



# Village of Marwayne

## Agenda

Regular Village Council Meeting  
Monday, November 1, 2021 @ 7:00 PM  
Zoom Video Conferencing

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	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 November 1st, 2021 Regular Village Council Meeting Agenda	
<b>Be it resolved that the November 1st, 2021 Village Council Meeting Agenda be approved as presented.</b>	
4 ADOPTION OF MINUTES	
4.1 October 25th, 2021 Organizational Meeting Minutes	4 - 6
<b>Be it resolved that the October 25th, 2021 Village Organizational Meeting Minutes be approved as presented.</b>	
4.2 October 25th, 2021 Regular Village Council Meeting Minutes	7 - 11
<b>Be it resolved that the October 25th, 2021 Village Council Meeting Minutes be approved as presented.</b>	
5 DELEGATIONS/PUBLIC HEARINGS	
6 BUSINESS ARISING FROM PREVIOUS MEETINGS	
6.1 <b>New Agenda Header</b>	
In speaking with Deputy Mayor McDonald, the idea to have a "business arising from previous meetings" header was brought forward to differentiate between new business and old business. Administration will provide updates from Council requests in this section or bring forward items that were deferred from a previous meeting. If Council is in favor of this new section, we can add it to future agendas.	
6.2 <b>Bridge Inspection</b>	
The bridge inspection was completed on October 26th, 2021 by Randy Bredo. The report, complete with photos, will be provided within a couple of weeks. At which time the report is received and evaluated, the Village can discuss what options are at our disposal for repair and/or replacement in future years.	
6.3 <b>Light Up Marwayne Survey</b>	12 - 14
We received feedback from roughly 5 people via our survey link on Facebook but nothing from our Facebook posts with the survey questions.	

6.4	Chief Administrative Officer Report	15 - 16
	<b>Be it resolved that the Chief Administrative Officer Report be received as information.</b>	
7	KEY STRATEGY: ADDRESSING SERVICE NEEDS	
7.1	Public Works Foreman Report	17
	<b>Be it resolved that the Public Works Foreman Report be received as information.</b>	
8	KEY STRATEGY: SAFE & CARING COMMUNITY	
9	KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
9.1	Marwayne Sustainability Plan Quotation	18 - 26
	<b>Be it resolved that the Marwayne Sustainability Plan Redraft quotation be received as information.</b>	
10	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
10.1	Bulk Water Station Quotations	27 - 47
	<b>Be it resolved that the Bulk Water Station Quotations be received as information.</b>	
11	ADMINISTRATIVE REPORTS	
11.1	Councillor Reports	48
	<b>Be it resolved that the following Councillor Reports be received as information:</b>	
	<ul style="list-style-type: none"> <li>• Go East of Edmonton Annual General Meeting Invitation</li> </ul>	
12	FINANCIAL	
12.1	Monthly Financial Report	49 - 50
	<b>Be it resolved that the October 2021 Monthly Financial Report be received as information.</b>	
12.2	Cheque Distribution Report	51
	<b>Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.</b>	
13	CORRESPONDENCE	

13.1 2022 and 2023 Municipal Sustainability Initiatives Funding

52 - 53

**Be it resolved that the 2022 and 2023 MSI Allocation Estimates be received as information.**

14 CONFIDENTIAL

14.1 FOIP Section 17 (1) - Advice from Officials - Tax Arrears Agreements

15 SETTING OF THE NEXT MEETING

15.1 December 2021 Meeting Date

**Be it resolved that the next Regular Village Council Meeting be held on December 13th, 2021 at 7:00 p.m via Zoom Video Conferencing.**

16 ADJOURNMENT



**Village of Marwayne**  
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**Minutes of the Regular Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday October 25<sup>th</sup>, 2021  
Commencing at 7:00 PM via Zoom Video Conferencing

**PRESENT**

Councillors Cheryle Eikeland, Ashley Rainey, Rod McDonald, Morgan Wood and Chris Neureuter  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Chief Administrative Officer (CAO) S. Harrower called the October 25<sup>th</sup>, 2021 Village of Marwayne Organizational Meeting to order at 6:58 p.m.

**2. NOMINATIONS FOR POSITION OF MAYOR**

Chief Administrative Officer S. Harrower called for nominations for the Office of Mayor.

Councillor R. McDonald nominated Councillor C. Neureuter for the 2021-2022 term.

Chief Administrative Officer S. Harrower called a second time for nominations for the Office of Mayor.

Chief Administrative Officer S. Harrower called a third time for nominations for the Office of Mayor.

As no further nominations were forthcoming, Chief Administrative Officer S. Harrower declared nominations for the Office of Mayor closed.

Councillor C. Neureuter was declared Mayor by acclamation for the 2021-2022 term.

**3. NOMINATIONS FOR POSITION OF DEPUTY MAYOR**

Chief Administrative Officer S. Harrower called for nominations for the Office of Deputy Mayor.

Mayor C. Neureuter nominated Councillor R. McDonald for the 2021-2022 term.

Chief Administrative Officer S. Harrower called a second time for nominations for the Office of Deputy Mayor.

Chief Administrative Officer S. Harrower called a third time for nominations for the Office of Deputy Mayor.

As no further nominations were forthcoming, Chief Administrative Officer S. Harrower declared nominations for the Office of Deputy Mayor closed.

Councillor R. McDonald was declared Deputy Mayor by acclamation for the 2021-2022 term.

**4. OATH OF OFFICE**

Mayor C. Neureuter subscribed to the Oath of Office before CAO S. Harrower, a Commissioner of Oaths in the Province of Alberta.



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Deputy Mayor R. McDonald subscribed to the Oath of Office before Chief Administrative Officer S. Harrower, a Commissioner of Oaths in the Province of Alberta.

Councillors C. Eikeland, A. Rainey and M. Wood subscribed to the Oath of Office before Chief Administrative Officer S. Harrower, a Commissioner of Oaths in the Province of Alberta.

**5. ESTABLISHMENT OF MEETING DATES**

**2022 Regular Village Council Meeting Calendar**

**2021-10-01-ORG**

**Moved By Councillor M. Wood**

Be it resolved that the 2022 Regular Village Council Meeting Calendar be approved as presented.

**CARRIED**

**6. SUBSISTENCE**

**Mileage Rate and Meal Allowance**

**2021-10-02-ORG**

**Moved By Councillor C. Eikeland**

Be it resolved that the mileage rate for conducting Village of Marwayne business be set to \$0.59 per kilometer and that the meal allowance be set to \$60.00 per day with receipts, in accordance with the rates established by the Government of Canada.

**CARRIED**

**7. COUNCILLOR INDEMNITY**

**Per Diems**

**2021-10-03-ORG**

**Moved By Councillor A. Rainey**

Be it resolved that Councillors for the Village of Marwayne receive \$100.00 per meeting attended, \$200.00 per diem for commitments over four (4) hours in length or in instances where the Councillor took time off work, and \$50.00 for speaking and/or special events. Be it further resolved that the Mayor receive an additional \$250.00 annually for the performance of additional duties as required.

**CARRIED**

**8. COMMITTEE APPOINTMENTS**

**Local Representatives for Community Boards and Groups**

**2020-10-04-ORG**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the List of Committee Appointments be approved as amended.

**CARRIED**



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**9. ADJOURNMENT**

Being that the October 25<sup>th</sup>, 2021 Organizational Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 7:18 p.m.

**Approved this 1<sup>st</sup> day of November 2021.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO

DRAFT



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In the Province of Alberta, held on Monday October 25<sup>th</sup>, 2021  
Commencing at 7:00 PM via Zoom Video Conferencing

**PRESENT**

Mayor Chris Neureuter  
Deputy Mayor Rod McDonald  
Councillors Ashley Rainey, Cheryle Eikeland and Morgan Wood  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Mayor C. Neureuter called the October 25<sup>th</sup>, 2021 Village of Marwayne Council Meeting to order at 7:18 p.m.

**2. ADOPTION OF AGENDA**

**October 25<sup>th</sup>, 2021 Regular Council Meeting Agenda**

**2021-10-13**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the October 25<sup>th</sup>, 2021 Regular Village Council Meeting Agenda be approved with the following additions as presented:

- Protective Services Correspondence
- Pioneer Lodge Discussion

**CARRIED**

**3. ADOPTION OF MINUTES**

**October 4<sup>th</sup>, 2021 Regular Council Meeting Minutes**

**2021-10-14**

**Moved By Councillor C. Eikeland**

Be it resolved that the October 4<sup>th</sup>, 2021 Regular Village of Marwayne Council Meeting Minutes be approved as presented.

**CARRIED**

**4. KEY STRATEGY: ADDRESSING SERVICE NEEDS**

**Public Works Foreman Report**

**2021-10-15**

**Moved By Councillor A. Rainey**

Be it resolved that the Public Works Foreman Report be received as information.

**CARRIED**

**Regional Water Operator Report**

**2021-10-16**

**Moved By Councillor C. Eikeland**

Be it resolved that the Regional Water Operator Report be received as information.

**CARRIED**



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**Vehicle and Equipment Use Policy PW 13**

**2021-10-17**

**Moved By Councillor A. Rainey**

Be it resolved that the Vehicle and Equipment Use Policy PW 11 be approved as presented.

**CARRIED**

**5. KEY STRATEGY: SAFE AND CARING COMMUNITY**

**Annual Spring Cleanup Campaign Policy PW 07**

**2021-10-18**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the Annual Spring Cleanup Campaign Policy PW 07 be approved as presented.

**CARRIED**

**2022 Family and Community Support Services Allocations**

**2021-10-19**

**Moved By Councillor C. Eikeland**

Be it resolved that the 2022 Family and Community Support Services Allocations be received as information.

**CARRIED**

**6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE**

**Bar Engineering Structural Report**

**2021-10-20**

**Moved By Councillor C. Eikeland**

Be it resolved that the Bar Engineering Structural Report be shared with the Marwayne Agricultural Society and received as information.

**CARRIED**

**Offer to Purchase S10 Railway Avenue**

**2021-10-21**

**Moved By Councillor M. Wood**

Be it resolved that the Village of Marwayne delegate the negotiation authority for the sale of S10 Railway Avenue to the Chief Administrative Officer.

**CARRIED**





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**7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE**

**Wayfinding and Signage Policy PW 10**

**2021-10-22**

**Moved By Councillor A. Rainey**

Be it resolved that the Wayfinding and Signage Policy PW 10 be rescinded.

**CARRIED**

**8. ADMINISTRATIVE REPORTS**

**Councillor Reports**

**2021-10-23**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the following Councillor Reports be received as information:

- Lloydminster Regional Housing Meeting Update
- Pioneer Lodge Meeting Update
- Northern Lights Library Board Appointment Letter

**CARRIED**

**Chief Administrative Officer Report**

**2021-10-24**

**Moved By Councillor C. Eikeland**

Be it resolved that the Chief Administrative Officer's Report be received as information.

**CARRIED**

**9. FINANCIAL**

**Cheque Distribution Report**

**2021-10-25**

**Moved By Councillor C. Eikeland**

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

**CARRIED**

**Bank Reconciliation Report**

**2021-10-26**

**Moved By Councillor A. Rainey**

Be it resolved that the September 2021 Bank Reconciliation Report be received as information.

**CARRIED**



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**Monthly Utility Bill Report**

**2021-10-27**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the October 2021 Utility Bill Report be received as information.

**CARRIED**

**10. CORRESPONDENCE**

**Letter from Alberta Transportation and Letter from the Minister of Community and Social Services**

**2021-10-28**

**Moved By Councillor C. Eikeland**

Be it resolved that the Letter from Alberta Transportation, Letter from the Minister of Community and Social Services and the Letter regarding Protective Services to the County of Vermilion River be received as information.

**CARRIED**

**11. CLOSED SESSION – CONFIDENTIAL**

**2021-10-29**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) – Advice from Officials at 8:32 p.m. with all members in attendance.

**CARRIED**

**FOIP Section 17 (1) – Advice from Officials – Chief Administrative Officer Report**

**2021-10-30**

**Moved By Councillor A. Rainey**

Be it resolved that the Village of Marwayne revert to an open session under FOIP Section 17 (1) – Advice from Officials at 8:36 p.m. with all members in attendance.

**CARRIED**

**12. NEXT MEETINGS**

**November 1<sup>st</sup> and 15<sup>th</sup>, 2021 via Zoom Video Conferencing**



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**13. ADJOURNMENT**

Being that the October 25<sup>th</sup>, 2021 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:38 p.m.

**Approved this 1<sup>st</sup> day of November 2021.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO

DRAFT



**Village of Marwayne**

Published by Shannon Harrower - October 27 at 11:21 AM



Every year, the Historic Marwayne Hotel, coupled with community volunteers, host Light Up Marwayne. Due to the COVID-19 restrictions, this years event is scheduled to look a little different. The Village is asking for your input and wants to know whether or not you would be interested in attending the outdoor only event. Please help us in answering a few basic questions through the survey tab or by commenting below! Please note, Light Up Marwayne is tentatively scheduled for December 4th, 2021 provided we have a good response from the survey and the weather is not -20 or below. Please comment below with the number of the question and either YES or NO.

The Village asks that all comments on this post be respectful and that you DO NOT debate COVID-19, the vaccine or any other associated regulations imposed by the Provincial Government at this time. Any comments of that nature will be deleted.

1. Would you be interested in attending Light Up Marwayne given the ongoing COVID-19 pandemic and restrictions? YES or NO
  2. Would you be interested in attending Light Up Marwayne if it was an outdoor only event ? YES or NO
  3. Would you feel comfortable attending Light Up Marwayne if the hot dog sticks were shared amongst attendees but sanitized after each use? YES or NO
  4. Would you be interested in attending Light Up Marwayne if the number of attendees was limited to 20 people (within the event area at any given time) as per the current guidelines? YES or NO
  5. Would you feel more comfortable attending Light Up Marwayne if napkins and condiments were provided in individual grab and go bags as opposed to self serve? YES or NO
  6. Would you be interested in attending Light Up Marwayne if washrooms were available to all ages via the Marwayne Historic Hotel only? YES or NO
  7. Would you be interested in attending Light Up Marwayne if "Santa" was in quarantine and unable to attend? YES or NO
  8. Would you be interested in attending Light Up Marwayne only if "Santa" was able to attend? YES or NO
  9. Would you be interested in attending Light Up Marwayne if there were no horse and sleigh rides? YES or NO
  10. Would you be interested in attending Light Up Marwayne only if there were horse and sleigh rides? YES or NO
  11. Are you interested in attending Light Up Marwayne regardless of the protocols and regulations imposed due to COVID-19? YES or NO
- Thank you for your feedback - it is much appreciated!

460  
People reached

47  
Engagements

–  
Distribution Score

[Boost Post](#)

1

7 Shares

Like

Comment

Share

5 answers have been received.

Add filter

Would you be interested in attending Light Up Marwayne given the ongoing COVID-19 pandemic and restrictions?



5 answers

[View charts](#)

Would you be interested in attending Light Up Marwayne if it was an OUTDOOR ONLY event?



5 answers

[View charts](#)

Would you be comfortable participating in the hot dog roast if sticks were sanitized after each use?



5 answers

[View charts](#)

Would you feel more comfortable if napkins and condiments were provided in individual grab and go bags?



5 answers

[View charts](#)

Would you be interested in attending Light Up Marwayne if washrooms were available to all ages at the Marwayne Historic Hotel only?



5 answers

[View charts](#)

Would you attend Light Up Marwayne if Santa was in "quarantine" and unable to be present?



5 answers

[View charts](#)

Would you be interested in attending Light Up Marwayne if sleigh rides were available?



5 answers

[View charts](#)



## CHIEF ADMINISTRATIVE OFFICER MEETING DATE: NOVEMBER 1<sup>ST</sup>, 2021

### SAFE & CARING COMMUNITY

- **Letters to all external boards and committees**
  - I mailed letters to all external boards and committees regarding the new appointments of Mayor, Deputy Mayor and Council representatives.
  - These letters were also circulated to our municipal partners and the RCMP for information.
- **FCSS Funding**
  - *Kitscoty Library Project*
    - The project to provide literacy kit is in partnership with the health unit and therefore will be available to all those municipalities who allocate funds.
  - *Pioneer Lodge*
    - **2016**
      - Applied for \$1500 to purchase baking supplies and appliances which is a capital project and is not eligible.
    - **2017**
      - Applied for \$2000 for seniors massage therapy but that was/is not eligible.
    - **2018**
      - No application received.
    - **2019**
      - Applied for \$3000 to supply art instruction to seniors and were granted the full amount.
    - **2020**
      - Applied for \$3000 to do a computer lab upgrade which is a capital project and is not eligible.
    - **2021**
      - No application was received. Emailed forms in July and August.
  - *Churches*
    - Forms were emailed to Councillor C. Eikeland on October 27<sup>th</sup> for distribution to the churches within our community.

### PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **MSI Funding**
  - MSI Funding was significantly reduced from 1.196 billion to 485 million.

- The Village's 2021 allocation for capital projects was \$212,000 whereas for 2022 and 2023 it has been reduced to \$96,804. Operational funding has been frozen at \$76,165 for the next two years.
- **Training Dates**
  - The SDAB member refresher course training request has been submitted. The dates are November 22 to 24 for 3 – 3 hour online sessions.
  - Administration will advise if the training is open for registration or if it will be deferred to 2022.

## PLANNING FOR GROWTH & CHANGE

- **Sale of S10 Railway Avenue**
  - Spoke with Troy of Nuwave Industries and they have no objections to the proposed development on the lot adjacent to their building.
  - Administration counter offered the buyer with the sum of \$9000 and it was accepted. A deposit will be paid and the closing date is set for December 23<sup>rd</sup>, 2021.





**OCTOBER 2021 PUBLIC WORKS FOREMAN REPORT**

Task	Completed (Yes/No) & Date	Notes
Check, Grade & Fill Holes in Back Alleys/Arena Parking Lot	Yes	we
Culverts (Clear debris/3rd St ditch ok for spring runoff? List plugged culverts for Camtrax)	good	we
Sanding & Shovel Sidewalks (As Needed)	Yes	w.e
Complete Repair/Maintenance on Seasonal Equipment and store away	Yes	we
"Dipping" Water Wells (Pumping & Non Pumping)	good	we
Lagoon Inspection & Rotation & Drainage (October 20th) Check for burrowing animals	good	we
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	all Time	we
Annual Street Sign Inspection & Welcome Triangle Flag Inspection	OK	we
Replace heat bulb at the #2 Lift Station	OK	we
Check Gravel & Sand (do we have enough for winter?)	yes	we
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	FN NOV 23	we
Maintenance (Check furnaces at firehalls, office, shop, water plant, lift station), get new filters & document	29/Oct OK	we
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	we

Submitted by: *WJL*

Date: *28 Oct*



October 29, 2021

Village of Marwayne  
Box 113 – 210  
2<sup>nd</sup> Avenue South  
Marwayne AB, T0B 2X0

**Attention:** Shannon Harrower,  
Chief Administrative Officer

**E-mail:** [cao@marwayne.ca](mailto:cao@marwayne.ca)

**RE:** Sustainability Plan  
Scope of Work

Dear Shannon,

On behalf of V3 Companies of Canada, Ltd., we are pleased to submit this proposal for providing planning consulting services.

#### PROJECT UNDERSTANDING

We understand that the Village of Marwayne would like to create a new Sustainability Plan. The Village has an existing Sustainability Plan that was developed in July of 2013 that is now out of date. The development of this plan assists with sourcing of funding from government to support initiatives in the future. We also recognize the limited funding available in preparing this plan and therefore we will need to be cognitive of tasks vs time and deliverables. The Project Manager for this will be Elisa Stamatakis.

#### METHODOLOGY

The following outlines the methodology we propose to carry out along with a proposed budget. Please note that a schedule will be provided upon confirmation to proceed.

##### **1 Project Kick-Off Meeting |**

Meeting expectations is a key to any project's success, and our approach to addressing the deliverables is based on having the key players at the table. Our first meeting is anticipated to be with the CAO. The purpose of this meeting will be to:

- » Initial discussion on ideas and thoughts regarding existing Sustainability Plan;
- » Obtain electronic Word copy of the existing Sustainability Plan;
- » Obtain information on development assets and performance indicators from previous Sustainability Plan;
- » Share initial ideas and possibilities;
- » Managing scope creep;
- » Discuss any other relevant matters.

#### ACTIONS/DELIVERABLES:

- Attending one (1) kick-off meeting (Virtual);
- Project Management.

## 2 Review and Analysis |

In developing a sustainability report requires understanding the existing community and identifying where issues exist that are putting at risk the ability to achieve sustainability objectives. This will evolve through the engagement process, however, in this task we will be looking to review the existing Sustainability report that will inform us and assist with questions moving through the engagement process. Initial review of the Sustainability Plan indicates the Village was carrying out monitoring of progress and had annual report card templates. Any information relating to implementation of this plan will be beneficial to the process. In addition to the Sustainability Plan will be a review of the other statutory documents to ensure consistency between the documents.

We will also carry out research to understand the demographics of the community and what the Village's current expenditure and sources of revenue are to better gauge the fiscal resiliency of the community. If an asset management plan is available, we will also carry out a review of this document, in its absence we will make enquires regarding the anticipated life span of Village infrastructure. Regarding the environment, we will gather any data on known environmental hazards (e.g., landfills/flooding/erosion), environmentally sensitive areas within and adjoining the Village and any information on the Villages carbon footprint. We will also gather information regarding the social infrastructure within the Village, from soft social infrastructure such as sporting organizations, clubs through to the physical infrastructure, such as playgrounds, community halls etc. Finally, we will also identify external dependencies that the Village needs to help sustain the community. This information will be represented on a map and will assist us with understanding the baseline of what exists today to help guide developing policy in creating the new Sustainability Plan.

#### ACTIONS/DELIVERABLES:

- Data gathering and analysis;
- Document reviews;
- GIS Mapping; and
- Project Management.

### 3 Engagement |

In developing any form of plan, it is important to engage with the community to hear their perspectives and obtain input. Taking the information obtained through task 2, we will use this to assist in guiding the development of information regarding what a sustainable community means along with posing a series of questions to obtain input from the community and Council. This process will assist with understanding the core values of the community. The table below indicates the form of engagement being proposed:

Stakeholder	Form of Engagement
General Public	One (1) Open House (Cafe style) – Subject to COVID regulations  Village of Marwayne website – information and questions for responses
Council	One (1) Working session on the same day as Open House.
Adjoining municipality	Advising of project and invitation to participate at Open House

The information obtained through the engagement process will help inform us on the community's core values and what they see as a priority in the development of the Plan. To assist with costs, we would carry out the Council working session on the same day as the Public Open House and would rely on Village administration to inform adjoining municipality of the project work.

#### ACTIONS/DELIVERABLES:

- Preparing information for engagement;
- One (1) Open House (café style);
- One (1) Council working session on same day as Open House;
- Advising adjoining municipality of the project (responsibility of Village administration); and
- Project Management.

### 4 Draft Sustainability Report |

Based on the research carried out and the engagement process, we will proceed to draft the Sustainability Plan in a word document format that is laid out in a user-friendly manner. The table of contents will be confirmed with you prior to proceeding with the draft. This draft will contain policies for Council to consider and eventually adopt. We anticipate that you will carry out two reviews of the draft.

#### ACTIONS/DELIVERABLES:

- Draft#1 Sustainability Plan;

- Draft#2 following feedback on revisions; and
- Project Management.

## 5 Feedback Loop |

From our experience, it is important to return to the community and Council to share a draft of the document and obtain additional feedback along with explaining the contents. Outlined below is the proposed method of carrying out the feedback. To save on costs we will rely on Village administration in completing the referral of the document to the adjoining municipality.

Stakeholder	From of Engagement
General Public	Letter/postcard advising residents of the release of draft and where to locate online or in person to review and provide comments.  Village of Marwayne website – draft copy provided online and ability to send in comments. Hard copies provided at community locations.
Council	One (1) Working session
Adjoining municipality	Sending draft to adjoining municipality for comment to be completed by Village administration.

The information obtained will be reviewed with you to discuss changes that need to be made.

### ACTIONS/DELIVERABLES:

- Preparing information for engagement;
- Information drafted for being sent to residents by Village;
- Electronic copy provided to Village to place on website and hard copies to have for review at community facilities;
- One (1) Council working session;
- Draft sent to adjoining municipality to be completed by Village administration;
- Debrief with CAO on recommended updates; and
- Project Management.

## 6 Finalize Sustainability Plan |

Based on the feedback from task 5, we will proceed to update and finalize the document for formal adoption by Council.

**ACTIONS/DELIVERABLES:**

- Final edits to Sustainability Plan;
- Preparing presentation for Council;
- Council presentation; and
- Project Management.

**ESTIMATED COST**

Based on the above approach, our estimate for carrying out the work is detailed below.

<b>TASK</b>	<b>ESTIMATED PRICE</b>
1 Project Kick off Meeting	\$565.00
2 Review and Analysis	\$7,800.00
3 Engagement	\$5,206.00
4 Draft Sustainability Plan	\$9,765.00
5 Feedback Loop	\$3,100.00
6 Finalize Sustainability Plan	\$3,550.00
<b>ESTIMATED TOTAL (EXCL. GST)</b>	<b>\$29,986.00</b>

**CONCLUSION**

We trust the above outlines what you are seeking in relation to developing a new Sustainability Plan. If you have any questions please advise and we will accordingly address them. In relation to our contract, you will be invoiced monthly and payment required within 30 days of receipt. Payment terms are per the attached Terms and Conditions. Also included is the Extend of the Agreement.

We appreciate the opportunity to present this proposal and look forward to working with you and your team on the services being offered.

Sincerely,  
**V3 Companies of Canada Ltd.**

Accepted For:  
**Village of Marwayne**

Nick Pryce, RPP, MCIP  
Director of Planning

By: \_\_\_\_\_  
Title: \_\_\_\_\_  
Date: \_\_\_\_\_

Encl. – V3 Companies General Terms and Conditions  
Extent of Agreement

## V3 COMPANIES OF CANADA LTD. EXTENT OF AGREEMENT

V3 Companies of Canada Ltd. (V3) will provide services to CLIENT named within, and in accordance with, the executed contractual Agreement (AGREEMENT) between CLIENT and V3 for the subject project. This Extent of Agreement document (DOCUMENT) identifies potential project-related tasks and activities that **are not included** as services to be provided by V3 to CLIENT, unless specifically provided for in the AGREEMENT. In the event of a conflict between this DOCUMENT and the AGREEMENT, the latter will prevail.

At CLIENT's request V3 may provide some of the services identified below or coordinate the activities of subconsultants that provide these services. Should such services that exceed those provided for in the AGREEMENT be undertaken, CLIENT and V3 may amend the AGREEMENT by Change Order as provided for in Paragraph 3 of the attached GENERAL TERMS AND CONDITIONS document.

1. **OFF-SITE or OUT-OF-LIMIT IMPROVEMENTS** – The services and fees associated with the AGREEMENT are for improvements made within the specific project site or project limits as identified in the AGREEMENT. The services provided for in the AGREEMENT presume that the existing public utilities located immediately adjacent to the site have sufficient capacity, flow and pressure to service CLIENT's proposed development (if applicable). Should additional improvements be required beyond the boundaries of the site or project limits, the services associated with those improvements will be the subject of a Change Order to the AGREEMENT or a separate project Agreement.
2. **ADDITIONAL MEETINGS** – Time and expenses associated with the preparation for and attendance at meetings with CLIENT, general public, applicable stakeholders, municipalities, public agencies and other governing authorities that exceed the number of meetings specifically identified in the AGREEMENT will be charged to CLIENT per the applicable Professional Services Fee Schedule.
3. **ADDITIONAL APPROVALS** – Time and expenses related to V3's involvement in efforts on CLIENT's behalf to pursue and/or obtain approvals that are not specifically identified within the AGREEMENT will be charged to CLIENT on a time and materials basis per the applicable Professional Services Fee Schedule. Such approvals include, but are not limited to, approvals and authorizations from federal, provincial, municipal, utility and governing authorities.
4. **ENVIRONMENTAL & HISTORICAL SERVICES** – Wetland, archaeological or environmental consulting services are not included unless provided for in the AGREEMENT. V3 can coordinate the activities of subconsultants that specialize in such services.
5. **STRUCTURAL & MECHANICAL ENGINEERING SERVICES** – Structural and mechanical engineering services of any kind (including those related to retaining walls, any stairs on-site or the design of underground stormwater detention facilities) are not included unless provided for in the AGREEMENT. V3 can coordinate the activities of subconsultants that specialize in such services.
6. **FLOODPLAIN or FLOODWAY SERVICES** – Design services, modeling or permitting associated with work within any existing floodplain or floodway are not included unless provided for in the AGREEMENT. V3 can coordinate the activities of subconsultants that specialize in such services.
7. **IRRIGATION APURTENANCES** – Design and approvals required for the relocation of existing irrigation ditches, tiles, structures or channels are not included unless provided for in the AGREEMENT. V3 can coordinate the activities of subconsultants that specialize in such services.
8. **GEOTECHNICAL SERVICES** – Geotechnical design or consulting services are not included unless provided for in the AGREEMENT. V3 can coordinate the activities of subconsultants that specialize in such services.
9. **DRY UTILITIES** – Gas, electric and telephone design services are excluded. V3 will include the location of these utilities as provided by others on the Civil Engineering drawings for purposes of coordination only. V3 is not responsible for the accuracy of information supplied to it by third-party agencies, municipalities, approving authorities, consultants or other parties that are not under its control.
10. **TRAFFIC IMPACT ANALYSIS** – Traffic impact analysis and reports are not included unless provided for in the AGREEMENT. V3 can coordinate the activities of subconsultants that specialize in such services.
11. **SITE LIGHTING, STREET LIGHTING or TRAFFIC SIGNAL DESIGN SERVICES** – Electrical engineering design services for site lighting, street lighting or traffic signal design are excluded. V3 will include the location of proposed light pole locations as provided by others on the Civil Engineering drawings for purposes of coordination with underground utilities only. V3 is not responsible for the accuracy of information supplied to it by third-party agencies, municipalities, approving authorities, consultants or other parties that are not under its control.
12. **SALES-RELATED SERVICES** – Prospective purchasers may seek information from V3 regarding the CLIENT's property or lots located within it. V3 will not discuss the property with such parties without first obtaining CLIENT's approval to do so. The time and expenses related to servicing such enquiries will be charged to CLIENT on a time and materials basis per the applicable Professional Services Fee Schedule.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Initial





such documents are not intended or represented to be suitable for reuse by CLIENT or others on extensions of the project or on any other project. Any reuse without written verification or adaptation by V3 for the specific purpose intended will be at CLIENT's sole risk and without liability or legal exposure to V3, V3's independent professional associates or consultants, and CLIENT shall indemnify and hold harmless V3, V3's independent professional associates and consultants from all claims, damages, losses and expenses including reasonable attorney's fees and costs of defence arising out of or resulting therefrom. Any such verification or adaptation will entitle V3 to further compensation at rates to be agreed upon by CLIENT and V3.

- 9. INSURANCE** – In order that the CLIENT and the V3 may be fully protected against claims, the CLIENT agrees to secure from all CONTRACTORS and SUBCONTRACTORS working directly or indirectly on the project, prior to the commencement of work of any kind, a separate policy of insurance covering public liability, death and property damage naming the CLIENT and the V3 and their officers, employees and agents as additional insureds, and that said CONTRACTOR and SUBCONTRACTORS shall maintain such insurance in effect and bear all costs for the same until completion or acceptance of the work. Certificates of said insurance shall be delivered to the CLIENT and to V3 as evidence of compliance with this provision. However, the lack of acknowledgment and follow-up by V3 regarding the receipt of said certificates does not waive CLIENT's and CONTRACTOR's obligation to provide said certificates.
- 10. FACSIMILE & ELECTRONIC MAIL TRANSMISSIONS** – The parties agree that each may rely, without investigation, upon the genuineness and authenticity of any document, including any signature or purported signature, transmitted by facsimile machine or via electronic mail, without reviewing or requiring receipt of the original document. Each document or signature so transmitted shall be deemed an enforceable original. Upon request, the transmitting party agrees to provide the receiving party with the original document transmitted by facsimile machine or electronic mail; however, the parties agree that the failure of either party to comply with such a request shall in no way affect the genuineness, authenticity or enforceability of the document. Each party waives and relinquishes as a defense to the formation or enforceability of any contract between the parties, or provision thereof the fact that a facsimile or electronic mail transmission was used.
- 11. CERTIFICATIONS, GUARANTEES AND WARRANTIES** – V3 shall not be required to sign any documents, no matter by who requested, that would result in the V3 having to certify, guarantee or warrant the existence of conditions whose existence V3 cannot ascertain. CLIENT also agrees not to make resolution of any dispute with V3 or payment of any amount due to V3 in any way contingent upon V3 signing any such certification.
- 12. INDEMNIFICATION** – In the event there is a third-party claim against CLIENT or liability to a third party, V3 agrees, to the fullest extent permitted by law, to indemnify and hold harmless the CLIENT (including its officers, directors and employees) against all damages or liabilities, to the extent caused by V3's negligent performance of professional services under this AGREEMENT and that of V3's subconsultants or anyone for whom V3 is legally liable. Notwithstanding the foregoing agreement to indemnify and hold harmless, the parties agree that V3 has no duty to defend CLIENT from and against any claims, causes of action or proceedings of any kind. Similarly, CLIENT agrees, to the fullest extent permitted by law, to indemnify and hold harmless V3 (including its officers, directors, employees and subconsultants) against all damages or liabilities, to the extent caused by CLIENT's negligent acts, errors or omissions in connection with the project as well as the acts, errors or omissions of its contractors, subcontractors or consultants or anyone for whom CLIENT is legally liable. Neither V3 nor CLIENT shall be obligated to indemnify the other party in any manner whatsoever for the other party's own negligence. If the negligence or willful misconduct of both V3 and CLIENT (or a person identified above for whom each is liable) is a cause of such damage or injury, the loss, cost or expense shall be shared between V3 and CLIENT in proportion to their relative degrees of negligence related to acts, errors or omissions and the right of indemnity shall apply for such proportion.
- 13. LIMITATION OF LIABILITY** – In recognition of the relative risks and benefits of the project to both CLIENT and V3, the risks have been allocated such that CLIENT agrees, to the fullest extent permitted by law, to limit the liability of V3 and V3's officers, directors, partners, employees, shareholders, owners and subconsultants (collectively, STAKEHOLDERS) for any and all claims, losses, costs, damages of any nature whatsoever or claims expenses from any cause(s), including attorney's and expert-witness fees and costs, so that the total aggregate liability of V3 and its STAKEHOLDERS shall not exceed V3's total fee for services rendered on this project. It is intended that this limitation apply to any and all liability or cause of action, including without limitation active and passive negligence, however alleged or arising, unless otherwise prohibited by law. In no event shall V3's liability exceed the amount of available insurance proceeds.
- 14. STANDARD OF CARE** – In providing services under the AGREEMENT, V3 shall perform in a manner consistent with that degree of care and skill ordinarily exercised by members of the same profession currently practicing under similar circumstances at the same time and in the same or similar locality. Nothing in the AGREEMENT is intended to create, nor shall it be construed to create, a fiduciary duty owed by either party to the other party.
- 15. WAIVER OF CONTRACT BREACH** – The waiver of one party of any breach of the AGREEMENT or the failure of one party to enforce at any time, or for any period of time, any of the provisions hereof, shall be limited to the particular instance, shall not operate or be deemed to waive any future breaches of the AGREEMENT and shall not be construed to be a waiver of any provision, except for the particular instance.
- 16. CONTROLLING LAW** – The AGREEMENT is to be governed by the laws of the Province of Alberta.

Accepted by: \_\_\_\_\_ Date: \_\_\_\_\_  
Initial

# BULK WATER DISPENSING

Turn key bulk water station designs for water dispensing. Retrofit your existing stations or design a system that meets your specification. Contact us today to discuss options and equipment.



[www.flowpointsystems.com](http://www.flowpointsystems.com)

877-655-5585

[sales@flowpointsystems.com](mailto:sales@flowpointsystems.com)

COST REDUCTION / ACCOUNTABILITY / ENVIRONMENTAL COMPLIANCE / REVENUE GENERATION / SECURITY

# System Administration Software

**WATER+**<sup>TM</sup>

The cornerstone of our Bulk Water Dispensing Stations is the Windows or cloud based **Water+** Administrative Software. It is the tool you need to control, monitor, and analyze your bulk water stations and allows you to centrally manage your customers and stations.

## WHY WATER+?

Provide Security by Controlling:

- hours of operation
- location of bulk water dispensing
- who is using your facility
- how much water they can dispense

Generate Revenue:

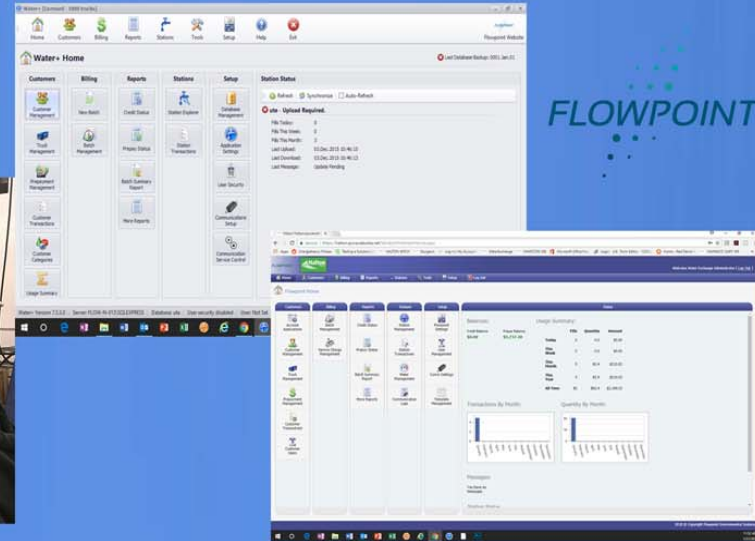
- \$\$\$ for amount of water dispensed
- no more guessing or honor system

Reduce Administration Cost:

- water haulers manage their own accounts (cloud)
- manage stations and data from central location
- automatic download of data from stations
- automatic report generation

For more information,

go to [www.flowpointsystems.com](http://www.flowpointsystems.com)  
 or contact us at **877-655-5585**  
 email: [sales@flowpointsystems.com](mailto:sales@flowpointsystems.com)



## Why go cloud?




- Storing information in the cloud gives you scalable and unlimited storage capacity
- Once registered, water haulers and administrators can access their accounts from anywhere
- Using cloud software can significantly lower your company's IT expenses
- Backing up and restoring cloud data is much easier than storing it on a physical device
- Your entire system can be fully functional within a matter of minutes
- You will always have access to the latest features of the software




COST REDUCTION / ACCOUNTABILITY / ENVIRONMENTAL COMPLIANCE / REVENUE GENERATION / SECURITY

*Solutions for the Water and Wastewater Industry*

## DESIGN GUIDELINES FOR BULK WATER FILLING STATIONS

<p><b>TYPICAL SIZE OF WATER HAULER TRUCKS:</b></p> <p>Are you servicing 1,000L (320 US GAL) Tanks in Pickup Trucks or 15,000L (4,000 US GAL) tanker trucks?</p>		
<p><b>NUMBER OF FILL POINTS:</b></p> <p>Do you need to fill up multiple trucks at the same time? How Many? One at a time?</p>		
<p><b>FLOW RATE REQUIREMENTS:</b></p> <p>The rate of flow to the trucks governs many of the station parameters. How fast do you want to deliver water to the water hauler trucks?</p>	 <p><i>Minimum Flow Rate: A minimum flow rate of 1000 L/min (265 US GPM) is recommended. For trucks up to 15,000L (4,000 US GAL) 1,000L/ min (265 GPM) will fill the truck in about 15 minutes. A higher flow rate may be desirable with large capacity trucks.</i></p> <p><i>Fill rate should be designed to allow filling in 5-10 minutes to maximize water hauler efficiency.</i></p>	
<p><b>SYSTEM PRESSURE:</b></p> <p>Do you need pressure reducing or pressure sustaining valves to regulate system pressure? Do you need a pump to deliver water to the haulers?</p>		

**OVERHEAD OR BOTTOM FILLING POINTS or BOTH?**



*The use of articulating arms is not recommended in freezing climates as the seals in the arms are prone to freezing when not in use and must be broken free – the useful life of the seals is short.*



Overhead arms are easily graded to promote self-draining. Overhead fill arms do not require coupling the fill pipe to the tank – which allows for a redundant backflow prevention (air gap).



Customers should supply their own hose for bottom fill points equipped with a female camlock to allow for easy coupling to customer supplied hose.

**IS THE STATION BEING DESIGNED FOR OPERATION IN FREEZING CLIMATES?**

All exterior water piping should drain to minimize freeze damage potential. System components should be rated for -45 degrees C (-49 degrees F). Site drainage should be considered as well as freeze protection for the concrete loading pad (electric or boiler). Heaters should be designed



**COMMUNICATION TO SYSTEM SOFTWARE:**

Options include:


- Cellular data (monthly charge from cellular provider), Cell coverage in proposed station? Is Internet available at the station?
- Point to Point radio or wireless bridge.
- Dial up (requires hard phone line)
- Hard wired Ethernet –Copper or fibre




Cellular modem



Point to point radio or line of sight wireless bridge.



Dial Up Modem



Hard wired Ethernet – Fibre Optic

<p><b>POWER REQUIREMENTS:</b></p> <p>Electrical loads carefully reviewed during design. Power available at site should be considered. Is a Transformer Required? If no power at site is Solar power an option? Generator?</p>	 <p style="text-align: center;">Transformer</p>	 <p style="text-align: center;">Generator</p>
<p><b>SITE LIGHTING:</b></p> <p>Interior light should be considered in the station for maintenance. Exterior lighting should be considered for hauler safety and to prevent Vandalism.</p>	 <p style="text-align: center;">Solar</p>	 <p style="text-align: center;">Power Service</p>
<p><b>BULDING ENCLOSURE:</b></p> <p>Is the station being installed in an existing building or is a new building being constructed? Consider turn-key alternatives (ie Water General or Water Sentry by Flowpoint) - Piping, lighting, heating, all electrical pre-installed and pre-tested in the factory.</p>		
		



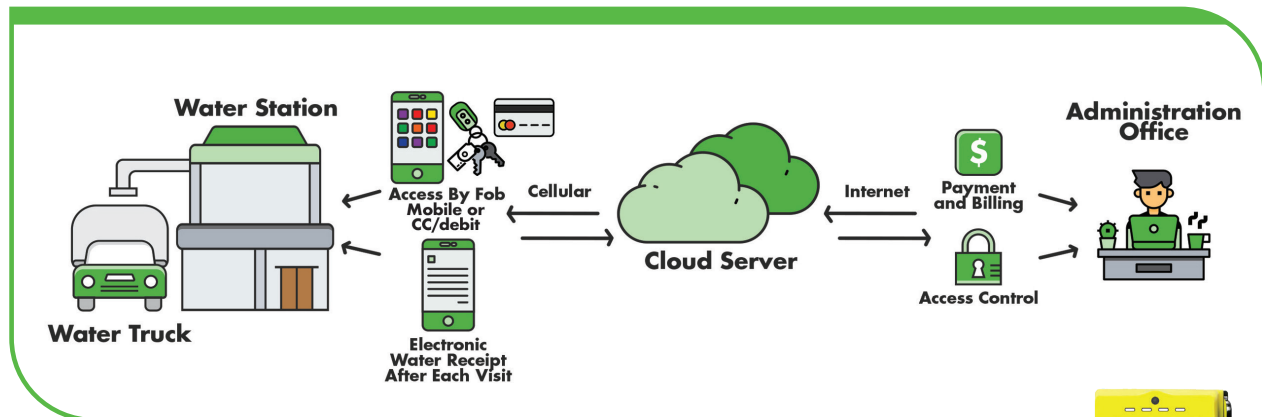





POWERED BY TEXT2CAR

# BULK WATER STATION ACCESS & MONITOR SYSTEM

DESIGNED FOR MUNICIPALITIES, COUNTIES AND TOWNSHIPS



## UPGRADE YOUR EXISTING SYSTEM

-  **CONTROL USER ACCESS**
-  **FLEXIBLE PRE/POST BILLING OPTIONS**
-  **USER-DEFINED WATER RATES**
-  **100% ROI+**
-  **100% COMPATIBILITY WITH ALL WATER SYSTEMS**
-  **ELIMINATE OFFICE AND FIELD TASKS OF OUTDATED PROCESSES**

## NEW OPTION! CC/DEBIT TERMINAL



### SYSTEM BENEFITS

- Eliminate vandalism incentives
- Provide user statements
- Know usage by who, how much, and when
- No more coins, keys, PIN or honor system
- Paperless receipts
- Historical system usage reports
- Low cost recoverable investment
- System is easy to install and use
- Cell phone access and control



- 1 - 4 outlet control versions available
- Options available from 50 - unlimited users

**System Access FOR ONLY \$25\*** /mth (WFS Lite)

\* Subscription Paid Annually



Contact us for a custom quote 306-979-8900 • info@text2car.com • ConXwireless.com



## Water Station Control Systems

System Features	WFS Lite	WFS Plus
# of Water Users	Up to 50	Unlimited
System billing options	No-pay & Flat fee	Pre-pay, Post-pay, No-pay & Flat fee
System access	Fob & CC/Debit*	Fob, Mobile* & CC/Debit*
Activity storage & accessibility	System totals	All system/user data
Water access points per location	1	Up to 4
Extended Cellular Range	*	*
Accessible by authorized water users only	✓	✓
Web-based administration	✓	✓
Volumetric (Time-based) water metering	✓	✓
Customizable Hours of Operation	✓	✓
Extensive Customer Support & Training	✓	✓
Automatic Timed Safety shut-off per transaction	✓	✓
Unlimited manager accounts	✓	✓
System accessible by any web-connected device	✓	✓
Hardware compatible with all water systems	✓	✓
Operational in tandem with existing access options	✓	✓
Credit/Debit Terminal for on-site transactions	*	*
Paperless transaction receipts	--	✓
Low-balance account notification sent to user	--	✓
Auto-disable access at \$0 balance	--	✓
Customizable user access for multiple sites/outlets	--	✓
Auto-Shut off Volume Limit per location, Outlet, Group, or User	--	✓
Water Volume limits (Day, Week, Month)	--	✓
Automatic system shut-off at \$0 account balance	--	✓
Manage unlimited locations from single login access	--	✓
Define different water rates for different users	--	✓
Historical Dashboard – Graphs and Charts	--	✓
Detailed water billing reports	--	✓
Export & print report options	--	✓
User group creation (e.g. Commercial/Ratepayer)	--	✓
SMS Text Message Notifications	--	*
Custom solutions development (software & h/w)	--	*
External Flow Sensor (4-20 Ma signal) integration	--	*
Input/output for door/window, tank sensors, etc.	--	*
Sensor/switch operational notifications	--	*
Credit Card payment integration	--	*
3 <sup>rd</sup> Party Billing Software integration (API)	--	*
Water user accessible/exportable reports	--	*
Mobile account pump on/off & volume selection	--	*

\*Feature is optional



Contact us for a custom quote 306-979-8900 • info@text2car.com • ConXwireless.com

Text2Car  
121 Jessop Ave.  
Saskatoon SK S7N 1Y3



Village of Marwayne, AB  
Shannon Harrower  
Marwayne AB

Quotation # 0001085-02  
Quotation Date September 13, 2021

<b>Quotation Total (CAD)</b>	<b>\$8,967.00</b>
------------------------------	-------------------

Item	Description	Unit Cost	Quantity	Line Total
WFS - Plus	Bulk Water Station Plus	6,000.00	1	6,000.00
WFS - KEYPAD	Keypad Add-on - PIN code access for up to 100 water users	1,000.00	1	1,000.00
CONV-ADC4/20	Water Station Flow Meter Integration - 4-20mA Signal Required	300.00	1	300.00
WFS - 2Y Service/ Warranty	2 Years of Service & Hardware Warranty	1,000.00	1	1,000.00
CONFIG-ControlX	One-time Configuration/Activation Fee	200.00	1	200.00
Shipping	Shipment of Device (Orders typically shipped within 2-3 weeks)	40.00	1	40.00
Install - N/I	WE DO NOT PROVIDE INSTALLATION Contact us for 3rd party installer if required	0.00	0	0.00

<b>Subtotal</b>	<b>8,540.00</b>
GST (841391709) 5%	427.00
<b>Quotation Total (CAD)</b>	<b>\$8,967.00</b>

**Terms**

Payment required prior to delivery of any hardware or service. Service Plan charged and due on an annual recurring basis. Deactivation eligible on the 2nd anniversary with written notice provided 30+ days prior to this date. Detailed terms and conditions can be reviewed here: <http://text2car.com/terms-and-conditions.php>

**Notes**

Quote valid until November 15th, 2021.

Text2Car  
 121 Jessop Ave.  
 Saskatoon SK S7N 1Y3



Village of Marwayne, AB  
 Shannon Harrower  
 Marwayne AB

Quotation # 0001085-02  
 Quotation Date August 11, 2021

<b>Quotation Total (CAD)</b>	<b>\$8,793.75</b>
------------------------------	-------------------

Item	Description	Unit Cost	Quantity	Line Total
WFS - Plus	Bulk Water Station Plus - Includes 2-Years of Service and Warranty	7,000.00	1	7,000.00
CONV-ADC4/20	Water Station Flow Meter Integration - 4-20mA Signal Required	300.00	1	300.00
FOB-BK	Key Fob - WFS	15.00	50	750.00
iB-Read	Id Key FOB Reader - Office/Desktop Use	175.00	1	175.00
CONFIG-ControlX	One-time Configuration Fee	100.00	1	100.00
Shipping	Shipment of Device (Orders typically shipped within 2-3 weeks)	50.00	1	50.00
Install - N/I	WE DO NOT PROVIDE INSTALLATION Contact us for 3rd party installer if required	0.00	0	0.00

<b>Subtotal</b>	<b>8,375.00</b>
GST (841391709) 5%	418.75
<b>Quotation Total (CAD)</b>	<b>\$8,793.75</b>

**Terms**

Payment required prior to delivery of any hardware or service. Service Plan charged and due on an annual recurring basis. Deactivation eligible on the 2nd anniversary with written notice provided 30+ days prior to this date. Detailed terms and conditions can be reviewed here: <http://text2car.com/terms-and-conditions.php>

## Proposal; Bulk Water Management Software

Water+ / Water Exchange™ - SaaS

*For the*

### Village of Marwayne, AB

Marwayne Reservoir Bulk Water Station

PRESENTED BY BASIL ELLINGER

Western Canada Municipal Sales Manager

[bellinger@flowpointsystems.com](mailto:bellinger@flowpointsystems.com)

C (780) 660 – 4703, TF (877) 655-5585 Ext 1015

On WhatsApp, ZOOM or TEAMS



[www.flowpointsystems.com](http://www.flowpointsystems.com)

## Marwayne Reservoir Bulk Water Fill Station

### Introduction

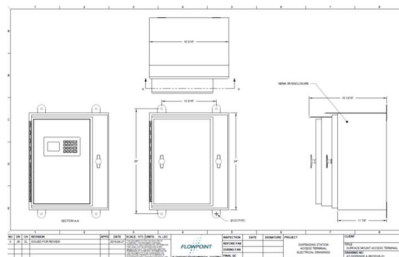
Flowpoint Environmental Systems LP (Flowpoint) started in a garage in St Albert, AB in 1996 as a start-up software development company. Then known as Municipal Solutions Ltd., we developed the first Bulk Water Management Software (TFS-XXX) package for municipalities to use in selling and managing their own bulk water and liquid waste receiving transactions. Since then, Flowpoint has grown into a full service, manufacturing, and software company building Pre-engineered Plug & Play buildings for Water and Wastewater processing. All our software is developed in-house and supported at our own facility. Flowpoint is currently located in a newly built & owned facility in Morinville, AB.

### History

Municipal Solutions installed one of the first versions of the TFS software and supporting Omron hardware very early on in the development of the systems. Since then, the original software and hardware technology has migrated to keep pace with Microsoft Windows applications and cell-phone technology (micro computer) developments. Unfortunately, it is becoming increasingly difficult to support the older versions of both the legacy software (Windows compatible) and the installed supporting hardware. Flowpoint has endeavoured to keep pace with technology to provide the very best and most dependable product on the market for both Bulk Water Dispensing and Liquid Waste Receiving.

### Flowpoint Hardware Products – Water+ Hauler Access Terminal

To meet the requirements of this proposed project, Flowpoint is offering our standard secure *Water+*™ Surface Mounted (SM) Hauler Access Terminal with Water+ and Water Exchange – LITE.



2021-07-20

[www.flowpointsystems.com](http://www.flowpointsystems.com)

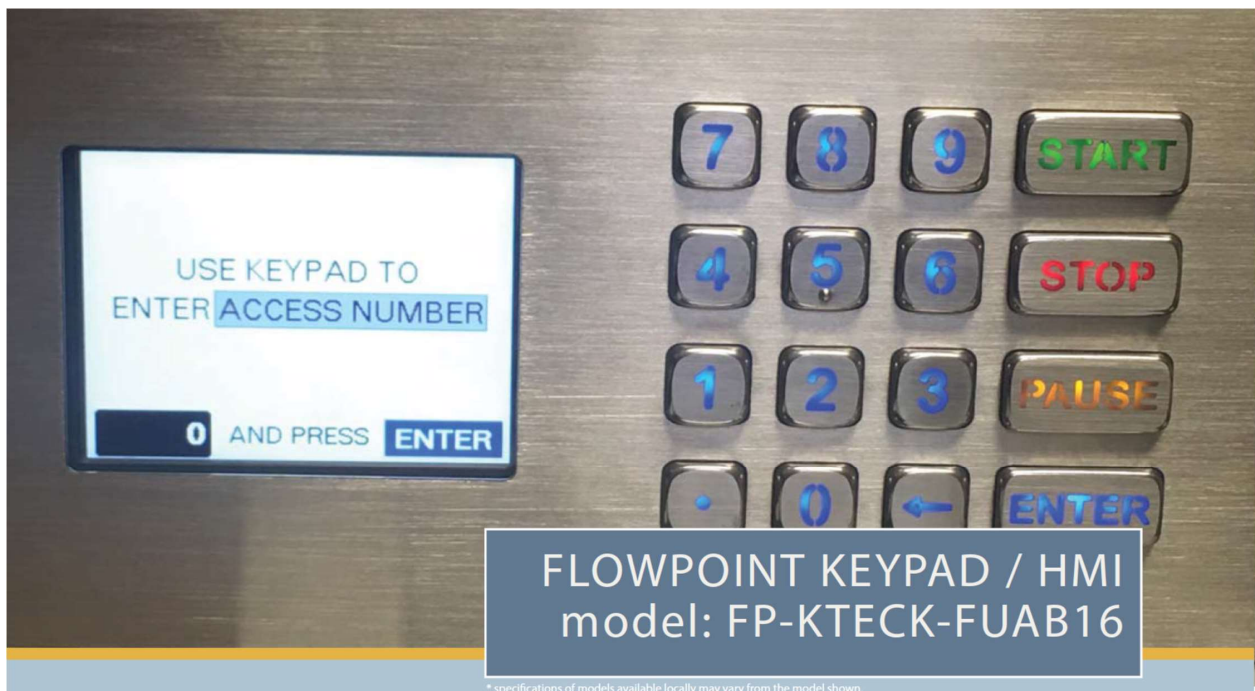
1 | Page

## Marwayne Reservoir Bulk Water Fill Station

The panel is manufactured in Alberta by a local fabrication facility, reducing our carbon footprint by sourcing from local suppliers in larger volumes on a single order.

The standard panel is assembled by our own CSA/UL Approved Panel Fabrication shop within our own plant in Morinville AB. Each panel comes pre-wired with easy to connect wiring terminal strips for up to three fill points monitored by up to two independent water meters. This allows for ease of expansion later with a minimal cost for additional equipment.

Each SM panel is equipped with a panel heater/thermostat suitable for the outdoor environment. Internal insulation provides additional protection. The robust HMI / Keypad is similar to that found at your local Bank ATM. Clear well-lit screen guides the Hauler through the steps to complete their order.



All panels can be equipped with a Credit Card Receiver (USA Technologies) and/or RFID for additional ease of bulk water ordering as well as a 'Stack Light' for easy to view process status.

Soon to be released will be the Water+ phone app for both Android and Apple devices, allowing the Hauler to order their load without touching the HMI. Easy to follow instructions will show the status of the account and the transaction status in real time (Available on the cloud only).

Marwayne Reservoir Bulk Water Fill Station

Flowpoint Software Products – [Water+ \(client/server\) & Water Exchange – LITE \(cloud\)](#)

## Key features and benefits

- a. Easy to use Windows format
- b. Clean, comprehensive reporting, monitoring and control of all your Flowpoint Stations and data
- c. Generate daily, weekly, and monthly usage reports and customer billing statements
- d. Activate or deactivate trucks and customers remotely from the office
- e. Automatically generate and email reports to customers on a daily, weekly, or monthly basis
- f. Customized fields available to track water destination, job number, well site, etc.
- g. Manage multiple stations at remote locations – Set station hours of operation remotely.
- h. Data can be exported to all popular formats and can be customized for import into existing software
- i. Set multiple levels of security access privileges to Water+ users
- j. Cloud based software available
- k. Ability to track up to 9999 water haulers
- l. Set limits on hauler consumption by credit limit and/or monthly maximum
- m. Set daily limits on station water consumption
- n. Track coin transactions and credit card transactions (if equipped)

Flowpoint Software Products – [Water Exchange – FULL \(cloud\)](#)

We are all very excited here to announce that our *Water+*<sup>™</sup> Bulk Water Station Management software has just made a huge step forward. It has now been released as *Water Exchange*<sup>™</sup> for the Cloud. Flowpoint will still have a Client/Server version of *Water+*<sup>™</sup>, but for those Vendors that want to move their customer satisfaction to a new level we are offering this latest released in **Water Exchange**. This product is perfect for any regional or local municipal Bulk Water Dispensing application.

The two software offerings run on the same structured database, so it is easy to migrate from *Water+*<sup>™</sup> to *Water Exchange*<sup>™</sup> at any time. Some of the features in *Water Exchange*<sup>™</sup> are also available in *Water+*<sup>™</sup> except for the on-line payments (see Flowpoint Software Comparison), in an easy-to-use Windows<sup>™</sup> format. If you would like us to host a Zoom Meeting with your team at any time to review these features, please do not hesitate to contact me.

This software offers secure data base storage and Hauler credit card transactions. Microsoft<sup>™</sup> Azure<sup>®</sup> will host your data in their secure Canadian based server farm. Bambora, Moneris, Chase, Authorize.net, and Paymentus<sup>™</sup> can provide secure credit card transactions from the Hauler, directly into your own merchant account. This allows Haulers to update their own accounts with prepayments 24/7, run usage reports & add / delete trucks as required through the '*Hauler Dashboard*' on any web enabled device. If you have a different partner from these, setup charges may apply.



Marwayne Reservoir Bulk Water Fill Station

Here are some of the new features that we have added to enhance Water Exchange™.

- a. Haulers apply for their account online. The Vendor (that is you!) will then authorize the account and setup fees and charges as needed. Then once the Hauler's account is approved by the administrator – they look after the rest on their own through a secure 'Hauler' dashboard, or you can assist them as needed from your own secure 'Vendor Dashboard'.
- b. Limit the Hauler to 'Non-Potable' load stations if not authorized to use 'Potable' stations in your network. This allows Haulers for the farm or irrigation stations or water points to be managed on the same database, reducing your management workload.
- c. Haulers can setup their own 'Special Codes' to track Job Locations and Project / Costing ID's.
- d. No internal IT support or infrastructure is required. Any android web enabled tablet or laptop / PC can access the Dashboards with the proper assigned secure login and password.
- e. You and the Hauler will always have access to the most recent release as we add new features.
- f. Multiple pricing features including the ability to charge monthly service fees to prepaid accounts **NEW!**
- g. Easy upload of the existing Water+ customer data base to the cloud and you are up and running in hours.
- h. Simple summary transaction to export Water+ / Water Exchange into your own CIS billing software for those 'charge account' customers. We recently have added new integration with 'Diamond' billing software. On a project basis, our team can integrate your own.
- i. Texting Alarms for those stations equipped with the 'Flowpoint' Cellular Data Modem. Includes conditions such as;
  - a. Low Temperature
  - b. Low Pressure
  - c. Intrusion
  - d. Communications down
  - e. Printer Fault: Various
  - f. Tank Levels: Various
- j. Email notification of new account application submissions. **NEW!**
- k. Automatic Account Approval
- l. Fees are managed by a very small 'Per Transaction' charge by Flowpoint to the Vendor for each load taken & charged monthly.

Water Exchange requires the station to have both Flowpoint's HMI & Allan Bradley PLC installed. It uses a four-digit Access Code & 4 digit PIN assignment. No Keys, Prepaid Cards or FOB's are used. RFID can be added as required.

Here's a Demo portal for you to play with. We'd love to hear back from you on any comments or suggestions that you might have; <https://WaterExchangedemo.azurewebsites.net>

<b>Vendor Login:</b> User: vendor Password: WE2016!!@	<b>Prepay Customer:</b> User: prepay Password: WE2016!!@	<b>Credit Customer:</b> User: credit Password: WE2016!!@
-------------------------------------------------------------	----------------------------------------------------------------	----------------------------------------------------------------

Marwayne Reservoir Bulk Water Fill Station



**Costs**

**Required:** Water+ Access Terminal hardware to support the latest version of Water+ <sup>tm</sup> or Water Exchange <sup>tm</sup>. (1- Lite, 2- Full, 3-Pro).

**Option #1**    **Water+**                      Start with 200 and grow up to 9,997 Haulers  
\$1000/100 Hauler ID's Licence as a one-time charge as required, \$795.00 per year  
annual Software Support optional

**Option #2**    **Water Exchange Lite**            up to 9,997 Hauler Licence (included)  
\$99.00/ month billed monthly or \$990 billed annually, includes software support  
No Hauler Access to the web portal, includes Software support and upgrades

## Marwayne Reservoir Bulk Water Fill Station

**Option #3** **Water Exchange Full** (supports CC E-Commerce) up to 9,997 Hauler Licence (included)

\$1500 E-Commerce setup (one time) plus \$295/month or \$3340 billed annually.

The E-Commerce setup charge is waived with Bambara, Chase & Moneris partners.

Both Vendor & Hauler Web Portals are active, includes Software support and upgrades

**Option #4** **Water Exchange Pro**

Hosted and supported by Flowpoint. E-commerce by Bambara<sup>(tm)</sup>

\$1500 per month billed monthly. All of the E-Commerce revenue is transferred directly to you by your own E-Commerce partner.

Hosted at <https://www.water-fill.com/>

\*\*\*All Water+ Access Terminals support optional Point-of-Sale Coin, Bill and/or Credit Card Receivers (not included unless otherwise specified) & RFID, both close and long range proximity readers.

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## Marwayne Reservoir Bulk Water Fill Station



Appendix A – Hardware Requirements

**Cellular Data Service** - Cellular data must be configured as a low data (<5GM/month) cellular data account with a Public Static IP Address. Adequate cellular service in the local area of the control panel is required.

### **Minimum & Recommended System Requirements for Water+ Server**

Operating System Windows Server® 2012

64-bit system recommended

Processor: 3.0 GHz recommended (2.0GHz minimum)

RAM: 4 GB recommended (2 GB minimum)

Communications Network adapter appropriate for the type of local-area, wide-area, wireless, or home network to be connected to, and access to an appropriate network infrastructure.

For stations using cellular modems and for remote troubleshooting assistance, an internet connection is required.

Hard Disk Space 15 GB for SQL database and Flowpoint software

*Note: On servers, Flowpoint recommends a backup solution for the SQL database using either off-disk backups or a hardware solution in the form of a RAID 1 configuration*

### **Minimum & Recommended System Requirements for Water + Client**

Operating System Windows® 10 Professional Windows®

64-bit system recommended

Processor 3.0 GHz recommended (2.0 GHz minimum)

RAM 4 GB recommended (2 GB minimum)

Communications Network adapter appropriate for the type of local-area, wide-area, wireless, or home network to be connected to, and access to an appropriate network infrastructure. Clients will need to be able to connect to the Water+ Server machine over the network.

Hard Disk Space 3GB for Flowpoint software

### **Minimum & Recommended System Requirements for Water Exchange (cloud)**

Windows compatible internet browser

Connection to the web.

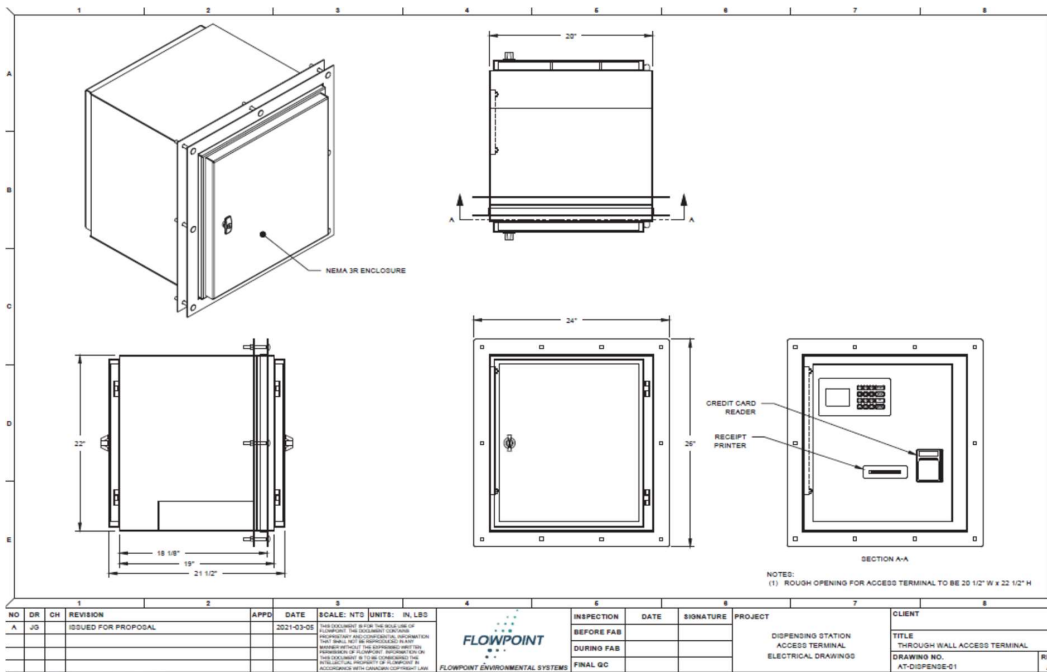
## Marwayne Reservoir Bulk Water Fill Station

### Appendix B – Optional Features

- 1) Controls can include RFID cards with custom one-color graphics (subject to owner provided artwork) and one USB desktop RFID reader/programmer to activate or deactivate RFID Cards. Bulk Water will be colored **BLUE** and the Septage will be **RED** or colors of the owner choice. RFID carry the USER CODE & PIN# only. The RFID does not require reloading, unless lost, damaged or stolen. Deactivate simply by changing the Hauler PIN# in the Management Software.



- 2) Canadian Coin Receiver available only in the Through-the-Wall Hauler Panel for Security Purposes.
- 3) 'USA Technologies' Credit Card Processor for most major CC providers. A third-party subscription is required



- 4) System Status Stack light in Red, Green & Yellow for visual indication of the transaction status.

## Marwayne Reservoir Bulk Water Fill Station

### Appendix C – Hauler Screen Overview



**Single Hose Display**

- Using the Keypad, type in the Access code and then **ENTER**.
- Enter in the associated PIN # and hit **ENTER**.
- Invalid Access Code & PIN combination. RETURNING TO ACCESS NUMBER.
- Access combo correct, enter in the desired volume and hit **ENTER**.
- Hose Connected? Yes. Hit **START** to begin.
- Users have the option to either **PAUSE** (120s max) or **STOP** a fill.
- Fill Complete displays the Volume Dispensed and returns to the ready display.

**Single Hose - Pre-Pay Display**

- Using the Keypad, type in the Access code and then **ENTER**.
- Enter in the associated PIN # and hit **ENTER**.
- Users Pre-Paid Account Balance will allow TOP UP MAXIMUM. PREPARE TO CONTINUE. PRESS **START** TO EXIT.
- Enter in the desired volume and hit **ENTER**.
- Hose Connected? Yes. Hit **START** to begin.
- Users have the option to either **PAUSE** (120s max) or **STOP** a fill.
- Fill Complete displays the Volume Dispensed and returns to the ready display.

## Marwayne Reservoir Bulk Water Fill Station

### How to Get Started in E-Commerce;

The process is very simple. Firstly, determine if the Vendor (that is you) may already have an E-Commerce Vendor. If not, Flowpoint can easily have your account setup with Bambora<sup>(r)</sup>. If you use a provider other than Bambora<sup>(r)</sup>, please consult with your Flowpoint Regional Sales Manager. Flowpoint can support other E-Commerce providers upon request.

1. Go to <https://flowpointsystems.com/ecommerce/>
2. If you don't already have a POS or E-Commerce account, apply for a new account with Bambora<sup>(r)</sup> at 'Sign Up for Bambora Account'. If you already have a POS Partner, proceed to 3 now.  
You will be redirected to a new site to complete some required financial information
3. As soon as the Bambora<sup>(r)</sup> Account has been completed or you have all the existing account information from Moneris or other provider, move the next bar 'Download Cloud Software Application'.
4. Once this is setup, we will need your credentials to log in, as follows, to configure the account. After we have finished and the site is working, the password can be changed.

### **Username, Store ID, Password**

Please make sure that the Credit Card CVD check is enabled. You will be downloading a PDF form that can be submitted directly to Flowpoint once completed.

You will need the following information.

- a. A Project Contact from your organization
- b. An email address on your server as a "DO NOT REPLY". This will allow the management software to automatically send out account setup and daily/weekly/monthly usage information to your Haulers.
- c. Login information from your E- Commerce Provider to your account to allow our Technical Services Team to complete the necessary testing. This is to ensure the Hauler deposits can be easily transferred to you own Bulk Water Utility Account for easy reconciliation. This Bulk Water Utility Account may require setup at your own financial institution.
- d. Upon submission, a Flowpoint Technical Services Representative will contact you with any additional information and complete a project timeline with you.

If you have any questions regarding this proposal, please contact Basil Ellinger directly.



**GO EAST REGIONAL TOURISM ORGANIZATION  
ANNUAL GENERAL MEETING AND FALL ONLINE EVENT**

**Location: ONLINE Virtual Zoom**

**Date: Tuesday, November 30, 2021**

**Time: 10:00 am**

Go East of Edmonton would like to invite our members to join us for our ONLINE AGM. At this time, the safety of our members is important and therefore we will be holding this meeting online.

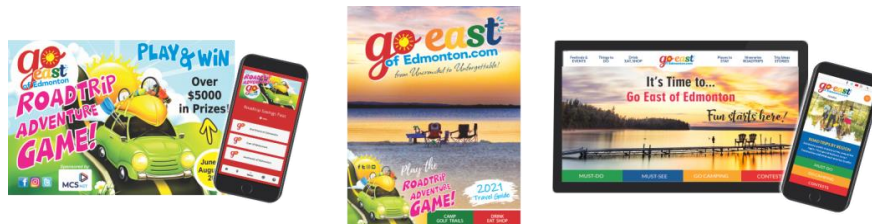
We plan to share with you the **Continual Growth in both Tourism Marketing and Development** happening now and into 2022, as well as update you on important tourism programs that will promote and support all communities in the Go East of Edmonton region. Learn about these **Successful Covid Recovery Special Promotions**: The Roadtrip Adventure Game and the new Roadtrip Savings Passport.

Come network with other community leaders and share ideas. Ask questions and get one-on-one assistance to help promote your community or business better.

Please **RSVP** by **Tuesday, November 23<sup>rd</sup>, 2021** to Danielle at (780) 603-9606 or email [danielle.goeast@gmail.com](mailto:danielle.goeast@gmail.com) to confirm attendance.

Those who RSVP will receive a meeting package and a Zoom link to attend the meeting.

Note: There is no cost for this online event.





**VILLAGE OF MARWAYNE**

**Council Revenue & Expense Report  
Report**

For Period Ending 31-Oct-2021



GL5410

Date : Oct 29, 2021

Page : 1

Time : 10:48 am

	BUDGET	CURRENT	YTD VARIANCE
<b>GENERAL OPERATING FUND</b>			
<b>OPERATIONAL</b>			
GENERAL GOVERNMENT	(53,575.00)	(148,520.42)	94,945.42
PROTECTIVE SERVICES	(1,150.00)	(13,026.57)	11,876.57
PROTECTIVE SERVICES	43,883.00	123,515.63	(79,632.63)
LEGISLATIVE SERVICES	25,850.00	12,617.24	13,232.76
ADMINISTRATION	228,011.00	183,733.63	44,277.37
PUBLIC WORKS	(650.00)	182.69	(832.69)
PUBLIC WORKS	260,677.00	218,603.83	42,073.17
WATER SUPPLY & DISTRIBUTION	(329,400.00)	(319,522.69)	(9,877.31)
WATER SUPPLY & DISTRIBUTION	372,898.00	268,142.49	104,755.51
WASTEWATER	(60,000.00)	(55,357.24)	(4,642.76)
WASTEWATER	75,914.00	29,457.58	46,456.42
ENVIRONMENTAL HEALTH	(70,000.00)	(62,376.11)	(7,623.89)
ENVIRONMENTAL HEALTH	100,811.00	64,093.73	36,717.27
COMMUNITY SERVICES	(28,400.00)	(23,632.00)	(4,768.00)
COMMUNITY SERVICES	61,363.00	26,028.87	35,334.13
RECREATION & CULTURE	(1,000.00)	(3,150.00)	2,150.00
RECREATION & CULTURE	51,469.00	46,475.06	4,993.94
<b>Total OPERATIONAL</b>	<b>676,701.00</b>	<b>347,265.72</b>	<b>329,435.28</b>
<b>CAPITAL</b>			
GRANT FUNDING (MSI & GTF)	(288,716.00)	0.00	(288,716.00)
MSI & GTF PROJECTS	135,000.00	51,581.18	83,418.82
OTHER PROJECTS	69,482.00	106,133.26	(36,651.26)
<b>Total CAPITAL</b>	<b>(84,234.00)</b>	<b>157,714.44</b>	<b>(241,948.44)</b>
<b>MUNICIPAL TAXATION</b>			
RESIDENTIAL & FARMLAND	(462,458.00)	(380,934.76)	(81,523.24)
COMMERCIAL & INDUSTRIAL	(59,478.00)	(50,369.75)	(9,108.25)
MACHINERY & EQUIPMENT	(1,508.00)	(3,247.65)	1,739.65
MINIMUM TAX	(31,796.00)	0.00	(31,796.00)
RECREATION DEBENTURE	(22,454.00)	(22,230.80)	(223.20)
SCHOOL REQUISITION (IN)	(111,366.00)	(111,335.36)	(30.64)
SCHOOL REQUISITION (OUT)	111,386.00	92,380.85	19,005.15
OTHER	(14,793.00)	(12,134.23)	(2,658.77)
<b>Total MUNICIPAL TAXATION</b>	<b>(592,467.00)</b>	<b>(487,871.70)</b>	<b>(104,595.30)</b>
<b>Total GENERAL OPERATING FUND</b>	<b>0.00</b>	<b>17,108.46</b>	<b>(17,108.46)</b>
<b>Total Surplus (-)/Deficit</b>	<b>0.00</b>	<b>17,108.46</b>	<b>(17,108.46)</b>

VILLAGE OF MARWAYNE

**Council Revenue & Expense Report  
Report**

For Period Ending 31-Oct-2021



GL5410

Date : Oct 29, 2021

Page : 2

Time : 10:48 am

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included

Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected

Sub Group Level Selected

Group Total Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

**VILLAGE OF MARWAYNE**  
**Cheque Register-Summary-Bank**



**AP5090** Page : 1  
**Date :** Oct 29, 2021 **Time :** 11:22 am

**Supplier :** 10 To XYLCA  
**Cheque Dt.** 29-Oct-2021 To 29-Oct-2021  
**Bank :** 01 - ATB To 99 - Penny Clearing

**Seq :** Cheque No. **Status :** All  
**Medium :** M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3866	29-Oct-2021	10	Tannas Bros. Hardware Ltd	Issued	106	C	695.42
3867	29-Oct-2021	10001	Gas Utility CVR	Issued	106	C	250.61
3868	29-Oct-2021	10032	Receiver General For Canada	Issued	106	C	1,290.34
3869	29-Oct-2021	AISL	AMSC Insurance Services Ltd	Issued	106	C	2,084.55
3870	29-Oct-2021	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	106	C	835.17
3871	29-Oct-2021	KONKM	Konkin, Mark	Issued	106	C	200.00
3872	29-Oct-2021	MARL001	Marchand, Lawrence	Issued	106	C	1,000.00
3873	29-Oct-2021	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	106	C	73.40
3874	29-Oct-2021	SHAHAR	Harrower, Shannon	Issued	106	C	68.10
3875	29-Oct-2021	SLOBT	Tamara Sloboda CPA CGA	Issued	106	C	2,166.94
3876	29-Oct-2021	SYSLSM	Syslak, Mike	Issued	106	C	200.00
3877	29-Oct-2021	TAXER	TAXERVICE	Issued	106	C	210.00
3878	29-Oct-2021	10032	Receiver General For Canada	Issued	107	C	6,582.93
3879	29-Oct-2021	AISL	AMSC Insurance Services Ltd	Issued	107	C	1,992.02
3880	29-Oct-2021	PT00000003	1384360 Alberta Ltd	Issued	108	C	163.05

<b>Total Computer Paid :</b>	<b>17,812.53</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>	<b>17,812.53</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>		

15 Total No. Of Cheque(s) ...



Municipality	2022 Allocation Estimates			2023 Allocation Estimates		
	MSI Capital Component	MSI Operating Component	Total MSI Funding	MSI Capital Component	MSI Operating Component	Total MSI Funding
LOMOND	\$58,816	\$30,942	\$89,758	\$58,816	\$30,942	\$89,758
LONGVIEW	\$75,211	\$15,985	\$91,196	\$75,211	\$15,985	\$91,196
LOUGHEED	\$66,409	\$40,233	\$106,642	\$66,409	\$40,233	\$106,642
MANNVILLE	\$114,066	\$98,762	\$212,828	\$114,066	\$98,762	\$212,828
MARWAYNE	\$96,804	\$76,165	\$172,969	\$96,804	\$76,165	\$172,969
MILO	\$54,910	\$13,612	\$68,522	\$54,910	\$13,612	\$68,522
MORRIN	\$64,125	\$38,504	\$102,629	\$64,125	\$38,504	\$102,629
MUNSON	\$62,406	\$24,398	\$86,804	\$62,406	\$24,398	\$86,804
MYRNAM	\$71,642	\$48,620	\$120,262	\$71,642	\$48,620	\$120,262
NAMPA	\$79,633	\$16,238	\$95,871	\$79,633	\$16,238	\$95,871
PARADISE VALLEY	\$59,515	\$32,251	\$91,766	\$59,515	\$32,251	\$91,766
ROCKYFORD	\$72,488	\$31,119	\$103,607	\$72,488	\$31,119	\$103,607
ROSALIND	\$61,201	\$33,257	\$94,458	\$61,201	\$33,257	\$94,458
ROSEMARY	\$76,385	\$54,448	\$130,833	\$76,385	\$54,448	\$130,833
RYCROFT	\$101,768	\$32,473	\$134,241	\$101,768	\$32,473	\$134,241
RILEY	\$86,425	\$63,577	\$150,002	\$86,425	\$63,577	\$150,002
SPRING LAKE	\$119,970	\$18,921	\$138,891	\$119,970	\$18,921	\$138,891
STANDARD	\$78,416	\$16,159	\$94,575	\$78,416	\$16,159	\$94,575
STIRLING	\$152,735	\$144,017	\$296,752	\$152,735	\$144,017	\$296,752
VETERAN	\$63,410	\$38,252	\$101,662	\$63,410	\$38,252	\$101,662
VILNA	\$67,233	\$43,573	\$110,806	\$67,233	\$43,573	\$110,806
WARBURG	\$110,814	\$92,582	\$203,396	\$110,814	\$92,582	\$203,396
WARNER	\$75,919	\$52,217	\$128,136	\$75,919	\$52,217	\$128,136
WASKATENAU	\$64,150	\$26,207	\$90,357	\$64,150	\$26,207	\$90,357
YOUNGSTOWN	\$57,940	\$29,714	\$87,654	\$57,940	\$29,714	\$87,654
<b>Summer Villages</b>						
ARGENTIA BEACH	\$43,509	\$4,722	\$48,231	\$43,509	\$4,722	\$48,231
BETULA BEACH	\$32,044	\$3,210	\$35,254	\$32,044	\$3,210	\$35,254
BIRCH COVE	\$31,309	\$4,615	\$35,924	\$31,309	\$4,615	\$35,924
BIRCHCLIFF	\$67,798	\$10,419	\$78,217	\$67,798	\$10,419	\$78,217
BONDISS	\$43,317	\$8,386	\$51,703	\$43,317	\$8,386	\$51,703
BONNYVILLE BEACH	\$36,239	\$6,998	\$43,237	\$36,239	\$6,998	\$43,237
BURNSTICK LAKE	\$31,861	\$3,144	\$35,005	\$31,861	\$3,144	\$35,005
CASTLE ISLAND	\$29,895	\$2,727	\$32,622	\$29,895	\$2,727	\$32,622
CRYSTAL SPRINGS	\$43,468	\$5,932	\$49,400	\$43,468	\$5,932	\$49,400
GHOST LAKE	\$39,541	\$7,172	\$46,713	\$39,541	\$7,172	\$46,713
GOLDEN DAYS	\$57,031	\$9,473	\$66,504	\$57,031	\$9,473	\$66,504
GRANDVIEW	\$48,552	\$8,818	\$57,370	\$48,552	\$8,818	\$57,370
GULL LAKE	\$54,232	\$9,221	\$63,453	\$54,232	\$9,221	\$63,453
HALF MOON BAY	\$36,773	\$4,919	\$41,692	\$36,773	\$4,919	\$41,692
HORSESHOE BAY	\$33,469	\$6,211	\$39,680	\$33,469	\$6,211	\$39,680
ISLAND LAKE	\$59,174	\$9,575	\$68,749	\$59,174	\$9,575	\$68,749
ISLAND LAKE SOUTH	\$33,889	\$5,639	\$39,528	\$33,889	\$5,639	\$39,528
ITASKA BEACH	\$34,640	\$3,780	\$38,420	\$34,640	\$3,780	\$38,420
JARVIS BAY	\$71,705	\$10,636	\$82,341	\$71,705	\$10,636	\$82,341
KAPASIWIN	\$33,130	\$2,997	\$36,127	\$33,130	\$2,997	\$36,127
LAKEVIEW	\$31,324	\$3,858	\$35,182	\$31,324	\$3,858	\$35,182
LARKSPUR	\$35,042	\$4,876	\$39,918	\$35,042	\$4,876	\$39,918
MA-ME-O BEACH	\$49,994	\$8,942	\$58,936	\$49,994	\$8,942	\$58,936
MEWATHA BEACH	\$41,127	\$7,709	\$48,836	\$41,127	\$7,709	\$48,836
NAKAMUN PARK	\$37,557	\$7,715	\$45,272	\$37,557	\$7,715	\$45,272
NORGLNWOLD	\$81,902	\$11,419	\$93,321	\$81,902	\$11,419	\$93,321
NORRIS BEACH	\$34,911	\$4,561	\$39,472	\$34,911	\$4,561	\$39,472
PARKLAND BEACH	\$50,004	\$8,895	\$58,899	\$50,004	\$8,895	\$58,899
PELICAN NARROWS	\$45,764	\$8,544	\$54,308	\$45,764	\$8,544	\$54,308
POINT ALISON	\$31,850	\$2,890	\$34,740	\$31,850	\$2,890	\$34,740
POPLAR BAY	\$49,107	\$8,876	\$57,983	\$49,107	\$8,876	\$57,983
ROCHON SANDS	\$43,400	\$7,696	\$51,096	\$43,400	\$7,696	\$51,096
ROSS HAVEN	\$45,834	\$8,539	\$54,373	\$45,834	\$8,539	\$54,373
SANDY BEACH	\$49,927	\$8,747	\$58,674	\$49,927	\$8,747	\$58,674
SEBA BEACH	\$69,534	\$10,505	\$80,039	\$69,534	\$10,505	\$80,039
SILVER BEACH	\$44,370	\$6,715	\$51,085	\$44,370	\$6,715	\$51,085
SILVER SANDS	\$46,098	\$8,561	\$54,659	\$46,098	\$8,561	\$54,659
SOUTH BAPTISTE	\$33,344	\$5,846	\$39,190	\$33,344	\$5,846	\$39,190

**From:** [MA.MSICapitalGrants@gov.ab.ca](mailto:MA.MSICapitalGrants@gov.ab.ca)  
**To:** [cao.marwayne@mcsnet.ca](mailto:cao.marwayne@mcsnet.ca)  
**Subject:** 2022 and 2023 MSI Allocation Estimates  
**Date:** October 27, 2021 4:08:30 PM

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Dear Chief Elected Officials:

As part of Budget 2021, our government had to make difficult decisions to keep spending under control while supporting local governments so they can continue to invest in important infrastructure. In light of the province's fiscal situation, Municipal Sustainability Initiative (MSI) capital funding was reduced to an average of \$722 million annually over the three-year period from 2021 to 2023. To sustain economic recovery and stimulus spending, MSI capital funding was frontloaded at \$1.196 billion in 2021, and it will decrease to \$485 million for 2022 and 2023.

I understand how important it is for municipalities and Metis Settlements to know what to expect in future years so you can plan effectively. As such, we are publishing MSI capital and operating estimates for the next two years on the program website at [www.alberta.ca/municipal-sustainability-initiative.aspx](http://www.alberta.ca/municipal-sustainability-initiative.aspx) (under the Future of MSI section). We have adjusted the way municipal allocations are calculated in order to maintain fairness and consistency in proportional shares of MSI funding despite the reduced annual amount.

### **MSI Capital**

For both 2022 and 2023, every municipality and Metis Settlement is estimated to receive 40.6 per cent of what they received in 2021. This reduction is equivalent to the year over year change in the MSI capital budget from \$1.196 billion to \$485 million, and ensures the reduced budget will impact every local government equally.

These estimates remain subject to legislative approval of Budget 2022 and Budget 2023, as well as formal Ministerial approval following each budget, but otherwise are not expected to change. For the final two years of the MSI program, allocations will not be recalculated with updated information such as population, education tax requisitions or road lengths.

### **MSI Operating**

To provide stability in operating funding, MSI operating allocations will be frozen at the 2021 level for both 2022 and 2023. Every municipality and Metis Settlement will receive the same amount of operating funding for the next two years as they received this year.

Should you have any questions or concerns, please do not hesitate to contact my office.

Sincerely,

Ric McIver  
Minister

cc: Chief Administrative Officers