



Village of Marwayne

Agenda

Regular Village Council Meeting

Monday, May 3, 2021 @ 7:00 PM

Horton Agencies Board Room/Zoom Video Conferencing

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 May 3rd, 2021 Regular Village Council Meeting	
Be it resolved that the May 3rd, 2021 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 April 26th, 2021 Regular Village Council Meeting	3 - 7
Be it resolved that the April 26th, 2021 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARINGS	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Regional Water Operator Report	8
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Residential Investment Opportunities	9 - 15
Be it resolved that the Residential Investment Opportunities Package be approved as presented.	
9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
10 ADMINISTRATIVE REPORTS	
10.1 Councillor Reports	16 - 18
Be it resolved that the following Councillor Reports be received as information:	
• Vermilion River Regional Waste Management Services Commission Meeting Minutes	

10.2	Chief Administrative Officer Report	19
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Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1	Cheque Distribution Report	20
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Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

12 CORRESPONDENCE

12.1	Intermunicipal Development Plan Extension Letter	21
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Be it resolved that the Letter from the Minister of Municipal Affairs be received as information.

13 CONFIDENTIAL

14 NEXT MEETING

14.1 May 17th, 2021 at the Horton Agencies Boardroom and via Zoom Video Conferencing

15 ADJOURNMENT



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Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday April 26th, 2021
Commencing at 7:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the April 26th, 2021 Village of Marwayne Council Meeting to order at 7:07 p.m.

2. ADOPTION OF AGENDA

April 26th, 2021 Regular Council Meeting Agenda

2021-04-26

Moved By Councillor A. Rainey

Be it resolved that the April 26th, 2021 Regular Village of Marwayne Council Meeting Agenda be approved with the following additions as presented:

- Moles in the Ball Diamonds under Safe and Caring Community.

CARRIED

3. ADOPTION OF MINUTES

April 12th, 2021 Regular Council Meeting Minutes

2021-04-27

Moved By Councillor R. McDonald

Be it resolved that the April 12th, 2021 Regular Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Asphalt Patching

2021-04-28

Moved By Councillor A. Rainey

Be it resolved that the Asphalt Paving Quotation from ASL Paving Ltd. be approved as presented.

CARRIED

5. KEY STRATEGY: SAFE & CARING COMMUNITY

ADDITION - Moles in the Ball Diamonds

2021-04-29

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne request the assistance of the Agricultural Society in addressing the mole issue at the ball diamonds.

CARRIED



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6. FINANCIAL

Walking Trails Phase 2

2021-04-30

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne award the contract for Phase 2 of the Walking Trail Project to ASL Paving Ltd. in the amount of \$56,980.37 plus GST.

CARRIED

Downtown Investment Opportunities

2021-04-31

Moved By Councillor A. Rainey

Be it resolved that the Downtown Investment Opportunities Package be approved as presented.

CARRIED

Cheque Distribution Report

2021-04-32

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

CARRIED

2021 Operational and Capital Budgets

2021-04-33

Moved By Deputy Mayor C. Neureuter

Be it resolved that the 2021 Operational and Capital Budgets be approved as presented.

CARRIED

7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Property Tax Bylaw No. 583-21

2021-04-34

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

2021-04-35

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.



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CARRIED

2021-04-36

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

2021-04-37

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

Special Culture and Recreation Tax Bylaw No. 584-21

2021-04-38

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 584-21, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED

2021-04-39

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 584-21, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED

2021-04-40

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 584-21, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED

2021-04-41

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 584-21, being a bylaw to authorize the annual special culture and



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recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED

8. ADMINISTRATIVE REPORTS

Councillor Reports

2021-04-42

Moved By Councillor A. Rainey

Be it resolved that the following Councillor Reports be received as information: Alberta Hub Meeting Update, Vermilion River Regional Alliance Meeting Minutes, Lloydminster Regional Housing Meeting Update, Pioneer Lodge Meeting Update and the Alberta Urban Municipalities Association Municipal Leaders Caucus Update.

CARRIED

Chief Administrative Officer Report

2021-04-43

Moved By Councillor A. Rainey

Be it resolved that the Chief Administrative Officer's Report be received as information.

CARRIED

9. CORRESPONDENCE

Letter from the Vermilion River Regional Waste Management Services Commission & Letter from the Justice and Solicitor General

2021-04-44

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Letter from the Vermilion River Regional Waste Management Services Commission and the Letter from the Justice and Solicitor General be received as information.

CARRIED

Letter from the Minister of Municipal Affairs

2021-04-45

Moved By Councillor R. McDonald

Be it resolved that the Letter from the Minister of Municipal Affairs be received as information.

CARRIED

10. CLOSED SESSION – CONFIDENTIAL

2021-04-46

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) at 8:13 p.m. with all members in attendance.



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FOIP Section 17 (1) – Advice from Officials – Alberta Counsel

2021-04-47

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne revert to a regular session at 8:47 p.m. with all members in attendance.

CARRIED

11. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Bylaw No. 580-21 Intermunicipal Development Plan with the County of Vermilion River

2021-04-48

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan with the County of Vermilion River.

CARRIED

2021-04-49

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne give third reading to Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan with the County of Vermilion River.

CARRIED

12. NEXT MEETINGS

May 3rd and 17th, 2021 at the Horton Agencies Boardroom and via Zoom Video Conferencing

13. ADJOURNMENT

Being that the April 26th, 2021 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:52 p.m.

Approved this 3rd day of May 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO



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Regional Operator report

April 2021

Common information:

We continue to use caution and monitor AEP recommendations regarding social distancing and covid 19.

Have completed working through the materials for Level II wastewater treatment prep course. Passed exam.

Iron leak sensors back on line. We continue to investigate as time permits. Located two leaks so far.

Monthly reports up to date and annuals submitted.

Ground mic and contact mic equipment from Hetek has arrived. Still some questions regarding the unit. Regional op had a doctors appointment April 12.

Alarm dialer failed. Text messages were coming in but no phone calls. Repaired by Blade Automation. The dialer was replaced with an online service that places the alarm calls. Will be cheaper than the phone line.

Working with Hach to get our equipment recertified (done every other year).

Outstanding items:

Decommissioning work on wells and plants is ongoing. Working on reports now.

Review Drinking water safety plans must be done this year.

Review SOP's. Need to be updated for distribution only.

Marwayne lift station pump.

The cover on the regional op truck was caught by the wind and damaged. Andrew partially repaired.

Marwayne:

Submitted decommission plan complete to AEP.

Data for March 2021 was electronically submitted on AEP site.

Still waiting on the new pump for the West lift station. They will repair and warranty.

Still getting some communication alarms from lift station. Not a big problem yet but could get worse.

Consumption is lower but went back up after planned power outage. Minimum flow was about 60 lpm.

We found that a valve was partially open and now have consumption down below 20 lpm.

Leak detection equipment have proved useful in a few places.

Bi Systems have genset for WTP and parts for installation and lift station communications. Have started.

Water temperature tests showing some below freezing.

Will have to draw up a plant improvement plan for AEP.

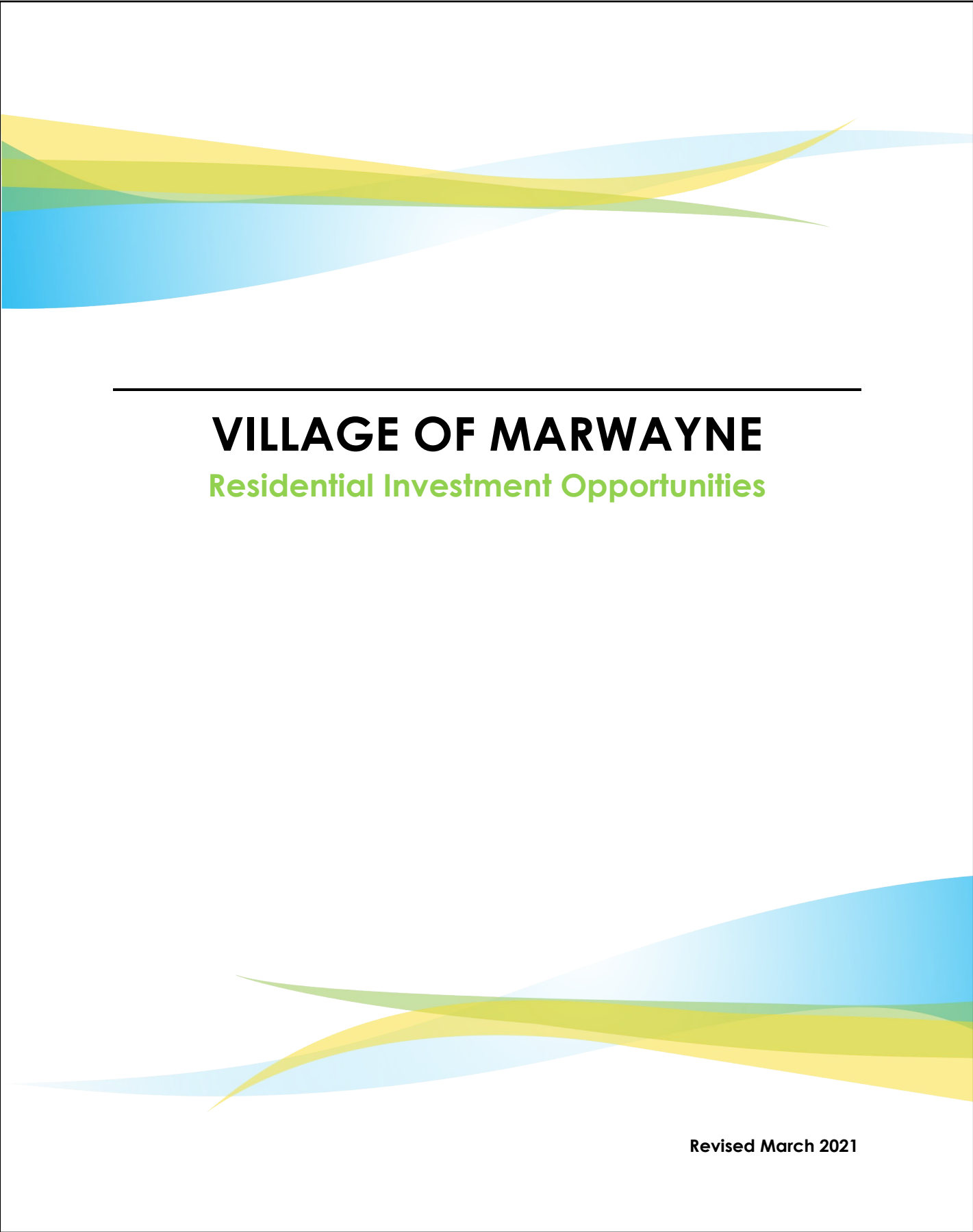
One CC repaired on Hwy 897.

Flushed sewer on 3rd street East from hydrant, worked fine, Homeowner repaired sewer line so we changed water our line to main.

Troubles with one pump in West Lift station. Think we have it solved.

One leak found on home owners side on 3rd ave. Repaired and we replaced our portion at the same time.

Another leak found on 3rd Ave on home owners side service is turned off right now.



VILLAGE OF MARWAYNE
Residential Investment Opportunities

Revised March 2021



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Available Lots for Sale

The Village of Marwayne currently has six (6) residential lots for sale:



VILLAGE OF MARWAYNE
LOTS FOR SALE

Lots For Sale
 Parcels

April 2021

0 20 40 M

Lot Pricing

LOT(S)	ADDRESS	WIDTH (ft)	DEPTH (ft)	PRICE
2	416 6 th Street	50	103	\$24,995
14	407 6 th Street	70	120	\$34,995
15	409 6 th Street	50	120	\$29,995
16	411 6 th Street	50	120	\$29,995
22	501 N 5 th Street	36	140	\$38,995
24	505 N 5 th Street	40	170	\$51,995

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Lot Sizes

The following map outlines the lot sizes of the six (6) available lots for sale within the Village of Marwayne.



VILLAGE OF MARWAYNE
LOTS FOR SALE - PLAN 072 0438, BLK 16

Legend: Lots for Sale, Parcels

April 2021

Scale: 0 4 8 M



VILLAGE OF MARWAYNE
LOTS FOR SALE - PLAN 072 0438, BLK 14

Legend: Lots For Sale, Parcels

April 2021

Scale: 0 5 10 M

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For illustrative purposes only. The location of lots and improvements therein, and dimensions must be verified by a surveyor.

VILLAGE OF MARWAYNE LOTS FOR SALE - PLAN 052 2071, BLK 15	Lots For Sale	April 2021	
	Parcels		

Contact

The Village of Marwayne has retained the services of Remax Lloydminster for the sale of our residential lots. For more information or to schedule a viewing, please contact Amanda Warner at (780) 872-6380 or via email at amandawarner@shaw.ca.

Village of Marwayne Land Use Bylaw Districts

Lots 3, 14, 15, 16, 22 and 24 form part of the Single Dwelling Residential District in accordance with the Village of Marwayne's Land Use Bylaw No. 572-19. The general purpose of this district is to allow development of low-density residential development in the form of single detached dwellings, with provisions for complimentary uses such as semi-detached dwellings.

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Permitted Uses

- (a) Accessory Buildings or Uses
- (b) Parks
- (c) Semi-Detached Dwelling
- (d) Single Detached Dwelling

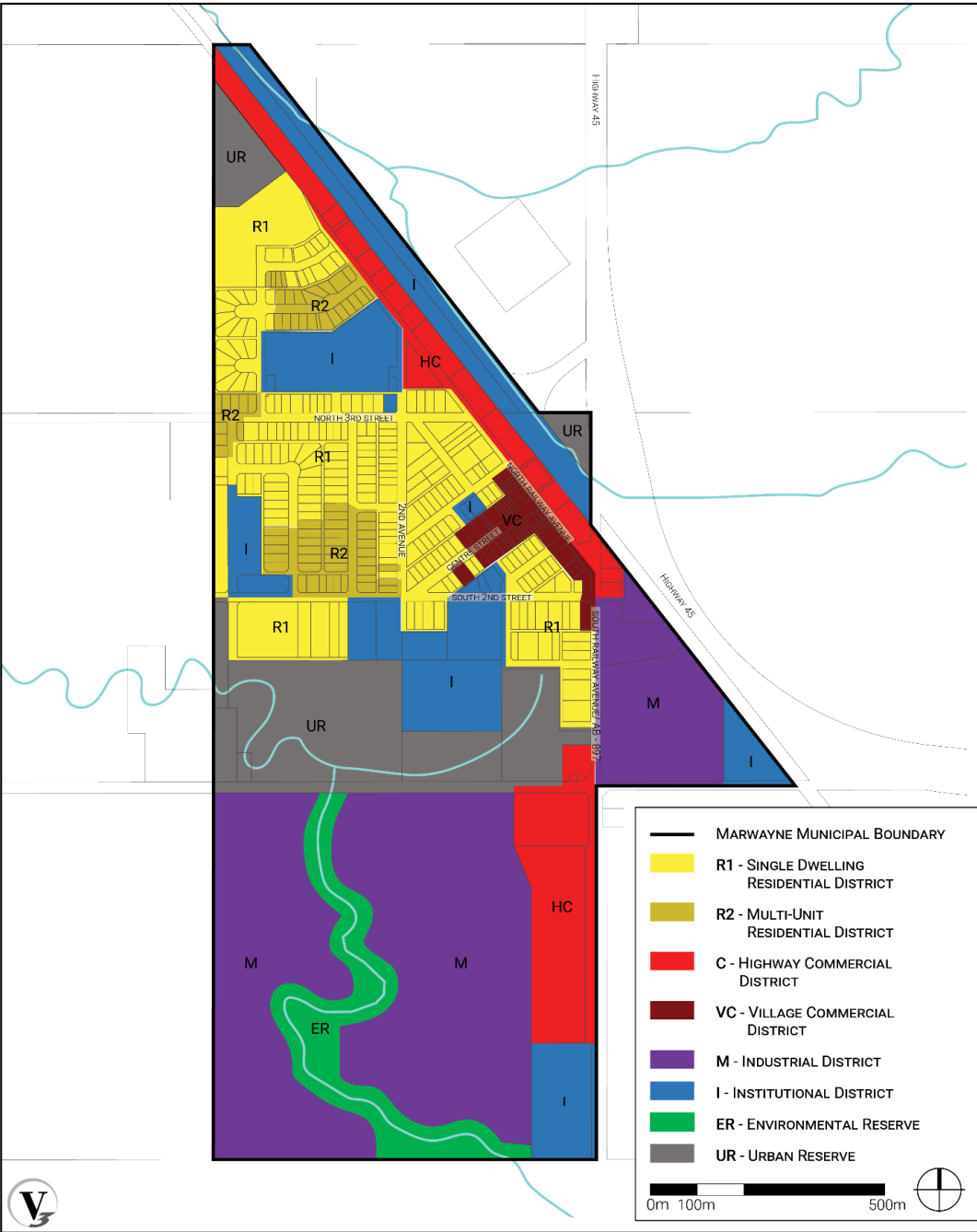
Discretionary Uses

- (a) Basement Suite
- (b) Bed and Breakfast
- (c) Child Care Facilities
- (d) Day Home
- (e) Duplex Dwelling
- (f) Home Occupation
- (g) Manufactured Home
- (h) Mobile Home
- (i) Modular Home
- (j) Place of Worship
- (k) Public Use

Regulation	Provision
(a) Lot area (minimum)	465m ² (5,000ft ²)
(b) Lot width (minimum)	15m (50ft)
(c) Front yard (minimum)	6.1m (20ft)
(d) Rear yard (minimum)	6.1m (20ft)
(e) Side yard (minimum)	
for all lots more than 15m (50ft) in width	1.5m (5ft)
on corner sites abutting roads	4.5m (10ft)
(f) Building Heights (maximum)	
principal building	12m (39.4ft)
accessory building	5m (16.4ft)
(g) Site coverage (maximum)	
principal building	30%
accessory building	10%



Village of Marwayne Land Use Bylaw Districts Map



**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION ON MARCH 23, 2021, AT 6:00 P.M. ON ZOOM**

PRESENT:

Chair: L. Wolgien
Vice-Chair: R. McDonald
Directors; T. Pollard; S. Hryciuk; D. Bergquist; M. Baker; G. Barr;
J. Thompson
CAO: S. Schwartz

ABSENT:

None.

The meeting was called to order at 6:00 P.M.

AGENDA:

Additions to Agenda:

None.

MOVED by G. Barr that the agenda be adopted as presented.
Carried.

MINUTES OF THE MEETING OF FEBRUARY 23, 2021:

MOVED by R. McDonald that the minutes of the meeting of February 23, 2021, be adopted as presented.
Carried.

FEBRUARY 2021 FINANCIAL REPORT:

S. Schwartz presented the financial report for February 2021, and provided explanations as required. The February 2021 report showed a balance of **\$258,912.24** in the operating account. The capital reserve account increased to **\$545,887.22** due to interest payments received. The operational reserve account remained unchanged at **\$228,336.62**. The closure/post-closure account remained unchanged at **\$109,472.38**.

MOVED by T. Pollard that the February 2021 financial report be adopted as presented.
Carried.

FEBRUARY 2021 MUNICIPAL REQUISITION REPORT:

S. Schwartz presented the February 2021 municipal requisition report for information.

FEBRUARY 2021 ACCOUNTS FOR APPROVAL:

S. Schwartz presented the cheques numbered 5798, 5799 and 5919 to 5974, and the debit memos and credit card charges for February 2021, and provided explanations as required.

MOVED by D. Bergquist that the cheques numbered 5798, 5799, and 5919 to 5974, and the debit memos and credit card charges be accepted as presented.
Carried.

FEBRUARY 2021 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the February 2021 Vermilion transfer site outstanding accounts report for information.

Minutes of the Meeting of VRRWMSC on March 23, 2021

MARCH 2021 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the March 2021 Chief Administrative Officer's report, and provided explanations as required.

MOVED by D. Bergquist that the March 2021 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

NEW BUSINESS:

1. Spring and Summer 2021 Weed Spraying and Mowing for Satellite Transfer Stations:

S. Schwartz presented the quote received from Trigger Control for mowing and spraying at the satellite transfer stations for the upcoming spring and summer. There was some discussion about the quote. The cost for mowing per site is the same as last year. (\$325/site). The cost for spraying (which is done spring and fall at all satellite sites, increased by \$25.00/site to \$400/site). The Commission will be requesting a request for proposal for this service in 2022.

MOVED by R. McDonald that the quote presented by Trigger Control be accepted as presented for the 2021 season.

Carried.

2. Government Regulatory Changes for Management Services Commissions Regarding Bylaws:

S. Schwartz provided information regarding a Webinar that she had participated in which was moderated by Alberta Government Municipal Affairs staff. The Webinar was conducted for the benefit of Management Services Commissions within the province, and it was held to explain new Commission requirements for reporting bylaws. These changes took effect on December 31, 2020. It is now no longer necessary to file Commission bylaws with the Alberta government. We were informed that Commissions should prepare their own operating bylaws and keep them on file in a secure place.

It was suggested that there should be bylaws covering the following:

- i) The process for changing services provided by the Commission
- ii) Administration and staffing
- iii) The process for adding and removing members
- iv) Fees charged for services
- v) Disposal of assets
- vi) Terms for disestablishment
- vii) Commission safety policies
- viii) Security of documents

The government of Alberta now only requires written notice of major operational changes such as disestablishment and that notification is to be submitted before sixty (60) days after the occurrence.

S. Schwartz informed the Board that we have policies governing most of the above, so it will be possible to adapt these to a bylaw format and numbering system. She will begin working on these and present them for approval as they are completed. There is no deadline for completing these, but it was suggested that they be completed before the next municipal election.

Minutes of the Meeting of VRRWMSO on March 23, 2021

9. Changes to Used Paint Stewardship and Hazardous Waste Handling:

i) Used Paint Stewardship:

S. Schwartz explained that as of May 31, 2021, the Commission will no longer be required to pay additional fees for the collection of eligible used paint materials. The paint stewardship program is now going to be fully funded. This will save the Commission approximately \$9,000 annually based on 2020 costs.

ii) Hazardous Waste Collection Rates:

As of May 31, 2021, the Alberta government will no longer be funding disposal costs for hazardous waste at the Swan Hills Treatment Centre. This household hazardous waste program has been funded by the government for 34 years, but because the government plans to close the Swan Hills facility by 2025, they won't be accepting any additional hazardous waste after May 2021. Waste Commissions will be responsible for funding 100% of disposal costs. We currently pay approximately \$857.00 per bin dump for hazardous waste. We have these bins at Paradise Valley, Kitscoty, Marwayne and Vermilion. In 2020 the total budget for handling hazardous waste was approximately \$11,000 which is equivalent to approximately 13 bins in total. These costs are a line item on the operating budget for each of the sites that listed above. It is difficult to determine what potential disposal costs will be, but our contractor estimates anywhere from \$1,300 to \$1,500 per bin. This is of major import to municipalities and Commissions throughout the province. There was discussion as to whether or not the Commission continue to fund this program in the short term. Further discussion and more information is required before a long-term decision can be made. The Commission is aware that if we stop the program, the hazardous waste will be deposited in the landfill, and that is not acceptable. We will be sending out more detailed information to our Commission municipalities and will continue to keep them informed as to the resolution of this issue.

MOVED by G. Barr that the Vermilion River Regional Waste Management Services Commission continue with our current collection system for hazardous waste as we pursue more clarification about the future of this program.

SECOND by R. McDonald

Carried.

OLD BUSINESS:


None.

The next meeting will be held on Tuesday, April 27, 2021 at 6:00 P.M. Place to be determined.

The meeting adjourned at 7:13 P.M.

These minutes have been adopted in their entirety at the April 27, 2021, meeting.


Chair


Date



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: MAY 3RD, 2021

SAFE & CARING COMMUNITY

- **Alberta HUB Drone Project**
 - Completed the survey for the upcoming drone project to feature the communities in our region. Alberta HUB will get in touch about filming dates/times when they have been selected.
 - Marwayne will be showcasing the commercial and industrial parcels of land that we have available for potential development.
- **School Presentation**
 - Staff will be making a presentation to the kindergarten class in Marwayne about our jobs and what it is like working for a municipal government in late May. This will take place outside in order to adhere to the AHS guidelines and will showcase the Village's public works equipment.

PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **Website**
 - Administration added all of the tax bylaws, 2021 budget document, Intermunicipal Development Plan and commercial lots for sale documents on to the Village Website.
 - Administration received an updated list of contact information from the Agricultural Society for the community directory as well as the most recent copies of their minutes and financial statements which have been uploaded to the Village website.
- **Taxes**
 - Now that our budget and tax rates have been passed, administration will begin working on preparing and issuing the tax notices. Each tax notice will be accompanied by an information sheet on how to understand your tax notice and will also have a breakdown of all of the charges for ease of reference.

PLANNING FOR GROWTH & CHANGE

- **Walking Trail Phase 2 and Asphalt Patching**
 - Both projects are set to begin in May 2021 along with the repairs to all of our sidewalks.
 - The only patch that will not be completed this year is the one on 3rd Street South as there are future projects planned for that area and it would be a waste of money to spend \$11,000 fixing a patch of road that will be dug up again in the near future.

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Page : 1

Date : Apr 28, 2021

Time : 1:24 pm

Supplier : 10 To XYLCA
 Cheque Dt. 28-Apr-2021 To 28-Apr-2021
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
3683	28-Apr-2021	10032	Receiver General For Canada	Issued	56	C	9,068.35	
3684	28-Apr-2021	AISL	AMSC Insurance Services Ltd	Issued	56	C	2,142.94	
Total Computer Paid :		11,211.29	Total EFT PAP :		0.00	Total Paid :		11,211.29
Total Manually Paid :		0.00	Total EFT File :		0.00			

2 Total No. Of Cheque(s) ...



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
Deputy Government House Leader
MLA, Calgary-Hays*

RECEIVED

APR 26 2021

AR105166

APR 22 2021

Her Worship Cheryle Eikeland
Mayor
Village of Marwayne
Box 113
Marwayne AB T0B 2X0

Reeve Lonnie Wolgien
County of Vermilion River
PO Box 69
Kitscoty AB T0B 2P0

Dear Mayor Eikeland and Reeve Wolgien:

Thank you for your letter of March 30, 2021, regarding an extension to complete council approval of your Intermunicipal Development Plan (IDP) bylaws.

I appreciate the update regarding the progress the County of Vermilion River and the Village of Marwayne have made in developing their IDP. However, given that both municipalities are working collaboratively, and there are no points of disagreement, an official extension is not required under the *Municipal Government Act*.

If a dispute should arise that cannot be resolved, you must immediately notify me, and I will refer the matter to the Municipal Government Board for resolution. I am confident this will not be required.

Thank you for updating me on this important matter, and for your commitment to complete these important plans.

Sincerely,

Ric McIver
Minister