



Village of Marwayne

Agenda

Regular Village Council Meeting
Tuesday, October 13, 2020 @ 7:00 PM
Horton Agencies Board Room/Zoom Video Conferencing

	Page
1 CALL TO ORDER	
2 ADOPTION OF AGENDA	
2.1 October 13th, 2020 Regular Village Council Meeting Agenda	
Be it resolved that the October 13th, 2020 Regular Village Council Meeting Agenda be approved as presented.	
3 ADOPTION OF MINUTES	
3.1 September 28th, 2020 Regular Village Council Meeting Minutes	4 - 7
Be it resolved that the September 28th, 2020 Regular Village Council Meeting Minutes be approved as presented.	
4 DELEGATIONS	
5 PUBLIC HEARING	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	8
Be it resolved that the Public Works Foreman Report be received as information.	
6.2 Regional Water Operator Report	9 - 11
Be it resolved that the Regional Water Operator Report be received as information.	
6.3 Bi Systems Upgrades	12 - 17
Be it resolved that the Bi Systems Upgrades quote be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Sale of S10 Railway Avenue	
Be it resolved that the Village of Marwayne receive the offer to purchase S10 Railway Avenue in the amount of \$10,000 for the purpose of	

	constructing a card lock fuel station as information.	
8.2	Marwayne Fire Hall Addition Proposal	18 - 21
	Be it resolved that the Marwayne Fire Hall Addition proposals be received as information.	
8.3	Walking Trail System	22 - 23
	Be it resolved that the Walking Trail System subsequent phase proposal be received as information.	
9	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1	License Agreement Renewal on Part of SE 26-52-3-4 Plan 370 ET	24 - 32
	Be it resolved that the Village of Marwayne renew the license agreement on part of SE 26-52-3-4 Plan 370ET for a period of five (5) years commencing on September 1st, 2021.	
9.2	Culvert and Ditching Project Agreement with Alberta Transportation	33 - 38
	Be it resolved that the Village of Marwayne enter into a Memorandum of Understanding with Alberta Transportation as it relates to the culvert and drainage improvements for bridge file 83179.	
9.3	Draft Intermunicipal Development Plan with the County of Vermilion River	39 - 85
	Be it resolved that the draft Intermunicipal Development Plan with the County of Vermilion River be received as information.	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	
	Be it resolved that the Councillor Reports be received as information.	
10.2	Chief Administrative Officer Report	86 - 90
	Be it resolved that the Chief Administrative Officer Report be received as information.	
11	FINANCIAL	
11.1	Monthly Financial Report	91 - 92
	Be it resolved that the September 2020 Monthly Financial Report be received as information.	
11.2	Cheque Distribution Report	93

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.3 Bank Reconciliation Report 94

Be it resolved that the September 2020 Bank Reconciliation Report be received as information.

11.4 Monthly Utility Bill Report 95

Be it resolved that the September 2020 Monthly Utility Bill Report be received as information.

11.5 Municipal Operating Support Transfer 96 - 104

Be it resolved that the Municipal Operating Support Transfer Memorandum of Agreement be received as information.

12 CORRESPONDENCE

12.1 Northern Lights Library System 2021 Levies 105

Be it resolved that the 2021 Northern Lights Library System Levies be received as information.

13 CONFIDENTIAL

14 NEXT MEETING

14.1 October 26th, 2020 at the Horton Agencies Boardroom and via Zoom Video Conferencing

15 ADJOURNMENT



Village of Marwayne
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Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday September 28th, 2020
Commencing at 7:00 PM at the Horton Agencies Boardroom and via Zoom
Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Ashley Rainey
Councillors Rod McDonald, Tara Lawrence and Chris Neureuter
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the September 28th, 2020 Village of Marwayne Council Meeting to order at 7:07 p.m.

2. ADOPTION OF AGENDA

September 28th, 2020 Regular Council Meeting Agenda

2020-09-19

Moved By Deputy Mayor A. Rainey

Be it resolved that the September 28th, 2020 Regular Village of Marwayne Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

September 14th, 2020 Regular Council Meeting Minutes

2020-09-20

Moved By Councillor C. Neureuter

Be it resolved that the September 14th, 2020 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Capital Renewal Plan Update

2020-09-21

Moved By Deputy Mayor A. Rainey

Be it resolved that the Capital Renewal Plan be received as information.

CARRIED

5. KEY STRATEGY: SAFE & CARING COMMUNITY

Letter of Support for the Friends of Marwayne Society

2020-09-22

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne provide a letter of support for the Friends of Marwayne Society to apply for grant funding towards the construction of the splash park.

CARRIED



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6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Sale of S10 Railway Avenue

2020-09-23

Moved By Councillor R. McDonald

Be it resolved that the offer to purchase S10 Railway Avenue South be received as information.

CARRIED

Renewal of Contracts to Sell Residential Properties

2020-09-24

Moved By Councillor T. Lawrence

Be it resolved that the Village of Marwayne renew its contracts with Re/Max Lloydminster for the sale of the Villages residential properties.

CARRIED

7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

License Agreement Renewal on Part of SE 26-52-3-4 Plan 370 ET

2020-09-25

Moved By Councillor C. Neureufer

Be it resolved that the Village of Marwayne receive the request to renew the license agreement on part of SE 26-52-3-4 370ET for a period of five (5) years commencing on September 1st, 2021 as information.

CARRIED

Sale of 1996 Ford F250 Truck

2020-09-26

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne sell the 1996 Ford F250 Truck to Mr. Ed Lang for the sum of \$1800.00.

CARRIED

AMSC/Sunlife Benefits

2020-09-27

Moved By Councillor T. Lawrence

Be it resolved that the AMSC/Sunlife Benefits Flexible Spending Account Details be received as information.

CARRIED



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8. ADMINISTRATIVE REPORTS

Councillor Reports

2020-09-28

Moved By Councillor C. Neureuter

Be it resolved that the following Councillor Reports be received as information:

- July 8th, 2020 Marwayne Public Library Meeting Minutes
- August 25th, 2020 Vermilion River Regional Waste Management Services Commission Meeting Minutes
- September 17th, 2020 Vermilion River Regional Alliance Meeting Minutes
- September 22nd, 2020 Vermilion River Regional Waste Management Services Commission Meeting Minutes

CARRIED

Chief Administrative Officer Report

2020-09-29

Moved By Deputy Mayor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

9. FINANCE

Monthly Financial Report

2020-09-30

Moved By Councillor C. Neureuter

Be it resolved that the August 2020 Monthly Financial Report be received as information.

CARRIED

Cheque Distribution Report

2020-09-31

Moved By Councillor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

CARRIED

10. CORRESPONDENCE

**September 10th, 2020 Letter from Alberta Health Services and
September 11th, 2020 Letter from Alberta Seniors and Housing**

2020-09-32

Moved By Councillor R. McDonald



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Be it resolved that the September 10th, 2020 Letter from Alberta Health Services and the September 11th, 2020 Letter from Alberta Seniors and Housing be received as information.

CARRIED

11. SETTING OF THE NEXT MEETING(S)

October 2020 Meeting Dates

2020-09-33

Moved By Councillor R. McDonald

Be it resolved that the next Regular Village Council Meetings be held on Tuesday October 13th and Monday October 26th, 2020 at 7:00 p.m. at the Horton Agencies Boardroom as well as via Zoom Video Conferencing.

CARRIED

12. ADJOURNMENT

Being that the September 28th, 2020 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:27 p.m.

Approved this 13th day of October 2020.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO

September

Description	Date	Initial
Grading backalley's – monthly checked & graded	good	WC
Visual Street Sign Inspection of all & & Hwy 897 signs weekly – noted in writing in your book	all time	WC
Welcome Triangle water drained & off for summer (end of Sept/early Oct) if been dry water all trees & shrubs well first <ul style="list-style-type: none"> • need spraying? • prepare base for snowman etc 		
Agriplex trees – do they need to be watered in? weed control needed?	good	WC
Playground Inspection & rotitile if necessary Check outdoor skating rink – does it need rotitiling?	yes	WC
Deadend Hydrants Flushed		
Sewer Flushing – manhole inspection & cleaning sewer <ul style="list-style-type: none"> • check 3rd St S manhole – insulation put back in? • manhole in front of arena needs insulation 	13 oct	WC
UDF/Hydrant flushing <ul style="list-style-type: none"> • before winter hydrants pumped out 	yes	WC
Assess if gravel needed for winter/sanding/waterbreaks & order		
Monthly 'dipping' of water wells (pumping & non-pumping)	OK	CG
Lagoon inspection & rotation	OK	CG
Check on Agricore meter – needs to come out? Wait for phonecall		
Fire Extinguishers: monthly inspection & sign tag (office, 3 shop, all vehicles, 2 WTP, lift station, fire hall, 2 well house, clinic)	In NOV	WC
1 st Aid Kit monthly check of sticker (office, shop, trucks, WTP)	good	WC
Stormwater Fall Maintenance <ul style="list-style-type: none"> • culverts, catch basin, orifice openings, & channels clear of debris? • High vegetative growth cut down in existing channels & basin • Remove debris on upstream culvert trash racks • Inspect culvert condition Need to mark ends for snowplow? • Review evidence of excessive bank erosion 	done	WC

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Regional Operator report

September 2020

Common information:

We continue to use caution and monitor AEP recommendations regarding social distancing and covid 19.

Lead testing program continues to the end of September.

TeamViewer license has been renewed.

Continue working through the materials for Level II wastewater treatment prep course.

Alarms tested and working correctly.

Outstanding items:

Decommissioning work on wells and plants is ongoing. Still a few outstanding items in both places.

Review Drinking water safety plans. Dewberry complete.

Review SOP's. Dewberry complete.

Testing for lead can take place until the end of September.

Marwayne:

McAlister for work at well 3 and 5 completed will submit decommission plan complete to AEP.

Data for August 2020 was electronically submitted on AEP site.

New pump for the West lift station was installed.

Xylem was in town to service other lift station pumps.

Still getting some communication alarms from lift station. Not a big problem yet but could get worse.

Lead testing will stop now. Five done with four results below the MAC.

Located and repaired one leak and isolated one leaking hydrant. Will repair as Rusway is available.

We still have a leak that has not yet been located. Losing 60 to 80 m3 per day.

Some issues with power and brown outs continue.

Leak detection program revealed one leak and one leaking hydrant however we are not happy with results.

From Date: 01-Sep-2020

To Date: 30-Sep-2020

Approval No: 00422590-00-02

MARWAYNE WATERWORKS SYSTEM - REVISED LEAD MAC NOTICE

Location: MARWAYNE / DISTRIBUTION: BACTERIOLOGICAL, RANDOM LOCATIONS

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	CHLORINE	01-SEP-2020		1.16	mg/L	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	15-SEP-2020		1.43	mg/L	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	COLIFORMS TOTAL	01-SEP-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792933) (SP#428974282) ; Marwayne:Outside Tap, Ace Water, 209 2nd St S ; ;
TREATED WATER	COLIFORMS TOTAL	15-SEP-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792934) (SP#431581926) ; Marwayne:Bathroom tap, 19 railway ave ; ;
TREATED WATER	ESCHERICHIA COLI	01-SEP-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792933) (SP#428974282) ; Marwayne:Outside Tap, Ace Water, 209 2nd St S ; ;
TREATED WATER	ESCHERICHIA COLI	15-SEP-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792934) (SP#431581926) ; Marwayne:Bathroom tap, 19 railway ave ; ;

Location: MARWAYNE / DISTRIBUTION: RANDOM LOCATIONS

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	CHLORINE	01-SEP-2020				WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	Same location as Bacteriological Sample EIO-Either/Or Missing Measurement (re: Chlorine Residual)
TREATED WATER	CHLORINE	02-SEP-2020		1.02	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	03-SEP-2020		1.01	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	04-SEP-2020		1.16	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	08-SEP-2020		.57	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	09-SEP-2020		1.25	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	10-SEP-2020		.57	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	11-SEP-2020		1.12	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	14-SEP-2020		.71	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	15-SEP-2020				WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	Same location as bacteriological sample EIO-Either/Or Missing Measurement (re: Chlorine Residual)
TREATED WATER	CHLORINE	16-SEP-2020		1.04	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	17-SEP-2020		1.27	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	18-SEP-2020		.99	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	21-SEP-2020		1.15	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	22-SEP-2020		1.11	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	

Location: MARWAYNE / DISTRIBUTION: RANDOM LOCATIONS

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	CHLORINE	23-SEP-2020		.97	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	24-SEP-2020		.51	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	25-SEP-2020		.71	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	28-SEP-2020		1.13	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	29-SEP-2020		.44	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	30-SEP-2020		.51	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	

Location: MARWAYNE / ENTERING DISTRIBUTION SYSTEM

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	FLOW	30-SEP-2020		7218	m3/mn	MONTH	1	SAMPLE BASED ON CALCULATED VALUE (S) (EG. AVE, MAX, MIN)	TOT	

Submitted Notes

From Date: 01-Sep-2020 To Date: 30-Sep-2020

Submitted Date	Notes



6015-53 Avenue - Lloydminster, AB T9V 2T1

Off: (780)875-4047 Fax: (780)808-2806 Toll Free 1-

866-BISYSTEM

Email: admin@bisystems.ab.ca

February 2019

BISYS Quote: 19-3702

Village of Marwayne

Attention: Carry Grant

RE: Village of Marwayne 2019 Projects – Budgetary Pricing

The following budgetary pricing is for various requested project that the village is considering for 2019, or future years.

Each budgetary price is for a separate project, and is not contingent on do all or any of these projects at one time, however some items may require more than one step to complete.

If you have any questions, or require more clarification, please do not hesitate to give us a call.

Best Regards

James Anderson

Bi-Systems Electric & Controls Ltd.

Project# 1 Signal Sharing from Ace Instruments

With the installation of the new ACE water supply, several new instruments have been installed in the WTP, and they communicate to the new ACE PLC that is also installed in the WTP. It is possible to "share" the signal or information from these instruments with the original WTP PLC, so operations can view or trend/store the information from these instruments, and the info would also be available on the SCADA for operations to view the information remotely.

The three primary instruments that would be beneficial to have a shared signal are the Chlorine Analyzer, Water Flow Meter, and Reservoir Level Transmitter. There are multiple ways to "share" this signal from these instruments, we have proposed the following options:

Option# 1: (Best) Ethernet Communication from ACE PLC to WTP PLC

Wiring of Ethernet communication between the two PLC's to "read only" the information from specific instruments in the ACE PLC is the most reliable, and simplest way to share the instrument signals.

This requires a cable to be installed, and wired between the two PLC's, and addition of an Ethernet switch/hub in the WTP PLC. Additionally, programming in both PLC's will be required to share and read the instrument information.

As the instruments, and ACE PLC is owned by the ACE Corporation, both permission from ACE, and a current copy of the ACE PLC program would be required to complete this work.

Estimated Cost Material:	\$1,310.00
Estimated Cost Labor:	\$ 982.00
Estimated Cost Programing:	<u>\$1,738.00</u>
Total Estimated Cost:	\$4,030.00

Option 2: (Acceptable) Loop Splitters to "divide" instrument signals in ACE PLC, wired to WTP PLC

It is possible to install Loop Splitters in the ACE PLC to "divide" the 4-20mA signal from the instruments, and send the 4-20mA signal to both the ACE PLC, and the WTP PLC. This will require the installation of Qty 3 Loop Splitters, and installation of a cable between the ACE PLC, and the WTP PLC. Programming in the WTP PLC will also be required to read the divided signal.

As the Instruments and ACE PLC are owned by the ACE Corporation, permission will be required from ACE.

Estimated Cost Material:	\$1,915.00
Estimated Cost Labor:	\$ 982.00
Estimated Cost Programing:	<u>\$1,738.00</u>
Total Estimated Cost:	\$4,635.00

Option 3(Works) Hard Wire Signal from ACE Instrument to WTP PLC

Some instruments have a secondary output signal that could be wired to the WTP PLC, our review of the Model Code for the ACE Instruments show that this could be done for the following instruments:

Chlorine Analyzer – the Ace chlorine analyzer is a Prominent DACa unit, this unit has two programmable 4-20mA outputs. This second output can be set up, and wired directly to the WTP PLC, to send the same Total Chlorine signal to the WTP PLC. This signal would be close, but the actual numbers will vary based on PLC measurement response, and we can expect some differences between measured values.

Flow Meter – the Ace flow meter is an E&H Promag-400, this meter has a single 4-20mA signal being used by the ACE PLC, and it has an unused pulse output, this pulse output could be wired to the WTP PLC, and used to calculate the flow from this meter. Due to scaling differences, this meter will be close, but expect a compounding difference in measured values.

Level Transmitter – The Ace Level Transmitter is a Siemens Multi-Ranger, and has two programmable 4-20mA outputs. This second output can be set up, and wired directly to the WTP PLC, to send the same reservoir level signal to the WTP PLC. This signal would be close, but the actual numbers will vary based on PLC measurement response, and we can expect some differences between measured values.

As the Instruments and ACE PLC are owned by the ACE Corporation, permission will be required from ACE.

Estimated Cost Material:	\$1,040.00
Estimated Cost Labor:	\$1,880.00
Estimated Cost Programming:	<u>\$1,738.00</u>
Total Estimated Cost:	\$4,658.00

Project# 2 WTP HMI & PC

The water plant computer and monitor being used by operations to control the water plant is a residential grade PC and monitor, as such it is not actually rated for the environment that is present in the water plant. These residential computers also do not typically have the correct operating software required to run the PLC and related programs. The average lifecycle of these residential computers is 3 years or less

The best choice for this application is a Solid State PC, and Touchscreen Monitor that is rated for these conditions. These are not cheap, but will provide many years of reliable service, it is not uncommon to have these last 10 years plus. The following pricing is what we recommend for installation in the water plant

Qty 1 – Axiomtek Industrial Fanless PC, c/w Windows 10 Pro	\$3,150.00
Qty 1 – Hope Industrial 23” Nema 4X/IP66 Touch Screen HMI	\$2,366.00
Qty 1 – Micro Wireless Keyboard/Mouse	\$ 157.50
Qty 1 – Setup/installation, transfer program files & Software	<u>\$2,300.00</u>
Total Estimated Cost:	\$7,973.50

Project # 3 Water Treatment Plant – Backup Generator

The Water plant currently has no back up power generator, during a power outage, it is only possible to pump water via the natural gas emergency pump, however without emergency backup power, there is no remote run or monitoring capabilities, no alarm functions, no building heat, and there is no way to re-fill the reservoir from the ACE Pipeline.

Supply and installation of a new backup generator for the water plant, will allow for complete autonomy of the water plant during local power outages. We have reviewed the service size requirements for this generator, and recommend the following:

Supply and installation of a new diesel powered generator and automatic transfer switch, sized to run the entire water treatment plant load, including distribution pumps, instrumentation, controls, Ace Pipeline Instruments, lights, and building heat.

Qty 1 - Frontier Power 50 KW, 120/208 Volt Diesel Power Generator, c/w Automatic Transfer Switch, 5 year factory warranty, freight, includes delivery, set up and commissioning by Frontier Power Rep.

- o \$ 47,885.00 Equipment & Commissioning by Frontier Power
- o \$ 6,900.00 Labor, Cable & Material to install generator
- o **\$ 54,785.00** **Total Estimated Cost**

Project # 4 Emergency Pump – Electric Conversion

As the existing natural gas engine driven emergency pump is low hours, it should still provide many more hours of reliable service. It is possible to remove the existing natural gas engine, and replace it with an electric drive motor, VFD, and controls, allowing this pump, and existing piping to remain in service until replacement is needed in the future. To facilitate this requires the following:

- Qty 1 - Decommission and remove natural gas engine, and engine /fire pump controls, battery charger, natural gas lines, engine exhaust piping, fire pump programming from the PLC
 - o \$ 2,290.00 Labor & miscellaneous material
- Qty 1 – 40 HP VFD, Includes Installation, programming and commissioning
 - o \$8,474.00 VFD - Equipment only
 - o \$1,713.00 Breaker unit to feed 40 HP VFD
 - o \$3,710.00 Installation Labor & Material
- Qty 1 – 40 HP Electric Motor, includes Motor/Pump driveshaft
 - o \$6,280.00 Motor & Drive Shaft Only
 - o \$2,860.00 Installation Labor & Material
- Qty 1 – Supply and installation of pressure transmitter, manifold and cable
 - o \$2,038.00 Transmitter & Manifold
 - o \$2,320.00 Installation Labor & Material
 - o **\$ 29,685.00** **Total Estimated Cost**

Project # 5 West Lift Station – Backup Generator

The west lift station currently has no back up power generator, during a power outage, it is not possible to operate the pumps, and the water pumps must be shut down to avoid flooding the lift station, or area homes. Supply and installation of a new backup generator for the lift station will allow for complete autonomy of the lift station during local power outages. We have reviewed the service size requirements for this generator, and recommend the following:

Supply and installation of a new diesel powered generator and automatic transfer switch, sized to run the entire lift station, including pumps, instrumentation, controls, lights, and building heat.

Qty 1 - Frontier Power 40 KW, 120/208 Volt Diesel Power Generator, c/w Automatic Transfer Switch, 5 year factory warranty, freight, includes delivery, set up and commissioning by Frontier Power Rep.

- o \$ 41,112.00 Equipment & Commissioning by Frontier Power
- o \$ 6,400.00 Labor, Cable & Material to install generator
- o **\$ 47,512.00 Total Estimated Cost**

Project # 6 West Lift Station Radio Controls

The West lift station has limited controls installed, and no ability for remote access, viewing or control of the lift station. A control panel can be built and added to allow the same control, view and alarm features as the south lift station, this panel will allow for local/remote control of pumps, levels, alarms, generator (if installed)

- o \$7,905.00 Control Panel, Mast & Antenna
- o \$1,810.00 Installation Labor
- o \$2,610.00 Programing at lift station & Water Plant
- o **\$12,3325.00 Total Estimated Cost**

Project # 7 Water Treatment Plant Control Wiring

As is common in all facilities, various equipment, instrumentation and controls get added over time, these controls and associated wiring are built into existing systems and eventually can become confusing, redundant, and troublesome.

With the new Ace Regional Water System in service now, there are several components of the equipment, controls and wiring that are no longer going to be in service, and these need to be eliminated, changed or updated to ensure the reliable operation of the water plant.

We strongly encourage the village to take the opportunity to centralize all of the water plant controls into the exiting PLC enclosure, this will allow all wiring to be cleaned up, and an accurate set of drawings updated to allow for reliable future service.

I have listed the steps needed below:

- 1. Demo Existing Green Sand filters, Backwash piping, related instruments and wiring.
 - o \$950.00 Material Costs
 - o \$1,560.00 Vac-Truck Services
 - o \$6,150.00 Labor

- 2. Wire Power & Controls to Well # 1
 - o \$2,610.00 Material Costs
 - o \$1,940.00 Labor Costs

- 3. Wire Controls to for Bulk Water Service
 - o \$710.00 Material Costs
 - o \$860.00 Labor Costs

- 4. Remove/relocate existing electrical wiring to PLC, revise WTP programming, As-Built Drawings.
 - o \$1,310.00 Material Costs
 - o \$5,370.00 Labor Costs
 - o \$4,500.00 Programing

 - o **\$25,960.00 Total Estimated Cost**

Notes & Clarifications:

- a. All pricing provided is done so as estimated pricing.
- b. We have not included costs for concrete pads for the generator installations (2)
- c. Generators have significant lead times, at time of quotation, lead time was 12-14 weeks.
- d. We assume all removed buildings, equipment, vessels, filter media, soil, and other items being removed can be disposed of at the local land fill at no additional costs.
- e. Removal/demo of the greensand filters will be a significant undertaking, requiring the use of vac-truck services, cutting equipment, gas torches, and lifting equipment. There will also be possible fumes, smoke from the demo/cutting process. Additionally, there will be some possible fluid leak/spills from the vessels to the floor, we will take reasonable steps to mitigate these where possible, and clean all surfaces after the demo process.
- f. All applicable taxes are in addition to this price.

RECEIVED

OCT 02 2020



TAR-ROW CONSTRUCTION

Box 654
Marwayne, AB T0B 2X0
780-870-0453
garrettfaltermeier@gmail.com
Bus No. 731124723RT0001

October 1, 2020

Estimate for Marwayne Fire Hall Addition 30x50

Price includes:

- Building package - all material needed to build.
- Electric - Run sub panel from new shop to old
 - Run circuits for plugs on inside walls
 - 6 overhead UFO style lights
 - 2 ceiling fans + 1 exhaust fan c/w louvers
 - Power for 2 overhead doors
 - 2 exterior wall packs w/photo cell
 - 2 plugs on each exterior wall
 - exit sign on each man door
- Overhead Doors
 - 2 14x12'6" c/w openers
 - 1 10x10 c/w chain hoist
- Concrete
 - 12x16 thickened edge slab
 - 5" slab through
 - sump in middle of shop
- Framing
 - Building of walls
 - interior and exterior metal
 - insulation/vapour barrier

- Heating
 - 40ft tube heater
 - gas fitting to unit

Estimated Cost \$109,458.91

NOTES:

- Price is valid for 60 days
- Price does not include permits or engineering as cost is unknown
- Dirt work by other
- Changes and any unforeseen subject to an hourly charge.
- Deposit for materials will be required
- Tar-Row Construction will be the general contractor on job at 5% of job cost.
- Progress payments throughout build may be required

Thank you for the opportunity to bid on this project.

Tar- Row Construction
Garrett Faltermeier

AGENDA ITEM #8.2

TRESTLE RIVER HOMES INC

PO BOX 690
 MARWAYNE AB T0B 2X0
 tim.trestleriver@gmail.com
 GST/HST Registration No.: 714751534RT001

Estimate

ADDRESS VILLAGE OF MARWAYNE ESTIMATE DATE 1002 02/10/2020

DATE	SERVICE	DESCRIPTION	TAX	QTY	RATE	AMOUNT
	Sales	BUILD FIREHALL ADDITION	GST	1	110,000.00	110,000.00
		THIS IS ONLY AN ESTIMATE NOT A QUOTE!!!! QUOTE CAN BE PROVIDED ONCE DRAWINGS ARE COMPLETED.				
		THIS IS BASED ON A 34' X50' WITH 18' SIDEWALLS ADDITION TO THE WEST SIDE OF THE EXISTING FIREHALL. PRICE WOULD INCLUDE ALL CONCRETE PREP,PLACE CONCRETE,FRAMING,INSULATING,METAL INTERIOR AND EXTERIOR, 2 14' X16' OVERHEAD DOORS WITH ELECTRIC OPENERS, ALLOWANCE FOR RADIANT HEAT,GAS LINE,ELECTRICAL. ALL MATERIALS INCLUDED IN ESTIMATED PRICE				
		GRAVEL FILL FOR UNDER CONCRETE PAD NOT INCLUDED				

SUBTOTAL	110,000.00
GST @ 5%	5,500.00
TOTAL	\$115,500.00

TAX SUMMARY

	RATE	TAX	NET

AGENDA ITEM #8.2

GST @ 5%

5,500.00

110,000.00

Accepted By

Accepted Date

Walking Trails – Subsequent Phases Proposal

Option 1

Continue across 6th Street N to the vacant land to the North – zoned for future residential development. In order to continue on this trajectory, ATCO would need to relocate the power pole with the transformer which is currently impeding the through access. The cost to move this pole has been estimated at \$8,000 – for Council’s review, a formal quote has been attached hereto.

This route would be directly in the easement between two properties with existing fences and outdoor animals.

Option 2

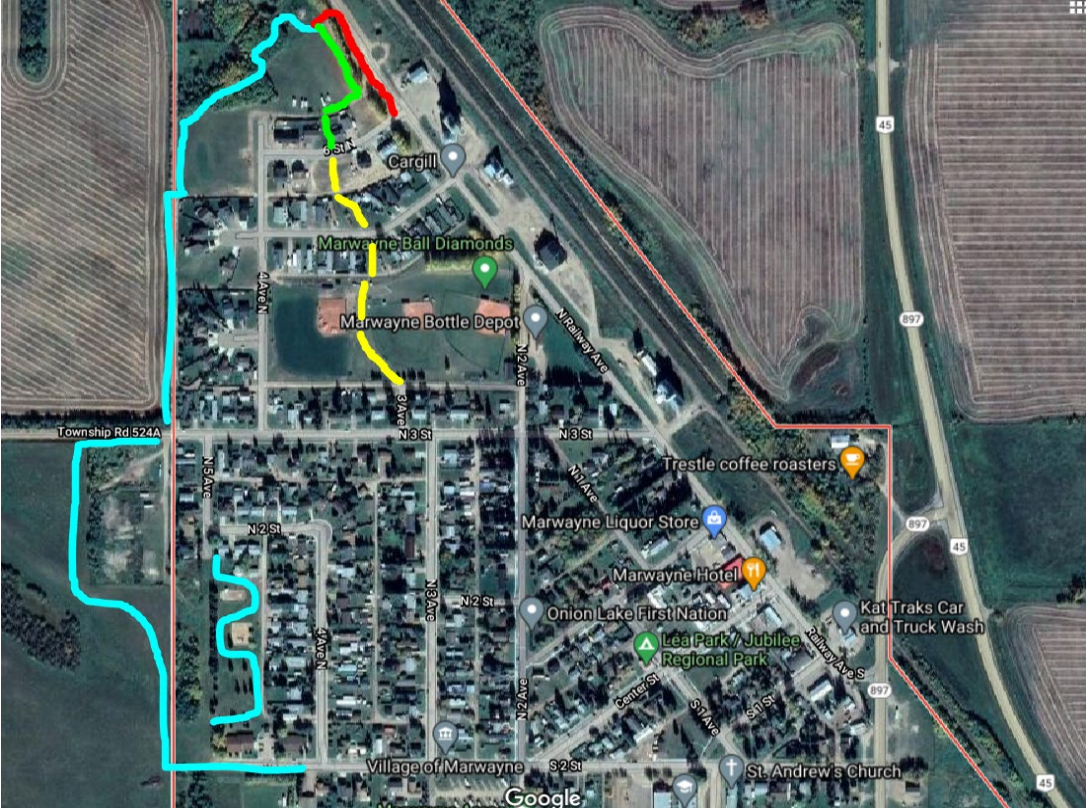
Continue the trail to the North East of 6th Street N along the tree line and connect through the brush area all the way around to the open space area to the West – zoned for future residential development.

Other Information

To continue the trail South, the Village would need to subdivide or enter into an agreement with the landowner to lease the lands from 5th Street N south to Township Road 524A. From there, the path could connect and go in behind the public works yard, through the vacant land, and follow the fence line down to 2nd Street South by the senior manors.

From there, the trail could further continue through the park and pass alongside the soccer fields, *splash park*, playground and outdoor rink, before coming to a halt at 5th Avenue N.

MAP OF POTENTIAL ROUTES



YELLOW: Phase 1 of the trail system – completed 2020

GREEN: Option #1 for Phase 2

RED: Option #2 for Phase 2

BLUE: Remainder trajectory of the trail system in subsequent phases

Village of Marwayne

Summary Report

As of: 09/29/2020

Roll: 3600	Zoning: Urban Reserve Distri	Subdivision: ENTIRE MUNICIPALITY
Legal: 370ET SE-26-52-3-4	Actual Use: Primary: F00000	
Description:	Market Loc: 300 ACREAGES RES/EXEMPT/	
Address: old nuisan grounds	Econ.Zone: Econ Zone 1	Assbl. Land Area: 2.00 Acres
Asbl.Party: M Municipal		
Owner: THE VILLAGE OF MARWAYNE.		

Productivity Based Land

Agroclimatic Zone: 18

Photo:

Regulated: 100%

Description	Area	AUVBR	BYM	Rating	A.U.V.	Location	Access	F.A.V.	Asmt Code	Value
42 DG	2.00 Acres	\$350/Acre	1.0000	63.0%	441					
	2.00 Acres				441	100%	100%	441	050 100%	440

Total Value: 440

Assessment Totals

Tax Status	Code	Description	Reg	Land	Improvement	Other	Assessment
E	050	Exempt		440	0	0	440
Grand Totals:				440	0	0	440

Inspections

Visual Exterior 08/04/2016 CHILIBECK, Ashley 2016 Inspection Cycle

Sales

Date	Asmt	Price	Adj. Price	Sale Code	Type	Ratio	CofT
11/01/2011	\$0	\$440	\$440	8002 Non Arms Length	Vacant		112351325

*2.00 Acres 165' x 528'
Assessed at a regulated
Farmland rate.*



LAND TITLE CERTIFICATE

S
 LINC SHORT LEGAL TITLE NUMBER
 0021 125 696 370ET;OT 112 351 325

LEGAL DESCRIPTION

PLAN 370ET
 NUISANCE GROUND
 CONTAINING 2 ACRES MORE OR LESS
 (S.E. 26 - 52 - 3 W.4TH)
 EXCEPTING THEREOUT ALL MINES AND MINERALS

ATS REFERENCE: 4;3;52;26;SE
 ESTATE: FEE SIMPLE

MUNICIPALITY: VILLAGE OF MARWAYNE

REFERENCE NUMBER: 942 373 189

REGISTERED OWNER(S)					
REGISTRATION	DATE (DMY)	DOCUMENT	TYPE	VALUE	CONSIDERATION
112 351 325	01/11/2011	TRANSFER OF LAND		\$440	\$440

OWNERS
 THE VILLAGE OF MARWAYNE.
 OF BOX 113
 MARWAYNE
 ALBERTA T0B 2X0

ENCUMBRANCES, LIENS & INTERESTS

REGISTRATION NUMBER	DATE (D/M/Y)	PARTICULARS
2732HF	12/10/1948	UTILITY RIGHT OF WAY GRANTEE - ALBERTA POWER LIMITED. "SOUTHERLY 15. FT. DATA UPDATED BY: TRANSFER OF UTRW NO 6699SQ"

TOTAL INSTRUMENTS: 001

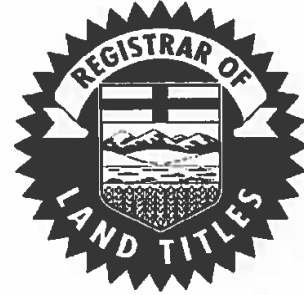
(CONTINUED)

PAGE 2
112 351 325

THE REGISTRAR OF TITLES CERTIFIES THIS TO BE AN
ACCURATE REPRODUCTION OF THE CERTIFICATE OF
TITLE REPRESENTED HEREIN THIS 29 DAY OF
SEPTEMBER, 2020 AT 03:27 P.M.

ORDER NUMBER: 40213617

CUSTOMER FILE NUMBER:



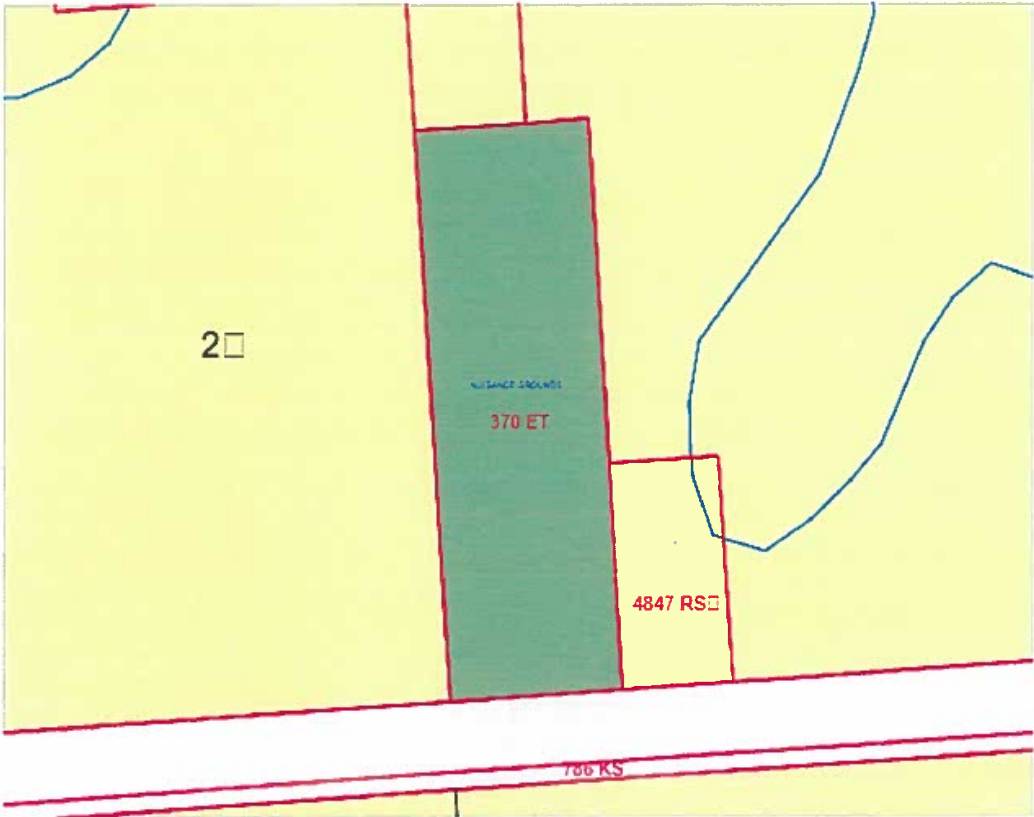
END OF CERTIFICATE

THIS ELECTRONICALLY TRANSMITTED LAND TITLES PRODUCT IS INTENDED
FOR THE SOLE USE OF THE ORIGINAL PURCHASER, AND NONE OTHER,
SUBJECT TO WHAT IS SET OUT IN THE PARAGRAPH BELOW.

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9/29/2020

Spin2 Map Index

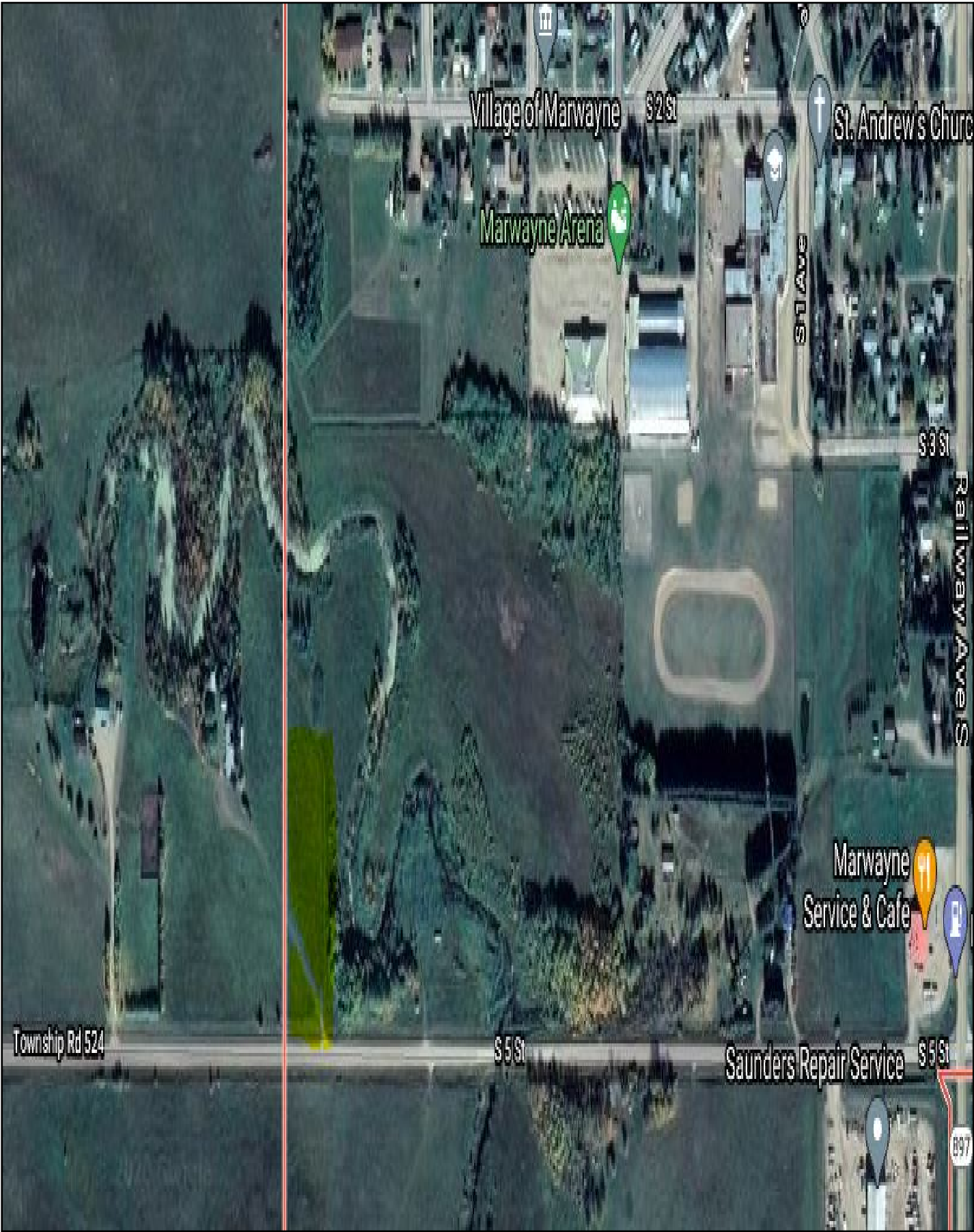


9/29/2020

Spin2 Map Index



SUBJECT.









MEMORANDUM OF AGREEMENT

BETWEEN

ALBERTA TRANSPORTATION

AND

THE VILLAGE of MARWAYNE

FOR

**DRAINAGE IMPROVEMENTS NEAR THE JUNCTION OF HIGHWAY 45 AND
HIGHWAY 897**

Classification: Protected A

MEMORANDUM OF AGREEMENT signed this day of 2020 A.D.

BETWEEN:

HER MAJESTY THE QUEEN in right of
Alberta, as represented by the Minister of
Transportation (the "Minister")

- and -

THE VILLAGE OF MARWAYNE in the
Province of Alberta (the "Municipality")

Purpose:

This Memorandum of Understanding (MOU) sets forth the understanding between Alberta Transportation and the Village of Marwayne regarding drainage improvements to facilitate the replacement of Bridge File 83179 on Highway 45 (the work) as proposed by Alberta Transportation and the impacts on the downstream drainage ditch (the ditch) and culvert structure (the culvert) managed by the Municipality.

Agreement:

- Alberta Transportation will install Erosion Protection Matting along approximately 720m of “the ditch” to encourage vegetation growth and prevent erosion in future high flow events.
- Alberta Transportation will enter into a cost share agreement with the Municipality to complete repairs to “the culvert” as required, should additional flow directed to “the ditch” by “the work” cause erosion or premature failure of “the culvert”.
- The Municipality will inspect “the ditch” and “the culvert” annually and let Alberta Transportation know if there is any damage related to a high flow event as soon as possible.
- The Municipality will complete routine maintenance as required on “the ditch” and “the culvert” to ensure they are in good working order.

Interpretation:

Classification: Protected A

The Minister and the Municipality agree to give this Agreement a fair and liberal interpretation and to negotiate with fairness and candor, any modification or alteration that may be rendered necessary by changing conditions.

SIGNED, SEALED AND DELIVERED

by the Province in the presence of:

WITNESS

MIKE DAMBERGER, P.ENG.
REGIONAL DIRECTOR
ALBERTA TRANSPORTATION

SIGNED, SEALED AND DELIVERED

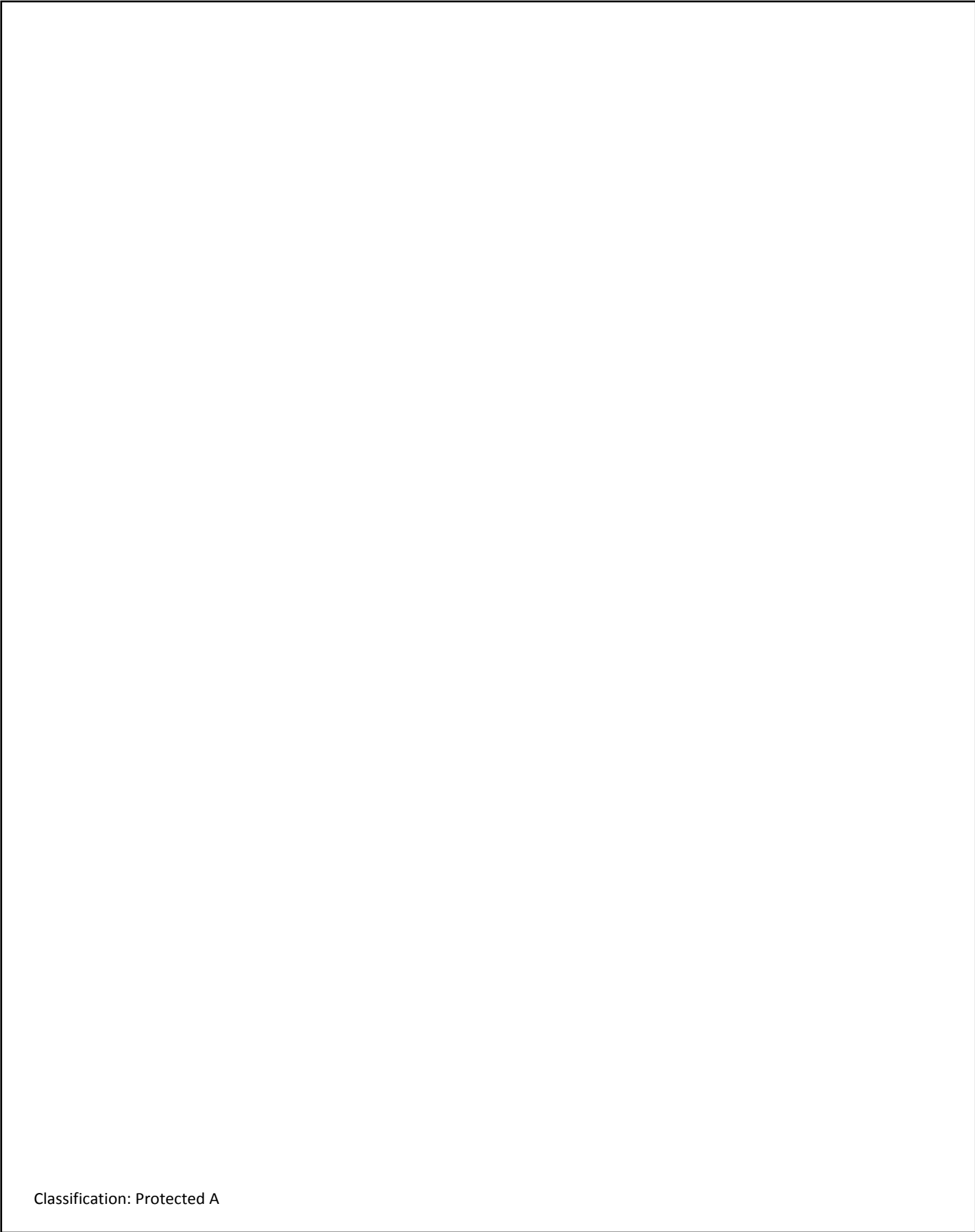
by the Municipality in the presence of:

WITNESS

SHANNON HARROWER
CHIEF ADMINISTRATIVE OFFICER
VILLAGE OF MARWAYNE

SCHEDULE "A"
LOCATION PLAN

Classification: Protected A



Classification: Protected A



**BETWEEN
THE VILLAGE OF MARWAYNE &
THE COUNTY OF VERMILION RIVER**

FINAL DRAFT

Last Revised: 2020-10-07

ACKNOWLEDGEMENTS

Thank you to the Councillors and Administration of the Village of Marwayne and the County of Vermilion River for the time and enthusiasm dedicated toward the development of this Intermunicipal Development Plan. It is through mutual understanding and collaboration that this IDP was ultimately established.



INSERT BYLAW TEXT

VILLAGE OF MARWAYNE – XXXXXXXXXXXX COUNCIL MEETING

Bylaw XX

2021-xx-xx

Moved By XXXXXXXXXXXX

INSERT MOTION TEXT

CARRIED

COUNTY OF VERMILION RIVER –XXXXXXXXXXXXX COUNCIL MEETING

Bylaw XX

2021-xx-xx

Moved By Councillor XXXXXXXXXXXX

INSERT MOTION TEXT

CARRIED

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1 INTRODUCTION

1.1 Title

The title of the Bylaw shall be the Village of Marwayne and the County of Vermilion River Intermunicipal Development Plan.

1.2 Purpose

The purpose of the Intermunicipal Development Plan (hereinafter referred to as the “IDP”) between the Village of Marwayne (hereinafter referred to as “the Village”) and the County of Vermilion River (hereinafter referred to as “the County”) is to foster an interjurisdictional approach to proactively address planning and development initiatives on the lands that connect the two municipalities over a thirty (30) year horizon.

A comprehensive IDP built on a solid foundation can strengthen the local economy and community as well as enhance the region’s vibrancy through collaborative governance. This IDP will provide a long-term, mutually beneficial and supported framework for the future development and growth in the area.

1.3 Context

The Village of Marwayne and the County of Vermilion River are rurally located in east central Alberta roughly two hundred kilometers (200kms) east of the City of Edmonton. The Village and the County are inextricably interconnected; the County surrounds the Village, necessitating an environment were collaboration and proactive planning is essential in determining where and how the two municipalities intend to grow and pursue developmental opportunities in the future.

Village of Marwayne

The Village of Marwayne is located eighteen kilometers (18km) north of the Yellowhead Highway at the intersection of Highways 45 and 897. With its advantageous proximity to the City of Lloydminster and the Saskatchewan border, the Village is a community proud of its small-town atmosphere and known for its award-winning sustainable community development initiatives. Spanning over approximately one hundred and sixty-seven (167) hectares, the Village is situated in a bucolic location offering scenic views of Lea Park and agricultural pasture.

The Village consists of approximately two hundred and thirty (230) residential dwellings, the majority of which are single family houses, with a population of five hundred and sixty-four (564) residents according to the 2016 Statistics Canada Census. The Village’s economic and social makeup demonstrates consistency across all sectors from agricultural producers and ranchers, oil and gas industry partners and a variety of small local businesses. The Village offers many amenities and services which support the community including an active agricultural society, full-service campground, community hall, curling club, hockey arena, library, fire hall, historical buildings and many other sports and civic groups and associations. With a commuting radius of approximately forty kilometers (40kms), the average travel time for alternative housing, employment or recreational

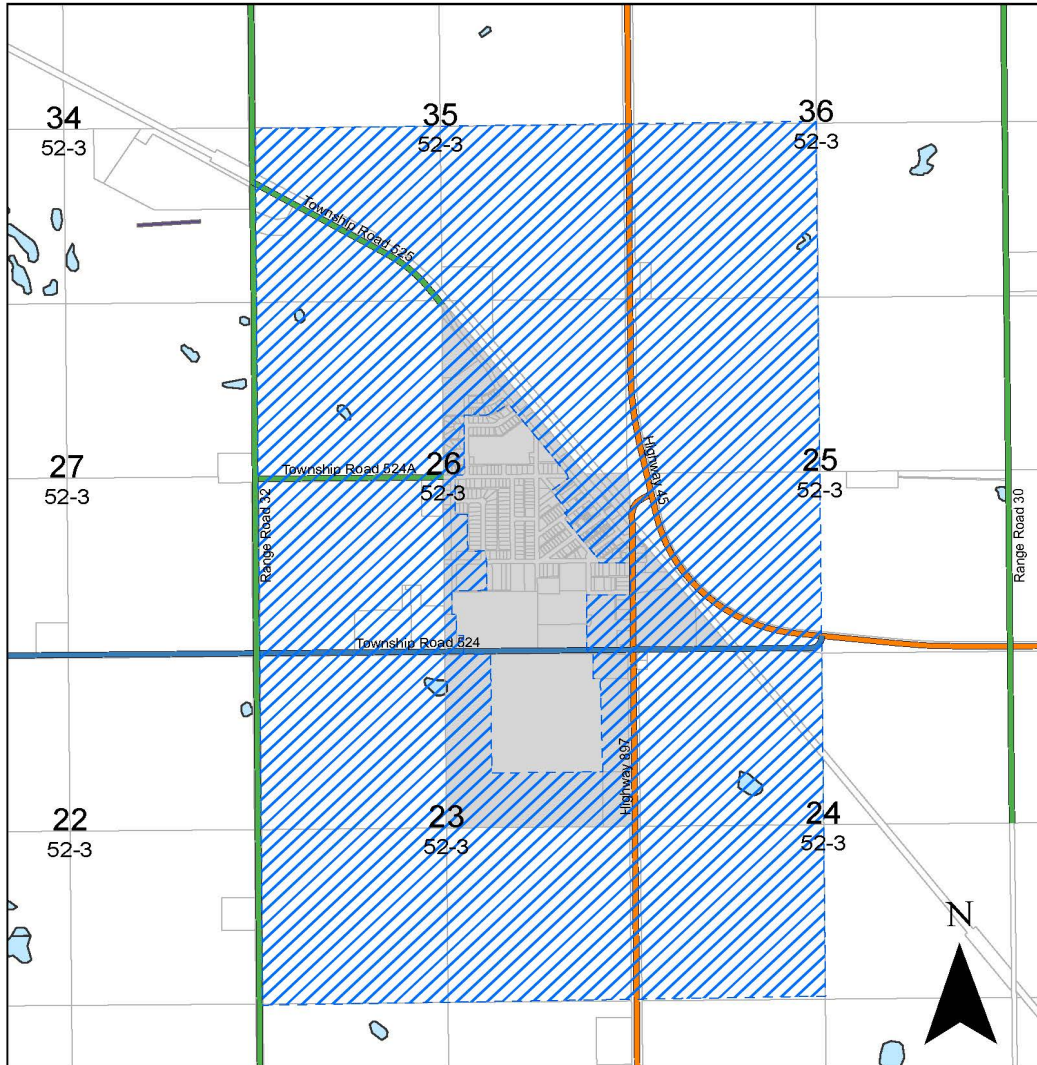
facilities is merely twenty-six (26) minutes away. The Village of Marwayne has built its reputation on being a great place to live, work, and experience life from all angles.

County of Vermilion River

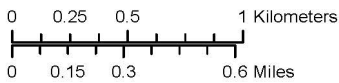
The County of Vermilion River is home to approximately eight thousand two hundred and sixty seven (8267) residents, seven (7) unincorporated hamlets, four (4) villages and one (1) town according to the 2016 Federal Census. The many features and amenities in the municipality make it a sustainable, vibrant and diversified community with opportunities for all. With municipal operations based out of Kitscoty, the County is in the heart of a prosperous agricultural region and thriving energy sector built on innovative entrepreneurial spirit. Residents of the County enjoy a rural lifestyle amongst rolling hills and prairie vistas that stretch to the North Saskatchewan River, South to the Battle River and roughly seventy kilometers (70kms) west from the Alberta/Saskatchewan border.

The County consists of roughly three thousand two hundred and sixty-eight (3268) private dwellings with an average household size of two point seven (2.7) persons. Boasting a median total household income of one hundred thousand five hundred and sixty-nine dollars (\$100,569), the County is proud to be the home of blue collar, white collar, tradesmen and self-employed persons alike. With the vast majority of the population having an average commuting time of thirty (30) minutes or less, the County of Vermilion River is easily accessible through its superior transportation corridors easing travel to and from all directions.

1.4 IDP Area



Village of Marwayne IDP Area



- IDP Boundary
- Upgraded Local Road (1)
- Parcels
- Upgraded Local Road (2)
- Provincial Highway
- Water Bodies
- Marwayne

1.5 Legislative Requirements

This IDP has been prepared under the legislative authority prescribed in Section 631 of the Municipal Government Act (hereinafter referred to as the "MGA"). The MGA requires that two or more councils of municipalities that have common boundaries that are not members of a growth region as defined in section 708.01 must, by each passing a bylaw in accordance with this Part or in accordance with sections 12 and 692, adopt an intermunicipal development plan to include those areas of land lying within the boundaries of the municipalities as they consider necessary.

Section 631 (2) of the MGA states that an IDP must:

- *Address*
 - The future land use within the area;
 - The manner of and the proposals for future development in the area;
 - The provision of transportation systems for the area, either generally or specifically;
 - The coordination of intermunicipal programs relating to the physical, social and economic development of the area;
 - Environmental matters within the area, either generally or specifically;
 - Any other matter related to the physical, social, or economic development of the area that the councils consider necessary; and
- *Include*
 - A procedure to be used to resolve or attempt to resolve any conflict between the municipalities that have adopted the plan;
 - A procedure to be used, by one or more municipalities, to amend or repeal the plan; and
 - Provisions relating to the administration of the plan.

The MGA identifies the hierarchy and relationship of other statutory plans, with the intent of each plan being consistent with the plan above it, and in the event of inconsistency, which provisions in what plan are to prevail. Upon adoption, the Village and the County will need to review their existing MDP's to ensure they are consistent with this IDP. This IDP can only be repealed if it is being replaced by a new IDP or if the Minister of Municipal Affairs has granted an exemption in accordance with the provisions under the MGA.

Figure 3: Hierarchy of Planning Documents in Alberta
Source: V3 Companies of Canada



1.6 Vision and Goals

The fundamental purpose of an IDP is to provide opportunities for collaboration and communication between municipalities sharing a common border. By creating a regional framework to coordinate land use, future growth patterns and opportunities within the IDP area, the Village and the County will be able to pinpoint and address intermunicipal matters related to planning and development. The establishment and implementation of specific directives ensures that the policies outlined within this IDP are handled reasonably, equitably and in a timely manner for both municipalities.

The Village and the County are committed to:

- Establishing concepts which outline the future land uses that may develop over a thirty (30) year horizon;
- Identifying mutual and shared interests relative to the lands within the IDP area;
- Developing decision making processes that promote collaboration and mitigate potential conflicts;
- Honoring the mutually beneficial agreements that have been executed;
- Pursuing development opportunities to support strong communities;
- Adhering to provincial, federal and other jurisdictional mandates where applicable in the implementation of plans and strategies relevant to this IDP; and
- Recognizing the importance of trust, respect and goodwill in all dealings and communications.

This IDP will ultimately serve as the primary policy document in negotiations with the Province of Alberta in the development of a regional plan for the Village and the County.

2 PLAN IMPLEMENTATION

2.1 Interpretation of the Plan

The structure of this IDP is intended to allow for easy interpretation of its principles and policies. This document should be interpreted in a holistic manner where each of the principles and policies are viewed in the context of one another rather than separately.

2.2 Intermunicipal Cooperation

The responsibility for the implementation of the provisions contained within this IDP are vested with each respective municipality as it pertains to the lands contained within their own boundaries in accordance with the relevant MDP, LUB, policies and standards.

The Village and the County will continue to be responsible for subdivision and development permit approvals within their respective boundaries as well as the adoption or amendment of statutory plans where the subject lands are located.

The Village and the County agree to the following guiding principles which have been utilized to guide the policies contained within this IDP:

- The IDP in combination with the ICF and referenced agreements shall be used by the Village and the County as guidelines to encourage the location of new business in the IDP area. The Village and the County shall make every effort to use the IDP as a means to highlight the unique benefits of the area in brochures, trade shows, correspondence and other promotional avenues for economic development purposes;
- Administration, provision and funding of services within the IDP area shall be in accordance with the agreements in the Village and the County's ICF;
- Mutual referral of subdivision, development and redesignation applications is essential to the proper administration of this IDP;
- In the event that either municipality does not reply to an intermunicipal circulation within ten (10) business days, excluding statutory holidays, or request an extension to respond beyond the ten (10) business day allotment, it may be assumed that the responding municipality has no comment or object to the referred matter.

2.3 Circulation and Referral Process

In response to the legislative requirements, the Village and the County hosted open houses to allow for public consultation. These sessions provided residents and stakeholders the opportunity to learn about the provincial collaboration requirements, the work the municipalities have undertaken to meet those requirements and to ask any questions and express any concerns and/or considerations that they may have had.

The open houses were advertised through direct mail as well as media advertisements in the Lloydminster Source, the Vermilion Standard and the Vermilion Voice newspapers in the month leading up to the sessions. Further to these initiatives, an online survey form was also created and circulated via social media to those who were unable to attend in person.

2.4 Administration, Amendment and Appeal

As is the case with any municipal bylaw, this IDP shall come into force at which time the Village and the County Councils have given third and final reading to the matching bylaws in accordance with section 692 of the MGA.

This IDP shall be reviewed by resolution of each respective Council at intervals not to exceed a five (5) year period. A review may be conducted earlier, provided each municipality agrees by resolution of Council however the timing of the review shall be no less than one (1) year after municipal elections.

This IDP may be amended from time to time subject to the agreement of both municipalities' Councils. This IDP shall remain in effect until such time that both municipalities agree to repeal the associated bylaws by Council resolution.

2.5 Intermunicipal Dispute Resolution

The dispute resolution process is intended to be a collaborative approach towards achieving a solution at the municipal level prior to the matter escalating into an appeal to the Municipal Government Board. The dispute resolution process shall be carried out in consideration of the rights of the landowners whom may be the subject of the intermunicipal dispute.

Disputes are limited to decisions on matters relevant to this IDP and are not inclusive of development permits which shall be made to the respective municipality or the Municipal Government Board when appropriate.

Disputes may only be initiated by the Council for the Village of Marwayne or the County of Vermilion River. Disputes may be resolved through any of the following mechanisms, either alone, or in combination of one another:

- Administrative Review;
- Intermunicipal Liaison Committee Meeting;
- Municipal Councils;
- Mediation;
- Municipal Government Board Appeal;
- Arbitration; and
- Litigation.

In the event of a dispute, neither municipality shall give approval to the matter being disputed until the dispute has been resolved through the resolution process set forth above.

2.6 Incorporation by Reference

All provisions under Section 3 of the Village of Marwayne and County of Vermilion River Intermunicipal Collaboration Framework are hereby incorporated by reference into this IDP.

The protocols and procedures established within the Villages of Marwayne, Dewberry, Kitscoty and Paradise Valley and the County of Vermilion River Intermunicipal Liaison Committee terms of reference are hereby incorporated by reference into this IDP.

2.7 Tasks

A municipal reserve fund shall be created for the purpose of implanting this IDP by the administration of the Village of Marwayne and the County of Vermilion River.

3 GROWTH AND LAND USE

3.1 Area Size

The IDP area comprises the land as shown in Map 1 and constitutes approximately 905 hectares.

3.2 Topography

The topography in the IDP area, as show in Map 9, is an undulated landscape that varies from high points of 620m in the northeast to low points of 595m in the west. The total relief is roughly 25m. The majority of the land around the Village boundary maintains an elevation of 600m.

3.3 Slope Analysis

A slope analysis of the land terrain revealed a large portion of the IDP area to be under 1% slope. This means that the lands are generally developable and only presenting few topographical constraints. The majority of the slopes on the lands over 1% are located in the northwest and west areas of the IDP area.

3.4 Agricultural Assessment

The agricultural land assessment performed per quarter section served to identify those high quality agricultural lands within the IDP area that may be subject to conversion to non-agricultural uses. High quality agricultural lands are mostly found to the north and northeast area of the IDP area, across Highway 45 as per Map 11. Comparatively, the lands adjacent to the Village boundary and south of Highway 45 present the least amount of concerns in terms of conversion to non-agricultural uses and may be more readily developable, since their location makes for a feasible extension of service lines. The percentage numbers, as outlined on Map 11, indicate a qualitative assessment of farmland capability whereas the colors indicate actual usage.

3.5 Water Bodies

The Village of Marwayne only has small waterbodies located within the IDP area. Although they have been recognized for the purpose of this IDP, they do not constitute a limitation for any potential future growth.

3.6 Human Features

The IDP area is largely undeveloped, except for some country residential development, a cemetery, and the Village's non-operational landfill to the west. A number of oil and gas wells are concentrated towards the north and northeast of the IDP area. Pipelines have the most impact along the north boundary, although they are mostly aligned with the transportation corridors. The majority of the remaining land is improved pasture to lower quality cultivated lands.

3.7 Existing Land Use

Each municipality has established the current land uses within the IDP area for lands located within their respective boundaries. The Village and the County will continue to guide development of the lands in their municipalities that are located within the IDP area following the principles and policies outlined herein.

A majority of the lands within the IDP boundary are County lands, as per Maps 2 and 3, apart from the landfill, composting and waste lands that contain one of two non-operating landfills to the west of the Village’s boundary. Land within the IDP area in the Village are designated for diverse uses – Industrial (M), Institutional (I), Highway Commercial (C), Residential (R1), Urban Reserve (UR) and Environmental Reserve (ER) as per the Village’s LUB. The IDP therefore serves to guide development in proximity to the Village to ensure its future integration with urban densities and uses.

The vast majority of County lands in the IDP area are designated under the Agricultural (A) district with several overlays – Urban Growth (UG) to the north and a Highway Profile Area (HPA) along Highway 897 and Highway 45. Most of SE 34-52-3-W4M is within the Landfill, Composting, and Waste (LC-W) District and Waste and Wastewater Facility (WWF). Both the UG and HPA districts provide for a variety of medium to high residential, light to medium industrial and highway commercial and business uses. The HPA district extends east and north of the intersection of Highway 897 and Highway 45 along the latter, and the Roadway Profile Area (RPA) extends south along Highway 897. The design concept and the subdivision and development guidelines that were part of the repealed Marwayne ASP, have been incorporated within the IDP policies.

3.8 Landownership Patterns

Landownership has not experienced significant change in the past ten (10) years. The most significant change in landownership has been from private to County and/or Crown ownership. These changes, pertaining to lands that contain municipal services and infrastructure, are namely the sewage lagoon and non-operating landfill as per Maps 2 and 3.

Another significant change is the annexation of NE 23-52-3-W4M by the Village. Other minor changes have taken place during this time including the strop of municipally owned lands (shown in light grey on Maps 2 and 3), along the railway line northeast of the Village boundary and a small portion outside of the southeast end, which is now Crown land. Nearly all parcels within the IDP area are unsubdivided quarter sections apart from a few large acreages.

3.9 Existing Municipal Servicing

The Village’s water is serviced via the Alberta Central East (ACE) regional waterline. Water allocations for ACE partner municipalities were drawn using 2011 Census, at which time the Village had a population of six hundred and twelve (612) people living in two hundred and thirty two (232) of its two hundred and sixty three (263) total dwellings. With a land area of 1.68km², the Village had a population density of 364.3/km² in 2011. The ACE population projection for 2046 of one thousand two hundred and twenty five (1225) allocates a total of 99m³/per capita/year for the Village. The Village’s reservoir storage capacity is adequate to accommodate the requirements of the twenty (20)

year growth horizon identified in the intermunicipal infrastructure assessments³ for a forecasted population of six hundred and fifty (650) by 2037⁴.

The Village’s sanitary sewer system utilizes a conventional earthen berm lagoon for wastewater treatment. The existing lagoon capacity is adequate to accommodate the required volume for the above mentioned forecasted growth⁵. An inventory and future discussion on the provision of services is contained within the Village’s and the County’s ICF. The existing services are as shown on Maps 8,13 and 14.

³ *Intermunicipal Infrastructure Systems and Community Services Assessments*. 12 April 2019. BAR Engineering.

⁴ *Population, Employment & Housing Growth Study – Working Paper – Version 1 Draft, “Base Scenario”, Applications Management Consulting Ltd., January 17, 2019. In the Final Report from Applications Management (1 April 2019), for comparison purposes, the forecasted population for the Village of Marwayne indicates, “In the High Scenario, a higher rate of job growth in the region increases population to 781 by 2047.”*

⁵ Existing lagoon size for Marwayne is based on theoretical calculated volumes. Determination of actual existing lagoon cell storage sizes should be completed to confirm expansion requirements. Ibid 1.

3.10 Site Assessment

Overall, the IDP area is well suited for development. There is only one (1) well site and a few pipelines that have a more significant impact on future subdivision and development of the lands located west and south in the IDP area as per Map 1. The Village is ideally located at the intersection of Highways 897 and 45 and thus has potential to greatly benefit from purely its geographical location. The Village’s location, along Highway 897, presents an advantage for development with readily accessible major transportation routes that connect the Village to the rest of the province. The Village could easily extend its settlement pattern through on-site servicing of Highway Commercial and light to medium Industrial uses.

To the east of the IDP area, pipes run from the north to the southeast directly affecting six (6) quarter sections. Although there are no significant waterbodies in the IDP area, there are an abundance of hydrographic contours that have a tendency to become seasonal streams during heavy rain periods. Development on these lands would therefore require mitigative measures, such as proper grading and drainage, to prevent future flooding.

Environmental Reserve areas identified in the Village’s MDP provide the community with an opportunity to take on a larger role as a seasonal service provider for not only tourists in the region but also for residents year round. There are servicing opportunities for development that take place within the IDP area as shown on Maps 4 and 5.

The County’s gas utility is one of the main natural gas providers for residential locations in the region. Further to this, there are opportunities for connecting regional water and municipal sewer servicing for development west of Highway 897 as well as along both Highway 897 and 45.

3.11 Wetland Classes

The following table is the Wetland classes, forms and types in the *Alberta Wetland Classification System*. Wetland classification codes for mapping uses are in brackets. Source: *Alberta Wetland Classification System (AWCS)*, 1 June 2015.

CLASS	FORM	TYPES		
		SALINITY	WATER PERMANENCE	ACIDITY & ALKALINITY
Bog [B]	Wooded coniferous [Wc], Shrubby [S], Graminoid [G]	Freshwater [f]	-	Acidic [a]
Fen [F]	Wooded coniferous [Wc], Shrubby, Graminoid [G]	Freshwater [f]	-	Poor [p]
		Freshwater [f]	-	Moderate rich [mr]
		Freshwater [f] to slightly brackish [sb]	-	Extreme rich [er]
Marsh [M]	Graminoid [G]	Freshwater [f] to slightly brackish [sb]	Temporary [II]	-
		Freshwater [f] to moderately brackish [mb]	Seasonal [III]	-
		Freshwater [f] to brackish [b]	Semi-permanent [IV]	-
Shallow Open Water [W]	Submersed and/or floating aquatic vegetation [A] or Bare [B]	Freshwater [f] to slightly brackish [sb]	Seasonal [III]	-
		Freshwater [f] to moderately brackish [mb]	Semi-permanent [IV]	-
		Freshwater [f] to brackish [b]	Permanent [V]	-
	[A]	Saline [s]	Intermittent [VI]	-
Swamp [S]	Wooded coniferous [Wc], Wooded mixed wood [Wm], Wooded deciduous [Wd], Shrubby [S]	Freshwater [f] to slightly brackish [sb]	Temporary [II] 2	-
		Freshwater [f] to slightly brackish [sb]	Seasonal [III] 2	-
		Moderately brackish [mb] to sub-saline [ss]2	Seasonal [III] 2	-

¹ Roman numerals are equivalent to wetland classes by Stewart and Kantrud (1971)

² Swamp types are not applicable to wooded swamps due to a lack of available information

4 POLICIES

4.1 Future Land Use Concept Policies

The FLUC, as per Map 7, outlines the framework for land use(s), subdivision, and development within the IDP area over the next thirty (30) year horizon. The objectives and policies in this section have been designed to assist each of the municipalities in understanding their intended interpretation and to describe the shared vision for future development within the IDP area. The following objectives and policies align with the overall goals of the IDP which are:

1. **Establish a land use concept that outlines the future land uses that may develop over a 30 year horizon within the IDP area.**
 - *Policy*
 - Development is encouraged in areas of significantly reduced capability for crops thus preserving higher yielding lands for agricultural uses.
 - Provisions are made for a broad mix of land uses throughout the IDP area with opportunities for both the Village and the County.
 - The FLUC is not proscriptive in nature. Areas generally intended for a specific use may also be designated for other uses.
 - Subdivision and development for lands located in the IDP area and within 800m of a highways right of way shall first be approved by Alberta Transportation.
 - The serviced business/commercial areas are designated to allow for mixed-use business/commercial development that is compatible with surrounding land uses.
 - The areas of NW 26-52-3-W4M and SW 26-52-3-W4M between the lagoon lands and the Village are designated for residential and non-residential uses. Development in this area is subject to the required setbacks for the non-operational landfill facilities along the western boundary of the Village.

2. **Promote the IDP area as a desirable location for future development and economic activity;**
 - *Policy*
 - The Village has the opportunity to provide services to development within a 40km radius. The FLUC allows for land adjacent to the western boundary of the Village be part of a piped water and sewer scheme.
 - The value and recreational potential of natural areas within the IDP area may be negatively affected by inappropriate development. Therefore, both

municipalities shall cooperate to protect these areas for eventual incorporation into an open space system.

- The Village and the County shall work together to encourage the preservation of the natural and aesthetic quality of the environment and rural landscape as well as to facilitate the eventual establishment of continuous open space systems to attract activities and provide recreational opportunities as a stimulus to the local economy. This commitment to work together is consistent with the provincial land use policies which support the protection of the natural environment, water and historical resources.

3. Outline a framework for the more detailed implementation of land development, economic development, municipal infrastructure, and timing of development and servicing;

○ **Policy**

- Identify serviced pipe water and sewer as well as un-serviced on-site water and on-site sanitary sewage disposal within the IDP area.
- The FLUC does not preclude servicing areas that are more distant. However, it acknowledges that the costs to do so may prove inordinate for most, and perhaps, are best leveraged by intensive servicing users, such as those for commercial or industrial purposes.
- The investment by the Village in water supply and sanitary sewage treatment should be used to its greatest advantage in the IDP area and kept in a concentrated location around the Village as is feasible.
- Applications for redesignation, subdivision, or development should consider incorporating design requirements that ensure a high quality form of development.
- Provisions of the *Agricultural Operations Practices Act* should apply to the mitigation of nuisance and environmental impacts of agricultural operations.
- The lands affected by waste sites and sanitary sewage treatment facilities have been placed within the Landfill, Composting and Waste district designation. Although mitigation is in place, when planning adjacent areas it is important to be mindful of the development setbacks from these existing facilities and any expansions thereof that may be required – consistent with the MGA subdivision and development regulation.

- 4. **Maintain and enhance mutually beneficial policies and relationships between the two (2) municipalities;**
 - o *Policy*
 - The Village and the County shall work collaboratively to identify appropriate lands and implement policies and regulations with respect to environmentally sensitive areas, riparian zones, and development buffers that can have a positive impact on the natural environment as well as provide healthy, outdoor spaces within the IDP area for the recreational enjoyment of residents and tourists alike.
 - The Village and the County shall work together to ensure compatibility of land use interfaces and future growth patterns to monitor effectiveness of the IDP provisions and update them accordingly,

- 5. **Continue to develop and maintain open lines of communication to resolve problems and seize opportunities of mutual benefit.**
 - o *Policy*
 - The Village and the County agree to adhere to the implementation principles as outlined in section 2 of this IDP, including the guiding principles of communication and conflict resolution.

4.2 Other Policies

The following policies should be interpreted narrowly and used only as a framework for working cooperatively, communicating and making decisions amongst each municipality. Variances may be allowed only when specifically identified and pursuant to the provisions of this IDP.

- 1. **Land Use**
 - o *Policies*
 - Future subdivision and development shall be in accordance with the provisions of this IDP. Major deviations to the IDP design and policies shall require an amendment to the IDP. Minor variances may be considered without requiring an amendment to the IDP in instances when the developer can demonstrate to the satisfaction of the ILC, Subdivision Authority or Development Authority as the case may be, that the reconfiguration of parcels and road design would maintain the overall intent of the IDP policies.
 - Existing uses, which may be viewed as incompatible with the FLUC designated uses, may remain on an ‘as is’ basis pursuant to the non-conforming use provisions of the MGA. Section 643. Re-development of the lands shall be consistent with the policies contained in this IDP and in conformity with the provisions of the Village and/or the County’s LUB, permitted that the land is not required for urban growth and/or an extension of urban services.

4

POLICIES

- The Village and the County shall amend their respective MDP's, LUB's and other statutory documents as required to be consistent with the policies and provisions of this IDP.
- Land use, subdivision and development within the IDP area north of Highway 45 and east of Highway 897 shall accommodate un-serviced development while land use, subdivision and development south of Highway 45 and west of the Village boundary shall accommodate serviced development. Land use, subdivision and development along Highway 897 shall accommodate serviced development, whenever possible.
- Regulation and approval of Confined Feeding Operations (CFO's) rests with the Natural Resources Conservation Board (NCRB). The NRCB reviews local plans and requests comments from the affected municipalities prior to making their decision on these matters. In response to the NRCB, the Village, the County and the ILC shall stipulate that they do not support any new or the expansion of any existing CFO or manure storage facilities within the IDP area which may require an approval, authorization, or registration under the *Agricultural Operation Practices Act*.
- The Village and the County have limited capacity to control the development and life span of oil and gas wells within the IDP area. As such, the future ability of the Village and the County to approve contiguous and orderly development is significantly affected by the presence of existing and future oil and gas leases. The Village and the County shall therefore work with oil and gas companies and landowners to identify well site development and production schedules compatible with land use designations within the IDP area. In working with oil and gas companies and landowners, the Village and the County shall strongly recommend that the following principles be adhered to, when possible:
 - Wells should be clustered;
 - Flow lining to a common location for multiple wells should be utilized;
 - Clustered well sites should be located next to public utility lots, storm water lakes and future municipal reserves and parks;
 - Road access to clustered wells should be combined and access routes made to fit existing and identified future roadways;

- Operating conditions of well and battery sites should be adjusted as follows:
 - Flow lining to battery site outside the urbanized area/urban growth area should be utilized;
 - Fluids should be hauled, tanks should be vacuumed/cleaned, and servicing/maintenance should take place during regular daytime hours;
 - Storage tank temperature should be kept at a level such that associated impacts, particularly odour, are minimized to the fullest extent possible;
 - Portable generators should not be used to provide power; and
 - Every effort shall be made, using the necessary measures required, to minimize odours, noise, dust, vibration and any other negative impacts.
- Subdivision applicants shall be required to dedicate the full amount of the municipal reserve owing in the forms provided for in the MGA. In the case of lands within the County Residential designation, all municipal reserve amounts owing shall be taken by the Village and the County in the form of a deferred reserve caveat to provide for future urban municipal reserve needs. The Village and the County shall consider establishing a jointly administered cash-in-lieu of municipal reserve fund into which reserve proceeds would be placed for the purposes of assembling and developing regional recreational land and facilities within the IDP area. This would not only serve the recreational needs of the residents of the area but could also serve to attract sporting, recreational, and cultural events thereby providing a stimulus to the local economy.

2. Agricultural

- *Policies*
 - Premature development of existing agricultural lands within the County should be avoided and such land should continue to be used for agricultural purposes.
 - Non-intensive agricultural uses may be approved at the discretion of the County in accordance with the provisions of the Agricultural District and any additional applicable regulations in the County's LUB.
 - Existing intensive agricultural uses may continue at the discretion of the County. Approval of any new intensive agricultural operations shall only be

considered when the appropriate intermunicipal referral and communication process has been adhered to.

- The following shall continue to be permitted at the discretion of the County in accordance with the Agricultural (A) District regulations of the County’s LUB and MDP:
 - Any permitted or discretionary uses;
 - Subdivision of the first parcel out of an unsubdivided quarter section; and
 - Redesignation of lands to the appropriate land use district subject to referral and communication as outlined in this IDP.
- Each municipality recognizes the importance of agriculture to the local, regional and provincial economy. The rights of agricultural operators shall be taken into consideration as it pertains to development decision making and potential impacts on lands and/or adjacent uses.

3. Urban Reserve and Urban Growth

- *Policies*
 - Non-intensive agricultural uses may continue to be approved at the discretion of the County in accordance with the Urban Growth Area (UGA) overlay district of the County’s LUB.
 - Any existing intensive agricultural uses within the Urban Reserve designation may continue at the discretion of the Village. Any proposals for additional intensive agricultural operations should only be considered subject to appropriate intermunicipal referral and communication as outlined in this IDP.
 - For Urban Reserve designated areas, the Village may approve an ASP or community plan for urban residential purposes. ASP’s and community plans providing for further urban residential development within the IDP area should be evaluated according to the following criteria:
 - Conversion of good agricultural land in the most prudent and efficient manner possible;
 - Efficient and cost effective development of roads and servicing systems and facilities;
 - Impacts of development on existing adjacent land uses within both municipalities;

- Impacts caused by incompatible rural and urban land uses;
- Traffic impacts within both municipalities;
- Adequate access through developing areas for residents of both municipalities;
- Proper protection of natural areas and continuous open space systems;
- Effects of development in environmentally sensitive or hazardous areas; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

4. Country Residential

○ **Policies**

- Subdivision and development within the Country Residential designation shall consider those proposed non-residential uses that will not have negative effects on future urban densities by virtue of excessive odour, heat, vibration, visual impact, noise or light. This does not apply to such effects that arise in the course of normal, non-intensive farming operations.
- Land designated for future County Residential shall be allowed to be developed in accordance with the provisions of the County’s LUB and MDP.
- Subdivision applications within designated Country Residential areas must address servicing requirements such as water, sanitary sewer and roads, for the proposed development. The servicing requirements must be met in accordance with the County’s LUB, MDP and General Municipal Servicing Standards framework.
- In addition to these requirements, Country Residential subdivision applications shall take into consideration:
 - Creating Country Residential conservation development;
 - Provision for direct access to municipal roads without the creation of panhandle lots, when possible;
 - Mitigation of impacts on the surrounding land uses within the adjacent municipality;
 - Mitigation of impacts on provincial, regional and intermunicipal transportation systems;

- Consideration of environmental impacts;
- Long term servicing requirements; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

5. Institutional

- *Policies*
 - Land designated under the Institutional District within the Village's or the County's LUB may continue to exist as is at the time of the IDP approval. New proposals for development, subdivision, or rezoning shall be in accordance with the policies of this IDP and not undermine the ability of the land to accommodate future intended uses.
 - Future uses for land designated Institutional shall be defined in collaboration with the relevant school division board and in consultation with the ILC.

6. Un-Serviced Industrial Development

- *Policies*
 - Land designated in the IDP as Un-serviced Industrial may continue under the LUB district as it currently exists at the time of the IDP approval. However, new proposals for development, subdivision or redesignation shall be in accordance with the policies of this IDP and applicable provisions under the relevant LUB, and not undermine the ability of the land to accommodate future intended uses.
 - Applications for Un-serviced Industrial subdivision or development within the IDP area shall require redesignation to the appropriate Land Use district as part of a subdivision or development approval.
 - Proposed Un-serviced Industrial uses shall be in accordance with those, permitted or discretionary, uses allowed for in the designated district within the LUB of the municipality in which the lands are located.
 - Applications for Un-serviced Industrial subdivision or development within the IDP area shall be evaluated according to the following criteria:
 - Impacts of development on future urban growth;
 - Impacts on future servicing and transportation corridors and facilities;
 - Any potential traffic impacts within either municipality;

- Impacts on adjacent land uses within both municipalities;
- Effects of development in environmentally sensitive or hazardous areas;
- Adequate access to roads, water supply, and septic systems; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

7. Un-Serviced Business and Commercial Development

- *Policies*
 - Land designated in the IDP as Un-serviced Business/Commercial may continue under the same LUB district as it currently exists at the time of the IDP approval. However, new proposals for development, subdivision or redesignation shall be in accordance with the policies of this IDP and applicable provisions under the relevant LUB, and not undermine the ability of the land to accommodate future intended uses.
 - Applications for Un-serviced Business/Commercial subdivision or development within the IDP area shall require redesignation to the appropriate land use district as part of the subdivision and/or development approval.
 - Proposed Un-Serviced Business/Commercial uses shall be in accordance with those uses, either permitted or discretionary, allowed for in the Designated District within the LUB of the municipality where the lands are located.
 - Applications for Un-serviced Business/Commercial subdivision or development within the IDP area shall be evaluated according to the following criteria:
 - Impacts of development on future urban growth;
 - Impacts on future servicing and transportation corridors and facilities;
 - Any potential traffic impacts within either municipality;
 - Impacts on adjacent land uses within each municipality;

- Effects of development in environmentally sensitive or hazardous areas;
- Adequate access to roads, water supply and septic systems; and
- Appropriate intermunicipal referral and communication as outlined in this IDP.

8. Serviced Development

- *Policies*
 - Serviced development areas are closely connected to the provision of municipal servicing. Servicing of lands in the Serviced Development areas, especially when adjacent to but outside of the Village’s boundary, are subject to the Village’s ability to provide municipal servicing to those lands. The County, in accordance with the provisions of their LUB, may consider alternative servicing where municipal servicing is not or may not be made available at the time of subdivision or development.
 - The Village and the County shall collaborate in finding the most efficient means of providing municipal services to developments requiring such services.
 - The means by which municipal servicing can be extended to proposed or existing development in the IDP area, including front end capital and operating costs, will be assessed on its merits on a case by case basis, consistent with the County’s and the Village’s ICF.
 - Serviced Residential areas, northwest of the Village boundary are designated for urban residential development and extension of municipal services. These areas shall be developed in a way that does not prejudice the future expansion of the Village, in accordance with the provisions of the Urban Growth overlay district in the County’s LUB.
 - Serviced Business/Commercial areas, northwest of the Village boundary are designated for serviced non-residential development that can take place within the landfill’s setback buffer.
 - Serviced Business/Commercial development must be planned such that appropriate buffers and/or transitional uses are provided for on any adjacent residential development.

9. Open Space

o *Policies*

- The Village and the County shall promote public awareness of any significant historic and cultural sites in the IDP area and their connection with the larger region as part of heritage tourism efforts.
- Existing agricultural operations and residential property owners shall be encouraged to maintain a high water quality standard for wetlands, creeks, lakes, and other water bodies through the application of best management practices to privately owned riparian areas.
- Development on flood prone land is not permitted.
- Environmental reserves will be taken in accordance with Section 664 of the MGA in the form of a lot or as an environmental reserve easement. The Village or the County, as the case may be, may require an owner or developer to provide hazard land as environmental reserve as part of a subdivision application. Where the Village or the county wish to ensure public access to a water body, environmental reserve in the form of a lot shall be taken. All environmental reserves are to remain in their natural state except as permitted in accordance with the MGA. In some instances, conservation easements may be considered in place of environmental reserves, as provided for in the *Environmental Enhancement and Protection Act*.
- Municipal reserve dedication within the IDP area shall generally be dedicated as land to be used for school and/or park purposes within residential developments.
- Areas along water bodies are designated to provide for enhancements to existing trails, new trail development, and passive recreation uses that are compatible with the environment and adjacent land uses. Both municipalities shall work together to create an interconnected trail system within the IDP area.
- Agreed upon standards for trail development dealing with such issues such as fencing, berming, screening, landscaping, site coverage, setbacks, and height restrictions applicable to development adjacent to the highways shall be implemented through each of the respective municipality's LUB's.
- When appropriate, the Village and the County shall endeavour to find efficiencies in bylaw enforcement through public education regarding safe and responsible trail use, water body health, off highway vehicle regulations, fishing and hunting regulations, property ownership and the exploration of shared bylaw services.

10. Municipal Servicing and Roads

- *Policies*
 - The Village and the County shall establish strategies and standards for the orderly, efficient, and economical extension of wastewater collection, water distribution, storm water management and roads within the IDP area.
 - Servicing with municipal water and sewer within the IDP area shall be considered for the Urban Reserve and Institutional designations in the Village’s LUB and the Serviced Residential, Serviced Business/Commercial, and Urban Growth FLUC designations.
 - On site servicing within the IDP area may be considered for the following IDP FLUC designations – Country Residential, Recreation, Un-serviced Business/Commercial, Un-serviced Industrial and Agriculture.
 - Where it is deemed appropriate, necessary, and/or desirable, further to this IDP, the Village and the County shall endeavour to enter into agreements respecting municipal servicing, including for the development of roads, consistent with the Village’s and the County’s ICF. If and when the municipalities adopt new agreements the IDP and the ICF shall be amended accordingly.
 - Right of ways for any future regional services shall be considered and anticipated in future subdivision and development, site development plans, ASP proposals as well as any other intermunicipal servicing agreements affecting lands in the IDP area. The Village and the County shall ensure that the right of way alignment determined for any future regional servicing best serves both the Village and the County, in addition to the region as a whole.
 - If and/or when the opportunity arises as part of a subdivision or development permit application, following review of the application by the ILC, road right of ways up to 100 ft. shall be protected without compensation at the time of subdivision or development permit approval, as the case may be.

11. Discretion and Variances

- *Policies*
 - The exercise of variance or discretion in deciding an application must be both reasonable and defensible within the letter and purpose of the IDP as well as the widely accepted planning principles and development best practices.
 - If a requirement or provision of the IDP is to be deviated from, it is essential that those exercising the discretion or deciding upon the variance clearly

understand the rationale behind the requirement or provision they are being asked to vary.

- Discretion and variance shall only be considered if it can be demonstrated that the discretion or variance in questions shall, at a minimum, not jeopardize the IDP’s goals, objectives or policies.
- Any variance or discretion exercised shall be fully documented in so that the reasons and rationale for the variance or discretion to be exercised are accurately recorded and clearly understood.

12. Annexation Criteria

- *Policies*
 - There will continue to be a boundary between the Village and the County for the exercise of municipal responsibilities as provided for in the MGA.
 - There is a recognition of the periodic need for urban expansion of the Village and the need to engage in a collaborative annexation negotiation process in a positive, orderly, timely and agreed upon manner, once a clear and present need for additional land is established through a Joint Growth Study.
 - The Village and the County shall engage in a Joint Growth Study prior to entering into an annexation negotiation process.
 - In determining the timing, size, and location of an annexation area, the outcomes identified in the Joint Growth Study shall be considered.
 - A Joint Growth Study shall serve to inform the annexation negotiation process, consistent with the Municipal Government Board Annexation principles, with respect to the following:
 - Justifiable and mutually agreeable current and future growth rates. Growth rates are defined at the rate at which land is consumed for residential, commercial and industrial purposes, typically expressed in acres per year.
 - Availability and cost of servicing. The physical and economic feasibility of extending municipal services from the Village to specific areas within the County in a logical, reasonable and cost effective manner.
 - Adequacy of transportation systems to accommodate new development. The annexation area should be either serviced with road network or be able to be serviced with a logical extension of existing road networks.

4

POLICIES

- Annexations should follow legal boundaries or natural features where possible to avoid creating a fragmented pattern of landownership
 - Annexations should as much as possible have the support of the landowners involved.
 - Annexations should be consistent with the policies of this IDP, each municipalities' MDP, and any other applicable statutory document.
 - Planning annexations should consider a thirty (30) year horizon for the land requirements.
 - Annexations should be a logical extension of the Village fabric and may include developed areas.
 - Annexations should not dramatically alter the taxes collected from agricultural lands in the annexation area. The Village and the County may look at harmonizing their agricultural mill rates should annexation proceedings occur.
 - Any other matter that each municipal Council may consider necessary.
- The Village and the County may establish agreements separate from, or supplemental to, this IDP. The terms of these agreements shall only be for the purpose of delaying, avoiding, or fixing a time frame for annexation.
 - Both municipalities favor periodic annexations involving smaller amounts of land occurring on an 'as needed' basis as opposed to a long-range basis that may limit interim development on the lands of the proposed annexation area.
 - No land in the IDP area north of Highway 45 shall be subject to annexation for the life of this IDP.
 - Each municipality shall collaboratively manage the lands identified in the IDP suitable for municipal servicing and development to prevent or mitigate the impacts from land use and development that may unduly interfere with future urbanization.
 - Both municipalities shall follow the annexation process as outlined in the MGA at the time an annexation application is made.

- In the event of annexation where land is not currently serviced by the Village, the Village may enter into a service agreement with the County for the existing municipal servicing on the annexation lands.
- When and if the Village and the County enter into an agreement to service land in the County, the agreement shall address annexation. When new agreements are adopted by the municipalities, the IDP and the ICF shall be amended accordingly.

5 DEFINITIONS

“Adjacent Land(s)” is any land that abuts or is contiguous to the parcel of land that is being described and includes land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right of way, powerline, railway or similar feature and any other land identified in the Village or County’s land use bylaws as adjacent for the purpose of notification under the MGA.

“Adjacent Municipality” is a municipality as established under the MGA that shares one or more adjoining boundary with another municipality and its contiguous lands; and any land that would be contiguous if not for a highway, road, lane, walkway, watercourse, utility lot, pipeline right of way, power line, railway, or similar feature and any other land identified in the Village or County’s land use bylaws as adjacent for the purpose of notification under the MGA.

“Agreement” is the Working Together Agreement between the Villages of Marwayne, Dewberry, Kitscoty, and Paradise Valley and the County of Vermilion River.

“ALSA” is the Alberta Land Stewardship Act.

“ASP” is a statutory plan in accordance with the MGA for the purpose of providing a framework for subdivision and development of an area of land in a municipality.

“Conceptual Scheme” is a non-statutory land use plan intended to serve as a basic guideline to evaluate a small subdivision or development in the context of the development of a larger area.

“Council” is the Council of the Village of Marwayne and/or the Council of the County of Vermilion River in the province of Alberta.

“County” is the County of Vermilion River in the province of Alberta.

“Country Residential Use” is a land designation whereas the primary purpose of the land is for a dwelling or the establishment of a dwelling in a rural area compatible with the natural character of the terrain.

“Discretionary Use” is the use of land or a building in a district for which a development permit may be approved at the discretion of the Development Authority either with or without conditions.

“Dispute” is any intermunicipal matter, approval, statutory plan or LUB, of which the Council for either municipality deems to be inconsistent with the provisions of the IDP or the Intermunicipal Collaborative Framework between the Village of Marwayne and the County of Vermilion River.

“FLUC” means Future Land Use Concept. It is a graphical representation of the long-term vision for a community and illustrates the concepts that will guide the planning and development of a particular area.

“Hazard Lands” are lands that are unsafe for development in their natural state, that pose severe constraints on certain types of development, or lands that may be prone to flooding, shoreline erosion, or slope instability.

“ILC” is the Intermunicipal Liaison Committee for the administration of the Intermunicipal Development Plan on behalf of the Village of Marwayne and the County of Vermilion River.

“IDP Area” is the Intermunicipal Development Plan area. The extension of land identified by both municipalities that encompass areas of particular importance and/or concern of which the policies of this document pertain.

“IDP” refers to this Intermunicipal Development Plan. A statutory document between two or more municipalities, adopted by bylaw in accordance with Section 631 of the MGA, used by municipalities as a long-range planning tool to address land use matters.

“Joint Growth Study” is a long-range planning tool designed to inform planning decisions by identifying growth directions and development trends within a particular study area.

“LUB” refers to the Land Use Bylaws of the Village of Marwayne and the County of Vermilion River in the province of Alberta.

“May” is discretionary, meaning the policy in question can be implemented if the municipalities choose to do so. This is dependent on context and individual circumstances.

“Mediation” is the non-adversarial intervention between conflicting parties to promote understanding, consensus, and resolution on disputed items or issues. It is an informal, confidential, and structured process to resolve disputes before they proceed to litigation.

“MDP” are the statutory plans adopted by bylaw in accordance with Section 632 of the MGA and used by the Village of Marwayne and the County of Vermilion River as long-range planning instruments.

“MGA” is the Municipal Government Act, as amended from time to time.

“Negotiation” is the disclosure and discussion process between two or more parties to promote understanding, consensus, and agreement on items and issues that are of concern.

“Non-Statutory Plan” is a municipal planning document or conceptual scheme or plan that is endorsed or approved by resolution of Council, typically to guide future land use development or subdivision of a specific area within a municipality.

“Shall” is an operative term that means the action outlined is mandatory and therefore must be complied with, without discretion.

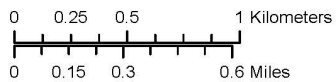
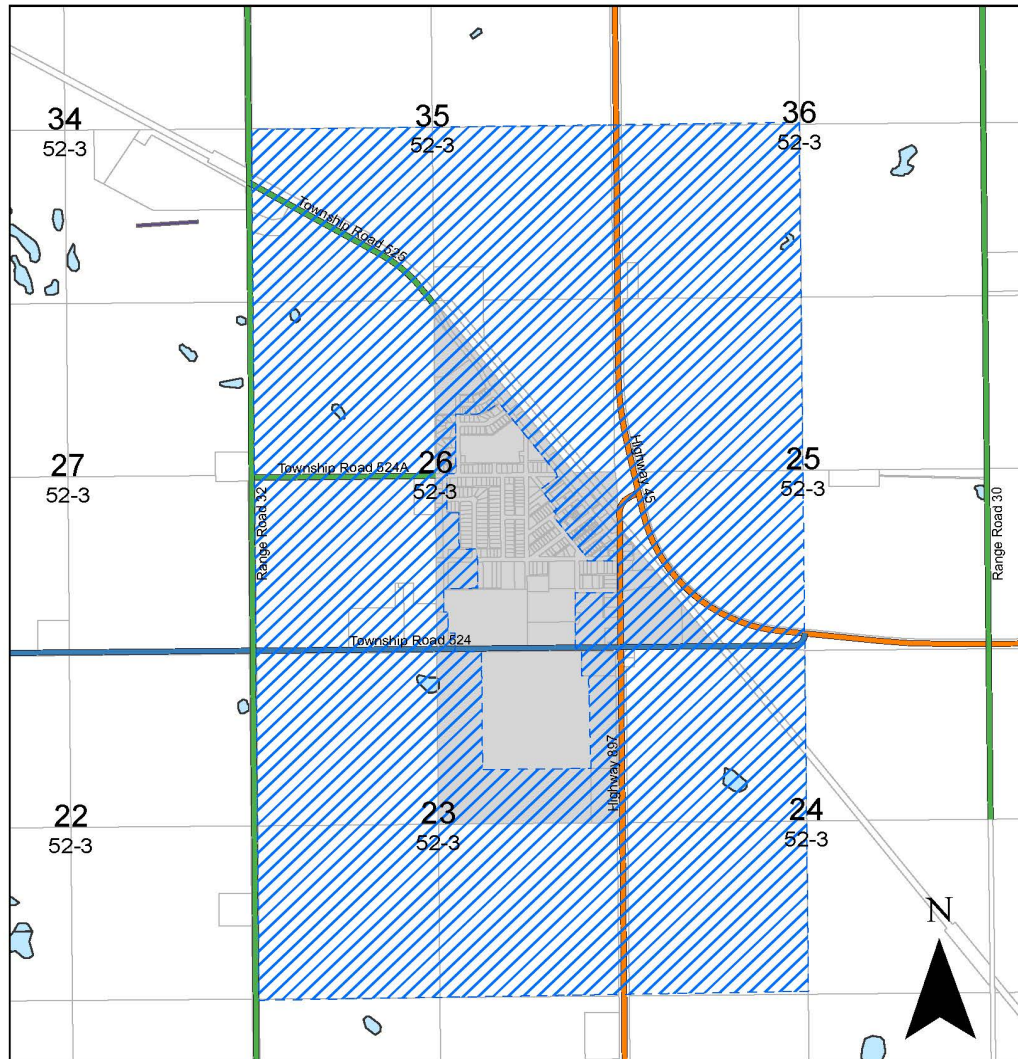
“Should” is a directive term that indicates the direction to strive to achieve the outlined action but is not mandatory.

“Statutory Plan” is an Intermunicipal Development Plan, a Municipal Development Plan, an Area Structure Plan or an Area Re-Development Plan, as per Part 17 of the MGA.

“Surveillance Suite” is a manufactured or modular dwelling or seasonal residence without a basement, used solely for the purpose of accommodating a household, or person whose official function is to provide surveillance, maintenance, and/or security for a commercial or industrial development in a specific land use district.

“Village” is the Village of Marwayne in the province of Alberta.

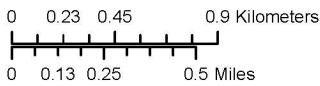
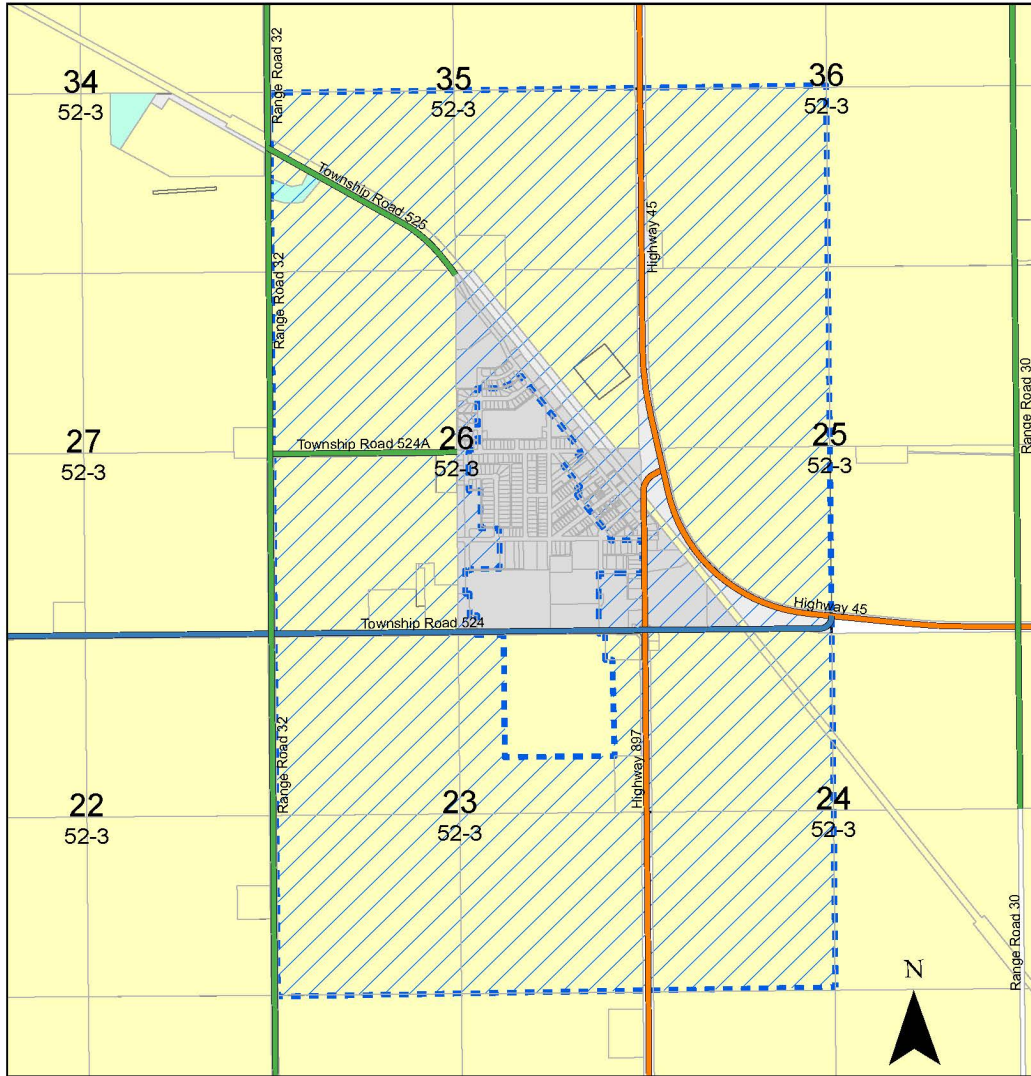
Map #1. Village of Marwayne IDP Area



Village of Marwayne IDP Area

- IDP Boundary
- Upgraded Local Road (1)
- Parcels
- RoadCentres
- Provincial Highway
- Water Bodies
- MainClass
- Upgraded Local Road (2)
- Marwayne

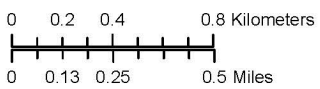
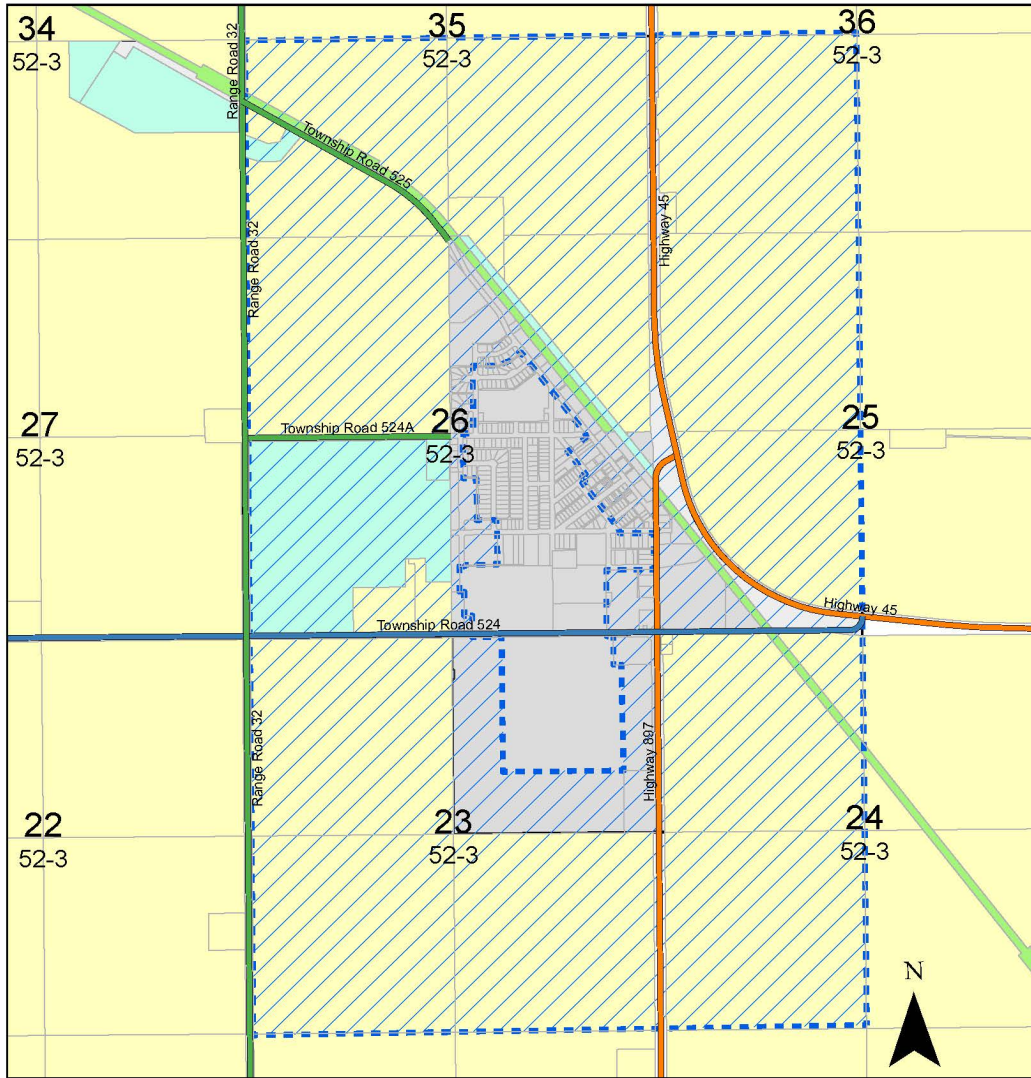
Map #2. 2009 Land Ownership – Village of Marwayne



2009 Land Ownership (Village of Marwayne)

- Parcels
- Water Bodies
- Ownership
 - County
 - Private
- MainClass
 - Provincial Highway
 - Upgraded Local Road (2)
 - Upgraded Local Road (1)
 - ASP_Boundary_Feb21-06
 - Marwayne
 - IDP Area

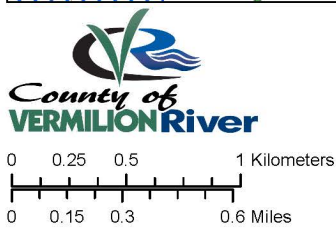
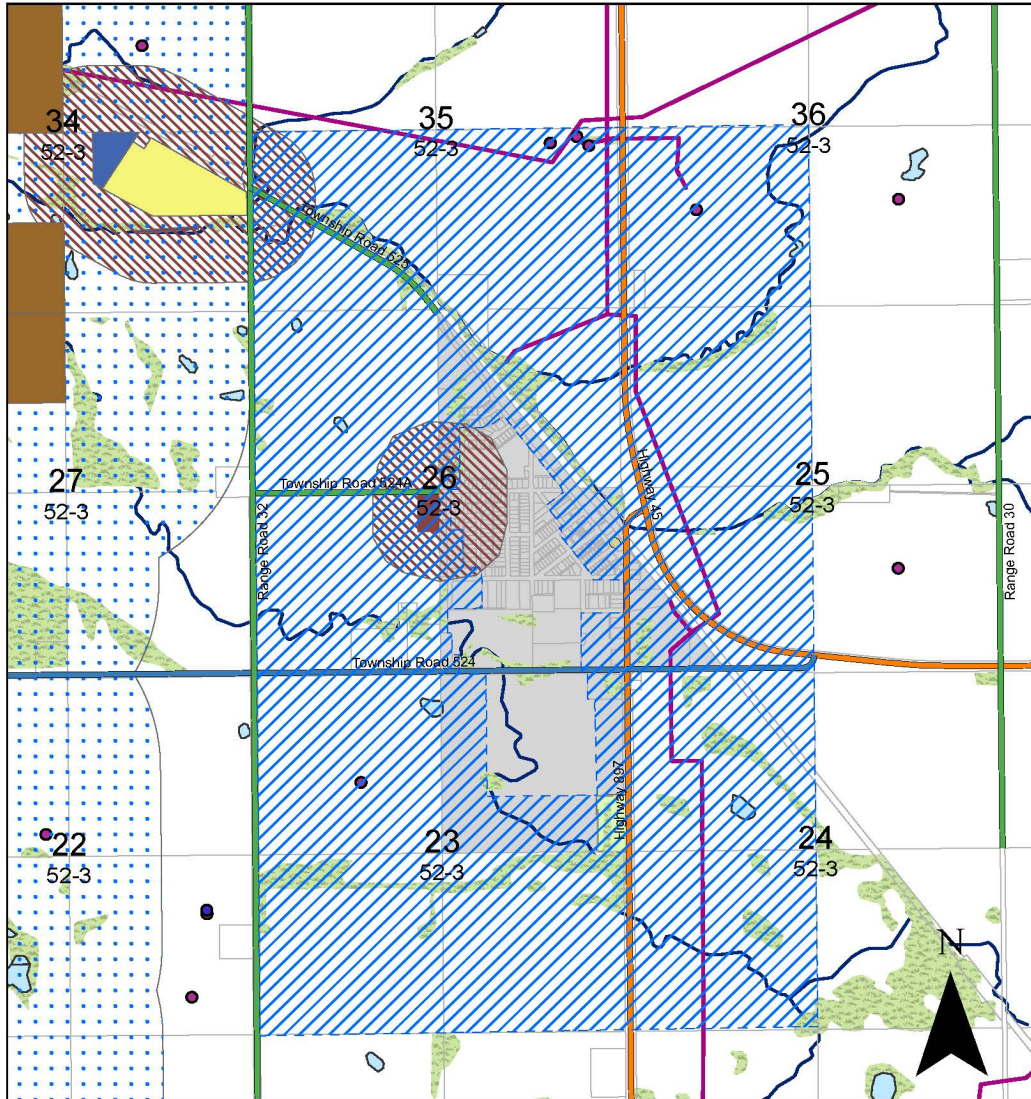
Map #3. 2019 Land Ownership – Village of Marwayne



2019 Land Ownership (Village of Marwayne)

- | | | |
|------------------|-------------------------|-----------------------|
| Parcels | Private | ASP_Boundary_Feb21-06 |
| Water Bodies | MainClass | Marwayne |
| Ownership | Provincial Highway | IDP Area |
| County | Upgraded Local Road (2) | |
| Crown | Upgraded Local Road (1) | |

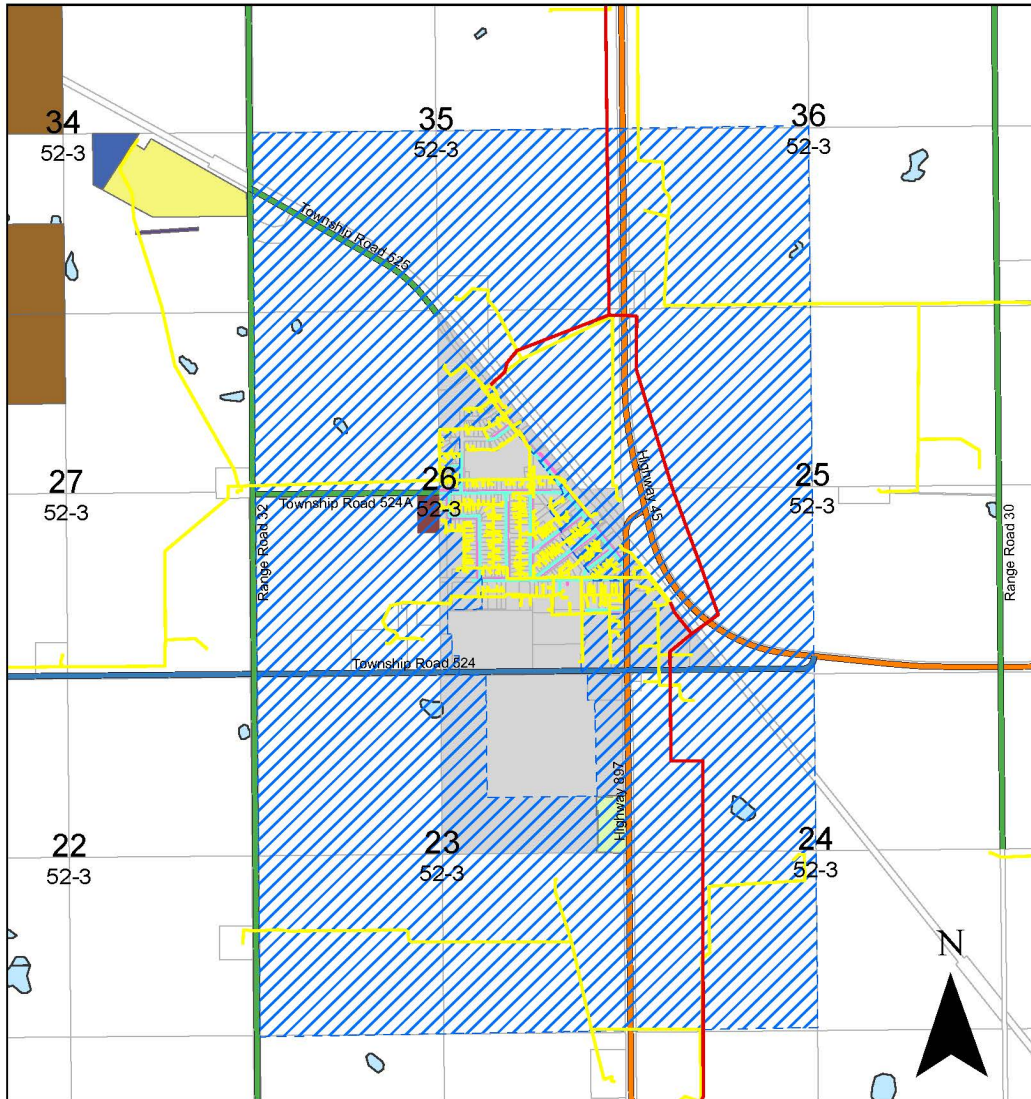
Map #4. Development Constraints – Village of Marwayne



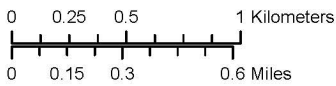
Development Constraints (Village of Marwayne)

IDP Boundary	HRA	Foreign Pipeline	Limitations
Road Centres	Non_Residential_Districts	Parcels	Limitations
MainClass	Non-Residential Districts	Water Bodies	Sewage Lagoon
Provincial Highway	LC-W	Vegetation	Transfer Station
Upgraded Local Road (2)	WellSurface	Hydrography Contours	Historic Resource Value
Upgraded Local Road (1)	status	Towers	
Overlays	ABANDONED	Cemeteries	
Overlay Districts	PUMPING OIL	Marwayne	
WWF			

Map #5. Development Opportunities – Village of Marwayne

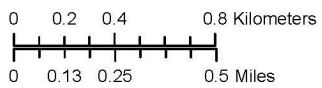
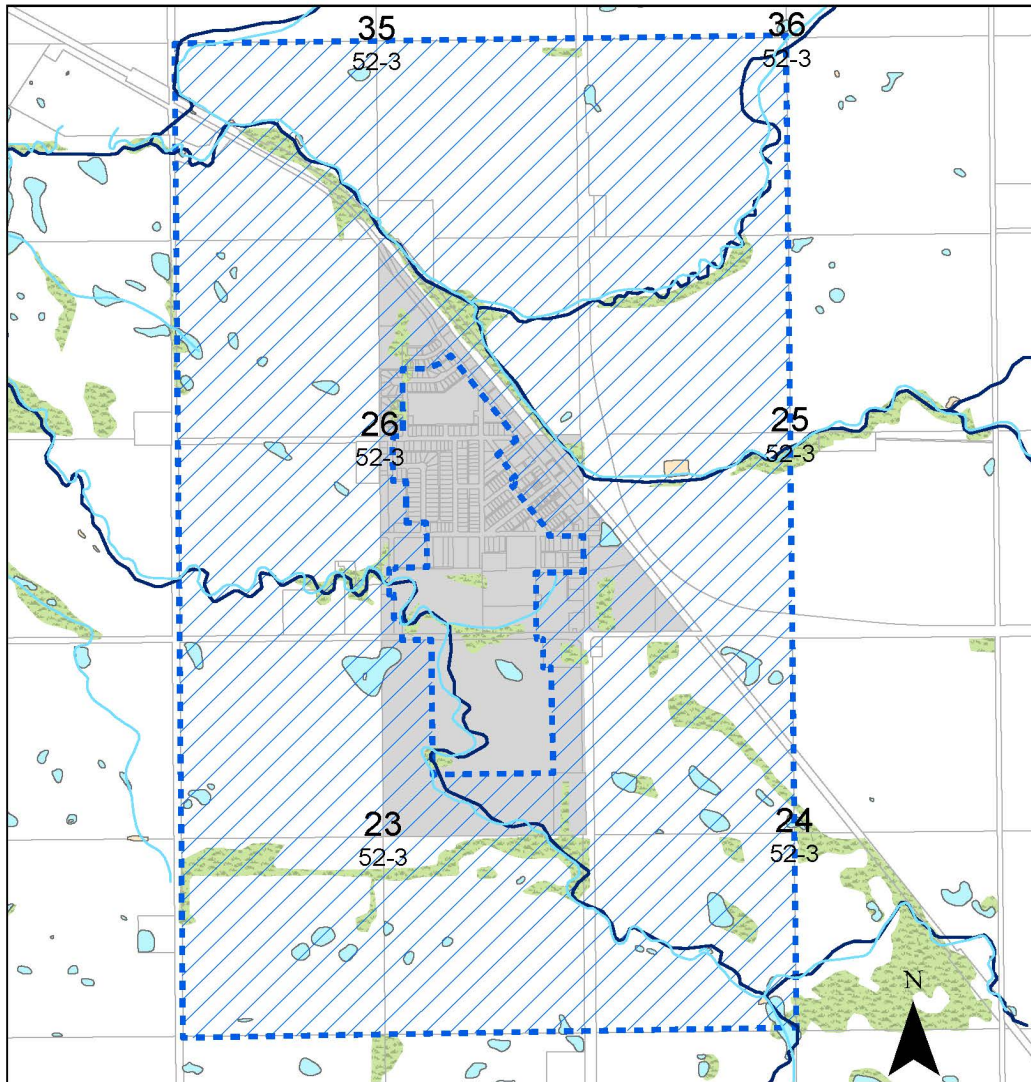


Development Opportunities (Village of Marwayne)



- | | | | |
|------------------|-------------------------|----------------------------------|-------------------------|
| GasLines | RoadCentres | Sewer_Lines | Cemeteries |
| Material, Status | MainClass | Non_Residential_Districts | Marwayne |
| PE | Provincial Highway | Non-Residential Districts | Limitations |
| Steel | Upgraded Local Road (2) | LC-W | Parcels |
| Abandoned PE | Upgraded Local Road (1) | Parcels | Sewage Lagoon |
| IDP Boundary | Water_Supply_Lines | Water Bodies | Transfer Station |
| | Water_Lines | | Historic Resource Value |

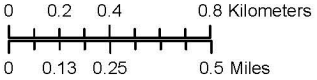
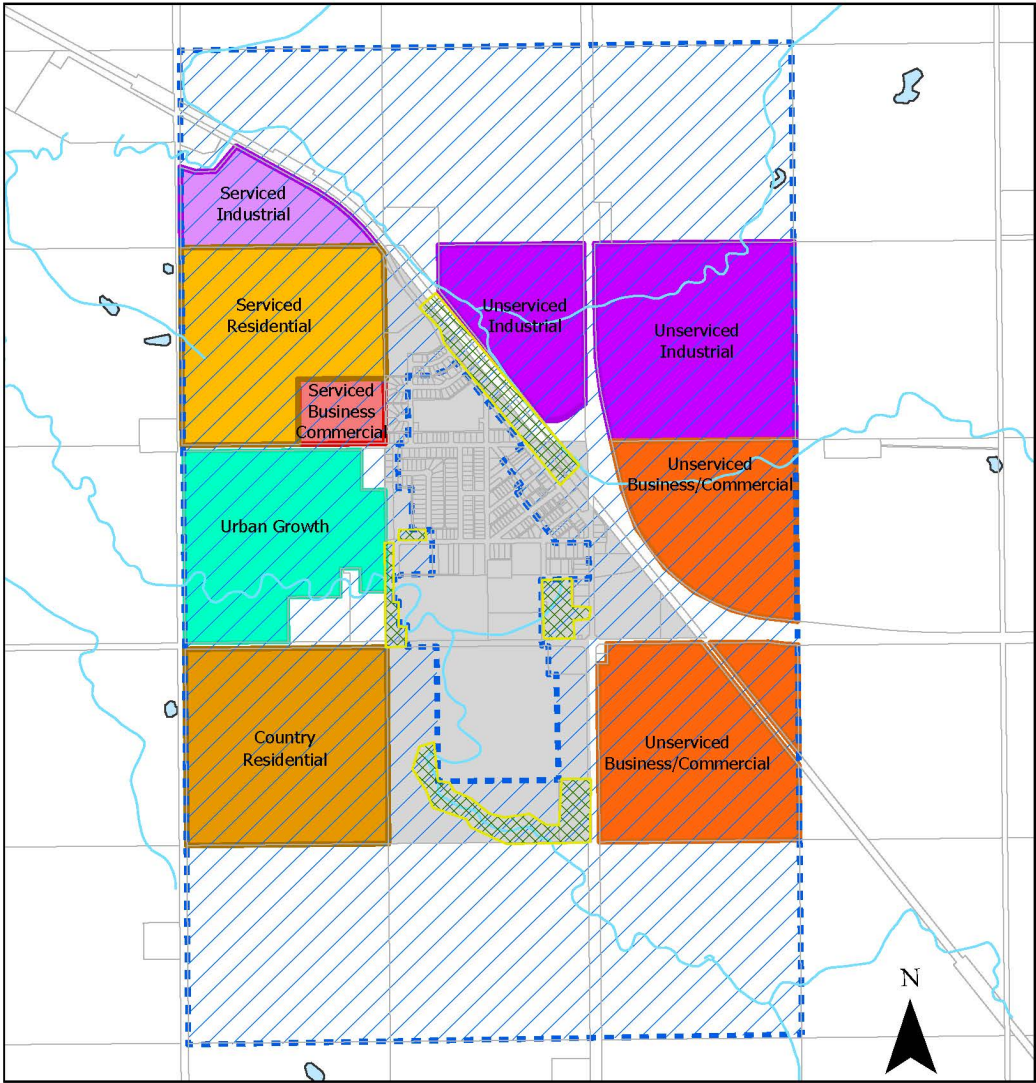
Map #6. Hydrography – Village of Marwayne



Hydrography (Village of Marwayne)

- Hydrography Contours
- Parcels
- AlbertaMergedWetlandInventory_CVR
- IDP /ICF Area
- CWCS_Class
- Vegetation
- Marsh
- Marwayne
- Open Water
- Streams

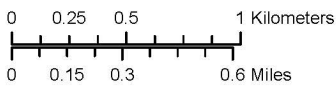
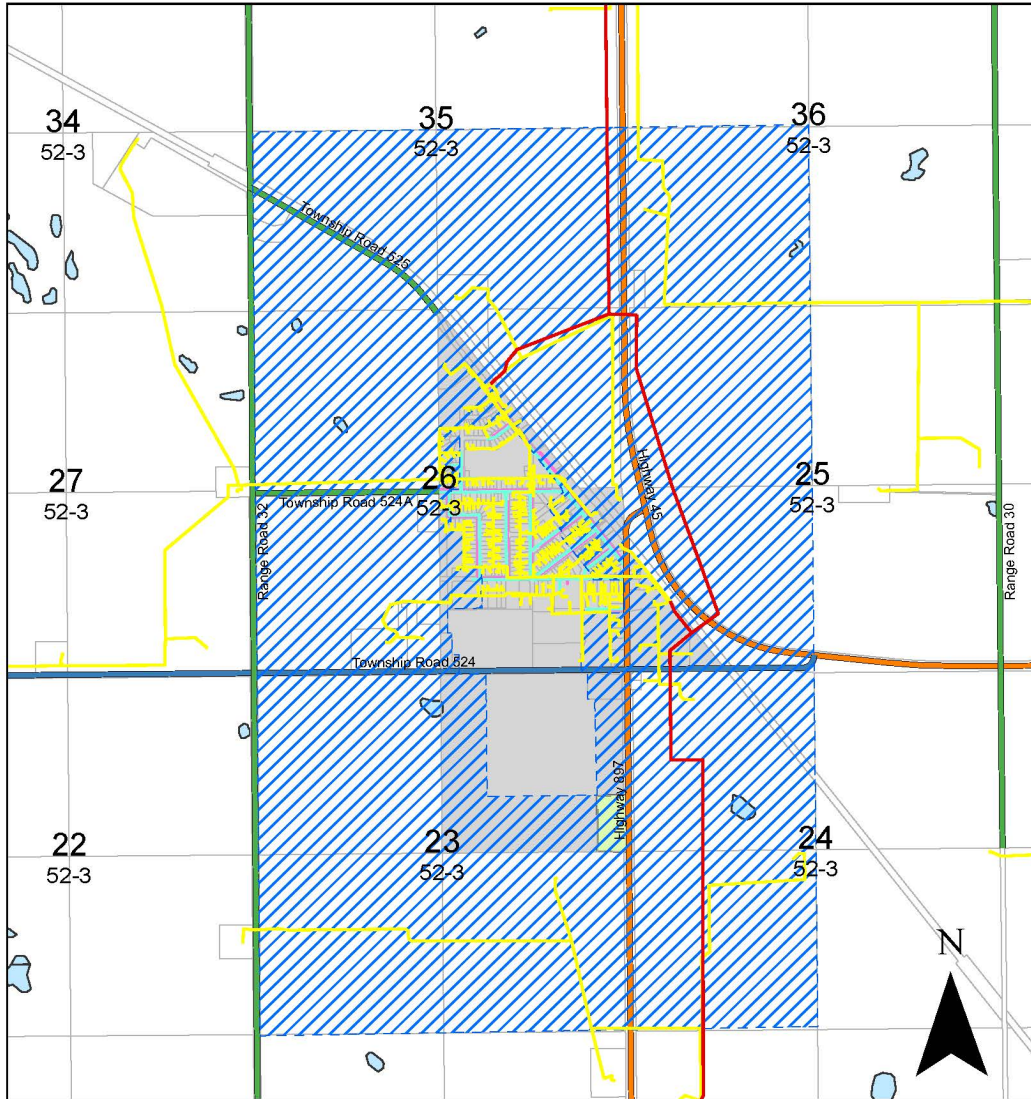
Map #7. Future Land Use Concept – Village of Marwayne



Future Land Use Concept (Village of Marwayne)

- Parcels
- IDP /ICF Area
- Water Bodies
- Marwayne
- Served Industrial
- Unserviced Business/Commercial
- Country Residential
- Served Residential
- Served Business/Commercial
- Unserviced Industrial
- Urban Growth
- Streams
- Recreation

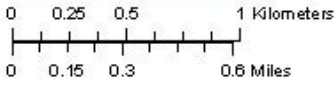
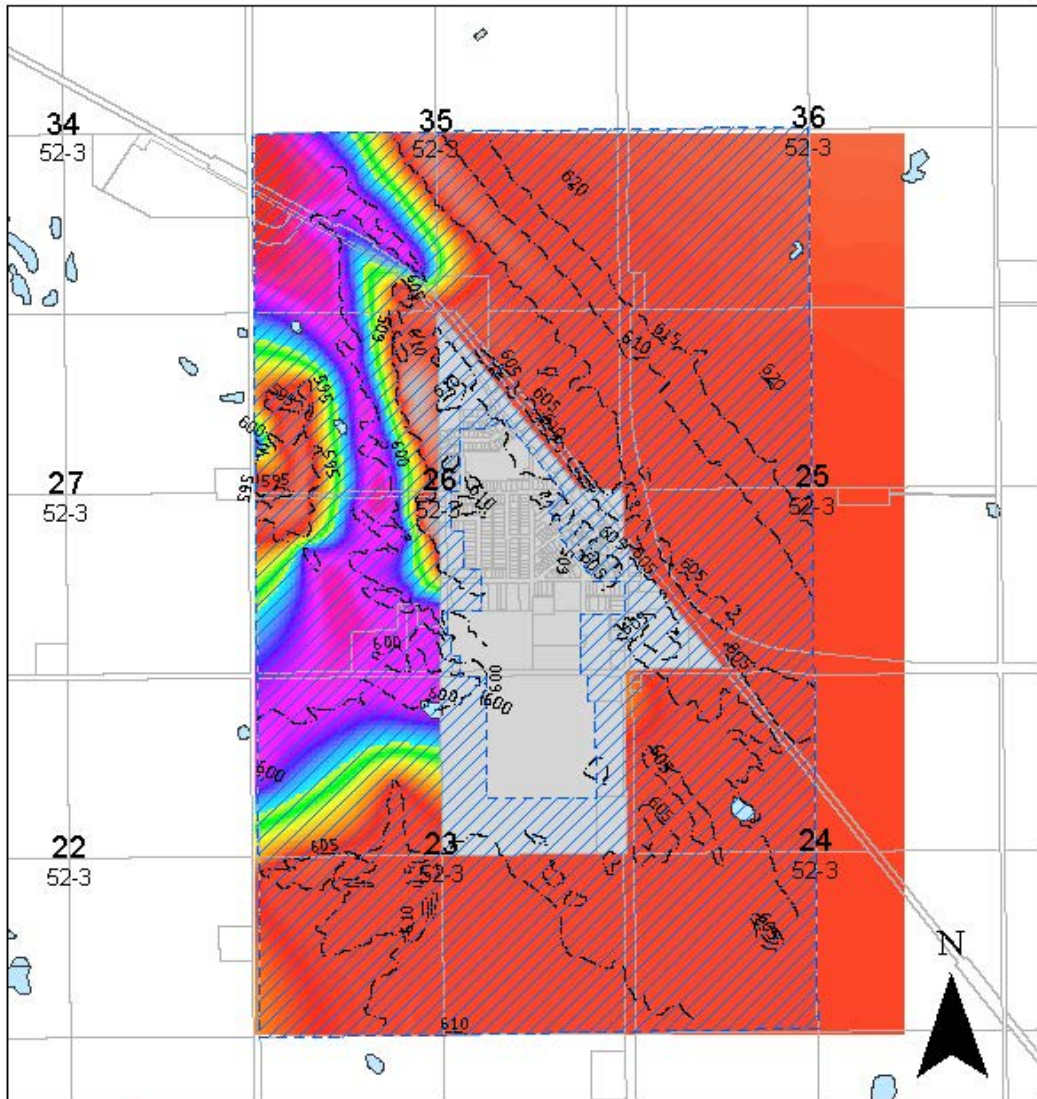
Map #8. Servicing – Village of Marwayne



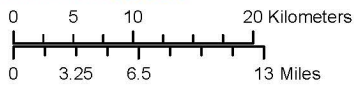
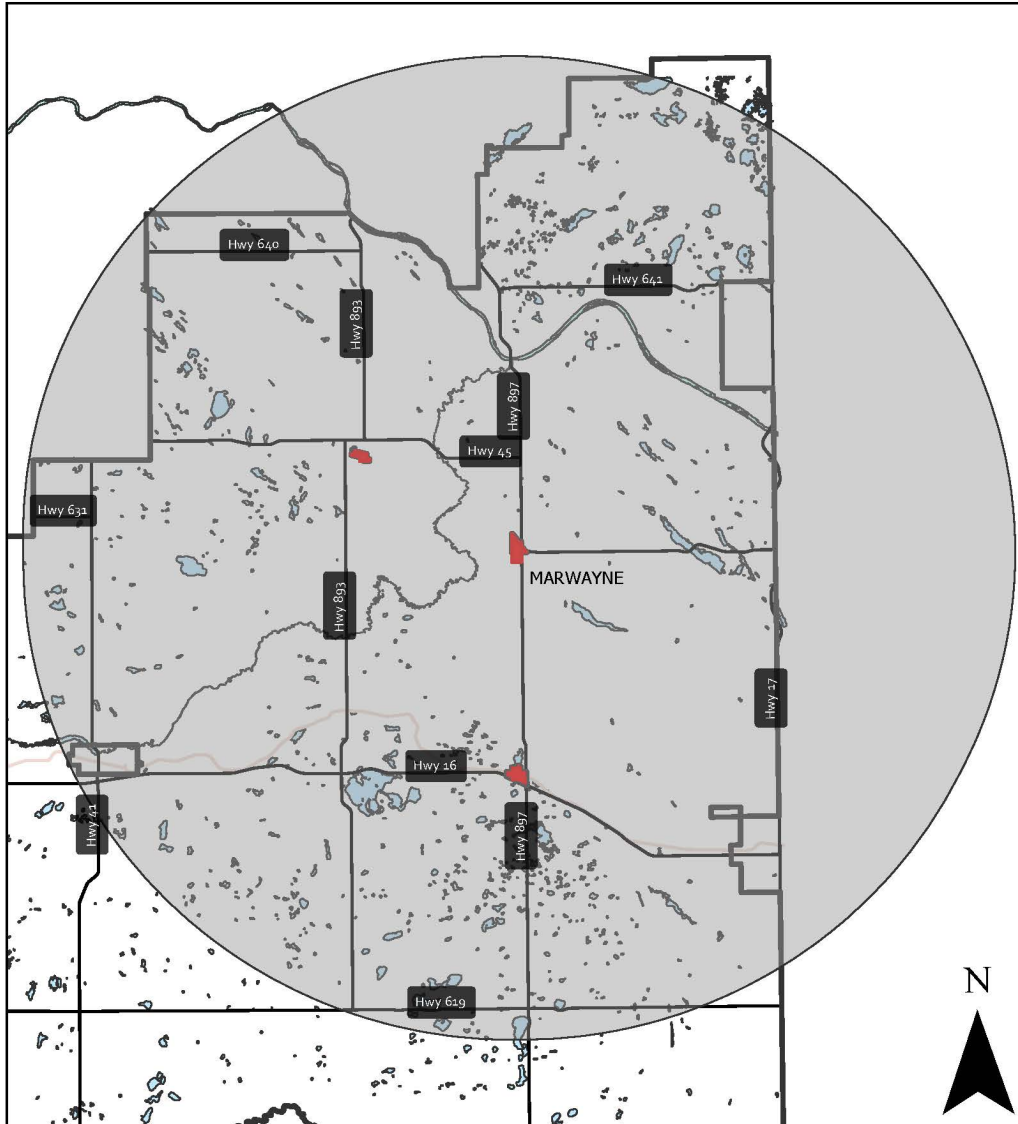
Servicing (Village of Marwayne)

- | | | |
|------------------|---------------------------|--------------|
| GasLines | RoadCentres | Water_Lines |
| Material, Status | MainClass | Sewer_Lines |
| — PE | — Provincial Highway | — Parcels |
| — Steel | — Upgraded Local Road (2) | — Cemeteries |
| — Abandoned PE | — Upgraded Local Road (1) | — Marwayne |
| — IDP Boundary | — Water_Supply_Lines | |

Map #9. Topography – Village of Marwayne



Map #10. Commuting Radius – Village of Marwayne



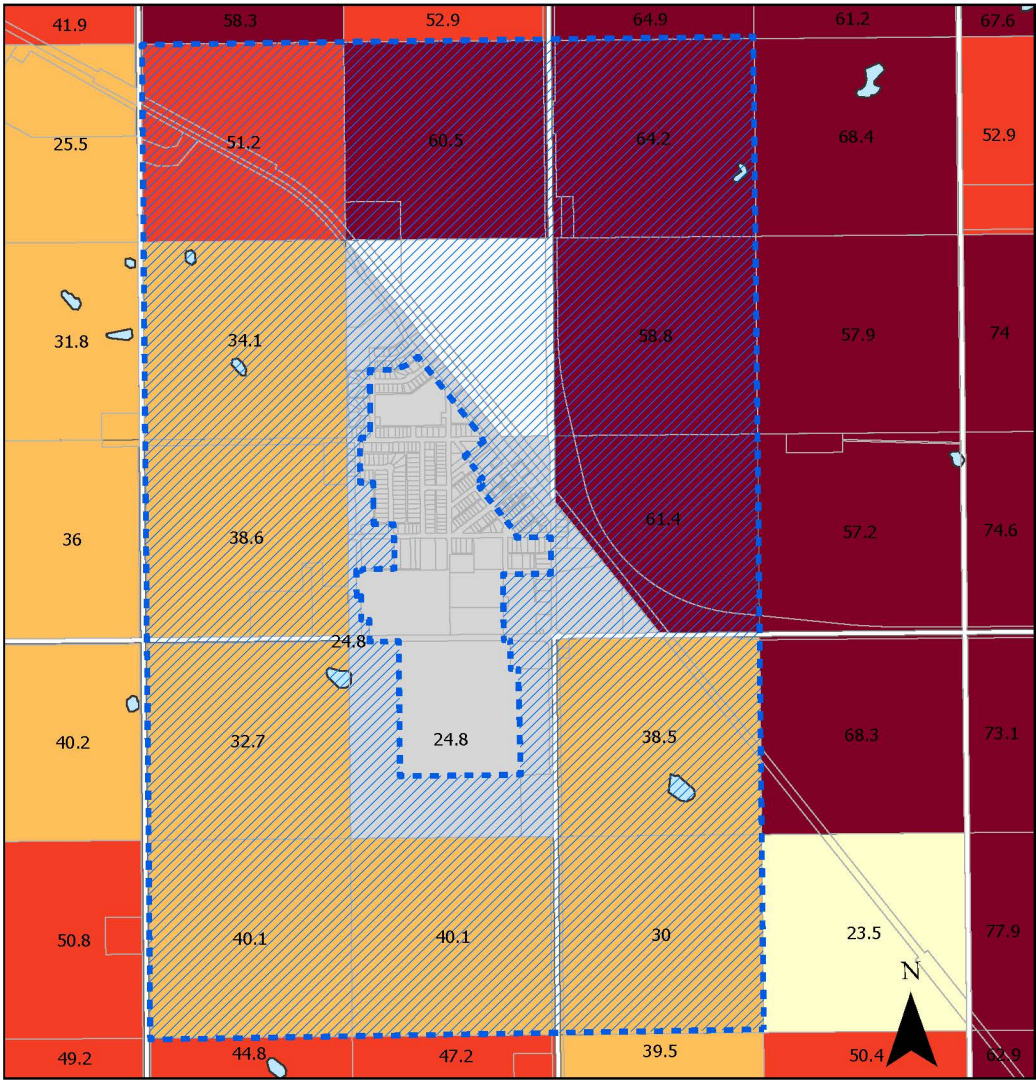
Village of Marwayne Commuting Radius

Legend

- Commuting_Radius_40_km
- Transportation Network
- Village
- Marwayne
- CountyBoundary
- Railways
- Rivers
- Lakes

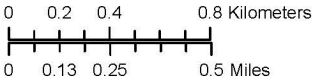
6
MAPS

Map #11. Agricultural Assessment – Village of Marwayne

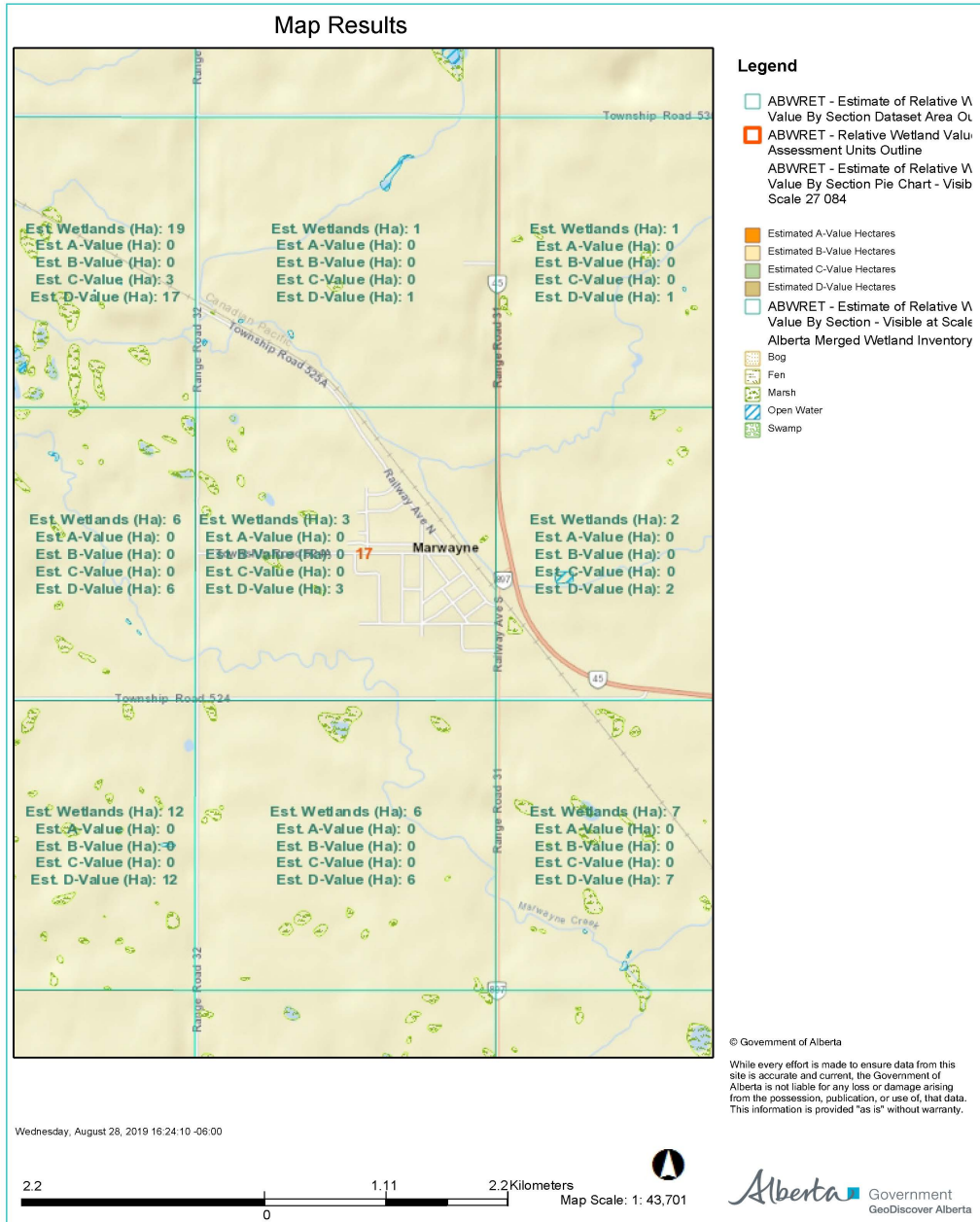


Village of Marwayne Agricultural Assessment

- Parcels
- Water Bodies
- Marwayne
- Assessment**
- ≤24.500000
- ≤41.000000
- ≤55.900000
- ≤89.200000
- IDP Area



Map #12. Wetlands



Map #13. Sanitary Sewer System – Village of Marwayne



Map #14. Water System – Village of Marwayne





CHIEF ADMINISTRATIVE OFFICER REPORT MEETING DATE: OCTOBER 13TH, 2020

ADDRESSING SERVICE NEEDS

- **Gophers at the ball diamonds**
 - Administration spoke with the Agricultural Society in regards to the pocket gopher holes/mole hills behind the storage shed along the fence line as a result of a complaint we received from a nearby resident.
 - SCAT Pest Control estimates a spring project to cost approximately \$3000.00 to tackle the problem.
 - The Agricultural Society has advised that they have brought the matter forward to the necessary peoples attention in hopes of having them address the issue in house.
 - Administration is seeking Council direction on how to proceed.

PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **Utility transfers to taxes**
 - Reminder letters were sent to residents on September 10th advising that unpaid utility bill balances would be transferred to their tax rolls should they remain outstanding on October 2nd, 2020.
 - A total of \$18 480.22 was subsequently transferred due to non-payment and is now collectible via the tax roll.
- **Raw Water Wells**
 - Agreement finalized with the Headons to purchase one of the Village's raw water wells. Executed at land titles through Wheat Kenyon LLP.
 - Agreement to lease the last remaining raw water well to the Minor Ball Association has also been finalized.
 - Project is now deemed to be complete.
- **Tax Arrears**
 - As of October 1st, the Village had \$120 944.79 in outstanding tax account balances.
 - Administration applied a total penalty of \$3449.26 on the current 2020 outstanding tax balance of \$57 487.43 and an additional \$3396.69 on the 2019 and prior year balances of \$56 611.41.
 - Taxservice is currently moving forward with the tax recovery process. A total of 4 homes are on the list as of the date of this report.

ATTACHMENTS

- 1) Chief Administrative Officer Action List



Village of Marwayne
 Box 113, 210 2nd Ave S
 Marwayne, AB T0B 2X0
 780-847-3962 P
 780-847-3324 F
 marwayne@mcsnet.ca
 marwayne.ca

CHIEF ADMINISTRATIVE OFFICER ACTION LIST

Item	Description	Resolution #	Staff Responsible	Status	Notes
Planning for Growth and Change					
Assessment Review Board	Estimated costs for the required documents and contributions from each community will be brought back to each council for ratification before proceeding towards engagement of a Law firm.	2018-11-2V: Be it resolved the Council of the Village of Marwayne agrees in principle to participate in the establishment of a Regional Subdivision and Development Appeal Board, and a Regional Assessment Review Board for the Vermilion River Regional Alliance municipalities.	Doug Rodwell (City of Lloydminster) to hire RMRF legal. Legal – Estimates maximum \$10,000 cost shared at 50% costs x \$0.72/per capita. Sharon Williams – Kitscoty Project coordinator	In progress	Council reviewed 6/10/19, no feedback. Waiting on other municipalities now. Jordan tried pushing the project along again on July 22nd, Aug 21st, Oct 16th. Email sent on January 15, 2020 to all neighboring CAO's to get a status update on the development of the agreements. Municipal Affairs has advise we may get an extension, but that they would like copies of the agreements as soon as possible. Spoke to Sharon from Village of Kitscoty on January 15 and she has advised that draft agreements will be circulated by the end of the week. Submitted our request for an extension to Jeff Nixon on January 15, 2020. Extension has been approved to May 20, 2020 and meeting has been scheduled for February 4th, 2020 in Kitscoty with subsequent meeting to be held on March 3rd in Lloydminster. CAOs to bring to Council and reconvene on March 20th with outcomes. Deferred due to COVID-19 - extension granted until December 31, 2020.
Marwayne Sustainability Plan Version 3	Version 2.0 completed in July 2013 in partnership with the AG society (CDO position).		Council / CAO / V3	Deferred to 2021	Due for revision in 2019-2020. Included in CAO report for January 20, 2020 for Council direction. Defer to 2021 in order to focus on MDP, ICF and IDP.

Residential Development	Some lots on Center Street are 25ft. Actively trying to sell serviced residential lots.	2017-11-24-V	Karen Lapointe Remax Agent 780-205-1800. karenlapointe@remax.net. Merlynn @ land titles 780-643-1392		In September 2019, renewed agreement with Remax for listing residential properties for development. Multiple downtown lots on one title and registered prior to 1950. Village must separate the lots. Plan cancellation bylaw must be passed for each plan and then registered at land titles. Renewed agreement with Remax for residential listings in September 2020.
2020 Economic Development Committee Project	October 28, 2019 was the last EDC Meeting		CAO	In progress	Need design quotes and AB transportation rules for roadside signage. Schedule meeting in early 2020 - looking at June due to ongoing pandemic. Finalizing compilation of responses to schedule meeting date/time. Meeting on June 22, 2020. Following the meeting, CAO is tasked with getting quotes, circulating survey, etc. for completion by the fall. Sent follow up email - no response received. Sent subsequent follow up email with deadline of October 16th.
Ure/Industrial Land	Purchased in 2019, need to move forward with a plan for it. Can use IDP ACP grant funds to hire CVR planning to create a multi-lot scoped ASP. Bob at AB Hub might have ideas to move forward and would attend a council meeting.		Council/CAO/Public Works for lot clean up	In progress	Need to clean up buildings and have them cleared so that the land is ready for development. Can begin to carry out in the spring when access is simpler. Look at the implications of subdividing the land for potential commercial buyers. Quotes for clean up have been obtained to move forward with step 1. Auctioneer on site next week to assess items within outbuildings and quickpick quote obtained for garbage removal. After assessment, quickpick will be dropping off bins on July 14th to get going. Outbuildings demolished, waiting on offers for the home (closing date of October 9th) or else proceeding with demolition.
Item	Description	Resolution #	Staff Responsible	Status	Notes
Addressing Service Needs					

Westview Park	Playground inspection received 11/9/2018 with 15 non compliance issues identified.	15-Aug-16	Keri Debnam – Volunteer Keri.debnam@hotmail.com. CAO and Foreman	In progress - almost complete	Completed the CVR grant claim on October 8, 2019. Jordan received report 11/14, signage and parts ordered. Last item required is more sand for the playground - CAO obtained quote from Feldspar in Lloydminster and will order the required 150 yards as soon as the weather gets nicer to ensure we meet all of the requirements identified in the report. Sand is ordered and will be delivered mid July.
Minister of Service Alberta	Jordan requested information on what we are doing for broadband in October 31, 2019 letter.	Correspondence brought to November 4 Council Meeting.	Cheryle delegated this to George Rogers at VRRRA on 11/4/2019	In progress	Waiting on George. Broadband moving forward in Vermilion as per VRRRA AGM on January 23, 2020. Cheryle provided study and USB to CAO on January 24, 2020. Waiting on new quote from Vermilion as we were advised the cost would be decreasing. Check budget to see what funds we can set aside moving forward. Will incorporate upon receipt from our assessment at the end of February 2020. CVR and Lloydminster have pulled out of VRRRA.
Item	Description	Resolution #	Staff Responsible	Status	Notes
Safe and Caring Community					
	Lots 2& 3, Block 7, Plan 3914. Two lots: Conocophillips site Lot 3: Tier 2 Guideline Adjustment and		Karen Gervais from AB Environment 403-755-2280 or		Conoco phillips tier 2 guideline adjustment and management plan. Suncore remedial action plan. CAO submitted letters to them in May 2019 as per description information. Suncore had until October 31 2019 to respond to our demands for full

Brownfield Contaminated Lots

Concerning Regulation and Management Plan sitting on Alberta Environment desk since March 2017. As of March 2018 it is in the queue and nowhere near being reviewed. Suncore Site Lot 2: Remedial Action Plan. In regards to Lots 2 & 3, Block 7, Plan 3194ET, the Village of Marwayne will not execute the Environmental Indemnity agreement with Ranek Enterprises to facilitate the sale of these lots as this would be in direct contrast to the "polluter pays" principles in the Environmental Protection and Enhancement Act and the protections that are offered there and under the MGA for municipalities that acquire contaminated property under tax sale. The Village of Marwayne withdraws offering the above lots for sale.

09-Dec-13

karen.gervais@gov.ab.ca (talked to on 2/21/18, 3/6/18, 5/14/18. Emailed for update on 12/3 - no anticipated date. Paul Gordon from Suncor 604-933-2664 or pgordon@suncore.com. Talked to on 3/23/18 and 5/10/18. Donna Szemesi from ConocoPhillips 403-260-1820 or donna.j.szemesi@cop.com. Talked to on 2/12/18. Rob Hoffman from Canadian Fuels Association 403-266-7567 or robhoffman@canadianfuels.ca. Talked to on 4/26/18

07, 2017 to respond to our demands for full remediation. No reply. Meeting scheduled for January 23rd with Conoco Phillips to review the remediation plans. Wrote and mailed letters May 30, 2019. They replied in July 2019 and have until October 2019 to reply with results. Never got anything after October 31, 2019. Cancelled their meeting with CAO for January 22, 2020 - awaiting to reschedule for a later date. The Village's approach will now be to push for full remediation of Lots 2 and 3 and its undeveloped road and back alley, so that it can offer the lands for sale knowing that it meets tier 1 guidelines for commercial lands, thereby reducing the overall risk while rendering the lands more attractive to prospective purchasers on a pure as-is, where is basis. Risk management can be an effective remediation process over a long period of time, but the Village as the affected landowner, is not agreeable to this slow process. Canadian Fuels Association – advocate for full closure of regulatory liability, support Risk Management when Tier 1 or 2 constraints. Only can work with Suncor. Working with Karen at AB Environment to generate letter of response.

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 30-Sep-2020



GL5410

Date : Oct 05, 2020

Page : 1

Time : 4:05 pm

	BUDGET	CURRENT	YTD VARIANCE
GENERAL OPERATING FUND			
Operating Revenue			
General Government	(160,373.00)	(98,581.75)	(61,791.25)
Protective Services	(2,000.00)	(3,145.00)	1,145.00
Transportation Services	(1,000.00)	(390.74)	(609.26)
Utility - Water Services	(384,572.00)	(250,026.16)	(134,545.84)
Utility - Wasterwater Services	(81,640.00)	(48,504.19)	(33,135.81)
Environmental Health Services	(78,648.00)	(55,738.46)	(22,909.54)
Community Services	(58,393.00)	(26,181.55)	(32,211.45)
Recreation and Cultural Services	(16,404.00)	(1,045.00)	(15,359.00)
Total Operating Revenue	(783,030.00)	(483,612.85)	(299,417.15)
Capital Revenue			
Government Transfer For Capital	(422,425.00)	(172,657.70)	(249,767.30)
Reserve Capital	(30,000.00)	(1,800.00)	(28,200.00)
Total Capital Revenue	(452,425.00)	(174,457.70)	(277,967.30)
Operating Expense			
Legislative Services	32,500.00	10,492.90	22,007.10
Administrative Services	205,735.00	169,747.02	35,987.98
Protective Services	36,550.00	12,929.12	23,620.88
Transportation Services	201,656.00	118,953.06	82,702.94
Utility - Water Services	379,176.00	232,910.69	146,265.31
Utility - Wasterwater Services	92,779.00	36,236.45	56,542.55
Environmental Health Services	107,179.00	53,093.79	54,085.21
Community Services	107,235.00	46,482.41	60,752.59
Recreation and Cultural Services	64,517.00	34,448.02	30,068.98
Total Operating Expense	1,227,327.00	715,293.46	512,033.54
Capital Expense			
Utility	0.00	6,691.20	(6,691.20)
Capital Purchase	30,000.00	30,250.00	(250.00)
Additional Cash Requirements	151,951.00	54,964.00	96,987.00
Total Capital Expense	181,951.00	91,905.20	90,045.80
Taxation			
Municipal Taxation	(572,133.00)	(472,286.28)	(99,846.72)
School Taxation In	(125,637.00)	(126,059.19)	422.19
School Taxation Out	125,639.00	59,271.16	66,367.84
Local Improvements In	(23,203.00)	(22,454.60)	(748.40)
Local Improvements Out	23,203.00	4,605.59	18,597.41
Total Taxation	(572,131.00)	(556,923.32)	(15,207.68)
Total GENERAL OPERATING FUND	(398,308.00)	(407,795.21)	9,487.21
Total Surplus (-)/Deficit	(398,308.00)	(407,795.21)	9,487.21

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 30-Sep-2020



GL5410

Date : Oct 05, 2020

Page : 2

Time : 4:05 pm

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Rollup Accounts Selected
Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected
Sub Group Level Selected

Group Total Selected
Sub Group Total Selected

Print Surplus(-)/Deficit Selected

**VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank**



AP5090 Page : 1
Date : Oct 09, 2020 Time : 9:26 am

Supplier : 10 To XYLCA
Cheque Dt. 09-Oct-2020 To 09-Oct-2020
Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3416	09-Oct-2020	10012	Parkland Industries- Race Trac Gas	Issued	62	C	1,334.94
3417	09-Oct-2020	10113	TELUS	Issued	62	C	262.83
3418	09-Oct-2020	18	Rusway Construction	Issued	62	C	29,080.55
3419	09-Oct-2020	ACE	ACE	Issued	62	C	19,447.11
3420	09-Oct-2020	ASC3	Alberta Municipal Services Corporation	Issued	62	C	5,635.03
3421	09-Oct-2020	FELDS	Feldspar	Issued	62	C	625.17
3422	09-Oct-2020	GRACA	Grant, Carry	Issued	62	C	7.30
3423	09-Oct-2020	HETSOL	HETEK Solutions Inc	Issued	62	C	4,189.50
3424	09-Oct-2020	HHDLT	HHDLTD.	Issued	62	C	4,725.00
3425	09-Oct-2020	KENNS	Kennedy, Shannon	Issued	62	C	70.00
3426	09-Oct-2020	QPWD	Quik Pick Waste Disposal	Issued	62	C	867.92
3427	09-Oct-2020	SHAHAR	Harrower, Shannon	Issued	62	C	50.25
3428	09-Oct-2020	SPC	Lloydminster & District SPCA	Issued	62	C	140.00
3429	09-Oct-2020	TAXER	TAXERVICE	Issued	62	C	808.50
3430	09-Oct-2020	TM	TELUS	Issued	62	C	77.37
3431	09-Oct-2020	WAGL	Wainwright Assessment Group Ltd	Issued	62	C	695.10
3432	09-Oct-2020	XYLCA	Xylem Canada Company	Issued	62	C	2,769.06

Total Computer Paid :	70,785.63	Total EFT PAP :	0.00	Total Paid :	70,785.63
Total Manually Paid :	0.00	Total EFT File :	0.00		

17 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Oct 07, 2020

Page : 1

Time : 3:02 pm

Period : 9
 Year : 2020
 For Bank : ATB

Statement Date : 30-Sep-2020
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3376	03-Sep-2020	AP	9	2020	-301.50	Grant Carry
3400	25-Sep-2020	AP	9	2020	-5740.00	Vermilion River Regional Waste
3402	25-Sep-2020	AP	9	2020	-350.00	Wheat Kenyon LLP Lawyers & Mediators
3403	25-Sep-2020	AP	9	2020	-15267.87	ACE
3404	25-Sep-2020	AP	9	2020	-1948.93	AMSC Insurance Services Ltd
3405	25-Sep-2020	AP	9	2020	-5492.93	Alberta Municipal Services Corporation
3406	25-Sep-2020	AP	9	2020	-60.00	AWWOA
3407	25-Sep-2020	AP	9	2020	-118.35	Element Materials Technology Canada Inc.
3408	25-Sep-2020	AP	9	2020	-2018.96	EnviroWay
3409	25-Sep-2020	AP	9	2020	-587.52	Alberta 1171363 Ltd. Hendricks Microtech
3411	25-Sep-2020	AP	9	2020	-16434.08	Leckie & Associates
3412	25-Sep-2020	AP	9	2020	-73.40	MCSNet-Lemalu Holdings Ltd.
3413	25-Sep-2020	AP	9	2020	-105.00	Lloydminster & District SPCA
3414	25-Sep-2020	AP	9	2020	-8412.36	Receiver General For Canada
3415	25-Sep-2020	AP	9	2020	-2060.02	AMSC Insurance Services Ltd
6501	01-Oct-2020	CR	9	2020	43012.60	CR; DEPT:[VILLAGE OFFICE] D#[65].

Bank Balance Statement	1103558.33	as of 30-Sep-2020
Add outstanding deposits	43012.60	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-58970.92	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	1087600.01	
GL Bank Account Balance	1087600.01	as of Period : 9 Year : 2020
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 28
 Date : Oct 02, 2020 Time : 2:33 pm

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2020100201]

To : [2020100201]

Include Billing Transaction From Transaction Maintenance : No

Srv. End Date On/Before : 02-Oct-2020 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	2		2.00	51.33		
01	WBULK	Bulk Water	8		8.00	553.73	37.10	4.64
01	WCOM	Commercial Water	25		25.00	2,241.35	269.00	10.76
01	WIND	Industrial Water	1		1.00	189.50	30.00	30.00
01	WINS	Institutional Water	3		3.00	792.60	144.00	48.00
01	WLF	Water Line Fee	272		272.00			
01	WMUN	Municipal Properties	2		2.00		3.00	1.50
01	WPUB	Public Building Water	9		9.00	422.25	15.00	1.67
01	WRES	Residential Water	235		235.00	19,003.10	2,314.00	9.85
02	SCOM	Commercial Sewer	24		24.00	480.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	9		9.00	180.00		
02	SRES	Residential Sewer	235		235.00	4,700.00		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	235		235.00	6,227.50		
Book 000 Totals :			1066		1,066.00	35,099.36	2,812.10	
Totals			1066		1,066.00	35,099.36	2,812.10	

Municipal Operating Support Transfer (MOST)

Program Guidelines

Classification: Public

Guidelines

These guidelines are intended to assist local governments participating in the Municipal Operating Support Transfer (MOST) in complying with the program terms and conditions. Local governments include municipal authorities, Metis Settlements, and the Townsite of Redwood Meadows (referred to as 'municipalities' in these guidelines).

1. Program Objectives

Through the MOST, the Government of Alberta (GOA) and the Government of Canada are providing funding to support municipalities, which have experienced significant operating impacts due to the COVID-19 pandemic. Funding will be used for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations. This funding is provided through two separate allocations: general operating, and public transit support. Funding provided under both components will be administered together.

2. Key Dates and Contacts

ACTIVITY	TIMELINE	QUESTIONS? CONTACT
Executed Memorandum of Agreement	Submit by October 30, 2020	Call a Grant Advisor at 780-422-7125 (toll-free 310-0000), or email MA.MunicipalStimulus@gov.ab.ca
Payment	Once memorandum of agreement has been signed	
Deadline to spend funds	March 31, 2021	
Statement of Funding and Expenditures (SFE)	Due July 2, 2021	

3. Memorandum of Agreement

The Memorandum of Agreement (MOA) will be e-mailed to municipalities, and will cover both the general operating and public transit allocations. The MOA must be signed by the Chief Elected Official and Chief Administrative Officer or duly authorized signing officer. Municipalities should

complete the MOA, including witnesses for each signatory, and scan and submit them via email to MA.MunicipalStimulus@gov.ab.ca.

A duly executed MOA is sufficient to trigger payment. There is no application form for MOST.

Questions related to the submission of the MOA or reporting documents can be directed to a Grant Advisor by calling 780-422-7125 (toll-free 310-0000) or MA.MunicipalStimulus@gov.ab.ca.

4. Funding Formula and Allocations

Under the MOST funding formula, each municipality active as of May 1, 2020 will receive an allocation. MOST funding is allocated to municipalities in three funding envelopes, each with its own allocation formula. Allocations are available online at the [program website](#).

The Minister retains the authority to exclude Improvement Districts that do not have an advisory council from the funding allocation formula.

Funding Envelope	Amount	Allocation Approach
MOST Transit	\$140 million	<ul style="list-style-type: none"> Available to municipalities with public transit systems, and is allocated based on ridership (2018 Canadian Urban Transit Association statistics).
MOST General Operating	\$436.488 million	<ul style="list-style-type: none"> \$426.488 million is available to all municipalities, which receive \$5,000 in base funding with the remainder allocated according to population. \$10 million is available only to the towns of Jasper, Banff and Canmore, and is allocated based on estimated average daily visitors.
Municipal Sustainability Initiative (MSI) Operating*	\$30 million	<ul style="list-style-type: none"> Previously allocated as part of Budget 2020.

*MSI Operating funding is considered part of the MOST only for the purpose of matching federal funds. MSI Operating funding continues to be governed by the [MSI Operating Program Guidelines](#).

5. Eligibility Requirements

5.1) Eligible Recipients

For program purposes, an eligible recipient is referred to as a 'municipality' and includes any city, town, village, summer village, specialized municipality, municipal district, improvement district, special area, Metis Settlement, and the Townsite of Redwood Meadows Administration Society.

For public transit funding, eligible recipients are those municipalities with public transit services that have ridership included in the 2018 Canadian Urban Transit Association statistics.

5.2) Eligible Expenses

Municipalities may use MOST funding for incremental operating costs incurred due to COVID-19 response and restart, as well as other operating losses or deficits incurred as a result of COVID-19 impacts on revenues and operations.

Incremental operating costs could include costs such as Personal Protective Equipment, communications, additional cleaning, supplemental staffing, and additional supports for vulnerable populations.

Operating losses or deficits could include losses or deficits due to decreases in revenues such as parking fees, recreation facility entrance fees, and building permit fees.

MOST funding may only be used for eligible operating expenses or operating losses or deficits incurred between April 1, 2020 and March 31, 2021. **Any funds not used for eligible expenses incurred before March 31, 2021, must be returned to the Government of Alberta.**

Municipalities that receive a MOST Transit allocation must use that portion of their allocation on eligible expenses associated with their public transit systems.

6. Payment Process

MOST payments are based on allocated funding amounts. There will be one MOST payment for each municipality, covering both the general operating and public transit portions, as applicable, conditional on the execution of the MOST Memorandum of Agreement and receipt of this agreement by Municipal Affairs.

7. Financial Reporting Requirements

7.1) Statement of Funding and Expenditures (SFEs)

Each municipality that received funds is required to submit an SFE by July 2, 2021 that reports on the use of MOST funds. The SFE form will be distributed at a later date, and will capture basic information including the category of expenditure to which the funding was applied. Expenditure categories will include:

- Personal Protective Equipment (General)
- Supplemental Cleaning (General)
- Supports for Vulnerable Populations (General)
- Replacement of reduced revenues (General)
- Personal Protective Equipment (Transit)
- Supplemental Cleaning (Transit)
- Replacement of reduced revenues (Transit)

Municipalities that receive funding under the MOST Transit envelope must report transit-related expenditures that are greater than or equal to the amount of funding received under the MOST Transit envelope.

7.2) Site Visits

Following program completion, Municipal Affairs program representatives may select and visit a number of municipalities to discuss the overall experience with the MOST program.

MUNICIPAL OPERATING SUPPORT TRANSFER

MEMORANDUM OF AGREEMENT

(hereinafter called "the Agreement")

BETWEEN:

HER MAJESTY THE QUEEN, in right of the
Province of Alberta, as represented by the
Minister of Municipal Affairs (hereinafter called
"the Minister")

AND

the Village of Marwayne
(hereinafter called "the Municipality")

hereinafter jointly called "the Parties"

Preamble:

WHEREAS the Municipal Operating Support Transfer represents a collaboration between the Province of Alberta and the Government of Canada to support municipalities in safely restarting their local economies;

WHEREAS the Municipal Operating Support Transfer will make operating funding available to the Municipality to use on incremental costs, and in compensation of foregone or reduced revenues, resulting from the COVID-19 pandemic;

WHEREAS under the Government Organization Act, RSA 2000 and the Municipal Affairs Grants Regulation (AR 123/2000), the Minister is authorized to make grants and to enter into an agreement with respect to any matters relating to the payment of a grant.

NOW THEREFORE in consideration of the mutual terms and conditions hereinafter specified, **THE PARTIES AGREE AS FOLLOWS:**

1. The preamble is incorporated as an integral part of this Agreement.
2. In this Agreement, unless the context requires otherwise, "Program Guidelines" means the guidelines for actions, events, criteria, report formats, and other directions applicable to the Municipal Operating Support Transfer as may be prescribed or determined by the Minister and as may be amended from time to time by the Minister.
3. The Parties shall execute this Agreement and the Municipality shall return an executed Agreement to the Minister prior to the Minister transferring any funds to the Municipality under this Agreement.

4. The Minister agrees to provide funds to the Municipality under the Municipal Operating Support Transfer subject to the following:
 - (i) Sufficient approved funding allocation by the Legislature;
 - (ii) Completion of any requirements as outlined in the Program Guidelines; and
 - (iii) Compliance with all other terms of the Agreement.
5. The Municipality agrees to provide to the Minister a summary of the actual expenditures of grant funding and the year-end grant balance on hand (Statement of Funding and Expenditures), including certification by the Municipality that it is in compliance with the terms and conditions of this Agreement, all in a format as prescribed in the Program Guidelines for this grant program.
6. The Municipality agrees to accept the funds provided by the Minister in accordance with the following additional terms and conditions:
 - (i) The Municipality shall maintain a separate accounting for the funds provided;
 - (ii) The Municipality shall ensure that funds provided are applied only to eligible expenditures as set out in the Program Guidelines;
 - (iii) All funds provided to the Municipality, not expended prior to March 31, 2021 shall be returned to the Government of Alberta;
 - (iv) If the municipality is found to be in contravention of the Agreement or the Program Guidelines, the municipality agrees to return all funds not spent in accordance with the Agreement or Program Guidelines to the Government of Alberta; and
 - (v) This Agreement does not replace, supersede, or alter the terms of any other existing funding Agreement between the Minister and the Municipality.
7. The Municipality shall adhere to all program eligibility criteria and other items or directions as outlined in the Program Guidelines.
8. The Municipality agrees that the funding provided under this program is for operating expenditures as outlined in the Program Guidelines.
9. The Municipality agrees to allow the Minister and/or his agents, including but not limited to, the Auditor General of Alberta, and representatives of the Province of Alberta, access to any books of accounts relating to funding and expenditures claimed under this Agreement; and any other such related documents as deemed necessary by the Minister in performing an audit of the expenditures funded under

this Agreement. All related documents shall be kept by the Municipality for a minimum of three years following completion of the program.

10. The Municipality shall indemnify and save harmless the Minister, his servants, agents and employees, from and against all actions, claims and demands arising directly or indirectly from the use of funds provided under this program, whether or not the damage arose as a result of the actions or omissions of third parties.
11. The Municipality agrees that it is not entitled to claim compensation for its costs, expenses, inconvenience or time expended in relation to the administration of the funds provided under this Agreement nor in respect to this Agreement.
12. The Parties agree to give this Agreement a fair and reasonable interpretation and, when required, to negotiate with fairness and candour any modifications or alteration thereof for the purpose of carrying out the intent of this Agreement and/or rectifying any omission in any of these provisions.
13. Notwithstanding the date for the expending of funds under section 6(iii) of this Agreement, this Agreement shall continue in effect until March 31, 2022.
14. The Agreement may be renewed or extended thereafter, for a further one (1) year period, if mutually agreed to in writing.
15. Any notice, demand or other document required or permitted to be given under the terms of this Agreement shall be sufficiently given to the party to whom it is addressed if personally delivered, sent by prepaid registered mail, or e-mailed to the addresses as follows:

The Minister: Municipal Affairs
 15th Floor, Commerce Place
 10155 – 102 Street
 Edmonton, AB T5J 4L4

 Attention: Director, Grant Program Delivery

 Telephone: 780-422-7125
 E-mail: ma.municipalstimulus@gov.ab.ca

The Municipality: Village of Marwayne
 PO Box 113
 Marwayne, AB T0B 2X0

 Attention: Chief Administrative Officer


 Telephone: 780-847-3962
 E-mail: marwayne@mcsnet.ca

or to such address as either party may furnish to the other from time to time.

- 16. Any dispute between the Minister and the Municipality on any question of law or fact arising out of this Agreement shall be submitted to and determined by the Court having jurisdiction over this Agreement.
- 17. The rights, remedies and privileges of the Minister under this Agreement are cumulative and any one or more may be exercised.
- 18. If any portion of this Agreement is found to be illegal or invalid, then that portion of the Agreement shall be deemed to have been severed from the remainder of the Agreement and the remainder of the Agreement shall be enforceable.
- 19. This Agreement is binding upon the Parties and their successors.
- 20. The Parties agree that the laws of the Province of Alberta will govern this Agreement.

The Parties have therefore executed the Agreement, each by its duly authorized representative(s), on the respective dates shown below.

HER MAJESTY THE QUEEN
in Right of the Province of
Alberta as Represented by
the Minister of Municipal Affairs

Per: 
MINISTER

Date: September 22, 2020

VILLAGE OF MARWAYNE

Witness

Per: _____
CHIEF ELECTED OFFICIAL

Date: _____

Witness

Per: _____
DULY AUTHORIZED SIGNING OFFICER

Date: _____

RECEIVED
SEP 25 2020



Northern Lights Library System

September 17, 2020

Ms. Shannon Harrower
Village of Marwayne
PO Box 113
Marwayne, AB
T0B 2X0
cao@marwayne.ca

Dear Ms. Harrower,

As of Aug 21, 2020, the members of the Northern Lights Library System Board have approved the 2021 budget. The budget includes 0% levy increase for Municipalities and/or their Library Boards. Levies will be based on the 2018 population as per the Alberta Government website.

Please send a copy of your municipal council motion accepting or rejecting the presented Northern Lights Library System Board 2021 Budget at 0% levy increase.

A friendly reminder to please send confirmation of your appointed Municipal representative to the NLLS board from your upcoming Organizational Meeting.

2021 Levies:

\$5.23 per capita	Municipality
\$10.46 per capita	Municipality without Library Board

The total levy for 2021 equals **\$3,169.38** from the Village of Marwayne. (606 x \$5.23)

Within this levy is Library Book Allotment funds. \$1302.90 (606 x \$2.15) from the above \$5.23 per capita is allocated to the Marwayne Library.

If you have any questions, you may contact your Northern Lights Library Board member representative. A copy of the budget is available from your Northern Lights Library Board member representative.

Regards,

Vicky Lefebvre
Chairman
Northern Lights Library System Board

Terri Hampson
Interim Acting Director
Northern Lights Library System