



# Village of Marwayne

## Agenda

Regular Village Council Meeting  
Monday, May 25, 2020 @ 7:00 PM  
Zoom Video Conferencing

	Page
1 CALL TO ORDER	
2 ADOPTION OF AGENDA	
2.1 May 25th, 2020 Regular Village of Marwayne Council Meeting Agenda	
<b>Be it resolved that the May 25th, 2020 Regular Village of Marwayne Council Meeting Agenda be approved as presented.</b>	
3 ADOPTION OF MINUTES	
3.1 May 4th, 2020 Regular Village of Marwayne Council Meeting Minutes	4 - 8
<b>Be it resolved that the May 4th, 2020 Regular Village of Marwayne Council Meeting Minutes be approved as presented.</b>	
4 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
4.1 Regional Water Operator Report	9 - 10
<b>Be it resolved that the Regional Water Operator Report be received as information.</b>	
4.2 Public Works Foreman Report	11 - 22
<b>Be it resolved that the Public Works Foreman Report be received as information.</b>	
5 KEY STRATEGY: SAFE & CARING COMMUNITY	
5.1 2020 AUMA Convention Attendee Survey	23 - 31
<b>Be it resolved that the 2020 AUMA Convention Attendee Survey be received as information.</b>	
5.2 Declaration of Seniors Week	32
<b>Be it resolved that the Village of Marwayne declare June 1st to June 7th, 2020 as Seniors Week.</b>	

6	KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
6.1	Walking Trail Request for Quotations	33 - 43
	<b>Be it resolved that the Village of Marwayne engage Rusway Construction to complete Phase 1 of the Walking Trail Project.</b>	
7	ADMINISTRATIVE REPORTS	
7.1	Councillor Reports	44 - 55
	<b>Be it resolved that the following Councillor Reports be received as information:</b>	
	<ul style="list-style-type: none"> <li>• <b>February 20th and April 28th, 2020 Vermilion River Regional Waste Management Services Commission Meeting Minutes</b></li> <li>• <b>May 13th, 2020 Vermilion River Regional Alliance Meeting Minutes and Terms of Reference</b></li> </ul>	
7.2	Chief Administrative Officer Report	56 - 66
	<b>Be it resolved that the Chief Administrative Officer Report be received as information.</b>	
8	FINANCIAL	
8.1	2020 Municipal Sustainability Initiative (MSI) Funding	67 - 68
	<b>Be it resolved that the May 19th, 2020 Letter from Municipal Affairs regarding 2020 MSI Funding be received as information.</b>	
8.2	Cheque Distribution Report	69
	<b>Be it resolved that the accounts payable invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the accounts payable invoices being less than \$5,000.00 but within budget be received as information.</b>	
8.3	April 2020 Utility Bill Report	70
	<b>Be it resolved that the April 2020 Utility Bill Report be received as information.</b>	
8.4	Monthly Financial Statement	71 - 72
	<b>Be it resolved that the April 2020 Monthly Financial Statement be received as information.</b>	
9	CORRESPONDENCE AND INFORMATION	
9.1	CN in your Community	73 - 144

**Be it resolved that the CN in your Community Booklet be received as information.**

10 CONFIDENTIAL ITEMS

10.1 FOIP Section 24 (1) Advice from Officials

145 - 173

11 SETTING OF THE NEXT MEETING

11.1 June 2020 Meeting Dates

**Be it resolved that the next regular scheduled Village of Marwayne Council Meetings be held at 7:00 p.m. on Monday June 8th and Monday June 22nd, 2020 via Zoom Video Conferencing.**

12 ADJOURNMENT



**Village of Marwayne**  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0  
  
780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca  
marwayne.ca

**Minutes of the Regular Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday May 4<sup>th</sup>, 2020  
Commencing at 7:00 PM via Zoom Video Conferencing

**PRESENT**

Mayor Cheryle Eikeland  
Deputy Mayor Ashley Rainey  
Councillors Rod McDonald, Tara Lawrence and Chris Neureuter  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Mayor C. Eikeland called the May 4<sup>th</sup>, 2020 Village of Marwayne Council Meeting to order at 7:20 p.m.

**2. ADOPTION OF AGENDA**

**May 4<sup>th</sup>, 2020 Regular Council Meeting Agenda**

**2020-05-01**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the May 4<sup>th</sup>, 2020 Regular Village of Marwayne Council Meeting Agenda be approved with the following additions as presented.

**CARRIED**

**3. ADOPTION OF MINUTES**

**April 6<sup>th</sup>, 2020 Regular Council Meeting Minutes**

**2020-05-02**

**Moved By Councillor R. McDonald**

Be it resolved that the April 6<sup>th</sup>, 2020 Village of Marwayne Council Meeting Minutes be approved as presented.

**CARRIED**

**4. KEY STRATEGY: ADDRESSING SERVICE NEEDS**

**April 4<sup>th</sup> Letter from Ratepayer**

**2020-05-03**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the April 4<sup>th</sup>, 2020 Letter regarding the Village of Marwayne's Public Works Operations be received as information.

**CARRIED**

**5. KEY STRATEGY: SAFE & CARING COMMUNITY**

**Communication Initiatives during the COVID-19 Pandemic**

**2020-05-04**

**Moved By Councillor R. McDonald**

Be it resolved that the Village of Marwayne send a letter to all residents to advise as to where the latest COVID-19 updates and information can be found.

**CARRIED**



**Village of Marwayne**  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0  
  
780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca  
  
marwayne.ca

**6. ADMINISTRATIVE REPORTS**

**Councillor Reports**

**2020-05-05**

**Moved By Councillor C. Neureuter**

Be it resolved that the following Councillor Reports be received as information:

- Pioneer Lodge Meeting
- Vermilion River Regional Waste Management Services Commission Meeting
- Northern Lights Library Services Meeting
- AUMA Town Hall Meeting
- Vermilion River Regional Alliance Meeting

**CARRIED**

**Chief Administrative Officer Report**

**2020-05-06**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Chief Administrative Officer Report be received as information.

**CARRIED**

**7. FINANCE**

**2020 Operational and Capital Budgets**

**2020-05-07**

**Moved By Councillor R. McDonald**

Be it resolved that the 2020-2023 Operational Budget and 2020-2025 Capital Budget for the Village of Marwayne be approved as presented.

**CARRIED**

**2020 Property Tax Bylaw No. 581-20**

**2020-05-08**

**Moved By Councillor C. Neureuter**

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 581-20, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2020 taxation year and impose a penalty on all taxes remaining unpaid.

**CARRIED**

**2020-05-09**

**Moved By Councillor T. Lawrence**

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 581-20, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2020 taxation year and impose a penalty on all taxes remaining unpaid.

**CARRIED**



**Village of Marwayne**  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0  
  
780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca  
  
marwayne.ca

**2020-05-10**

**Moved By Councillor R. McDonald**

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 581-20, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2020 taxation year and impose a penalty on all taxes remaining unpaid.

**CARRIED**

**2020-05-11**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 581-20, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2020 taxation year and impose a penalty on all taxes remaining unpaid.

**CARRIED**

**2020 Special Culture and Recreation Tax Bylaw No. 582-20**

**2020-05-12**

**Moved By Councillor R. McDonald**

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 582-20, being a bylaw to authorize the annual special recreation rates of taxation to be levied against all properties for the Marwayne Agriplex Debenture Payments.

**CARRIED**

**2020-05-13**

**Moved By Councillor T. Lawrence**

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 582-20, being a bylaw to authorize the annual special recreation rates of taxation to be levied against all properties for the Marwayne Agriplex Debenture Payments.

**CARRIED**

**2020-05-14**

**Moved By Councillor C. Neureuter**

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 582-20, being a bylaw to authorize the annual special recreation rates of taxation to be levied against all properties for the Marwayne Agriplex Debenture Payments.

**CARRIED**

**2020-05-15**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 582-20, being a bylaw to authorize the annual special recreation rates of taxation to be levied against all properties for the Marwayne Agriplex Debenture Payments.

**CARRIED**



**Village of Marwayne**  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0  
  
780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca  
  
marwayne.ca

**2020 Local Improvement Tax Levy**

**2020-05-16**

**Moved By Councillor T. Lawrence**

Be it resolved that the Village of Marwayne, in accordance with Bylaw No. 811-12, replenish the unrestricted reserve account with the annual revenue of \$748.66 from the 199 North 5<sup>th</sup> Avenue Local Improvement Project.

**CARRIED**

**Financial Indicator Graphs**

**2020-05-17**

**Moved By Councillor C. Neureuter**

Be it resolved that the Financial Indicator Graphs be received as information.

**CARRIED**

**Cheque Distribution Report**

**2020-05-18**

**Moved By Councillor R. McDonald**

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

**CARRIED**

**8. CORRESPONDENCE**

**AUMA Survey Results on the Impact of COVID-19 on Municipal Finances**

**2020-05-19**

**Moved By Councillor T. Lawrence**

Be it resolved that the AUMA Survey Results on the impact of COVID-19 on municipal finances be received as information.

**CARRIED**

**Municipal Governance during the COVID-19 Pandemic Frequently Asked Questions**

**2020-05-20**

**Moved By Councillor T. Lawrence**

Be it resolved that the April 9<sup>th</sup>, 2020 Municipal Governance during the COVID-19 pandemic Frequently Asked Questions document be received as information.

**CARRIED**



**Village of Marwayne**  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0  
  
780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca  
  
marwayne.ca

**9. NEXT MEETING**

**May 2020 Meeting Dates via Zoom Video Conferencing**

**2020-05-21**

**Moved By Councillor R. McDonald**

Be it resolved that the next regular scheduled Village of Marwayne Council Meeting be held at 7:00 p.m. on Monday May 25<sup>th</sup>, 2020 via Zoom Video Conferencing.

**CARRIED**

**10. ADJOURNMENT**

Being that the May 4<sup>th</sup>, 2020 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:46 p.m.

**Approved this 25<sup>th</sup> day of May 2020.**

\_\_\_\_\_  
Cheryle Eikeland, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO





Village of Marwayne  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0

780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca

marwayne.ca

## Regional Operator report

April 2020

### Common information:

Operators continue with a general plan for pandemic as submitted to Win Tun of Alberta Environment.

We continue to reduce face to face operator interaction to daily minimums and have increased hand washing and use of sanitizer. We stay at least two meters apart and monitor AEP recommendations.

For now Alberta Environment is still requiring daily checks and testing at plants as per our code of practice and approvals.

Lead testing program was to begin in May will likely be delayed depending on provincial restrictions.

Spring flushing and testing will begin as soon as the weather breaks.

Magnetic locator was damaged during a main repair at Dewberry. Replacement is \$1360 plus GST.

Regional operator's laptop having a few issues. Still working on the problem.

Flat tire on the truck April 28 returning from bac t samples in Vermilion.

### Outstanding items:

Decommissioning work on wells and plants is ongoing.

Review Drinking water safety plans.

Review SOP's.

Review and understand new protocols for lead testing.

Replace locator.

THM testing for Kitscoty.

### Marwayne:

Still need more information regarding requirements when decommissioning wells and using them for irrigation.

Landowner has expressed some interest in Well 4.

Data for March 2020 was electronically submitted on AEP site.

New pump for the West lift station is on hand. Will install as soon as time permits.

## **AGENDA ITEM #4.1**

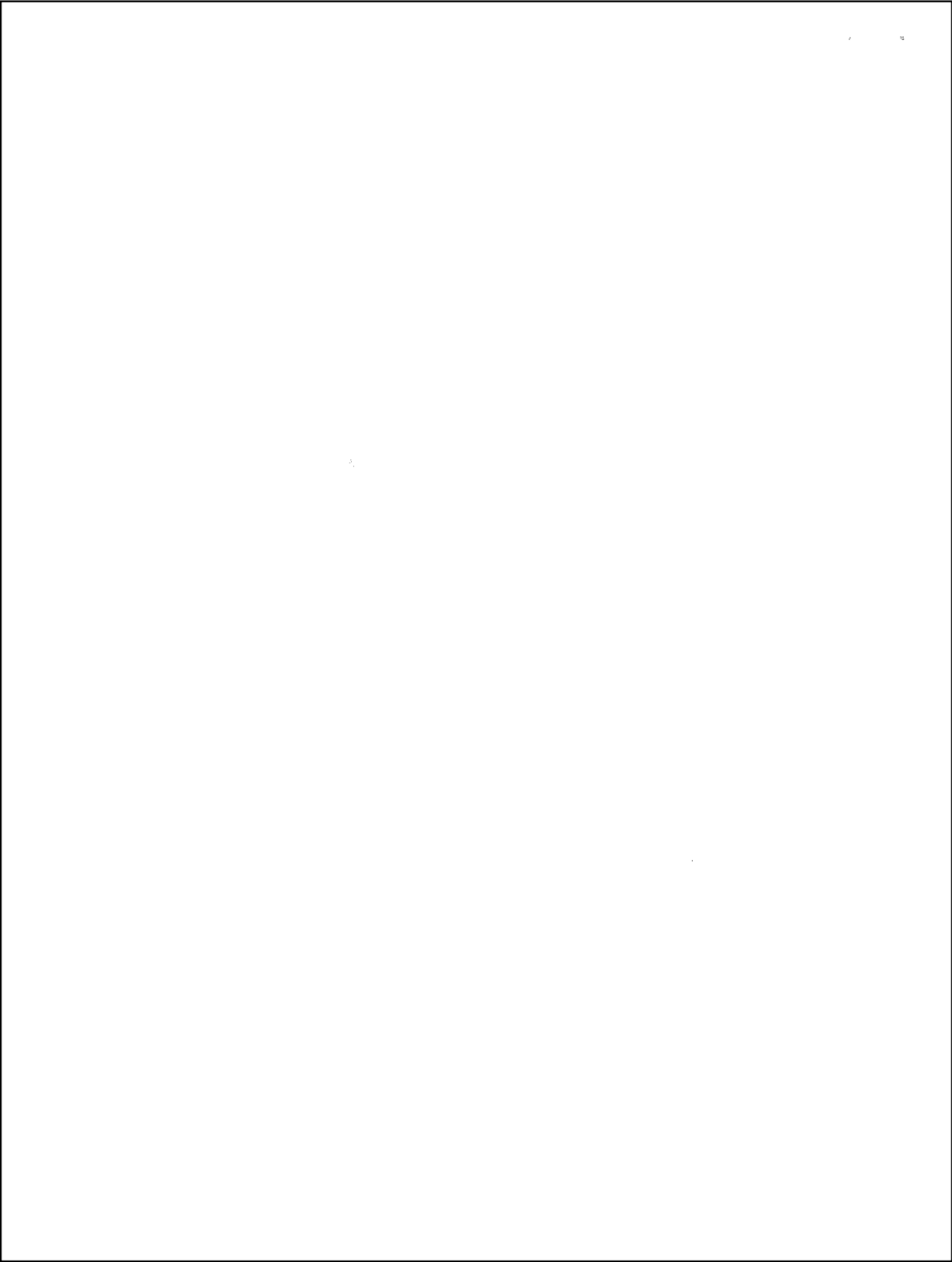
ACE has a leak on the line coming into the plant. A temporary feed is in place and now running on automatic.

Spring discharge at lagoon scheduled to start May 13th and letters are out.



**APRIL 2020 PUBLIC WORKS FOREMAN REPORT**

Task	Completed (Yes/No) & Date	Notes
<b>Check &amp; Grade Back Alleys</b> (including Arena parking lot before it gets busy)	Yes <del>NO</del>	
<b>Sidewalk Inspections</b> (Note any repairs needed, weeds, edging)	OK	
<b>Sanding</b> (As Needed) (Remove, Wash Sand/Salt from Sander to prevent rust & complete maintenance for next year – oil chain)	OK	
<b>Get Ball Diamonds ready for the season</b>		
<b>Trees/Weeds/Cultivate &amp; Set Up Watering Tank</b> (Make sure its ready)	ALL GOOD	
<b>Lagoon Inspection &amp; Rotation</b>	OK	
<b>Visual Street Sign Inspections &amp; HWY 897 Signs</b> (Noted in Writing in your Book)	ALL TIME	
<b>Playground Inspection, Rotofilling and Add Sand</b>	In May	
<b>Check Water &amp; Hydrant Valves/Flush Hydrants/Tabulated</b> (Give Estimate of Water Use to Shannon)	In May	
<b>Dead Ends Flushed &amp; Tabulated/Sewer Flushed &amp; Manhole Inspections</b>	gone	
<b>Check Gravel Inventory for Spring Order</b> (Do we have enough for back alleys, filling holes, water line breaks?)	OK	
<b>Street Sweeping</b>	In May	
<b>"Dipping" Water Wells</b> (Pumping & Non Pumping)	gone.	

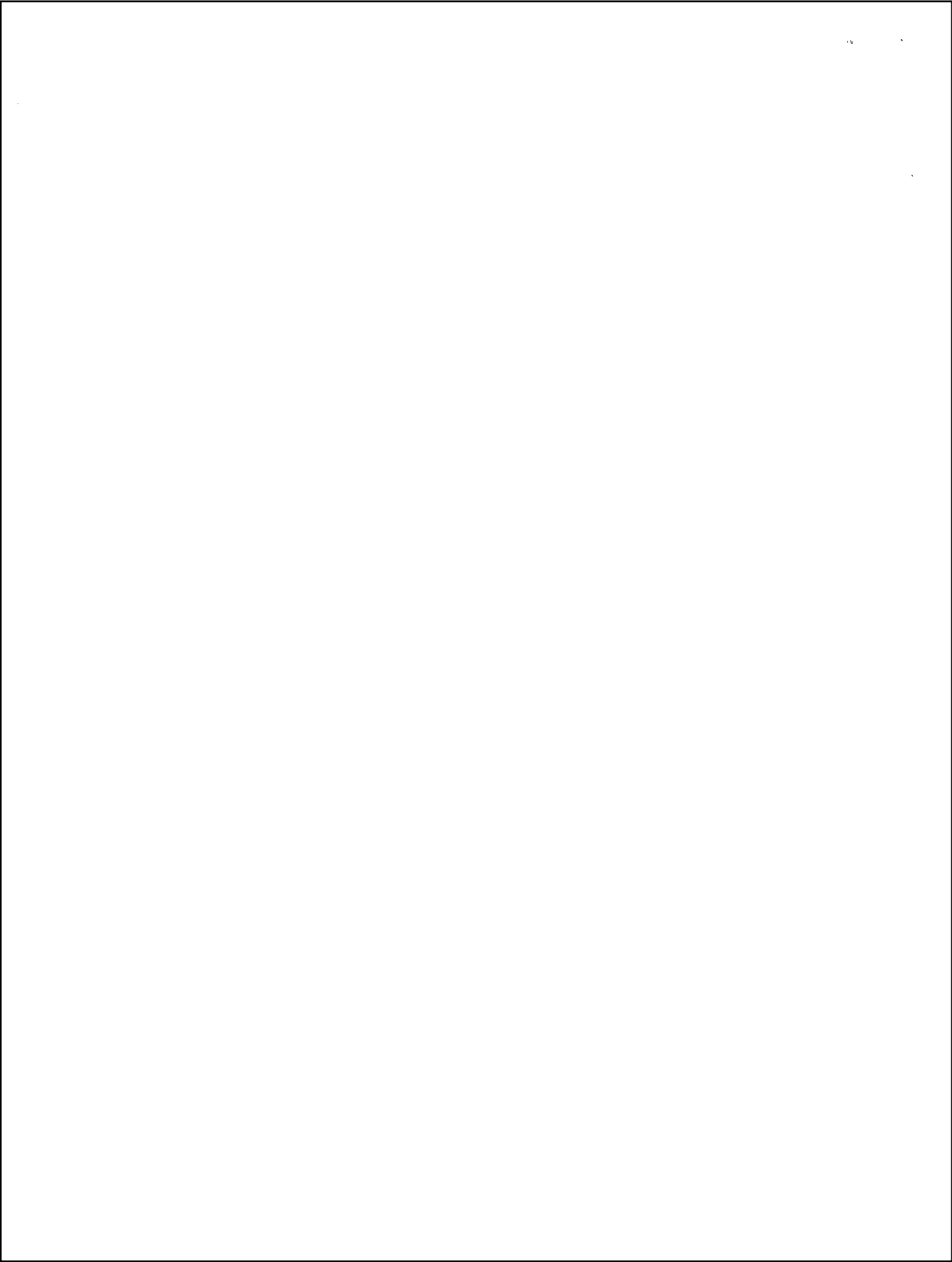


# AGENDA ITEM #4.2

Re-Install Water Meter at Agricore when asked and seal after freezing has finished	OK	
Get Community Building Water Readings		
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	ALL good	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: wd

Date: 1





**FIELD LEVEL RISK ASSESSMENT FORM**

DATE: 27 April

LOCATION: Marwayne

PROJECT: Road

COMPLETED BY: Wilson

Check off the hazards that apply to this job. Always stop and think before completing any work. Look around, identify potential hazards, assess the potential hazards, control the hazards and devise a plan to eliminate the hazards in order to resume your work.


Potential Hazard	Yes	No	Rate Hazard (High, Medium, Low)	Corrective Actions to control/eliminate	Notes
Personal Protective Equipment (PPE)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		Do you have steel toed boots? Protective eyewear? Hearing protection? A reflective vest? Gloves? Breathing apparatus? Is your PPE in good working order?
Road Conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		
Vehicle Walk Around	<input type="checkbox"/>	<input type="checkbox"/>			
Heavy Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		<b>Please circle:</b> bobcat / mower / grader / whipper snipper
Traffic	<input type="checkbox"/>	<input type="checkbox"/>			
Overhead Lines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		
Buried Cables/Pipelines	<input type="checkbox"/>	<input type="checkbox"/>			
Excavations	<input type="checkbox"/>	<input type="checkbox"/>			Have the underground utilities been marked? Have you contacted Alberta 1 <sup>st</sup> Call? Has traffic been re-routed? Barricades installed?
Gases (including H2S)	<input type="checkbox"/>	<input type="checkbox"/>			
Terrain	<input type="checkbox"/>	<input type="checkbox"/>			
Water	<input type="checkbox"/>	<input type="checkbox"/>			
Animals (dogs/cats/wildlife)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		
Land Owners	<input type="checkbox"/>	<input type="checkbox"/>			



# AGENDA ITEM #4.2

First Aid					<b>Nearest kit – Please circle:</b> PW Shop / Admin Office / Vehicle
Hazardous Materials					
Access					Has your ladder been tied off? Is there potential for any slips/trips?
Lighting					
Ventilation					Is the switch on in the water treatment plant?
Communication					
Working at Heights					
Working Alone					Is 780-205-2993 saved in your cell phone? Have you told someone where you are working, what you are doing and how long it will take?
Fit for Duty	✓		LOW		
Safe Work Procedures	✓		LOW		Have you reviewed the MSDS sheets available to you?
Permits Required					Did you need to pull any permits to complete the job? <b>If so, please list permit #</b> _____
Other					

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Employee Name: Wilson                      Employee Signature: 

Supervisor Signature: \_\_\_\_\_                      Supervisor Signature: \_\_\_\_\_

\_\_\_\_\_                      \_\_\_\_\_  
 Date Received                      Date Filed in OH&S Folder







**FIELD LEVEL RISK ASSESSMENT FORM**

DATE: 20 April

LOCATION: Marwayne

PROJECT: Road

COMPLETED BY: Wilson

Check off the hazards that apply to this job. Always stop and think before completing any work. Look around, identify potential hazards, assess the potential hazards, control the hazards and devise a plan to eliminate the hazards in order to resume your work.

Potential Hazard	Yes	No	Rate Hazard (High, Medium, Low)	Corrective Actions to control/eliminate	Notes
Personal Protective Equipment (PPE)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		Do you have steel toed boots? Protective eyewear? Hearing protection? A reflective vest? Gloves? Breathing apparatus? Is your PPE in good working order?
Road Conditions	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		
Vehicle Walk Around	<input type="checkbox"/>	<input type="checkbox"/>			
Heavy Equipment	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		Please circle bobcat / mower / grader / whipper snipper
Traffic	<input type="checkbox"/>	<input type="checkbox"/>			
Overhead Lines	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		
Buried Cables/Pipelines	<input type="checkbox"/>	<input type="checkbox"/>			
Excavations	<input type="checkbox"/>	<input type="checkbox"/>			Have the underground utilities been marked? Have you contacted Alberta 1 <sup>st</sup> Call? Has traffic been re-routed? Barricades installed?
Gases (including H2S)	<input type="checkbox"/>	<input type="checkbox"/>			
Terrain	<input type="checkbox"/>	<input type="checkbox"/>			
Water	<input type="checkbox"/>	<input type="checkbox"/>			
Animals (dogs/cats/wildlife)	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Low		
Land Owners	<input type="checkbox"/>	<input type="checkbox"/>			

# AGENDA ITEM #4.2

First Aid					Nearest kit – Please circle: PW Shop / Admin Office / Vehicle
Hazardous Materials					
Access					Has your ladder been tied off? Is there potential for any slips/trips?
Lighting	✓		Low		
Ventilation					Is the switch on in the water treatment plant?
Communication					
Working at Heights					
Working Alone					Is 780-205-2993 saved in your cell phone? Have you told someone where you are working, what you are doing and how long it will take?
Fit for Duty	✓		Low		
Safe Work Procedures	✓		Low		Have you reviewed the MSDS sheets available to you?
Permits Required					Did you need to pull any permits to complete the job? <b>If so, please list permit #</b> _____
Other					

COMMENTS: \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Employee Name: Wilson                      Employee Signature: *Wilson*  
 Supervisor Signature: \_\_\_\_\_              Supervisor Signature: \_\_\_\_\_

\_\_\_\_\_                      \_\_\_\_\_  
 Date Received                      Date Filed in OH&S Folder





**FIELD LEVEL RISK ASSESSMENT FORM**

DATE: 14 April LOCATION: Marwayne  
 PROJECT: Water COMPLETED BY: Wilson

Check off the hazards that apply to this job. Always stop and think before completing any work. Look around, identify potential hazards, assess the potential hazards, control the hazards and devise a plan to eliminate the hazards in order to resume your work.

Potential Hazard	Yes	No	Rate Hazard (High, Medium, Low)	Corrective Actions to control/eliminate	Notes
Personal Protective Equipment (PPE)					Do you have steel toed boots? Protective eyewear? Hearing protection? A reflective vest? Gloves? Breathing apparatus? Is your PPE in good working order?
Road Conditions					
Vehicle Walk Around					
Heavy Equipment					<b>Please circle:</b> bobcat / mower / grader / whipper snipper
Traffic					
Overhead Lines					
Buried Cables/Pipelines					
Excavations					Have the underground utilities been marked? Have you contacted Alberta 1 <sup>st</sup> Call? Has traffic been re-routed? Barricades installed?
Gases (including H2S)					
Terrain					
Water	✓		Low		
Animals (dogs/cats/wildlife)	✓		Low		
Land Owners	✓		Low		

# AGENDA ITEM #4.2

First Aid					<b>Nearest kit – Please circle:</b> PW Shop / Admin Office / Vehicle
Hazardous Materials					
Access					Has your ladder been tied off? Is there potential for any slips/trips?
Lighting					
Ventilation					Is the switch on in the water treatment plant?
Communication					
Working at Heights					
Working Alone					Is 780-205-2993 saved in your cell phone? Have you told someone where you are working, what you are doing and how long it will take?
Fit for Duty					
Safe Work Procedures					Have you reviewed the MSDS sheets available to you?
Permits Required					Did you need to pull any permits to complete the job? <b>If so, please list permit #</b> _____
Other					

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Employee Name: Wilson, Curtis      Employee Signature: \_\_\_\_\_  
 Supervisor Signature: [Signature]      Supervisor Signature: \_\_\_\_\_

\_\_\_\_\_      \_\_\_\_\_  
 Date Received      Date Filed in OH&S Folder





**FIELD LEVEL RISK ASSESSMENT FORM**

DATE: 6 April

LOCATION: marwayne

PROJECT: snow

COMPLETED BY: wilson

Check off the hazards that apply to this job. Always stop and think before completing any work. Look around, identify potential hazards, assess the potential hazards, control the hazards and devise a plan to eliminate the hazards in order to resume your work.

Potential Hazard	Yes	No	Rate Hazard (High, Medium, Low)	Corrective Actions to control/eliminate	Notes
Personal Protective Equipment (PPE)					Do you have steel toed boots? Protective eyewear? Hearing protection? A reflective vest? Gloves? Breathing apparatus? Is your PPE in good working order?
Road Conditions	<input checked="" type="checkbox"/>		Low		
Vehicle Walk Around					
Heavy Equipment	<input checked="" type="checkbox"/>		medium		<b>Please circle:</b> bobcat / mower / grader / whipper snipper
Traffic					
Overhead Lines					
Buried Cables/Pipelines					
Excavations					Have the underground utilities been marked? Have you contacted Alberta 1 <sup>st</sup> Call? Has traffic been re-routed? Barricades installed?
Gases (including H2S)					
Terrain					
Water					
Animals (dogs/cats/wildlife)					
Land Owners	<input checked="" type="checkbox"/>		Low		

# AGENDA ITEM #4.2

First Aid					<b>Nearest kit – Please circle:</b> PW Shop / Admin Office / Vehicle
Hazardous Materials					
Access					Has your ladder been tied off? Is there potential for any slips/trips?
Lighting					
Ventilation					Is the switch on in the water treatment plant?
Communication					
Working at Heights					
Working Alone					Is 780-205-2993 saved in your cell phone? Have you told someone where you are working, what you are doing and how long it will take?
Fit for Duty	✓		Low		
Safe Work Procedures	✓		Low		Have you reviewed the MSDS sheets available to you?
Permits Required					Did you need to pull any permits to complete the job? <b>If so, please list permit #</b> _____
Other					

**COMMENTS:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**Employee Name:** Wilson Curtis      **Employee Signature:** \_\_\_\_\_  
**Supervisor Signature:** Wil                      **Supervisor Signature:** \_\_\_\_\_

\_\_\_\_\_                      \_\_\_\_\_  
 Date Received                      Date Filed in OH&S Folder





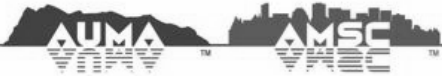
2020 AUMA Convention Attendee Survey – CAOs

Introduction

**Please note, we would like CAOs to complete this survey on behalf of their council. Elected officials will not be responding to a separate survey.**

**The survey will remain open until 5:00pm (mst) on Monday, May 25, 2020.**

**If you have any questions or concerns regarding this survey, please contact Maegan Sheskey at: [MSheskey@auma.ca](mailto:MSheskey@auma.ca)**



2020 AUMA Convention Attendee Survey – CAOs

Demographics

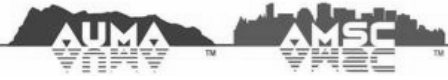
\* 1. For my organization, I am a:

- CAO
- Other (please specify)

\* 2. The organization I represent is a:

- City
- Town
- Village
- Summer Village
- Other (please specify)

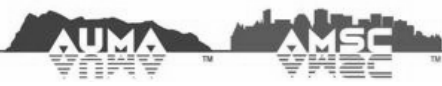




2020 AUMA Convention Attendee Survey – CAOs

3. If the government restrictions are lifted, and large-scale events are allowed to take place, how comfortable would you and your council/administration feel attending a reduced Convention with up to 250 delegates?

- Yes, we would be comfortable attending a reduced Convention
- No, we would not attend in-person in 2020

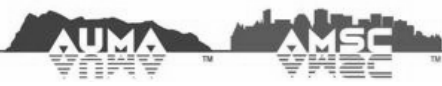


2020 AUMA Convention Attendee Survey – CAOs

4. If municipalities are limited to one in-person attendee, would the rest of your council/administration be interested in attending virtually?

Yes

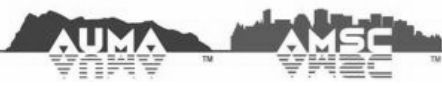
No



2020 AUMA Convention Attendee Survey – CAOs

5. Would your council/administration feel more comfortable attending Convention if it was hosted virtually and could be attended from your office?

- Yes, we would be comfortable attending a virtual event
- No, we will not be attending in 2020

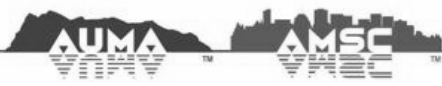


2020 AUMA Convention Attendee Survey – CAOs

6. If AUMA had to move to an online event, would your municipality be willing to pay \$100 per person to help cover a portion of the costs?

Yes






No



2020 AUMA Convention Attendee Survey – CAOs

7. Is there a different amount your municipality would be willing to pay?

8. What elements of Convention are most important to you? Please rank from most important to least important:

 Education Sessions
 Committee Report Sessions
 Resolutions
 Opening Ceremonies
 Awards
 Trade Show
 Minister Dialogue Sessions
 Networking Events
 Elections
 Annual General Meeting

9. What might prevent your municipality from attending the 2020 AUMA Convention?

10. Do you have any other feedback you would like to provide?



# DECLARATION

In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 1 – 7, 2020 to be Seniors' Week in

Community

Official Title

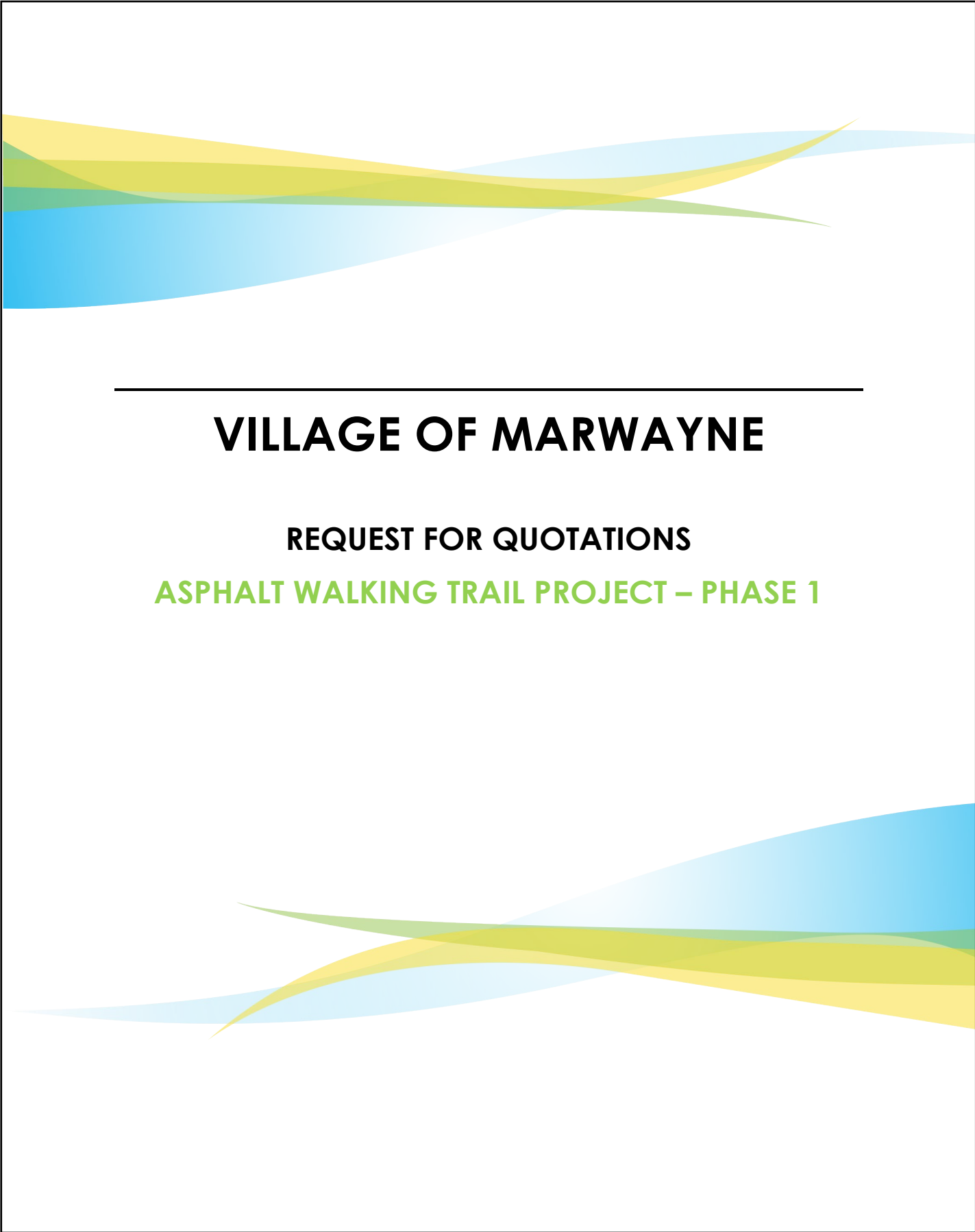
Official Signature

A handwritten signature in blue ink, appearing to read "Josephine Pon".

The Honourable Josephine Pon, Minister of Seniors and Housing







---

**VILLAGE OF MARWAYNE**

**REQUEST FOR QUOTATIONS**

**ASPHALT WALKING TRAIL PROJECT – PHASE 1**



**Table of Contents**

---

- Summary 3
- Background 4
- Requirements 4
- Specifications 5
- Map 5



**Summary**

---

The Village of Marwayne is seeking quotations for the base preparation, construction and supply of materials for Phase I of our asphalt walking trail project as detailed in this Request for Quotation.

This is a Request for Quotations only. Quotations shall be prepared and submitted at the sole expense of the proponent and without cost to the Village of Marwayne. Proponents are solely responsible for ensuring all specifications and addendums have been reviewed and included in their submissions. All quotations received by the Village of Marwayne become the property of the Village of Marwayne and as such are subject to the *Freedom of Information and Protection of Privacy Act*.

The Village of Marwayne is not obligated in any manner whatsoever to select a quotation or award a contract to any person or company who endeavors to prepare and submit a quotation for consideration.

Inquiries and submissions may be made by email or in a sealed envelope by mail/courier to:

**The Village of Marwayne**  
**Attention: Chief Administrative Officer**  
**Box 113 – 210 Second Avenue South**  
**Marwayne AB T0B 2X0**  
[Cao.marwayne@mcsnet.ca](mailto:Cao.marwayne@mcsnet.ca)

- DATE ISSUED:** May 11<sup>th</sup>, 2020
- PROJECT NO:** 2020-05
- DESCRIPTION:** Asphalt Walking Trail Project – Phase 1
- CLOSING DATE:** May 22<sup>nd</sup>, 2020
- CLOSING TIME:** 2:00 p.m. Mountain Standard Time (MST)
- NOTES:** Due to the ongoing Coronavirus Pandemic (COVID-19), Requests for Quotations will not be opened publicly.



## Background

---

Spanning over fifteen hundred (1500) linear meters and measuring five (5) feet in width, the entirety of the asphalt walking trail project will consist of three (3) phases over a three (3) year period – subject to grant funding as it becomes available. The Village of Marwayne intends to begin Phase 1 of the construction of our asphalt walking trail project beginning in the spring/summer of 2020.

## Requirements

---

- **Errors**
  - Quotations received are considered final and no quotation may be altered, amended or withdrawn after the specified closing date.
- **Completion**
  - Phase 1 of construction must be completed by September 30<sup>th</sup>, 2020. Proponents should carefully consider completion date prior to submitting a quotation for consideration.
- **Qualifications**
  - Submissions should meet all specifications as outlined in this Request for Quotations. Failure to address the relevant criteria may result in rejection of the quotation.
- **Price**
  - Quotations should outline and include all applicable taxes and contingencies in addition to the costs for construction, materials, labour and equipment.
- **Award**
  - The Village of Marwayne reserves the right to award the contract in part or in full. The receipt and consideration of submitted quotations by any person or contractor does not oblige the Village of Marwayne to award the contract to any proponent nor pay any costs incurred by any person or contractor for the preparation of the quotation. Any discussions, inspections or meetings with Village staff do not constitute an expressed approval to enter into an agreement for the provision of goods or services.
- **Lateness**
  - The Village reserves the right to reject any quotations received after the specified closing date and time.

**A:** Box 113 – 210 2<sup>nd</sup> Avenue South Marwayne AB T0B 2X0 **P:** 780-847-3962 **E:** marwayne@mcsnet.ca



**Specifications**

Phase I consists of approximately five hundred (500) linear meters of asphalt walking trail surface with a five (5) foot width – not including side slopes.

Quotations for Phase I of the Village of Marwayne asphalt walking trail project must include the following costs:

- Stripping & Hauling topsoil
- Stockpiling
- Subgrade preparation
- Granular base preparation
- Excavation
- Construction (including labour & equipment)
- Asphalt
- Clean up

**Asphalt Walking Trail Project Map – Phase I**



**A:** Box 113 – 210 2<sup>nd</sup> Avenue South Marwayne AB T0B 2X0 **P:** 780-847-3962 **E:** marwayne@mcsnet.ca



Russell Leer (780)205-1369  
 Krystal Monteith (780)870-4454  
 Fax (780)875-2063

7187-56 Street  
 Lloydminster, AB  
 T9V 3N6

May 22, 2020

Business No.: 859162505

**Project:** 2020-05 Asphalt Walking Trail Project – Phase 1  
**Owner:** Village of Marwayne  
**Contact:** Shannon Harrower, CAO **Email:** cao.marwayne@hmsinet.ca  
cao.marwayne@mcsnet.ca

Thank you for the opportunity to provide pricing for the proposed walking trails in the community of Marwayne, AB.

**Walking Trail price to include:**

- Strip topsoil, haul off excess topsoil, stockpile
    - Estimated topsoil/grass disposal depth of 100mm – additional topsoil removed to be utilised on site
    - Disposal site at Marwayne, AB landfill (approximately 0.5 miles from project site)
  - Common excavation, dispose – Maximum excavation depth of 225mm from existing surface
  - Subgrade Preparation – 150mm depth at 98% SPD – 2.5 meter subgrade width
  - Granular Base Preparation (20mm GBC) – 150mm depth at 98% SPD – 2.5 meter granular base width
  - SS-1 emulsified asphalt prime coat
  - Asphalt Pavement (Type S1) – 75mm depth at 96% by Marshall Method – 1.5 meter asphalt surface width
  - North trail between existing fences to be concrete sidewalk – 1.5 meter width over 39 linear meters
    - Installation of culvert on north end of concrete trail at connection to back alley
1. Estimated quantities provided are approximate
    - a. Price is based on the provided total length of Phase 1 at 500 linear meters – *please note that total length of Phase 1 based on provided drawing is approximately 324 linear meters*
  2. Payment for work carried out on a by unit prices shall be made on the basis of actual quantities, as measured at completion of the work item
  3. Trails to be built to match existing landscape contours
  4. The owner shall provide any required clay fill, at no charge to the contractor
    - a. Price does not include cost of over-excavation or placement of imported clay fill or granular fill in over excavation areas
  5. Materials sampling and density testing to be completed by and at the cost of Other, if required
    - a. Contractor will provide sieves and mix designs for approval
  6. Topsoil to be replaced adjacent to trails upon completion of paving
    - a. Seeding is the responsibility of Other
  7. All locations shall be cleared of all excess material resulting from construction activities and swept clean
  8. Price includes cost to locate and expose underground lines, as required
  9. Sveer Maintenance Ltd. is committed to completion of this project by September 30, 2020

1.5 meter Asphalt Trail	461 lin.m	\$173.75/lin.m	\$80,098.75
1.5 meter Concrete Walk	39 lin.m	\$330.00/lin.m	\$12,870.00
<b>2020 SUB-TOTAL</b>			<b>\$92,968.75</b>
<b>GST</b>			<b>\$4,648.44</b>
<b>2020 TOTAL</b>			<b>\$97,617.19</b>



Submitted by: Sveer Maintenance Ltd. Date: May 22, 2020  
 Signature: Print: Krystal Monteith, Director



Business No.: 859162505

Russell Leer  
Krystal Monteith  
Fax

(780)205-1369  
(780)870-4454  
(780)875-2063

7187-56 Street  
Lloydminster, AB  
T9V 3N6

May 22, 2020

**FUTURE PRICING**

The following pricing breakdown is provided for information purposes, for the completion of the remaining trail locations, staged over the two years following the initial trail construction in 2020.

Scope of work and details as per 2020 trail construction description, with additional notes below:

- 10. Price provided is for budget purposes
  - a. Location of property lines and exact location of trail to be determined
  - b. If major changes to scope, price may have to be adjusted
- 11. The owner shall provide any required clay fill, at no charge to the contractor
  - a. Price does not include cost of over-excavation or placement of imported clay fill or granular fill in over excavation areas – *location of trail may affect requirement of over-excavation and imported fill*
- 12. Price does not include replacing fence posts between west lots and field – *only to be performed if required, should this location be chosen for future trail development.*

**2021**

<u>1.5 meter Asphalt Trail</u>	<u>500 lin.m</u>	<u>\$182.40/lin.m</u>	<u>\$91,200.00</u>
<b>2021 SUB-TOTAL</b>			<b>\$91,200.00</b>

**2022**

<u>1.5 meter Asphalt Trail</u>	<u>500 lin.m</u>	<u>\$191.50/lin.m</u>	<u>\$95,750.00</u>
<b>2022 SUB-TOTAL</b>			<b>\$95,750.00</b>



Business No.: 859162505

Russell Leer (780)205-1369  
Krystal Monteith (780)870-4454  
Fax (780)875-2063

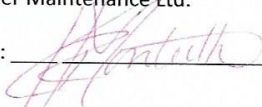
7187-56 Street  
Lloydminster, AB  
T9V 3N6

May 22, 2020

**CONTRACT CONDITIONS**

1. This proposal is made on the basis of current materials and costs. A delay in acceptance of more than 30 days will require a review of the proposal and re-dating before the agreement becomes binding.
2. **Prices listed within this quotation are in effect for the years indicated only, and postponing the project beyond the timeframe provided would be subject to re-pricing.**
3. Acceptance shall constitute an agreement between the two parties.
4. Rights under the Builder's Lien Act may be exercised.
5. Payment shall be made no later than 30 days from the date of invoice unless otherwise noted.
6. Unspecified licenses, bonds or taxes, if applicable shall be additional to price quoted.
7. These prices do not include surveying costs for the site. It is the responsibility of Other to establish boundary markings, lines, levels and underground connections to insure proper location, drainage and safeguard against damage from the work or action of any other party.
8. No work will be commenced prior to receipt of signed acceptance of offer and there is no obligation to commence work within fifteen days of such receipt.
9. Prices do not include work outside the property line.
10. Not responsible for damage due to trench settlement due to actions of any other party.
11. Not responsible for drainage if grades less than 1.0%.
12. Not responsible for failures resulting from overloading or use for which product was not intended.
13. Not responsible for work outside that listed in the scope of each unit price.
14. Asphalt prices based on one mobilization to jobsite.
15. The Owner shall indemnify, fully protect, and save harmless Sveer Maintenance and its affiliated and associated companies and, their respective directors, officers, servants, agents, contractors, subcontractors and employees against and from any and all direct, indirect, and consequential losses, costs, liabilities, deficiencies, damages, interest, penalties, professional fees, and expenses, including legal fees and disbursements on a solicitor and his own client full indemnity basis, suffered by any of them as a result of the Owner not complying with any of its obligations in this contract and any proceedings, actions, claims, suits, liens or demands in relation thereto.

Sveer Maintenance Ltd.

Per: 

If the foregoing meets with your acceptance, please sign and return a copy, which upon receipt by us, becomes a contract subject to the terms and conditions contained within.

Date: \_\_\_\_\_

Name: \_\_\_\_\_  
Print Clearly

Address: \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Signature: \_\_\_\_\_

Contact Number: \_\_\_\_\_



*Fasttrack*  
IN INJURY REDUCTION

Certificate  
of  
Recognition

This certificate recognizes that

**SYEER MAINTENANCE LTD. (SYEER MAINTENANCE)**

In keeping with the principles of *Fasttrack* has:

- developed and implemented an occupational health and safety program and,
- met the standard for *Fasttrack* through an independent evaluation of their health and safety program.

*De MacLennan*

Alberta Construction Safety Association  
Certifying Partner

Certificate # 20190816-2920  
WCB Industry Code(s): 40604

*Ian Hooper*

Ian Hooper  
Government of Alberta

Expiry Date: August 16, 2022





9912 – 107 Street  
PO Box 2415  
Edmonton AB T5J 2S5

Email: [ebusiness.support@wcb.ab.ca](mailto:ebusiness.support@wcb.ab.ca)  
Tel: (780) 498-3999 (1-866-922-9221)  
Fax: (780) 498-7999  
WCB website: [www.wcb.ab.ca](http://www.wcb.ab.ca)

May 22, 2020

Reference Number: 666158

SHANNON HARROWER  
VILLAGE OF MARWAYNE  
PO BOX 113  
MARWAYNE AB T0B 2X0

Dear Sir or Madam:

Re: SVEER MAINTENANCE LTD.  
7187 56 ST  
LLOYDMINSTER AB T9V 3N6

ASPHALT TRAIL PROJECT

The above named subcontractor has an account with WCB-Alberta in the following industry(ies):

account	trade names(s)/industry	effective date	coverage
5013193	SVEER MAINTENANCE HEAVY EQUIPMENT OPERATIONS	Feb 01, 2005	worker coverage personal coverage for: RUSSELL E LEER KRYSTAL R MONTEITH

Thank you for checking into the status of this contractor or subcontractor. Under Section 126 of the Workers' Compensation Act, you are responsible for obtaining a clearance on your contractor or subcontractor, in order to release you from any liability for unpaid WCB premiums owed by them. Please ensure clearance has been issued in the correct name and that there is coverage in the industry(ies) for which work was performed.

Please accept this letter as a clearance for work completed between the effective date of the account and the date of this letter. For this account, you are cleared of any liability under Section 126 of the Workers' Compensation Act up to the date of this letter. Any holdback may be released for contracts completed, and/or for work completed to the date of this letter. For an account that shows closed under the effective date, the clearance is only valid for work completed up to the close date. If work has not started, obtain a clearance prior to releasing final payment.

Please note, if any directors of the corporation are injured at work, you are protected from lawsuit if they have personal coverage. If they do not have personal coverage, you may not be protected in the case of a workplace injury.

If your contractor or subcontractor is performing work outside Alberta, contact the WCB in that jurisdiction to determine your clearance and any other WCB requirements.

Any alteration of this document is strictly prohibited.

Yours truly,

eBusiness Support Team (11894351)

**SIGN UP FOR ONLINE SERVICES - GO TO MY.WCB.AB.CA**



Foster Park Brokers Inc.  
#200 17704-103rd Avenue  
Edmonton, AB T5S 1J9

P 780-489-4961  
F 780-486-0169  
fosterpark.ca

## CERTIFICATE OF INSURANCE

**NAMED INSURED:** Sveer Maintenance Ltd.  
7187 - 56 Street  
Lloydminster, AB. T9V 3N6

**CERTIFICATE HOLDER:** To Whom It May Concern

This is to certify that the policies of insurance listed below have been issued to the insured named above for the policy period indicated, notwithstanding any requirement, term or condition of any contract or other document with respect to which this certificate may be issued or may pertain, the insurance afforded by the policies herein is subject to all the terms, exclusions and conditions of such policies.

LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

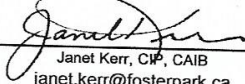
TYPE OF INSURANCE	POLICY NUMBER	POLICY TERM (MM/DD/YYYY)		LIMITS OF LIABILITY		
		FROM	TO			
<b>GENERAL LIABILITY</b> Per Occurrence * Contingent Employers Liability * Blanket Contractual Liability * Broad Form Property Damage * Cross Liability / Severability of Interest * Primary Non-Contributory * XCU Liability	Intact Insurance Co.				Inclusive Limit	\$ 5,000,000
	5V1147736	March 15, 2020	March 15, 2021	General Aggregate		N/A
				Products/Completed Operations Aggregate	\$	5,000,000
				Personal Injury & Advertising Liability Agg.	\$	5,000,000
				Non-Owned Automobile	\$	5,000,000
				SEF 94 - Hired Vehicle Damage	\$	75,000
				Tenants Legal Liability	\$	500,000
				Contractors Limited Pollution Liability	\$	2,000,000
				Forest Fire Fighting Expenses	\$	100,000
<b>AUTOMOBILE LIABILITY</b> * Per Occurrence * Blanket Fleet	Intact Insurance Co.				Bodily Injury & Property Damage	\$ 5,000,000
	7V0000738	March 15, 2020	March 15, 2021	Combined Single Limit		
<b>EQUIPMENT</b> * All Risk	Intact Insurance Co.				Limit	\$ 1,000,000
	5V1147736	March 15, 2020	March 15, 2021			

**ADDITIONAL INSURED/LOSS PAYABLE/LESSOR**

**CANCELLATION:**  
Should any of the above described policies be cancelled before the expiration date thereof, the issuing company will endeavor to mail N/A days written notice to the certificate holder named above, but failure to mail such notice shall impose no obligation or liability of any kind upon the company, its agents or representatives.

**ADDITIONAL INFORMATION**

**DATE:** 03/04/2020

**PER:**   
Janet Kerr, CIP, CAIB  
janet.kerr@fosterpark.ca

This certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend or alter the coverage afforded by the policies above.

**printMINUTES OF THE VERMILION RIVER REGIONAL WASTE MANAGEMENT SERVICES  
COMMISSION HELD ON APRIL 28, 2020, VIA ZOOM**

**ATTENDEES:**

*Chair:* L. Wolgien  
*Vice-Chair:* R. McDonald  
*Directors:* T. Pollard; G Barr; J. Thompson; K. Haney; M. Baker; D. Bergquist;  
S. Hryciuk  
*CAO:* S. Schwartz

**ABSENT:**

None

**AGENDA**

**Additions to Agenda:**

*New Business:* J. Thompson - Mileage Expense Reimbursement Rate:  
**MOVED** by R. McDonald that the agenda be adopted with the above addition.  
*Carried.*

**MINUTES OF THE FEBRUARY 25, 2020, MEETING:**

*Please note: There was no meeting in March 2020.*

**MOVED** by R. McDonald that the minutes from the February 25, 2020, meeting be adopted as presented.  
*Carried.*

**FEBRUARY 2020 AND MARCH 2020 FINANCIAL REPORTS:**

S. Schwartz presented the financial reports for February and March 2020, and provided explanations as required.

- a) The February 2020 report showed a balance of **\$207,356.86** in the operating account. The capital reserve account balance increased to **\$539,171.84** due to interest payments received. The operating reserve account balance remained unchanged at **\$225,133.54**. The Closure/Post-Closure account balance remained unchanged at **\$108,604.18**.
- b) The March 2020 report showed a balance of **\$181,432.47** in the operating account. The capital reserve account balance remained unchanged at **\$539,171.84**. The operating reserve account remained unchanged at **\$225,133.54**. The Closure/Post-Closure reserve account balance increased to **\$108,968.89**, due to an interest payment received.

**MOVED** by T. Pollard that the February 2020 and March 2020 financial reports be accepted as presented.  
*Carried.*

**MUNICIPAL REQUISITION REPORTS:**

S. Schwartz presented the February and March 2020 municipal requisition reports for information.

**ACCOUNTS FOR APPROVAL:**

S. Schwartz presented the February 2020 and March 2020 cheques numbered from 5591 to 5647 and 5664, and the debit memos and credit card charges from February 2020 and March 2020.

**MOVED** by S. Hryciuk that the cheques numbered from 5591 to 5647, and 5664, and the debit memos and credit charges be accepted as presented.  
*Carried.*

## **VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:**

The Vermilion transfer site outstanding accounts report was presented for information. S. Schwartz explained that mail has been somewhat delayed with the pandemic.

## **APRIL 2020 CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

S. Schwartz presented the April 2020 Chief Administrative Officer's report, and provided explanations as required.

**MOVED** by J. Thompson the April 2020 Chief Administrative Officer's report be accepted as presented.

*Carried.*

## **BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

S. Schwartz explained that every spring the scale at the Vermilion transfer site shifts due to thawing and the shifting causes inaccuracy in the weights. The scale will be calibrated each spring in order to ensure that the scale is accurate.

## **NEW BUSINESS:**

### **1. Covid-19 Discussion:**

S. Schwartz recapped what has been done to date since the pandemic began. The scale house at the Vermilion transfer site has been closed to the public. All hours and opening days at all transfer sites have remained the same. Staff have been asked to maintain a 1 to 2 meter social distance from all people. Information about this has been sent to the municipalities for inclusion in their newsletters. S. Schwartz will continue to monitor the situation and make any necessary adjustments if anything changes such as staff health and attendance.

### **2. Update to Grain Bag and Twine Recycling Pilot Project:**

S. Schwartz explained that the grain bag program is being managed by County agricultural staff and CleanFarms. The Vermilion transfer site is part of the pilot project that is occurring right now in the province. Twine was supposed to be part of this project, but it has been dropped from the recycling program because the twine was being received in a very contaminated condition at all pilot sites across the province. The many years old grain bags that were stored at the Vermilion transfer site have been cleaned up and hauled away. Any grain bags that come in from now on will only be accepted if they are clean and tightly rolled. All staff have been informed about this program, and Clean Farms is handling the advertising and information release regarding the program.

### **3. Electronic Banking Discussion:**

S. Schwartz explained that mailing cheques to our vendors has seen delays since the pandemic. After discussion about this, and to help alleviate some of the bottlenecks, S. Schwartz is to get further information from the bank regarding the possibility of instituting electronic banking for payments to our vendors.

### **4. Discussion Regarding the Annual Thank you Dinner:**

The Board sponsors a thank-you dinner for our transfer site staff every year. The event is usually held in June, but with the pandemic, we will postpone the event until late this year.

### **5. Replacement for Administrator's Laptop:**

The administrator's laptop will be four years old in July 2020. So far there have not been any issues with the laptop, but it is time to replace it.

**MOVED** by G. Barr that S. Schwartz purchase a new laptop at a cost not exceeding \$3,000.00 when it becomes possible to do so.

*Carried.*

**6. Cardboard Recycling:at the Vermilion Transfer Site for the Town of Vermilion:**

The pandemic has resulted in a temporary cancellation of the Town of Vermilion's recycling program. The Vermilion transfer site is also not accepting regular recycling at this time, but it is accepting corrugated cardboard as long as it is clean and flattened. The County of Vermilion River pays 100% of the cost for the bin rental and the bin dumps for recycling cardboard at the Vermilion transfer site. The Town of Vermilion has requested that their ratepayers be allowed to use the cardboard recycling bin while the recycling program is on hold. There was some discussion about cost sharing, and it was determined that another cardboard bin should be brought in to the Vermilion site, which would allow for town ratepayers to use the cardboard recycling program at a cost based on usage rate. Since it is known how much cardboard is currently being recycled at Vermilion, any excess over the seasonal averages will be noted and the costs will be recouped from the Town of Vermilion during the year-end budget reconciliation process.

**MOVED** by G. Barr that the Town of Vermilion ratepayers be allowed to access the Vermilion transfer site cardboard recycling program, at a cost based on usage rate.  
*Carried.*

**7. Mileage Expense Reimbursement Rate:**

The Commission currently pays a mileage reimbursement rate of 55 cents per kilometre. The price of fuel has decreased considerably since this rate was approved in November 2019, so it was questioned whether or not the Commission adjust the mileage reimbursement rate down accordingly. It was decided to address this issue again in the fall, since the Board members are not driving to meetings right now.

**OLD BUSINESS:**

**1. Transfer Site Work-Along Policy:**

S. Schwartz presented an update to the original Commission Work-Along Policy including the 911 municipality emergency response system. It was explained that information is required by the 911 staff as to employee names, opening days and operating hours, as well as a list of exceptions such as contractors that access the site on off hours. S. Schwartz is to go ahead with setting up this procedure for the staff at the smaller transfer sites.

**2. Paradise Valley Transfer Site Rising Water Update:**

The Quik Pick loading pad has been pumped out and the burn pit requires pumping after some debris is moved from it. S. Schwartz explained the County of Vermilion River has a fire ban on right now for an undefined time frame, so the pit cannot be burned until that is lifted. It is apparent that the water in the pit is from run-off water and not from the lagoon, so we will continue to keep an eye on it. The newly constructed berm is holding back the water from the site.

The next meeting will be held on **Tuesday, May 26, 2020, at 6:00 P.M. via Zoom**. S. Schwartz will send the meeting ID number and passcode to all members when the meeting is registered.

The meeting adjourned at 7:30 P.M.

**These minutes have been adopted in their entirety at the May 26, 2020, meeting.**

Chair \_\_\_\_\_

Date \_\_\_\_\_



**Vermilion River Regional Alliance  
General Meeting  
Wednesday, May 13, 2020 at 5:30 pm  
Zoom**

**Present**

Cheryle Eikeland, Village of Marwayne, Chair  
Jill McLuckie, Village of Mannville  
Robert Pulyk, Town of Vermilion  
Caroline McAuley, Town of Vermilion  
George Rogers, Town of Vermilion  
Recording Secretary Andrea Wilkinson

Chris Neureuter, Village of Marwayne  
Dennis Roth, Village of Kitscoty  
Daryl Frank, Village of Kitscoty  
Cameron Stevenson, Village of Dewberry  
Arianna Johnson, Food Banks Alberta  
Alice Stewart, Lakeland College

**1 INTRODUCTIONS**

Cheryle Eikeland called the meeting to order at 5:40 p.m. and introductions were done around the table.

**2 ADOPTION OF AGENDA**

Moved by Cameron Stevenson THAT the Agenda for May 13, 2020 Vermilion River Regional Alliance meeting be approved as presented.

**CARRIED**

**3 ADOPTION OF MINUTES**

**3.1 Minutes of January 23, 2020**

Moved by Jill Mcluckie THAT the Minutes from the January 23, 2020 Vermilion River Regional Alliance Committee Meeting be approved as presented.

**CARRIED**

**4 DELEGATIONS**

**4.1 Arianna Johnson, Senior Project Manager, Food Banks, Alberta**

Ms. Johnson gave an overview of the organizational structure of Food Banks in Alberta and their relationship to the National Organization, Food Banks Canada. Food Banks Alberta represents 96 Food Banks across the province. She also addressed the challenges faced by Food Banks and indicated that the bulk of their funding is from corporate and individual donations.

**How do we prepare for the upcoming surge? How do we plan for this?**

- Need to try and pull Regional Food Banks together to support each other
- Groups of smaller rural communities should come together and share resources
- Arianna will provide information in regards to what Food Banks serve what regions
- This summer when people are staying closer to home may be a good opportunity to engage volunteers



- Municipalities can help by being a messenger and promoting volunteerism at Food Banks
- Disaster Response Planning should include Food Banks

Arianna Johnson, Senior Project Manager, Food Banks, Alberta left the meeting at 6:55.

Moved by Caroline McAuley THAT the Food Banks Alberta presentation be accepted as presented for information.

## 5 **BUSINESS ARISING FROM THE MINUTES**

### 5.1 **Re: Fibre Master Plan**

The results of the Fibre Master Plan that is outlined for your community was mailed out and should have been received. This Master Plan package includes the final document in hard copy and saved on USB. Packages contain each community's business case, business plan and Fibre Master Plan, to enable the installation of Broadband if funds become available. If it hasn't been received at your location, contact Rob Pulyk or Marylee Prior.

Caroline McAuley provided a brief update around Broadband. We are waiting on equipment in Texas to come out of lockdown. Hoping to get shipment soon and to launch the pilot.

Caroline McAuley has been invited to the Standing Senate Committee on Broadband to speak on the pilot project, how to roll out to rural communities and community-based Broadband.

## 6 **CHAIR REPORT**

### 6.1 **Letter from the County of Vermilion River**

The County of Vermilion River have not contributed per capita payments for 2019. The motion that was passed at the February 11, 2020 Council Meeting determined that there was merit in attending the VRRRA meetings but it would not be paying the per capita amount requested to retain its voting status.

### 6.2 **Letter from the City of Lloydminster**

The City of Lloydminster have not contributed per capita payments for 2019. The motion that was passed at the January 27, 2020 Council Meeting states that Council will continue to be involved with the VRRRA, with no membership fees being paid.

### 6.3 Executive Meeting on April 16, 2020

- **Amended Terms of Reference** - Due to membership fees not being submitted, the amended Terms of Reference proposes to have Lloydminster and County of Vermilion River removed as members. The Consensus Model also has been removed. The smaller group now can make decisions without using Consensus Model and coming to agreement within the meeting discussions.

Moved by Rob Pulyk THAT the amended Terms of Reference dated May 22, 2020 be accepted as presented.

**CARRIED**

- **Budget and Finances** - Cheryle Eikeland gave an overview of the financial statement as of April 30, 2020.
- **Meeting Dates** – to continue via Zoom until further notice. Rotating meeting locations for all paid members once COVID-19 restrictions allow. Zoom meetings will continue as an option.
- **Direction of the VRRRA – COVID Business Continuity/Recovery** – work closely with Lakeland College; how we support our businesses; shared costs options; need to wait and prepare for the COVID fallout.

Moved by Cameron Stevenson that individual Councils discuss Business Continuity and Recovery with a view to increasing regional collaboration within the VRRRA and bring forward some options to the next meeting September 17, 2020.

## **CARRIED**

### **7 ROUND TABLE**

Discussion around a one page VRRRA information sheet provided to all new Council Members.

- What is the VRRRA? What is the value of VRRRA? What is the history of VRRRA? Turnover in Council results in lack of continuity and no shared understanding of the value of working together; Cheryle did one up and will send it out for everybody to look at it.

#### **General Discussion Around Amalgamation & Emergency Management**

- It was suggested that members look at a list of shared resources to maintain viability; things that are saving us time and money

### **8 ADDITIONAL ITEMS**

There were no Additional Items added to the Agenda.

### **9 ADJOURNMENT**

Being all of the Agenda matters concluded, the meeting adjourned at approximately 8:32 p.m.

Next meeting date tentatively set for September 17, 2020.

Executive meeting date forthcoming.



We are forwarding this letter to all Partners within the Vermilion River Regional Alliance (VRRRA) so your Council can make an informed decision as to who could best represent your community as the Board Representative for attendance at VRRRA meetings.

The VRRRA was established over 25 years ago to bring member communities together to share information, make recommendations and work on initiatives in the following areas:

1. Lobby the provincial government on matters of regional concern
2. Encourage tourism throughout the region
3. Pursue/Promote economic development throughout the region
4. Facilitate discussion of partnership projects/grants
5. Coordinate overlapping or mutually shared services
6. Develop a strategic plan for long-term direction for the region
7. Partner with other entities to the betterment of the VRRRA membership

By working together as partners, we broaden the region we all live in. Our small hometowns may not be able to compete on as grand a scale as larger jurisdictions, but when we work together with committees such as the VRRRA we are given the opportunity to provide a family with a residence outside the city limits or a small business the opportunity to start-up in our areas which in turn drives additional spending into our region. This overall effect builds a stronger region, assists in giving all of us from the County of Vermilion, the surrounding Towns, Villages and a contributing voice in an otherwise competitive global marketplace.

Initiatives through membership dollars, has offered us the opportunity to leverage money to receive grant dollars. Examples of leveraged grant initiatives we have been able to accomplish over the past years have been:

1. Leveraged a Federal \$300,000 3 Year School Grant Program to empower and strengthen youth in our communities;
2. Leveraged Alberta Government tourism dollars to produce a Regional Tourism Directory;
3. Created a single source Webpage for highlighting all the communities prior to some of the municipal web pages;
4. Developed and distributed a biannual Regional Tourism Calendar of Events; and most recently
5. Leveraging the CARES Grant from the Alberta Government to explore the feasibility of a regional broadband opportunity to enhance economic development. This project was initiatively agreed upon by all members of the VRRRA for economic development and growth and in supporting the viability of all our communities by providing better access to Broadband. It also enhanced the potential of small business startups who rely solely on broadband and could have the potential to enrich the student/learning experience for our residences. These benefits would also be realized by all communities. The completed study was distributed to all committee members for their use should their community decide to proceed with Broadband.

Thank you again for your continued interest in working towards rural sustainability as partners.

Regards,

Cheryle Eikeland  
Chair, VRRRA  
Cell: 780-242-3256  
[marwaynehotel@cciwired.ca](mailto:marwaynehotel@cciwired.ca)

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION HELD ON FEBRUARY 25, 2020, AT THE VERMILION TRANSFER SITE**

**PRESENT:**

*Chair:* L. Wolgien  
*Vice-Chair:* R. McDonald  
*Directors:* S. Hryciuk; M. Baker; T. Pollard; K. Haney; D. Bergquist; G. Barr;  
J. Thompson  
*CAO:* S. Schwartz

**ABSENT:**

None

The meeting was called to order at 6:00 P.M.

**AGENDA:**

***Additions to Agenda:***

None.

**MOVED** by T. Pollard that the agenda be adopted as presented.

*Carried.*

**MINUTES OF THE JANUARY 28, 2020, MEETING:**

**MOVED** by R. McDonald that the minutes from the January 28, 2020, meeting be adopted as presented.

*Carried.*

**JANUARY 2020 FINANCIAL REPORT:**

S. Schwartz presented the financial report for January 2020, and provided explanations as required. The January 2020 report showed a balance of **\$123,757.87** in the operating account. The capital reserve account increased to **\$532,997.98** due to an interest payment received. The operating reserve account remained unchanged at **\$225,133.54**. The Closure/Post-Closure reserve account remained unchanged at **\$108,604.18**.

**MOVED** by D. Bergquist that the January 2020 financial report be accepted as presented.

*Carried.*

**MUNICIPAL REQUISITION REPORT:**

S. Schwartz presented the January 2020 municipal requisition report for information.

**ACCOUNTS FOR APPROVAL:**

S. Schwartz presented the January 2020 cheques numbered from 5558 to 5590, and the debit memos and credit card charges from January 2020, and provided explanations as required. Ms. Schwartz highlighted two capital project cheques that were paid in January 2020, but were for work completed in 2019.

**MOVED** by S. Hryciuk that the cheques numbered from 5558 to 5590, and the debit memos and credit card charges be accepted as presented.

*Carried.*





## CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: MAY 25<sup>TH</sup>, 2020

### ADDRESSING SERVICE NEEDS

- **Canada Summer Job Program**
  - The Village was successful in obtaining funding for our 2020 summer student
  - In total, the Village will receive \$4200.00 from the government
  - Liam Kissick will be joining the Village staff as of June 1<sup>st</sup> until about August 31<sup>st</sup> to assist our public works team with mowing and other duties as assigned
- **URE Land Clean up**
  - Administration plans to move forward with the clean up of the URE land this summer
  - Looking for Council's input on disposing of the items on site prior to moving forward

### PLANNING FOR GROWTH AND CHANGE

- **Public Hearings for the MDP/LUB**
  - Emailed V3 Group of Companies to move forward with the public hearing process for the MDP and the LUB amendments.
  - Once we schedule our June meetings we can set our public hearing dates and complete the necessary advertising to move forward
- **Dog Control Agreement**
  - Upon investigation, the Village already has an executed dog control contract with Trisha Lampitt which was signed on July 5<sup>th</sup>, 2019 and is valid until June 2022. Therefore, we may request and utilize Mrs. Lampitt's services in the enforcement of our Animal Control Bylaw No. 557-17 as required at a cost of \$33/hour and \$0.51/km for travel

### SAFE, CARING & ACTIVE COMMUNITY

- **Coronavirus (COVID-19) Pandemic**
  - Completed webpage on COVID-19 updates and information
  - Preparing stuffers to go into the water bills to provide residents information whom do not have access to social media
    - This will save the Village money in so that we do not have to pay for postage twice
  - Re-opening plans have not yet been initiated as there are too many unknowns at this time
    - The restrictions for operation are quite strict and there is a cost associated with implementation (i.e. Sanitizing stations, masks, physical distancing, etc.)



- The administration office shall remain closed until further notice. CAO will keep an eye as to what other municipalities plans are for re-opening and provide Council with updates accordingly
- **Community Garden**
  - A resident has expressed interest in developing a community garden on his property
  - In review of the request, the Village would be able to assist with rototilling the garden at a rate of \$60.00 per hour – this includes the equipment and one (1) Village employee
  - Administration recommends that the garden not be referred to as a community garden as it is on private property. The Village would be open to liability should any matters arise between residents in relation to the garden
  - That being said, we could do a community garden on the URE land if Council wishes to move in that direction

## PURSuing OPERATION & ORGANIZATIONAL EXCELLENCE

- **2019 Audit**
  - Continuing work on the 2019 year end audit. Still waiting on some changes from ICity in order to finalize our tangible capital assets documentation and begin audit testing
- **2020 Tax Notices**
  - Tax notices have been prepared. CAO will be reviewing each of them this coming week in order to have them mailed out by Friday May 29<sup>th</sup>, 2020
  - As per the provincial requirements, the Village is in full compliance with the required deferrals of the education requisition for non-residential properties

## ATTACHMENTS

- 1) Chief Administrative Officer Action List
- 2) Summer Job Program Letter

**From:** [Shannon.Stubbs.C1A@parl.gc.ca](mailto:Shannon.Stubbs.C1A@parl.gc.ca)  
**To:** [cao.marwayne@mcsnet.ca](mailto:cao.marwayne@mcsnet.ca)  
**Subject:** Canada Summer Jobs approvals  
**Date:** May 14, 2020 2:15:41 PM

---

Good afternoon,

MP Stubbs asked us to reach out to you to let you know that your application was successful. The program this year has been massively oversubscribed and was not allotted additional funding despite the extension announcement. This resulted in many job requests being reduced in number of positions, weeks and hours. We have provided the approved update we received. Service Canada will be contacting you to finalize contracts and we remind everyone they need to complete these prior. Service Canada will begin reaching out starting tomorrow but we wanted to send you this quick email to let you know you were approved.

Company: Village of Marwayne

Positions Approved: 1

Hours: 280

Weeks: 8

Total Funding : \$4200

### *Tina Warawa*

Office Manager Constituency Assistant

Office of Shannon Stubbs, M.P. | Bureau de Shannon Stubbs, députée

Shadow Minister of Natural Resources, ressources naturelles

Lakeland (Alberta)

E: [Shannon.Stubbs.C1A@parl.gc.ca](mailto:Shannon.Stubbs.C1A@parl.gc.ca)

T: 780-657-7075

F: 780-657-7079



**From:** [SV-SF-CSQS](#)  
**To:** [Shannon Harrower](#)  
**Subject:** Canada Summer Jobs Application / Agreement  
**Date:** May 15, 2020 7:00:19 AM  
**Attachments:** [Entente Agreement.pdf](#)  
[Participant Contact Sheet.pdf](#)

---

\*\*\*This is a system generated e-mail. Please do not reply\*\*\*

2020-05-15

Shannon Harrower  
Village of Marwayne  
BOX 113  
MARWAYNE AB T0B 2X0

**Project Number:** #016710535

**Constituency:** Lakeland

**Subject:** Canada Summer Jobs Application/Agreement

We are pleased to inform you that your Canada Summer Jobs application for funding has been approved. Available funds are distributed among the applicant organizations following a prioritization of the projects based on Service Canada's assessment and feedback received from your Member of Parliament.

Please note that the amount of approved funding may differ from the amount you requested in your application. You will find additional details on the approved job(s), duration of work and funding by consulting the signed "Calculation of Approved Canada Summer Jobs Contribution" document below. If any of the information you provided on your application has changed, or changes during the period of your Agreement, you must advise me immediately. If you are unable to hire a youth, or if you intend to withdraw from the CSJ agreement, you must notify me as soon as possible.

The following are details about the documents that will be required as part of your agreement:

**Documents for Employer Action:**

1. The signed "Calculation of Approved Canada Summer Jobs Contribution" document: This document indicates the maximum amount of contribution funds available for this agreement. Only costs incurred during the period indicated in the agreement may be eligible for reimbursement. You are responsible for any costs you incur outside the agreement's start and end dates.
2. You must complete the [Employer and Employee Declaration online](#) within seven days of the beginning of the CSJ-funded employment. This form enables Service Canada to validate your compliance with the Articles of Agreement. If you are unable to submit this form online, please contact me to receive mailing instructions. Advance or payment may be delayed if you do not provide the Employer and Employee Declaration(s).
3. The [Grants and Contributions Direct Deposit Request form](#) is used to request that

payments be made via direct deposit. If you wish to have your payments made via direct deposit, you can send the completed form to Service Canada as soon as possible. This form should **never be submitted to us by email or fax** as it contains your financial information.

4. At the end of the summer, as part of the close-out of your agreement, you will be required to complete a [mandatory questionnaire](#) to support performance reporting as well as to improve program administration.
5. You will also be required to provide a questionnaire to all CSJ-funded employees. Please note that CSJ-funded employees are to complete the questionnaire two weeks prior to the end date of their work placement. Please forward the following link to the questionnaire to each employee funded by your CSJ 2020 agreement:  
<https://srv212.services.gc.ca/ihst/Intro.aspx?cid=325777d6-8826-474b-b1e0-53b9eb2fbb14&lc=eng>
6. Once the project has ended, you must complete the [Payment Claim and Activity Report](#). This document is used to request payments and report on Canada Summer Jobs activities. You are required to return the completed and signed form to Service Canada no later than 30 days after the departure of the last CSJ-funded employee. This form should **never be submitted to us by email or fax** as it contains personal information.

**If this document is not received within 30 days after the last CSJ-funded employee completes his or her employment, we may not reimburse you. We may also consider any advances we have issued as overpayments.**

### **Documents for Youth Information:**

You must provide all CSJ-funded employees with copies of the following documents:

1. The [Are You In Danger?](#) brochure provides an important message concerning health and safety. Please also discuss it with them as part of their initial orientation. This discussion will be in addition to your workplace-specific health and safety orientation and training.
2. The [Career Tool Factsheet](#) is an easy-to-use, web-based search tool that provides detailed information about the benefits of working in various occupations and helps determine the education and training needed to get a quality job.
3. The attached Participant Contact Sheet provides youth in CSJ-funded positions with contact information for Service Canada to address questions and concerns.

If you indicated in your application that you intend to employ a youth who self-identifies as being part of groups which are underrepresented or have additional barriers to the labour market, you are expected to make all reasonable efforts to do so.

You will be expected to adhere to the Articles of Agreement. You will be expected to employ your CSJ-funded employee(s) in the job(s) described in the agreement, paying them, at a minimum, the amount you specified in your application and for at least the number of hours and weeks indicated in the agreement. Failure to meet the conditions of the agreement may lead to its termination. I would encourage you to carefully review the [Articles of Agreement](#) included with your Application/Agreement, as they are legally binding.

As part of the federal government's commitment to transparency in the use of public funds, information about funded projects will be posted on the Canada Summer Jobs web page. And to better connect youth with prospective employers, the information posted will include your organization's name and email address. As well, all positions funded through CSJ 2020 will be advertised at [www.jobbank.gc.ca](http://www.jobbank.gc.ca). If there are errors in your Job Bank posting, please contact me.

Additionally, in order to make it easier to manage your contribution agreement or to submit any potential funding requests, we strongly recommend the use of Grants and Contributions Online Services (GCOS). Since it may take several business days to finalize a GCOS account, we encourage you to initiate or continue with the creation of your GCOS account as soon as possible.

GCOS is an online system that provides a secure environment to submit your CSJ documents such as:

- Application for funding
- Employer and Employee Declaration form
- Payment Claims and Activity Report
- Direct Deposit form

If you have not yet registered for a GCOS account, please go to [Canada.ca/ESDCGrantsContributions](http://Canada.ca/ESDCGrantsContributions) to start the process today.

If you have any questions, please contact me at (403) 386-2081.

**Please include your project number in all future correspondence.**

Sincerely,

Iosifelis, Donnell  
Service Canada  
220 4TH AVENUE SOUTHEAST  
Calgary AB T2G 4X3  
[donnell.iosifelis@servicecanada.gc.ca](mailto:donnell.iosifelis@servicecanada.gc.ca)

Enclosures



Village of Marwayne  
 Box 113, 210 2nd Ave S  
 Marwayne, AB T0B 2X0  
 780-847-3962 P  
 780-847-3324 F  
 marwayne@mcsnet.ca  
 marwayne.ca

## CHIEF ADMINISTRATIVE OFFICER ACTION LIST

Item	Description	Resolution #	Staff Responsible	Status	Notes
<b>Planning for Growth and Change</b>					
Assessment Review Board	Estimated costs for the required documents and contributions from each community will be brought back to each council for ratification before proceeding towards engagement of a Law firm.	2018-11-2V: Be it resolved the Council of the Village of Marwayne agrees in principle to participate in the establishment of a Regional Subdivision and Development Appeal Board, and a Regional Assessment Review Board for the Vermilion River Regional Alliance municipalities.	Doug Rodwell (City of Lloydminster) to hire RMRF legal. Legal – Estimates maximum \$10,000 cost shared at 50% costs x \$0.72/per capita. Sharon Williams – Kitscoty Project coordinator	In progress	Council reviewed 6/10/19, no feedback. Waiting on other municipalities now. Jordan tried pushing the project along again on July 22nd, Aug 21st, Oct 16th. Email sent on January 15, 2020 to all neighboring CAO's to get a status update on the development of the agreements. Municipal Affairs has advise we may get an extension, but that they would like copies of the agreements as soon as possible. Spoke to Sharon from Village of Kitscoty on January 15 and she has advised that draft agreements will be circulated by the end of the week. Submitted our request for an extension to Jeff Nixon on January 15, 2020. Extension has been approved to May 20, 2020 and meeting has been scheduled for February 4th, 2020 in Kitscoty with subsequent meeting to be held on March 3rd in Lloydminster. CAOs to bring to Council and reconvene on March 20th with outcomes.
Marwayne Sustainability Plan Version 3	Version 2.0 completed in July 2013 in partnership with the AG society (CDO position).		Council / CAO / V3	Deferred to 2021	Due for revision in 2019-2020. Included in CAO report for January 20, 2020 for Council direction. Defer to 2021 in order to focus on MDP, ICF and IDP.

Municipal Development Plan	\$30,879 in ACP grants available to do a new MDP. Applied for another extension for the ACP grant with a deadline to spend the funds and receive deliverables of February 29, 2020.	2019-11-10V	CAO in conjunction with Nick from V3	In progress - almost complete	Met with Council on Monday December 2, 2019. Requested questionnaires to be returned within two weeks for processing (all submitted). Draft to be finalized in January 2020. Administration has completed everything on our end with respect to advertising for the open house on March 9th. V3 has finalized the materials and Council is now able to move forward with adoption pending the scheduling of a public hearing.
Residential Development	Some lots on Center Street are 25ft. Actively trying to sell serviced residential lots.	2017-11-24-V	Karen Lapointe Remax Agent 780-205-1800. karenlapointe@remax.net. Merlynn @ land titles 780-643-1392		In September 2019, renewed agreement with Remax for listing residential properties for development. Multiple downtown lots on one title and registered prior to 1950. Village must separate the lots. Plan cancellation bylaw must be passed for each plan and then registered at land titles.
2020 Economic Development Committee Project	October 28, 2019 was the last EDC Meeting		CAO	In progress	Need design quotes and AB transportation rules for roadside signage. Schedule meeting in early 2020 - looking at June due to ongoing pandemic. Email to be sent out this week to get a date on the books.
Ure/Industrial Land	Purchased in 2019, need to move forward with a plan for it. Can use IDP ACP grant funds to hire CVR planning to create a multi-lot scoped ASP. Bob at AB Hub might have ideas to move forward and would attend a council meeting.		Council/CAO/Public Works for lot clean up	In progress	Need to clean up buildings and have them cleared so that the land is ready for development. Can begin to carry out in the spring when access is simpler. Look at the implications of subdividing the land for potential commercial buyers.
<b>Item</b>	<b>Description</b>	<b>Resolution #</b>	<b>Staff Responsible</b>	<b>Status</b>	<b>Notes</b>
<b>Addressing Service Needs</b>					

<p>Westview Park</p>	<p>Playground inspection received 11/9/2018 with 15 non compliance issues identified.</p>	<p>15-Aug-16</p>	<p>Keri Debnam – Volunteer Keri.debnam@hotmail.com. CAO and Foreman</p>	<p>In progress - almost complete</p>	<p>Completed the CVR grant claim on October 8, 2019. Jordan received report 11/14, signage and parts ordered. Last item required is more sand for the playground - CAO obtained quote from Feldspar in Lloydminster and will order the required 150 yards as soon as the weather gets nicer to ensure we meet all of the requirements identified in the report. Sand is ordered and will be delivered mid June.</p>
<p>Raw Water Wells</p>	<p>Marwayne connected to ACE in February 2019. Kitscoty is taking the lead on decommissioning because they were connected 4 months before Marwayne. Regional utility operator Carry Grant uncertain of expenses, Keeping the power lines connected to the wells is at the expense of approximately \$200/month.</p>	<p>Discussed on January 6, 2020 with Council. Given the go ahead to proceed.</p>	<p>CAO/Utility Operator Carry Grant/Kathryn Stacey – AEP - Supplied forms to cancel the wells</p>	<p>In progress - almost complete</p>	<p>If a farmer wants the wells, license gets cancelled and they have to submit new application. Offered to CVR in August 2019 but received response in December 2019 that they are not interested in the wells at this time. Decommissioning is the next step. CAO contacted Sharon at the Village of Kitscoty for pricing on filling in the wells - they used McAllister Drilling and their costs were approximately \$11 000. They also utilized their own staff to assist in the project to save on additional costs as much as possible. Discussed the next steps at the January 14th staff meeting - CAO to contact McAllister for a quote and proceed with decommissioning/sale of wells. Quote has been obtained, currently waiting on minor ball and landowner as to whether or not they are interested in purchasing the wells prior to moving forward with the project in the spring. Deadline of May 29th from landowner/minor ball association to get back to the Village on whether or not they want the wells. If not, moving forward with decommissioning in June.</p>



Minister of Service Alberta	Jordan requested information on what we are doing for broadband in October 31, 2019 letter.	Correspondence brought to November 4 Council Meeting.	Cheryle delegated this to George Rogers at VRRRA on 11/4/2019	In progress	Waiting on George. Broadband moving forward in Vermilion as per VRRRA AGM on January 23, 2020. Cheryle provided study and USB to CAO on January 24, 2020. Waiting on new quote from Vermilion as we were advised the cost would be decreasing. Check budget to see what funds we can set aside moving forward. Will incorporate upon receipt from our assessment at the end of February 2020. CVR and Lloydminster have pulled out of VRRRA.
<i>Item</i>	<i>Description</i>	<i>Resolution #</i>	<i>Staff Responsible</i>	<i>Status</i>	<i>Notes</i>
<b>Safe and Caring Community</b>					
	Lots 2& 3, Block 7, Plan 3914. Two lots: Conocophillips site Lot 3: Tier 2 Guideline Adjustment and		Karen Gervais from AB Environment 403-755-2280 or		Conoco phillips tier 2 guideline adjustment and management plan. Suncore remedial action plan. CAO submitted letters to them in May 2019 as per description information. Suncore had until October

Brownfield Contaminated Lots

Management Plan sitting on Alberta Environment desk since March 2017. As of March 2018 it is in the queue and nowhere near being reviewed. Suncore Site Lot 2: Remedial Action Plan. In regards to Lots 2 & 3, Block 7, Plan 3194ET, the Village of Marwayne will not execute the Environmental Indemnity agreement with Ranek Enterprises to facilitate the sale of these lots as this would be in direct contrast to the "polluter pays" principles in the Environmental Protection and Enhancement Act and the protections that are offered there and under the MGA for municipalities that acquire contaminated property under tax sale. The Village of Marwayne withdraws offering the above lots for sale.

09-Dec-13

karen.gervais@gov.ab.ca (talked to on 2/21/18, 3/6/18, 5/14/18. Emailed for update on 12/3 - no anticipated date. Paul Gordon from Suncor 604-933-2664 or pgordon@suncore.com. Talked to on 3/23/18 and 5/10/18. Donna Szemesi from ConocoPhillips 403-260-1820 or donna.j.szemesi@cop.com. Talked to on 2/12/18. Rob Hoffman from Canadian Fuels Association 403-266-7567 or robhoffman@canadianfuels.ca. Talked to on 4/26/18

31, 2019 to respond to our demands for full remediation. No reply. Meeting scheduled for January 23rd with Conoco Phillips to review the remediation plans. Wrote and mailed letters May 30, 2019. They replied in July 2019 and have until October 2019 to reply with results. Never got anything after October 31, 2019. Cancelled their meeting with CAO for January 22, 2020 - awaiting to reschedule for a later date. The Village's approach will now be to push for full remediation of Lots 2 and 3 and its undeveloped road and back alley, so that it can offer the lands for sale knowing that it meets tier 1 guidelines for commercial lands, thereby reducing the overall risk while rendering the lands more attractive to prospective purchasers on a pure as-is, where is basis. Risk management can be an effective remediation process over a long period of time, but the Village as the affected landowner, is not agreeable to this slow process. Canadian Fuels Association – advocate for full closure of regulatory liability, support Risk Management when Tier 1 or 2 constraints. Only can work with Suncor.



ALBERTA  
MUNICIPAL AFFAIRS

Office of the Minister  
MLA, Edmonton-South West

AR100068

May 19, 2020

Her Worship Cheryle Eikeland  
Mayor  
Village of Marwayne  
PO Box 113  
Marwayne AB T0B 2X0

Dear Mayor Eikeland,

Over the past few months, our government has taken strong measures to protect Albertans and to support our communities through these extraordinarily difficult times. This includes passing Budget 2020, which builds on our government's commitment to support Alberta municipalities and Metis Settlements. It also includes numerous other measures to support Albertans and respond to the impacts of the COVID-19 pandemic.

As part of the commitment to our local government partners, I am pleased to confirm that \$993 million will be allocated to local governments in 2020 under the Municipal Sustainability Initiative (MSI).

For the Village of Marwayne:

- The **2020 MSI capital allocation is \$212,598**. This includes \$176,238 in MSI capital funding and \$36,360 in Basic Municipal Transportation Grant funding.
- The **2020 MSI operating allocation \$74,823**. This includes \$56,452 in Sustainable Investment funding.

In light of the current public health and economic crisis, communities are facing unprecedented financial pressures and our government understands this. To help you in addressing these pressures, we are allowing local governments to use MSI operating for any local government expenditure in the 2020 program year and expediting payment of 2020 MSI operating allocations to qualifying local governments.

.../2

132 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Printed on recycled paper

- 2 -

We are also making an administrative change to the MSI Capital program to ensure you will receive your payment when you truly need it. Capital funding will be available for those projects that are ready to proceed, which will support economic activity and increase employment across Alberta. You will have received information on these changes recently via email.

To help municipalities and Metis Settlements with capital planning, we have updated the 2021 MSI allocation estimates. Like the estimates provided in November 2019, these amounts are based on the 2021 MSI funding target of \$927.2 million; however, they incorporate more current formula data. In 2022 and beyond, grant funding amounts will be determined by the *Local Government Fiscal Framework Act*.

Links to the 2020 MSI funding amounts for all municipalities and Metis Settlements, the 2021 MSI capital allocation estimates, and the program guidelines are available on the program website. Funding amounts under the federal Gas Tax Fund (GTF) will be confirmed after Infrastructure Canada confirms the total GTF funding amount allocated to the Province in 2020.

I am proud of the work you and your staff are doing to protect our communities in these challenging times, and Municipal Affairs will continue working with you to ensure Alberta's recovery.

Yours very truly,



Kaycee Madu, QC  
Minister

cc: Shannon Harrower, Chief Administrative Officer, Village of Marwayne

**VILLAGE OF MARWAYNE  
Cheque Register-Summary-Bank**



AP5090 Page : 1  
Date : May 22, 2020 Time : 2:29 pm

Supplier : 10 To XYLCA  
Cheque No. 3274 To 3293  
Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All  
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3274	22-May-2020	10	Tannas Bros. Hardware Ltd	Issued	32	C	234.35
3275	22-May-2020	10001	Gas Utility CVR	Issued	32	C	583.65
3276	22-May-2020	10012	Parkland Industries- Race Trac Gas	Issued	32	C	998.81
3277	22-May-2020	10025	Vermilion River Regional Waste	Issued	32	C	5,740.00
3278	22-May-2020	10113	TELUS	Issued	32	C	520.52
3279	22-May-2020	ASC3	Alberta Municipal Services Corporation	Issued	32	C	4,758.79
3280	22-May-2020	BECL	Bi-Systems Electric & Controls Ltd.	Issued	32	C	317.97
3281	22-May-2020	DALDU	Dale, Duane	Issued	32	C	1,967.70
3282	22-May-2020	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	32	C	505.11
3283	22-May-2020	IFEL	Ireland Farm Equipment Ltd.	Issued	32	C	1,052.98
3284	22-May-2020	KADR	Ken's Auto & Diesel Repair	Issued	32	C	715.08
3285	22-May-2020	MBE3	Marwayne Community Hall	Issued	32	C	3,500.00
3286	22-May-2020	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	32	C	73.40
3287	22-May-2020	SHAHAR	Harrower, Shannon	Issued	32	C	50.25
3288	22-May-2020	SPC	Lloydminster & District SPCA	Issued	32	C	35.00
3289	22-May-2020	TM	TELUS	Issued	32	C	91.62
3290	22-May-2020	VADSO	Vadim Computer Management Group	Issued	32	C	13,860.00
3291	22-May-2020	VCOC	V3 Companies of Canada Ltd.	Issued	32	C	3,885.77
3292	22-May-2020	WAGL	Wainwright Assessment Group Ltd	Issued	32	C	681.45
3293	22-May-2020	WRD	Wells Fargo Equipment Fin Co	Issued	32	C	785.52

<b>Total Computer Paid :</b>	<b>40,357.97</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>	<b>40,357.97</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>		

20 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE**  
**Billing Register Report Detailed**



UB4110 Page 28  
 Date : May 01, 2020 Time: 11:24 am

**Report Options**  
 Customer Selection : All Calculation Type : All Batch Number  
 From : [2020050101]  
 To : [2020050101]  
 Include Billing Transaction From Transaction Maintenance : No  
 Svc. End Date On/Before : 01-May-2020 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	1		2.00	2.33		
01	WBULK	Bulk Water	8		8.00	425.21	16.70	2.09
01	WCOM	Commercial Water	24		24.00	2,499.30	342.00	14.25
01	WIND	Industrial Water	1		1.00	65.00		
01	WINS	Institutional Water	3		3.00	556.05	87.00	29.00
01	WLF	Water Line Fee	276		276.00			
01	WMUN	Municipal Properties	2		2.00		69.00	34.50
01	WPUB	Public Building Water	9		9.00	642.20	68.00	7.56
01	WRES	Residential Water	234		234.00	19,286.80	2,392.00	10.22
02	SCOM	Commercial Sewer	24		24.00	480.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	9		9.00	180.00		
02	SRES	Residential Sewer	233		233.00	4,660.00		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	233		233.00	6,174.50		
<b>Book 000 Totals :</b>			1063		1,064.00	35,229.39	2,974.70	
<b>Totals</b>			<b>1063</b>		<b>1,064.00</b>	<b>35,229.39</b>	<b>2,974.70</b>	

**VILLAGE OF MARWAYNE**

**Monthly Council Revenue Expense Repo  
Expense Report**

For Period Ending 31-May-2020



GL5410

Date : May 22, 2020

Page : 1

Time : 3:42 pm

	BUDGET	CURRENT	YTD VARIANCE
<b>GENERAL OPERATING FUND</b>			
<b>Operating Revenue</b>			
General Government	(148,303.00)	(43,810.46)	(104,492.54)
Protective Services	(2,000.00)	(6,631.48)	4,631.48
Transportation Services	(1,500.00)	(661.50)	(838.50)
Utility - Water Services	(303,954.00)	(120,615.92)	(183,338.08)
Utility - Wasterwater Services	(62,500.00)	(20,793.80)	(41,706.20)
Environmental Health Services	(74,000.00)	(32,091.10)	(41,908.90)
Community Services	(107,277.00)	(17,229.71)	(90,047.29)
Recreation and Cultural Services	(12,204.00)	0.00	(12,204.00)
<b>Total Operating Revenue</b>	<b>(711,738.00)</b>	<b>(241,833.97)</b>	<b>(469,904.03)</b>
<b>Capital Revenue</b>			
Government Transfer For Capital	(458,600.00)	(67,550.02)	(391,049.98)
Reserve Capital	(31,800.00)	0.00	(31,800.00)
Deferred Revenue Capital	(259,042.00)	0.00	(259,042.00)
<b>Total Capital Revenue</b>	<b>(749,442.00)</b>	<b>(67,550.02)</b>	<b>(681,891.98)</b>
<b>Operating Expense</b>			
Legislative Services	32,250.00	8,770.05	23,479.95
Administrative Services	257,447.00	117,888.01	139,558.99
Protective Services	52,150.00	14,223.88	37,926.12
Transportation Services	193,820.00	101,776.33	92,043.67
Utility - Water Services	340,246.00	121,068.86	219,177.14
Utility - Wasterwater Services	88,444.00	12,481.91	75,962.09
Environmental Health Services	73,785.00	16,225.26	57,559.74
Community Services	108,435.00	29,136.03	79,298.97
Recreation and Cultural Services	67,188.00	14,460.92	52,727.08
<b>Total Operating Expense</b>	<b>1,213,765.00</b>	<b>436,031.25</b>	<b>777,733.75</b>
<b>Capital Expense</b>			
Municipal	1,000.00	420.11	579.89
Utility	366,515.00	195,117.10	171,397.90
Capital Purchase	27,500.00	13,792.19	13,707.81
Additional Cash Requirements	263,319.00	0.00	263,319.00
<b>Total Capital Expense</b>	<b>658,334.00</b>	<b>209,329.40</b>	<b>449,004.60</b>
<b>Taxation</b>			
Municipal Taxation	(410,919.00)	(409,722.14)	(1,196.86)
School Taxation In	(125,639.00)	(125,639.63)	0.63
School Taxation Out	125,639.00	31,409.85	94,229.15
Local Improvements In	(23,203.00)	(23,203.26)	0.26
Local Improvements Out	23,203.00	4,605.59	18,597.41
<b>Total Taxation</b>	<b>(410,919.00)</b>	<b>(522,549.59)</b>	<b>111,630.59</b>
<b>Total GENERAL OPERATING FUND</b>	<b>0.00</b>	<b>(186,572.93)</b>	<b>186,572.93</b>
<b>Total Surplus (-)/Deficit</b>	<b>0.00</b>	<b>(186,572.93)</b>	<b>186,572.93</b>

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo  
Expense Report**

For Period Ending 31-May-2020



GL5410

Date : May 22, 2020

Page : 2

Time : 3:42 pm

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Rollup Accounts Selected  
Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected  
Sub Group Level Selected

Group Total Selected  
Sub Group Total Selected

Print Surplus(-)/Deficit Selected



100  
CN

Proud to Be  
Your Neighbour

CN IN YOUR COMMUNITY – 2020



*To celebrate our 100th birthday, CN created a travelling exhibit for our extended family and friends to look back on the miles we have covered together and imagine what lies ahead.  
Quebec City, QC*



# Contents

Message from JJ Ruest and Sean Finn	4
Listening to You	6
Stronger Together	8
Safer Communities	10
Environmentally Responsible	20
Diversity Is Strength	24
Inspiration Drives Innovation	28
Civic Engagement	30
CN Railroaders in the Community	32
Celebrating 100 Years	34
Total CN Network	38
Canadian Network	40
British Columbia	42
Alberta	43
Saskatchewan	44
Manitoba	45
Ontario	46
Quebec	47
New Brunswick	48
Nova Scotia	49
United States Network	50
Minnesota	52
Wisconsin	53
Michigan	54
Iowa	55
Illinois	56
Indiana	57
Ohio	58
Pennsylvania	59
Kentucky	60
Tennessee	61
Mississippi	62
Alabama	63
Louisiana	64
CN Employees' and Pensioners' Community Fund	66
CN Community Boards	68
Answering Your Questions	70

CN is committed to fostering safe and sustainable communities wherever we do business.  
Calgary, AB



# Proud to Be Your Neighbour



Dear neighbours,

For the past 100 years, the employees and retirees of CN have been proud to be good neighbours in thousands of cities, towns and Aboriginal communities across our entire North American network. The CN spirit of giving back to local communities has long been a hallmark of our Company's history. Whether it was creating North America's first radio network in the 1920s or providing education and medical services in remote regions in the 1940s and '50s, CN has always been there to help.

Today, we continue this tradition by contributing millions of dollars each year to children's hospitals, universities, youth organizations, environmental action groups and hundreds of other community partners. We empower our employees, retirees and their families to engage in CN-sponsored community events. We also encourage them to support the causes they hold most dear through our *Railroaders in the Community* grant program. And, to celebrate 100 years on the move, we have created *CN in Your Community Day*, giving CN employees time off work to volunteer in their communities every year on June 6, CN's birthday.

We do all this to help create lasting social change. Why? Because CN is more than a mover of the North American economy and enabler of global trade. We are also a corporate citizen that strongly believes in making a difference in local communities. CN marries its essential contribution to economic prosperity and job creation with creating positive social and environmental change for the well-being of everyone. This is an intrinsic part of CN's culture.

But first and foremost, as always, the safety of our employees and communities remains the core value of our Company. That's why we continue to provide information and training to first responders and civic leaders across our network about dangerous goods traffic. Our CN Police Service officers encourage rail safety through proactive education and enforcement initiatives like *Rail Safety Week* and *All Aboard for Safety*.

Together with our employees and retirees, we are committed to fostering safe and sustainable communities wherever we do business. In our next century, we will continue to conduct our business in ways that always earn your trust.

Thank you for being an important part of our extraordinary journey.



A handwritten signature in blue ink that reads 'JJ Ruest'.

**JJ Ruest**  
President and Chief Executive Officer



A handwritten signature in blue ink that reads 'Sean'.

**Sean Finn**  
Executive Vice-President Corporate Services  
and Chief Legal Officer

# Listening to You

## **PUBLIC AND GOVERNMENT AFFAIRS**

CN's Public and Government Affairs staff play an integral role in keeping CN connected to regional issues and ensuring we participate in impactful community partnership programs that align with local needs and create real benefits. Our main purpose is to grow and support CN's people, business and reputation.



**SEAN FINN**  
Executive Vice-President  
Corporate Services  
and Chief Legal Officer  
514.399.8100  
sean.finn@cn.ca



**FIONA MURRAY**  
Vice-President  
Public and Government Affairs  
514.399.6588  
fiona.murray@cn.ca



**DAVID WOODRUFF**  
Assistant Vice-President  
and Head of Public and  
Government Affairs U.S.  
202.347.7816  
david.woodruff@cn.ca



**JONATHAN ABECASSIS**  
Media Relations  
514.399.7956  
jonathan.abecassis@cn.ca



**TYLER BANICK**  
Public Affairs  
Western Canada  
780.643.7632  
tyler.banick@cn.ca



**ANNE BAUDOQUIN-LALONDE**  
Corporate Services  
514.399.7664  
anne.baudouin-lalonde@cn.ca



**LINDSAY BRUMWELL**  
Public Affairs  
Western Canada  
306.956.5401  
lindsay.brumwell@cn.ca



**SUZANNE DALZELL**  
Strategic Partnerships  
and Executive Director,  
CN Community Boards  
514.399.6843  
suzanne.dalzell@cn.ca



**JASDEEP DEVGAN**  
Public Affairs  
Western Canada  
204.954.8834  
jasdeep.devgan@cn.ca



**TIFFANY EDWARDS**  
Public Affairs  
Eastern Canada  
506.866.2311  
tiffany.edwards@cn.ca



**CATHERINE FRÉMONT**  
Office of the CLO  
514.399.4937  
catherine.fremont@cn.ca



**LOUIS-ALEXANDRE LANTHIER**  
Government Affairs Canada  
613.562.4741  
louis-alexandre.lanthier@cn.ca



**LARRY LLOYD**  
Government Affairs U.S.  
312.505.4625  
larry.lloyd@cn.ca



**OLIVIER QUENNEVILLE**  
Public Affairs Canada  
514.399.7627  
olivier.quenneville@cn.ca



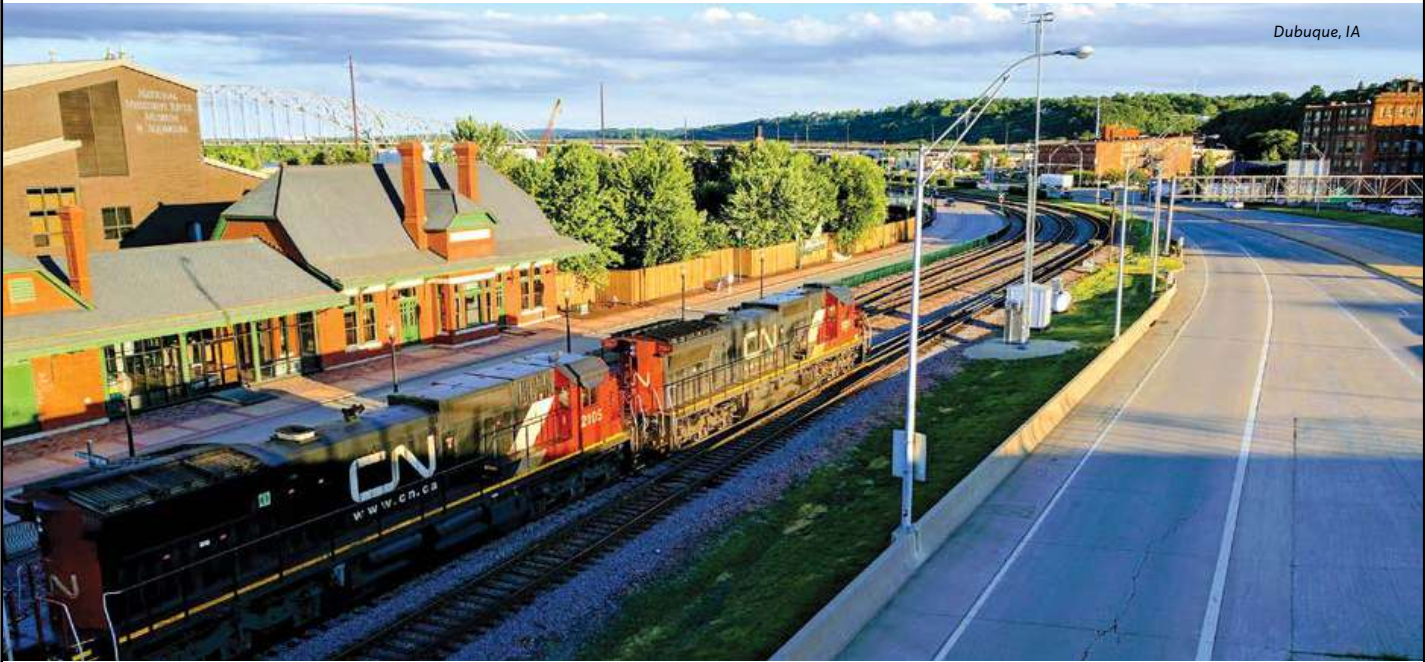
**DANIEL SALVATORE**  
Public Affairs  
Eastern Canada  
647.544.3368  
daniel.salvatore@cn.ca



**LORA SMITH**  
Corporate  
Communications  
514.399.4115  
lora.smith@cn.ca



**ANDREA WALDOEK  
NIETHOLD**  
Government Affairs U.S.  
202.763.6485  
andrea.niethold@cn.ca



**CN PUBLIC INQUIRY LINE**

CN is committed to maintaining a positive and proactive approach in the communities where we operate. To keep the lines of communication open and deliver accurate, consistent information to the public, our inquiry line personnel respond to the questions or issues that matter most to you.



**JULIEN BÉDARD**  
CN Community  
Relations Officer



**MICHELLE HANNAN**  
CN Community  
Relations Officer



**NADIA MASTROPASQUA**  
CN Community  
Relations Officer



**SILA UNVER**  
CN Community  
Relations Officer



**CN Public Inquiry Line**  
8 a.m. to 6 p.m. ET, Monday to Friday  
**Toll-free:** 1.888.888.5909  
**Email:** [contact@cn.ca](mailto:contact@cn.ca)

CN Railroader in the Community **Wonda Warren** helps young lacrosse players enjoy Canada's national summer sport in Chilliwack, BC.  
Photo by Stuart McCall/Alpha Presse





# Stronger Together

## GIVING BACK, CONTINUOUSLY

For CN, giving back is not a slogan – it’s our way of doing business; the only way. And, as this 2020 *CN in Your Community – Proud to Be Your Neighbour* report illustrates, it’s also a way of being, a spirit of caring, that is shared by everyone at CN, from our officers and directors to our employees and retirees. Through our efforts, we touch the lives of people in hundreds of communities across North America.

Making a difference in the communities CN passes through is dear to us and intrinsically linked to our culture. To this end, CN employees and retirees pull together for social, environmental and economic progress, all while constantly working to improve safety, our top priority. Contributing to making our neighbours stronger is a means to making CN stronger too.

### CN Stronger Communities Fund

To fuel our actions and those of our community partners, CN has created the CN Stronger Communities Fund, which embodies our commitment to help build safer, stronger, more sustainable and prosperous communities.

At CN, “stronger together” becomes a reality through concrete actions in six core areas, each corresponding to a section of this document:

- Safety
- Sustainable Development
- Diversity
- Innovation
- Civic Engagement
- *CN Railroaders in the Community*

Together, we strive to make the communities in which we operate better places to live, work and play.



Ottawa, ON

For over 10 years, CN has been the title sponsor for the Children’s Hospital of Eastern Ontario’s largest annual fundraiser in support of kids with cancer. CN Police officers took advantage of the opportunity to talk to participants about rail safety.

## CN STRONGER Communities Fund

Please visit our website at [cn.ca/community](http://cn.ca/community) for more information on our eligibility requirements and community investment areas of focus.

**“Giving back is a way of being, a spirit of caring, that is shared by everyone at CN.”**

*Carolyn Cokley (left), Director of Customer Programs for the Rail Passengers Association, speaks with CN Police Officer Donald Pischel before a press conference outside the Amtrak station in East Lansing, MI, promoting rail safety, part of CN's 2019 Rail Safety Week. Photo by Jim West/Alpha Presse*



# Safer Communities

Safety is a core value at CN. Absolutely nothing is more important to us than running a safe railroad, because a safe day is the only acceptable kind of day at CN. Our goal is to be the safest railroad in North America by establishing an unwavering safety culture and safeguarding our neighbouring communities. To do so, we reach out to hundreds of communities along our network every year. We regularly share information on crossing safety, corridor risk assessments, proximity guidelines, dangerous goods traffic and emergency response training with municipal officials and local emergency responders.

## ENHANCING EMERGENCY RESPONSE

Every year, CN takes steps to enhance its emergency preparedness and system protection, with a strong focus on safety, regulatory compliance and effective emergency response. Our 13 dangerous goods officers, located at major terminals across our network, are equipped with tools and resources to provide 24/7 emergency response and hazmat expertise to company personnel and local first responders during an emergency. The team also delivers *Railroad Emergency Response* courses and other training, including several events at the Security and Emergency Response Training Center in Pueblo, CO, like a *Tank Car Specialist* training course for firefighters from across North America and a course for emergency response contractors, both one week long.

An important component of CN's work is supporting TransCAER® (Transportation Community Awareness and Emergency Response), an outreach effort to train community emergency personnel situated near rail lines where dangerous goods are transported. In 2019, CN participated in over 360 TransCAER events, bringing critical training to over 6,000 participants. Since 1988, CN has participated in nearly 5,400 TransCAER events, reaching close to 115,000 first responders. We also earned the prestigious TransCAER National Achievement Award from the American Chemistry Council for the 10th consecutive year.



*CN's training tank car serves as a classroom during hundreds of TransCAER dangerous goods training events around North America each year. This event took place in Prince Rupert, BC.*

CN is also proud to support firefighter training through Emergency Response Assistance Canada, a not-for-profit emergency preparedness and response organization. In doing so, CN has provided training to over 32,000 responders in Canada and the U.S. in the last five years alone.

For more information on dangerous goods emergency response training and resources, visit [cn.ca/en/safety/municipalities/first-responders-resources/](https://cn.ca/en/safety/municipalities/first-responders-resources/).

## ASSESSING RISK

CN performs risk assessments on all Key Routes, which are determined by the volume of dangerous goods transported along the corridors. Several risk factors are considered, including the proximity of communities along its rights-of-way, environmentally sensitive areas and emergency response capabilities. CN has reached out to Canadian municipalities along these Key Routes and will incorporate input from them as part of our risk assessments. Communities can submit their input for consideration in the Key Route Risk Assessments to [keyroutes@cn.ca](mailto:keyroutes@cn.ca).



*CN leading hazmat training in Detroit, MI.*

**“The cities, towns and Aboriginal communities we serve are powerful allies in promoting rail safety.”**

**SHARING INFORMATION**

CN works with Transport Canada and the Federation of Canadian Municipalities to provide more detailed historical dangerous goods information to emergency response agencies that register through Transport Canada. Registered communities also receive an annual report that provides information on the type of dangerous goods moving through a jurisdiction, which can be shared with the public. As well, CN publishes information about the dangerous goods moving on its network through each province on [cn.ca/en/safety/municipalities/moving-dangerous-goods](https://www.cn.ca/en/safety/municipalities/moving-dangerous-goods).

CN also supports more effective emergency response with technology-based information. The AskRail™ mobile app lets emergency responders determine the contents of any railcar through a simple search, which helps them make better informed decisions about how to respond to a rail emergency. The app has been downloaded by nearly 3,700 emergency responders, such as firefighters and police officers, across CN’s North American network.

**SHARING RESPONSIBILITY**

The cities, towns and Aboriginal communities we serve are powerful allies in promoting rail safety in their communities. By looking out for each other and working together, CN employees, retirees, stakeholders and communities focus year-round on preventing fatalities and injuries on or near railroad property.

In keeping with our shared responsibility, CN is working diligently with communities and road authorities to increase the safety of grade crossings in Canada, meeting Transport Canada’s Grade Crossing Regulations and Standards in doing so. These standards are mandatory engineering requirements for crossing surfaces, road geometry, sightlines, warning systems and other elements that improve safety at crossings. All crossings must meet the new Regulations and Standards by 2021. For more information from Transport Canada visit: [tc.gc.ca/en/services/rail/grade-crossings.html](https://tc.gc.ca/en/services/rail/grade-crossings.html).

## CN POLICE WORKING TO KEEP YOU SAFE

It is with great pride and dedication that the members of the CN Police Service work 24/7 to help keep every community on our network safe. Our officers are committed to protecting people and property, as well as encouraging safe behaviours and attitudes towards rail safety. Activities include conducting enforcement initiatives with external agencies at locations prone to incidents

and delivering safety presentations to high-risk groups such as young drivers and bus drivers. Our teams also continue to engage federal, provincial and state officials in identifying and eliminating crossing and trespassing hazards.

CN's risk mitigation officers are strategically positioned throughout our U.S. network to engage with community stakeholders and promote educational activities to help raise awareness and ensure safety.



**STEVE COVEY**  
Chief Security Officer  
and Chief of Police  
North America  
514.399.6220  
stephen.covey@cn.ca



**SHAWN WILL**  
Deputy Chief  
Operations  
Montreal, QC  
514.399.6113  
shawn.will@cn.ca



**BRANDON MYERS**  
Assistant Chief  
Emergency Preparedness,  
Regulatory and Intelligence  
Homewood, IL  
708.332.4347  
brandon.myers@cn.ca



**BRUCE POWER**  
Chief Inspector  
Communications Centre  
Montreal, QC  
514.399.6294  
bruce.power@cn.ca



**ROBERT ZAWERBNY**  
Inspector  
Emergency Preparedness,  
Regulatory and Intelligence  
Concord, ON  
905.760.3449  
robert.zawerbny@cn.ca



**PIERRE BERGERON**  
Inspector  
Champlain Division  
Montreal, QC  
514.734.2159  
pierre.bergeron@cn.ca



**ROBERT DIXON**  
Inspector  
Pacific Division  
Surrey, BC  
604.589.6647  
robert.dixon@cn.ca



**BRIAN JONES**  
Inspector  
Mountain Division  
Edmonton, AB  
780.472.3702  
brian.jones2@cn.ca



**SCOTT McCALLUM**  
Inspector  
Great Lakes Division  
Sarnia, ON  
905.760.3471  
scott.mccallum@cn.ca



**DAVID THORNE**  
Inspector  
Prairie Division  
Winnipeg, MB  
204.231.7810  
david.thorne@cn.ca



**JONATHAN BONDRA**  
Inspector  
North Division  
Detroit, MI  
248.452.4983  
jonathan.bondra@cn.ca



**MONICA CARSON**  
Inspector  
South Division  
Memphis, TN  
901.786.5039  
monica.carson@cn.ca



**JASON STEFANIAK**  
Inspector  
Central Division  
Harvey, IL  
708.332.5967  
jason.stefaniak@cn.ca



**BRENDA GUNN**  
Senior Manager U.S.  
Risk Mitigation  
Homewood, IL  
708.332.6782  
brenda.gunn@cn.ca



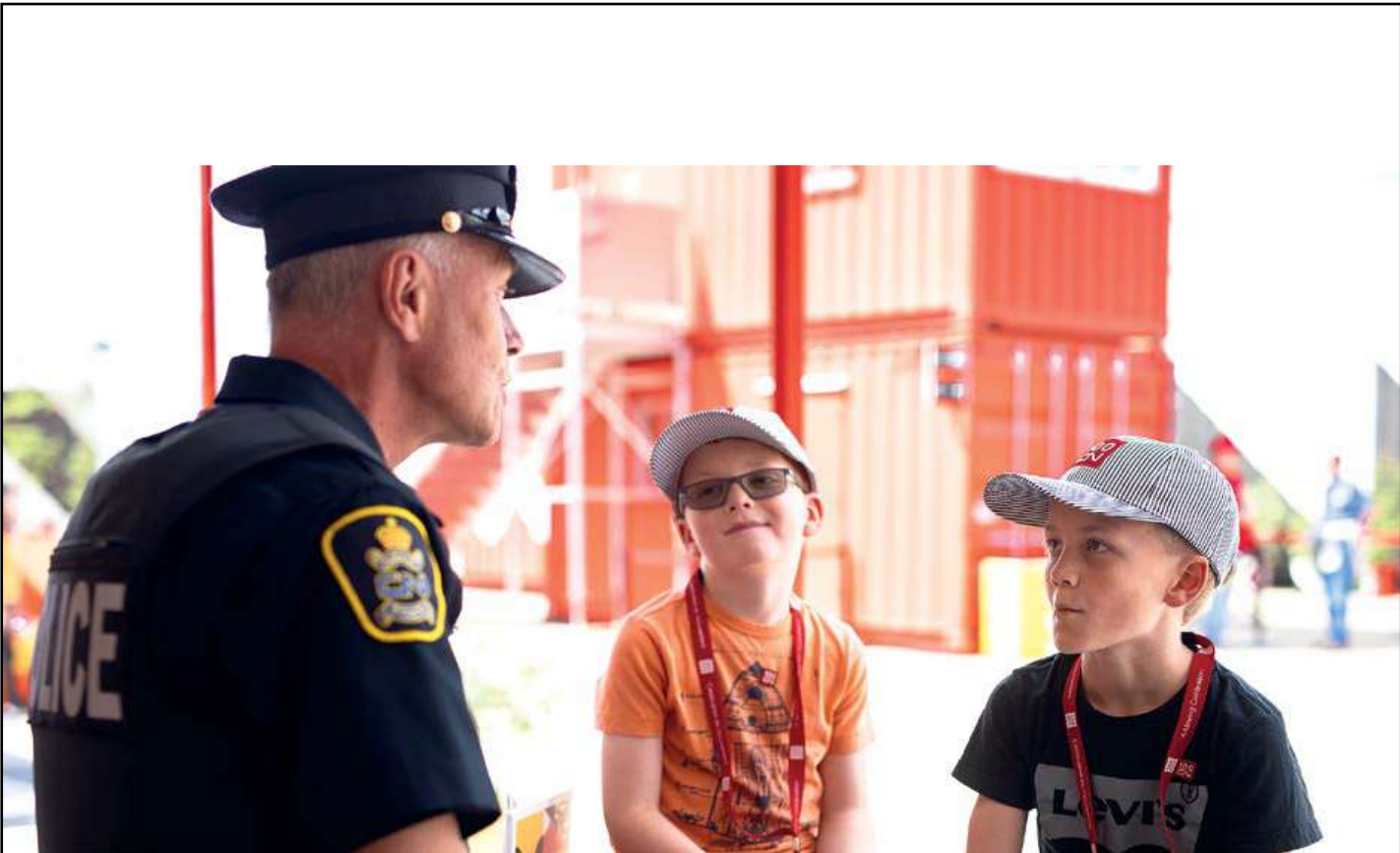
**CATHERINE ANDREWS**  
Manager U.S.  
Central Region  
Risk Mitigation  
Battle Creek, MI  
269.966.5363  
catherine.andrews@cn.ca



**AUSTIN BENTLEY**  
Manager U.S.  
Southern Region  
Risk Mitigation  
Memphis, TN  
901.789.6389  
austin.bentley@cn.ca



**MARY WALLENFANG**  
Manager U.S.  
Northern Region  
Risk Mitigation  
Green Bay, WI  
920.965.7231  
mary.wallenfang@cn.ca



CN Police Constable **Dean Solowan** speaks to young people about rail safety at a CN100—A Moving Celebration event in Edmonton, AB.

**REMAINING VIGILANT AROUND RAIL**

Trains move faster than you may perceive and take more time to slow down than you may think.

**Trespassing**

All train tracks are private property. It is illegal and dangerous to cross tracks anywhere except at designated crossing areas. Offenders can not only get fined, they can also lose their lives in the process.

**Driving**

A train hitting a car is the equivalent in effect as a car hitting a soft drink can! If you ever get stuck at a crossing, exit your car immediately and call the emergency number located at the crossing.

**Photography and Filming**

As a general practice, photography and filming on railway property is dangerous and illegal, and therefore prohibited. A picture might be worth 1,000 words, but no snapshot is worth your life!



**1,011**

Average trespassing accidents in North America every year



**2,311**

Average crossing accidents in North America every year



Photography and filming on railway property is prohibited



**OPERATION LIFESAVER**



**OPERATION LIFESAVER®**

For more tips and information, visit Operation Lifesaver.

Canada: [operationlifesaver.ca](http://operationlifesaver.ca)

U.S.: [oli.org](http://oli.org)

**CN Police Service  
24/7 emergency line**

1.800.465.9239



State senators **Wayne Schmidt, Curtis Hertel Jr., and Marshall Bullock** sign the Rail Safety Pledge in front of the Michigan Legislature in Lansing.



Quebec Premier **François Legault** and CN CEO **JJ Ruest** sign the Rail Safety Pledge.  
Photo by Emilie Nadeau

**RAIL SAFETY WEEK**

Safety always comes first at CN and Rail Safety Week is a great opportunity to reinforce this core value. During the 2019 campaign, CN Police officers and other employees, in partnership with Operation Lifesaver®, conducted over 250 safety initiatives and community events at

schools, community centres, railway stations and level crossings in Canada and the United States. CN employees shared information about the importance of safety at crossings and of the deadly risks of trespassing on railway property.

**"Safety always comes first at CN and Rail Safety Week is a great opportunity to reinforce this core value."**



CN Police travelled to the Aboriginal community of Mashteiutsh in northern Quebec to help moderate a workshop on rail and road safety. Participants signed the Rail Safety Pledge. Left to right: **Guillaume Maltais**, Quebec Provincial Police, **Mélanie Boivin**, Director General of the Friendship Centre, **André LeBreux**, CN Police, and **Jonathan Boivin**, Mashteiutsh Police.

## COMMUNITIES SUPPORTING RAIL SAFETY WEEK

The following 542 communities from across North America signed resolutions or proclamations in 2019 supporting Rail Safety Week:



CN Police regularly engage with communities on safety. Here, CN Police Officer **Rose-Marie Ritchie** hands out safety information to a motorist at a level crossing in Oshawa, ON.

### CANADA

#### Alberta

Athabasca County  
Barrhead  
Beaver County  
Big Lakes  
Calgary  
Camrose  
Camrose County  
Edmonton  
Edson  
Fort Saskatchewan  
Grande Cache  
Grande Prairie  
Hinton  
Jasper  
Lac la Biche County  
Lacombe County  
Leduc County  
Lloydminster  
Mayerthorpe  
Minburn County  
Morinville  
Parkland County  
Peace River  
Red Deer  
Red Deer County  
Rocky View County  
Ryley  
St. Albert  
Sexsmith  
Slave Lake  
Smoky River  
Spruce Grove  
Stony Plain

Strathcona County  
Sturgeon County  
Three Hills  
Tofield  
Trochu  
Vegreville  
Vermilion  
Vermilion River County  
Viking  
Wainwright  
Westlock  
Westlock County  
Whitecourt  
Wood Buffalo  
Yellowhead County

#### British Columbia

Abbotsford  
Ashcroft  
Barriere  
Burnaby  
Burns Lake  
Chetwynd  
Chilliwack  
Clearwater  
Dawson Creek  
Delta  
Fort St. James  
Fort St. John  
Fraser-Fort George  
Hope  
Kamloops  
Kanaka Bar Indian Band  
Kitimat  
Kitsumkalum Indian Band  
Langley

Lillooet  
New Westminster  
North Vancouver (City of)  
North Vancouver (District of)  
Pemberton  
Prince George  
Prince Rupert  
Saik'uz First Nation  
Smithers  
Squamish  
Squamish-Lillooet  
Surrey  
Terrace  
Vancouver  
Whistler  
Woodpecker-Hixon

#### Manitoba

Brandon  
Cartier  
Dauphin  
Gilbert Plains  
Grandview  
Kelsey  
La Broquerie  
Morris  
Portage la Prairie (City of)  
Portage la Prairie (Rural Municipality of)  
Prairie View  
Ritchot (St. Adolphe)  
Riverdale  
Roblin  
Ste. Anne (Rural Municipality of)  
Ste. Anne (Town of)  
Springfield  
Swan River  
Swan Valley West  
Taché  
The Pas  
Westlake-Gladstone  
Whitehead  
Winnipeg

#### New Brunswick

Bathurst  
Belledune  
Edmundston  
Hampton  
Moncton  
Quispamsis  
Rothesay  
Saint John  
Salisbury  
Sussex

#### Nova Scotia

Halifax  
Truro  
**Ontario**  
Ajax  
Alnwick/Haldimand Township  
Belleville  
Blandford-Blenheim Township  
Bracebridge  
Brampton  
Brantford  
Brant County  
Brighton

Brockville  
Burlington  
Clarington  
Cobourg  
Cornwall  
Cramahe  
East Gwillimbury  
Edwardsburgh/Cardinal Township  
Elizabethtown-Kitley  
Fort Erie  
Fort Frances  
Georgina  
Gravenhurst  
Greater Napanee  
Greater Sudbury  
Grimsby  
Halton Hills  
Hamilton  
Huntsville  
Ingersoll  
Kenora  
Kingston  
Leeds and the Thousand Islands Township  
Lincoln  
London  
Loyalist Township  
Markham  
Middlesex Centre  
Milton  
Mississauga  
Mohawks of the Bay of Quinte  
Muskoka Lakes Township  
Niagara Falls  
Nipissing First Nation  
North Bay  
Northumberland County  
Oshawa  
Parry Sound  
Pickering  
Plympton-Wyoming  
Port Colborne  
Port Hope  
Quinte West  
Ramara  
Richmond Hill  
St. Catharines  
Sarnia  
Sault Ste. Marie  
Severn Township  
Sioux Lookout  
South Dundas  
South Glengarry Township  
South Stormont Township  
South West Oxford Township  
Strathroy-Caradoc  
Tecumseh  
Thames Centre Township  
Thorold  
Thunder Bay  
Toronto  
Vaughan  
Welland  
Whitby  
Whitchurch-Stouffville  
Windsor  
Woodstock

#### Quebec

Baie-des-Sables  
Bécancour  
Belœil  
Boisbriand  
Boucherville  
Brossard  
Cacouna  
Candiac  
Cap-Saint-Ignace  
Carignan  
Causapsal  
Chambly  
Chambord  
Charlemagne  
Contrecoeur  
Coteau-du-Lac  
Crabtree  
Delson  
Des Cèdres  
Des Coteaux  
Dolbeau-Mistassini  
Dorval  
Drummondville  
Grand-Métis  
Hébertville  
Hébertville-Station  
Joliette  
Kirkland  
Lac-au-Saumon  
Lachine (Montreal)  
La Pocatière  
La Prairie  
La Présentation  
La Sarre  
L'Assomption  
Le Sud-Ouest (Montreal)  
Lévis  
Limouilou (Quebec City)  
L'Islet  
L'Isle-Verte  
Longueuil  
Marieville  
Matane  
Matapédia  
McMasterville  
Mercier-Hochelaga-Maisonneuve (Montreal)  
Métabetchouan-Lac-à-la-Croix  
Métis-sur-Mer  
Mont-Joli  
Montmagny  
Montreal  
Montréal-Est  
Montreal West  
Mont-Saint-Hilaire  
Normandin  
Notre-Dame-du-Bon-Conseil  
Otterburn Park  
Pincourt  
Pohénégamook  
Pointe-Claire  
Quebec City  
Repentigny  
Richelieu  
Rimouski  
Rivière-Bleue  
Rivière-du-Loup



Rivière-Ouelle  
 Roberval  
 Saint-Alexandre-de-Kamouraska  
 Saint-André-de-Kamouraska  
 Saint-Apollinaire  
 Saint-Basile-le-Grand  
 Saint-Blaise-sur-Richelieu  
 Saint-Bruno  
 Saint-Bruno-de-Montarville  
 Saint-Félicien  
 Saint-Hyacinthe  
 Saint-Jean-Port-Joli  
 Saint-Jean-sur-Richelieu  
 Saint-Joseph-de-Kamouraska  
 Saint-Lambert  
 Saint-Pacôme  
 Saint-Pascal  
 Saint-Prime  
 Saint-Tite  
 Sainte-Anne-de-Bellevue  
 Sainte-Hélène  
 Sainte-Hélène-de-Bagot  
 Sainte-Marie-Salomé  
 Salaberry-de-Valleyfield  
 Senneterre  
 Shawinigan  
 Sorel-Tracy  
 Terrasse-Vaudreuil  
 Trois-Pistoles  
 Val-Brillant  
 Varennes  
 Vaudreuil-Dorion  
 Vaudreuil-Soulanges  
 Verchères

**Saskatchewan**

Canora  
 Corman Park  
 Flett's Springs  
 Humboldt (City of)  
 Humboldt  
 (Rural Municipality of)  
 Ituna  
 Ituna Bon Accord  
 Kindersley  
 Melfort  
 Melville  
 North Battleford  
 Regina  
 Saskatoon  
 Wadena  
 Warman  
 Yorkton

**UNITED STATES**

**Alabama**

Mobile

**Illinois**

Anna  
 Antioch  
 Barrington  
 Barrington Hills  
 Bartlett  
 Berwyn  
 Broadview  
 Buffalo Grove  
 Carbondale  
 Carol Stream  
 Centralia

Champaign  
 Chicago  
 Chicago Heights  
 Cicero  
 Crest Hill  
 Decatur  
 Des Plaines  
 Du Quoin

East Hazel Crest  
 Effingham  
 Elgin  
 Elmhurst  
 Flossmoor  
 Ford Heights  
 Frankfort  
 Franklin Park  
 Freeport  
 Grayslake  
 Hanover Park  
 Harvey  
 Hawthorn Woods  
 Hazel Crest  
 Hoffman Estates  
 Homewood  
 Joliet

Justice  
 Kankakee  
 Kinmundy  
 Lake Villa  
 Lake Zurich  
 Lombard  
 Long Grove  
 Lynwood  
 Manteno  
 Matteson  
 Mattoon  
 Mokena  
 Mt. Prospect  
 Mundelein  
 Naperville  
 New Lenox  
 North Riverside  
 Park Forest  
 Plainfield  
 Richton Park  
 Riverdale Springfield  
 River Forest  
 Rockford  
 Sauk  
 Schiller Park  
 Storm Lake  
 Summit  
 Tamaroa  
 Tolono  
 University Park  
 Urbana  
 Vernon Hills  
 Villa Park  
 Wamac  
 Warrenville  
 Washington  
 Wayne  
 Waukegan  
 West Chicago  
 Wheeling  
 Willow Springs

**Indiana**  
 Dyer  
 East Chicago

Gary  
 Griffith  
 Highland  
 Mishawaka  
 Munster  
 Schererville  
 South Bend  
 Valparaiso

**Iowa**

Ackley  
 Cedar Falls  
 Cherokee  
 Dubuque  
 Evansdale  
 Fort Dodge  
 Independence  
 Jesup  
 Manchester  
 Waterloo  
 Webster City

**Kentucky**

Fulton  
 Irvington  
 Paducah  
**Louisiana**  
 Amite City  
 Baton Rouge  
 Bogalusa  
 Denham Springs  
 Destrahan  
 Geismar  
 Gramercy  
 Hammond  
 Harahan  
 Independence  
 Kenner  
 Kentwood  
 Livingston  
 Litcher  
 New Orleans  
 Ponchatoula  
 Roseland  
 St. James Parish  
 St. John the Baptist Parish  
 Tangipahoa  
 Tickfaw  
 Walker

**Michigan**  
 Battle Creek  
 Capac  
 Charlotte  
 Clinton Township  
 Dearborn  
 Detroit  
 Durand  
 East Lansing  
 Escanaba  
 Ferndale  
 Flat Rock  
 Flint  
 Fraser  
 Hamtramck  
 Holly  
 Lansing  
 Lapeer  
 Michigan State  
 Governor's Office  
 Monroe



At a Rail Safety Week event, CN Police Special Agent **Brad Wetzel** engages with visitors at the Memphis Zoo in Tennessee.

Pontiac  
 Port Huron  
 Richmond  
 River Rouge  
 Royal Oak  
 Trenton  
 Warren  
 Woodhaven  
 Wyandotte

**Minnesota**

Aurora  
 Baudette  
 Duluth  
 International Falls  
 Koochiching County  
 Proctor  
 Ranier  
 St. Louis County  
 Two Harbors  
 Virginia  
 Warroad

**Mississippi**

Brookhaven  
 Florence  
 Greenwood  
 Hattiesburg  
 Hinds County  
 Jackson  
 Madison  
 Marks  
 McComb  
 New Augusta  
 Richland  
 Ridgeland  
 Yazoo

**Ohio**

Conneaut  
 Toledo

**Pennsylvania**

Butler

**Tennessee**

Atoka  
 Brighton  
 Covington  
 Dyersburg  
 Memphis  
 Millington  
 Shelby County  
 South Fulton  
 Union City

**Wisconsin**

Appleton  
 Ashland  
 Auburndale

Barron  
 Blair  
 Burlington  
 Cameron  
 Cedarburg  
 Chippewa Falls  
 Combined Locks  
 De Pere  
 Fond du Lac  
 Germantown  
 Glendale  
 Grafton  
 Green Bay  
 Greenville  
 Junction City  
 Ladysmith  
 Little Chute  
 Manitowoc  
 Marinette  
 Marshfield  
 Menomonee Falls  
 Mequon  
 Milwaukee  
 Mukwonago  
 Neenah  
 New Lisbon  
 North Fond du Lac  
 Oconto  
 Pewaukee  
 Rhinelander  
 Rice Lake  
 Saukville  
 Silver Lake  
 Slinger  
 Spencer  
 Superior  
 Sussex Stevens Point  
 Waukesha  
 Wausau  
 West Bend  
 Weyerhaeuser  
 Wisconsin Rapids



CN worked with the Kitsumkalum First Nation and local first responders on a two-day exercise that responded to a mock derailment off the CN railway bridge near Terrace, BC.  
Photo by Lonnie Wishart

**PARTNERING WITH COMMUNITIES**

**All Aboard for Safety**

At CN, safety is a core value. It's also what *All Aboard for Safety*, our flagship community education program, is all about. Every year, CN employees make hundreds of presentations and talk to thousands of children and adults at schools and community events in Canada and the U.S. about the importance of safety and the dangers of walking or playing on or near railway tracks.

**Little Obie**

*Little Obie* is a scale model of a CN locomotive, with a flatcar and caboose that children and adults can ride. The brainchild of former employee Paul Rose, *Little Obie* helps educate kids about the dangers of playing near railroad tracks — in a fun and informative way. *Little Obie* was named after Donald R. Obie Bryant, Safety Director at Johnson Yard in Memphis.

**Canadian Agricultural Safety Association**

CN and Canadian farmers share a common commitment to safety. Maintaining a constant focus on safety is essential when working with heavy machinery, which is part of daily life on both farm and railway. CN is proud to support CASA's Canadian Agricultural Safety Week and BeGrainSafe campaigns since 2017.

**Kitsumkalum First Nation**

CN undertakes annual emergency response exercises that engage fire and rescue personnel from local towns and First Nations in communities all along our network. One example is this year's two-day exercise that took place on September 10–11 near Terrace in the B.C. interior east of Prince Rupert. The command post and staging area were on the traditional lands of the Kitsumkalum First Nation. Day One involved a tabletop exercise during which all aspects of CN's emergency response plan were thoroughly reviewed. On Day Two, a full-scale on-water response deployment drill took place on the fast-flowing Skeena River.

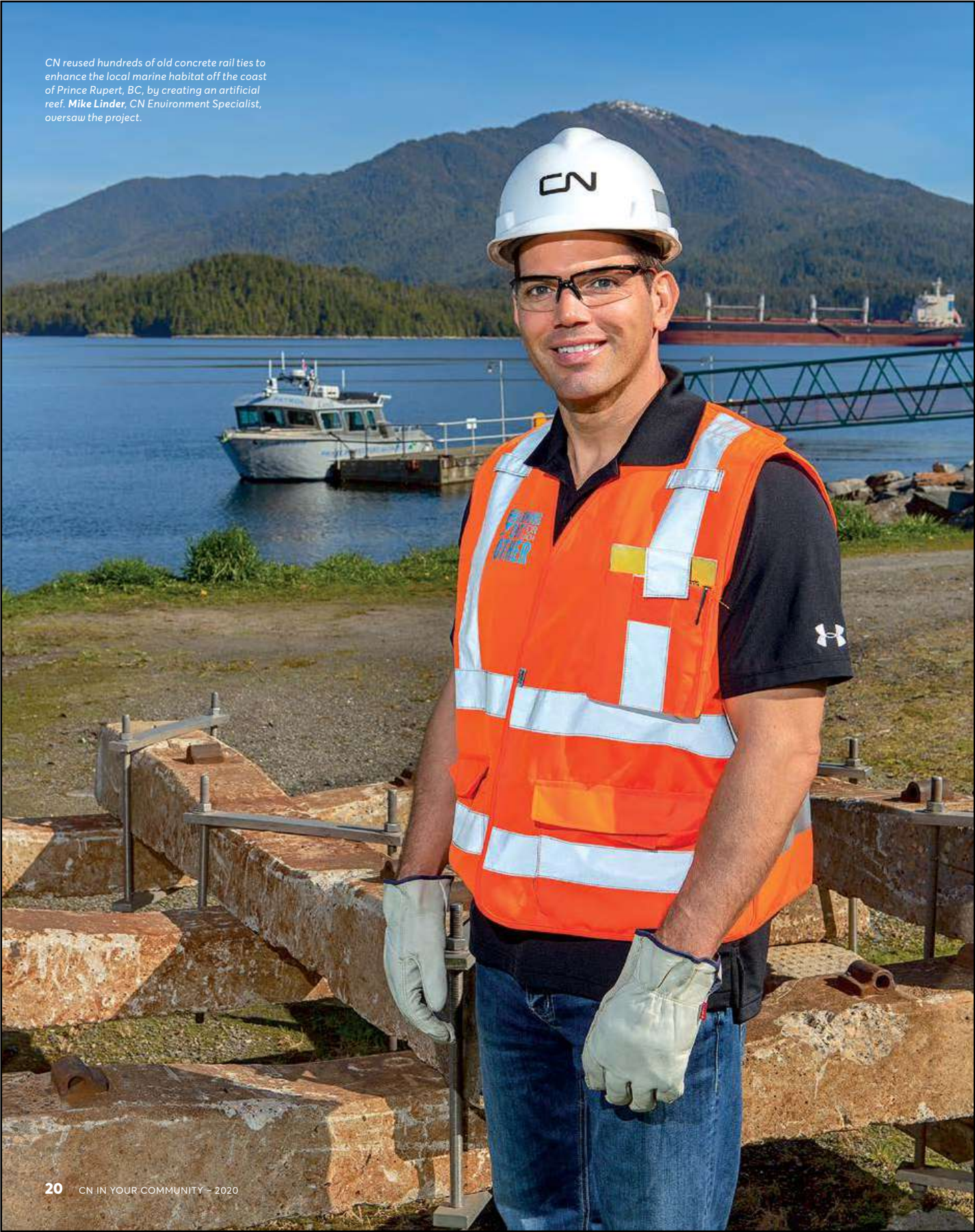


CN's "Little Obie" helped kick off the CN-sponsored Memphis In May World Cargo Crate Program by delivering the first cargo crate to students at St. Francis of Assisi Elementary School in Cordova, TN. In addition to the formal delivery event, students enjoyed rides aboard "Little Obie" and listened to a rail safety presentation led by CN Special Agent **Steven Solomon**. For more information on CN World Cargo Crate, please visit [www.memphisinmay.org/honored-country/for-educators/world-cargo-crate/](http://www.memphisinmay.org/honored-country/for-educators/world-cargo-crate/)

A 2019 Rail Safety Week participant signs the Rail Safety Pledge.  
Amite, LA  
Photo by Scott Saltzman/Alpha Presse



CN reused hundreds of old concrete rail ties to enhance the local marine habitat off the coast of Prince Rupert, BC, by creating an artificial reef. **Mike Linder**, CN Environment Specialist, oversaw the project.



# Environmentally Responsible

A sustainable mode of transportation, rail is one of the most environmentally friendly ways to move goods. In fact, rail is four to five times more fuel efficient than trucks. Each year, our customers avoid emitting eight million tonnes of CO<sub>2</sub> by shipping with rail instead of truck.

## PROTECTING THE ENVIRONMENT

CN's goal is to conduct our operations with minimal environmental impact while providing cleaner, more sustainable transportation services to our customers. We accomplish this by:

- Running the most carbon-efficient North American railroad, consuming about 15% less fuel per gross ton mile than the industry average. We have improved our fuel efficiency by 39% over the last 25 years, and we have set a science-based target to further reduce our GHG emissions by 29% by 2030 (vs. 2015).
- Engaging our employees and suppliers on waste management at all our facilities. Each year, we divert approximately 90% of our waste from landfills through our reduce-reuse-recycle programs.
- Protecting biodiversity and managing the land in the various habitats through which our network passes, including national parks, forests, prairies and wetlands.



CN minimizes waste with bulk purchasing. **Mike Singelyn**, Senior Manager Materials and Facilities, Southern Region, works with vendors to supply track maintenance materials with less packaging.

## PARTNERING WITH COMMUNITIES

CN supports and invests in national and community-based organizations that protect the natural environment, including:

### Tree Canada

CN and Tree Canada work to bolster Canada's urban forests and inspire people to participate in, and advocate for, community greening. In 2019, CN donated \$1.9 million to Tree Canada for tree plantings and CN100 Legacy Forests.

### America in Bloom

CN works with America in Bloom to promote beautification in the communities we serve through education and community involvement by encouraging the use of flowers, plants, trees and other environmental and lifestyle enhancements.

### National Forest Week

Since 2012, CN and our partners in Canada and U.S. have planted over two million trees, making CN one of the leading private non-forestry tree planters in Canada.

### Wanuskewin Heritage Park

Wanuskewin works to advance the understanding and appreciation of the evolving cultures of the Northern Plains indigenous peoples. CN's donation will help expand the Interpretive Centre, gallery spaces and meeting rooms, as well as help establish a bison herd as a new outdoor experience.

### Green Economy Canada

Green Economy Canada is working to make the low-carbon economy a reality in communities across Canada by working with businesses and organizations of all sizes on a cultural shift towards efficiency and emissions reductions. CN sponsored their premier annual event, Connect 2019, which brought together over 200 sustainability leaders.

### Shelby Farms Park

Shelby Farms Park is a 4,500-acre green space in Memphis, TN. CN sponsored their Earth Day celebrations.



One of the thousands of trees planted by CN and Tree Canada in 2019.

**LIVING OUR ENVIRONMENTAL VALUES**

**EcoConnexions®**

We are committed to advancing the circular economy in all aspects of our operations. CN's EcoConnexions® programs are our main platforms to engage our employees, customers and suppliers to help us make a difference and achieve our goals of reducing emissions, conserving resources and increasing biodiversity.



**EcoCONEXIONS**

**Employee Engagement**

CN's EcoConnexions Employee Engagement program focuses on embedding environmental sustainability into our corporate culture through targeted initiatives to reduce energy consumption, minimize waste and improve housekeeping practices at our yards and offices. Since 2011, we have reduced energy consumption by 33% and saved 86,000 metric tonnes of carbon at key yards and facilities, diverted over 200,000 tons of operational waste from landfill, and completed over 1,500 projects to improve housekeeping and create cleaner, more efficient and safer workplaces.



*In 2019, CN started to phase out single-use plastic water bottles.*



*CN and America in Bloom contributed to the City of West Chicago's tree-planting program during Blooming Fest. Shown are Mayor Ruben Pineda (grey shirt) and city councillors.*

**From the Ground Up**

In 2012, CN expanded EcoConnexions with our *From the Ground Up* program, which provides grants to promote the greening of communities and First Nations situated along our rail lines. Working together with our partners, Tree Canada and America in Bloom, we have assisted 268 community groups to establish green spaces. CN's programs also include tree-planting and mass reforestation projects.

For 2019, to celebrate CN's 100th anniversary and in conjunction with our travelling CN100—A Moving Celebration tour, CN and Tree Canada partnered to plant a Legacy Forest in each of the following cities, each consisting of 100 mature trees. Additional Legacy Forests will be planted in other cities in 2020.

- |                    |                |
|--------------------|----------------|
| Calgary, AB        | Regina, SK     |
| Charlottetown, PEI | Sackville, NB  |
| Edmonton, AB       | St. John's, NL |
| Halifax, NS        | Vancouver, BC  |
| Humboldt, SK       | Winnipeg, MB   |
| Quebec City, QC    |                |



*CN employees and Tree Canada volunteers planted many trees during National Tree Day on September 23, 2019.*



*"CN EcoConnexions Partner" recognition ceremony in Everett Crowley Park, Vancouver, BC.  
Photo by Stuart McCall/Alpha Presse*

## Partnership

In 2014, EcoConnexions was further expanded to recognize our customers and supply chain partners for their efforts to reduce their carbon emissions, increase energy efficiency and drive sustainable business practices. In 2019, in collaboration with Tree Canada and America in Bloom, CN planted 120,000 trees to recognize 45 customers and supply chain partners in Canada and the United States:

Alcoa Corporation  
 Atlantic Container Line  
 BASF Canada  
 Bonduelle Canada  
 Bunge North America  
 Canfor  
 Cargill Inc.  
 Cascades  
 Cenovus Energy Inc.  
 CMA CGM (America) LLC

COSCO Shipping Lines (North America)  
 Domtar Corporation  
 E. I. du Pont de Nemours and Company  
 Fairmount Santrol  
 Ford Motor Company  
 GCT Canada LP  
 Hapag-Lloyd America  
 Honda Canada Inc.  
 HUB Group  
 Kruger Products LP  
 Labatt Breweries of Canada  
 Loblaw's Inc.  
 Louisiana Pacific Corporation  
 Maersk Line  
 Mondelēz International  
 Montreal Port Authority  
 MSC (Canada) Inc.  
 Nissan North America  
 OOCL USA

PepsiCo Canada  
 Port of Saint John  
 Prince Rupert Port Authority  
 Resolute Forest Products Canada  
 Suncor  
 Teck Coal  
 Tenaris Global Services USA  
 UPS  
 Vancouver Fraser Port Authority  
 Verso Corporation  
 Viterra  
 Vopak  
 Walmart Canada  
 West Fraser Timber Co.  
 Weyerhaeuser  
 Yang Ming

*In honour of National Indigenous Peoples Day, CN employees in Montreal, QC, were treated to traditional dishes, music and dance. CN IT analysts **Robin Chacko Thekerala** (left) and **Jasneet Singh Randhawa** (right) enjoyed the performance of Aboriginal artists **Lindsay Visitor** and **Alan Harrington**.*





# Diversity Is Strength



Having a workforce with unique talents that reflects the diversity of the customers we serve and communities in which we operate is a key contributor to CN's success. We extend our philosophy of inclusion, diversity and tolerance to many other facets of our business through our support of organizations that promote the advancement of women, Aboriginal communities and other groups.



## STRENGTHENING OUR TIES WITH ABORIGINAL COMMUNITIES

Operating within or adjacent to nearly 200 reserves of 110 First Nations and Métis peoples, CN is in daily contact with Aboriginal communities from coast to coast to coast. We strive to strengthen our ties, cultivate economic opportunities and be a leader among our industry peers.



### Aboriginal Vision

CN formalized its commitment to Canada's Aboriginal peoples in 2013 by adopting its Aboriginal Vision, which is to:

- Develop respectful and mutually beneficial relationships with all Aboriginal peoples, while ensuring service to our customers.
- Be recognized by key stakeholders, including customers and governments, as having a sound approach to engaging with Aboriginal communities and having a respectful and sustainable relationship with Aboriginal peoples across the CN network.

### Cultural Awareness Training

Our *Cultural Awareness Training* program, developed in 2014 with Aboriginal consulting firm AMIK and converted to an eLearning format in early 2017, enlightens employees on Aboriginal history, culture and developing relationships with Aboriginal communities for mutual success. Since 2019, the training is now mandatory for all CN management employees working in Canada. To date, more than 8,200 employees and managers have taken the training, which is now being offered to CN customers as well.

### Milton Logistics Hub

CN involved Aboriginal groups in an effort to encourage a deep understanding of the proposed project and evaluate its effects on their communities. CN assessed the archaeological and heritage impacts of the project and developed a mitigation plan with the assistance, input and engagement of Aboriginal communities. CN is committed to a follow-up program and ongoing engagement.



*The Poundmaker Drum Group performed for CN employees in Edmonton, AB, on National Indigenous Peoples Day.*

**National Indigenous Hiring Week**

CN was proud to partner with AMIK to support National Indigenous Hiring Week (NIHW). Together, we helped to promote employment opportunities for Indigenous people across Canada. As part of NIHW, CN welcomed students from the Employment and Training Service Centre of the First Nations Human Resources Development Commission of Quebec to our Montreal Yard to learn about CN's operations.

Since 2016, the proportion of Aboriginal workers at CN has continued to grow. Today, 4.7% of our workforce self-identifies as Aboriginal, while the pool of qualified Aboriginal people is estimated at 5.9% of the population according to Statistic Canada.

**National Indigenous Peoples Day**

In honour of National Indigenous Peoples Day, CN employees in Edmonton and Montreal were treated to traditional dishes, music and dance. Many thanks to Les Productions Feux Sacrés, Native Delights, and the Poundmaker Drum Group.

**Canadian Council for Aboriginal Business**

CN is the first transportation company in Canada to receive the Canadian Council for Aboriginal Business (CCAB) Progressive Aboriginal Relations (PAR) Bronze Level certification for our commitment to working with Aboriginal communities and businesses. This certification signals to Aboriginal communities that CN is a good business partner, a great place to work, and committed to the prosperity of Aboriginal communities.

CN has an Aboriginal procurement strategy in place that establishes business relationships with Aboriginal communities and promotes collaboration between these communities, customers and partners. In May 2018, CN became a "Champion of Indigenous Sourcing," an initiative launched by the CCAB, for its commitment to involve more Aboriginal businesses in CN calls for proposals.



**PARTNERING WITH COMMUNITIES**

**Actua**

Actua is a national charity that is preparing youth, age 6–26, to be innovators and leaders by engaging them in exciting and accessible STEM experiences that build critical employability skills and confidence. CN's contribution supports Actua's National Indigenous Youth in STEM (InSTEM) program.

**Teach for Canada**

Teach for Canada works with northern First Nations to recruit, prepare and support committed teachers to inspire success in northern First Nations students. This year, thanks to CN's support, 20 Teach for Canada teachers will impact 600 students across four First Nations: Big Grassy River, Lac La Croix, Lac Seul, and Ojibways of Onigaming First Nations.

**Indspire**

Indspire is a national Indigenous charity that invests in the education of Indigenous people for the long-term benefit of these individuals, their families and communities.

**Assembly of First Nations (AFN)**

CN and the AFN continued to strengthen the respectful relationship between both parties. CN's Aboriginal Affairs team and employees from other CN departments attended many AFN events, including their Annual General Meeting in Fredericton, NB, where CN hosted a booth at the trade show, and the AFN Winter Celebrations.

**“CN is in daily contact with Aboriginal communities from coast to coast to coast.”**



CN sponsored the Ottawa Summer Solstice Indigenous Festival, which ran from June 20 to 24, including the two-day Pow Wow Competition. Thousands attended the event from across Canada and the United States.



Little Obie and 18 CN employees and their families (32 total) participated in canoeing on the North Saskatchewan River in Edmonton, AB, during EPCOR Riverfest, which was a way to celebrate the many ways people can safely connect with and enjoy the Edmonton River Valley.



*CN showed off some cutting-edge safety equipment and other innovative technologies at RailTech 2019 in Washington, D.C.*

# Inspiration Drives Innovation

By supporting innovation through transportation education and research, CN is inspiring and helping today's youth become tomorrow's railroaders and leaders who will shape the success of our Company and bolster the North American economy.

## PARTNERING WITH COMMUNITIES

### 4-H Canada

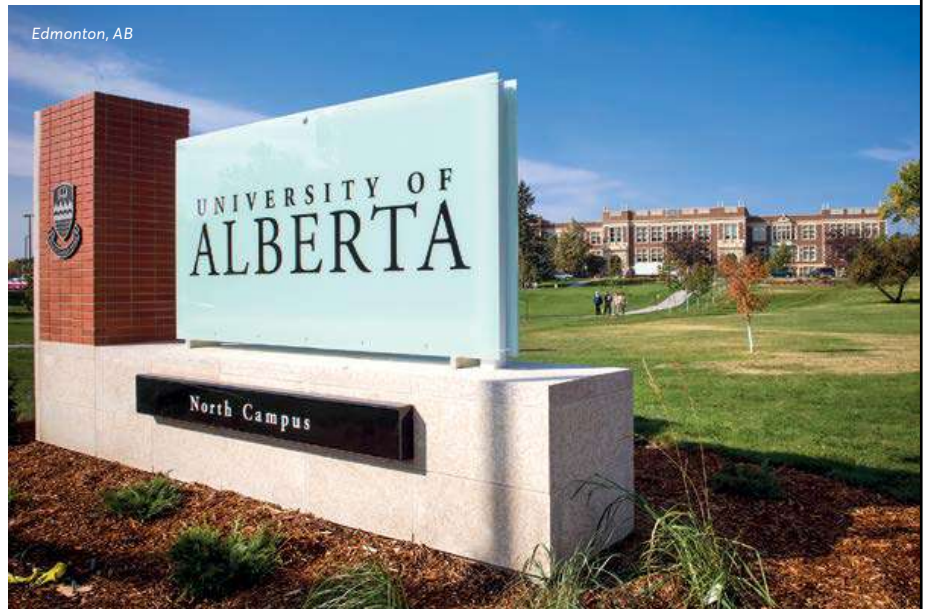
CN's four-year commitment allows 4-H Canada to recognize exceptional senior youth members through the 4-H Canada Leadership Excellence Awards of Distinction.

### Vector Institute

The Vector Institute drives excellence and leadership in Canada's knowledge, creation and use of artificial intelligence (AI) to foster economic growth and improve the lives of Canadians. CN has agreed to sponsor Vector's AI research for 10 years.



At the National Arts Centre in Ottawa, ON, CN's Manager Government Affairs Canada **Louis-Alexandre Lanthier** (centre) was proud to present 4-H 2019 Leadership Excellence Awards of Distinction to four outstanding young Canadian leaders. Left to right: **Josiah Lodewyk, Courtney Taylor, Doug Sroka** and **Riley Callahan**.  
Photo by Ben Welland/4-H Canada



CN renewed its long-standing strategic collaboration with the Canadian Rail Research Laboratory (CaRRL) to enhance railway safety and reliability with a five-year commitment. With this new donation, CN has committed more than \$1 million to CaRRL since 2011.  
Photo by University of Alberta

### Communitech

CN sponsored True North Waterloo 2019, a two-day conference that convened top doers and thinkers to deliver insights, engage in debate and lead practical working sessions about the future of tech as a force for good.

### Midwest Food Products Association (MWFPA)

MWFPA is the trade association representing the food processing industry in Illinois, Minnesota, and Wisconsin. The association provides training, regulatory and legislative support to member companies. CN sponsored MWFPA's annual convention, the premier trade show for the food processing industry in the Midwest.

**"CN is inspiring and helping today's youth become tomorrow's railroaders and leaders."**

*CN Railroader in the Community Scott Leslie, Signalman, helps young soccer players achieve their goals in Battle Creek, MI.*



# Civic Engagement

We believe that one of the best ways to build stronger communities is to actively contribute to organizations, programs and initiatives that promote civic engagement.

## PARTNERING WITH COMMUNITIES

### United Way

Advancing the common good and mobilizing the caring power of communities. That's the idea behind United Way and CN's support of this important organization. The Company's donations to the United Way in 2019 supported communities all along our network, in both Canada and the U.S.

### Canadian Red Cross

In 2019, CN contributed to aid victims of the spring flooding in hard-hit areas of New Brunswick, Quebec and Ontario as well as the RED Gala in Regina, SK.

### Marie-Vincent Foundation

The Marie-Vincent Foundation helps children and adolescents who are victims of violence and their families by offering them specialized treatments and knowledge. The Foundation also plays a role in the prevention of sexual violence. CN's contribution is earmarked for the well-being of First Nations children who are victims of sexual violence.

### Canada's Outstanding Young Farmers

As a national sponsor of COYF, CN is celebrating and recognizing excellence in Canadian agriculture and some of the top young producers in the country.



St-Rédempteur, QC

CN's trains pass through thousands of cities, town and Aboriginal communities all along our 20,000-mile network. Photo by Jean-François Dumont

### FCM/RAC Proximity Initiative

CN works with the Federation of Canadian Municipalities (FCM) and the Railway Association of Canada (RAC) to prevent and resolve issues that may arise when people live and work near railway operations. The FCM/RAC Proximity Initiative was established in 2003 and is co-chaired by Sean Finn, EVP of Corporate Services and Chief Legal Officer at CN, and Randy Goulden, City Councillor for Yorkton, SK. By developing proximity guidelines and improving stakeholder awareness, the Initiative aims to address railway-community issues, including safety, noise and vibration. Several Canadian municipalities have adopted the guidelines, and several others are looking to implement them. Preventing proximity issues is a shared responsibility. For more information, go to: [proximityissues.ca](http://proximityissues.ca)



In 2019, CN Police Officer **Joseph Holstrom** presented a cheque to the Solon Springs Volunteer Fire Department in Wisconsin. The funds went toward the purchase of a six-person all-terrain emergency vehicle. Photo by the Solon Springs Volunteer Fire Department

*"I am elated to help moms reach their goals and live their best life despite the challenges of being a single parent."  
- Angelique Cope (right), Assistant Manager of Contracts, Homewood, IL.*





# CN Railroaders in the Community



"The support we receive from the community is heartwarming. We have people in their 40s singing in the women's choir who started as children." **Rhonda Anderson** – Director of Service Design, Edmonton, AB

We are proud of our employees, retirees and their families who volunteer their time to make their communities better places to live, work and play. The *CN Railroaders in the Community* program recognizes these acts of kindness by providing grants to the community-based charitable organizations they choose to support through their volunteer efforts.

## REACHING OUT TO SINGLE PARENTS

**Angelique Cope** has volunteered for the American Association of Single Parents (AASP), a non-profit organization in south Chicago, since 2009 and has been on the Board of Directors since 2017. Angelique has taken on many volunteer roles at the organization, coordinating activities and workshops, as well as helping with community outreach.

"We try to empower our families to break the cycle of poverty," says Angelique. AASP recently received its third *CN Railroaders in the Community* grant, which funds supplies for children enrolled in summer programs and financial literacy workshops.

## HITTING THE HIGH NOTES

**Rhonda Anderson** has sung with the Chanteuses, a women's choir in the Edmonton Columbian Choirs since 2003. The organization's four choirs accept singers from children to adults. In 2006, Rhonda joined the Board of Directors and is currently its chair. "I'm especially proud of the fully subsidized inner-city choir that draws diverse voices into the arts," says Rhonda.

Rhonda's volunteer work has qualified for six *CN Railroaders in the Community* grants, which help commission original music from Canadian composers, and pay for venue rental, sound equipment and financial aid for children in need.



**A Moving —  
Celebration**  
1919 — 2019

To celebrate our 100th birthday, CN is on tour! Stopping in cities across North America, *CN100—A Moving Celebration* is a travelling exploration of CN's centenary. It's a great way for CN's extended family and friends — employees, pensioners, customers and the communities we serve from coast to coast to coast — to look back on the miles we have covered together and imagine what lies ahead. A day at the site has something for everyone: historical exhibits, shows, music, food and activities.

Join us in celebrating 100 years on the move!

**[cn.ca/cn100](http://cn.ca/cn100) #CN100**



Celebrating 100 Years #CN100

# Congrats from a few of our friends



**Rt Hon. Jean Chrétien,  
former Prime Minister of Canada**

“CN was a part of my public life because I was in government for a long time and transportation has always been a big element of public policy at the federal level. So, the privatization of CN is something that I'm very proud of.”

**Robert Pritchard,  
Chair of the Bank of Montreal**

“We are so proud at the Bank of Montreal to be partners with CN from the very beginning for the past 100 years and we look forward to another 100 years of working together as CN takes its rightful place as part of the critical infrastructure of making Canada a thriving, dynamic, strong country.”



**Rt Hon. Justin Trudeau,  
Prime Minister of Canada**

“For the past 100 years, CN has not only been part of our history, but also helped to build our country. You’ve supported our businesses, you’ve grown our economy, and you’ve connected our communities. We’ve covered a lot of miles together and now you’re charting the course for the future. CN is North America’s railroad and an icon of Canada’s history. You’ve driven innovation, and today you’re the engine of the clean economy. And that’s thanks to the remarkable people – past and present – who are part of the CN family.”

**Hon. Andrew Sheer,  
Leader of the Opposition**

“CN is a cornerstone of our Canadian identity. Our railroads are what originally connected Canadians from coast to coast. A century later, CN still plays an integral role in keeping Canadian ties alive and prosperous by facilitating trade and creating jobs. Canada would not have come such a long way since its inception without CN’s vital contribution. I want to say, ‘thank you’ for all you’ve done for Canada over the last 100 years and I wish you many more years of success.”

**Hon. Robert Ghiz,  
former Premier of Prince Edward Island and member of CN’s Atlantic Community Board**

“Congratulations, CN, on your 100th anniversary. When I think of CN, I think of a company that’s helped make Canada what it is today: one of the greatest countries in the world. With our vast land base and relatively small population, Canada would not work without a company like CN, whether it’s culturally, socially or economically. When I think of my home province of PEI, or all Atlantic Canada, we are an exporting region of our country. We need CN to help us get our products to market.”

**James Gray,  
Director Emeritus of CN**

“CN has had a phenomenal run since the IPO. And, everything is related to people. For me, it’s been an honour to have participated on the Board for so many years. Overall, CN is one of the very, very spectacular contributions to my country.”

**Hon. Christy Clark,  
former Premier of  
British Columbia and  
Chair of CN’s British Columbia  
Community Board**

“100 years is an incredible milestone in a country as young as this one. And, without CN, this country would not be as tied together the way that it is and we wouldn’t be as wealthy and as healthy as we are as a country. That’s thanks to CN. CN has been that vital lifeline across Canada that has allowed us to not just build a country, but to build an economy and, way more importantly I think, to build communities and families.”

**Hon. Doug Young,  
former Minister of Transport**

“As the Minister of Transport, I was given the responsibility of privatizing CN. There were a lot of non-believers at the time, but it turned out to be great, I think, for management, for employees, for unions, for shareholders, and even for shippers. So, when I look back on it, I think the transformation of the Canadian transportation system in the 1990s was a hallmark for Canada.”



**Brian Bowman,  
Mayor of Winnipeg**

“As the mayor of Winnipeg, one of CN’s main hubs in Canada, I look at CN’s incredible network of infrastructure and I really appreciate their role in building our country and serving our economy every single day.”

**Hon. Brad Wall,  
former Premier of Saskatchewan  
and Chair of CN’s Saskatchewan  
Community Board**

“CN has been contributing to the quality of life in this province, the Prairies, really every province in the country for 100 years. It’s remarkable and worthy of celebrating. In my time in government, I appreciated the fact that, with CN, you could have a partnership. I think we can all feel we have a role to play, that we are stakeholders in the railway. The outreach by CN to Western Canadians and to the grain industry has been outstanding and, I think, very well received.”

**Douglas Goss,  
Q.C., AOE, Counsel, Bryan &  
Company LLP and Chair of CN’s  
Edmonton Community Board**

“I have the privilege of serving as Chair of the Hockey Canada Foundation. When I think of hockey and I think of the railway, and what defines this nation... where would we be without both? Hockey and a railroad that goes from sea to sea and connects this country in every way.”

# Total CN Network

## CN IS NORTH AMERICA'S RAILROAD

In business for 100 years, the Canadian National Railway Company is a leading transportation and logistics company, and the only transcontinental railway in North America. Our network spans Canada and Mid-America, connecting nine ports on the Atlantic, Pacific and Gulf of Mexico to communities large and small.

Our ribbons of steel stitch together the fabric of the North American economy, fostering the prosperity of the businesses and communities we serve. We offer fully integrated rail and other logistics services, including intermodal, trucking, marine shipping, freight forwarding, warehousing and customs brokerage. Serving exporters, importers, farmers, retailers and manufacturers, our transportation services are integral to modern life, touching the lives of millions of people every day.



## CN IN NUMBERS

As at December 31, 2019





— CN  
— Secondary feeder lines  
— Shortline partners



# Canadian Network

— CN  
- - - Secondary feeder lines  
— Shortline partners

### CANADA IN NUMBERS

As at December 31, 2019

**18,726**  
railroaders  
employed

**\$2.7B**  
capital  
investments

**13,600**  
route miles  
operated

**\$1.8B**  
total taxes  
paid

**\$7.3B**  
local spending

**\$12.2M**  
community  
partnerships

Devona, AB  
Photo by Ron Worobec





"CN plays an important role to connect communities across the country. Rail transportation connects Canadians—safely and sustainably—and is vital to our economy and quality of life. That's why FCM has worked closely with rail companies and the federal government to shape critical improvements to rail safety."

**Bill Karsten**, Councillor for the Halifax Regional Municipality and President of the Federation of Canadian Municipalities



A record number of CN railroaders participated in CN Cycle for CHEO (Children's Hospital of Eastern Ontario), helping to raise \$1.2 million for oncology care and research.

## CANADA'S ONLY TRANSCONTINENTAL RAILWAY

CN's Canadian network extends from Halifax on the East Coast to Vancouver and Prince Rupert on the West Coast, with access to every major Canadian market and interconnecting with our U.S. network at several points in Ontario and south of Montreal. CN has long been an indispensable supplier for many key economic drivers, from grain and forest products to consumer goods and automobiles, moving raw materials, intermediate goods and finished products to market. And, with the endless variety of food products we carry, from animal feed and fertilizer to canned goods and fresh produce, chances are we helped transport a lot of what you eat at your kitchen table or in your favourite restaurant.

## COMMUNITY PARTNERSHIPS

CN contributed to many national non-profit organizations in Canada in 2019, including:

- Operation Lifesaver
- United Way
- Tree Canada
- Chambers of commerce (national, provincial and local)
- Vector Institute – artificial intelligence
- Earth Day Canada
- Fathers of Confederation Buildings Trust
- Canadian Railway Museum
- Federation of Canadian Municipalities
- Canadian Red Cross
- Canada Grains Council
- Teach for Canada
- Terry Fox Foundation
- Hockey Canada
- Ingenium Foundation

- Indspire – indigenous education
- Level – changing lives through law
- Canadian Agricultural Safety Association
- Asia-Pacific Foundation of Canada
- National Aboriginal Energy and Power Association
- Canada 2020
- Indigenous Women's Leadership Summit
- True Patriot Love Foundation
- Forum for Young Canadians
- The CURE Foundation – breast cancer
- Canadian Cancer Society
- Grain Growers of Canada
- Agriculture More than Ever
- Canadian Outstanding Young Farmers
- Indigenomics Institute
- Canadian Mental Health Association
- Canadian Federation of Agriculture
- Railway Association of Canada
- Green Economy Canada
- Canadian Paralympic Committee



CN pensioners and friends commemorated CN's 100th anniversary through a special Legacy Forest tree planting in Moodyville Park, North Vancouver. Left to right: Alex Hui, Dale Jack, David McNaughton, North Vancouver Mayor Linda Buchanan, Judy Pearson, Blake Olson, Erik Lonne, Kristen Lonne, Barbara Lonne, Frank Mercuri and Barry Jones.

## BRITISH COLUMBIA



The bustling ports of Vancouver and Prince Rupert are dynamic gateways to international trade, offering shorter transit times to Asia. At the Port of Vancouver, we have coal, grain and intermodal terminals. In the Vancouver area, we have two distribution centres for forest products, two for metals, three for automotive products, and a CN CargoFlo® bulk handling centre. In Prince George, we have another intermodal terminal and another CargoFlo® bulk handling facility in Ashcroft. Vancouver is home to a major rail classification yard. CN also maintains large railcar and locomotive repair shops at Vancouver's Thornton Yard and in Prince George.

## COMMUNITY PARTNERSHIPS

In 2019, CN invested in many British Columbia-based organizations, including:

### Terrace Search and Rescue

Terrace Search and Rescue is a non-profit organization staffed entirely by volunteers. CN's contribution will help fund Terrace SAR's new multipurpose training room, which will be used to present educational programs and serve as an Emergency Operations Centre when needed.

### City of North Vancouver

CN and Tree Canada commemorated CN's 100th anniversary through a special Legacy Forest planting in Moodyville Park. A gift of 100 trees was donated to the citizens of North Vancouver as part of CN100—A Moving Celebration and our commitment to greening communities along our network.

### Read Right Society

The Read Right Society develops and delivers literacy programs in and around the community of Hope. CN's contribution provided security fencing around the organization's new Swetexel Preschool and Daycare, which borders CN property. CN also provided rail safety education to the children.

### Brandon Jansen Foundation

The aim of BJJ is to create a safe environment for people affected by the opioid crisis to connect. CN's sponsorship of the foundation's annual gala helped fund treatment beds for those in financial hardship and education programs about the dangers of addiction during the fentanyl crisis.

## NETWORK INVESTMENTS

In 2020, CN plans to invest over \$434 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in B.C. Expansion projects include added track in yards to handle growing traffic, new sidings and a bridge expansion at Prince Rupert and multi-year initiatives to increase capacity at the Port of Vancouver in collaboration with the Government of Canada and the Vancouver Fraser Port Authority. The maintenance program will focus on replacement of rail and ties, plus maintenance work on level crossings, culverts, signal systems and other track infrastructure.



*"In Prince George, as in every community, partnerships are essential to developing successful initiatives. The City of Prince George's partnership with CN is long-standing. CN is a significant local employer and we greatly appreciate that they are invested in the growth and well-being of our community."*

Mayor **Lyn Hall**, Prince George

## BRITISH COLUMBIA IN NUMBERS

As at December 31, 2019

**2,465**  
railroaders  
employed

**\$361M**  
capital  
investments

**2,814**  
route miles  
operated

**\$192M**  
total taxes  
paid

**\$535M**  
local spending

**\$870K**  
community  
partnerships

### TOP THREE COMMODITIES



Intermodal



Forest Products



Coal



The Jim Vena Stage in CN Place was officially opened on October 18, 2019, with performances from the Jim Cuddy Band and Maddie Storvold. The event also marked the start of Jasper's Dark Sky Festival.  
Photo by Jasper Fitzhugh

**ALBERTA**

Alberta generates substantial volumes of agricultural and energy products. CN also handles growing amounts of intermodal container traffic through our Calgary and Edmonton terminals. In Calgary, you'll also find our logistics park, an automotive distribution facility, a forest products distribution centre and a CN CargoFlo® bulk handling facility. In Edmonton, we have automotive distribution and CargoFlo® bulk handling facilities as well as metals and forest products distribution centres. Edmonton and Calgary are also home to major rail classification yards. CN also maintains large railcar and locomotive repair shops at Edmonton's Walker Yard. In Fort McMurray, there's a second metals distribution centre and a third CargoFlo® facility. We also have another CargoFlo® facility and a forest products distribution centre in Edson. We have one more CargoFlo® facility in Hay River, NT.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest over \$304 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Alberta. Expansion projects include the construction of double track to allow more trains to pass. The maintenance program will focus on replacement of rail and ties, plus maintenance work on level crossings, bridges, culverts, signal systems and other track infrastructure.



"The Town of Bruderheim values CN's strong commitment to the safety of our residents and visitors. Our local economy continues to grow because of CN's commitment for long-term growth in the Alberta Industrial Heartland."  
Mayor Karl Hauch, Bruderheim

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in many Alberta-based organizations, including:

**Mount Royal University**

CN is contributing to the Bissett School of Business to support the new CN Supply Chain Analytics Lab and the CN Supply Chain Scholarship. The lab gives students and researchers real-time access to live and historical business data crucial to navigating the new economy.

**Tourism Jasper**

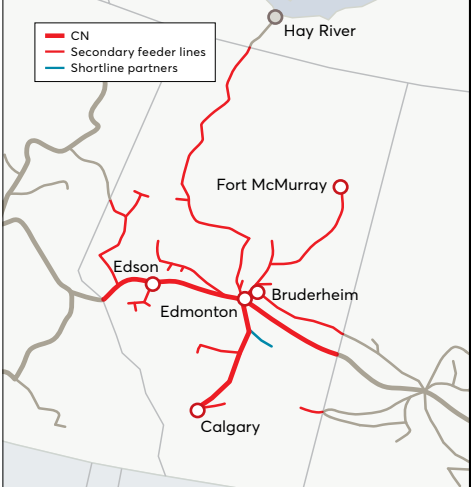
CN provided funding for construction of the Jim Vena Stage in CN Place, named for CN's retired EVP and COO who grew up in Jasper. The stage is an important new public facility in Jasper. It will transform Commemoration Park into the focal point for outdoor festivals, ceremonies and public events. Also, for the fifth straight year, CN is a Gold Sponsor of Jasper's Dark Sky Festival.

**City of Calgary**

CN and Tree Canada commemorated CN's 100th anniversary through a special Legacy Forest planting on the Calgary Stampede grounds. The gift of 100 trees was donated to the citizens of Calgary as part of CN100—A Moving Celebration and a symbol of our commitment to the strong and enduring relationship we have with the City of Calgary.

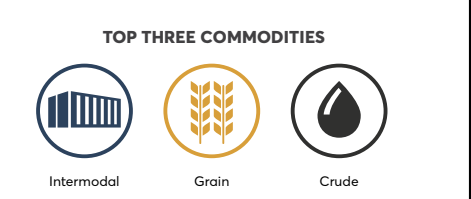
**Banff Centre for the Arts**

Banff Centre is a public post-secondary institution with a mandate to deliver specialized arts and leadership training. CN's contribution supports Banff Centre's Indigenous Leadership Management programs.



**ALBERTA IN NUMBERS**  
As at December 31, 2019

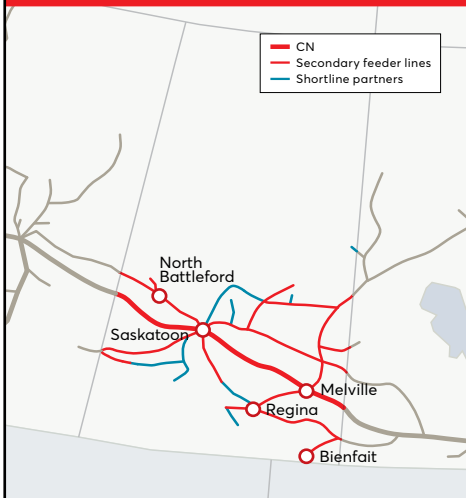
<b>2,891</b> railroaders employed	<b>\$308M</b> capital investments
<b>2,522</b> route miles operated	<b>\$125M</b> total taxes paid
<b>\$800M</b> local spending	<b>\$1.4M</b> community partnerships





CN employees and Tree Canada volunteers planted many trees on National Tree Day in Regina, SK.

## SASKATCHEWAN



Grains and fertilizers, especially potash, make up a substantial portion of the traffic handled by CN in this Prairie province. Our traffic also reflects the increasing diversification of the Saskatchewan economy by handling growing volumes of consumer goods and specialty crops through our intermodal terminal in Saskatoon and Canada's first privately operated intermodal terminal located in the Chuka Creek Business Park in Regina. Both Saskatoon and Regina boast metals distribution facilities. Saskatoon also has an automotive distribution facility and a major rail classification yard. In Bienfait, we have a CargoFlo® bulk handling facility as well as forest products and metals distribution centres. Finally, in North Battleford, there is an additional forest products distribution centre.

## COMMUNITY PARTNERSHIPS

In 2019, CN invested in many Saskatchewan-based organizations, including:

### Royal Saskatchewan Museum

CN's contribution to the CN T. rex Gallery has helped breathe new life into the RSM. Since opening in May 2019, more than 130,000 visitors have come to see Scotty, the largest and oldest Tyrannosaurus rex in the world.

### Mobile Crisis Services

MCS has been providing crisis intervention services to Regina and Saskatchewan since 1974. CN's donation allows the organization to create a farm stress support website and outreach program to facilitate communication between farmers and crisis workers.

### Canadian Western Agribition

CWA is the largest livestock show in Canada. One of its programs is Agri-Ed, which included the "Making Your Way Safer" campaign to promote safety education for more than 6,000 young people. CN also supported the CWA Grain Expo, Canada's fourth-largest trade show.

### City of Regina

More than 27,000 people visited CN's Moving Celebration exhibits during Agribition. Over half of the visitors were schoolchildren who had opportunities to learn and experience the history and future of CN and Canada. CN donated 100 mature trees to the City of Regina to create a CN100 Legacy Forest along the Pilot Butte Creek Pathway.

### Semans and District Fire and Rescue

CN contributed toward the purchase of a fast response vehicle for the Village of Semans volunteer firefighters.

## NETWORK INVESTMENTS

In 2020, CN plans to invest about \$99 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Saskatchewan. The program will focus on the replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



"We appreciate CN's shared commitment to building a stronger, safer City of Melville. CN is a good corporate citizen and neighbour, which is demonstrated by continuing to create local jobs and support community development projects."

Mayor **Walter Streelasky**, Melville

## SASKATCHEWAN IN NUMBERS

As at December 31, 2019

**1,154**  
railroaders  
employed

**\$301M**  
capital  
investments

**1,946**  
route miles  
operated

**\$107M**  
total taxes  
paid

**\$136M**  
local spending

**\$416K**  
community  
partnerships

### TOP THREE COMMODITIES



Grain



Fertilizers



Intermodal



Volunteers walk along the Harte Trail in Winnipeg where CN gifted 100 trees to commemorate our centenary.

Manitoba is a major hub of CN's transcontinental rail network. Much of our traffic passes through Winnipeg's Symington Yard, our only hump yard in Western Canada. Winnipeg is also home to Transcona Shops, our main Canadian heavy railcar and locomotive repair facility, and our rail plant. In Winnipeg, we also have CargoFlo® bulk handling and automotive distribution facilities, and an intermodal terminal.

CN's modern *Claude Mongeau National Training Centre* is focused on instilling and reinforcing a strong safety culture. In 2019, over 6,000 experienced railroaders, new hires and customers received a complete range of hands-on technical training.

CN congratulates the people of Manitoba on the 150th anniversary of joining Canada. Manitoba is also the only Canadian province to enact Rail Safety Week into law.

## NETWORK INVESTMENTS

In 2020, CN plans to invest over \$106 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Manitoba. Expansion projects include new work equipment and autonomous track and car inspection equipment. The maintenance program will focus on the replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



"CN plays an important role in moving Manitoba's economy forward. We appreciate its commitment to community and look forward to working with everyone at CN on the path to increased prosperity."

Hon. Ron R. Schuler,  
Minister of Infrastructure

## COMMUNITY PARTNERSHIPS

In 2019, CN invested in many Manitoba-based organizations, including:

### City of Winnipeg

CN and Tree Canada commemorated CN's 100th anniversary through a special Legacy Forest planting on the Harte Trail. The gift of 100 trees was donated to the citizens of Winnipeg as part of CN100—A Moving Celebration and our \$1-million commitment to Winnipeg's Million Tree Challenge.

### University of Winnipeg

CN is honoured to be the premiere partner of Indigenous Insights, the University of Winnipeg's innovative national educational program developed by Indigenous peoples to advance reconciliation through cultural training.

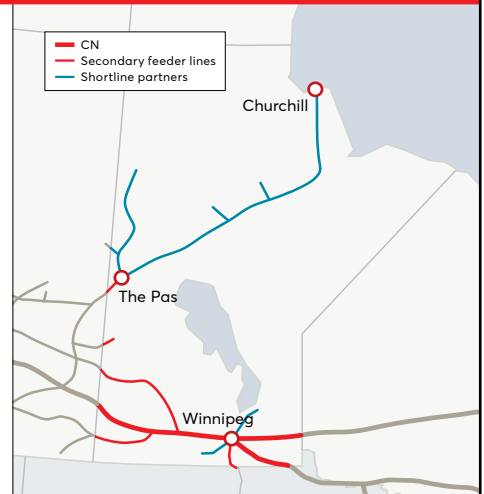
### Manitoba Women's Institute

MWI is a rural women's organization that focuses on agriculture, rural development, family, personal development and community action. CN was proud to support MWI's fourth annual Manitoba Rural Women's Day, bringing rural women together to learn, connect and develop relationships.

### Festival du Voyageur

Every winter since 1970, Saint-Boniface, Winnipeg's French quarter, transforms into a winter paradise and hosts the largest winter festival in Western Canada. CN supports Festival du Voyageur in celebrating the rich history and culture of the voyageur era. Voyageur, Métis and First Nations histories are brought back to life through historical interpretation, music, cuisine and entertainment at the Festival.

## MANITOBA



## MANITOBA IN NUMBERS

As at December 31, 2019

**2,185**  
railroaders  
employed

**\$124M**  
capital  
investments

**864**  
route miles  
operated

**\$90M**  
total taxes  
paid

**\$866M**  
local spending

**\$526K**  
community  
partnerships

### TOP THREE COMMODITIES



Intermodal



Grain



Minerals



CN presents the results of a record-breaking fundraising effort for the 11th edition of CN Cycle for CHEO. Left to right: **Graham Richardson** and **Patricia Boal** (CTV Ottawa), CHEO Dream Team **Tristan, Alexandra, Julia and Damien**, **Louis-Alexandre Lanthier** (CN), CHEO Hospital CEO **Alex Munter, Fiona Murray** (CN), CHEO Foundation President and CEO **Kevin Keohane**.

## ONTARIO



Large volumes of traffic are handled in Ontario, much of it at MacMillan Yard – CN's largest rail classification facility and our only hump yard in Eastern Canada. Mac Yard also has railcar and locomotive repair shops. Intermodal containers are handled at CN's biggest terminal in Brampton. The Toronto area also boasts a distribution facility for automobiles, one for forest products, two for metals, a logistics park, and two CargoFlo® bulk handling facilities. In addition, CN has forest products and metals distribution centres in Brockville, a forest products distribution centre in Atikokan, and an automotive distribution centre in Windsor.

### NETWORK INVESTMENTS

In 2020, CN plans to invest over \$305 million to expand and strengthen our rail network and support the safety, efficiency and long-term growth of our network in Ontario. The program includes investment in intermodal facilities, replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.

CN has proposed to build a \$250-million Milton Logistics Hub that will create over 1,000 direct and indirect jobs. The project is undergoing a comprehensive independent environmental assessment and regulatory review, including participation of local communities and Aboriginal groups.



"CN is a major contributor to the success of our community. We are rooted together and by partnering we can prosper to benefit residents and CN. Hornepayne is committed to forging resilient relationships for future prosperity!"

Mayor **Cheryl Fort**, Hornepayne

### COMMUNITY PARTNERSHIPS

In 2019, CN invested in many Ontario-based organizations, including:

#### Halton Learning Foundation

HLF partners with individuals, corporations and community foundations to provide funds for students in need, post-secondary scholarships, and schools to purchase tools and resources.

#### Milton District Hospital Foundation

CN supported the equipment priorities of the Milton District Hospital. CN also sponsored MDHF's Gift of Health Gala in support of hospital operations.

#### CN Cycle for CHEO

For over 10 years, CN has been the title sponsor for the Children's Hospital of Eastern Ontario's largest annual fundraiser in support of kids with cancer. 2019 was another record year in terms of overall participants, the number of CN railroaders participating, and the total amount of money raised for oncology care and research (\$1.2 million).

#### Wilfrid Laurier University

CN contributes to world-class research and education at the Centre for Supply Chain Management in the School of Business and Economics. This partnership includes a CN fellowship in supply chain management and CN's sponsorship of the World Class Supply Chain Summit hosted with Laurier and the Milton Chamber of Commerce.

#### Around the Bay Race

As the presenting sponsor, CN supported this marathon that raises money for the **St. Joseph Healthcare Foundation** in Hamilton. With over 9,000 participants, the race is North America's oldest marathon, beginning in 1892.

### ONTARIO IN NUMBERS

As at December 31, 2019

**3,970**  
railroaders  
employed

**\$326M**  
capital  
investments

**2,541**  
route miles  
operated

**\$145M**  
total taxes  
paid

**\$2.8B**  
local spending

**\$5.2M**  
community  
partnerships

#### TOP THREE COMMODITIES



Intermodal



Automotive



Metals



## QUEBEC

Our extensive rail network stretches across Quebec. Montreal is home to CN's headquarters and over 3,000 employees as well as a major rail classification yard and repair shops. CN serves the Port of Montreal, where we handle growing numbers of import/export containers. We also have an intermodal terminal in Saint-Laurent. Other CN facilities in Montreal include a logistics park, forest products, automotive and metals distribution centres, and a CargoFlo® bulk handling facility. Quebec City boasts access to a deep-water port as well as metals, automotive and forest products distribution centres. Quebec City also has a large rail classification yard.

In 2019, CN held its Annual General Meeting of shareholders in Montreal to celebrate its centenary. CN was a proud sponsor of the annual meetings of the Union of Quebec Municipalities, which also celebrated 100 years, and the Federation of Canadian Municipalities in Quebec City. CN also participated in the Quebec Ministry of Transport's Summit on Rail Transportation in Drummondville.

### NETWORK INVESTMENTS

In 2020, CN plans to invest about \$218 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Quebec. The program includes various IT projects, Positive Train Control, replacement of rail and ties, as well as maintenance of level crossings, culverts, signal systems and other track infrastructure.



*"We are pleased that CN is contributing to the development of Abitibi, and that it is actively participating in work aimed at providing us with a unifying and visionary rail strategy."*

**Jean-Maurice Matte,**  
Mayor of Senneterre and Chair of the railway committee of the Union of Quebec Municipalities

### COMMUNITY PARTNERSHIPS

In 2019, CN invested in many Quebec-based organizations, including:

#### Équiterre

Équiterre offers concrete solutions to accelerate the transition towards a society in which individuals, organizations and governments make ecological choices that lead to a low-carbon economy and an environment free of toxic substances. CN supported their initiatives by sponsoring two fundraising cocktails in Montreal and Quebec City.

#### Robotics FIRST Quebec

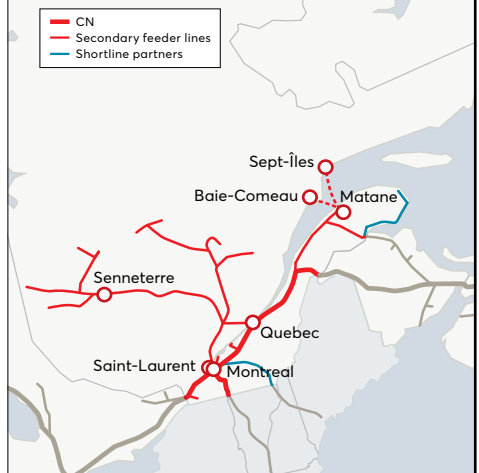
Foster Inspiration and Recognition of Science and Technology (FIRST) with young people in Quebec by engaging them in an innovative robotics mentorship program. CN's three-year commitment will develop essential skills and abilities in youth aged 6 to 14.

#### L'appart à moi

L'appart à moi (the Apartment of Mine) provides vulnerable young adults affected with down syndrome or other intellectual disabilities a smooth and harmonious transition to independent living. Their new supervised building shelters nine tenants, each in their own studio apartment. They share a common area for meals and activities.

#### Hôtel-Dieu de Roberval

CN's donation highlighted Hôtel-Dieu de Roberval's 100th anniversary and paid tribute to all those who contributed to the hospital's expansion.



### QUEBEC IN NUMBERS

As at December 31, 2019

**3,925**  
railroaders employed

**\$513M**  
capital investments

**2,041**  
route miles operated

**\$211M**  
total taxes paid

**\$2.1B**  
local spending

**\$3.2M**  
community partnerships

#### TOP THREE COMMODITIES



Intermodal



Forest Products

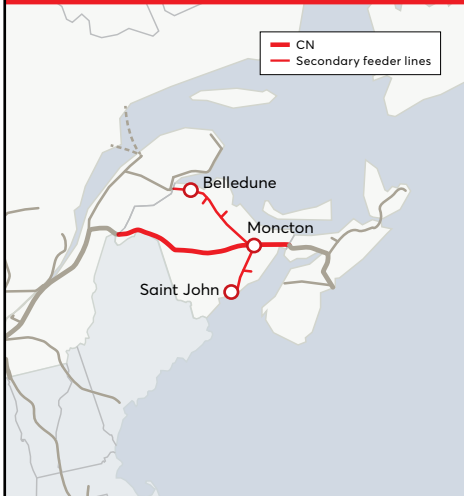


Metals



Members of the CN Atlantic Region Pensioners Association (in red) were joined by CN Police Constable Steve Labrecque (left), Green Party Leader MLA Megan Mitton (to Steve's left), Sackville Deputy Mayor Ron Aiken (in green), CN Public Affairs Manager Tiffany Edwards (in black), Sackville Mayor John Higham (back row to Tiffany's left) to plant a CN100 Legacy Forest consisting of 100 mature trees.

## NEW BRUNSWICK



Forest products make up a significant part of the traffic originating or terminating in the province of New Brunswick. We also handle consumer goods and other intermodal traffic through our terminal in Moncton. Other CN facilities in Moncton include a major rail classification yard as well as an automotive distribution centre and a CargoFlo® bulk handling facility. CN's network extends to the ports of Belledune and Saint John, where we have another CargoFlo® bulk handling facility.

### NETWORK INVESTMENTS

In 2020, CN plans to invest over \$76 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in New Brunswick. The program will focus on rebuilding and strengthening bridges, replacement of rail and ties, rebuilding road crossing surfaces as well as maintenance work on culverts, signal systems and other track infrastructure.



*"I commend CN for aspiring to become the safest railway in North America and was pleased to partner with the railway this fall in promoting rail safety in New Brunswick. As the Minister responsible for a department fully committed to building a health and safety culture in the workplace, it is encouraging to see a key partner sharing the same goal."*

Hon. **Bill Oliver**,  
Minister of Transportation  
and Infrastructure

### COMMUNITY PARTNERSHIPS

In 2019, CN invested in many New Brunswick-based organizations, including:

#### Business Community Anti-Poverty Initiative

BCAPI believes that when business and professional leaders work together toward a common goal, generational poverty can be eliminated in Saint John. CN's contribution supported BCAPI's "When Children Succeed" program.

#### Partners for Youth

Partners for Youth engages youth facing challenges in their lives and assists them in becoming contributing members of their communities by developing innovative programs and services that promote learning in safe, supportive and rewarding environments.

#### Special Olympics New Brunswick

Special Olympics NB is dedicated to enriching the lives of individuals with an intellectual disability through sport. CN's contribution supported the organization's The Sky Is the Limit fundraising gala, which highlighted the successes of athletes.

#### Miramichi Fishermen Pow Wow

CN supported the Miramichi Fishermen Pow Wow, which was organized by Regional Chief for NB and PEI Roger J. Augustine to promote peace and friendship between local and Mi'kmaq fishermen. Many chiefs and New Brunswick Minister of Aboriginal Affairs Jake Stewart attended the celebration feast.

#### Union of the Municipalities of N.B.

The UMNb is an organization representing 60 member municipalities, whose objective is to unite the municipalities of New Brunswick in a common effort to achieve that which is to the benefit of all.

### NEW BRUNSWICK IN NUMBERS

As at December 31, 2019

**320**  
railroaders  
employed

**\$25M**  
capital  
investments

**596**  
route miles  
operated

**\$17M**  
total taxes  
paid

**\$59M**  
local spending

**\$279K**  
community  
partnerships

#### TOP THREE COMMODITIES



Intermodal



Forest Products



Natural Gas  
Liquids





CN Board Chair **Robert Pace**, Citizenship Judge **Joan Mahoney** (centre) and IRCC Supervisor **Karen Johnson** (holding Canadian flag) officiated at a citizenship ceremony for 11 new Canadians in Halifax aboard one of CN's historic business cars.

**NOVA SCOTIA**

Nova Scotia is home to the Port of Halifax, where CN handles all rail-served containers imported and exported through the marine facility. Halifax is the site of a major autoport, where automotive vehicles imported from overseas enter North America for distribution across the continent. One of our intermodal terminals is also located in Halifax.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest over \$10 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Nova Scotia. The program will focus on the replacement of rail and ties, rebuilding road crossing surfaces as well as maintenance work on bridges, culverts, signal systems and other track infrastructure.



*"CN is an integral pillar of our economic development infrastructure throughout the entire region. CN's continued focus on streamlining operations, business development and retention through their many intermodal partners is the kind of competitive collaboration that makes CN and Nova Scotia a dynamic partner in today's global economy."*

Hon. **Geoff MacLellan**,  
Government House Leader

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in many Nova Scotia-based organizations, including:

**Mission to Seafarers Halifax**

The Halifax Mission offers seafarers help and support when their ships arrive in port. CN sponsored the Mission's annual fundraising luncheon. CN also made an extra donation in the wake of Hurricane Dorian, which hit the Halifax community very hard.

**City of Halifax**

CN and Tree Canada commemorated CN's 100th anniversary through a special Legacy Forest planting in Fort Needham Memorial Park. The gift of 100 trees was donated to the citizens of Halifax as part of CN100—A Moving Celebration.

**Halifax Chamber of Commerce**

CN was pleased to sponsor the Halifax Business Awards, the Chamber's most glamorous event of the year. This gala event boasts a spectacular night of entertainment, prestige and celebration, recognizing risktakers and the success of Halifax's thriving business community.

**Canadian Cancer Society**

CN was proud to sponsor the first Cancer Survivor Daffodil Garden in Atlantic Canada, which will be an important green space for rejuvenation, inspiration and education for all those touched by cancer.



**NOVA SCOTIA IN NUMBERS**

As at December 31, 2019

**338**  
railroaders employed

**\$26M**  
capital investments

**162**  
route miles operated

**\$9M**  
total taxes paid

**\$31M**  
local spending

**\$116K**  
community partnerships

**TOP THREE COMMODITIES**



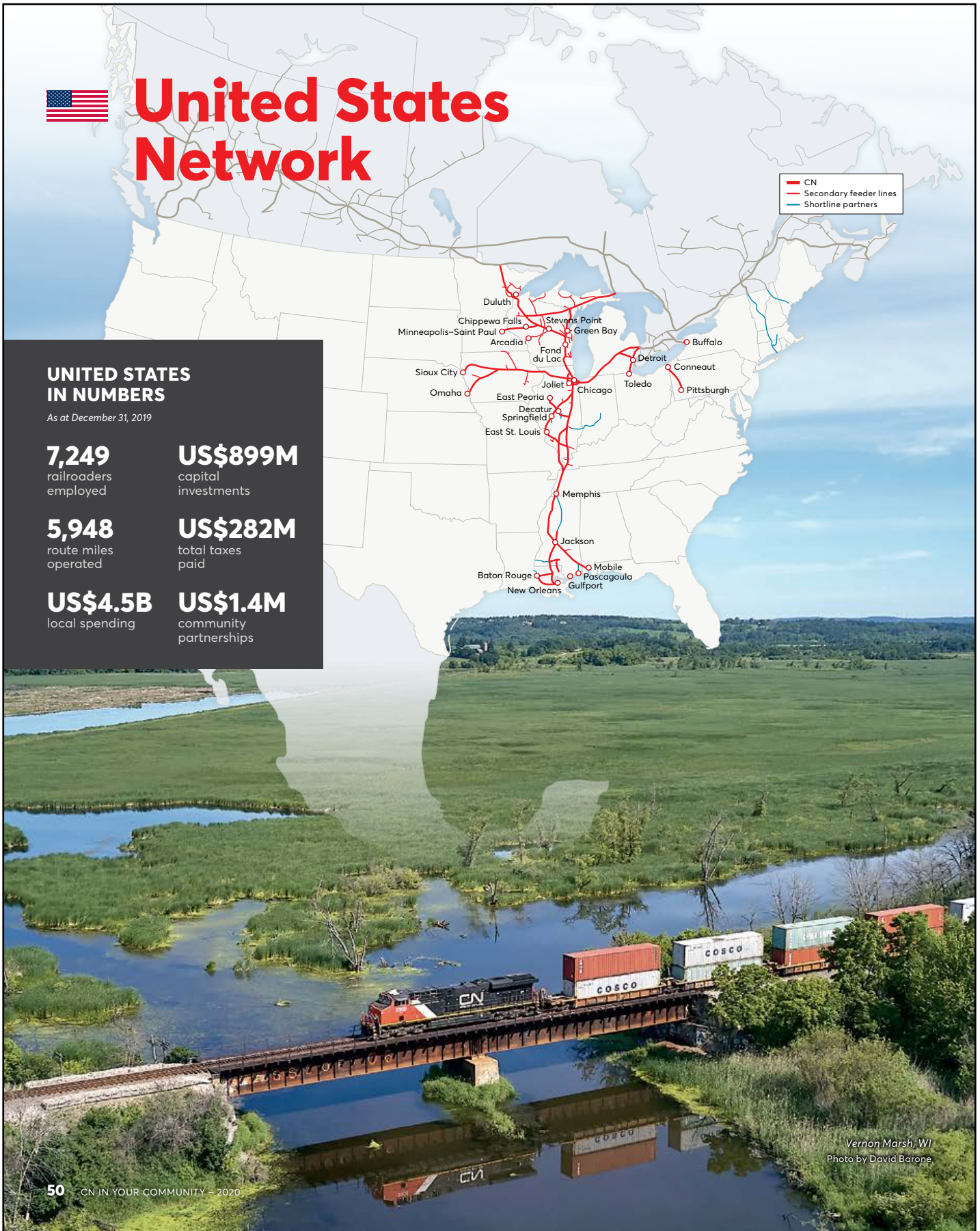
Intermodal



Automotive



Minerals





*CN employee ambassadors gathered to celebrate Black History Month with community leaders at the National Civil Rights Museum in Memphis, TN.*

CN's extensive network in the United States is a seamless and fully integrated part of our transcontinental North American system. Our rail lines run north-south from the northern border of Minnesota down to New Orleans, through the Chicago area, with lines extending west to Nebraska and east through Michigan, Pennsylvania and New York. About one-third of our rail network and employees are in the United States. CN directly serves industrial, petrochemical, coal, grain, fertilizer, automotive and consumer goods markets in 16 states.

CN's substantial investments in our U.S. operations are keeping our network fluid, helping us accommodate increased demand for freight services, and freeing up rail capacity in Chicago. CN's sizable presence in the U.S. is the product of a series of rail acquisitions and investments that have extended our network reach south, north, west and east of Chicago, as well as our unique ring road around the city.

Since 2010, CN has invested about US\$8 billion in our U.S. operations.

Today, CN has over 7,000 employees in the United States. Homewood, a Chicago suburb, is home to our U.S. headquarters and a state-of-the-art training centre. With roughly 25% of our freight traffic originating, terminating or travelling through the city, CN's Chicago focus is on safety, network efficiencies, close collaboration with other freight and passenger carriers, and delivering solid customer service.

**COMMUNITY PARTNERSHIPS**

CN contributed to several national non-profit organizations in the U.S. in 2019, including:

- Operation Lifesaver
- United Way
- America in Bloom
- Global Farmer Network
- National Civil Rights Museum
- American Thresherman Association
- The ALS Association
- Ducks Unlimited
- The Leadership Foundation
- Habitat for Humanity
- Boy Scouts of America
- One Step Initiative



Dr. Peter Navarro (left), Assistant to President Trump and Director of the White House Office of Trade and Manufacturing Policy, and U.S. Congressman Pete Stauber (Minnesota) visit the CN Ore Docks in Duluth.

**MINNESOTA**



Minnesota is an important gateway from Canada into the U.S. via Ranier and south to the port city of Duluth on Lake Superior. Turning west near Longwood, WI, CN's track heads towards the Twin Cities of Minneapolis-Saint Paul, one of the top 15 markets in the U.S.

The North Star State is home to CN's Iron Ore Supply Chain, which brings taconite pellets from the Minnesota Iron Range mines to the CN docks in Duluth and Two Harbors. There, the pellets are loaded onto Great Lakes ships for transport to the lower Great Lakes. CN's major facilities in Minnesota include an intermodal terminal in Duluth, a rail classification yard and railcar/locomotive repair shop in Proctor, a yard near the Two Harbors iron ore dock, and the Duluth iron ore dock itself. There is also a yard in Ranier where CN trains cross the U.S.-Canada border.

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Minnesota-based organizations, including:

**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported communities in Greater Duluth and Northeastern Minnesota.

**Friends of the Band Shell Park**

The Two Harbors City Band was organized in 1897 and performs weekly concerts in the Paul Gauche Memorial Band Shell located in Thomas Owens Park in downtown Two Harbors. CN's donation is also helping to support the Two Harbors Performing Arts Center.

**Never Surrender and ALS Association**

Never Surrender raises money to fight ALS and help people with ALS and their families in Minnesota, North Dakota, South Dakota and Wisconsin. Through our *Railroaders in the Community* program, CN contributed toward the fight against ALS.

**East Basketball Association**

CN railroader **Brian Conklin** spends about 100 hours each year helping to coach basketball in Duluth. Because travel costs to tournaments add up quickly, Brian is grateful that his volunteer hours spent coaching qualified for three *CN Railroaders in the Community* grants.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest about US\$22 million to expand and strengthen our network and support safety, efficiency and long-term growth in Minnesota. The program includes work on our docks, replacement of rail and ties, maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"In Minnesota's Eighth Congressional District, many of our critical industries rely on CN to safely transfer goods to markets across North America. I am grateful to CN for helping to unleash the economic engine in our local communities and I look forward to continuing this strong partnership for years to come."*  
U.S. Congressman **Pete Stauber**

**MINNESOTA IN NUMBERS**

As at December 31, 2019

**512**  
railroaders employed

**US\$74M**  
capital investments

**426**  
route miles operated

**US\$13M**  
total taxes paid

**US\$129M**  
local spending

**US\$90K**  
community partnerships

**TOP THREE COMMODITIES**



Iron Ore



Minerals

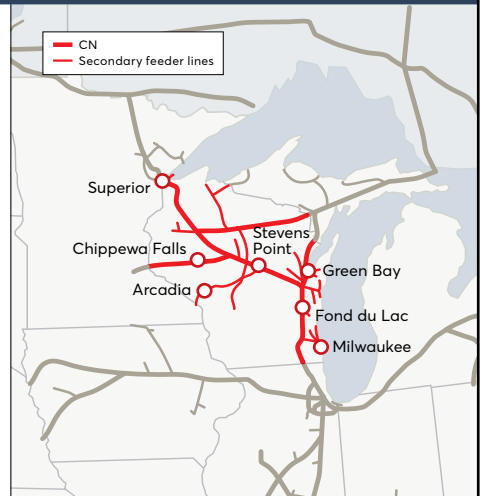


Forest Products



For five years, Debra Steiner, CN Midwest Train Reporting Representative in Wisconsin, has been collecting toys for families in need during the holiday season.

## WISCONSIN



CN serves many local producers and general merchandise customers in Wisconsin, most notably from Milwaukee and Green Bay on Lake Michigan. We also have intermodal terminals in Chippewa Falls and Arcadia. Since 2001, CN has invested over US\$1 billion in infrastructure upgrades on our Wisconsin network to help create safe, efficient and competitive supply chain connections for our customers.

Our two biggest rail facilities in the Badger State are classification yards in Stevens Point and North Fond du Lac. Stevens Point is the heart of CN's North Division and a key location on CN's core route between the U.S.-Canada border and Chicago, IL.

### NETWORK INVESTMENTS

In 2020, CN plans to invest over US\$110 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Wisconsin. The program includes a new auto compound in New Richmond, maintenance of our vessels, Positive Train Control, replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



"From my time as a police chief to now being in the legislature, I have been deeply impressed by the importance railroads put on safety. CN's unmatched US\$1.3 billion of private investment in their infrastructure is helping ensure Wisconsin goods get safely and efficiently to market."

Rep. Jesse L. James

### COMMUNITY PARTNERSHIPS

In 2019, CN invested in several Wisconsin-based organizations, including:

#### United Way

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in the following communities: Brown County, Fond du Lac Area, Greater Chippewa Valley, Manitowoc County, Marathon County, Oshkosh Area, Portage County, Racine County, Tri-City Area.

#### America in Bloom

CN promoted beautification in communities along our Wisconsin network by planting trees and shrubs.

#### North Fondy Fest

CN supported the 31st annual North Fondy Fest celebrating pride in the North Fond du Lac community with fun activities for the whole family.

#### Solon Springs Volunteer Fire Department

CN's network runs through the heart of Solon Springs and CN dangerous goods officers have provided multiple training sessions to their emergency responders. In 2019, CN contributed toward the purchase of a six-person all-terrain emergency vehicle.

#### St. Michael's Foundation

As the philanthropic arm of Ascension St. Michael's Hospital and Ascension Medical Group, St. Michael's Foundation supports the health of Stevens Point and surrounding communities.

### WISCONSIN IN NUMBERS

As at December 31, 2019

**1,413**  
railroaders  
employed

**US\$116M**  
capital  
investments

**1,428**  
route miles  
operated

**US\$21M**  
total taxes  
paid

**US\$240M**  
local spending

**US\$165K**  
community  
partnerships

### TOP THREE COMMODITIES



Sand



Coal



Forest Products



State Representative **Julie Brixie** speaks at the kickoff of Rail Safety Week in East Lansing.  
Photo by Jim West/Alpha Presse

**MICHIGAN**



CN is the largest of three Class I railroads operating in Michigan. CN's operations cross the state's Lower Peninsula with rail yards in Battle Creek, Flint, Port Huron and Flat Rock. CN also has a railcar/locomotive repair shop in Battle Creek. In the Upper Peninsula of the Wolverine State, CN has rail yards in Escanaba and Gladstone.

The Michigan Department of Environmental Quality has awarded four CN yards with their Clean Corporate Citizen (C3) certification: Flat Rock, Flint, Port Huron and Battle Creek. C3 recognizes state-regulated companies that have demonstrated strong environmental performance and a commitment to continual improvement. CN was the first transportation company to be C3 certified.

One in four finished automobiles built in Michigan is moved on a CN train. CN has an automotive distribution facility, two CN CargoFlo® bulk handling centres as well as forest products and metals distribution facilities in the state.

Michigan is home to the Paul Tellier Tunnel between Port Huron and Sarnia, which serves as the border crossing for CN train traffic moving between Eastern Canada and the U.S. Midwest. CN has another international rail crossing at Sault Ste. Marie. CN also has an intermodal facility in Ferndale, in suburban Detroit. CN hosts several Michigan Amtrak trains.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest about US\$59 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Michigan. The program will focus on continued investment in Positive Train Control, expansion of the Flint auto compound, autonomous track inspection railcars, the replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"This year I had the opportunity to travel from Duluth to Sault Ste. Marie with CN and experience firsthand their workforce and what they accomplish daily. CN's lasting commitment to Michigan and the Great Lakes region has a deep impact on our day-to-day lives, our local and regional economies, and our nation."*

U.S. Congressman **Jack Bergman**

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Michigan-based organizations, including:

**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in the following communities: Capital Area (Lansing), Delta County, Eastern Upper Peninsula, Genesee County, Southeastern Michigan, St. Clair County.

**America in Bloom**

CN promoted beautification in communities along our Michigan network by planting trees and shrubs.

**Port Huron Fire Department**

CN contributed toward the purchase of eight new SCBA bottles and to send two firefighters for hazmat training at the Security and Emergency Response Training Center in Pueblo, CO.

**Escanaba High School Robotics**

Foster Inspiration and Recognition of Science and Technology (FIRST) with young people at the Escanaba High School by engaging them in an innovative robotics mentorship program.

**MICHIGAN IN NUMBERS**

As at December 31, 2019

**1,095**  
railroaders employed

**US\$54M**  
capital investments

**904**  
route miles operated

**US\$855K**  
total taxes paid

**US\$112M**  
local spending

**US\$153K**  
community partnerships

**TOP THREE COMMODITIES**



Automotive



Intermodal



Forest Products



Farley, IA

Through our subsidiary, the Chicago, Central & Pacific Railroad, CN's rails stretch the breadth of Iowa, from the Missouri River in the west to the Mississippi in the east. We carry a wide variety of manufactured and industrial products like food, machinery, electrical equipment, chemical products and primary metals. In addition to serving local businesses, CN's ethanol franchise is centred in the Hawkeye State with several plants along the route between Dubuque and Sioux City and Council Bluffs. The largest rail yard and facility on CN's Iowa network is in Waterloo.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest over US\$35 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Iowa. The program will focus on continued investments in Positive Train Control as well as the replacement of rail and ties and maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"Railways help move Iowa's agricultural and manufactured products to markets throughout the country. Our workforce depends on this component of our nation's infrastructure. We're very fortunate to have ample rail service throughout Iowa, like CN that serves the local elevator in New Hartford where we market grain from our family farm."*

U.S. Senator **Chuck Grassley**

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Iowa-based organizations, including:

**Global Farmer Network**

Based in Des Moines, the Global Farmer Network amplifies the farmers' voice in promoting trade, technology, sustainable farming, economic growth, and food security.

**United Way**

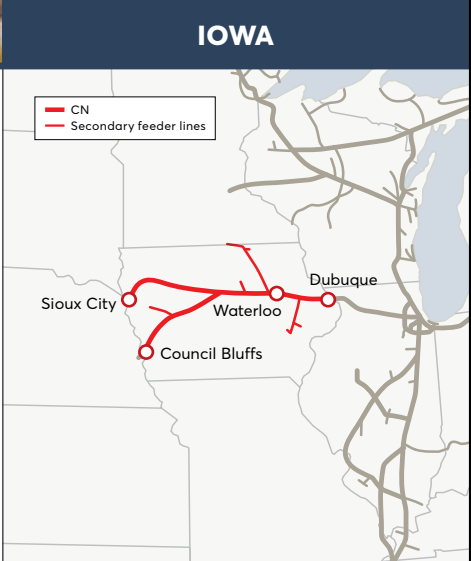
The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in Cedar Valley.

**Knights of Columbus**

CN railroader **Tom Bloom** devotes more than 40 hours each year to the Maynard council of the Knights of Columbus. The Knights have various fundraisers throughout the year to help needy families in the area. They also sponsor Coats for Kids and the Special Olympics. Tom is also a captain for the Maynard Volunteer Fire Department. His work has qualified for three *CN Railroaders in the Community* grants, which helped purchase nozzles for fire hoses and computers for a local school.

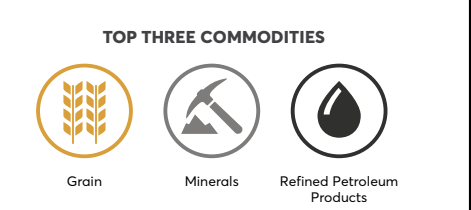
**Habitat for Humanity**

Habitat for Humanity brings communities together to help families build strength, stability and independence through affordable homeownership. CN conductor **Adam Schrodt** recently joined Habitat in Fort Dodge. He has devoted over 100 hours so far helping with building projects for qualified families and working at the Habitat ReStore, which raises funds by selling quality new and used building materials.



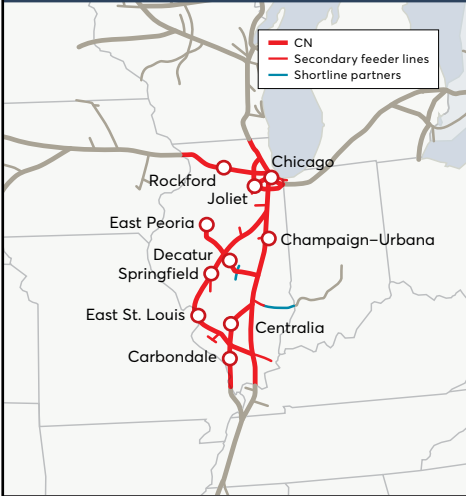
**IOWA IN NUMBERS**  
As at December 31, 2019

<b>262</b> railroaders employed	<b>US\$22M</b> capital investments
<b>574</b> route miles operated	<b>US\$4M</b> total taxes paid
<b>US\$24M</b> local spending	<b>US\$47K</b> community partnerships





**ILLINOIS**



**ILLINOIS IN NUMBERS**

As at December 31, 2019

**1,825**  
railroaders employed

**US\$187M**  
capital investments

**1,253**  
route miles operated

**US\$35M**  
total taxes paid

**US\$1.0B**  
local spending

**US\$247K**  
community partnerships

**TOP THREE COMMODITIES**



Intermodal



Coal



Grain

Illinois is CN's largest state in terms of operations and employees. Our routes from throughout North America converge in Chicago. Homewood, a Chicago suburb, is home to CN's U.S. headquarters and a modern training centre. CN Campus is focused on instilling and reinforcing a strong safety culture. In 2019, nearly 3,000 experienced railroaders, new hires and customers received a complete range of hands-on technical training.

Adjacent to CN Campus is Markham Yard and Woodcrest Shop, the hub of CN's mechanical function in the USA. We also have facilities in Centralia and Champaign-Urbana. To the north is CN's Chicago Intermodal Terminal. Smaller intermodal facilities are in Joliet and Decatur. The Chicago area also boasts three CargoFlo® bulk handling centres as well as automotive and metals distribution facilities and a logistics park. CN hosts Amtrak intercity passenger trains in Illinois and Metra commuter trains in Chicago.

In 2019, CN, Saint Mary's University and the American Petroleum Institute hosted the International Safety Culture Summit in Chicago.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest over US\$161 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Illinois.



*"Investment in our infrastructure is crucial to growing our economy, creating jobs and connecting people. In Congress, I'll continue to work alongside companies like CN, who my staff and I engage with on a regular basis, to improve our communities and keep them safe."*

Rep. Cheri Bustos

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Illinois-based organizations, including:

**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in the following communities: Champaign County, Decatur and Mid-Illinois, Metropolitan Chicago, Southern Illinois, and Will County.

**America in Bloom**

CN promoted beautification in communities along our Illinois network by planting trees and shrubs. One tree planting took place in the City of West Chicago.

**Illinois Association of Chiefs of Police Foundation**

The ILACPF raises public awareness and resources to foster public safety. The CN Police Service is a member of the ILACPF. For the past six years, CN has been the sole railroad sponsor of the Illinois Rail Safety Week campaign.

**The Magnificent Mile**

For the first time, CN participated in The Magnificent Mile Tree-Lighting Parade, the third-largest parade in the United States. With Little Obie and a CN Police cruiser rolling down Michigan Avenue, CN railroaders and their families spread the message about how important it is to be safe around train tracks.

**Cancer Support Center**

CSC gives strength, guidance and support to anyone living with a cancer diagnosis, as well as to their loved ones, at no cost. CN sponsored a fundraiser event "Let's Have A Party" with live music, games and raffles.





Bringing the rail safety message to the annual Labor Day Parade in Northwest Indiana with the Lake County Pipes and Drums Corps and "Little Obie."

## INDIANA



## INDIANA IN NUMBERS

As at December 31, 2019

**416**  
railroaders  
employed

**US\$16M**  
capital  
investments

**102**  
route miles  
operated

**US\$3M**  
total taxes  
paid

**US\$74M**  
local spending

**US\$80K**  
community  
partnerships

### TOP THREE COMMODITIES



Intermodal



Coal



Metals

CN's main line from the Detroit area to our primary U.S. hub in Chicago passes through the northwest corner of Indiana. While the number of route miles CN operates in Indiana is relatively small, the impact of the state could not be more significant. Gary is home to Kirk Yard, CN's largest rail yard in the U.S., located on the former Elgin, Joliet & Eastern Railway. CN has invested US\$169 million to modernize and expand Kirk Yard, one of only two CN hump yards in the United States. In collaboration with the Indiana Railroad, CN opened an intermodal facility in Indianapolis in 2013.

### NETWORK INVESTMENTS

In 2020, CN plans to invest about US\$8 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Indiana. The program will focus on the continued investments in Positive Train Control, the replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



"Keeping communities safe is a shared task, and CN is a tremendous partner for first responders across Indiana."

Chief of Police **Gregory S. Mance**,  
Griffith Police Department

### COMMUNITY PARTNERSHIPS

In 2019, CN invested in several Indiana-based organizations, including:

#### United Way

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in the following communities: Lake Area, Porter County and St. Joseph.

#### Tri-Town Safety Village

Partnering with the CN Police Service for 15 years, the Tri-Town Safety Village educates school-age children about railroad safety, fire prevention and personal safety. CN contributed to the Village's Christmas fundraising gala, which was also attended by *Little Obie*.

#### One Region

One Region is a non-profit that strives to grow population, attract and retain talent, and increase household income in Lake, Porter, and LaPorte counties. CN sponsored One Region's fundraising luncheon.

#### Girls on the Run Northwest Indiana

Girls on the Run of Northwest Indiana serves Lake, Porter, LaPorte, Jasper, Starke, Newton and Pulaski counties. Over 2,500 girls participate in the running program each year. CN fully funded approximately 64 girls in need to participate in the program at no cost to their families.

#### Griffith Police K-9

Since 2012, the Griffith Police K-9 program has allowed for greater outreach to the Town of Griffith and surrounding communities. CN contributed toward the addition of a new K-9 and a second handler to allow for greater enforcement coverage within the Town of Griffith.



VIP visit to Toledo's Lang Yard: **Jim Golombeski** (CN Superintendent), **David Wirt** (Office of U.S. Rep. Bob Latta), **Jane Ruuolo** (Office of U.S. Rep. Marcy Kaptur), State Senator **Teresa Fedor**, **Benjamin Lynn** (Office of State Rep. Lisa Sobacki), **Andrea Waldoek Niethold** (CN Government Affairs).

**OHIO**



CN's track extends to a yard in Toledo for interchange with eastern railroads. With a focus on local interests and the ability to link industries, extending our reach and providing flexibility, we count on our subsidiaries, the Bessemer and Lake Erie Railroad (BLE) and Grand Trunk Western Railroad (GTW), to help us deliver in Ohio. The BLE connects at Conneaut docks.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest about US\$15 million to expand and strengthen our network and support safety, efficiency and long-term growth in Ohio. The program will focus on maintenance of our vessels, work at Conneaut Dock, replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"CN is a critical player in the robust transportation network that serves Northeast Ohio, ensuring the safe transportation of iron ore from Minnesota to our commercial port in Conneaut Harbor and then on to other states like Pennsylvania. I look forward to continuing to work with CN to build on the economic strength these operations have brought to Ohio's 14th Congressional District."*

**Congressman Dave Joyce**

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Ohio-based organizations, including:

**America in Bloom**

CN promoted beautification in communities along our Ohio network by planting trees and shrubs.

**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in Ashtabula County and Greater Toledo.

**Girl Scouts of North East Ohio and Buckeye Band Boosters**

**Cathy J. Marcy**, wife of CN crane operator at P&C Dock **Daurel Marcy**, is a jack-of-all-trades at the Girl Scouts of North East Ohio and Buckeye Band Boosters. In the past year, Cathy devoted more than 150 hours chaperoning at various activities, helping with fundraising, and sewing patches on vests for the scouts and altering band uniforms. Cathy has earned CN Railroaders in the Community grants for both organizations.

**OHIO IN NUMBERS**

As at December 31, 2019

**50**  
railroaders employed

**US\$14M**  
capital investments

**4**  
route miles operated

**US\$237K**  
total taxes paid

**US\$63M**  
local spending

**US\$72K**  
community partnerships

**TOP THREE COMMODITIES**



Iron Ore



Automotive



Refined Petroleum Products



Conneautville, PA  
Photo by Christopher Myers

**PENNSYLVANIA**

CN owns and operates a fully integrated supply chain that transports iron ore directly from mines to mills entirely with CN ships and trains. CN's main line runs from our marine bulk facilities in Conneaut, OH, on Lake Erie, where our Great Lakes ships unload iron ore. Our trains then move the iron ore to steel plants in the Pittsburgh area.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest over US\$4 million to strengthen our rail network and support safety, efficiency and long-term growth in Pennsylvania. The program will focus on maintenance of our vessels, replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"CN is critical to Pennsylvania's economy. From its role in getting raw materials to steel mills, to ensuring homes, schools and businesses have heat in cold winters, to bringing food from family farms to family tables, freight rail is at the very foundation of who we are as a Commonwealth and as a nation."*

Rep. **Kerry A. Benninghoff**

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Pennsylvania-based organizations, including:

**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in Butler County and Mercer County.



**PENNSYLVANIA IN NUMBERS**

As at December 31, 2019

**61**  
railroaders  
employed

**US\$6M**  
capital  
investments

**157**  
route miles  
operated

**US\$217K**  
total taxes  
paid

**US\$746M**  
local spending

**US\$6K**  
community  
partnerships

**TOP THREE COMMODITIES**



Crude



Metals

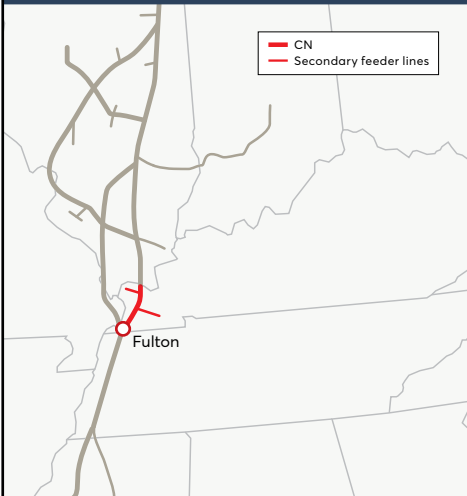


Minerals



CN's Fulton Yard, Fulton, KY

**KENTUCKY**



CN has two main-line corridors running through the western tip of Kentucky, linking CN's network in Illinois to Tennessee and points south to the Gulf Coast. Amtrak's *City of New Orleans* passenger rail service operates on CN tracks and stops in Fulton.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest about US\$3 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Kentucky. The program will focus on continued investments in Positive Train Control, the replacement of rail and ties, as well as maintenance of bridges, culverts, signal systems and other track infrastructure.



*"CN's significant role in transporting Kentucky's goods across North America makes them a reliable economic partner for our West Kentucky businesses and communities. I am thrilled to see CN continue to invest in Kentucky's railroad infrastructure, further cementing the 1st Congressional District as a major logistics hub for the agriculture and energy sectors. CN provides critical support for our rural communities when it comes to facilitating products, and their commitment to far West Kentucky is good for the region's economy and way of life."*

Rep. James Comer

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Kentucky-based organizations, including:

**Bardwell City Fire Department**

CN railroader **Bryant McCuan** has devoted close to 300 hours this year working for the Bardwell City Fire Department. In addition to being on call for fires, rescue squad help and vehicle accidents, he also does training every week. Bryant qualified for his second CN *Railroaders in the Community* grant, which was invested in protective gear and clothing for the firefighters.

**St Mary's Food Pantry**

CN railroader **Michael McGowan** volunteers more than 50 hours each year at the local food pantry in LaCenter, helping wherever he can by shopping for groceries, stocking shelves, carrying groceries for clients, keeping the food pantry clean, and performing light maintenance work.

**KENTUCKY IN NUMBERS**

As at December 31, 2019

**29**  
railroaders employed

**US\$20M**  
capital investments

**98**  
route miles operated

**US\$2M**  
total taxes paid

**US\$28M**  
local spending

**US\$3K**  
community partnerships

**TOP THREE COMMODITIES**



Minerals



Plastics



Chemicals



U.S. Surface Transportation Board Vice-Chairman **Patrick Fuchs** (centre) and Board Member **Marty Oberman** (right) discuss rail safety and other issues with **Orville Neuels**, Manager of CN's Memphis Intermodal Operations.

**TENNESSEE**



Western Tennessee is CN's gateway to the south. CN's yard in Memphis is a major freight handling point and the hub of CN's U.S. operations south of Chicago. It is one of only two hump yards in the U.S. (CN has four hump yards on its entire network) and serves as an interchange point with four other Class I railroads. The Memphis Yard is also the location of a major CN railcar/locomotive repair shop.

An important CN intermodal terminal is in Memphis at the Frank Pigeon Industrial Park. CN also serves President's Island, an industrial core in Memphis. The birthplace of rock 'n' roll boasts distribution facilities for forest products, metals and automobiles as well as a CN CargoFlo® bulk handling centre and a logistics park. Amtrak's *City of New Orleans* service operates on CN tracks and stops in Memphis. More than 500 CN railroaders live and work in Memphis.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest about US\$42 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Tennessee. The program will focus on yard upgrades, replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"Memphis is the transportation and distribution hub for the whole country, and we value the role CN plays in that success. While hauling valuable freight, CN continues to support Memphis by providing jobs and forming community partnerships that build on an already strong relationship."*

Mayor **Jim Strickland**, Memphis

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Tennessee-based organizations, including:

**University of Memphis**

Through the Southeast Transportation Workforce Center in the Herff College of Engineering, CN supported transformational educational experiences for K-12 students in Memphis, particularly those from low-income families and ethnicities underrepresented in transportation and STEM professions.

**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way of the Mid-South.

**Shelby Farms Park Conservancy**

Shelby Farms Park is a 4,500-acre green space in Memphis. CN sponsored their Earth Day celebrations.

**National Civil Rights Museum**

Located at the former Lorraine Motel in Memphis where Dr. Martin Luther King Jr. was assassinated more than 50 years ago, the National Civil Rights Museum tells the story of the struggle for human rights in America. In 2019, CN sponsored a luncheon at the museum in honour of Black History Month where CN presented several donations to local causes.

**St. Jude Children's Research Hospital**

St. Jude advances cures and prevention of pediatric diseases through research and treatment. In May 2020, CN employees, friends and family will paddle a dragon boat for St. Jude. *Little Obie* will be on hand to give patients a ride and promote rail safety. CN is a Sustaining Partner of St. Jude.

**TENNESSEE IN NUMBERS**

*As at December 31, 2019*

**649**  
railroaders employed

**US\$57M**  
capital investments

**173**  
route miles operated

**US\$5K**  
total taxes paid

**US\$34M**  
local spending

**US\$172K**  
community partnerships

**TOP THREE COMMODITIES**



Intermodal



Coal



Grain



Our railroaders are also your neighbours! CN's Assistant Superintendent and Madison, MS, resident **Rufus Trevillion** proudly joined America in Bloom to highlight the city's award of an "EcoConnexions From the Ground Up" grant.

## MISSISSIPPI



CN's network criss-crosses Mississippi, with a rail yard in Jackson serving as a hub for petroleum headed to the western part of the Magnolia State, coal moving east to Alabama, grain shipping south to the Gulf Coast for export, and chemical products headed north to the Midwest. Intermodal products destined throughout North America are handled through our intermodal terminal in Jackson. Amtrak's City of New Orleans service stops in Jackson at CN's rail yard. CN also has an automotive distribution facility serving the Nissan assembly plant in Canton.

### NETWORK INVESTMENTS

In 2020, CN plans to invest over US\$51 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Mississippi. The program will focus on continued investment in Positive Train Control, the replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



"Hattiesburg forged its identity as 'the Hub City' due to its proximity to other regional commercial centres, all connected by a thriving rail industry. CN is an important part of the fabric of transportation infrastructure in Mississippi, and we look forward to a continued partnership to grow Hattiesburg's economy and enhance the quality of life for our citizens."

Mayor **Toby Barker**, Hattiesburg

### COMMUNITY PARTNERSHIPS

In 2019, CN invested in several Mississippi-based organizations, including:

#### America in Bloom

CN promoted beautification in communities along our Mississippi network by planting trees and shrubs.

#### Hinds Community College

Founded in 1917, Hinds is the largest community college in the state of Mississippi. Since 2003, CN has provided hundreds of scholarships to students who would not otherwise be able to pay for their education in industrial trades (i.e., welding, electrical, mechanical).

#### United Way

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in the Capital Area and Southeast Mississippi.

#### Boy Scout Troop 119

CN railroader **John Piper** volunteers more than 50 hours throughout the year for the Boy Scout troop in Brookhaven. During summer camp 2019, John taught the BSA railroading merit badge and helped with various summer camp duties.

#### Good Samaritan Center

Since 1972, Good Samaritan's mission has been to help low-income families and individuals in crisis situations access resources to find positive, long-lasting solutions. In 2019, CN matched the charitable contributions of employees to Good Sam.

### MISSISSIPPI IN NUMBERS

As at December 31, 2019

**459**

railroaders employed

**US\$51M**

capital investments

**575**

route miles operated

**US\$15M**

total taxes paid

**US\$78M**

local spending

**US\$115K**

community partnerships

#### TOP THREE COMMODITIES



Automotive



Forest Products



Fertilizers



*Jim Gabel received an award in recognition of 25 years of volunteer service with the Mobile Police Department.*

In addition to access to the Port of Mobile, CN's network connects to our CargoFlo® bulk handling as well as metals and minerals distribution facilities in Mobile, which handle petroleum products from Western Canada and coal from the Midwest.

As an important Gulf Coast gateway to Mid-America, Alabama's only deep-water seaport, the Port of Mobile, allows quick access to major inland hubs such as Memphis, Chicago and Canada via CN's extensive network. The Alabama State Port Authority's three-phase expansion project extends the dock at the Port of Mobile to allow for simultaneous berth of two Post-Panamax vessels and brings annual capacity to 650,000 TEUs. The dock extension leverages operational efficiencies generated by newly constructed yard capacity, applied technology, additional outbound gates, and two Super Post-Panamax and two Post-Panamax ship-to-shore container cranes. The ASPA is also planning to modernize Mobile Harbor to accommodate larger vessels and improve transit efficiencies. Construction could begin in late 2020. A new roll-on/roll-off terminal for automotive imports is also planned for 2020 at the Port of Mobile.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest about US\$1.4 million to strengthen our rail network and support safety, efficiency and long-term growth in Alabama. The program will focus on continued investments in Positive Train Control as well as the replacement of rail and ties and maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"CN has played a major role in the growth we've seen at the Port of Mobile and throughout our economy in Alabama."*  
Congressman **Bradley Byrne**

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Alabama-based organizations, including:

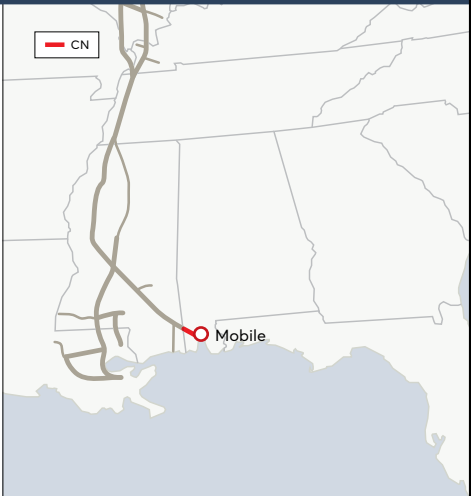
**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in Southwest Alabama.

**Firefighters Safety Foundation**

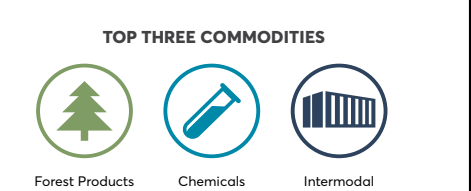
CN Railroader in the Community and retired locomotive engineer **Jim Gabel** devotes around 500 hours each year as a volunteer chaplain for the Mobile Fire-Rescue Department. In addition to working to support firefighters and their families, Jim also counsels victims of fires and vehicle accidents through prayer, scripture and song. Jim has been a volunteer chaplain in Mobile for more than 25 years.

**ALABAMA**



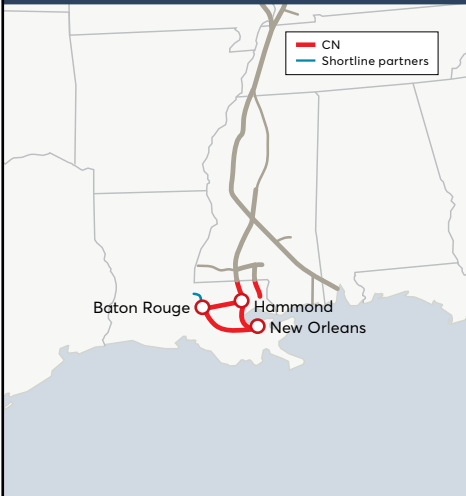
**ALABAMA IN NUMBERS**  
*As at December 31, 2019*

<b>9</b> railroaders employed	<b>US\$689K</b> capital investments
<b>27</b> route miles operated	<b>US\$338K</b> total taxes paid
<b>US\$4M</b> local spending	<b>US\$4K</b> community partnerships





**LOUISIANA**



At the southern terminus of CN's North American network, Louisiana handles growing volumes of traffic, most notably in the triangle formed by Hammond, Baton Rouge and the Port of New Orleans. CN's major yards are in Baton Rouge, Geismar and Harrahan (Mays Yard) outside of New Orleans. At Mays Yard, CN connects to the New Orleans Public Belt Railroad, which links the city's six Class I railroads. CN also has an intermodal facility in New Orleans. Amtrak's *City of New Orleans* service terminates in New Orleans.

The Port of New Orleans has an intermodal terminal adjacent to its Napoleon Avenue Container Terminal providing on-dock access for all rail shipments. The Mississippi River Intermodal Terminal is a modern, efficient transfer terminal, offering on-dock access and helping to grow CN's container volumes.

**NETWORK INVESTMENTS**

In 2020, CN plans to invest about US\$58 million to expand and strengthen our rail network and support safety, efficiency and long-term growth in Louisiana. The program includes a multi-year project to rebuild the McComb Spillway Bridge, replacement of rail and ties, as well as maintenance of bridges, level crossings, culverts, signal systems and other track infrastructure.



*"Louisiana is one of two places in America where six Class I railroads converge. CN serves New Orleans and our industrial corridor on the Mississippi River, and helps Louisiana participate in \$5 billion in annual trade with Canada. We're proud that CN continues to invest in our people and infrastructure, linking Louisiana to the global economy."*  
Governor **John Bel Edwards**

**COMMUNITY PARTNERSHIPS**

In 2019, CN invested in several Louisiana-based organizations, including:

**America in Bloom**

CN promoted beautification in the communities along our Louisiana network by planting trees and shrubs.

**United Way**

The United Way improves lives by mobilizing the caring power of the community to advance the common good. CN supported the United Way in the Capital Area and Greater New Orleans.

**Louisiana Art and Science Museum**

Housed along CN's tracks in the Yazoo and Mississippi Valley Railroad Company Depot in Baton Rouge, the museum seeks to enhance the understanding and appreciation of art and science by presenting educational and entertaining experiences that encourage discovery, inspire creativity, and foster the pursuit of knowledge. CN supported the museum's annual fundraising event, CHROMA: Color Your Senses.

**A.P. Foundation**

The A.P. Foundation's purpose is to connect people with autism and special needs with others like themselves. CN helped the organization create activities for the special needs community, along with their parents and guardians, to get together.

**Tangipahoa Parish Sheriff's Office**

The Tangipahoa Parish Sheriff's Office is devoted to preserving the quality of life in Tangipahoa Parish by maintaining the community as a safe place to live, work and play. CN supported the TPSO Mounted Division's ninth annual rodeo, one of the largest rodeos in the Southeast.

**LOUISIANA IN NUMBERS**

*As at December 31, 2019*

**328**  
railroaders employed

**US\$87M**  
capital investments

**227**  
route miles operated

**US\$6M**  
total taxes paid

**US\$28M**  
local spending

**US\$65K**  
community partnerships

**TOP THREE COMMODITIES**



Chemicals



Plastics



Coal





Michigan Senators **Peter J. Lucido**, **Eric Nesbitt** and **Wayne Schmidt** sign the rail safety pledge in the State Capitol.



Employees from Montreal, QC, ride a "Big Bike" to raise funds for the Heart & Stroke Foundation.

# CN Employees' and Pensioners' Community Fund



Last year's campaign met with unprecedented success, raising a total of more than \$2 million. Over the past 10 years, the Fund has raised more than \$18.5 million in donations to assist more than 400 charities specializing in health and research, community well-being, child support and humanitarian aid. The Fund directs every dollar donated directly to the designated organizations.

CN Employees' and Pensioners' Community Fund, which has been in existence for more than 50 years, stands out as a Canadian leader due to its exemplary practices. The Community Fund, run by CN employees and pensioners acting on behalf of their colleagues, organizes fundraising activities and annual campaigns in support of various Canadian charities. Examples include:



Employees from CN's Information and Technology Department shop for groceries to fill Christmas baskets for disadvantaged families in Montreal, QC.

## I&T CHRISTMAS BASKETS

The CN Information and Technology Christmas Basket initiative started in 1973 with \$706 in donations helping five families with a total of 17 children. In 2019, these donations have grown to about \$35,000, which allowed the team to help 34 families with 97 children. In the 46 years that I&T Christmas Baskets has been in operation, close to \$700,000 has been raised to help disadvantaged Montreal families enjoy a nicer holiday. Each basket contains two weeks of food for each family as well as toys and clothes for the children.

## TERRY FOX RUN

On September 15, 2019, CN was proud to continue Terry Fox's legacy by participating in the 39th annual Terry Fox Run for cancer research. Over the years, the Terry Fox Run has grown to involve millions of participants in over 60 countries and is the world's largest one-day fundraiser for cancer research. CN employees, pensioners and their families ran, walked or rode in Montreal, QC, Oakville, ON, Prince George, BC, Moncton, NB, and Winnipeg, MB. Along with CN's matching donation of \$25,000, the teams raised more than \$37,000 to fund cancer research.



Left to right: **Suzanne Dalzell**, Strategic Partnerships and Executive Director, CN Community Boards; **Fiona Murray**, CN Vice-President, Government and Public Affairs; **Darrell Fox**, Terry Fox's brother; and **Savanna Carpenter**, Suzanne Dalzell's daughter.

**CN Employees' and Pensioners' Community Fund**

935 de La Gauchetière Street West,  
2nd Floor  
Montreal, Quebec  
H3B 2M9

**Toll-free:** 1.877.552.7555  
**Email:** [communityfund@cn.ca](mailto:communityfund@cn.ca)  
[communityfundcn.com](http://communityfundcn.com)

At CN, we are proud to be your neighbour and we work hard every day to conduct our business in ways that earn your trust.  
Calgary, AB.



# CN Community Boards

CN is in the process of creating community boards to guide our CN Stronger Communities Fund's decisions and strengthen community partnerships. Through our community boards, CN is putting funding decisions in the hands of local community and business leaders who know their communities best. More to come!

**British Columbia Community Board**

Christy Clark (Chair), Celso Boscariol, QC, Warren Lee, Mike McDonald, Jason McLean, Darrell Mussatto, Blake Olsen, David Radford, Marcia Smith, Lindsay Brumwell (Secretary)

**Edmonton Community Board**

Douglas Goss, QC, AOE (Chair), Hugh J. Bolton, FCA, F. ICD, LLD (Hon), Sarah Chan (MA), Sam Jenkins, Ashif Mawji, Dave Mowat, Shauntelle Paul, Doug Ryhorchuk, Suromitra Sanatani, LL.B, ICD.D, Angua J. Watt, W. C. (Butch) Whiteman, Dawn Newton (Secretary)

**Winnipeg Community Board**

David Angus (Chair), Adam Beck, Jim Feeny, Diane Gray, Paul Hackett, Dwight MacAulay, CVO, Mariette Mulaire, CITP/FIBP, Dayna Spiring, Jasdeep Devgan (Secretary)



**Saskatchewan Community Board**

Brad Wall (Chair), Raymond E. Ahenakew, Doreen Eagles, Chris Guérette, ICD.D, Gerald Guest, Doug Hodson, Raymond Kazadi, Chris Lane, Blaine Phillips, Barb Ryan, Mubarik Syed, Lindsay Brumwell (Secretary)



**Halifax Community Board**

Left to right: Roy Argand, Andrew de Freitas, Janet MacMillan, Robert Dempsey, Gina Kinsman, Al Abraham (Chair), Tiffany Edwards (Secretary), Chris Lydon. Absent: Robert Ghiz, Doug MacDonald

Chicago, IL



# Answering Your Questions

**Trains blocking roadways for extended periods are a concern in my community. What can be done to reduce the number of blocked crossings?**

While CN makes every effort not to block crossings, there are unforeseen instances such as weather, mechanical failure or loss of air pressure that can cause a train to stop, which may result in a blocked crossing. CN crews are aware when a train is blocking a road crossing and make every effort to clear the passage as soon as possible.

In Canada, no part of a train or engine may stand on any part of a public crossing for longer than five minutes when vehicular or pedestrian traffic requires passage. However, this does not apply to private crossings. When emergency vehicles require passage, railways must clear both public and private crossings as quickly as possible. For further rules surrounding blocked crossings, please visit the Transport Canada website at [tc.gc.ca](http://tc.gc.ca) where this information can be found under the Rail heading.

In the United States, the Federal Railroad Administration does not regulate the length of time a train may block an at-grade crossing.

**The CN property in my community is not being maintained adequately. What is CN doing about this?**

We make every effort to maintain our property and we are committed to business practices that protect the natural environment, prevent pollution, reduce our greenhouse gas emissions and conserve natural resources. Waste management is important to us and we are addressing this issue with two key initiatives: removing old rail ties from our rights-of-way and establishing an aggressive waste reduction program for our buildings and yards.

**The crossings in my community are in poor condition. What is CN doing to address this?**

We recognize the importance of maintaining the condition of crossings for which we are responsible. We inspect our crossings on a regular basis and make repairs as needed. CN crews fix hundreds of crossings each year.

**Residents in my community are complaining about trains whistling at all hours. Can CN stop using whistles?**

While we understand that whistling may be disturbing at times, federal regulations in the U.S. and Canada mandate whistling at all public crossings. Train whistles are safety devices that alert motorists and pedestrians to the presence of an approaching train. Locomotive engineers follow a detailed set of instructions that outline when a whistle must be sounded and the whistling sequence to be used. Train crews will also use the whistle if there is a work project in the area to notify the work gang on or near the track that a train is approaching. Horns also can be used if there is a trespasser on the tracks.

In certain circumstances, a crossing may be exempt from whistling requirements. In Canada, the complete application procedure to pursue anti-whistling measures may be found on the Transport Canada website at [tc.gc.ca](http://tc.gc.ca) under Rail Safety.

In the United States, further information on the process surrounding the establishment of Quiet Zones can be found on the Federal Railroad Administration website at [railroads.dot.gov](http://railroads.dot.gov).

**What can be done about idling trains near my house?**

CN crews are trained on fuel conservation practices to reduce our carbon footprint, including locomotive shutdowns in our yards. However, locomotives may need to be left idling due to various operating requirements such as weather and maintaining air pressure for braking and starting systems.

**Is it safe to cross railway tracks? Can I take photos on railway property?**

No. It is illegal and dangerous to walk on or along a railway track. In Canada and the United States, railways are private property and individuals trespassing on railway property can face arrest and receive fines. You could also lose your life or a limb while trespassing. Railway tracks should only be crossed at designated, authorized crossings. Crossing tracks at any other location is considered trespassing.

As a general practice, unauthorized photography or filming on railway property is prohibited. A picture might be worth 1,000 words, but no snapshot is ever worth your life.

**Who should I contact?**

Should you have any further concerns with these matters or any other aspect of CN's operations, please contact the CN Public Inquiry line at **1.888.888.5909**, or via email at [contact@cn.ca](mailto:contact@cn.ca). A representative will follow up with the appropriate personnel regarding your concerns.

In case of an emergency, you are encouraged to contact the CN Police Service emergency number – **1.800.465.9239, option 3** – which is posted at every public crossing on our network. This phone number is staffed 24 hours a day, seven days a week.

**How do I stay connected with CN?**

[cn.ca](http://cn.ca)

 [facebook.com/CNrail](https://facebook.com/CNrail)

 [linkedin.com/company/cn](https://linkedin.com/company/cn)

 [twitter.com/CNRailway](https://twitter.com/CNRailway)

05/2020



# TRESPASSING ON RAILWAY TRACKS IS DANGEROUS

Always keep a safe distance from trains.  
Occupying railway property and tracks is illegal.  
Everyone's safety depends on it!

##### **DID YOU KNOW?** #####



The average train needs at least 2 km (1.25 miles) to stop



Trains can often appear slower and farther away than they actually are



Today's trains are remarkably quiet and you may not hear them coming

**See something unsafe?  
Say something!**

Call CN Police at 1-800-465-9239





## CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: MAY 25<sup>TH</sup>, 2020

### CLOSED SESSION – FOIP SECTION 24 (1)

#### SAFE, CARING & ACTIVE COMMUNITY

- **Dog Attack**
  - On May 19<sup>th</sup>, 2020, Public Works Foreman Wilson Curtis responded to a dog attack in the back alley behind Centre Street
  - The attack involved two (2) dogs, two (2) women, two (2) babies and one (1) young male infant
  - The (unlicensed and at large) dogs belonged to resident Maureen Gernsheid who was in Lloydminster at the time of the incident
  - The RCMP were called to the scene and the young male infant was brought to the hospital for stitches
  - In speaking with the RCMP, they have recommended that the Village declare the dog(s) as dangerous and that we enforce the provisions under Bylaw No. 557-17
  - The RCMP will also be issuing a fine for the offence on behalf of the family whom was attacked
  - The family as well as the Village both have the option to petition the courts through the Dangerous Dogs Act to have the dog(s) put down
    - My recommendation at this time is to declare the dog(s) as dangerous, impose the necessary penalties for the offences committed and ensure that Section 16 of the bylaw is complied with by June 26<sup>th</sup>, 2020 (as per the attached letter and municipal violation tag)

#### ATTACHMENTS

1. Animal Control Bylaw No. 557-17
2. Letter to Owner of Dogs
3. Municipal Tag 2020-01
4. Statement from Wilson Curtis
5. Photos from attack

**Village of Marwayne**

**BYLAW NO. 557-17**

**ANIMAL CONTROL BYLAW**

**A BYLAW OF THE VILLAGE OF MARWAYNE, IN THE PROVINCE OF ALBERTA, FOR THE PURPOSE OF REGULATING AND CONTROLLING ANIMALS**

---

**WHEREAS** the *Municipal Government Act*, RSA 2000, Chapter M-26, and amendments thereto, grants Council the authority to pass bylaws to regulate and control wild and domestic animals and activities in relation to them;

**AND WHEREAS** the Council of the Village of Marwayne deems it necessary and proper to regulate the keeping of animals within the limits of the Village;

**NOW THEREFORE** the Council of the Village of Marwayne, in the Province of Alberta, duly assembled, hereby enacts as follows:

**PART 1 – DEFINITIONS AND INTERPRETATION**

**Bylaw Title**

1 This Bylaw shall be known as the “Animal Control Bylaw”.

**Definitions**

2 In this Bylaw unless the context otherwise requires:

- (a) **“Animal”** means any live creature, both domestic and wild, and includes Dogs, Cats, Livestock, fowl, fish and reptiles, but does not include a human;
- (b) **“Animal Protection Act”** means the *Animal Protection Act*, RSA 2000 Chapter A-41, and regulations thereunder;
- (c) **“Animal Shelter”** means a facility contracted by the Village for the purposes of housing and providing care for impounded Dogs, Cats or other Animals, collecting fees, and otherwise assisting with the administration of this Bylaw, and may include a veterinary clinic;
- (d) **“At Large”** means any Dog or Cat that is present at any place other than the Owner’s Property and which is not being carried by a person or which is not otherwise restrained or under physical control of a person by means of some form of Restraining Device securely holding that Dog or Cat;
- (e) **“Bylaw Enforcement Officer”** means a member of the Royal Canadian Mounted Police, a Community Peace Officer whose appointment includes enforcement of the Village’s Bylaws, or a Bylaw Enforcement Officer appointed by the Village;

- (f) **“Cat”** means a member of the species “*Felis Catus*” (commonly referred to as the domestic cat or house cat), whether male or female, including any hybrid offspring of that species;
- (g) **“Cat Trap”** means any device designed to trap and contain a Cat in a humane manner without injuring or killing the Cat;
- (h) **“Chief Administrative Officer”** means the person appointed as Chief Administrative Officer of the Village, or his or her delegate;
- (i) **“Council”** means the municipal council of the Village of Marwayne;
- (j) **“Court”** means a court of competent jurisdiction in the Province of Alberta;
- (k) **“Dangerous Dog”** means:
  - (i) any Dog designated as such in accordance with Part 5 of this Bylaw;
  - (ii) any Dog designated as such pursuant to the *Dangerous Dogs Act*; and
  - (iii) any Restricted Dog.
- (l) **“Dangerous Dogs Act”** means the *Dangerous Dogs Act*, RSA 2000, Chapter D-3, and regulations thereunder;
- (m) **“Designated Officer”** means a person appointed to that office pursuant to Section 210 of the *Municipal Government Act*, or an authorized delegate thereof;
- (n) **“Distress”** has the same meaning as in the *Animal Protection Act*;
- (o) **“Dog”** means a member of the species “*Canis Lupus Familiaris*” (commonly referred to as the domestic dog), whether male or female, including any hybrid offspring of that species;
- (p) **“Harness”** means straps and fittings that are of a suitable size and strength that may be humanly attached to the chest and back of a Dog or Cat;
- (q) **“Land Use Bylaw”** means the Village’s Land Use Bylaw, as amended or as repealed and replaced from time to time;
- (r) **“License Tag”** means an identification tag of metal or other material issued by the Village showing the license number of a specific Dog or Cat and is intended to be attached to a Dog or Cat by way of a collar or Harness;
- (s) **“Livestock”** means those Animals that are normally associated with agriculture or ranching, which includes, but is not limited to:
  - (i) a horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat,

- (ii) domestically reared or kept deer, reindeer, moose, elk, or bison,
- (iii) farm bred fur bearing Animals including foxes or mink,
- (iv) cattle and other Animals of the bovine species, and
- (v) chickens, turkeys, ducks, geese, or pheasants,

but does not include Dogs and Cats.

- (t) **"Motor Vehicle"** has the same meaning as in *Traffic Safety Act*, RSA 2000, Chapter T-6 and the regulations thereunder;
- (u) **"Municipal Government Act"** means the *Municipal Government Act*, RSA 2000, Chapter M-26 and the regulations thereunder;
- (v) **"Municipal Tag"** means a tag or similar document issued by the Village under the *Municipal Government Act* that alleges a bylaw offence and provides a Person with the opportunity to pay an amount to the Village in lieu of prosecution for the offence;
- (w) **"Muzzle"** means a humane fastening or covering device of adequate strength placed over the mouth of a Dog to prevent it from biting;
- (x) **"Owner"** means a Person:
  - (i) who has the care, charge, custody, possession or control of an Animal;
  - (ii) who owns or claims a proprietary interest in an Animal;
  - (iii) who harbours, suffers, or permits an Animal to be present on any property owned or under his or her control;
  - (iv) who claims and receives an Animal from the custody of the Animal Shelter or a Bylaw Enforcement Officer; or
  - (v) to whom a license Tag was issued for a Dog or Cat in accordance with this Bylaw; and

where one of two or more Persons, with the knowledge and consent of the other or others, has physical or effective control of an Animal, the Animal shall be deemed to be in the control of each and all of them.

- (y) **"Owner's Property"** means private property owned by or under the control or possession of an Owner of an Animal;
- (z) **"Person"** means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative;
- (aa) **"Public Health Act"** means the *Public Health Act*, RSA 2000, Chapter P-37 and the regulations thereunder;

- (bb) **"Provincial Offences Procedure Act"** means the *Provincial Offences Procedure Act*, RSA 2000, Chapter P-34 and the regulations thereunder;
- (cc) **"Registered Veterinarian"** has the same meaning as in the *Veterinary Professions Act*, RSA 2000, Chapter V-2;
- (dd) **"Restraining Device"** means any leash, Harness, or other restraining system capable of allowing the Owner to maintain adequate control of the attached Animal, or if located on the Owner's Property, capable of retaining an Animal within the boundaries of the Owner's Property;
- (ee) **"Restricted Dog"** means any Dog that is of a breed or kind listed in Schedule "A" of this Bylaw, or any Dog of mixed breeding which can be identified, through its physical characteristics, by a veterinarian licensed to practice in Alberta, as a Dog partially of a breed or kind listed in Schedule "A" of this Bylaw;
- (ff) **"Secure Enclosure"** means a building, cage, fenced area or other enclosure for retaining an Animal and which prohibits an Animal from jumping, climbing, digging or using any other means to exit the enclosure, and which is capable of prohibiting the entry of young children into the enclosure;
- (gg) **"Serious Wound"** means an injury resulting from an Animal attack which causes a breaking of the skin or the flesh to be torn;
- (hh) **"Service Dog"** has the same meaning as in the *Service Dogs Act*, SA 2007, Chapter S-7.5 and regulations thereunder;
- (ii) **"Village"** means the Village of Marwayne and its jurisdictional boundaries; and
- (jj) **"Violation Ticket"** has the same meaning as in the *Provincial Offences Procedure Act*.

### Rules of Interpretation

- 3(1)** Nothing in this Bylaw relieves a Person from complying with any provision of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, order or license.
- (2)** Any heading or sub-headings in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- (3)** This Bylaw is gender-neutral and, accordingly, any reference to one gender includes another.
- (4)** Every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- (5)** Any reference to the provisions of a statute of Alberta or another bylaw is a reference to that statute or bylaw as amended, or repealed and replaced from time to time.

**PART 2 – DOG AND CAT LICENSING**

**Requirement to License**

- 4(1)** Every Person who resides within the Village and who is the Owner of a Dog or Cat that is over the age of three (3) months shall apply for a license as set out in this Part, by:
- (a) paying the required license fee as set out in Schedule “B” of this Bylaw; and
  - (b) providing the following information:
    - (i) the name, telephone number and Street and rural address of the Owner;
    - (ii) the name of the Dog or Cat to be licensed;
    - (iii) a description of the Dog or Cat to be licensed;
    - (iv) the breed or breeds of the Dog or Cat to be licensed; and
    - (v) such further information as may be required by the Village.
- (2)** Every Person who resides in the Village who becomes an Owner of a Dog or Cat that is over the age of three (3) months, or who takes up residence within the Village and who is the Owner of a Dog or Cat that is over the age of three (3) months, shall apply for a license as set out in this Part, within thirty (30) days of becoming the Owner of such Dog or Cat or of taking up residence in the Village.
- (3)** Upon payment of the required license fee as set out in Schedule “B” to this Bylaw and providing the information required pursuant to section 4(1)(b), the Owner will be supplied with a license Tag having a number which will remain registered to that Dog or Cat.
- (4)** A license under this Bylaw, must be renewed on an annual basis by paying the applicable license fee to the Village office prior to March 1 in each year. Any Person who fails to renew a license within this time limit is guilty of an offence.
- (5)** The Owner of a Dog or Cat that has been duly licensed under this Bylaw may obtain a replacement license Tag for one that has been lost or damaged upon payment of the replacement license Tag fee as set out in Schedule “B” of this Bylaw.
- (6)** The onus of proving a Person has a valid and subsisting license is on the Person alleging its existence.
- (7)** No Person is entitled to a refund or a rebate for any license fee.
- (8)** An Owner of an unlicensed Dog or Cat is guilty of an offence.

**Transferability, Possession of license Tag**

- 5(1)** A license issued under this Bylaw is not transferable from one Dog or Cat to another, nor from one Owner to another.

- (2) Every Owner shall ensure that the license Tag is securely fastened to a collar or Harness worn by the Dog or Cat at all times while the Dog or Cat is off of the Owner's Property.
- (3) An Owner of a licensed Dog or Cat is guilty of an offence if the Dog or Cat is not wearing a license Tag while off of the Owner's Property.

**Exemptions from Licensing Requirement**

- 6 The provisions of this Part shall not apply to the following:
  - (a) Owners of Dogs or Cats temporarily visiting the Village for a period not exceeding four (4) consecutive weeks;
  - (b) Not-for-profit associations, not-for-profit corporations and government organizations engaged in the provision of specialized Dog services, including but not limited to, Service Dogs, police Dogs, or search and rescue Dogs;
  - (c) Persons holding an identification card proving ownership of a Service Dog for their use; and
  - (d) Dogs and Cats under three (3) months in age.

**PART 3 – RESTRICTIONS**

**Number of Dogs and Cats**

- 7(1) Subject to subsection (2),
  - (a) no more than three (3) Dogs and three (3) Cats or combination thereof, to a maximum of three (3) Animals in total, shall be harboured, suffered or permitted to remain upon or in any land, house, shelter, room or place, building structure, or property within the Village; and
  - (b) notwithstanding subsection (a), no more than one (1) Dangerous Dog shall be harboured, suffered or permitted to remain upon or in any land, house, shelter, room or place, building structure, or property within the Village.
- (2) The restrictions in subsection (1) shall not apply where:
  - (a) the property is lawfully used for the care and treatment of Animals, operated by or under the charge of a Registered Veterinarian;
  - (b) the Owner is the holder of a valid and subsisting development permit which authorizes the keeping of Dogs or Cats in excess of the applicable limit established in subsection (1);
  - (c) the Dogs or Cats in excess of the limit are under three (3) months of age and are the offspring of a licensed Dog or Cat residing at the same location;

- (d) the Owner is a not-for-profit association, not-for-profit corporation or government organization engaged in the provision of specialized Dog services, including but not limited to guide or assistance Dogs, police Dogs, and search and rescue Dogs; or
  - (e) the Owner whose Dog or Cat is in excess of the limit is temporarily visiting a resident of the Village for a period not exceeding four (4) consecutive weeks.
- (3) Any Person who keeps, suffers or harbours more than the permitted number of Dogs or Cats in a manner contrary to this Part is guilty of an offence.

**Livestock**

- 8(1) No Person shall keep, harbor, suffer or permit to be kept any Livestock upon or in any land, house, shelter, room or place, building structure, or property within the Village unless the keeping of the Livestock on the premises in question is expressly permitted by a valid development permit issued pursuant to the Land Use Bylaw.
- (2) Any Person who keeps Livestock in the Village in a manner contrary to subsection (1) is guilty of an offence.

**Rabbits**

- 9(1) No Person shall keep, harbor, suffer or permit to be kept any rabbit or hare upon or in any land, house, shelter, room or place, building structure, or property within the Village unless the keeping of rabbits or hares on the premises in question is expressly permitted by a valid development permit issued pursuant to the Land Use Bylaw.
- (2) Any Person who keeps a rabbit or hare in the Village in a manner contrary to subsection (1) is guilty of an offence.

**PART 4 – GENERAL OFFENCES**

**Control and Noise**

- 10(1) An Owner whose Dog or Cat is At Large is guilty of an offence.
- (2) The Owner of a Dog or Cat that barks, howls, or otherwise makes such noise so as to, in the opinion of a Bylaw Enforcement Officer, likely disturb the peace of any Person, is guilty of an offence.
- (3) An Owner whose Dog or Cat enters into a public bathing, swimming or wading pool is guilty of an offence.
- (4) The Owner of a Dog or Cat that threatens, attacks, bites, injures or otherwise harasses any Person is guilty of an offence.
- (5) The Owner of a Dog or Cat that threatens, attacks, bites, chases, injures or otherwise harasses any other Animal is guilty of an offence.



- (6) The Owner of a Dog or Cat that chases a Motor Vehicle, Person on a bicycle, Person on horseback or Person that is walking or running is guilty of an offence.
- (7) The Owner of a Dog or Cat that causes damage to property is guilty of an offence.
- (8) Any Person, who without the knowledge or consent of the Owner, unties, loosens or otherwise frees a Dog or Cat that was tied or otherwise restrained, or opens a gate, door or opening in a fence or Secure Enclosure in which a Dog or Cat has been confined, thereby allowing the Dog or Cat to be At Large, is guilty of an offence.
- (9) Any Owner issued a license under this Bylaw is guilty of an offence if they fail to abide by the conditions of the license.

**Hygiene and Nuisances**

- 11(1) Where a Dog or Cat has defecated on any property other than the Owner's Property, the Owner shall remove such defecation immediately and failure to do so shall constitute an offence.
- (2) An Owner's Property shall be maintained in a clean and sanitary condition and an Owner shall take such steps as are necessary to prevent the presence of nuisances, including but not limited to:
  - (a) the accumulation of fecal matter in an amount which, in the opinion of a Bylaw Enforcement Officer, is excessive; and
  - (b) offensive or noxious odours arising as a consequence of the keeping of a Dog or Cat on the Owner's Property.
- (3) An Owner who fails to maintain property in accordance with subsection (2) is guilty of an offence.
- (4) An Owner of a female Dog or Cat in estrus (also known as being "in heat") who does not contain or restrain that Dog or Cat, both on and off the Owner's property, in a manner sufficient to avoid attracting other Animals, is guilty of an offence.

**Care**

- 12(1) Any Person who teases, torments, provokes, abuses, or injures an Animal is guilty of an offence.
- (2) Any Person who leaves a Dog or Cat unattended in or on a Motor Vehicle, without proper protection from the elements or in a manner that places the Dog or Cat at risk of harm, is guilty of an offence.
- (3) Any Person who fails to properly secure a Dog or Cat, inside or on a Motor Vehicle while it is in motion or while it is parked to ensure that the Dog or Cat is unable to fall out of or leave the Motor Vehicle, is guilty of an offence.
- (4) The Owner of a Dog or Cat that has been left unattended outdoors for a period in excess of 24 consecutive hours is guilty of an offence.

**PART 5 – DANGEROUS DOGS**

**Declaration of Dangerous Dog**

- 13(1)** The Chief Administrative Officer may declare a Dog to be a Dangerous Dog if the Chief Administrative Officer has reasonable grounds to believe, either through personal observation or on the basis of facts determined after an investigation of a complaint, that the Dog:
- (a) has a known propensity, tendency, or disposition to threaten, attack, chase or bite, without provocation, other Animals or humans;
  - (b) has, inflicted a Serious Wound upon another Animal or human;
  - (c) has been the subject of an order or direction of a Justice or Judge, pursuant to the *Dangerous Dogs Act*, or
  - (d) is a continuing threat of serious harm to any human or other Animal.
- (2)** Where the Chief Administrative Officer determines that a Dog is a Dangerous Dog, he shall:
- (a) serve the Owner with a written notice that the Dog has been declared to be a Dangerous Dog;
  - (b) direct the Owner to keep the Dangerous Dog in accordance with the provisions of section 16 of this Bylaw, and provide the Owner with a time limit for compliance; and
  - (c) inform the Owner that, if the Dangerous Dog is not kept in accordance with section 16 of this Bylaw, the Owner may be fined, or subject to enforcement action pursuant to this Bylaw.
- (3)** A written notice under subsection (2) above shall include a summary of the applicable provisions regulating Dangerous Dogs under this Bylaw.

**Review of Declaration**

- 14(1)** The Owner of a Dog declared a Dangerous Dog pursuant to section 13(1) may, within fourteen (14) days of receiving written notice of the declaration, request in writing and upon payment of the fee as set out in Schedule "B" to this Bylaw that the declaration be reviewed by Council. Council is not obligated to conduct an oral hearing of the review and may instead conduct the review based on written material provided by the Chief Administrative Officer and the Owner.
- (2)** Upon a request to review pursuant to subsection (1), Council may:
- (a) uphold the declaration of the Dog as a Dangerous Dog;
  - (b) reverse the decision of the Chief Administrative Officer and deem that the Dog is not a Dangerous Dog; or

- (c) uphold the declaration of the Dog as a Dangerous Dog and vary the conditions of harbouring the Dog within the Village.

The decision of Council shall be provided to the Owner in writing within fourteen (14) days of Council conducting the review and may be served personally or by registered mail on the Owner, at the address appearing on the Village's assessment roll for the Owner's Property.

**Restricted Dog**

- 15** For greater certainty, a Restricted Dog is deemed to be a Dangerous Dog, regardless of whether a declaration has been made pursuant to Section 13(1).

**Requirements of an Owner of a Dangerous Dog**

- 16(1)** The Owner of a Dangerous Dog shall:

- (a) license the Dog as a Dangerous Dog and follow the procedures set out in Part 2, which includes paying the applicable fee for a Dangerous Dog as set out in Schedule "B" of this Bylaw;
- (b) maintain in force a policy of liability insurance in a form satisfactory to the Village providing third party liability coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the Owner's Dangerous Dog and no license shall be issued for a Dangerous Dog unless proof of such insurance coverage is provided to the Village along with the application;
- (c) while the Dangerous Dog is off the Owner's Property, Muzzle and secure the Dangerous Dog by means of a Restraining Device under the physical control of the Owner or a Person over the age of eighteen (18) years with the Owner's consent;
- (d) while the Dangerous Dog is on the Owner's Property, confine the Dangerous Dog within a Secure Enclosure or within the residence of the Owner;
- (e) immediately notify a Bylaw Enforcement Officer if the Dangerous Dog is At Large; and
- (f) remain liable for the actions of their Dangerous Dog until formal notification of sale, gift, or transfer is given to a Bylaw Enforcement Officer.

- (2)** The Owner of a Dangerous Dog shall immediately notify the Village should the policy of liability insurance expire, be cancelled, or terminated and upon the occurrence of such an event, the Dangerous Dog license shall be null and void unless the Village receives written proof that a new insurance policy has been secured, meeting the requirements of section 16(1)(b), within fifteen (15) days of the expiry, cancellation, or termination of the original policy of liability insurance.

- (3)** The Chief Administrative Officer may require the Owner of a Dangerous Dog to post a sign at all entrances to the Owner's Property, and where so otherwise directed, stating "Dangerous Dog".

- (4)** An Owner who fails to comply with any provision in this Part is guilty of an offence.

- (5) Where the Owner of a Dangerous Dog is guilty of an offence under Part 4, the fine shall be double the amount indicated in Schedule "C" of this Bylaw.
- (6) In addition to the remedies set forth elsewhere in this Bylaw, if a Designated Officer determines that a Dangerous Dog is not being kept in accordance this Bylaw, the Designated Officer may:
  - (a) Issue an order pursuant to Section 545 of the *Municipal Government Act* directing that the Dangerous Dog be kept in accordance with this Bylaw or removed from the Village; or
  - (b) In addition or in the alternative to the issuance of an order under subsection (a) above, bring an application pursuant to the *Dangerous Dogs Act* for an order directing the Dangerous Dog be kept in accordance with this Bylaw, destroyed, or such other order as the Court directs.

**PART 6 – DISEASE CONTROL**

- 17(1) The Owner of a Dog or Cat that has caused a Serious Wound, or that the Owner has reason to suspect may have been exposed to rabies or other communicable disease, shall, in addition to any other duty imposed under the *Public Health Act*, immediately inform a Bylaw Enforcement Officer:
  - (a) of the infliction of the Serious Wound or the suspicion of exposure to rabies or other communicable disease;
  - (b) in the case of a Serious Wound, of the name and contact information for the person that has been wounded or the Owner of the Animal that has been wounded, as applicable; and
  - (c) whether the matter has been reported to the local community health center, Public Health Inspector, or the Medical Officer of Health.
- (2) A Bylaw Enforcement Officer that has reasonable grounds to believe that a Dog or Cat found At Large may have, or has been exposed to, rabies or another communicable disease may confine that Dog or Cat at an Animal Shelter, veterinary facility, or any other location as directed by the Medical Officer of Health or a Public Health Inspector.
- (3) A Bylaw Enforcement Officer that has reasonable grounds to believe that a Dog or Cat within the Village has, or has been exposed to, rabies or another communicable disease shall report the matter to the Medical Officer of Health or a Public Health Inspector as soon as reasonably possible.
- (4) An Owner of a Dog or Cat which is suffering from a communicable disease shall:
  - (a) not permit the Dog or Cat to be in any public place; and
  - (b) not keep the Dog or Cat in contact with or in proximity to any other Animal.
- (5) An Owner who fails to comply with any provision in this Part is guilty of an offence.

**PART 7 – CAT TRAPS**

**Restrictions on Use**

- 18(1)** No Person shall use a Cat Trap unless that Person has received the prior written permission of the Village.
- (2)** No Person shall use a Cat Trap in a location where, during any period of time that the Cat Trap is in use:
- (a) the temperature is, or is forecasted to be, colder than zero (0) degrees Celsius, or
  - (b) the Cat Trap is not fully shaded from sunlight.
- (3)** A Person using a Cat Trap must, at all times, be present at the premises where the Cat Trap is being used, and must check the Cat Trap no less frequently than once every eight (8) hours.
- (4)** A Person using a Cat Trap shall ensure that, at all times that the Cat Trap is in use, there is sufficient cat food and water in the Cat Trap to sustain a captured Cat.
- (5)** No Person shall taint Cat Trap bait, or any cat food and water placed in a Cat Trap, with any potentially dangerous or poisonous substance.

**Notification and Surrender of Captured Cat**

- 19** Section 24 applies to a Person who captures a Cat At Large using a Cat Trap.

**Offence**

- 20** A Person who fails to comply with any provision of this Part is guilty of an offence.

**PART 8 – ENFORCEMENT AND IMPOUNDMENT**

**Authority**

- 21** A Bylaw Enforcement Officer is, in addition to any other powers or authority granted under this Bylaw or any enactment, authorized to:
- (a) capture and impound in an Animal Shelter any Dog or Cat that is At Large;
  - (b) take any reasonable measures necessary to subdue any Dog or Cat that is At Large, including the use of traps and tranquilizer equipment and materials;
  - (c) enter onto lands surrounding any building in pursuit of a Dog or Cat while it is At Large; and
  - (d) if a Dog or Cat is in Distress, whether or not as a result of enforcement action taken pursuant to this Bylaw, to take the Dog or Cat to a Registered Veterinarian for treatment and, once treated, to transfer the Dog or Cat to an Animal Shelter.

**Costs**

- 22** Any expenses or costs of any enforcement action or measure taken by the Village under this Bylaw, including but not limited to payment of veterinary treatment, are amounts owing to the Village by the Owner or any other Person responsible for the contravention of this Bylaw, or any or all of them, and may be collected as a civil debt, pursuant to the *Municipal Government Act*.

**Continuing Offences**

- 23** In the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day.

**Notification of Animals at Large**

- 24(1)** A Person who takes control of any Dog or Cat found At Large shall immediately notify a Bylaw Enforcement Officer.
- (2)** A Person who takes control of any Dog or Cat found At Large shall surrender same to the possession of the Bylaw Enforcement Officer.
- (3)** A Person who fails to comply with subsection (1) or (2) is guilty of an offence.

**Impoundment**

- 25(1)** Dogs and Cats impounded in the Animal Shelter shall be kept for a minimum period of Seventy Two (72) hours. In the calculation of the Seventy Two (72) hour period, Saturdays, Sundays, Statutory Holidays and days that the Animal Shelter is not open shall not be included.
- (2)** Notwithstanding subsection (1), where a Dog or Cat that has been impounded bears obvious identification tattoos, brands, marks, tags or licenses, the Dog or Cat shall be kept by the Animal Shelter a minimum of 30 days from the date the Dog or Cat was impounded, in accordance with Section 610 of the *Municipal Government Act*.

**Reclaiming an Impounded Animal**

- 26(1)** During the period established in sections 25(1) and 25(2) above, the Dog or Cat may be reclaimed by its Owner, except as otherwise provided in this Bylaw, upon payment to the Village or its authorized agent of:
- (a)** the impoundment fee as established by the Animal Shelter from time to time;
  - (b)** the cost of any veterinary treatment provided in respect of the Dog or Cat pursuant to this Bylaw; and
  - (c)** in the case of an unlicensed Dog or Cat, the appropriate license fee.

- (2) At the expiration of the time period established in sections 25(1) or 25(2) above, the Chief Administrative Officer is authorized to:
- (a) offer the Dog or Cat for sale or as a gift;
  - (b) euthanize the Dog or Cat in a humane manner;
  - (c) allow the Dog or Cat to be redeemed by its Owner in accordance with the provisions of subsection (1) above; or
  - (d) continue to impound the Dog or Cat for an indefinite period of time or for such further period of time as the Chief Administrative Officer, in his or her sole and unfettered discretion, may decide.

**Euthanasia**

- 27(1) Where a Dog or Cat has been impounded, if, in the opinion of a Registered Veterinarian, the Dog or Cat should be humanely euthanized for medical reasons a Registered Veterinarian may immediately proceed to humanly euthanize the Dog or Cat.
- (2) No action shall be taken against any Person, including a Bylaw Enforcement Officer or Registered Veterinarian, acting under the authority of this Bylaw for damages for destruction or other disposal of any Dog or Cat, in accordance with the provisions of this Bylaw.

**PART 9 – FINES AND PENALTIES**

- 28(1) A Person who is guilty of an offence is liable upon summary conviction to a fine in an amount:
- (a) not less than the specified penalty established in Schedule “C”; and
  - (b) not exceeding \$10,000.00.
- (2) Without restricting the generality of subsection (1) above the fine amounts set out in Schedule “C” are established as specified penalties for use on Municipal Tags and Violation Tickets, if a voluntary payment option is offered.
- (3) Notwithstanding subsection (1) of this Bylaw, any Person who commits a second or subsequent offence under this Bylaw, within one (1) year of conviction of a first offence under this Bylaw, is liable on summary conviction to a fine not less than the increased amount set out in Schedule “C” to this Bylaw.
- (4) Under no circumstances shall any Person contravening any provision of this Bylaw be subject to a penalty of imprisonment.

**PART 10 – MUNICIPAL TAG**

- 29(1)** A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Municipal Tag to any Person whom the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (2)** A Municipal Tag shall be issued and served to a Person:
- (a) either personally; or
  - (b) by mailing a copy, via registered mail, to such Person at their last known postal address.
- (3)** A Municipal Tag shall be in a form approved by the Chief Administrative Officer and shall state:
- (a) the name of the Person to whom the Municipal Tag is issued;
  - (b) particulars of the contravention under this Bylaw;
  - (c) the specified penalty for the offence as set out in Schedule "C" herein;
  - (d) that the specified penalty shall be paid within thirty (30) days of the issuance of the Municipal Tag in order to avoid prosecution; and
  - (e) any other information as may be required by the Chief Administrative Officer.
- (4)** Where a Municipal Tag has been issued under this Bylaw, the Person to whom the Municipal Tag has been issued may, in lieu of being prosecuted for the offence, pay to the Village the penalty specified on the Municipal Tag.
- (5)** If a Municipal Tag has been issued and the specified penalty on the Municipal Tag has not been paid within the prescribed time, a Bylaw Enforcement Officer may issue a Violation Ticket to the Person to whom the Municipal Tag was issued.
- (6)** Notwithstanding the above, a Bylaw Enforcement Officer may immediately issue a Violation Ticket to any Person whom the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

**PART 11 – VIOLATION TICKET**

- 30(1)** A Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the *Provincial Offences Procedure Act* to any Person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.
- (2)** If a Violation Ticket is issued in respect of an offence, the Violation Ticket may:
- (a) state the specified penalty for the offence as set out in Schedule "C" herein; or
  - (b) require a Person to appear in Provincial Court without the alternative of making a voluntary payment.
- (3)** A Person who commits an offence may:



- (a) if a Violation Ticket is issued in respect of the offence; and
- (b) if the Violation Ticket states the specified penalty established by this Bylaw for the offence, as set out in Schedule "C" herein;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

- (4) When a Clerk of the Provincial Court records the receipt of a voluntary payment pursuant to subsection (3) above and the *Provincial Offences Procedure Act*, the act of recording constitutes acceptance of the guilty plea and also constitutes a conviction and the imposition of a fine in the amount of the specified penalty.

**PART 12 – GENERAL**

**Remedies not Restricted to Bylaw**

- 31 A Bylaw Enforcement Officer may pursue any and all remedies set out in this Bylaw, the *Municipal Government Act* and any other law in the Province of Alberta. Nothing in this Bylaw shall restrict, limit or preclude the Village from taking multiple steps to regulate Animals in the Village.

**Obstruction**

- 32 No Person shall obstruct, hinder or impede any Bylaw Enforcement Officer, Designated Officer, or Village employee, contractor or agent in the exercise of any of their powers or duties under this Bylaw.

**Powers of Chief Administrative Officer**

- 33 Without restricting any other power, duty or function granted by this Bylaw, the Chief Administrative Officer may:
  - (a) establish investigation and enforcement procedures the purposes of this Bylaw;
  - (b) establish forms for the purposes of this Bylaw;
  - (c) delegate any powers, duties or functions under this Bylaw to an employee of the Village.

**Vicarious Liability**

- 34 For the purposes of this Bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

**Corporations and Partnerships**

- 35(1)** When a corporation commits an offence under this Bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.
- (2)** If a partner in a partnership is guilty of an offence under this Bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.

**Strict Liability Offence**

- 36** An offence under this Bylaw is a strict liability offence.

**PART 13 – TRANSITIONAL**

**Repeal**

- 37** Bylaw No. 518-13 is hereby repealed.

**Effective Date**

- 39** This Bylaw takes effect upon being passed.
- READ a first time this 10th day of October, 2017.
- READ a second time this 10th day of October, 2017.
- READ a third time this 10<sup>th</sup> day of October, 2017.
- SIGNED AND PASSED this 10th day of October, 2017.

\_\_\_\_\_  
Morgan Wood, Mayor

\_\_\_\_\_  
Joanne Horton, Chief Administrative Officer

**SCHEDULE "A"  
RESTRICTED DOGS**

**THIS SCHEDULE DOES NOT APPLY TO VILLAGE OF MARWAYNE**

- Pit Bull Terrier
- American Pit Bull Terrier
- Pit bull
- Rottweiler
- Akita

**SCHEDULE "B"  
FEES**

License Fee	\$30.00
Replacement license Tag Fee	\$5.00
Dangerous Dog license Fee	\$30.00
Impound Fee/Animal Shelter Fee	Cost set by Animal Shelter
Veterinary Fees	Actual costs incurred by the Village
Euthanization Fees	Actual costs incurred by the Village
Animal Shelter Fees	Actual costs incurred by the Village
Transportation Fee	\$145.00

**SCHEDULE "C"  
SPECIFIED PENALTIES**

Section Reference	Description	Penalty					
		Municipal Tag			Violation Ticket		
		First Offence	Second Offence	Third or Subsequent Offence	First Offence	Second Offence	Third or Subsequent Offence
<b>PART 2 – DOG AND CAT LICENSING</b>							
4(1), 4(2), 4(4), 4(8)	Owner fails to license, or renew license for, Dog or Cat in accordance with Bylaw.	\$100	\$200	\$400	\$150	\$300	\$450
5(3)	Dog or Cat not wearing license Tag.	\$100	\$200	\$400	\$150	\$300	\$450
<b>PART 3 – RESTRICTIONS</b>							
7	Keeping of Dogs or Cats in excess of limit.	\$100	\$200	\$400	\$150	\$300	\$450
8	Keeping Livestock contrary to Bylaw	\$100	\$200	\$400	\$150	\$300	\$450
9	Keeping rabbit or hare contrary to Bylaw.	\$100	\$200	\$400	\$150	\$300	\$450
<b>PART 4 – GENERAL OFFENCES</b>							
10(1)	Dog or Cat At Large.	\$100	\$200	\$400	\$150	\$300	\$450
10(2)	Dog or Cat disturbing the peace.	\$100	\$200	\$400	\$150	\$300	\$450
10(3)	Dog or Cat entering public bathing, swimming or wading pool.	\$100	\$200	\$400	\$150	\$300	\$450
10(4)	Dog or Cat threatens, attacks, bites, injures or otherwise	\$100	\$200	\$400	\$150	\$300	\$450

	harasses any Person.						
10(5)	Dog or Cat threatens, attacks, bites, chases, injures or otherwise harasses any other Animal.	\$100	\$200	\$400	\$150	\$300	\$450
10(6)	Dog or Cat chases Motor Vehicle, Person on bicycle, Person on horseback or Person that is running or walking.	\$100	\$200	\$400	\$150	\$300	\$450
10(7)	Dog or Cat causes damage to property.	\$100	\$200	\$400	\$150	\$300	\$450
10(8)	Person causes Dog or Cat to become At Large.	\$100	\$200	\$400	\$150	\$300	\$450
10(9)	Owner fails to comply with conditions of license.	\$100	\$200	\$400	\$150	\$300	\$450
11(1)	Owner fails to immediately remove Dog's or Cat's defecation from property other than the Owner's Property.	\$100	\$200	\$400	\$150	\$300	\$450
11(2)	Owner fails to keep Owner's Property in a clean and sanitary condition or fails to prevent nuisance.	\$100	\$200	\$400	\$150	\$300	\$450
11(4)	Female Dog or Cat in estrus creating a nuisance.	\$100	\$200	\$400	\$150	\$300	\$450

12(1)	Person teasing, tormenting, provoking, abusing or injuring an Animal.	\$100	\$200	\$400	\$150	\$300	\$450
12(2), 12(3)	Person fails to properly secure a Dog or Cat, inside or on a Motor Vehicle while it is in motion or while it is parked to ensure that the Dog or Cat is unable to fall out of or leave the Motor Vehicle.	\$100	\$200	\$400	\$150	\$300	\$450
12(4)	Dog or Cat left unattended outdoors in excess of 24 hours.	\$100	\$200	\$400	\$150	\$300	\$450
16(5)	Owner of a Dangerous Dog is guilty of an offence under Part 4	\$100					
<b>PART 5 – DANGEROUS DOGS</b>							
16	Owner fails to comply with any of the Owner's requirements for a Dangerous Dog.	\$100	\$200	\$400	\$150	\$300	\$450
<b>PART 6 – DISEASE CONTROL</b>							
17(1)	Person fails to make required notification of Dog or Cat with, or suspected of having been exposed to, rabies or other communicable disease.	\$100	\$200	\$400	\$150	\$300	\$450
17(4)	Person fails to isolate Dog or Cat suffering from	\$100	\$200	\$400	\$150	\$300	\$450

	rabies or other communicable disease.						
<b>PART 7 – CAT TRAPS</b>							
18, 20	Person fails to comply with provision related to Cat Traps.	\$100	\$200	\$400	\$150	\$300	\$450
<b>PART 8 – ENFORCEMENT AND IMPOUNDMENT</b>							
24(1)	Person fails to notify of Dog or Cat found At Large.	\$100	\$200	\$400	\$150	\$300	\$450
24(2)	Person fails to surrender Dog or Cat found At Large.	\$100	\$200	\$400	\$150	\$300	\$450
<b>PART 12 – GENERAL</b>							
32	Obstructing or causing interference to an authorized official in exercise of their powers or duties under this Bylaw.	\$100	\$200	\$400	\$150	\$300	\$450



**Village of Marwayne**  
Box 113, 210 2nd Ave S  
Marwayne, AB T0B 2X0  
  
780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca  
  
marwayne.ca

May 26<sup>th</sup>, 2020

Maureen Germsheid  
Box 31  
Marwayne, AB  
T0B 2X0

Dear Mrs. Germsheid,

**Re: Contravention of Animal Control Bylaw No. 557-17**

This letter is in regards to the incident involving two (2) of your dogs that took place on May 19<sup>th</sup>, 2020 in contravention of the Village of Marwayne's Animal Control Bylaw No. 557-17. At approximately 7:15 p.m., the Village of Marwayne's Public Works Foreman responded to an attack on two (2) women, two (2) babies and a young male infant by two (2) of your dogs whom were at large in the back alley behind Centre Street.

As a result of this incident, I am hereby declaring your two (2) dogs as dangerous under Bylaw No. 557-17 (attached hereto for your reference). As a result of this declaration, you must comply with all requirements under Section 16 of Bylaw No. 557-17, including the display of "Dangerous Dog" signage at all entrances of your property on or before June 26<sup>th</sup>, 2020. Failure to comply with these requirements will result in additional fines and/or enforcement under the *Dangerous Dogs Act*.

In addition to complying with the provisions set forth above, you must also remit payment to the Village of Marwayne by cash, cheque, or online banking in the amount of \$860.00 as per the enclosed Municipal Bylaw Tag. Failure to remit payment may result in additional fees and interest charges.

Should you wish to appeal my decision, you may do so by submitting a request in writing to the Village of Marwayne within fourteen (14) days of this letter.

Regards,

Shannon Harrower  
Chief Administrative Officer

*Encl. Municipal Tag #2020-01 & Bylaw No. 557-17*





**Village of Marwayne**  
 Box 113, 210 2nd Ave S  
 Marwayne, AB T0B 2X0  
 780-847-3962 P  
 780-847-3324 F  
 marwayne@mcsnet.ca  
 marwayne.ca

**VILLAGE OF MARWAYNE MUNICIPAL BYLAW TAG**

<b>Bylaw Tag Issued To</b>	<b>Maureen Gersheid Box 31 Marwayne, AB T0B 2X0</b>
<b>Bylaw Tag Number</b>	2020-01
<b>Date of Offence</b>	2020-05-19
<b>Date of Issue</b>	2020-05-26

Under Part 4 of the Village of Marwayne's Animal Control Bylaw No. 557-17:

- An Owner whose dog is at large is guilty of an offence;
- The Owner of a dog that threatens, attacks, bites, injures or otherwise harasses any person is guilty of an offence;
- The Owner of a dog that chases a motor vehicle, person on a bicycle, person on horseback or person that is walking or running is guilty of an offence; and
- An Owner of an unlicensed dog is guilty of an offence.

As per the incident which occurred on May 19<sup>th</sup>, 2020, I hereby find you in violation of all four (4) offences listed above in accordance with Bylaw No. 557-17. As such, you are required to remit payment for the following fees and penalties as per Schedule B and C of Bylaw No. 557-17:

<b>Description of Violation</b>	<b>Cost</b>	<b>Total</b>
Dangerous Dog(s) License Fee	\$30.00 each	\$60.00
Failure to license dog(s)	\$100.00 each	\$200.00
Dog(s) at large	\$100.00 each	\$200.00
Dog(s) threatening, attacking, biting, or injuring a person	\$100.00 each	\$200.00
Dog(s) chasing a person that is walking	\$100.00 each	\$200.00
<b>TOTAL AMOUNT PAYABLE TO THE VILLAGE OF MARWAYNE ON OR BEFORE JUNE 26<sup>th</sup>, 2020</b>		<b>\$860.00</b>

Regards,

Shannon Harrower  
 Chief Administrative Officer

**From:** [Village of Marwayne](#)  
**To:** ["Shannon Harrower"](#)  
**Subject:** RE: Dog Attack  
**Date:** May 21, 2020 9:23:56 AM

---

Sounds good. Wilson gave me a write up of what he and his wife, Linda, saw when they were there:

**May 19, 2020**  
**Between 7-7:30pm**

The girls (2) were walking the (2) babies in a stroller, there was a young lad with them. They asked if we knew who's dogs that were following them. I told them they lived 4 doors down from us, so I called Maureen to let her know (She was in Lloyd) and said she'd be home as soon as possible.

I was trying to catch them and take them home that's when the dogs started jumping all over the stroller, we were trying to keep them off but they kept jumping up on them, the girls finally picked them up and dogs started after the young lad and finally got him to the ground. Wilson came running and it took him quite a few minutes to get the dogs off. I grabbed the one with the collar and dragged it to our garage and Wilson was hollering for a leash, I got one out of the house and ran back there with it, he brought the other dog to the garage just as a neighbour (Shelia) came with a leash. Maureen finally showed up and took them home.

All in their writing.

Shannon Kennedy  
Administrative Assistant  
Village of Marwayne  
Box 113  
210-2<sup>nd</sup> Ave South  
Marwayne, AB T0B 2X0  
780-847-3962 or fax 780-847-3324  
email: [marwayne@mcsnet.ca](mailto:marwayne@mcsnet.ca)

---

**From:** Shannon Harrower <cao.marwayne@hmsinet.ca>  
**Sent:** May 20, 2020 4:30 PM  
**To:** 'Village of Marwayne' <marwayne@mcsnet.ca>  
**Subject:** RE: Dog Attack

Hi Shannon,

I'll be sending Maureen a letter on Tuesday regarding the dog attack and licensing of her dogs. Council will be discussing what happened after reviewing all the statements and RCMP file to

determine the best course of action.

If Maureen calls, you can let her know that I'll be in touch with her on Tuesday. I need to make sure I have Council's full support when I advise Maureen what costs she is responsible for under our bylaw.

I'm going to draft the letter tonight and it will be one of the things I'll need to sign on Monday afternoon when Wilson comes in to drop off the cheques. I'll send it back with him if you can please mail it for me on Tuesday.

If she wants to talk to me sooner, I don't mind giving her a call either – please just ask for her number and send it my way.

**Shannon Harrower, BAH**  
*Chief Administrative Officer*



---

**From:** Village of Marwayne <[marwayne@mcsnet.ca](mailto:marwayne@mcsnet.ca)>  
**Sent:** May 20, 2020 10:54 AM  
**To:** 'Shannon Harrower' <[cao.marwayne@hmsinet.ca](mailto:cao.marwayne@hmsinet.ca)>  
**Subject:** Dog Attack

Hey!

I received a voicemail from Maureen Gersheid regarding her wanting to license her 3 dogs (not sure if she has more than that as she is the breeder in town I believe that Cheryle knows about)

She is the lady with the dogs that attacked that little boy. I heard from Wilson that he ended up getting 8 stitches.

Under Bylaw 544-15 I have a print out on my desk that has a section under Dog License that has Vicious Dog of \$250 for licensing. But when I look up the Bylaw in Documents It isn't there anymore? Not sure if that got changed at one point, but wither way I want to ask on how you want to deal with that and how much you would want to charge her since these dogs attacked a child and she is breeding them there as well.

Thank you!

Shannon Kennedy  
Administrative Assistant  
Village of Marwayne  
Box 113  
210-2<sup>nd</sup> Ave South  
Marwayne, AB T0B 2X0  
780-847-3962 or fax 780-847-3324  
email: [marwayne@mcsnet.ca](mailto:marwayne@mcsnet.ca)

**PHOTOS FROM DOG ATTACK ON MAY 19<sup>TH</sup>, 2020**

