insulating Fibreboard: to CSA A247-M1987
 - 2.) Type II - Sheathing Board, [asphalt coated] [uncoated].
- SPEC NOTE: Use asphalt coated board for exterior applications, uncoated board for interior applications.

FASTENING DEVICES AND HARDWARE

- 1.) Nails, spikes and staples: in accordance with Alberta Building Code 1990 and as follows:
 - a) Use common spiral nails and spiral spikes except where indicated otherwise.
 - b) Use hot dip galvanized finished steel for exposed exterior work, highly humid interior areas, pressure - preservation and fire retardant treated lumber.
- 2.) Bolt, nut, washer, screw and pin type fasteners: hot dip galvanized finish to CSA G 164-M1981.
- 3.) Joist hangers: minimum 1.0 mm sheet steel, galvanized.
- 4.) Subflooring adhesive: to CGSB 71-GP-25M, cartridge loaded.
- 5.) Surface applied wood preservative: copper naphthenate or pentachlorophenol base water repellent, coloured green.

Engineered Floor and Roof Joist Systems TJI, equivalent to Jager Super Floor System or MacMillan Ltd's Silent Floor System.

- 1.) Contractor shall submit shop drawings for floor and roof systems design for review.
- 2.) All designs and shop drawings shall bear Alberta Structural Engineer Seal.
- 3.) All design drawings shall clearly show all critical information pertaining to the project including:
 - Clear span(s) depth and type of member slope and overall length.
 - Design live and dead loads as well as any concentrated with drift loads.
 - Spacing of joists, end reactions and bearing requirements.
 - Actual member stress and allowed stress.
- 4.) There shall be no cutting, notching or drilling of either the top or bottom chords. Any holes cut in the web of the joist must be within the manufacturer's guidelines or their approvals.

Surface apply wood preservative to components required to be so treated.

Pressure preservative treat components required to be so treated.

ERECTION OF FRAMING MEMBERS

- 1.) Install members true to line, levels and elevations. Space uniformly.
- 2.) Construct continuous members from pieces of longest practicable length.
- 3.) Install spanning members with "crown-edge" up.
- 4.) Install blocking to facilitate installation of finishing materials, fixtures, specialty items and trim.

BUILDING IN OF SHEET AIR-VAPOUR BARRIER

- 1.) Build in sheet air-vapour barrier at following locations in framing where framing interrupts air-vapour barrier:
 - 2.) Between top and cap plates of walls. Leave minimum of 100 mm of sheet air-vapour material on each side of interior walls and inside face of exterior walls.
 - 3.) At intersection between interior and exterior walls, extend air-vapour barrier sheets past next stud adjacent.

PANEL-TYPE SUBFLOORING

- 1.) Supplement National/Alberta Building Code section 9.23.14 subflooring as follows.
- 2.) Install subflooring with panel end-joints located on solid bearing, staggered at least 32".
- 3.) Apply subflooring adhesive under panels installed on wood joists. Place continuous single-bead on each joint and double-bead on joists where panel ends butt. Comply with adhesive manufacturer's installation instructions.

Construct wood curbs for roof mounted equipment, anchors and for roof penetrations except drains, all in accordance with ARCA Standards and roofing company approvals.

END OF SECTION

SEALANTS

- .1 Sealant for use on counters, cabinets, ceramic wall tile: one part mildew resistant silicone: Dow 697, GE 1700.
- .2 Sealant for use as an air seal at the interior face of exterior perimeter walls, and perimeters of door and window frames: non-hardening, non-skinning butyl: PRC 101, Tremco Curtain Wall Sealant.
- .3 Sealant for use as a filler at interior dry and non-moving vertical joints only (not to be used on floors): Paintable on part Acrylic Latex: Tremco Acrylic Latex.
- .4 Sealant for use on all floors: two component polysulphide, PRC Rubber Caulk 250. For roads, and paving where fuel or oil is present, use 2 component polyurethane, PRC 3105.
- .5 Sealant for interior and exterior general purpose use, except uses as indicated in preceding sentences: one part construction silicone: Dow 790, GE Silpruf.
- .6 Joint filler: extruded closed cell foam rod, 30 to 50% oversized, polyethylene, neoprene or butyl rubber which will not adhere to sealant.

END OF SECTION

ALUMINUM WINDOWS

- .1 Design members to withstand, their own weight, the glass, and the minimum design loads to the pressure and suction of wind as calculated in accordance with the Alberta Building Code.
- .2 No water penetration shall occur when tested in accordance with CAN/CSA A440-M90, B7 rating. Make provision to drain, to the exterior, any water entering at joints and/or condensation occurring within the wall construction all to the NRC 'Rain Screen Principle'.
- .3 Fabricate windows to CAN/CSA A440-M90 complete with polyvinyl chloride thermal break, and mullion of aluminum extrusions, reinforced to deflect maximum of 1/175 of clear span under loads specified herein.
- .4 Aluminum storefront windows product shall be Kawneer 451 TVG with 4 1/2" deep mullion c/w 2 in. rigid insulation sandwich panel at the bottom part of the window. Refer to the wall sections in the drawings. Color shall be dark bronze or selected by the Owner.

END OF SECTION

GLASS, GLAZING

- .1 Glazing tape: preformed butyl with integral shimmying devices, black, Tremco Polysthim 3 mm thick.
- .2 Setting, spacer blocks: neoprene, black, size to suit glass.
- .3 Primers, sealants, cleaners as recommended for design and performance requirements.
- .4 Insulating glass to have shop hermetically sealed air space, stainless steel spacer channel with integral dehydrating agent, spacer parallel with glass edge (maximum 4.8 mm bow in or out in full length), edges clean without covering (metal or tape) of any kind.
- .5 For aluminum doors, frames, windows set glass in accordance with frame manufacturer's approved system for proper weathertight performance.
- .6 All dwelling units PVC windows and PVC balcony patio doors, entrance doors, will be selected by the owner. Refer to drawings for fire rating.
- .7 Aluminum store front glazing and entrance door color and finishes will be selected by the Owner.

END OF SECTION

EXTERIOR STUCCO /ACRYLIC STUCCO


- .1 Cement plaster stucco: cement/lime/sand/water mix to Lath, Plaster and Drywall Institute of Alberta (LPDIA) Standards. 2" x 2" sample finished products for main floor, and other floors will be required for submission for approvals.
- .2 Reinforcing: (wire) 50 x 50 x 1.58 mm welded wire mesh, galvanized; (expanded) " Diamond Mesh " galvanized expanded steel, 1.63 kg/m.
- .3 Accessories : corner, casing beads, screeds, drips, expansion and control joints, all with 70 mm expanded flanges, 0.48 mm pure zinc or rigid extruded PVC.
- .4 Hardware : nails, screws, washers, tie wire, all galvanized.
- .5 Application of wire mesh, expanded mesh and stucco to LPDIA as a minimum. Minimum stucco coats total assembly shall be 1" or more.
- .6 Secure wire mesh to paper covered sheathed structure. Provide 500 mm (8") wide x 900 mm (36") long expanded mesh diagonally across all door hear and sill corners. Break mesh at all control, expansion joints. Location of all control joints. Location of all control, expansion joints as directed by Architect but not over 3m o.c. each way.
- .7 Install all trim, accessories true to line, level and to proper plane. Align joints accurately. Ensure all flashings will divert moisture to exterior.
- .8 Provide casing bead at all door, window frames and at junction with dissimilar materials. Provide corner beads at all vertical and horizontal corners.
- .9 Acrylic Stucco: See wall schedule

END OF SECTION

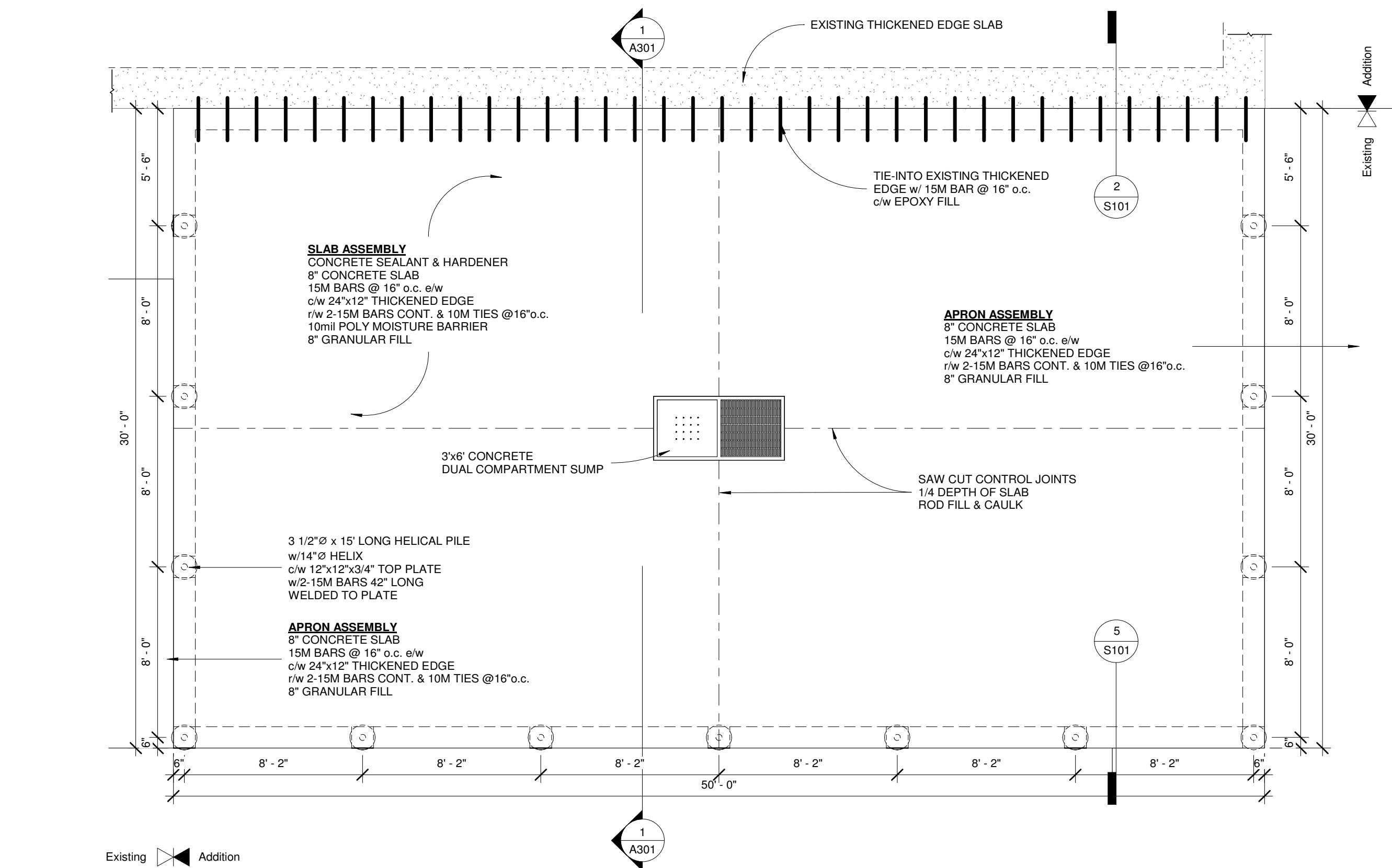
PAINTING

- .1 The painting and finishing specification are based on and make reference to the Canadian Painting Contractors' Architectural Painting Specification Manual, 1993 Edition.
- .2 All delivery, storage, handling, site interior and exterior conditions, preparation of surfaces for painting, the manufacturer's instructions and CPCA painting guidelines.
- .3 All painting work must be prime plus 2 finish coats as minimum.
- .4 GLOSS LEVELS:
 - Semi-gloss for public areas, kitchens, bath room, mechanical, electrical, storage, recreation rm.
 - Eggshell for Offices.
 - Flat for ceiling.
 - (See Materials Schedule)
- .5 All doors and frames shall be painted and /or stained. (See Materials Schedule)

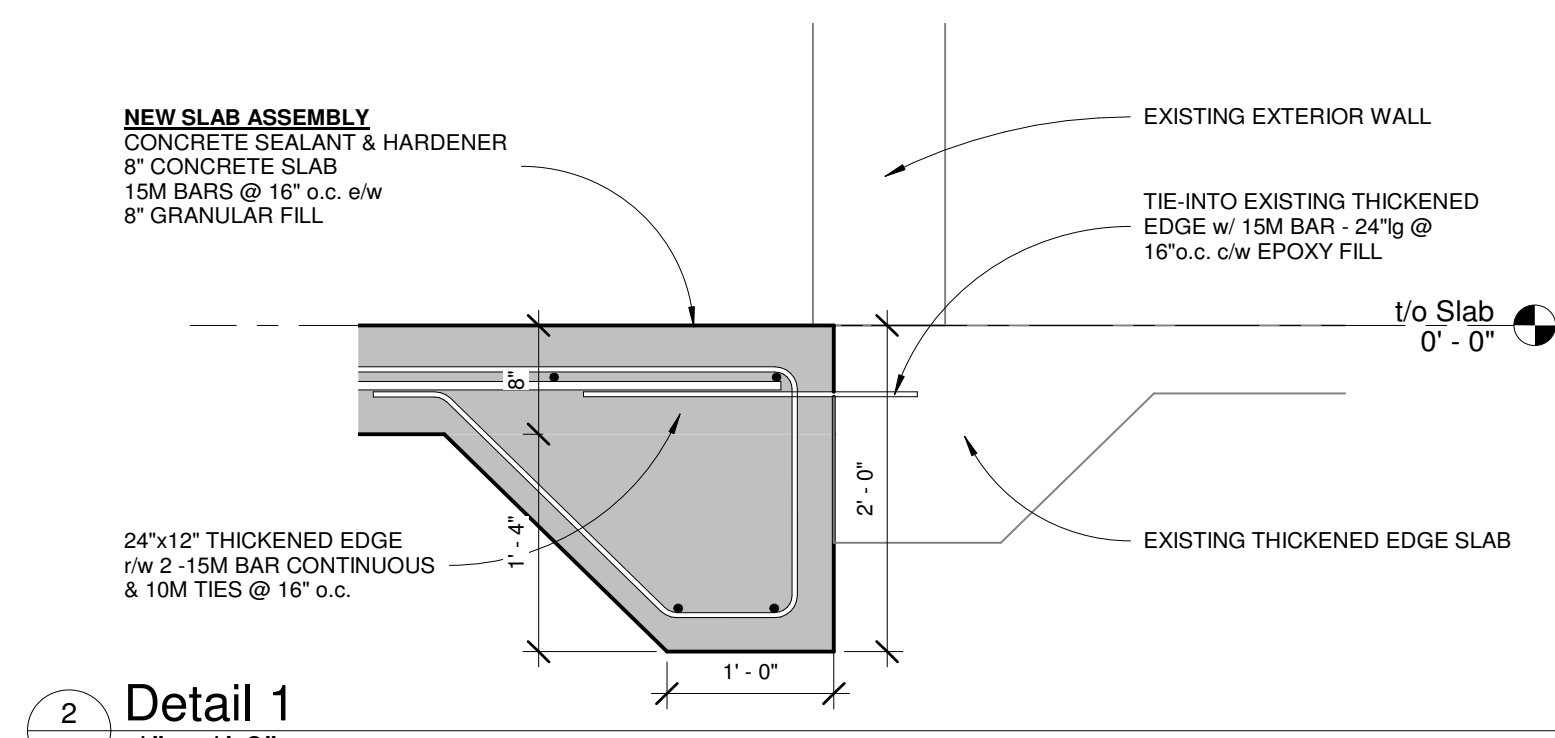
END OF SECTION

 <p style="font-size: 8px; text-align: center;">UNIVERSITY OF CALGARY ENGINEERING</p>	<p style="font-size: 8px;">THIS PLAN IS PROTECTED UNDER COPYRIGHT LAW AND REPRODUCTION OF THE ILLUSTRATIONS OR ANY PART THEREOF WITHOUT THE WRITTEN PERMISSION OF THE ENGINEER IS PROHIBITED. THE MANUFACTURER OF THESE PLANS BE THE RIGHT TO MAKE CHANGES TO THESE PLANS WITHOUT NOTICE AND THESE PLANS CANNOT BE REPRODUCED.</p>
<p style="font-size: 8px;">PROJECT</p>	<p style="font-size: 12px; font-weight: bold;">Marwayne Fire Hall Addition</p>
<p style="font-size: 8px;">CLIENT</p>	<p style="font-size: 12px; font-weight: bold;">Tar-Row Construction</p>
<p style="font-size: 8px;">DRAWING</p>	<p style="font-size: 12px; font-weight: bold;">Specifications</p>
<p style="font-size: 8px;">SCALE:</p>	<p style="font-size: 8px;">DATE: Issue Date</p>
<p style="font-size: 8px;">FILE:</p>	<p style="font-size: 8px;">CREN2018-1206</p>
<p style="font-size: 8px;">DRAWN:</p>	<p style="font-size: 8px;">ER/KJ</p>
<p style="font-size: 8px;">CHECKED:</p>	<p style="font-size: 8px;">FR</p>
<p style="font-size: 8px;">DWG No</p>	<p style="font-size: 24px; font-weight: bold;">A802</p>

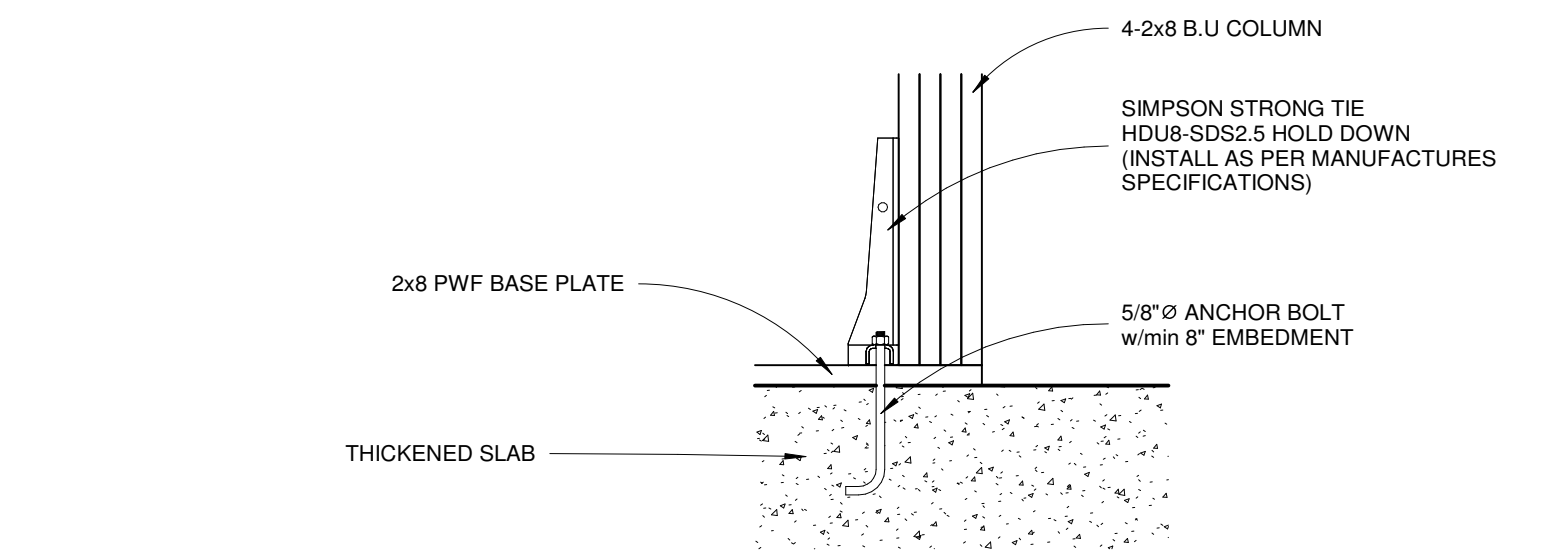
CONTRACTORS SHALL VERIFY AND BE RESPONSIBLE FOR ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS BEFORE PROCEEDING WITH WORK.



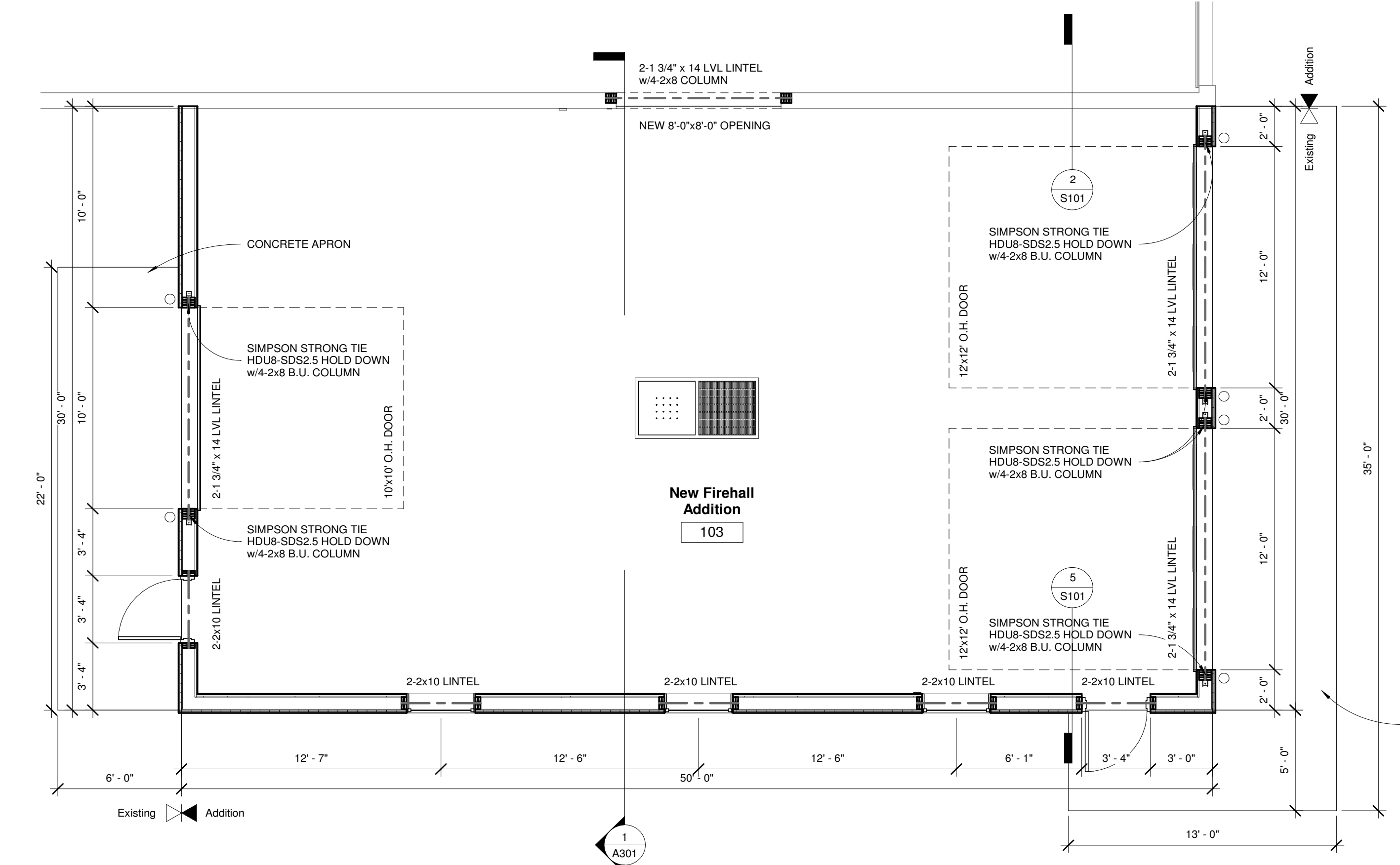
1 Foundation Plan
 1/4" = 1'-0"



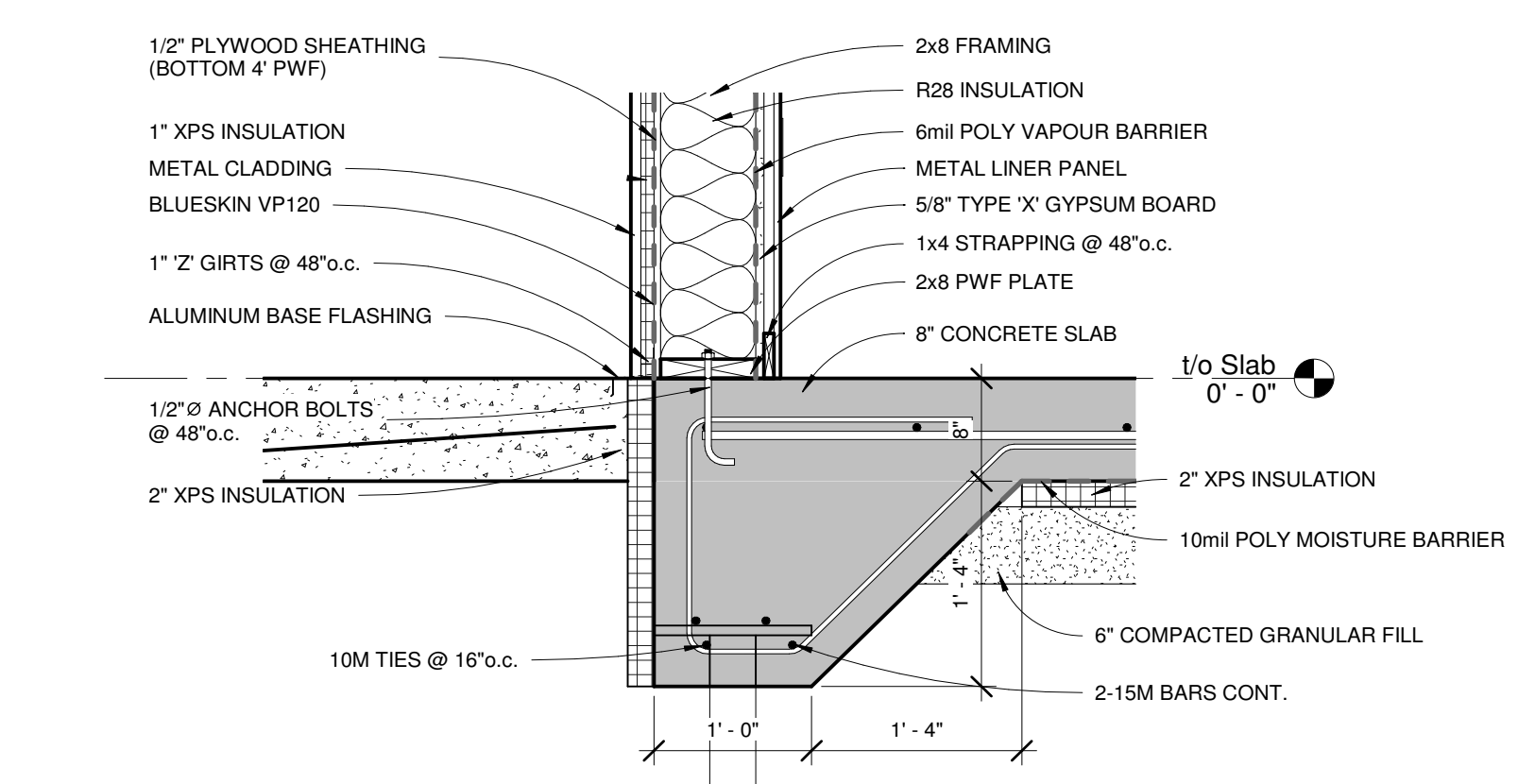
2 Detail 1
 1" = 1'-0"



3 Hold Down Detail
 1" = 1'-0"



4 Main Floor - Structural Plan
 1/4" = 1'-0"



5 Detail 2
 1" = 1'-0"

PROJECT: Marwayne Fire Hall Addition

CLIENT: Tar-Row Construction

SCALE: As indicated

DATE: Issue Date

FILE: CREN2018-1206

DRAWN: ER/KJ

CHECKED: FR

DWG No: S101

Structural Plans & Details

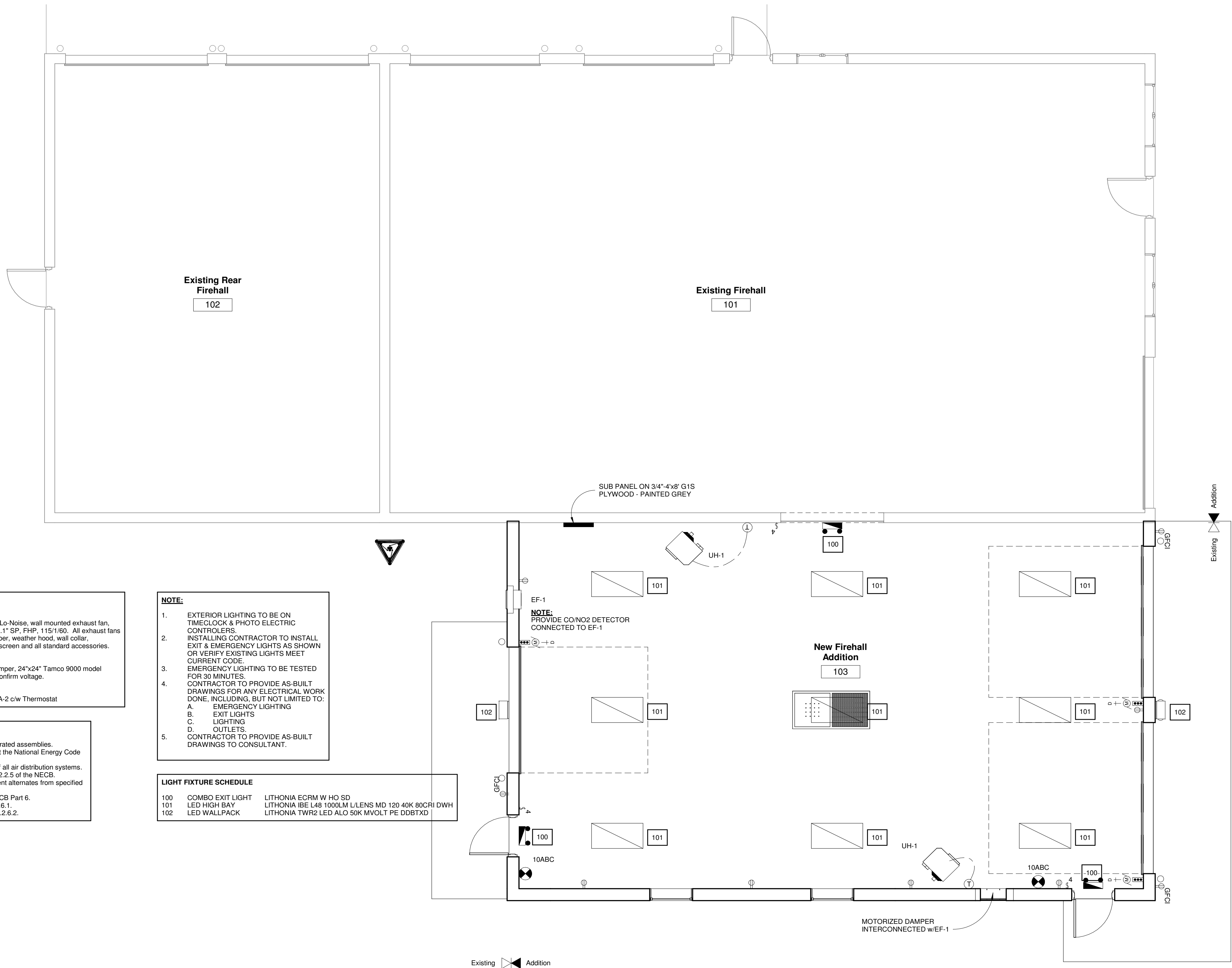
2021-03-12

ENGINEER: [Signature]

REVISION SCHEDULE

Revision Number	Revision Date	Revision Description

CONTRACTOR SHALL VERIFY ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS SHOWN ON PFD/S/NOT SCALE DRAWINGS.



Equipment

Exhaust Fans
EF-1 Canam model AX-12-2, Lo-Noise, wall mounted exhaust fan, exhaust of 1540 cfm @ 0.1" SP, FHP, 115/1/60. All exhaust fans to be c/w motorized damper, weather hood, wall collar, motor side guard, insect screen and all standard accessories.

O/A Louver
O/A Intake Motorized Damper, 24"x24" Tamco 9000 model c/w Belimo activators. Confirm voltage.

Unit Heaters
UH-1,2 Lennox model LF25-060A-2 c/w Thermostat

Mechanical Notes:

1. Provide fire dampers through fire rated assemblies.
2. All mechanical installation to meet the National Energy Code for Buildings (NECB) Part 5.
3. Contractor to provide balancing of all air distribution systems.
4. All ducts to be insulated as per 5.2.2.5 of the NECB.
5. Consultant to review any equipment alternates from specified prior to ordering.
6. Hot Water Heater to meet the NECB Part 6.
7. Shower heads to meet NECB 6.2.6.1.
8. Lavatory faucets to meet NECB 6.2.6.2.

NOTE:

1. EXTERIOR LIGHTING TO BE ON TIMELOCK & PHOTO ELECTRIC CONTROLLERS.
2. INSTALLING CONTRACTOR TO INSTALL EXIT & EMERGENCY LIGHTS AS SHOWN OR VERIFY EXISTING LIGHTS MEET CURRENT CODE.
3. EMERGENCY LIGHTING TO BE TESTED FOR 30 MINUTES
4. CONTRACTOR TO PROVIDE AS-BUILT DRAWINGS FOR ANY ELECTRICAL WORK DONE, INCLUDING, BUT NOT LIMITED TO:
A. EMERGENCY LIGHTING
B. EXIT LIGHTS
C. LIGHTING
D. OUTLETS.
5. CONTRACTOR TO PROVIDE AS-BUILT DRAWINGS TO CONSULTANT.

LIGHT FIXTURE SCHEDULE

100	COMBO EXIT LIGHT	LITHONIA ECRM W HO SD
101	LED HIGH BAY	LITHONIA IBE L48 1000LM LLENS MD 120 40K 80CRI DWH
102	LED WALLPACK	LITHONIA TWR2 LED ALO 50K MVOLT PE DDBTXD

1 Main Floor Electrical Plan/Mechanical
1/4" = 1'-0"

PROJECT: Marwayne Fire Hall Addition
DRAWING: Electrical & Mechanical Plan

CLIENT: Tar-Row Construction

SCALE: 1/4" = 1'-0"

DATE: Issue Date

FILE: CREN2018-1206

DRAWN: ER/KJ

CHECKED: FR

DWG No: E101

ENGINEER: [Signature]

Revision Schedule		
Revision Date	Revision Number	Revision Description

UCC CONSULTANTS LTD. 1100 JAMES STREET, SUITE 100, WINDSOR, ONTARIO N9A 5K9
TEL: 519-253-1100 FAX: 519-253-1102

THIS PLAN IS PROTECTED UNDER COPYRIGHT LAW AND REPRODUCTION OF THE ILLUSTRATIONS OR ANY PART THEREOF WITHOUT THE WRITTEN PERMISSION OF UCC CONSULTANTS LTD. REPORTS THE PROPERTY OF UCC CONSULTANTS LTD. AND THESE PLANS CANNOT BE REPRODUCED OR COPIED IN ANY MANNER WITHOUT THE WRITTEN PERMISSION OF UCC CONSULTANTS LTD.

CONTRACTOR SHALL BE RESPONSIBLE FOR ALL DIMENSIONS ON THE JOB AND THIS OFFICE SHALL BE INFORMED OF ANY DISCREPANCIES AND VARIATIONS SHOWN ON FIELD/NOTES/ISSUE DRAWINGS.



Russell Leer (780)205-1369
Krystal Monteith (780)870-4454
Fax (780)875-2063

7187-56 Street
Lloydminster, AB
T9V 3N6

Business No.: 859162505

February 16, 2021

Project: 2020-05 Asphalt Walking Trail Project – Phase II
Owner: Village of Marwayne
Contact: Shannon Harrower, CAO **Email:** cao@marwayne.ca

Thank you for the opportunity to provide pricing for the proposed walking trails in the community of Marwayne, AB.

Walking Trail price to include:

- Strip topsoil, haul off excess topsoil, stockpile; remove trees along path, haul, dispose
 - Estimated topsoil/grass disposal depth of 100mm – additional topsoil removed to be utilised on site
 - Disposal site at Marwayne, AB landfill (approximately 0.5 miles from project site)
 - Common excavation, dispose – Maximum excavation depth of 225mm from existing surface
 - Subgrade Preparation – 150mm depth at 98% SPD – 2.5 meter subgrade width
 - Granular Base Preparation (20mm GBC) – 150mm depth at 98% SPD – 2.5 meter granular base width
 - SS-1 emulsified asphalt prime coat
 - Asphalt Pavement (Type S1) – 75mm depth at 96% by Marshall Method – 1.5 meter asphalt surface width
 - Option #2 for trail north of 6th Street (between existing fences) to be concrete sidewalk – 1.5 meter width over 39 linear meters
 - Installation of culvert on north end of trail at connection to back alley, as required
1. Estimated quantities provided are approximate
 - a. Price is based on the provided total length of Phase 2 at 700 linear meters
 2. Payment for work carried out on a by unit prices shall be made on the basis of actual quantities, as measured at completion of the work item
 3. Trails to be built to match existing landscape contours
 4. The owner shall provide any required clay fill, at no charge to the contractor
 - a. Price does not include cost of over-excavation or placement of imported clay fill or granular fill in over excavation areas
 5. Materials sampling and density testing to be completed by and at the cost of Other, if required
 - a. Contractor will provide granular sieves and asphalt mix designs for approval
 6. Topsoil to be replaced adjacent to trails upon completion of paving
 - a. Seeding is the responsibility of Other
 7. All locations shall be cleared of all excess material resulting from construction activities and swept clean
 8. Price includes cost to locate and expose underground lines, as required
 9. Sveer Maintenance Ltd. is committed to completion of this project by September 30, 2021



Russell Leer (780)205-1369
Krystal Monteith (780)870-4454
Fax (780)875-2063

7187-56 Street
Lloydminster, AB
T9V 3N6

February 16, 2021

Business No.: 859162505

Project: 2020-05 Asphalt Walking Trail Project – Phase II
Owner: Village of Marwayne
Contact: Shannon Harrower, CAO **Email:** cao@marwayne.ca

OPTION #1 – Asphalt Walking Trail, as per Specifications

1.5 meter Asphalt Trail	700 lin.m	\$135.00/lin.m	\$94,500.00
PHASE II (Option #1) SUB-TOTAL			\$94,500.00
GST (5%)			\$4,725.00
TOTAL			\$99,225.00

OPTION #2 – Asphalt Walking Trail with Concrete Sidewalk Between Fences

1.5 meter Asphalt Trail	661 lin.m	\$135.00/lin.m	\$89,235.00
1.5 meter Concrete Walk	39 lin.m	\$300.00/lin.m	\$11,700.00
PHASE II (Option #2) SUB-TOTAL			\$100,935.00
GST (5%)			\$5,046.75
TOTAL			\$105,981.75

Submitted by: Sveer Maintenance Ltd.

Date: February 16, 2021

Signature: 

Print: Krystal Monteith, Director





Business No.: 859162505

Russell Leer (780)205-1369
Krystal Monteith (780)870-4454
Fax (780)875-2063

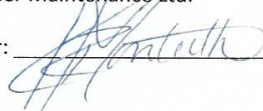
7187-56 Street
Lloydminster, AB
T9V 3N6

February 16, 2021

CONTRACT CONDITIONS

1. This proposal is made on the basis of current materials and costs. A delay in acceptance of more than 30 days will require a review of the proposal and re-dating before the agreement becomes binding.
2. Acceptance shall constitute an agreement between the two parties.
3. Rights under the Builder's Lien Act may be exercised.
4. Payment shall be made no later than 30 days from the date of invoice unless otherwise noted.
5. Unspecified licenses, bonds or taxes, if applicable shall be additional to price quoted.
6. These prices do not include surveying costs for the site. It is the responsibility of Other to establish boundary markings, lines, levels and underground connections to insure proper location, drainage and safeguard against damage from the work or action of any other party.
7. No work will be commenced prior to receipt of signed acceptance of offer and there is no obligation to commence work within fifteen days of such receipt.
8. Prices do not include work outside the property line.
9. Not responsible for damage due to trench settlement due to actions of any other party.
10. Not responsible for drainage if grades less than 1.0%.
11. Not responsible for failures resulting from overloading or use for which product was not intended.
12. Not responsible for work outside that listed in the scope of each unit price.
13. Asphalt prices based on one mobilization to jobsite.
14. The Owner shall indemnify, fully protect, and save harmless Sveer Maintenance and its affiliated and associated companies and, their respective directors, officers, servants, agents, contractors, subcontractors and employees against and from any and all direct, indirect, and consequential losses, costs, liabilities, deficiencies, damages, interest, penalties, professional fees, and expenses, including legal fees and disbursements on a solicitor and his own client full indemnity basis, suffered by any of them as a result of the Owner not complying with any of its obligations in this contract and any proceedings, actions, claims, suits, liens or demands in relation thereto.

Sveer Maintenance Ltd.

Per: 

If the foregoing meets with your acceptance, please sign and return a copy, which upon receipt by us, becomes a contract subject to the terms and conditions contained within.

Date: _____

Name: _____
Print Clearly

Address: _____

Signature: _____

Contact Number: _____



9912 – 107 Street
PO Box 2415
Edmonton AB T5J 2S5

Email: ebusiness.support@wcb.ab.ca
Tel: (780) 498-3999 (1-866-922-9221)
Fax: (780) 498-7999
WCB website: www.wcb.ab.ca

February 16, 2021

Reference Number: 666158

SHANNON HARROWER, CAO
VILLAGE OF MARWAYNE
PO BOX 113
MARWAYNE AB T0B 2X0

Dear Sir or Madam:

Re: SVEER MAINTENANCE LTD.
7187 56 ST
LLOYDMINSTER AB T9V 3N6

ASPHALT TRAILS - PHASE II

The above named subcontractor has an account with WCB-Alberta in the following industry(ies):

account	trade names(s)/industry	effective date	coverage
5013193	SVEER MAINTENANCE HEAVY EQUIPMENT OPERATIONS	Feb 01, 2005	worker coverage personal coverage for: RUSSELL E LEER KRYSTAL R MONTEITH

Thank you for checking into the status of this contractor or subcontractor. Under Section 126 of the Workers' Compensation Act, you are responsible for obtaining a clearance on your contractor or subcontractor, in order to release you from any liability for unpaid WCB premiums owed by them. Please ensure clearance has been issued in the correct name and that there is coverage in the industry(ies) for which work was performed.

Please accept this letter as a clearance for work completed between the effective date of the account and the date of this letter. For this account, you are cleared of any liability under Section 126 of the Workers' Compensation Act up to the date of this letter. Any holdback may be released for contracts completed, and/or for work completed to the date of this letter. For an account that shows closed under the effective date, the clearance is only valid for work completed up to the close date. If work has not started, obtain a clearance prior to releasing final payment.

Please note, if any directors of the corporation are injured at work, you are protected from lawsuit if they have personal coverage. If they do not have personal coverage, you may not be protected in the case of a workplace injury.

If your contractor or subcontractor is performing work outside Alberta, contact the WCB in that jurisdiction to determine your clearance and any other WCB requirements.

Any alteration of this document is strictly prohibited.

Yours truly,

eBusiness Support Team (12411844)

SIGN UP FOR ONLINE SERVICES - GO TO MY.WCB.AB.CA

Partnerships IN INJURY REDUCTION

Certificate
of
Recognition

This certificate recognizes that

SVEER MAINTENANCE LTD. (SVEER MAINTENANCE)

In keeping with the principles of *Partnerships* has:

- developed and implemented an occupational health and safety program and,
- met the standard for *Partnerships* through an independent evaluation of their health and safety program.

Don MacLennan
 Alberta Construction Safety Association
 Certifying Partner

Ian Hooper
 Ian Hooper
 Government of Alberta

Certificate # 20190816-2920
 WCB Industry Code(s): 40604

Expiry Date: August 16, 2022





Foster Park Brokers Inc.
#200 17704-103rd Avenue
Edmonton, AB T5S 1J9

P 780-489-4961
F 780-486-0169
fosterpark.ca

CERTIFICATE OF INSURANCE

NAMED INSURED: Sveer Maintenance Ltd.
7187 - 56 Street
Lloydminster, AB. T9V 3N6

CERTIFICATE HOLDER: To Whom It May Concern

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies herein is subject to all the terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	POLICY NUMBER	POLICY TERM (MM/DD/YYYY)		LIMITS OF LIABILITY		
		FROM	TO			
GENERAL LIABILITY Per Occurrence * Contingent Employers Liability * Blanket Contractual Liability * Broad Form Property Damage * Cross Liability / Severability of Interest * Primary Non-Contributory * XCU Liability	Intact Insurance Co.				Inclusive Limit	\$ 5,000,000
	5V1147736	March 15, 2020	March 15, 2021		General Aggregate	N/A
					Products/Completed Operations Aggregate	\$ 5,000,000
					Personal Injury & Advertising Liability Agg.	\$ 5,000,000
					Non-Owned Automobile	\$ 5,000,000
					SEF 94 - Hired Vehicle Damage	\$ 75,000
					Tenants Legal Liability	\$ 500,000
					Contractors Limited Pollution Liability	\$ 2,000,000
					Forest Fire Fighting Expenses	\$ 100,000
AUTOMOBILE LIABILITY * Per Occurrence * Blanket Fleet	Intact Insurance Co.				Bodily Injury & Property Damage	\$ 5,000,000
	7V0000738	March 15, 2020	March 15, 2021		Combined Single Limit	
EQUIPMENT * All Risk	Intact Insurance Co.				Limit	\$ 1,000,000
	5V1147736	March 15, 2020	March 15, 2021			

ADDITIONAL INSURED/LOSS PAYABLE/LESSOR

CANCELLATION:
Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail N/A days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

ADDITIONAL INFORMATION

DATE: 03/04/2020

PER: 
Janet Kerr, CIP, CAIB
janet.kerr@fosterpark.ca

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.



ASL PAVING LTD.
4001 - 52nd Street
Lloydminster, SK S9V 2B5
Phone 306-825-4984
Fax 306-825-3227

February 11, 2021

Village of Marwayne
Box 113- 210 2nd Ave South
Marwayne Alberta, T0B 2X0

Attention: Shannon Harrower

Re: Asphalt Walking Trail Phase 2

We are pleased to offer the following quotation for your consideration:

Walking Trail Structure- ± 700 l.m.
 Remove existing topsoil and take to supplied stockpile to 100mm depth.
 Excavate and dispose of waste to 125mm depth.
 Subgrade prep to 150mm depth.
 Supply, place and compact 20mm granular base to 150mm depth.
 Supply and place an emulsified SS-1 prime coat.
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth.
 Haul and place supplied topsoil adjacent to the new trail edge.
 Cleanup construction debris.
Unit rate @ \$132.36/l.m. Extended price: \$ 92,652.00

Mobilization/ Demobilization
 Move equipment to site, crew travel, move equipment from site.
Lump Sum price: \$ 5,930.00

The following qualifications form an integral part of this quotation:

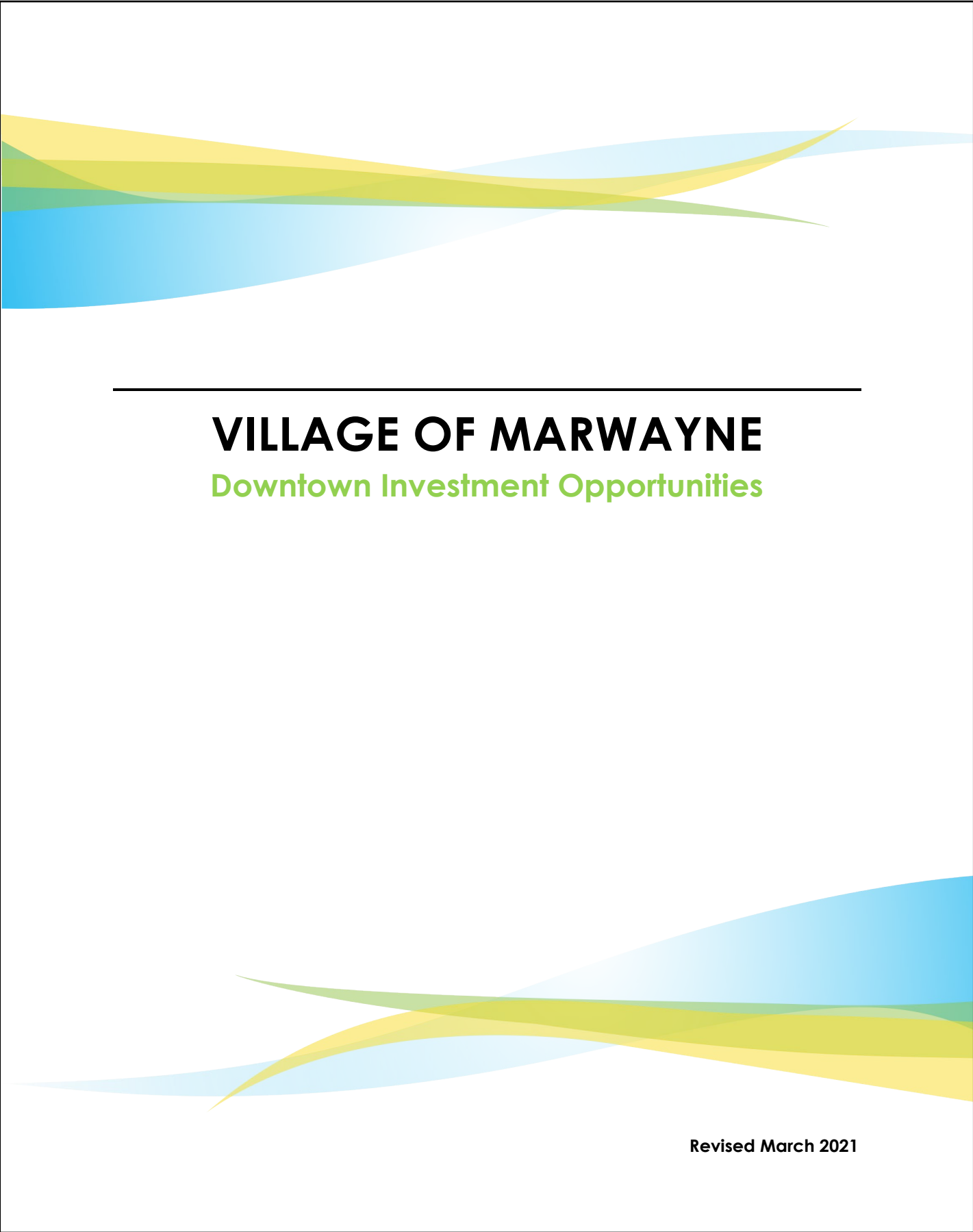
- 2021 price.
- Payment based on field measured quantities.
- Sub cut excavation and backfill of unsuitable sub grade material below design grade is extra.
- Line locates and daylighting is included.
- Topsoil and waste disposal site supplied by customer within 5km of the village.
- Clay fill supplied by owner if needed.
- Topsoil for edging supplied from stockpile or by owner.
- Quality control testing is included.
- Work to conform to the City of Lloydminster specifications.
- Completion by September 30, 2021.
- Work not described in this proposal shall be extra.
- GST extra.

Thank you for providing ASL Paving Ltd an opportunity to quote on your project. If you require additional information do not hesitate to call the undersigned.

Regards,

Bill Kruining, General Manager
ASL Paving Ltd.





VILLAGE OF MARWAYNE
Downtown Investment Opportunities

Revised March 2021



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Background

In 2014, the Village of Marwayne carried out a 1.9-million-dollar construction project on Centre Street. The goal of the project was to upgrade the underground water and wastewater infrastructure. Through the installation of a much needed storm sewer system and by replacing old sewer mains and water/wastewater laterals, Centre Street has been completely overhauled to ensure the continued viability of our community for years to come.

Above ground, the Village added widened sidewalks for pedestrian traffic, green boulevards and new light fixtures. The revitalization of the Village of Marwayne's downtown core was an essential part of our sustainability plan and served as a means to attract and retain new business to the area for years to come.

Vision

With the new and improved downtown core, the Village of Marwayne looks forward to welcoming you and your business to our community. With multiple commercial lots available for sale, we encourage all interested parties to get in touch with our administrative staff who will assist you and your business in becoming a part of our ever-growing streetscape.

Our open and undeveloped commercial parcels of land are the perfect place for your small or large scale project. Please contact us with your proposal in so that we can easily guide you through the development process.



Available Lots for Sale

The Village of Marwayne currently has six (6) commercial lots for sale:



VILLAGE OF MARWAYNE
LOTS FOR SALE

Lots For Sale
 Parcels

March 26, 2021

0 10 20 M

Lot Pricing

LOT(S)	ADDRESS	WIDTH (ft)	DEPTH (ft)	PRICE
3	S10 Railway Avenue	175	150	\$10,000
19 & 20	35 Centre Street	50	120	\$15,000
21	33 Centre Street	25	120	\$10,000
22	31 Centre Street	25	120	\$10,000
25	25 Centre Street	25	120	\$10,000
27 & 28	19 Centre Street	50	120	\$15,000

A: Box 113 – 210 2nd Avenue South Marwayne AB T0B 2X0 **P:** 780-847-3962 **E:** admin@marwayne.ca



Lot Sizes

The following map outlines the lot sizes of the six (6) available lots for sale on Centre Street in the Village of Marwayne.



VILLAGE OF MARWAYNE LOTS FOR SALE - CENTRE ST	Lots For Sale	March 26, 2021	
	Parcels	0 5 10 M	



VILLAGE OF MARWAYNE LOTS FOR SALE - CENTRE ST	Lots For Sale	March 26, 2021	
	Parcels	0 5 10 M	

A: Box 113 – 210 2nd Avenue South Marwayne AB T0B 2X0 **P:** 780-847-3962 **E:** admin@marwayne.ca



Village of Marwayne Land Use Bylaw Districts

Lots 19/20, 21, 22, 25 and 27/28 on Centre Street form part of the Village Centre District in accordance with the Village of Marwayne's Land Use Bylaw No. 572-19. The purpose of the Village Centre district is to promote development of a pedestrian-accessible, commercial-service district in which a variety of retail, commercial, office, civic, and residential uses are permitted. The Village Centre district is intended to discourage the development of separate off-street parking facilities for each individual use.

Permitted Uses

- (a) Accessory buildings and uses
- (b) Banks
- (c) Clinics
- (d) Coin laundries
- (e) Dry cleaners
- (f) *Dwellings* located above the ground floor
- (g) *Mixed-use* buildings
- (h) Offices
- (i) Parks, plazas, public gathering places
- (j) Personal service shops
- (k) Restaurants
- (l) Retail stores
- (m) *Sidewalk Café* as an accessory use
- (n) Tailoring and shoe repair shops

Discretionary Uses

- (a) Bowling alleys
- (b) *Cannabis lounge*
- (c) *Cannabis retail sales*
- (d) *Cannabis retail store*
- (e) Clubs and lodges
- (f) Commercial schools
- (g) Dance halls
- (h) *Dwelling units* in a building used for any of the above mentioned *permitted or discretionary uses*
- (i) Frozen food lockers
- (j) Funeral parlours
- (k) Hotels
- (l) Other uses which, in the opinion of the development authority, are similar to the above mentioned permitted and discretionary uses
- (m) Public or quasi-public buildings and uses
- (n) Theatres
- (o) Veterinary clinics



Regulation	Provision
(a) Maximum building height	12m (39.4ft). In all cases, the maximum height shall include all rooftop appurtenances, architectural features, skylights, or other such roof mounted building amenities.
(b) Minimum building setback requirements, except as otherwise specified herein, shall be: <ul style="list-style-type: none"> <li data-bbox="397 625 820 730">(i) <i>Front yard (minimum)</i> <li data-bbox="397 730 820 793">(ii) <i>Rear yard (minimum)</i> <li data-bbox="397 793 820 856">(iii) <i>Side yard (minimum)</i> <li data-bbox="397 856 820 961">(iv) <i>Awnings, canopies, and projecting signs</i> 	Zero, except where the Village may deem it unnecessary considering existing development. Onsite parking shall not be located at the front of any site in Village Commercial. None. If the <i>rear line</i> is adjacent to a Residential District, the minimum <i>rear yard</i> shall be 2.0m (6.6ft). None. If the <i>side line</i> is adjacent to a Residential District, the minimum <i>side yard</i> shall be 2.0m (6.6ft). Shall not be deemed in violation of setback requirements, provided that awning signs project no further than 1.5m (5ft) into the right-of-way and they are at least 2.6m (8.5ft) above the surface of any sidewalk.
(c) <i>Sidewalk Café</i> are encouraged in public spaces to enhance the vitality of the street while maintaining pedestrian flow and safety standards. <ul style="list-style-type: none"> <li data-bbox="467 1108 820 1171">(i) <i>Sidewalk café</i> shall be located adjacent to an existing business and shall be considered an accessory use. <li data-bbox="467 1182 820 1245">(ii) The operator of a sidewalk café must carry a minimum of \$500,000 liability insurance. <li data-bbox="467 1266 820 1350">(iii) A minimum clear passage way of not less the 1.5m (4.9ft) for pedestrians shall be maintained between the café and the curb or any physical obstructions. <li data-bbox="467 1371 820 1434">(iv) <i>Sidewalk cafe</i> will be designed to have an open appearance with a defined edge such as a railing, fence, row of planters or pots. <li data-bbox="467 1455 820 1518">(v) Perimeter fences around an outdoor café shall not be more than 1m (3.3ft) high. <li data-bbox="467 1528 820 1591">(vi) The <i>sidewalk café</i> operator shall maintain the <i>sidewalk café</i> area and the immediately adjacent area in a clean and safe condition at all times. <li data-bbox="467 1602 820 1665">(vii) If applicable, applications will be forwarded to Alberta Health Services and Alberta Gaming and Liquor Commission. (d) Renovations, alterations, and additions to existing buildings and all new development in the Village Centre District shall be in accordance with the Marwayne Downtown Historic Area Design Guidelines set out in Schedule B.	

A: Box 113 – 210 2nd Avenue South Marwayne AB T0B 2X0 P: 780-847-3962 E: admin@marwayne.ca



Lot 3 on Railway Avenue is part of the Highway Commercial District in accordance with the Village of Marwayne's Land Use Bylaw No. 572-19. The general purpose of this district is to permit vehicle-oriented commercial development appropriate for the municipality. Highway commercial uses are located away from the central business core of the municipality, on larger lots with better highway access and visibility.

Permitted Uses

- (a) Accessory buildings and uses
- (b) Automobile, light truck, and recreational vehicle sales
- (c) Dry cleaners
- (d) Hotels
- (e) Household appliance sales and repair
- (f) Motels
- (g) Service stations and bars

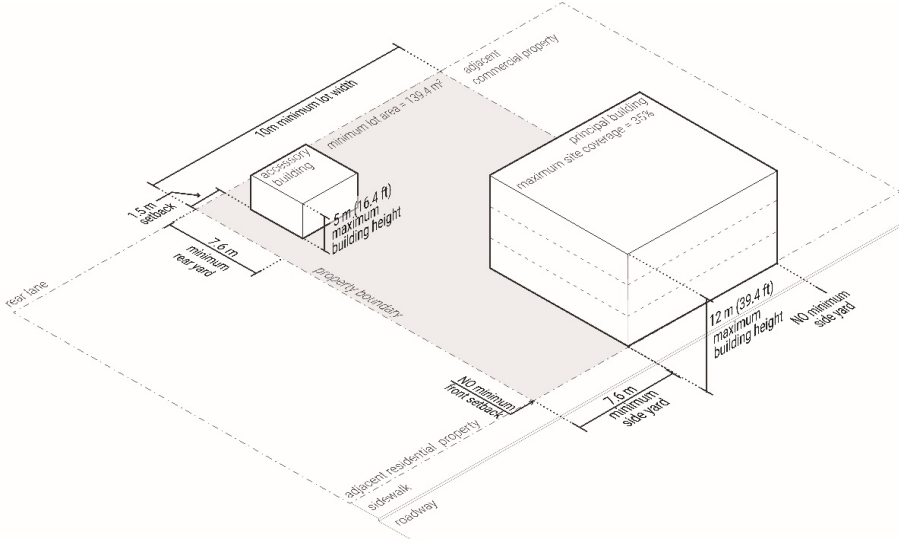
Discretionary Uses

- (a) Auctioneering establishments
- (b) Bowling alleys
- (c) Buildings and uses accessory to discretionary uses
- (d) *Cannabis lounge*
- (e) *Cannabis production and distribution*
- (f) *Cannabis retail sales*
- (g) *Cannabis retail stores*
- (h) Clinics
- (i) Clubs and lodges
- (j) Commercial schools
- (k) Dance halls
- (l) Frozen food lockers
- (m) Funeral parlours
- (n) Light-industrial uses
- (o) Other uses which, in the opinion of the development authority, are similar to the above mentioned permitted and discretionary uses
- (p) Parking lots
- (q) Public utilities
- (r) Rentable unit
- (s) Restaurants
- (t) Retail stores
- (u) Storage and/or sale of building supplies, lumber, farm machinery, fertilizer, bulk oil, and propane gas
- (v) Theatres
- (w) Veterinary clinics
- (x) Wholesale warehouses



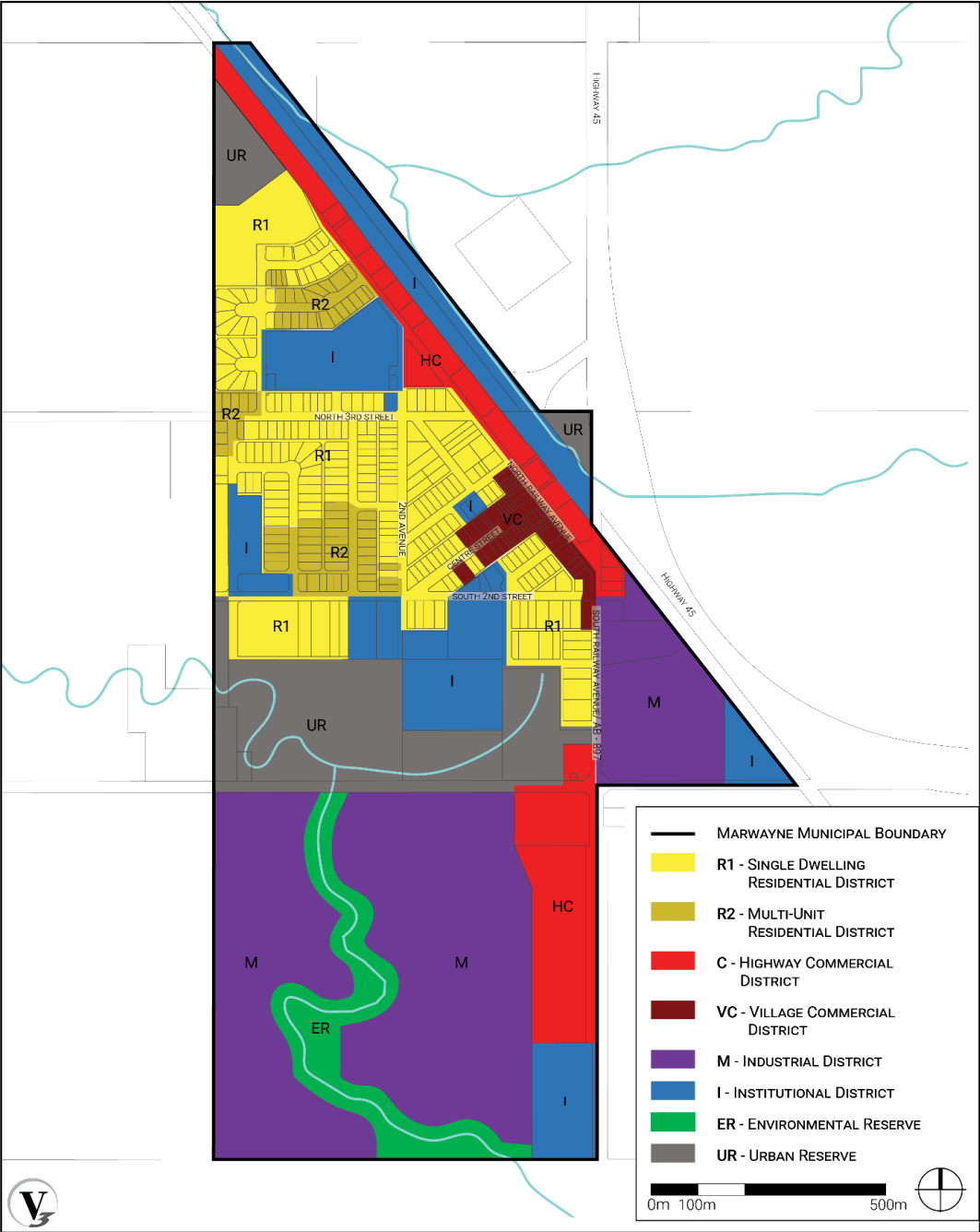
Regulation	Provision
(e) Lot area (minimum)	139.4m ² (1,500ft ²)
(f) Lot width (minimum)	10m (32.8ft)
(g) Front yard (minimum)	None, except where the development authority may deem it necessary to conform with existing development
(h) Rear yard (minimum)	7.6m (25ft)
(i) Side yard (minimum)	
if adjoining a Commercial District	None
if adjoining a Residential District	7.6m (25ft)
(j) Building Heights (maximum)	
principal building	12m (39.4ft), three (3) storeys
accessory building	5m (16.4ft)
(k) Site coverage (maximum)	
principal building	35%
accessory building	15%
(l) No use shall be established that may, in the opinion of the development authority, become obnoxious by way of noise, odour, dust, or fumes.	
(m) Notwithstanding any other provision of this Bylaw to the contrary, development of a <i>single detached dwelling</i> on Block D, Plan 8094ET shall be allowed only as the residence of the owner or operator of a use listed as a permitted or a discretionary use in 7.3(1) or 7.3(2) above. The regulations for the <i>dwelling</i> shall be as indicated for <i>single detached dwellings</i> in the Residential (R1) District in Section 7.1.	

▼ **Figure 1: C – Commercial District**





Village of Marwayne Land Use Bylaw Districts Map





Contact

For more information on the Village of Marwayne's commercial lots for sale, please contact our Chief Administrative Officer Shannon Harrower at (780) 847-3962 or via email at cao@marwayne.ca.



MARCH 2020 PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	good	
Shovel Municipal Sidewalks (After Each Snow)	OK.	
Sanding (As Needed)	OK.	
Get Flusher Ready for thawing culverts	Ready To go	
"Dipping" Water Wells (Pumping & Non Pumping)	OK	
Lagoon Inspection & Rotation		
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	all Time.	
Spring Thaw (Check Culverts, Seed Cleaning Site, Beaver Dams, Drainage, Railway) (Open Culverts as Need & Pump Water)	good.	
Hazard Assessment & Risk Management (Follow up from month prior)	yes	
Check that Outdoor Rink is Melted & Store Nets	OK.	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	all Time.	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: WD

Date: 8 APRIL



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Regional Operator report

March 2021

Common information:

We continue to use caution and monitor AEP recommendations regarding social distancing and covid 19.

Continue working through the materials for Level II wastewater treatment prep course. Ready for exam. Iron leak sensors back on line. We continue to investigate as time permits.

Monthly reports up to date and annuals submitted.

Ground mic and contact mic equipment from Hetek has arrived. Still some questions regarding the unit. Regional op had a dentist appointment March 1.

Eris server dropped out Feb 8th. Luc Blancette was able to get us back up and running.

Working with Hach to get our equipment recertified (done every other year).

Outstanding items:

Decommissioning work on wells and plants is ongoing. Still a few outstanding items in both places.

Review Drinking water safety plans must be done this year.

Review SOP's. Need to be updated for distribution only.

Marwayne lift station pump.

Annual reports have all been submitted.

Decommissioning completion reports should be submitted to AEP.

The cover on the regional op truck was caught by the wind and damaged. Andrew repaired.

Marwayne:

Will submit decommission plan complete to AEP.

Data for February 2021 was electronically submitted on AEP site.

Still waiting on the new pump for the West lift station. They will repair and warranty.

Still getting some communication alarms from lift station. Not a big problem yet but could get worse.

Consumption is much lower but still a bit high. Lowest flow is about 35 lpm.

Ground mic and leak detection equipment have proved useful in a few places.

Bi Systems have genset for WTP and parts for installation and lift station communications. Scheduled to start in April 2021.

Water temperature tests showing some below freezing.

Will have to draw up a plant improvement plan for AEP.

Annual reports have been submitted to AEP.

One leak repaired on Hwy 897, minimum flow down to 35 to 40 lpm.

Flushed sewer on 3rd street East from hydrant, worked fine, Homeowner repaired sewer line so we changed water our line to main.

Troubles with one pump in West Lift station. Think we have it solved.

From: [Village of Marwayne](#)
To: [CAO Marwayne](#)
Subject: FW: Estimate #116 from BYRON CLARK O/A EBH CONTRACTING
Date: March 31, 2021 1:15:40 PM
Attachments: [image002.png](#)

Hello,

Please see below estimate for street cleaning. Last year Fenced in & Decked Out did it for \$3,780 even



From: BYRON CLARK O/A EBH CONTRACTING <mailer@waveapps.com>
Sent: March 31, 2021 1:11 PM
To: Village of Marwayne <admin@marwayne.ca>
Subject: Estimate #116 from BYRON CLARK O/A EBH CONTRACTING



Estimate #116

for village of marwayne
issued on Mar 31, 2021
from **BYRON CLARK O/A EBH CONTRACTING**

Grand Total: **\$3,937.50 CAD**

[View in browser](#)

Expires on: **May 15, 2021**

Thanks for your business. If this estimate was sent in error,
please contact ebhcontracting2011@gmail.com





April 1, 2021

Village of Marwayne
PO Box 113
Marwayne, AB T0B 2X0

ATTENTION: Council

To members of council:

Re: Village of Marwayne 2020 Financial Reporting

We have been working diligently with your staff in an effort to clean up the bookkeeping and provide adequate support for the 2020 audit. At this point we are still making progress but still have work to be done before the accounting records are in adequate shape to be audited.

We need to acknowledge that we are now in our busiest month of the year and feel that the May 1st deadline is coming upon us quickly. Our intentions are to keep working with Shannon to get bookkeeping cleaned up and the audit completed. However, under the time frame we may not be able to make the current deadline as April is a very busy month for our office as a significant part of our business in April is preparing and filing person tax returns.

We propose reaching out to Alberta Municipal Affairs to request an extension to June 15, 2021. This will provide adequate time to properly put together the financial information and complete the audit. We are hopeful to complete everything well before June 15, 2021, however this gives everyone sufficient time to clean up the bookkeeping and get it ready for the audit while also allowing us to provide a quality audit.

If you have any questions please contact Ryan Deis at 780-875-9293.

Yours truly,

Ryan J. Deis, CPA, CA

PO Box 11706, 5012 - 46 Street, Lloydminster, AB T9V 3C1 | www.leckiecpa.com

P: (780) 875-9293 | F: (780) 875-3484 | E: main@leckiecpa.com



RECEIVED
APR 08 2021

Garry Webster
President

March 24, 2021

Mike Haanen
President Elect

Attention: Honourable Mayors/Reeve's,
Members of Council and Chief Administrative Officers

Peter McDowell
Past President
APWA Delegate

Re: National Public Works Week, May 17-23, 2020 – “Stronger Together”

Patty Podoborozny
CPWA Delegate

The APWA Alberta Chapter is seeking your support to recognize and promote National Public Works Week (NPWW) by acknowledging May 16-22, 2021 as National Public Works Week in your community. This year's theme is “Stronger Together.” This year's exciting poster challenges our members and their citizens to think about the role public works plays in creating a great place to live. By working together, the impact citizens and public works professionals can have on their communities is magnified and results in the ability to accomplish goals once thought unattainable.

Mike Stasiuk
Director, Sustainability

Chris Dechkhoff
Director, Allied Members

Public Works helps maintain a community's strength by working together to provide an infrastructure of services in transportation, water, wastewater, and stormwater treatment, public buildings and spaces, parks, and grounds, emergency management and first response, solid waste, and right-of-way management. Public Works provides togetherness needed for collaboration with all the stakeholders in capital projects, infrastructure solutions, and quality of life services.

Greg Zirk
Director, Outreach

Dean Berrecloth
Director, Idea Group
Leader

Joe Guido
Director, Special Events

National Public Works Week is observed each year during the third full week of May and this is the 61st year. The APWA encourages public works agencies and professionals to take the opportunity to celebrate the week by parades, displays of public works equipment, high school essay contests, open houses, programs for civic organizations and media events. The occasion is marked each year with scores of resolutions and proclamations from Mayors and Premiers and raises the public's awareness of public works issues and increases confidence in public works agencies like yours who are dedicated to improving the quality of life for present and future generations.

Brittany Wolbeck
Director, Emerging Leaders

For your convenience, I have attached a sample Council proclamation that you may consider using. You may wish to go to www.publicworks.ca for a digital copy of the proclamation and information about this year's theme and resources on making your Public Works Week a success. Also please consider entering your event for our annual awards as well as the National Public Works Week award from CPWA. www.cpwa.net If you have any further questions or require any additional information, please do not hesitate to contact Jeannette Austin, Executive Director at 403.990.2792. Thank you for making a difference.

Jeannette
Executive Director
APWA - Alberta Chapter
p: 403-990-APWA (2792)
admin@publicworks.ca

Please note that declarations should be forwarded to
office@publicworks.ca or by mail to:
APWA Alberta Chapter
PO BOX 44095 Garside Postal Outlet
EDMONTON AB T5V 1N6

Yours truly,



Garry Webster, APWA President





National Public Works Week

May 16 – 22, 2021

“Stronger Together”

Provincial/Territorial Proclamation (SAMPLE)

WHEREAS, public works professionals focus on infrastructure, facilities and services that are of vital importance to sustainable and resilient communities and to the public health, high quality of life and well-being of the people of **[insert Province/Territory]**; and,

WHEREAS, these infrastructure, facilities and services could not be provided without the dedicated efforts of public works professionals, who are engineers, managers and employees at all levels of government and the private sector, who are responsible for rebuilding, improving and protecting our nation’s transportation, water supply, water treatment and solid waste systems, public buildings, and other structures and facilities essential for our citizens; and,

WHEREAS, it is in the public interest for the citizens, civic leaders and children in **[Insert Province/Territory]** to gain knowledge of and to maintain a progressive interest and understanding of the importance of public works and public works programs in their respective communities; and,

WHEREAS, the year 2021 marks the 61st annual National Public Works Week sponsored by the American Public Works Association be it now,

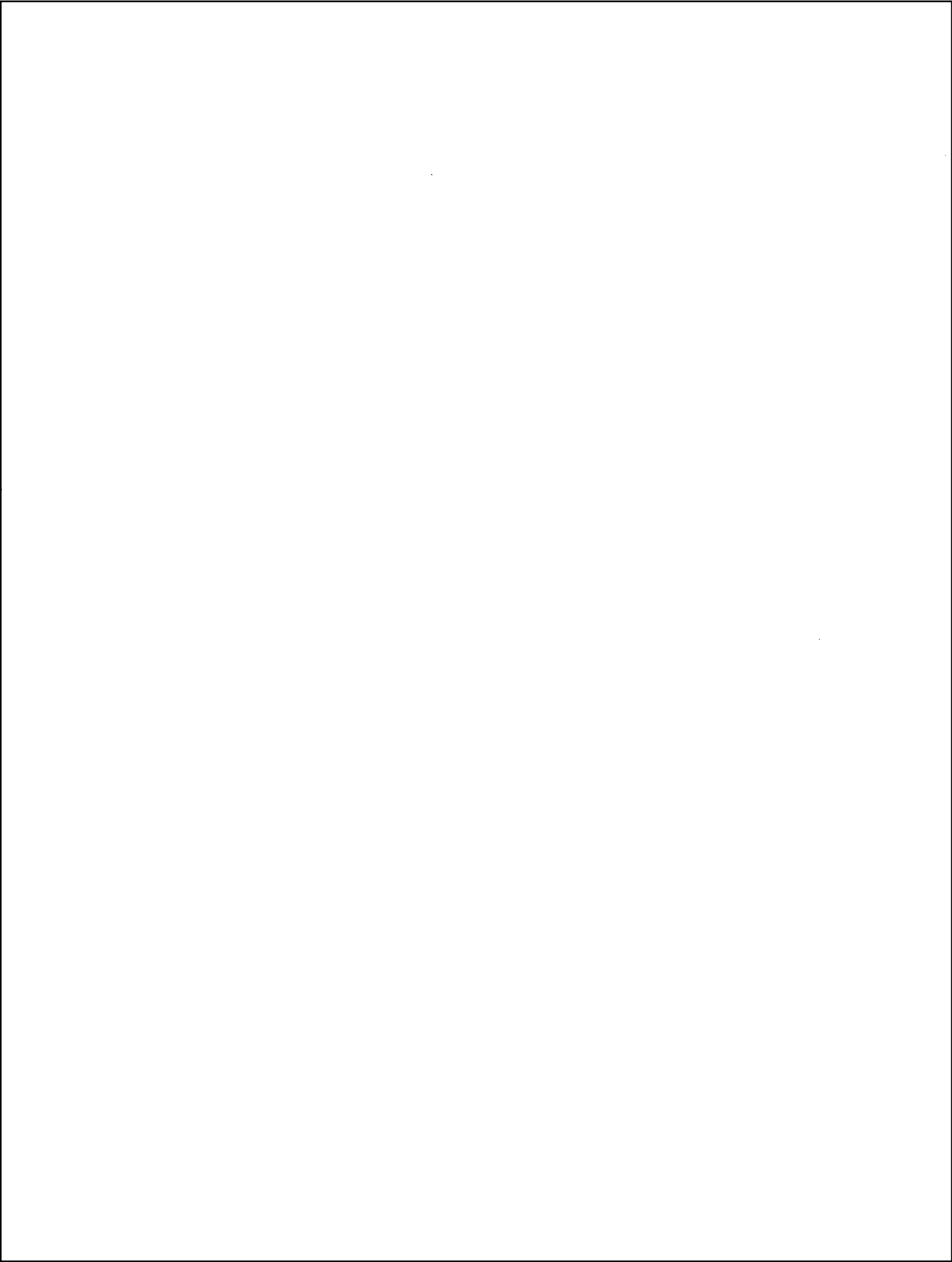
RESOLVED, I, **[Insert Full Name]**, **[Insert Premier -or- other title]** of **[Insert Province/Territory]**, do hereby designate the week May 16 – 22, 2021 as National Public Works Week; I urge all citizens to join with representatives of the American Public Works Association/Canadian Public Works Association and government agencies in activities, events and ceremonies designed to pay tribute to our public works professionals, engineers, managers and employees and to recognize the substantial contributions they make to protecting our national health, safety, and quality of life.

IN WITNESS WHEREOF, I have hereunto set my hand and caused the Seal of **[Insert Province/Territory]** (to be affixed),

DONE at the **[City/Town/Rural Municipality]** of **[Insert City/Town/Rural Municipality]**, **[Insert Province/Territory]** this _____ day of _____ 2021.

[Insert Full Name of Premier]

[SEAL]





DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 7 – 13, 2021 to be Seniors' Week in

Community

Official Title

Official Signature

A handwritten signature in black ink, appearing to read 'Josephine Pon'.

The Honourable Josephine Pon, Minister of Seniors and Housing



From: [Village of Marwayne](#)
To: [CAO Marwayne](#)
Subject: FW: Financial Reviewer for library
Date: March 24, 2021 3:24:46 PM

I received the below email. Pretty sure we already received this type of request from Carmen Smart with the library for the next council meeting. I would of forwarded off to previously.

Shannon Kennedy

Administrative Assistant
Village of Marwayne

Box 113 - 210 2nd Avenue South Marwayne AB T0B 2X0 P 780 847 3962 F 780 847 3324 www.marwayne.ca

From: Sharon Hutchings <sharda.hutchings@gmail.com>
Sent: March 24, 2021 2:28 PM
To: Village of Marwayne <admin@marwayne.ca>
Subject: Financial Reviewer for library

We need approval from the Village of Marwayne council for change for financial Reviewer for the Village of Marwayne Library Board financial statements . The library board has approved Amy Parker and we need approval from the village of Marwayne council so we may forward a copy to the Library Services Branch of the Alberta Government . Amy Parker is a college graduate and presently is the office administrator for Co-op Grocery Store , Lloydminster. In 1997 she received the Govenor General academic reward for high standard of achievement in High School. Thank you for your attention to this matter. You should have our March 16th, 2021 minutes on file . You can email me the approval if accepted. Sharon Hutchings. Village of Marwayne Library Board.



VILLAGE OF MARWAYNE LIBRARY BOARD

Plan of Service

2021-2026

Mission Statement:

The Village of Marwayne Library Board will promote the pursuit of knowledge for either personal or professional services, thereby enhancing social inclusion, personal development, and community awareness by providing a range of resources to facilitate and encourage lifelong learning and literacy with technology and hands on material.

Library Profile:

In 1972 the Marwayne Public Library was established and granted legal status. Marwayne Public Library has been housed within the community school ever since. The opening of the library was sponsored by school committees, churches, Royal Canadian Legion and various people from the community.

In 2020, the library was renamed Village of Marwayne Library Board to incorporate that we are part of a village. However, most people in the community know us as Marwayne Public Library. We are located within Marwayne Jubilee School at 105-2nd Street South, Marwayne, Alberta, T0B 2X0.

Information from Annual Report 2020:

Library Board of Directors:

Chairperson: Eileen Hines	
Raelle Kissick	Cheryle Eikeland
Sharon Hutchings	Arlene Parker
Norma Omstead	Liz Fournier

Library Staff:

Library Manager: Carmen Smart
Library Clerk: Kirsten Hnatow

Collection and Resources:

Our physical collection both printed and non-printed, consists of 15,828 items.

Circulation:

Village of Marwayne Library Board is part of the consortium, Northern Lights Library Services. As such, libraires from around Alberta access our collection.

Circulation total: 6,663

Village of Marwayne Library Board
Plan of Service

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Patrons:

In total there are between 498 and 516 patron memberships on any given year. Our memberships are free.

Usage:

On average the library has approximately 14,000 in-person visits and 800 virtual visits per year.

Library Services and Programs:

The library provides a large variety of services and programs:

Exam proctoring	Resume and job search support
Arts and crafts	Summer Reading Programs
Adult Education	Winter Reading Programs
Early Literacy	Childhood Literacy
Daily Storytime	Inter-Library Loans
Daisy Reader	Large Print Books
Audio books/DVDs	Canada-Wide Access
Gaming Laptop Labs	Programs for Teens
Programs for Seniors	Author/Entertainer Visits

Goals and Objectives:

Goal 1: Access to information to all.

Objectives:

- 1) Encourage and increase public library membership awareness through promoting library resources and activities via online media, monthly village newsletters, school newsletters and community and library billboards.
- 2) Make use of a central source of information and wide variety of services at the library including programming, activities, technology, and resources.
- 3) By 2026, 90% of users surveyed will respond that the information provided by the library about community resources and services is very good.

Village of Marwayne Library Board
Plan of Service

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Strategy:

- 1) Ensure library staff is knowledgeable about community organizations and what their role is in the community.
- 2) Ensure library staff is knowledgeable in the area of technology.
- 3) Promote resources/services/events pages on library's website, community website and library Facebook.
- 4) Make use of social networking to inform patrons of library activities.

Goal 2: Expand the library collection.

Objectives:

- 1) Be sensitive to the requests of patrons and their interests.
- 2) Continue to expand our collection of audio books and large print items to support our visually challenged patrons.
- 3) To include a variety of genres including bestsellers to facilitate differences and disabilities within the community.

Strategy:

- 1) Purchase items according to patron's requests.
- 2) Purchase items according to recommendations on websites.
- 3) Purchase items that are not readily available on tracpac.
- 4) Purchase items that are bestsellers at the bookstores and websites.
- 5) Purchase books and materials that are of interest to our diverse community.

Goal 3: Establish the library as a community hub.

Objectives:

- 1) Promote community involvement, learning, and literacy in the library.
- 2) Draw different audiences/user groups.
- 3) Increase membership by 5% annually.

Village of Marwayne Library Board
Plan of Service

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- 4) See increase of attendance in adult and non-traditional programming.

Strategy:

- 1) Develop a program that incorporates learning and fun activities for all ages which will increase usage.
- 2) Research the best material for literacy.
- 3) Encourage community to visit the library during school hours.
- 4) Promote all programs offered to encourage learning.
- 5) Continue to offer Winter Reading and Summer Reading Programs and activities.
- 6) Offer material for intervention reading programs.
- 7) Provide materials for guided reading.
- 8) Encourage public usage of the public library during public library hours and school hours.
- 9) Library will offer at least two summer activities for all ages.
- 10) Continue story time for all children up to grade 5.
- 11) Provide technology classes for all ages.
- 12) Sponsor author/entertainer/event instructor visitation who appeal to various age groups in the community.

Goal 4: Provide a safe and welcoming environment for all.

Objectives:

- 1) Create comfortable indoor/outdoor spaces in our library. Enhance our outdoor atrium to encourage patrons to host gatherings and enjoy reading outside.

Strategy:

- 1) Purchase comfortable outdoor patio furniture to create a welcome area outside.
- 2) Purchase hand sanitizer and masks for patrons and staff usage.
- 3) Provide sanitation, masks, and covid questionnaires before entry into the library so patrons feel safe. Including quarantining of all materials.
- 4) Provide genre signage so items are easily found.
- 5) Sanitize the library and furniture after usage.
- 6) Quarantine items for the allocated 3 days before putting back on shelves.

Village of Marwayne Library Board
Plan of Service

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- 7) Create a welcoming atmosphere inside and out.
- 8) When school hours are closed, all patrons must ring for the locked door to be opened in-order for library staff and patrons to feel safe.

Goal 5: Increase library's profile and usage.

Objectives:

- 1) The library board and library staff will seek out meaningful opportunities to promote the library in and around the Village of Marwayne.

Strategy:

- 1) Library board and staff members will promote the library whenever possible at community events whether in person or online.
- 2) Speak to classes in Marwayne Jubilee School about library services.
- 3) Send mailers home with students at Marwayne School.
- 4) Identify community events to attend with a display table, bringing puppets and a prepared story time to provide to kids at the event.

Goal 6: Promote our current Learning Commons to engage the community to explore, experiment and collaborate to improve learning.



Objectives:

- 1) Provide resources to incorporate independent thinking, collaborative learning, experimental learning, tinkering through fun and technology.

Strategy:

- 1) Continue promoting our Learning Commons centre and collection.

Village of Marwayne Library Board
Plan of Service

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Future Plans and Needs: Marwayne Public Library is here to serve the community of Marwayne and surrounding areas, including the Village of Dewberry, where library services are not available. Our library offers many services within our community. We are the only resource to come for use of free Wi-Fi, and use our in-house computers to print out important documents, create and update resumes, go on job searches, and apply for jobs. As such, we plan to continue upgrading our technology as required to keep up with the demands of our community. As this is a rural area, we are keenly aware that agriculture plays a vital part in our community life. Thus, we plan to address needs within our community where feasible. The demographics of our community is a mixture of age groups which we also keep in mind when planning projects and materials. We endeavour to meet the needs of our diverse community. This is an ongoing endeavour.

Update from our Plan of Service submitted in 2016:

Goal 1) Our objective was to increase library membership through promotion via social networking.

Update: We incorporated a Library Facebook page which is kept up to date with news and promotion of the library. Our membership has gone from 498-516. The number of people attending events and participating in reading programs has risen.

Goal 2) Expand the library collection.

Update: We now have a Young Adult Fiction section for teens. We have purchased more large print books and audio books for our visually impaired patrons.

Goal 3) Promote Community involvement in the library.

Update: We have offered a variety of classes, events, entertainers, authors and reading programs to promote usage of the library. We also incorporated a Learning Commons Centre with a grant received from our county. The community came out for an open house night to celebrate the Learning Commons Centre. It was a great success. The library was full.

Village of Marwayne Library Board
Plan of Service

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Goal 4) Provide an environment that is appealing to library patrons.

Update: We purchased new wing back chairs for comfort and ease of reading. We hired an artistic patron to paint murals on our library walls in the children's section. We moved our DVD display for better access.



Goal 5) Continue our relationship with Northern Lights Library System (NLLS).

Update: Our staff continues to go to NLLS conferences. Our Library Manager is sent to all advisory council meetings held by NLLS.

Goal 6) Utilize technology.

Update: We recently purchased 4 new computer towers and software in-order-to upgrade our technology system. We have encouraged using e-books, electronic magazines, and entertainment. With each new patron registration, we hand out an app brochure to encourage the use of online apps. Our statistics have tripled in the areas of online patron usage.

Marwayne Library Board Meeting – March 16, 2021

Meeting was called to order.

Agenda was accepted

Minutes from previous meeting accepted as written.

Treasurers Report was accepted

- 2021 Budget was reviewed and accepted.
- Norma Olmstead will be a new signing authority on the Bank Account since the passing of . She will be going to the bank once the treasurer has set up all the necessary paper work.
- Miss Parker will be the new auditor of the Library books.

Library Managers report accepted as written

- Library Conference “Spark Ideas Ignite Passion” will be on-line and it will be May 27 to 29, 2021.
- Library Website offers many options for the avid reader.
- Discussed Patio furniture purchase and will look into options. \$2500.00 was put aside for this venture
- The Government has advised the Library that they need to send a list of Library Board Members to the Village of Marwayne. This list needs to be approved by Council in a motion and recorded in the Village Minutes. The Library Manager will send a letter to the Village outlining what is needed. This list needs to be approved by the Village every 3 years.

Next Meeting will be in June. Date to be announced.

Cheryle Eikeland

Marwayne & District Chamber of Commerce

Annual General Meeting

March 18,2021

In attendance: Sharon Kneen, Ron Tannas, Cheryle Eikeland, Pat Fox, Charlene Hendricks

Sharon called the meeting to order at 7:10.

Charlene read minutes from our last meeting March 27,2019. Ron moved that the minutes be accepted as read. Sharon 2nd.

Sharon presented our agenda - 2020 financials
Board for 2021
Old Business
Dissolution of Chamber
Disbursement of assets

Sharon distributed the financial statement for 2020. Charlene moved that the financial report be accepted as presented. Pat 2nd.

Pat moved that the executive remain the same for the 2021 year. Charlene 2nd. All in favor, carried.

The executive will be as follows:

President/Treasurer – Sharon Kneen

Vice President – Ron Tannas

Secretary – Charlene Hendricks

Directors – Cheryle Eikeland

Teresa Miskie

Old business –

Master operating agreement for campground operations (May 1, 2012) is null and void as of December 28,2012 when land ownership was transferred to the Marwayne Agricultural Society. Cheryle provided a letter to the Chamber from the Village of Marwayne as documentation of this change. To clarify, the Chamber is currently operating the campground under the Ag Society.

Dissolution of Chamber

After some discussion Sharon moved that the Chamber be dissolved by the end of this year allowing time for campground operations to be transferred to a new operator and assets of the chamber be disbursed. Ron 2nd. All in favor. Carried.

Cheryle moved that the Ag Society be notified in writing that the Chamber of Commerce intends to dissolve by December 31,2021 and the Ag Society or their designated agent will be responsible for campground operations. Pat 2nd. All in favor. Carried.

Charlene will write letter to Ag Society before their meeting next week.

Disbursement of Assets

Property – lot 8, pt lot 7, blk7 plan 1297 H.W. (101 Centre St.)

Sharon moved that we transfer title from the Chamber to the Village of Marwayne with the suggestion that any funds from the sale of said property would go to an Economic Development Committee within the village. Ron 2nd. All in favor. Carried.

Cash (as of Dec.31/20) - \$67,177.03

Cheryl moved that our cash holdings be disbursed as follows:

\$20,000.00 – EDC

\$10,000.00 – Ag Society

\$10,000.00 – Historical Society

\$20,000.00 – future campground operator

With any remaining funds at the time of dissolution to the campground operator.

Sharon 2nd. All in favor. Carried.

Sharon and Charlene will complete the necessary paperwork to have membership current for this year and will notify members using any benefit plans that they must acquire membership in another Chamber of Commerce by the end of this year so their benefits can remain active.

Next meeting set for April 28,2021 at 7pm.

Ron moved meeting be adjourned at 8:22.

Marwayne & District Chamber Of Commerce
Financial Statements
Jan 1, 2020- to Dec. 31, 2020

RECEIPTS:

Campground income	\$ 8769.00
Membership	435.00
Group Insurance	848.30
Equipment Rental	.00
Pancake Breakfast	.00
Flower Barrels	640.00
Interest Income	30.02

EXPENSES:

Campground Power	2850.78
Campground Waste	996.74
Campground Cleaning	337.75
Campground Insurance	759.33
Campground Mowing & Spraying	1200.00
Campground Maintenance	84.00
Campground Internet	1007.88
Campground Advertising	414.75
Campground Utilities (water)	773.29
Pancake Breakfast	.00
Memberships	286.35
Donation (EDC - Ag. Soc.)	4473.77
Equipment	173.25
Flower Barrels	521.90
Watering Flower Barrels	800.00
Wreath	46.00
CDO Position	1000.00
Bursary	300.00
Donations	.00
Office Expense	295.69
Bank Charges (Debit Machine)	399.82

TOTALS \$10722.32

\$16721.29

CHEQUING ACCOUNT

Bank Balance as of Jan 1, 2020	\$	73176.00
Plus income for 2020		10722.32
Less payments for 2020		16721.29
Ledger balance as of Dec. 31, 2020	\$	
Less outstanding deposits for 2020		.00
Add outstanding payment for 2020		00.00
Bank Balance as of Dec. 31, 2020		\$67177.03



Northern Lights Library System Executive Director Weekly Board Update

Date: March 12, 2021

The following report is for your information. Your service to the Northern Lights Library System is valued and appreciated. If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone. Contact information is found on page two of this report.

BOARD

- Next executive board meeting April 9, 2021 (10:00am)
- Next general board meeting May 29, 2021 (10:00am)

Approved meeting minutes are available on the website and meeting dates for the remainder of the year are also available on the same page: <https://www.nlls.ab.ca/about-us/board2#grid>. The entire General Board meeting package is available in the board vault on the website: <https://www.nlls.ab.ca/board/board-meeting>. You will need to login (passwords can be recovered directly on the site).

OPERATIONS

- Our all staff meeting on Monday March 8, 2021 was very productive as we discussed our organizational review and steps forward with that.
- I met with Margaret Law and Karla Palichuck from The Alberta Library (TAL) and discussed a number of potential efficiencies with them. TAL will be investigating wireless printing software for libraries. A need in many of our communities.
- We are thick in the planning of an organizational restructure in response to the recent review.
- We have renamed our Public Services Department to Member Library Services. We serve our members and they serve the public. The name better reflects our purpose – if anyone understands the power of words on one's thinking it ought to be us.

LIBRARIES

- As per the Province, libraries starting today (Friday March 12) need only quarantine items for 24 hours instead of 72! This will get materials moving in the system.
- I met with Library managers from a number of our libraries this week, including: Elk Point, Cold Lake, Athabasca, Gibbons, and Lac La Biche. So many wonderful things happening and such great feedback from these libraries.

I am currently reading: *The Name of the Wind* by Patrick Rothfuss on loan from the Standard Municipal Library. (I had to look up where Standard was... I had never heard of it)

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUMBER
Vicky Lefebvre	Chair	gillesvicky74@gmail.com	780-573-1926
Warren Griffin	Zone 1 - Vice Chair	wgriffin@athabascacounty.com	780 675-0470
Craig Lukinuk	Zone 1	clukinuk@smokylakecounty.ab.ca	780-656-3730
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith	Zone 1	bsmith@boylealberta.com	780-689-3643
Debra McQuinn	Zone 2	mcquinndac@msn.com	780-614-8288
Cyndy Heslin	Zone 3	heslin@ryley.ca	780-663-3653
Karen Shaw (Sturgeon County)	Zone 3	kshaw@sturgeoncounty.ca	587-879-0208
Jennifer Anheliger	Zone 3	jennifer.anehliger@morinville.ca	780-380-7296
Jill McLuckie	Zone 4	jmcluckie@mannville.ca	780-763-3500

Zones

Zone 1

Athabasca County
 S.V. of Bondiss
 S.V. of Sunset Beach
 S.V. of Island Lake
 S.V. of Island Lake South
 S.V. of Mewatha Beach
 S.V. of West Baptiste
 S.V. of Whispering Hills
 Smoky Lake County
 Thorhild County
 Town of Athabasca
 Town of Smoky Lake
 Village of Boyle
 Village of Vilna
 Village of Waskatenau

Zone 2

City of Cold Lake
 County of St. Paul
 County of Two Hills
 Lac La Biche County
 M.D. of Bonnyville
 S.V. of Pelican Narrows
 Town of Bonnyville
 Town of Elk Point
 Town of St. Paul
 Town of Two Hills
 Village of Myrnam

Zone 3

Beaver County
 Lamont County
 Sturgeon County
 Town of Bon Accord
 Town of Bruderheim
 Town of Gibbons
 Town of Lamont
 Town of Morinville
 Town of Mundare
 Town of Redwater
 Town of Tofield
 Town of Viking
 Village of Andrew
 Village of Holden
 Village of Ryley

Zone 4

County of Minburn
 County of Vermilion River
 M.D. of Wainwright
 Town of Vegreville
 Town of Vermilion
 Town of Wainwright
 Village of Chauvin
 Village of Edgerton
 Village of Innisfree
 Village of Irma
 Village of Kitscoty
 Village of Mannville
 Village of Marwayne
 Village of Paradise Valley

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION ON MARCH 23, 2021, AT 6:00 P.M. ON ZOOM**

PRESENT:

Chair: L. Wolgien
Vice-Chair: R. McDonald
Directors; T. Pollard; S. Hryciuk; D. Bergquist; M. Baker; G. Barr;
J. Thompson
CAO: S. Schwartz

ABSENT:

None.

The meeting was called to order at 6:00 P.M.

AGENDA:

Additions to Agenda:

None.

MOVED by G. Barr that the agenda be adopted as presented.
Carried.

MINUTES OF THE MEETING OF FEBRUARY 23, 2021:

MOVED by R. McDonald that the minutes of the meeting of February 23, 2021, be adopted as presented.
Carried.

FEBRUARY 2021 FINANCIAL REPORT:

S. Schwartz presented the financial report for February 2021, and provided explanations as required. The February 2021 report showed a balance of **\$258,912.24** in the operating account. The capital reserve account increased to **\$545,887.22** due to interest payments received. The operational reserve account remained unchanged at **\$228,336.62**. The closure/post-closure account remained unchanged at **\$109,472.38**.

MOVED by T. Pollard that the February 2021 financial report be adopted as presented.
Carried.

FEBRUARY 2021 MUNICIPAL REQUISITION REPORT:

S. Schwartz presented the February 2021 municipal requisition report for information.

FEBRUARY 2021 ACCOUNTS FOR APPROVAL:

S. Schwartz presented the cheques numbered 5798, 5799 and 5919 to 5974, and the debit memos and credit card charges for February 2021, and provided explanations as required.

MOVED by D. Bergquist that the cheques numbered 5798, 5799, and 5919 to 5974, and the debit memos and credit card charges be accepted as presented.
Carried.

FEBRUARY 2021 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the February 2021 Vermilion transfer site outstanding accounts report for information.

Minutes of the Meeting of VRRWMSA on March 23, 2021

MARCH 2021 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the March 2021 Chief Administrative Officer's report, and provided explanations as required.

MOVED by D. Bergquist that the March 2021 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

NEW BUSINESS:

1. Spring and Summer 2021 Weed Spraying and Mowing for Satellite Transfer Stations:

S. Schwartz presented the quote received from Trigger Control for mowing and spraying at the satellite transfer stations for the upcoming spring and summer. There was some discussion about the quote. The cost for mowing per site is the same as last year. (\$325/site). The cost for spraying (which is done spring and fall at all satellite sites, increased by \$25.00/site to \$400/site). The Commission will be requesting a request for proposal for this service in 2022.

MOVED by R. McDonald that the quote presented by Trigger Control be accepted as presented for the 2021 season.

Carried.

2. Government Regulatory Changes for Management Services Commissions Regarding Bylaws:

S. Schwartz provided information regarding a Webinar that she had participated in which was moderated by Alberta Government Municipal Affairs staff. The Webinar was conducted for the benefit of Management Services Commissions within the province, and it was held to explain new Commission requirements for reporting bylaws. These changes took effect on December 31, 2020. It is now no longer necessary to file Commission bylaws with the Alberta government. We were informed that Commissions should prepare their own operating bylaws and keep them on file in a secure place.

It was suggested that there should be bylaws covering the following:

- i) The process for changing services provided by the Commission
- ii) Administration and staffing
- iii) The process for adding and removing members
- iv) Fees charged for services
- v) Disposal of assets
- vi) Terms for disestablishment
- vii) Commission safety policies
- viii) Security of documents

The government of Alberta now only requires written notice of major operational changes such as disestablishment and that notification is to be submitted before sixty (60) days after the occurrence.

S. Schwartz informed the Board that we have policies governing most of the above, so it will be possible to adapt these to a bylaw format and numbering system. She will begin working on these and present them for approval as they are completed. There is no deadline for completing these, but it was suggested that they be completed before the next municipal election.

Minutes of the Meeting of VRRWMS on March 23, 2021

9. Changes to Used Paint Stewardship and Hazardous Waste Handling:

i) Used Paint Stewardship:

S. Schwartz explained that as of May 31, 2021, the Commission will no longer be required to pay additional fees for the collection of eligible used paint materials. The paint stewardship program is now going to be fully funded. This will save the Commission approximately \$9,000 annually based on 2020 costs.

ii) Hazardous Waste Collection Rates:

As of May 31, 2021, the Alberta government will no longer be funding disposal costs for hazardous waste at the Swan Hills Treatment Centre. This household hazardous waste program has been funded by the government for 34 years, but because the government plans to close the Swan Hills facility by 2025, they won't be accepting any additional hazardous waste after May 2021. Waste Commissions will be responsible for funding 100% of disposal costs. We currently pay approximately \$857.00 per bin dump for hazardous waste. We have these bins at Paradise Valley, Kitscoty, Marwayne and Vermilion. In 2020 the total budget for handling hazardous waste was approximately \$11,000 which is equivalent to approximately 13 bins in total. These costs are a line item on the operating budget for each of the sites that listed above. It is difficult to determine what potential disposal costs will be, but our contractor estimates anywhere from \$1,300 to \$1,500 per bin. This is of major import to municipalities and Commissions throughout the province. There was discussion as to whether or not the Commission continue to fund this program in the short term. Further discussion and more information is required before a long-term decision can be made. The Commission is aware that if we stop the program, the hazardous waste will be deposited in the landfill, and that is not acceptable. We will be sending out more detailed information to our Commission municipalities and will continue to keep them informed as to the resolution of this issue.

MOVED by G. Barr that the Vermilion River Regional Waste Management Services Commission continue with our current collection system for hazardous waste as we pursue more clarification about the future of this program.

SECOND by R. McDonald
Carried.

OLD BUSINESS:

None.

The next meeting will be held on Tuesday, April 27, 2021 at 6:00 P.M. Place to be determined.

The meeting adjourned at 7:13 P.M.

These minutes have been adopted in their entirety at the April 27, 2021, meeting.

Chair

Date

MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION ON FEBRUARY 23, 2021, ON ZOOM

PRESENT:

Chair: L. Wolgien
Vice-Chair: R. McDonald
Directors: T. Pollard; M. Baker; S. Hryciuk; G. Barr; J. Thompson; D. Bergquist
CAO: S. A. Schwartz

ABSENT: None

The meeting was called to order 6:00 P.M.

AGENDA:

Additions to Agenda:

L. Wolgien - New Business - Performance Review for S. Schwartz

MOVED by G. Barr that the agenda be adopted with the above addition.

Carried.

MINUTES OF THE MEETING OF JANUARY 26, 2021:

MOVED by T. Pollard that the minutes of the meeting of January 26, 2021, be adopted as presented.

Carried.

JANUARY 2021 FINANCIAL REPORT:

S. Schwartz present the financial report for January 2021, and provided explanations as required. The January 2021 report showed a balance of **\$174,486.25** in the operating account. Ms. Schwartz explained that a capital expense of **\$3,500.00** for the speaker system for the Vermilion transfer site was included in the January 2021 financial report. The capital reserve account increased to **\$544,925.48** due to interest payments received. The operational reserve account remained unchanged at **\$228,336.62**. The closure/post-closure account remained unchanged at **\$109,472.38**.

MOVED by R. McDonald that the January 2021 financial report be adopted as presented.

Carried.

JANUARY 2021 MUNICIPAL REQUISITION REPORT:

Ms. Schwartz presented the January 2021 municipal requisition report for information.

MOVED by D. Bergquist that the January 2021 municipal requisition report be accepted for information.

Carried.

JANUARY 2021 ACCOUNTS FOR APPROVAL:

S. Schwartz presented the cheques numbered 5796, 5797 and 5917 to 5947, and the debit memos and credit card charges for January 2021, and provided explanations as required.

MOVED by R. McDonald that the cheques numbered 5796, 5797 and 5917 to 5947, and the debit memos and credit card charges be accepted as presented.

Carried.

Minutes of the Meeting of the VRRWMSC on February 23, 2021

JANUARY 2021 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the January 2021 Vermilion transfer site outstanding accounts report for information.

MOVED by J. Thompson that the January 2021 Vermilion transfer site outstanding accounts report be accepted for information.

Carried.

FEBRUARY 2021 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the February 2021 Chief Administrative Officer's report, and provided explanations as required.

MOVED by R. McDonald that the February 2021 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

FOR INFORMATION:

1. 2020 Satellite Transfer Site Household Waste and Recycling Bin Dump Comparison Charts:

A correction is to be made on these charts and the revised copies will be sent out to the directors.

2. 2020 Actual Costs to Budgeted Costs Variances:

Ms. Schwartz explained that all municipalities received a credit from the 2020 actual cost to budgeted cost comparisons. Letters have been sent and credit notes issued to each of the municipalities reflecting the credit. As the Commission cannot issue refund cheques due to our Charter restrictions, the municipalities have been asked to redeem their credit notes as part of their monthly requisitions in 2021.

MOVED by M. Baker that the 2020 satellite transfer site charts and the 2020 cost to budget variance information be accepted as information.

Carried.

NEW BUSINESS:

1. Chief Administrative Officer's Replacement Laptop:

S. Schwartz informed the Board that she will be purchasing the new laptop in March. This item has been budgeted in the 2021 capital budget.

2. Chief Administrative Officer's Annual Performance Appraisal:

L. Wolgien informed the Board that the performance appraisal for the Chief Administrative Officer has not been completed as of yet. It was decided that Ms. Schwartz is to send a copy of the blank performance appraisal form as well as a copy of the last completed one to each of the directors. The appraisal will then be completed based on director feedback.

OLD BUSINESS:

1. Amended Commission Bylaw Revision No. 2-2021:

Ms. Schwartz explained the changes to the original *Bylaw Revision No. 2-2011* which reflects the change in the number of directors from nine (9) to (8) which changed effective January 1, 2021.

FIRST READING: Ms. Schwartz read *Bylaw Revision No. 2-2021* to the Board. The Chair asked if there were any questions or concerns with *Bylaw Revision No. 2-2021* as it was written.

Minutes of the Meeting of the VRRWMSO on February 23, 2021

MOVED by S. Hryciuk that the first reading of *Bylaw Revision No. 2-2021* was noted and recorded.

Carried.

SECOND READING: Ms. Schwartz read *Bylaw Revision No. 2-2021* to the Board. The Chair asked if there were any questions or concerns with *Bylaw Revision No 2-2021* as it was written.

MOVED by D. Bergquist that the second reading of *Bylaw Revision No. 2-2021* was noted and recorded

Carried.

MOVED by R. McDonald that *Bylaw Revision No. 2-2021* be read to the Board for the third and final reading.

Carried.

THIRD READING: Ms. Schwartz read *Bylaw Revision No. 2-2021* to the Board. The Chair asked if there were any questions or concerns with *Bylaw Revision No. 2-2021* as it was written.

MOVED by G. Barr that *Bylaw Revision No. 2-2021* be adopted as presented.

Carried.

Paradise Valley Transfer Site Update:

M. Baker and D. Bergquist informed the Board that they would be meeting with County of Vermilion River representatives in early spring to discuss any changes or improvements that may help deal with any potential spring flooding.

The next meeting will be held on Tuesday, **March 23, 2021, at 6:00 P.M.** It will be determined at a later date whether the meeting will be at the Vermilion transfer site or on ZOOM. This decision is dependent on the ruling from the Government of Alberta and their Covid plan.

The meeting adjourned 6:39 P.M.

These minute have been adopted in their entirety at the March 23, 2021, meeting.

for S. Schwartz
Chair

Mar 23/21
Date

Marwayne Agricultural Society
March 24, 2021
7:30 pm
Lea Park Rodeo Office
Minutes

Attendance:

JoAnne Hughes	Yolanda Oberhofer	Todd Hames	Cory Hines
Sharon Kneen	Ron Tannas	Ilona Franklin	Ron Miskie
Marty Person	Rick Hozack	Melodie Pawliuk	

WELCOME:

Yolanda Oberhofer opened the meeting at 7:35 pm and welcomed everyone to the meeting.

Amendments &/or Approval of the March 24, 2021 Agenda:

Sharon Kneen made a motion that the March 24, 2021 Marwayne Agricultural Society Agenda be approved as present. Seconded by Ilona Franklin. Carried.

Amendments &/or Approval of the October ,2020 Marwayne Agricultural Society Meeting Minutes:

Melodie Pawliuk made a motion that the October , 2020 Marwayne Agricultural Society minutes be approved as present. Seconded by Sharon Kneen. Carried.

Business arising from the Minutes:

- a. New Bylaws – Finalized and approved by AAAS on February 3, 2021
- b. AAAS Annual Convention – If anyone is interested please contact the Marwayne Agricultural Society office for details. At this time we do not have anyone registered as we find the cost a bit steep for the content provided this year.
- c. AGLC License – Reminded everyone must go through the Marwayne Agricultural Society office.
- d. Village contract update – Both contracts have been updated and signed and will be reviewed in a year.

New Business:

- a. Grant applications – Curling rink applied for a small CFEP grant. No word at present on the grant. For the Small & Medium Enhanced grant; the Community Hall has received their grant of \$8,989.80, Arena and Rodeo are still under review as of March 12. Stabilized grants the Arena and Rodeo have applied no word at present. Base and Operational Grants are sent in and will be receiving the grant money in May or June. County of Vermilion grants were all received later December for 2020.

- b. Campsite Operations – The Chamber of Commerce has voted to dissolve the Chamber as of December 21, 2021. They have presented a letter to the Marwayne Agriculture Society to make us aware of these changes as the campsite property is owned by the Ag Society. They have approached the Marwayne Legion to see if they are interested in taking over the campsite Operations in the town of Marwayne. The Legion hasn't had a meeting yet but it is looking positive that they will take it over. See attachment for details.
- c. Donation from the Village Office – The Village Office gave the Marwayne Agricultural Society \$10,000.00 as a relief fund from COVID. Todd Hames made a motion that the \$10,000.00 be divided up as follows. Ag Society 5%, Marwayne Arena 40%, Marwayne Curling Club 30% and Community Hall 25%. Ilona Franklin seconded it. Carried.
- d. Year-end Books and final invoices for year end. Reminder books to be finalized and handed in to the Marwayne Agricultural Society office by middle of June and final invoice for 2020-2021 will be sent out early May.

Reports from the Committees:

Community Hall – At present there are 3 weddings booked, upcoming election and kitchen is rented for one occasion. The chairs are needing to be inspected and repaired if needed. No date set for this at present. June 25, 2022 the Hall will be doing a 10-year anniversary celebration.

Legion – At present there are no events scheduled. Last year they had lost income due to no rentals of the reunion building and are working off their reserves. The campsite income was fairly regular.

Arena – The arena was used for hockey practice for one month this year. They had a burger night that went over very well. They still have burgers and ground beef for sale if anyone is interested. Ice is now out and they will be scheduling a clean up for the ice surface. This year they are hoping the PBR will go and will be using the grounds at the Lea Park Rodeo instead of indoors at the arena. At present still working on dates and if available to go. They have sponsors lined up once the PBR is allowed to go ahead.

Marwayne Jubilee School – There are many students doing on line schooling. They have hired staff to mark the on-line schooling. They had one case in the school. They were inspected to make sure they were following the proper guide lines. The inspection report was well pleased and commented that the school was doing a great job. At present Grad will be still going forward, unless new regulations come out. They will be doing a live video of the grad. The numbers have decreased in the school over the last 10 to 12 years. They are now at present 240 students. The Clandonald school will be closing as well at the end of the school season.

Rodeo – The rodeo is sitting financially well at present. They have started selling raffle tickets for this year's truck. The rodeo committee is preparing for this year's rodeo on June 11, 12 and 13. Even if they can host the rodeo with no spectators they will still be able to make ends meet. The rodeo contestants are willing to donate part of their winnings back to the rodeo committee in order to help finance the rodeo in order to have a rodeo. This year the rodeo committee will be looking for more volunteers to help operate the rodeo instead of paying wages. At present they have presented this option to a number of people and everyone has agreed in order to help have a rodeo. As well the committee is planning on adding sand to the rodeo grounds to help improve the footing.

Ball – They have decided to take registration of names but no money at present. This way if ball is not allowed to be played this summer, they don't need to refund anyone. They are also still working on finishing Diamond 3.

Fire Hall – They have hired a new Fire Chief in the County of Vermilion River. This year they are wanting to have equipment updated, add on to the fire hall and do more upgrades for training.

Curling Club – The curling rink will be purchasing white sheets for the ice surface this will be faster for helping put the ice in as well they have a 20 – 25-year wear. The overall cost will be cheaper in the end. They cost \$5,000 per sheet and will be needing 3 sheets. The tickets are out for this year's side by side and can be purchased for \$40.00 per ticket from any curling member or Home Hardware in Marwayne. This summer the curling club is thinking of ideas on how to use the facilities to help cover cost. Ideas are like pickle ball or bean bags, etc.

Time and Place of Next Meeting

Later June either in the arena or curling rink.

Adjournment

Sharon Kneen adjourned the meeting at 8:55 pm

Marwayne and District Chamber of Commerce
PO Box 183
Marwayne, AB
T0B 2X0

2021/03/22

Marwayne Agricultural Society
PO Box 507
Marwayne, AB
T0B 2X0

Ag Society Board,

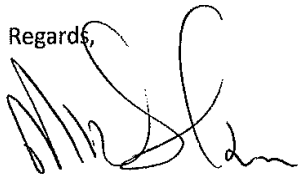
Last Thursday at our AGM the Marwayne Chamber of Commerce Board of Directors voted to dissolve the Chamber. Our goal is for this process to be completed by the end of 2021.

This letter serves as notice that after December 31, 2021 we will no longer operate the campground on your property. We are prepared to hand over that responsibility as soon as a replacement is ready to begin.

Part of our discussions surrounding the dissolution of the chamber involved the disbursement of our assets. It was decided that our funds would be divided between several community organizations including the Ag Society, with the bulk of those funds going to the future operator of the campground.

It has been our privilege to serve our community since 1938 and we look forward to the continued support to our business community by the Economic Development Committee.

Regards,



Sharon Kneen
President
Marwayne Chamber of Commerce

Regarding the Dissolution of the Chamber of Commerce and the required administration of the Marwayne RV Campground:

The Marwayne Branch of the Royal Canadian Legion proposes, if approved by all interested parties, that:

- The Marwayne Legion assumes the administration of the campground
- The Legion will form a committee for this purpose
- This committee will open a separate bank account for the Marwayne campground
- This committee will collect all camping revenue from the campground
- This committee will assume responsibility for expenses relating to the campground
- These expenses will include:
 1. Power for the campground, the Community Hall parking lot lighting and Agri-plex sign (with the understanding that in exchange that the Community Hall assumes the power and maintenance of the washrooms other than cleaning and supplies for same)
 2. Waste Disposal expense for the campground
 3. ~~Internet Wi-Fi charges for the campground~~
 4. Advertising expenses for the campground
 5. Water and sewer utility for the campground
 6. Liability insurance for the campground
 7. Mowing, spraying and grounds keeping for the campground
 8. Cleaning of the washroom facilities
 9. General maintenance of the campground and it's related equipment
 10. Any improvements or upgrades as seen fit by the committee

The Legion suggests that once annually 25% of any net profit generated in the season by the campground be assigned to the Economic Development Committee and 10% of any net profit be assigned to the Marwayne Agricultural Society as was the previous practice of the Chamber.

Any remaining funds will be used at the discretion of the Legion.



Northern Lights Library System Executive Director Weekly Board Update

Date: April 1, 2021

The following report is for your information. Your service to the Northern Lights Library System is valued and appreciated. If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone. Contact information is found on page two of this report.

BOARD

- Next executive board meeting April 9, 2021 (10:00am)
- Next general board meeting May 29, 2021 (10:00am)
- The policy committee met this week and updates to several policies are in your email for your perusal and feedback.

Approved meeting minutes are available on the website and meeting dates for the remainder of the year are also available on the same page: <https://www.nlls.ab.ca/about-us/board2#grid>. The entire General Board meeting package is available in the board vault on the website: <https://www.nlls.ab.ca/board/board-meeting>. You will need to login (passwords can be recovered directly on the site).

OPERATIONS

- We are pleased to announce that Mary Dustow will be joining the team as our new part-time Indigenous Relations Advisor.
- Monday saw HQ without power. We appreciate the patience of our libraries. As the hub for Internet in our system when we are down all our libraries are down.
- Our job advertisement is up for [the Manager, Technology Services and Infrastructure](#).
- Nearly the entire staff was in an all day training on Wednesday. We are all up to speed on the Freedom of Information and Protection of Privacy (FOIP) legislation.
- We have made a number of staffing and organizational changes. Too many for this one page report. I have included a second document for your reference, including the new organizational chart.

LIBRARIES

- I met with the library manager from St. Paul this week. Unfortunately our power outage on Monday forced a reschedule of two other library manager meetings.

I just put a hold on: *Project Hail Mary* by Andy Weir. He wrote *The Martian* (later a movie with Matt Damon). It should be out early May... exciting.

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUMBER
Vicky Lefebvre	Chair	gillesvicky74@gmail.com	780-573-1926
Warren Griffin (ML)	Zone 1 - Vice Chair	wgriffin@athabascacounty.com	780 675-0470
Craig Lukinuk	Zone 1	clukinuk@smokylakecounty.ab.ca	780-656-3730
Larry Tiedemann (ML)	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-689-3643
Debra McQuinn	Zone 2	mcquinndac@msn.com	780-614-8288
Cyndy Heslin	Zone 3	heslin@ryley.ca	780-663-3653
Karen Shaw (Sturgeon County)	Zone 3	kshaw@sturgeoncounty.ca	587-879-0208
Jennifer Anheliger (ML)	Zone 3	jennifer.anehliger@morinville.ca	780-380-7296
Jill McLuckie	Zone 4	jmcluckie@mannville.ca	780-763-6495

ML = Member at Large

Zones

Zone 1

Athabasca County
 S.V. of Bondiss
 S.V. of Sunset Beach
 S.V. of Island Lake
 S.V. of Island Lake South
 S.V. of Mewatha Beach
 S.V. of West Baptiste
 S.V. of Whispering Hills
 Smoky Lake County
 Thorhild County
 Town of Athabasca
 Town of Smoky Lake
 Village of Boyle
 Village of Vilna
 Village of Waskatenau

Zone 2

City of Cold Lake
 County of St. Paul
 County of Two Hills
 Lac La Biche County
 M.D. of Bonnyville
 S.V. of Pelican Narrows
 Town of Bonnyville
 Town of Elk Point
 Town of St. Paul
 Town of Two Hills
 Village of Myrnam

Zone 3

Beaver County
 Lamont County
 Sturgeon County
 Town of Bon Accord
 Town of Bruderheim
 Town of Gibbons
 Town of Lamont
 Town of Morinville
 Town of Mundare
 Town of Redwater
 Town of Tofield
 Town of Viking
 Village of Andrew
 Village of Holden
 Village of Ryley

Zone 4

County of Minburn
 County of Vermilion River
 M.D. of Wainwright
 Town of Vegreville
 Town of Vermilion
 Town of Wainwright
 Village of Chauvin
 Village of Edgerton
 Village of Innisfree
 Village of Irma
 Village of Kitscoty
 Village of Mannville
 Village of Marwayne
 Village of Paradise Valley



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: APRIL 12TH, 2021

SAFE & CARING COMMUNITY

- **Community Wide Garage Sale Date**
 - We received a few calls regarding the date of the community wide garage sale. Residents are wanting to know if Council would be agreeable to changing the date to the second weekend in May or the last weekend in May.
 - Should Council be in favor, we will issue a notice on social media and in the May newsletter.
- **Go East Road trip Adventure**
 - We have renewed our agreement to participate in the 2021 Go East road trip adventure. This year, our sticker station will be Kat Tracks.
 - We designed a new sticker this year and it is rodeo themed – man riding on bucking bronco.
 - Attended a zoom meeting on Go East's 2021 initiatives on April 8th, 2021.
- **Tree Program**
 - Administration was contacted by Lloyd's Limb Service again this year about a proposal to conduct tree maintenance within the Village.
 - Does council want to plant flowers again at the welcome triangle?

PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

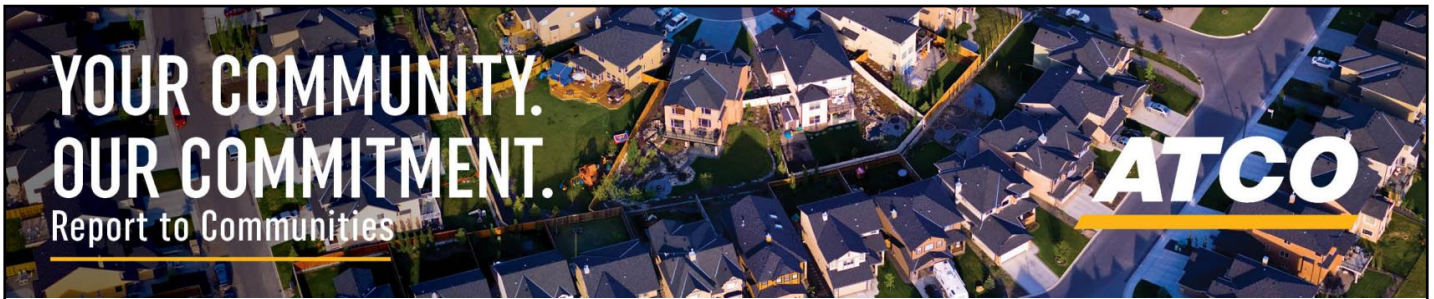
- **Audit**
 - The auditors have requested that we ask the Minister for an extension on our reporting deadline of May 1st, 2021 to June 30th, 2021.
 - They have advised that they have only completed 20% of our audit and April is the busiest season for them in terms of personal income tax filings.
 - We legislatively need to have an audit performed so we do not have another option but to request the extension.
- **Budget 2021**
 - Administration has proposed an increase to the 2021 budget in the amount of \$31,990 – a total of 7% over 2020.
 - Our assessment was reduced by \$1,305,330 this year, over and above the reduction of \$2,709,510 we saw in 2020.
 - Council has the option to proceed with the increase or decrease the amounts dedicated toward the provision of services and capital projects.

PLANNING FOR GROWTH & CHANGE

- **Commercial Lots for Sale**
 - Now that Municipal Planning Services (MPS) has finalized our downtown lot map, we are ready to advertise with Remax if Council would like more exposure to attract new business development.
 - Remax could work with the Village to develop a billboard map showcasing what is available for sale within the Village's downtown core as well as those residential parcels that have yet to be developed (which we are already doing).

- **Intermunicipal Development Plan with the County of Vermilion River**
 - Submitted the changes to the County with respect to the maps outlining the old landfills/development constraints. Have not heard back on these changes as of yet.
 - The letter to the Minister was submitted by the County requesting an extension for the adoption of our IDP.

Chief Administrative Officer Action List				
TOPICS	DATE / RESOLUTION	DESCRIPTION	STATUS	NOTES
Assessment Review Board/MAP Review	2018-11-2V: Be it resolved the Council of the Village of Marwayne agrees in principle to participate in the establishment of a Regional Subdivision and Development Appeal Board, and a Regional Assessment Review Board for the Vermilion River Regional Alliance municipalities.	Partner with our neighboring municipalities for a regional SDAB/ARB. Bylaws have been sent to legal, we are in the final stages but have been unable to move forward with meetings due to COVID-19.	In progress	Emailed the partners in March 2021 to arrange virtual meeting - did not receive more than 3 responses. Extension has been granted to June 2021. Administration will keep pushing forward so that we can hopefully get the bylaw passed and the regional board established.
Marwayne Sustainability Plan	2020	Completed in July 2013 in partnership with the AG Society's CDO position.	On hold	Can complete in house or through a consultant utilizing grant funding. Would need dedicated funding towards the project.
Downtown Investment Opportunities	April 12th, 2021 agenda	Re-draft of the Village's downtown investment opportunities information package.	Completed	Engaged MPS to complete the maps for the project. Can further advertise using REMAX Lloydminster for our commercial parcels, not just our residential parcels of land for sale.
Residential Development	2020-2021	Advertise residential properties for sale with REMAX - complete. Next step is to complete the development of a billboard showcasing what is for sale within the Village.	In progress	MPS completed a map outlining the property boundaries of all commercial development. Using land titles spin software, administration has done the same for the residential properties.
EDC Project 2021	2020-2021	Hosted several meetings in 2020 to discuss the highway signage project. Circulated survey to gauge interest on advertising on a billboard along Highway 897. Received great response from the business owners.	In progress	Schedule a meeting this spring to move forward and approve the project given that we have received sufficient interest from our business owners.
URE Industrial Land	2021-2022	After purchasing the lands, all buildings were removed (except for one quonset) from the property. Next step is to apply to ACP grant funding in 2021 to develop an Area Structure Plan of the lands for future industrial/commercial development.	In progress	2020 application was not successful as priority was given to the development and implementation of IDP's and ICF's amongst the impending deadline and ongoing COVID-19 pandemic restrictions.
Brownfield Contaminated Lots	2020	Received an update in December 2020 from Karen Gervais at AEP. More work is required on behalf of Conoco Phillips and AEP has issued a letter to advise of this.	In progress	Waiting on report from Conoco Phillips to advise as to their plans to remediate the lands.
Intermunicipal Development Plan with CVR	2020-2021	Extension request was submitted by CVR to the Minister to extend our timeline for approval.	In progress	Have not heard back on whether or not the extension was approved or if CVR was in favor of making the changes the Village outlined as it pertains to the maps.



The Village of Marwayne

Serving 403 Customer Sites in the Village of Marwayne

ATCO Electric strives to improve the lives of our customers by providing reliable, sustainable, innovative and comprehensive electricity solutions to our franchise communities.

Customer Breakdown

Rate Class	2019 Number of Sites	2020 Number of Sites
Company Farm	0	0
General Service	40	41
Industrial	1	1
Oilfield	2	0
Residential	256	256
Sentinel Lights	2	1
Street Lights	103	104
Total Number of Sites	404	403

Franchise Fee and Taxes

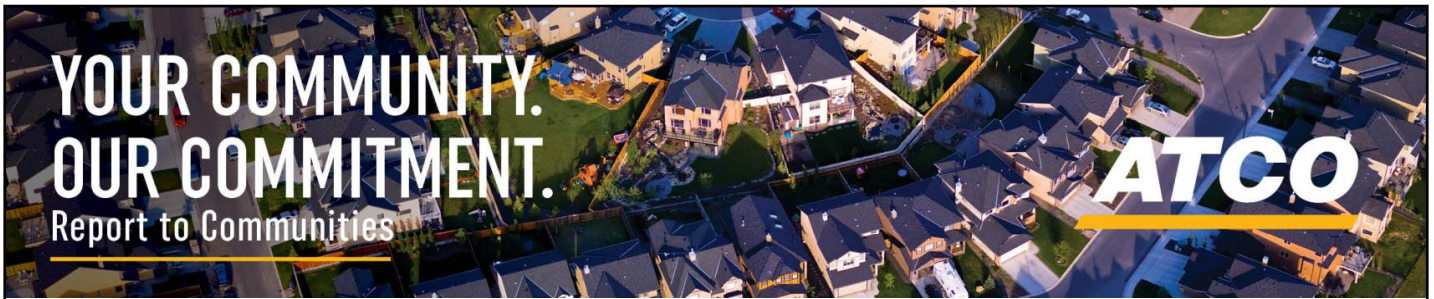
	2020 Actual	2021 Forecast
Wires Distribution Revenue	\$496,087	\$520,751
Franchise Fee %	@ 6%	@ 6%
Franchise Fee on Revenue	\$29,765	\$31,245
Distribution Linear Taxes	\$9,882	\$10,478
Total Estimated Fee + Tax	\$39,647	\$41,723

Based on 2020 actual revenue, a franchise fee increase of 1% would increase fee payments by \$4,960 per year.

System Reliability

Reliability data is derived from the number of outages (frequency) and length of outage (duration). Most unplanned outages are due to weather or third-party contact with lines. ATCO requires planned outages to conduct maintenance and repair work or to build a new electrical line. (*SAIDI/SAIFI definitions under Supporting Information)

Outages	2019	2020
*SAIFI (Feeder Average)	0.4	2.8
*SAIDI (Feeder Average)	0.1	7.9
ATCO Electric (System Average) SAIFI (Major Events Included)	1.6	1.7
ATCO Electric (System Average) SAIDI (Major Events Included)	4.1	6.2



Distribution Asset Maintenance Programs

Completed in 2019	Completed in 2020	Proposed for 2021
<ul style="list-style-type: none"> Brushing Mechanical Program 	<ul style="list-style-type: none"> Patrol & Consenting Program LED Conversion 	<ul style="list-style-type: none"> Patrol & Consenting Program

Street Lights

Inventory Summary

Lamp Type	Investment Rate
LED	104
Total	104

- Number of “lights-out” identified from the street light patrols: 1
- Number of temporary overhead repairs of streetlights: 0
- Number of underground repairs made: 0

Community Engagement

Our ATCO EPIC program is a grassroots initiative involving employee-led committees that plan, implement and administer workplace fundraising campaigns within the company. The program combines fundraising events, auctions, friendly team competitions and employee pledges that support more than 800 charitable and non-profit organizations. **In 2020, our people raised \$2.15 million.**

Regulatory Information

- The ATCO Electric Annual Rule 002 Service Quality and Reliability Performance Report for 2020 can be found at: http://www.auc.ab.ca/regulatory_documents/Pages/Service_quality_and_reliability_plans.aspx
- 0 Customer complaints were received by the Alberta Utilities Commission for the Village of Marwayne
- ATCO Electricity rates: <https://www.atco.com/en-ca/for-home/electricity/rates-billing.html>

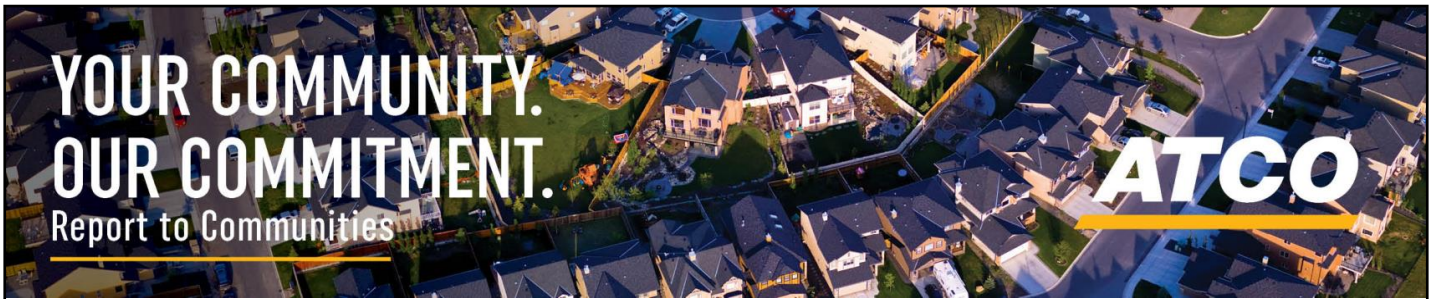
Supporting Information

*SAIFI (System Average Interruption Frequency Index): The average number of interruptions per customer.

*SAIDI (System Average Interruption Duration Index): The total average number of hours each customer power is interrupted.

Active outage information can be found at: <https://www.atco.com/en-ca/for-home/electricity/outages-emergencies/current-outage-map.html>

More detailed information available upon request.



Contact Us

If you have questions about ATCO's electricity distribution operations, customer service or community involvement in your area, please contact us.

Nola Davis
Customer Sales Representative
ATCO Electricity
(587) 217-5748
Nola.Davis@atco.com

Harjinder Sokhal
Regional Manager
ATCO Electricity
(780) 717-5879
Harjinder.Sokhal@atco.com



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

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Her Worship Cheryle Eikeland
Mayor
Village of Marwayne
Box 113
Marwayne AB T0B 2X0

Dear Mayor Eikeland:

Thank you for your letter of March 2, 2021, requesting an extension to the requirement for a by-election due to a councillor resignation received on February 23, 2021.

After careful consideration of the legislation; the COVID-19 pandemic and associated safety of electors, candidates, and election officials; the costs associated with a by-election; and the composition of council, I am pleased to approve your request.

Attached is Ministerial Order No. MSD:038/21, granting the request for an extension to fill the vacancy on council, which enables the Village of Marwayne council to operate with one vacant councillor position until the next general municipal election on October 18, 2021.

I am pleased we were able to work together to find an effective solution that meets the operational requirements of your municipality and ensures the well-being of Albertans.

Sincerely,

A handwritten signature in blue ink that reads "Ric McIver".

Ric McIver
Minister

Attachment: Ministerial Order No. MSD:038/21



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

MINISTERIAL ORDER NO. MSD:038/21

I, Ric McIver, Minister of Municipal Affairs, pursuant to Section 605 of the *Municipal Government Act (MGA)*, make the following order:

That for the purpose of the Village of Marwayne council vacancy that occurred on February 23, 2021, the timeframe wherein council is exempt from the requirement to hold a by-election as per Section 162(a) of the *MGA*, is eight months before a general election.

Dated at Edmonton, Alberta, this 31 day of March, 2021.

Ric McIver
Minister of Municipal Affairs