



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, October 4, 2021 @ 7:00 PM
Horton Agencies Board Room

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 October 4th, 2021 Regular Village Council Meeting	
Be it resolved that the October 4th, 2021 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 September 20th, 2021 Regular Village Council Meeting	3 - 6
Be it resolved that the September 20th, 2021 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARINGS	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Beaver Policy PW 11	7 - 8
Be it resolved that the Beaver Policy PW 11 be rescinded.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Tree Policy PW 08	9 - 15
Be it resolved that the Tree Policy PW 08 be rescinded.	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Annual Marwayne Cleanup Policy PW 07	16 - 18
Be it resolved that the Marwayne Annual Cleanup Policy PW 07 be received as information.	
9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
10 ADMINISTRATIVE REPORTS	
10.1 Councillor Reports	19 - 30

Be it resolved that the following Councillor Reports be received as information:

- Marwayne Library Board Minutes and Report
- Vermilion River Regional Waste Management Services Commission Meeting Minutes

10.2 Chief Administrative Officer Report 31 - 32

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Monthly Financial Report 33 - 34

Be it resolved that the September 2021 Monthly Financial Report be received as information.

11.2 Cheque Distribution Report 35

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

12 CORRESPONDENCE

13 CONFIDENTIAL

13.1 FOIP Section 17 (1) - Advice from Officials - CAO Report

14 SETTING OF THE NEXT MEETING

14.1 November 2021 Meeting Dates

Be it resolved that the November 2021 Regular Village Council Meetings be held on November 1st and 15th at 7:00 p.m. at the Horton Agencies Boardroom and via Zoom Video Conferencing.

15 ADJOURNMENT



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca
marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday September 20th, 2021
Commencing at 7:00 PM via Zoom Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the September 20th, 2021 Village of Marwayne Council Meeting to order at 7:00 p.m.

2. ADOPTION OF AGENDA

September 20th, 2021 Regular Council Meeting Agenda

2021-09-17

Moved By Councillor A. Rainey

Be it resolved that the September 20th, 2021 Regular Village Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

September 7th, 2021 Regular Council Meeting Minutes

2021-09-18

Moved By Deputy Mayor C. Neureuter

Be it resolved that the September 7th, 2021 Regular Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Regional Water Operator Report

2021-09-19

Moved By Councillor R. McDonald

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED

5. KEY STRATEGY: SAFE AND CARING COMMUNITY

Service Line Warranties of Canada Offer

2021-09-20

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Service Line Warranties Offer be received as information.

CARRIED



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Marwayne Library Annual Contribution

2021-09-21

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne donate \$2.30 per capita for a total of \$1393.80 to the Marwayne Public Library for the 2021 fiscal year.

CARRIED

6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Asset Management Inspections

2021-09-22

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne retain the services of BAR Engineering to complete electrical engineering inspections under our FCM Asset Management Grant Project at a cost of \$13,500.00.

CARRIED

7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

ATCO Franchise Fee

2021-09-23

Moved By Councillor A. Rainey

Be it resolved that the ATCO Franchise Fee remain at 6% effective January 1st, 2022.

CARRIED

8. ADMINISTRATIVE REPORTS

Councillor Reports

2021-09-24

Moved By Councillor A. Rainey

Be it resolved that the following Councillor Reports be received as information:

- Northern Lights Library System Weekly Reports
- Pioneer Lodge Meeting Update
- Lloydminster Regional Housing Meeting Update

CARRIED

Chief Administrative Officer Report

2021-09-25

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) – Advice from Officials at 8:09 p.m. with all members in attendance.

CARRIED



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2021-09-26

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne revert to an open session under FOIP Section 17 (1) – Advice from Officials at 8:35 p.m. with all members in attendance.

CARRIED

2021-09-27

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Chief Administrative Officer's Report be received as information.

CARRIED

9. FINANCIAL

Cheque Distribution Report

2021-09-28

Moved By Councillor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2021-09-29

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Bank Reconciliation Report be received as information.

CARRIED

10. CORRESPONDENCE

Letter from Brownlee LLP on behalf of the Alberta Central East Water Corporation, Letter from the Town of Crossfield and Request from the North Saskatchewan Watershed Alliance

2021-09-30

Moved By Councillor A. Rainey

Be it resolved that the Letter from Brownlee LLP on behalf of ACE, the Letter from the Town of Crossfield regarding the RCMP and the Request from the North Saskatchewan Watershed Alliance be received as information.

CARRIED

11. NEXT MEETINGS

October 4th and October 25th, 2021 at the Horton Agencies Boardroom and via Zoom Video Conferencing



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13. ADJOURNMENT

Being that the September 20th, 2021 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:41 p.m.

Approved this 4th day of October 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO

Policy No. PW11 Issue No. 1 Adopted: 2017-08-4V Review:	Village of Marwayne Beaver Control Policy
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POLICY PERSEPCTIVE

Background

The beaver is not declared pest or nuisance under the *Agricultural Pest Act – Pest and Nuisance Control Regulation* in the Province of Alberta. The Village of Marwayne has no legislated duty to provide beaver control on private or provincial land. However, beavers are a concern in the Village at times. Heavy spring run-off or excessive summer rain storms can create problems when beaver have built dams in watersheds, creeks and coulees. Any culvert or watershed where there are trees nearby can become a beaver problem area.

POLICY:

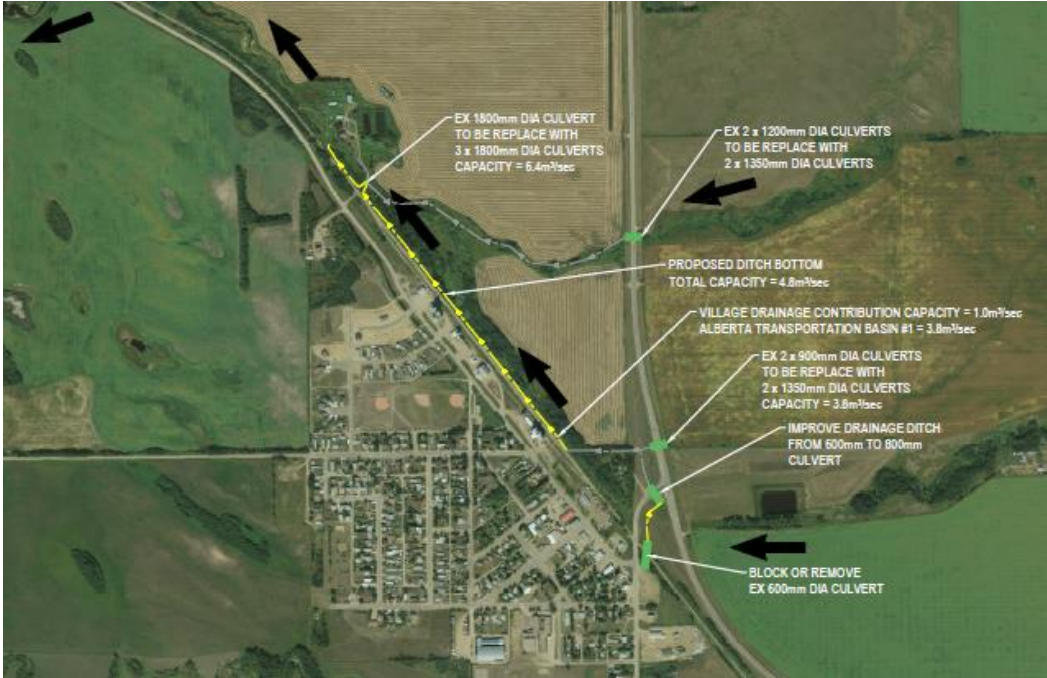
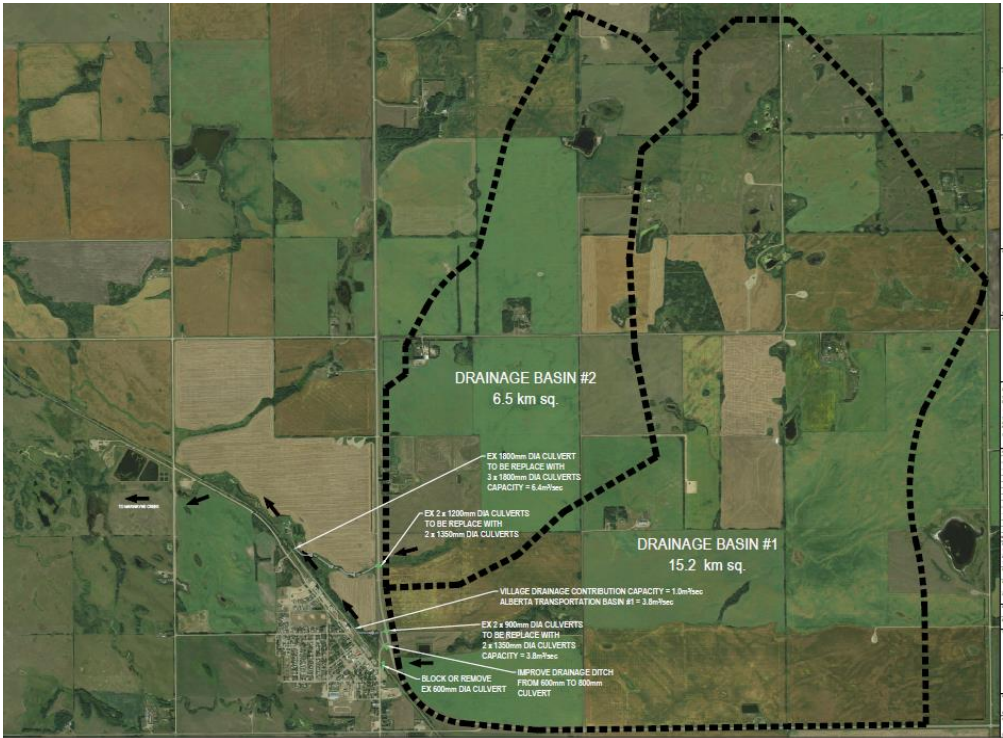
The Village of Marwayne does not have the capacity or the legislated duty to assist private land owners with problem beaver activity. When required, the Village will approach the County of Vermilion River for assistance regarding the protection of municipal infrastructure from water movement problems related to beaver activity. The Village understands that there will be costs associated with a request to blast beaver dams.

County Policy Excerpts:

- The County will remove beaver and/or beaver dams from private property or public lands if the removal serves to protect municipal infrastructure (roads, bridges, culverts etc)
- County will facilitate appropriate explosive handling and use (i.e. licensed magazine, certified blaster, *fee for service*)
- Does not affect the protection of municipal infrastructure: Landowners with beaver-related problems on private or public land are encouraged to deal with the problems on their own as far as possible.
- Trapping and/or removal of beavers is the responsibility of the landowner.

Storm from Center St to south storm pond: Village run-off is 3% of the total going thru that area.

Railway ditch: the volume of water coming thru this area did not change when this ditch was installed. Village contribute 1.0m³/sec and Alberta Transportation 3.8m³/sec



Policy No. PW 08 Issue No. 1 Adopted by Council 2008-11-19 Review: 2010	Village of Marwayne Trees, Reforestation and Environmental Enhancement (TREE) Program Policy
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Tomorrow takes root today.
Plant a tree.



(TREE) Program Policy

As stated in the Marwayne Sustainability Plan’s key initiative “Safe Small Town Atmosphere” Council acknowledges that urban forest and aesthetics are an important part of creating a great sense of place, therefore the Village of Marwayne will encourage citizens to enhance and maintain the Village’s tree cover and combat climate change.

The Village will develop the Trees, Reforestation and Environmental Enhancement (TREE) Program that empowers residents, businesses, community groups and schools to contribute to the community in making Marwayne a more beautiful place to live.

The ways to participate in the TREE Program will be:

- plant your own boulevard tree. Register with the Village Office as specified in Bylaw 474-08.
- become a TREE volunteer. Help enhance our parks, facilities and streets by working with the Village to identify locations within your neighborhood that you can maintain by planting, watering and weeding. The number of trees available for planting will be subject to a yearly budget and donations received.
- donate to the Community TREE Planting Fund whereby the Village will plant a tree in our urban landscape through a TREE volunteer.
- all residential developers will be required to plant at least two trees per internal residential lot and five trees per corner lot in the front yard or boulevard.
- all industrial developers will be required to provide at least five trees in the front yard or boulevard. An alternative location may be deemed suitable by the Village.
- be part of the United Nations Environment Programme’s (UNEP) *Plant for the Planet: Billion Tree Campaign*, in planting trees for the planet in your own yard. The Village will register the number of trees that are planted each year in public spaces.

Carried.

<p>Procedures No. PW 08 Issue No. 1 Adopted by CAO ?? Review: 2010</p>	<p style="text-align: center;">Village of Marwayne Trees, Reforestation and Environmental Enhancement (TREE) Program Procedures</p>
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Jo your next steps are:

- boulevard tree ap & education
- education regarding becoming a TREE volunteer. how do you become one? do we need a set amount of years if we buy the tree? need signature to sign up for this & make it formal. think up this form
- treegator from Calgary. they ask for donation of \$30 if they give you a tree...what are we doing?
- donate to the Community TREE Planting Fund: get details to Council about how we are collecting through our UT bill, memorial donations, can we get someone to receipt for donations?
- in newsletter when?
- is there 2009 budget...or is that a separate one???
- Lindsey & Cheryl need treegators...how many?
- if beautification project need a new bullet???

March 5/09 talked to Lyle Richards at Cargill. They have a "green" program that talks about help the community, affect the environment in a positive way. Not sure how much cash, probably more like grass, fertilizer. Open to the idea & partnership possibilities.

excerpts from Nov 24 background notes to Council:

*******my thoughts on this: corporate donations, memorial donations (no plaque), Vermilion has a 'top up your utility bill' & money put into fund for trees. ex bill is 53.25...they make it \$54 & we put 75 cents into the fund, we'll have to work out details on this later, just let me know if this idea looks acceptable.**

...see Vermilion, they partnered with Horticultural Society & they get tax receipts donations....how could we do this?????

You have already committed that Lindsay & Cheryl will have some \$ next year to finish their planting by the ball diamond gates.

ALSO, the village is the developer for 5th St N & cul-de-sac's, so do you want to divert some of the subdivision reserve funds & get a program going where we

plant the 2 trees per lot (in consultation with the lot owner & they have to water & maintain)

In talking to Kathy Anderson, costs would be (& we might be too late for this spring already) **OR** we wait a year and see how many plant in the boulevards up there without the incentive of a free tree???

bareroot stock & have to be very organized on the planting of this
\$40/tree x 30 lots (approx 44 trees so far) = \$1760

potted stock
\$54/tree x 30 lots (approx 44 trees so far) = \$2376

Here's some of the ideas I ran across when I was doing the public tree bylaw:

recommendation BUT not passed Moved by Councillor

That the Village of Marwayne, as developer of the lots on North 4th Avenue cul-de-sac, North 5th and 6th Street, will budget \$2500 from the subdivision reserves in 2009 for the planting of boulevard trees. The CAO is directed to work out the details with the current owners.

NeighbourWoods Program

The City of Calgary
Parks

Applications are now being accepted for the 2009 program.

The NeighbourWoods Program is a residential street tree planting initiative developed by The City of Calgary Parks to encourage citizens and communities to grow and preserve Calgary's urban forest.

Every resident of participating communities are invited to apply to become stewards of specific new trees on City boulevards or back-of-walk areas. The City will provide tree care information and free training for the registered resident, help with the planting process and extended tree maintenance. Registered residents will be responsible for planting and tending the trees, including watering and watching for pests and diseases. Registrants are asked to contribute \$30 per tree for an efficient watering bag.

All new trees will be owned by The City and will be planted on City property.

NeighbourWoods communities have been chosen based on need. Because of infill development, infrastructure repair and naturally-aging tree populations, these communities have experienced a higher rate of tree loss than most in Calgary.

The eligible communities for 2009 are:

- Altadore
- Bankview
- Bel-Aire

- Houndsfield Heights/Briar Hill
- Meadowlark Park
- Mayfair
- Odgen
- Renfrew
- Rosedale
- South Calgary
- Sunalta
- Tuxedo
- Windsor Park

If your community is listed above and you would like to apply for the program, please call 3-1-1.

Application deadline is March 31, 2009.

If you live in an established community, and would like to organize tree planting for your area, contact your Community Association or 3-1-1.

excerpt from the UNEP website below for info:

The billion tree campaign enters a second wave
Together, let's plant 7 billion trees by the end of 2009!




Target:
7,000,000,000



Pledged:
4,188,897,951



Planted:
2,586,144,416

 The United Nations Environment Programme (UNEP) has launched a major worldwide tree planting campaign. Under the *Plant for the Planet: Billion Tree Campaign*, people, communities, business and industry, civil society organizations and governments are encouraged to **enter tree planting pledges online** with the objective of planting at least one billion trees worldwide each year. In a call to further individual and collective action, UNEP has set a new goal of planting 7 billion trees by the end of 2009. The campaign strongly encourages the planting of indigenous trees and trees that are appropriate to the local environment.

**Message from
Achim Steiner
UNEP Executive Director**

Under the patronage of:



**Prof. Wangari
Maathai, founder of
the Green Belt
Movement and 2004
Nobel Peace Prize**

Laureate

"When we plant trees, we plant the seeds of peace and seeds of hope."



**HSH Albert II,
Sovereign Prince
of Monaco**

"I believe in the symbolic strength of the Plant for the

Planet: Billion Tree Campaign and I sincerely hope it will meet our expectations, far beyond the welfare linked to replanting trees, to benefit future generations."



Philippines: SMARTrees tree planting project



Bahamas Environment Minister continues million tree campaign » [read more](#)



Renewed efforts of leading wireless services provider Smart Communications Inc. to continue "greening" the countryside » [read more](#)

More Campaign News»

Fruits of the Campaign



Portraits de planteurs

The universal language of photography

© Patrick Wallet / Yves Rocher



Cuba Does Its Part in Billion Tree Campaign



Plant for the Planet supports Paint for the Planet

UNite to combat climate change



© UNEP



**Village of Marwayne
Boulevard Tree Planting Permit**

APPLICANT INFORMATION

Applicant: _____
 Address: _____
 Marwayne, AB, Phone #: _____ Fax #: _____ Email: _____

I, _____, HEREBY CERTIFY THAT:
 _____ I am the registered owner of the adjacent said property. OR
 _____ I am authorized to act on behalf of the registered owner, and that all the above statements are true.

Applicants Signature _____ Date _____

BOULEVARD PLANTING INFORMATION

Species: _____ Caliper (in millimeters): _____ (min. 50 mm)
 Setbacks (in meters): (min listed)
 Light Poles: _____ (3.5m) Fire Hydrant: _____ (3.5m) Stop/Yield sign: _____ (3.5m)
 Other Signs: _____ (2.0m) Corner: _____ (9.0m) Road Median Curb _____ (1 m)
 Face _____ (1 m) Sidewalks _____ (1.0m) Driveway: _____ (2.0m) Utility Locates: _____ (1m)

Drawing: Provide sketch on back of PERMIT showing outline plan of boulevard including ALL setbacks (above) and tree locations with a minimum of 6 m spacing.

TERMS AND CONDITIONS

1. The Village of Marwayne **will not** supply any trees as determined by an in compliance with the Village of Marwayne Boulevard Tree Policy.
2. The applicant agrees to absorb the full cost of planting a supplying the tree(s).
3. The applicant agrees to plant trees with a minimum caliper of 50 millimeters.
4. The applicant agrees to adhere to the setbacks, specifications and guidelines as determined by the Village of Marwayne Boulevard Tree Policy.
5. The applicant shall obtain utility locates prior to any planting.
6. The resident agrees to attend to the regular watering of the tree at their cost.
7. The Village of Marwayne will not be responsible for the replacement of any tree for any reason.
8. The Village of Marwayne will not replace any tree removed for any maintenance work on any utility.

Failure to comply with these Terms and Conditions absolves the Village from any future responsibility whatsoever with regard to the tree planted at the above address.

Having read the presiding Terms and Conditions I hereby agree to plant as specified.

Applicant Signature: _____ Date: _____

Policy No. PW 07 Issue No. 1 Adopted by 2007-05-02 Revised: 2012-05-11V Review:	Village of Marwayne Annual Volunteer Spring Clean Up Campaign Policy
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Policy Perspective The Village of Marwayne Council views community beautification as not just a municipal responsibility, but also a shared responsibility with the community-at-large.

Motion 2007-05-02 is rescinded and the Annual Volunteer Spring Clean Up Campaign Policy updated to:

The Village of Marwayne Council views community beautification as not just a municipal responsibility, but a responsibility shared with the community-at-large. The "Annual Volunteer Spring Clean Up Campaign" will be scheduled for the Treasure Hunt portion to occur on the 2nd Saturday of May. The annual campaign, based on volunteer participation, will have five components:

1. *Treasure Hunt*: The treasure hunt is to encourage residents to clean junk out of their homes and yards. Rain or shine, residents put out their junk on their front curb, then others are encouraged to see if someone else's junk is their treasure and take it home for free. On Monday Public Works will begin to pick up all the left over's to take to the transfer site.
2. *Big Item Pick Up*: Public Works will pick up large items such as furniture, mattresses and appliances on the front curb beginning on the Monday.
3. *Litter Pick Up Campaign*: residents and business owners are encouraged to pick any areas that need sprucing up - collect garbage from a ditch, a park, your boulevard, your back alley. Businesses are asked to also spruce up the downtown area. Garbage bags to be put in your regular weekly pickup.
4. *Sweep Your Sidewalk* owners of commercial property and residents are encouraged to sweep their sidewalks.
5. *Old Vehicle Pick Up*: phone the Village Office and the removal of your vehicle will be facilitated with the Fire Department who needs vehicles for extrication practice.

Policy No. PW 07	Village of Marwayne
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Issue No. 1
Adopted by CAO May 17,
2007
Review: 2009

Annual Volunteer Spring Clean Up Campaign Procedures

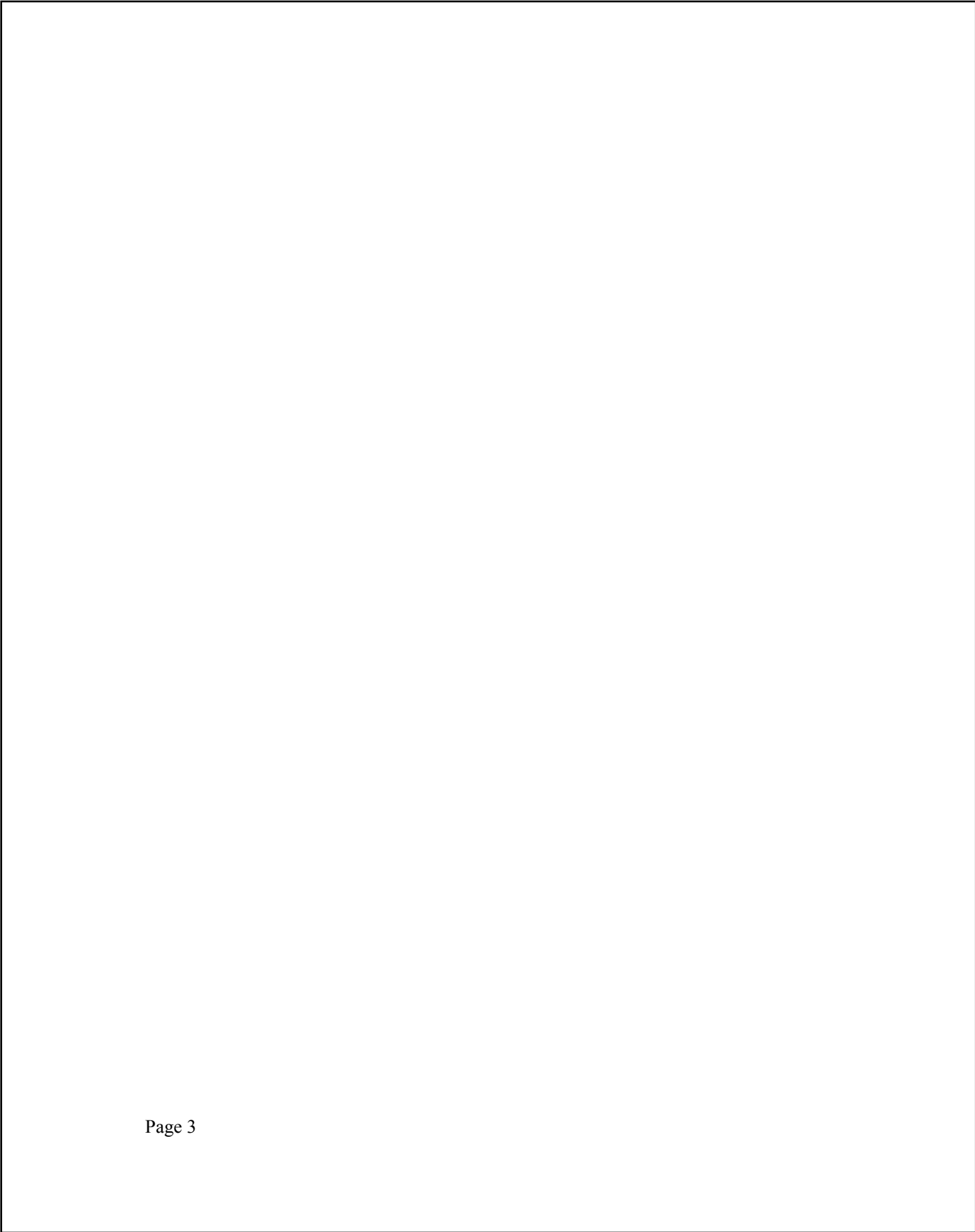
Estimated extra costs of \$500 to be included in the budget. For the litter campaign the school, Chamber and organizations to be approached about participating. Successes are to be reported via the newsletter.

PROCEDURE:

1. In March newsletter put in a 'blurb' ...get ready for the last Sat in April...etc
2. April newsletter...Give dates and look for special edition newsletter in your mailbox the week of...
3. Contact school (try to coordinate and see if kids will do posters), minor ball, and soccer? 5th Ave park, chamber- arena downtown businesses (chamber letter)
4. Put up posters approximately 2 weeks in advance (sample in -pamphlets & Marwayne info/poster spring clean up)
5. Special Edition newsletter 7 to 10 days in advance (sample in letters/newsletters/voices from the village/original/spring cleanup).

2008 campaign thoughts: (file folder in Gayle's filing cabinet)

- Kick off with mayor challenging chamber president to sweep & pick garbage? On the last sat in April
- Treasure Hunt last Sat in April
- Clean up and sweep begins on the last sat also
- Monday begins the big item pick up, must have those items out by Monday when pw assesses how much and what needs to be done, the do pick up randomly until finished e.g. all metal items. So don't assume on Tuesday just because your neighbors it still there they haven't been down your street
- Clarify dog poo in RED bins (change in newsletter)
- REMOVE tires from rims
- Green recycle bins – cardboard newspaper, paper – double bagged ONLY cardboard at site now
- 2008 Grade 4 Joyce Larson will do posters



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VILLAGE OF MARWAYNE LIBRARY BOARD

September 23, 2021

Call to Order: 3:55 pm

Present: Sharon Hutchings, Carmen Smart, Cheryle Eikeland, Norma Omstead, Arlene Parker

Missing: Eileen Hines, Raelle Kissick, Liz Fournier

Minutes of the last meeting were read. Cheryle Eikeland moved that the minutes be accepted as read with no changes. Arlene Parker seconded. Motion carried.

Treasurer's Report:

Sharon Hutchings presented the Treasurer's Report. A copy is attached to the Minutes. Cheryle Eikeland moved that the Treasurer's Report be accepted. Carmen Smart seconded. Motion Carried.

Library Manager's Report:

Book Fair has been schedule for the week of November 22-26th. Carmen Smart has put in a request that it will be a case fair as opposed to a boxed fair. Scholastic Book Fair consultant explained that we may only have a case fair if other Buffalo Trail Schools have their fair at the same time to co-ordinate the case drivers. Book Fair Consultant is working on it.

Kirsten Hnatow kept track of patrons who personally came into the library during the summer and there were 51 patrons who used the library. Kirsten set up the story walk outside on the walking path. There was excellent feed back and the library has decided to do this every summer. The Kite Flying event was rescheduled due to gale force winds unfortunately no one attended.

Carmen Smart went over the current government regulation Covid Rules and they are as such: Masks must be worn, 1/3 occupancy, and must be 2 metres apart unless within same family unit.

Carmen advised that the public computer screen is broken. The spare screen is also broken. Both are very old. The board has decided to replace the screen. Carmen also advised that currently most libraries are having issues with their printers since the domain was changed back in August. NLLS is working on the fix. In the meantime, Kirsten and Carmen must share the same log in under Carmen's name. If Kirsten logs in, the printers will not work under her name. The printers only work under one individual log in under the NLLS domain. As Carmen works more hours than Kirsten, it will stay under Carmen's name.

Carmen Smart advised the board that Arlene Parker would like to potentially be the new Library Manager when Carmen retires. As Arlene is already working for Buffalo Trail, it is most likely

-2-

that they will hire her as their new learning commons facilitator and as such be also the new library manager. Carmen also advised that she cannot work in the library if she has one of the Covid symptoms. She must stay home until all symptoms resolve. If she is tested positive for Covid, she must stay home for a minimum of 14 days. Carmen advised that she has the hours that Kirsten Hnatow may work in case of Carmen's illness. Carmen also advised that Arlene does not work for the school one day a week which is always a Day 5 on the school calendar. Carmen would like to begin training Arlene in case Carmen is ill and Kirsten is unable to work on that day. The board gave permission to give Arlene training for 2 mornings. NLLS advised that the rules regarding paying library board members are that the library board may give Arlene an honorarium of up to \$500.00 a year if the board member is not working on a regular basis. Carmen explained that Arlene would only work on a Day 5 and the board would only have to pay Arlene if that Day 5 fell on a Friday.

The board was concerned regarding liabilities of the public library on Fridays that student classes use the library. Carmen spoke with Vice Principal, Marty Person and he advised that the school would cover any injuries that occurred on that particular day because students are still in the school building which is covered by Buffalo Trail Public Schools. Carmen will email Principal, Sandra Beres to get confirmation.

Carmen Smart advised her concern that patrons are not using the library during school hours. Once Covid has begun to disappear, we will need to think of ways to get the word out that the library is open to all patrons even during school hours. Posters in the various businesses was suggested.

Adult Programming is not allowed at this time due to government Covid restrictions. However, children programming is allowed but children will need to maintain 6 feet apart from one another. Only 1/3 occupancy if parents come. The school goes under their own division rules.

Many compliments have been received regarding the new outdoor furniture. It was decided to give Dave Hutchings a gift card in the amount of \$100.00 for the delivery and set up of the furniture.

Carmen Smart advised the board that Eileen Hines gave her consent to pay Carmen Smart her school wage from Sept. 15 – 23 because Carmen's hours were reduced by the school. The board was surprised that they were not told about this change. Carmen advised that Eileen was supposed to inform them as this was suddenly decided in June. The board advised they were okay with this but would need to have Sandra Beres at our next meeting in December to discuss whether Carmen's hours will continue to be reduced in the future and to discuss what Carmen does for the school and library. The board would like Carmen to make a list of all her duties. Carmen advised the board that if her hours get cut further, she will be handing in her notice.

-3-

The board would like to know whether Liz Fournier will continue to be on the board. She has signing authority and she has not been at the past four meetings. Liz must attend the meetings to maintain signing authority. Sharon Hutchings was concerned that our funding could be in jeopardy if our signing authority board member was not at the meetings. Carmen Smart will enquire of Liz Fournier her plans. Her board membership does not expiry until April 2024.

Fall decorations were donated by Dr. Cooke Extended Care. Carmen forwarded the Care Centre a letter of appreciation on May 13, 2021.

Carmen advised the board that NLLS were cancelling their 1-800 number and expected libraries to call every individual person at NLLS on their cell phones. This would mean long distance charges. The board felt this was an unnecessary expense and asked Carmen Smart to email NLLS and ask what the reasoning was. Carmen advised that it was probably because most of the staff works from home due to Covid. Carmen will email the Director to enquire.

Sharon Hutchings motioned that the meeting be adjourned. Carmen Smart seconded. Motion Carried.

Next meeting will be scheduled in December.

Meeting adjourned at 5: 15 pm.

Village of Marwayne Library Board Treasures Report *Sept 23/21*

Book Balance forward	May 31/21		\$27576.85
o/s from May wage		\$382.72	
CRA source deductions		82.20	
C. Smart reimbursed ink toner fr Staples		74.54	
Wages		234.73	
Reimbursed Carmen for color ink		258.27	
#680 wages		686.02	
Deposit fees	\$13.00	balance	\$26254.09
<u>July</u>			
CRA source		83.17	
P NEWKO outdoor furniture		2625.00	
#683 wages		575.65	
NLLS board levy		3169.38	
Sharon- reimbursed fuel pickup furniture		250.00	
Deposit Govt grant	8503.00		
Deposit Nlls levy	8969.62		
July Balance			37023.51
<u>August</u>			
CRA source		56.66	
Wage advance		320.00	
Wage 678.14-320.00		358.14	
<u>Book/Bank Balance</u>	<u>Aug 31/21</u>		<u>\$36646.85</u>

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION OF AUGUST 24, 2021 AT THE
VERMILION TRANSFER SITE**

PRESENT:

Vice-Chair: R. McDonald
Directors: G; Barr; S. Hryciuk; J. Thompson; T. Pollard; D. Bergquist
CAO: S. Schwartz

ABSENT:

Chair: L. Wolgien
Director: M. Baker

The meeting was called to order at 5:34 PM

AGENDA:

Additions to Agenda:

None.

MOVED by S. Hryciuk that the agenda be adopted as presented.
Carried.

MINUTES OF THE MEETING OF JUNE 22, 2021:

MOVED by G. Barr that the minutes of the meeting of June 22, 2021, be adopted as presented.
Carried.

JUNE 2021 AND JULY 2021 FINANCIAL REPORTS:

S. Schwartz presented the June 2021 and July 2021 financial reports, and provided explanations as required.

- i. The June report showed a balance of \$202,699.74 in the operating account. The capital reserve account balance increased by \$45,000.00 due to a transfer of funds as was decided at the May 25, 2021, meeting. The total in the capital reserve fund is **\$592,487.79**. The operational reserve account remained unchanged at **\$229,647.38**, The Closure/Post Closure reserve account remained unchanged at **\$109,852.63**.
- ii. The July report showed a balance of \$166,319.79. The capital reserve account increased to **\$593,830.03** due to interest payments received. The operational reserve account remained unchanged at **\$229,647.38**, The Closure/Post Closure reserve account remained unchanged at **\$109,852.63**.

MOVED by T. Pollard that the June 2021 and July 2021 financial reports be adopted as presented.
Carried.

Minutes of the Meeting of the VRRWMSA on August 24, 2021

JUNE 2021 AND JULY 2021 MONTHLY REQUISITION REPORTS:

S. Schwartz presented the June 2021 and July 2021 monthly requisition reports for information.

JUNE 2021 AND JULY 2021 ACCOUNTS FOR APPROVAL:

S. Schwartz presented the June 2021 and July 2021 cheques numbering 5971 and 6071, and 6051 to 6075, and 6090 to 7021, and the debit memos and credit card charges for June and July 2021, and provided explanations as required.

MOVED by S. Hryciuk that the cheques numbered 5971 and 6071, and 6051 to 6075, and 6090 to 7021, and the debit memos and credit card charges be accepted as presented.

Carried.

JULY 2021 VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the July 2021 Vermilion transfer site outstanding accounts for information.

AUGUST 2021 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the August 2021 Chief Administrative Officer's report, and provided explanations as required.

MOVED by S. Hryciuk that the August 2021 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

There was discussion about the Marwayne transfer site burn pit. It was decided that the Commission should consider enlarging the fire pit at Marwayne. S. Schwartz is to take photographs of the pit when she visits the site again, and this will be discussed at the September meeting.

NEW BUSINESS:

None.

OLD BUSINESS:

1. Discussion Regarding the Quik Pick Quote for Services up to December 31, 2026:

S. Schwartz presented D. Dalton's letter dated August 10, 2021. In the letter he is proposing new terms for the contract that would potentially decrease costs as his quote reduces the cost of bin rentals and bin dumps for the length of the term. He has requested a yearly review after the first year to discuss potential changes in fuel surcharges and the federal carbon levy. This proposal will be discussed further at our September meeting.

Minutes of the Meeting of the VRRWMSA on August 24, 2021

2. Draft Bylaws Discussion and Approvals:

i. Bylaw 2021-A-004>Member Municipality Financial Obligations:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-A-004* as it is written. There were no questions, concerns or corrections.

MOVED by S. Hryciuk that the first reading of *Bylaw 2021-A-004* was noted and recorded.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-A-004* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that the second reading of *Bylaw 2021-A-004* was noted and recorded.

Carried.

MOVED by T. Pollard that we proceed to the third and final reading of *Bylaw 2021-A-004*.

Carried.

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-A-004* as it is written. There were no questions, concerns or corrections.

MOVED by D. Bergquist that *Bylaw 2021-A-004* be adopted as presented.

Carried.

ii. Bylaw 2021-A-005>Member Municipality Request for Withdrawal and/or Expulsion from the Commission:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-A-005* as it is written. There was a request for a word change in the bylaw. The word "with" should be changed to "wish" on #3.1.

MOVED by J. Thompson that the first reading of *Bylaw 2021-A-005* was noted and recorded with the suggested amendment.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-A-005* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that the second reading of *Bylaw 2021-A-005* was noted and recorded.

Carried.

MOVED by S. Hryciuk that we proceed to the third and final reading of *Bylaw 2021-A-005*.

Carried.

Minutes of the Meeting of the VRRWMS on August 24, 2021

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-A-005* as it is amended. There were no questions, concerns or corrections.

MOVED by D. Bergquist that *Bylaw 2021-A-005* be adopted with the above amendment.

Carried.

iii. Bylaw 2021-B-001>Administration for the Commission:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-B-001* as it is written. There were no questions, concerns or corrections.

MOVED by S. Hryciuk that the first reading of *Bylaw 2021-B-001* was noted and recorded.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-B-001* as it is written. There were no questions, concerns or corrections.

MOVED by J. Thompson that the second reading of *Bylaw 2021-B-001* was noted and recorded.

Carried.

MOVED by G. Barr that we proceed to the third and final reading of *Bylaw 2021-B-001*.

Carried.

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-B-001* as it is written. There were no questions, concerns or corrections.

MOVED by T. Pollard that *Bylaw 2021-B-001* be adopted as presented.

Carried.

iv. Bylaw 2021-B-002>Procurement Process for Capital Projects:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-B-002* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that the first reading of *Bylaw 2021-B-002* was noted and recorded.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-B-002* as it is written. There were no questions, concerns or corrections.

MOVED by T. Pollard that the second reading of *Bylaw 2021-B-002* was noted and recorded.

Carried.

Minutes of the Meeting of the VRRWMSA on August 24, 2021

MOVED by S. Hryciuk that we proceed to the third and final reading of *Bylaw 2021-B-002*.

Carried.

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-B-002* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that *Bylaw 2021-B-002* be adopted as presented.

Carried.

v. *Bylaw 2021-C-001*>*Cost Recovery Policy for the Commission:*

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-C-001* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that the first reading of *Bylaw 2021-C-001* was noted and recorded.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-C-001* as it is written. There were no questions, concerns or corrections.

MOVED by T. Pollard that the second reading of *Bylaw 2021-C-001* was noted and recorded.

Carried.

MOVED by S. Hryciuk that we proceed to the third and final reading of *Bylaw 2021-C-001*.

Carried.

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-C-001* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that *Bylaw 2021-C-001* be adopted as presented.

Carried.

vi. *Bylaw 2021-D-001*>*Safety and Security Regulations for the Commission:*

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-D-001* as it is written. There were no questions, concerns or corrections.

MOVED by S. Hryciuk that the first reading of *Bylaw 2021-D-001* was noted and recorded.

Carried.

Minutes of the Meeting of the VRRWMS on August 24, 2021

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-D-001* as it is written. J. Thompson proposed that (#3-l-a to f) and (#4-l-a to d) be moved to a Schedule for *Bylaw 2021-D-001*.

MOVED by T. Pollard that the second reading of *Bylaw 2021-D-001* was noted with the above amendments.

Carried.

MOVED by J. Thompson that we proceed to the third and final reading of *Bylaw 2021-D-001*.

Carried.

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-D-001* as it is amended. There were no questions, concerns or corrections.

MOVED by J. Thompson that *Bylaw 2021-D-001* be adopted with the above amendments.

Carried.

vii. *Bylaw 2021-D-002*>Code of Conduct for Employees of the Commission:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-D-002* as it is written. D. Bergquist requested that #3-l-d) to f) be moved to a schedule for *Bylaw 2021-D-002*

MOVED by D. Bergquist that the first reading of *Bylaw 2021-D-002* was noted and recorded with the above amendment.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-D-002* as it is amended. There were no questions, concerns or corrections.

MOVED by J. Thompson that the second reading of *Bylaw 2021-D-002* was noted and recorded with the above amendment.

Carried.

MOVED by T. Pollard that we proceed to the third and final reading of *Bylaw 2021-D-002*.

Carried.

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-D-002* as it is amended. There were no questions, concerns or corrections.

MOVED by D. Bergquist that *Bylaw 2021-D-002* be adopted with the above amendment.

Carried.

Minutes of the Meeting of the VRRWMSC on August 24, 2021

viii. Bylaw 2021-E-001 > Terms for Disestablishment of the Commission:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-001* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that the first reading of *Bylaw 2021-E-001* was noted and recorded.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-001* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that the second reading of *Bylaw 2021-E-001* was noted and recorded.

Carried.

MOVED by J. Thompson that we proceed to the third and final reading of *Bylaw 2021-E-001*.

Carried.

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-001* as it is written. There were no questions, concerns or corrections.

MOVED by T. Pollard that *Bylaw 2021-E-001* be adopted as presented.

Carried.

ix. Bylaw 2021-E-002 > Terms for Disbursement of Assets Pursuant to Disestablishment of the Commission:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-002* as it is written. There were no questions, concerns or corrections.

MOVED by S. Hryciuk that the first reading of *Bylaw 2021-E-002* was noted and recorded.

Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-002* as it is written. There were no questions, concerns or corrections.

MOVED by J. Thompson that the second reading of *Bylaw 2021-E-002* was noted and recorded.

Carried.

MOVED by T. Pollard that we proceed to the third and final reading of *Bylaw 2021-E-002*.

Carried.

Minutes of the Meeting of the VRRWMS on August 24, 2021

THIRD READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-002* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that *Bylaw 2021-E-002* be adopted as presented.
Carried.

x. *Bylaw 2021-E-003*>Terms for Acceptance of a New Member Municipality to the Commission:

FIRST READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-003* as it is written. There were no questions, concerns or corrections.

MOVED by D. Bergquist that the first reading of *Bylaw 2021-E-003* was noted and recorded.
Carried.

SECOND READING:

The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-003* as it is written. There were no questions, concerns or corrections.

MOVED by G. Barr that the second reading of *Bylaw 2021-E-003* was noted and recorded.
Carried.

MOVED by J. Thompson that we proceed to the third and final reading of *Bylaw 2021-E-003*.
Carried.

THIRD READING:

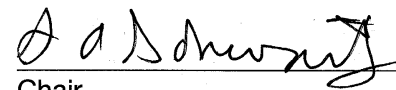
The Chair asked for any questions, concerns or corrections with *Bylaw 2021-E-003* as it is written. There were no questions, concerns or corrections.

MOVED by S. Hryciuk that *Bylaw 2021-E-003* be adopted as presented.
Carried.

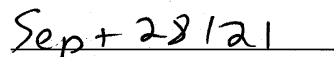
The next meeting will be held on Tuesday, September 28, 2021, at 5:30 P.M. at the Vermilion transfer site.

The meeting adjourned at 6:30 P.M.

These minutes have been adopted in their entirety at the September 28, 2021, meeting.



Chair
for



Date



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: OCTOBER 4TH, 2021

SAFE & CARING COMMUNITY

- **Lease on SW 26 52 3 W4**
 - Renewed the grazing lease for another 5-year term commencing on January 1 2022 through to December 31 2026.
- **Weed Spraying**
 - Scentless Chamomile is still present at the ball diamonds. Administration notified Knights Spraying on September 28th for further assistance on the matter. They utilized a light chemical suitable for urban areas but will be coming back to use a more potent solution to address the issue.
- **Playground Inspection**
 - Our annual playground inspector was in town on Friday September 24th to complete our annual playground inspection, report and recommendations. The inspector recommended that all the bushings on the monkey bars be replaced, the baby swing bushings be replaced and a sign be erected to advise of the age/weight limits on the swing. A little painting was also recommended and was completed on September 29th.
 - The inspector will be returning to the Village for the final sign off in the coming weeks.

PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **Trees**
 - Lloyd's Limb Service was in town on September 29th to plant two (2) spring snow crabs on Centre street and relocate the tree in front of the Marwayne hotel to the area in front of kat tracks that had a tree removed this spring.
 - At this time, Lloyd also fertilized all of the Village's trees due to the hot and dry summer weather that we had this past summer.
 - Village staff were asked to water the trees once a week until freezing. All of the new trees will need to be watered more frequently until freezing.
- **2022 Interim Budget**
 - Administration is working on the interim budget for 2022. As usual, the budget will be brought to Council in November for approval.
 - We still have not received word on our grant applications and whether or not they were successful, or our 2022 MSI allocation.
 - Proposed projects for 2022 to date are as follows:
 - Self-automated Bulk water station
 - 3rd phase of Walking Trails
 - Road patching

- Sustainability plan
- PLC upgrades at the water plant
- Water valves & associated infrastructure replacement
- Asset management repairs & upgrades
- Area Structure Plan

PLANNING FOR GROWTH & CHANGE

- **2021 Election**
 - The Election is being held on October 18th from 10am to 8pm. The Village will have 3 separate ballots for voters – one for municipal council, one for the BTPS trustee and one for the senate and referendum.
 - Voting will take place in the Husky Room at the Community Hall.
 - Ballots have all been printed, supplies have been ordered, and administration is ready to coordinate the election and has advertised according to the legislated requirements.
- **Fire Hall Addition**
 - Fire Hall Addition is still underway. Concrete is expected to be poured next week and bollard posts have all been installed.
 - Safety Codes Inspectors were on site on September 28th, 2021 and provided a satisfactory report to administration on all of the work completed to date.

VILLAGE OF MARWAYNE

**Council Revenue & Expense Report
Report**

For Period Ending 30-Sep-2021



GL5410

Date : Sep 28, 2021

Page : 1

Time : 2:10 pm

	BUDGET	CURRENT	YTD VARIANCE
GENERAL OPERATING FUND			
OPERATIONAL			
GENERAL GOVERNMENT	(53,575.00)	(145,365.84)	91,790.84
PROTECTIVE SERVICES	(1,150.00)	(13,021.57)	11,871.57
PROTECTIVE SERVICES	43,883.00	29,062.81	14,820.19
LEGISLATIVE SERVICES	25,850.00	10,114.00	15,736.00
ADMINISTRATION	228,011.00	170,087.13	57,923.87
PUBLIC WORKS	(650.00)	182.69	(832.69)
PUBLIC WORKS	260,677.00	177,468.32	83,208.68
WATER SUPPLY & DISTRIBUTION	(329,400.00)	(271,756.34)	(57,643.66)
WATER SUPPLY & DISTRIBUTION	372,898.00	243,652.65	129,245.35
WASTEWATER	(60,000.00)	(49,826.24)	(10,173.76)
WASTEWATER	75,914.00	27,006.14	48,907.86
ENVIRONMENTAL HEALTH	(70,000.00)	(56,187.16)	(13,812.84)
ENVIRONMENTAL HEALTH	100,811.00	58,106.31	42,704.69
COMMUNITY SERVICES	(28,400.00)	(22,059.00)	(6,341.00)
COMMUNITY SERVICES	61,363.00	24,285.76	37,077.24
RECREATION & CULTURE	(1,000.00)	(2,362.00)	1,362.00
RECREATION & CULTURE	51,469.00	40,426.84	11,042.16
Total OPERATIONAL	676,701.00	219,814.50	456,886.50
CAPITAL			
GRANT FUNDING (MSI & GTF)	(288,716.00)	0.00	(288,716.00)
MSI & GTF PROJECTS	135,000.00	51,581.18	83,418.82
OTHER PROJECTS	69,482.00	102,083.26	(32,601.26)
Total CAPITAL	(84,234.00)	153,664.44	(237,898.44)
MUNICIPAL TAXATION			
RESIDENTIAL & FARMLAND	(462,458.00)	(381,784.76)	(80,673.24)
COMMERCIAL & INDUSTRIAL	(59,478.00)	(50,369.75)	(9,108.25)
MACHINERY & EQUIPMENT	(1,508.00)	(3,247.65)	1,739.65
MINIMUM TAX	(31,796.00)	0.00	(31,796.00)
RECREATION DEBENTURE	(22,454.00)	(22,230.80)	(223.20)
SCHOOL REQUISITION (IN)	(111,366.00)	(111,335.36)	(30.64)
SCHOOL REQUISITION (OUT)	111,386.00	61,587.23	49,798.77
OTHER	(14,793.00)	(12,134.23)	(2,658.77)
Total MUNICIPAL TAXATION	(592,467.00)	(519,515.32)	(72,951.68)
Total GENERAL OPERATING FUND	0.00	(146,036.38)	146,036.38
Total Surplus (-)/Deficit	0.00	(146,036.38)	146,036.38

VILLAGE OF MARWAYNE

**Council Revenue & Expense Report
Report**



GL5410

Date : Sep 28, 2021

Page : 2

Time : 2:10 pm

For Period Ending 30-Sep-2021

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included

Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected

Sub Group Level Selected

Group Total Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Oct 01, 2021

Time : 11:10 am

Supplier : 10 To XYLCA
 Cheque Dt. 01-Oct-2021 To 01-Oct-2021
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3828	01-Oct-2021	10032	Receiver General For Canada	Issued	96	C	7,912.96
3829	01-Oct-2021	AISL	AMSC Insurance Services Ltd	Issued	96	C	2,063.92
3830	01-Oct-2021	10001	Gas Utility CVR	Issued	97	C	112.10
3831	01-Oct-2021	10099	Marwayne Public Library	Issued	97	C	1,393.80
3832	01-Oct-2021	10124	Wheat Kenyon LLP Lawyers & Mediators	Issued	97	C	535.00
3833	01-Oct-2021	AISL	AMSC Insurance Services Ltd	Issued	97	C	2,081.33
3834	01-Oct-2021	ASC	AMSC Insurance Services Ltd	Issued	97	C	539.32
3835	01-Oct-2021	ASW	Sparky Industries Inc.	Issued	97	C	236.25
3836	01-Oct-2021	HHDLT	HHD LTD.	Issued	97	C	341.25
3837	01-Oct-2021	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	97	C	379.03
3838	01-Oct-2021	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	97	C	73.40
3839	01-Oct-2021	TM	TELUS	Issued	97	C	108.94

Total Computer Paid :	15,777.30	Total EFT PAP :	0.00	Total Paid :	15,777.30
Total Manually Paid :	0.00	Total EFT File :	0.00		

12 Total No. Of Cheque(s) ...