



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, September 14, 2020 @ 7:00 PM
Horton Agencies Board Room/Zoom Video Conferencing

	Page
1 CALL TO ORDER	
2 ADOPTION OF AGENDA	
2.1 September 14th, 2020 Regular Village Council Meeting Agenda	
Be it resolved that the September 14th, 2020 Regular Village Council Meeting Agenda be approved as presented.	
3 ADOPTION OF MINUTES	
3.1 August 24th, 2020 Regular Village Council Meeting	4 - 7
Be it resolved that the August 24th, 2020 Regular Village Council Meeting Minutes be approved as presented.	
4 DELEGATIONS	
4.1 7:15 PM Sergeant Corey Buckingham from the Kitscoty RCMP	
5 PUBLIC HEARING	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	8
Be it resolved that the Public Works Foreman Report be received as information.	
6.2 Regional Water Operator Report	9 - 11
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1 Splash Park Proposal and Survey Results	12 - 79
Be it resolved that the Splash Park Proposal and Survey Results be received as information.	
9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1 2021 ATCO Franchise Fee	80 - 85

Be it resolved that the 2021 ATCO Franchise Fee percentage be set to 6% of the Village of Marwayne's distribution revenue.

10 ADMINISTRATIVE REPORTS

10.1 Councillor Reports 86 - 89

Be it resolved that the following Councillor Reports be received as information:

- August 25th, 2020 Vermilion River Regional Waste Management Services Commission Meeting Minutes
- August 26th, 2020 Update from the Northern Lights Library System

10.2 Chief Administrative Officer Report 90 - 96

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Cheque Distribution Report 97 - 98

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.2 Bank Reconciliation Report 99

Be it resolved that the August 2020 Bank Reconciliation Report be received as information.

11.3 Monthly Utility Bill Report 100

Be it resolved that the August 2020 Monthly Utility Bill Report be received as information.

11.4 2019 Draft Audited Financial Statements 101 - 130

Be it resolved that the 2019 Audited Financial Statements be approved as presented.

11.5 Quarter 1 Fiscal and Economic Update from Alberta Counsel 131 - 146

Be it resolved that the Quarter 1 Fiscal and Economic Update be received as information.

12 CORRESPONDENCE

12.1 September 11th, 2020 Letter from Municipal Affairs

147

Be it resolved that the September 11th, 2020 Letter from Municipal Affairs regarding the 2018 Municipal Accountability Program Review be received as information.

13 CONFIDENTIAL

14 THE NEXT MEETING

14.1 September 28th, 2020

15 ADJOURNMENT



Village of Marwayne
Box 113, 210 2nd Ave N
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Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday August 24th, 2020
Commencing at 7:00 PM via Zoom Video Conferencing

PRESENT

Mayor Cheryle Eikeland
Deputy Mayor Ashley Rainey
Councillors Rod McDonald, Tara Lawrence and Chris Neureuter
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Eikeland called the July 13th, 2020 Village of Marwayne Council Meeting to order at 7:01 p.m.

2. ADOPTION OF AGENDA

August 24th, 2020 Regular Council Meeting Agenda
2020-08-01

Moved By Deputy Mayor A. Rainey

Be it resolved that the August 24th, 2020 Regular Village of Marwayne Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

July 13th, 2020 Regular Council Meeting Minutes
2020-08-02

Moved By Councillor T. Lawrence

Be it resolved that the July 13th, 2020 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report
2020-08-03

Moved By Deputy Mayor A. Rainey

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED

Regional Water Operator Report
2020-08-04

Moved By Councillor R. McDonald

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED



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5. KEY STRATEGY: SAFE & CARING COMMUNITY

RCMP Quarter 1 & 2 Statistics

2020-08-05

Moved By Councillor C. Neureuter

Be it resolved that the Royal Canadian Mounted Police Quarter 1 and Quarter 2 Statistics be received as information.

CARRIED

6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Splash Park Proposal

2020-08-06

Moved By Deputy A. Rainey

Be it resolved that the Splash Park Proposal be received as information.

CARRIED

7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Asphalt Repairs

2020-08-07

Moved By Councillor C. Neureuter

Be it resolved that the Village of Marwayne engage ASL Paving to complete various asphalt repairs while on site for Phase 1 of the Walking Trail Project at a cost of \$32 761.05 plus GST.

CARRIED

Downstream Drainage Improvements

2020-08-08

Moved By Councillor R. McDonald

Be it resolved that the Downstream Drainage Improvement Project Proposal be received as information.

CARRIED

Municipal Stimulus Program for Rural Broadband

2020-08-09

Moved By Councillor C. Neureuter

Be it resolved that the Municipal Stimulus Program Details be received as information.

CARRIED

8. ADMINISTRATIVE REPORTS

Councillor Reports

2020-08-10

Moved By Deputy Mayor A. Rainey

Be it resolved that the following Councillor Reports be received as information:



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- Pioneer Lodge Meeting Update
- Municipal Leaders Caucus Meeting Update
- Northern Lights Library Meeting Update

CARRIED

Chief Administrative Officer Report

2020-08-11

Moved By Deputy Mayor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

9. FINANCE

Monthly Financial Report

2020-08-12

Moved By Councillor T. Lawrence

Be it resolved that the July 2020 Monthly Financial Report be received as information.

CARRIED

Cheque Distribution Report

2020-08-13

Moved By Councillor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

CARRIED

Bank Reconciliation Reports

2020-08-14

Moved By Councillor R. McDonald

Be it resolved that the January to July 2020 Bank Reconciliation Reports be received as information.

CARRIED

Monthly Utility Bill Report

2020-08-15

Moved By Councillor T. Lawrence

Be it resolved that the June 2020 Monthly Utility Bill Report and Utility Deposit Review be received as information.

CARRIED



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10. CORRESPONDENCE

Letters

2020-08-16

Moved By Councillor C. Neureuter

Be it resolved that the July 17th, 2020 Letter from Alberta Municipal Affairs, the August 4th, 2020 Letter from the County of Vermilion River and the July 17th, 2020 Letter regarding the Alberta Police Advisory Board be received as information.

CARRIED

Assessment Model Review Impacts Report

2020-08-17

Moved By Councillor R. McDonald

Be it resolved that the Assessment Model Review Impacts Report be received as information.

CARRIED

11. CONFIDENTIAL ITEMS

2019-08-18

Moved By Councillor T. Lawrence

Be it resolved that the Council of the Village of Marwayne move into a closed session under FOIP Section 24 (1) – Advice from Officials at 8:31 p.m. with all members in attendance.

FOIP Section 24 (1) – Advice from Officials – Landfill, Personnel and Land

2019-08-19

Moved By Deputy Mayor A. Rainey

Be it resolved that the Council for the Village of Marwayne return to a regular session at 8:43 p.m. with all members in attendance.

CARRIED

12. ADJOURNMENT

Being that the August 24th, 2020 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:46 p.m.

Approved this 14th day of September 2020.

Cheryle Eikeland, Mayor

Shannon Harrower, CAO



AUGUST 2020 PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	yes	
Sidewalk – Complete Inspection Report	yes	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	yes	
Playground Inspection & Rototill if Necessary	yes	
“Dipping” Water Wells (Pumping & Non Pumping)	yes #1	
Lagoon Inspection & Rotation/Mowed and Whipper Snipped/Cattails Removed/Check Valves & Sludge Buildup	yes	
Special Project (Clean up URE Land Site)	Working on IT	
Water Trees/Weed/Cultivate	yes	
Hazard Assessment & Risk Management		
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	NOV	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	yes	

Submitted by: W.P.

Date: _____

From Date: 01-Aug-2020

To Date: 31-Aug-2020

Approval No: 00422590-00-02

MARWAYNE WATERWORKS SYSTEM - REVISED LEAD MAC NOTICE

Location: MARWAYNE / DISTRIBUTION: BACTERIOLOGICAL, RANDOM LOCATIONS

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	CHLORINE	04-AUG-2020		.94	mg/L	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	18-AUG-2020		.53	mg/L	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	COLIFORMS TOTAL	04-AUG-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792931) (SP#424553513) ; Marwayne:Bathroom Tap 20 Railway Ave S; USER'S REMARKS: Ace Water;
TREATED WATER	COLIFORMS TOTAL	18-AUG-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792932) (SP#426663585) ; Marwayne:Counter tap, 407 hwy 897; ;
TREATED WATER	ESCHERICHIA COLI	04-AUG-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792931) (SP#424553513) ; Marwayne:Bathroom Tap 20 Railway Ave S; USER'S REMARKS: Ace Water;
TREATED WATER	ESCHERICHIA COLI	18-AUG-2020 10:45:00		0	P/A	MONTH	2	DISCRETE SAMPLE (GRAB)	N/A	(A#9210210)(R#1792932) (SP#426663585) ; Marwayne:Counter tap, 407 hwy 897; ;

Location: MARWAYNE / DISTRIBUTION: RANDOM LOCATIONS

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	CHLORINE	04-AUG-2020				WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	Same location as Bacteriological sample EIO-Either/Or Missing Measurement (re: Chlorine Residual)
TREATED WATER	CHLORINE	05-AUG-2020		.51	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	06-AUG-2020		1.01	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	07-AUG-2020		.87	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	10-AUG-2020		1.01	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	11-AUG-2020		1.07	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	12-AUG-2020		.91	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	13-AUG-2020		.42	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	14-AUG-2020		.55	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	17-AUG-2020		.52	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	18-AUG-2020				WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	Same location as Bacteriological sample EIO-Either/Or Missing Measurement (re: Chlorine Residual)
TREATED WATER	CHLORINE	19-AUG-2020		1.05	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	20-AUG-2020		.9	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	21-AUG-2020		.82	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	

Location: MARWAYNE / DISTRIBUTION: RANDOM LOCATIONS

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	CHLORINE	24-AUG-2020		.99	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	25-AUG-2020		.65	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	26-AUG-2020		.38	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	27-AUG-2020		1.22	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	28-AUG-2020		.73	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	
TREATED WATER	CHLORINE	31-AUG-2020		.54	mg/L	WKGW	5	DISCRETE SAMPLE (GRAB)	N/A	

Location: MARWAYNE / ENTERING DISTRIBUTION SYSTEM

Water Type	Parameter	Sample Date	< >	Value	Unit	Frequency	Count	Sample Type	Reading Type	Sample/Measurement Comments Missing Measurement
TREATED WATER	FLOW	31-AUG-2020		5384	m3/mn	MONTH	1	SAMPLE BASED ON CALCULATED VALUE (S) (EG. AVE, MAX, MIN)	TOT	

Submitted Notes

From Date: 01-Aug-2020 To Date: 31-Aug-2020

Submitted Date	Notes



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Regional Operator report

August 2020

Common information:

We continue to use caution and monitor AEP recommendations regarding social distancing and covid 19.

Lead testing program has begun. More testing will take place.

Damaged running board and bottom rocker panel on the truck has been repaired.

Service done on truck and new tires installed.

Sorted out users and emails used in TeamViewer.

Continue working through the materials for Level II wastewater treatment prep course.

Outstanding items:

Decommissioning work on wells and plants is ongoing. Still a few outstanding items in both places.

Review Drinking water safety plans. Dewberry complete.

Review SOP's. Dewberry complete.

Testing for lead can take place until the end of September.

Marwayne:

McAlister for work at well 3 and 5 completed will submit decommission plan complete to AEP.

Data for July 2020 was electronically submitted on AEP site.

New pump for the West lift station is on hand. Will install as soon as time permits.

ACE has completed the new supply line, seems to be fine.

Getting some communication alarms from lift station. Not a big problem yet but could get worse.

Looking for sample locations for Lead testing. Two done with results below the MAC.

We have a leak that has not yet been located. Losing 100 m3 per day.

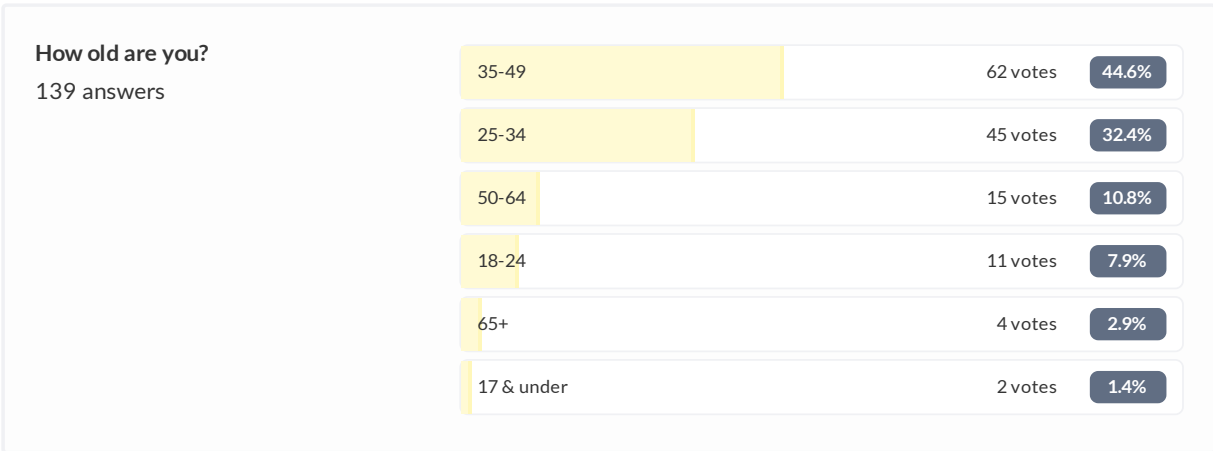
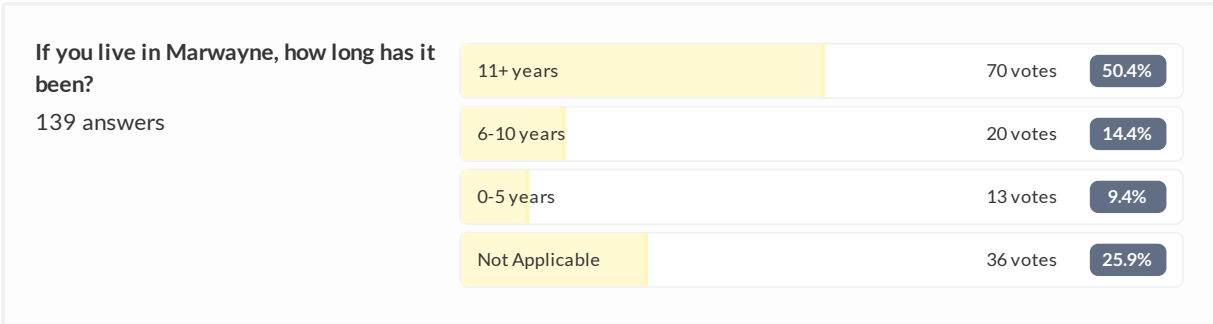
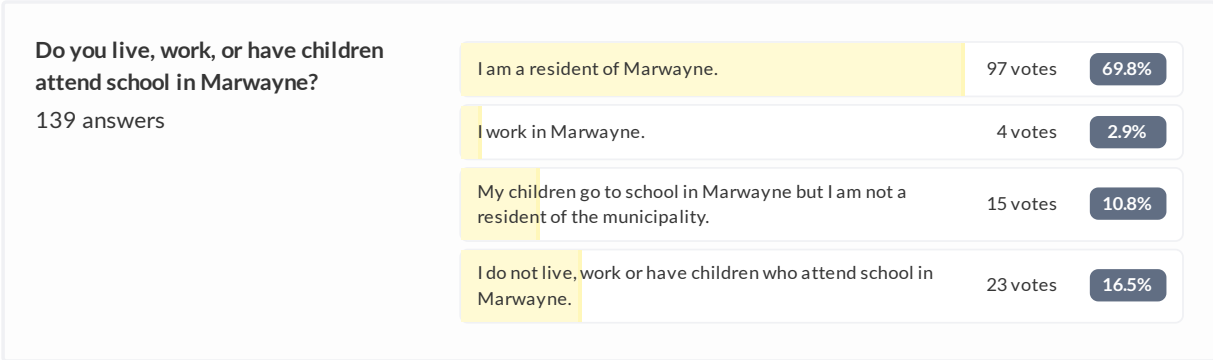
Leak detection company to arrive in September.

Some issues with power and brown outs early in August.

Alarms tested and working correctly.

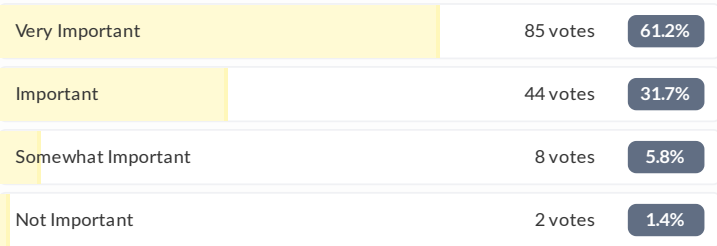
Splash Park

Created on August 26, 2020



How important are parks, playgrounds and recreational facilities to the overall quality of life in the Village of Marwayne?

139 answers



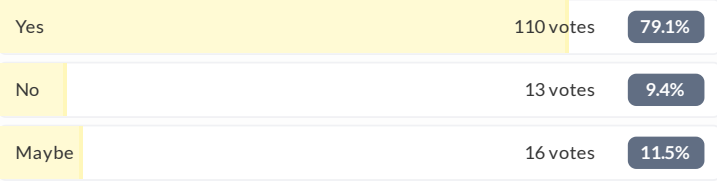
How frequently do you or your family visit the parks, playgrounds and/or recreational facilities in the Village of Marwayne?

139 answers



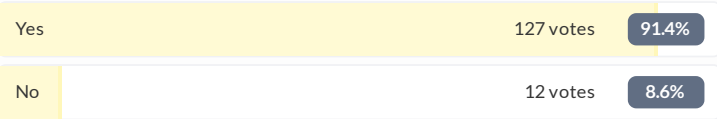
If a splash park was to be constructed in the Village of Marwayne, would you and/or your family utilize it?

139 answers



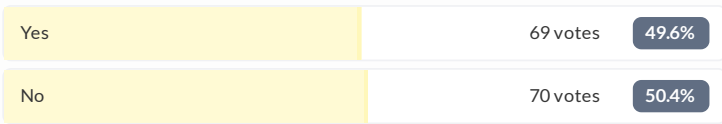
If a splash park was to be constructed in the Village of Marwayne using solely grant funding (no tax dollars), would you be in favor of the project moving forward?

139 answers



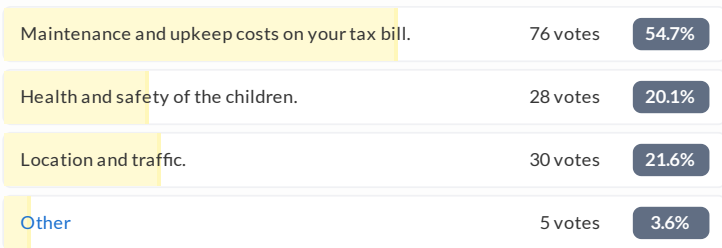
If a splash park was to be constructed, would you be in favor of contributing annually to its ongoing maintenance and upkeep via an increase on your property taxes?

139 answers



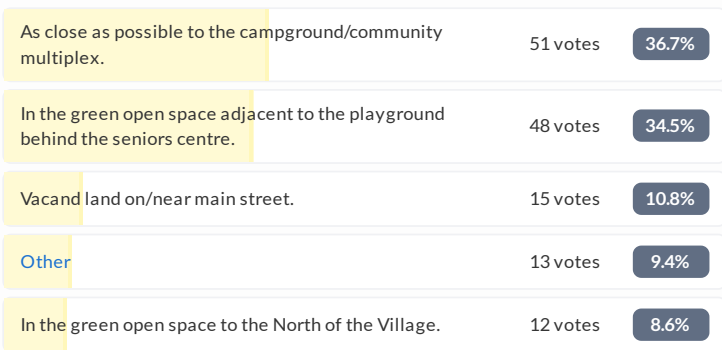
If a splash park were to be built in the Village of Marwayne, what would be your main concern(s)?

139 answers



If a splash park were to be built in the Village of Marwayne, what would be your preferred location?

139 answers



If a splash park were to be built in the Village of Marwayne, what would be your main concern(s)?

139 answers

[View chart](#)



If a splash park were to be built in the Village of Marwayne, what would be your preferred location?

139 answers

[View chart](#)



- Wherever there will be sufficient parking so it won't inconvenience nearby residents
- Use Tennis court area
- Prefer a skate park. I think it would be more utilized.
- Anywere that will have lower speed traffic. People drive in the playground zone way to fast as is. A low traffic area would be ideal
- Not in town or built at all. No need for tax increase or water bills to go up at all!
- No where
- None
- Wherever it needs to go, this is a great opportunity for marwayne.
- Ball Diamonds
- Anywhere would be great
- Need to consider access to public washroom
- Our village is not big enough and insurance would be very costly. And not in the park behind 4th Ave. N.

SEPT 04, 2020



DESIGN | SUPPLY | CONSTRUCT



Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca



Thank you for taking your valuable time to review our design and construction proposal for your spray park! We appreciate this opportunity to provide you with this exciting design.

Our company has been involved in a wide range of recreational projects all over western Canada and has completed hundreds of playground and water park projects. Over the years we have increased our scope to become a complete design, supply and construction firm which is also an exclusive distributor of many high quality recreational product lines including the Vortex Aquatic equipment which is being used in this proposal.

Vortex is the world leader in aquatic play equipment and has the most installations in North America than any other manufacturer and is proudly Canadian company. Vortex provides the highest quality water playground equipment available and is continually providing new and innovative water features. With thousands of splashpad installations worldwide Vortex equipment is ideally suited for your next water park project.

We look forward to discussing this project further with you and tailoring it to your specific needs. We know that our proposed equipment selection and design will bring joy and excitement to the children and families of your community. We appreciate your consideration and value this opportunity to earn your business.

Best wishes,

KELLY SYMBORSKI

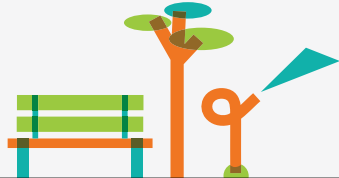
Project Consultant

C 587.983.19621

E kellys@playquest.ca



Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca





Supplier Experience

SUPPLIER EXPERIENCE

- PlayQuest Recreation is a full-service recreation equipment company with an extensive history in all aspects of parks design and construction, playground installation and related construction. We pride ourselves in offering recreation products with a focus on safety and innovation. Our company offers complete solutions including, sales, design, site preparation, installation and maintenance.
- PlayQuest has extensive experience designing, installing and operating recirculating spray park systems. With two mechanical engineers on staff we have the ability to provide engineering review and approval for these systems.
- PlayQuest Recreation has been constructing spray parks since 2005 and has completed over 80 spray parks in Western Canada
- PlayQuest Recreation is the exclusive authorized distributor of Vortex Aquatic equipment in Manitoba, Saskatchewan and Alberta
- We have offices in Steinbach, MB, New Humbolt, SK, Edmonton and Calgary, AB and in Black Creek, BC. We have 13 year round full time staff with about 15 seasonal construction staff that join us in spring. Most of our seasonal staff are returning employees.
- Vortex Aquatic Structures International (www.vortex-intl.com) is the leading manufacturer and supplier of water features for recreational aquatic play. With over 6,000 installations worldwide, our offering covers every market from municipal Splashpads to large scale water parks, hotels & resorts, family entertainment centers and private developments including health & fitness clubs.
- If your splashpad requires replacement parts over the lifespan of the equipment Vortex Aquatic Structures maintains a complete database of installed equipment and can provide replacement parts and equipment simply by referring to your Project ID number.

playquest

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CONSTRUCTION DETAILS

Flow Through Splashpad Construction Detail with an Above Ground Command Cabinet and Controller

- Excavate up to 300 mm and stockpile material onsite, pad elevation determined in consultation by owner, site must be level or additional costs will apply to bring in and place fill.
- If subsoil is unsuitable then further excavation may be required at additional cost
- Construct feature foundations
- Install drain system using 6" piping, install feature lines using schedule 80 PVC
- Supply and install crushed aggregate to a depth of 150 mm and compact
- Construct concrete deck - 10mm rebar, 450 mm o/c, place and finish 150 mm thick pad with slab thickening around all features and drains, light to medium broom finish. Concrete specification 30 MPa, 5-8% air, Type 10, provide crack control cuts
- Assemble and install water play equipment.
- Grade site with existing topsoil 6 feet around spray deck, final landscaping by others

Install Above Ground Command Cabinet and Controller

Install the above ground cabinet approximately 15 feet from the spray deck. A below grade drainage vault will be constructed using pressure treated material below the cabinet to allow for draining of the spray deck lines for winterizing.

Utility Connections

- Others will interconnect the drain line connections.
- A suitably sized water service will need to be connected at manifold in the cabinet by whoever is running the water service. They will need to provide any required shutoff valves, backflow prevention, pressure regulation, meters and a suitable enclosure. To be completed by others
- Electrical power will need to be connected to the controller by others. A 15 amp 110 volt service is adequate for this system flow. Typical current draw is less than 5 amps. Grounding of the spray features and rebar grid will be completed by Others. Supply and install of any grounding bar and rods and ground wire back to the electrical supply system by others.

playquest

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca



Standard Conditions of Sale

Lead Time: Standard lead time of 8 weeks for Play Products, 12 weeks for Water Recirculation Equipment and 16 weeks for Elevations. These times are contingent upon receipt of deposit, approved drawings and all applicable color selections and production only can begin upon receipt of the items.

Payment Schedule: 50% to place order, 25% on receipt of equipment, 24% at completion of construction, 1% after commissioning. Payment are not subject to holdbacks.

Pricing is valid 30 days unless otherwise agreed upon in writing.

The splashpad equipment will be shipped directly to you from the Vortex factory. Receiving, unloading and the safe storage of the equipment is your responsibility until installation can occur. The equipment comes on large pallets and requires forklift to unload it.

Development and building permit fees are not included in the pricing should these be required.

Changes required to meet the local health authority requests may result in changes to the type of recirculating equipment required and affect pricing. Stamped drawings are included in the pricing.

No soft surfacing has been allowed for on the spray deck. Should this be required it would be at additional cost.

A 6' high chain link fence to control access to any elevated structure when not in operation is recommended and is not included in this proposal. It may be required by the local governing bodies.

Should the embed equipment be required ahead of scheduled delivery date to start construction early at the request of the customer, an additional freight charge of \$1250 will apply.

Warranty: The Vortex Aquatic Structures International warranty applies to the aquatic equipment. The PlayQuest Recreation warranty applies to any other services provided and begins on substantial completion of construction.

For recirculating systems the supply of filter media, chemicals and test kits are not included.

Electronic equipment manuals and drawings for the equipment will be provided in PDF format.

Standard practices to control concrete cracking will be used, including control cuts. Hairline cracks in concrete surfaces are not a deficiency and are normal in our climate. Any remedies to cracking are at the discretion of PlayQuest.

If the concrete deck or nearby concrete will be sandblasted an additional charge will apply to clean and repair any equipment damaged by the sand.

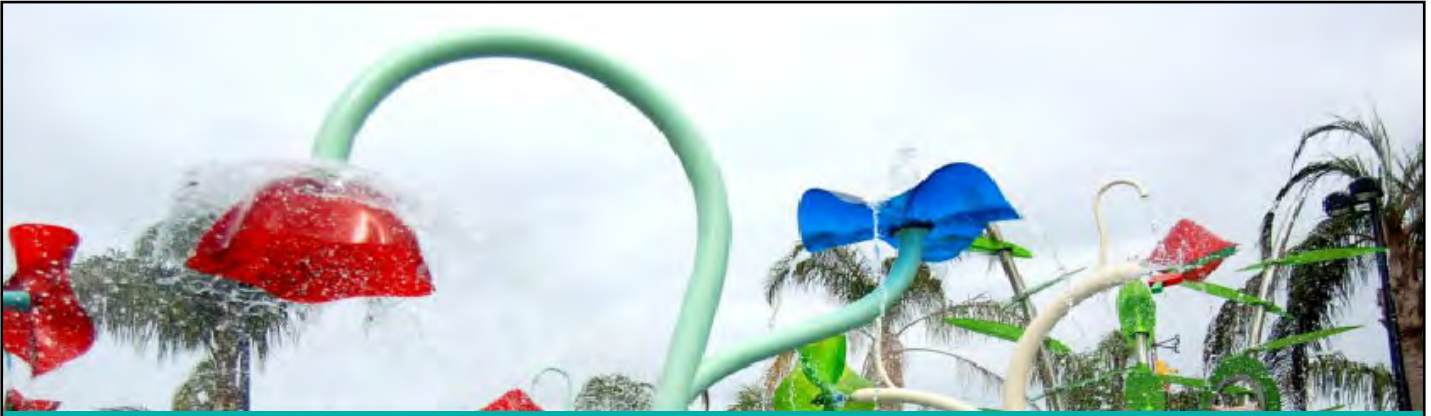
Winterization of the splashpad is not included in the scope of work, but is available for an additional charge.

Vortex provides 1 day of training for operating staff. Should additional training be requested it can be provided for a fee. Telephone support through Vortex at no cost for as long as you own your splashpad.

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3D RENDERINGS

In this section the following information and spray deck drawings are found.

Multiple 3D Rendering Views from Different Perspectives

3D Renderings Views are found which show approximately how the completed spray deck will look from different places around the spray deck and give a rough idea of how people will see the park and how the colours and equipment is coordinated.

There are multiple views.

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All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



Marwayne Spray Park - AB
Version A - 35465

Splashpad
View 1

5



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



Marwayne Spray Park - AB
Version A - 35465

Splashpad
View 1

5



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



Marwayne Spray Park - AB
Version A - 35465

Splashpad®
View 2

6



TOP VIEW

In this section the following information and spray deck drawings are found.

The Top View Splashpad drawing give an idea of where the water will be spraying when the pad is in operation and the layout of the features. Each feature name, quantity and flow rate can be found on the legend of this drawing for quick reference.

The Total Water Flow is the rate that the splashpad would require should all the feature run simultaneously. Normally spray parks are sequenced to flow at 55% to 70% of this flow rate to allow for features to turn on and off in a predetermined order. This allows the park to seem more alive and not static and makes better use of the available water flow rate.

If you want more information on specific spray features this can be found in the section labeled Water Features.

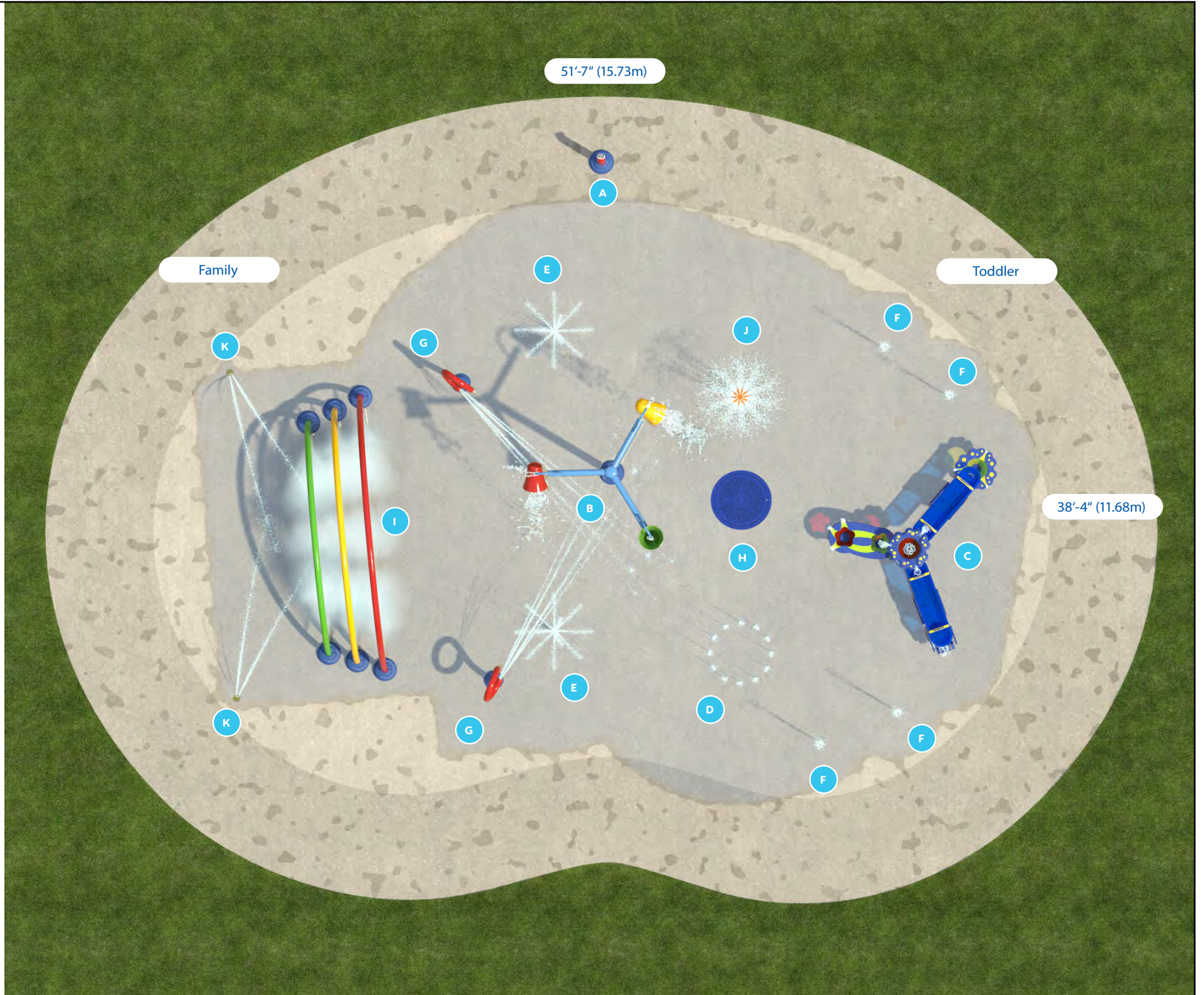
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Total area: 1952ft² (181m²)
 Total sprayzone area: 1258ft² (117m²)

REF	PRODUCT	QTY	GPM	LPM
A	Bollard Activator N°3 VOR 0611	1	0	0
B	Bucket Trio VOR 0103	1	12	45.4
C	Cascades N°1 VOR 7042	1	20	75.7
D	Cylinder Spray VOR 0307	1	42.5	160.9
E	Fountain Spray N°1 VOR 7513	2	10	37.9
F	Jet Stream N°1 VOR 7512	4	10	37.9
G	Loop N°2 VOR 7553	2	15	56.8
H	Playsafe Drain N°1 VOR-1001.4000	1	0	0
I	Rainbow N°2 VOR 0548	1	22.5	85.2
J	Safeswap N°1 / VOR-55000.0430 Spray Cap Kit / VOR-49000.0356	1	15	56.8
K	Split Stream VOR 7516	2	15	56.8
TOTAL WATER FLOW		QTY	GPM	LPM
		17	162.0	613.4



All 3D renders shown are for illustration purposes only. Actual colors, textures and finishes may differ from renders.



Marwayne Spray Park - AB
 Version A - 35465



Splashpad
 Components



LAYOUT DRAWING

In this section the Splashpad Layout Drawing can be found. This drawing indicates where each feature will be placed on the spray deck as well as showing the spray zone as marked by a blue dotted line. The spray zone of the feature shows where the water normally will fall when the feature is active. Around the whole wet area of the spray deck we typically allow a minimum of a 1.5 meter (5 feet) spray free area which is intended to provide a buffer between the wet area of the spray deck and the surrounding landscaping. This concrete also allows for wind drift that may cause the spray area to go further than the dotted blue line. Off of this concrete area is also graded toward the spray deck drain.

The table on the side of the drawing shows the reference letter, feature name, quantity, and flow rate of each feature which can be located on the layout drawing by finding the corresponding reference letter on the top view drawing.

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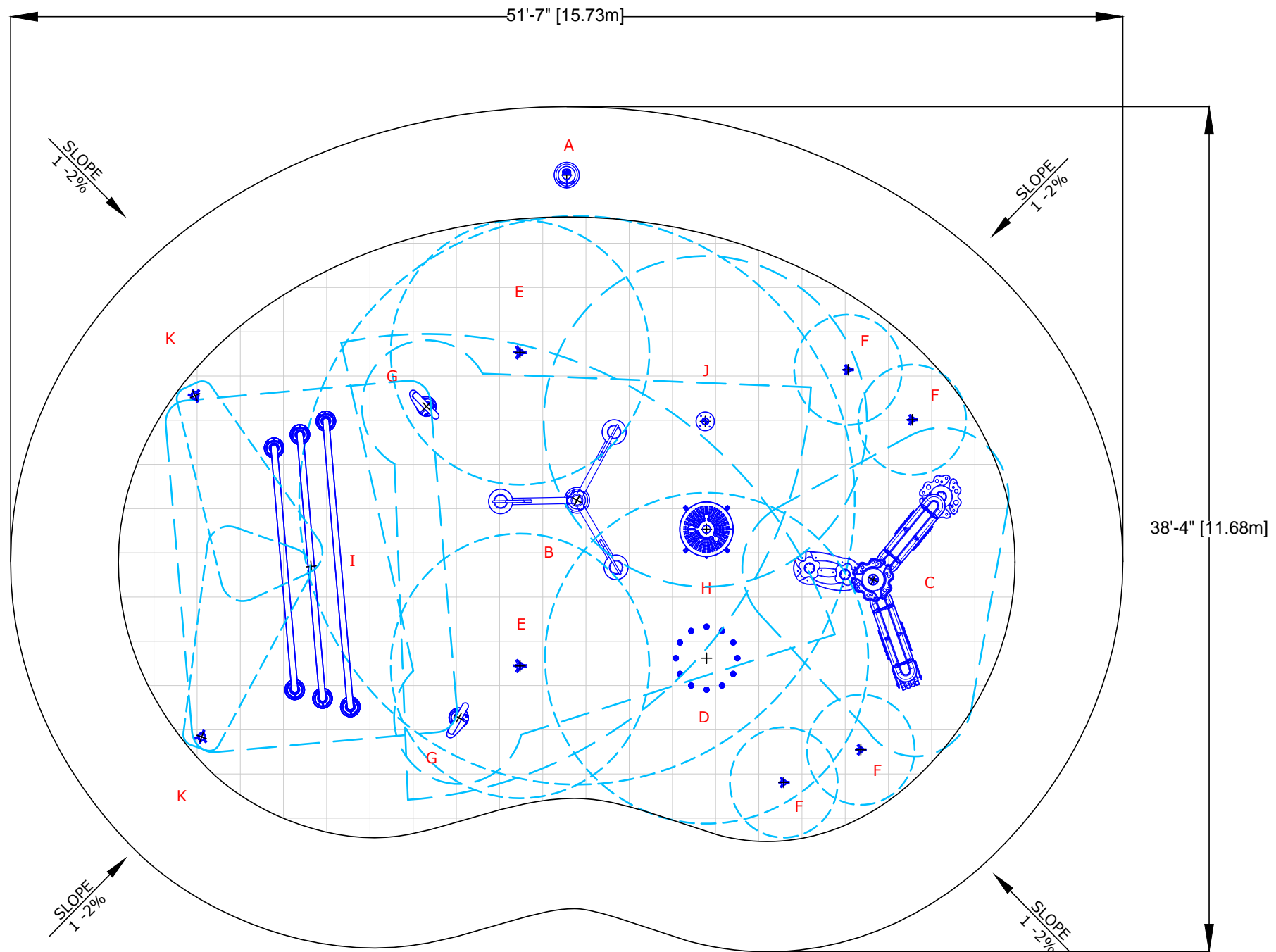


SPLASHPAD DIMENSION

TOTAL AREA : 1599 ft² 149m²
 SPRAY AREA : 950 ft² 88m²
 GRID SIZE : 2 x 2ft 0.6 x 0.6m

PRODUCT LEGEND

REF	PRODUCT	QTY	GPM	LPM
A	Bollard Activator N°3 VOR 0611	1	0	0
B	Bucket Trio VOR 0103	1	12	45.4
C	Cascades N°1 VOR 7042	1	20	75.7
D	Cylinder Spray VOR 0307	1	42.5	160.9
E	Fountain Spray N°1 VOR 7513	2	10	37.9
F	Jet Stream N°1 VOR 7512	4	10	37.9
G	Loop N°2 VOR 7553	2	15	56.8
H	Playsafe Drain N°1 VOR-1001.4000	1	0	0
I	Rainbow N°2 VOR 0548	1	22.5	85.2
J	Safeswap N°1 / VOR-55000.0430 Spray Cap Kit / VOR-49000.0356	1	15	56.8
K	Split Stream VOR 7516	2	15	56.8
		TOTAL	17	613.4



5'[1.5m] SPRAY FREE CONCRETE AREA ALL AROUND THE SPLASHPAD

Marwayne Spray Park Splashpad, AB

35465 - Version A

September 03, 2020



SPLASHPAD LAYOUT DRAWING

SCALE :6/32":1'
 11" X 17" sheet size



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Quotation

8440 45 Street NW, Edmonton, Alberta T6B 2N6
 Toll Free: 1-855-980-8118
 info@playquest.ca

Date	Quotation No.
2020-09-04	20-491

Name/Address
Marwayne Community Group Att: Heather Delaney 446-506 N Railway Ave Marwayne, AB T0B 2X0

Ship To
446-506 N Railway Ave Marwayne, AB T0B 2X0

Sales Contact	Terms	Project
Kelly Symborski	50% Deposit, Balance on Receipt	Marwayne Spray Park

Qty	Unit	Description	Rate	Total
Supply of Vortex Equipment:				
1	Each	BUCKET TRIO		
1	Each	CASCADES N°1		
1	Each	CYLINDER SPRAY		
2	Each	FOUNTAIN SPRAY N°1		
4	Each	JET STREAM N°1		
2	Each	LOOP N°2		
1	Each	LARGE SAFESWAP WITH LARGE SPRAY CAP (FOR FUTURE TOY)		
2	Each	SPLIT STREAM		
1	Each	RAINBOW N°2		
1	Each	PLAYSAFE DRAIN No1		
1	Each	BOLLARD ACTIVATOR No 3		
1	Each	ECCC - CABINET WITH CONTROLLER, PR AND BP, 10 VALVE		
		- Start up and onsite Training		
Please note: Due the impact of COVID-19 on supply chains, lead times for equipment may vary.				
*Quote is valid for 15 days				

Items/service not mentioned in this scope of work may be subject to additional cost. This quote is base on known conditions from information provided.

ACCEPTANCE OF PROPOSAL		Subtotal	82,966.12
The prices, specifications and conditions are satisfactory and are accepted. I authorize PlayQuest to perform the work as specified. Payment will be made as outlined above.		GST	4,148.31
Legal Name of Company or Organization _____		Total	87,114.43

Print name of authorized officer _____

Signature of authorized officer _____ Date: _____

GST: 806381877

PlayQuest Recreation is a registered trade name of Qestic Contracting Ltd.



Quotation

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 Toll Free: 1-855-980-8118
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Date	Quotation No.
2020-09-04	20-491

Name/Address
Marwayne Community Group Att: Heather Delaney 446-506 N Railway Ave Marwayne, AB T0B 2X0

Ship To
446-506 N Railway Ave Marwayne, AB T0B 2X0

Sales Contact		Terms	Project	
Kelly Symborski		50% Deposit, Balance on Receipt	Marwayne Spray Park	
Qty	Unit	Description	Rate	Total
Construction:				
1599	Ft2	6" Concrete for Spray Park as detailed in proposal	15.00	23,985.00
1599	Ft2	Gravel for Spray Park (6" thick- 20 mm road crush base to 98%)	4.75	7,595.25
1	LS	Bobcat Service for Site Preperation Only	2,080.80	2,080.80
1	LS	Construction of Vortex Equipment and services as detailed in proposal	58,551.25	58,551.25
1	LS	Engineered Drawings of Vortex Equipment	5,440.00	5,440.00
1	LS	Shipping to Marwayne, AB	4,420.00	4,420.00

ACCEPTANCE OF PROPOSAL		Subtotal	\$185,038.42
The prices, specifications and conditions are satisfactory and are accepted. I authorize PlayQuest to perform the work as specified. Payment will be made as outlined above.		GST	\$9,251.92
Legal Name of Company or Organization _____		Total	\$194,290.34

Print name of authorized officer _____
 Signature of authorized officer _____ Date: _____



PLAY VALUE PLANNING

In this section the following information and spray deck drawings are found.

This page highlights some of the creative thoughts the designer used when choosing play features. With an eye to creating different play experiences for the users we can enhance the play by incorporating such concepts as tactile, kinetic, & circuit play. See this page for more detail.

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Our aquatic play spaces don't just entertain, they foster...

**GROWTH
IMAGINATION
INTERACTION
ENDLESS THRILLS
& MEMORIES**

PLAY VALUE PLANNING

Aquatic play success doesn't just happen, you have to design for it. We optimize all our installations for your user mix, site size and location and other specific needs by...

- ✓ Seamlessly integrating multiple types of play experiences for different age groups
- ✓ Keeping play engaging to lengthen dwell times
- ✓ Integrating a diversity of products to maximize play value and enhance the overall experience
- ✓ Creating everlasting memories that bring families back again and again

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FEATURES DETAILS

In this section the specific details for each proposed feature can be found starting with a close up view of the feature which helps customers to know exactly what the feature will look like.

Other information provided is:

- How the water will spray and look from close up. Often it is hard to see any detail on the 3D renderings.
- Ideas on how it can be used and played with highlighting types of play it will encourage
- Technical information such as physical size, spray area, water usage, and pressure
- Technologies that the feature incorporates.
- Often the overall 3Ds don't tell the whole story, these documents tell if the feature rotates, has buttons, or other interesting features which would otherwise be missed during a design review.

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Ideal age group: 2 years and up

VOR 0103 BUCKET TRIO

PRODUCT HIGHLIGHTS

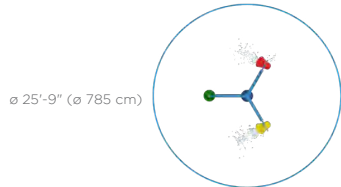
- Encourages communicative and interactive experiences
- Predict and anticipate which of the bucket will spill over first



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Spray Zone



H/W/L Pressure

129/87/77 in 5-10 PSI
 328/221/196 cm 0.3-0.7 BAR

Flow Smartflow

9-15 GPM -
 34-57 LPM -
 Color Choices: Vortex colors or polished

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



- TOEGUARD™**
- Soft-touch Elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post

WATER EFFECTS

- Dumping water bucket (3)

Revised: 07/10/2017



Ideal age group: 2 to 6 years

VOR 7042 CASCADES N°1



PRODUCT HIGHLIGHTS

- Encourages collaborative play by allowing many children to be on the same feature
- Offers different game opportunities with the combination of various water effects
- Provides a visual experience by casting colorful shadows with the Seeflow™



These Cascades have dams!

You may also like



• Spray Loop (VOR 0519)



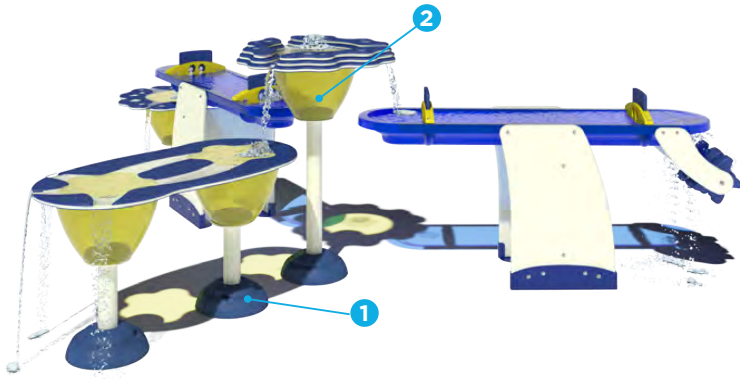
• Aqua Dome (VOR 0555)



• Waterbug N°3 (VOR 7582)

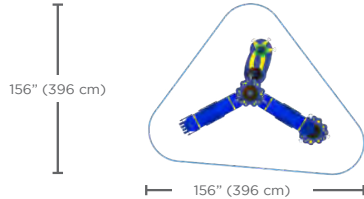


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Color combination 1

Spray Zone



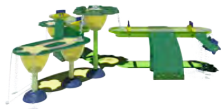
H/W/L Pressure

35/91/118 in	5-10 PSI
89/232/300 cm	0.34-0.69 BAR

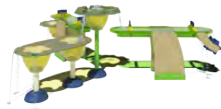
Flow Smartflow

10-30 GPM	-
37.85-113.56 LPM	-

Color Choices: 5 color combinations



Color combination 2



Color combination 3



Color combination 4



Color combination 5

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



- TOEGUARD™**
- Soft-touch Elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post



- SEEFLOW™**
- Impact-resistant polymer
 - Resistant to UV rays and chemicals
 - Colorful reflections are created with the combination of bright colors, water, and sunlight
 - Manufactured with up to 40% pre-consumer recycled materials
 - Reusable at the end of life

WATER EFFECTS

- Water stream (2)
- Interactive water dam (6)



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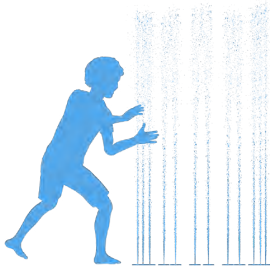


Ideal age group: For all ages

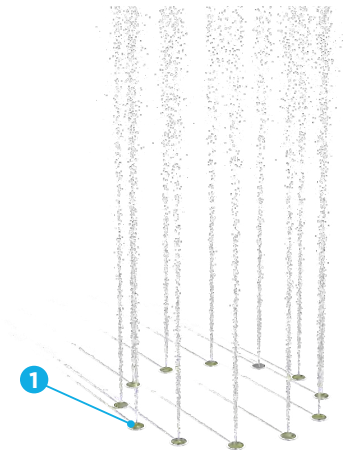
VOR 0307 CYLINDER SPRAY

PRODUCT HIGHLIGHTS

- Creates an immersive play experience by standing in the middle of this play feature
- Offers many play opportunities

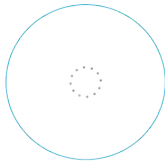


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Spray Zone

ø 180" (ø 457 cm)



H/W/L

0/38/38 in
0/96/96 cm

Pressure

5-10 PSI
0.3-0.7 BAR

Flow

35-50 GPM
132-189 LPM

Smartflow

16-32 GPM
61-121 LPM

Color Choices: Colors as shown

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.




LINEFLOW™ NOZZLE

- Precisely orient the stream of water with the internal Brass marble
- Compact design provides better product integration
- Easy to adjust for the most efficient use of water based on your installation
- Made of lead-free brass for maximum durability

WATER EFFECTS

- Ground jet (12)

Revised: 07/10/2017


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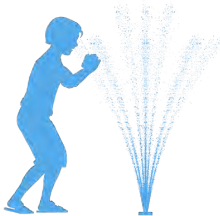


Ideal age group: For all ages

VOR 7513 FOUNTAIN SPRAY N°1

PRODUCT HIGHLIGHTS

- Provides high interactivity with low water consumption
- Kids will enjoy running their hands and legs through the water



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Spray Zone

ø 144" (ø 366cm)



H/W/L Pressure

0/3/3 in 5-10 PSI
0/8/8 cm 0.3-0.7 BAR

Flow Smartflow

3-7 GPM -
11.4-26.5 LPM -
Color Choices: Colors as shown

WATER EFFECTS

- Jet stream (11)



Ideal age group: For all ages

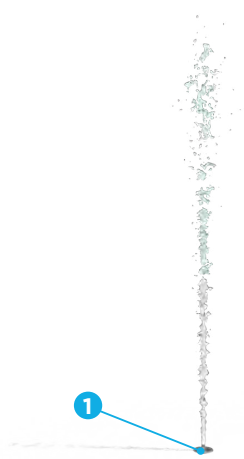
VOR 7512 JET STREAM N°1

PRODUCT HIGHLIGHTS

- Enjoy running your feet and hands in this feature
- Provide high interactivity with low water consumption



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Spray Zone

ø 60" (ø 152 cm)



H/W/L Pressure

0/3/3 in 5-10 PSI
 0/8/8 cm 0.3-0.7 BAR

Flow Smartflow

2-3 GPM -
 7.6-11.4 LPM -

Application Color choices

Splashpad®, Poolplay™ Colors as shown

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



LINEFLOW^{MC} NOZZLE

- Precisely orient the stream of water with the internal Brass marble
- Compact design provides better product integration
- Easy to adjust for the most efficient use of water based on your installation
- Made of lead-free brass for maximum durability

WATER EFFECTS

- Jet stream (1)



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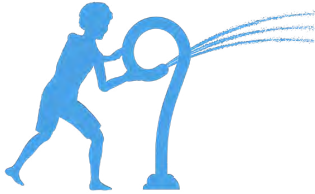


Ideal age group: 6 years and up

VOR 7553 LOOP N°2

PRODUCT HIGHLIGHTS

- Encourages creativity and team play
- Intuitive 360° rotation with no pinch point



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Spray Zone	
240" (610 cm)	295" (749 cm)

H/W/L	Pressure
50/11/21 in	10 - 15 PSI
128/27/54 cm	0.7 - 1.0 BAR

Flow	Smartflow
5 - 10 GPM	3 - 5 GPM
18.9 - 37.9 LPM	11.4 - 18.9 LPM

Color Choices: Vortex colors

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



- TURNTEC™**
- Easy turning for kids of all ages and abilities
 - Lead-free brass for maximum durability - heat resistant
 - 360° rotation - no mechanical stops to break
 - Adjustable spray zone - control the area where water begins and stops
 - Corrosion and chemical resistant



- TOEGUARD™**
- Soft-touch Elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post

WATER EFFECTS

- Cannon jet (1)



Ideal age group: For all ages

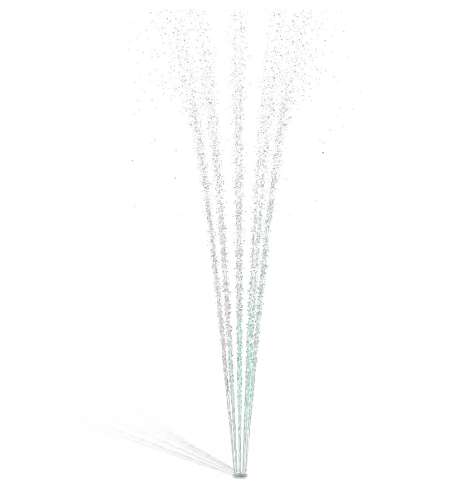
VOR 0301 GEYSER

PRODUCT HIGHLIGHTS

- Exciting water effect from the ground for an immersive play
- Kids will enjoy running their hands and legs through the water

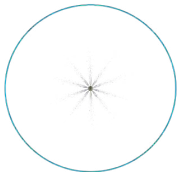


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Spray Zone

ø 96" (ø 244 cm)



H/W/L Pressure

0/3/3 in 5-10 PSI
0/8/8 cm 0.3-0.7 BAR

Flow Smartflow

5-10 GPM -
18.9-37.9 LPM -

Color Choices: Colors as shown

WATER EFFECTS

- Jet stream (10)



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Ideal age group: For all ages

VOR 7516 SPLIT STREAM

PRODUCT HIGHLIGHTS

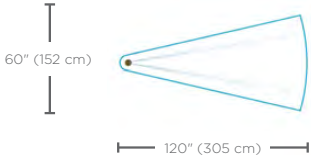
- Gentle streams encourage imaginative play
- Kids will enjoy running their hands and legs through the water



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Spray Zone



H/W/L Pressure

0/4.5/4.5 in 5-10 PSI
0/11/11 cm 0.3-0.7 BAR

Flow Smartflow

5-10 GPM -
18.9-37.9 LPM -
Color Choices: Colors as shown

WATER EFFECTS

- Jet stream (2)



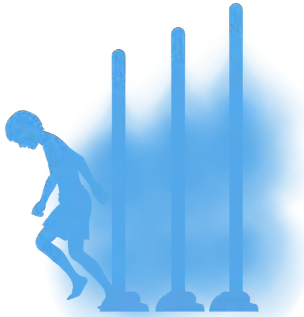
**The product shown in the image may differ from the actual product sold.*

Ideal age group: For all ages

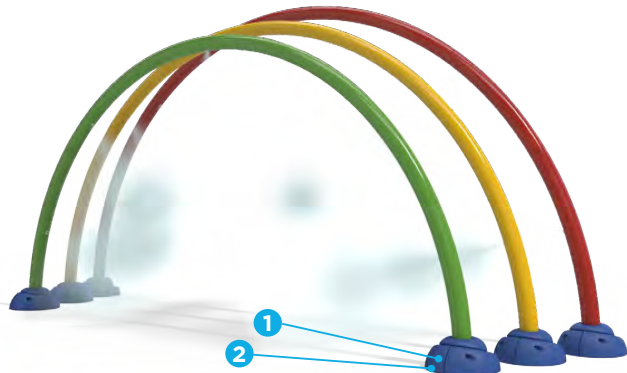
VOR 0548 RAINBOW N°2

PRODUCT HIGHLIGHTS

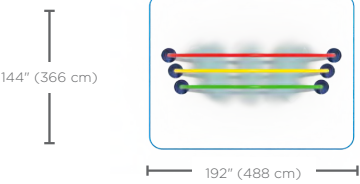
- Cross through the misty water effect for an instant soak
- Encourages different types of game playing
- Stimulates the imagination and creativity



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Spray Zone



H/W/L Pressure

81/167/41 in	10-25 PSI
205/424/104 cm	0.7-1.7 BAR

Flow Smartflow

15-30 GPM
56.8-113.6 LPM

Color Choices: Vortex colors

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post



SAFESWAP™ ANCHORING SYSTEM

- Attractive ground caps are substituted for future play products
- Easily add future play elements with no change to infrastructure
- Easily move products from one location to another at no additional cost
- Provides flexibility to spread investment over time as capital becomes available
- Structural stainless steel base for maximum strength
- Optional interim spray cap (as shown)

WATER EFFECTS

- Misty water jet (15)



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ACTIVATOR DETAILS

In this section you will find the specific details for splashpad activators used in your design.

The activator is how the user tells the spray park controller to start spraying water and to run a predetermined sequence.

Smaller spray parks may only have one activator where as larger parks may have many positioned around the spray deck at strategic locations.

Larger spray decks also may be broken into zones where one activator starts only the toddler area and then others will start a family zone or higher impact youth/teen zone. This way only the part of the park runs that is being used by the children.

Activators typically are mounted on posts but there are also foot activators and wall activators available.

playquest

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Ideal age group: 4 years and up

VOR 0611
BOLLARD
ACTIVATOR N°3

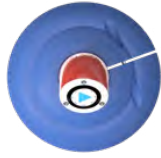
PRODUCT HIGHLIGHTS

- Enables to activate the water sequence of play features
- Light signal to alert when the activator is activated
- Controls water consumption and helps reduce waste





Top View



H/W/L	Pressure
39/14/14 in	0 PSI
99/36/36 cm	

Flow	Smartflow
0 GPM	-
0 LPM	-

Color Choices: Vortex colors
Additional electrical connections required

VORTEX EXCLUSIVE TECHNOLOGIES

This product features the following technologies that are unique to Vortex.



- 1 TOEGUARD™**
- Soft-touch Elastomer
 - Protects children's toes from anchoring hardware
 - Durable, vandal resistant, resistant to chemicals
 - Infused with a UV resistant bright color
 - Available in one or two pieces ensuring tight fit to post



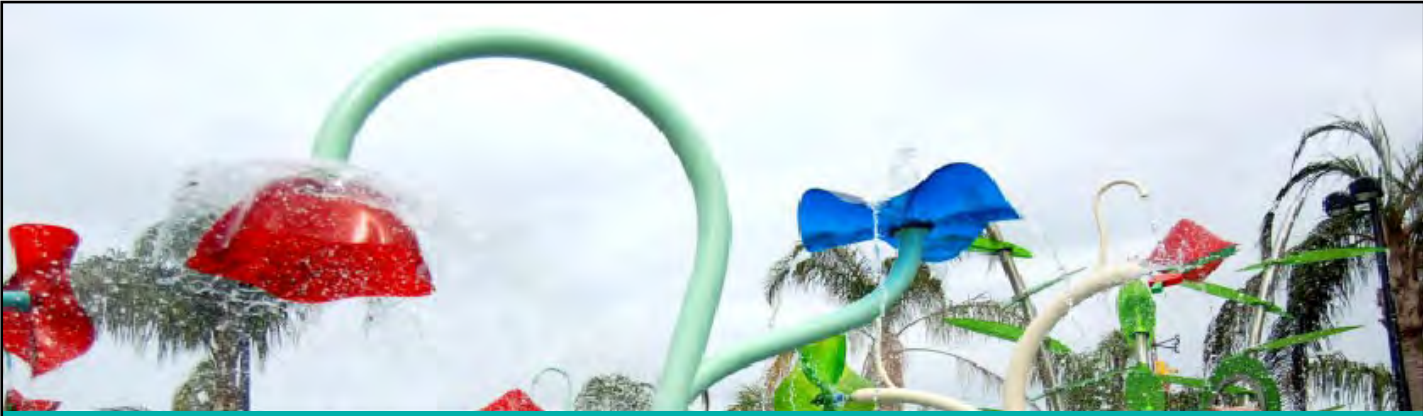
- 2 SAFESWAP™ ANCHORING SYSTEM**
- Attractive ground caps are substituted for future play products
 - Easily add future play elements with no change to infrastructure
 - Easily move products from one location to another at no additional cost
 - Provides flexibility to spread investment over time as capital becomes available
 - Structural stainless steel base for maximum strength



- 3 PLAYSTART™ ACTIVATOR**
- On-demand activation saves water
 - Light signal to alert when the activator is activated
 - Constructed of durable stainless steel - vandal resistant
 - No moving parts
 - Low voltage - safe fun
 - Easy operation - for kids of all ages & abilities

Revised: 01/10/2020

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WATER MANAGEMENT AND CONTROL SYSTEM ~FLOW THROUGH~

In this section you will find the specific details for the proposed control system for your design.



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8440 45 St. NW Edmonton, Alberta T6B 2N6



CABINET EC-10

COMMAND CENTER



THE IMAGE IS FOR REPRESENTATION ONLY.

HIGHLIGHTS

- Front and back access for an easier installation and maintenance
- Self-enclosed system featuring up to 10 valves
- Vandal proof light aluminum frame for better heat dissipation and corrosion resistance
- Painted stainless steel manifold
- Drain access points for line winterization



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SMARTFLOW™ LOGICS CONTROLLER

VORTEX TOUCHPAD USER INTERFACE TECHNOLOGY

The Smartflow™ Logics Controller optimizes water usage while maximizing play value. User-friendly and cost efficient solution, it is best suited for Splashpads® with flow-through water management systems.



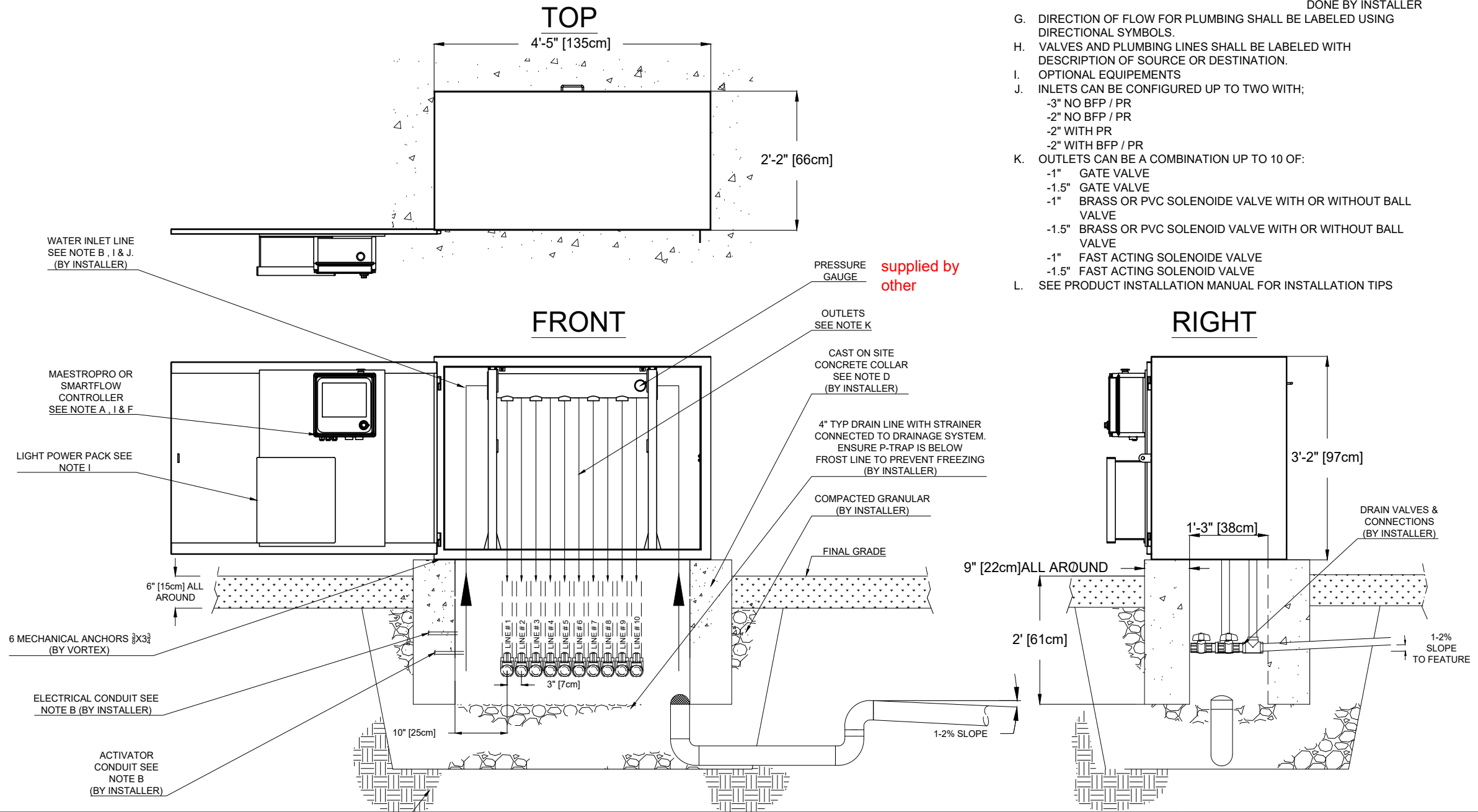
HIGHLIGHTS

- Visual graphic user interface
- Rain diverter function capability
- Simplified wiring with connector
- Reduction of water hammer issues through soft start/stop transitions within sequences
- Over current/short circuit protection device on individual output circuits
- Nema type 4 enclosure with tactile membrane keypad for durability
- Possible sequence change through factory provided data key
- Up to 3 Activator inputs available
- Options available for 10 valves
- UL 508A certified
- Additional electrical connections required



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THESE DRAWINGS PROVIDE A GENERIC OVERVIEW OF THE INSTALLATION. THEY ARE NOT PROJECT SPECIFIC OR REFLECT ANYCUSTOMIZATION UNLESS NOTED. PLEASE CONTACT VORTEX AQUATIC STRUCTURES INTERNATIONAL FOR MORE DETAILS.



- A. A COMMON NEUTRAL MAY BE USED FOR UP TO TEN ELECTRIC VAVLES WHEN CONTROLLER IS REMOTE LOCATED
- B. REFER TO P&E DRAWINGS FOR PIPE SIZES AND ELECTRICAL CONNECTIONS
- C. REFER TO PRODUCT SPECIFICATION DOCUMENT FOR ADDITIONAL INFORMATION
- D. CONCRETE SURFACE, VERIFY LOCAL CODES FOR TYPE, THICKNESS & REINFORCEMENTS REQUIREMENTS.
- E. "BY INSTALLER" MAY REFER TO SERVICE PROVIDERS OTHER THAN EQUIPMENT MANUFACTURER. PLEASE REFER TO THE PROJECT SCOPE OF WORK FOR DETAILS OF RESPONSIBILITIES.
- F. IF THE CONTROLLER IS REMOTE LOCATED, CONDUCTORS # 18 AWG AT 10' LONG ARE PROVIDED BY VORTEX. FOR QUANTITY SEE PIPING AND ELECTRICAL SCHEMATIC DETAIL. GROUNDING OF J-BOX DONE BY INSTALLER
- G. DIRECTION OF FLOW FOR PLUMBING SHALL BE LABELED USING DIRECTIONAL SYMBOLS.
- H. VALVES AND PLUMBING LINES SHALL BE LABELED WITH DESCRIPTION OF SOURCE OR DESTINATION.
- I. OPTIONAL EQUIPEMENTS
- J. INLETS CAN BE CONFIGURED UP TO TWO WITH;
 - 3" NO BFP / PR
 - 2" NO BFP / PR
 - 2" WITH PR
 - 2" WITH BFP / PR
- K. OUTLETS CAN BE A COMBINATION UP TO 10 OF:
 - 1" GATE VALVE
 - 1.5" GATE VALVE
 - 1" BRASS OR PVC SOLENOIDE VALVE WITH OR WITHOUT BALL VALVE
 - 1.5" BRASS OR PVC SOLENOID VALVE WITH OR WITHOUT BALL VALVE
 - 1" FAST ACTING SOLENOIDE VALVE
 - 1.5" FAST ACTING SOLENOID VALVE
- L. SEE PRODUCT INSTALLATION MANUAL FOR INSTALLATION TIPS

PRODUCT NAME: EQUIPEMENT CABINET 10 (EC10)

PRODUCT NUMBER: D1750

DATE: 01/DEC/2018

SHEET NO: 1/2

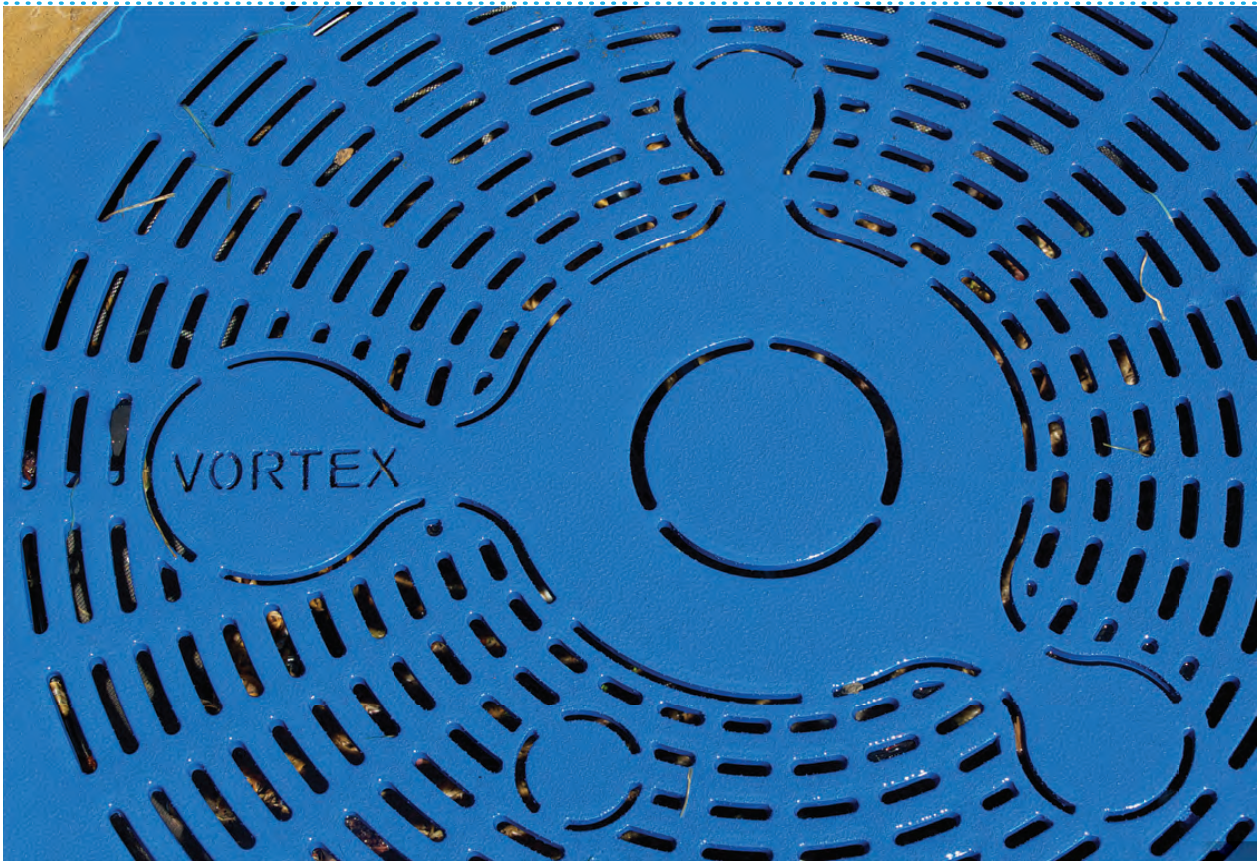
11"x17" SHEET SIZE



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PLAYSAFE™ DRAIN

WATER MANAGEMENT COMPONENT



PLAYSAFE™ DRAIN

- Primary filter of debris
- Safe for small toes and skid resistant
- Stainless steel construction and high flow rate capacity



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**PRODUCT FEATURES
AND
MATERIALS**

playquest

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SAFESWAP™

ANCHORING SYSTEM

Any aquatic facility requires a significant infrastructure investment. Concrete, plumbing equipment, electrical equipment and earthwork represent a large portion of the overall cost. With proper master planning, Vortex's unique Safeswap™ anchoring system provides owners with the flexibility to add new products, interchange products or completely replace products without any modifications to the infrastructure.

EXPANSION

.....

The Vortex Safeswap™ solution allows owners to make their investment in play products over time as capital becomes available. The infrastructure planning will take into consideration the future play elements to be added. In the interim, the future play products are substituted by an attractive Safeswap™ ground spray.

INTERCHANGE

.....

For owners of several Vortex Splashpads®, the Safeswap™ solution provides the ability to interchange products from one location to the other, creating novelty without additional costs.

TRANSFORM

.....

Although Vortex products will last for decades, some owners may want to transform the look of their facility or provide guests with new attractions. Safeswap™ makes it feasible to swap out a few products or change from one Vortex design line to another, effectively transforming the appearance of the facility without the costs associated with infrastructure modifications.



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SEEFLOW™

- Impact-resistant polymer
- Resistant to UV rays and chemicals
- Colorful reflections are created with the combination of bright colors, water, and sunlight
- Manufactured with up to 40% pre-consumer recycled materials
- Reusable at the end of life



TOEGUARD™

- Soft-touch Elastomer
- Protects children's toes from anchoring hardware
- Durable, vandal resistant, resistant to chemicals
- Infused with a UV resistant bright color
- Available in one or two pieces ensuring tight fit to post



LINEFLOW™ NOZZLE

- Precisely orient the stream of water with the internal brass marble
- Compact design provides better product integration
- Easy to adjust for the most efficient use of water based on your installation
- Made of lead-free brass for maximum durability



PODSPRAY™ (ON PRODUCT)

- Simply press to send water to another nozzle on the same water play product
- Combine multiple pods and water play products to create team play
- Lead-free brass for maximum durability



FUNFLOW ACTUATOR™

- Interactive cause & effect
- Encourages collaborative play
- Step on the cap to divert and multiply the water to another water play product
- Low flow when not pressed to help save water
- No electrical required—simple installation



PODSPRAY™ (GROUND)

- Simply step on or press to send water to another water play product
- Increase flow to attached water play products to increase play value—connected water play products spin faster, spray farther, dance higher
- Combine multiple pods and water play products to create team play
- Lead-free brass for maximum durability

EXCLUSIVE TECHNOLOGIES



- TURNTEC™**
- Easy turning for kids of all ages and abilities
 - 360° rotation—for maximum fun and engagement
 - Controlled spray zone—set the range where water starts and stops
 - Corrosion and chemical resistant



- SAFESWAP™ ANCHORING SYSTEM**
- Attractive ground caps are substituted for future play products
 - Easily add future play elements with no change to infrastructure
 - Easily move water play products from one location to another at no additional cost
 - Provides flexibility to spread investment over time as capital becomes available
 - Structural stainless steel base for maximum strength
 - Optional interim spray cap (as shown)



- SPINTEC™**
- Kids can stand or sit on the platform while pushing off the ground to make the platform spin
 - Creates impressive spiraling water effect
 - Manufactured with damper speed system that controls spinning speed



- PRESS & PLAY ACTIVATOR**
- On-demand activation saves water
 - Constructed of durable stainless steel—vandal resistant
 - No moving parts
 - Low voltage—safe fun
 - 2 wire connection—easy installation
 - Easy operation—for kids of all ages & abilities
 - Sound and light signal to alert when the activator is activated



- TWIRLTEC™**
- Kids spin the round handle to create a spiraling water effect overhead
 - Soft-touch Elastomer
 - Interactive cause and effect
 - Friction-free, triple bearing system



- TWIRLFLOW™**
- Two linear jets that create one twirling water effect from the water pressure
 - 360° water jet creating a fragmented water splash, promoting dynamic play
 - Visually captivating circular water movement
 - Made of UHMW for superior durability

















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VORTEX COLORS

Polished stainless steel finish is available on selected products

- | | | | | | | | | | | | | | |
|---|---|---|---|---|---|---|---|---|---|---|---|---|---|
|  |  |  |  |  |  |  |  |  |  |  |  |  |  |
| Fuchsia
RAL 4006
*RAL 4004 | Red
RAL 3000 | Orange
RAL 2011
*RAL 2010 | Yellow
RAL 1023 | Green
RAL 6018 | Forest Green
RAL 6029 | Sky Blue
RAL 5012 | Blue
RAL 5017 | Brown
RAL 8024 | White
RAL 9003 | Beige
RAL 1015 | Mint Green
RAL 6019 | Coral Green
RAL 6027 | Gray
RAL 7040 |

*Outdoor features

DUMPING FLOWER

Colors as shown



SEEFLOW™



DUMPING BELL



*Counterweight: Vortex colors

TWIRLTEC™



HANDLE SPHERE



TOEGUARD™



BUCKET
Vortex colors

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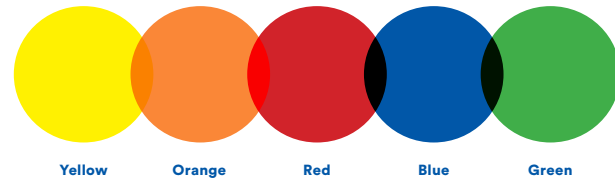
Vortex Colors

Steel and Fiberglass



* Polished stainless steel is only available on select products. An additional fee will apply.
** An additional fee may apply on fiberglass applications.

SeeFlow™

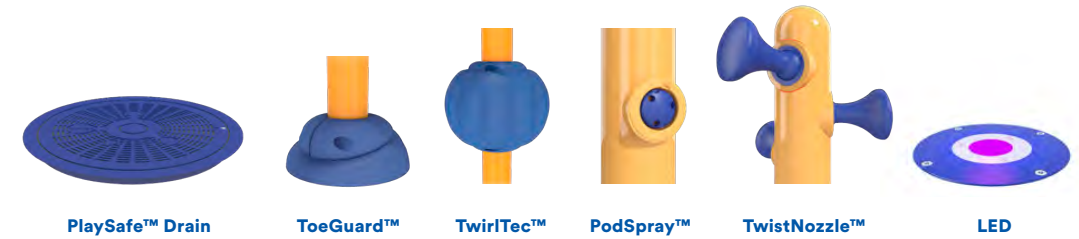


Orbs

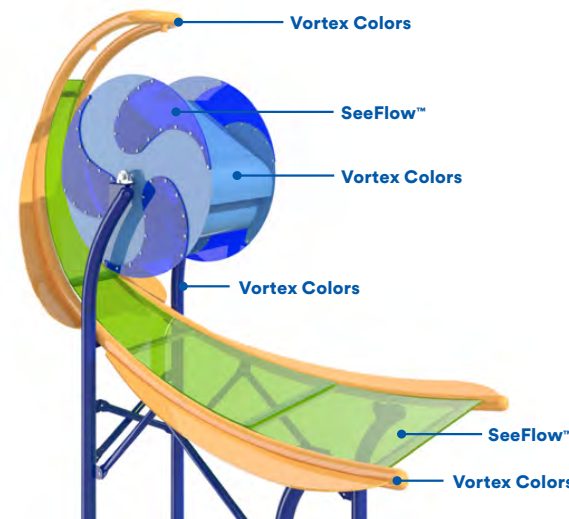


Accessories

Available in Vortex Blue (as shown)



Superwave



Supersplash



Twinsplash



Dumping Bell



CAMERON HEIGHTS SPRAY PARK - AB
Version A - 34805

Splashpad®
Color Options

MATERIALS

Vortex uses premium materials and adheres to the highest quality manufacturing standards. This ensures that products are reliable, durable and vandalism-resistant.

STAINLESS STEEL



Vortex employs stainless steel as its primary material of Construction. The structural strength and corrosion resistant properties of stainless steel make it ideal for all features, anchoring systems and hardware. Vortex stainless steel consists of at least 25% post-consumer recycled content, with several products containing as much as 90% or higher recycled content. Additionally, stainless steel is 100% recyclable allowing for Vortex equipment to be part of a sustainable solution.

SEEFLOW™ POLYMER



The bright translucent colors of Vortex's Seeflow™ polymer creates some of the most visually stimulating aquatic play products available. Unique to Vortex, Seeflow™ is a high-strength, flexible material with extremely high impact and flammability resistance. It's long lasting properties including resistance to UV rays and chemical exposure make it suitable for both indoor and outdoor installation. The combination of bright color, water and sunlight create an enchanting visual experience. Manufactured with up to 40% pre-consumer recycled materials, and reusable at end of life makes the Vortex Seeflow™ a truly unique option.

ALUMINUM



Vortex employs aluminum on certain mechanical equipment such as equipment vaults and water containment systems, as well as certain accent components like interactive handle spheres and counter weights. The light weight yet strong properties of aluminum make it ideal for this application and all aluminum components are chemically treated and painted to provide a lasting finish.

BRASS



Spray heads, ground sprays and nozzles on select above-grade products are machined from solid stock brass, lead-free for long term durability. To maintain high quality standards without risking galvanic corrosion, Vortex only uses 304L grade stainless steel housings. As part of Vortex's waste reduction efforts, all leftover brass is recycled.



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MATERIALS

SOFT-TOUCH ELASTOMER



Vortex's unique Soft Touch elastomer - used in the Toeguard™ system - keeps little toes safe. The Toeguard™ was specifically developed with this material to provide protection from anchoring hardware. The high tensile strength material provides resistance to impact and chemicals, while providing a soft, non-slip surface to absorb unintentional knocks from toes and feet. The UV- stable color is impregnated through the thickness of the Toeguard™ and as a result, abrasion will not remove the color.

DURABLE COLOR COATINGS SYSTEM



The color process employed for coating our stainless steel structures is baked on lead-free powder coat with UV resistance that holds its color in intense sun and harsh climates. This protection means that colors stay vibrant over time and prevents minor cracks which can lead to corrosion.

FIBERGLASS



Some Vortex products are constructed of high impact resistant fiberglass with a resistant gel coat and clear coat coloring system. As part of the Vortex Water Containment System lining, lightweight and durable fiberglass offers the additional benefits of preventing leaching and providing a clean environment for water.

HIGH DENSITY POLYETHYLENE (HDPE)



HDPE panels provide colorful accent to many other Vortex water features. HDPE provides excellent UV, heat, chemical and impact resistance.

ULTRA HIGH MOLECULAR WEIGHT POLYETHYLENE (UHMWPE)



Some components of our water features use UHMWPE which provides excellent UV, heat, chemical and impact resistance. As part of Vortex's waste reduction efforts all products using UHMWPE are recyclable.



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SUSTAINABLE DEVELOPMENT



DURABILITY OF OUR PRODUCTS

Our features are designed to last and require little maintenance.

Stainless steel 304/304L

25-year guarantee

Coloured thermosetting polyester powder coating

Withstands heat, extreme climates and UV rays



RECYCLED MATERIALS

Transport materials

- Fully degradable and recyclable
- non-toxic bubble wrap
- Boxes made of recycled cardboard

Manufacturing waste

- We annually recycle:
- Metal: 45,360 kg (100,000 lbs)
 - Plastic: 454 kg (1,000 lbs)
 - Wood: 9,072 kg (20,000 lbs)



WATER MANAGEMENT

Optimization of water consumption

- Low water consumption nozzles
- Activators powered on demand



DIGITIZATION

To reduce waste and promote eco-responsible management of its activities, Vortex has begun a transition to zero-paper offices by favoring the use of digitized platforms for the marketing, production, and design teams.



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STANDARDS & CERTIFICATIONS

Vortex is committed to providing quality products and services that meet or exceed all customer expectations and achieving worldwide standards and certifications.

CERTIFIED TO GLOBALLY-RECOGNIZED STANDARDS



ISO 9001:2015

Vortex Quality Management systems is certified ISO 9001:2015



CSA W47.1

Certified by the Canadian Welding Bureau, Vortex complies with the standards of the Canadian Stands (CSA) for Fusion Welding of Steel



EN 1090-1

Vortex Factory Production Control is EN 1090-1 certified.



UL 508A

Vortex is UL 508A, "Enclosed Control Panel Builder Certified" (FILE# E179407)

CONFORMING TO INDUSTRY STANDARDS



CSA Z614-14

The Canadian Standards Association for Children's playspaces and equipment



EN 1176

Vortex conforms to the European Standards for Playground Equipment and Surfacing administered by DIN



ASTM F2461-18

The American standard for Manufacture, Construction, Operation and Maintenance of aquatic play equipment



AS 4685:2004

Australian Standards for Playgrounds including the design, installation, maintenance and operation of playgrounds



Vortex is a member of **IPEMA**, a third-party Product Certification service for U.S. and Canadian public play equipment

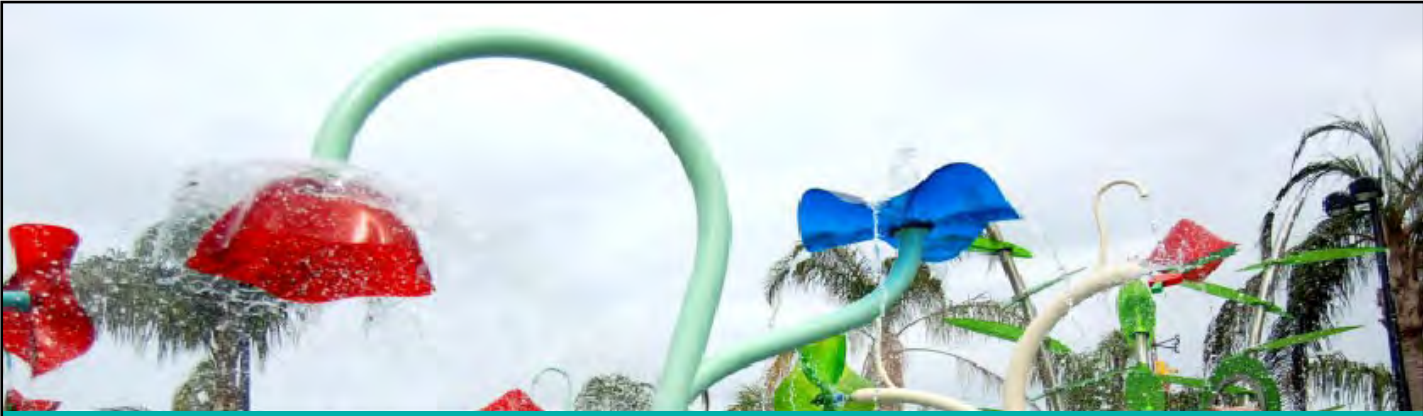


CE

Vortex play products adhere to the European Union directives and standards



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WARRANTY

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VORTEX LIMITED WARRANTY

PUBLISHED OCTOBER 2019

THIS LIMITED WARRANTY REPLACES AND SUPERSEDES ALL PREVIOUS VERSIONS

All Vortex Aquatic Structures International (“Vortex”) aquatic play equipment is designed and manufactured to the highest standards of quality and workmanship. Vortex warrants that all its products will be free of defects in manufacturing, workmanship and material for the coverage periods listed below only if the specified environmental parameters are met and none of the exclusions apply.

REGISTRATION

All warranties commence on the date of Vortex’s invoice. Should any failure to conform to the warranties appear within the applicable warranty coverage periods, Vortex shall, upon being notified in writing promptly after discovery of the defect and within the applicable warranty period, correct such nonconformity either by repairing any defective part or parts, or by making available a replacement part within 90 days of written notification.

COVERAGE PERIODS

25 YEARS	10 YEARS	5 YEARS	2 YEARS	1 YEAR
<ul style="list-style-type: none"> Stainless steel tubing 	<ul style="list-style-type: none"> Structural Stainless Steel* Weld workmanship 	<ul style="list-style-type: none"> Aluminum Brass Polymer Panels 	<ul style="list-style-type: none"> Finishes Galvanized steel structures Plumbing Components Mechanism & Hardware Polymer 	<ul style="list-style-type: none"> Concrete Components Electrical Components Paint graphic & Decal Polymer composite Fiberglass composite

*Stainless steel used for climbable structures or used to hold a minimum weight of 240 lbs.

EXCLUSIONS TO LIMITATIONS

Except as expressly set out herein, all warranties provided by the manufacturers and distributors of components, equipment, and parts (“Manufacturer”) on products are hereby assigned to the owner, to the extent permitted by the Manufacturer, as the owner’s sole and exclusive remedy with respect to such items. Any assistance by Vortex and/or its authorised partners with regard to component warranties shall not constitute an adoption of the responsibilities of a component manufacturer with regard to its component warranties. This Limited Warranty also does not apply to the following items:

- Careless manipulation (including but not limited to mishandling, repackaging and transport) of Vortex equipment (products, systems, subassemblies and parts);
- Exceeding product and system design capacities;
- Misapplication, abuse, misuse, and/or operation of the equipment outside the parameters described in the user manual and/or design layouts provided by Vortex;
- Failure to ensure that the structures and/or equipment are only subjected to normal use for the purpose for which the products were designed;
- Failure to erect and/or install products according to the installation and assembly instructions provided by Vortex;



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VORTEX LIMITED WARRANTY, CONT.

6. Addition or substitution of parts or modification of any type to Vortex equipment or components unless approved by Vortex in writing;
7. Use of non-original manufacturer replacement parts;
8. Subjecting the structures and/or equipment to modification, alteration, or repair by persons other than the Seller or Seller's designees in any respect which, in the judgment of the Seller, affects the condition or operation of the structures and or components;
9. Products, equipment and parts that are exposed to water chemistry profiles outside environmental parameters and swimming pool industry standards;
10. Failure to properly winterize equipment according to best practices and the procedures and documentation provided by Vortex, including but not limited to improper drainage in freezing conditions;
11. Accidental damage, fire, acts of God or other circumstances outside the control of Vortex;
12. Personal injury due to improper use of Vortex equipment;
13. Vandalism;
14. Failure or Neglect to carry out regular inspection and maintenance of Vortex equipment according to best practices and the procedures and documentation provided by Vortex taking into account its frequency of use and the surrounding environmental conditions;
15. Product installed within 500 yards of saltwater shoreline will be covered for half the period of the standard warranty up to a maximum of 5 years, for defects caused by corrosion;
16. Damage or deterioration of cosmetic surface finishes, including cracking, crazing, discoloration, air voids, fading, or oxidation of gel coat, fabrics, vinyls, plastics, painted items or stainless steel finishes.

CLAIMS

To make a claim, please contact your local representative or send your written statement of claim, along with the original project number and/or project name to Vortex by

Email: support@vortex-intl.com

Mail: Vortex Aquatic Structures International, 7800 Trans Canada, Pointe-Claire, QC, H9R 1C1, Canada

Fax: +1.514.989.0413

To contact Vortex with any questions or comments with regards to this warranty, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to support@vortex-intl.com.

To contact Vortex with general questions or comments, call 1.877.586.7839 (free USA/CANADA) or +1.514.694.3868 (INTERNATIONAL) or send email to info@vortex-intl.com.

Vortex Aquatic Structures International is not liable for any incidental expenses, inconvenience or loss due to warranty claims. For approved warranty replacements, Vortex shall deliver the repaired or replacement part or parts via economical ground shipping free of charge for one year from the date of the seller's invoice. After that period, shipping charges will be incurred by the client. Vortex will not be responsible for providing labor or the cost of labor for the removal of the defective part or parts and the installation of any replacement part or parts. Replacement parts will be warranted for the balance of the original warranty. In no event shall Vortex have any liability or responsibility for any special, indirect, incidental, consequential or exemplary damages or for lost profits or costs for removal and installation required to perform repairs or replacements, including any labor, travel and rental equipment costs arising out of this warranty or any other agreement, the transactions contemplated hereby, the products or the use of the products.



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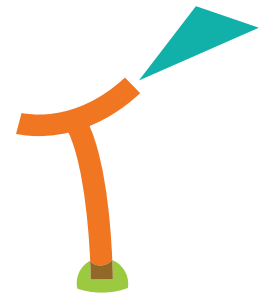
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CONDITIONS OF SALE

Spray Park Conditions of Sale

- Lead Time: Standard lead time of 6-8 weeks for Play Products, 10 weeks for Water Recirculation Equipment and 16 weeks for Elevations. These times are contingent upon receipt of deposit, approved drawings and all applicable color selections and production only can begin upon receipt the items.
- Payment Schedule: 50% to place order, 25% on receipt of equipment, 24% at completion of construction, 1% after commissioning. Payment are not subject to holdbacks.
- Pricing is valid 30 days unless otherwise agreed upon in writing.
- The splashpad equipment will be shipped directly to you from the Vortex factory. Receiving, unloading and the safe storage of the equipment is your responsibility until installation can occur. The equipment comes on large pallets and requires forklift to unload it.
- Development and building permit fees are not included in the pricing should these be required, normally they are waived.
- Changes required to meet the local health authority requests may result in changes to the type of recirculating equipment required and affect pricing. Stamped drawings are included in the pricing.
- No soft surfacing has been allowed for on the spray deck. Should this be required it would be at additional cost.
- Should the embed equipment be required ahead of scheduled delivery date to start construction early at the request of the customer, a reasonable additional freight charge would be charged.
- Warranty: The Vortex Aquatic Structures International warranty applies to the aquatic equipment. The PlayQuest Recreation warranty applies to any other services provided.
- For recirculating systems the supply of filter media, chemicals and test kits are not included.
- Electronic equipment manuals and drawings for the equipment will be provided in PDF format.
- Standard practices to control concrete cracking will be used, including control cuts. Hairline cracks in concrete surfaces are not a deficiency and are normal in our climate. Any remedies to cracking are at the discretion of PlayQuest.
- Winterization of the splashpad is not included in the scope of work, but is available at additional cost.
- The adequacy of water source, sanitary, and electrical services is not the responsibility of PlayQuest Recreation.



playquest

Toll free 1.855.980.8118 E info@playquest.ca W playquest.ca





KELLY SYMBORSKI

Sales Consultant

P 1.587.983.1962

E kellys@playquest.ca

Toll free 1.855.980.8118

General email info@playquest.ca

Website playquest.ca



playquest

Toll free 1.855.980.8118 **E** info@playquest.ca **W** playquest.ca



From: [Kevin Lucas](#)
To: [CAO Marwayne](#)
Subject: Splash Park Upkeep and Maintenance Costs
Date: August 26, 2020 3:39:05 PM
Attachments: [image001.png](#)
[Kevin Lucas.vcf](#)

Hello Shannon

George Rogers has asked me to respond to your questions of a splash park. The Town of Vermilion created a partnership with Parks Alberta as this is where our splash park is located in a provincial park. Our agreement was the town supplied the spray features and supports the cost of water for ongoing operational requirements.

The initial capital was through a fundraising campaign in the neighborhood of 100k

Repair costs are born through the province as a park maintained item. For your awareness water features in an outdoor spray park have a 3-5 year lifecycle due to our climate and the amount of water that runs through the feature.

Yearly water cost varies with use of course but averages at 15k per year. Again this will vary due to use and number of features.

The splash park is a big draw for the community as it is a very nice place to play during our hot days of summer.

I hope this helps in your quest for information.

Regards

Kevin



From: CAO Marwayne <cao@marwayne.ca>
Sent: August-26-20 1:04 PM
Subject: Splash Park Upkeep and Maintenance Costs

Good afternoon all,

I am emailing in regards to the splash parks in your communities. More specifically, I am wondering as to whether or not the construction of these recreational facilities have resulted in municipal tax increases as it relates to their ongoing maintenance and upkeep costs. Furthermore, is it highly utilized and is the overall consensus from the public positive? The Village of Marwayne has been approached about the potential construction of a splash park through a non-profit organization but Council is weary of the ongoing costs once it has been built.

Any insight is welcomed and appreciated. Thank you.

Shannon Harrower

Chief Administrative Officer
Village of Marwayne

Box 113 - 210 2nd Avenue South Marwayne AB T0B 2X0 P 780 847 3962 F 780 847 3324 www.marwayne.ca

From: [Dion Pollard](#)
To: [CAO Marwayne](#)
Cc: [Joel Turcotte](#)
Subject: RE: Splash Park Upkeep and Maintenance Costs
Date: September 10, 2020 3:49:18 PM
Attachments: [image002.png](#)
[image003.png](#)

Hi Shannon,

Below is the response from our team on spray parks. I have cc'd Joel Turcotte on this in case you have more detailed questions that we can assist with.

The cost to maintain the facility is budgeted at about \$48,000 annually. This includes contractor and material costs.

This does not include any staffing costs for doing water tests, or routine maintenance.

I should note the costs of splash parks can differ greatly depending on the design.

The residents love the spray park and gets an abundance of use, we often get questions if the municipality could build more.

The only real negative complaint we get is the cement floor instead of a rubberized floor.

Dion Pollard
City Manager
City Hall
P: 780 871 8326
C: 780 214 8888
www.lloydminster.ca



From: CAO Marwayne <cao@marwayne.ca>
Sent: August 26, 2020 1:04 PM
Subject: Splash Park Upkeep and Maintenance Costs

EXTERNAL SENDER: Do not click links or open attachments unless you recognize the sender and know the content is safe.

Good afternoon all,

I am emailing in regards to the splash parks in your communities. More specifically, I am wondering as to whether or not the construction of these recreational facilities have resulted in municipal tax increases as it relates to their ongoing maintenance and upkeep costs. Furthermore, is it highly utilized and is the overall consensus from the public positive? The Village of Marwayne has been approached about the potential construction of a splash park through a non-profit organization but Council is weary of the ongoing costs once it has been built.

Any insight is welcomed and appreciated. Thank you.

Shannon Harrower

Chief Administrative Officer
Village of Marwayne

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**RIDER A:
MUNICIPAL TAX AND FRANCHISE FEE ASSESSMENT**

(1) Overview

Rider A is applicable to Customers residing in municipalities which receive: (i) a property tax under the Municipal Government Act, or (ii) receive payment for specific costs which are not generally incurred by the Company.

The following may be exempt from the surcharge:

- (a) Farm customers (Price Schedules D51, D52 and D56)
- (b) Irrigation customers (Price Schedule D25 and D26)
- (c) Customers within First Nation Reservations not listed
- (d) Special Facilities Charge (Rider E) customers

This Rider comprises two components which are summed: (i) a tax component and (ii) a fee component.

The **tax component** of Rider A is the estimated percentage of base revenue required to provide for the tax payable or specific cost incurred each year. To the extent that this percentage may be more or less than that required to pay the tax or specific cost, this component of the Rider will be adjusted on an annual basis or as needed to manage shortfalls or surpluses.

The **franchise fee component** of this Rider is a flat percentage payable to the franchised municipality. This percentage is set in accordance with the franchise agreement between the Municipal Authority and the Company.

The **total percentage** is the addition of the tax component and fee component and is shown by Municipal Authority in Table 1.

(2) Calculation

Rider A is calculated for each Taxation Authority as follows:

$$Rider A_n = \frac{Shortfall/Surplus_{n-1} + Forecast Property Tax_n}{Forecast Base Revenue_n} + Franchise Fee_n$$

Where:
n = Current Year

ATCO Electric Rider A Amendment (14 Communities)
 Approved in AUC Disposition 24865-D01-2019 (Dated: September 24, 2019)
 Approved in AUC Disposition 25127-D01-2019 (Dated: November 29, 2019)

Sheet 1 of 2
 Effective: 2020 01 01
 Supersedes: 2019 06 01

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Rider A Municipal Assessment

ACADIA (M034)	1.78	0.00		1.78	MANNING (T556)	1.44	6.00	12/01/01	7.44
ALLIANCE (V017)	2.06	6.00	05/01/01	8.06	MANVILLE (V559)	2.43	9.00	20/01/01	11.43
ALLISON BAY (B219)	1.10	0.00		1.10	MARWAYNE (V562)	1.83	6.00	15/06/01	7.83
ANDREW (V024)	1.25	7.00	20/01/01	8.25	MCLENNAN (T574)	2.50	2.75	11/01/01	5.25
BEAVER LODGE (T051)	1.51	7.00	20/01/01	8.51	MINBURN (V589)	3.07	1.00	18/01/01	4.07
BERWYN (V063)	3.28	6.00	19/01/01	9.28	MORRIN (V598)	1.50	3.50	12/01/01	5.00
BIG VALLEY (V069)	1.20	2.00	16/01/01	3.20	MUNDARE (T604)	1.75	5.00	13/01/01	6.75
BIGSTONE (B110)	1.32	0.00		1.32	MUNSON (V607)	2.57	1.00	10/07/01	3.57
BONNYVILLE BEACH S.V. (S096)	0.85	0.00		0.85	MYRNAM (V610)	1.51	2.00	08/02/01	3.51
BONNYVILLE, TOWN OF (T093)	1.16	6.80	03/01/01	7.96	NAMPA (V619)	1.25	2.00	16/01/01	3.25
BOTHA (V099)	1.70	0.00	20/01/01	1.70	NORTHERN LIGHT (M022)	0.70	0.00		0.70
BUSH RIVER I.R. 207 (B726)	1.16	0.00		1.16	NORTHERN SUNRISE COUNTY (M131)	0.61	0.00		0.61
CAMROSE (C022)	1.05	0.00		1.05	OPPORTUNITY (M017)	0.95	0.00		0.95
CARBON (V129)	1.27	5.00	15/01/01	6.27	OYEN (T648)	1.31	6.00	09/01/01	7.31
CASTOR (T147)	1.78	7.00	20/01/01	8.78	PADDLE PRAIRIE (N221)	1.82	0.00		1.82
CEREAL (V153)	2.65	1.00	12/01/01	3.65	PAINTERTH (C018)	1.08	0.00		1.08
CLEAR HILLS (M021)	0.91	0.00		0.91	PARADISE VALLEY (V654)	1.68	6.00	16/02/01	7.68
COLD LAKE (T189)	1.36	4.25	03/01/01	5.61	PEACE (M135)	0.92	0.00		0.92
CONSORT (V195)	1.94	6.00	16/04/01	7.94	PEACE RIVER (T657)	1.70	7.00	14/01/01	8.70
CORONATION (T198)	1.87	3.75	04/01/01	5.62	PEAVINE (N172)	1.18	0.00		1.18
DELBURNE (V231)	1.87	1.50	08/01/01	3.37	PELLICAN NARROWS S.V. (S659)	0.26	0.00		0.26
DELIA (V234)	2.14	5.00	11/01/01	7.14	RAINBOW LAKE (T690)	1.42	13.00	15/01/01	14.42
DERWENT (V237)	2.77	4.00	19/06/01	6.77	RED DEER (C023)	1.01	0.00		1.01
DEWBERRY (V246)	1.45	8.00	17/01/01	9.45	ROCHON SANDS S.V. (S708)	1.28	0.00		1.28
DOGHEAD I.R. (B218)	0.90	0.00		0.90	ROSALIND (V717)	2.34	0.50	13/04/09	2.84
DONALDA (V252)	2.49	5.00	20/01/01	7.49	RYCROFT (V729)	1.84	6.00	16/01/01	7.84
DONNELLY (V255)	1.23	2.25	10/01/01	3.48	SADDLE HILLS (M020)	0.42	0.00		0.42
DRIFTPILE RIVER FIRST NATION I.R. 150 (B220)	0.00	0.00		0.00	SADDLE LAKE I.R. (B638)	1.21	0.00		1.21
DRUMHELLER (K025)	1.30	9.00		10.30	SEXSMITH (T754)	1.51	5.50	12/01/01	7.01
EAST PRAIRIE (N174)	2.46	0.00		2.46	SLAVE LAKE (T766)	1.18	9.40	10/01/01	10.58
ELIZABETH (N187)	2.19	0.00		2.19	SMOKY LAKE (T769)	1.81	7.00	19/04/01	8.81
ELK POINT (T291)	1.67	5.00	20/01/01	6.67	SMOKY RIVER (M130)	0.96	0.00		0.96
ELNORA (V294)	1.25	1.50	20/01/01	2.75	SPECIAL AREAS (A001)	0.37	0.00		0.37
EMPRESS (V297)	2.58	2.00	07/01/01	4.58	SPIRIT RIVER (M133)	0.68	0.00		0.68
FAIRVIEW (M136)	0.99	0.00		0.99	SPIRIT RIVER, TOWN OF (T778)	1.61	5.50	12/02/01	7.11
FAIRVIEW (T309)	1.41	7.50	13/01/01	8.91	ST. PAUL, COUNTY OF (C019)	0.50	0.00		0.50
FALHER (T315)	1.39	7.00	20/01/01	8.39	ST. PAUL, TOWN OF (T790)	1.34	7.00	03/01/01	8.34
FISHING LAKE (N188)	1.52	0.00		1.52	STARLAND (M047)	-0.40	0.00		-0.40
FLAGSTAFF (C029)	1.04	0.00		1.04	STETTLER, COUNTY OF (C006)	1.34	0.00		1.34
FORESTBURG (V324)	2.21	10.00	20/01/01	12.21	STETTLER, TOWN OF (T805)	0.98	11.10	18/01/01	12.08
FORT MCMURRAY (K032)	0.51	10.00	14/01/01	10.51	STURGEON LAKE I.R. 154 (B770)	0.91	0.00		0.91
FOX CREEK (T342)	1.21	6.50	20/01/01	7.71	SUCKER CREEK FIRST NATION 150A (B792)	1.04	0.00		1.04
FT. MACKAY SETTLEMENT #467 (B982)	1.26	0.00		1.26	SWAN HILLS TOWN (T830)	2.27	6.00	13/01/01	8.27
FT. McMURRAY BAND (B352)	0.53	0.00		0.53	THREE HILLS (T845)	1.29	6.00	09/01/01	7.29
GADSBY (V351)	5.19	7.00	18/01/01	12.19	TROCHU (T857)	1.91	5.00	16/01/01	6.91
GALAHAD (V354)	0.90	8.00	19/01/01	8.90	TWO HILLS COUNTY (C021)	2.70	0.00		2.70
GIFT LAKE METIS SETT (N173)	3.67	0.00		3.67	TWO HILLS, TOWN OF (T863)	2.13	4.25	09/01/01	6.38
GIROUXVILLE (V366)	1.76	4.00	15/01/01	5.76	UPPER HAY LAKE I.R. 212 (B728)	0.75	0.00		0.75
GLENDON (V372)	1.94	1.50	03/01/01	3.44	VALLEYVIEW (T866)	1.15	5.25	06/01/01	6.40
GRANDE CACHE (T393)	1.87	5.50	13/04/10	7.37	VEGREVILLE (T875)	1.75	10.00	20/01/01	11.75
GRANDE PRAIRIE, COUNTY OF (C001)	0.50	0.00		0.50	VERMILION (T878)	1.07	6.00	19/01/01	7.07
GRANDE PRAIRIE, CITY OF (K035)	1.68	10.00	19/02/01	11.68	VETERAN (V881)	2.60	6.00	17/01/01	8.60
GRIMSHAW (T405)	1.14	6.00	10/07/01	7.14	VILNA (V887)	4.27	20.00	12/01/01	24.27
HALKIRK (V414)	1.33	3.00	18/01/01	4.33	WASKATENA (V908)	2.22	1.00	19/01/01	3.22
HANNA (T417)	1.47	7.50	18/01/01	8.97	WEMBLEY (T911)	1.22	6.00	11/03/01	7.22
HAY LAKE I.R. 209 (B727)	1.07	0.00		1.07	WHEATLAND (C016)	0.50	0.00		0.50
HEISLER (V429)	5.36	7.00	13/04/18	12.36	WHITE SANDS S.V. (S922)	0.84	0.00		0.84
HIGH LEVEL (T435)	0.79	12.10	20/01/01	12.89	WHITFISH I.R. 155 (B924)	0.98	0.00		0.98
HIGH PRAIRIE (T438)	1.18	7.50	17/01/01	8.68	WILLINGDON (V926)	3.77	2.00	08/01/01	5.77
HINES CREEK (V447)	2.84	2.75	19/01/01	5.59	WOOD BUFFALO (M018)	0.12	0.00		0.12
HORSESHOE BAY S.V. (S458)	0.61	0.00		0.61	WOOD BUFFALO PARK (L024)	0.35	0.00		0.35
HYPHE (V468)	1.90	10.00	20/01/01	11.90	YOUNGSTOWN (V932)	3.37	1.25	12/01/01	4.62
INNISFREE (V474)	3.30	5.00	17/01/01	8.30	BIG LAKE & KINUSO (M125, V505)	0.77	0.00		0.77
JASPER (R004)	0.61	6.00	13/08/01	6.61	BIRCH HILLS & WANHAM (M019, V896)	1.10	0.00		1.10
KITSOTY (V508)	1.67	6.00	13/01/01	7.67	BONNYVILLE & ANNEXED AREA (M087, M088)	0.45	0.00		0.45
LAKELAND (C089)	0.39	0.00		0.39	JASPER (PARK & OUTSIDE TOWN) (L012, R003)	0.16	6.00	13/08/01	6.16
LAMONT (C030)	1.40	0.00		1.40	KNEEHILL & TORRINGTON (M048, V854)	0.60	0.00		0.60
LESSER SLAVE RIVER (M124)	0.35	0.00		0.35	LLOYDMINSTER (AB45, SK45)	1.25	11.00	15/01/01	12.25
LINDEN (V535)	2.07	6.00	15/01/01	8.07	MINBURN & LAVOY (C027, V523)	0.49	0.00		0.49
LOON RIVER CREE (B473)	2.08	0.00		2.08	SMOKY LAKE & WARSPITE (C013, V905)	0.74	0.00		0.74
M.D. of GREENVIEW (M016)	0.20	0.00		0.20	THORHILD & RADWAY (V687, C007)	3.68	0.00		3.68
MACKENZIE (M023)	1.00	0.00		1.00	VERMILION RIVER (AB & SK) (C024, SK24)	0.73	0.00		0.73

ATCO Electric Rider A Amendment (14 Communities)
 Approved in AUC Disposition 24865-D01-2019 (Dated: September 24, 2019)
 Approved in AUC Disposition 25127-D01-2019 (Dated: November 29, 2019)

Sheet 2 of 2
 Effective: 2020 01 01
 Supersedes: 2019 06 01

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From: [Davis, Nola](#)
To: [CAO Marwayne](#)
Subject: RE: 2021 Franchise Fee Estimated Distribution Revenue
Date: September 10, 2020 12:59:02 PM
Attachments: [image001.png](#)
[2020-01-01-atco-rider-a.pdf](#)

Hi Shannon,

I have attached a list that shows what the Franchise Fee is for all our communities.

Dewberry: 8%
Kitscoty: 6%
Paradise Valley: 6%

Let me know if you have any questions.

Nola Davis

Customer Sales Representative
Electricity

C. 587 217 5748 **F.** 780 871 5605

From: CAO Marwayne <cao@marwayne.ca>
Sent: Thursday, September 10, 2020 12:24 PM
To: Davis, Nola <Nola.Davis@atco.com>
Subject: RE: 2021 Franchise Fee Estimated Distribution Revenue

****Caution – This email is from an external source. If you are concerned about this message, please forward it to spam@atco.com for analysis.****

Hi Nola,

Could you please tell me what dewberry, Kitscoty, paradise valley have their franchise fees set at?

thanks



From: Davis, Nola <Nola.Davis@atco.com>
Sent: August 21, 2020 9:51 AM
To: Village of Marwayne <cao.marwayne@hmsinet.ca>
Subject: 2021 Franchise Fee Estimated Distribution Revenue

Good Morning,

As per your Franchise Agreement, annual changes to the franchise fee percentage may be made.

Attached is a summary of the process (should you wish to change your annual franchise fee) along with an estimated 2021 Distribution Revenue Forecast based on your current Franchise Fee Percentage.

Please feel free to contact me if you have any questions.

Nola Davis

Customer Sales Representative
Electricity

P. 587 217 5748 **F.** 780 871 5605

A. PO Box 11590, 6202 63 Avenue, Lloydminster AB, T9V 3B8

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August 24, 2020

Village of Marwayne
Attn: Shannon Harrower
PO Box 113 Stn Main
Marwayne AB
T0B 2X0

Re: Distribution Revenue Forecast for 2021 Franchise Fee

Dear Shannon Harrower,

Your Franchise Agreement allows for an annual change to the franchise fee percentage. However, specific procedures must be followed before the fee can be changed and take effect. This letter is intended to provide you with an overview of the franchise fee change procedure as follows:

1. Your Municipality must decide if a change is required and what the new fee percentage should be. ATCO Electric will provide revenue estimates to help you with this (if the new fee is greater than the pre-approved cap in your franchise, a different process is required).
2. In accordance with the Alberta Utilities Commission (AUC) Decision approving your Franchise Agreement, you must publish a public notice of the proposed change in the local newspaper with the greatest circulation. This notice must include the effect of the proposed change for the average residential customer. ATCO Electric can estimate the new charges and the impact on an average customer bill. We recommend that fee change notices be published before **October 14, 2020**.
3. Residents must have at least 14 days from the publication of the notice to make their concerns known to the Municipality and the Municipality is to respond to these concerns.
4. The Municipality will advise ATCO Electric by letter the new desired fee percentage. This letter must include a copy of the public notice with publication details (date and name of newspaper), and any comments the Municipality wants to include on the public response.
5. ATCO Electric will apply to the AUC to change the rate. Copies of the Municipality's letter and public notice will be included with the application. ATCO Electric must receive the municipality's request (complete with a copy of the notice) by **November 11, 2020** in order to obtain AUC approval and commence billing the new fee effective January 1, 2021.
6. The AUC must approve the change to ATCO Electric's rates. Provided the Commission is satisfied that proper notice was given they do not receive any objections or concerns from the public, the approval is anticipated to be issued quickly.
7. Once the rate change is approved, ATCO Electric will commence charging and remittance of the new fee.



The following information will help you decide the appropriate fee percentage for your community.

Current Fee Percentage	Current Fee Cap	Distribution Revenue Previous calendar year	Estimated 2020 Distribution Revenue	Estimated 2021 Distribution Revenue
6% of distribution revenue	20%	\$520,255	\$494,000 Estimated on first 6 months of data	\$521,000 Amortized (inflation index)

To estimate the franchise fee amount, multiply the Estimated Distribution Revenue by the fee percentage. When calculating your revenue requirements please remember that this fee is paid in addition to the linear taxes on the distribution system.

Estimated revenues are calculated based on best available information and are subject to change due to AUC final approved tariffs, Alberta Electric System Operator (AESO) flow-thru charges or changes in load growth.

We are available to discuss this with you in more detail if required. If you have any questions or comments, please call me at 587-217-5748.

Yours truly,

Nola Davis
Customer Sales Representative
ATCO Electric
587-217-5748
Nola.Davis@atco.com

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION HELD ON AUGUST 25, 2020, AT THE
VERMILION TRANSFER SITE**

PRESENT:

Chair: L. Wolgien
Vice-Chair: R. McDonald
Directors: D. Bergquist; M. Baker; S. Hryciuk; G. Barr; J. Thompson; K. Haney
CAO: S. Schwartz

ABSENT:

Director: T. Pollard
The meeting was called to order at 6:01 P.M.

AGENDA:

Additions to Agenda:

None.

MOVED by D. Bergquist that the agenda be adopted as presented.
Carried.

MINUTES OF THE MEETING OF JUNE 25, 2020:

MOVED by S. Hryciuk that the minutes from the meeting of June 25, 2020, be adopted as presented.
Carried.

JUNE AND JULY 2020 FINANCIAL REPORTS:

S. Schwartz presented the financial reports for June and July 2020 and provided explanations as required. The June 2020 report showed a balance of **\$195,987.10** in the operating account. The capital reserve account balance remained unchanged at **\$540,853.01**. The operational reserve account balance remained unchanged at **\$226,417.48**. The closure/post-closure reserve account remained unchanged at **\$109,472.38**. The July 2020 report showed a balance of **\$194,985.82** in the operating account. The capital reserve account balance increased to **\$542,378.75** due to interest payments received. The operational reserve account balance remained unchanged at **\$226,417.48**. The closure/post-closure reserve account remained unchanged at **\$109,472.38**.

MOVED by R. McDonald that the June 2020 and July 2020 financial reports be accepted as presented.
Carried.

JUNE AND JULY 2020 MUNICIPAL REQUISITION REPORT:

S. Schwartz presented the June and July 2020 requisition report for information.

JUNE AND JULY 2020 ACCOUNTS FOR APPROVAL:

S. Schwartz present the June 2020 and the July 2020 cheques numbered from 5745 to 5777 and the debit memos and credit card charges for June and July 2020, and provided explanations as required.

MOVED by G. Barr that the cheques numbered from 5745 to 5777, and the debit memos and credit card charges for June and July 2020 be accepted as presented.
Carried.

Minutes of the Meeting of the VRRWMSA on August 25, 2020

VERMILION TRANSFER SITE OUTSTANDING ACCOUNTS:

S. Schwartz presented the Vermilion Transfer Site outstanding accounts for August 2020 for information.

AUGUST 2020 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the August 2020 Chief Administrative Officer's report, and provided explanations as required.

MOVED by D. Bergquist the August 2020 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

FOR INFORMATION:

S. Schwartz informed the Board that they each had a copy of the proposed changes to the Municipal Government Act that is the governing legislation for regional service commissions. The letter states that recent amendments to the Municipal Government Act will streamline the legislative framework for regional service commissions.

NEW BUSINESS:

1. Discussion Regarding the Alberta Recycling Management Authority Pilot Project for Expanding Electronic Waste Recycling:

An online meeting was held on Wednesday, August 19, 2020, with a representative from ARMA and members of our board, as well as the Chief Administrative Officer. The pilot project for expanding the electronic waste recycling program was covered in detail. The pilot project is in place for two years, beginning on September 1, 2020. Participation by regional waste authorities and commissions is voluntary, and the project can be stopped at any time during the two year program at the authority's or commission's discretion. It will include small household and personal appliances, household audio-visual items, cell phones and other telecom devices, small power and air tools, and electronic games, toys and music. Large industrial items and large domestic items such as table saws and quads are excluded.

We were informed that ARMA will take care of the advertising for the program and will provide signage for the commissions and authors that are taking part. Commissions and authorities will receive \$155/mT for eligible recycled items in this program. Processors in the province of Alberta are aware of the program and will handle the materials. There are some issues that are of concern — mainly the extreme fire hazard of damaged lithium-ion batteries. The Commission realizes that there will be issues to be addressed as the program proceeds. The Commission agreed that the program should be implemented at one site only and assessed after six months.

MOVED by G. Barr that the Vermilion River Regional Waste Management Services Commission commit to signing on for the expanded electronic waste recycling program at our Vermilion transfer site.

Carried. (by majority)

2. Master Transfer Agreement of Beaver Municipal Solutions Hauling and Landfilling Contracts:

Beaver Municipal Solutions (which is a Waste Commission). Is entering into a limited partnership with Claystone Waste Ltd. to begin on September 1, 2020. BMS will be

Minutes of the Meeting of the VRRWMS on August 25, 2020

transferring all of its rights and obligations for hauling and landfilling to Claystone Waste Ltd. Our contract with Beaver Municipal Solutions was signed and agreed upon on May 21, 2002, and it is valid for thirty years from that date. BMS is requesting that approvals be signed by all authorities and commissions acknowledging their receipt of the letter and their agreement to the transfer. The letter assures us that the new entity will be liable and responsible for all clauses in the original agreement with BMS.

MOVED by J. Thompson that the acknowledgement and consent form be signed and returned to Beaver Municipal Solutions.

Carried.

3. TOWN OF VERMILION LETTER DATED AUGUST 3, 2020, REGARDING ORGANIC WASTE:

There was some confusion in the wording of the letter as to what the Town of Vermilion was requesting from the Commission. The councillors from Vermilion are to get more clarification and bring it back to the next meeting. The letter was received as information until we receive further clarification.

OLD BUSINESS:

1. Work-Alone Policy:

S. Schwartz informed the Board that the call-in/call-out policy for our staff with the East Central 911 Call Centre has been implemented and is running smoothly.

The next meeting will be held on Tuesday, September 22, 2020, at 6:00 P.M. at the Vermilion transfer site.

The meeting adjourned at 7:24 P.M.

These minutes have been adopted in their entirety at the September 22, 2020, meeting.

Chair

Date



5616 – 48 St, Postal Bag 8, Elk Point, AB, T0A 1A0

Tel 780-724-2596 Fax 780-724-2597

info@nlls.ab.ca

Aug 26, 2020

On behalf of Northern Lights library system executive committee, please be advised that Ms Julie Walker is no longer with our organization.

In the interim please direct any work inquiries to our interim acting director Terri Hampson thampson@nlls.ab.ca 780-724-2596 ext 2110.

If you need any other assistance, please do not hesitate to contact me at 780-573-1926. Or email vlefebvre@coldlake.com or gillesvicky74@gmail.com. I check my personal email several times a day.



Vick Lefebvre – Board Chair



CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: SEPTEMBER 14TH, 2020

ADDRESSING SERVICE NEEDS

- **Leak Detection**
 - Hetek Solutions Inc. conducted a leak testing program throughout the Village the week of September 8th – 11th 2020. In doing so, they were able to detect a handful of water leaks which will require immediate repair.
 - A full report will be provided later this week in order to move forward with scheduling the repair work. Based on my conversations with the contractors, the repairs will total approximately \$15 000 to \$20 000 – depending on the severity of the leaks. These funds will be drawn from our 2020 MSI allocation.
 - At the present time, the Village is losing approximately \$500.00 per day in water.
- **Reviewing Accounts Receivable Processes**
 - Currently, the Village does not charge interest for amounts outstanding in terms of our accounts receivable. This applies to all accounts [with the exception of taxes/utilities which have their own penalties], whether it be non-paid business licenses, tax certificates, consortium billing, municipal invoices for services provided, etc.
 - Administration is looking to implement interest charges for all amounts outstanding after 30 days, 60 days, 90 days, etc. effective January 1st, 2021.
 - Administration would prepare the necessary notifications to residents (in the newsletter, social media, etc.) advising of this change and devise the required bylaw/policy to make it effective and enforceable. Furthermore, administration will also be preparing letters to the affected parties advising them of the amounts currently overdue on their accounts.
 - For Council's information, the current amount outstanding is \$4 413.10 as of September 10th, 2020.
- **Utility bill transfer to taxes**
 - Letters went out on September 10th, 2020 to all residents with utility bill balances in excess of \$250.00. The letters advised residents that outstanding amounts on October 2nd will be transferred to their tax roll as per the Village's Utility Arrears Policy WAT 05.

SAFE, CARING & ACTIVE COMMUNITY

- **Seniors Centre Water Leak**
 - The Seniors Centre volunteers detected a leak in their roof this past month. Being that the Centre is covered under the Villages insurance policy, I immediately contacted our adjuster to have an inspection conducted. In speaking with the adjuster, the leak is a result of the current roof line and the way in which the neighboring property roofs slope. Essentially, the water runs off of the roofs of the

neighboring properties and pools on the Senior Centre roof causing it to leak through.

- Rhino Roofing out of Lloydminster has been on site to provide a quote for repairs. I am still awaiting an official decision from the adjuster as to what will/will not be covered under our policy.

PURSuing OPERATIONAL & ORGANIZATIONAL EXCELLENCE

- **Municipal Stimulus Program**

- Administration applied for grant funding on August 25th, 2020 under the Municipal Stimulus Program for the construction of the Village's Asphalt Walking Trail Project. Under this grant, the Village may also apply MSI funding after our application has been submitted and approved to finance subsequent costs to complete the work.
- The Village's potential allocation is \$72,035 which can reasonably cover the majority of the costs for Phase 1 of the project in 2020.

- **Website Updating**

- Administration has been actively reviewing the website pages to ensure accuracy in content. An abundance of updates are required and have been ongoing over the past several weeks. We continue to organize the pages for ease of reference and to provide the most up to date information to our residents.

- **Staff Meetings**

- In order to best accommodate Village staff and have productive meetings, our weekly staff meetings have been changed to bi-weekly. The next meeting is scheduled for September 16th, 2020.

- **Canada Summer Job Grant**

- Completed the final report as it relates to Liam's employment this past summer. Issued the required ROE and closed the file for 2020.

PLANNING FOR GROWTH & CHANGE

- **Central Square – Icity Software**

- The 2019 audit shed light on a lot of issues post software conversion that have required extensive rectifying. Administration has been actively working with the staff at Central Square to validate all of the data in order to move forward in an efficient and effective manner.
- Subsequent training has been requested for a variety of modules that we have not been utilizing to date which will in turn streamline more of our administrative processes.

- **Intermunicipal Development Plan Re-Draft**

- As per our last meeting regarding the IDP with the County of Vermilion River, administration for the Village of Marwayne will be re-drafting, streamlining and re-

branding the document for further review. The new deadline for approval is April 2021.

- Administration will have a draft prepared by October 2020 in order to begin the review process proactively in so that we are not strapped for time in getting the IDP approved in the new year.

- **URE Land Cleanup**

- A majority of the buildings on the site have now been demolished. The only remaining building is the one currently housing the fire truck. HHD has done an outstanding job at removing the materials and having them disposed of accordingly.
- In addition, the house on the property has been advertised for sale [via posters around town, at the office and across our social media platforms] as per Council direction. The Village has yet to be approached by someone willing to come and move the house.
- Once the land has been cleared, the Village may advertise and promote for future highway commercial development opportunities.

- **Raw Water Well Decommissioning**

- The reports for the water well decommissioning have been submitted to Alberta Environment.
- Currently in the midst of scheduling appointments with the two parties who have purchased the remaining wells in order to transfer ownership. This shall be done using Wheat Kenyon LLP and be effective upon signing and registration at land titles.

ATTACHMENTS

- 1) Chief Administrative Officer Action List



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 780-847-3324 F
 marwayne@mcsnet.ca
 marwayne.ca

CHIEF ADMINISTRATIVE OFFICER ACTION LIST

Item	Description	Resolution #	Staff Responsible	Status	Notes
Planning for Growth and Change					
Assessment Review Board	Estimated costs for the required documents and contributions from each community will be brought back to each council for ratification before proceeding towards engagement of a Law firm.	2018-11-2V: Be it resolved the Council of the Village of Marwayne agrees in principle to participate in the establishment of a Regional Subdivision and Development Appeal Board, and a Regional Assessment Review Board for the Vermilion River Regional Alliance municipalities.	Doug Rodwell (City of Lloydminster) to hire RMRF legal. Legal – Estimates maximum \$10,000 cost shared at 50% costs x \$0.72/per capita. Sharon Williams – Kitscoty Project coordinator	In progress	Council reviewed 6/10/19, no feedback. Waiting on other municipalities now. Jordan tried pushing the project along again on July 22nd, Aug 21st, Oct 16th. Email sent on January 15, 2020 to all neighboring CAO's to get a status update on the development of the agreements. Municipal Affairs has advise we may get an extension, but that they would like copies of the agreements as soon as possible. Spoke to Sharon from Village of Kitscoty on January 15 and she has advised that draft agreements will be circulated by the end of the week. Submitted our request for an extension to Jeff Nixon on January 15, 2020. Extension has been approved to May 20, 2020 and meeting has been scheduled for February 4th, 2020 in Kitscoty with subsequent meeting to be held on March 3rd in Lloydminster. CAOs to bring to Council and reconvene on March 20th with outcomes. Meeting delayed due to COVID-19. Further extension granted to December 2020.
Marwayne Sustainability Plan Version 3	Version 2.0 completed in July 2013 in partnership with the AG society (CDO position).		Council / CAO / V3	Deferred to 2021	Due for revision in 2019-2020. Included in CAO report for January 20, 2020 for Council direction. Defer to 2021 in order to focus on MDP, ICF and IDP.

Residential Development	Some lots on Center Street are 25ft. Actively trying to sell serviced residential lots.	2017-11-24-V	Karen Lapointe Remax Agent 780-205-1800. karenlapointe@remax.net . Merlynn @ land titles 780-643-1392		In September 2019, renewed agreement with Remax for listing residential properties for development. Multiple downtown lots on one title and registered prior to 1950. Village must separate the lots. Plan cancellation bylaw must be passed for each plan and then registered at land titles. Called Karen multiple times - voicemail is full - waiting on call back to renew contract as it expired on August 14, 2020.
2020 Economic Development Committee Project	October 28, 2019 was the last EDC Meeting		CAO	In progress	Need design quotes and AB transportation rules for roadside signage. Schedule meeting in early 2020 - looking at June due to ongoing pandemic. Finalizing compilation of responses to schedule meeting date/time. Meeting on June 22, 2020. Following the meeting, CAO is tasked with getting quotes, circulating survey, etc. for completion by the fall. Provided follow up email to EDC committee meetings in regards to signage pricing. Waiting on feedback to schedule subsequent meeting.
Ure/Industrial Land	Purchased in 2019, need to move forward with a plan for it. Can use IDP ACP grant funds to hire CVR planning to create a multi-lot scoped ASP. Bob at AB Hub might have ideas to move forward and would attend a council meeting.		Council/CAO/Public Works for lot clean up	In progress	Need to clean up buildings and have them cleared so that the land is ready for development. Can begin to carry out in the spring when access is simpler. Look at the implications of subdividing the land for potential commercial buyers. Quotes for clean up have been obtained to move forward with step 1. Auctioneer on site next week to assess items within outbuildings and quickpick quote obtained for garbage removal. After assessment, quickpick will be dropping off bins on July 14th to get going. Majority of buildings now removed, house has been advertised for sale. Need to find new home for the fire truck.
Item	Description	Resolution #	Staff Responsible	Status	Notes
Addressing Service Needs					

Westview Park	Playground inspection received 11/9/2018 with 15 non compliance issues identified.	15-Aug-16	Keri Debnam – Volunteer Keri.debnam@hotmail.com. CAO and Foreman	In progress - almost complete	Completed the CVR grant claim on October 8, 2019. Jordan received report 11/14, signage and parts ordered. Last item required is more sand for the playground - CAO obtained quote from Feldspar in Lloydminster and will order the required 150 yards as soon as the weather gets nicer to ensure we meet all of the requirements identified in the report. Sand is ordered and will be delivered mid July. Sand has been placed and we are awaiting the final inspection report which will outline any remaining items required or if all conditions have been satisfied.
Raw Water Wells	Marwayne connected to ACE in February 2019. Kitscoty is taking the lead on decommissioning because they were connected 4 months before Marwayne. Regional utility operator Carry Grant uncertain of expenses, Keeping the power lines connected to the wells is at the expense of approximately \$200/month.	Discussed on January 6, 2020 with Council. Given the go ahead to proceed.	CAO/Utility Operator Carry Grant/Kathryn Stacey – AEP - Supplied forms to cancel the wells	In progress - almost complete	If a farmer wants the wells, license gets cancelled and they have to submit new application. Offered to CVR in August 2019 but received response in December 2019 that they are not interested in the wells at this time. Decommissioning is the next step. CAO contacted Sharon at the Village of Kitscoty for pricing on filling in the wells - they used McAllister Drilling and their costs were approximately \$11 000. They also utilized their own staff to assist in the project to save on additional costs as much as possible. Discussed the next steps at the January 14th staff meeting - CAO to contact McAllister for a quote and proceed with decommissioning/sale of wells. Quote has been obtained, currently waiting on minor ball and landowner as to whether or not they are interested in purchasing the wells prior to moving forward with the project in the spring. Farmer and Minor Ball want the wells, only need to decommission one. Atco project scheduled to begin to remove power at the sites. Agreement being drafted by Wheat Kenyon LLP. McAllister Drilling will perform demolition. Wells have been decommissioned and legal agreements have been drafted to transfer ownership. Meeting with Wheat Kenyon Law on October 2nd to finalize and obtain all signatures for processing at land titles.

Minister of Service Alberta

Jordan requested information on what we are doing for broadband in October 31, 2019 letter.

Correspondence brought to November 4 Council Meeting.

Cheryle delegated this to George Rogers at VRRRA on 11/4/2019

In progress

Waiting on George. Broadband moving forward in Vermilion as per VRRRA AGM on January 23, 2020. Cheryle provided study and USB to CAO on January 24, 2020. Waiting on new quote from Vermilion as we were advised the cost would be decreasing. Check budget to see what funds we can set aside moving forward. Will incorporate upon receipt from our assessment at the end of February 2020. CVR and Lloydminster have pulled out of VRRRA. The cost for Marwayne is approximately \$800 000 - waiting on revised quote from Taylor Warwick.

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Sep 03, 2020

Time : 3:03 pm

Supplier : 10 To XYLCA
 Cheque No. 3365 To 3394
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3365	03-Sep-2020	10001	Gas Utility CVR	Issued	51	C	159.48
3366	03-Sep-2020	10012	Parkland Industries- Race Trac Gas	Issued	51	C	1,535.22
3367	03-Sep-2020	10076	Parkyn, Roger	Issued	51	C	3,333.75
3368	03-Sep-2020	10108	Mcallister Drilling Inc.	Issued	51	C	6,344.36
3369	03-Sep-2020	10113	TELUS	Issued	51	C	448.17
3370	03-Sep-2020	AISL	AMSC Insurance Services Ltd	Issued	51	C	1,948.93
3371	03-Sep-2020	ASC	AMSC Insurance Services Ltd	Issued	51	C	40.32
3372	03-Sep-2020	ASC3	Alberta Municipal Services Corporation	Issued	51	C	5,165.91
3373	03-Sep-2020	ELEME	Element Materials Technology Canada Inc.	Issued	51	C	78.90
3374	03-Sep-2020	FELDS	Feldspar	Issued	51	C	1,260.00
3375	03-Sep-2020	GENCO	WSP Canada Inc	Issued	51	C	5,279.35
3376	03-Sep-2020	GRACA	Grant, Carry	Issued	51	C	301.50
3377	03-Sep-2020	HHDLT	HHDLT.	Issued	51	C	173.25
3378	03-Sep-2020	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	51	C	428.76
3379	03-Sep-2020	KADR	Ken's Auto & Diesel Repair	Issued	51	C	1,169.49
3380	03-Sep-2020	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	51	C	73.40
3381	03-Sep-2020	PASHD001	Pashniak, Debra	Issued	51	C	828.70
3382	03-Sep-2020	PCI	Pinnacle Computers Inc.	Issued	51	C	1,135.58
3383	03-Sep-2020	PSM	PSM LAWYERS	Issued	51	C	395.69
3384	03-Sep-2020	QPWD	Quik Pick Waste Disposal	Issued	51	C	2,240.36
3385	03-Sep-2020	RICCA	Digital Connection Inc.	Issued	51	C	374.78
3386	03-Sep-2020	SCAT	SCAT! Pest Control	Issued	51	C	210.00
3387	03-Sep-2020	SHAHAR	Harrower, Shannon	Issued	51	C	489.75
3388	03-Sep-2020	SPC	Lloydminster & District SPCA	Issued	51	C	70.00
3389	03-Sep-2020	TM	TELUS	Issued	51	C	264.01
3390	03-Sep-2020	VCOC	V3 Companies of Canada Ltd.	Issued	51	C	223.13
3391	03-Sep-2020	WAGL	Wainwright Assessment Group Ltd	Issued	51	C	695.10
3392	03-Sep-2020	WRD	Wells Fargo Equipment Fin Co	Issued	51	C	785.52
3393	03-Sep-2020	10032	Receiver General For Canada	Issued	52	C	7,989.76
3394	03-Sep-2020	AISL	AMSC Insurance Services Ltd	Issued	52	C	1,883.16

Total Computer Paid :	45,326.33	Total EFT PAP :	0.00	Total Paid :	45,326.33
Total Manually Paid :	0.00	Total EFT File :	0.00		

30 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Sep 11, 2020

Time : 3:13 pm

Supplier : 10 To XYLCA
 Cheque Dt. : 11-Sep-2020 To 11-Sep-2020
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
3395	11-Sep-2020	10099	Marwayne Public Library	Issued	55	C	2,787.60
3396	11-Sep-2020	10113	TELUS	Issued	55	C	772.52
3397	11-Sep-2020	SHAHAR	Harrower, Shannon	Issued	55	C	63.80
3398	11-Sep-2020	TM	TELUS	Issued	55	C	79.19

Total Computer Paid :	3,703.11	Total EFT PAP :	0.00	Total Paid :	3,703.11
Total Manually Paid :	0.00	Total EFT File :	0.00		

4 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Sep 08, 2020

Page : 1

Time : 3:27 pm

Period : 8
 Year : 2020
 For Bank : ATB

Statement Date : 31-Aug-2020
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3090	15-Nov-2019	AP	11	2019	-397.69	Lakeland Fire & Safety
3329	10-Jul-2020	AP	7	2020	-1850.00	Buffalo Trail Public School
3350	07-Aug-2020	AP	8	2020	-13006.26	ACE
5901	01-Sep-2020	CR	8	2020	13686.83	CR; DEPT:[VILLAGE OFFICE] D#[59].

Bank Balance Statement	1066960.42	as of 31-Aug-2020
Add outstanding deposits	13686.83	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-15253.95	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	1065393.30	
GL Bank Account Balance	1065393.30	as of Period : 8 Year : 2020
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 29
 Date : Sep 01, 2020 Time : 2:22 pm

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2020090101]
 To : [2020090101]

Include Billing Transaction From Transaction Maintenance : No
 Svc. End Date On/Before : 01-Sep-2020 Final Bills Only : No

Cat	Srvc	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	4		4.00	106.13		
01	WBULK	Bulk Water	9		9.00	520.65	25.50	2.83
01	WCOM	Commercial Water	25		25.00	2,652.20	368.00	14.72
01	WIND	Industrial Water	1		1.00	106.50	10.00	10.00
01	WINS	Institutional Water	3		3.00	489.65	71.00	23.67
01	WLF	Water Line Fee	273		273.00			
01	WMUN	Municipal Properties	2		2.00		12.00	6.00
01	WPUB	Public Building Water	10		10.00	553.55	37.00	3.70
01	WRES	Residential Water	237		237.00	19,391.63	2,407.00	10.16
02	SCOM	Commercial Sewer	24		24.00	480.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	10		10.00	200.00		
02	SRES	Residential Sewer	235		235.00	4,661.30		
03	GINs	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	235		235.00	6,176.20		
Book 000 Totals :			1074		1,074.00	35,595.81	2,930.50	
Totals			1074		1,074.00	35,595.81	2,930.50	

**VILLAGE OF MARWAYNE
Consolidated Financial Statements
Year Ended December 31, 2019**

DRAFT FOR DISCUSSION PURPOSES ONLY



VILLAGE OF MARWAYNE
Index to Consolidated Financial Statements
Year Ended December 31, 2019

	Page
INDEPENDENT AUDITOR'S REPORT	1 - 2
CONSOLIDATED FINANCIAL STATEMENTS	
Consolidated Statement of Financial Position	3
Consolidated Statement of Operations	4
Consolidated Statement of Changes in Net Financial Assets	5
Consolidated Statement of Cash Flows	6
Schedule of Changes in Accumulated Surplus (<i>Schedule 1</i>)	7
Schedule of Tangible Capital Assets (<i>Schedule 2</i>)	8
Schedule of Property and Other Taxes (<i>Schedule 3</i>)	9
Schedule of Government Transfers (<i>Schedule 4</i>)	9
Schedule of Consolidated Expenses By Object (<i>Schedule 5</i>)	10
Schedule of Segmented Disclosure (<i>Schedule 6</i>)	11
Notes to Consolidated Financial Statements	12 - 25

DRAFT FOR DISCUSSION PURPOSES ONLY





LECKIE & ASSOCIATES LLP
CHARTERED PROFESSIONAL ACCOUNTANTS

INDEPENDENT AUDITOR'S REPORT

To the Mayor and Council of Village of Marwayne

Opinion

We have audited the consolidated financial statements of Village of Marwayne (the Village), which comprise the consolidated statement of financial position as at December 31, 2019, and the consolidated statements of operations, changes in net financial assets and cash flows for the year then ended, and notes to the consolidated financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying consolidated financial statements present fairly, in all material respects, the consolidated financial position of the Village as at December 31, 2019, and the consolidated results of its operations and consolidated cash flows for the year then ended in accordance with Canadian public sector accounting standards (PSAS).

Basis for Opinion

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditor's Responsibilities for the Audit of the Consolidated Financial Statements* section of our report. We are independent of the Village in accordance with ethical requirements that are relevant to our audit of the consolidated financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

Responsibilities of Management and Those Charged with Governance for the Consolidated Financial Statements

Management is responsible for the preparation and fair presentation of the consolidated financial statements in accordance with PSAS, and for such internal control as management determines is necessary to enable the preparation of consolidated financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the consolidated financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

(continues)

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The Firm's Privacy Policy is displayed on our Website

Independent Auditor's Report to the Members of Village of Marwayne (continued)

Auditor's Responsibilities for the Audit of the Consolidated Financial Statements

Our objectives are to obtain reasonable assurance about whether the consolidated financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these consolidated financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the consolidated financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditor's report to the related disclosures in the consolidated financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the consolidated financial statements, including the disclosures, and whether the consolidated financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Report on Other Legal and Regulatory Requirements

- Debit Limit Regulation:

In accordance with Alberta Regulation 255/2000, we confirm that the municipality is in compliance with the Debt Limit Regulation. A detailed account of the Village's debt limit can be found in Note 10.

- Supplementary Accounting Principles and Standards Regulation:

In accordance with Alberta Regulation 313/2000, we confirm that the municipality is in compliance with the Supplementary Accounting Principles and Standards Regulation and note the information required can be found in Note 1.

Lloydminster, Alberta

September 14, 2020

CHARTERED PROFESSIONAL
ACCOUNTANTS

VILLAGE OF MARWAYNE
Consolidated Statement of Financial Position
December 31, 2019

FINANCIAL ASSETS

Cash and temporary investments (Note 2)	\$ 2,542,936	\$ 2,283,640
Taxes and grants in place of taxes receivable (Note 3)	69,275	67,981
Trade, utilities and grants receivable (Note 3)	91,878	567,641
Inventory held for resale	326,555	122,320
Investments (Note 4)	6	6
	3,030,650	3,041,588

LIABILITIES

Accounts payable and accrued liabilities	67,632	307,856
Deferred revenue (Note 6)	63,323	101,385
Long term debt (Note 9)	1,295,556	1,380,617
	1,426,511	1,789,858

NET FINANCIAL ASSETS

1,604,139	1,251,730
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NON-FINANCIAL ASSETS

Prepaid expenses	6,849	900
Tangible capital assets (Note 5)	10,534,541	10,629,947
Cultural and historical assets (Note 12)	689	689
	10,542,079	10,631,536

ACCUMULATED SURPLUS

\$ 12,146,218	\$ 11,883,266
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COMMITMENTS AND CONTINGENCIES (Note 17)

APPROVED ON BEHALF OF COUNCIL

_____ Council member
 _____ Council member

See notes to financial statements



**VILLAGE OF MARWAYNE
Consolidated Statement of Operations
Year Ended December 31, 2019**

	Budget	2019	2018
REVENUES			
Net municipal taxes (Schedule 3)	\$ 434,122	\$ 432,579	\$ 443,667
User fees and sale of goods	534,448	493,887	484,650
Government transfers for operating (Schedule 4)	604,938	181,479	159,390
Investment income	20,000	55,576	40,561
Penalties on and costs of taxes	18,000	15,763	19,601
Licenses and permits	1,500	1,216	2,491
Other	52,200	70,455	97,724
	<u>1,665,208</u>	<u>1,250,955</u>	<u>1,248,084</u>
EXPENSES			
Legislative	32,249	28,381	31,018
Administration	257,447	222,960	169,423
Fire and by-laws enforcement	50,600	31,753	34,600
Ambulance and disaster services	1,550	1,237	1,289
Roads, streets, walks, lighting	193,820	188,965	171,646
Water supply and distribution	340,246	348,784	232,523
Wastewater treatment and disposal	88,444	62,496	72,651
Waste management	73,785	59,746	67,531
Family and community services	58,651	28,043	18,381
Land use planning, housing, rentals	49,784	22,406	52,194
Recreation and parks	61,788	45,868	48,283
Culture, library	5,400	3,121	4,463
Amortization (illustrative only)	345,596	420,308	398,160
Loss on disposal of capital assets (illustrative only)	-	-	1,808
	<u>1,559,360</u>	<u>1,464,068</u>	<u>1,303,970</u>
SHORTFALL OF REVENUE OVER EXPENSES - BEFORE OTHER ITEMS	105,848	(213,113)	(55,886)
OTHER INCOME			
Government transfers for capital (Schedule 4)	226,094	476,065	1,451,126
EXCESS OF REVENUE OVER EXPENSES	331,942	262,952	1,395,240
ACCUMULATED SURPLUS - BEGINNING OF YEAR	<u>11,883,266</u>	<u>11,883,266</u>	<u>10,488,026</u>
ACCUMULATED SURPLUS - END OF YEAR	<u>\$ 12,215,208</u>	<u>\$ 12,146,218</u>	<u>\$ 11,883,266</u>

See notes to financial statements



VILLAGE OF MARWAYNE
Consolidated Statement of Changes in Net Financial Assets
Year Ended December 31, 2019

	Budget	2019	2018
EXCESS OF REVENUES OVER EXPENSES	\$ 331,942	\$ 262,952	\$ 1,395,242
Purchase of tangible capital assets	(394,015)	(324,902)	(2,089,448)
Amortization of tangible capital assets	345,596	420,308	398,160
Loss on disposal of tangible capital assets	-	-	1,808
(Increase) decrease in prepaid expenses	-	(5,949)	5,599
	(48,419)	89,457	(1,683,881)
INCREASE (DECREASE) IN NET FINANCIAL ASSETS	283,523	352,409	(288,639)
Net financial assets - beginning of year	1,251,730	1,251,730	1,540,369
NET FINANCIAL ASSETS - END OF YEAR	\$ 1,535,253	\$ 1,604,139	\$ 1,251,730

DRAFT FOR DISCUSSION PURPOSES ONLY

See notes to financial statements



**VILLAGE OF MARWAYNE
Consolidated Statement of Cash Flows
Year Ended December 31, 2019**

	2019	2018
OPERATING ACTIVITIES		
Excess of revenues over expenses	\$ 262,952	\$ 1,395,240
Items not affecting cash:		
Amortization of tangible capital assets	420,308	398,160
Loss on disposal of tangible capital assets	-	1,808
	<u>683,260</u>	<u>1,795,208</u>
Non-cash charges to operations (net change)		
(Increase) decrease in taxes and grants in place of taxes receivable	(1,294)	8,719
Decrease (increase) in trade, utilities and grants receivable	476,422	(122,696)
(Increase) decrease in land held for resale	(204,235)	6,608
(Decrease) increase in accounts payable and accrued liabilities	(240,883)	186,563
Decrease in deferred revenue	(38,062)	(63,756)
(Decrease) increase in prepaid expenses	(5,949)	5,599
	<u>(14,001)</u>	<u>21,037</u>
Cash flow from operating activities	<u>669,259</u>	<u>1,816,245</u>
CAPITAL		
Acquisition of tangible capital assets	<u>(324,902)</u>	<u>(2,089,448)</u>
Cash flow used by capital	<u>(324,902)</u>	<u>(2,089,448)</u>
FINANCING		
Proceeds from long-term debt	-	695,230
Long-term debt repaid	(85,061)	(87,506)
Cash flow (used by) from financing	<u>(85,061)</u>	<u>607,724</u>
INCREASE IN CASH FLOW	259,296	334,521
Cash - beginning of year	<u>2,283,640</u>	<u>1,949,119</u>
CASH - END OF YEAR (Note 2)	\$ 2,542,936	\$ 2,283,640

See notes to financial statements



VILLAGE OF MARWAYNE
Schedule of Changes in Accumulated Surplus
Year Ended December 31, 2019

(Schedule 1)

	Unrestricted Surplus	Restricted Surplus	Equity in Tangible Capital Assets	2019	2018
BALANCE, BEGINNING OF YEAR	\$ 1,859,286	\$ 774,650	\$ 9,249,330	\$ 11,883,266	\$ 10,488,026
Excess of revenues over expenses	262,952	-	-	262,952	1,395,240
Internally restricted funds designated for capital	(165,606)	165,606	-	-	-
Current year funds used for tangible capital assets	(324,902)	-	324,902	-	-
Annual amortization expense	420,308	-	(420,308)	-	-
Long term debt repaid	(85,061)	-	85,061	-	-
Interest income	(22,060)	22,060	-	-	-
Change in accumulated surplus	<u>85,631</u>	<u>187,666</u>	<u>(10,345)</u>	<u>262,952</u>	<u>1,395,240</u>
BALANCE, END OF YEAR	<u>\$ 1,944,917</u>	<u>\$ 962,316</u>	<u>\$ 9,238,985</u>	<u>\$ 12,146,218</u>	<u>\$ 11,883,266</u>

DRAFT FOR DISCUSSION PURPOSES ONLY

See notes to financial statements



VILLAGE OF MARWAYNE
Schedule of Tangible Capital Assets
Year Ended December 31, 2019

(Schedule 2)

	Land	Land Improvements	Buildings	Engineered Structures	Machinery & Equipment	Vehicles	Construction In Progress	2019	2018
COST:									
BALANCE DEC. 31, 2018	\$ 370,986	\$ 155,100	\$ 2,564,102	\$ 13,094,099	\$ 172,860	\$ 425,036	\$ -	\$ 16,782,183	\$ 14,792,721
Acquisition tangible assets	-	-	-	311,186	13,716	-	-	324,902	2,089,448
Disposal tangible assets	-	-	-	-	-	-	-	-	(99,986)
BALANCE DEC. 31, 2019	\$ 370,986	\$ 155,100	\$ 2,564,102	\$ 13,405,285	\$ 186,576	\$ 425,036	\$ -	\$ 17,107,085	\$ 16,782,183
ACCUMULATED AMORTIZATION:									
BALANCE DEC. 31, 2018	\$ -	\$ 59,903	\$ 897,772	\$ 4,858,389	\$ 98,194	\$ 237,978	\$ -	\$ 6,152,236	\$ 5,852,254
Annual amortization	-	6,371	48,579	326,430	8,660	30,268	-	420,308	398,160
Accum. amort. disposals	-	-	-	-	-	-	-	-	(98,178)
BALANCE DEC. 31, 2019	\$ -	\$ 66,274	\$ 946,351	\$ 5,184,819	\$ 106,854	\$ 268,246	\$ -	\$ 6,572,544	\$ 6,152,236
NET BOOK VALUE OF CAPITAL ASSETS	\$ 370,986	\$ 88,826	\$ 1,617,751	\$ 8,220,466	\$ 79,722	\$ 156,790	\$ -	\$ 10,534,541	\$ 10,629,947
2018 NET BOOK VALUE OF CAPITAL ASSETS	\$ 370,986	\$ 95,197	\$ 1,666,330	\$ 8,235,710	\$ 74,666	\$ 187,058	\$ -	\$ 10,629,947	

See notes to financial statements



VILLAGE OF MARWAYNE
Schedule of Property and Other Taxes
(Schedule 3)
Year Ended December 31, 2019

	Budget	2019	2018
TAXATION			
Real property taxes	\$ 432,661	\$ 432,661	\$ 438,256
Business taxes	111,189	109,930	115,510
Linear property taxes	14,255	14,318	13,883
Government grants in place of property taxes	908	908	908
Special assessments and local improvement taxes	749	749	749
	<u>559,762</u>	<u>558,566</u>	<u>569,306</u>
REQUISITIONS			
Alberta School Foundation Fund	125,640	125,987	125,639
	<u>\$ 434,122</u>	<u>\$ 432,579</u>	<u>\$ 443,667</u>

Schedule of Government Transfers
(Schedule 4)
Year Ended December 31, 2019

	Budget	2019	2018
TRANSFERS FOR OPERATING:			
Provincial Government	\$ 604,938	\$ 181,479	\$ 159,390
TRANSFERS FOR CAPITAL:			
Federal Government	82,905	225,552	853,353
Provincial Government	143,189	245,340	592,947
Other Local Government	-	5,173	4,826
	<u>226,094</u>	<u>476,065</u>	<u>1,451,126</u>
	<u>\$ 831,032</u>	<u>\$ 657,544</u>	<u>\$ 1,610,516</u>

See notes to financial statements



VILLAGE OF MARWAYNE
Schedule of Consolidated Expenses By Object
(Schedule 5)
Year Ended December 31, 2019

	Budget	2019	2018
CONSOLIDATED EXPENSES BY OBJECT			
Salaries, wages, and benefits	\$ 427,906	\$ 402,244	\$ 372,897
Contracted and general services	300,164	181,447	221,881
Materials, goods, supplies, and utilities	263,933	223,105	225,424
Provision for allowances	1,500	-	1,301
Transfers to local boards and agencies	37,125	33,244	29,499
Transfer to individuals and organizations	131,220	155,148	16,449
Bank charges and short term interest	349	498	357
Interest on capital long term debt	51,567	48,074	36,194
Amortization of tangible capital assets	345,596	420,308	398,160
Net loss on disposal of tangible capital assets	-	-	1,808
	\$ 1,559,360	\$ 1,464,068	\$ 1,303,970

DRAFT FOR DISCUSSION PURPOSES ONLY

See notes to financial statements



VILLAGE OF MARWAYNE
Schedule of Segmented Disclosure
Year Ended December 31, 2019

(Schedule 6)

	General Government	Protective Services	Transportation Services	Planning & Development	Recreation & Culture	Environmental Services	Other	Total
REVENUE								
Property taxes	\$ 432,579	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 432,579
Government transfers	-	-	116,217	22,406	5,173	487,655	26,093	657,544
User fees and sale of goods	795	13,698	239	-	-	479,155	-	493,887
Investment income	55,576	-	-	-	-	-	-	55,576
Other revenue	51,577	3,079	604	14,950	3,691	11,030	2,503	87,434
	<u>540,527</u>	<u>16,777</u>	<u>117,060</u>	<u>37,356</u>	<u>8,864</u>	<u>977,840</u>	<u>28,596</u>	<u>1,727,020</u>
EXPENSES								
Salaries, wages, and benefits	151,344	-	84,763	-	20,528	145,609	-	402,244
Contracted and general services	72,389	7,917	3,811	22,406	-	64,761	10,163	181,447
Materials, goods, supplies, and utilities	27,113	12,697	83,092	-	16,437	81,036	2,730	223,105
Transfers to local boards and agencies	-	12,375	-	-	3,121	2,600	15,148	33,244
Transfer to individuals and organizations	-	-	-	-	-	155,148	-	155,148
Bank charges and short term interest	498	-	-	-	-	-	-	498
Interest on capital long term debt	-	-	17,299	-	8,902	21,873	-	48,074
	<u>251,344</u>	<u>32,989</u>	<u>188,965</u>	<u>22,406</u>	<u>48,988</u>	<u>471,027</u>	<u>28,041</u>	<u>1,043,760</u>
NET REVENUE, BEFORE AMORTIZATION	289,183	(16,212)	(71,905)	14,950	(40,124)	506,813	555	683,260
Amortization expense	-	35,349	236,948	-	25,134	103,224	19,653	420,308
NET REVENUE	<u>\$ 289,183</u>	<u>\$ (51,561)</u>	<u>\$ (308,853)</u>	<u>\$ 14,950</u>	<u>\$ (65,258)</u>	<u>\$ 403,589</u>	<u>\$ (19,098)</u>	<u>\$ 262,952</u>

See notes to financial statements



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES

The consolidated financial statements of the Village of Marwayne are the representations of management prepared in accordance with generally accepted accounting principles for local governments established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada. Significant aspects of the accounting policies adopted by the Village are as follows:

Reporting Entity

The consolidated financial statements reflect the assets, liabilities, revenues and expenses, changes in fund balances and change in financial position of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Village and are, therefore, accountable to the Village Council for the administration of their financial affairs and resources. Included with the municipality are the following:

Marwayne Water and Sewer Utilities
Marwayne Waste Disposal System

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

The financial statements exclude trust assets that are administered for the benefit of external parties. Interdepartmental and organizational transactions and balances are eliminated.

Basis of Accounting

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

Government transfers, contributions and other amounts are received from third parties pursuant to legislation, regulation or agreement and may only be used for certain programs, in the completion of specific work or for the purchase of tangible capital assets. In addition, certain user charges and fees are collected for which the related services have yet to be performed. Revenue is recognized in the period when the related expenses are incurred, services performed or the tangible capital assets are acquired.

Use of Estimates

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements, and the reported amounts of revenue and expenditures during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

(continues)



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Financial Instruments

Financial instruments are recorded at fair value when acquired or issued. In subsequent periods, financial assets with actively traded markets are reported at fair value, with any unrealized gains and losses reported in income. All other financial instruments are reported at amortized cost, and tested for impairment at each reporting date. Transaction costs on the acquisition, sale, or issue of financial instruments are expensed when incurred.

Cash and Temporary Investments

Cash is defined as cash on hand and cash on deposit, net of cheques issued and outstanding at the reporting date. Temporary investments includes any investment with a maturity date of three months or less.

Inventory for Resale

Land held for resale is recorded at the lower of cost or net realizable value. Cost includes costs for land acquisition and improvements required to prepare the land for servicing such as clearing, stripping and levelling charges. Related development costs incurred to provide infrastructure such as water and waste water services, roads, sidewalks and street lighting are recorded as physical assets under their respective function.

Investments

Investments are recorded at cost or amortized cost. Investments includes any investment with a maturity date of greater than three months at the reporting date. When there has been a loss in value that is other than a temporary decline, the respective investment is written down to recognize the loss.

Prepaid Local Improvement Charges

Construction and borrowing costs associated with local improvement projects are recovered through annual special assessments during the period of the related borrowings. These levies are collectible from property owners for work performed by the municipality.

Where a taxpayer has elected to prepay the outstanding local improvement charges, such amounts are recorded as deferred revenue. Deferred revenue is amortized to revenue on a straight-line basis over the remaining term of the related borrowings.

In the event that the prepaid amounts are applied against the related borrowings, the deferred revenue is amortized to revenue by an amount equal to the debt repayment.

Tax Revenue

Tax revenues are recognized when the tax has been authorized by bylaw and the taxable event has occurred.

Requisitions operate as a flow through and are excluded from the municipal revenue.

(continues)



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Landfill Closure and Post-Closure Liability

Pursuant to the Alberta Environmental Protection and Enhancement Act, the Village is required to fund the closure of its landfill sites and provide for post-closure care of the facility. Closure and post-closure activities include the final clay cover, landscaping, as well as surface and ground water monitoring, leachate control, and visual inspection.

The Village currently has a transfer station and a contract with Vermillion River Waste Management Authority for disposal of its waste.

Contaminated Sites Liability

Contaminated sites are a result of contamination being introduced into air, soil, water or sediment of a chemical, organic or radioactive material or live organism that exceeds an environmental standard. The liability is recorded net of any expected recoveries. A liability for remediation of a contaminated site is recognized when a site is not in productive use and is management's estimate of the cost of post-remediation including operation, maintenance and monitoring.

Government Transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occur, providing the transfers are authorized, any eligibility criteria have been met and reasonable estimates of the amounts can be determined.

Non-Financial Assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenue over expenses, provides the consolidated Change in Net Financial Assets for the year.

(continues)



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

1. SIGNIFICANT ACCOUNTING POLICIES (continued)

Tangible Capital Assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital assets is amortized on a straight-line basis over the estimated useful life as follows:

Land improvements	15-20
Buildings	25-65
Engineered structures	15-75
Machinery and equipment	5-20
Vehicles	3-20

Assets under construction are not amortized until the asset is available for productive use.

i. Contributions of Tangible Capital Assets

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

ii. Leases

Leases are classified as capital or operating leases. Leases which transfer substantially all of the benefits and risks incidental to ownership of property are accounted for as capital leases. All other leases are accounted for as operating leases and the related lease payments are charged to expenses as incurred.

iii. Inventories

Inventories held for consumption are recorded at the lower of cost and replacement cost.

iv. Cultural and Historical Tangible Capital Assets

Works of art for display are not recorded as tangible capital assets but are disclosed in Note 12.

2. CASH AND TEMPORARY INVESTMENTS

	2019	2018
Cash	\$ 849,438	\$ 1,390,320
Temporary investments	1,693,498	893,320
	\$ 2,542,936	\$ 2,283,640

Temporary investments are short-term deposits with original maturity dates of three months or less with ATB Financial at interest rates ranging from 2.4% to 2.5%.

Council has designated funds of \$962,316 (2018 - \$774,650) included in the above amounts for capital purposes.



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

3. RECEIVABLES

	2019	2018
Property Taxes		
Taxes and grants in place of taxes receivable	\$ 42,312	\$ 46,944
Arrears of taxes	26,963	21,037
Total	69,275	67,981
Other		
Grants receivable	40,927	392,451
Utilities receivable	31,253	37,340
Trade accounts receivable	16,809	48,555
Goods and service tax recoverable	2,889	89,295
Total	91,878	567,641
Total	\$ 161,153	\$ 635,622

During the year, the company recorded impairments of \$0 (2018 - \$1,301). This amount is included in administration in the statement of operations and provision for allowances in Schedule 5.

4. INVESTMENT

	2019	2018
Alberta Central East Water Corporation	\$ 6	\$ 6

The Village of Marwayne owns 601 Class A voting shares in Alberta Central East Water Corporation. This represents a 5% interest in Alberta Central East Water Corporation.

5. TANGIBLE CAPITAL ASSETS

	Cost	Accumulated amortization	2019 Net book value	2018 Net book value
Land	\$ 370,986	\$ -	\$ 370,986	\$ 370,986
Land improvements	155,100	66,274	88,826	95,197
Buildings	2,564,102	946,351	1,617,751	1,666,330
Engineered structures	13,405,284	5,184,819	8,220,465	8,235,710
Machinery and equipment	186,576	106,854	79,722	74,666
Vehicles	425,036	268,245	156,791	187,058
	\$ 17,107,084	\$ 6,572,543	\$ 10,534,541	\$ 10,629,947



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

6. DEFERRED REVENUE

	2019	2018
Alberta Community Partnership	\$ 26,478	\$ 73,199
Business Revitalization Program	20,344	23,013
Municipal Sustainability Initiative - Capital	16,501	-
County of Vermilion River Park Trust Fund	-	5,173
	\$ 63,323	\$ 101,385

The Alberta Community Partnership grant is to be used with the collaboration of the Village of Marwayne and the Villages of Dewberry and Kitscoty for conducting a water and wastewater initiative, purchasing of maintenance equipment and supporting a proactive planning priorities project. The deferred revenue will be recognized in the year the related expenses are incurred.

The Chamber of Commerce provides funds that are restricted for the revitalization of businesses within the Village of Marwayne. The deferred revenue will be recognized in the year the related expenses are incurred.

The Municipal Sustainability Initiative Capital grant is restricted for the continuation of both underground and surface infrastructure renewals in the Village of Marwayne.

7. LANDFILL CLOSURE AND POST-CLOSURE LIABILITY

Alberta environmental law requires closure and post-closure care of landfill sites, which includes final covering and landscaping, pumping of ground water and leachates from the site, and ongoing environmental monitoring, site inspections and maintenance.

The Village of Marwayne has two landfill sites that have been closed for years. The Village monitors these sites as required by law. The Village has not estimated any costs of post-closure care for these landfill sites. There is no immediate designated use for the property. Any future use will be assessed and relevant post-closure care requirements will be addressed at that time.

The Village has not designated any assets for settling post-closure liabilities.

8. CONTAMINATED SITES LIABILITY

The town has adopted PS3260 Liability for Contaminated Sites. The town did not identify any financial liabilities in 2019 (2018- nil) as a result of this standard.



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

9. LONG TERM DEBT

	2019	2018
#2 Self supported debenture	\$ 47,341	\$ 61,301
#3 Self supported debenture	202,384	215,769
#4 Self supported debenture	387,778	408,317
#5 Self supported debenture	<u>658,053</u>	<u>695,230</u>
	\$ 1,295,556	\$ 1,380,617

The current portion of long term debt amounts to \$88,456 (2018 - \$85,060).



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

Principal and interest repayments are due as follows:

	Principal	Interest	Total
2020	\$ 88,456	\$ 46,025	\$ 134,481
2021	91,996	42,485	134,481
2022	95,690	38,792	134,482
2023	81,750	34,939	116,689
2024	84,658	32,030	116,688
2025 and subsequent	853,006	141,058	994,064
	<u>\$ 1,295,556</u>	<u>\$ 335,329</u>	<u>\$ 1,630,885</u>

#2 Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at 6.25% per annum, before Provincial subsidy, and matures in 2022. The average annual interest rate is 6.25% for 2019 (6.25% in 2018). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess 8%, 9% and 11% to a maximum annual rate of 12.5%, depending on the date borrowed.

#3 Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at 4.269% per annum, before Provincial subsidy, and matures in 2031. The average annual interest rate is 4.269% for 2019 (4.269% in 2018). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess 8%, 9% and 11% to a maximum annual rate of 12.5%, depending on the date borrowed.

#4 Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at 3.866% per annum, before Provincial subsidy, and matures in 2033. The average annual interest rate is 3.866% for 2019 (3.866% in 2018). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess 8%, 9% and 11% to a maximum annual rate of 12.5%, depending on the date borrowed.

#5 Debenture debt is repayable to Alberta Capital Finance Authority and bears interest at 3.051% per annum, before Provincial subsidy, and matures in 2033. The average annual interest rate is 3.051% for 2019 (3.051% in 2018). For qualifying debentures, the Province of Alberta rebates 60% of interest in excess 8%, 9% and 11% to a maximum annual rate of 12.5%, depending on the date borrowed.

Debenture debt is issued on the credit and security of the Village of Marwayne at large.

Interest on long term debt amounted to \$48,074 (2018 - \$36,195).

The Village's total cash payments for interest in 2019 was \$49,420 (2018 - \$31,327).



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

10. DEBT LIMITS

Section 276 (2) of the Municipal Government Act requires that debt and debt limits as defined by Alberta Regulation 255/00 for the Village of Marwayne be disclosed as follows:

	2019	2018
Total debt limit	\$ 1,876,433	\$ 1,872,126
Total debt	1,295,556	1,380,617
Total debt limit available	580,877	491,509
Service on debt limit	312,739	312,021
Service on debt	134,481	134,481
Service on debt limit available	178,258	177,540

The debt limit is calculated at 1.5 times revenue of the municipality (as defined in Alberta Regulation 255/00) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limitations requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities that could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the municipality. Rather, the financial statements must be interpreted as a whole.

11. EQUITY IN TANGIBLE CAPITAL ASSETS

	2019	2018
Tangible capital assets (Schedule 2)	\$ 17,107,085	\$ 16,782,183
Accumulated amortization (Schedule 2)	(6,572,544)	(6,152,236)
Long term debt (<i>Note 9</i>)	(1,295,556)	(1,380,617)
	\$ 9,238,985	\$ 9,249,330

12. CULTURAL AND HISTORICAL ASSETS

The Village of Marwayne owns a cenotaph. It is not recorded as a tangible capital asset in the financial statements and is not amortized.



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

13. ACCUMULATED SURPLUS

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	2019	2018
Unrestricted surplus	\$ 1,944,917	\$ 1,859,286
Internal Restricted surplus		
Emergency services	50,568	44,021
Engineered structures	44,018	247,191
General equipment replacement	69,866	51,258
Roads	220,189	212,116
Water and sewer	577,675	220,064
Equity in tangible capital assets (Note 11)	9,238,985	9,249,330
	\$ 12,146,218	\$ 11,883,266

14. SEGMENTED DISCLOSURE

The Village of Marwayne provides a range of services to its ratepayers. For each reported segment, revenues and expenses represent both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

Refer to Schedule of Segmented Disclosures (Schedule 6).



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

15. SALARY AND BENEFITS DISCLOSURE

Disclosure of salaries and benefits for elected municipal officials, the chief administrative officer and designated officers as required by Alberta Regulation 313/200 is as follows:

	Salary (1)	Allowances(2)	2019	2018
Mayor				
Eikland	\$ 5,500	\$ -	\$ 5,500	\$ 6,750
Council				
Lawrence	3,400	-	3,400	3,400
McDonald	3,000	-	3,000	3,900
Neureuter	3,600	-	3,600	3,500
Rainey	3,300	-	3,300	4,600
	13,300	-	13,300	15,400
Chief Admin				
Harrower	8,003	-	8,003	-
Willner	89,134	-	89,134	75,674
			97,137	
Designated Officers				
Wainwright Assessment Group Ltd.	8,359	-	8,359	7,554
	\$ 124,296	\$ -	\$ 124,296	\$ 105,378

(1) Salary includes regular base pay, bonuses, overtime, lump sum payments, gross honoraria, per diem pay and any other direct cash remuneration.

(2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans.

16. ENVIRONMENTAL CONTAMINATION

During 2002, the Village of Marwayne acquired two lots through tax recovery that contain contamination. The lots previously were used for gas station facilities. Environmental studies have been performed by ConocoPhillips to determine the extent of damage. Section 434 of the Municipal Government Act specifically relieves the Village of any responsibility with respect to contamination that existed prior to acquisition through tax recovery. The lots held for resale have been reported at the assessor's assigned value for 2019 of \$1,370.



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

17. COMMITMENTS AND CONTINGENCIES

The Village of Marwayne has entered into a water and wastewater treatment systems agreement with the Village of Kitscoty and Village of Dewberry. This agreement will be used to co-ordinate their efforts and co-operate in having adequate provision and maintenance of the water and wastewater services in each municipality. This agreement remains in effect unless one of the parties gives the other parties six months notice in any calendar year to terminate.

The Village of Marwayne has entered into a three year contract with Wainwright Assessment Group Ltd. for assessment services. The following per annum costs will apply:

June 1, 2019 to May 31, 2020 - \$7,788

June 1, 2020 to May 31, 2021 - \$7,944

June 1, 2021 to May 31, 2022 - \$8,100

The Village of Marwayne is a partner in the Alberta Central East Water Corporation (ACE) regional water system project. The full regional system will include 350+ kilometers of pipeline, two Water Transfer (pump) Stations (WTS) located near Vegreville and Lloydminster along with community fill stations and truck fill stations. The water is supplied from the North Saskatchewan River sourced through two sources. The total capital costs of the regional water system is estimated to be approximately \$140 million with the provincial government and federal government contributing 90% of the costs. The remaining costs will be shared between the thirteen member municipalities through a pro-rated share (based on population) for each phase of construction. Total costs to date have been \$702,873. The Village of Marwayne has 5% of the voting shares and is responsible for 4.45% of all costs. The Village's portion is estimated to total \$150,855. As the Regional Water System is not a Village owned asset, none of the related liabilities, funding or expenditures are reflected in the Village except for the Village's portion. Annual consumption costs in 2020 will be based on the current ACE water rates.

The Village of Marwayne has entered into an annual waste management agreement with the Vermilion River Regional Waste Management Services Commission for annual fees of \$68,875 in 2020. Each year the fees are reviewed and adjusted to actual costs incurred. The adjustment is expensed in the year it is calculated and collected by the Commission.

The Village of Marwayne has entered into an annual rental agreement for office space with the Marwayne Agricultural Society for an annual fee of \$7,000. Each year this agreement is reviewed and adjusted if required.

The Village of Marwayne has entered into an agreement with Pioneer Lodge to provide financial support for any future operating deficit and debt servicing costs. The Village of Marwayne is responsible to cover any shortfalls to the extent of their participating interest. Currently Pioneer Lodge is in good standing.



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

18. RELATED PARTY TRANSACTIONS

Marwayne Agricultural Society - Village appoints a director to the Society and has a close working relationship with the Board.

	2019	2018
Marwayne Agricultural Society: Office rent - expense	\$ (7,000)	\$ (7,000)
Jordan Willner: Telephone allowance - expense	(497)	-
	\$ (7,497)	\$ (7,000)

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

19. FINANCIAL INSTRUMENTS

The organization is exposed to various risks through its financial instruments and has a comprehensive risk management framework to monitor, evaluate and manage these risks. The following analysis provides information about the organization's risk exposure and concentration as of December 31, 2019. The Village is not exposed to significant currency risk or other price risk.

Credit risk

The Village is subject to credit risk with respect to taxes and grants in place of taxes receivable and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Village provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk. The Village of Marwayne has also passed a bylaw authorizing transfer of utilities and other receivables to the tax roll.

Liquidity risk

Liquidity risk is the risk that an entity will encounter difficulty in meeting obligations associated with financial liabilities. The organization is exposed to this risk mainly in respect of collection of its various receivables and the payment of its accounts payable and accrued liabilities and long term debt.

Interest risk

Interest rate risk is the risk that the value of a financial instrument might be adversely affected by a change in the interest rates. The Village's exposure arises from their self-supported debentures and temporary investments that are guaranteed investment certificates. All interest rates are fixed, thus there is little exposure to interest rate risk.

Unless otherwise noted, the carrying value of the financial instruments approximates fair value.



VILLAGE OF MARWAYNE
Notes to Consolidated Financial Statements
Year Ended December 31, 2019

20. SUBSEQUENT EVENTS

Subsequent to December 31, 2019, there was a COVID-19 outbreak which has had a significant impact on municipal government operations through the restrictions put in place by Canadian and provincial governments as well as municipal governments regarding travel, isolation/quarantine orders, closure of facilities, cancellation/postponement of programs and tax and utility deferral programs. This uncertainty has prompted the following actions from the Village:

- Temporary closure of the Village Office.
- Deferral of 2020 property tax payment deadline until September 30th, 2020, with no penalties being charged until October 1st, 2020.
- Deferral of utility payments until June 18th, 2020, with no penalties being charged until June 19th, 2020 or 90 days after invoice date (whichever is later).

At this time it is unknown the extent of the impact the COVID-19 outbreak may have on the Village as this will depend on future developments that are highly uncertain and cannot be predicted with confidence. These uncertainties arise from the inability to predict the ultimate geographic spread of the virus, and the duration of the outbreak, including the duration of Village facility closures, program and service disruptions, and isolation/quarantine measures that are currently, or may be put in place by Canada and other countries to fight the virus.

21. APPROVAL OF FINANCIAL STATEMENTS

These financial statements were approved by Council and Management.

22. BUDGET AMOUNTS

Budget amounts are included for information purposes only and are not audited.



September 1, 2020

Village of Marwayne
PO Box 113
Marwayne, Alberta
T0B 2X0

Dear Mayor and Council:

**Re: Audited Financial Statements
December 31, 2019**

Please find enclosed one bound and two unbound copies of the financial statements of the Village of Marwayne and one bound and two unbound copies of the Municipal Financial Information Return for the year ended December 31, 2019. Please sign the marked copies and return them to our office.

The financial statements have been prepared in accordance with the local government standards established by the Public Sector Accounting Board of the Chartered Professional Accountants of Canada.

Pursuant to Section 276(3), the Village is required to make the financial statements and the auditors' report available to the public in a manner considered appropriate by Council by May 1, 2020. However, as a result of COVID-19, the minister has extended the submission deadline to October 1, 2020.

Also please find enclosed one copy of your 2019 T2 Corporation Income Tax Return. We will EFILE this return on your behalf. Please sign the enclosed EFILE authorization form (T183). Retain one copy of this form for your records, and return the signed original to us.

The following matters became apparent during the course of the audit and are drawn to Council's attention:

i) Operations

The Village operated with a consolidated excess of revenue over expenditures of \$262,952.

ii) Cash Position

The cash position of the Village has increased by \$259,296 during the year. Details of sources and uses of cash may be found on page 6 of the accompanying financial statements.

iii) Collections

Total accounts receivable have decreased \$474,469 from 2018. From this, significant highlights include taxes receivable has increased \$1,294, utilities and grants receivable has decreased \$357,611 and GST recoverable has decreased by \$86,406. It is recommended that the Mayor and Council be provided with Aged Trial Balances for taxes and utilities monthly for approval. This will help to ensure that they enforce more rigid collection procedures should they deem

them necessary.

We have reviewed your general ledger and property tax receivable reports up to August 17, 2020. It appears property tax collections are down \$242,260 in comparison to August 17, 2019. We recognize this large drop is due to payment deadline extensions and some economic hardships due to COVID-19, but with it being this substantial we would like to bring this to Council's attention.

iv) Internal Controls

Due to the limited administrative staff employed there is little opportunity for the segregation of duties. The compensating internal control is reliant on Council's review and approval process for all the significant transaction streams and dual signatures required on cheques. The dual signature is either the mayor or another council member. We rely heavily on this process as a part of our audit. We test to ensure that the process is functioning as intended on an annual basis. Based on our audit testing, the process was functioning as intended during the current year.

Internally restricted funds have been allocated into a separate fund and allocated for future projects by administration. These allocations should be reviewed and approved by the members of council. A reminder that any funds transferred should be documented in the minutes approving all funds transferred to and from these internally restricted funds. During the year there was a board approved transfer to internally restricted reserves (ATB 90 Day Capital Reserve). However, the actual transfer did not match the board approved amount. To prevent further such instances, ensure that all such transfers are reviewed at a later date to ensure accuracy.

If money is received that is restricted by an external party, council does not have the legal right without permission of the donor to use the externally restricted funds for any purpose other than that stipulated by the donor. As a precautionary measure, externally restricted funds should not be comingled with internally restricted funds.

With the limited staff segregation of duties surrounding deposits, the processing should be segregated as much as possible. More control might be achieved by having the CAO open the mail noting any cash and cheques in the deposit book. Then the CAO would forward the cash and cheques to the administration to post the entries into the accounting system and then provide the deposit and the posting summary to the CAO to review the posting summary versus the deposit slip and take the deposit to the bank. The CAO would initial approval and date the posting summary and return it for filing. Then either the CAO would prepare the bank reconciliation or review it in detail and initial and date the reconciliation the date it is approved by the CAO.

v) Audit

The co-operation of Mrs. Harrower and Ms. Kennedy during the course of the audit is acknowledged and appreciated.

vi) Bookkeeping

When comparing the Village's budgeted trial balance in the accounting software to the approved budget we noticed minor variances. The variances that were found tended to be the difference between preparing a budget on a cash basis instead of an accrual basis. Please ensure the budgeted trial balance in the software matches to the approved budget.

The inventory listing kept by the Village has not been updated for several years, as such it is not up to date. Further, the property for sale documents listed on the Village website have also not been updated and are not accurate. Please update these documents to reflect the actual properties for sale by the Village.

We would be pleased to review the financial statements with Council at their convenience.

An invoice for services rendered to date will be forwarded to you under separate cover.

We sincerely appreciate the opportunity to be of service to you.

Yours faithfully,

Ryan Deis, B. Comm., CPA, CA

LECKIE & ASSOCIATES LLP

RJD/lrk

Encls.

c.c. Alberta Municipal Affairs

2020-21 First Quarter

Fiscal Update and
Economic Statement

Presented by:



ALBERTA COUNSEL

BUDGET 2020

“Budget 2020 is our government’s plan for getting Albertans back to work and revitalizing our economy”



2020-21 First Quarter

“These numbers are incredibly sobering to all of us. If left unchecked, they predict a grim reality for Albertans. We are facing the most significant economic challenge of our generation.”



Fiscal Plan Highlights

- \$24.2 billion deficit
 - \$16.8 billion higher than Budget 2020
- \$38.4 billion in total revenue
 - \$11.5 billion decrease
- \$62.6 billion in total expense
 - \$5.3 billion increase

Standing up
for Alberta



Fiscal Plan Summary
(millions of dollars)

Income Statement

	Fiscal Year		Change from Budget	
	2019-20 Actual	2020-21 Budget ^a		Forecast
Revenue				
Income tax revenue	15,351	17,105	12,858	(4,247)
Other tax revenue	5,747	5,782	5,242	(540)
Non-renewable resource revenue	5,937	5,090	1,224	(3,866)
Other revenue	19,189	22,019	19,125	(2,894)
Total Revenue	46,224	49,996	38,449	(11,547)
Expense				
Operating expense	48,616	47,809	47,896	87
Capital grants	1,696	2,302	2,380	78
Amortization / inventory consumption / loss on disposals	3,720	3,857	3,904	47
Taxpayer-supported debt servicing costs	1,783	2,066	2,220	154
Self-supported debt servicing costs	452	439	306	(133)
Pension provisions	(334)	(415)	(389)	26
Expense (excl. COVID-19 / Recov. Plan, contingency, crude-by-rail)	55,936	56,056	56,317	261
COVID-19 / Recovery Plan:				
Operating expense	218	500	3,021	2,521
Capital grants (municipal)	-	-	638	638
Inventory consumption (PPE)	-	-	632	632
Disaster and emergency assistance - allocated	1,356	-	491	491
Contingency / disaster and emergency assistance - unallocated	-	750	259	(491)
Crude-by-rail provision	866	-	1,250	1,250
Total Expense	58,376	57,306	62,608	5,302
Surplus / (Deficit)	(12,152)	(7,310)	(24,159)	(16,849)



Revenue Highlights

- \$1.2 billion from resource revenue
 - \$3.9 billion decrease
- \$686 million from bitumen royalties
 - \$2.5 billion decrease
- \$77 million from natural gas royalties
 - \$352 million decrease
- \$10.7 billion from personal income tax
 - \$1.9 billion decrease
- \$2.1 billion from corporate income tax
 - \$2.4 billion decrease
- \$5.2 billion from other tax revenue
 - \$540 million decrease
- \$1.5 billion from investment income
 - \$1.1 billion decrease
- \$10 billion from federal transfers
 - \$846 million increase
- \$7.6 billion total revenue from other sources
 - \$2.7 billion decrease



Revenue

(millions of dollars)

	Fiscal Year		Change from Budget	
	2019-20 Actual	2020-21 Budget		2020-21 Forecast
Income Taxes				
Personal income tax	11,244	12,566	10,712	(1,854)
Corporate income tax	4,107	4,539	2,146	(2,393)
	15,351	17,105	12,858	(4,247)
Other Taxes				
Education property tax	2,475	2,559	2,472	(87)
Fuel tax	1,376	1,423	1,127	(296)
Tobacco / vaping tax	805	864	796	(68)
Cannabis tax	76	74	79	5
Insurance taxes	662	703	683	(20)
Carbon tax	189	-	-	-
Tourism levy	89	92	35	(57)
Freehold mineral rights tax	75	67	50	(17)
	5,747	5,782	5,242	(540)
Non-Renewable Resource Revenue				
Bitumen royalty	4,089	3,211	686	(2,525)
Crude oil royalty	1,175	1,135	316	(819)
Natural gas and by-products royalty	371	429	77	(352)
Bonuses and sales of Crown leases	120	177	22	(155)
Rentals and fees / coal royalty	182	137	123	(14)
	5,937	5,090	1,224	(3,866)



Expense Highlights

- \$47.9 billion in operating expense (excluding COVID-19/Recovery Plan)
 - \$87 million increase
- Increases:
 - \$301 million in Health
 - \$180 million in post-secondary institutions
- Decreases:
 - \$152 million in investment management fees
 - \$132 million in education
 - \$99 million in Indigenous Relations
- \$3 billion for COVID-19/Recovery Plan operating
- \$3 billion for capital grants
 - \$716 million increase
- \$672 million inventory consumption
 - Total new spend



Operating Expense by Ministry
(millions of dollars)

	Fiscal Year			Change from Budget
	2019-20	2020-21		
	Actual	Budget	Forecast	
Advanced Education	5,478	5,126	5,305	179
Agriculture and Forestry	868	833	827	(6)
Children's Services	1,548	1,636	1,636	-
Community and Social Services	3,965	3,910	3,909	(1)
Culture, Multiculturalism and Status of Women	205	185	173	(12)
Economic Development, Trade and Tourism	282	298	296	(2)
Education	8,134	8,322	8,190	(132)
Energy	597	506	506	-
Environment and Parks	558	532	508	(24)
Executive Council	18	17	17	-
Health	20,870	20,616	20,917	301
Indigenous Relations	162	203	104	(99)
Infrastructure	457	472	470	(2)
Justice and Solicitor General	1,442	1,443	1,443	-
Labour and Immigration	196	209	204	(5)
Municipal Affairs	244	241	241	-
Seniors and Housing	634	637	637	-
Service Alberta	494	482	479	(3)
Transportation	425	384	387	3
Treasury Board and Finance	1,903	1,693	1,541	(152)
Legislative Assembly	140	126	126	-
In-year savings	-	(59)	(18)	41
Operating expense before COVID-19 / Recovery Plan operating expense	48,616	47,809	47,896	87



COVID-19 / Alberta's Recovery Plan

- ▶ Total spend of \$6.8 billion
- ▶ Direct revenue reductions of \$0.8 billion
- ▶ Operating expense of \$3.9 billion
- ▶ Capital Plan spend of \$2.3 billion
- ▶ Other support of \$5.3 billion

(millions of dollars)

	Fiscal Year			Change from Budget
	2019-20 Actual	2020-21 Budget	2020-21 Forecast	
COVID-19 / Recovery Plan operating expense				
Community and Social Services	60	-	48	48
Economic Development, Trade and Tourism	-	-	316	316
Energy	-	-	420	420
Environment and Parks	-	-	367	367
Health	25	500	769	269
Labour and Immigration	114	-	273	273
Municipal Affairs	-	-	658	658
Other ^a	19	-	170	170
Total COVID-19 / Recovery Plan operating expense	218	500	3,021	2,521



Assets and Liabilities

- Financial assets of \$75.2 billion are forecast for March 31, 2021
 - \$1.2 billion decrease
- Liabilities are forecast at \$142 billion
 - \$25.5 billion increase
- \$66.9 billion Net Financial Debt
 - \$26.7 billion increase
 - Net debt to GDP ratio is 22%
- Net Assets of negative \$12.7 billion
 - \$24.2 billion decrease



Capital Plan Highlights

- \$8.4 billion Capital Plan
 - \$1.4 billion increase
- \$5.5 billion in direct borrowing
 - \$1.4 billion increase

Capital Plan Summary (millions of dollars)

	Fiscal Year			Change from Budget
	2019-20 Actual	2020-21 Budget	2020-21 Forecast	
By Ministry				
Advanced Education	554	654	752	98
Agriculture and Forestry	28	39	88	49
Community and Social Services	-	1	1	-
Culture, Multiculturalism and Status of Women	40	61	60	(1)
Economic Development, Trade and Tourism	10	12	12	-
Education	600	842	1,023	181
Energy	73	163	163	-
Environment and Parks	68	123	194	71
Health	1,083	1,288	1,381	93
Indigenous Relations	3	19	19	-
Infrastructure	125	270	348	78
Justice and Solicitor General	5	10	25	15
Labour and Immigration	1	1	1	-
Municipal Affairs	1,128	1,236	1,739	503
Seniors and Housing	182	216	235	19
Service Alberta	88	94	94	-
Transportation	1,551	1,941	2,263	322
Treasury Board and Finance	23	19	19	-
Legislative Assembly	1	3	3	-
Total Capital Plan	5,564	6,989	8,420	1,431

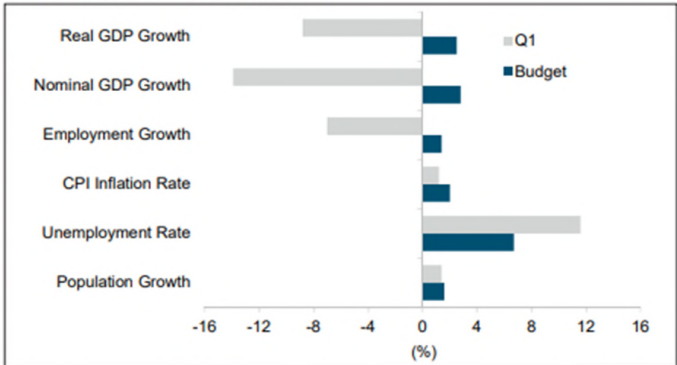


Economic Update

- GDP forecasted to contract 8.8%
- Employment forecasted to fall by 7%
- Unemployment rate forecasted to average 11.6%
- Exports expected to fall nearly 13% (3.5% growth in Budget 2020)
- Oil production has fell by over 700,000 bpd. Forecasted to 3.3 million bpd (260,000 lower than Budget 2020)
- WTI forecast at \$35.60/bbl (\$22/bbl lower than Budget 2020)
- Oil and gas investment is forecasted to fall by over \$8 billion (\$1.5 billion increase in Budget 2020)
- Business investment outside oil and gas is forecast to fall 9%
- Population growth is forecast to decrease to 1.4% in 2020 and below 1% in 2021
- Real consumer spending is forecast to decline by 6.9%

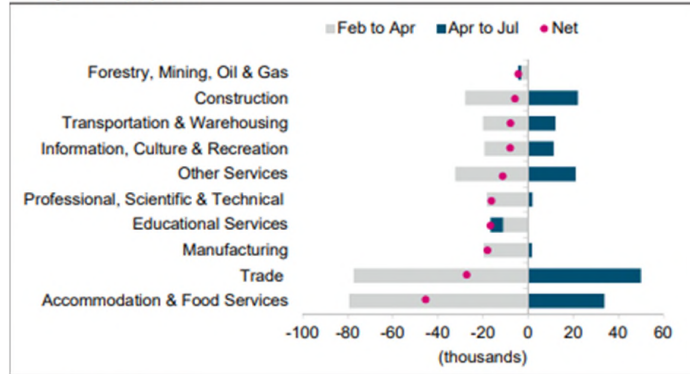


Chart 1: Outlook has changed dramatically since Budget 2020
 Selected Key Economic Indicators, 2020



Source: Alberta Treasury Board and Finance

Chart 2: Strong rebound in hardest hit industries
 Change in employment



Source: Statistics Canada



Energy and Economic Assumptions^a

	2017-18	2018-19	2019-20	2020-21	2021-22	2022-23	
	Actual	Actual	Estimate	Target	Target	Target	
WTI Oil (US\$/bbl) ^b	53.69	62.77	58.00	58.00	62.00	63.00	
Light-Heavy Differential (US\$/bbl) ^b	14.40	23.31	14.70	19.10	20.60	16.40	
WCS@Hardisty (Cdn\$/bbl) ^b	50.38	51.65	57.70	51.20	54.50	60.60	
Natural Gas (Cdn\$/GJ) ^b	1.82	1.34	1.40	1.70	1.80	2.10	
Conventional Crude Oil Production (000s barrels/day)	457	489	483	488	486	482	
Raw Bitumen Production (000s barrels/day)	2,804	3,007	3,109	3,249	3,344	3,417	
Exchange Rate (US¢/Cdn\$) ^b	78.0	76.3	75.5	76.5	77.0	77.5	
Interest Rate (10-year Canada bonds, %)	1.91	2.19	1.50	2.00	2.20	2.20	
	2017	2018	2019	2020f	2021f	2022f	2023f
	Actual	Actual	Estimate				
Real GDP (% change)	4.8	1.6	0.3	2.5	2.8	2.9	2.8
Employment (% change) ^c	1.0	1.9	0.5	1.4	2.1	2.1	2.1
Unemployment Rate (%) ^c	7.8	6.6	6.9	6.7	6.0	5.5	5.1
Primary Household Income (% change)	4.1	2.5	3.1	4.4	5.2	5.3	5.5
Net Corporate Operating Surplus (% change)	165.1	10.3	(3.9)	(2.7)	18.3	14.6	10.0
Alberta Consumer Price Index (% change) ^c	1.6	2.4	1.8	2.0	2.0	2.0	2.0
Population (% change) ^c	1.1	1.3	1.6	1.6	1.7	1.9	2.0

^a Forecast was finalized on January 21, 2020

^b Forecasts have been rounded

^c Actual for 2019

^f forecast



If you have any follow up questions, please feel free to get in touch with me.

Ledgeview
Building
800, 9707-100
Street

Zack Ziolkowski

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780-652-2641



Deputy Minister
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AR96122

September 11, 2020

Ms. Shannon Harrower
Chief Administrative Officer
Village of Marwayne
PO Box 113
Marwayne AB T0B 2X0

Dear Ms. Harrower:

Thank you for your email of August 28, 2020, regarding the completion of non-compliant items identified in the Village of Marwayne 2018 Municipal Accountability Program (MAP) report.

As noted in the letter from Municipal Affairs to the village dated April 7, 2020, the village's deadline to resolve all non-compliant issues was extended from May 20, 2020 to October 1, 2020, in recognition for the need for the village to focus on addressing local concerns during the COVID-19 public health crisis.

That being said, I understand the village requires additional time to collaborate with neighbouring municipalities to pass a regional assessment review board bylaw and intermunicipal subdivision and development appeal board bylaw.

I have approved an extension of the 2018 MAP deadline to December 31, 2020, in order to provide time for the village to address the remaining two items.

I appreciate your efforts to date and I look forward to receiving an update by December 31, 2020, with confirmation that the remaining items have been completed.

Sincerely,

A handwritten signature in blue ink, appearing to read "Paul Wynnyk".

SM Paul Wynnyk
Deputy Minister

Classification: Protected A