



Village of Marwayne

Agenda

Regular Village Council Meeting
Wednesday, February 19, 2020 @ 7:00 PM
Horton Agencies Board Room

	Page	
1	CALL TO ORDER	
2	ADOPTION OF AGENDA	
2.1	February 19th, 2020 Regular Village of Marwayne Council Meeting Agenda	
	Be it resolved that the February 19th, 2020 Regular Village of Marwayne Council Meeting Agenda be approved as presented.	
3	ADOPTION OF MINUTES	
3.1	February 3rd, 2020 Regular Village of Marwayne Council Meeting Minutes	3 - 6
	Be it resolved that the February 3rd, 2020 Regular Village of Marwayne Council Meeting Minutes be approved as presented.	
4	DELEGATIONS	
4.1	7:15 PM Sergeant Corey Buckingham - Kitscoty Royal Canadian Mounted Police (RCMP)	7 - 17
	Be it resolved that the statistical report presentation by Sgt. Corey Buckingham on behalf of the Kitscoty RCMP be received as information.	
5	KEY STRATEGY: ADDRESSING SERVICE NEEDS	
5.1	Regional Water Operator Report	18
	Be it resolved that the report given by the Village of Marwayne's Regional Water Operator Carry Grant be received as information.	
6	KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
6.1	Municipal Development Plan Update	19 - 22
	Be it resolved that the Municipal Development Plan Update be received as information.	
7	ADMINISTRATIVE REPORTS	
7.1	Chief Administrative Officer Report	23 - 40
	Be it resolved that the Chief Administrative Officer Report be received as information.	

7.2 Councillor Reports

41 - 43

Be it resolved that the following Councillor Reports be received as information:

- December 17, 2019 Vermilion River Regional Waste Management Services Commission Meeting Minutes
- February 11, 2020 Regional Emergency Management Meeting Minutes

8 FINANCIAL

8.1 Cheque Distribution Report

Be it resolved that the Accounts Payable Invoices being over \$5000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000.00 but within budget be received as information.

9 CORRESPONDENCE

10 CLOSED SESSION

11 ADJOURNMENT



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Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday, February 3, 2020
Commencing at 7:00 PM at the Horton Agencies Board Room

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Ashley Rainey
Councillors Rod McDonald, Tara Lawrence and Chris Neureuter
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the February 3rd, 2020 Village of Marwayne Council Meeting to order at 6:57 p.m.

2. ADOPTION OF AGENDA

2020-02-1

Moved By Deputy Mayor A. Rainey

Be it resolved that the February 3rd, 2020 Regular Village of Marwayne Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

2020-02-2

Moved By Councillor C. Neureuter

Be it resolved that the January 20th, 2020 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Report

2020-02-3

Moved By Deputy Mayor A. Rainey

Be it resolved that the Public Works report given by the Village of Marwayne's Public Works Foreman Wilson Curtis be received as information.

CARRIED

5. DELEGATIONS

V3 Companies of Canada

2020-02-4

Moved By Deputy Mayor A. Rainey

Be it resolved that the presentation by V3 Companies of Canada regarding the Municipal Development Plan be received as information.

CARRIED



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6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Draft Intermunicipal Development Plan (IDP) and Draft Intermunicipal Collaboration Framework (ICF) with the County of Vermilion River

2020-02-5

Moved By Councillor R. McDonald

Be it resolved that the draft IDP and draft ICF with the County of Vermilion River be received as information.

CARRIED

7. ADMINISTRATIVE REPORTS

Chief Administrative Officer Report

2020-02-6

Moved By Councillor C. Neureuter

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

Councillor Reports

2020-02-7

Moved By Deputy Mayor A. Rainey

Be it resolved that the following Councillor Reports be received as information:

- January 22nd, 2020 Lloydminster Region Housing Group Meeting Minutes
- January 28th, 2020 Vermilion River Regional Waste Management Services Commission Meeting Minutes
- January 23rd, 2020 Vermilion River Regional Alliance Meeting Update

CARRIED

8. FINANCE

January 2020 Monthly Financial Statement

2020-02-8

Moved By Deputy Mayor A. Rainey

Be it resolved that the December 2019 Monthly Financial Statement be received as information.

CARRIED

Cheque Distribution Report

2020-02-9

Moved By Councillor C. Neureuter

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it



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further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

CARRIED

January 2020 Utility Bill Report

2020-02-10

Moved By Deputy Mayor T. Lawrence

Be it resolved that the January 2020 Utility Bill Report be received as information.

CARRIED

Per Capita Contribution Request from the North Saskatchewan Watershed Alliance

2020-02-11

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne disapprove a \$0.50 per capita contribution towards the North Saskatchewan Watershed Alliance for the 2020 fiscal year.

CARRIED

Sale of Lot 6, Block 5, Plan 1179ET

2020-02-12

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne approve the sale of Lot 6, Block 5, Plan 1179ET described as 110 1 Street North located within the Village of Marwayne to Sparky Industries Inc. in the sum of \$7 617.78.

CARRIED

9. CORRESPONDENCE AND INFORMATION

Alberta Urban Municipalities Association (AUMA) Spring 2020 Municipal Leaders' Caucus

2020-02-13

Moved By Councillor C. Neureuter

Be it resolved that the agenda for the spring 2020 AUMA Municipal Leaders' Caucus be received as information.

CARRIED

Letter from Alberta Municipal Affairs re: Completion of Intermunicipal Collaboration Frameworks (ICFs) and Intermunicipal Development Plans (IDPs)

2020-02-14

Moved By Councillor T. Lawrence

Be it resolved that the letter from Municipal Affairs regarding the completion of ICF's and IDP's be received as information.

CARRIED



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10. CLOSED SESSION – CONFIDENTIAL

2020-02-15

Moved By Councillor T. Lawrence

Be it resolved that the Council of the Village of Marwayne move into a closed session under FOIP Section 24 (1) – Advice from Officials at 8:45 p.m.

CARRIED

FOIP Section 24 (1) – Chief Administrative Officer Report

2020-02-16

Moved By Councillor R. McDonald

Be it resolved that the Council for the Village of Marwayne return to a regular session at 9:02 p.m.

CARRIED

13. SETTING OF THE NEXT MEETING

February and March 2020 Meeting Dates

2020-02-17

Moved By Deputy Mayor A. Rainey

Be it resolved that the next regular scheduled meetings of Council for the Village of Marwayne be held on Wednesday February 19th, Monday March 9th and Monday March 23rd, 2020 at 7:00 p.m.

CARRIED

14. ADJOURNMENT

Being that the February 3rd, 2020 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:03 p.m.

Approved this 19th day of February 2020.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO



**Kitscoty RCMP Detachment
January to December 2019**

**The attached statistical report has been generated from the PROS Database
(Police Reporting & Occurrence System)**

Report prepared on January 31, 2020

**Village of Marwayne - Kitscoty Detachment
Crime Statistics
January - December, 2016 - 2019**

January-08-20

CATEGORY	Trend	2016	2017	2018	2019
Homicides & Offences Related to Death		0	0	0	0
Robbery		1	0	3	0
Sexual Assaults		0	1	1	0
Other Sexual Offences		0	1	0	0
Assault		9	7	1	5
Kidnapping/Hostage/Abduction		0	0	0	0
Extortion		0	0	0	0
Criminal Harassment		3	3	5	1
Uttering Threats		3	1	2	3
TOTAL PERSONS		16	13	12	9
Break & Enter		19	15	6	9
Theft of Motor Vehicle		12	10	11	10
Theft Over \$5,000		1	1	0	0
Theft Under \$5,000		18	27	10	9
Possn Stn Goods		4	8	2	2
Fraud		2	3	3	4
Arson		0	0	0	0
Mischief To Property		27	38	13	6
TOTAL PROPERTY		83	102	45	40
Offensive Weapons		1	2	2	0
Public Order		0	0	0	0
Disturbing the peace		4	5	5	2
OTHER CRIMINAL CODE		10	5	13	1
TOTAL OTHER CRIMINAL CODE		15	12	20	3
TOTAL CRIMINAL CODE		114	127	77	52

**Village of Marwayne - Kitscoty Detachment
Crime Statistics
January - December, 2016 - 2019**

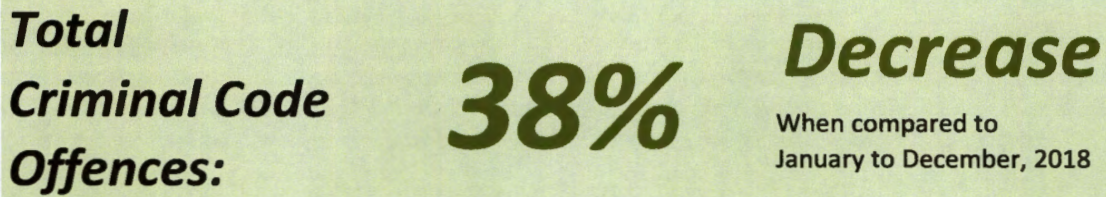
CATEGORY	Trend	2016	2017	2018	2019
Drug Enforcement - Production		0	0	0	0
Drug Enforcement - Possession		0	1	0	1
Drug Enforcement - Trafficking		0	0	0	1
Drug Enforcement - Other		0	0	0	0
Total Drugs		0	1	0	2
Federal - General		0	0	0	0
TOTAL FEDERAL		0	1	0	2
Liquor Act		N/A	N/A	2	0
Other Provincial Stats		N/A	N/A	20	14
Total Provincial Stats		N/A	N/A	22	14
Municipal By-laws Traffic		N/A	N/A	1	0
Municipal By-laws		N/A	N/A	2	0
Total Municipal		N/A	N/A	3	0
Fatals		0	0	0	0
Injury MVC		0	0	0	0
Property Damage MVC (Reportable)		N/A	N/A	7	1
Property Damage MVC (Non Reportable)		N/A	N/A	1	0
TOTAL MVC		N/A	N/A	8	1
Provincial Traffic		N/A	N/A	14	8
Other Traffic		N/A	N/A	0	0
Criminal Code Traffic		7	3	3	3
Common Police Activities					
False Alarms		N/A	N/A	14	5
False/Abandoned 911 Call and 911 Act		N/A	N/A	3	4
Suspicious Person/Vehicle/Property		N/A	N/A	10	9
Persons Reported Missing		N/A	N/A	0	0



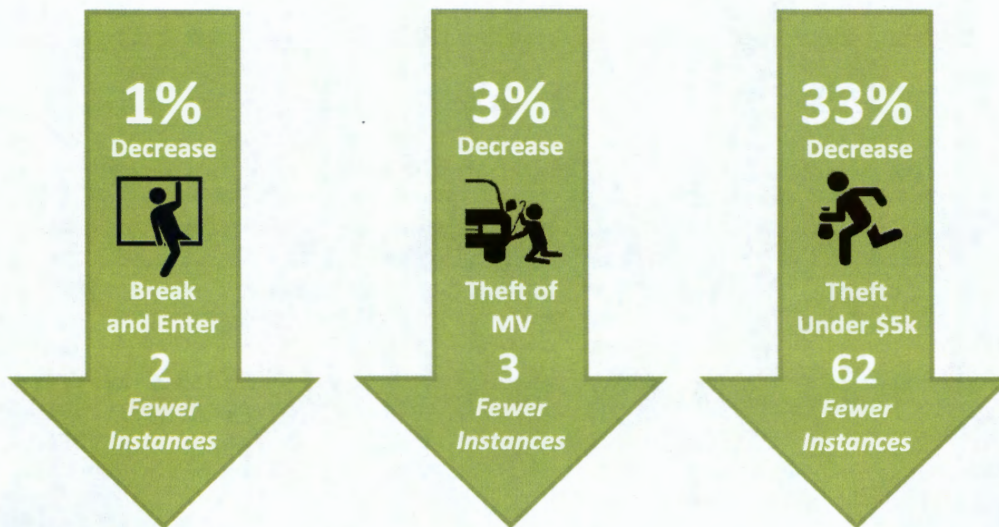
Kitscoty Provincial Crime Gauge

2019 vs. 2018
January to December

Criminal Code Offences



Select Property Crime



RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment Crime Statistics (Actual) January to December: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Homicides & Offences Related to Death		2	0	0	0	1	0	-100%	-100%	-0.2
Robbery		1	3	8	3	4	0	-100%	-100%	-0.2
Sexual Assaults		8	1	4	7	7	1	-88%	-86%	-0.4
Other Sexual Offences		0	3	4	3	3	3	N/A	0%	0.4
Assault		50	41	54	38	30	31	-38%	3%	-4.1
Kidnapping/Hostage/Abduction		2	0	1	0	0	1	-50%	N/A	-0.2
Extortion		0	0	0	1	1	1	N/A	0%	0.3
Criminal Harassment		8	9	12	8	15	12	50%	-20%	1.0
Uttering Threats		26	16	21	14	15	18	-31%	20%	-1.4
TOTAL PERSONS		97	73	104	74	76	67	-31%	-12%	-4.9
Break & Enter		82	138	127	171	149	147	79%	-1%	11.5
Theft of Motor Vehicle		36	56	77	120	115	112	211%	-3%	17.1
Theft Over \$5,000		19	37	33	38	30	23	21%	-23%	0.1
Theft Under \$5,000		95	136	123	255	186	124	31%	-33%	12.2
Possn Stn Goods		36	55	76	139	103	19	-47%	-82%	3.5
Fraud		13	23	15	16	15	30	131%	100%	1.8
Arson		3	9	10	14	9	5	67%	-44%	0.4
Mischief To Property		131	218	191	359	247	77	-41%	-69%	-0.4
TOTAL PROPERTY		415	672	652	1,112	854	537	29%	-37%	46.2
Offensive Weapons		13	24	9	11	10	1	-92%	-90%	-2.9
Disturbing the peace		57	59	39	40	31	6	-89%	-81%	-9.7
Fail to Comply & Breaches		35	22	52	55	43	19	-46%	-56%	-0.4
OTHER CRIMINAL CODE		18	25	18	22	21	8	-56%	-62%	-1.7
TOTAL OTHER CRIMINAL CODE		123	130	118	128	105	34	-72%	-68%	-14.6
TOTAL CRIMINAL CODE		635	875	874	1,314	1,035	638	0%	-38%	26.7

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment Crime Statistics (Actual) January to December: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

January-07-20

CATEGORY	Trend	2014	2015	2016	2017	2018	2019	% Change 2014 - 2019	% Change 2018 - 2019	Avg File +/- per Year
Drug Enforcement - Production		1	1	1	0	2	0	-100%	-100%	-0.1
Drug Enforcement - Possession		18	7	11	9	6	2	-89%	-67%	-2.4
Drug Enforcement - Trafficking		4	6	5	4	2	1	-75%	-50%	-0.8
Drug Enforcement - Other		2	0	0	0	0	0	-100%	N/A	-0.3
Total Drugs		25	14	17	13	10	3	-88%	-70%	-3.6
Cannabis Enforcement		0	0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	3	9	5	5	7	250%	40%	0.8
TOTAL FEDERAL		27	17	26	18	15	10	-63%	-33%	-2.8
Liquor Act		54	43	22	22	14	5	-91%	-64%	-9.5
Cannabis Act		0	0	0	0	0	0	N/A	N/A	0.0
Mental Health Act		32	31	36	29	38	30	-6%	-21%	0.1
Other Provincial Stats		207	375	317	474	444	159	-23%	-64%	3.5
Total Provincial Stats		293	449	375	525	496	194	-34%	-61%	-5.8
Municipal By-laws Traffic		6	3	2	11	1	2	-67%	100%	-0.5
Municipal By-laws		8	21	19	16	15	2	-75%	-87%	-1.5
Total Municipal		14	24	21	27	16	4	-71%	-75%	-1.9
Fatals		1	0	2	3	1	0	-100%	-100%	0.0
Injury MVC		25	24	33	24	10	14	-44%	40%	-3.0
Property Damage MVC (Reportable)		190	179	197	201	212	192	1%	-9%	3.2
Property Damage MVC (Non Reportable)		33	27	25	20	17	15	-55%	-12%	-3.6
TOTAL MVC		249	230	257	248	240	221	-11%	-8%	-3.4
Provincial Traffic		815	805	532	631	902	791	-3%	-12%	7.7
Other Traffic		16	15	2	10	11	4	-75%	-64%	-1.8
Criminal Code Traffic		124	151	96	68	66	36	-71%	-45%	-20.7
Common Police Activities										
False Alarms		316	273	224	219	179	67	-79%	-63%	-43.8
False/Abandoned 911 Call and 911 Act		89	337	157	59	58	56	-37%	-3%	-31.4
Suspicious Person/Vehicle/Property		61	37	45	56	129	172	182%	33%	24.1
Persons Reported Missing		6	10	9	3	1	7	17%	600%	-0.8
Spousal Abuse - Survey Code (Reported)		39	42	53	21	30	35	-10%	17%	-2.5

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment Crime Statistics (Actual) January to December: 2014 - 2019

All categories contain "Attempted" and/or "Completed"

January-07-20

Category	Trend	2014	2015	2016	2017	2018	2019	FLAG
Theft Motor Vehicle (Total)		36	56	77	120	115	112	Within Norm
Auto		3	3	5	6	7	7	Issue
Truck/SUV/Van		14	33	49	91	70	73	Within Norm
Motorcycle		1	2	1	0	4	4	Issue
Other		14	11	20	20	31	25	Within Norm
Take Auto without Consent		4	7	2	3	3	3	Within Norm
Break and Enter (Total)*		82	138	127	171	149	147	Within Norm
Business		26	68	46	89	72	73	Within Norm
Residence		39	30	34	42	28	30	Within Norm
Cottage or Seasonal Residence		1	2	1	0	0	0	Within Norm
Other		15	36	42	36	46	44	Within Norm
Theft Over & Under \$5,000 (Total)		114	173	156	293	216	147	Within Norm
Theft from a motor vehicle		27	18	27	52	57	48	Within Norm
Shoplifting		4	1	6	3	0	3	Within Norm
Mail Theft		0	4	5	7	1	0	Within Norm
Theft of bicycle		0	0	0	1	0	0	Within Norm
Other Theft		82	150	118	230	158	96	Within Norm

Mischief To Property		131	218	191	359	247	77	Within Norm
Suspicious Person/ Vehicle/ Property		61	37	45	56	129	172	Issue
Fail to Comply/Breach		35	22	52	55	43	19	Within Norm
Wellbeing Check		0	0	7	19	25	27	Issue
Mental Health Act		32	31	36	29	38	30	Within Norm
False Alarms		316	273	224	219	179	67	Within Norm

Traffic	Trend	2014	2015	2016	2017	2018	2019	FLAG
Roadside Suspensions - alcohol related - No grounds to charge*		16	14	2	10	11	4	Within Norm
Occupant Restraint/Seatbelt Violations*		4	5	7	3	14	17	Issue
Speeding Violations*		262	262	126	105	357	250	Within Norm
Intersection Related Violations*		50	34	25	32	35	45	Within Norm
Other Non-Moving Violation*		157	153	111	146	233	161	Within Norm
Other CC Traffic**		28	49	16	19	19	11	Within Norm

Actual" *Reported"

Categories flagged with "Issue" only indicate that the current number of offences are higher the statistical norm based on previous years.

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment - Break and Enters (includes unlawfully in a dwelling place)

All categories contain "Attempted" and/or "Completed"

January-07-20

2018												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	18	4	6	3	10	20	18	24	7	11	10	18
Running Total	18	22	28	31	41	61	79	103	110	121	131	149
Quarter	28			33			49			39		
2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	17	7	10	9	11	10	18	20	17	13	7	8
Running Total	17	24	34	43	54	64	82	102	119	132	139	147
Quarter	34			30			55			28		
Year over Year % Change	-6%	9%	21%	39%	32%	5%	4%	-1%	8%	9%	6%	-1%

Kitscoty Provincial Detachment - Theft of Motor Vehicles (includes taking without consent)

All categories contain "Attempted" and/or "Completed"

January-07-20

2018												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	16	2	3	3	3	11	9	15	14	13	11	15
Running Total	16	18	21	24	27	38	47	62	76	89	100	115
Quarter	21			17			38			39		
2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	13	7	4	3	7	15	15	14	10	7	8	9
Running Total	13	20	24	27	34	49	64	78	88	95	103	112
Quarter	24			25			39			24		
Year over Year % Change	-19%	11%	14%	13%	26%	29%	36%	26%	16%	7%	3%	-3%

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment - Theft Under \$5,000

All categories contain "Attempted" and/or "Completed"

January-07-20

2018												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	18	5	14	7	18	18	20	25	28	16	8	9
Running Total	18	23	37	44	62	80	100	125	153	169	177	186
Quarter	37			43			73			33		
2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	12	7	6	12	5	15	16	16	10	4	4	17
Running Total	12	19	25	37	42	57	73	89	99	103	107	124
Quarter	25			32			42			25		
Year over Year % Change	-33%	-17%	-32%	-16%	-32%	-29%	-27%	-29%	-35%	-39%	-40%	-33%

Kitscoty Provincial Detachment - Theft from Motor Vehicles

All categories contain "Attempted" and/or "Completed"

January-07-20

2018												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	2	3	6	2	5	4	4	10	15	2	0	4
Running Total	2	5	11	13	18	22	26	36	51	53	53	57
Quarter	11			11			29			6		
2019												
Month	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec
Actuals	3	1	4	6	4	4	6	6	5	3	2	4
Running Total	3	4	8	14	18	22	28	34	39	42	44	48
Quarter	8			14			17			9		
Year over Year % Change	50%	-20%	-27%	8%	0%	0%	8%	-6%	-24%	-21%	-17%	-16%

: K : Eastern Alberta : Kitscoty : MAR
All codes

Occurrence Stats (All Violations)

Mayor's Report
From 2019/10/01 to 2019/12/31

Violation group - Traffic Offences - Provincial Traffic Offences	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
9900 0020 Moving Traffic - Intersection Related Violations - Provincial/Territorial	1	0	1	0	1	100.0%
9900 0070 Other Non-Moving Traffic - Provincial/Territorial	1	0	1	0	0	0.0%
	2	0	2	0	1	50.0%
Violation group - Provincial Statutes (except traffic)	Reported	Unfounded	Actual	Clearance		
7300 0110 911 Act - Offences Only	1	0	1	0	1	100.0%
8840 0281 Liquor Act (Provincial/Territorial) - Other Activities	1	0	1	0	0	0.0%
8840 0297 Coroner's Act - Sudden Death/Other Activities	1	0	1	0	0	0.0%
8840 0311 Fire Prevention Act - Other Activities	1	0	1	0	0	0.0%
	4	0	4	0	1	25.0%
Violation group - National Survey Codes	Reported	Unfounded	Actual	Clearance		
8999 3064 Written Traffic Offence Warnings - Provincial/Territorial	1	0	1	0	1	100.0%
8999 3065 Victim Services Offered - Accepted	2	0	2	0	0	0.0%
8999 3066 Victim Services Offered - Declined	5	0	5	0	0	0.0%
8999 3074 Bullying	1	0	1	0	0	0.0%
	9	0	9	0	1	11.1%
Violation group - Crimes Against the Person - Robbery/Extortion/Harassment/Threats	Reported	Unfounded	Actual	Clearance		
1627 0010 Uttering threats against a person	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Crimes Against Property - Theft under \$5000.00	Reported	Unfounded	Actual	Clearance		
2142 0011 Theft under or equal to \$5000 From a motor vehicle	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%

: K : Eastern Alberta : Kitscoty : MAR
All codes

Occurrence Stats (All Violations)

Mayor's Report
From 2019/10/01 to 2019/12/31

Violation group - Crimes Against Property - Theft over \$5000.00	Reported	Unfounded	Actual	Clearance		
				By Charge	Otherwise	Rate
2135 0101 Theft of truck	4	0	4	0	0	0.0%
	4	0	4	0	0	0.0%
Violation group - Crimes Against Property - Mischief	Reported	Unfounded	Actual	Clearance		
2170 0090 Mischief - Damage to property	2	0	2	0	0	0.0%
	2	0	2	0	0	0.0%
Violation group - Crimes Against Property - Break and Enter	Reported	Unfounded	Actual	Clearance		
2120 0040 Break and Enter - Other	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Violation group - Common Police Activities - Related Police Activities	Reported	Unfounded	Actual	Clearance		
8550 0020 Abandoned Vehicles	2	0	2	0	0	0.0%
8550 0050 False Alarms	1	0	1	0	0	0.0%
8550 0060 Items Lost/Found - except passports	1	0	1	0	0	0.0%
	4	0	4	0	0	0.0%
Violation group - Common Police Activities - Assistance to General Public	Reported	Unfounded	Actual	Clearance		
8545 0130 Assistance to General Public	1	0	1	0	0	0.0%
	1	0	1	0	0	0.0%
Totals	Reported	Unfounded	Actual	Clearance		
	29	0	29	0	3	10.3%



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Regional Operator Report – January 2020

Common information:

Erimosa Engineering continues to work on the changes to reports. We are very close to completion.

Win Tun of Alberta Environment to be in Marwayne Feb. 5th to talk about lead testing.

Background testing for lead in ACE water is below detectable limit.

Annual reports are due for all three Villages.

Outstanding items:

Decommissioning work on wells and plants is ongoing.

Review Drinking water safety plans.

Review SOP's.

Review and understand new protocols for lead testing.

Annual reports and compliance reporting.

Marwayne:

Still need more information regarding requirements when decommissioning wells and using them for irrigation.

Landowner has expressed some interest in Well 4.

Data for January 2020 was electronically submitted on AEP site.

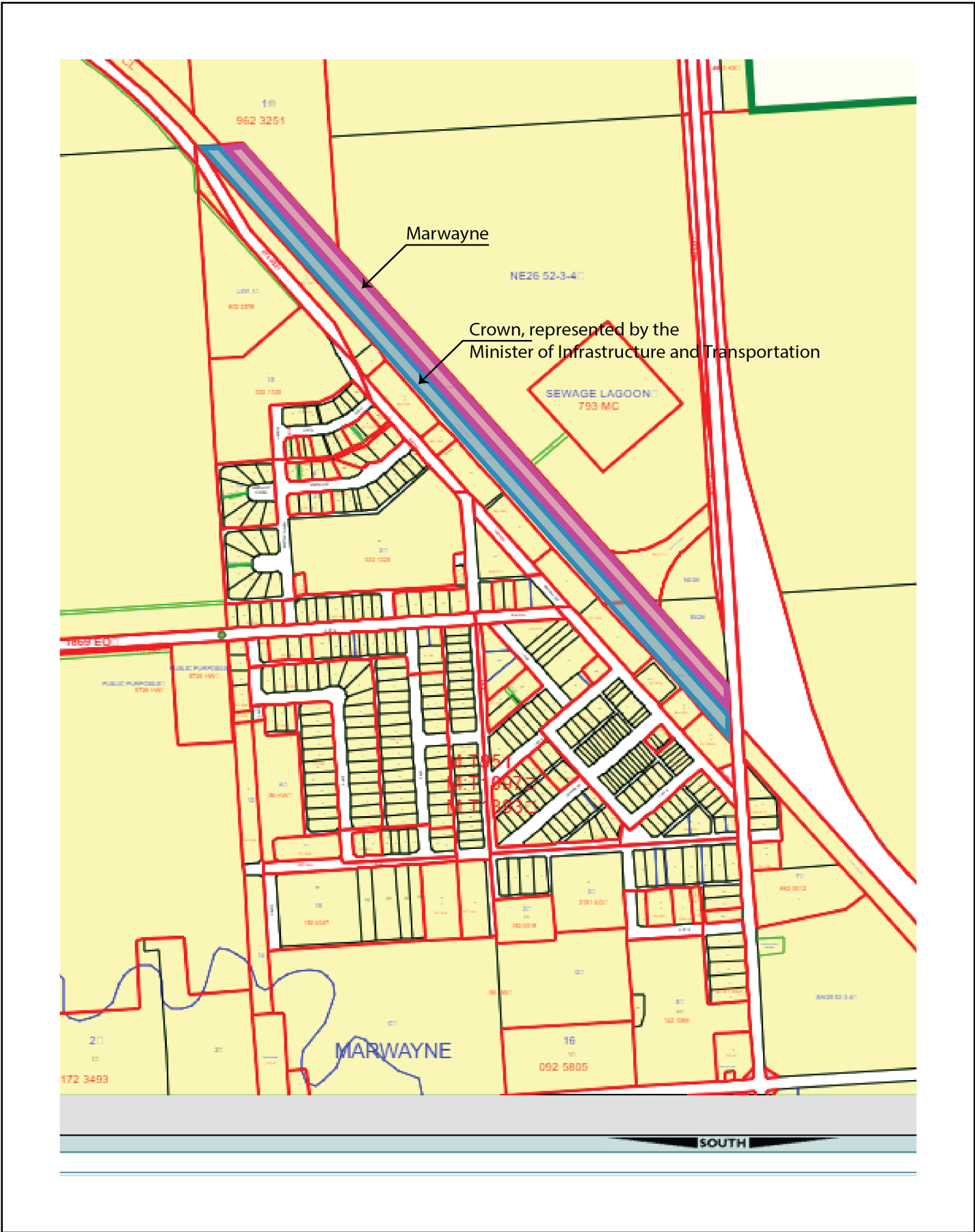
Waiting for new pump for the West lift station. It has been ordered.

We sold the old filter system that was removed from the plant. Picked up by customer.

One water leak repaired. Was very close to the Dec. 23 repair.

One line frozen and thawed. Some issues with contractor.

ACE chlorine levels were low but coming back up now.



PUBLIC OPEN HOUSE

Village of Marwayne
Municipal Development Plan Rewrite and
Land Use Bylaw Amendment



ABOUT THE PROJECT

Over the past several months, the Village of Marwayne has carried out a review of our Municipal Development Plan (MDP). The MDP is a statutory planning document that sets the long-term framework for land use, growth, and development within a community. The update of the Village's MDP is a reflection of the way in which Council sees Marwayne growing and developing in the years to come.

In addition to the proposed updates to the MDP, the Village has also identified portions of the Land Use Bylaw (LUB) which require amending. The suggested changes to the LUB are designed as a means for the Village of Marwayne to carry out its strategic plan of ensuring quality of life in a safe, viable and thriving community.



**YOU ARE INVITED TO COME AND
DISCUSS THE MDP and THE LUB.**

When: Monday, March 9th, 2020

Time: 4:30 PM - 7:00 PM

Where: Husky Room - Marwayne Community Hall
210 - Second Ave S, Marwayne, Alberta T0B 2X0



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February 13th, 2020

To Whom It May Concern,

Over the past several months, the Village of Marwayne has carried out a review of our Municipal Development Plan (MDP). The MDP is a statutory planning document that sets the long-term framework for land use, growth, and development within a community. The update of the Village's MDP is a reflection of the way in which Council sees Marwayne growing and developing in the years to come.

In moving forward with the formal adoption process, we would like to hereby invite you to our Public Open House on **Monday, March 9th, 2020 from 4:30pm to 7:00pm in the Husky Room at the Marwayne Community Hall (210 – Second Ave S, Marwayne, Alberta T0B 2X0)** to review the MDP and provide your comments. Alternatively, you can view the MDP at:

<http://cms.marwayne.ca/Editor/images/20200206-MDP-DRAFT%20-%20February%2013%202020.pdf>

In addition to the proposed updates to the MDP, the Village has also identified portions of the Land Use Bylaw (LUB) which require amending. The suggested changes to the LUB are designed as a means for the Village of Marwayne to carry out its strategic plan of ensuring quality of life in a safe, viable and thriving community. The proposed amendments to the LUB include:

- Adding "Animal Breeding and Boarding" as a discretionary use in the Urban Reserve and Industrial Districts; and
- Redistricting titled properties: Plan 0840395 Block 17 Lot 1; Plan 5426CL Block (A); and Railway Plan 4999CL Right of Way in Township 52 Range 3 West of the 4th Meridian from Industrial District to Institutional District.

Any questions in regards to the public open house may be directed to the undersigned.

Yours truly,

Shannon Harrower
Chief Administrative Officer
Village of Marwayne

Encl. Proposed Redistricting Map



TITLE: Village of Marwayne: Redistricting Map	LEGEND: [Black dashed line] VILLAGE BOUNDARY [Yellow] SINGLE DWELLING RESIDENTIAL DISTRICT [Brown] MULTI UNIT DWELLING RESIDENTIAL DISTRICT [Pink] HIGHWAY COMMERCIAL DISTRICT [Light Purple] VILLAGE COMMERCIAL DISTRICT [White] PARCELS (2016) [Purple] INDUSTRIAL DISTRICT [Blue] INSTITUTIONAL DISTRICT [Grey] URBAN RESERVE [Black solid line] PROPOSED REDISTRICTING	SCALE: 1:7,500 0 200 METRES
CLIENT: Village of Marwayne	KEY PLAN: [Map outline with redistricting area highlighted] PROPOSED REDISTRICTING VILLAGE OF MARWAYNE	[North arrow symbol]
PROJECT: C19-085 DATE: 13/02/2020		





CHIEF ADMINISTRATIVE OFFICER REPORT MEETING DATE: FEBRUARY 19, 2020

ADDRESSING SERVICE NEEDS

- **Snow Removal in front of old TD Bank**
 - Happy to report that snow was cleared on February 6th, 2020 from the sidewalk.
- **ACE Water Line Leak**
 - Spoke to Rhonda King on February 13th, 2020 regarding a status update on ACE's plans to repair the ongoing water leak. They are moving forward with repairs in hopes of achieving a long term solution. In-line Contracting will be drilling into the current pipe and placing a new one inside of it. This process is expected to ensure a double protective coating so as to prevent future leaks in the main line. If this fix does not end up being successful, In-line will need to dig up the street to carry out the repairs. As such, the public notices remain posted on the website and the water restriction remains in effect until further updates are provided.
 - Should the road be dug up, ACE will be reinstating it to its former condition in the spring.
 - Local notices will be created and advertised by administration as future updates are provided.
- **110 1 Street North**
 - On Friday February 7th, the Village officially sold this property to Ron Miskie in the amount of \$7 617.78. This cost included the legal fees from Peggy Wheat and the land titles registration. This file has now been closed.

PLANNING FOR GROWTH AND CHANGE

- **Intermunicipal Collaboration Framework & Intermunicipal Development Plan**
 - Sent email to CVR on February 10th regarding Councils changes to the draft ICF and IDP documents reviewed during the February 3rd Council Meeting.
 - Received a reply advising that they would be in touch soon.
 - No confirmation of our tentatively scheduled March 3rd ILC Meeting. I will follow up if I do not hear back by February 20th.
- **Walking Trails RFP**
 - In the process of drafting the Request for Proposals for the Village's potential walking trail project. Administration has been actively working with Rusway to obtain quotes for the project in phases so as to make it more budget friendly. Unfortunately, unless we proceed utilizing recycled materials, there is not any grant funding currently available to support the initiative. The cost for recycled materials is also much greater than asphalt and therefore Council should consider which option they are more interested in pursuing – environmentally friendly walking trails or budget friendly walking trails.
- **Commercial/Industrial Development**
 - On February 14th, a business owner came into the administration office looking to see what industrial/commercial lots the Village owns and has for sale for potential

development. The individual was looking to build a shop as well as some rental bays for heavy equipment for his business. Administration is compiling a list and map of what is available for his perusal. CAO will keep Council informed if an offer is brought forward.

SAFE, CARING & ACTIVE COMMUNITY

- **Community Welcome Garden – Scotts Gro for Goods Grant Program**
 - Met with Mayor Cheryle Eikeland on February 11th and briefly discussed the Village's potential grant application. Unfortunately, despite community wide advertising, the Village did not receive any follow up from community groups or schools as to their interest in partnering with us.
 - After contacting the Scotts Gro for Goods representative, the Village cannot apply for the grant unless it is in partnership with a not-for profit organization or charitable organization. Although our intentions to partner with local community members is honorable, they have advised that we do not meet the eligibility criteria on that basis.
 - All this being said, the Village can still partner with community members to plant a welcome garden. As previously discussed, we would be able to dedicate \$600-\$800 if Council so wishes – to be funded from the community services portion of the Village's budget.
- **Community Enhancement and Recreation Grants**
 - The grant funding provided by the County of Vermilion River for programs and events is restricted to community organizations, agricultural societies, recreation societies and associations/hall boards. As such, the Village does not meet the eligibility requirements to apply for funding under this program.
 - Organizations who receive annual FCSS funding towards their programs/events are also ineligible for funding under this program. Only community enhancement projects from non profit organizations qualify.

PURSuing OPERATION & ORGANIZATIONAL EXCELLENCE

- **Water Well Decommissioning**
 - In discussions with McAllister Drilling to obtain quotes for the decommissioning of our Wells #3 and #5.
 - In speaking with the CAO for the Village of Kitscoty, they were able to save costs by utilizing their own Public Works staff to complete the well demolition (breaking down the piping, removing the meters, etc.). Kitscoty contracted out the demolition of the associated buildings and concrete footers for an approximate cost of \$2500. And lastly, McAllister drilling completed the abandonment of the water wells for a total of \$11 000. ATCO was also required to provide their services in order to pull the transformer and overhead lines but the CAO was not able to provide me with a cost on that portion of the project nor the reclamation costs for the well sites.
 - Optimistically speaking, the Village may be looking at a cost of \$15 000 - \$20 000 to decommission both of those wells. The other Well (#4), which is located on private property, can hopefully be sold and therefore the Village would be in a position to relinquish all control/responsibility as to its maintenance going forward.

- **FCSS**
 - Meeting with the local FCSS representative on February 20th to discuss change of grant funding applications and distributions. Following this meeting, administration will prepare the 2019 In Kind Contribution to Community Groups Spreadsheet for Council's perusal.

ATTACHMENTS

- 1) February 4th & 11th, 2020 Staff Meeting Minutes
- 2) Chief Administrative Officer Action List
- 3) Community Enhancement and Recreation Grants CVR Funding Application



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Tuesday, February 4, 2019
8:00 AM Staff Meeting
Minutes

Present: Carry Grant, Wilson Curtis, Andrew Abbott, Shannon Kennedy, Shannon Harrower

1) Overview of Water Line Freeze at Ida Aloisa's

- Public Works staff provided a recap on the work completed to the water lines located underneath Mrs. Aloisa's trailer by Rusway and Aultman Construction.
- Aultman Construction was 10 feet off the mark when drilling down to steam the lines despite staff's repeated attempts to notify them where the line was actually located. Aultman construction used their own line locating devices which proved to be ineffective.

2) Truck Fill Stations

- Public Works staff advised that Sandpiper was attempting to take water from the truck fill station despite having an inactive account. Staff was instructed to disconnect their line. Next time they attempt to fill up, they will need to come into the office to remit payment and a key deposit before being reconnected. To date, they have not been successful in taking water free of charge.

3) Water Loss

- Despite the few water line breaks/freezes we have had this winter, our water loss remains at the lowest rate it has been for years. Currently, we are only losing approximately 17 liters per minute.
- Our reservoir has 5 full days of water supply in it which meets our minimum requirements for fire services and residential services.

4) Council Meeting Update

- CAO provided an overview of the February 3rd Council Meeting discussions and allowed for any questions to be answered with respect to the agenda items.
- Notified staff that as of now, Councillor Tara Lawrence will continue as Councillor for the Village of Marwayne and the potential for a by-election has been put on hold.

5) Harassment

- Staff were reminded that they do not need to tolerate inappropriate behavior from residents whom have concerns regarding the Village's day to day operations. All concerns should be forwarded to the CAO to be addressed.

The meeting adjourned at 9:00 AM.



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Tuesday, February 11, 2019
8:00 AM Staff Meeting
Minutes

Present: Carry Grant, Wilson Curtis, Andrew Abbott, Shannon Kennedy, Shannon Harrower

1) First Aid Refresher Course Offerings

- Andrew Abbott requires recertification in his First Aid. Cost of the course is \$140.00 plus GST with funding available under the professional development budget.
- Courses are currently being offered: February 28, March 13&31 and April 15&29.
- Andrew chose to attend on April 29, 2020. CAO registered Andrew with the expectation that mileage will be claimed upon attendance.

2) CAO Vacation

- Last staff meeting of February will be held on February 20th due to the CAO being away on vacation from February 21st to the 28th and the auditors being on site February 18th.
- Should anything arise while CAO away, staff have been instructed to contact the CAO by telephone/email.

3) Water Restriction

- The water restriction remains in effect until further notice. As of today, we have not been provided with any further updates from ACE as to the status of the situation. Water continues to be trucked in to meet the Village's water needs.
- We are hopeful that they will come up with a solution sooner rather than later so we can get back to business as usual.
- Any updates available from Public Works staff should be brought forward to the CAO as they are received.
- ACE is exploring options with both In Line Contracting and Rusway to get the work completed. Still waiting on an update as to what is happening with the project moving forward.

4) Public Works Budget Items

- PW staff informed CAO of the need to replace dump truck batteries. Wilson will test the batteries and provide further information as to when these will need to be ordered.

5) Lead Testing

- Lead testing by regional water operator to be completed in 2020 and 2021 for a total of 20 tests. Each test is \$40 and will need to be accounted for in the budget by the CAO. Criteria for which homes need to be tested is passed down from AEP.

6) Snow Maintenance at Multiplex

- Administration to touch base with Ag Society regarding winter maintenance of sidewalks. We have received multiple complaints of the condition of the walkways which is the responsibility of the multiplex caretaker and not the village. Waiting on an answer from Sharon Kneen/Joanne Hughes.

The meeting adjourned at 9:10 AM.

COMMUNITY ENHANCEMENT & RECREATION GRANTS



PROGRAMS & EVENTS GRANT

PURPOSE

To fund community organizations, agricultural societies, recreation societies or associations and hall boards that **are operating community facilities and programs within the County of Vermilion River**. The goal is to build experiences that:

- Bring enjoyment
- Encourage active participation
- Create and enhance community spirit
- Support recreation, arts (how we express ourselves), culture (who we are)
- Result in community enhancement
- Are educational and
- Open for use by County residents.

Priority will be given to those programs/facilities focused on:



FUNDING OVERVIEW

There are a variety of grants available from the County of Vermilion River. These include operational, project and capital funding options for facilities, community halls, as well as \$10,000 each for Programs & Events and for New Initiatives.

- Each category of funds have a limited supply of funds. This means that not all eligible projects will receive funding and even those that are approved may receive less than their requested amounts.
- Funding may vary from year to year and organizations should not expect to receive the same amount from year to year.
- Those that are approved will be required to complete financial reporting at the end of the project/year. If there is any outstanding reporting from previous projects, the organization will not be considered for new funding until it is submitted properly to CVR.
- Applications are submitted to CVR for review and approval. **CVR will have final approval on all fund allocations.**



This funding category applies to the regions previously covered by the five Recreation Districts: Dewberry, Kitscoty, Marwayne, Paradise Valley, and Vermilion. Programs and Events within these five districts are eligible for these funds.

Facilities and organizations with the City of Lloydminster are not eligible to apply for the Program/Events grant.

Applications can be submitted directly to:

County of Vermilion River

Attention: Jolene Fraser, Community Development Coordinator

4912 50 Ave

Box 69

Kitscoty, AB T0B 2P0

email: jfraser@county24.com

phone: 780.846.2244 fax: 780.846.2716

DEADLINE: APRIL 5, 2020 or OCTOBER 4, 2020



PROGRAMS & EVENTS APPLICATION

WHO CAN APPLY?

- Non-profit organizations that provide arts, cultural, fitness, community, sport or recreational opportunities, programs and events related to: Healthy & Active Lifestyle; Education; Youth; Community Enhancement. **Those who receive FCSS funding for the same program/event are not eligible to apply.** Events being held for fundraising purposes that benefit an individual are not eligible. Fundraising events must be for specific community enhancement projects.

WHAT CAN THE FUNDS BE USED FOR?

- Funds are for expenses related to delivering the program or event such as speaker fees, official's fees, facility rental, rental equipment, event or program supplies, contracted services etc. Ineligible expenses would be capital, utilities, honorariums, staffing etc.

HOW MUCH CAN I APPLY FOR?

- Max funding \$1,000 per program or event. Applicants may only apply every second year for funding.

HOW DO I APPLY?

- Applications are accepted twice per year in April and October.
- Complete the application form for **PROGRAMS & EVENTS** and submit to the County of Vermilion River by the appropriate deadline

EVALUATION CRITERIA

All applications will be evaluated based on the following points system

CRITERIA	POINTS
Number of Program Users/Event Attendees	20
Financial Plan	10
Financial Need	10
Community Based Initiative	10
Partnerships with local groups	10
Initiatives to show sustainability of program/event	10
Commitment to CVR Goals: Diversity, Sustainability, Vibrancy	5
Commitment to recreation focus: Seniors, Youth, Education, Healthy & Active Living, Community Enhancement	25

Category Allocation: there will be a total of \$10,000 to distribute for the year



PROGRAMS & EVENTS APPLICATION

ORGANIZATION LEGAL NAME:

MAILING ADDRESS: (all correspondence and cheques will be mailed to this address):
 ADDRESS:
 TOWN: POSTAL CODE:
 If Applicable: Website _____
 Circle if you use social media to promote your facility/organization: Facebook Twitter

CONTACT INFORMATION:

	<i>President/Chair Name:</i>	<i>Secretary Name:</i>	<i>Treasurer Name:</i>
<i>Telephone</i>			
<i>Cell</i>			
<i>Fax</i>			
<i>Email</i>			

EVENT/PROGRAM NAME:

Where will the Event/Program take place:

For how long has the Event/Program been operating?

Describe the purpose/goal/function of the Event/Program:

For EVENTS: How many people do you expect to attend? _____

Where will people come from to attend (circle all that apply)?
 Local Across Province Other

For PROGRAMS: How many people will participate in the program? Min___ Max___

What groups of people will be served by your program (circle all that apply)?
 Youth Seniors Families Businesses Visitors General Public Other



FUNDING REQUEST

AMOUNT OF FUNDING REQUESTED \$

Describe what the funds will be utilized for:

Is your program/event receiving any financial assistance from other agencies, levels of government or other partnering sources (donations, sponsorships, fundraising etc)?

YES NO

If yes, please explain/list other funding sources:

Will you be partnering with local community groups on your New Initiative? If yes, please identify the groups involved.

Provide an overview of the impact your Event/Program has on your community (200 words or less).

Describe what new initiatives you are implementing with your Event/Program to ensure long term sustainability and success.



FINANCIAL OVERVIEW OF PROGRAM/EVENT

*not your total organizations' budget, just budget for the program/event you are applying for

EXPECTED REVENUE:	
User Fees (Ticket Sales, Admissions, Program Fee etc)	\$
Fundraising	\$
Donations/ Sponsorships	\$
Grants:	
Municipal	\$
Provincial	\$
Other: (ie: Provincial Associations, etc.)	\$
Other:	\$
TOTAL OPERATING REVENUE	\$
ELIGIBLE EVENT/PROGRAM EXPENSES:	
Communications: postage, newsletters, printing, advertising, etc	\$
Event signage	\$
Speaker Fees	\$
Fees for Officials	\$
Facility Rental	\$
Contracted Services	\$
Rental Equipment	
Communications (ie. two-way radios etc)	\$
Outdoor (ie. portable toilets, fencing, lighting etc.)	\$
Event/Program Supplies:	
Office Related	\$
Arts & Craft Supplies	\$
Sporting & Recreation Equipment	\$
Technology	\$
OTHER:	\$
ELIGIBLE EXPENSES	\$



OBLIGATION OF GRANT RECIPIENTS

Grant funding recipients will receive notification outlining the approved grant amount, including specific items approved or denied. Organizations may only spend grant funds on the specific items approved. Recipients must submit a **Grant Accounting Report** to verify that the funds were spent in the manner intended and approved prior to the next recreation grant funding cycle. Failure to submit a report, or delinquency in submission, may affect future grant application consideration. At any time, grant recipients must permit a representative of the County of Vermilion River to examine financial reports and supporting documents to determine whether the grant funding has been spent as intended and approved. Grant recipients will be required to recognize funding received from the County of Vermilion River in some manner. Indicate below, what that recognition will look like.

FUNDER RECOGNITION PLAN:	
<input type="checkbox"/> On-site Signage (in consult with County)	<input type="checkbox"/> County Logo/Name in Agency Newsletter
<input type="checkbox"/> County Logo/Name in Advertising	<input type="checkbox"/> County Logo/Name recognized at a public event
<input type="checkbox"/> County Logo/Name recognized on Agency Social Media	
<input type="checkbox"/> Other:	

Please Note: By accepting receipt of this grant, organizations are obligated to complete the County of Vermilion River Community Enhancement & Recreation Grant Accounting Report and show proof of completed funding recognition as indicated above.

DECLARATION STATEMENT

I, THE UNDERSIGNED, HEREBY CERTIFY THAT THIS APPLICATION CONTAINS A FULL AND ACCURATE ACCOUNT OF ALL MATTERS STATED WITHIN. FURTHERMORE, I UNDERSTAND FULLY OUR OBLIGATION TO SUBMIT THE GRANT ACCOUNTING REPORT AND ANY REQUESTED FINANCIAL INFORMATION.

Name: (please print)	Title:
_____	_____
Signature:	Date:

The personal information on this form is being collected for the purpose of determining the eligibility of an applicant to receive recreation funding. This information is collected under the authority of Section 33 (c) of the Freedom of Information and Protection of Privacy Act and may become public information once it is submitted to the District Recreation Advisory Board and/or municipal Council and may be published in a Council meeting agenda. Questions regarding the collection of this information can be directed to the FOIP Coordinator at the County of Vermilion River office.



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CHIEF ADMINISTRATIVE OFFICER ACTION LIST

Item	Description	Resolution #	Staff Responsible	Status	Notes
Planning for Growth and Change					
Assessment Review Board	Estimated costs for the required documents and contributions from each community will be brought back to each council for ratification before proceeding towards engagement of a Law firm.	2018-11-2V: Be it resolved the Council of the Village of Marwayne agrees in principle to participate in the establishment of a Regional Subdivision and Development Appeal Board, and a Regional Assessment Review Board for the Vermilion River Regional Alliance municipalities.	Doug Rodwell (City of Lloydminster) to hire RMRF legal. Legal – Estimates maximum \$10,000 cost shared at 50% costs x \$0.72/per capita. Sharon Williams – Kitscoty Project coordinator	In progress	Council reviewed 6/10/19, no feedback. Waiting on other municipalities now. Jordan tried pushing the project along again on July 22nd, Aug 21st, Oct 16th. Email sent on January 15, 2020 to all neighboring CAO's to get a status update on the development of the agreements. Municipal Affairs has advise we may get an extension, but that they would like copies of the agreements as soon as possible. Spoke to Sharon from Village of Kitscoty on January 15 and she has advised that draft agreements will be circulated by the end of the week. Submitted our request for an extension to Jeff Nixon on January 15, 2020. Extension has been approved to May 20, 2020 and meeting has been scheduled for February 4th, 2020 in Kitscoty with subsequent meeting to be held on March 3rd in Lloydminster.
Marwayne Sustainability Plan Version 3	Version 2.0 completed in July 2013 in partnership with the AG society (CDO position).		Council / CAO / V3	Deferred to 2021	Due for revision in 2019-2020. Included in CAO report for January 20, 2020 for Council direction. Defer to 2021 in order to focus on MDP, ICF and IDP.

Ratepayer Amalgamation of Properties	Jill Applegate bought the vacant lot		CAO	Complete	Jordan was working with Jill since June 2019 on acquiring property from the messy estate. Bylaw has been passed #575-19. Land titles is the next step. Paperwork created using land titles online software on January 3 rd , 2020 and mailed off for processing. Used SPIN > DRR > Create DRR. May also contact Merlynn at 780 643 1392. Received approval on February 11, 2020 - lots have been consolidated.
Municipal Development Plan	\$30,879 in ACP grants available to do a new MDP. Applied for another extension for the ACP grant with a deadline to spend the funds and receive deliverables of February 29, 2020.	2019-11-10V	CAO in conjunction with Nick from V3	In progress	Met with Council on Monday December 2, 2019. Requested questionnaires to be returned within two weeks for processing (all submitted). Draft to be finalized in January 2020. Administration has completed everything on our end with respect to advertising for the open house on March 9th. V3 is compiling the materials to move forward with adoption.
Residential Development	Some lots on Center Street are 25ft. Actively trying to sell serviced residential lots.	2017-11-24-V	Karen Lapointe Remax Agent 780-205-1800. karenlapointe@remax.net. Merlynn @ land titles 780-643-1392		In September 2019, renewed agreement with Remax for listing residential properties for development. Multiple downtown lots on one title and registered prior to 1950. Village must separate the lots. Plan cancellation bylaw must be passed for each plan and then registered at land titles.
2020 Economic Development Committee Project	October 28, 2019 was the last EDC Meeting		CAO		Need design quotes and AB transportation rules for roadside signage. Schedule meeting in early 2020.

Ure/Industrial Land	Purchased in 2019, need to move forward with a plan for it. Can use IDP ACP grant funds to hire CVR planning to create a multi-lot scoped ASP. Bob at AB Hub might have ideas to move forward and would attend a council meeting.		Council/CAO/Public Works for lot clean up		Need to clean up buildings and have them cleared so that the land is ready for development. Can begin to carry out in the spring when access is simpler.
<i>Item</i>	<i>Description</i>	<i>Resolution #</i>	<i>Staff Responsible</i>	<i>Status</i>	<i>Notes</i>
Addressing Service Needs					
Westview Park	Playground inspection received 11/9/2018 with 15 non compliance issues identified.	15-Aug-16	Keri Debnam – Volunteer Keri.debnam@hotmail.com. CAO and Foreman	In progress	Completed the CVR grant claim on October 8, 2019. Jordan received report 11/14, signage and parts ordered. Last item required is more sand for the playground - CAO obtained quote from Feldspar in Lloydminster and will order the required 150 yards as soon as the weather gets nicer to ensure we meet all of the requirements identified in the report.

Raw Water Wells	<p>Marwayne connected to ACE in February 2019. Kitscoty is taking the lead on decommissioning because they were connected 4 months before Marwayne. Regional utility operator Carry Grant uncertain of expenses, Keeping the power lines connected to the wells is at the expense of approximately \$200/month.</p>	<p>Discussed on January 6, 2020 with Council. Given the go ahead to proceed.</p>	<p>CAO/Utility Operator Carry Grant/Kathryn Stacey – AEP - Supplied forms to cancel the wells</p>	In progress	<p>If a farmer wants the wells, license gets cancelled and they have to submit new application. Offered to CVR in August 2019 but received response in December 2019 that they are not interested in the wells at this time. Decommissioning is the next step. CAO contacted Sharon at the Village of Kitscoty for pricing on filling in the wells - they used McAllister Drilling and their costs were approximately \$11 000. They also utilized their own staff to assist in the project to save on additional costs as much as possible. Discussed the next steps at the January 14th staff meeting - CAO to contact McAllister for a quote and proceed with decommissioning/sale of wells. Waiting on quote.</p>
Minister of Service Alberta	<p>Jordan requested information on what we are doing for broadband in October 31, 2019 letter.</p>	<p>Correspondence brought to November 4 Council Meeting.</p>	<p>Cheryle delegated this to George Rogers at VRRRA on 11/4/2019</p>		<p>Waiting on George. Broadband moving forward in Vermilion as per VRRRA AGM on January 23, 2020. Cheryle provided study and USB to CAO on January 24, 2020. Waiting on new quote from Vermilion as we were advised the cost would be decreasing. Check budget to see what funds we can set aside moving forward. Will incorporate upon receipt from our assessment at the end of February 2020. CVR and Lloydminster have pulled out of VRRRA.</p>

<i>Item</i>	<i>Description</i>	<i>Resolution #</i>	<i>Staff Responsible</i>	<i>Status</i>	<i>Notes</i>
Pursuing Operation & Organizational Excellence					
Marwayne Seniors Society	Need their 2018-2019 financials. Only have a record of content insurance for 2018.	10-06-19	CAO and treasurer for seniors - OLLIE	In progress	Requested insurance documents on 6/13. Provided new proof of insurance for 2019. Jordan wrote a letter on August 19, 2019 to arrange an annual meeting. In the MOA, the seniors are required to provide us with financials. Jordan attempted to schedule this for a November council meeting with no luck. Still awaiting financials. Spoke to Council on January 6, 2020 - Cheryle provided Vern Tupper's contact information in hopes that the CAO can obtain required information from him. Spoke to Vern on February 11th and he advised that he will bring in the financials, insurance, 2020 plans - currently waiting on.
<i>Item</i>	<i>Description</i>	<i>Resolution #</i>	<i>Staff Responsible</i>	<i>Status</i>	<i>Notes</i>
Safe and Caring Community					
Community Peace Officer	All villages came together to fund a joint CPO position. CVR reallocated funds to hire 2 enhanced police officers. Waiting for the 2 enhanced officers to be hired before terminating the CPO agreement. ICF deadline is April 2020 – Jordan asked on 6/20 and 9/20, to which no answer was provided.		CAO/Council		Should discuss next steps with other Villages or hold a regional CAO meeting to figure out our next steps in closing off this grant. Spoke to Bernice Gonzalez from CVR on January 31st who advised that the remaining grant funds were used towards the enhanced officer program which is intended to benefit all Villages - advised that this agreement needs to be included as part of our ICF agreement. No response from CVR to date.

Brownfield Contaminated Lots

Lots 2 & 3, Block 7, Plan 3914. Two lots: Conocophillips site Lot 3: Tier 2 Guideline Adjustment and Management Plan sitting on Alberta Environment desk since March 2017. As of March 2018 it is in the queue and nowhere near being reviewed. Suncore Site Lot 2: Remedial Action Plan. In regards to Lots 2 & 3, Block 7, Plan 3194ET, the Village of Marwayne will not execute the Environmental Indemnity agreement with Ranek Enterprises to facilitate the sale of these lots as this would be in direct contrast to the "polluter pays" principles in the Environmental Protection and Enhancement Act and the protections that are offered there and under the MGA for municipalities that acquire contaminated property under tax sale. The Village of Marwayne withdraws offering the above lots for sale.

09-Dec-13

Karen Gervais from AB Environment 403-755-2280 or karen.gervais@gov.ab.ca (talked to on 2/21/18, 3/6/18, 5/14/18. Emailed for update on 12/3 - no anticipated date. Paul Gordon from Suncor 604-933-2664 or pgordon@suncore.com. Talked to on 3/23/18 and 5/10/18. Donna Szemesi from ConocoPhillips 403-260-1820 or donna.j.szemesi@cop.com. Talked to on 2/12/18. Rob Hoffman from Canadian Fuels Association 403-266-7567 or robhoffman@canadianfuels.ca. Talked to on 4/26/18

Conoco phillips tier 2 guideline adjustment and management plan. Suncore remedial action plan. CAO submitted letters to them in May 2019 as per description information. Suncore had until October 31, 2019 to respond to our demands for full remediation. No reply. Meeting scheduled for January 23rd with Conoco Phillips to review the remediation plans. Wrote and mailed letters May 30, 2019. They replied in July 2019 and have until October 2019 to reply with results. Never got anything after October 31, 2019. Cancelled their meeting with CAO for January 22, 2020 - awaiting to reschedule for a later date. The Village's approach will now be to push for full remediation of Lots 2 and 3 and its undeveloped road and back alley, so that it can offer the lands for sale knowing that it meets tier 1 guidelines for commercial lands, thereby reducing the overall risk while rendering the lands more attractive to prospective purchasers on a pure as-is, where is basis. Risk management can be an effective remediation process over a long period of time, but the Village as the affected landowner, is not agreeable to this slow process. Canadian Fuels Association – advocate for full closure of regulatory liability, support Risk Management when Tier 1 or 2 constraints. Only can work with Suncor.

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION HELD ON DECEMBER 17, 2019, AT THE
VERMILION TRANSFER SITE**

RECEIVED
FFB 03 2020

PRESENT:

Chair: L. Wolgien
Vice-Chair: R. McDonald
Directors: T. Pollard; M. Baker; D. Bergquist; G. Barr; S. Hryciuk;
J. Thompson; K. Haney
CAO: S. Schwartz

ABSENT:

Directors: None

The meeting was called to order at 5:31 P.M.

AGENDA:

Additions to Agenda:

None.

MOVED by R. McDonald that the agenda be adopted as presented.
Carried.

MINUTES OF THE NOVEMBER 26, 2019, MEETING:

MOVED by S. Hryciuk that the minutes from the November 26, 2019, meeting be adopted as presented.
Carried.

NOVEMBER 2019 FINANCIAL REPORT:

S. Schwartz presented the financial report for November 2019, and provided explanations as required. The November 2019 report showed a balance of **\$208,277.64** in the operating account. The capital reserve account remained unchanged at **\$532,597.40**. The operating reserve account remained unchanged at **\$225,133.54**. The Closure/Post-Closure reserve account remained unchanged at **\$108,604.18**.

MOVED by R. McDonald that the November 2019 financial report be accepted as presented.
Carried.

MUNICIPAL REQUISITION REPORT:

S. Schwartz presented the November 2019 municipal requisition report for information.

ACCOUNTS FOR APPROVAL:

S. Schwartz presented the November 2019 cheques numbered 5393 and 5505 to 5528, and the debit memos and credit card charges, and provided explanations as required.

MOVED by G. Barr that the cheques numbered 5393 and 5505 to 5528, and the debit memos and credit card charges be accepted as presented.
Carried.

VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

The Vermilion transfer site outstanding account report was presented for information. Ms. Schwartz explained that all outstanding accounts are current with the exception of the old overdue account from Paramount Roofing. G. Barr asked S. Schwartz to see if she can determine the principals from the company and do a check to see if the company name has been changed.

Minutes of the Meeting of the VRRWMSO on December 17, 2019

DECEMBER 2019 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the December 2019 Chief Administrative Officer's report, and provided explanations as required.

MOVED by T. Pollard that the December 2019 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

30 Foot Roll-off Bin at Kitscoty Transfer Site:

There was some discussion about the cost of the longer bins as compared to the smaller bins that we currently have at the Kitscoty transfer site. It was decided that we would stay with the smaller bins. S. Schwartz is to arrange to have the long bin moved out after the new year.

NEW BUSINESS:

None

OLD BUSINESS:

1. 2020 Draft Operating Budget:

S. Schwartz presented the 2020 draft operating budget for further discussion. No further changes were proposed.

MOVED by T. Pollard that the 2020 operating budget be adopted as presented.
Carried unanimously.

2. 2020-2025 Draft Capital Budget:

S. Schwartz presented the 2020-2025 draft capital budget for further discussion. No further changes were proposed.

MOVED by G. Barr the 2020-2025 capital budget be adopted as presented.
Carried unanimously.

3. 2020 Transfer Site Opening Hours Calendar:

S. Schwartz presented the 2020 transfer site opening hours calendar for information. It was decided to retain the site closure dates for 2020 as per the actual calendar holiday dates.

4. 30' Roll-off Bin at Kitscoty Transfer Site:

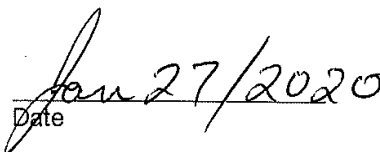
See above.

The next meeting will be held on Tuesday, January 28, 2020, at 6:00 P.M. at the Vermilion transfer site.

The meeting adjourned at 6:22 P.M.

These minutes have been adopted in their entirety at the January 28, 2020, meeting.


Chair


Date

Counsellor, Cheryle Eikeland

February 11, 2020 – 6:30-9:30 pm, Kitscoty, Legion

County of Vermilion River Emergency Services Meeting

Groups invited included Towns, Villages, Hamlets, all Fire & Rescue Departments, Ambulance Services, EC911, Alberta Dangerous Goods (EDGE), Alberta Health Services, RCMP Kitscoty, RCMP Vermilion, RCMP Onion Lake, Onion Lake Emergency Services, CN Rail & Alberta Emergency Management.

The purpose of the meeting was to reiterate the working relationship between all entities with updates on what each group is experiencing and their concerns. There is a big push to have Council members and the public volunteers trained in Emergency Management in the event of a large-scale Emergency (which has been legislated by the Province).

Incident Command System Training is still available on-line and their pre-requisite is the ICS 100, 200 & 300 Courses. At present these courses are free to the public.

My overall take on the meeting was to show and educate attendees on how various groups would work together to address the needs and resources for any emergency within our County. I am of the same opinion as the last meeting I attended in that the County would be the lead hand in an Emergency situation within the County with Orest Popil as the main contact and decision maker.