



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, October 26, 2020 @ 7:00 PM
Horton Agencies Board Room/Zoom Video Conferencing

	Page
1 CALL TO ORDER	
2 ADOPTION OF AGENDA	
2.1 October 26th, 2020 Regular Village Council Meeting	
Be it resolved that the October 26th, 2020 Regular Village Council Meeting Agenda be approved as presented.	
3 ADOPTION OF MINUTES	
3.1 October 13th, 2020 Regular Village Council Meeting	4 - 8
Be it resolved that the October 13th, 2020 Regular Village Council Meeting Minutes be approved as presented.	
3.2 October 13th, 2020 Organizational Meeting Minutes	9 - 12
Be it resolved that the October 13th, 2020 Organizational Meeting Minutes be approved as presented.	
4 DELEGATIONS	
5 PUBLIC HEARING	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 2021 Family and Community Support Services Allocations	
Be it resolved that the Village of Marwayne approve the 2021 Family and Community Support Services allocations as follows:	
• Family School Liaison Program at Buffalo Trail Public Schools \$1850.00	
• Catholic Social Services \$1300.00	
• Vermilion & Area Brighter Beginnings \$1000.00	
• Marwayne Lil Critters Playschool \$5400.00	
• Marwayne Volunteer Fire Department \$1000.00	
• Walking through Grief Society \$700.00	
• Vibe \$1500.00	
• Vermilion Senior Support \$1250.00	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Commercial & Industrial Lots for Sale	13 - 25

Be it resolved that the Commerical and Industrial Lots for Sale update be received as information.

9	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1	Tax Sale Date, Terms and Conditions	26
	Be it resolved that the Village of Marwayne set the date for the 2020 Tax Sale Auction to February 3rd, 2021 at 10:00 a.m. and approve the Tax Sale Terms and Conditions as presented.	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	
	Be it resolved that the Councillor Reports be received as information.	
10.2	Chief Administrative Officer Report	27 - 32
	Be it resolved that the Chief Administrative Officer Report be received as information.	
11	FINANCIAL	
11.1	Cheque Distribution Report	33
	Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.	
12	CORRESPONDENCE	
12.1	GO East Annual General Meeting	34 - 35
	Be it resolved that the GO East Annual General Meeting Details be received as information.	
12.2	Alberta Police Interim Advisory Board Report	36 - 48
	Be it resolved that the Alberta Police Interim Advisory Board Report be received as information.	
13	CONFIDENTIAL	
13.1	FOIP Section 17 (1) - Chief Administrative Officer Report	
14	NEXT MEETING	
14.1	November 9th and 23rd, 2020 in the Horton Agencies Boardroom and via Zoom Video Conferencing	



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca
marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday October 13th, 2020
Commencing at 7:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Ashley Rainey
Councillors Rod McDonald, Tara Lawrence and Chris Neureuter
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the October 13th, 2020 Village of Marwayne Council Meeting to order at 7:02 p.m.

2. ADOPTION OF AGENDA

October 13th, 2020 Regular Council Meeting Agenda

2020-10-01

Moved By Councillor R. McDonald

Be it resolved that the October 13th, 2020 Regular Village of Marwayne Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

September 28th, 2020 Regular Council Meeting Minutes

2020-10-02

Moved By Councillor C. Neureuter

Be it resolved that the September 28th, 2020 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report

2020-10-03

Moved By Deputy Mayor A. Rainey

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED

Regional Water Operator Report

2020-10-04

Moved By Councillor T. Lawrence

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Bi Systems Upgrades

2020-10-05

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne approve the Bi Systems Water Treatment Plant upgrades in the amount of \$129,398.00 plus GST.

CARRIED

5. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Sale of S10 Railway Avenue

2020-10-06

Moved By Councillor T. Lawrence

Be it resolved that the offer to purchase S10 Railway Avenue South be received as information.

CARRIED

Marwayne Fire Hall Addition Proposal

2020-10-07

Moved By Councillor T. Lawrence

Be it resolved that the Village of Marwayne proceed with acquiring engineered drawings of the Marwayne Fire Hall Addition through TarRow Construction Ltd. at a cost of \$10 000.

CARRIED

Walking Trail System

2020-10-08

Moved By Councillor C. Neureuter

Be it resolved that the Village of Marwayne proceed with Option 1 for the subsequent phases of the walking trail system.

CARRIED

6. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

License Agreement Renewal on Part of SE 26-52-3-4 Plan 370 ET

2020-10-09

Moved By Councillor T. Lawrence

Be it resolved that the Village of Marwayne approve the request to renew the license agreement on part of SE 26-52-3-4 370ET for a period of five (5) years commencing on September 1st, 2021.

CARRIED



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Culvert and Ditching Project Agreement with Alberta Transportation

2020-10-10

Moved By Councillor R. McDonald

Be it resolved that the Village of Marwayne enter into a Memorandum of Understanding with Alberta Transportation as it relates to the culvert and drainage improvements for Bridge File 83179.

CARRIED

Draft Intermunicipal Development Plan with the County of Vermilion River

2020-10-11

Moved By Councillor C. Neureuter

Be it resolved that the draft Intermunicipal Development Plan with the County of Vermilion River be received as information.

CARRIED

7. ADMINISTRATIVE REPORTS

Councillor Reports

2020-10-12

Moved By Councillor C. Neureuter

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2020-10-13

Moved By Deputy Mayor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

8. CLOSED SESSION - CONFIDENTIAL

Chief Administrative Officer Report

2020-10-14

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 8:22 p.m. under FOIP Section 17 (1) with all members in attendance.

CARRIED

2020-10-15

Moved By Councillor C. Neureuter

Be it resolved that the Village of Marwayne revert to an open session at 8:28 p.m. with all members in attendance.

CARRIED



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

9. FINANCE

Monthly Financial Report

2020-10-16

Moved By Councillor C. Neureuter

Be it resolved that the September 2020 Monthly Financial Report be received as information.

CARRIED

Cheque Distribution Report

2020-10-17

Moved By Councillor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2020-10-18

Moved By Councillor C. Neureuter

Be it resolved that the Bank Reconciliation Report for September 2020 be received as information.

CARRIED

Monthly Utility Bill Report

2020-10-19

Moved By Councillor R. McDonald

Be it resolved that the Monthly Utility Bill Report for September 2020 be received as information.

CARRIED

Municipal Operating Support Transfer

2020-10-20

Moved By Councillor T. Lawrence

Be it resolved that the Municipal Operating Support Transfer Memorandum of Agreement be received as information.

CARRIED

10. CORRESPONDENCE

Northern Lights Library System 2021 Levies

2020-10-21

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne approve the payment of the 2021 Northern Lights Library System Levies as presented.

CARRIED



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

11. NEXT MEETING(S)

October 26th, 2020 at the Horton Agencies Boardroom and via Zoom Video Conferencing

12. ADJOURNMENT

Being that the October 13th, 2020 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:38 p.m.

Approved this 26th day of October 2020.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca
marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday October 13th, 2020
Commencing at 8:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Councillors Cheryle Eikeland, Ashley Rainey, Rod McDonald, Tara Lawrence and
Chris Neureuter
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Chief Administrative Officer (CAO) S. Harrower called the October 13th, 2020
Village of Marwayne Organizational Meeting to order at 8:38 p.m.

2. NOMINATIONS FOR POSITION OF MAYOR

CAO S. Harrower called for nominations for the Office of Mayor.

Councillor A. Rainey nominated Councillor C. Eikeland for the 2020-2021 term.

CAO S. Harrower called a second time for nominations for the Office of
Mayor.

CAO S. Harrower called a third time for nominations for the Office of Mayor.

As no further nominations were forthcoming, CAO S. Harrower declared
nominations for the Office of Mayor closed.

Councillor C. Eikeland was declared Mayor by acclamation for the 2020-2021
term.

Mayor C. Eikeland subscribed to the Oath of Office before CAO S. Harrower,
a Commissioner of Oaths for the Province of Alberta.

3. NOMINATIONS FOR POSITION OF DEPUTY MAYOR

Mayor C. Eikeland called for nominations for the Office of Deputy Mayor.

Councillor T. Lawrence nominated Councillor A. Rainey for the 2020-2021
term.

Mayor C. Eikeland called a second time for nominations for the Office of
Deputy Mayor.

Councillor A. Rainey nominated Councillor T. Lawrence for the Office of
Deputy Mayor.

Mayor C. Eikeland called a third time for nominations for the Office of Deputy
Mayor.

Councillor R. McDonald nominated Councillor C. Neureuter for the Office of
Deputy Mayor.

As multiple nominations were forthcoming, Mayor C. Eikeland declared that
a vote be held for the Office of Deputy Mayor.



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Mayor C. Eikeland declared Councillor C. Neureuter for the Office of Deputy Mayor by majority vote.

Deputy Mayor C. Neureuter subscribed to the Oath of Office before CAO S. Harrower, a Commissioner of Oaths for the Province of Alberta.

4. MEETINGS

Date and Time of Regular Village Council Meetings

2020-10-01-ORG

Moved By Deputy Mayor A. Rainey

Be it resolved that the Regular Village Council Meetings begin at 7:00 p.m. on the first and third Monday of every month except for July, August and December.

CARRIED

5. SUBSISTENCE RATES

Mileage and Meal Allowances

2020-10-02-ORG

Moved By Councillor T. Lawrence

Be it resolved that the mileage rate for conducting Village of Marwayne business be set to \$0.59 per kilometer and that the meal allowance be set to \$60.00 per day, or \$20.00 per meal (with receipts), in accordance with the rates established by the Government of Canada.

CARRIED

6. COUNCILLOR INDEMNITY

Rates for Meeting Attendance

2020-10-03-ORG

Moved By Councillor T. Lawrence

Be it resolved that Councillors for the Village of Marwayne receive \$100.00 per meeting attended, \$200.00 per diem for commitments over four (4) hours in length or in instances where the Councillor took time off work, and \$50.00 for speaking and/or special events. Be it further resolved that the Mayor receive an additional \$500.00 annually for the performance of additional duties as required.

CARRIED

7. COMMITTEE APPOINTMENTS

Local Representatives for Community Boards and Groups

2020-10-04-ORG

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne approve the following local representatives for the community boards and groups listed below for the 2020-2021 term:

- **Lloydminster Regional Housing Group**
 - Councillor T. Lawrence



Village of Marwayne
 Box 113, 210 2nd Ave N
 Marwayne, AB T0B 2X0
 780-847-3962 P
 780-847-3324 F
 marwayne@mcsnet.ca
 marwayne.ca

- **Pioneer Lodge**
 - Councillor A. Rainey
- **Northeast Alberta HUB**
 - Mayor C. Eikeland
- **Northern Lights Library System**
 - Councillor A. Rainey
- **Marwayne Public Library**
 - Mayor C. Eikeland
- **Vermilion River Regional Waste Management Services Commission**
 - Councillor R. McDonald
- **Vermilion River Regional Alliance**
 - Mayor C. Eikeland and Deputy Mayor C. Neureuter
- **Fire Protection Committee**
 - Councillor A. Rainey
- **Emergency Management Representative**
 - Councillor R. McDonald
- **East Central 9-1-1 Call Answer Society**
 - Councillor T. Lawrence
- **Community Futures Lloydminster**
 - Councillor R. McDonald
- **Alberta Central East (ACE) Representative**
 - Councillor R. McDonald
- **Development Authority**
 - CAO S. Harrower
- **Subdivision Authority**
 - Jane Dauphinee of Municipal Planning Services
- **Subdivision and Development Appeal Board**
 - Mayor C. Eikeland and Councillor A. Rainey
- **Agricultural Society Committee**
 - Deputy Mayor C. Neureuter
- **Economic Development Committee**
 - Mayor C. Eikeland, Councillor A. Rainey and Councillor R. McDonald
- **Intermunicipal Liaison Committee with the County of Vermilion River**
 - Mayor C. Eikeland, Councillor A. Rainey and Councillor R. McDonald
- **Go East of Edmonton**
 - Councillor R. McDonald
- **Vermilion River Watershed Alliance**
 - Councillor R. McDonald

CARRIED

8. ADJOURNMENT

Being that the October 13th, 2020 Organizational Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:04 p.m.

Approved this 26th day of October 2020.

Cheryle Eikeland, Mayor



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Shannon Harrower, CAO



Downtown Investment Opportunity

In 2014, the Village has completed a \$1.9 million construction project of Center Street. We first looked after our underground infrastructure by replacing sewer mains, water and sewer laterals, and installing a much needed storm sewer system. Then we added in wide sidewalks, green boulevards, and light standards. With our new look, we think your business in our downtown would be an excellent fit. Our new theme is western boomtown, and we have a vision of your two or three story building fitting on the south side of Centre street with parking off the back alley enhancing our business and tourism industry – a win-win for both of us. We have also started a grant program for our downtown businesses to help them upgrade their building fronts.

Our residents and visitors are enjoying our beautiful streetscape on Centre Street and know that your business could fit perfectly into this pedestrian-oriented space.

Proposal to Develop South Side of Centre Street

Starting at the Corner across from TD Bank:

	depth for all lots is 120'	width (ft)	Owner	Sale Price
Lot 17	brownfield remediation lot	50	Village	\$45,000 for 150' frontage.
Lot 19	vacant	50	Village	
Lot 21	vacant	25	Village	
lot 22	vacant supernet connection	25	Village	
Lot 23/24	Susan Olson building	50	Village	SOLD
Lot 25	vacant – currently listed with Remax	25	Village	\$7,500
	total frontage	225		
	total square footage	27,000		
Lot 26	Laundry Coin Wash building	25	privately owned	
Lot 27/28	cement pad/vacant	50	Village	\$15,000

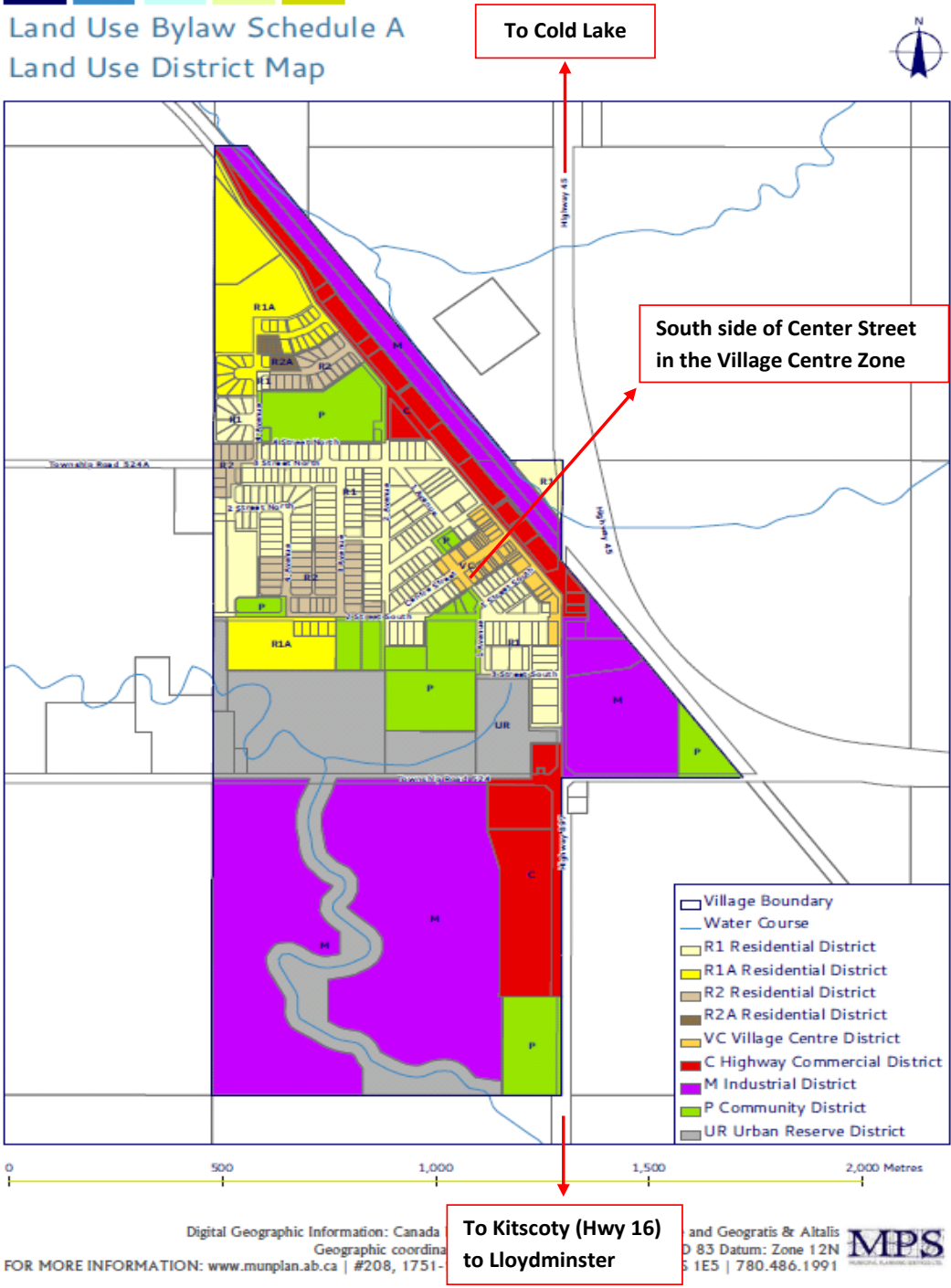
- A 2 or 3 story building with parking behind the building
- Parking at end of Centre Street could also have overnight big trucks for Motel
- Will sell required number of lots required for the development only – can't hold undeveloped land or oversize the property
- Sale price will reflect number of lots needed
- Village Market proposed for Chamber Park lot

Map of Area:

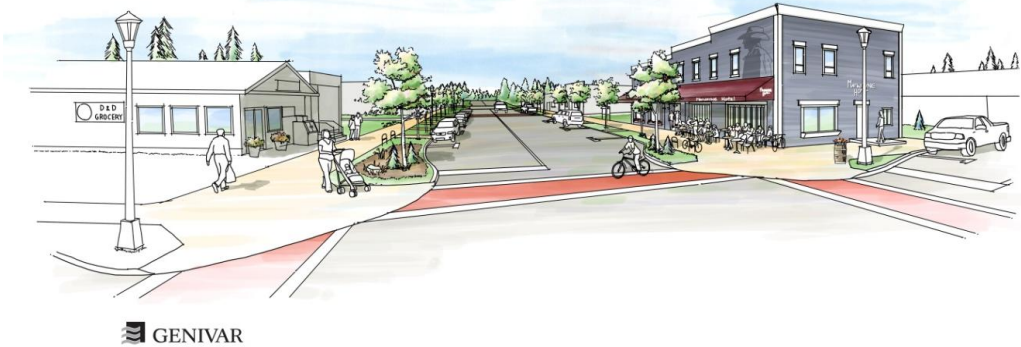


Village of Marwayne

Land Use Bylaw Schedule A Land Use District Map



Our Vision for Downtown:



Our Vision Coming to Life ... Come be part of Marwayne's future!





Proposed location for market is Chamber Park

Land Use Bylaw Regulations

3.4 VC – VILLAGE CENTRE DISTRICT

The retention, maintenance and appreciation of historic buildings, landscapes and structures is one of the most compelling ways to respect our past and enrich the present and future. The *Marwayne Downtown Revitalization Project* is a reflection of the Village's Boomtown and Early Commercial roots and has adopted the western pioneer theme for the Village Centre "T." Building enhancements and new construction shall respond to the historical architectural content – as explained in the *Village of Marwayne Downtown Historic Guidelines* – and conform to the purpose of the Village Centre district.

The purpose of the Village Centre district is to promote the development of a pedestrian-accessible, commercial-service district in which a variety of retail, commercial, office, civic and residential uses are permitted. The Village Centre district is intended to discourage the development of separate off-street parking facilities for each individual use. Furthermore, it is recognized that uses, which have as their principal function the sale or servicing of motor vehicles, such as automobile service stations, car washes, or new and used motor vehicle sales or service establishments, and drive-in restaurants and restaurants with drive-through facilities, have a disruptive effect on the intended pedestrian orientation of the district.

1. Permitted Uses

- (a) Banks
- (b) Clinics
- (c) Coin laundries
- (d) Dry cleaners
- (e) Offices
- (f) Personal service shops
- (g) Parks, plazas, public gathering places
- (h) Sidewalk Café as an accessory use
- (i) Restaurants
- (j) Retail stores
- (k) Tailoring and shoe repair shops
- (l) Buildings and uses accessory to permitted uses

2. Discretionary Uses

- (a) Bowling alleys
- (b) Clubs and lodges
- (c) Commercial schools
- (d) Dance halls
- (e) Frozen food lockers
- (f) Funeral parlours
- (g) Hotels
- (h) Public or quasi-public buildings and uses
- (i) Theatres
- (j) Veterinary clinics
- (k) If the floor space area use is not greater than 4000 sq. ft., the manufacture or treatment of products essential to the retail business conducted on the premises, for example:
 - a bakery
 - a dyeing or cleaning plant or establishment
 - the manufacture of candy, confectionary, ice cream or jam
- (l) Dwelling units in a building used for any of the above mentioned permitted or discretionary uses
- (m) Other uses which, in the opinion of the Development Authority, are similar to the above mentioned permitted and discretionary uses

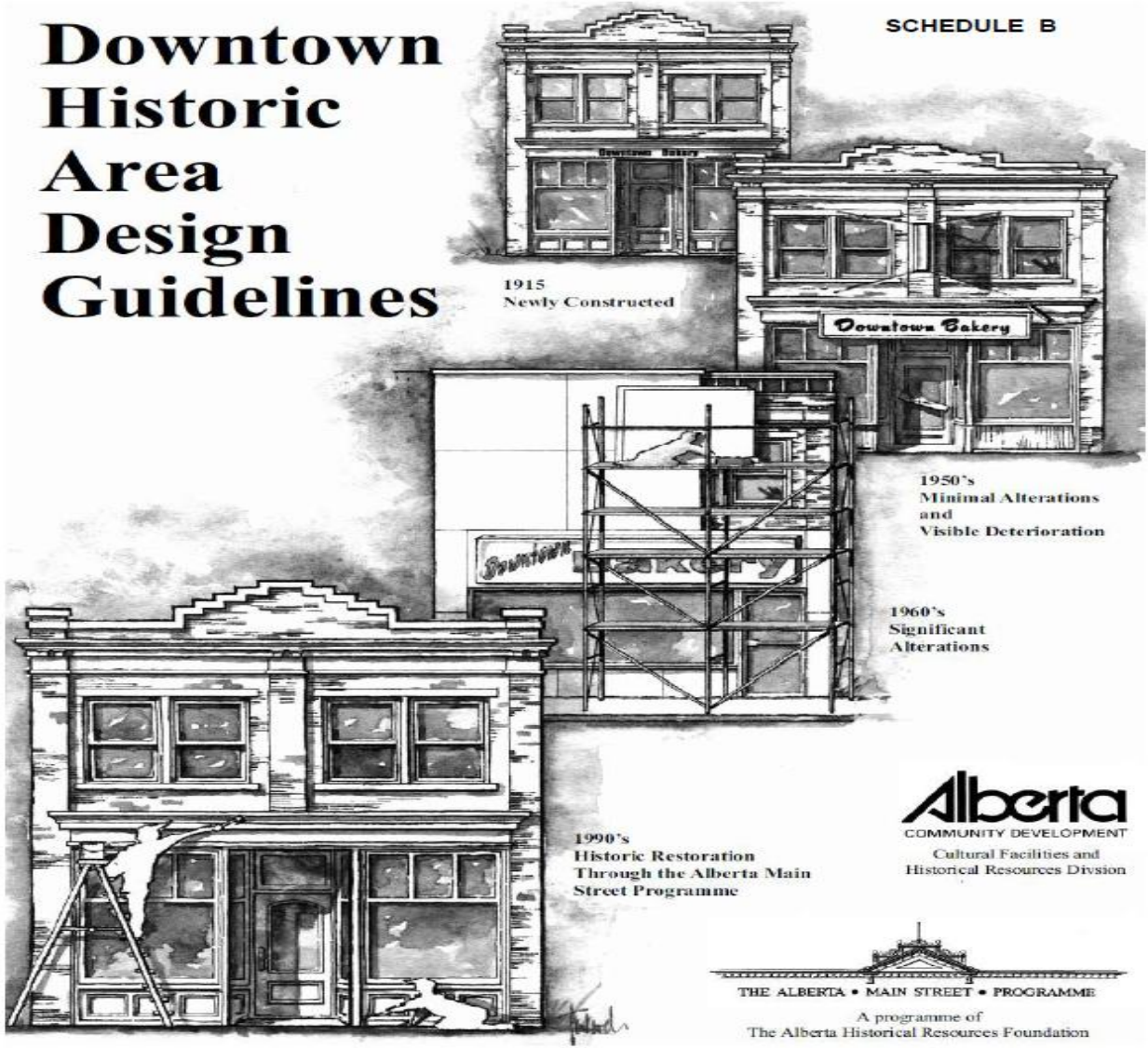
- (n) Buildings and uses accessory to discretionary uses

3. Regulations

- (a) For all uses permitted in the Village Center district, site plans shall be submitted for preliminary approval by the Village, in accordance with the provisions of this bylaw.
- (b) The maximum height of structures shall not exceed three (3) stories. In all cases, the maximum height shall include all rooftop appurtenances, architectural features, skylights, or other such roof mounted building amenities.
- (c) No retail commercial building within the Village Centre district shall exceed seven thousand five hundred (7,500) square feet in gross leasable floor area.
- (d) Minimum building setback requirements, except as otherwise specified herein, shall be:
 - (i) Front – 4.9 ft except where the Village may deem it unnecessary considering existing development.
 - (ii) Rear - None on those rear lines adjacent to land in a Commercial District. If the rear line is adjacent to a Residential District, the minimum rear yard shall be 4.9 ft.
 - (iii) Side – None on those side lines adjacent to land in a Commercial District. If the side line is adjacent to a Residential District, the minimum side yard shall be 4.9 ft.
 - (iv) The front yard setback may be increased at intersections where necessary to obtain a clear vision area for vehicular traffic.
 - (v) Awnings, canopies, and projecting signs shall not be deemed in violation of setback requirement, provided that awning signs project no further than five (5) feet into the right-of-way and they are at least eight and one-half (8 1/2) feet above the surface of any sidewalk.
- (e) No building in the Village Centre district shall be in excess of one hundred twenty-five (125) feet in width, unless pedestrian entranceways are provided at least every one hundred twenty-five (125) feet of frontage. Architectural amenities shall include pedestrian walkways, brick or other approved decorative paving, coordinated pedestrian scale lighting, benches, trash receptacles, small scale landscape treatments, and major architectural features at entranceways and focal points of the development (e.g., arch, gateway, bell tower, fountain).

- (f) Exterior walls and building facades shall be composed of natural materials such as wood, brick, stucco or stone. On an approval basis, appropriate low maintenance synthetic materials that meet the visual requirements of the Boomtown and Early Commercial eras may be used. The idea is to capture the spirit of Western Heritage and add to the Village's historical character.
- (g) Sidewalks are required at all developments which abut any street or an internal service road.
- (h) All sites shall provide development amenities in the form of exterior lighting, paved activity nodes, street/sidewalk furniture, safety paths, screening walls and/or planters.
- (i) Commercial and office uses may occupy any number of total floors within a building used for residential uses. No commercial or office shall be located on the same floor as residential use, and no floor may be used for commercial or office purposes which is located above a floor used for residential purposes.
- (h) The regulations for dwelling units shall be as indicated for apartments in the Residential (R2) District.
- (i) Sidewalk Cafes are encouraged in public spaces to enhance the vitality of the street while maintaining pedestrian flow and safety standards.
 - i. Sidewalk cafes shall be located adjacent to an existing business and shall be considered an accessory use
 - ii. The operator of a sidewalk café must carry a minimum of \$500,000 liability insurance
 - iii. A minimum clear passage way of not less the 1.5 meters for pedestrians shall be maintained between the café and the curb or any physical obstructions.
 - iv. Sidewalk cafe will be designed to have an open appearance with a defined edge such as a railing, fence, row of planters or pots
 - v. Perimeter fences should not be more than 1 meter high
 - vi. The sidewalk café operator shall maintain the sidewalk café area and the immediately adjacent area in a clean and safe condition at all times
 - vii. If applicable, applications will be forwarded to Alberta Health Services and Alberta Gaming and Liquor Commission
- (j) Renovations, alterations, and additions to existing buildings and all new development in the Village Centre District shall be in accordance with the

- (k) *Marwayne Downtown Historic Area Design Guidelines* set out in Schedule B – 3.4.1 promote a unifying theme for building forms and urban design in keeping with its historical roots. These guidelines provide specific direction regarding design elements for new or renovating building so that they are compatible with the architectural detailing and materials used on buildings as would have appeared in the early twentieth century Boomtown and Early Commercial Eras.



SCHEDULE B – 3.4.1

Village of Marwayne Downtown Historic Area Design Guidelines

3.4.1-A Guideline Usage

The remainder of this document represents design guidelines for the developer and builder that address the desire for Marwayne to implement Western Heritage architectural design and village planning. While these guidelines are intended to be comprehensive of the types of details that are acceptable, it is not necessary to duplicate or be all-inclusive in a particular development. The idea is to capture the spirit of Western Heritage and add to the Village’s historical character.

3.4.1-B General Suggestions

It is the intention of this document to provide material guidelines that will foster heritage character and visual continuity in Marwayne’s Village Centre “T.”

3.4.1-C Historical Downtown Boundary

The Village of Marwayne’s Historical Downtown Boundary is defined as the Village Centre “T.” This area includes some buildings on

- South Railway Avenue
- North Railway Avenue and
- Centre Street

For exact boundaries, reference the Land Use Bylaw map.

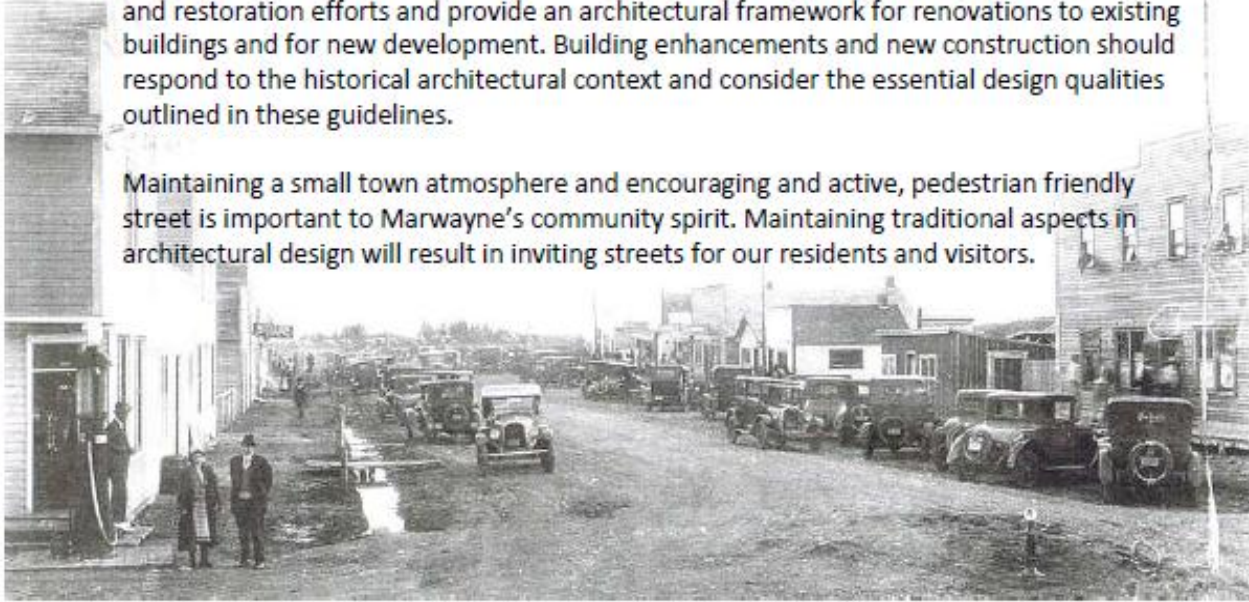


3.4.1-D Architectural Characteristics

Through research and feedback from public open houses, Western Heritage emerged as a suitable context for the Village of Marwayne’s design guidelines. The Marwayne Main Street Project captures the *Boomtown* and *Early Commercial* eras where false wooden fronts were the preferred business style.

This theme does not mean that the Village should be saturated with cowboy or ranch imagery. Rather, it is the intent of these guidelines to support the Village’s preservation and restoration efforts and provide an architectural framework for renovations to existing buildings and for new development. Building enhancements and new construction should respond to the historical architectural context and consider the essential design qualities outlined in these guidelines.

Maintaining a small town atmosphere and encouraging an active, pedestrian friendly street is important to Marwayne’s community spirit. Maintaining traditional aspects in architectural design will result in inviting streets for our residents and visitors.

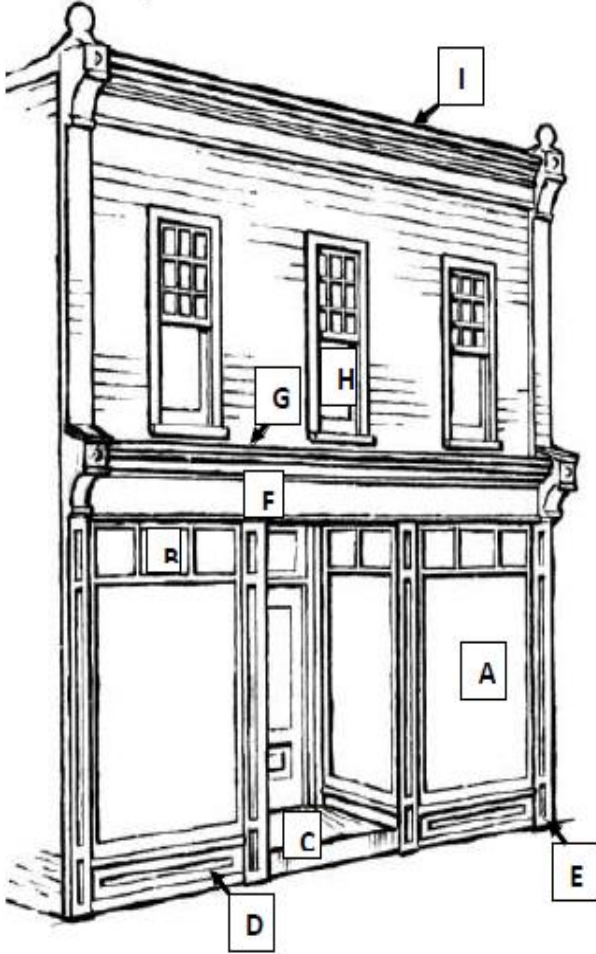


New Construction should maintain the historic characteristics of the district.



Renovation of Existing Building should be researched and inspected. If material is salvageable, attempts should be made to maintain as much of the original feature as possible

3.4.1-F Early Commercial



BUILDING CHARACTERISTICS

The *Early Commercial Era* (1904-1920) style is divided into 2 distinctive parts:

- the classic store front topped by a sign band
- the upper field, which may contain decorative elements in single story buildings and upper floor windows in a two story building

Buildings were ordinary wood-framed single or two story structures and contained many of the following characteristics:

Classic Store Front

- A. Large display windows
- B. Transom windows
- C. Recessed entry
- D. Bulkhead
- E. Decorative piers
- F. Signband
- G. Storefront cornice

Upper Field

- H. Double-hung windows
- I. Decorated cornice

TYPICAL MARWAYNE EARLY COMMERCIAL FAÇADE

Classic Store Front

- A. Large Display Windows
- B. Transom Windows
- C. Recessed Entry
- D. Bulkhead
- E. Decorative Piers
- F. Signband
- G. Lighting
- H. Storefront Cornice (not shown)

Upper Field

- I. Double-hung windows (not shown)
- J. Decorative cornice or cap board



Links to view planning documents:

- **Village Land Use Bylaw**
<https://marwayne.civicweb.net/Documents/DocumentList.aspx?ID=3803>
- **Land Sales & Conditions Policy**
<https://marwayne.civicweb.net/Documents/DocumentList.aspx?ID=3904>
- **Assistance for subdivision, development inquiries policy**
<https://marwayne.civicweb.net/Documents/DocumentList.aspx?ID=3903>

Other Images of Business/Residential buildings



For more information, contact: Joanne Horton, Village of Marwayne CAO
780-847-3962 or email cao.marwayne@mcsnet.ca

2020 - Public Auction – Terms and Conditions

1. A parcel of land offered for sale may be redeemed by payment of all arrears, penalties and costs by guaranteed funds at any time until the property is declared sold.
2. Each parcel of land offered for sale will be subject to a reserve bid and to the reservations and conditions contained in the existing certificate of title.
3. The lands are being offered for sale on an “as is, where is” basis, and the municipality makes no representation and gives no warranty whatsoever as to the state of the parcel nor its suitability for any intended use by the successful bidder.
4. The auctioneer, councillors, the chief administrative officer and the designated officers and employees of the municipality must not bid or buy any parcel of land offered for sale, unless directed by the municipality to do so on behalf of the municipality.
5. The purchaser of the property will be responsible for property taxes for the current year.
6. The purchaser will be required to execute a sale agreement in form and substance provided by the municipality.
7. The successful purchaser must, at the time of sale, make payment in cash, certified cheque or bank draft payable to the municipality as follows:
 - a. The full purchase price if it is \$10,000 or less; OR
 - b. If the purchase price is greater than \$10,000, the purchaser must provide a non-refundable deposit in the amount of \$10,000 and the balance of the purchase price must be paid within 20 days of the sale.
8. GST will be collected on all properties subject to GST.
9. The risk of the property lies with the purchaser immediately following the auction.
10. The purchaser is responsible for obtaining vacant possession.
11. The purchaser will be responsible for registration of the transfer including registration fees.
12. If no offer is received on a property or if the reserve bid is not met, the property cannot be sold at the public auction.
13. The municipality may, after the public auction, become the owner of any parcel of land that is not sold at the public auction.
14. Once the property is declared sold at public auction, the previous owner has no further right to pay the tax arrears.



Village of Marwayne
 Box 113, 210 2nd Ave S
 Marwayne, AB T0B 2X0
 780-847-3962 P
 780-847-3324 F
 marwayne@mcsnet.ca
 marwayne.ca

CHIEF ADMINISTRATIVE OFFICER ACTION LIST

Item	Description	Resolution #	Staff Responsible	Status	Notes
Planning for Growth and Change					
Assessment Review Board	Estimated costs for the required documents and contributions from each community will be brought back to each council for ratification before proceeding towards engagement of a Law firm.	2018-11-2V: Be it resolved the Council of the Village of Marwayne agrees in principle to participate in the establishment of a Regional Subdivision and Development Appeal Board, and a Regional Assessment Review Board for the Vermilion River Regional Alliance municipalities.	Doug Rodwell (City of Lloydminster) to hire RMRF legal. Legal – Estimates maximum \$10,000 cost shared at 50% costs x \$0.72/per capita. Sharon Williams – Kitscoty Project coordinator	In progress	Council reviewed 6/10/19, no feedback. Waiting on other municipalities now. Jordan tried pushing the project along again on July 22nd, Aug 21st, Oct 16th. Email sent on January 15, 2020 to all neighboring CAO's to get a status update on the development of the agreements. Municipal Affairs has advise we may get an extension, but that they would like copies of the agreements as soon as possible. Spoke to Sharon from Village of Kitscoty on January 15 and she has advised that draft agreements will be circulated by the end of the week. Submitted our request for an extension to Jeff Nixon on January 15, 2020. Extension has been approved to May 20, 2020 and meeting has been scheduled for February 4th, 2020 in Kitscoty with subsequent meeting to be held on March 3rd in Lloydminster. CAOs to bring to Council and reconvene on March 20th with outcomes. Deferred due to COVID-19 - extension granted until December 31, 2020.
Marwayne Sustainability Plan Version 3	Version 2.0 completed in July 2013 in partnership with the AG society (CDO position).		Council / CAO / V3	Deferred to 2021	Due for revision in 2019-2020. Included in CAO report for January 20, 2020 for Council direction. Defer to 2021 in order to focus on MDP, ICF and IDP.

Residential Development	Some lots on Center Street are 25ft. Actively trying to sell serviced residential lots.	2017-11-24-V	Karen Lapointe Remax Agent 780-205-1800. karenlapointe@remax.net. Merlynn @ land titles 780-643-1392		In September 2019, renewed agreement with Remax for listing residential properties for development. Multiple downtown lots on one title and registered prior to 1950. Village must separate the lots. Plan cancellation bylaw must be passed for each plan and then registered at land titles. Renewed agreement with Remax for residential listings in September 2020.
2020 Economic Development Committee Project	October 28, 2019 was the last EDC Meeting		CAO	In progress	Need design quotes and AB transportation rules for roadside signage. Schedule meeting in early 2020 - looking at June due to ongoing pandemic. Finalizing compilation of responses to schedule meeting date/time. Meeting on June 22, 2020. Following the meeting, CAO is tasked with getting quotes, circulating survey, etc. for completion by the fall. Sent follow up email - no response received. Sent subsequent follow up email with deadline of October 16th.
Ure/Industrial Land	Purchased in 2019, need to move forward with a plan for it. Can use IDP ACP grant funds to hire CVR planning to create a multi-lot scoped ASP. Bob at AB Hub might have ideas to move forward and would attend a council meeting.		Council/CAO/Public Works for lot clean up	In progress	Need to clean up buildings and have them cleared so that the land is ready for development. Can begin to carry out in the spring when access is simpler. Look at the implications of subdividing the land for potential commercial buyers. Quotes for clean up have been obtained to move forward with step 1. Auctioneer on site next week to assess items within outbuildings and quickpick quote obtained for garbage removal. After assessment, quickpick will be dropping off bins on July 14th to get going. Outbuildings demolished, waiting on offers for the home (closing date of October 9th) or else proceeding with demolition.
Item	Description	Resolution #	Staff Responsible	Status	Notes
Addressing Service Needs					

Westview Park	Playground inspection received 11/9/2018 with 15 non compliance issues identified.	15-Aug-16	Keri Debnam – Volunteer Keri.debnam@hotmail.com. CAO and Foreman	In progress - almost complete	Completed the CVR grant claim on October 8, 2019. Jordan received report 11/14, signage and parts ordered. Last item required is more sand for the playground - CAO obtained quote from Feldspar in Lloydminster and will order the required 150 yards as soon as the weather gets nicer to ensure we meet all of the requirements identified in the report. Sand is ordered and will be delivered mid July.
Minister of Service Alberta	Jordan requested information on what we are doing for broadband in October 31, 2019 letter.	Correspondence brought to November 4 Council Meeting.	Cheryle delegated this to George Rogers at VRRRA on 11/4/2019	In progress	Waiting on George. Broadband moving forward in Vermilion as per VRRRA AGM on January 23, 2020. Cheryle provided study and USB to CAO on January 24, 2020. Waiting on new quote from Vermilion as we were advised the cost would be decreasing. Check budget to see what funds we can set aside moving forward. Will incorporate upon receipt from our assessment at the end of February 2020. CVR and Lloydminster have pulled out of VRRRA.
Item	Description	Resolution #	Staff Responsible	Status	Notes
Safe and Caring Community					
	Lots 2& 3, Block 7, Plan 3914. Two lots: Conocophillips site Lot 3: Tier 2 Guideline Adjustment and		Karen Gervais from AB Environment 403-755-2280 or		Conoco phillips tier 2 guideline adjustment and management plan. Suncore remedial action plan. CAO submitted letters to them in May 2019 as per description information. Suncore had until October 31 2019 to respond to our demands for full

Brownfield Contaminated Lots

Concerning Regulation and Management Plan sitting on Alberta Environment desk since March 2017. As of March 2018 it is in the queue and nowhere near being reviewed. Suncore Site Lot 2: Remedial Action Plan. In regards to Lots 2 & 3, Block 7, Plan 3194ET, the Village of Marwayne will not execute the Environmental Indemnity agreement with Ranek Enterprises to facilitate the sale of these lots as this would be in direct contrast to the "polluter pays" principles in the Environmental Protection and Enhancement Act and the protections that are offered there and under the MGA for municipalities that acquire contaminated property under tax sale. The Village of Marwayne withdraws offering the above lots for sale.

09-Dec-13

karen.gervais@gov.ab.ca (talked to on 2/21/18, 3/6/18, 5/14/18. Emailed for update on 12/3 - no anticipated date. Paul Gordon from Suncor 604-933-2664 or pgordon@suncore.com. Talked to on 3/23/18 and 5/10/18. Donna Szemesi from ConocoPhillips 403-260-1820 or donna.j.szemesi@cop.com. Talked to on 2/12/18. Rob Hoffman from Canadian Fuels Association 403-266-7567 or robhoffman@canadianfuels.ca. Talked to on 4/26/18

07, 2017 to respond to our demands for full remediation. No reply. Meeting scheduled for January 23rd with Conoco Phillips to review the remediation plans. Wrote and mailed letters May 30, 2019. They replied in July 2019 and have until October 2019 to reply with results. Never got anything after October 31, 2019. Cancelled their meeting with CAO for January 22, 2020 - awaiting to reschedule for a later date. The Village's approach will now be to push for full remediation of Lots 2 and 3 and its undeveloped road and back alley, so that it can offer the lands for sale knowing that it meets tier 1 guidelines for commercial lands, thereby reducing the overall risk while rendering the lands more attractive to prospective purchasers on a pure as-is, where is basis. Risk management can be an effective remediation process over a long period of time, but the Village as the affected landowner, is not agreeable to this slow process. Canadian Fuels Association – advocate for full closure of regulatory liability, support Risk Management when Tier 1 or 2 constraints. Only can work with Suncor. Working with Karen at AB Environment to generate letter of response.



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: OCTOBER 26TH, 2020

ADDRESSING SERVICE NEEDS

- **Gophers at the ball diamonds**
 - Todd Hames shall be assisting the Village with the mole issue in the spring of 2021.

PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **Fire Hall Addition**
 - Administration contacted Tar Row Construction to advise of the Village's intention to acquire engineered plans of the proposed fire hall addition. In speaking with them, we are unable to move forward with the concrete pad this year due to weather and freezing.
 - Plans will be brought back to Council upon completion for further review, consideration and discussion with members of the volunteer fire department at Council's discretion.
- **Intermunicipal Development Plan Redraft**
 - Emailed the new draft of the IDP to the County of Vermilion River on October 14th, 2020.
 - Will be following up if no response by mid November.

PLANNING FOR GROWTH & CHANGE

- **Cardlock Fuel Station**
 - Spoke with Jim Warren from Paradise Valley regarding their new cardlock gas station through Kings Husky. The lease agreement entered into in 2018 between the Village and Husky outlines the terms and conditions of the site as well as remediation in future years should it be required. Upon execution, the site was open for business as of June 2019.
 - The new cardlock is situated on the lands of a previous UFA cardlock site.
 - Prior to this new development, Paradise Valley was without fuel services for approximately 11 years. The cardlock is not as heavily used as originally anticipated.
 - Project continues to gain momentum and the Village is hopeful residents will continue to take advantage of the service being offered.
- **Splash Park Project**
 - Administration regrets to inform Council that the splash park project will no longer be moving forward on behalf of the "Friends of Marwayne" Society.
 - Board members were hesitant to come together to perform the work required and as such, have dissolved their partnership moving forward.

- Unless another non-profit wishes to acquire the project and carry it out, the Village will not be the lucky recipient of a new splash park for the foreseeable future.

ATTACHMENTS

- 1) Chief Administrative Officer Action List

**VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank**



AP5090 Page : 1
Date : Oct 23, 2020 Time : 1:12 pm

Supplier : 10 To XYLCA
Cheque Dt. 23-Oct-2020 To 23-Oct-2020
Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3438	23-Oct-2020	10001	Gas Utility CVR	Issued	64	C	287.29
3439	23-Oct-2020	10019	County Of Vermilion River	Issued	64	C	23.35
3440	23-Oct-2020	10025	Vermilion River Regional Waste	Issued	64	C	5,740.00
3441	23-Oct-2020	10080	Marwayne Jubilee School	Issued	64	C	40.00
3442	23-Oct-2020	10113	TELUS	Issued	64	C	269.40
3443	23-Oct-2020	ABBAN	Abbott, Andrew	Issued	64	C	18.90
3444	23-Oct-2020	AGLIN	John Deere Financial Inc	Issued	64	C	113.45
3445	23-Oct-2020	ATSED	ATS Traffic Alberta	Issued	64	C	433.35
3446	23-Oct-2020	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	64	C	705.60
3447	23-Oct-2020	IN-CP	In-Line Contracting	Issued	64	C	160.00
3448	23-Oct-2020	KERRDO	Doull, Kerry	Issued	64	C	200.00
3449	23-Oct-2020	KTL	Kat Traks Ltd.	Issued	64	C	302.60
3450	23-Oct-2020	MARL001	Marchand, Lawrence	Issued	64	C	1,000.00
3451	23-Oct-2020	MBE3	Marwayne Community Hall	Issued	64	C	100.00
3452	23-Oct-2020	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	64	C	73.40
3453	23-Oct-2020	VADSO	CentralSquare Canada Software Inc.	Issued	64	C	225.75

Total Computer Paid :	9,693.09	Total EFT PAP :	0.00	Total Paid :	9,693.09
Total Manually Paid :	0.00	Total EFT File :	0.00		

16 Total No. Of Cheque(s) ...

SAVE THE DATE

**Go East Regional Tourism Organization
Annual General Meeting & Fall Event...**

PERSEVERING THROUGH THE PANDEMIC

When:
**Tuesday, November 10, 2020
11:30 am – 3:00 pm**

Where:
**Metis Crossing
17339 Victoria Trail
Off Highway 855
Smoky Lake**



Come join us and see this Beautiful Brand New facility and network with the top people involved in Tourism in the region.

Make sure your community is represented at this Important meeting and a dinner that you don't want to miss!

Come meet with Go East staff, ask questions and get one-on-one assistance to help promote your community or business better.

CONFIRMED Presentations

2019 AGM Meeting and Presentation

2020 Special Meeting Presentations by the Go East Team Members

- Learn how Go East RTO and others adapted to create successes for tourism by Persevering through the Pandemic.
- The Phenomenal Go East Digital Campaign Results from the summer of 2020 - in spite of Covid 19.
- CARES Program Tourism Development Update on the next phase of itineraries and expanded video series.
- Preview of the new enhancements to the outstanding Go East of Edmonton Website.
- Exciting plans and opportunities for the 2021 tourism season including the Roadtrip Game promotion.

A Special Presentation and Development Update by Metis Crossing

- With a tour of the New Facility and Grounds

Luncheon Dining Experience by Metis Crossing

Enjoy a locally sourced meal from the Indigenous culinary masters that are bringing a taste of our Metis culture right to you.

Featuring Bison and Banack with dessert and refreshments included.

**Go East Regional Tourism Organization
Annual General Meeting & Fall Event...**

RSVP your attendance by October 30 to Go East RTO.

For more information or to RSVP you can contact Donna Jenson by email donna.goeast@gmail.com or phone (780) 632-7699.

Don't delay book your spot as the maximum number of people who can attend is 50.

Cost: **\$35.00** per person (no tax) includes Luncheon

Company: _____

Number of people attending: _____

Name(s) of those attending: _____

Address: _____ Postal Code: _____

Display space required: Yes _____ No _____

Email invoice: Yes _____ No _____

Make cheques payable to **Go East RTO**, 50230 Range Road 200, Beaver County, AB, T0B 4J2
E-Transfer is also available

In accordance with AHS Health and Safety guidelines physical distancing will be in place. Masks will be required for a portion of this event so please bring a mask.
Once registered we will be sending out an email to everyone with any additional guidelines and information!

Special thanks to METIS CROSSING for helping to sponsor this event.





587.892.7874 | aapg.ca



310.AUMA | auma.ca



780.955.3639 | RMAAlberta.com

October 20, 2020

Dear Mayors, Reeves, and CAOs:

The Alberta Police Interim Advisory Board (APIAB) wants to ensure that municipalities have an understanding of the work the Board is doing, including the information we are collecting and our upcoming priorities. In an effort to achieve this we will be distributing a quarterly update to municipalities outlining our work. This update covers the interim Board's work over the summer of 2020 up to today, and looks ahead at upcoming priorities.

Interim Board's Mandate

The APIAB was established by the Minister of Justice and Solicitor General (JSG). Our work is two-fold: to share the municipal perspective on policing priorities with the RCMP and Government of Alberta, while developing the governance structure for the permanent Board. As determined by JSG, the interim Board is comprised of representatives from RMA, AUMA and the Alberta Association of Police Governance, with specific representation identified by each association. The interim Board's mandate concludes at the end of 2021. Based upon the Minister of JSG accepting the recommendations for the Governance structure of the permanent Board, the recruitment & selection process for the permanent Board will begin.

Interim Board's Focus

To this point, the interim Board has held seven meetings. We generally meet twice each month; once virtually, and once in-person. JSG staff and the RCMP have been active participants in these meetings.

The interim Board has been making progress on both aspects of its mandate. We have received presentations from the RCMP, Government of Alberta and Edmonton Police Commission. The RCMP has focused on topics such as the detachment resourcing process, how RCMP workload is measured, and how crime statistics are used for resourcing decisions. The Government of Alberta has provided an overview of their existing strategic planning process for provincial policing and the role that the Board will play in that moving forward, as well as the new provincial police funding model. The

Edmonton Police Commission shared their experiences in board governance and operations, including strategies for effective recruitment and public engagement.

The interim Board has also engaged in discussions with both the Government of Alberta and RCMP about how the Board will ensure that municipal perspectives on policing are better included in the provincial police planning process. Our objective is to ensure that the local knowledge that municipalities have on crime and public safety, and their increased financial commitments for policing provide them with an effective voice at the table. These conversations are ongoing, but both the Province and RCMP have indicated a willingness to regularly engage the Board.

Board members have also taken initial steps to consider how they can serve as a municipal voice on other policing-related issues such as the *Police Act* review and the current research being conducted into the viability of a provincial police service.

Focus for this next quarter will be on:

1. Compiling data from our current municipal survey to determine themes/priorities by district for the RCMP/JSG Joint Business Plan.
2. Providing recommendations for the RCMP's 2021 resourcing strategy and multi-year financial plan.
3. Creating the governance structure framework for the permanent Board, including the following:
 - a. Terms of reference,
 - b. Recruitment and selection process
 - c. Competency matrix

Interim Board's Engagement with Municipalities

The main role of the interim Board (and upcoming permanent Board) will be to provide municipalities with a collective voice in shaping provincial policing priorities. To fulfill this role effectively we rely on direct input from municipalities.

Over the past month, we have conducted a municipal survey to collect a variety of information related to policing priorities, detachment communication practices, and the roll-out of new policing resources under the police costing mode. We greatly appreciate the time that many of you took to complete the survey, as your input in these areas is critical to ensuring we adequately represent your interests at the provincial level. As we work through the process of analyzing the survey results, they will be integral to our work in informing RCMP and GOA policing priorities moving forward.

As part of this quarterly update we have attached a draft Provincial Police Service reporting template created by the RCMP that we are seeking input on (some of you have received this under a separate email). One of the areas that has been identified through our work with the RCMP and JSG is the disparity of information municipalities receive from their local detachments. The objective of this report is to streamline reporting to municipalities across the province so information sharing is more standardized.

"K" Division is prioritizing the consistent use of the template in all detachments in 2021 and is interested in the perspective of municipalities on possible changes or improvements that could be made to enhance its usefulness. With this in mind, we would encourage your municipality (at either the council or administrative level) to review the template and provide the APIAB with comments or suggestions. Consider focusing input on areas such as:

- Template format
- Statistics included
- Missing information
- How the information could be used
- How frequently the information should be provided
- Any other feedback your municipality considers important

Upon receiving input, the APIAB will review, compile, and work with "K" Division to enhance the template.

Please submit input to Board@ABPoliceAdvisoryBoard.com no later than **Friday November 6**. Please feel free to direct any questions about the templates or any other aspects of the APIAB's work to myself or any other board member.

Finally, through our initial work with the RCMP, we have received helpful information on how detachment resourcing needs are determined. Call volume is a key determinant in resource planning so ensuring residents report crimes is imperative. The RCMP has released an online reporting tool that can help facilitate reporting in certain circumstances without requiring RCMP to attend the scene or residents to go to the detachment. The link to this tool is here if you wish to share this as an information item in your municipality's communications: <https://ocre-sielc.rcmp-grc.gc.ca/alberta/en>.

The general formula for determining resourcing takes a number of factors into account: call volumes, types of crime, geography of crime, training, leaves, location of detachments, and overtime are all key elements. Unique local considerations are also factored in. RCMP run this methodology annually and it gives them the ability to be proactive. They also go through a process after this to determine the amount of time

remaining in the detachment to dedicate to proactive policing. They have also identified a value in front-line policing capabilities by increasing the regular member to civilian member ratio to 3:1 instead of the current 4:1 which is why there is a significant increase in the civilian member allocation for this budget year.

For the 2020/21 budget year, the new funding gathered through the police funding model is to result in 76 new regular RCMP members and 55 civilian members. As COVID-19 closed Depot for three months earlier in 2020, the RCMP is anticipating challenges in fulfilling this commitment. Depot is currently operating and has nine troops currently going through training. The RCMP will be providing the interim Board with a monthly update on resourcing. Attached is the most current update as of October 2021. As outlined above, the police resourcing methodology is how resourcing was determined for this budget year. This will be a key area that APIAB will be working with RCMP on for 2021/22.

In conclusion, myself and my fellow Board members are excited about the potential of this Board to increase the municipal voice in policing across the province. We appreciate your patience as we develop our own processes for the interim Board, as well as a permanent governance model. Please contact me or my Board colleagues with any questions or concerns, and I look forward to providing you with the next quarterly update in a few months.

Sincerely,



Tanya Thorn
Board Chair, Alberta Police Interim Advisory Board
403-860-7342
Board@ABPoliceAdvisoryBoard.com



RCMP Provincial Policing Report

MUNICIPALITY OF... X | VILLAGE OF... X

Provided for the ----: (month or quarter as per reporting schedule noted below)

DATE:

PROVINCIAL POLICE SERVICE COMPOSITION

2020-21 Fiscal Year Staffing Category:	Number as per Org Chart ¹	Actual Number	Variance	Pending (+/-)
Regular Members			0	
Public Servants			0	
Detachment Commander :				

*current could include mat leave, long term leave etc., which should be noted in explanation below.

* Pending – status of members/PSs leaving or coming to the detachment

1 The number of approved Provincial Police Service positions on the detachment Organisation Chart

Variance explanations: 1 cadet coming in March.....one retirement pending April.....

May want to mention duties over and above Detachment policing such as Major Event deployments or special duties on the detachment members ERT, TAC, SAR and Containment

1 REPORTING SCHEDULE

The reporting schedule as determined in consultation between the RCMP and the municipality, as of October 2020 is set for quarterly reporting.

- *It is agreed that in addition to the template the following additional reporting will be provided:*
- *Initiatives such as programs like START and DART, or briefing on a current issue like the Fentanyl role out, or crime trends).*
- *Other items that could be considered are traffic initiatives with support from Divisional Traffic Units*
- *Major Investigations with significant support of Provincial Support Services Units (FIS, PDS, MCU etc.)*

2 MANAGEMENT OF THE POLICE SERVICE:

2.1 Objectives, Priorities and Goals for 2020/21:

As per the meeting on date.....Municipality of XX place a high value on controlling property crime.....Drugs on our streets and in our schools is a major issue for the municipalities.....

This should read identical to the objectives and initiatives as indicated on your Detachment Annual Performance Plan.

RCMP’s Planned Initiatives to Meet Objectives, Priorities and Goals:

2.1.1 OBJECTIVE:

Sample Text: Control Property Crime

Initiative #1:

Sample Text: The RCMP will target prolific offenders in the community committing property crime offences.....

Current Status and Results:

What is the impact on the community, what has been achieved, school visits, drug awareness presentations, and prolific offender checks done?

Initiative #2:

Current Status and Results:

2.1.2 OBJECTIVE:

Sample text: The RCMP will work with the community and the schools on target drug enforcement and education

Initiative #1:

Sample text: _Community Mobilization

Current Status and Results:

Initiative #2:

Sample text: Drug Enforcement activities

Current Status and Results:

3 CURRENT ACTIVITY STATISTICS – (as selected by municipality, should be tied to policing priorities)

Category:	Number This Half in 2020-21	Number This Half in 2019-20	Year to Date 2020-21	Year to Date 2019-20
Property Crime				
Common Offence Notices				
Impaired Driving Charges				
Other statistic as requested (specify)				
Other statistic as requested				
Other				

In order to provide comparable information, the reporting period for the current year is being compared to the same reporting period for the previous year. This will provide a more accurate comparison by taking into account any special events that happen in the community on an annual basis, and also account for seasonal changes in traffic/tourism, and RCMP strategic initiatives etc.

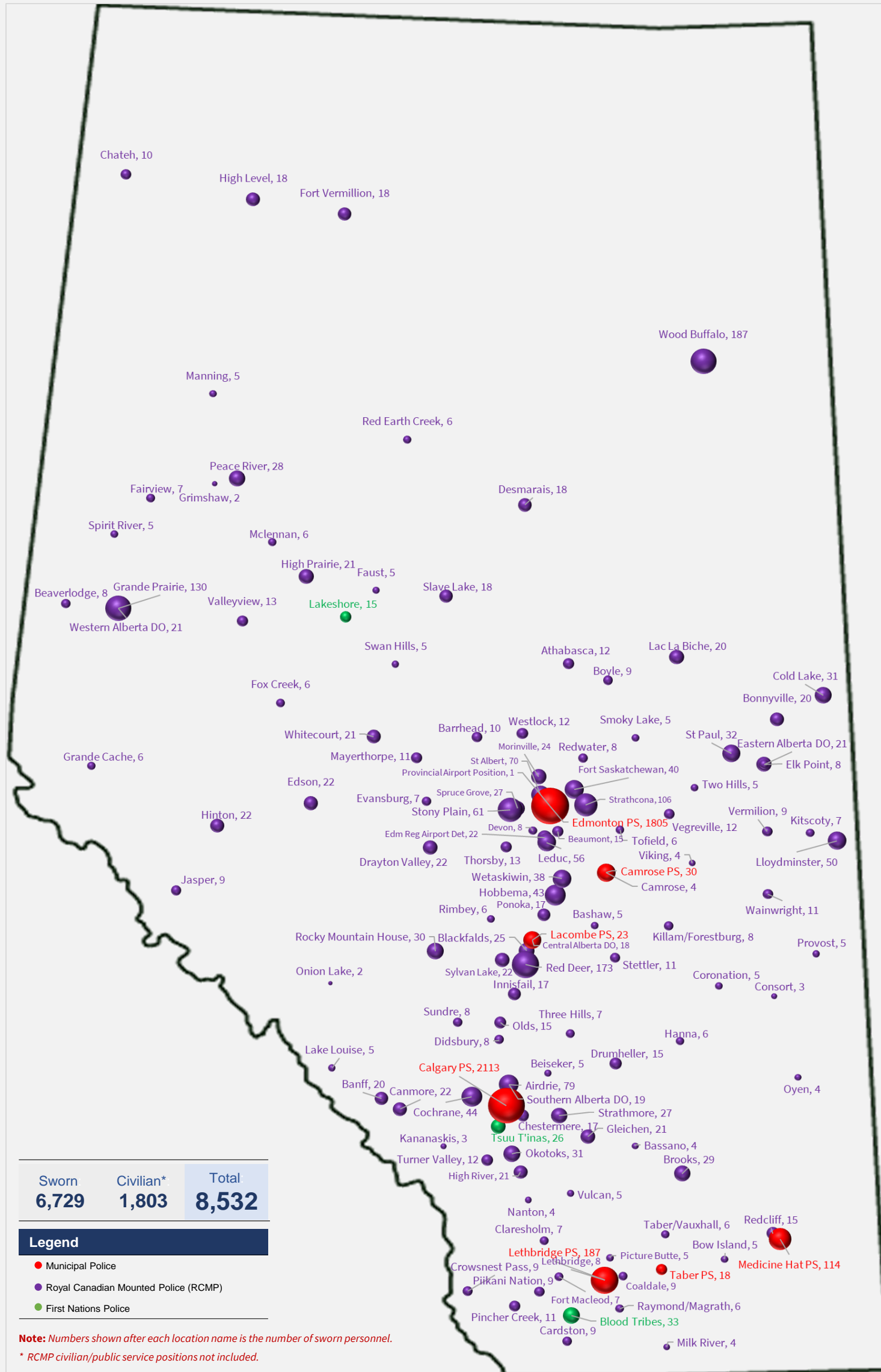
3.1 TRENDS/ POINTS OF INTEREST/ VALUE/ PERTINENT COST DRIVERS

Sample Narrative could include: traffic initiatives that required outside support from other detachments or Traffic Service members, requirement for resources outside detachment area such as major incident where ERT, Major Crimes, or other support services were required to deal with investigation of significant event. Also include any particular cost drivers that have potentially put a strain on the detachment budget such as mentioning a large incident or file in the community that has resulted in elevated overtime costs.

3.2 SIGNIFICANT MEETINGS IN THE COMMUNITY

*Meetings attended with organizations within the community, (Municipalities, Villages, First Nations, Chamber of Commerce, School District, Victim Services, local service clubs, COPP). This would speak to the goal of community based policing. This is different from officers attending schools or participating in community charity events. It is more about meetings attended by the **RCMP leadership** to provide a RCMP insight to a specific issue.*

Alberta Police Personnel Data, 2020



Sources:

1. Alberta Association of Chiefs of Police: AACP, Provincial Police Agency - Employee Report, June 2020
2. RCMP "K" Division, Resource Summary, June 2020



PPSA Police Funding Model – 2020/21 Positions

Updated: October 8, 2020

As per the 2020/21 PPSA Call-Up of new positions, including 76 regular member and 57 public service employee positions, the Alberta RCMP has allotted the following new regular member resources:

- 46 positions in rural Alberta Detachments
 - 28 Filled
 - 18 Pending
- 10 positions in the Call Back Unit (Filled)
- 2 positions to KMOSS (Filled)
- 3 positions to Child Advocacy Centers (Filled)
- 3 positions to Emergency Response Teams (Filled)
- 4 positions to Offender Management (Pending)
- 3 positions to General Investigative Services (SAD) (Pending)
- 2 positions to Police Dog Services (Pending)
- 3 positions to the Diversity Unit (Pending)

This accounts for all of the 76 regular member positions. A total of 46 positions have been filled to date, 30 positions are pending within the staffing process. See Annex A for further details.

The following public service employee positions have been allocated:

- 31 Detachment Services Support positions (3 Filled, 28 Pending)
- 1 Court Case Management position (Filled)
- 2 Criminal Operations Strategic Management Services positions (Filled)
- 4 Community Engagement and Outreach Specialists (Pending)
- 4 Scenes of Crime Officers (Pending)
- 6 Operational Call Center Operators (3 Filled, 3 Pending)
- 2 Operational Call Center Administrative Support positions (2 Filled)
- 4 Rural Crime Reduction Analysts (Pending)
- 1 Rural Crime Administrative Support positions (Pending)
- 1 Forensic Identification Services Clerk – St. Paul position (Filled)
- 1 Intellex position (Pending)

This accounts for all of the 57 public service employee positions. A total of 12 positions have been filled to date, and the remaining positions are pending within the staffing process. See Annex B for further details.



Annex A – Regular Member Position Detail

Police Funding Model - Year 1 - Regular Members - as of October 8, 2020				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	AIRDRIE	General Duty	Filled	2020-07-10
		General Duty	Pending	
	CANMORE	General Duty	Filled	2020-08-11
		General Duty	Pending	
	COCHRANE	General Duty	Pending	
		General Duty	Pending	
	DIDSBURY	General Duty	Filled	2020-09-15
	HIGH RIVER	General Duty	Pending	
	OKOTOKS	General Duty	Filled	2020-07-06
	STRATHMORE	General Duty	Filled	2020-09-14
SAD GIS	General Investigative Services	Pending		
	General Investigative Services	Pending		
	General Investigative Services	Pending		
Central Alberta District	BLACKFALDS	General Duty	Filled	2020-07-22
	CAMROSE	General Duty	Filled	2020-04-01
	INNISFAIL	General Duty	Pending	
	LEDUC	General Duty	Filled	2020-04-01
	MORINVILLE	General Duty	Filled	2020-09-03
	PARKLAND	General Duty	Filled	2020-07-27
	RIMBEY	General Duty	Pending	
	ROCKY MOUNTAIN HOUSE	General Duty	Filled	2020-07-22
		General Duty	Filled	2020-07-22
	STETTLER	General Duty	Pending	
	STRATHCONA	General Duty	Filled	2020-07-27
	SYLVAN LAKE	General Duty	Pending	
	THORSBY	General Duty	Pending	
General Duty		Pending		
WETASKIWIN	General Duty	Filled	2020-07-18	
Eastern Alberta District	ATHABASCA	General Duty	Filled	2020-09-21
		General Duty	Pending	
	BONNYVILLE	General Duty	Filled	2020-07-28
	COLD LAKE	General Duty	Filled	2020-07-01
	ELK POINT	General Duty	Filled	2020-07-21
		General Duty	Filled	2020-09-14
	KITSCOTY	General Duty	Filled	2020-08-10
	LAC LA BICHE	General Duty	Pending	
	ST PAUL	General Duty	Pending	
VEGREVILLE	General Duty	Filled	2020-07-22	
WESTLOCK	General Duty	Pending		



Police Funding Model - Year 1 - Regular Members - as of October 8, 2020				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Western Alberta District	BEAVERLODGE	General Duty	Filled	2020-07-06
	EDSON	General Duty	Filled	2020-07-02
	EVANSBURG	General Duty	Filled	2020-07-06
	GRANDE PRAIRIE	General Duty	Pending	
		General Duty	Filled	2020-09-12
		General Duty	Pending	
	HIGH LEVEL	General Duty	Pending	
	MAYERTHORPE	General Duty	Filled	2020-07-02
VALLEYVIEW	General Duty	Filled	2020-07-02	
WHITECOURT	General Duty	Filled	2020-07-02	
CROPS Contract Policing	Contract Policing Support Services	Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-07-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Back Unit	Filled	2020-04-01
		Call Management KMOSS	Filled	2020-04-07
			Filled	2020-04-01
		Critical Incident Program - ERT	Filled	2020-04-01
		Critical Incident Program - ERT	Filled	2020-04-01
		Critical Incident Program - ERT	Filled	2020-04-01
Diversity Engagement	Pending			
Diversity Engagement	Pending			
Hate Crimes	Pending			
Offender Management	Pending			
Offender Management	Pending			
Offender Management	Pending			
Offender Management	Pending			
Police Dog Services	Pending			
Police Dog Services	Pending			
Serious Crimes Branch	Operations South	Child Advocacy Center - Red Deer	Filled	2020-04-01
		Child Advocacy Center - Sheldon Kennedy Centre	Filled	2020-09-01
	Operations North	Centre	Filled	2020-04-01



Annex B – Civilian Position Detail

Police Funding Model - Year 1 - Civilian Support - as of October 8, 2020				
District/Unit	Detachment	Position Description	Staffing Status	Start Date
Southern Alberta District	BEISEKER	Detachment support	Pending	
	BOW ISLAND	Detachment support	Pending	
	COCHRANE	Detachment support	Filled	2020-09-10
	DIDSBURY	Detachment support	Pending	
	LAKE LOUISE	Detachment support	Pending	
	OLDS	Detachment support	Pending	
	PICTURE BUTTE	Detachment support	Pending	
Central Alberta District	TURNER VALLEY	Detachment support	Pending	
	BASHAW	Detachment support	Pending	
	BRETON	Detachment support	Pending	
	INNISFAIL	Detachment support	Pending	
	RIMBEY	Detachment support	Pending	
	STRATHCONA	Detachment support	Pending	
	SYLVAN LAKE	Detachment support	Pending	
Eastern Alberta District	THORSBY	Detachment support	Pending	
	CORONATION	Detachment support	Pending	
	DESMARAIS	Detachment support	Pending	
	KITSCOTY	Detachment support	Filled	2020-09-23
	PROVOST	Detachment support	Pending	
	TWO HILLS	Detachment support	Pending	
Western Alberta District	WOOD BUFFALO	Detachment support	Pending	
	BEAVERLODGE	Detachment support	Pending	
	FOX CREEK	Detachment support	Pending	
	GRANDE PRAIRIE	Detachment support	Pending	
	HINTON	Detachment support	Filled	2020-10-02
	MANNING	Detachment support	Pending	
	PEACE RIVER	Detachment support	Pending	
	RED EARTH CREEK	Detachment support	Pending	
VALLEYVIEW	Detachment support	Pending		



Police Funding Model - Year 1 - Civilian Support - as of October 8, 2020					
District/Unit	Detachment	Position Description	Staffing Status	Start Date	
CROPS Contract Policing	Contract Policing Support Services	OCC - Administrative Support	Filled	2020-04-01	
			Filled	2020-10-14	
		OCC - Telecommunications Operators	Filled	2020-11-05	
			Filled	2020-11-06	
			Filled	2020-11-05	
			Pending		
			Pending		
		Scenes of Crime Officers	Pending		
			Pending		
			Pending		
	Community and Indigenous Policing	Court Case Management	Filled	2019-05-01	
			Pending		
			Pending		
Pending					
CROPS Contract	Criminal Operations	CROPS Strategic Management Services	Filled	2020-04-01	
			Filled	2019-03-18	
		Crime Reduction Analysts	Pending		
			Pending		
			Pending		
			Pending		
		Crime Reduction - Administrative Support	Forensic Identification Services Clerk - St. Paul	Pending	
				Filled	2020-04-01
				Pending	
		Intellex	Pending		