



Village of Marwayne

Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday December 7th, 2020
Commencing at 7:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Cheryle Eikeland

Deputy Mayor Chris Neureuter

Councillors Rod McDonald, Tara Lawrence and Ashley Rainey

Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the December 7th, 2020 Village of Marwayne Council Meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

December 7th, 2020 Regular Council Meeting Agenda

2020-12-01

Moved By Councillor R. McDonald

Be it resolved that the December 7th, 2020 Regular Village of Marwayne Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

November 23rd, 2020 Regular Council Meeting Minutes

2020-12-02

Moved By Deputy Mayor C. Neureuter

Be it resolved that the November 23rd, 2020 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report

2020-12-03

Moved By Councillor A. Rainey

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED

Regional Water Operator Report

2020-12-04

Moved By Councillor T. Lawrence

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED

PW 01 Snow Removal and Sanding Policy



2020-12-05

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Snow Removal and Sanding Policy PW 01 be approved as presented.

CARRIED

5. KEY STRATEGY: SAFE & CARING COMMUNITY

November 23rd, 2020 Letter from Charles Hlady

2020-12-06

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne send a letter to Charles Hlady regarding the drainage ditch adjacent to his property and extend the timeline for compliance to May 31st, 2021.

CARRIED

Marwayne Senior Citizen Roof Condition & Repair Report

2020-12-07

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne proceed with the necessary repairs to the Senior Citizen Centre Roof as presented.

CARRIED

6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Alberta Central East (ACE) Water Corporation Capital Construction Project Update

2020-12-08

Moved By Councillor T. Lawrence

Be it resolved that the Alberta Central East Water Corporation Capital Construction Project Update be received as information.

CARRIED

7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Appointment of Returning Officer(s) for 2021 Election

2020-12-09

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne appoint Chief Administrative Officer Shannon Harrower as the returning officer for the 2021 municipal election.

CARRIED

Appointment of Auditors



2020-12-10

Moved By Deputy Mayor C. Neureuter

Be it resolved that the Village of Marwayne appoint Leckie & Associates as the auditing firm for the Village of Marwayne's 2021 municipal audit.

CARRIED

8. ADMINISTRATIVE REPORTS

Councillor Reports

2020-12-11

Moved By Councillor R. McDonald

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2020-12-12

Moved By Councillor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

9. FINANCIAL

Monthly Financial Report

2020-12-13

Moved By Deputy Mayor C. Neureuter

Be it resolved that the November 2020 Monthly Financial Report be received as information.

CARRIED

Cheque Distribution Report

2020-12-14

Moved By Councillor R. McDonald

Be it resolved that the Cheque Distribution Report be received as information.

CARRIED

Monthly Utility Bill Report

2020-12-15

Moved By Deputy Mayor C. Neureuter

Be it resolved that the November 2020 Monthly Utility Bill Report be received as information.

CARRIED

Payment of Loan #1185437 to the Alberta Capital Finance Authority



2020-12-16

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne remit payment for the outstanding balance of loan #1185437 to the Alberta Capital Finance Authority in the amount of \$35 286.25.

CARRIED

Transfer to Reserves

2020-12-17

Moved By Councillor T. Lawrence

Be it resolved that the Village of Marwayne transfer \$400,000 to reserves.

CARRIED

FN 19 Rounding due to no more Pennies Policy

2020-12-18

Moved By Councillor A. Rainey

Be it resolved that the Rounding due to no more Pennies Policy FN 19 be rescinded.

CARRIED

FN 02 Financial Reporting Policy

2020-12-18

Moved By Councillor R. McDonald

Be it resolved that the Financial Reporting Policy FN 02 be approved as presented.

CARRIED

FN 05 Accounts Receivable Cancellation

2020-12-19

Moved By Councillor R. McDonald

Be it resolved that the Accounts Receivable Cancellation Policy FN 05 be approved as presented.

CARRIED

10. CORRESPONDENCE

November 12th, 2020 Letters from the County of Vermilion River and the Alberta Government Pandemic Frequently Asked Questions

2020-12-20

Moved By Councillor A. Rainey

Be it resolved that the November 12th, 2020 Letters from the County of Vermilion River and the Alberta Government Pandemic Frequently Asked Questions be received as information.

CARRIED

11. CLOSED SESSION - CONFIDENTIAL



Village of Marwayne

**Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0**

**780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca**

marwayne.ca

2020-12-21

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 7:36 p.m. under FOIP Section 17 (1) with all members in attendance.

CARRIED

Chief Administrative Officer Performance Evaluation

2020-12-22

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne revert to an open session at 7:39 p.m. with all members in attendance.

CARRIED

12. NEXT MEETING

**January 11th, 2020 at the Horton Agencies Boardroom and
via Zoom Video Conferencing**

13. ADJOURNMENT

Being that the December 7th, 2020 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 7:47 p.m.

Approved this 11th day of January 2021.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO