



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, April 26, 2021 @ 7:00 PM
Horton Agencies Board Room/Zoom Video Conferencing

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 April 26th, 2021 Regular Village Council Meeting	
Be it resolved that the April 26th, 2021 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 April 12th, 2021 Regular Village Council Meeting	4 - 9
Be it resolved that the April 12th, 2021 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARINGS	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Asphalt Patching	10 - 11
Be it resolved that the Asphalt Repair Quotation be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Walking Trail Phase 2	12 - 19
Be it resolved that the Village of Marwayne award the contract for Phase 2 of the Walking Trail Project to _____ in the amount of \$ _____ plus GST.	
8.2 Downtown Investment Opportunities	20 - 30
Be it resolved that the Village of Marwayne Downtown Investment Opportunities Package be approved as presented.	
8.3 Intermunicipal Development Plan with the County of Vermilion River Bylaw No. 580-21	31 - 82

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River.

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 580-21, being a bylaw to adopt the Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River.

9 FINANCIAL

- 9.1 Cheque Distribution Report 83

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

- 9.2 2021 Operational and Capital Budgets 84

Be it resolved that the 2021 Operational and Capital Budgets be approved as presented.

10 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- 10.1 Property Tax Bylaw No. 583-21 85 - 86

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 583-21, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2021 taxation year and impose a penalty on all taxes remaining unpaid.

- 10.2 Special Culture and Recreation Tax Bylaw No. 584-21 87

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 584-21, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 584-21, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 584-21, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 584-21, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

11 ADMINISTRATIVE REPORTS

11.1 Councillor Reports

Be it resolved that the Councillor Reports be received as information.

11.2 Chief Administrative Officer Report

88 - 89

Be it resolved that the Chief Administrative Officer Report be received as information.

12 CORRESPONDENCE

12.1 Letter from the Vermilion River Regional Waste Management Services Commission

90 - 91

Be it resolved that the Letter from the Vermilion River Regional Waste Management Services Commission be received as information.

12.2 Letter from the Justice and Solicitor General

92 - 93

Be it resolved that the Letter from the Justice and Solicitor General be received as information.

13 CONFIDENTIAL

13.1 FOIP Section 17 (1) - Advice from Officials

14 SETTING OF THE NEXT MEETING

14.1 May 2021 Meeting Dates

Be it resolved that the next Regular Village Council Meetings be held on May 3rd and May 17th, 2021 at the Horton Agencies Boardroom and via Zoom Video Conferencing

15 ADJOURNMENT



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

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Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday April 12th, 2021
Commencing at 7:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the April 12th, 2021 Village of Marwayne Council Meeting to order at 6:57 p.m.

2. DELEGATIONS AND PUBLIC HEARINGS

Sergeant Cory Buckingham from the Kitscoty RCMP

2021-04-01

Moved By Councillor A. Rainey

Be it resolved that the crime statistic presentation by Sergeant Cory Buckingham from the Kitscoty RCMP be received as information.

CARRIED

Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River

Mayor C. Eikeland declared the public hearing open at 7:15 p.m.

The Chief Administrative Officer S. Harrower confirmed that the public hearing was advertised and notice was provided in accordance with the Municipal Government Act legislation in the March 18th and March 25th, 2021 editions of the Meridian Source as well as on the Village of Marwayne website and social media platforms.

The Chief Administrative Officer summarized the purpose of the hearing.

The Chief Administrative Officer confirmed that no written submissions were received.

No one attended the public hearing to speak.

Mayor C. Eikeland declared the public hearing closed at 7:17 p.m.

3. ADOPTION OF AGENDA

April 12th, 2021 Regular Council Meeting Agenda

2021-04-02

Moved By Deputy Mayor C. Neureuter

Be it resolved that the April 12th, 2021 Regular Village of Marwayne Council Meeting Agenda be approved as amended.

CARRIED



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4. ADOPTION OF MINUTES

March 15th, 2021 Regular Council Meeting Minutes

2021-04-03

Moved By Councillor R. McDonald

Be it resolved that the March 1st, 2021 Regular Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

5. FINANCIAL

Cheque Distribution and Credit Card Transaction Reports

2021-04-04

Moved By Councillor A. Rainey

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Transactions being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Reports

2021-04-05

Moved By Deputy Mayor C. Neureuter

Be it resolved that the January, February and March 2021 Bank Reconciliation Reports be received as information.

CARRIED

Utility Billing Report

2021-04-06

Moved By Councillor R. McDonald

Be it resolved that the March 2021 Utility Billing Report be received as information.

CARRIED

2021 Operational and Capital Budgets

2021-04-07

Moved By Councillor A. Rainey

Be it resolved that the 2021 Operational and Capital Budgets be received as information.

CARRIED



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6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Fire Hall Addition

2021-04-08

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne proceed with the construction of the Marwayne Fire Hall Addition and award the contract to Tar Row Construction in the amount of \$125,917 plus GST.

CARRIED

Walking Trail Project Phase 2

2021-04-09

Moved By Councillor A. Rainey

Be it resolved that the Walking Trail Project Phase 2 trajectory be received as information.

CARRIED

Downtown Investment Opportunities

2021-04-10

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Downtown Investment Opportunities package be received as information.

CARRIED

7. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report

2021-04-11

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED

Regional Water Operator Report

2021-04-12

Moved By Councillor R. McDonald

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED

Street Sweeping Quotation

2021-04-13

Moved By Councillor A. Rainey

Be it resolved that the Street Sweeping Quotation be received as information.

CARRIED



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8. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Extension Request to the Minister

2021-04-14

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne send a letter to the Minister of Municipal Affairs requesting an extension to the completion of our municipal audit and submission of our financial statements to June 30th, 2021.

CARRIED

9. KEY STRATEGY: SAFE & CARING COMMUNITY

Declaration of National Public Works Week

2021-04-15

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne declare May 16th through to the 22nd, 2021 as National Public Works Week.

CARRIED

Declaration of Seniors Week

2021-04-16

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne declare June 7th through to the 13th, 2021 as Seniors Week.

CARRIED

Marwayne Public Library Board

2021-04-17

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne appoint Eileen Hines, Sharon Hutchings, Arlene Parker, Raelle Kissick, Norma Omstead, Liz Fournier and Cheryle Eikeland as Marwayne Public Library Board members for a three year term effective immediately.

CARRIED

2021-04-18

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne approve and endorse Amy Parker as the Marwayne Public Library Board's financial reviewer.

CARRIED

2021-04-19

Moved By Councillor A. Rainey

Be it resolved that the Marwayne Public Library Board's plan for service be received as information.

CARRIED



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10. ADMINISTRATIVE REPORTS

Councillor Reports

2021-04-20

Moved By Councillor R. McDonald

Be it resolved that the following Councillor Reports be received as information: Chamber of Commerce Meeting Minutes and Financials, Northern Lights Library System Reports, Vermilion River Regional Waste Management Services Commission Meeting Minutes and the Agricultural Society Meeting Minutes.

CARRIED

Chief Administrative Officer Report

2021-04-21

Moved By Councillor A. Rainey

Be it resolved that the Chief Administrative Officer's Report and Action List be received as information.

CARRIED

11. CORRESPONDENCE

ATCO 2020 Year in Review

2021-04-22

Moved By Deputy Mayor C. Neureuter

Be it resolved that the ATCO 2020 Year in Review be received as information.

CARRIED

Letter from the Minister of Municipal Affairs

2021-04-23

Moved By Councillor R. McDonald

Be it resolved that the Letter from the Minister of Municipal Affairs be received as information.

CARRIED

12. CLOSED SESSION – CONFIDENTIAL

2021-04-24

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) at 8:28 p.m. with all members in attendance.

FOIP Section 17 (1) – Advice from Officials – CAO Report

2021-04-25

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne revert to a regular session at 9:12 p.m. with all members in attendance.

CARRIED



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13. NEXT MEETING

April 26th, 2021 at the Horton Agencies Boardroom and via Zoom Video Conferencing

14. ADJOURNMENT

Being that the April 12th, 2021 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:13 p.m.

Approved this 26th day of April 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO

DRAFT



ASL PAVING LTD.
4001 - 52nd Street
Lloydminster, SK S9V 2B5
Phone 306-825-4984
Fax 306-825-3227

April 20, 2021

Village of Marwayne
Box 113- 210 2nd Ave South
Marwayne Alberta, T0B 2X0

Attention: Shannon Harrower

Re: Various Asphalt Repairs

We are pleased to offer the following quotation for your consideration:

#12- 3rd Street North Water Break ± 48m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 375mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 300mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth
Unit rate @ \$114.35/m² Extended price: \$ 5,488.80

#306- 3rd Street North Water Break ± 18m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 375mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 300mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth
Unit rate @ \$114.35/m² Extended price: \$ 2,058.30

#111 3rd Avenue North Water Break ± 38m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 375mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 300mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth
Unit rate @ \$114.35/m² Extended price: \$ 4,345.30

#201- 2nd Street South Water Break ± 27m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 375mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 300mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth
Unit rate @ \$114.35/m² Extended price: \$ 3,087.45

#116- Center Street Water Break ± 52m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 375mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 300mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth
Unit rate @ \$114.35/m² Extended price: \$ 5,946.20

#102- Center Street Water Break ± 33m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 375mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 300mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth
Unit rate @ \$114.35/m² Extended price: \$ 3,773.55

#22- 3rd Street South Water Break ± 94m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 375mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 300mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 75mm depth
Unit rate @ \$114.35/m² Extended price: \$ 10,748.90

Highway 897 Water Break ± 20m²
 Saw-cut, excavate and dispose of waste at Marwayne Waste Disposal Site to 500mm depth
 Shape and compact existing subgrade
 Supply, place and compact 20mm granular base to 350mm depth
 Supply and place an emulsified SS-1 prime coat
 Supply, place and compact 12.5mm asphalt concrete pavement to 150mm depth
Unit rate @ \$220.47/m² Extended price: \$ 4,409.40

The following qualifications form an integral part of this quotation:

- 2021 price
- Payment based on field measured quantities.
- Mobilization is extra at \$5,900.00.
- Traffic Accommodation is included.
- Regarding Highway 897 Traffic Accommodation to Alberta Transportation specifications.
- Sub cut excavation and backfill of unsuitable sub grade material is extra.
- Geotextile cloth or geo-grid will be extra if required.
- Waste disposal site supplied by customer within 5km of the village.
- Private locates and hydro vac will be extra if required.
- Quality control testing is included.
- Quality assurance testing by owner.
- Work to conform to the City of Lloydminster specifications.
- Work not described in this proposal shall be extra.
- GST extra.

Thank you for providing ASL Paving Ltd an opportunity to quote on your project. If you require additional information do not hesitate to call the undersigned.

Regards,



Bill Kruining, General Manager
ASL Paving Ltd.



Russell Leer (780)205-1369
Krystal Monteith (780)870-4454
Fax (780)875-2063

7187-56 Street
Lloydminster, AB
T9V 3N6

Business No.: 859162505

April 21, 2021

Project: 2020-05 Asphalt Walking Trail Project – Phase II – *adjusted for budget constraints*
Owner: Village of Marwayne
Contact: Shannon Harrower, CAO **Email:** cao@marwayne.ca

Thank you for the opportunity to provide pricing for the proposed walking trails in the community of Marwayne, AB.

Walking Trail price to include:

- Strip topsoil, haul off excess topsoil, stockpile; remove trees along path, haul, dispose
 - Estimated topsoil/grass disposal depth of 100mm – additional topsoil removed to be utilised on site
 - Disposal site at Marwayne, AB landfill (approximately 0.5 miles from project site)
 - Common excavation, dispose – Maximum excavation depth of 225mm from existing surface
 - Subgrade Preparation – 150mm depth at 98% SPD – 2.5 meter subgrade width
 - Granular Base Preparation (20mm GBC) – 150mm depth at 98% SPD – 2.5 meter granular base width
 - SS-1 emulsified asphalt prime coat
 - Asphalt Pavement (Type S1) – 75mm depth at 96% by Marshall Method – 1.5 meter asphalt surface width
 - Option #2 for trail north of 6th Street (between existing fences) “North Extension” to be concrete sidewalk – 1.5 meter width over 39 linear meters
 - Installation of culvert on north end of trail at connection to back alley, as required
1. Estimated quantities provided are approximate
 - a. Price is based on the provided total length of Phase II as follows:
 - i. 422 linear meters using asphalt pavement for full extent of trail
 - ii. 374 linear meters using concrete walk for North Extension and asphalt pavement for remaining trail
 2. Payment for work carried out on a by unit prices shall be made on the basis of actual quantities, as measured at completion of the work item
 3. Trails to be built to match existing landscape contours
 4. The owner shall provide any required clay fill, at no charge to the contractor
 - a. Price does not include cost of over-excavation or placement of imported clay fill or granular fill in over excavation areas
 5. Materials sampling and density testing to be completed by and at the cost of Other, if required
 - a. Contractor will provide granular sieves and asphalt mix designs for approval
 6. Topsoil to be replaced adjacent to trails upon completion of paving
 - a. Seeding is the responsibility of Other
 7. All locations shall be cleared of all excess material resulting from construction activities and swept clean
 8. Price includes cost to locate and expose underground lines, as required
 9. Sveer Maintenance Ltd. is committed to completion of this project by September 30, 2021



Russell Leer (780)205-1369
Krystal Monteith (780)870-4454
Fax (780)875-2063

7187-56 Street
Lloydminster, AB
T9V 3N6

April 21, 2021

Business No.: 859162505

Project: 2020-05 Asphalt Walking Trail Project – Phase II – *adjusted for budget constraints*
Owner: Village of Marwayne
Contact: Shannon Harrower, CAO **Email:** cao@marwayne.ca

OPTION #1 – Asphalt Walking Trail, as per Specifications

1.5 meter Asphalt Trail	422 lin.m	\$135.00/lin.m	\$56,970.00
PHASE II (Option #1) SUB-TOTAL			\$56,970.00
GST (5%)			\$2,848.50
TOTAL			\$59,818.50

OPTION #2 – Asphalt Walking Trail with Concrete Sidewalk Between Fences

1.5 meter Asphalt Trail	335 lin.m	\$135.00/lin.m	\$45,225.00
1.5 meter Concrete Walk	39 lin.m	\$300.00/lin.m	\$11,700.00
PHASE II (Option #2) SUB-TOTAL			\$56,925.00
GST (5%)			\$2,846.25
TOTAL			\$59,771.25

Submitted by: Sveer Maintenance Ltd.

Date: April 21, 2021

Signature: _____

Print: Krystal Monteith, Director





Business No.: 859162505

Russell Leer (780)205-1369
Krystal Monteith (780)870-4454
Fax (780)875-2063

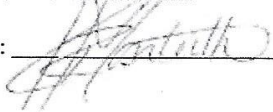
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Lloydminster, AB
T9V 3N6

April 21, 2021

CONTRACT CONDITIONS

1. This proposal is made on the basis of current materials and costs. A delay in acceptance of more than 30 days will require a review of the proposal and re-dating before the agreement becomes binding.
2. Acceptance shall constitute an agreement between the two parties.
3. Rights under the Builder's Lien Act may be exercised.
4. Payment shall be made no later than 30 days from the date of invoice unless otherwise noted.
5. Unspecified licenses, bonds or taxes, if applicable shall be additional to price quoted.
6. These prices do not include surveying costs for the site. It is the responsibility of Other to establish boundary markings, lines, levels and underground connections to insure proper location, drainage and safeguard against damage from the work or action of any other party.
7. No work will be commenced prior to receipt of signed acceptance of offer and there is no obligation to commence work within fifteen days of such receipt.
8. Prices do not include work outside the property line.
9. Not responsible for damage due to trench settlement due to actions of any other party.
10. Not responsible for drainage if grades less than 1.0%.
11. Not responsible for failures resulting from overloading or use for which product was not intended.
12. Not responsible for work outside that listed in the scope of each unit price.
13. Asphalt prices based on one mobilization to jobsite.
14. The Owner shall indemnify, fully protect, and save harmless Sveer Maintenance and its affiliated and associated companies and, their respective directors, officers, servants, agents, contractors, subcontractors and employees against and from any and all direct, indirect, and consequential losses, costs, liabilities, deficiencies, damages, interest, penalties, professional fees, and expenses, including legal fees and disbursements on a solicitor and his own client full indemnity basis, suffered by any of them as a result of the Owner not complying with any of its obligations in this contract and any proceedings, actions, claims, suits, liens or demands in relation thereto.

Sveer Maintenance Ltd.

Per:  _____

If the foregoing meets with your acceptance, please sign and return a copy, which upon receipt by us, becomes a contract subject to the terms and conditions contained within.

Date: _____

Name: _____
Print Clearly

Address: _____

Signature: _____

Contact Number: _____



Village of Marwayne
Asphalt Trails Phase II

- Legend**
- 1. North Extension (asphalt pavement OR concrete walk) - 39 lin.m
 - 2. North East Trail - 255 lin.m
 - 3. North West Trail (approximate length within budget using asphalt pavement for North Extension)- 128 lin.m
 - 4. North West Trail (approximate length within budget using concrete walk for North Extension) - 80 lin.m



70 m

Google Earth
Image © 2021 CNES / Airbus





From: [Bill Kruining](#)
To: [CAO Marwayne](#)
Subject: RE: Walking Trail Phase 2
Date: April 20, 2021 3:15:27 PM
Attachments: [image002.png](#)
[image003.png](#)

Hi Shannon,

Please see our map attached of the proposed trail alignment that we spoke about with Wilson. We would be able to do the entire length as per attached for \$56,980.37 plus GST. Please let me know if accepted and I will get this on our schedule. Please do not hesitate to contact me should you have any questions.

I will send you patch prices in separate email once I complete pricing them.

Thank You

Bill Kruining
General Manager - Lloydminster Division



ASL Paving Ltd.
4001 52nd Street
Lloydminster, Saskatchewan
S9V 2B5

Phone: (306) 825 4984
Fax: (306) 825 3227
Cell: (306) 821 1416

www.aslpaving.ca

CONFIDENTIALITY WARNING

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From: CAO Marwayne <cao@marwayne.ca>
Sent: Wednesday, April 14, 2021 10:47 AM
To: Bill Kruining <bkruining@aslpaving.ca>
Subject: Walking Trail Phase 2

Good morning,

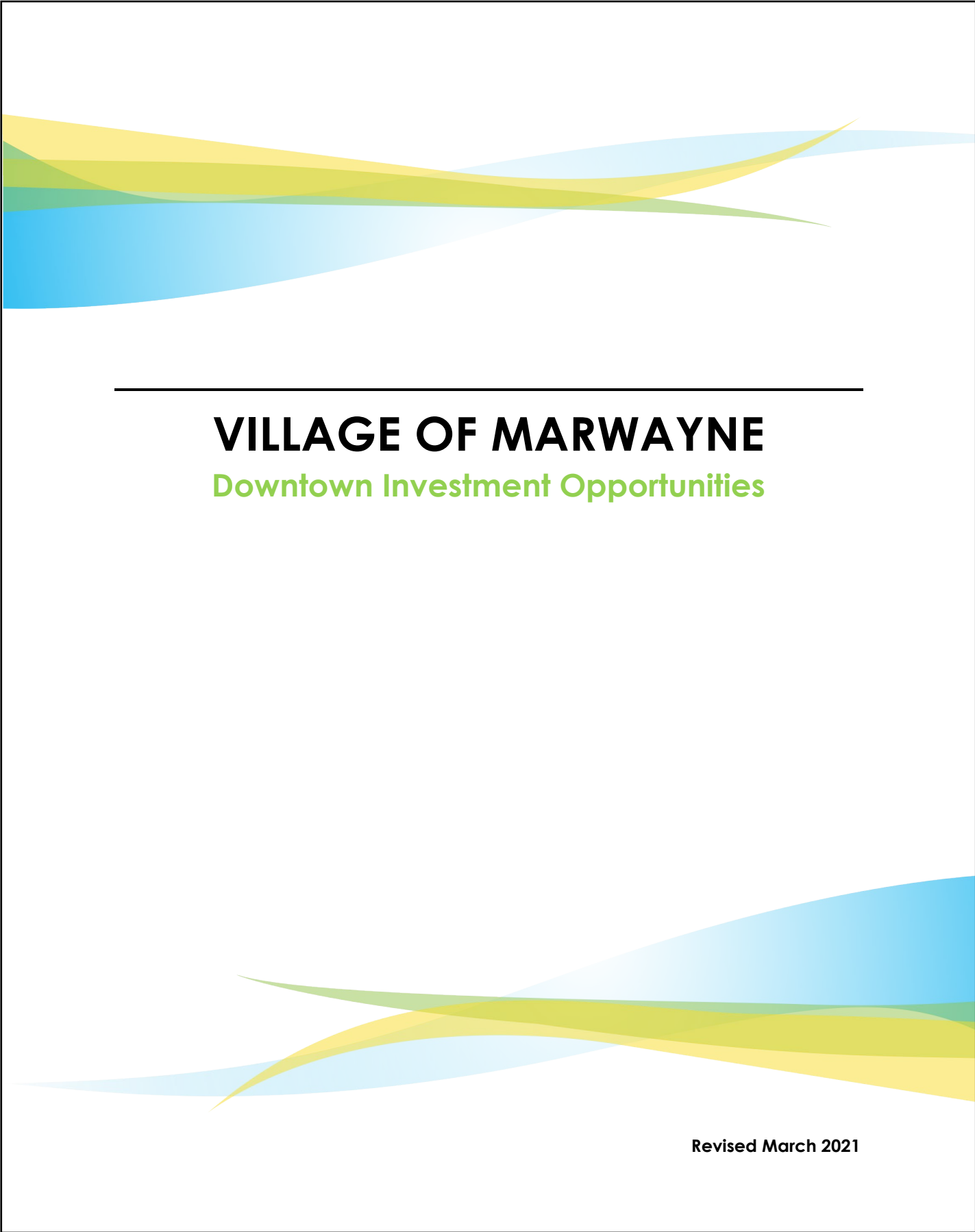
In our budget discussions on April 12th, 2021, Council did not endeavour to raise taxes in order to complete the entirety of Phase 2 of the walking trail project. As such, the Village kindly asks that you provide a map outlining how far of the proposed trajectory \$57 000 will take us? I have attached the RFP for your reference.

If you could please provide your response no later than 4pm on Wednesday April 21st, 2021 so that the award of the contract can be made on April 26th, 2021 that would be greatly appreciated. Thank you.

Shannon Harrower

Chief Administrative Officer
Village of Marwayne

Box 113 - 210 2nd Avenue South Marwayne AB T0B 2X0 P 780 847 3962 F 780 847 3324 www.marwayne.ca



VILLAGE OF MARWAYNE
Downtown Investment Opportunities

Revised March 2021



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Background

In 2014, the Village of Marwayne carried out a 1.9-million-dollar construction project on Centre Street. The goal of the project was to upgrade the underground water and wastewater infrastructure. Through the installation of a much needed storm sewer system and by replacing old sewer mains and water/wastewater laterals, Centre Street has been completely overhauled to ensure the continued viability of our community for years to come.

Above ground, the Village added widened sidewalks for pedestrian traffic, green boulevards and new light fixtures. The revitalization of the Village of Marwayne's downtown core was an essential part of our sustainability plan and served as a means to attract and retain new business to the area for years to come.

Vision

With the new and improved downtown core, the Village of Marwayne looks forward to welcoming you and your business to our community. With multiple commercial lots available for sale, we encourage all interested parties to get in touch with our administrative staff who will assist you and your business in becoming a part of our ever-growing streetscape.

Our open and undeveloped commercial parcels of land are the perfect place for your small or large scale project. Please contact us with your proposal in so that we can easily guide you through the development process.



Available Lots for Sale

The Village of Marwayne currently has six (6) commercial lots for sale:



VILLAGE OF MARWAYNE
LOTS FOR SALE

Lots For Sale
 Parcels

March 26, 2021

0 10 20 M

Lot Pricing

LOT(S)	ADDRESS	WIDTH (ft)	DEPTH (ft)	PRICE
3	S10 Railway Avenue	175	150	\$10,000
19 & 20	35 Centre Street	50	120	\$15,000
21	33 Centre Street	25	120	\$10,000
22	31 Centre Street	25	120	\$10,000
25	25 Centre Street	25	120	\$10,000
27 & 28	19 Centre Street	50	120	\$15,000
17 & 18	39 Centre Street	50	120	\$15,000

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Lot Sizes

The following map outlines the lot sizes of the six (6) available lots for sale on Centre Street in the Village of Marwayne.



VILLAGE OF MARWAYNE
LOTS FOR SALE - CENTRE ST

Lots For Sale
 Parcels

March 26, 2021

0 5 10 M



VILLAGE OF MARWAYNE
LOTS FOR SALE - CENTRE ST

Lots For Sale
 Parcels

March 26, 2021

0 5 10 M

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Village of Marwayne Land Use Bylaw Districts

Lots 19/20, 21, 22, 25 and 27/28 on Centre Street form part of the Village Centre District in accordance with the Village of Marwayne's Land Use Bylaw No. 572-19. The purpose of the Village Centre district is to promote development of a pedestrian-accessible, commercial-service district in which a variety of retail, commercial, office, civic, and residential uses are permitted. The Village Centre district is intended to discourage the development of separate off-street parking facilities for each individual use.

Permitted Uses

- (a) Accessory buildings and uses
- (b) Banks
- (c) Clinics
- (d) Coin laundries
- (e) Dry cleaners
- (f) *Dwellings* located above the ground floor
- (g) *Mixed-use* buildings
- (h) Offices
- (i) Parks, plazas, public gathering places
- (j) Personal service shops
- (k) Restaurants
- (l) Retail stores
- (m) *Sidewalk Café* as an accessory use
- (n) Tailoring and shoe repair shops

Discretionary Uses

- (a) Bowling alleys
- (b) *Cannabis lounge*
- (c) *Cannabis retail sales*
- (d) *Cannabis retail store*
- (e) Clubs and lodges
- (f) Commercial schools
- (g) Dance halls
- (h) *Dwelling units* in a building used for any of the above mentioned *permitted or discretionary uses*
- (i) Frozen food lockers
- (j) Funeral parlours
- (k) Hotels
- (l) Other uses which, in the opinion of the development authority, are similar to the above mentioned permitted and discretionary uses
- (m) Public or quasi-public buildings and uses
- (n) Theatres
- (o) Veterinary clinics



Regulation	Provision
(a) Maximum building height	12m (39.4ft). In all cases, the maximum height shall include all rooftop appurtenances, architectural features, skylights, or other such roof mounted building amenities.
(b) Minimum building setback requirements, except as otherwise specified herein, shall be:	
(i) Front yard (minimum)	Zero, except where the Village may deem it unnecessary considering existing development. Onsite parking shall not be located at the front of any site in Village Commercial.
(ii) Rear yard (minimum)	None. If the rear line is adjacent to a Residential District, the minimum rear yard shall be 2.0m (6.6ft).
(iii) Side yard (minimum)	None. If the side line is adjacent to a Residential District, the minimum side yard shall be 2.0m (6.6ft).
(iv) Awnings, canopies, and projecting signs	Shall not be deemed in violation of setback requirements, provided that awning signs project no further than 1.5m (5ft) into the right-of-way and they are at least 2.6m (8.5ft) above the surface of any sidewalk.

(c) Sidewalk Café are encouraged in public spaces to enhance the vitality of the street while maintaining pedestrian flow and safety standards.

- (i) Sidewalk café shall be located adjacent to an existing business and shall be considered an accessory use.
- (ii) The operator of a sidewalk café must carry a minimum of \$500,000 liability insurance.
- (iii) A minimum clear passage way of not less the 1.5m (4.9ft) for pedestrians shall be maintained between the café and the curb or any physical obstructions.
- (iv) Sidewalk cafe will be designed to have an open appearance with a defined edge such as a railing, fence, row of planters or pots.
- (v) Perimeter fences around an outdoor café shall not be more than 1m (3.3ft) high.
- (vi) The sidewalk café operator shall maintain the sidewalk café area and the immediately adjacent area in a clean and safe condition at all times.
- (vii) If applicable, applications will be forwarded to Alberta Health Services and Alberta Gaming and Liquor Commission.

(d) Renovations, alterations, and additions to existing buildings and all new development in the Village Centre District shall be in accordance with the Marwayne Downtown Historic Area Design Guidelines set out in Schedule B.

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Lot 3 on Railway Avenue is part of the Highway Commercial District in accordance with the Village of Marwayne's Land Use Bylaw No. 572-19. The general purpose of this district is to permit vehicle-oriented commercial development appropriate for the municipality. Highway commercial uses are located away from the central business core of the municipality, on larger lots with better highway access and visibility.

Permitted Uses

- (a) Accessory buildings and uses
- (b) Automobile, light truck, and recreational vehicle sales
- (c) Dry cleaners
- (d) Hotels
- (e) Household appliance sales and repair
- (f) Motels
- (g) Service stations and bars

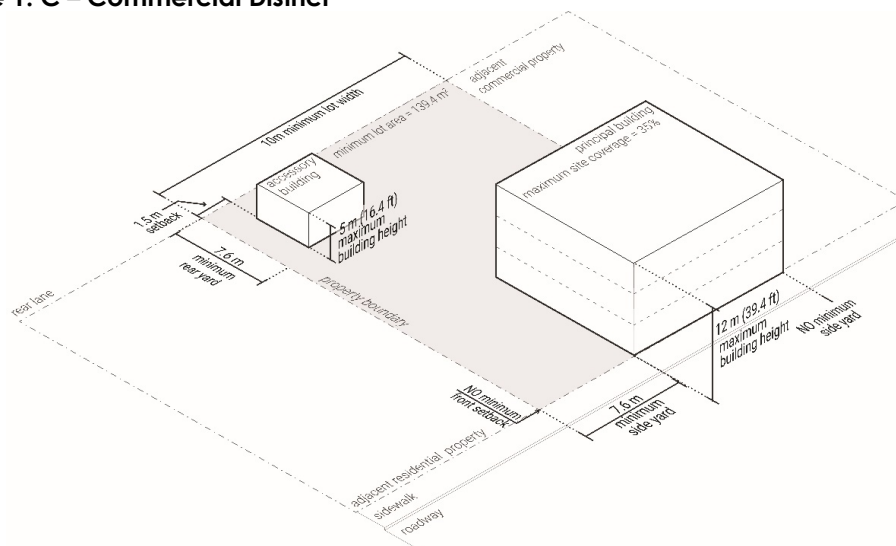
Discretionary Uses

- (a) Auctioneering establishments
- (b) Bowling alleys
- (c) Buildings and uses accessory to discretionary uses
- (d) *Cannabis lounge*
- (e) *Cannabis production and distribution*
- (f) *Cannabis retail sales*
- (g) *Cannabis retail stores*
- (h) Clinics
- (i) Clubs and lodges
- (j) Commercial schools
- (k) Dance halls
- (l) Frozen food lockers
- (m) Funeral parlours
- (n) Light-industrial uses
- (o) Other uses which, in the opinion of the development authority, are similar to the above mentioned permitted and discretionary uses
- (p) Parking lots
- (q) Public utilities
- (r) Rentable unit
- (s) Restaurants
- (t) Retail stores
- (u) Storage and/or sale of building supplies, lumber, farm machinery, fertilizer, bulk oil, and propane gas
- (v) Theatres
- (w) Veterinary clinics
- (x) Wholesale warehouses



Regulation	Provision
(e) Lot area (minimum)	139.4m ² (1,500ft ²)
(f) Lot width (minimum)	10m (32.8ft)
(g) Front yard (minimum)	None, except where the development authority may deem it necessary to conform with existing development
(h) Rear yard (minimum)	7.6m (25ft)
(i) Side yard (minimum)	
if adjoining a Commercial District	None
if adjoining a Residential District	7.6m (25ft)
(j) Building Heights (maximum)	
principal building	12m (39.4ft), three (3) storeys
accessory building	5m (16.4ft)
(k) Site coverage (maximum)	
principal building	35%
accessory building	15%
(l) No use shall be established that may, in the opinion of the development authority, become obnoxious by way of noise, odour, dust, or fumes.	
(m) Notwithstanding any other provision of this Bylaw to the contrary, development of a <i>single detached dwelling</i> on Block D, Plan 8094ET shall be allowed only as the residence of the owner or operator of a use listed as a permitted or a discretionary use in 7.3(1) or 7.3(2) above. The regulations for the <i>dwelling</i> shall be as indicated for <i>single detached dwellings</i> in the Residential (R1) District in Section 7.1.	

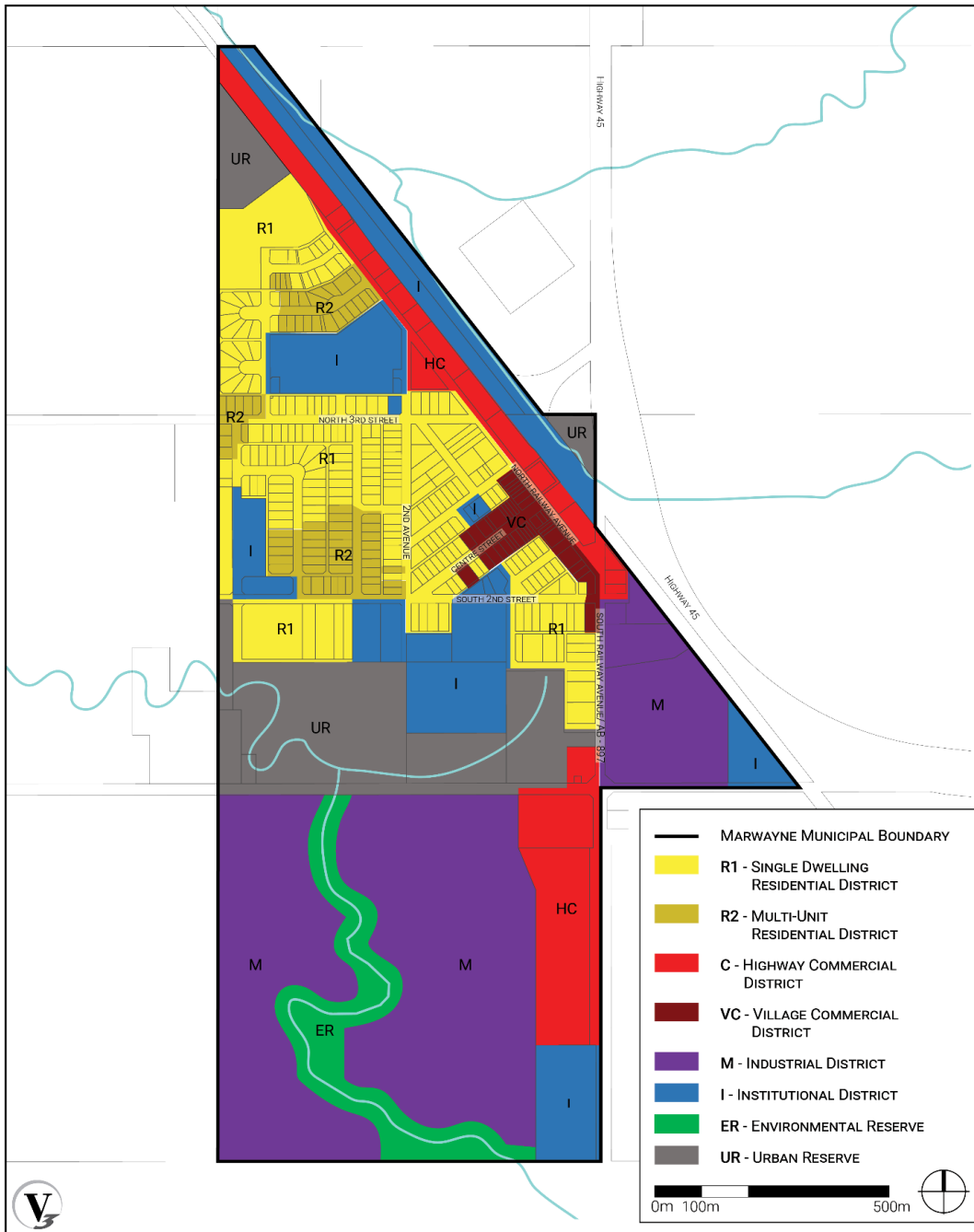
▼ Figure 1: C – Commercial District



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Village of Marwayne Land Use Bylaw Districts Map





Contact

For more information on the Village of Marwayne's commercial lots for sale, please contact our Chief Administrative Officer Shannon Harrower at (780) 847-3962 or via email at cao@marwayne.ca.



**BETWEEN
THE VILLAGE OF MARWAYNE &
THE COUNTY OF VERMILION RIVER**

FINAL DRAFT

Last Revised: 2021-03-09

ACKNOWLEDGEMENTS

Thank you to the Councillors and Administration of the Village of Marwayne and the County of Vermilion River for the time and enthusiasm dedicated toward the development of this Intermunicipal Development Plan. It is through mutual understanding and collaboration that this IDP was ultimately established.



VILLAGE OF MARWAYNE – APRIL 12TH, 2021 COUNCIL MEETING

Bylaw 580-21 – Intermunicipal Development Plan between the Village of Marwayne and the County of Vermilion River

2021-04-xx

Moved By Councillor

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 580-21, being a Bylaw of the Village of Marwayne to adopt the Intermunicipal Development Plan with the County of Vermilion River.

CARRIED

COUNTY OF VERMILION RIVER –XXXXXXXXXXXX COUNCIL MEETING

Bylaw XX – Intermunicipal Development Plan between the County of Vermilion River and the Village of Marwayne

2021-xx-xx

Moved By Councillor XXXXXXXXX

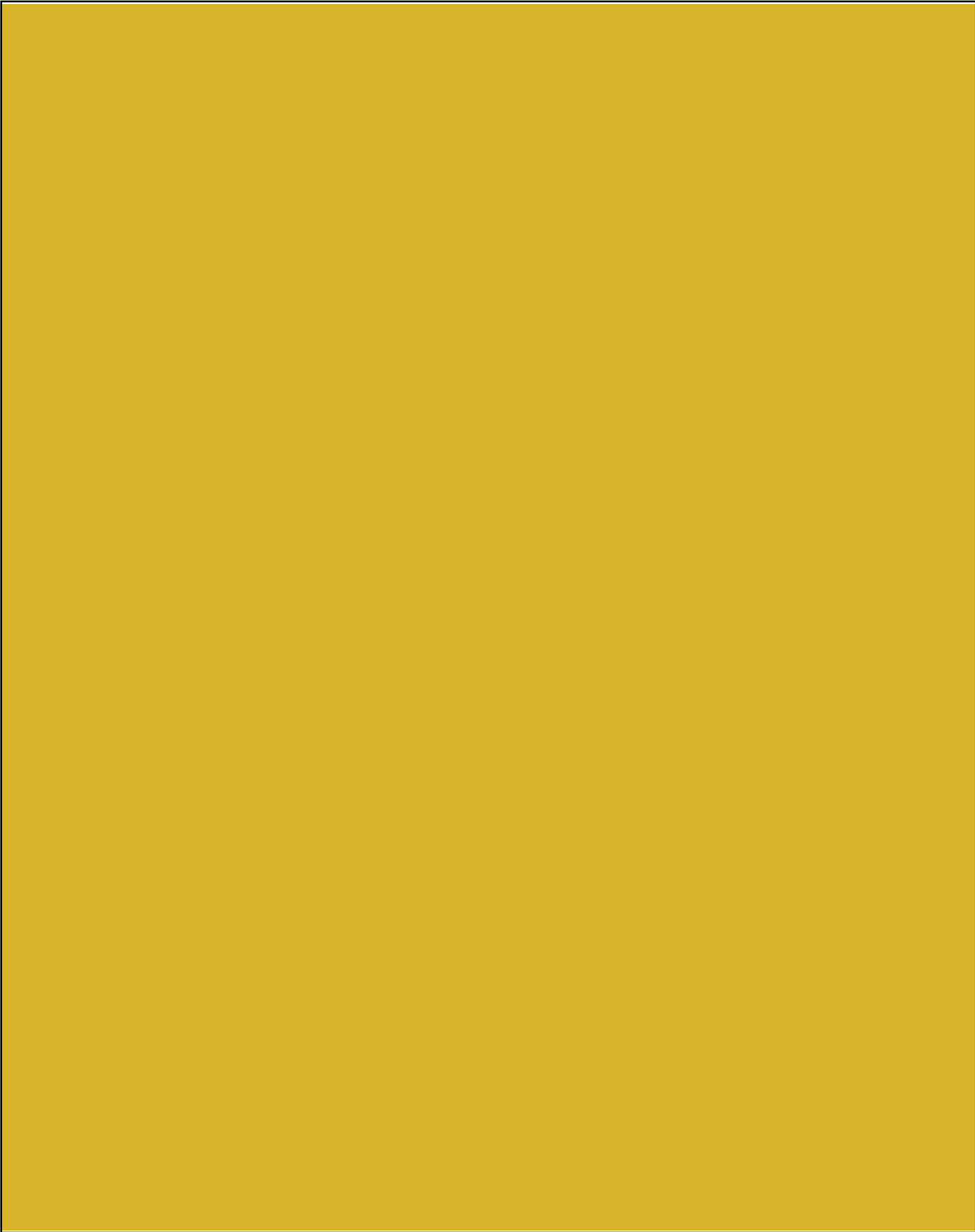
INSERT MOTION TEXT

CARRIED

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1 INTRODUCTION

1.1 Title

The title of the Bylaw shall be the Village of Marwayne and the County of Vermilion River Intermunicipal Development Plan.

1.2 Purpose

The purpose of the Intermunicipal Development Plan (hereinafter referred to as the “IDP”) between the Village of Marwayne (hereinafter referred to as “the Village”) and the County of Vermilion River (hereinafter referred to as “the County”) is to foster an interjurisdictional approach to proactively address planning and development initiatives on the lands that connect the two municipalities over a thirty (30) year horizon.

A comprehensive IDP built on a solid foundation can strengthen the local economy and community as well as enhance the region’s vibrancy through collaborative governance. This IDP will provide a long-term, mutually beneficial and supported framework for the future development and growth in the area.

1.3 Context

The Village of Marwayne and the County of Vermilion River are rurally located in east central Alberta roughly two hundred kilometers (200 km) east of the City of Edmonton. The Village and the County are inextricably interconnected; the County surrounds the Village, necessitating an environment where collaboration and proactive planning is essential in determining where and how the two municipalities intend to grow and pursue developmental opportunities in the future.

Village of Marwayne

The Village of Marwayne is located eighteen kilometers (18 km) north of the Yellowhead Highway at the intersection of Highways 45 and 897. With its advantageous proximity to the City of Lloydminster and the Saskatchewan border, the Village is a community proud of its small-town atmosphere and known for its award-winning sustainable community development initiatives. Spanning over approximately one hundred and sixty-seven hectares (167 ha.), the Village is situated in a bucolic location offering scenic views of Lea Park and agricultural pasture.

The Village consists of approximately two hundred and thirty (230) residential dwellings, the majority of which are single family houses, with a population of five hundred and sixty-four (564) residents according to the 2016 Statistics Canada Census. The Village’s economic and social makeup demonstrates consistency across all sectors from agricultural producers and ranchers, oil and gas industry partners and a variety of small local businesses. The Village offers many amenities and services which support the community including an active agricultural society, full-service campground, community hall, curling club, hockey arena, library, fire hall, historical buildings and many other sports and civic groups and associations. With a commuting radius of approximately forty kilometers (40 km), the average travel time for alternative housing, employment or recreational

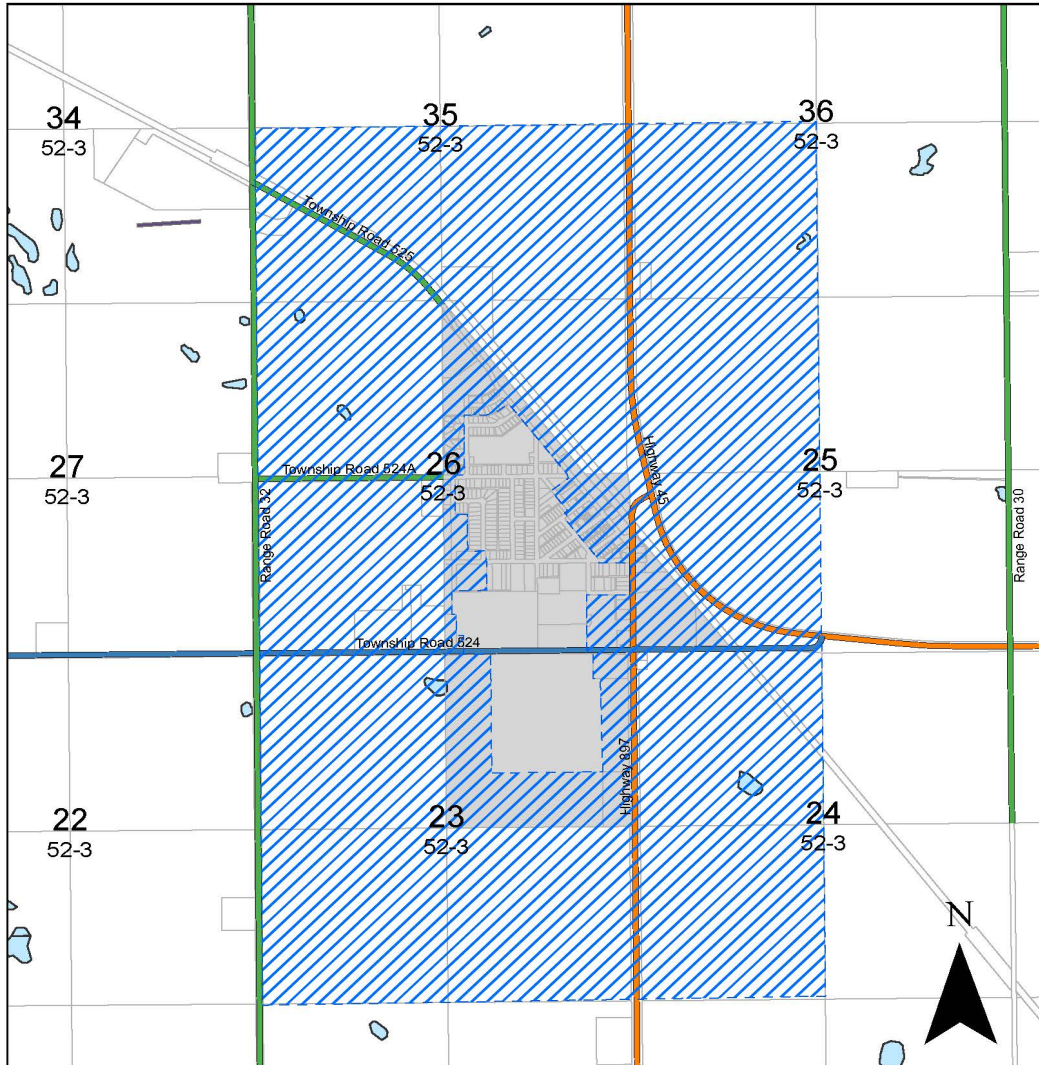
facilities is merely twenty-six (26) minutes away. The Village of Marwayne has built its reputation on being a great place to live, work, and experience life from all angles.

County of Vermilion River

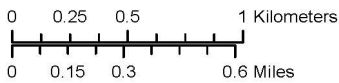
The County of Vermilion River is home to approximately eight thousand two hundred and sixty-seven (8267) residents, eight (8) unincorporated hamlets, three (3) villages and one (1) town according to the 2016 Federal Census. The many features and amenities in the municipality make it a sustainable, vibrant and diversified community with opportunities for all. With municipal operations based out of Kitscoty, the County is in the heart of a prosperous agricultural region and thriving energy sector built on innovative entrepreneurial spirit. Residents of the County enjoy a rural lifestyle amongst rolling hills and prairie vistas that stretch to the North Saskatchewan River, South to the Battle River and roughly seventy kilometers (70 km) west from the Alberta/Saskatchewan border.

The County consists of roughly three thousand two hundred and sixty-eight (3268) private dwellings with an average household size of two point seven (2.7) persons. Boasting a median total household income of one hundred thousand five hundred and sixty-nine dollars (\$100,569), the County is proud to be the home of blue collar, white collar, tradesmen and self-employed persons alike. With the vast majority of the population having an average commuting time of thirty (30) minutes or less, the County of Vermilion River is easily accessible through its superior transportation corridors easing travel to and from all directions.

1.4 IDP Area



Village of Marwayne IDP Area



- IDP Boundary
- Upgraded Local Road (1)
- Provincial Highway
- Upgraded Local Road (2)
- Parcels
- Water Bodies
- Marwayne

1.5 Legislative Requirements

This IDP has been prepared under the legislative authority prescribed in Section 631 of the Municipal Government Act (hereinafter referred to as the “MGA”). The MGA requires that two or more councils of municipalities that have common boundaries that are not members of a growth region as defined in section 708.01 must, by each passing a bylaw in accordance with this Part or in accordance with sections 12 and 692, adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.

Section 631 (2) of the MGA states that an IDP must:

- *Address*
 - The future land use within the area;
 - The manner of and the proposals for future development in the area;
 - The provision of transportation systems for the area, either generally or specifically;
 - The coordination of intermunicipal programs relating to the physical, social and economic development of the area;
 - Environmental matters within the area, either generally or specifically;
 - Any other matter related to the physical, social, or economic development of the area that the councils consider necessary; and
- *Include*
 - A procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan;
 - A procedure to be used, by one or more municipalities, to amend or repeal the plan; and
 - Provisions relating to the administration of the plan.

The MGA identifies the hierarchy and relationship of other statutory plans, with the intent of each plan being consistent with the plan above it, and in the event of inconsistency, which provisions in what plan are to prevail. Upon adoption, the Village and the County will need to review their existing MDP’s to ensure they are consistent with this IDP. This IDP can only be repealed if it is being replaced by a new IDP or if the Minister of Municipal Affairs has granted an exemption in accordance with the provisions under the MGA.

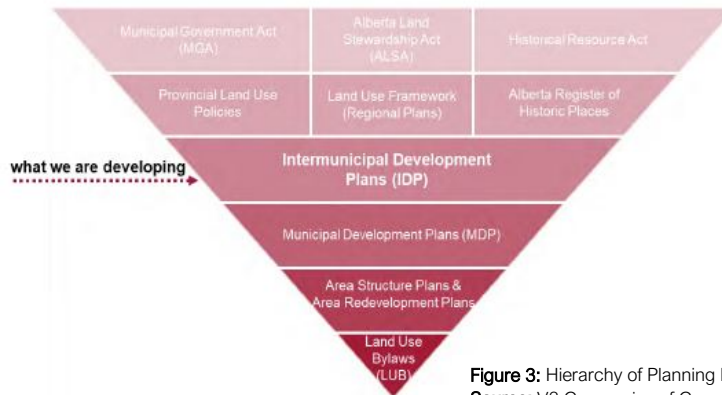


Figure 3: Hierarchy of Planning Documents in Alberta
Source: V3 Companies of Canada

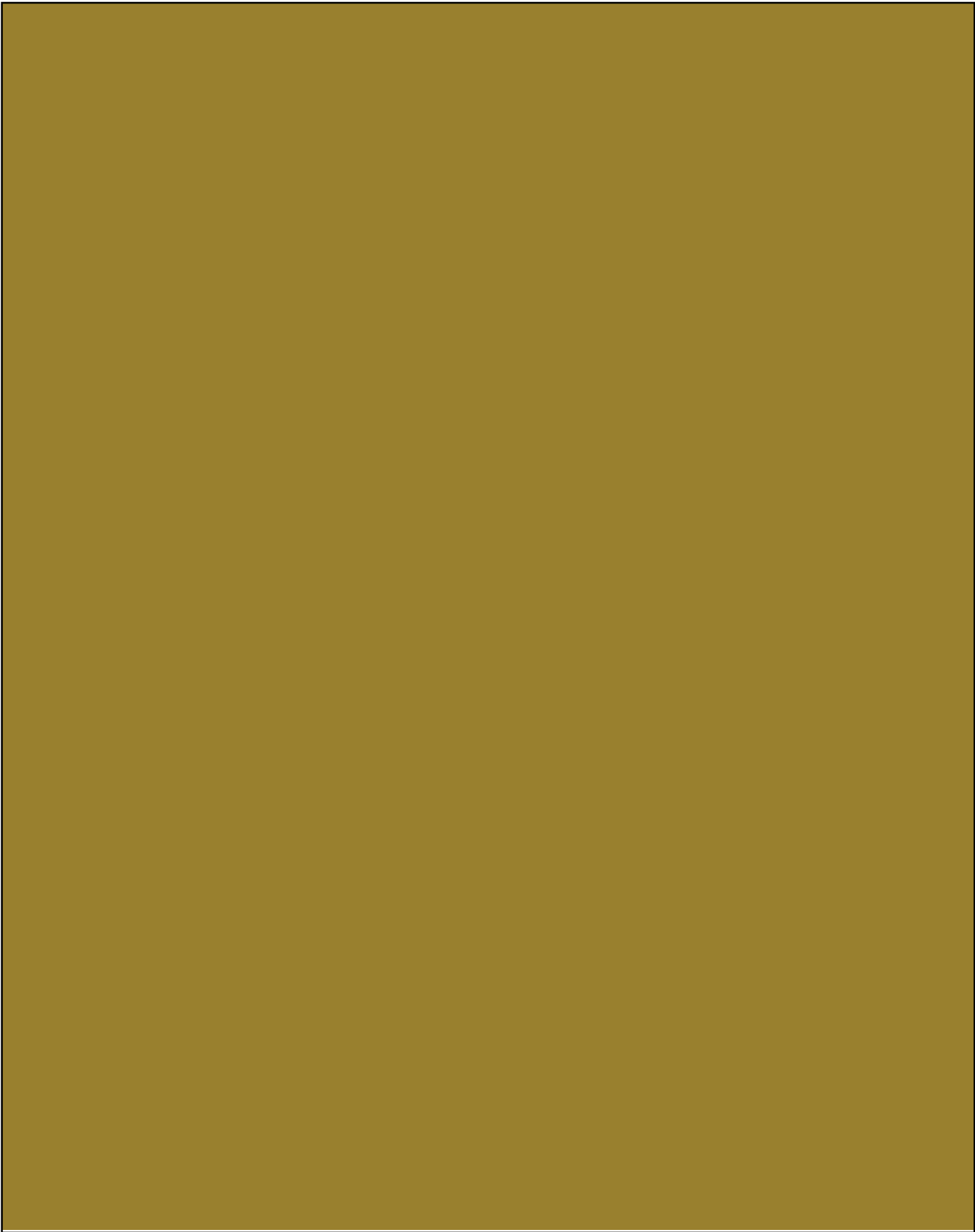
1.6 Vision and Goals

The fundamental purpose of an IDP is to provide opportunities for collaboration and communication between municipalities sharing a common border. By creating a regional framework to coordinate land use, future growth patterns and opportunities within the IDP area, the Village and the County will be able to pinpoint and address intermunicipal matters related to planning and development. The establishment and implementation of specific directives ensures that the policies outlined within this IDP are handled reasonably, equitably and in a timely manner for both municipalities.

The Village and the County are committed to:

- Establishing concepts which outline the future land uses that may develop over a thirty (30) year horizon;
- Identifying mutual and shared interests relative to the lands within the IDP area;
- Developing decision making processes that promote collaboration and mitigate potential conflicts;
- Honoring the mutually beneficial agreements that have been executed;
- Pursuing development opportunities to support strong communities;
- Adhering to provincial, federal and other jurisdictional mandates where applicable in the implementation of plans and strategies relevant to this IDP; and
- Recognizing the importance of trust, respect and goodwill in all dealings and communications.

This IDP will ultimately serve as the primary policy document in negotiations with the Province of Alberta in the development of a regional plan for the Village and the County.



2 PLAN IMPLEMENTATION

2.1 Interpretation of the Plan

The structure of this IDP is intended to allow for easy interpretation of its principles and policies. This document should be interpreted in a holistic manner where each of the principles and policies are viewed in the context of one another rather than separately. Generally, the objectives, and ultimately the goals and vision of the IDP are more likely to be achieved by addressing the complete set of provisions.

The IDP contains the operative terms 'shall', 'should', and 'may'. The interpretation of these shall be as follows:

Shall indicates that actions are mandatory.	Should indicates direction to strive to achieve the outlined action but is not mandatory.	May is discretionary, meaning the policy in question can be implemented if the municipalities choose to do so. This is typically dependent on context and individual circumstances.
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2.2 Intermunicipal Cooperation

The responsibility for the implementation of the provisions contained within this IDP are vested with each respective municipality as it pertains to the lands contained within their own boundaries in accordance with the relevant MDP, LUB, policies and standards.

The Village and the County will continue to be responsible for subdivision and development permit approvals within their respective boundaries as well as the adoption or amendment of statutory plans where the subject lands are located.

The Village and the County agree to the following guiding principles which have been utilized to guide the policies contained within this IDP:

- The IDP in combination with the ICF and referenced agreements shall be used by the Village and the County as guidelines to encourage the location of new business in the IDP area. The Village and the County shall make every effort to use the IDP as a means to highlight the unique benefits of the area in brochures, trade shows, correspondence and other promotional avenues for economic development purposes;

- Administration, provision and funding of services within the IDP area shall be in accordance with the agreements in the Village and the County's ICF;
- Mutual referral of subdivision, development and redesignation applications is essential to the proper administration of this IDP;
- In the event that either municipality does not reply to an intermunicipal circulation within ten (10) business days, excluding statutory holidays, or request an extension to respond beyond the ten (10) business day allotment, it may be assumed that the responding municipality has no comment or object to the referred matter.

2.3 Circulation and Referral Process

In response to the legislative requirements, the Village and the County hosted open houses to allow for public consultation. These sessions provided residents and stakeholders the opportunity to learn about the provincial collaboration requirements, the work the municipalities have undertaken to meet those requirements and to ask any questions and express any concerns and/or considerations that they may have had.

The open houses were advertised through direct mail as well as media advertisements in the Lloydminster Source, the Vermilion Standard and the Vermilion Voice newspapers in the month leading up to the sessions. Further to these initiatives, an online survey form was also created and circulated via social media to those who were unable to attend in person.

2.4 Administration, Amendment and Appeal

As is the case with any municipal bylaw, this IDP shall come into force at which time the Village and the County Councils have given third and final reading to the matching bylaws in accordance with section 692 of the MGA.

This IDP shall be reviewed by resolution of each respective Council at intervals not to exceed a five (5) year period. A review may be conducted earlier, provided each municipality agrees by resolution of Council however the timing of the review shall be no less than one (1) year after municipal elections.

This IDP may be amended from time to time subject to the agreement of both municipalities' Councils. This IDP shall remain in effect until such time that both municipalities agree to repeal the associated bylaws by Council resolution.

2.5 Intermunicipal Dispute Resolution

The dispute resolution process is intended to be a collaborative approach towards achieving a solution at the municipal level prior to the matter escalating into an appeal to the Municipal Government Board. The dispute resolution process shall be carried out in consideration of the rights of the landowners whom may be the subject of the intermunicipal dispute.

Disputes are limited to decisions on matters relevant to this IDP and are not inclusive of development permits which shall be made to the respective municipality or the Municipal Government Board when appropriate.

Disputes may only be initiated by the Council for the Village of Marwayne or the County of Vermilion River. Disputes may be resolved through any of the following mechanisms, either alone, or in combination of one another:

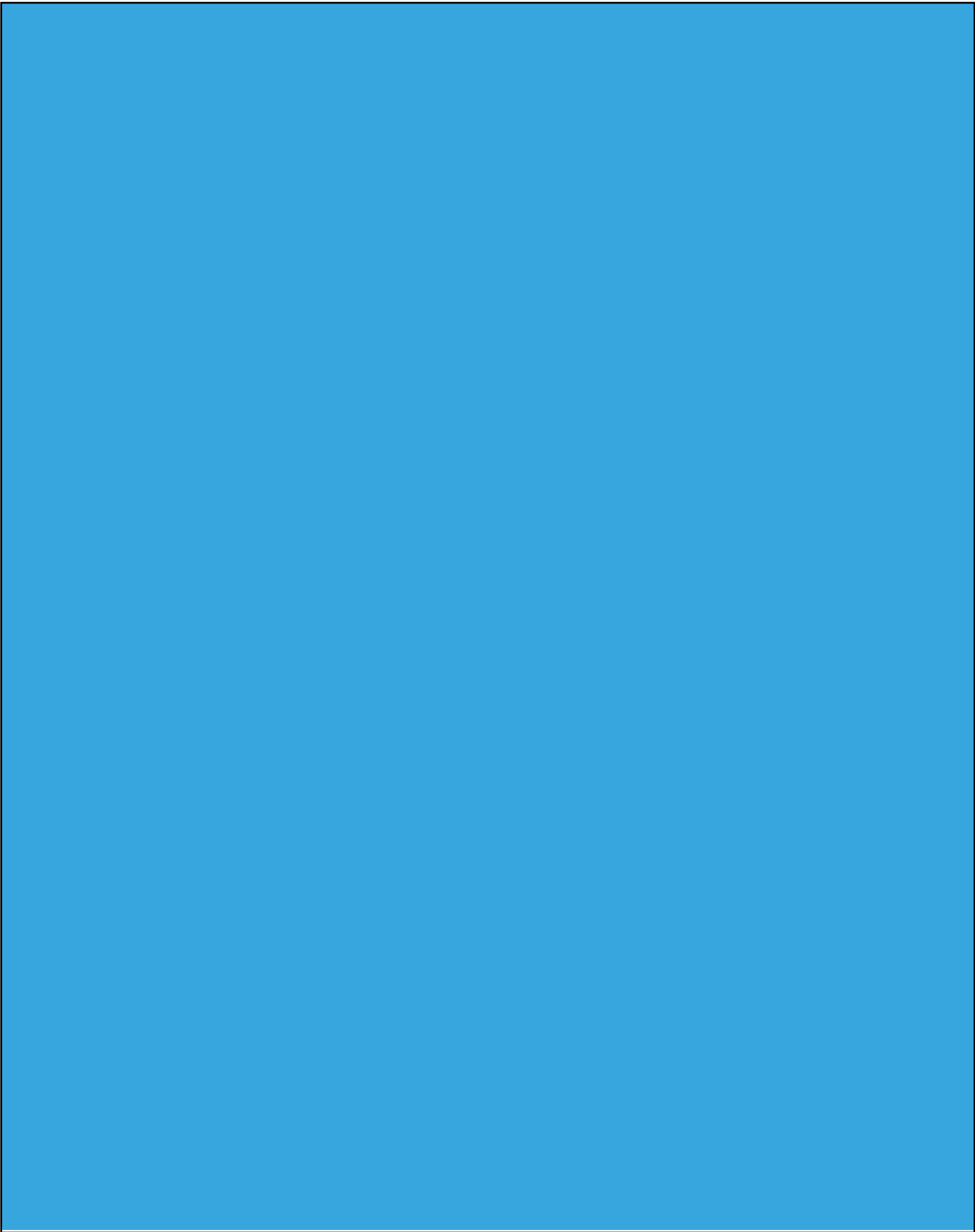
- Administrative Review;
- Intermunicipal Liaison Committee Meeting;
- Municipal Councils;
- Mediation;
- Municipal Government Board Appeal;
- Arbitration; and
- Litigation.

In the event of a dispute, neither municipality shall give approval to the matter being disputed until the dispute has been resolved through the resolution process set forth above.

2.6 Incorporation by Reference

All provisions under Section 3 of the Village of Marwayne and County of Vermilion River Intermunicipal Collaboration Framework are hereby incorporated by reference into this IDP.

The protocols and procedures established within the Villages of Marwayne, Kitscoty and Paradise Valley and the County of Vermilion River Intermunicipal Liaison Committee terms of reference are hereby incorporated by reference into this IDP.



3 GROWTH AND LAND USE

3.1 Area Size

The IDP area comprises the land as shown in Map 1 and constitutes approximately nine hundred and five hectares (905 ha.).

3.2 Topography

The topography in the IDP area, as shown in Map 9, is an undulated landscape that varies from high points of six hundred and twenty meters (620 m) in the northeast to low points of five hundred and ninety-five meters (595 m) in the west. The total relief is roughly twenty-five meters (25 m). The majority of the land around the Village boundary maintains an elevation of six hundred meters (600 m).

3.3 Slope Analysis

A slope analysis of the land terrain revealed a large portion of the IDP area to be under 1% slope. This means that the lands are generally developable and only presenting few topographical constraints. The majority of the slopes on the lands over 1% are located in the northwest and west areas of the IDP area.

3.4 Agricultural Assessment

The agricultural land assessment performed per quarter section served to identify those high quality agricultural lands within the IDP area that may be subject to conversion to non-agricultural uses. High quality agricultural lands are mostly found to the north and northeast area of the IDP area, across Highway 45 as per Map 11. Comparatively, the lands adjacent to the Village boundary and south of Highway 45 present the least amount of concerns in terms of conversion to non-agricultural uses and may be more readily developable, since their location makes for a feasible extension of service lines. The percentage numbers, as outlined on Map 11, indicate a qualitative assessment of farmland capability whereas the colors indicate actual usage.

3.5 Water Bodies

The Village of Marwayne only has small waterbodies located within the IDP area. Although they have been recognized for the purpose of this IDP, they do not constitute a limitation for any potential future growth.

3.6 Features and Landscapes

The IDP area is largely undeveloped, except for some country residential development, a cemetery, and the Village's non-operational landfill to the west. A number of oil and gas wells are concentrated towards the north and northeast of the IDP area. Pipelines have the most impact along the north boundary, although they

are mostly aligned with the transportation corridors. A large portion of the remaining lands are improved pasture and cultivated lands of lower quality.

3.7 Existing Land Use

Each municipality has established the current land uses within the IDP area for lands located within their respective boundaries. The Village and the County will continue to guide development of the lands in their municipalities that are located within the IDP area following the principles and policies outlined herein.

A majority of the lands within the IDP boundary are County lands, as per Maps 2 and 3, apart from the landfill, composting and waste lands that contain one of two non-operating landfills to the west of the Village’s boundary. Land within the IDP area in the Village are designated for diverse uses – Industrial (M), Institutional (I), Highway Commercial (C), Residential (R1), Urban Reserve (UR) and Environmental Reserve (ER) as per the Village’s LUB. The IDP therefore serves to guide development in proximity to the Village to ensure its future integration with urban densities and uses.

The vast majority of County lands in the IDP area are designated under the Agricultural (A) district with several overlays – Urban Growth (UG) to the north and a Highway Profile Area (HPA) along Highway 897 and Highway 45. Most of SE 34-52-3-W4M is within the Landfill, Composting, and Waste (LC-W) District and Waste and Wastewater Facility (WWF). Both the UG and HPA districts provide for a variety of medium to high residential, light to medium industrial and highway commercial and business uses. The HPA district extends east and north of the intersection of Highway 897 and Highway 45 along the latter, and the Roadway Profile Area (RPA) extends south along Highway 897. The design concept and the subdivision and development guidelines that were part of the repealed Marwayne ASP, have been incorporated within the IDP policies.

3.8 Landownership Patterns

Landownership has not experienced significant change in the past ten (10) years. The most significant change in landownership has been from private to County and/or Crown ownership. These changes, pertaining to lands that contain municipal services and infrastructure, are namely the sewage lagoon and non-operating landfill as per Maps 2 and 3.

Another significant change is the annexation of NE 23-52-3-W4M by the Village. Other minor changes have taken place during this time including the strip of municipally owned lands (shown in light grey on Maps 2 and 3), along the railway line northeast of the Village boundary and a small portion outside of the southeast end, which is now Crown land. Nearly all parcels within the IDP area are unsubdivided quarter sections apart from a few large acreages.

3.9 Existing Municipal Servicing

The Village’s water is serviced via the Alberta Central East (ACE) regional waterline. Water allocations for ACE partner municipalities were drawn using 2011 Census, at which time the Village had a population of six hundred and twelve (612) people living in two hundred and thirty-two (232) of its two hundred and sixty-three (263) total dwellings. With a land area of 1.68 km², the Village had a population density of 364.3/km² in 2011. The ACE population projection for 2046 of one thousand

two hundred and twenty-five (1225) allocates a total of 99m3/per capita/year for the Village. The Village’s reservoir storage capacity is adequate to accommodate the requirements of the twenty (20) year growth horizon identified in the intermunicipal infrastructure assessments³ for a forecasted population of six hundred and fifty (650) by 2037⁴.

The Village’s sanitary sewer system utilizes a conventional earthen berm lagoon for wastewater treatment. The existing lagoon capacity is adequate to accommodate the required volume for the above mentioned forecasted growth⁵. An inventory and future discussion on the provision of services is contained within the Village’s and the County’s ICF. The existing services are as shown on Maps 8, 13 and 14.

³ Intermunicipal Infrastructure Systems and Community Services Assessments. 12 April 2019. BAR Engineering.
⁴ Population, Employment & Housing Growth Study – Working Paper – Version 1 Draft, “Base Scenario”, Applications Management Consulting Ltd., January 17, 2019. In the Final Report from Applications Management (1 April 2019), for comparison purposes, the forecasted population for the Village of Marwayne indicates, “In the High Scenario, a higher rate of job growth in the region increases population to 781 by 2047.”
⁵ Existing lagoon size for Marwayne is based on theoretical calculated volumes. Determination of actual existing lagoon cell storage sizes should be completed to confirm expansion requirements. Ibid 1.

3.10 Site Assessment

Overall, the IDP area is well suited for development. There is only one (1) well site and a few pipelines that have a more significant impact on future subdivision and development of the lands located west and south in the IDP area as per Map 1. The Village is ideally located at the intersection of Highways 897 and 45 and thus has potential to greatly benefit from purely its geographical location. The Village’s location, along Highway 897, presents an advantage for development with readily accessible major transportation routes that connect the Village to the rest of the province. The Village could easily extend its settlement pattern through on-site servicing of Highway Commercial and light to medium Industrial uses.

To the east of the IDP area, pipes run from the north to the southeast directly affecting six (6) quarter sections. Although there are no significant waterbodies in the IDP area, there are an abundance of hydrographic contours that have a tendency to become seasonal streams during heavy rain periods. Development on these lands would therefore require mitigative measures, such as proper grading and drainage, to prevent future flooding.

Environmental Reserve areas identified in the Village’s MDP provide the community with an opportunity to take on a larger role as a seasonal service provider for not only tourists in the region but also for residents year-round. There are servicing opportunities for development that take place within the IDP area as shown on Maps 4 and 5.

The County’s gas utility is one of the main natural gas providers for residential locations in the region. Further to this, there are opportunities for connecting regional water and municipal sewer servicing for development west of Highway 897 as well as along both Highway 897 and 45.

3.11 Wetland Classes

The following table is the Wetland classes, forms and types in the Alberta Wetland Classification System. Wetland classification codes for mapping uses are in brackets. Source: Alberta Wetland Classification System (AWCS), 1 June 2015.

CLASS	FORM	TYPES		
		SALINITY	WATER PERMANENCE	ACIDITY & ALKALINITY
Bog [B]	Wooded coniferous [Wc], Shrubby [S], Graminoid [G]	Freshwater [f]	-	Acidic [a]
Fen [F]	Wooded coniferous [Wc], Shrubby, Graminoid [G]	Freshwater [f]	-	Poor [p]
		Freshwater [f]	-	Moderate rich [mr]
		Freshwater [f] to slightly brackish [sb]	-	Extreme rich [er]
Marsh [M]	Graminoid [G]	Freshwater [f] to slightly brackish [sb]	Temporary [II]	-
		Freshwater [f] to moderately brackish [mb]	Seasonal [III]	-
		Freshwater [f] to brackish [b]	Semi-permanent [IV]	-
Shallow Open Water [W]	Submersed and/or floating aquatic vegetation [A] or Bare [B]	Freshwater [f] to slightly brackish [sb]	Seasonal [III]	-
		Freshwater [f] to moderately brackish [mb]	Semi-permanent [IV]	-
		Freshwater [f] to brackish [b]	Permanent [V]	-
		[A]	Saline [s]	Intermittent [VI]
Swamp [S]	Wooded coniferous [Wc], Wooded mixed wood [Wm], Wooded deciduous [Wd], Shrubby [S]	Freshwater [f] to slightly brackish [sb]	Temporary [II] 2	-
		Freshwater [f] to slightly brackish [sb]	Seasonal [III] 2	-
		Moderately brackish [mb] to sub-saline [ss]2	Seasonal [III] 2	-

¹Roman numerals are equivalent to wetland classes by Stewart and Kantrud (1971) ² Swamp types are not applicable to wooded swamps due to a lack of available information

4 POLICIES

4.1 Future Land Use Concept Policies

The FLUC, as per Map 7, outlines the framework for land use(s), subdivision, and development within the IDP area over the next thirty (30) year horizon. The objectives and policies in this section have been designed to assist each of the municipalities in understanding their intended interpretation and to describe the shared vision for future development within the IDP area. The following objectives and policies align with the overall goals of the IDP which are:

1. Establish a land use concept that outlines the future land uses that may develop over a 30-year horizon within the IDP area.

o *Policy*

- Development is encouraged in areas of significantly reduced capability for crops thus preserving higher yielding lands for agricultural uses.
- Provisions are made for a broad mix of land uses throughout the IDP area with opportunities for both the Village and the County.
- The FLUC is not proscriptive in nature. Areas generally intended for a specific use may also be designated for other uses.
- Subdivision and development for lands located in the IDP area and within 800m of a highways right of way shall first be approved by Alberta Transportation.
- The serviced business/commercial areas are designated to allow for mixed-use business/commercial development that is compatible with surrounding land uses.
- The areas of NW 26-52-3-W4M and SW 26-52-3-W4M between the lagoon lands and the Village are designated for residential and non-residential uses. Development in this area is subject to the required setbacks for the non-operational landfill facilities along the western boundary of the Village.

2. Promote the IDP area as a desirable location for future development and economic activity;

o *Policy*

- The Village has the opportunity to provide services to development within a forty kilometers (40 km) radius. The FLUC allows for land adjacent to the western boundary of the Village be part of a piped water and sewer scheme.
- The value and recreational potential of natural areas within the IDP area may be negatively affected by inappropriate development. Therefore, both

municipalities shall cooperate to protect these areas for eventual incorporation into an open space system.

- The Village and the County shall work together to encourage the preservation of the natural and aesthetic quality of the environment and rural landscape as well as to facilitate the eventual establishment of continuous open space systems to attract activities and provide recreational opportunities as a stimulus to the local economy. This commitment to work together is consistent with the provincial land use policies which support the protection of the natural environment, water and historical resources.

3. Outline a framework for the more detailed implementation of land development, economic development, municipal infrastructure, and timing of development and servicing;

○ **Policy**

- Identify serviced pipe water and sewer as well as un-serviced on-site water and on-site sanitary sewage disposal within the IDP area.
- The FLUC does not preclude servicing areas that are more distant. However, it acknowledges that the costs to do so may prove inordinate for most, and perhaps, are best leveraged by intensive servicing users, such as those for commercial or industrial purposes.
- The investment by the Village in water supply and sanitary sewage treatment should be used to its greatest advantage in the IDP area and kept in a concentrated location around the Village as is feasible.
- Applications for redesignation, subdivision, or development should consider incorporating design requirements that ensure a high-quality form of development, servicing and encompass the necessary growth, storm water and transportation management plans.
- Provisions of the Agricultural Operations Practices Act should apply to the mitigation of nuisance and environmental impacts of agricultural operations.
- The lands affected by waste sites and sanitary sewage treatment facilities have been placed within the Landfill, Composting and Waste (LC-W) district designation. Although mitigation is in place, when planning adjacent areas it is important to be mindful of the development setbacks from these existing facilities and any expansions thereof that may be required – consistent with the MGA subdivision and development regulation.
- The lands affected by waste sites and sanitary sewage treatment facilities have been placed within the Landfill, Composting and Waste (LC-W) district designation. Although mitigation is in place, when planning adjacent areas it

is important to be mindful of existing and unidentified non-operating landfills that surround the village, the development setbacks from these existing facilities and any expansions thereof that may be required – consistent with the MGA as well as the subdivision and development regulation.

4. Maintain and enhance mutually beneficial policies and relationships between the two (2) municipalities;

- o *Policy*
 - The Village and the County shall work collaboratively to identify appropriate lands and implement policies and regulations with respect to environmentally sensitive areas, riparian zones, and development buffers that can have a positive impact on the natural environment as well as provide healthy, outdoor spaces within the IDP area for the recreational enjoyment of residents and tourists alike.
 - The Village and the County shall work together to ensure compatibility of land use interfaces and future growth patterns to monitor effectiveness of the IDP provisions and update them accordingly,

5. Continue to develop and maintain open lines of communication to resolve problems and seize opportunities of mutual benefit.

- o *Policy*
 - The Village and the County agree to adhere to the implementation principles as outlined in section 2 of this IDP, including the guiding principles of communication and conflict resolution.

4.2 Other Policies

The following policies should be interpreted narrowly and used only as a framework for working cooperatively, communicating and making decisions amongst each municipality. Variances may be allowed only when specifically identified and pursuant to the provisions of this IDP.

1. Land Use

- o *Policies*
 - Future subdivision and development shall be in accordance with the provisions of this IDP. Major deviations to the IDP design and policies shall require an amendment to the IDP. Minor variances may be considered without requiring an amendment to the IDP in instances when the developer can demonstrate to the satisfaction of the ILC, Subdivision Authority or Development Authority as the case may be, that the reconfiguration of parcels and road design would maintain the overall intent of the IDP policies.

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POLICIES

- Existing uses, which may be viewed as incompatible with the FLUC designated uses, may remain on an 'as is' basis pursuant to the non-conforming use provisions of the MGA. Section 643. Re-development of the lands shall be consistent with the policies contained in this IDP and in conformity with the provisions of the Village and/or the County's LUB, permitted that the land is not required for urban growth and/or an extension of urban services.
- The Village and the County shall amend their respective MDP's, LUB's and other statutory documents as required to be consistent with the policies and provisions of this IDP.
- Land use, subdivision and development within the IDP area north of Highway 45 and east of Highway 897 shall accommodate un-serviced development while land use, subdivision and development south of Highway 45 and west of the Village boundary shall accommodate serviced development. Land use, subdivision and development along Highway 897 shall accommodate serviced development, whenever possible.
- Regulation and approval of Confined Feeding Operations (CFO's) rests with the Natural Resources Conservation Board (NCRB). The NRCB reviews local plans and requests comments from the affected municipalities prior to making their decision on these matters. In response to the NRCB, the Village, the County and the ILC shall stipulate that they do not support any new or the expansion of any existing CFO or manure storage facilities within the IDP area which may require an approval, authorization, or registration under the Agricultural Operation Practices Act.
- The Village and the County have limited capacity to control the development and life span of oil and gas wells within the IDP area. As such, the future ability of the Village and the County to approve contiguous and orderly development is significantly affected by the presence of existing and future oil and gas leases. The Village and the County shall therefore work with oil and gas companies and landowners to identify well site development and production schedules compatible with land use designations within the IDP area. In working with oil and gas companies and landowners, the Village and the County shall strongly recommend that the following principles be adhered to, when possible:
 - Wells should be clustered;
 - Flow lining to a common location for multiple wells should be utilized;
 - Clustered well sites should be located next to public utility lots, storm water lakes and future municipal reserves and parks;

- Road access to clustered wells should be combined and access routes made to fit existing and identified future roadways;
- Operating conditions of well and battery sites should be adjusted as follows:
 - Flow lining to battery site outside the urbanized area/urban growth area should be utilized;
 - Fluids should be hauled, tanks should be vacuumed/cleaned, and servicing/maintenance should take place during regular daytime hours;
 - Storage tank temperature should be kept at a level such that associated impacts, particularly odour, are minimized to the fullest extent possible;
 - Portable generators should not be used to provide power; and
 - Every effort shall be made, using the necessary measures required, to minimize odours, noise, dust, vibration and any other negative impacts.
- Subdivision applicants shall be required to dedicate the full amount of the municipal reserve owing in the forms provided for in the MGA. In the case of lands within the County Residential designation, all municipal reserve amounts owing shall be taken by the Village and the County in the form of a deferred reserve caveat to provide for future urban municipal reserve needs. The Village and the County shall consider establishing a jointly administered cash-in-lieu of municipal reserve fund into which reserve proceeds would be placed for the purposes of assembling and developing regional recreational land and facilities within the IDP area. This would not only serve the recreational needs of the residents of the area but could also serve to attract sporting, recreational, and cultural events thereby providing a stimulus to the local economy.

2. Agricultural

- *Policies*
 - Premature development of existing agricultural lands within the County should be avoided and such land should continue to be used for agricultural purposes.
 - Non-intensive agricultural uses may be approved at the discretion of the County in accordance with the provisions of the Agricultural District and any additional applicable regulations in the County's LUB.

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POLICIES

- Existing intensive agricultural uses may continue at the discretion of the County. Approval of any new intensive agricultural operations shall only be considered when the appropriate intermunicipal referral and communication process has been adhered to.
- The following shall continue to be permitted at the discretion of the County in accordance with the Agricultural (A) District regulations of the County’s LUB and MDP:
 - Any permitted or discretionary uses;
 - Subdivision of the first parcel out of an unsubdivided quarter section; and
 - Redesignation of lands to the appropriate land use district subject to referral and communication as outlined in this IDP.
- Each municipality recognizes the importance of agriculture to the local, regional and provincial economy. The rights of agricultural operators shall be taken into consideration as it pertains to development decision making and potential impacts on lands and/or adjacent uses.

3. Urban Reserve and Urban Growth

- *Policies*
 - Non-intensive agricultural uses may continue to be approved at the discretion of the County in accordance with the Urban Growth Area (UGA) overlay district of the County’s LUB.
 - Any existing intensive agricultural uses within the Urban Reserve designation may continue at the discretion of the Village. Any proposals for additional intensive agricultural operations should only be considered subject to appropriate intermunicipal referral and communication as outlined in this IDP.
 - For Urban Reserve designated areas, the Village may approve an ASP or community plan for urban residential purposes. ASP’s and community plans providing for further urban residential development within the IDP area should be evaluated according to the following criteria:
 - Conversion of good agricultural land in the most prudent and efficient manner possible;
 - Efficient and cost effective development of roads and servicing systems and facilities;

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POLICIES

- Impacts of development on existing adjacent land uses within both municipalities;
- Impacts caused by incompatible rural and urban land uses;
- Traffic impacts within both municipalities;
- Adequate access through developing areas for residents of both municipalities;
- Proper protection of natural areas and continuous open space systems;
- Effects of development in environmentally sensitive or hazardous areas; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

4. Country Residential

- Policies
 - Subdivision and development within the Country Residential designation shall consider those proposed non-residential uses that will not have negative effects on future urban densities by virtue of excessive odour, heat, vibration, visual impact, noise or light. This does not apply to such effects that arise in the course of normal, non-intensive farming operations.
 - Land designated for future County Residential shall be allowed to be developed in accordance with the provisions of the County’s LUB and MDP.
 - Subdivision applications within designated Country Residential areas must address servicing requirements such as water, sanitary sewer and roads, for the proposed development. The servicing requirements must be met in accordance with the County’s LUB, MDP and General Municipal Servicing Standards framework.
 - In addition to these requirements, Country Residential subdivision applications shall take into consideration:
 - Creating Country Residential conservation development;
 - Provision for direct access to municipal roads without the creation of panhandle lots, when possible;

- Mitigation of impacts on the surrounding land uses within the adjacent municipality;
- Mitigation of impacts on provincial, regional and intermunicipal transportation systems;
- Consideration of environmental impacts;
- Long term servicing requirements; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

5. Institutional

- *Policies*
 - Land designated under the Institutional District within the Village's or the County's LUB may continue to exist as is at the time of the IDP approval. New proposals for development, subdivision, or rezoning shall be in accordance with the policies of this IDP and not undermine the ability of the land to accommodate future intended uses.
 - Future uses for land designated Institutional shall be defined in collaboration with the relevant school division board and in consultation with the ILC.

6. Un-Serviced Industrial Development

- *Policies*
 - Land designated in the IDP as Un-serviced Industrial may continue under the LUB district as it currently exists at the time of the IDP approval. However, new proposals for development, subdivision or redesignation shall be in accordance with the policies of this IDP and applicable provisions under the relevant LUB, and not undermine the ability of the land to accommodate future intended uses.
 - Applications for Un-serviced Industrial subdivision or development within the IDP area shall require redesignation to the appropriate Land Use district as part of a subdivision or development approval.
 - Proposed Un-serviced Industrial uses shall be in accordance with those, permitted or discretionary, uses allowed for in the designated district within the LUB of the municipality in which the lands are located.
 - Applications for Un-serviced Industrial subdivision or development within the IDP area shall be evaluated according to the following criteria:

- Impacts of development on future urban growth;
- Impacts on future servicing and transportation corridors and facilities;
- Any potential traffic impacts within either municipality;
- Impacts on adjacent land uses within both municipalities;
- Effects of development in environmentally sensitive or hazardous areas;
- Adequate access to roads, water supply, and septic systems; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

7. Un-Serviced Business and Commercial Development

- *Policies*
 - Land designated in the IDP as Un-serviced Business/Commercial may continue under the same LUB district as it currently exists at the time of the IDP approval. However, new proposals for development, subdivision or redesignation shall be in accordance with the policies of this IDP, the applicable provisions of the authorizing municipality under the relevant bylaws and policies, and not undermine the ability of the land to accommodate future intended uses.
 - Applications for Un-serviced Business/Commercial subdivision or development within the IDP area shall be in accordance with the existing business and commercial land uses of the LUB of the municipality in which the lands are located.
 - Proposed uses shall be in accordance with those uses, permitted or discretionary, allowed for in the Designated District within the LUB of the municipality in which the lands are located.
 - Applications for Un-serviced Business/Commercial subdivision or development within the IDP area shall be evaluated according to the following criteria:
 - Impacts of development on future urban growth;
 - Impacts on future servicing and transportation corridors and facilities;

- Any potential traffic impacts within either municipality;
- Impacts on adjacent land uses within each municipality;
- Effects of development in environmentally sensitive or hazardous areas;
- Adequate access to roads, water supply and septic systems; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

8. Serviced Development

- *Policies*
 - Serviced development areas are closely connected to the provision of municipal servicing. Servicing of lands in the Serviced Development areas, especially when adjacent to but outside of the Village’s boundary, are subject to the Village’s ability to provide municipal servicing to those lands. The County, in accordance with the provisions of their bylaws and policies, may consider alternative servicing where municipal servicing is not or may not be made available at the time of subdivision or development.
 - The Village and the County shall collaborate in finding the most efficient means of providing municipal services to developments requiring such services.
 - The means by which municipal servicing can be extended to proposed or existing development in the IDP area, including front end capital and operating costs, will be assessed on its merits on a case by case basis, consistent with the County’s and the Village’s ICF.
 - Serviced Residential areas, northwest of the Village boundary are designated for urban residential development and extension of municipal services. These areas shall be developed in a way that does not prejudice the future expansion of the Village, in accordance with the provisions of the Urban Growth overlay district in the County’s LUB.
 - Serviced Business/Commercial areas, northwest of the Village boundary are designated for serviced non-residential development that can take place within the landfill’s setback buffer.
 - Serviced Business/Commercial development must be planned such that appropriate buffers and/or transitional uses are provided for on any adjacent residential development.

9. Open Space

o *Policies*

- The Village and the County shall promote public awareness of any significant historic and cultural sites in the IDP area and their connection with the larger region as part of heritage tourism efforts.
- Existing agricultural operations and residential property owners shall be encouraged to maintain a high-water quality standard for wetlands, creeks, lakes, and other water bodies through the application of best management practices to privately owned riparian areas.
- Development on flood prone land is not permitted.
- Environmental reserves will be taken in accordance with Section 664 of the MGA in the form of a lot or as an environmental reserve easement. The Village or the County, as the case may be, may require an owner or developer to provide hazard land as environmental reserve as part of a subdivision application. Where the Village or the county wish to ensure public access to a water body, environmental reserve in the form of a lot shall be taken. All environmental reserves are to remain in their natural state except as permitted in accordance with the MGA. In some instances, conservation easements may be considered in place of environmental reserves, as provided for in the Environmental Enhancement and Protection Act.
- Municipal reserve dedication within the IDP area shall generally be dedicated as land to be used for school and/or park purposes within residential developments.
- Areas along water bodies are designated to provide for enhancements to existing trails, new trail development, and passive recreation uses that are compatible with the environment and adjacent land uses. Both municipalities shall work together to create an interconnected trail system within the IDP area.
- Agreed upon standards for trail development dealing with such issues such as fencing, berming, screening, landscaping, site coverage, setbacks, and height restrictions applicable to development adjacent to the highways shall be implemented through each of the respective municipality's LUB's.
- When appropriate, the Village and the County shall endeavour to find efficiencies in bylaw enforcement through public education regarding safe and responsible trail use, water body health, off highway vehicle regulations, fishing and hunting regulations, property ownership and the exploration of shared bylaw services.

10. Municipal Servicing and Roads

- *Policies*
 - The Village and the County shall establish strategies and standards for the orderly, efficient, and economical extension of wastewater collection, water distribution, storm water management and roads within the IDP area.
 - Servicing with municipal water and sewer within the IDP area shall be considered for the Urban Reserve and Institutional designations in the Village’s LUB and the Serviced Residential, Serviced Business/Commercial, and Urban Growth FLUC designations.
 - On site servicing within the IDP area may be considered for the following IDP FLUC designations – Country Residential, Recreation, Un-serviced Business/Commercial, Un-serviced Industrial and Agriculture.
 - Where it is deemed appropriate, necessary, and/or desirable, further to this IDP, the Village and the County shall endeavour to enter into agreements respecting municipal servicing, including for the development of roads, consistent with the Village’s and the County’s ICF. If and when the municipalities adopt new agreements the IDP and the ICF shall be amended accordingly.
 - Right of ways for any future regional services shall be considered and anticipated in future subdivision and development, site development plans, ASP proposals as well as any other intermunicipal servicing agreements affecting lands in the IDP area. The Village and the County shall ensure that the right of way alignment determined for any future regional servicing best serves both the Village and the County, in addition to the region as a whole.
 - If and/or when the opportunity arises as part of a subdivision or development permit application, following review of the application by the ILC, road right of ways up to thirty meters (30 m) shall be protected without compensation at the time of subdivision or development permit approval, as the case may be.

11. Discretion and Variances

- *Policies*
 - The exercise of variance or discretion in deciding an application must be both reasonable and defensible within the letter and purpose of the IDP as well as the widely accepted planning principles and development best practices.

- If a requirement or provision of the IDP is to be deviated from, it is essential that those exercising the discretion or deciding upon the variance clearly understand the rationale behind the requirement or provision they are being asked to vary.
- Discretion and variance shall only be considered if it can be demonstrated that the discretion or variance in questions shall, at a minimum, not jeopardize the IDP's goals, objectives or policies.
- Any variance or discretion exercised shall be fully documented in so that the reasons and rationale for the variance or discretion to be exercised are accurately recorded and clearly understood.

12. Annexation Criteria

- *Policies*
 - There will continue to be a boundary between the Village and the County for the exercise of municipal responsibilities as provided for in the MGA.
 - There is a recognition of the periodic need for urban expansion of the Village and the need to engage in a collaborative annexation negotiation process in a positive, orderly, timely and agreed upon manner, once a clear and present need for additional land is established through a Joint Growth Study.
 - The Village and the County shall engage in a Joint Growth Study prior to entering into an annexation negotiation process.
 - In determining the timing, size, and location of an annexation area, the outcomes identified in the Joint Growth Study shall be considered.
 - A Joint Growth Study shall serve to inform the annexation negotiation process, consistent with the Municipal Government Board Annexation principles, with respect to the following:
 - Justifiable and mutually agreeable current and future growth rates. Growth rates are defined at the rate at which land is consumed for residential, commercial and industrial purposes, typically expressed in acres per year.
 - Availability and cost of servicing. The physical and economic feasibility of extending municipal services from the Village to specific areas within the County in a logical, reasonable and cost effective manner.
 - Adequacy of transportation systems to accommodate new development. The annexation area should be either serviced with

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POLICIES

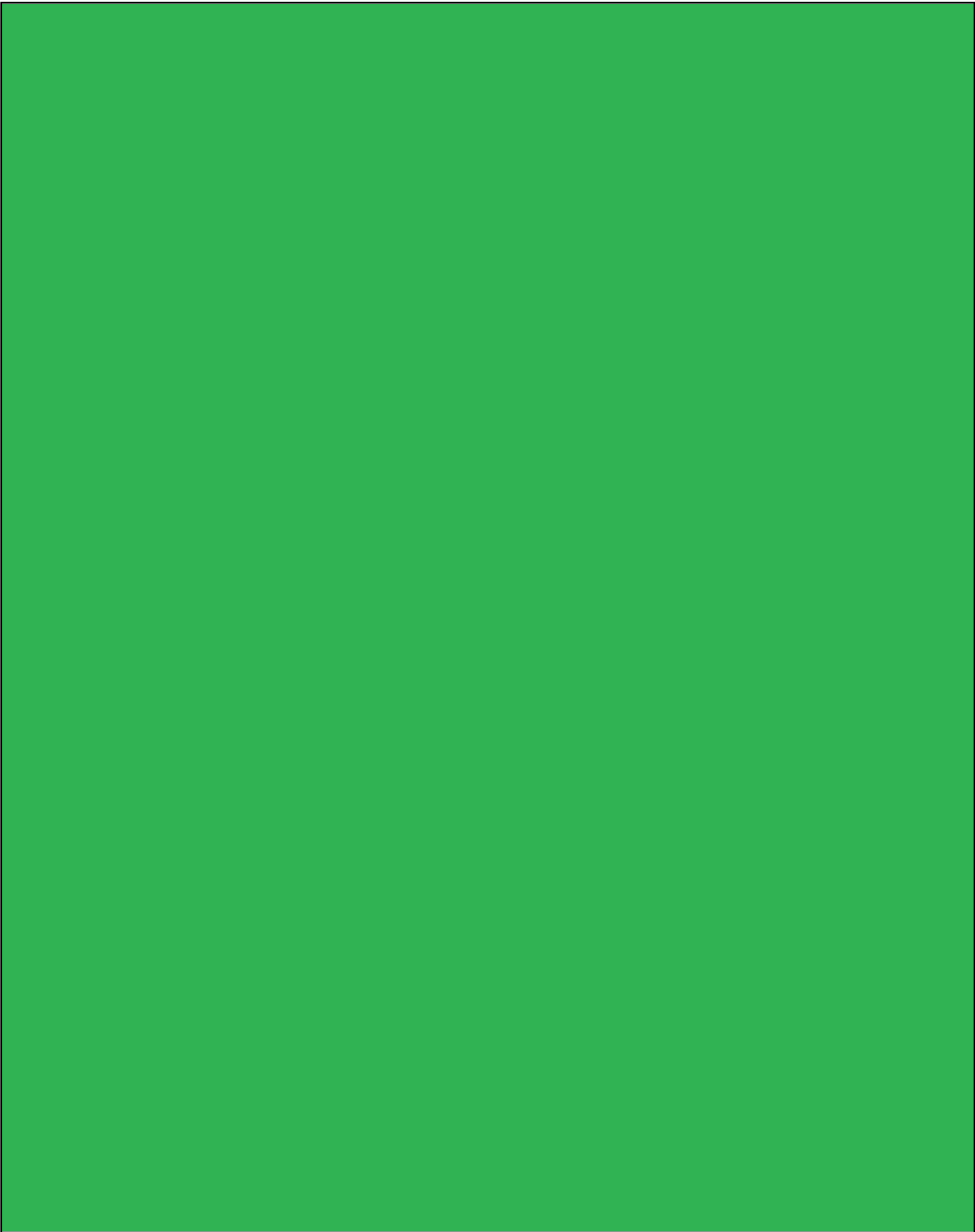
road network or be able to be serviced with a logical extension of existing road networks.

- Annexations should follow legal boundaries or natural features where possible to avoid creating a fragmented pattern of landownership.
 - Annexations should as much as possible have the support of the landowners involved.
 - Annexations should be consistent with the policies of this IDP, each municipalities' MDP, and any other applicable statutory document.
 - Planning annexations should consider a thirty (30) year horizon for the land requirements.
 - Annexations should be a logical extension of the Village fabric and may include developed areas.
 - Annexations should not dramatically alter the taxes collected from agricultural lands in the annexation area. The Village and the County may look at harmonizing their agricultural mill rates should annexation proceedings occur.
 - Any other matter that each municipal Council may consider necessary.
- The Village and the County may establish agreements separate from, or supplemental to, this IDP. The terms of these agreements shall only be for the purpose of delaying, avoiding, or fixing a time frame for annexation.
 - Both municipalities favor periodic annexations involving smaller amounts of land occurring on an 'as needed' basis as opposed to a long-range basis that may limit interim development on the lands of the proposed annexation area.
 - No land in the IDP area north of Highway 45 shall be subject to annexation for the life of this IDP.
 - Each municipality shall collaboratively manage the lands identified in the IDP suitable for municipal servicing and development to prevent or mitigate the impacts from land use and development that may unduly interfere with future urbanization.
 - Both municipalities shall follow the annexation process as outlined in the MGA at the time an annexation application is made.

4

POLICIES

- In the event of annexation where land is not currently serviced by the Village, the Village may enter into a service agreement with the County for the existing municipal servicing on the annexation lands.
- When and if the Village and the County enter into an agreement to service land in the County, the agreement shall address annexation. When new agreements are adopted by the municipalities, the IDP and the ICF shall be amended accordingly.



5 DEFINITIONS

DEFINITIONS

“Adjacent Land(s)” is any land that abuts or is contiguous to the parcel of land that is being described and includes land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right of way, powerline, railway or similar feature and any other land identified in the Village or County’s land use bylaws as adjacent for the purpose of notification under the MGA.

“Adjacent Municipality” is a municipality as established under the MGA that shares one or more adjoining boundary with another municipality and its contiguous lands; and any land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right of way, power line, railway, or similar feature and any other land identified in the Village or County’s land use bylaws as adjacent for the purpose of notification under the MGA.

“Agreement” is the Working Together Agreement between the Villages of Marwayne, Kitscoty, and Paradise Valley and the County of Vermilion River.

“ALSA” is the Alberta Land Stewardship Act.

“ASP” is a statutory plan in accordance with the MGA for the purpose of providing a framework for subdivision and development of an area of land in a municipality.

“Conceptual Scheme” is a non-statutory land use plan intended to serve as a basic guideline to evaluate a small subdivision or development in the context of the development of a larger area.

“Council” is the Council of the Village of Marwayne and/or the Council of the County of Vermilion River in the province of Alberta.

“County” is the County of Vermilion River in the province of Alberta.

“Country Residential Use” is a land designation whereas the primary purpose of the land is for a dwelling or the establishment of a dwelling in a rural area compatible with the natural character of the terrain.

“Discretionary Use” is the use of land or a building in a district for which a development permit may be approved at the discretion of the Development Authority either with or without conditions.

“Dispute” is any intermunicipal matter, approval, statutory plan or LUB, of which the Council for either municipality deems to be inconsistent with the provisions of the IDP or the Intermunicipal Collaborative Framework between the Village of Marwayne and the County of Vermilion River.

“FLUC” means Future Land Use Concept. It is a graphical representation of the long-term vision for a community and illustrates the concepts that will guide the planning and development of a particular area.

“Hazard Lands” are lands that are unsafe for development in their natural state, that pose severe constraints on certain types of development, or lands that may be prone to flooding, shoreline erosion, or slope instability.

“ILC” is the Intermunicipal Liaison Committee for the administration of the Intermunicipal Development Plan on behalf of the Village of Marwayne and the County of Vermilion River.

“IDP Area” is the Intermunicipal Development Plan area. The extension of land identified by both municipalities that encompass areas of particular importance and/or concern of which the policies of this document pertain.

“IDP” refers to this Intermunicipal Development Plan. A statutory document between two or more municipalities, adopted by bylaw in accordance with Section 631 of the MGA, used by municipalities as a long-range planning tool to address land use matters.

“Joint Growth Study” is a long-range planning tool designed to inform planning decisions by identifying growth directions and development trends within a particular study area.

“LUB” refers to the Land Use Bylaws of the Village of Marwayne and the County of Vermilion River in the province of Alberta.

“May” is discretionary, meaning the policy in question can be implemented if the municipalities choose to do so. This is dependent on context and individual circumstances.

“Mediation” is the non-adversarial intervention between conflicting parties to promote understanding, consensus, and resolution on disputed items or issues. It is an informal, confidential, and structured process to resolve disputes before they proceed to litigation.

“MDP” are the statutory plans adopted by bylaw in accordance with Section 632 of the MGA and used by the Village of Marwayne and the County of Vermilion River as long-range planning instruments.

“MGA” is the Municipal Government Act, as amended from time to time.

“Negotiation” is the disclosure and discussion process between two or more parties to promote understanding, consensus, and agreement on items and issues that are of concern.

“Non-Statutory Plan” is a municipal planning document or conceptual scheme or plan that is endorsed or approved by resolution of Council, typically to guide future land use development or subdivision of a specific area within a municipality.

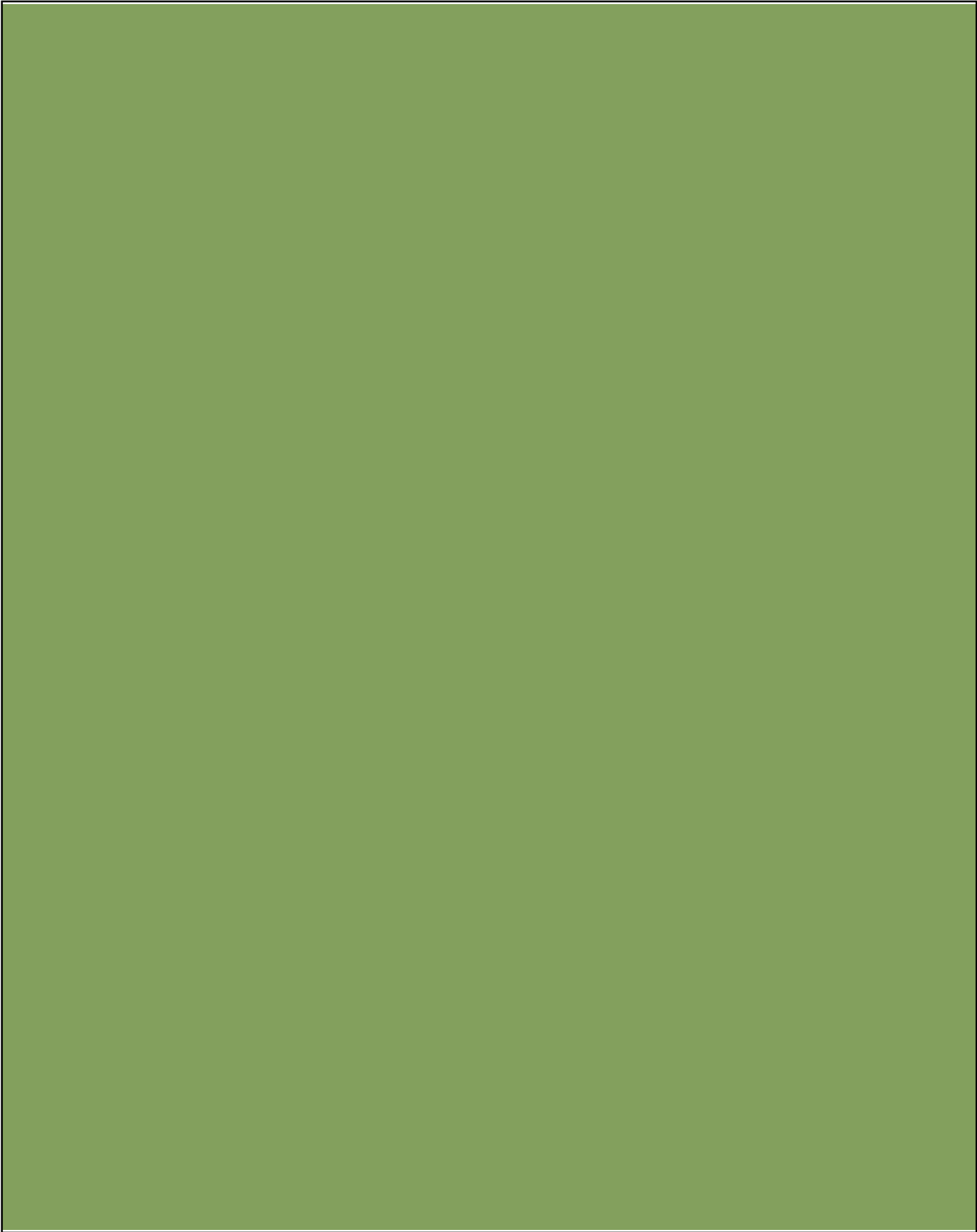
“Shall” is an operative term that means the action outlined is mandatory and therefore must be complied with, without discretion.

“Should” is a directive term that indicates the direction to strive to achieve the outlined action but is not mandatory.

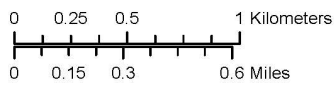
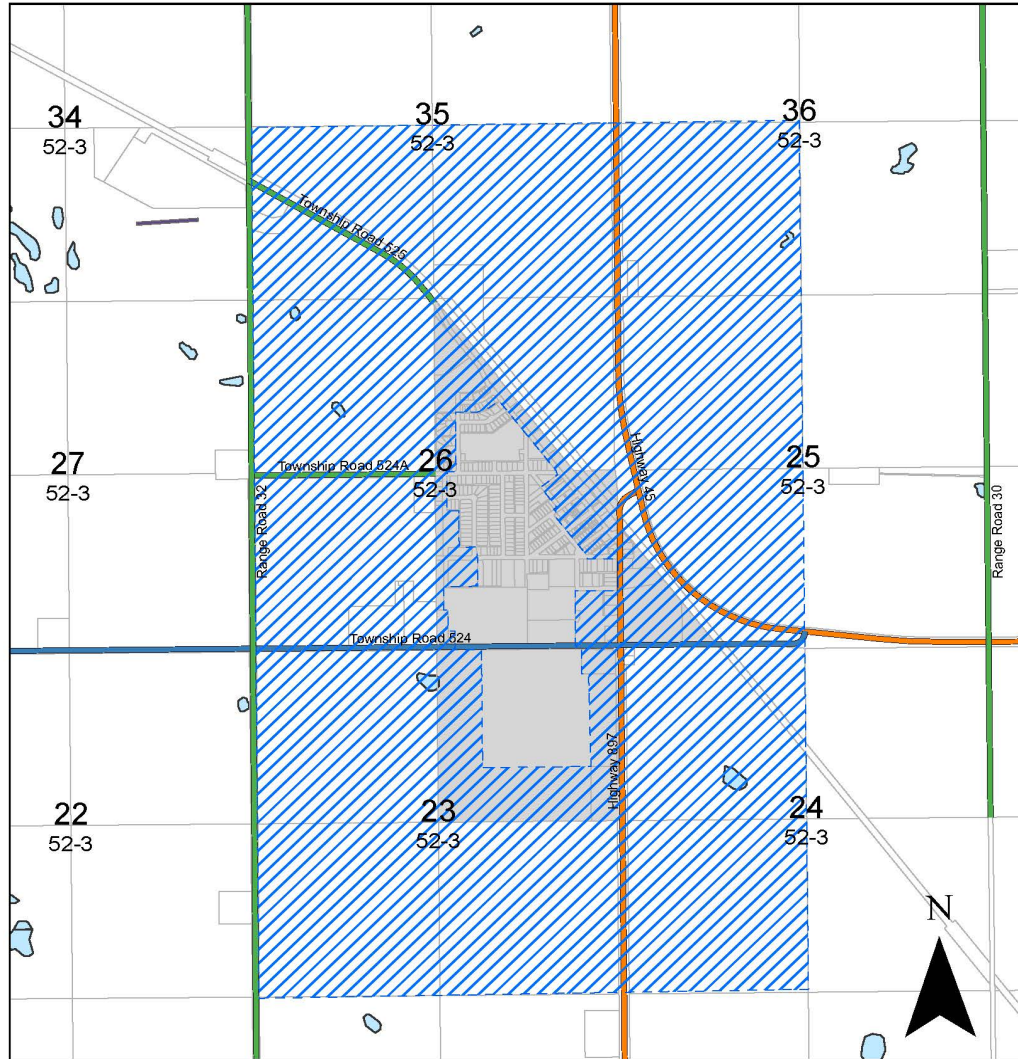
“Statutory Plan” is an Intermunicipal Development Plan, a Municipal Development Plan, an Area Structure Plan or an Area Re-Development Plan, as per Part 17 of the MGA.

“Surveillance Suite” is a manufactured or modular dwelling or seasonal residence without a basement, used solely for the purpose of accommodating a household, or person whose official function is to provide surveillance, maintenance, and/or security for a commercial or industrial development in a specific land use district.

“Village” is the Village of Marwayne in the province of Alberta.



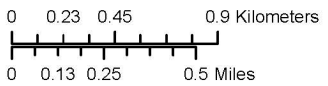
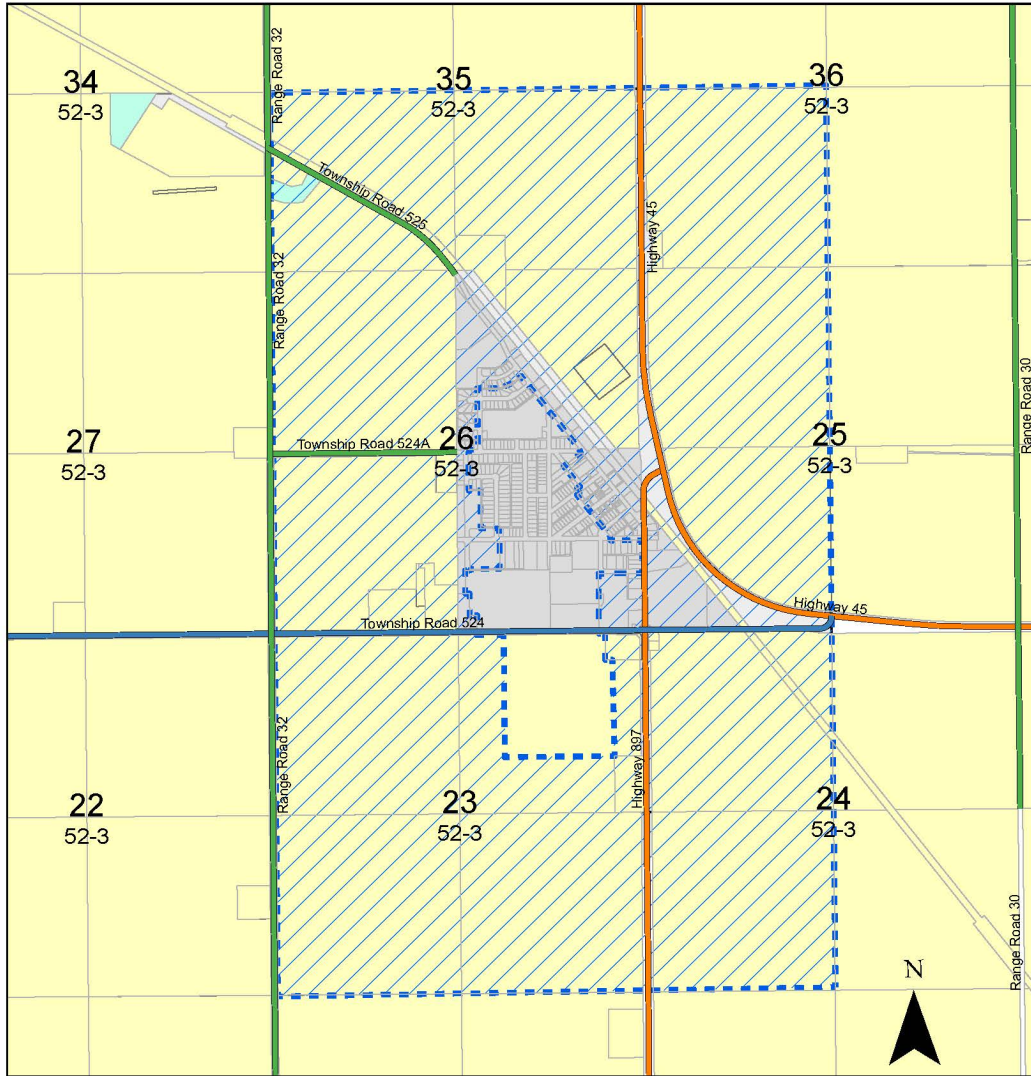
Map #1. Village of Marwayne IDP Area



Village of Marwayne IDP Area

- IDP Boundary
- Upgraded Local Road (1)
- Parcels
- RoadCentres
- Water Bodies
- MainClass
- Marwayne
- Provincial Highway
- Upgraded Local Road (2)

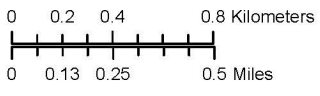
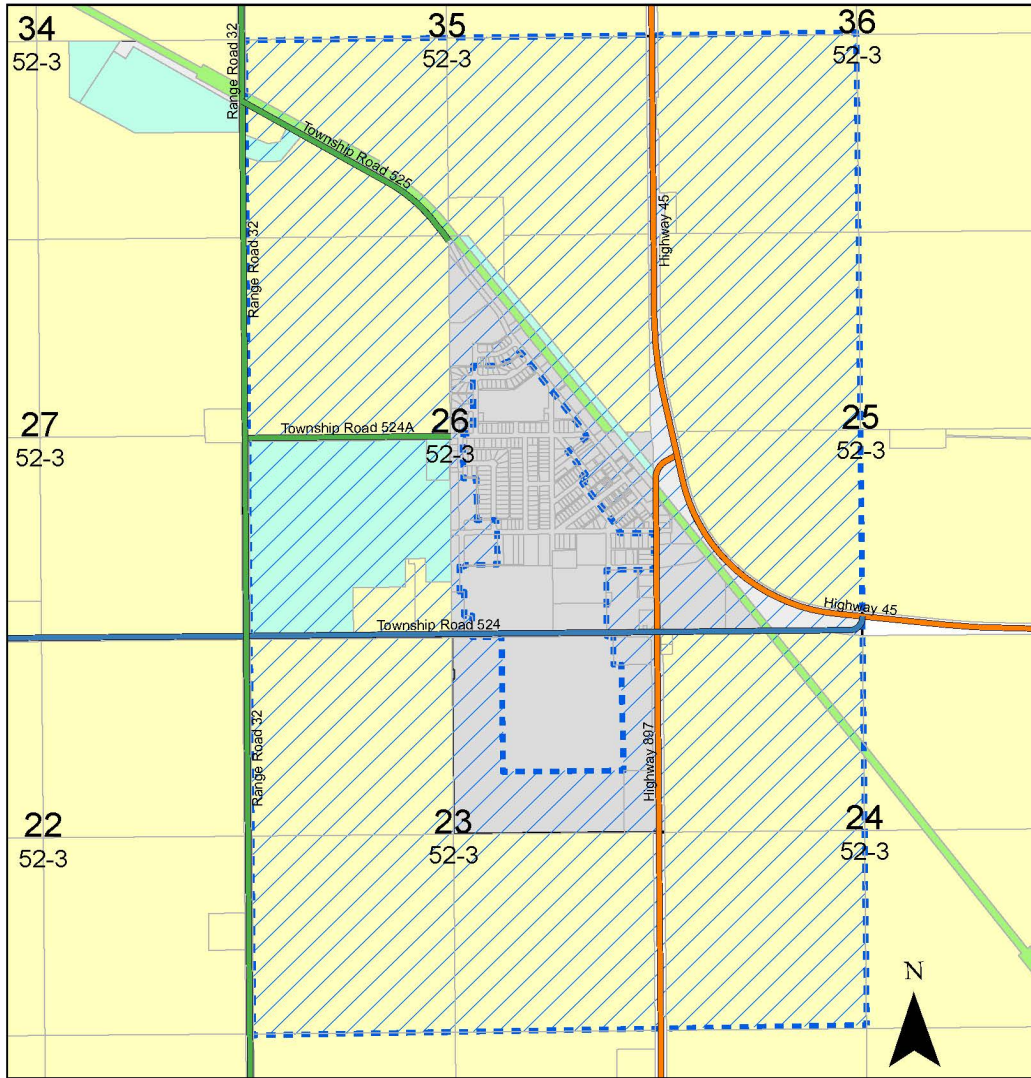
Map #2. 2009 Land Ownership – Village of Marwayne



2009 Land Ownership (Village of Marwayne)

- Parcels
- Water Bodies
- Ownership
 - County
 - Private
- MainClass
 - Provincial Highway
 - Upgraded Local Road (2)
 - Upgraded Local Road (1)
 - ASP_Boundary_Feb21-06
 - Marwayne
 - IDP Area

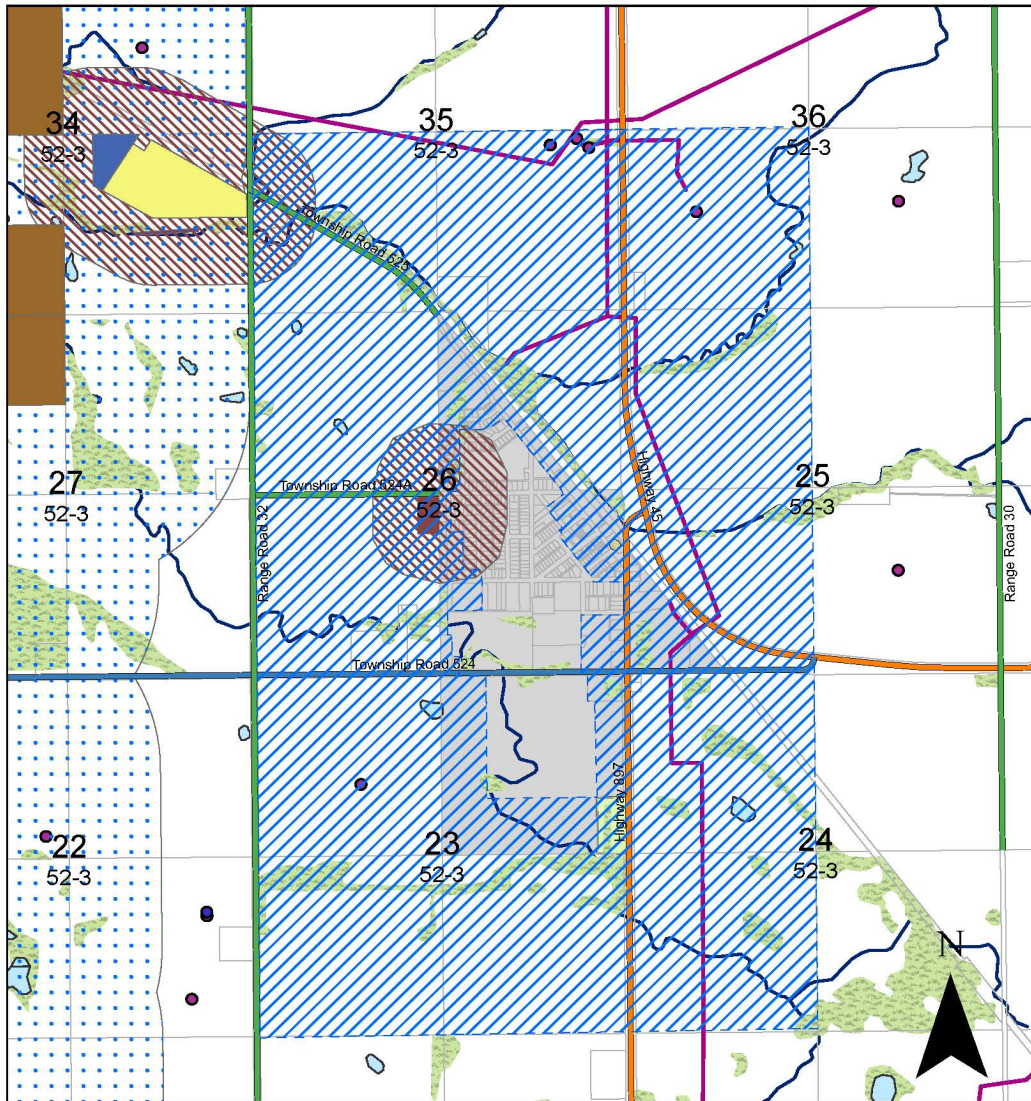
Map #3. 2019 Land Ownership – Village of Marwayne



2019 Land Ownership (Village of Marwayne)

- Parcels
- Water Bodies
- Ownership
 - County
 - Crown
- Private
- MainClass
 - Provincial Highway
 - Upgraded Local Road (2)
 - Upgraded Local Road (1)
- ASP_Boundary_Feb21-06
- Marwayne
- IDP Area

Map #4. Development Constraints – Village of Marwayne



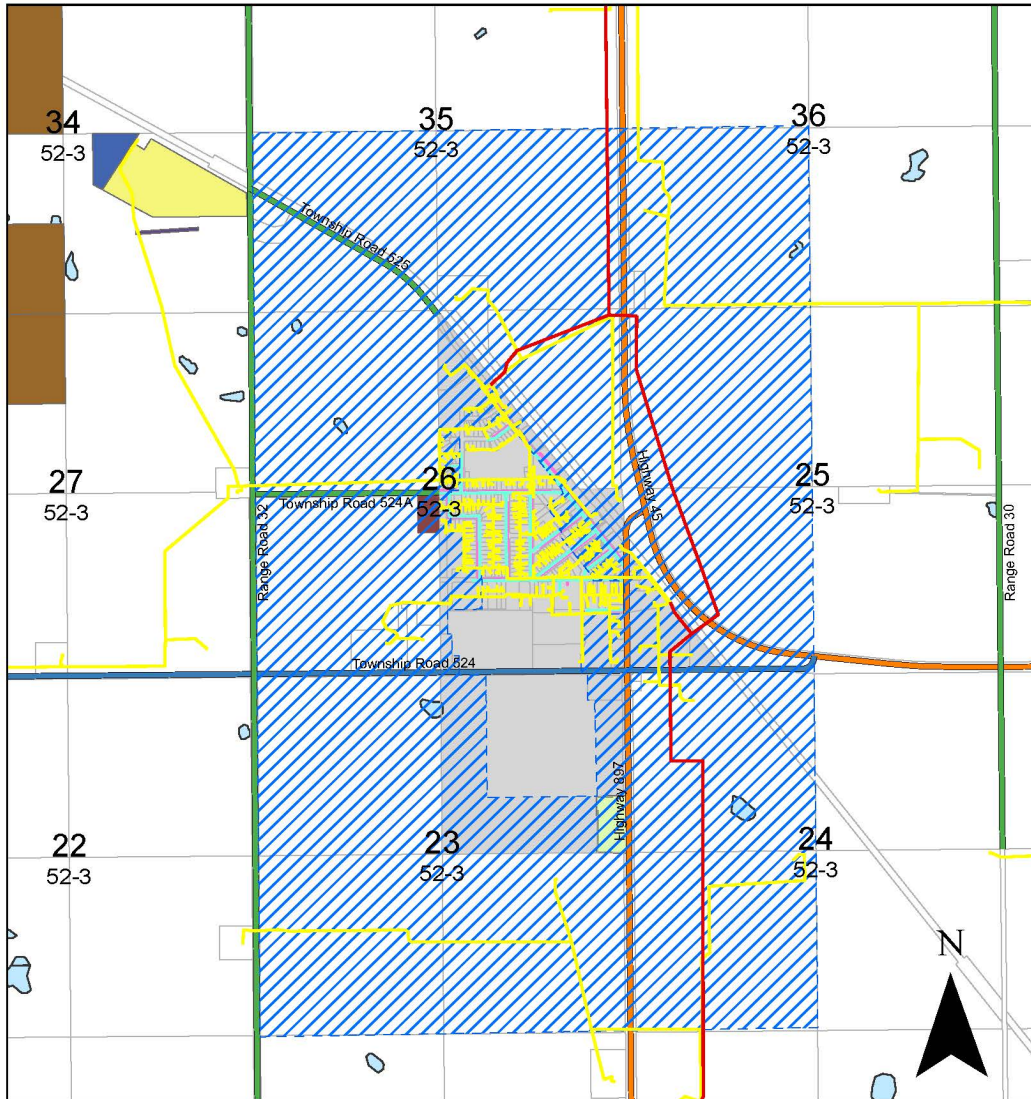
County of Vermilion River

0 0.25 0.5 1 Kilometers
0 0.15 0.3 0.6 Miles

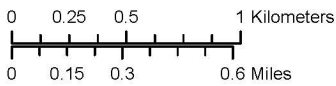
Development Constraints (Village of Marwayne)

<ul style="list-style-type: none"> IDP Boundary RoadCentres MainClass <ul style="list-style-type: none"> Provincial Highway Upgraded Local Road (2) Upgraded Local Road (1) Overlays <ul style="list-style-type: none"> Overlay Districts <ul style="list-style-type: none"> WWF 	<ul style="list-style-type: none"> HRA Non_Residential_Districts <ul style="list-style-type: none"> Non-Residential Districts <ul style="list-style-type: none"> LC-W WellSurface status <ul style="list-style-type: none"> ABANDONED PUMPING OIL 	<ul style="list-style-type: none"> ForeignPipeline Parcels Water Bodies Vegetation Hydrography Contours Towers Cemeteries Marwayne 	<ul style="list-style-type: none"> Limitations <ul style="list-style-type: none"> Limitations <ul style="list-style-type: none"> Sewage Lagoon Transfer Station Historic Resource Value
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Map #5. Development Opportunities – Village of Marwayne

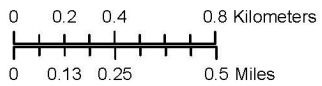
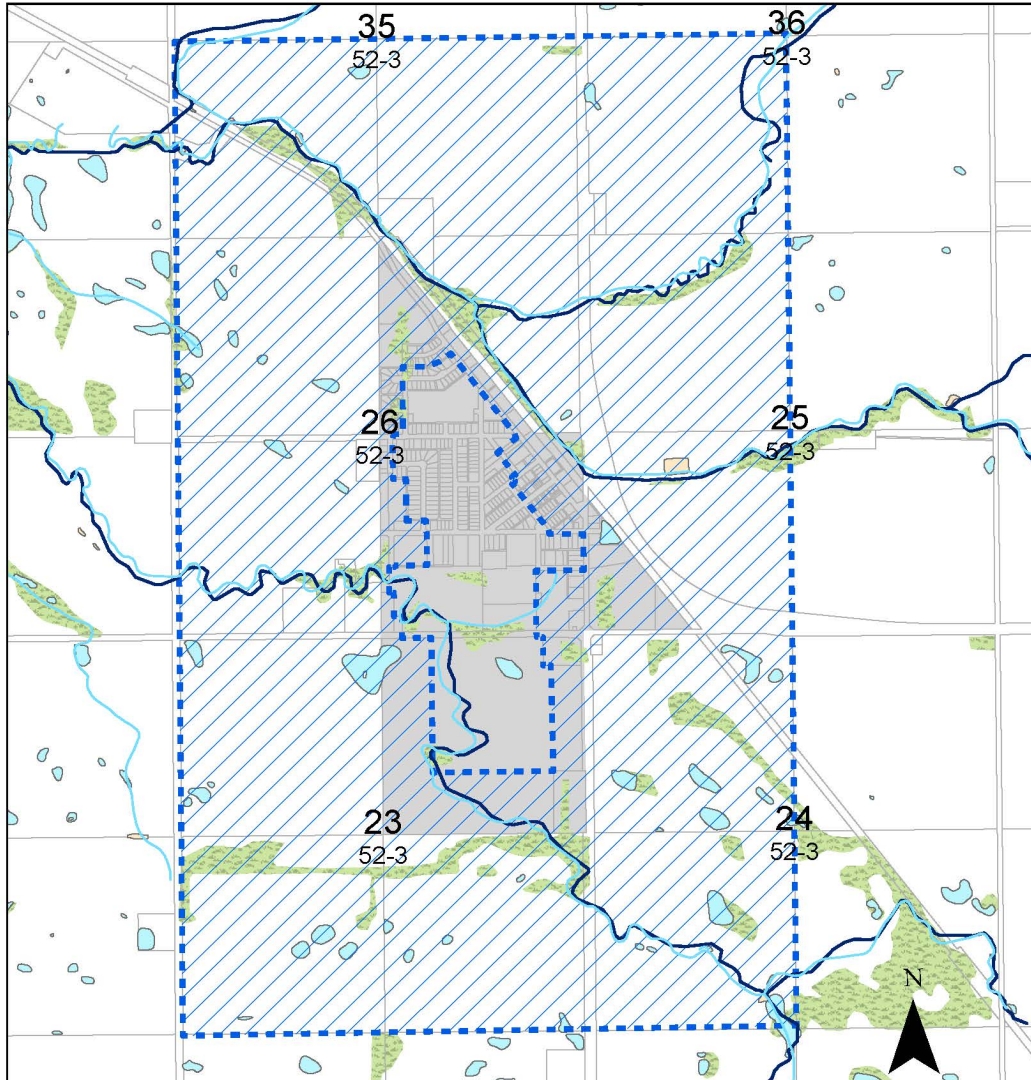


Development Opportunities (Village of Marwayne)



GasLines	RoadCentres	Sewer_Lines	Cemeteries
Material, Status	MainClass	Non_Residential_Districts	Marwayne
PE	Provincial Highway	Non-Residential Districts	Limitations
Steel	Upgraded Local Road (2)	LC-W	Sewage Lagoon
Abandoned PE	Upgraded Local Road (1)	Parcels	Transfer Station
IDP Boundary	Water_Supply_Lines	Water Bodies	Historic Resource Value
	Water_Lines		

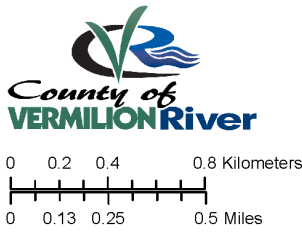
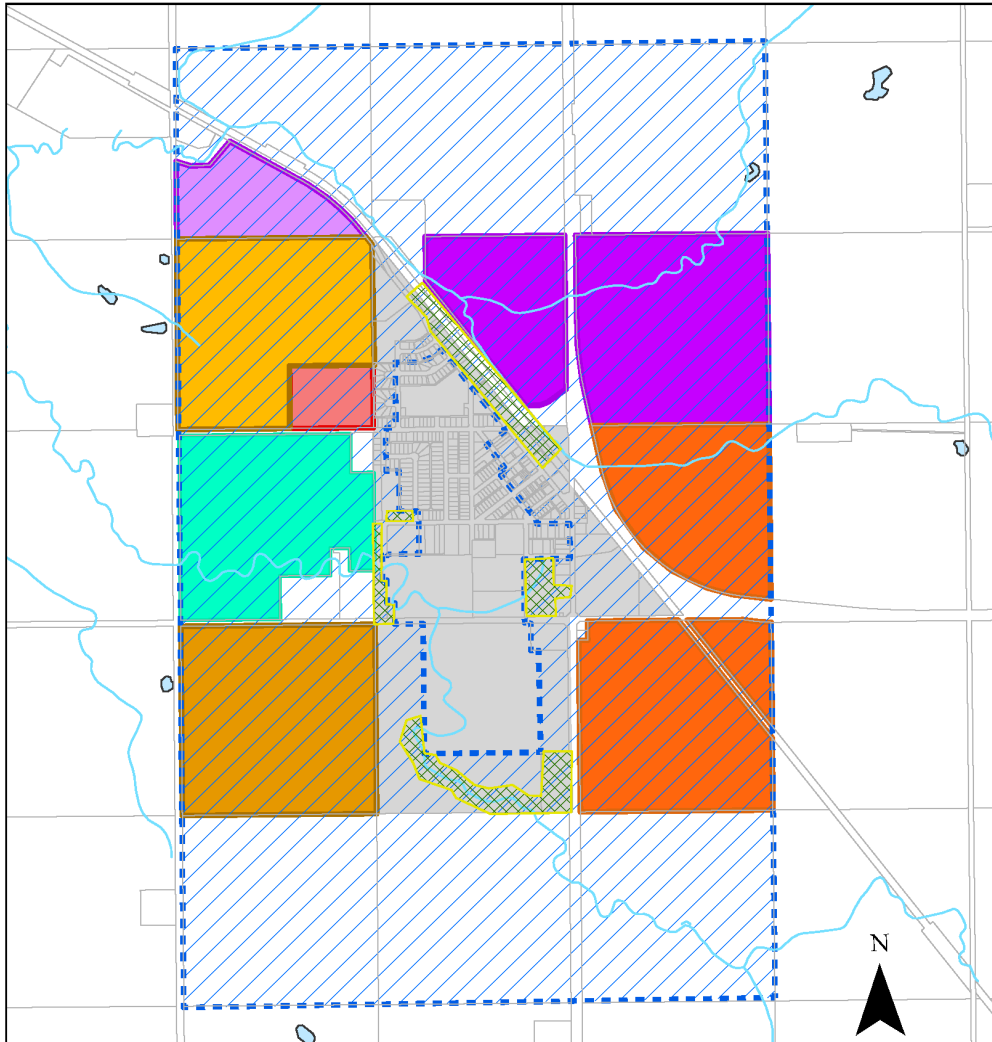
Map #6. Hydrography – Village of Marwayne



Hydrography (Village of Marwayne)

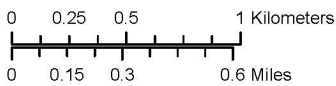
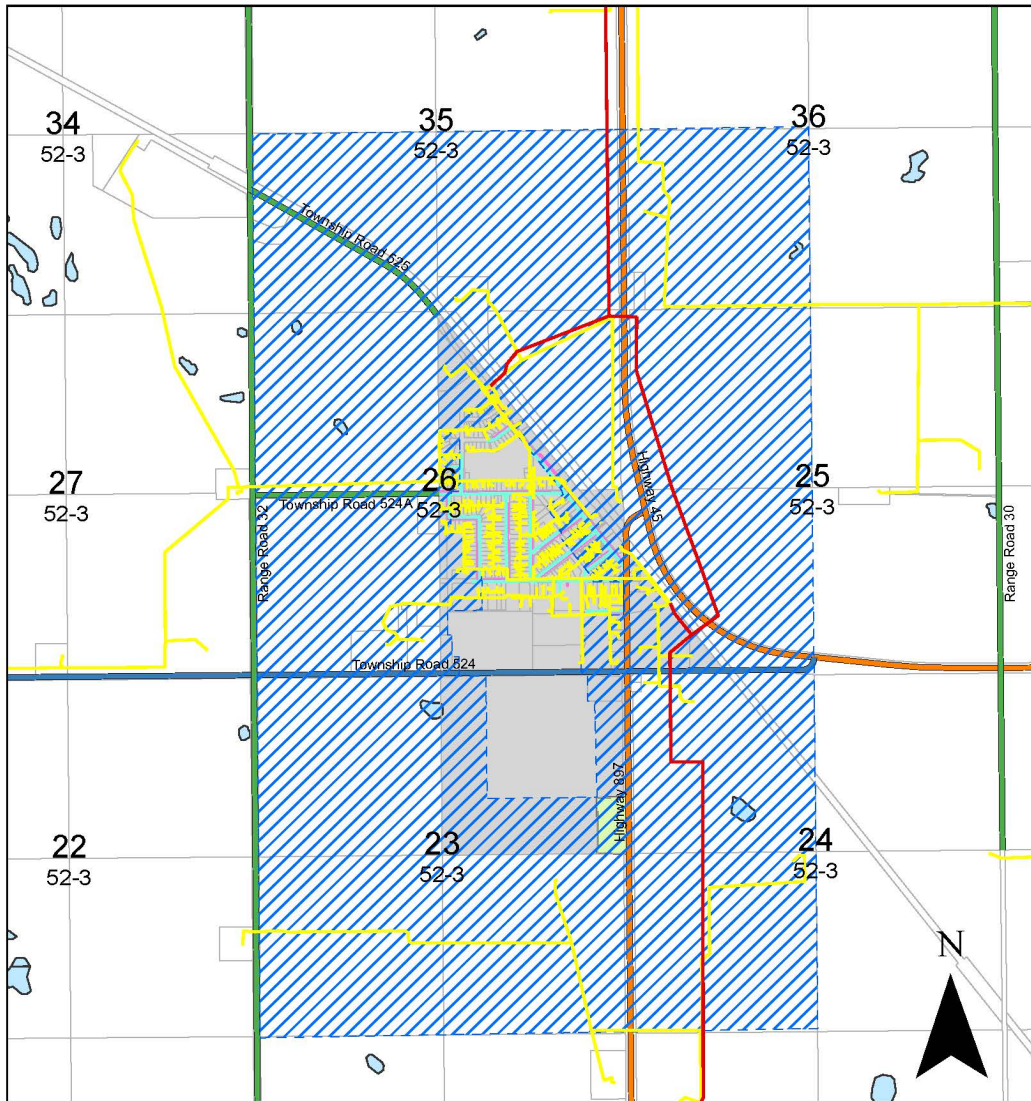
- Hydrography Contours
- Parcels
- AlbertaMergedWetlandInventory_CVR
- IDP /ICF Area
- CWCS_Class
- Vegetation
- Marsh
- Marwayne
- Open Water
- Streams

Map #7. Future Land Use Concept – Village of Marwayne



- Future Land Use Concept (Village of Marwayne)**
- ▭ Parcels
 - ▭ IDP /ICF Area
 - ▭ Water Bodies
 - ▭ Marwayne
 - ▭ Serviced Industrial
 - ▭ Unserved Business/Commercial
 - ▭ Country Residential
 - ▭ Serviced Residential
 - ▭ Serviced Business/Commercial
 - ▭ Unserved Industrial
 - ▭ Urban Growth
 - ▭ Recreation
 - ▭ Streams

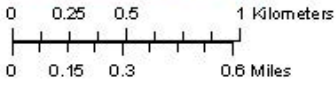
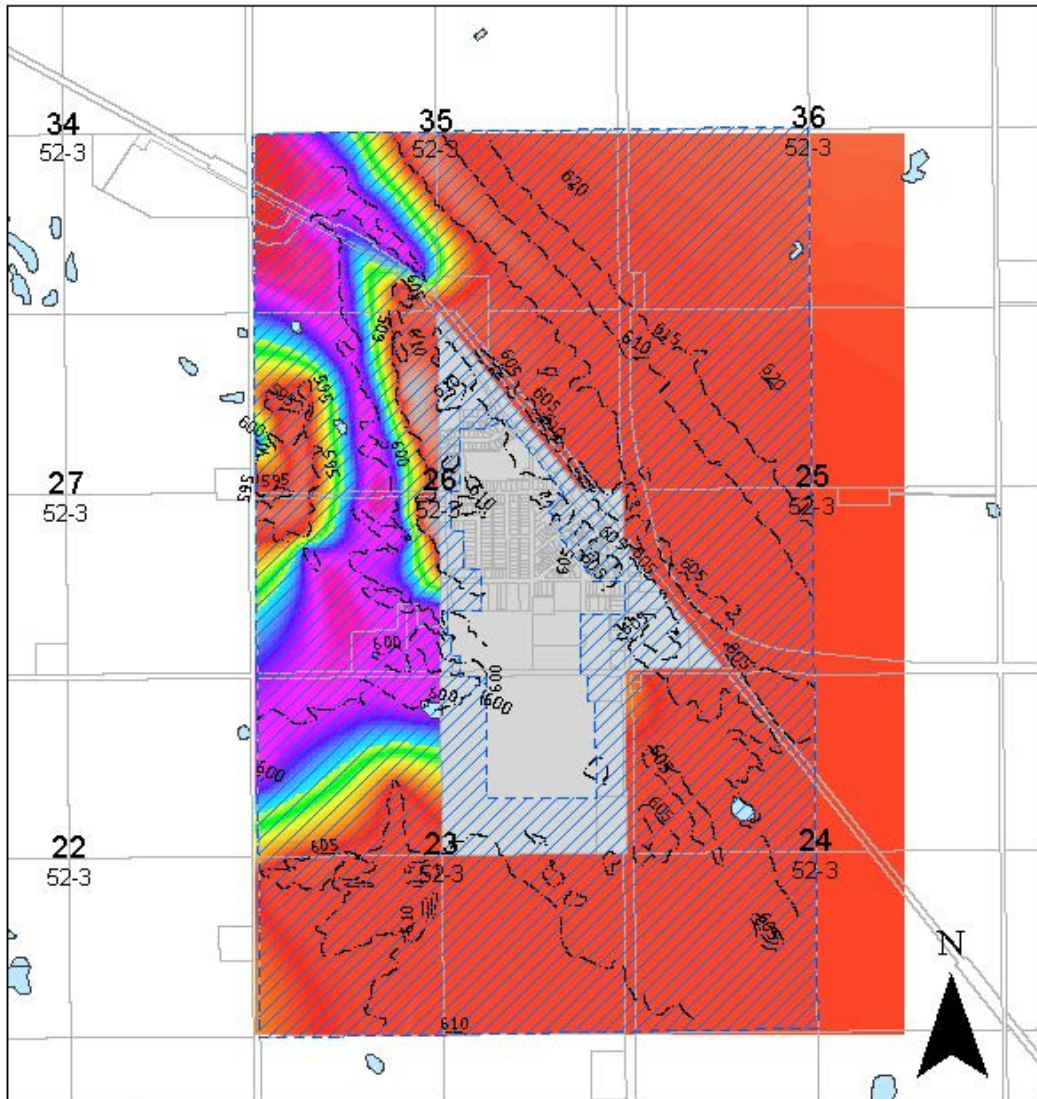
Map #8. Servicing – Village of Marwayne



Servicing (Village of Marwayne)

- | | | |
|------------------|---------------------------|--------------|
| GasLines | RoadCentres | Water_Lines |
| Material, Status | MainClass | Sewer_Lines |
| — PE | — Provincial Highway | — Parcels |
| — Steel | — Upgraded Local Road (2) | — Cemeteries |
| — Abandoned PE | — Upgraded Local Road (1) | — Marwayne |
| — IDP Boundary | — Water_Supply_Lines | |

Map #9. Topography – Village of Marwayne



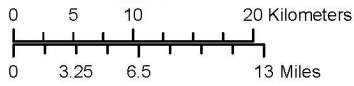
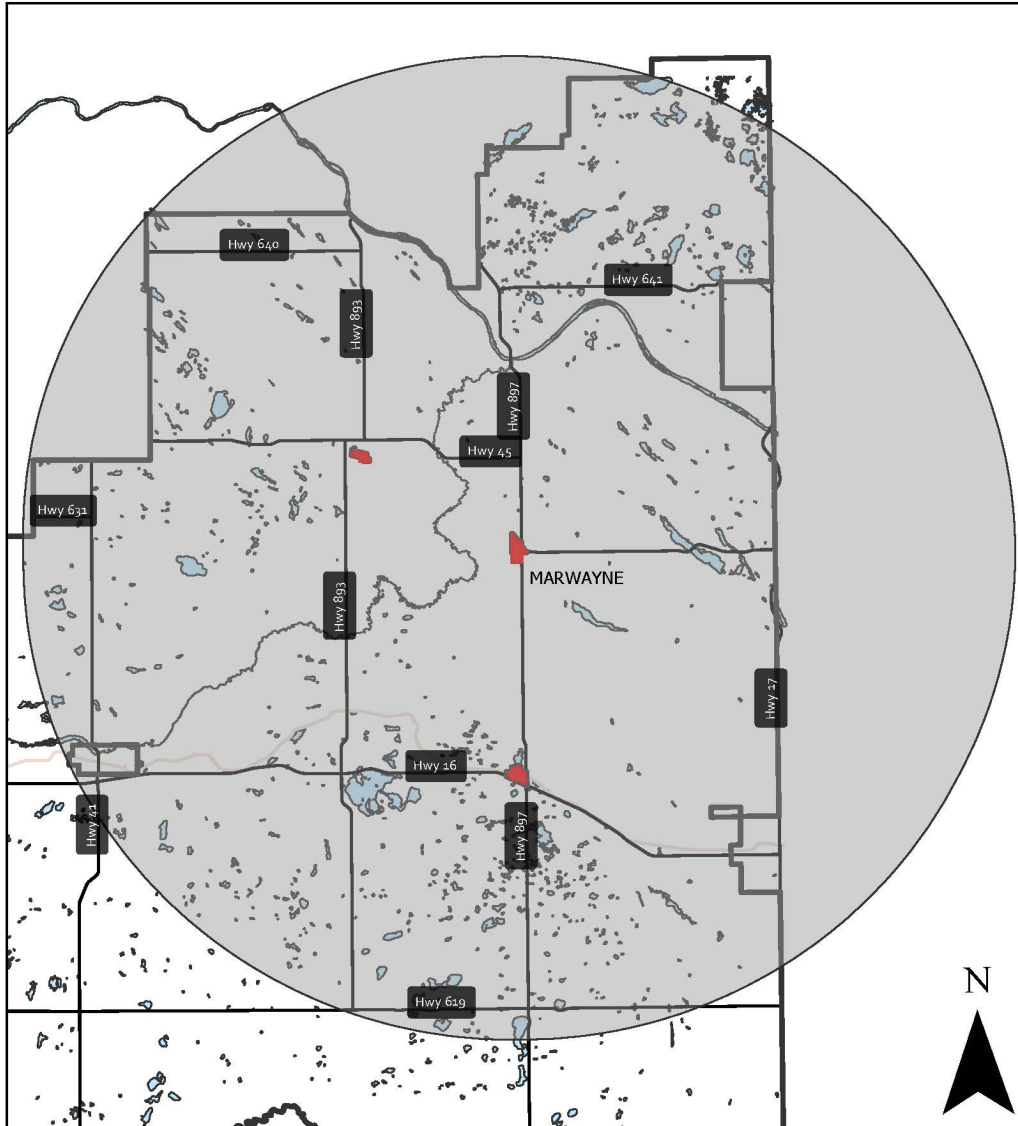
Topography (Village of Marwayne)

- IDP Boundary
- CountyContours_5m_ClipFeaturMarwayne
- Parcels
- Marwayne

MarwaynePercentage Value

- 1.18727
- 0.172396

Map #10. Commuting Radius – Village of Marwayne



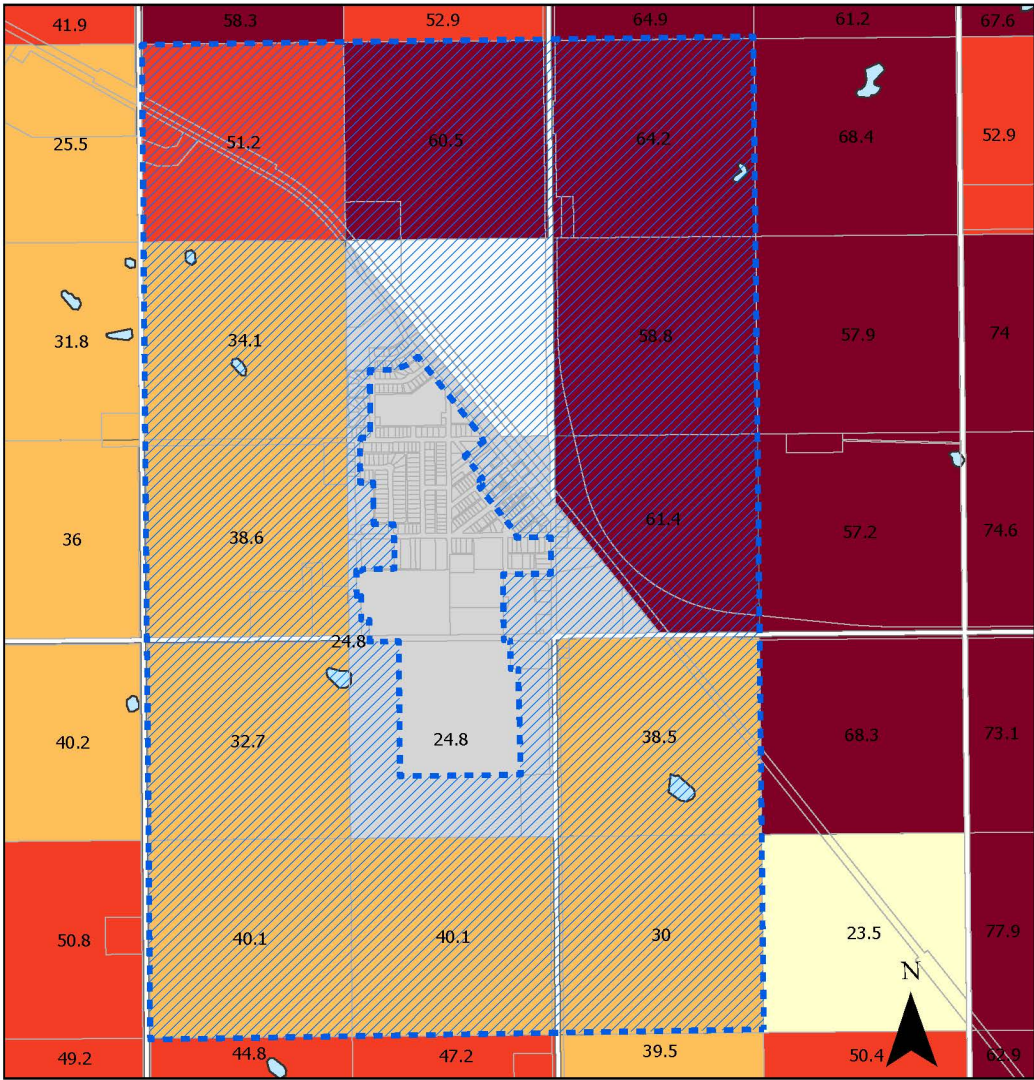
Village of Marwayne Commuting Radius

Legend

- Commuting_Radius_40_km
- Transportation Network
- Village
- Railways
- Marwayne
- Rivers
- CountyBoundary
- Lakes

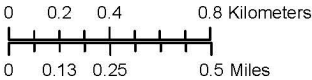
6
MAPS

Map #11. Agricultural Assessment – Village of Marwayne

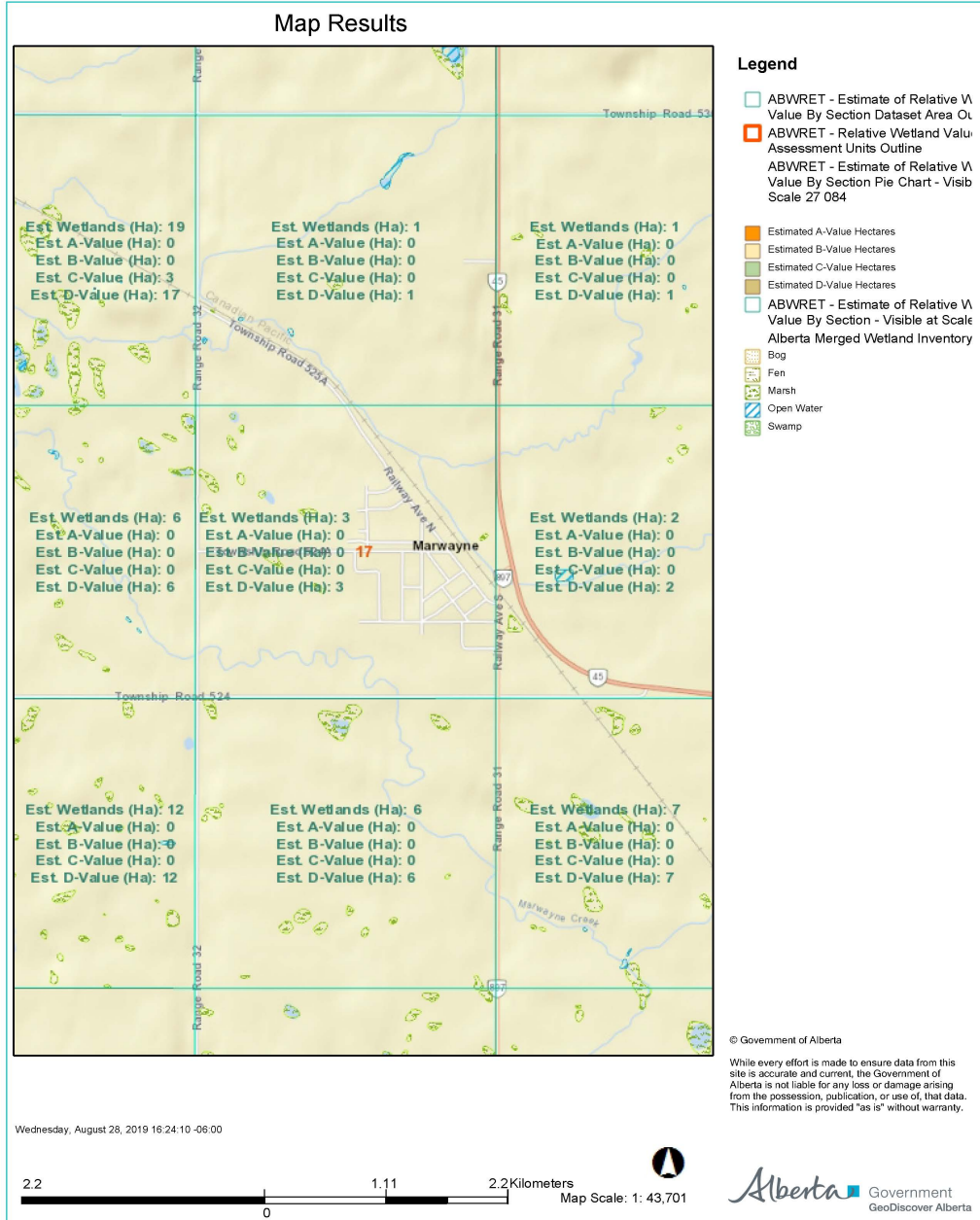


Village of Marwayne Agricultural Assessment

- ▭ Parcels
- ▭ Water Bodies
- ▭ Marwayne
- ▭ Assessment
 - ▭ ≤24.500000
 - ▭ ≤41.000000
 - ▭ ≤55.900000
 - ▭ ≤89.200000
- ▭ IDP Area



Map #12. Wetlands



Map #13. Sanitary Sewer System – Village of Marwayne



Map #14. Water System – Village of Marwayne



VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank



AP5090 Page : 1
Date : Apr 23, 2021 Time : 11:27 am

Supplier : 10 To XYLCA
Cheque Dt. 23-Apr-2021 To 23-Apr-2021
Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3667	23-Apr-2021	10001	Gas Utility CVR	Issued	54	C	932.13
3668	23-Apr-2021	10113	TELUS	Issued	54	C	679.00
3669	23-Apr-2021	18	Rusway Construction	Issued	54	C	2,929.37
3670	23-Apr-2021	AGLIN	John Deere Financial Inc	Issued	54	C	1,034.53
3671	23-Apr-2021	DILCA	Diligent Canada Inc	Issued	54	C	3,035.50
3672	23-Apr-2021	HHDLT	HHD LTD.	Issued	54	C	1,455.20
3673	23-Apr-2021	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	54	C	445.41
3674	23-Apr-2021	KADR	Ken's Auto & Diesel Repair	Issued	54	C	203.87
3675	23-Apr-2021	KTL	Kat Traks Ltd.	Issued	54	C	119.20
3676	23-Apr-2021	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	54	C	73.40
3677	23-Apr-2021	PROVPO	Provincial Policing Agreement - RCM	Issued	54	C	10,302.00
3678	23-Apr-2021	ROAF	Roach Fire Services	Issued	54	C	300.00
3679	23-Apr-2021	SANRO	Robinson, Sandy	Issued	54	C	544.15
3680	23-Apr-2021	TARCON	Tar-Row Construction	Issued	54	C	47,669.77
3681	23-Apr-2021	TAXER	TAXERVICE	Issued	54	C	457.80
3682	23-Apr-2021	TM	TELUS	Issued	54	C	86.07

Total Computer Paid :	70,267.40	Total EFT PAP :	0.00	Total Paid :	70,267.40
Total Manually Paid :	0.00	Total EFT File :	0.00		

16 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE
BUDGET SUMMARY**

	REVENUE			EXPENSES			NET			
	ACTUAL 2020	BUDGET 2020	BUDGET 2021	ACTUAL 2020	BUDGET 2020	BUDGET 2021	ACTUAL 2020	BUDGET 2020	BUDGET 2021	VARIANCE (2020-2021)
GENERAL	(227,162)	(160,373)	(130,489)	-	-	-	(227,162)	(160,373)	(130,489)	29,884
PROTECTIVE SERVICES	(3,175)	(2,000)	(1,150)	14,618	36,550	43,883	11,443	34,550	42,733	8,183
LEGISLATIVE	-	-	-	14,709	32,500	25,850	14,709	32,500	25,850	(6,650)
ADMINISTRATION	-	-	-	184,297	205,735	228,011	184,297	205,735	228,011	22,276
PUBLIC WORKS	(1,066)	(1,000)	(650)	188,932	201,656	260,676	187,866	200,656	260,026	59,370
UTILITIES	(375,265)	(376,863)	(369,400)	354,882	449,755	450,420	(20,383)	72,892	81,020	8,128
ENVIRONMENTAL HEALTH	(68,259)	(76,522)	(70,000)	65,670	107,179	100,810	(2,589)	30,657	30,810	153
COMMUNITY SERVICES	(29,328)	(58,473)	(30,400)	47,243	108,435	61,562	17,916	49,962	31,162	(18,800)
RECREATION & CULTURE	(23,500)	(12,204)	(23,654)	37,309	64,516	51,469	13,810	52,312	27,815	(24,497)
CAPITAL	(242,192)	(748,386)	(335,266)	703,507	599,710	197,000	461,315	(148,676)	(138,266)	10,410
DEBT PRINCIPLE REPAY.	-	-	-	-	88,456	-	-	88,456	-	(88,456)
CHANGE IN CASH (SURPL)	-	-	-	-	-	-	-	-	-	-
TOTAL	(969,946)	(1,435,821)	(961,009)	1,611,168	1,894,492	1,419,680	641,222	458,671	458,671	0



Village of Marwayne
2021 Property Tax Bylaw No. 583-21

A BYLAW OF THE VILLAGE OF MARWAYNE TO AUTHORIZE THE RATES OF TAXATION TO BE LEVIED AGAINST ASSESSABLE PROPERTY FOR THE 2021 TAXATION YEAR AND IMPOSE A PENALTY ON ALL TAXES REMAINING UNPAID.

WHEREAS the Village of Marwayne in the Province of Alberta has prepared and adopted detailed projections of the municipal revenues, expenses and expenditures as required, at the Council meeting held on April 26th, 2021;

WHEREAS the estimated municipal expenditures and transfers set out in the budget for the Village of Marwayne for 2021 total \$1,419,680;

WHEREAS the estimated municipal revenues and transfers from all sources other than property taxation is estimated at \$961,009; and the balance of \$458,671 is to be raised by general municipal taxation;

WHEREAS the annual Alberta School Foundation Fund (ASFF) and Designated Industrial Property Tax requisitions are as follows:

Residential/Farmland	\$98,009.21
Non-Residential	\$13,357.60
Combined Total	\$111,366.81

Designated Industrial \$59.75

WHEREAS the Council of the Village of Marwayne is required each year to levy on the assessed value of all property, tax rates sufficient to meet the estimated expenditures and the requisitions;

WHEREAS the Council is authorized to classify assessed property, and to establish different rates of taxation in respect to each class of property, subject to the Municipal Government Act, Chapter M26, Revised Statutes of Alberta, 2000;

AND WHEREAS the assessed value of all property in the Village of Marwayne as shown on the assessment roll is:

Residential & Farmland	\$36,444,890
Non-Residential	\$3,368,490
Linear	\$778,310
Designated Industrial	\$6,440
Machinery & Equipment	\$104,490
Grant in Lieu	\$64,980
Total Assessment	\$40,767,600

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. **THAT** the Chief Administrative Officer for the Village of Marwayne is hereby authorized to levy the following rates of taxation on the

Village of Marwayne
2021 Property Tax Bylaw No. 583-21



assessed value of all property as shown on the assessment roll of the Village of Marwayne and outlined in the table(s) below.

General Municipal	Assessment	Mill Rate	Tax Levy
Residential/Farmland	\$36,444,890	10.0000	\$364,449
Non-Residential	\$3,368,490	14.4411	\$62,425
Minimum Tax (Estimate)	-	-	\$31,797
TOTAL (INCL. M/E, DIP, GPOT)	\$40,767,600	-	\$458 671

Requisitions	Assessment	Mill Rate	Tax Levy
ASFF Residential/Farmland	\$36,444,890	2.6892	\$98,009
ASFF Non-Residential	\$3,368,490	3.2162	\$13,357
Designated Industrial/Linear	\$784,750	0.0766	\$59.75

2. **THAT** the minimum amount payable per parcel as property tax for general municipal purposes is \$850;
3. **THAT** all property taxes payable to the Village of Marwayne be due and payable in full on or before the June 30th, 2021;
4. **THAT** on the 1st day of July, 2021, a penalty of 12% will be applied and added to any current taxes not paid on or before June 30th, 2021;
5. **THAT** on the 1st day of January 2022, a penalty of 6% will be applied and added to any arrears taxes not paid on or before December 31st, 2021.
6. **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

READ A FIRST TIME IN COUNCIL THIS 26TH DAY OF APRIL, 2021.

READ A SECOND TIME IN COUNCIL THIS 26TH DAY OF APRIL, 2021.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 26TH DAY OF APRIL, 2021.

 Cheryle Eikeland, Mayor

 Shannon Harrower, CAO



Village of Marwayne

2021 Special Culture and Recreation Tax Bylaw No. 584-21

A BYLAW OF THE VILLAGE OF MARWAYNE TO AUTHORIZE THE ANNUAL SPECIAL CULTURE AND RECREATION RATES OF TAXATION TO BE LEVIED AGAINST ALL PROPERTIES FOR THE MARWAYNE AGRIPLEX DEBENTURE PAYMENTS.

- WHEREAS** the Village of Marwayne in the Province of Alberta deems it appropriate to levy a special culture and recreation tax to assist in covering the costs of the debenture for the Marwayne Agriplex;
- WHEREAS** funds are required to meet the Village's financial obligation of remitting the annual debenture payments for the Marwayne Agriplex;
- WHEREAS** the estimated municipal revenues from the special culture and recreation tax are \$22 454 and these revenues will satisfy the 2021 debenture payments for the Marwayne Agriplex;
- AND WHEREAS** the entire Village of Marwayne benefits from the Marwayne Agriplex;
- NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:
1. **THAT** the Chief Administrative Officer for the Village of Marwayne is hereby authorized to levy \$74.60 on the assessed value of all property as shown on the 2021 assessment roll of the Village of Marwayne.
 2. **THAT** the special culture and recreation tax levy shall be applied to the 2021 notice of assessments and subject to the same provisions as set forth under the Village of Marwayne's Rates of Taxation Bylaw No. 583-21.
 3. **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

READ A FIRST TIME IN COUNCIL THIS 26th DAY OF APRIL, 2021.

READ A SECOND TIME IN COUNCIL THIS 26th DAY OF APRIL, 2021.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 26th DAY OF APRIL, 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: APRIL 26TH, 2021

SAFE & CARING COMMUNITY

- **Regional Emergency Management Meeting**
 - Administration met with our municipal neighbors to discuss regional emergency management initiatives and future plans.
 - Over the coming weeks, we will be working together to develop a strategy to collaborate and potentially develop/create a regional position dedicated towards this endeavor to ensure all of our statutory requirements are being met.
 - More details will be forthcoming in the next few weeks in order to move forward with a plan.

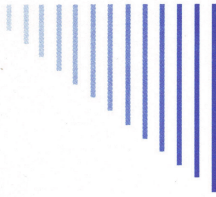
PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **FCM Asset Management**
 - Administration has met with our consultants Infrastructure Solutions Inc. to have preliminary discussions on our asset management grant funding and associated project for 2021.
 - Another meeting is scheduled in the coming weeks to begin an in depth review of our assets and infrastructure to ensure our capital planning initiatives are in line with our strategic objectives.
- **Summer Student Grant Program**
 - The Village of Marwayne was approved for \$3150.00 in summer student grant funding.

PLANNING FOR GROWTH & CHANGE

- **Commercial Lots for Sale**
 - Municipal Planning Services has revised our commercial lots for sale (apart from the chamber of commerce parcel) for our downtown investment opportunities information package. The chamber lot will be added once we have been made the respective owner via land titles.
 - I have passed this information onto our realtor at Remax Lloydminster and the lots prices we have established are in line with fair market value in their opinion.
 - Remax is currently working with Reid Signs to create our complimentary signage to attract more attention to our residential and commercial parcels for sale.
- **Intermunicipal Development Plan with the County of Vermilion River**
 - Received correspondence from the County regarding the proposed changes to the IDP. They removed all references to Dewberry as requested and updated the Future Land Use Concept Map.

- The County advised that the non-operating landfills were not included on the map as they did not have the resources to identify each of them, and a project of that nature would require an extensive amount of time that they do not currently have to dedicate towards the project. As such, they have suggested we add a clause outlining that non-operating landfills exist on the lands although they may or may not be identified in the maps section of the IDP. In order to meet our timeline, administration recommends we proceed with second and third readings.
- The County will be hosting their public hearing as well as 2nd and 3rd readings on April 27th, 2021 and our IDP will be finalized.



Vermilion River Regional Waste Management Services Commission

P.O. Box 3125
Vermilion, AB
T9X 2B1

Phone: (780) 853-5561
Fax: (780) 853-4532
Email: vrrwmsc@telus.net

April 14, 2021

Ms. Shannon Harrower
Chief Administrative Officer
P.O. Box 113
Marwayne, AB T9B 2X0

Dear Shannon:

Re: Household Hazardous Waste Disposal at the Transfer Sites

We are writing to inform you that there are changes coming to the costs for handling household hazardous waste. We have just been informed by our contractor that as of May 31, 2021, the subsidized disposal program that has been covered by the Alberta government for thirty-four years will no longer be covered after that date.

Our contractor has informed us that collection sites will be forced to make a choice because of this upcoming funding change. According to our contractor, our options are limited:

1. The Commission to pay disposal costs in full.
2. **OR** The Commission may suspend collections until an Extended Producer Responsibility Agreement can be established which could take from one to two years.

The Commission debated this issue at length at our March 23, 2021, meeting, and it has been decided that the Commission will continue to run and fund the program until the issue is thoroughly examined. The shortness of the timeline for implementation was a deciding factor, as we don't have time to get the information out if we did decide to cancel. The Commission has valid concerns that residents will dispose of their household hazardous waste in the general waste bins. These two factors determined the decision to continue to fund the program.

History of the Program:

DBS Environmental (DBS) has been involved in the Household Hazardous Roundup program from its creation over 19 years ago. They service communities and transfer stations around the province. They collect the material, sort it and prepare it for disposal. Up to now Alberta Environment "Action Waste" has paid for the costs of disposal of the waste collected.

The Vermilion River Regional Waste Management Services Commission has been collecting discarded small volume household hazardous household waste at four of our transfer sites for approximately ten years. During this time the Commission has paid approximately \$890 per bin dump, and it has been picked up by our contractor (DBS), sorted and eventually all has been shipped to the Swan Hills Treatment Centre. The total spent in the 2020 Commission operating budget was \$9,525 which is approximately 13 bins per year in total. These costs are separately costed out by transfer sites and appear in the operating budget.

Future for the program:

As of May 31, 2021, the "Action Waste" (Alberta Government) will no longer be paying for disposal costs for hazardous waste. That cost will fall directly on the waste commissions and the municipalities involved with the program. It is difficult to try to estimate what those costs could be, but we do know that total disposal costs will be substantially higher than what we have paid to date. The disposal costs quoted as of now are as follows:

- Liquids \$2,40/kg
- Solids \$5.33/kg
- Special care items like mercury, peroxides, spontaneous combustion items, etc., require extra handling and disposal costs and these do not fall under the liquid or solid category.
- Propane tanks (20#) \$73.50/cage for freight costs

Estimations are that the disposal costs for household waste plus the bin dump charge could be as high as \$1,300 to \$1,500 per bin.

The Commission will be examining this issue at length and will consider all points of view that have been collected before making a decision.

Following is a copy of a news article that appeared on Global News on September 17, 2020, which outlines why the government subsidy for this program is being discontinued and why the Swan Hills facility is closing.

Hadyn Place, press secretary for the Minister of Infrastructure, said Alberta has been paying for all of Canada to dispose of toxic waste, mainly high concentration polychlorinated biphenyl waste, for decades.

"Alberta has provided this federally mandated service for all of Canada, without any support from Ottawa, at an annual cost of nearly \$30 million," said Mr. Place. "In fact, over the past 35 years, the taxpayers of Alberta have spent over \$1.58 billion (2019 dollars) to take in and dispose of this toxic waste."

Mr. Place said federal law mandates that all PCBs be destroyed by 2025, which means the primary function of the plant will no longer be needed. Mr. Place added the plant is too costly to operate to dispose of other waste.

"This decision to reduce the operating model was not made lightly. We appreciate that there will be an impact to the cities and towns and surrounding communities." Mr. Place stressed "Alberta's government must manage its buildings and facilities in a cost-effective way to ensure the best use of taxpayer dollars." Mr. Place said come 2025, the plant could see an influx of PCBs, and while he could not give a firm deadline, he said at some point after that the plant will shut down".

We would ask you to discuss this program in your council meetings, and contact your municipal organization, whether it be the Rural Municipalities of Alberta or Alberta Urban Municipalities Association to determine how your members will be handling this problem

Thank you for your attention to this and we would be happy to provide any assistance working with the associations as we strive towards a solution this is in our shared interest.

Yours truly,



Lonnie Wolgien
Chair

Vermilion River Regional Waste Management Services Commission



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Telephone: 780-427-3457

AR 44767

March 19, 2021

Ms. Shannon Harrower
Chief Administrative Officer
Village of Marwayne
PO Box 113
Marwayne AB T0B 2X0

Dear Ms. Harrower:


This letter is to inform you of the Government of Alberta's updated legislation and follow up for collecting a municipality's policing cost share under the new Police Funding Model (PFM) Regulation. Through a system of shared responsibility between the government and municipalities, a portion of the costs of frontline policing will be allotted back to each municipality based on a number of factors: population, equalized assessment, crime severity, shadow population, and detachment location.

As per the Police Funding Model (PFM) Regulation, each municipality will contribute a portion of frontline policing costs based on a 10 per cent cost recovery for the fiscal year 2020-21. Total revenue generated is estimated to be \$22,281,200, and will be reinvested in Alberta policing initiatives.

Please remit payment within 45-days of the invoice made payable to the Government of Alberta and forward to the address provided on the invoice.

Any questions related to the financial details of this invoice may be directed to the attention of Devin Adheen at devin.adheen@gov.ab.ca. Other background and contextual inquiries regarding the policy of PFM may be directed to Lisa Gagnier at lisa.gagnier@gov.ab.ca.

Sincerely,


W. M. (Bill) Sweeney, OOM
Senior Assistant Deputy Minister
Director of Law Enforcement

Cost Breakdown

The provincial payment generating \$22,281,200 in revenue after modifiers is calculated on an annual basis using 50 per cent population, 50 per cent equalized assessment, and modifiers/subsidies for crime severity, shadow populations, and detachment location.

Provincial Data

Revenue Generated 2020-21 after modifiers	Total Municipal Population (2019)	Total Equalized Assessment (2020)	Total Revenue Base Estimate
\$22,281,200	755,943	298,714,060,954	\$23,250,000

Municipal Data

Village of Marwayne	Data/Cost Breakdown
2019 Population	606
2020 Equalized Assessment	46,514,752
Equalized Assessment per capita	76,757
Population % of total for PFM	0.080160%
Equalized Assessment % of total for PFM	0.015570%
Amount based on 50% Population (A)	\$9,318.60
Amount based on 50% Equalized Assessment (B)	\$1,810.01
Total share policing cost C = (A + B)	\$11,128.61
<i>Less modifiers:</i>	
Subsidy from Crime Severity Index (CSI) Value (variable %) (Note 1)	\$269.99
Subsidy from Shadow Population (variable %) (Note 2)	\$0.00
5% for No Detachment Subsidy (Note 3)	\$556.43
Total share with modifiers	\$10,302.19

Notes:

Population published December 2019.

Equalized Assessment – an annual calculation that measures the relative wealth of a municipality creating a common assessment base. It determines the ability of a community to pay a portion of policing costs in this context.

Municipality Population/PFM Population

Municipality Equalized Assessment/PFM Equalized Assessment
 Population % of provincial x 50% population x Total Base Estimate
 Equalized Assessment % x 50% x Total Base Estimate

Note 1: CSI Subsidy received if above rural municipal average. Accounts for volume and seriousness of crime based on incarceration rates. A three-year average is used to calculate your average CSI.

Note 2: Shadow Population – temporary residents of a municipality employed by an industrial or commercial establishment for a minimum of 30-days within a municipal census year. Shadow populations use the municipality’s services but do not contribute to its tax base. Subsidy is up to 5% of total share.

Note 3: No detachment subsidy provided if town/municipality does not have access to a detachment.