



Village of Marwayne

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Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday December 13th, 2021

Commencing at 7:00 PM via Zoom Video Conferencing

PRESENT

Mayor Chris Neureuter

Deputy Mayor Rod McDonald

Councillors Cheryle Eikeland, Ashley Rainey and Morgan Wood

Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the December 13th, 2021 Village of Marwayne Council Meeting to order at 7:03 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

December 13th, 2021 Council Meeting Agenda

2021-12-01

Moved By Councillor C. Eikeland

Be it resolved that the December 13th, 2021 Village Council Meeting Agenda be approved with the following additions as presented:

- Agricultural Society Meeting Update
- Councillor Contact Information in the Newsletter
- Sale of S10 Railway Avenue

CARRIED

3. ADOPTION OF MINUTES

November 15th, 2021 Council Meeting Minutes

2021-12-02

Moved By Deputy Mayor R. McDonald

Be it resolved that the November 15th, 2021 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. BUSINESS ARISING FROM PREVIOUS MEETINGS

Strategic Planning Proposal

2021-12-03

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne approve the Strategic Plan Proposal from V3 Group of Companies for a cost of \$5970.00 plus GST.

CARRIED

Community Futures Representative

2021-12-04

Moved By Councillor A. Rainey

Be it resolved that Mayor Chris Neureuter be appointed as the Village of Marwayne's Community Futures representative for the 2022 calendar year.

CARRIED



Bridge Inspection

2021-12-05

Moved By Deputy Mayor R. McDonald

Be it resolved that the Bridge Inspection Report be received as information and the Village of Marwayne proceed with repairing the deficiencies in partnership with the County of Vermilion River as per the terms of the Intermunicipal Collaboration Framework and Road Maintenance Agreement by retaining Bridgemen Services Ltd. at a cost of \$8500.00 plus GST.

CARRIED

Bridge Assessment Proposals

2021-12-06

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne proceed with a bridge assessment for BF74613 through Wood Environment & Infrastructure Solutions at a cost of \$6000.00 plus GST.

CARRIED

2022 FCSS Funding Allocations

2021-12-07

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne approve the 2022 Family and Community Support Services funding allocations as presented.

CARRIED

5. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report

2021-12-08

Moved By Councillor A. Rainey

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED

Regional Water Operator Report

2021-12-09

Moved By Deputy Mayor R. McDonald

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED

6. KEY STRATEGY: SAFE AND CARING COMMUNITY

Policies

2021-12-10

Moved By Deputy Mayor R. McDonald

Be it resolved that the following policies be approved as presented:

- Service Standards AD 01
- Communication Policy AD 07
- Use of Technology Policy HR 31
- Snow Removal and Sanding Policy PW 01
- Purchasing and Procurement Policy FN 03



- Tangible Capital Assets Policy FN 09
- Councillor Remuneration Policy FN 09
- Tax Installment Payment Plan Policy FN 13
- Asset Management Policy FN 15
- Two Tier Internal Controls Policy FN 22

AND, be it further resolved that the Annual Meeting with the Agricultural Society Policy AD 02 be rescinded.

CARRIED

Walking Trail Phase 3 Routes

2021-12-11

Moved By Councillor C. Eikeland

Be it resolved that the potential routes for Phase 3 of the Walking Trails and associated quotations be received as information.

CARRIED

7. ADMINISTRATIVE REPORTS

Councillor Reports

2021-12-12

Moved By Deputy Mayor R. McDonald

Be it resolved that the following Councillor Reports be received as information:

- **Northern Lights Library System Weekly Reports**
- **Go East of Edmonton Annual General Meeting Package**
- **Vermilion River Regional Alliance Agenda**
- **Alberta Central East Water Corporation Meeting Minutes**
- **Vermilion Regional Waste Management Services Commission Meeting Minutes and Draft Budget**
- **Marwayne Public Library Meeting Minutes**
- **Alberta Urban Municipalities Association Conference Update**
- **Alberta HUB Connect for Food Event Update**
- **Agricultural Society AGM Meeting Update**
- **East Central 911 Meeting Update**

CARRIED

Northern Lights Library System Representative

2021-12-13

Moved By Councillor C. Eikeland

Be it resolved that Councillor Ashley Rainey be appointed as the Village of Marwayne's Northern Lights Library System representative for the 2022 calendar year.

CARRIED



8. FINANCIAL

Monthly Financial Report

2021-12-14

Moved By Councillor C. Eikeland

Be it resolved that the November 2021 Monthly Financial Report be received as information.

CARRIED

Cheque Distribution Report

2021-12-15

Moved By Deputy Mayor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Reconciliation Vouchers being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2021-12-16

Moved By Councillor A. Rainey

Be it resolved that the November 2021 Bank Reconciliation Report be received as information.

CARRIED

Monthly Utility Bill Report

2021-12-17

Moved By Councillor M. Wood

Be it resolved that the November 2021 Monthly Utility Bill Report be received as information.

CARRIED

9. CORRESPONDENCE

Letters

2021-12-18

Moved By Councillor C. Eikeland

Be it resolved that the correspondence be received as information.

CARRIED

10. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Sale of \$10 Railway Avenue

2021-12-19

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne approve the sale of \$10 Railway Avenue to Glen Pashniak in the sum of \$9000.00 plus GST.

CARRIED



Chief Administrative Officer Report

2021-12-20

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) – Advice from Officials at 8:12 p.m.

CARRIED

FOIP Section 17 (1) – Advice from Officials – CAO Report/Review and Legal

2021-12-21

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne revert to an open session under FOIP Section 17 (1) – Advice from Officials at 9:12 p.m.

2021-12-22

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne approve a 2.6% COLA increase for all permanent full-time employees.

CARRIED

2021-12-23

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne approve the Chief Administrative Officer employment contract as presented.

CARRIED

2021-12-24

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne move to a closed session under FOIP Section 17 (1) – Advice from Officials at 9:15 p.m.

CARRIED

FOIP Section 17 (1) – Advice from Officials – CAO Report

2021-12-25

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne revert to an open session under FOIP Section 17 (1) – Advice from Officials at 9:17 p.m.

11. NEXT MEETINGS

January 10th and 24th, 2022

12. ADJOURNMENT

Being that the December 13th, 2021 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:20 p.m.



Village of Marwayne

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Approved this 10th day of January 2022.

Chris Neureuter, Mayor

Shannon Harrower, CAO