



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, October 17, 2022 @ 7:00 PM
Horton Agencies Board Room

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 October 17th, 2022	
Be it resolved that the October 17th, 2022 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 September 26th, 2022	4 - 8
Be it resolved that the September 26th, 2022 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARING	
5.1 7:30 PM Janet Craig-Fifthen and Garrett Faltermeier	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Regional Water Operator Report	9
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Request from the Marwayne Jubilee School	10
Be it resolved that administration acquire pricing for repairs to the basketball court behind the arena and bring to Council for consideration in the 2023 interim budget.	
7.2 Speed Limit Reduction	
Be it resolved that the speed limit throughout the Village of Marwayne be reduced from 50km/hr to 30km/hr.	
7.3 Family and Community Support Services Allocations	11
Be it resolved that the 2023 Family and Community Support Services (FCSS) allocations be approved as follows:	

8	KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1	Service Line Warranties of Canada Agreement	12 - 16
	Be it resolved that the Village of Marwayne enter into a marketing agreement with Service Line Warranties of Canada.	
9	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1	Letter to Municipal Affairs	
	Be it resolved that the Village of Marwayne send a secondary request to the Minister of Municipal Affairs regarding the by-election exemption.	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	17 - 25
	Be it resolved that the following Councillor Reports be received as information:	
	<ul style="list-style-type: none"> • Northern Lights Library System Weekly Reports • Alberta Municipalities Conference Update • Go East Meeting Invitation 	
10.2	Chief Administrative Officer Report	26
	Be it resolved that the Chief Administrative Officer Report be received as information.	
11	FINANCIAL	
11.1	Monthly Financial Report	27 - 28
	Be it resolved that the September 2022 Monthly Financial Report be received as information.	
11.2	Cheque Distribution Report	29 - 30
	Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.	
11.3	Monthly Utility Bill Report	31
	Be it resolved that the September 2022 Monthly Utility Bill Report be received as information.	

12 CORRESPONDENCE

12.1 Letters

32

Be it resolved that the Letter from Minister Shandro be received as information.

13 CONFIDENTIAL

14 NEXT MEETINGS

14.1 November 21st and December 12th, 2022

15 ADJOURNMENT



210 2nd Avenue South, Box 113
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Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday September 26th, 2022
Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter
Councillors Rod McDonald, Ashley Rainey and Cheryle Eikeland
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the September 26th, 2022 Village of Marwayne Council Meeting to order at 7:00 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

September 26th, 2022 Council Meeting Agenda

2022-09-01

Moved By Deputy Mayor R. McDonald

Be it resolved that the September 26th, 2022 Village Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

August 15th, 2022 Council Meeting Minutes

2022-09-02

Moved By Councillor C. Eikeland

Be it resolved that the August 15th, 2022 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report

2022-09-03

Moved By Councillor A. Rainey

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED

Regional Water Operator Report

2022-09-04

Moved By Councillor C. Eikeland

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED



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5. KEY STRATEGY: SAFE & CARING COMMUNITY

Drug and Alcohol Policy SA 28

2022-09-05

Moved By Councillor A. Rainey

Be it resolved that the Drug and Alcohol Policy SA 28 be approved as presented.

CARRIED [3 in favour, 1 against]

Roadway Signage Inspection Policy PW 05

2022-09-06

Moved By Councillor C. Eikeland

Be it resolved that the Roadway Signage Inspection Policy PW 05 be rescinded.

CARRIED

Traffic Control Device Placement Policy PW 06

2022-09-07

Moved By Councillor A. Rainey

Be it resolved that the Traffic Control Device Placement Policy PW 06 be approved as presented.

CARRIED

Service Line Warranties of Canada Partnership

2022-09-08

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne partner with Service Line Warranties of Canada.

CARRIED

6. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Sale of Soil, Sand and Gravel Policy PW 02

2022-09-09

Moved By Councillor A. Rainey

Be it resolved that the Sale of Soil, Sand and Gravel Policy PW 02 be approved as presented.

CARRIED

Sidewalk, Trail and Curb/Gutter Inspection Policy PW 04

2022-09-10

Moved By Councillor C. Eikeland

Be it resolved that the Sidewalk, Trail and Curb/Gutter Inspection Policy PW 04 be approved as presented.

CARRIED



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7. ADMINISTRATIVE REPORTS

Councillor Reports

2022-09-11

Moved By Councillor A. Rainey

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2022-09-12

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 7:51 p.m. with all members in attendance.

CARRIED

FOIP Section 17 (1) – Advice from Officials – Tax Recovery & Utility Bylaw Exemption

2022-09-13

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne revert to an open session at 8:17 p.m. with all members in attendance.

CARRIED

2022-09-14

Moved By Councillor A. Rainey

Be it resolved that Village of Marwayne send a letter to Jillian Huff denying the request for a Utility Bylaw No. 543-15 Exemption.

CARRIED

2022-09-15

Moved By Councillor C. Eikeland

Be it resolved that the Village of Marwayne direct administration to contract the services of an independent plumber to conduct a secondary inspection of a water and/or wastewater line when an exemption to Utility Bylaw No. 543-15 is received.

CARRIED

8. FINANCIAL

Monthly Financial Report

2022-09-16

Moved By Deputy Mayor R. McDonald

Be it resolved that the August Monthly Financial Report be received as information.

CARRIED



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Cheque Distribution Report

2022-09-17

Moved By Councillor A. Rainey

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2022-09-18

Moved By Councillor C. Eikeland

Be it resolved that the August 2022 Bank Reconciliation Report be received as information.

CARRIED

Monthly Utility Bill Report

2022-09-19

Moved By Councillor A. Rainey

Be it resolved that the August 2022 Utility Bill Report be received as information.

CARRIED

9. CORRESPONDENCE

- Health Minister Tour – What We Heard Document**
- Victim Services Redesign Letter from the Town of Tofield**
- Letter from the RCMP Commanding Officer**
- 2022 Northern Lights Library System Requisition and Letter of Support**
- Alberta Provincial Police Service Deployment Model**
- Letter from Lac La Biche**

2022-09-20

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne send a letter in support of the Town of Tofield regarding the Victim Services Redesign.

CARRIED

2022-09-21

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne send a letter to Northern Lights Library System.

CARRIED



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2022-09-22

Moved By Councillor C. Eikeland

Be it resolved that the correspondence listing be received as information.

CARRIED

10. ADJOURNMENT

Being that the September 26th, 2022 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:33 p.m.

Approved this 17th day of October 2022.

Chris Neureuter, Mayor

Shannon Harrower, CAO



Village of Marwayne
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Regional Operator report

September 2022

Common information:

Monthly reports up to date.

A few problems with the water op cell phone. Nothing serious so far.

Marwayne operator training is going well, Kitscoty has begun some operator online training.

Regional operator took half day personal leave on September 28th.

Some internet problems still happening.

Regional operator took one hour sick time on Sept 22nd for Physio.

Assisted with roads, sidewalk and valve programs in Kitscoty.

Truck brakes making noise. Will take it back in to Ken's Auto for inspection.

Outstanding items:

Review Drinking water safety plans must be done this year.

Review SOP's. Need to be updated for distribution only.

Marwayne lift station second pump has been inspected prices given for rebuild.

Kitscoty is looking into server changes and internet upgrades.

One more CC to repair in Kitscoty with hydro vac after we remove portion of sidewalk.

One isolation valve needs repair in Kitscoty.

Marwayne:

Data for September 2022 was electronically submitted on AEP site.

The second pump for the West lift station has been checked. Have prices on rebuild verses new.

Shipped old pump back with Xylem for assessment, repair estimate \$4300, new replacement \$9600.

Consumption remains low, minimum nighttime consumption down to 10 lpm at times.

One service on 3rd Ave and one on 3rd street have leaks on home owner's side and are turned off right now.

A couple of problem valves need some attention. Main valves need exercising.

Operator training is going well. Could do daily rounds with little or no supervision.

Internet problems still occurring on an intermittent basis.

Called in a contravention of our water approval due to THM test exceeding the MAC. Working with AEP.

Second test from same location came back well within the allowable limits.

Lagoon discharge scheduled for October

Will call Bi-systems to come and service generator at Water plant.

From: [Sandra Beres](#)
To: [CAO Marwayne](#)
Subject: questions about basketball court behind arena
Date: September 27, 2022 2:54:53 PM

I am just wondering about the tennis court/basketball court behind the arena. I have students asking if the rims could be replaced? the lights fixed? and the court lines fixed? I think boys would help with this.

It is our understanding that the village looks after this but please let me know where this is at.

--

Sandra Beres
Principal
Marwayne Jubilee School
Tel. 780-847-3930
Fax 780-847-37-96

2023 Family and Community Support Services (FCSS) Funding			
Applicant	Amount Requested	Amount Awarded	Summary of Request
Family School Liaison BTPS	\$ 2,000.00	\$ 1,500.00	Provide Leadership, counselling to students in the area of social-emotional well-being
Catholic Social Services	\$ 1,300.00	\$ 225.00	Guided by faith to care for and bring hope to people in need with humility, compassion and respect
Vermilion & Area Brighter Beg.	\$ 1,000.00	\$ 1,000.00	To support families with young children reach their full potential
Marwayne L'il Critters Playschool	\$ 5,000.00	\$ 5,000.00	Children will learn how to decelop and interact socially with others
Volunteer Fire Department	\$ 1,000.00	\$ 1,000.00	Volunteer appreciation
Walking through Grief	\$ 200.00	\$ -	Support for those who grieve life losses in individual and group setting
Vibe	\$ 2,000.00	\$ 2,000.00	Mental health capacity-building program that works to promote positive mental health in children, youth, families and individuals in the community
Vermilion senior support	\$ 1,250.00	\$ 1,250.00	Deliver citizen-centered programs and services that improve the life of Albertans in this region.
Pioneer Lodge	\$ 1,500.00	\$ 1,500.00	Provide interactive participation of family and volunteers to increase positive social interactions.
Lloydminster Sexual Assault Services	\$ 1,000.00	\$ 225.00	To improve the individual and communities response to violence through education, awareness
Kitscoty Public Library	\$ 300.00	\$ 300.00	Provide literacy kits to newborns in the county and villages
TOTALS	\$ 16,550.00	\$ 14,000.00	

MARKETING AGREEMENT

This MARKETING AGREEMENT (“**Agreement**”) is entered into and made effective as of _____ (“**Effective Date**”), by and between the Village of Marwayne, Alberta (“**Municipality**”), and Service Line Warranties of Canada, Inc. (“**SLWC**,” and together with Municipality, the “**Parties**,” and each, a “**Party**”).

WHEREAS, individual, residential property owners within Municipality’s geographical boundaries (“**Customer(s)**”) are responsible for sewer and water line laterals between the mainlines and the connection to their property;

WHEREAS, Municipality desires to offer Customers the opportunity to purchase plans to repair such lines as set forth in Exhibit A or as otherwise mutually agreed by the Parties in writing (including by email) (“**Plan(s)**”); and

WHEREAS, SLWC has agreed to provide the Plans to Customers subject to the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the foregoing recitals, and for other good and valuable consideration, the receipt and sufficiency of which is hereby acknowledged, and with the intent to be legally bound hereby, the Parties agree as follows:

1. **Purpose.** Municipality grants to SLWC the right to offer and market service Plans to Customers within Municipality’s geographical boundaries subject to the terms and conditions of this Agreement. Municipality agrees to provide SLWC with the applicable postal codes encompassing its municipal boundaries. During the Term, SLWC shall conduct marketing campaigns at the times and prices indicated on Exhibit A attached hereto or as otherwise mutually agreed by the Parties in writing (including by email).

2. **Municipality Obligations.** Municipality grants to SLWC a non-exclusive license (“**License**”) to use Municipality’s designated names, symbols, trademarks, service marks, logotypes, trade names and insignias owned by Municipality or its affiliates, which may include the use of Municipality’s logo and name in advertising (including in digital marketing, which may be done jointly by Municipality and SLWC, e.g., on SLWC’s websites or social media sites, and on Municipality’s websites or social media sites), in signature lines, and in marketing materials to be sent to Customers, all at SLWC’s sole cost and subject to Municipality’s prior review and approval, which will not be unreasonably conditioned, delayed, denied, or withheld. In consideration of the compensation set forth in Exhibit A (“**Compensation**”), any other fees, and SLWC’s marketing activities, Municipality shall not advertise, promote, administer, offer, or sell, directly or indirectly, any plans that are the same as, or substantially similar to, the Plans during the Term. In the event that Municipality extends a similar license to a competitor of SLWC during the Term, Municipality shall provide thirty (30) days’ written notice prior to such grant of license and SLWC may immediately terminate this Agreement.

3. **Term; Termination.** The term of this Agreement shall be for the number of years in Exhibit A commencing with the Effective Date (“**Initial Term**”). The Agreement will automatically renew for the additional one (1) year terms, unless one of the Parties gives the other written notice at least ninety (90) days prior to the end of the then current term (each a “**Renewal Term**” and collectively with the Initial Term, the “**Term**”) that the Party does not intend to renew this Agreement. In the event that SLWC is in material breach of this Agreement, Municipality may terminate this Agreement thirty (30) days after giving written notice to SLWC of such breach, (i) if said breach is not cured during said thirty (30) day period, or, (ii) if such breach is incapable of being cured in such period, SLWC has failed to take during such period substantive steps to cure such breach. SLWC will be permitted to complete any marketing initiative initiated prior to termination of this Agreement after which time, neither Party will have any further obligations to the other and this Agreement will terminate.

4. **Consideration.**

A. As consideration for the License, during the Term, SLWC will pay to Municipality the Compensation. The first payment of Compensation shall be due by January 30th of the year immediately following the Effective Date. Subsequent payments shall be made on an annual basis throughout the Term, due and payable on January 30th of each succeeding year.

B. During the Term and for one (1) year after termination of this Agreement, Municipality will have the right, at its sole expense, to reasonably request in writing copies of SLWC’s books and records pertaining to any Compensation.

5. **Applicable Laws.** Each Party shall comply at all times with all applicable all laws, statutes, treaties, rules, codes, ordinances, regulations, permits, official guidelines, orders, interpretations, and licenses of any governmental authority, and judgments, decrees, injunctions, writs, orders or like action of any court, arbitrator or other judicial or quasi-judicial tribunal of competent jurisdiction (“**Applicable Laws**”) with respect to its obligations under this Agreement.

6. **Confidentiality.** “**Confidential Information**” of a Party means any non-public, proprietary, or information that is marked “confidential”, whether or not it constitutes a trade secret under Applicable Laws, and any other information that a reasonable person would expect to be confidential. Each Party will treat Confidential Information received from the other Party as confidential, and such Party shall not disclose or use such information in a manner contrary to the purposes of this Agreement. Notwithstanding the foregoing, a Party shall not be liable to the other Party for any disclosure of Confidential Information that is required under any Applicable Laws, applicable public records act or under court order. To the extent legally permissible, a Party shall provide written notice to the other Party prior to any such disclosure.

7. **Ruling and/or Code Change.** In the event that: (i) a change or proposed change in Applicable Laws, or municipal or similar codes; or (ii) an interpretation, policy, ruling, or order by any court, tribunal, arbitrator, regulatory agency, commission, including a public service commission or similar body of a municipality, or other instrumentality of the Province of Alberta, or any other political subdivision, negatively or potentially negatively impacts the terms of this Agreement or the obligations of the Parties set forth in this Agreement, the Parties shall negotiate in good faith to modify the terms of this Agreement accordingly. Should the Parties be unable to reach a mutual agreement to revise this Agreement, then either Party may terminate this Agreement on thirty (30) days’ written notice to the other Party.

8. **Indemnification.** Each Party (the “**Indemnifying Party**”) hereby agrees to indemnify, defend and hold the other Party and its Representatives (meaning a Party’s directors, managers, members, elected officials, officers, employees, contractors, subcontractors, and agents) (collectively or individually, “**Indemnitee**”) harmless from and against any and all third party claims, damages, losses, expenses, suits, actions, decrees, judgments, awards, reasonable legal fees and court costs (“**Claim(s)**”), which an Indemnitee may suffer or which may be sought against or are recovered or obtainable from an Indemnitee, as a result of or arising out of any breach of this Agreement by the Indemnifying Party, or any negligent or fraudulent act or omission of the Indemnifying Party or its Representatives in the performance of this Agreement; provided that the applicable Indemnitee notifies the Indemnifying Party of any such Claim within a time that does not prejudice the ability of the Indemnifying Party to defend against such Claim. Any Indemnitee under this Agreement may participate in its own defense, but will be responsible for all costs incurred, including reasonable legal fees, in connection with such participation.

9. **Independent Contractor Status.** SLWC shall be an independent contractor and shall have responsibility for and control over the details and means for providing the Plans under this Agreement. Neither Party nor any of its Representatives shall be considered an employee, representative, agent or subcontractor of the other Party or its Representatives.

10. **Notice.** Any notice required to be given under this Agreement shall be deemed to have been received when delivered (i) by personal service, (ii) by electronic mail with confirmation of delivery and receipt (provided a hard copy is sent promptly by regular mail), or (iii) by registered mail with proof of receipt with the Canada Post Corporation, addressed as follows:

To: Municipality:
Village of Marwayne
ATTN: Shannon Harrower
PO Box 113
Marwayne, AB T0B 2X0
email: cao.marwayne@mcsnet.ca
Phone: (780) 847-3962

To: SLWC:
Service Line Warranties of Canada, Inc.
150 King St. W, Suite 200

Toronto, ON M5H 1J9
Attention: Michael Van Horne, Business Development
email: mvanhorne@slwofc.ca
Phone: (647) 325-7614

With a copy to:
Hilary Glassman, General Counsel
email: hilary.glassman@homeserveusa.com

11. **Entire Agreement; No Third-Party Beneficiaries; Severability.** The Parties acknowledge that no representations, agreements, or promises were made by the other Party or by any of its Representatives other than those specifically contained in this Agreement. This Agreement, including the recitals as well as any attachments or exhibits, constitutes the entire agreement of the Parties with respect to the matters contemplated in this Agreement, and supersedes any prior agreement or understanding with respect to them. The Parties agree that this Agreement was entered into solely for the respective benefit of each of them and their respective successors and assigns, and nothing in this Agreement is intended to create any third-party beneficiaries. This Agreement may be amended or modified only by a written instrument executed by an authorized representative of each of the Parties. No term or provision hereof shall be deemed waived and no breach excused unless such waiver or consent is in writing and signed by the Party claimed to have waived or consented. Subject to Applicable Laws, the invalidity or unenforceability of a specific provision in the Agreement shall not render any other provision(s) invalid, inoperative, or unenforceable.

12. **Assignment.** Neither Party may assign or transfer any of its rights under this Agreement without the prior written consent of the other Party, which consent shall not be unreasonably delayed, withheld, conditioned, or denied, except to an affiliate of the assigning Party or an acquirer of all or substantially all of the assets of the assigning Party. Any purported assignment or delegation in violation of this Section 13 shall be null and void. No assignment or transfer of this Agreement shall relieve the assigning Party of any of its obligations under this Agreement. This Agreement shall be binding upon and shall inure to the benefit of the Parties as well as their respective successors or permitted assigns.

13. **Counterparts; Electronic Delivery.** This Agreement may be executed in counterparts delivered by email, DocuSign, or other electronic transmission; such counterparts will be deemed originals and binding upon the Parties upon receipt, regardless of whether originals are delivered thereafter. All such counterparts will constitute one and the same contract, and the signature of any Party to any counterpart will be deemed a signature to any other counterpart.

14. **Governing Law; Arbitration; Waiver of Jury Trial.** The Parties shall comply with all Applicable Laws with respect to their respective obligations under this Agreement. This Agreement is governed by and shall be construed in accordance with the laws of the Province of Alberta, without regard to the choice of law principles thereof. To the extent permitted by Applicable Law, any dispute, controversy or claim arising out of or relating to this Agreement, or the breach thereof, and this provision agreeing to arbitrate, including any question regarding each of their existence, interpretation, enforcement, validity, applicability, breach or termination, or the relationship created by this Agreement, shall be submitted to final and binding arbitration, without a right of appeal, administered by the International Centre for Dispute Resolution Canada in accordance with its Canadian Arbitration Rules, or by such other arbitral institution as may be mutually agreed by the Parties. The place of arbitration shall be Calgary, Alberta. The language of the arbitration shall be English. Except as may be required by law, neither a Party nor its representatives may disclose the existence, content, or results of any arbitration hereunder without the prior written consent of the Parties.

IN WITNESS WHEREOF, the Parties hereto have executed this Agreement as of the Effective Date.

VILLAGE OF MARWAYNE

**SERVICE LINE WARRANTIES
OF CANADA, INC.**

By: _____

By: _____

Name: _____

Name: Michael VanHorne

Title: _____

Title: General Manager

Exhibit A

Marketing Agreement

Village of Marwayne, Alberta
Term Sheet

- I. **Initial Term.** Three (3) years, with the option for Renewal Term(s).
- II. **Compensation.** Five percent (5%) of the fees actually received from Customers during the Term under any Plans sold under the Agreement, **net** of any discount, rebates, refunds, chargebacks, credits, and sales or similar taxes.
- III. **Plans; Plan Fees; Scope of Coverage.** The summary of coverage is accurate as of the Effective Date but is subject to change at SLWC's sole discretion due to changes required by Applicable Law or the service agreements for the Plans. [SLWC will offer the following discounted rates to Customers:]
 - A. Exterior water service line plan ("WSL") (initially, CAD \$7.00 per month)
 - i. Covers Customer's responsibility: From the main to the external wall of the home.
 - ii. Covers thawing of frozen external water lines.
 - iii. Covers well service lines if applicable: From the external wall of Customer's well casing to the external foundation wall of the home.
 - B. Exterior sewer/septic line plan ("SSL") (initially, CAD \$7.00 per month)
 - i. Covers Customer's responsibility: From the external wall of the home to the sewer main.
 - ii. Covers septic lines if applicable: From the external foundation wall of the home to the point of connection to the septic tank of the home.
 - C. Interior plumbing and drainage plan ("IPD") (initially, CAD \$9.00 per month)
 - i. Covers repair or replacement of the following inside the home, for which the Customers have sole responsibility, that is damaged due to normal wear and tear:
 - 1. The blocked or leaking interior water supply and drainage system pipes that carry fresh or drinkable water and wastewater.

Pricing does not include taxes. SLWC may adjust the foregoing Plan fees once every twelve (12) months during the Term or any Renewal Term based on increases in the consumer price index ("CPI") for services in Alberta as defined by Statistics Canada. Any such adjustment shall not exceed the CPI percentage change over the prior year plus two (2) percentage points unless the Parties agree in writing.

Plans will include a thirty (30) day "waiting period" upon enrollment before a Customer can request a service call from Company. Customers with lines and/or systems with pre-existing conditions will not be eligible to enroll in the Plan(s).

- IV. **Marketing Campaigns.** SLWC shall have the right to conduct up to three (3) campaigns per year (each campaign consists of two (2) direct mailings) for the Plans and market the Plans in such other channels as may be mutually agreed by the Parties.

From: [James MacDonald](#)
To: [NLLS Libraries](#); [Staff-NLLS](#); [Library Board Chairs](#); [NLLS Board](#)
Subject: Weekly report 2022-09-30
Date: September 30, 2022 2:28:41 PM

Hello Board members, Library staff, and friends of Northern Lights Library System.

A blessed and contemplative Truth and Reconciliation Day to all. I hope you had an opportunity to reflect and to participate in any number of programs in your area.

BOARD

- Read the [Board meeting highlights](#) from August 26th; Or the [full draft minutes](#).
- The next general board meeting will be Friday, November 25th, ONLINE (10:00am). The Executive will meet at 8am.
- The Public Library Services Branch is conducting a series of 7 board basics webinars. For a synopsis of the sessions and to register [click here](#).
- Ken Allen will be our new Legislative Advisor from the PLSB starting October 1st; Ken Allan - ken.allan@gov.ab.ca, 780-641-9363
- A number of our municipalities have written endorsement letters of our letter to Mr. Mc Iver regarding library funding. A big thank you to:
 - Counties of Athabasca and St. Paul
 - S.V. of West Baptiste
 - Towns of Mundare, Smoky Lake, Elk Point, and Wainwright
 - Village of Boyle

It is not too late to send your own letter. If you missed my email to CAOs or Library Board Chairs with the request to send these letters [see here](#).

OPERATIONS

- October 1st marks Dolores Zacharuk's 25th anniversary of employment with Northern Lights. Dolores has been a stalwart and tireless member of the team. Congratulations Dolores!
- With the change to our approach to the administration of the On Reserve On Settlement grant our part-time contract for an Indigenous Relation Advisor is coming to an end. Mary Dustow has served our community well these past 18 months. She will be with us until October 12th. We wish Mary the best and hope that we can work with her on upcoming projects on a contract basis. Thank you Mary.
- I met with the system directors of all Alberta's systems this week. These are always enlightening meetings as we compare our approaches to the work and often find ways to strengthen partnerships and work together.
- The TSI team wrapped up their last site-visit of the season. They have now been out to every single library! Tim will be contacting library managers soon to go over the reports everyone will get.

LIBRARIES

- Library Manager's Council (LMC) was this week. As always it was great to see everyone and to hear of all the exciting things happening throughout the system. Maureen Penn, Library Director in Lac La Biche, was voted on as the 2nd vice chair of the council. Congratulations Maureen.
- During LMC I asked everyone to help us with the development of our annual services survey. If you didn't have a chance to complete the survey please do so now, [click here](#). The survey will likely go out again and modified. Our main interest at this point is to be sure we are capturing the right information – any feedback on the survey itself would be appreciated.
- Looking for social media content? Our [quarterly calendar is up](#).
- Did someone say CHOCOLATE? Order your Purdy's Chocolates before November 15th. [Order instructions](#).

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUMBER
Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
Matthew McLennan	Zone 3	mmclennan@sturgeoncounty.ca	780-974-4713
Dwayne Spicer	Zone 3	dspicer@redwater.ca	780-942-3519
Jennifer Anheliger (ML)	Zone 3	jennifer.aneliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600
Josh Crick (ML)	Zone 2	jcrick@md.bonnyville.ab.ca	780-545-5961

Zones

Zone 1

Athabasca County

S.V. of Bondiss
 S.V. of Sunset Beach
 S.V. of Island Lake
 S.V. of Island Lake South
 S.V. of Mewatha Beach
 S.V. of West Baptiste
 S.V. of Whispering Hills
 Smoky Lake County
 Thorhild County
 Town of Athabasca
 Town of Smoky Lake
 Village of Boyle
 Village of Vilna
 Village of Waskatenau

Zone 2

City of Cold Lake

County of St. Paul
 County of Two Hills
 Fishing Lake
 Frog Lake
 Lac La Biche County
 M.D. of Bonnyville
 S.V. of Pelican Narrows
 Town of Bonnyville
 Town of Elk Point
 Town of St. Paul
 Town of Two Hills
 Village of Myrnam

Zone 3

Beaver County

Lamont County
 Sturgeon County
 Town of Bon Accord
 Town of Bruderheim
 Town of Gibbons
 Town of Lamont
 Town of Morinville
 Town of Mundare
 Town of Redwater
 Town of Tofield
 Town of Viking
 Village of Andrew
 Village of Holden
 Village of Ryley

Zone 4

County of Minburn
 County of Vermilion
 River
 M.D. of Wainwright
 Town of Vegreville
 Town of Vermilion
 Town of Wainwright
 Village of Chauvin
 Village of Edgerton
 Village of Innisfree
 Village of Irma
 Village of Kitscoty
 Village of Mannville
 Village of Marwayne
 Village of Paradise Valley

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone.

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System
 E jmacdonald@nlls.ab.ca | www.nlls.ab.ca
 P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.

From: [James MacDonald](#)
To: [Library Board Chairs](#); [Staff-NLLS](#); [NLLS Libraries](#); [NLLS Board](#)
Subject: Weekly report 2022-10-07
Date: October 7, 2022 4:20:42 PM

Hello Board members, Library staff, and friends of Northern Lights Library System.

It is with heartfelt condolences to the friends and family of Margaret Young that I convey her recent passing. Margaret was a fixture and a light at Northern Lights for more than 23 years (1995 to 2018). Her fingerprints can be found throughout our catalogue and amidst our processes. There are several current staff that still look fondly upon their time with Margaret as if it were yesterday. [Her obituary](#) speaks of a life well lived.

Those same heartfelt condolences go to the friends and family of Donald Padlesky of St. Paul who passed away on September 29th. Paul served as an NLLS Board trustee from 2014 to 2017. [Obituary](#).

BOARD

- Read the [Board meeting highlights](#) from August 26th; Or the [full draft minutes](#).
- The next general board meeting will be Friday, November 25th, ONLINE (10:00am). The Executive will meet at 8am.
- The Public Library Services Branch is conducting a series of 7 board basics webinars. For a synopsis of the sessions and to register [click here](#).
- Endorsement letters of our letter to Mr. McIver regarding library funding continue to come in. It is not too late to send your own letter. If you missed my email to CAOs or Library Board Chairs with the request to send these letters [see here](#).
- Next Executive meeting is Friday October 14th at 9am
- The Policy Committee of the Board met this week and worked through a dozen or so policy updates – these will go next to the Staff and Executive for review.

NEXT WEEK

- Tuesday at 7pm Vicky and I will be meeting with the Town of Elk Point
- Thursday at 7pm a member of the Executive and I will meet with the Tofield library board.

OPERATIONS

- In response to the discussions at LMC regarding the low usage of certain digital resource subscriptions, Northern Lights has discontinued our subscriptions to the following resources:
 - Tumblebooks – End date: Sept 30 2022
 - Hobbies & Crafts Reference Centre -- End Date: December 31, 2022
 - Small Engine Repair Reference Centre -- End Date: December 31, 2022
 - Home Improvement Reference Centre – End Date: December 31, 2022

We are exploring new service providers to replace Tumblebooks and will continue to consult with you on what resources truly meet the needs of your patrons. Updates with more information soon.

LIBRARIES

- Last week at the LMC we launched our new Power BI dashboards for statistics. The potential for this tool to save you scads of time and open views into your work otherwise occluded is exciting. It will take time to grow the system. We want to do that right. We are looking for your feedback – library mangers please fill out this [feedback survey](#) on Power BI dashboards.
- Looking for social media content? Our [quarterly calendar is up](#).
- Did someone say CHOCOLATE? Order your Purdy's Chocolates before November 15th. [Order instructions](#).

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Village of Holden
 Village of Ryley

Zone 4

County of Minburn
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River
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 Village of Irma
 Village of Kitscoty
 Village of Mannville
 Village of Marwayne
 Village of Paradise

Valley

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone.

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System

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Alberta Municipalities – Sept 20-23, 2022

Attended Alberta Municipalities meetings in Calgary.

Learning Session – Beyond Viability: The Secret Sauce of Thriving Small Communities

What does it take to thrive as a small community? A well-functioning council supported by a small but stable administration. A productive relationship with neighboring municipalities. Well maintained infrastructure and access to essential education, health and recreation services that attract and retain residents and businesses. Engaged residents with a sense of community pride. Sounds great, right? But how do you achieve these things?

1. Joint sharing of responsibilities – Water Consortium.
2. Communication with neighboring communities – Informing them of what are we doing and getting their input (keep them in the loop).
3. Groups working together for tourism, economic development, recreational facilities etc. HUB, VRRRA, etc.
4. Talk, Brag and encourage visitors to your community with every interaction.

We do a majority of the ideas discussed which does help our community survive. Not sure about Thrive, be we do survive.

Learning Session – Tips and Tools for Effective Council Meeting Participation – Todd Brand, Parliamentarian

Parliamentarian Todd Brand shares principles and techniques for council members to enhance their participation in meetings. Reviewing concepts and techniques of parliamentary procedure while examining principles of effective meeting participation, participants will walk away with valuable tips and tools that they can use at their very next council meeting. Topics that will be addressed include debate principles, points of order, secondary motions, dealing with conflict or negative behaviors, council-admin synergy and improving your personal and collective meeting practices.

1. The biggest take away from this session, was NOT to have informal meetings, but to actually following the parliamentary procedures in conducting a meeting. This process keeps the meeting moving forward, keeps debate from going off topic, reminds all participants to fully read the meeting minutes and come prepared to discuss the issues. It also allows for the chair to remind members to stay on task and speak respectfully to all at the table. Parliamentary procedures also ensure that no “side bar” conversations take place.

I believe we do follow Parliamentary Procedures, but we could do a better job.

All Resolutions were passed except B8 – Provincial Indigenous Awareness Training & Support. It was discussed that this is already in the curriculum and does not need to be reinvented.

Dialogue Session with Provincial Ministers #1 and # 2 showed no commitment to anything. Lots of talk, but nothing eye opening.

UPC Leadership Candidate Remarks promised the world but with no explanation of how it would be achieved.

Opposition Leader Remarks – CP was blamed for everything that was wrong, but no direction on how they would do any better.

Side Note: Provincial Polls are showing that the UPC will be pushed out and the NDP will win by a landslide.

**Go East Regional Tourism Organization
Annual General Meeting & 10th Anniversary Special Event...**

Celebrating 10 Years of Tourism Success

**When: Wednesday, November 2, 2022
11:30 am – 3:00 pm**

**Where: Metis Crossing 17339 Victoria Trail
Off Highway 855, Smoky Lake County**

Come join us and see the beautiful new Lodge and other facilities as you network with the top people involved in Tourism in the region. Make sure your community is represented at this Important meeting and a dinner that you don't want to miss!

Come meet with Go East Staff, ask questions, and get one-on-one assistance to help promote your community or business better.



CONFIRMED Presentations

2022 AGM Meeting and Presentation by the Go East Team Members

- Learn about our success during Ten years of creating unprecedented growth for regional tourism
- Updates on Tourism Development and Marketing programs, plus exciting plans and opportunities for the 2023 tourism season.

A Special Presentation of the Development Update by Metis Crossing

- Tour the New Facilities and Grounds if you have not been here before.

Enjoy the Luncheon Dining Experience by Metis Crossing

A locally sourced meal from the Indigenous culinary masters that are bringing a taste of Metis culture right to you.

Please fill out the Registration Form on Page 2.

REGISTRATION FORM

Go East RTO AGM and 10th Anniversary Special Event...

RSVP your attendance by October 24 to Go East RTO.

For more information or to RSVP you can contact Kristen by email Kristen.goeast@gmail.com.
Phone (780) 275-0103.

Cost: **\$40.00** per person (no tax) includes Luncheon (and Gratuity)

Company: _____

Number of people attending: _____

Name(s) of those attending: _____

Address: _____ Postal Code: _____

Email Address of Attendees: _____

Display space required: Yes _____ No _____

Email invoice: Yes _____ No _____

Make cheques payable to **Go East RTO**, Box 211, Vegreville, AB T9C 1R2
E-Transfer is also available





CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: OCTOBER 17TH, 2022

- **Walking Trails**
 - The walking trail project is now complete for 2022. ASL finalized the project on Tuesday October 11th.
 - Signage will be going up in the next few weeks as materials are received and fencing along the back alley adjacent to 4th Avenue N will also be installed commencing next week.
- **Splash Park**
 - The splash park project broke ground on Tuesday October 11th. Crews installed the sewer line on October 13th and the waterline on October 14th.
 - The project is on track for completion by November 30th.
- **2023 Interim Budget**
 - Coming to Council in November for review and/or approval. Any changes can be finalized and brought to our December meeting if required.
- **Fire Department Funding**
 - The County of Vermilion River will be providing the Village with \$50,000 towards our fire hall addition in January of 2023.
 - The County also approved the purchase of a new tanker at a cost of \$462,000 that is scheduled to arrive within the next few months.
 - Administration recommends sending a letter to County Council to thank them for their support.
- **By-Election**
 - Given the current political climate, the Ministers Office has advised that we will likely not receive any response on our by-election exemption requests until mid November. As such, we must proceed with the process in advertising to fill the two (2) vacancies.
 - The Minister has advised that he is not in favor of having 4 Councillors, and would prefer either 3 or 5 until the next general municipal election.
 - Depending on how many submissions we receive, will ultimately determine our path forward. Any correspondence will be circulated via email should it be received before our next Council meeting date.
- **Area Structure Plan (ASP)**
 - Project background is moving along nicely. Administration is meeting with our consultants next week to review next steps.

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 30-Sep-2022



GL5410

Date : Oct 14, 2022

Page : 1

Time : 10:46 pm

	BUDGET	CURRENT	YTD VARIANCE
GENERAL OPERATING FUND			
Operating Revenue			
General Government	(61,750.00)	(125,891.79)	64,141.79
Protective Services	(1,600.00)	(907.50)	(692.50)
Transportation Services	(50,450.00)	(1,247.73)	(49,202.27)
Utility - Water Services	(331,150.00)	(277,448.68)	(53,701.32)
Utility - Wasterwater Services	(76,540.00)	(49,897.32)	(26,642.68)
Environmental Health Services	(78,330.00)	(56,110.80)	(22,219.20)
Community Services	(408,025.00)	(47,440.10)	(360,584.90)
Recreation and Cultural Services	(2,220.00)	(1,902.00)	(318.00)
Total Operating Revenue	(1,010,065.00)	(560,845.92)	(449,219.08)
Capital Revenue			
Government Transfer For Capital	(95,165.00)	(188,391.00)	93,226.00
Reserve Capital	(125,000.00)	0.00	(125,000.00)
Total Capital Revenue	(220,165.00)	(188,391.00)	(31,774.00)
Operating Expense			
Legislative Services	29,900.00	12,063.69	17,836.31
Administrative Services	296,145.00	260,130.00	36,015.00
Protective Services	41,932.00	36,576.21	5,355.79
Transportation Services	208,579.00	153,091.44	55,487.56
Utility - Water Services	394,975.00	334,099.63	60,875.37
Utility - Wasterwater Services	50,598.00	27,333.29	23,264.71
Environmental Health Services	74,695.00	56,278.59	18,416.41
Community Services	524,900.00	217,861.47	307,038.53
Recreation and Cultural Services	68,257.00	44,510.60	23,746.40
Total Operating Expense	1,689,981.00	1,141,944.92	548,036.08
Capital Expense			
Utility	80,000.00	73,755.03	6,244.97
Capital Purchase	45,000.00	0.00	45,000.00
Additional Cash Requirements	54,000.00	0.00	54,000.00
Total Capital Expense	179,000.00	73,755.03	105,244.97
Taxation			
Municipal Taxation	616,241.00	(488,426.83)	1,104,667.83
School Taxation In	112,676.00	(112,475.70)	225,151.70
School Taxation Out	0.00	55,683.40	(55,683.40)
Local Improvements In	(23,203.00)	(22,380.00)	(823.00)
Local Improvements Out	37,500.00	13,088.72	24,411.28
Total Taxation	743,214.00	(554,510.41)	1,297,724.41
Total GENERAL OPERATING FUND	1,381,965.00	(88,047.38)	1,470,012.38
Total Surplus (-)/Deficit	1,381,965.00	(88,047.38)	1,470,012.38

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 30-Sep-2022



GL5410

Date : Oct 14, 2022

Page : 2

Time : 10:46 pm

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included

Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected

Sub Group Level Selected

Group Total Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Page : 1

Date : Oct 14, 2022

Time : 10:21 am

Supplier : 10 To ZARC
 Cheque Dt. 14-Oct-2022 To 14-Oct-2022
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4287	14-Oct-2022	10	Tannas Bros. Hardware Ltd	Issued	91	C	617.13
4288	14-Oct-2022	10012	Parkland Industries- Race Trac Gas	Issued	91	C	1,156.12
4289	14-Oct-2022	10113	TELUS	Issued	91	C	215.96
4290	14-Oct-2022	ACE	ACE	Issued	91	C	8,999.10
4291	14-Oct-2022	AISL	AMSC Insurance Services Ltd	Issued	91	C	2,198.81
4292	14-Oct-2022	ASC3	Alberta Municipalities Strength in Members	Issued	91	C	6,659.47
4293	14-Oct-2022	BECL	Bi-Systems Electric & Controls Ltd.	Issued	91	C	11,434.50
4294	14-Oct-2022	KENNS	Kennedy, Shannon	Issued	91	C	130.00
4295	14-Oct-2022	SRSL2	Saunders Repair Service Ltd.	Issued	91	C	267.18
4296	14-Oct-2022	TM	TELUS	Issued	91	C	76.01
4297	14-Oct-2022	VCOG	V3 Companies of Canada Ltd.	Issued	91	C	13,879.58
4298	14-Oct-2022	WAGL	Wainwright Assessment Group Ltd	Issued	91	C	729.75
4299	14-Oct-2022	STMP000002	Warkentin, Cole	Issued	92	C	527.82

Total Computer Paid :	46,891.43	Total EFT PAP :	0.00	Total Paid :	46,891.43
Total Manually Paid :	0.00	Total EFT File :	0.00		

13 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Page : 1

Date : Oct 03, 2022

Time : 11:23 am

Supplier : 10 To ZARC
 Cheque Dt. 03-Oct-2022 To 03-Oct-2022
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4275	03-Oct-2022	10032	Receiver General For Canada	Issued	86	C	9,646.89
4276	03-Oct-2022	AISL	AMSC Insurance Services Ltd	Issued	86	C	2,175.82
4277	03-Oct-2022	10001	Gas Utility CVR	Issued	87	C	110.07
4278	03-Oct-2022	10025	Vermilion River Regional Waste	Issued	87	C	5,755.00
4279	03-Oct-2022	10099	Marwayne Public Library	Issued	87	C	455.40
4280	03-Oct-2022	ASC	AMSC Insurance Services Ltd	Issued	87	C	126.13
4281	03-Oct-2022	ASLP	ASL Paving LTD	Issued	87	C	1,525.87
4282	03-Oct-2022	BECL	Bi-Systems Electric & Controls Ltd.	Issued	87	C	1,007.77
4283	03-Oct-2022	DANAD	Dana's Door Service	Issued	87	C	252.00
4284	03-Oct-2022	HHDLT	HHD LTD.	Issued	87	C	299.25
4285	03-Oct-2022	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	87	C	912.77
4286	03-Oct-2022	KNEEK	Kneen, Kathleen 'Kay'	Issued	87	C	238.74

Total Computer Paid :	22,505.71	Total EFT PAP :	0.00	Total Paid :	22,505.71
Total Manually Paid :	0.00	Total EFT File :	0.00		

12 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 28
 Date : Oct 03, 2022 Time : 1:57 pm

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2022100301]

To : [2022100301]

Include Billing Transaction From Transaction Maintenance : No

Srv. End Date On/Before : 03-Oct-2022 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	4		4.00	140.00		
01	WCOM	Commercial Water	23		23.00	2,148.50	262.00	11.39
01	WIND	Industrial Water	1		1.00	65.00		
01	WINS	Institutional Water	3		3.00	705.00	120.00	40.00
01	WLF	Water Line Fee	255		255.00			
01	WMUN	Municipal Properties	2		2.00		1.00	0.50
01	WPUB	Public Building Water	9		9.00	695.75	79.00	8.78
01	WRES	Residential Water	236		236.00	19,019.50	2,254.00	9.55
02	SCOM	Commercial Sewer	22		22.00	440.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	9		9.00	180.00		
02	SRES	Residential Sewer	237		237.00	4,740.00		
03	GINS	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	6,254.00		
Book 000 Totals :			1043		1,043.00	34,645.75	2,716.00	
Totals			1043		1,043.00	34,645.75	2,716.00	



ALBERTA
JUSTICE AND SOLICITOR GENERAL

Office of the Minister
MLA, Calgary-Acadia

AR 52496

September 28, 2022

Dear Mayor/Reeve:

The Government of Alberta is recognizing and endorsing the following International Holocaust Remembrance Alliance working definition of anti-Semitism through an order-in-council.

“Anti-Semitism is a certain perception of Jews, which may be expressed as hatred toward Jews. Rhetorical and physical manifestations of anti-Semitism are directed toward Jewish or non-Jewish individuals and/or their property, toward Jewish community institutions and religious facilities.”

Thirty-five countries, including Canada in 2019, endorsed or adopted this definition. Along with Alberta, three other provinces: Ontario (2020), Québec (2021) and New Brunswick (2021) have already endorsed or adopted the definition.

The *Alberta Human Rights Act* prohibits discrimination on the basis of several categories, including race, religious beliefs, colour, ancestry, and place of origin. All forms of racism are unacceptable, and endorsing this definition is just one way Alberta’s government is combating racism, supporting racialized communities, and promoting a safe and welcoming province for everyone.

The Government of Alberta is asking all municipalities across Alberta to consider accepting and amending their bylaws to reflect this definition.

Sincerely,

A handwritten signature in black ink, appearing to read 'Tyler Shandro'.

Honourable Tyler Shandro, KC, ECA

cc: Honourable Ric McIver, ECA, Minister of Municipal Affairs

204 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-2339 Fax 780-422-6621
Suite 105, 10333 Southport Road SW, Calgary, Alberta T2W 3X6 Canada Telephone 403-640-1363

Classification: Protected A