



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, July 12, 2021 @ 7:00 PM
Horton Agencies Board Room

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 July 12th, 2021 Regular Village Council Meeting Agenda	
Be it resolved that the July 12th, 2021 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 June 21st, 2021 Regular Village Council Meeting Minutes	4 - 7
Be it resolved that the June 21st, 2021 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARINGS	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Regional Water Operator Report	8 - 14
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Capital Project Submission Request from the Minister of Infrastructure	15 - 17
Be it resolved that the Village of Marwayne submit the following two (2) projects to MLA Garth Rowswell for consideration by the Minister of Infrastructure:	
7.2 Hanging Plant Baskets	18 - 19
Be it resolved that the quotations for Hanging Planter Basket Hooks be received as information.	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Proposal from Bar Engineering	20 - 24

Be it resolved that the Village of Marwayne proceed with the structural engineering assessment of all municipal owned buildings at a cost of \$13,500.

9	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1	Admin Support for Development Policy DEV 02	25
	Be it resolved that the Admin Support for Development Policy DEV 02 be rescinded.	
9.2	Land Sale Conditions Policy DV 03	26 - 31
	Be it resolved that the Land Sale Conditions Policy DV 03 be approved as presented.	
9.3	Vacant Land Inventory Policy DEV 04	32
	Be it resolved that the Vacant Land Inventory Policy DEV 04 be rescinded.	
9.4	Compliance Letter Policy DEV 05	33
	Be it resolved that the Compliance Letter Policy DEV 05 be rescinded.	
9.5	Design Construction Standards Policy DEV 06	34 - 35
	Be it resolved that the Design Construction Standards Policy DEV 06 be rescinded.	
9.6	Public Hearing Policy DV 07	36 - 40
	Be it resolved that the Public Hearing Policy DV 07 be approved as presented.	
9.7	Subdivision Policy DV 01	41 - 43
	Be it resolved that the Subdivision Policy DV 01 be rescinded.	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	44 - 52
	Be it resolved that the following Councillor Reports be received as information:	
	<ul style="list-style-type: none">• Vermilion River Regional Waste Management Meeting Minutes	
10.2	Chief Administrative Officer Report	53 - 58

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Cheque Distribution Report 59 - 60

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.2 Bank Reconciliation Report 61

Be it resolved that the June 2021 Bank Reconciliation Report be received as information.

11.3 Monthly Utility Bill Report 62

Be it resolved that the June 2021 Monthly Utility Bill Report be received as information.

12 CORRESPONDENCE

12.1 RCMP Letters of Support 63 - 78

Be it resolved that the RCMP Letters of Support be received as information.

13 CONFIDENTIAL

13.1 FOIP Section 17 (1) - Advice from Officials - CAO Report

14 SETTING OF THE NEXT MEETING

14.1 August 16th, 2021 at the Horton Agencies Boardroom

15 ADJOURNMENT



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca
marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday June 21st, 2021
Commencing at 7:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the June 21st, 2021 Village of Marwayne Council Meeting to order at 7:06 p.m.

2. ADOPTION OF AGENDA

June 21st, 2021 Regular Council Meeting Agenda

2021-07-01

Moved By Councillor A. Rainey

Be it resolved that the June 21st, 2021 Regular Village Council Meeting Agenda be approved with the following additions as presented:

- Walking Trail Use & Littering
- Unsightly Premises

CARRIED

3. ADOPTION OF MINUTES

June 7th, 2021 Regular Council Meeting Minutes

2021-07-02

Moved By Deputy Mayor C. Neureuter

Be it resolved that the June 7th, 2021 Regular Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Quik Pick Cart Service Policy WS 01

2021-07-03

Moved By Councillor A. Rainey

Be it resolved that the Quik Pick Cart Service Policy WS 01 be approved as presented.

CARRIED

Instructions for the Quik Pick Cart Policy WS 02

2021-06-04

Moved By Councillor A. Rainey

Be it resolved that the Instructions for the Quik Pick Cart Policy WS 02 be rescinded.

CARRIED



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5. KEY STRATEGY: SAFE AND CARING COMMUNITY

Storage on Municipal Owned Lands Policy AD 20

2021-07-05

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Storage on Municipal Owned Lands Policy AD 20 be approved as presented.

CARRIED

Walking Trail Use & Littering

2021-07-06

Moved By Councillor R. McDonald

Be it resolved that the Walking Trail Use & Littering Update be received as information.

CARRIED

6. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

2021 Public Auction for Tax Recovery Properties

2021-07-07

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Terms and Conditions of sale for the 2021 Public Auction be approved as presented and be it further resolved that the Public Auction be held on Tuesday November 9th, 2021 at 10:00 a.m. at the Horton Agencies Boardroom in the Village of Marwayne.

CARRIED

Social Media Policy HR 30

2021-07-08

Moved By Councillor A. Rainey

Be it resolved that the Social Media Policy HR 30 be approved as presented.

CARRIED

Code of Conduct Policy HR 41

2021-07-09

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Code of Conduct Policy HR 41 be approved as presented.

CARRIED

Progressive Discipline Policy HR 40

2021-07-10

Moved By Councillor R. McDonald

Be it resolved that the Progressive Discipline Policy HR 40 be approved as presented.

CARRIED



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7. ADMINISTRATIVE REPORTS

Councillor Reports

2021-07-11

Moved By Councillor R. McDonald

Be it resolved that the following Councillor Reports be received as information:

- Economic Development Committee Meeting Minutes
- Northern Lights Library System Report
- Marwayne Library Board Meeting Minutes and Treasurers Report
- Lloydminster Regional Housing Meeting Minutes
- Vermilion River Regional Alliance Meeting Update

And, be it further that Deputy Mayor C. Neureuter be appointed to the Northern Lights Library System Board and Councillor A. Rainey be appointed to the Marwayne Agricultural Society board effective immediately.

CARRIED

Chief Administrative Officer Report

2021-07-12

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Chief Administrative Officer's Report be received as information.

CARRIED

8. CLOSED SESSION - CONFIDENTIAL

2021-07-13

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne move to a closed session at 7:36 p.m. under FOIP Section 17 (1) with all members in attendance.

CARRIED

FOIP Section 17 (1) – Advice from Officials – CAO Report

2021-07-14

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne revert to an open session at 8:18 p.m. with all members in attendance.

CARRIED



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9. FINANCIAL

Cheque Distribution Report

2021-07-15

Moved By Deputy Mayor A. Rainey

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget.

CARRIED

Bank Reconciliation Report

2021-07-16

Moved By Deputy Mayor C. Neureuter

Be it resolved that the May 2021 Bank Reconciliation Report be received as information.

CARRIED

10. NEXT MEETING

August 16th, 2021 at the Horton Agencies Boardroom

11. ADJOURNMENT

Being that the June 21st, 2021 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:24 p.m.

Approved this 12th day of July 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO



Monthly Water Reports Village of Marwayne
 Month: **June** Year: **2021**

Start: 2021-06-01T08:30:
 End: 2021-07-01T08:30:

Date	Total Flows								
	Manual Entry			SCADA Well 1		Total IN	SCADA Discharge		
	ACE Meter	ACE Daily Volume	Reservoir Level	Flow Rate Average	Met.Rdg. At 08:35 AM	Daily Volume	Flow Rate Average	Met.Rdg. At 08:35 AM	Daily Volume
	(m ³)	(m ³)	Meters	(L/min)	(m ³)	(m ³)	(L/min)	(m ³)	(m ³)
6/1/21	137962.00	160.00	2.23	0.00	51430.90	0.00	109.63	662163.00	158.00
6/2/21	138122.00	159.00	2.23	0.00	51430.90	0.00	114.02	662321.00	165.00
6/3/21	138281.00	163.00	2.23	0.00	51430.90	0.00	114.60	662486.00	163.00
6/4/21	138444.00	132.67	2.24	0.00	51430.90	0.00	94.01	662649.00	401.00
6/5/21		132.67				0.00			0.00
6/6/21		132.67				0.00			0.00
6/7/21	138842.00	121.00	2.23	0.00	51430.90	0.00	87.62	663050.00	123.00
6/8/21	138963.00	151.00	2.23	0.00	51430.90	0.00	108.65	663173.00	160.00
6/9/21	139114.00	167.00	2.22	0.00	51430.90	0.00	115.73	663333.00	163.00
6/10/21	139281.00	131.00	2.23	0.00	51430.90	0.00	87.62	663496.00	130.00
6/11/21	139412.00	129.67	2.24	0.00	51430.90	0.00	83.00	663626.00	122.00
6/12/21		129.67	2.19	0.00	51430.90	0.00	71.59	663748.00	106.00
6/13/21		129.67	2.25	0.00	51430.90	0.00	105.83	663854.00	150.00
6/14/21	139801.00	147.00	2.24	0.00	51430.90	0.00	109.27	664004.00	154.00
6/15/21	139948.00	133.00	2.24	0.00	51430.90	0.00	94.95	664158.00	134.00
6/16/21	140081.00	87.00	2.17	0.00	51430.90	0.00	76.22	664292.00	108.00
6/17/21	140168.00	141.00	2.23	0.00	51430.90	0.00	83.46	664400.00	127.00
6/18/21	140309.00	121.67	2.24	0.00	51430.90	0.00	87.30	664527.00	125.00
6/19/21		121.67	2.18	0.00	51430.90	0.00	70.86	664652.00	104.00
6/20/21		121.67	2.23	0.00	51430.90	0.00	96.70	664756.00	139.00
6/21/21	140674.00	129.00	2.22	0.00	51430.90	0.00	121.19	664895.00	175.00
6/22/21	140803.00	138.00	2.16	0.00	51430.90	0.00	88.01	665070.00	128.00
6/23/21	140941.00	136.00	2.19	0.00	51430.90	0.00	83.00	665198.00	120.00
6/24/21	141077.00	169.00	2.20	0.00	51430.90	0.00	111.85	665318.00	163.00
6/25/21	141246.00	168.67	2.22	0.00	51430.90	0.00	96.81	665481.00	139.00
6/26/21		168.67	2.24	0.00	51430.90	0.00	110.43	665620.00	158.00
6/27/21		168.67	2.24	0.00	51430.90	0.00	146.28	665778.00	209.00
6/28/21	141752.00	185.00	2.22	0.00	51430.90	0.00	129.12	665987.00	187.00
6/29/21	141937.00	191.00	2.23	0.00	51430.90	0.00	135.01	666174.00	194.00
6/30/21	142128.00	0.00	2.21	0.00	51430.90	0.00	196.33	666368.00	284.00
Total	4166.00				0.00	0.00		4489.00	4489.00
Mean		138.87	2.22	0.00		0.00	104.61		149.63
Minimum		0.00	2.16	0.00		0.00	70.86		0.00
Maximum		191.00	2.25	0.00		0.00	196.33		401.00



Monthly Water Reports Village of Marwayne
 Month: **June** Year: **2021**

Start: 2021-06-01T08:30:
 End: 2021-07-01T08:30:

Total Recirculation Flows			
Date	SCADA		
	Flow Rate Daily Average	Meter Reading At 08:35 AM	Daily Volume
	(L/min)	(m³)	(m³)
6/1/21	172.10	13293.30	0.00
6/2/21	172.10	13293.30	0.00
6/3/21	172.10	13293.30	0.00
6/4/21	172.10	13293.30	0.00
6/5/21			0.00
6/6/21			0.00
6/7/21	172.10	13293.30	0.00
6/8/21	172.10	13293.30	0.10
6/9/21	172.10	13293.40	0.00
6/10/21	172.10	13293.40	0.00
6/11/21	172.10	13293.40	0.00
6/12/21	172.10	13293.40	0.00
6/13/21	172.10	13293.40	0.00
6/14/21	172.10	13293.40	0.00
6/15/21	172.10	13293.40	0.00
6/16/21	172.10	13293.40	0.00
6/17/21	172.10	13293.40	0.00
6/18/21	172.10	13293.40	0.00
6/19/21	172.10	13293.40	0.00
6/20/21	172.10	13293.40	0.00
6/21/21	172.10	13293.40	0.00
6/22/21	172.10	13293.40	0.00
6/23/21	172.10	13293.40	0.00
6/24/21	172.10	13293.40	0.00
6/25/21	172.10	13293.40	0.00
6/26/21	172.10	13293.40	0.00
6/27/21	172.10	13293.40	0.00
6/28/21	172.10	13293.40	0.00
6/29/21	172.10	13293.40	0.00
6/30/21	172.10	13293.40	0.00
Total		0.10	0.10
Average	13293.38		0.00
Minimum	172.10		0.00
Maximum	172.10		0.10

Monthly Well Level in Feet			
		Manual Entry	
		Well 1	
Static		71.4	
Running			
Day	DISTRIBUTION RANDOM SAMPLE DATA - Daily Samples		
	Random Chlorine Sample		
	Time	Location	TCI2 mg/L
Jun -01	10:45 AM	Hwy Service	1.02
Jun -02	11:10 AM	Car Wash	1.07
Jun -03	10:30 AM	Shop	1.28
Jun -04	12:05 PM	Organic Market	0.68
Jun -08	10:20 AM	Home Hardware	1.21
Jun -09	12:10 PM	Car Wash	1.23
Jun -10	10:30 AM	D	1.03
Jun -11	8:25 AM	Shop	1.41
Jun -14	1:00 PM	Wilson's	1.27
Jun -15	10:50 AM	Home Hardware	1.16
Jun -16	11:00 AM	Hwy Service	1.05
Jun -17	2:00 PM	Bottle Depot	0.89
Jun -18	12:40 PM	Campground	1.27
Jun -21	10:30 AM	Car Wash	1.04
Jun -22	9:00 AM	Hwy Service	0.61
Jun -23	10:00 AM	Campground	1.21
Jun -24	10:30 AM	Bottle Depot	1.08
Jun -25	8:30 AM	Shop	1.2
Jun -28	8:35 AM	Fire hall	1.08
Jun -29	10:00 AM	Car Wash	0.64
Jun -30	10:30 AM	Hwy Service	0.91



Monthly Water Reports Village of Marwayne
 Month: **June** Year: **2021**

Start: 2021-06-01T08:30:
 End: 2021-07-01T08:30:

Chemical Dosage Readings (DR890)				
Date	(MAC 0.3)	(MAC 3.0)		(MAC 0.08)
	IRON (mg/L)	Total Chlorine (mg/L)		Manganese (mg/L)
	Water Plant	Water Plant SCADA AVG	Water Plant Sample	Water Plant
6/1/21	0.030	1.33	1.29	0.009
6/2/21		1.29	1.28	
6/3/21		1.29	1.27	
6/4/21		1.28	1.28	
6/7/21		1.32	1.31	
6/8/21	0.010	1.36	1.34	0.016
6/9/21		1.42	1.39	
6/10/21		1.45	1.42	
6/11/21		1.45	1.46	
6/12/21		1.42		
6/13/21		1.38		
6/14/21		1.34	1.38	
6/15/21	0.030	1.30	1.33	0.007
6/16/21		1.27	1.32	
6/17/21		1.24	1.27	
6/18/21		1.22	1.25	
6/19/21		1.21		
6/20/21		1.21		
6/21/21		1.22	1.21	
6/22/21	0.010	1.21	1.21	0.008
6/23/21		1.22	1.23	
6/24/21		1.22	1.22	
6/25/21		1.22	1.21	
6/26/21		1.23		
6/27/21		1.24		
6/28/21		1.25	1.25	
6/29/21	0.060	1.27	1.25	0.003
6/30/21		1.30	1.26	
Total				
Mean	0.03	1.29	1.29	0.009
Minimum	0.01	1.21	1.21	0.003
Maximum	0.06	1.45	1.46	0.016



Monthly Water Reports Village of Marwayne

Month: **June**

Year: **2021**

Start: 2021-06-01T08:30:

End: 2021-07-01T08:30:

Date	BACTERIAL ANALYSIS					9210210
	COLIFORMS & E. COLI APR#965					
	Time	SAMPLE SITE	ID#	Total Chlorine (mg/L)	Result	
6/1/21	10:45 AM	407 Hwy 897	1938678	1.02	S	
6/15/21	10:50 AM	19 Railway Ave N	1938679	1.16	S	

Operator in charge Carry Grant /Assist: Wilson Curtis CERTIFICATE # 2163 780-214-7933 fax 780-847-3324	
end of month: need reading for bulk water meter:	22577.5
end of month: need reading for backwash meter:	13290

Cl2 Calibration check for DR/890 Colorimeter	
Standard 1 (mg/l) 0.22 +/- 0.09	0.19
Standard 2 (mg/l) 0.87 +/- 0.10	0.85
Standard 3 (mg/l) 1.56 +/- 0.14	1.55



Monthly Water Reports Village of Marwayne
 Month: **June** Year: **2021**

Start: 2021-06-01T08:30:
 End: 2021-07-01T08:30:

Day	MARWAYNE LIFT STATION #1 (WEST)								MARWAYNE LIFT STATION #2 (NORTH)								Combined	
	SCADA								Manual Entry								Total Daily M3	Total Run Hours
	Flow Meter M3	Daily M3	Level AVG Feet	Pump #1 Hr. Meter RDG At 08:35 AM	Per. Day	Pump #2 Hr. Meter RDG At 08:35 AM	Per. Day	Total Run Hours	Flow Meter M3	Daily M3	Level AVG Feet	Pump #1 Hr. Meter RDG At 08:35 AM	Per. Day	Pump #2 Hr. Meter RDG At 08:35 AM	Per. Day	Total Run Hours		
Jun -01			3.71	386.52	0.13	317.33	0.14	0.27				5203.60	1.30	3618.90	1.20	2.50		2.77
Jun -02			3.72	386.65	0.12	317.47	0.09	0.21				5204.90	1.20	3620.10	1.30	2.50		2.71
Jun -03			3.62	386.77	0.09	317.56	0.14	0.23				5206.10	1.40	3621.40	1.20	2.60		2.83
Jun -04			3.63	386.86	0.29	317.70	0.31	0.60				5207.50	1.23	3622.60	1.20	2.43		3.03
Jun -05					0.00		0.00	0.00					1.23		1.20	2.43		2.43
Jun -06					0.00		0.00	0.00					1.23		1.20	2.43		2.43
Jun -07			3.65	387.15	0.12	318.01	0.14	0.26				5211.20	1.30	3626.20	1.10	2.40		2.66
Jun -08			3.57	387.27	0.08	318.15	0.08	0.16				5212.50	0.80	3627.30	1.30	2.10		2.26
Jun -09			3.69	387.35	0.13	318.23	0.10	0.23				5213.30	2.40	3628.60	1.70	4.10		4.33
Jun -10			3.49	387.48	0.63	318.33	0.72	1.35				5215.70	2.60	3630.30	1.90	4.50		5.85
Jun -11			3.31		0.00		0.00	0.00				5218.30	1.60	3632.20	1.67	3.27		3.27
Jun -12			3.31		0.00		0.00	0.00					1.60		1.67	3.27		3.27
Jun -13			3.30		0.00		0.00	0.00					1.60		1.67	3.27		3.27
Jun -14			3.28		0.00		0.00	0.00				5223.10	1.20	3637.20	1.20	2.40		2.40
Jun -15			3.26		0.00		0.00	0.00				5224.30	1.50	3638.40	1.40	2.90		2.90
Jun -16			3.27		0.00		0.00	0.00				5225.80	1.40	3639.80	1.30	2.70		2.70
Jun -17			3.72	388.11	0.08	319.05	0.05	0.13				5227.20	1.30	3641.10	1.40	2.70		2.83
Jun -18			3.57	388.19	0.08	319.10	0.09	0.17				5228.50	1.40	3642.50	1.30	2.70		2.87
Jun -19			3.74	388.27	0.08	319.19	0.13	0.21					1.40		1.30	2.70		2.91
Jun -20			3.69	388.35	0.13	319.32	0.13	0.26					1.40		1.30	2.70		2.96
Jun -21			3.65	388.48	0.12	319.45	0.09	0.21				5232.70	1.40	3646.40	1.20	2.60		2.81
Jun -22			3.77	388.60	0.08	319.54	0.13	0.21				5234.10	1.20	3647.60	1.20	2.40		2.61
Jun -23			3.74	388.68	0.12	319.67	0.09	0.21				5235.30	1.30	3648.80	1.30	2.60		2.81
Jun -24			3.69	388.80	0.12	319.76	0.12	0.24				5236.60	1.30	3650.10	1.20	2.50		2.74
Jun -25			3.63	388.92	0.08	319.88	1.10	1.18				5237.90	1.23	3651.30	0.88	2.11		3.29
Jun -26			3.96	389.00	0.04	320.98	10.42	10.46					1.23		0.88	2.11		12.57
Jun -27			3.76	389.04	0.15	331.40	2.34	2.49					1.23		0.88	2.11		4.60
Jun -28			3.73	389.19	0.20	333.74	0.01	0.21				5241.60	1.10	3654.80	0.88	1.98		2.19
Jun -29			3.68	389.39	0.28	333.75	0.04	0.32				5242.70	1.40	3555.90	100.00	101.40		101.72
Jun -30			3.57	389.67	0.10	333.79	0.13	0.23				5244.10		3655.90		0.00		0.23
Total				3.25	3.25	16.59	16.59	19.84				42.90	40.50	40.60	135.90	176.40		196.24
AVG			3.60		0.11		0.55	0.66					1.40		4.69	5.88		6.54
Max			3.96		0.63		10.42	10.46					2.60		100.00	101.40		101.72
Min			3.26		0.00		0.00	0.00					0.80		0.88	0.00		0.23



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Regional Operator report for June 2021

Common information:

We continue to use caution and monitor AEP recommendations regarding social distancing and covid 19.

Itron leak sensors back on line. We continue to investigate as time permits.

Monthly reports up to date.

Ground mic and contact mic equipment from Hetek still some questions regarding the unit.

Regional op has had both Covid shots now.

New online VOIP Alarm dialer tested and working fine.

Hach was in Marwayne and Kitscoty to get our equipment recertified (done every other year).

Regional Op took an online Itron course on June 16th. Somewhat disappointing for the price.

Regional Op also took a free online safety course from AWWOA .3CEU

Rack mounted UPS for the SCADA computer has failed Bi –Systems has ordered a replacement.

County of Vermilion River has indicated that they will continue with the existing contract to end of year at least.

Outstanding items:

Need to do residential lead tests before October.

Decommissioning work on wells and plants has been completed. Reports now submitted.

The rack mounted un-interruptible power supply for SCADA.

Review Drinking water safety plans must be done this year.

Review SOP's. Need to be updated for distribution only.

Marwayne lift station pump scheduled for September.

The cover on the regional op truck that was damaged has been replaced.

Xylem to service pumps in Marwayne and Kitscoty in September.

Will begin some flushing and testing of hydrants soon.

Marwayne:

Data for May 2021 was electronically submitted on AEP site.

The new pump for the West lift station is repaired will install in Sept. under warranty.

Lift station communications upgraded by BiSystems.

Fire pump replaced with electric motor but check valve needs repair before it can go automatic.

Consumption remains lower, minimum nighttime consumption down to zero lpm at times.

Bi Systems have installed genset for WTP. Is up and running now will auto start.

Will have to draw up a plant improvement plan for AEP.

One service on 3rd Ave has leak on home owners side and is turned off right now.

THM and Lead test have been submitted results back all is good

We started the lagoon discharge on May 13th closed on June 1, Sample taken and sent in.

Need to do a number of residential lead tests before October.

Sewer flushing completed by Wilson and crew.

From: [Ashley Rainey](#)
To: [CAO Marwayne](#)
Subject: Fwd: "Big Ideas"
Date: June 23, 2021 1:11:43 PM

Hey shannon, since our next meeting is a ways away I wanted to forward this onto you so I dont forget to bring it up at the next meeting. Can you add it to the agenda please.

And my printer ran out of ink, would you be able to print the council package for reelection for me, if possible. No rush.

Thanks so much,

Ashley

Get [Outlook for Android](#)

From: Joyce Bell <joyce@pioneerlh.net>
Sent: Wednesday, June 23, 2021 1:08:32 PM
To: Dennis Roth <dkroth5@gmail.com>; mary.arnold@mcsnet.ca <mary.arnold@mcsnet.ca>; Michael Diachuk <mdiachuk@lloydminster.ca>; Clinton Murray <Div6@county24.com>; Ashley Rainey <a_irvine@hotmail.com>
Subject: "Big Ideas"

Good Afternoon:

Dennis let me know that our MLA Garth Roswell had forwarded to the Council of Kitscoty a letter from Prsad Panda, Minister of Infrastructure requesting ideas for capital projects. I am guessing all municipalities has received this request. Realizing the offer of capital funding is a rare event and all municipalities have so much infrastructure to maintain I am sure each council has a very long list, and it would already be difficult to spotlight only two projects to be considered. I am asking you also have a discussion with your councils regarding the considered expansion to Pioneer.

The project being considered for Pioneer would provide affordable housing for seniors in our area. For many years before the pandemic Pioneer Lodge has had a waiting time of more than a year from time of application to placement. An addition could also give us the infrastructure so Pioneer would then have the ability to be a contractor to AHS, providing independent living, level 2, level 3, level 4 and 4D housing and care, for low to middle income citizens in our area, all under one roof.

If anyone should have any questions, please give me a call.

Joy

Joyce Bell
Administrator

Pioneer Lodge and House
5722 50 Street
Lloydminster, AB T9V 0N6

Phone: 780 875-3382
Fax: 780 875-337
Cell: 780 214-9165

From: [Vermilion-Lloydminster-Wainwright](#)
To: [CAO Marwayne](#); [Mayor@Edgerton.ca](#); [Mayor Aalbers](#); [info@villageofchauvin.ca](#); [Village of Kitscoty Administrative Assistant](#); [Brian Bethune](#); [Ed Chow](#); [bbarss@mdwainwright.ca](#); [cmcauley@vermilion.ca](#); [div2@county24.com](#); [cao@irma.ca](#); [lightningjake200@hotmail.com](#); [hnorthcott@county24.com](#); [Kelly Buchinski](#); [admin@edgerton.ca](#); [Daryl Frank](#); [villageofpv@mcsnet.ca](#); [Rhae-Ann Holoien](#); [glenn.nowosad@ecacs16.ab.ca](#)
Subject: Provincial Infrastructure - Capital Project Submission 2021
Date: June 18, 2021 4:20:01 PM
Attachments: [Infrastructure Big Ideas 2021.pdf](#)
[Capital Project Submission VLW 2021.xlsx](#)

Dear Mayors, CAOs and Superintendents,

The attachment from Prasad Panda, Minister of Infrastructure, asks MLA to list the 5 top infrastructure projects within the Vermilion Lloydminster Wainwright riding.

Would you please forward to me your top two projects, including the financial details, using the attached spreadsheet.

The deadline for submission to my office is COP 28 July.

Regards

Garth

Garth Rowswell MLA
Vermilion Lloydminster Wainwright

Office 780 842 6177



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From: [Lauren Isaac](#)
To: cao.marwayne@mcsnet.ca; [Glenda Wohlgemuth](#)
Subject: plant hangers
Date: June 22, 2021 11:53:03 AM

good morning. we can build the plant hangers for \$135 each . they will split and clamp over the posts and we will spray them black. let me know what you think. thanks . Lauren



Planters Unlimited
 6056 Corte Del Cedro
 Carlsbad, CA, 92011
 Phone: 888-320-0626
 www.plantersunlimited.com

Quote

Quote #: QT1022087
Quote Date: 6/21/2021
Quote Expire Date: 7/21/2021
Customer ID: 1100401

BILL TO: Village of Marwayne Box 113-210 2nd Ave S Marwayne AB T0B2X0 CANADA Attn: Shannon Harrower	SHIP TO: Village of Marwayne Box 113-210 2nd Ave S Marwayne AB T0B2X0 CANADA 780-847-3962 Attn: Shannon Harrower
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CUSTOMER P.O. NO.	TERMS 50% Deposit, Balance Due Before Shipping	LEAD TIME 5-6 Weeks Production
FOB POINT	SHIPPING TERMS Sales Order	SHIP VIA UPS Ground

NO.	QTY.	ITEM	PRICE	UOM	EXTENDED PRICE
1	20	301-20: One-way Scroll Arm Lamp Post Bracket - Black; Diameter TBD	97.0700	EA	1,941.40
2	1	CANADA-DUTIES: Canada Import Taxes and Duties	252.3300	EA	252.33

Quotes are valid for 30 days. Lead times are approximate and may be extended due to unforeseen circumstances. Production begins when we receive approved shop drawings and a 50% deposit. Once order is in production, it may not be cancelled. Unless otherwise noted, remaining balance due before order ships. Orders subject to sales tax based upon confirmed ship to address. All sales are final. Thank you for your interest in our products.	Sales Total:	2,193.73
	Freight & Misc.:	612.52
	Tax Total:	0.00
	Total (USD):	2,806.25



July 6, 2021 | Proposal No. BU-21-106

Village of Marwayne
Box 113 – 210 2nd Avenue South
Marwayne, AB
T0B 2X0

Attention: Shannon Harrower

**Re: Village of Marwayne
Building Inspections**

1.0 | INTRODUCTION

Further to your request, BAR Engineering Co. Ltd. (hereinafter referred to as BAR, or the Consultant) is pleased to submit this proposal to the Village of Marwayne (hereinafter referred to as the Client) to provide engineering consulting services to assist with building inspections for ten (10) buildings located within Marwayne, Alberta.

2.0 | PROJECT SCOPE

It is our understanding that the scope of the engineering services required for this project includes a building inspection for the following buildings:

- Office/Public Works
- Fire Hall Building
- Shop
- Senior Citizens Center
- Arena
- Arena Front Lobby Expansion
- Arena Dressing Room Addition
- Curling Rink
- Ball Hall
- Quonset – Ag Society

The building inspections to be completed will involve a review of the structural, electrical, and mechanical elements of the building to determine the buildings current condition and anticipated life expectancy. A report will be prepared which shall summarize the findings from site and identify critical items that need to be addressed and life cycle replacement costs.

3.0 | PROFESSIONAL SERVICES

3.1 Structural Engineering

- Site visit to review condition of ten (10) buildings. Anticipated that site visit to review buildings will be completed over a 3 day duration.
- Report outlining general observations of building condition, recommendation of items to be addressed and life cycle replacement costs for each building.

3.2 Electrical Engineering

- Site visit to review condition of ten (10) buildings. Anticipated that site visit to review buildings will be completed over a 3 day duration.
- Report outlining general observations of building condition, recommendation of items to be addressed and life cycle replacement costs for each building.

T: 780.875.1683 | F: 780.875.2728 | BAReng.ca

5237 - 70 Avenue Lloydminster AB, T9V 3N6



3.3 Mechanical Engineering

- Site visit to review condition of ten (10) buildings. Anticipated that site visit to review buildings will be completed over a 3 day duration.
- Report outlining general observations of building condition, recommendation of items to be addressed and life cycle replacement costs for each building.

4.0 | FEES

BAR proposes to undertake the project on a fixed fee basis and offers the following estimate for your consideration:

Structural Engineering	\$ 13,500.00
Electrical Engineering	\$ 13,500.00
Mechanical Engineering	<u>\$ 17,000.00</u>
Total Estimated Cost:	\$ 44,000.00

Note: The estimated costs provided do not include the five (5%) percent Goods and Services Tax. Payment terms are net thirty (30) days. The cost estimates are based on the scope of work listed and are valid for sixty (60) days.

5.0 | SCHEDULE

BAR Engineering realizes that your time is important and that we are a part of your team to bring this project to completion. Our time commitment for completing the building inspections and report is anticipated to be in the order of eight (8) weeks from receipt of your written approval. Upon approval to proceed on the project the anticipated schedule shall be discussed with the Client to ensure delivery it is acceptable.

6.0 | CLOSURE

We request that if you are in agreement with this proposal and the "Terms and Conditions" that you sign below and return a copy of the signed proposal to BAR for our files.

AUTHORIZATION TO PROCEED

BAR Engineering Co. Ltd. is authorized to provide the services outlined in this proposal in accordance with the Terms and Conditions, attached. The person signing this Agreement warrants that they have authority to sign as, or on behalf of, the Client for whom or for whose benefit BAR Engineering Co. Ltd.'s services are rendered.

CLIENT:

Name (printed): _____ Company: _____
 Signature: _____ Date: _____

Village of Marwayne Building Inspections
Proposal No.: BU-21-106
Page 3 of 3

BAR looks forward to undertaking the Work requested by the Client and appreciates the opportunity to submit this proposal. If you have any questions or require any clarifications regarding our proposal, please do not hesitate to contact me at (780) 875-1683 or via e-mail at kim.kokonas@bareng.ca.

**Yours truly,
BAR Engineering Co. Ltd.**

Kim Kokonas

Kim Kokonas, P. Eng.
Director
Buildings Division

Attachments: Terms and Conditions



Agreement for Consulting Engineering Services

Terms & Conditions

PROFESSIONAL RESPONSIBILITY

1. BAR Engineering Co. Ltd. (herein after called the CONSULTANT) shall provide the noted consulting engineering services to the CLIENT exercising the standard of care, skill and diligence which is reasonably expected within the engineering profession in the location of the project, as measured by professional standards applicable during the performance of the services. No other warranty or guarantee, expressed, implied or statutory, is made or intended by this Agreement.

SUB CONSULTANTS

2. The CONSULTANT may, with the permission of the CLIENT and at any stage of the project, engage sub consultants to perform all or any part of the services. The CLIENT shall not unreasonably withhold permission to engage sub consultants.

DISCLOSURE

3. The CLIENT agrees to provide full disclosure to the CONSULTANT of all drawings, reports, schedules and other data pertinent to the execution of the CONSULTANT's work on behalf of the CLIENT under this Agreement. The CONSULTANT shall not be responsible for the interpretation or verification of information supplied by the CLIENT or others or for any errors or omissions therein. The CONSULTANT may rely on the accuracy of any data provided by the CLIENT, or by other parties engaged by the CLIENT, for use on the project.

COMPENSATION

4. Fees for the work performed under this Agreement shall be in the form agreed to by the CONSULTANT and CLIENT. All fees and charges shall be payable in Canadian funds unless noted otherwise. Invoices shall be due and payable within 30 days of the invoice date, as presented and without hold backs, by the CLIENT upon receipt. Accounts unpaid after 30 days are subject to monthly interest charges at a rate of 24 percent per annum. Where applicable, Provincial Sales Tax (PST) and Goods and Services Tax (GST) shall be added to the fees and charges. The CONSULTANT reserves the right, without penalty, to discontinue services in event of non-payment.

REPRESENTATIVES

5. The CONSULTANT and the CLIENT shall each designate a representative who is authorized to act on behalf of the designating party on matters related to the project. Each such representative shall be the person to whom notices required under this Agreement shall be directed. Either party may change their representative upon written notice to the other party.

TERMINATION

6. Either party may terminate this Agreement without cause upon thirty (30) days written notice. Upon termination by either party, the CLIENT shall forthwith pay to the CONSULTANT the fees and charges due for services rendered under this Agreement to the date of termination, including all reasonable termination costs incurred by the CONSULTANT in closing down the project work.

7. If either party breaches this Agreement, the non-defaulting party may terminate this Agreement if the breach is not remedied by the seventh day following written notice of default from the non-defaulting party. Upon termination by the CONSULTANT, the CLIENT shall forthwith pay to the CONSULTANT the fees and charges due for services rendered under this Agreement to the date of termination. Non-payment by the CLIENT of invoices issued by the CONSULTANT shall constitute a breach of this Agreement.

CLIENT'S RESPONSIBILITIES

8. The CLIENT shall be responsible for all things reasonably required to facilitate the project and to aid the CONSULTANT to provide the services. Unless otherwise stated elsewhere, the CLIENT shall apply for and obtain all required permits and licenses.

LIMITATION OF LIABILITY

9. The CONSULTANT agrees to indemnify and hold the CLIENT harmless from negligent acts of omissions by the CONSULTANT. The CONSULTANT's obligation to indemnify and hold the CLIENT harmless is limited to those circumstances which cause direct, foreseeable loss and damage to the Client. Without limiting the generality of the foregoing, the CONSULTANT shall not be responsible for:

- i) the failure of a contractor or subcontractor to perform the work required on the project in accordance with the applicable contract documents;
- ii) the design of or defects in equipment supplied or provided by the CLIENT, either directly or indirectly, for incorporation into the project;
- iii) any damage to subsurface structures or utilities;
- iv) any project decisions made by the CLIENT if the decisions were made without the advice of the CONSULTANT or contrary to or inconsistent with the advice of the CONSULTANT;
- v) the unauthorized distribution of any confidential drawing, document or report prepared by or on behalf of the CONSULTANT for the exclusive use of the CLIENT; or
- vi.) changed conditions or errors information provided by the CLIENT or other consultants on behalf of the CLIENT.

10. Notwithstanding any other provisions of this Agreement, the total amount of all claims the CLIENT may assert against the CONSULTANT, including all directors, officers, employees, agents, sub consultants and shareholders under this project, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall not exceed the amount of the engineering fees paid by the CLIENT to the CONSULTANT.

11. With respect to the limitation provisions in this Agreement, the CLIENT agrees that it has entered into this Agreement with the CONSULTANT, both on its own behalf and as an agent on behalf of its employees and principals, and that such employees and principals shall have no personal liability to the CLIENT in respect of a claim, whether in contract, tort and/or any other cause of action in law. As such, the CLIENT agrees that it shall bring no

proceedings or take no action in law against any of the CONSULTANT's employees or principals in their personal capacity.

CLAIMS

12. No claim may be brought against the CONSULTANT, its directors, officers, employees, sub consultants and agents more than one (1) year after the services are completed or this Agreement is terminated.

INDEMNIFICATION

13. The CLIENT shall indemnify and hold harmless the CONSULTANT and its directors, officers, employees, sub consultants, agents and shareholders from and against any and all claims which are put forward by parties other than the CLIENT as a result of services performed or contemplated under this Agreement.

INSURANCE

14. The CONSULTANT will maintain insurance for the agreement in the following types:

- i) Worker's compensation insurance at statutorily required levels;
- ii) Comprehensive General Liability (CGL) insurance;
- iii) Professional Liability Insurance (PLI); and
- iv) Automotive insurance.

DOCUMENTS

15. All documents and drawings prepared by the CONSULTANT or by others on behalf of the CONSULTANT, in connection with this project are instruments of service for the execution of the project. The CONSULTANT retains the property and copyright in these documents and drawings, whether the project is executed or not. These documents and drawings may not be used on any other project or for any other purpose without the prior written agreement of the CONSULTANT. At the request and expense of the CLIENT, the CONSULTANT shall provide the CLIENT with copies of any and all drawings, specifications and other documents prepared by the CONSULTANT, if requested not more than ten (10) years after the services are completed or after this Agreement is terminated.

FIELD SERVICES

16. Where applicable, field services recommended for the project are those deemed by the CONSULTANT as the minimum necessary to observe whether or not the work is being carried out in general conformity with the intent of the contract documents. Field services are not considered to form part of the scope of services to be rendered under this Agreement unless specifically identified.

ENVIRONMENTAL

17. The CLIENT is responsible for acquiring the services of a Geotechnical/Environmental consultant whenever needed. The CONSULTANT's field investigation and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater. The CONSULTANT will co-operate with the client's Geotechnical/Environmental consultant during the field work phase of the investigation.

DISPUTE RESOLUTION

18. If requested in writing by either the CLIENT or the CONSULTANT, the CLIENT and CONSULTANT shall attempt to resolve any dispute between them arising out of or in connection with this Agreement by entering into non-binding negotiation on a without prejudice basis. Any dispute arising hereunder shall first

be resolved by taking the following steps, where a successive step is taken if the issue is not resolved at the preceding step:

- i) by the technical and contractual personnel for each party performing this Agreement;
- ii) by executive management of each party;
- iii) by mediation;
- iv) by arbitration if both parties agree; or
- v) through the court system.

19. Each party irrevocably attorns to the jurisdiction of the applicable Canadian provincial courts and the courts of Canada, and all courts having appellate jurisdiction over these courts. This Agreement shall be interpreted under the laws of the Province of Alberta, Canada, as this represents the head office location of the CONSULTANT. CLIENT hereby waives the right to trial by jury for any disputes arising out of this Agreement.

LEGAL FEES AND COSTS

20. In the event either party makes a claim or brings an action against the other for any act arising out of the performance or interpretation of this Agreement, including the payment of professional fees, the unsuccessful party shall pay all reasonable legal fees and legal costs, on a solicitor and client basis, incurred by the prevailing party in such claim or action.

ENTIRE AGREEMENT

21. Upon authorization by the CLIENT and commencement of performance hereunder, these terms constitute the entire agreement between the parties concerning its subject matter. Any changes or additional conditions proposed by the CLIENT are hereby rejected, unless expressly stated in the Agreement or incorporated by a change order executed in writing by the CLIENT and CONSULTANT. This Agreement is binding and shall endure to the benefit of the CLIENT and the CONSULTANT, including the CONSULTANT's employees, servants and agents, and their respective successors and assigns.

CHANGES

22. Upon receipt of notice from CLIENT of a change of the scope of work hereunder, the CONSULTANT will promptly notify the CLIENT if there is an impact on the schedule, price, or terms of the agreement. Thereafter, an estimate of any impact on the Agreement will be prepared and submitted to the CLIENT. The parties agree to promptly negotiate and implement changes to the Agreement. CLIENT acknowledges and agrees that its use of any purchase orders or other form to procure services is solely for administrative purposes and in no event shall the CONSULTANT be bound to any terms and conditions on such form regardless of reference to or signature. CLIENT shall endeavour to reference this Agreement on any purchase order (or other form) but CLIENT's failure to do so shall not operate to modify this Agreement.

ASSIGNMENT

23. Neither CLIENT nor CONSULTANT shall assign its interest in this Agreement without the written consent of the other.

CONSEQUENTIAL DAMAGES

24. The CONSULTANT shall not be responsible for any consequential, indirect, or incidental damages suffered by the CLIENT, including but not limited to loss of use, earnings and business interruption.

Policy No. DEV 02
Issue No. 1
Adopted by Council
March 13, 2006
To be reviewed:

Village of Marwayne
**Assistance offered for subdivision/
development inquiries and applications**

Policy Perspective: To provide clarification of services to be offered for fostering a positive environment for economic wealth and quality of life.

Policy:

The Village of Marwayne recognizes the importance of fostering a positive environment for economic wealth and quality of life. Therefore, the Village will to offer assistance with such matters as local regulatory processes and access to government programs and services.

For residential development, whether an inquiry on merits of moving to the community, building a house or subdividing land, administration will promote the Village's positive aspects and assist in making the regulatory process as straightforward as possible.

To remain business-friendly, the Village will continue to facilitate the retention and expansion of existing businesses and development of new businesses, by assistance with such matters as local regulatory processes and access to government programs and services.

Policy Guidelines:

Local regulatory processes, would include but not limited to:

- Land Use Bylaw
- Area Structure Plans
- Development Permits
- Advise on accessing Safety Codes Permits
- Subdivision information through Municipal Planning, Municipal Affairs
- Assessment/tax rate implications
- Accessing known information (subdivision dimensions, transit shots etc)

In addition to directing to Alberta Government Programs and services, also include:

- Accessing information from:
 - HUB
 - Lloydminster Community Futures
 - VRRRA
 - AlbertaFirst.com through BAIS
- Passing on applicable professional knowledge or advise

<p>Policy No. DEV 03 Issue No. 1 In accordance: various documents, & 2006-07-16 Adopted by Council 2006-08-03, amendment 2011-09-25V</p>	<p style="text-align: center;">Village of Marwayne Land Sales and Conditions of Sale Policy</p>
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Policy Perspective: To consolidate into one policy all documents, our municipality practices and motions regarding conditions of sale for land.

Policy:

To set out the Village of Marwayne's Land Sales Policy and Conditions of Sale as follows:

1. Upon selection of a lot, the applicant shall pay to the Village a minimum deposit of 10% of the lot price (including GST).
2. The full purchase price (including GST) must be paid within 45 days. Alterations or improvements to the lot will be prohibited prior to receipt of the full purchase payment.
3. Failure by the purchaser to pay the Village of Marwayne the balance of the purchase price within the initial forty five (45) day period may result in the cancellation of the purchase, and the Village of Marwayne shall charge an administration fee of 5%. The balance of the deposit shall be refunded to the purchaser.
4. Title transfer documents will be completed after the Village of Marwayne has received payment in full of the purchase price plus GST.
5. An application for a development permit to construct a suitably zoned building on the property must be approved no later than six (6) months after the full purchase price of the lot is paid.
6. According to the Land Use Bylaw, developments authorized by a permit are to be commenced within twelve (12) months from the date of the issue of the development permit and carried out with reasonable diligence.
7. Village of Marwayne agrees to sell a lot and/or lots (upon receipt of the purchase price in full) free and clear of any and all liens, charges and encumbrances with the exception of any and all liens, charges and encumbrances shown on the existing Certificate of Title and the Caveat regarding the Option to Repurchase and/or those created or permitted by the Purchaser or implied pursuant to the Land Titles Act for the Province or Utility Easements.

8. The Village of Marwayne retains the right to cancel the “Agreement for Sale of Land” if the purchaser withdraws from or is in default of the “Agreement for the Sale of Land” in any way. In the event that the Village of Marwayne cancels the agreement, a refund will be issued to the purchaser for, the purchase price of the land less five percent (5%) plus the GST of the purchase price and any taxes owing.
 9. Third party transfers of title will not be allowed. The name on the transfer of title information must be the same as the purchasers’ names.
 10. Property taxes will not be levied in the calendar year that the purchase agreement is executed.
 11. In the case where the purchaser requires financing to pay the balance owing, the Village of Marwayne may submit the transfer to a law firm under trust conditions until the law firm remits the balance owing upon registration of the transfer.
 12. The purchaser may provide a “Letter of Irrevocable Credit” to the Village of Marwayne in the case where the purchaser requires title before the specific period described therein to be held under trust conditions until Legal Counsel has completed the transaction.
 13. All deposits required to be paid by a purchaser in accordance with the “Agreement for the Sale of Land” will not be subject to the accrual of interest.
 14. The purchase price for our residential lots will include water and sewer to the property line, overhead power, cable and telephone (may be overhead or underground). Natural gas service is offered. Curb and gutter (no sidewalk) is the design standard.
-



POLICY – DV 03 LAND SALE CONDITIONS

APPROVAL DATE:	2006-07-16	CROSS-REFERENCE:	
RESPONSIBILITY:	Administration		
APPROVER:	Council	APPENDICES:	
REVISION DATE (s):	2006-08-03; 2011-09-25	REVIEW DATE:	2026

POLICY STATEMENT

To establish the rules governing the sale of municipal owned lands.

BACKGROUND

The Village of Marwayne adopted this policy to standardize the process by which the sale of municipal owned lands was carried out.

OBJECTIVE

To outline the process by which administration is to handle matters related to the sale of commercial and/or residential properties and lands owned by the Village of Marwayne.



DEFINITIONS

CAO is the Chief Administrative Officer for the Village of Marwayne in the Province of Alberta.

Employee is a full-time permanent Employee of the Village of Marwayne in the Province of Alberta.

Employer is the Village of Marwayne in the Province of Alberta.

Village is the Village of Marwayne in the Province of Alberta.

GUIDING PRINCIPLES

This policy is subject to the terms set forth below:

- The Village of Marwayne is the owner of both residential and commercial lots which may be advertised for sale from time to time.
- Interested buyers, upon selection of a lot, must pay to the Village a minimum deposit of 10% of the purchase price, inclusive of GST.
- The remainder of the purchase price must be paid within forty-five (45) days.
- There are absolutely no alterations or improvements permitted to the lot until the sale agreement has been executed and the full purchase price has been paid.
- Failure to pay the Village the balance of the purchase price within the forty-five (45) day period will result in the cancellation of the sale agreement. Purchasers who fail to honor the terms of the sale agreement are subject to an administrative penalty of five (5) percent of the purchase price which shall be withheld from the deposit upon cancellation or default of the sale agreement. The remaining balance, less the administrative penalty, shall then be refunded to the purchaser.
- The sale agreement and transfer of land at land titles shall be completed by the Village of Marwayne using a reputable barrister and solicitor.
- An application for a development permit to construct a suitably zoned building on the property must be approved no later than six (6) months after the full purchase price of the lot is paid and the sale agreement has been executed.



- All provisions of the Village's Land Use Bylaw must be adhered to as it relates to development on the lands purchased from the Village of Marwayne.
- Commercial and residential lots for sale are sold free and clear of any liens, charges or encumbrances with the exception of those registered against the title or through a caveat pursuant to the Land Titles Act or by reason of utility easements.
- The Village of Marwayne reserves the right to cancel the sale of any land for any reason at any time. In the event that the Village of Marwayne cancels the sale agreement, the Village shall refund the purchaser ninety five (95) percent of the purchase price.
- Third party transfers of title are not permitted. The name on the title must match the name of the purchaser as is stated on the sale agreement.
- Deposits paid to the Village of Marwayne for the purchase of land are not subject to the accrual of interest.
- The sale of Village commercial and residential lots are as is. Water and Sewer are located at the property line. Natural gas services must be acquired through a service provider of the purchasers choosing as should power, cable and telephone services.
- The Village of Marwayne accepts bank drafts or money transfer through the purchasers barrister and solicitor only for the sale of land. Personal cheques, cash and credit card payments are not accepted.
- The Village of Marwayne reserves the right to execute a sale agreement contrary to this policy, upon approval by Council, as the case may be.

ROLES & RESPONSIBILITIES

ROLE/TASK	TITLE (s) OF PERSON RESPONSIBLE
HANDLING INQUIRIES & COMMUNICATING POLICY	Chief Administrative Officer
MONITORING REVIEWS AND REVISIONS	Administrative Assistant



EXEMPTIONS

Commercial and residential lots advertised for sale through a real estate agency shall be subject to the terms and conditions of the executed real estate contract and this policy shall become null and void.

Policy No. DEV 04 Issue No. 1 Adopted by Council 2006-10-29 To be reviewed: 2011	Village of Marwayne Privately Owned Vacant Land Inventory
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Policy Perspective: To address concern that the Village was not providing sufficient information to prospective buyers and developers.

Policy: That subject to FOIP that an updated list would be put together of private unlisted land available for sale.

Policy No. DEV 04 Issue No. 1 Adopted by CAO Nov 20, 2006 To be reviewed: 2008	Village of Marwayne Privately Owned Vacant Land Inventory Procedures
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Objectives:
 To encourage infill of already serviced land is cheapest development that can be encouraged.

Responsibility:
 The CAO is responsible for the implementation of this policy

The Administrative Assistance is responsible for the YEARLY update to the list.

- Procedures:**
- There will be two sections to the document: residential and commercial/industrial
 - Only land that is in the Village limits will be listed
 - The list will be an appendix to this Policy for easy finding of location for the updates
 - Permission must be received from the owners either
 - verbally and date of conversation noted in their tax file
 - written permission & filed in their tax file
 - Communication: we will have the list available:
 - At the Village Office pamphlet holder
 - Consider listing on the website in the future – revamping will be necessary

- Historical Notes:**
- During the tax season when owners are in, I ask if I can pass on their information to people who are inquiring about their lot
 - Any contact with the owner during the year, ask for permission to pass on their phone number to inquires

Policy No. DEV 05 Issue No. 1 Adopted by Council on June 2003 To be reviewed: Supersedes:	Village of Marwayne Compliance Letter Policy
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PURPOSE

The Village of Marwayne regularly receives requests, primarily from Lawyers and Realtors on behalf of lending institutions for what is commonly referred to as a “zoning” or “land use” certificate of compliance letter. This is a letter from the Development Authority verifying whether or not the existing buildings and or development on a parcel of land complies with the requirements of the Municipal Land Use By-Law. Although the Village has no legal obligation to issue certificate of compliance letters, it does so as a public service subject to the requirements of an application fee and a real property report.

POLICY

Any request received for a certificate of compliance must be accompanied by a real property report of the subject parcel, prepared by an Alberta Land Surveyor and the report shall not be more than five (5) years old. This report is required to verify the nature and extent of existing development or buildings on the subject parcel. Since the date of the real property report may not be current with the date of the certificate of compliance request, the Village will only verify whether or not the buildings/development shown comply as of the date of the real property report. There will be no site inspection conducted and the Village will rely entirely upon the information contained in the real property report, in determining the building location. The Village will not require, nor will it accept or validate, sworn affidavits attesting to the current status of buildings/development on a property. The Village provides the information in good faith but gives no warranty nor accepts liability for any incorrect, incomplete or misleading information, or its improper use.

In order to offset the administrative cost of issuing a certificate of compliance, a fee shall be charged for all certificates of compliance requests, in accordance with a motion set by council.

PROCEDURES:

- If encroachment on RRP, then advise client or their lawyer that they need to enter into an easement agreement. With an encroachment it does not make the property non-compliant. Just make a note in the letter that it was noticed.
- If the encroachment is on Village property, then the matter must be taken to Council with recommendations. In 2006 at the Hotel, the encroachment was handled by the owner paying all of the legal costs to have the encroachment agreement drawn up.
- See the “My documents/compliance certificate” folder for templates

Policy No. DEV 06 Issue No. 2 Adopted by Council 2007-07-03 Amended: Supersedes: 2006-07-13	Village of Marwayne Design and Construction Standards Policy
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POLICY

This motion supersedes Motion 2006-07-13. That the Village of Marwayne adopts the Design and Construction Standards for the City of Edmonton, as amended from time to time, as the Marwayne Regulations with the following exception(s):

- Amend Roadway Design standards, 2.2.3 Local residential, a 11.0 meter width for all local residential roads

The Regulations are applicable to both the Village of Marwayne contracts and private development projects. The objective is to ensure that all infrastructure work in the Village is constructed to a consistent standard. Carried.

NOTES:

http://www.edmonton.ca/city_government/planning_development/city-design-construction-stand.aspx

Recommendation by Jim Duffy when dealing with developers to give them the “General Provisions for Developers” as it sets down expectations and gives a good beginning point.

Old Motion 2006-07-13 Moved by Councillor Galvin

That the Village of Marwayne adopts the Design and Construction Standards for the City of Edmonton, as amended from time to time, as the Marwayne Regulations. The Regulations are applicable to both the Village of Marwayne contracts and private development projects. The objective is to ensure that all infrastructure work in the Village is constructed to a consistent standard. Carried.

Motion of Interest: Motion 2006-07-14 Moved by Councillor Galvin

For new development the Village’s design standards have been for curb and gutter, therefore, in the Omstead Memorandum of Agreement curb and gutter for the five lots will be required. The Village will not be replacing the water and sewer mains when the five utility services are installed. Carried.

In the future we may need to designate (by motion) collector roads so they are built wider – consider 14.5m (Railway Avenue especially)

Roads are designated residential, collector or arterial by volume in City of Ed standards

N 5th St is a 9m width (actual 27.5 ft), phase 1 & 2 done to 9m roadway, phase 3 to 11m roadway (N 6th St is 11m width), N 4th Ave is 11m (by Jodi's is 32'9"), S 2nd St by Rutley's is 32' to swale, 35' sidewalk to edge, N 4th St is actual 29'

Policy No. DEV 07 Issue No. 1 Adopted by Council 2008-12-02 Amended: Supersedes:	Village of Marwayne Process for Public Hearing Policy
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Policy Perspective:
 As per the MGA section 230 (1-6) and the Village of Marwayne Procedural Bylaw, Council will adopt a process for public hearings.

Policy:
 A public hearing on new Municipal Development Plan or Land Use Bylaw shall be conducted in accordance with the following process:

PROCESS FOR PUBLIC HEARING on NEW MDP OR LUB

NOTE: At any time, Council members may ask questions of any persons present at the Hearing or ask person present at the Hearing to provide information to the Hearing.

PROCEDURE

1. Mayor calls Public Hearing to order.
2. Mayor asks CAO to announce purpose of Hearing.
3. CAO announces purpose of Hearing (Regarding the consideration of a new Municipal Development Plan Bylaw _____ or new Land Use Bylaw No. _____, or etc.).
4. Mayor introduces self and members of Council.
5. CAO asks for those who wishes to speak to the matter. Obtains name, mailing address, location of residence, business, or property owned.
6. Mayor then describes the ground rules of Hearing - outlines that:
 - a) CAO will speak first to outline facts and present his/her opinion,
 - b) members of the public will then say their piece,
 - c) Council will then end Hearing and then consider the matters raised, then, later make its decision on the Bylaw,
 - d) only the Council will ask questions during the Hearing. If any persons wish to ask questions of a speaker, they must ask the Council to ask the question on their behalf, and the Council will only ask the question if it feels it wishes to have an answer in order to undertake its consideration.
7. Mayor then asks CAO to present his/her report.
8. CAO presents report.
9. Board questions CAO.
10. Mayor asks members of the public to speak (one at a time) and they speak.
11. Council questions speakers.

12. Mayor asks if anyone else wishes to speak, obtains their name, mailing address, and location of property or residence and they speak.
13. Council questions all the additional speakers after each of them speaks.
14. Mayor asks if any Council members have any further questions to ask and that questioning is undertaken.
15. Mayor indicates that Council will later consider the matters raised during the hearing and, further, consider its decision on the Bylaw.
16. Mayor declares Public Hearing closed.



POLICY – DV 07 PUBLIC HEARINGS

APPROVAL DATE:	2008-12-02	CROSS-REFERENCE:	
RESPONSIBILITY:	Administration		
APPROVER:	Council	APPENDICES:	
REVISION DATE (s):		REVIEW DATE:	2026

POLICY STATEMENT

To establish the process by which public hearings are conducted by the Village of Marwayne.

BACKGROUND

As per the Municipal Government Act, the Village of Marwayne must have an adopted process for public hearings.

OBJECTIVE

To outline the process by which Council for the Village of Marwayne will conduct public hearings for municipal matters.



DEFINITIONS

CAO is the Chief Administrative Officer for the Village of Marwayne in the Province of Alberta.

Councillor is an elected official whom forms part of the Council for the Village of Marwayne in the Province of Alberta.

Employee is a full-time permanent Employee of the Village of Marwayne in the Province of Alberta.

Employer is the Village of Marwayne in the Province of Alberta.

Village is the Village of Marwayne in the Province of Alberta.

GUIDING PRINCIPLES

This policy applies to all Village of Marwayne Employee's as well as those persons in attendance at a Village of Marwayne public hearing and is subject to the terms set forth below:

- In instances when the Village of Marwayne must conduct a public hearing, the following process shall be followed:
 - The Mayor for the Village shall call the public hearing to order at the time the public hearing was advertised to commence.
 - The Mayor shall advise those in attendance at the public hearing that all discussions of Councillors, Village Employees and delegations are directed to the chair.
 - The Mayor shall ask the CAO to confirm whether or not the public hearing had been advertised and notice had been provided in accordance with the Municipal Government Act legislation.
 - The Mayor shall ask the CAO to summarize the purpose of the public hearing.
 - The Mayor shall ask the CAO to confirm whether or not any written submissions had been received.
 - The Mayor shall call upon anyone in attendance wishing to speak at the public hearing.
 - Speakers at the public hearing must state their name for the record and whether they are in support of or opposed to the proposed bylaw.



- Speakers at the hearing must disclose their full name, mailing address, physical address and contact phone number to the CAO prior to speaking.
- Each speaker at the public hearing only has one (1) opportunity to do so.
- The Mayor shall advise the speakers at the public hearing that Councillors may ask questions to clarify their comments but Councillors will not debate the matter during the hearing.
- The decision as to whether or not the bylaw will be given second, third and final readings will be dealt with at the conclusion of the public hearing.
- The Mayor shall thank all speakers for their comments and advise that their comments shall be taken into consideration when making a decision on the bylaw.
- The Mayor shall declare the public hearing closed.

ROLES & RESPONSIBILITIES

ROLE/TASK	TITLE (s) OF PERSON RESPONSIBLE
HANDLING INQUIRIES & COMMUNICATING POLICY	Chief Administrative Officer
MONITORING REVIEWS AND REVISIONS	Administrative Assistant

Policy No. DEV 01 Issue No. 1 Adopted by Council March 13, 2006 To be reviewed: In accordance to: motion 2005-03-06 & the MGA Division 7, 8 & 9	Village of Marwayne Subdivisions and Memorandums of Agreement
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Policy Perspective: To provide subdivision applicants, developers, the Subdivision Authority (SA) and the Chief Administrative Officer (CAO) with Council’s requirements and options when considering a subdivision and the development of that land.

Policy:

The Village of Marwayne will enter into Memorandums of Agreements (MOA) also known as Development Agreements, with Developers when the SA makes entering into the agreement as a condition of approval for the subdivision.

The Village of Marwayne considers the following statement in developing MOA’s:
“The cost of installing new infrastructure will not be born by the taxpayers of the Village, it is a development cost that is the responsibility of the land owner. Further any other infrastructure destroyed including paving and sidewalks will be replaced at the landowner’s expense. Arrangements can be made that the Village will facilitate the repairs and the landowner will be billed the cost.”

A preliminary MOA will be developed between the CAO and the developer. Then presented at a Council meeting for final approval by Village Council and the SA.

Policy Guidelines:

The MOA brought to Council will address the following matters:

- I. The SA will have already made considerations that include some of the following matters:
 - o ensuring conformity to local planning legislation: Land Use Bylaw and Area Structure Plans
 - o the Village’s Long Range Plan “Growing Our Community”
 - o suitability of the proposed site for the intended use

- II. Generally, the Memorandum of Agreement will include:

- all planning regulations or documents, including site specific conditions such as water supply, internal roads, etc
- requirements to pay for construction of roads, walkways, sewer and water systems, other utilities or off-site levies
- payment of outstanding taxes
- dedication of reserve land, or other arrangements in-lieu-of-land
- clause that the MOA will be registered on title (or titles) of the subject lands until all provisions of the agreement are satisfied

III. A Memorandum of Agreement (MOA) will have the following sections, as appropriate to the complexity of the development:

- Interpretation
- Plan of Subdivision
- Plans
- Lot Grading and site drainage construction standards
- Construction and installation of local/municipal improvements
- Installation of power and gas
- Contracts for installation of the local improvements
- Compliance with all plans and specifications
- Acceptance and transfer of local improvements to Village of Marwayne
- Maintenance of local improvements by the developer
- Use of public properties in the performance of the work
- Utility easements
- Municipal services
- Utility services
- Maintenance of boulevards and other public properties
- Sharing of servicing costs
- Off-site levies
- Interest on monies owed to the Village of Marwayne
- Amount payable under this agreement
- Default by developer
- Arbitration
- Indemnity and security
- Delivery of documents to the Village of Marwayne
- Compliance with the law
- Further assurances
- Developer's responsibility for the Village's legal, planning and engineering costs
- Caveats

IV. There are two options to chose from when preparing the MOA:

1. If the developer wishes to register the plan of subdivision at Land Titles then construct the services required under the agreement, the following will occur:

- a. the developer will have a professional engineer develop detailed

engineering drawings describing the works necessary to service the development (which shall include an estimate of the cost of construction and maintenance),

b. the Village engineer shall review the drawings and estimate and concur with them,

c. the developer will provide security in the amount of 125% of the estimated value of construction,

d. the developer will construct the works, with supervision by the Village engineer,

e. the amount of security required will be reduced as construction completion occurs to, eventually, the maintenance estimate, and

f. once the maintenance period is finished and all deficiencies are rectified and their maintenance periods are completed, the security may be reduced to nil and a discharge of the caveat re: development agreement shall be provided to the landowners.

2. If the developer wishes to first construct the services then register the plan of subdivision at Land Titles, the following will occur:

a. the developer will have a professional engineer develop detailed engineering drawings describing the works necessary to service the development,

b. the Village engineer shall review the drawings and concur with them,

c. the developer will construct the works, with supervision by the Village engineer,

d. at a certain point, the developer and the Village engineer will concur as to what additional works must be done (if any) and what the estimated cost of constructing the works will be, or

d. if all works are done, the developer and the Village engineer will concur as to what the maintenance period guarantee (\$) will be,

e. the developer will provide security in the amount of 125% of the estimated value of construction or of the guarantee, and

f. the developer will register the plan of subdivision at the Land Titles Office,

g. the amount of security required will be reduced as construction completion (if any was still to be done) occurs to, eventually, the maintenance estimate, and

h. once the maintenance period is finished and all deficiencies are rectified and their maintenance periods are completed, the security may be reduced to nil and a discharge of the caveat re: development agreement shall be provided to the landowners.

.....

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION ON JUNE 22, 2021, ON ZOOM**

PRESENT:

Chair: L. Wolgien
Vice-Chair: R. McDonald
Directors: S. Hryciuk; M. Baker; T. Pollard; G. Barr; J. Thompson;
D. Bergquist
CAO: S. Schwartz
Guest: D. Young, Town of Vermilion

ABSENT: None.

AGENDA:

Additions to Agenda:

New Business:

J. Thompson: -D. Young from the Town of Vermilion attended the meeting.
Discussion Regarding a Reuse Centre at the Vermilion Transfer Site
S. Schwartz: -Commercial Use of Paint Recycling Bins
-Recent Proposal from Quik Pick Waste Disposal
R. McDonald: -Marwayne Transfer Site (*requesting a closed session*)

MOVED by G. Barr that the agenda be adopted with the above additions.
Carried.

MINUTES OF THE MEETING OF MAY 25, 2021:

MOVED by R. McDonald that the minutes of the meeting of May 25, 2021, be adopted as presented.
Carried.

PROPOSAL FOR A REUSE CENTRE AT THE VERMILION TRANSFER SITE:

D. Young presented a proposal initiated by the Environmental Committee from the Town of Vermilion. A small building for holding the reusable items would be erected inside the Vermilion transfer site fence. The building would be approximately 10 feet by 30 feet, with a roll-up, lockable door. The building would be made of metal, and shelving would be placed inside. The Rotary Club of Vermilion is offering their support as well as volunteers to monitor, sort and date the received items for the reuse program.

There was some discussion about this topic, and some concerns raised. The actual effect on the contract staff at the Vermilion transfer site is to be determined, and the location where to put this proposed building would have to be decided. It would have to be set back from the road and there would have to be room for parking, so that those dropping off items would not block traffic. There was more discussion about the building being kept neat and tidy, and also concerns about browsers and scavengers having access, not just to this building, but other compounds and bins at the site

Minutes of the Meeting of the VRRWMSO on June 22, 2021

which must not be allowed. D. Young promised to send a copy of the proposal for the Board to peruse, and this topic will be discussed at a later date.

MOVED by D. Bergquist that this proposal be received as information.
Carried.

MAY 2021 FINANCIAL REPORT:

S. Schwartz presented the financial report for May 2021, and provided explanations as required. The May 2021 report showed a balance of **\$297,075.68** in the operating account. The capital reserve account increased to **\$547,487.79** due to an interest payment received. The operational reserve account remained at **\$229,647.38**. The Closure/Post Closure account remained unchanged at \$109,852.63.

MOVED by T. Pollard that the May 2021 financial report be adopted as presented.
Carried.

MAY 2021 MUNICIPAL REQUISITION REPORT:

S. Schwartz presented the May 2021 municipal requisition report for information.

MAY 2021 ACCOUNTS FOR APPROVAL:

S. Schwartz presented the cheques numbered 5957, 5969, 5970 and 6023 to 6050, and the debit memos and credit charge charges for May 2021, and provided explanations as required.

MOVED by R. McDonald that the cheques numbered 5957, 5969, 5970 and 6023 to 6050, and the debit cards and credit card charges be accepted as presented.
Carried.

MAY 2021 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the May 2021 Vermilion transfer site outstanding accounts for information.

JUNE 2021 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the June 2021 Chief Administrative Officer's report, and provided explanations as required.

MOVED by J. Thompson that the June 2021 Chief Administrative Officer's report be accepted as presented.
Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Hryciuk requested that as the containment tanks at the Preston site do contain oil, they must be emptied safely. S. Schwartz explained that as soon as the quote from UFA is received she will inform the Board of the cost. It is to be determined whether or not this building has to be created on site or if it can be done in the UFA shop.

Minutes of the Meeting of the VRRWMSO on June 22, 2021

T, Pollard asked a question about the burn protocol document that was presented in the report. He says burning and the resultant smoke at the Kitscoty transfer site seems to be going on every day the site is open. S. Schwartz is to follow up with this.

NEW BUSINESS:

Request to Transfer \$45,000 to Capital Reserves:

MOVED by R. McDonald that **\$45,000** be transferred to a Capital Reserve GIC.

Carried.

Draft Bylaw No. 2021-B-001 (Administration) and Draft Bylaw No. 2021-B-002 (Capital Project Procurement):

S. Schwartz presented the draft bylaws to the Board for their information. There were no questions about either of them. These two bylaws, along with others that are still to be drafted, will be presented for first reading at the August meeting.

Cheque Signing:

L. Wolgien will sign cheques and the approved bylaws.

Commercial Usage of Paint Recycling Bins:

S. Schwartz informed the Board that we are now receiving full reimbursement for used paint handling, so it would be possible to begin accepting commercial used paint into the program. It was decided that we would accept commercial used paint at the Vermillion site only.

Quik Pick Waste Disposal Proposal:

S. Schwartz informed the Board that she had received a proposal from Quik Pick Waste Disposal about their waste handling contract. D. Dalton has proposed to keep the current contract charges in effect until December 31, 2023. There was discussion about this, and S. Schwartz is to request an extension until December 31, 2025, and a flat rate on the fuel surcharge.

OLD BUSINESS:

Bylaw 2021-A-001 > Appointment of Board of Directors:

SECOND READING:

The Chair asked for any questions or concerns with *Bylaw 2021-A-001* as it is written. There were no concerns or questions.

MOVED by T. Pollard that the second reading of *Bylaw 2021-A-001* was noted and recorded.

Carried.

THIRD READING:

The Chair asked for any questions or concerns with *Bylaw 2021-A-001* as it is written. There were no questions or concerns.

MOVED by M. Baker that *Bylaw 2021-A-001* be adopted as presented.

Carried.

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Bylaw 2021-A-002 > Appointment of Board Chair and Vice-Chair:

SECOND READING:

The Chair asked for any questions or concerns with *Bylaw 2021-A-002* as it is written. There were no questions or concerns.

MOVED by T. Pollard that the second reading of *Bylaw 2021-A-002* was noted and recorded.

Carried.

THIRD READING:

The Chair asked for any questions or concerns with *Bylaw 2021-A-002* as it is written. There were no questions or concerns.

MOVED by M. Baker that *Bylaw 2021-A-002* be adopted as presented.

Carried.

Bylaw 2021-A-003 > Passage of Commission Bylaws:

SECOND READING:

The Chair asked for any questions or concerns with *Bylaw 2021-A-003* as it is written. There were no questions or concerns.

MOVED by G. Barr that the second reading of *Bylaw 2021-A-003* was noted and recorded.

Carried.

THIRD READING:

The Chair asked for any questions or concerns with *Bylaw 2021-A-003* as it is written. There were no questions or concerns.

MOVED by J. Thompson that *Bylaw 2021-A-003* be adopted as presented.

Carried.

Paradise Valley Transfer Site Update:

S. Schwartz informed the Board that the pile of debris uncovered when the pit was expanded has been removed.

D. Bergquist informed the Board that the excavation of the truck bay has brought up a few issues. The pad is very soft at the East end close to the berm. The contractor has tried to use fabric and gravel, but it hasn't worked so he has ordered rig mats to be placed in the area. The contractor is not considering adding to his original quote at this time.

Proposed Concrete Program:

There was discussion about charging scale usage costs at the Vermilion transfer site. These charges would apply to the proposed concrete program, as well as any requests for weighing by outside companies or contractors. The cost would be a two-way cost. It was decided that the cost would be **\$20.00** for outside contractors and anyone bringing concrete into the Vermilion site. There was some discussion about procedures for handling overweight trucks that come in to use the scale. The scale personnel should call the County of Vermilion River Peace Officers to notify them if this

Minutes of the Meeting of the VRRWMSO on June 22, 2021

occurs. S. Schwartz is to work with D. Young on a step-by-step procedure for handling, recording and billing for this program. Further discussion after that has been completed will aid in determining a handling cost for the program.

Marwayne Transfer Site:

MOVED by R. McDonald that the Board move into a closed session.
Carrick

~~R. McDonald informed the Board that the supervisor at the Marwayne site has been informed that it is supposed to go in the fire pit. The Village of Marwayne will be responsible for the cost of the site. R. McDonald is to deal with the supervisor.~~

MOVED by R. McDonald that the Board move out of closed session.
~~Carrick~~

The next meeting will be held on August 24, 2021, at 5:30 P.M. at the Vermilion transfer site.

The meeting adjourned at 7:30 P.M.

These minutes have been adopted in their entirety at the August 24, 2021, meeting.

Chair

Date

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION ON MAY 25, 2021, ON ZOOM**

PRESENT:

Chair: L. Wolgien
Vice Chair: R. McDonald
Directors: M. Baker; T. Pollard; R. Bergquist; G. Barr; J. Thompson;
S. Hryciuk
CAO: S. Schwartz

ABSENT: None

The meeting was called to order at 6:01 P.M.

AGENDA:

Additions to Agenda:

New Business: L. Wolgien - Proposal from Natural Capitol
L. Wolgien - Transfer Site Issues for Preston and Paradise Valley
S. Hryciuk - Commission Meeting Start Time

MOVED by D. Bergquist that the agenda be adopted with the above additions.
Carried.

MINUTES OF THE MEETING OF APRIL 27, 2021:

Corrections: The meeting date is to be corrected, and a name referenced corrected.

MOVED by T. Pollard that the minutes of the meeting of April 27, 2021, be adopted with the above corrections.
Carried.

APRIL 2021 FINANCIAL REPORT:

S. Schwartz presented the financial report for April 2021, and provided explanations as required. The April 2021 report showed a balance of **\$290,834.66** in the operating account. The capital reserve account increased to **\$546,190.77** due to an interest payment received. The operational reserve account increased to **\$229,647.38** due to interest payments received. The Closure/Post-Closure account increased to **\$109,852.63** due to an interest payment received.

MOVED by R. McDonald that the April 2021 financial report be adopted as presented.
Carried.

APRIL 2021 MUNICIPAL REQUISITION REPORT:

S. Schwartz presented the April 2021 municipal requisition report for information.

MOVED by D. Bergquist that the April 2021 municipal requisition report be accepted as information.
Carried.

Minutes of the Meeting of the VRRWMSC on May 25, 2021

APRIL 2021 ACCOUNTS FOR APPROVAL:

S. Schwartz presented the cheques numbered 5966, 5967 and 6001 to 6022, and the debit memos and credit card charges for April 2021, and provided explanations as required.

MOVED by J. Thompson the cheques numbered 5966, 5967 and 6001 to 6002, and the debit memos and credit card charges be accepted as presented.

Carried.

APRIL 2021 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the April 2021 Vermilion transfer site outstanding accounts report for information. There are no accounts over 90 days as of April 2021.

MOVED by M. Baker that the Vermilion transfer site outstanding accounts report be accepted for information.

Carried.

MAY 2021 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the May 2021 Chief Administrative Officer's report, and provided explanations as required.

MOVED by G. Barr that the May 2021 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

NEW BUSINESS:

1. Proposed User Fee for Use of the Scale at the Vermilion Transfer Site:

Deferred to be covered under item c) Concrete Disposal program in Old Business.

2. Transfer Site Volume Charts and Graphs from January to April 2021:

Presented for information.

3. Proposal from Natural Capitol:

L. Wolgien presented an email that was received from Mr. Brian Blackburn regarding a proposal featuring a waste to energy patented technology that converts waste to hydrogen and other fossil fuels. S. Schwartz is to contact Mr. Blackburn, and to arrange a video conference regarding this proposal for the June 2021 meeting.

4. Transfer Site Issues for Preston and Paradise Valley:

a) Preston Transfer Site:

S. Hryciuk informed the Board that the oil containment tanks at the Preston site are full of water, and overflowing. S. Schwartz has been attempting to hire a vacuum truck that will go into the site to pump the containment tanks out, but

Minutes of the Meeting of the VRRWMS on May 25, 2021

since our regular contractor does not have his truck for the summer. It was decided that S. Schwartz is to continue to look for a contractor to pump out the tanks. It was also decided that a structure must be placed over the two containment bins in order to keep out the rain and elements. A three-sided structure with bin anchors would suffice. S. Schwartz is to get a quote and arrange to have this done as soon as possible.

b) *Paradise Valley Transfer Site:*

M. Baker said that the cleanliness of the site is still not up to standard. The Quik Pick truck bay has paper and debris laying on the ground. S. Schwartz is to speak to the supervisor about this issue.

5. Commission Meeting Start Time:

L. Wolgien asked for input on whether it would be possible to move up the meeting time for the Commission meetings. It was decided by majority that the meetings will start at 5:30 P.M. beginning in June 2021.

OLD BUSINESS:

1. First Reading For Bylaws Numbered 2021-A-001, 2021-A-002, and 2021-A-003:

I. Bylaw 2021-A-001:

First Reading: *Bylaw 2021-A-001* was read. L. Wolgien asked if there were any questions or concerns with *Bylaw 2021-A-001* as it is written.

MOVED by R. McDonald that the first reading of *Bylaw 2021-A-001* be noted and recorded.

Carried.

II. Bylaw 2021-A-002:

First Reading: *Bylaw 2021-A-002* was read. L. Wolgien asked if there were any questions or concerns with *Bylaw 2021-A-002* as it is written.

MOVED by T. Pollard that the first reading of *Bylaw 2021-A-002* be noted and recorded.

Carried.

III. Bylaw 2021-A-003:

First Reading: *Bylaw 2021-A-003* was read. L. Wolgien asked if there were any questions or concerns with *Bylaw 2021-A-003* as it is written.

MOVED by J. Thompson that the first reading of *Bylaw 2021-A-003* be noted and recorded.

Carried.

NOTE: *The second and third readings will be finalized at the June 2021 meeting.*

2. Update to Pilot Expanded e-Waste Program:

S. Schwartz informed the Board that she has requested that four tables be made and placed at Paradise Valley, Kitscoty, Marwayne and Dewberry transfer sites in order that we may begin collecting items in the pilot expanded e-waste program.

Minutes of the Meeting of the VRRWMS on May 25, 2021

Once the tables are constructed and in place, S. Schwartz will contact ARMA to have signs and cages placed.

3. Concrete Disposal Program:

S. Schwartz explained some of the questions and concerns with this program that had come up during a meeting that was held with contractor staff about the concrete disposal program. S. Schwartz is to speak to D. Young at the Town of Vermilion and see if these questions can be addressed and answered.

There was a discussion about a service charge being implemented for usage of the scale at the Vermilion transfer site. The proposed service charge, if implemented, would apply to all individuals or company representatives who use the scale for business outside of transfer site requirements. There will be more discussion about the implementation of a service charge for the scale at the June 2021 meeting.

4. Paradise Valley Transfer Site Update:

D. Bergquist presented a quote from **SKC Lighting Ltd.** for the drainage improvement work that is required for the Quik Pick truck bay area at the site. The total cost for this work was quoted as **\$28,480.00** (not including GST). If less expensive gravel can be sourced, the price could decrease. In addition, SKC Lighting quoted **\$3,000.00 to \$3,500.00** (not including GST) to upgrade the burn pit at the site. Ground water seeps into the burn pit on a continual basis. The proposal includes extending the pit 20 to 25 feet to the West and some further excavation. There was some discussion regarding the quotes, and M. Baker was requested to contact the County of Vermilion River for a gravel quote for the project.

MOVED by L. Wolgien that the above quotes be accepted as presented, and that construction begin as soon as possible. Expenses for the total project will be approved up to a maximum of **\$35,000.00** (not including GST).

Carried.

The next meeting will be held on June 22, 2021, at 5:30 P.M. (Location to be announced).

The meeting adjourned at 7:10 P.M.

These minutes have been adopted in their entirety at the June 22, 2021, meeting.

S A Schwartz

PRC Chair

June 22/21

Date

From: [Corinne McGirr](#)
Subject: FW: Applications Open – Canada Community Revitalization Fund / Demandes acceptées – Fonds canadien de revitalisation des communautés
Date: June 23, 2021 1:28:08 PM
Attachments: [image001.png](#)

Hello community partner!

I wanted to share this funding program that has just opened today to see if it might fit any of your projects you have on the go.

Purpose:

- build new community infrastructure and revitalize existing assets
- bring people back to public spaces safely as health measures ease
- create jobs and stimulate local economies

Eligible activities

The Fund will provide support to:

1. adapt community spaces and assets so that they may be used safely in accordance with local public-health guidelines
2. build or improve community infrastructure to encourage Canadians to re-engage in and explore their communities and regions

Eligible projects will be prioritized in the following order:

- revitalize downtown cores and main streets
- reinvent outdoor spaces
- create green infrastructure
- increase the accessibility of community spaces

Examples may include projects involving:

- downtown cores and main streets
- green projects and projects that reduce environmental impacts
- improvement of accessibility
- farmers' markets
- community and cultural centres
- museums and libraries
- public outdoor community sports facilities and spaces
- waterfront and tourism facilities
- multi-purpose centres
- other existing community facilities for public benefit that have a local community impact and underpin local economies

Feel free to continue to share with other organizations in your community. Additionally, should you require a local partner to provide in-kind support to your project, we here at Community Futures would be happy to help!

Corinne McGirr

General Manager



#5 4010 50 Avenue, Lloydminster, AB/SK T9V 1B2
T 780 875 5458 C 780 808 7948 F 780 875 8026
www.lloydminsterandregion.albertacf.com



From: AB Western Economic Diversification - Diversification de l'économie <WD.ab-ab.DEO@canada.ca>

Sent: June 23, 2021 12:23 PM

To: Corinne McGirr <cmcgirr@albertacf.com>

Subject: Applications Open – Canada Community Revitalization Fund / Demandes acceptées – Fonds canadien de revitalisation des communautés

(Le français suit)

Good morning/afternoon,

The Canada Community Revitalization Fund (CCRF) is now open for applications.

**Applications for this one-time special intake will be accepted as of
Wednesday, June 23, 2021 at:
British Columbia: 9:00 a.m.
Alberta: 10:00 a.m.
Saskatchewan: 10:00 a.m.
Manitoba: 11:00 a.m.**

The assessment of applications will begin on July 23, 2021, 11:59 PDT.

Applicants are strongly encouraged to submit by this date.

The impacts of COVID-19 restrictions have greatly affected the vitality of local communities. To ensure communities have access to resources and support for economic recovery, the Government of Canada launched the [Canada Community Revitalization Fund \(CCRF\)](#) to help organizations such as local governments, Indigenous communities and groups, not-for-profits, and other community-based groups, improve key community gathering spaces to help bring Canadians back together once public measures have eased.

Announced in [Budget 2021](#), Canada's [Regional Development Agencies](#) are delivering the \$500 million national initiative. [Western Economic Diversification Canada](#) is responsible for managing over \$150 million to help communities transform local infrastructure and gathering spaces in the West.

Applicants in Western Canada may be eligible to receive non-repayable contributions of up to \$750,000 to help revitalize main streets or downtown cores, improve or reinvent outdoor spaces, create environmental benefits and green impacts, and increase accessibility to public spaces.

More details on the CCRF program, including types of eligible projects, deadlines, and the online application portal, are on WD's [webpage](#).

If you are aware of other organizations or community groups that may be interested in the CCRF, we invite you to share this information with your network.

If you no longer wish to be included on this email list, please reply to this email with "unsubscribe" in the subject line. If this is a

forwarded message and you would like to be added to our mailing list, please send your request to: wd.ab-ab.deo@canada.ca.

Regards,

Western Economic Diversification Canada | Government of Canada

www.wd-deo.gc.ca

Bonjour,

Les demandes sont maintenant acceptées dans le cadre du Fonds canadien de revitalisation des communautés (FCRC).

Les demandes dans le cadre de cette période de réception des demandes spéciale seront acceptées à partir du mercredi 23 juin 2021 :

Colombie-Britannique : 09 h

Alberta : 10 h

Saskatchewan : 10 h

Manitoba : 11 h

L'évaluation des demandes commencera le 23 juillet 2021 à 11 h 59 (HAP).

On encourage fortement les demandeurs à soumettre leur demande avant cette date.

Les restrictions liées à la COVID-19 ont eu de grandes répercussions sur la vitalité des collectivités locales. Pour que les collectivités aient accès aux ressources et au soutien nécessaires à la reprise économique, le gouvernement du Canada a lancé [le Fonds canadien de revitalisation des communautés \(FCRC\)](#). Ce fonds aidera des gouvernements locaux, des communautés et des groupes autochtones, des organismes sans but lucratif et d'autres groupes communautaires à améliorer les principaux espaces de rassemblement communautaire pour que les Canadiens puissent se retrouver une fois les restrictions allégées.

Annoncée dans le [budget de 2021](#), cette initiative nationale de 500 millions de dollars est mise en œuvre par les [agences de développement régional](#) du Canada. [Diversification de l'économie de l'Ouest Canada](#) est chargé de gérer plus de 150 millions de dollars pour aider les collectivités à transformer les infrastructures locales et les lieux de rassemblement dans l'Ouest.

Les demandeurs de l'Ouest canadien peuvent être admissibles à des contributions non remboursables pouvant atteindre 750 000 dollars pour revitaliser les rues principales ou les centres-villes, améliorer ou réinventer les espaces extérieurs, créer des avantages environnementaux et des effets écologiques et accroître l'accessibilité aux espaces publics.

Vous trouverez plus de détails sur le programme du FCRC, notamment les types de projets admissibles, les dates limites et le portail de demande en ligne, sur la [page Web](#) de DEO.

Si vous connaissez d'autres organismes ou groupes communautaires qui pourraient être intéressés par le CCRF, nous vous invitons à diffuser cette information dans votre réseau.

Si vous ne voulez plus faire partie de cette liste d'envoi, veuillez répondre au présent courriel en inscrivant « annuler l'inscription » dans l'objet. Si vous avez reçu ce message d'une autre personne et que vous voulez être ajouté à notre liste d'envoi, veuillez envoyer votre demande à l'adresse électronique wd.ab-ab.deo@canada.ca.

Cordialement,

Diversification de l'économie de l'Ouest Canada | Gouvernement du Canada

www.wd-deo.gc.ca



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: JULY 12TH, 2021

SAFE & CARING COMMUNITY

- **County of Vermilion River Capital Purchase Plan**
 - I received an email from Kirk Hughes – Director of Protective Services for the County of Vermilion River – on July 5th, 2021.
 - Kirk advised that he is currently working on the capital purchase plan as it relates to emergency services and he is looking at purchasing a tanker/tender for Marwayne fire in the 2022/2023 calendar year.
 - I asked that we be provided with an update once approval has been given by their Council. He anticipates the plan to be approved in September of 2021.
- **Spraying**
 - Public Works called No More Weeds on June 22nd due to a lack of spraying in certain areas of the Village. The contractor then came out that afternoon to spray:
 - Triangle
 - Mulch areas downtown
 - Big lot by the bank
 - Little lot between the coin wash and gym
 - Playground area
 - Ball diamonds
- **Seniors Centre**
 - There is another leak in the senior centre roof. I contacted Rhino Roofing who completed the repairs and asked for them to come and investigate the issue.
 - They will be coming next week to take a look and give me a better idea of what is going on.
- **Sprinkler system at the welcome triangle**
 - The sprinkler system is currently unhooked at the welcome triangle. Staff has been watering the flowers using the truck.
 - Upon Wilson's return from holidays, public works staff will repair the sprinkler system and get it in working order for the rest of the summer.

PURSuing OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **ACE Meeting**
 - Councillor Clint McCullough resigned from the Town of Vermilion Council. As such, the ACE Board must approve his replacement prior to the meeting at the end of the month.

- July 14th at 7pm has been proposed with an alternate date of July 21st if needed.

PLANNING FOR GROWTH & CHANGE

- **Walking Trails/Splash Park**
 - The Government just announced the Canada Community Revitalization Fund designed to help communities build and improve community infrastructure so that they can rebound from the COVID-19 pandemic.
 - Recreational spaces and trails are eligible for funding under this program which is a great opportunity for the Village to continue to expand our walking paths throughout the community.
 - The government will contribute up to 75% of the project costs up to a maximum of \$750,000 per project.
 - I have drafted an application for the next phase of our Walking Trail Project as well as the construction of a splash park in the area we had previously designated. Applications are due by July 31st, 2021.
 - If Council has another project in mind, we may also look at alternative options for this amazing grant funding opportunity.
 - As for the garbage cans Council had inquired about, we are able to purchase some for the trails or alternatively, could have our public works assistant build them to save on costs as he is a carpenter by trade.
- **Sustainability Plan**
 - I received an email from Yolanda Oberhofer – President of the Marwayne Agricultural Society. Yolanda has asked to set up a time to discuss the sustainability plan and review the Village's and Ag Society's goals moving forward. We will be meeting on Tuesday July 13th.
- **Fire Hall Addition**
 - In speaking with our contractor Garrett Faltermeier from Tar Row Construction, the revised plans have encompassed the requests made by the volunteer fire department. They have been reviewed and approved by the Fire Chief Ron Miskie with no objections.
 - Issues with the drawings as identified by Council (i.e. The doors, the drain, etc.) have been noted and brought to the attention of the engineer. The plans are currently being redrawn with those amendments that should have been incorporated the first go around. That being said, the correct materials have already been ordered and the error made in the plans has no effect on the project materials or scope.
 - The floor drain specifics shall be dealt with as the project moves along. It is impossible to determine how the drain will tie together until we break ground. Once the project commences, our contractor has assured that every effort will be made to tie in to the existing drainage with a floor length drain as requested. That being said, should we be unable to do this due to any implications with the current building, administration will advise

Council accordingly. Please note, the new addition cannot interfere or alter the engineered slab from the existing structure.

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Jun 25, 2021

Time : 1:25 pm

Supplier : 10 To XYLCA
 Cheque Dt. 25-Jun-2021 To 25-Jun-2021
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3750	25-Jun-2021	10032	Receiver General For Canada	Issued	66	C	9,109.16
3751	25-Jun-2021	AISL	AMSC Insurance Services Ltd	Issued	66	C	2,018.12
Total Computer Paid :		11,127.28	Total EFT PAP :	0.00	Total Paid :		11,127.28
Total Manually Paid :		0.00	Total EFT File :	0.00			

2 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank**



AP5090 Page : 1
Date : Jul 09, 2021 Time : 2:17 pm

Supplier : 10 To XYLCA
Cheque Dt. 09-Jul-2021 To 09-Jul-2021
Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3756	09-Jul-2021	10001	Gas Utility CVR	Issued	68	C	281.44
3757	09-Jul-2021	10012	Parkland Industries- Race Trac Gas	Issued	68	C	2,165.33
3758	09-Jul-2021	10113	TELUS	Issued	68	C	170.96
3759	09-Jul-2021	18	Rusway Construction	Issued	68	C	4,748.92
3760	09-Jul-2021	ACE	ACE	Issued	68	C	11,148.55
3761	09-Jul-2021	ASC3	Alberta Municipal Services Corporation	Issued	68	C	4,978.43
3762	09-Jul-2021	BOUF	Boundary Ford	Issued	68	C	1,557.16
3763	09-Jul-2021	C-TIS	Cam - Trac Inspection Services Ltd	Issued	68	C	4,189.50
3764	09-Jul-2021	GRACA	Grant, Carry	Issued	68	C	130.00
3765	09-Jul-2021	RELDI	RELAY DISTRIBUTING	Issued	68	C	76.65
3766	09-Jul-2021	SHAHAR	Harrower, Shannon	Issued	68	C	312.37
3767	09-Jul-2021	SRSL2	Saunders Repair Service Ltd.	Issued	68	C	179.17
3768	09-Jul-2021	TARCON	Tar-Row Construction	Issued	68	C	1,254.75
3769	09-Jul-2021	TM	TELUS	Issued	68	C	79.00
3770	09-Jul-2021	WAGL	Wainwright Assessment Group Ltd	Issued	68	C	708.75

Total Computer Paid :	31,980.98	Total EFT PAP :	0.00	Total Paid :	31,980.98
Total Manually Paid :	0.00	Total EFT File :	0.00		

15 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Jul 08, 2021

Page : 1

Time : 10:48 am

Period : 6
 Year : 2021
 For Bank : ATB

Statement Date : 30-Jun-2021
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
UB9	07-Apr-2021	UB	4	2021	-24.32	Utility billing Posting for transactions upto 07 Apr,21All accounts
3693	13-May-2021	AP	5	2021	-350.00	Grant Carry
3733	18-Jun-2021	AP	6	2021	-100.00	Faculty of Extension
3734	18-Jun-2021	AP	6	2021	-1398.01	General Fence Ltd
3735	18-Jun-2021	AP	6	2021	-97.52	Grant Carry
3736	18-Jun-2021	AP	6	2021	-150.00	Hames Brittany
3737	18-Jun-2021	AP	6	2021	-37.80	Hach Sales & Service Canada LP
3743	18-Jun-2021	AP	6	2021	-3442.79	Robinson Sandy
3745	18-Jun-2021	AP	6	2021	-35.00	Lloydminster & District SPCA
3749	18-Jun-2021	AP	6	2021	-695.10	Wainwright Assessment Group Ltd
3750	25-Jun-2021	AP	6	2021	-9109.16	Receiver General For Canada
3751	25-Jun-2021	AP	6	2021	-2018.12	AMSC Insurance Services Ltd
10901	06-Jul-2021	CR	6	2021	60778.97	CR; DEPT:[VILLAGE OFFICE] D#[109].
12	30-Jun-2021	PT	6	2021	10834.29	Property Tax Posting for transactions upto 09 Jun,21 All accounts

Bank Balance Statement	473509.10	as of 30-Jun-2021
Add outstanding deposits	71613.26	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-17570.70	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	527551.66	
GL Bank Account Balance	527551.66	as of Period : 6 Year : 2021
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 28
 Date : Jul 06, 2021 Time : 1:55 pm

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2021070601]
 To : [2021070601]

Include Billing Transaction From Transaction Maintenance : No
 Srv. End Date On/Before : 06-Jul-2021 Final Bills Only : No

Cat	Srvc	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	5		5.00	175.00		
01	WBULK	Bulk Water	6		6.00	366.63	20.10	3.35
01	WCOM	Commercial Water	24		24.00	2,378.95	313.00	13.04
01	WIND	Industrial Water	1		1.00	687.50	150.00	150.00
01	WINS	Institutional Water	3		3.00	755.25	135.00	45.00
01	WLF	Water Line Fee	269		269.00			
01	WMUN	Municipal Properties	2		2.00		12.00	6.00
01	WPUB	Public Building Water	8		8.00	382.25	15.00	1.88
01	WRES	Residential Water	235		235.00	21,754.73	2,996.00	12.75
02	SCOM	Commercial Sewer	23		23.00	460.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	236		236.00	4,680.67		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	6,201.88		
Book 000 Totals :			1062		1,062.00	38,260.86	3,641.10	
Totals			1062		1,062.00	38,260.86	3,641.10	



PO Box 330 T 403.933.4944
514 Windsor Ave NW F 403.933.5377
Turner Valley, AB T0L 2A0 W turnervalley.ca

OFFICE OF THE MAYOR

June 16, 2021

Honorable Kaycee Mandu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Street
Edmonton, Alberta
T5K 2B6

Dear Minister Mandu:

Re: Town of Turner Valley Support for RCMP

On behalf of Council, I am sending this letter to confirm support of the current policing services that are provided by the RCMP. The Town of Turner Valley has a good relationship with our RCMP detachment and Council is very satisfied with the level of service and degree of responsiveness we receive in our community.

Our Council has reviewed the information for the proposed provincial police service (APPS) and is quite concerned with the plans to replace the RCMP with the APPS, especially regarding the potential financial burden this may cause both municipalities and ratepayers in these unprecedented times. In addition to the economic impacts of this proposal, there is no evidence that making this change will improve the current levels of service received in our community and this region.

We strongly encourage the Government of Alberta to focus their efforts to working with the RCMP to achieve the desired results that our communities and residents deserve and need.

Sincerely,

Barry Crane, Mayor

cc: Premier Jason Kenney
Council, Town of Turner Valley





Town of Fairview
P.O. Box 730, Fairview, Alberta T0H 1L0
Provincial Building, 101, 10209 – 109 Street
Phone: 780-835-5461 Fax: 780-835-3576
Email: reception@fairview.ca Web: www.fairview.ca

June 7, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800-97 Avenue
Edmonton, Alberta
T5K 2B6

Dear Premier Kenney,

Re: Town of Fairview Support for the Royal Canadian Mounted Police

At the June 1st, 2021 regular meeting of Council, the many letters of support received from across the province in support of the RCMP were discussed. Council of the Town of Fairview would also like to express their support for the RCMP. The RCMP has, for decades, provided policing to Alberta. The Town of Fairview has a very good relationship with the local detachment and appreciates the care and commitment these members show in the community.

Rather than starting an entirely new police service and the burden of cost and management that would come with that, we believe it would be better for the Alberta government to investigate ways that the RCMP could receive more support. From 1917 to 1932, Alberta had its own provincial police force, called the Alberta Provincial Police. Economic hardships led to this police force being unsustainable and the RCMP policing services taking over. We believe that financial realities would also end up with the same result if this were tried again.

Our local RCMP detachment is well respected in our community. They are visible in the community and take part in community events and initiatives. Recently, the detachment Sergeant held a Town hall on Facebook to allow the region to submit questions and concerns and have them answered during the meeting. One of the most common comments during the meeting was expressions of appreciation for our detachment and all they do for the community.

Moreover, with many municipalities, including our own, indicating a good relationship with the current RCMP detachments in their area, we do not feel that a new police service would serve the best interests of our

Community of Choice in the Peace Country

residents. With only 35% of respondents supporting the recommendation to create an Alberta Police Service, we believe that Albertans as whole have also shown their support for the RCMP. We ask for the Provincial government to listen to the voice of the people and redirect the time, energy and funds being used to investigate an Alberta Police Service be used for other needs, such as RCMP support or enhanced social supports.

Sincerely,



Gordon MacLeod
Mayor, Town of Fairview

Cc: Ric McIver, Minister of Municipal Affairs
Kacee Madu, Minister of Justice & Solicitor General
Todd Loewen, MLA, Central Peace-Notley
Rachel Notley, Leader of the Opposition
RCMP, Fairview Detachment
AUMA Member Municipalities

Community of Choice in the Peace Country

Village of Holden
4810 50st Holden AB
T0B 2C0
780-688-3928



Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta

Re: Proposed Provincial Police Force

The Village of Holden joins the many other communities, both urban and rural in voicing their opposition over the proposed Provincial Police Force. The RCMP have been a core in the Village of Holden for many years and have served our community with great distinction. They are a vital part of our community.

The Provincial Government's is reducing the MSI funding in the near future. Municipalities are already stretched thin and the cost of funding a Provincially controlled Police force would far exceed what our municipality could afford. It is our view that attention be spent on ways to tweak what is already in place in the way of making it better rather than starting with a whole new policing service.

Our Council supports the continuation of the RCMP, and opposes the APPS. It is our view there is not adequate proof to suggest that a Provincial Police Force would be better equipped and/or provide a better service to our community than the RCMP. Therefore, justification for the increased costs that would be associated with this new policing service is highly questionable.

In closing, the Village of Holden Council does not support the Fair Deal Panel recommendation to establish a provincial police force. It is our wish to protect our community from this burden due to this endeavor.

The Village if Holden stands with:

- The 65% of the respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crowsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson
- Village of Hill Spring

Village of Holden
4810 50st Holden AB
T0B 2C0
780-688-3928

- Town of Morniville
- Town of Redcliff
- Village of Rycroft
- Town of Claresholm
- Town of Mayerthorpe
- Smokey Lake County
- Any and all other citizens, municipalities, and organizations who have yet to voice their opinions.

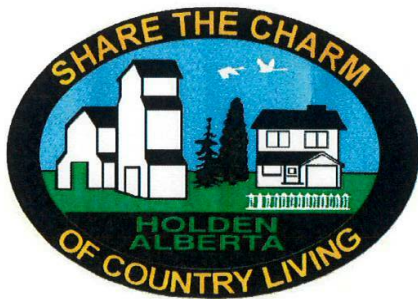
Respectfully,



Amanda Cox
CAO for Village of Holden

cc:

The Honourable Jason Kenny, Premier
The Honourable Rick McIver, Minister of Municipal Affairs
Alberta Municipalities





VILLAGE OF STANDARD

P.O. Box 249 Standard, Alberta T0J 3G0
Tel: (403) 644-3968
email: cao@villageofstandard.ca

May 9, 2021

Minister of Justice and Solicitor General
The Honorable Kaycee Madu
424 Legislature Building
10800-97 Avenue
Edmonton, AB
T5K 2B6

Re: Village of Standard Support for the RCMP

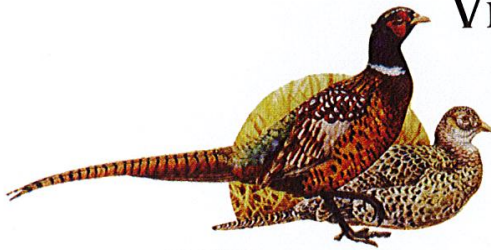
On Behalf of Council I am sending you this letter joining our municipal neighbors in confirming support for our current policing system.

Council has no issues with the current service we are receiving from our RCMP detachment. A new system would be a burden on our economic system and we do not see where a new police force would improve efficiency or quality of life for the Village and surrounding area. We see it being costly and discouraging to our rate payers to have them replaced.

Council agrees with other municipalities whose letters have been copied to us that the focus should be on working with the RCMP not replacing them.

Sincerely,

Joe Pedersen
Mayor,
Village of Standard



Village of Rockyford

Box 294, Rockyford, Alberta T0J 2R0
Telephone: (403) 533-3950
Fax: (403) 533-3744
Email: villageofrockyford@gmail.com

June 14, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton, AB T5K 2B6

Dear Minister Madu

RE: Support for RCMP

The Council of the Village of Rockyford has chosen to add our voices to the multiple municipalities that have spoken out in full support of the RCMP. We have an excellent working relationship with our local detachment and the costs associated with replacing them with a provincial police service are not measured in dollars alone.

We have recently had to add the cost of policing into our annual operating budget because of the funding changes and that was difficult enough, if we are now going to be expected to help bear the costs of implementing a new police service, it will stretch us beyond our ability, with no indication of what the excessive costs will actually achieve. There is no indication that a new police force will improve any aspect of policing for the citizens or the municipalities but will in fact cost us all.

The Fair Deal Panel's recommendation does not factor in any public opinion that we can see, as the number of letters that we are receiving speaking out against the proposal is indicative that a majority of the municipalities are against it. The municipal leaders are the ones that hear directly from the taxpayers on a base level and are sharing those views with you through these letters.

Respectfully,

Mayor Darcy J. Burke
Mayor
Village of Rockyford

cc: The Honourable Jason Kenney, Premier – premier@gov.ab.ca
The Honourable Ric McIver, Minister of Municipal Affairs – minister.municipalaffairs@gov.ab.ca
Nathan Cooper, MLA Olds, Didsbury, Three Hills – Nathan.Cooper@assembly.ab.ca
Mr. Martin Shields, MP – martin.shields.c1b@parl.gc.ca
K-Division, RCMP
AUMA and RMA members



Lac La Biche County
welcoming by nature.

Office of the Mayor

June 23, 2021

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800 – 97 Avenue
Edmonton AB T5K 2B6

Dear Minister Madu:

On behalf of Lac La Biche County Council, I wish to express our support for the continuance of the Royal Canadian Mounted Police (RCMP) service as Alberta's primary law enforcement agency. The RCMP are an iconic and well-respected law enforcement agency that Canadians turn to in times of need throughout our country—Alberta should not be an exception to this rule.

Moreover, we are concerned that the change from RCMP services to provincial police would mean a significant increase in the amount of taxes for the average citizen, whether through a rise in provincial taxes or a new burden placed on municipalities to pay for the policing that they need. This is especially important as we aim for a significant economic recovery as the end of the COVID-19 pandemic nears.

Lac La Biche County has also spent a significant amount of time building a collaborative, productive and positive relationship with the local RCMP detachment. Introducing a new police force at this time would put the fruitful dialogue and significant improvements in our local policing in jeopardy.

We look forward to having an open dialogue with the Province as to the outcome of the continuance of the Royal Canadian Mounted Police. Thank you for taking our concerns into consideration

Sincerely,

Omer Moghrabi
Mayor, Lac La Biche County



cc: Lac La Biche County Council

Ken Van Buul, Chief Administrative Officer

Premier Jason Kenney

MLA Laila Goodridge, Fort McMurray – Lac La Biche

MP David Yurdiga, Fort McMurray – Cold Lake

Barry Morishita, President, Alberta Urban Municipalities Association (AUMA)

Paul McLaughlin, President, Rural Municipalities of Alberta (RMA)

Honourable Ric McIver, Minister of Municipal Affairs

RMA Members

AUMA Members



Box 30, Beaverlodge, AB T0H 0C0

Phone: 780.354.2201
Fax: 780.354.2207

Feb 25, 2021

Honorable Premier Jason Kenney
307 Legislature Building
10800-97 Ave NW
Edmonton, AB
T5K 2B6

Dear Honourable Premier Kenney,

At the February 22 Town of Beaverlodge Council meeting, Council passed a resolution to forward a letter in support of the RCMP. Specifically, Council wanted to express its satisfaction for the level of service our community receives from the RCMP detachment in Beaverlodge and the regional support from the detachment in Grande Prairie. Additionally, the Town of Beaverlodge strongly believes that the RCMP should remain as the foremost policing force in the Province of Alberta and that Alberta should not transition to a Provincial Police Service.

We strongly believe that there is opportunity to greatly improve our Province's Judicial System and the apparent gaps due to the lack of Prosecutors and the subsequent return of repeat offenders to our community.

Respectfully,

Gary Rycroft, Mayor, Town of Beaverlodge

cc: Minister of Justice and Solicitor General Kaycee Madu
cc: Minister of Finance and MLA Travis Toews
cc: AUMA President & Chair Barry Morishita

www.beaverlodge.ca



www.viking.ca

Town of Viking Office of the CAO
5120-45 Street,
Viking, AB, T0B 4N0
Phone: 780-336-3466
Email: don.mcleod@viking.ca

Honourable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislature Building
10800-97 Avenue
Edmonton, Alberta T5K 2R6

Re: Proposed Provincial Police Force.

The Town of Viking joins the many other communities, both urban and rural voicing their opposition over the proposed Provincial Police Force. The RCMP have been a core in Viking for many years and have served our community with great distinction. They coach our sports teams, belong to clubs, and participate in various Town activities.

The Provincial Government's is reducing the MSI funding for the foreseeable future. Many urban areas are struggling with infrastructure maintenance deficits over the coming years. Most local government budgets are already being stretched beyond their limits. How are we going to fund a Provincial Police Force? The Province will mandate municipalities to pay, thereby forcing local councils to increase municipal taxes to fund Provincial downloading.

The Town of Viking respectfully suggests that there are much more serious issues that your government should be dealing with. This council does not see the current policing model as broken. Therefore, why does your government see the need to fix it? It is our opinion that the Provincial government needs to seriously re-evaluate its priorities.

Many other Towns expressed the following sentiment, and this Council endorses the statement:

The Provincial Government continually encourages (and legislatively mandates) that municipal governments work together in a cohesive manner, perhaps they should take a page from their own book rerouting the funds allocated for research of an Alberta Police Service towards building stronger relationships with the RCMP and with Federal Partners.

The Town of Viking also council stands with:

- The 65% of respondents to the Fair Deal Panel survey that voiced opposition to a Provincial Police Force.
- The County of Paintearth No. 18
- The County of St. Paul
- Municipality of Crownsnest Pass
- Town of Didsbury
- Town of Magrath
- Town of Edson

A Progressive Crossroads Community



www.viking.ca

Town of Viking Office of the CAO
5120-45 Street,
Viking, AB, T0B 4N0
Phone: 780-336-3466
Email: don.mcleod@viking.ca

- Village of Hill Spring
- Town of Morinville
- Town of Redcliff
- Village of Rycroft
- Town of Edson
- Town of Claresholm
- Town of Mayerthorpe
- Smokey Lake County
- Any and all other citizens, municipalities, and organizations who have not voiced their opinions, yet.

Respectfully

Don R. McLeod
CAO

A handwritten signature in black ink that reads "Don R. McLeod".

cc

The Honourable Jason Kenney, Premier
The Honourable Ric Mclver, Minister of Municipal Affairs
Rachel Notley, Leader of the Official Opposition
Jackie Lovely, MLA Camrose
AUMA Members
RMA Members

A Progressive Crossroads Community



County of Forty Mile No. 8

June 23, 2021

Honorable Kaycee Madu
Minister of Justice and Solicitor General
424 Legislative Building
10800-97 Avenue
Edmonton, Alberta T5K 2B6

Dear Minister Madu;

RE: SUPPORT FOR THE ROYAL CANADIAN MOUNTED POLICE

The County of Forty Mile No. 8 Council stand alongside our neighboring municipalities in the province in saying we strongly oppose the creation of an Alberta Provincial Police Service and feel that working towards revising the current Police Act would be far more advantageous for Albertans in improving current policing strategies in the province. Council is also concerned that despite the fact that 65% of respondents are not in support of creating an Alberta Provincial Police Service that the current level of funding being provided by the federal government will, along with transitioning costs which are unknown at this time, be borne by municipalities, whom are already bearing additional policing costs.

The County of Forty Mile has developed a positive relationship with the local detachments in our community and are satisfied with their efforts towards response times and the level of service currently provided, we continue to look forward to collaborating with the RCMP and urge the Government of Alberta to abandon the study to transition to a Provincial Police Service and put their efforts into working towards improving the current RCMP service.

Sincerely,

Steve Wikkerink, REEVE
County of Forty Mile No. 8

P. O. Box 160, Foremost, AB T0K 0X0 - Telephone: (403) 867-3530 - Fax: (403) 867-2242



County of Forty Mile No. 8

SW/jv

Cc: Premier Jason Kenny
Minister of Municipal Affairs, Ric McIver
Minister of Finance, Travis Toews
MLA Warner -Taber, Grant Hunter
RMA Members

P. O. Box 160, Foremost, AB T0K 0X0 - Telephone: (403) 867-3530 - Fax: (403) 867-2242



May 31, 2021

Premier Jason Kenney
Office of the Premier
307 Legislature Building
10800 – 97 Avenue
Edmonton, Alberta T5K 2B6

Dear Premier Kenney,

RE: Royal Canadian Mounted Police and Provincial Policing

This letter is presented as a token of support on behalf of the Town of Thorsby towards the Royal Canadian Mounted Police (RCMP) and also as a motion of opposition to the Provincial Government's recent proposal for an Alberta Provincial Police force.

After reviewing the Fair Deal Panel's Report to Government (as well as the many letters currently circulating from Municipal elected officials) the Council of Town of Thorsby is voicing its firm opposition to the APPS (Alberta Provincial Police Service).

There are several particularly concerning items identified in the Fair Deal Panel's report, namely:

- The Fair Deal Panel's recommendation to proceed with developing a proposal for a Provincial Police force, despite only 35% of Albertans believing the police force would contribute to the desired outcome of helping Alberta better assert itself with the Canadian federation.
- Provincial and municipal governments possibly absorbing \$112.4 million policing costs currently covered by the federal government (which would be in addition to the increasing policing costs incurred by municipalities under the Police Funding Model).

Furthermore, and perhaps most importantly, we have an excellent relationship with our local RCMP detachment and feel no need to replace them with a Provincial force. The RCMP in Town of Thorsby have always been responsive to community needs and feedback, and have consistently delivered professional, quality public safety services in our communities. In addition, ongoing collaboration between both Detachment and Thorsby's Council has resulted in a positive and adaptive presence in the region.

We have not been provided with adequate proof that the formation of the APPS would result in better outcomes for Albertans, especially when considering the Provincial Government's reduction into MSI funding over the next few years and considering the infrastructure maintenance investments that all Canadian municipalities face over the coming years. Town of Thorsby Council is urging the Government of Alberta to listen to Municipal Leaders as well as the results of the Fair Deal Panel's report and shift efforts to Improving RCMP relationships and resource in the Province. Please do not hesitate to contact me with any comments or concerns.

Respectfully,

Rod Raymond
Mayor



cc.

- The Honourable Jason Kenney, Premier premier@gov.ab.ca
- Ric McIver, Minister of Municipal Affairs minister.municipalaffairs@gov.ab.ca
- Kacee Madu, Minister of Justice and Solicitor General
- Barry Morishita, president of Alberta Urban Municipalities Association
- Paul McLaughlin, President of Rural Municipalities Association
- RCMP Town of Thorsby Detachment: Dwayne.A.MOORE@rcmp-grc.gc.ca
- Mark Smith, MLA & Constituency, Drayton Valley-Devon: mark.smith@assembly.ab.ca
- Alberta Municipalities