



# Village of Marwayne

## Agenda

Regular Village Council Meeting  
Monday, November 21, 2022 @ 7:00 PM  
ATB Financial Boardroom

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	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 November 21st, 2022 Regular Villlage Council Meeting	
<b>Be it resolved that the November 21st, 2022 Regular Village Council Meeting Agenda be approved as presented.</b>	
4 ADOPTION OF MINUTES	
4.1 October 17th, 2022 Regular Village Council Meeting	5 - 8
<b>Be it resolved that the October 17th, 2022 Regular Village Council Meeting Minutes be approved as presented.</b>	
4.2 October 17th, 2022 Organizational Meeting Minutes	9 - 11
<b>Be it resolved that the October 17th, 2022 Organizational Meeting Minutes be approved as presented.</b>	
5 DELEGATIONS	
5.1 <b>7:00 PM Garrett Faltermeier and Janet Craig-Fifthen</b>	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	12 - 13
<b>Be it resolved that the Public Works Foreman Report be received as information.</b>	
6.2 Regional Water Operator Report	14
<b>Be it resolved that the Regional Water Operator Report be received as information.</b>	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Speed Limit Change Survey Results	15
<b>Be it resolved that the results from the speed limit survey be received as information.</b>	

7.2 Contribution towards the Marwayne Agricultural Society

**Be it resolved that the Village of Marwayne provide a \$\_\_\_\_\_ contribution towards the Marwayne Agricultural's Society Event featuring Dr. Jody Carrington on February 25th, 2023.**

7.3 GigAir by MCSNet

16 - 17

**Be it resolved that the GigAir promotional flyer be received as information.**

8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

8.1 Offer to Purchase Lots 19 & 20 on Centre Street

**Be it resolved that the Village of Marwayne accept the offer to purchase Lots 19&20 on Centre Street at a cost of \$12,500.00.**

9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

9.1 Amendment to the Fees and Charges Bylaw

18 - 19

**Be it resolved that the Village of Marwayne give first reading to Bylaw No. 590-22, being an amendment to the Fees and Charges Bylaw No. 544-15.**

**Be it resolved that the Village of Marwayne give second reading to Bylaw No. 590-22, being an amendment to the Fees and Charges Bylaw No. 544-15.**

**Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 590-22, being an amendment to the Fees and Charges Bylaw No. 544-15.**

**Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 590-22, being an amendment to the Fees and Charges Bylaw No. 544-15.**

10 ADMINISTRATIVE REPORTS

10.1 Councillor Reports

20 - 66

**Be it resolved that the Councillor Reports be received as information.**

10.2 Chief Administrative Officer Report

**Be it resolved that the Chief Administrative Officer Report be received as information.**

11 FINANCIAL

11.1 Monthly Financial Report

67 - 68

**Be it resolved that the October 2022 Monthly Financial Report be received as information.**

11.2 Cheque Distribution Report 69 - 70

**Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.**

11.3 Bank Reconciliation Report 71

**Be it resolved that the October 2022 Bank Reconciliation Report be received as information.**

11.4 Monthly Utility Bill Report 72

**Be it resolved that the October 2022 Monthly Utility Bill Report be received as information.**

11.5 2023 Capital and Operational Interim Budgets

**Be it resolved that the 2023 Interim Operational and Capital Budgets be approved as presented.**

11.6 2023 ATCO Franchise Fee 73 - 74

**Be it resolved that the ATCO Franchise Fee be received as information.**

## 12 CORRESPONDENCE

12.1 Letter from the Vermilion River Regional Waste Management Services Commission 75 - 76

12.2 Ministerial Letters 77 - 78

12.3 Alberta Utilities Commission 79 - 80

12.4 Health Tour and Victim Services Redesign 81 - 87

**Be it resolved that the correspondence listing be received as information.**

## 13 CONFIDENTIAL

13.1 FOIP Section 17 - Advice from Officials - Personnel

## 14 SETTING OF THE NEXT MEETING

14.1 December 2022

**Be it resolved that the next Regular Village Council Meeting scheduled for December 13th, 2022 be changed and held on Monday December 19th, 2022 at 7:00 p.m. at the ATB Financial Boardroom.**

15 ADJOURNMENT



210 2<sup>nd</sup> Avenue South, Box 113  
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**Minutes of the Regular Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday October 17<sup>th</sup>, 2022  
Commencing at 7:24 PM in the ATB Financial Boardroom

**PRESENT**

Mayor Chris Neureuter  
Councillors Rod McDonald and Ashley Rainey  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Mayor C. Neureuter called the September 26<sup>th</sup>, 2022 Village of Marwayne Council Meeting to order at 7:00 p.m. with all members in attendance.

**2. ADOPTION OF AGENDA**

**October 17<sup>th</sup>, 2022 Council Meeting Agenda**

**2022-10-01**

**Moved By Councillor A. Rainey**

Be it resolved that the October 17<sup>th</sup>, 2022 Village Council Meeting Agenda be approved as amended.

**CARRIED**

**3. ADOPTION OF MINUTES**

**September 26<sup>th</sup>, 2022 Council Meeting Minutes**

**2022-10-02**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the September 26<sup>th</sup>, 2022 Village of Marwayne Council Meeting Minutes be approved as presented.

**CARRIED**

**4. KEY STRATEGY: ADDRESSING SERVICE NEEDS**

**Regional Water Operator Report**

**2022-10-04**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the Regional Water Operator Report be received as information.

**CARRIED**

**5. KEY STRATEGY: SAFE & CARING COMMUNITY**

**Request from the Marwayne Jubilee School**

**2022-10-05**

**Moved By Councillor A. Rainey**

Be it resolved that administration acquire pricing for repairs to the basketball court behind the arena and bring to Council for consideration in the 2023 interim budget.

**CARRIED**



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**Speed Limit Reduction**

**2022-10-06**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that administration conduct a survey on reducing the speed limit from 50km/hr to 30km/hr on residential streets in the Village of Marwayne and bring the results back to Council for review.

**CARRIED**

**Family and Community Support Services Allocations**

**2022-10-07**

**Moved By Councillor A. Rainey**

Be it resolved that the 2023 Family and Community Support Services (FCSS) allocations be approved as follows:

- \$1800.00 towards BTPS Family School Liaison
- \$225.00 towards Catholic Social Services
- \$1000.00 towards Vermilion and Area Brighter Beginnings
- \$5000.00 towards Marwayne Lil Critters Playschool
- \$1000.00 towards Marwayne Fire and Rescue Department
- \$2000.00 towards VIBE
- \$1250.00 towards Vermilion Senior Support
- \$1500.00 towards Pioneer Lodge
- \$225.00 towards Lloydminster Sexual Assault Services

**CARRIED**

**Service Line Warranties of Canada Agreement**

**2022-10-08**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the Village of Marwayne enter into a marketing agreement with Service Line Warranties of Canada.

**CARRIED**

**6. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE**

**Letter to Municipal Affairs**

**2022-10-09**

**Moved By Councillor A. Rainey**

Be it resolved that the Village of Marwayne send a secondary request to the Minister of Municipal Affairs regarding the by-election exemption.

**CARRIED**

**7. ADMINISTRATIVE REPORTS**

**Councillor Reports**

**2022-10-10**

**Moved By Councillor A. Rainey**

Be it resolved that the Councillor Reports be received as information.

**CARRIED**



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**Chief Administrative Officer Report**

**2022-10-11**

**Moved By Councillor A. Rainey**

Be it resolved that the Chief Administrative Officer Report be received as information.

**CARRIED**

**8. FINANCIAL**

**Monthly Financial Report**

**2022-10-12**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the September Monthly Financial Report be received as information.

**CARRIED**

**Cheque Distribution Report**

**2022-10-13**

**Moved By Councillor A. Rainey**

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

**CARRIED**

**Monthly Utility Bill Report**

**2022-10-14**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the September 2022 Utility Bill Report be received as information.

**CARRIED**

**9. CORRESPONDENCE**

**Letters**

**2022-10-15**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that the Letter from Minister Shandro be received as information.

**CARRIED**

**10. CLOSED SESSION - CONFIDENTIAL**

**2022-10-16**

**Moved By Councillor A. Rainey**

Be it resolved that the Village of Marwayne move to a closed session at 8:02 p.m. with all members in attendance.

**CARRIED**

**FOIP Section 17 (1) – Advice from Officials – Utility Bylaw Exemption**



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**2022-10-17**

**Moved By Councillor A. Rainey**

Be it resolved that the Village of Marwayne revert to an open session at 8:25 p.m. with all members in attendance.

**11. ADJOURNMENT**

Being that the October 17<sup>th</sup>, 2022 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:27 p.m.

**Approved this 21<sup>st</sup> day of November 2022.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO





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**Minutes of the Regular Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday October 17<sup>th</sup>, 2022  
Commencing at 7:00 PM at the ATB Financial Boardroom

**PRESENT**

Councillors Ashley Rainey, Rod McDonald and Chris Neureuter  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Chief Administrative Officer (CAO) S. Harrower called the October 17<sup>th</sup>, 2022 Village of Marwayne Organizational Meeting to order at 7:00 p.m.

**2. NOMINATIONS FOR POSITION OF MAYOR**

Chief Administrative Officer S. Harrower called for nominations for the Office of Mayor.

Councillor A. Rainey nominated Councillor C. Neureuter for the 2022-2023 term.

Chief Administrative Officer S. Harrower called a second time for nominations for the Office of Mayor.

Chief Administrative Officer S. Harrower called a third time for nominations for the Office of Mayor.

As no further nominations were forthcoming, Chief Administrative Officer S. Harrower declared nominations for the Office of Mayor closed.

Councillor C. Neureuter was declared Mayor by acclamation for the 2022-2023 term.

**3. NOMINATIONS FOR POSITION OF DEPUTY MAYOR**

Chief Administrative Officer S. Harrower called for nominations for the Office of Deputy Mayor.

Councillor A. Rainey nominated Councillor R. McDonald for the 2022-2023 term.

Chief Administrative Officer S. Harrower called a second time for nominations for the Office of Deputy Mayor.

Chief Administrative Officer S. Harrower called a third time for nominations for the Office of Deputy Mayor.

As no further nominations were forthcoming, Chief Administrative Officer S. Harrower declared nominations for the Office of Deputy Mayor closed.

Councillor R. McDonald was declared Deputy Mayor by acclamation for the 2022-2023 term.

**4. OATH OF OFFICE**

Mayor C. Neureuter subscribed to the Oath of Office before CAO S. Harrower, a Commissioner of Oaths in the Province of Alberta.



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Deputy Mayor R. McDonald subscribed to the Oath of Office before Chief Administrative Officer S. Harrower, a Commissioner of Oaths in the Province of Alberta.

Councillor A. Rainey subscribed to the Oath of Office before Chief Administrative Officer S. Harrower, a Commissioner of Oaths in the Province of Alberta.

**5. ESTABLISHMENT OF MEETING DATES**

**2023 Regular Village Council Meeting Calendar**

**2022-10-01-ORG**

**Moved By Councillor A. Rainey**

Be it resolved that the 2023 Regular Village Council Meeting Calendar be approved as presented.

**CARRIED**

**6. SUBSISTENCE**

**Mileage Rate and Meal Allowance**

**2022-10-02-ORG**

**Moved By Councillor A. Rainey**

Be it resolved that the mileage rate for conducting Village of Marwayne business be set to \$0.61 per kilometer and that the meal allowance be set to \$75.00 per day with receipts, in accordance with the rates established by the Government of Canada.

**CARRIED**

**7. COUNCILLOR INDEMNITY**

**Per Diems**

**2022-10-03-ORG**

**Moved By Deputy Mayor R. McDonald**

Be it resolved that Councillors for the Village of Marwayne receive \$100.00 per meeting attended, \$200.00 per diem for commitments over four (4) hours in length or in instances where the Councillor took time off work, and \$50.00 for speaking and/or special events. Be it further resolved that the Mayor receive an additional \$250.00 annually for the performance of additional duties as required.

**CARRIED**

**8. COMMITTEE APPOINTMENTS**

**Local Representatives for Community Boards and Groups**

**2022-10-04-ORG**

**Moved By Councillor A. Rainey**

Be it resolved that the List of Committee Appointments be approved as amended.

**CARRIED**



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**9. ADJOURNMENT**

Being that the October 17<sup>th</sup>, 2022 Organizational Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 7:23 p.m.

**Approved this 21<sup>st</sup> day of November 2022.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO



**SEPTEMBER 2020 PUBLIC WORKS FOREMAN REPORT**

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	good	
Welcome Triangle Water Drained & Off for the Summer (Prepare Base for Snowman)	water off	
Check Trees if they need watering	good	
Playground Inspection & Rotofilling/Outdoor Skating Rink	In. SEPT	
"Dipping" Water Wells (Pumping & Non Pumping)	done #1	
Lagoon Inspection & Rotation	OK	
Storm Water Fall Maintenance (Are culverts/catch basins/orifice openings & channels clear of debris? How are culverts? Is there bank erosion? Has sediment been removed?)	good	
Dead End Hydrants Flushed/UDF Hydrant Flushed	19 SEPT. done.	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	done.	
Sewer Flushing/Manhole Inspection/Cleaning (Check 3rd St Manhole/Area for insulation)	done.	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	In NOV	
Check Gravel (Do we have enough for winter/sanding/water line breaks)	good	
Check Agricore Meter (Does it need to come out?)	done	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: WD

Date: 3 Oct



**OCTOBER PUBLIC WORKS FOREMAN REPORT**

Task	Completed (Yes/No) & Date	Notes
Check, Grade & Fill Holes in Back Alleys/Arena Parking Lot	done	
Culverts (Clear debris/3 <sup>rd</sup> St ditch ok for spring runoff? List plugged culverts for Camtrax)	done	
Sanding & Shovel Sidewalks (As Needed)	OK	
Complete Repair/Maintenance on Seasonal Equipment and store away	done.	
Lagoon Inspection & Rotation & Drainage (October 20 <sup>th</sup> ) Check for burrowing animals	OK.	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	OK	
Annual Street Sign Inspection & Welcome Triangle Flag Inspection	check all time.	
Replace heat bulb at the #2 Lift Station	OK	
Check Gravel & Sand (do we have enough for winter?)	good	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	NOV	
Maintenance (Check furnaces at firehalls, office, shop, water plant, lift station), get new filters & document	NOV / done	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	
Antifreeze in Fire Hydrants (2 <sup>nd</sup> Ave & Railway, 5 <sup>th</sup> St N & Railway, 6 <sup>th</sup> St N & Railway. 104 4 <sup>th</sup> Ave)	done.	

Submitted by: WSD

Date: 4/NOV



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## Regional Operator report

October 2022

### **Common information:**

Monthly reports up to date.

A few problems with the water op cell phone. Nothing serious so far.

Marwayne operator training is going well, Kitscoty has begun some operator online training.

Some internet problems still happening.

Assisted with roads, equipment and valve programs in Kitscoty.

Ken's Auto had truck for two days warranty work on the brakes.

Drinking water safety plans have been reviewed.

### **Outstanding items:**

Review SOP's. Need to be updated for distribution only.

Marwayne lift station second pump has been inspected prices given for rebuild.

Kitscoty has begun server changes and internet upgrades.

One more CC to repair in Kitscoty with hydro vac after we remove portion of sidewalk.

One isolation valve repaired in Kitscoty.

Regional operator will be in Edmonton at Water Week Nov 7 to 9<sup>th</sup>. Local operators to cover.

### **Marwayne:**

Data for September 2022 was electronically submitted on AEP site.

Shipped old pump back with Xylem for assessment, repair estimate \$4300, new replacement \$9600.

Consumption remains low, minimum nighttime consumption down to 10 lpm at times.

One service on 3<sup>rd</sup> Ave and one on 3<sup>rd</sup> street have leaks on home owner's side and are turned off right now.

A couple of problem valves need some attention. Main valves need exercising.

Operator training is going well. Could do daily rounds with little or no supervision.

Internet problems still occurring on an intermittent basis.

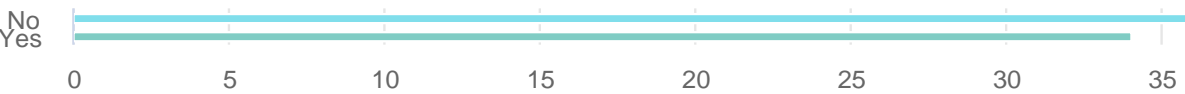
Lagoon discharge started October 24th

Called Bi-systems to come and service generator at Water plant, they referred us to Frontier.

Still waiting for a quote and call back from Frontier re servicing the Generator at the plant.

Monitoring pump cycles when bulk water is used. Might be a problem for Bi-systems.

Would you be in favor of decreasing the residential street speed limit from 50km/hr to 30km/hr?





## Why Choose GigAir?

### As Fast as Fiber Optic Internet

Our gigabit internet technology matches fiber optic speeds, so you can stream, work, and play on multiple devices any way you want.

### Quick & Easy Installation

No need to dig up the ground-- the signal broadcasts from the roof of your building.

### Competitive Rates

Our package prices don't change, so you can get the best value for your money.

### Local Customer Support

Our neighbourly team is right here in St. Paul, Alberta. Give us a call; we're here to help.

\*\*If you are an existing MCSnet customer you are eligible for a complimentary upgrade and an MCSnet router (valued at \$99.95)

## PACKAGES & PRICING

### GigAir Residential Plans & Pricing

Package	Top Down Speed	Top Up Speed	Monthly Traffic	Monthly Price
GigAir Unlimited	1000 Mbps	1000 Mbps	Unlimited	\$89.95
GigAir Ultra	1000 Mbps	1000 Mbps	2000 GB	\$69.95
GigAir Advanced	1000 Mbps	1000 Mbps	500 GB	\$49.95
GigAir Basic	1000 Mbps	1000 Mbps	200 GB	\$39.95

Free residential installation with a 2 year contract  
No term installation \$199.95

### GigAir Corporate Plans & Pricing

Package	Top Down Speed	Top Up Speed	Monthly Traffic	Monthly Price	Install Fee
1 Year	1000 Mbps	1000 Mbps	Unlimited	\$200	\$950
3 Year	1000 Mbps	1000 Mbps	Unlimited	\$150	\$0

#### GIGAIR CORPORATE INCLUDES:

- Dedicated tech support
- Same business day onsite repairs
- Monitored 24/7
- Up to 10 static IP addresses
- Optional Service Level Agreement



## CONTACT US :

GigAir Sales : 780-646-6332

Email : [gigair@mcsnet.ca](mailto:gigair@mcsnet.ca)

Website: [mcsnet.ca/internet/gigair/](http://mcsnet.ca/internet/gigair/)



**BEST VALUE**  
**\$89.95**  
**PER MONTH**

MCSnet is pleased to announce that GigAir is available in the Village of Marwayne. This 60 GHz wireless network provides speeds equal to fiber through the air. The technology creates a mesh network that connects one customer to another and to our existing wireless network.





## WHAT IS GIGAIR

GigAir provides easy, fast, and cost-effective wireless gigabit connectivity through the air that is a true alternative to fiber for some of our more densely populated communities. GigAir was recently launched in St. Paul and is now being launched in other select communities.

It uses specially designed radios to create a mesh network that operates wirelessly by connecting multiple nodes that are part of a 60 GHz self-organizing network. It can support speeds of conventional fiber and even faster. This gives us the ability to have multiple paths to the internet, as opposed to older styles of wireless where it was radio to tower.

This mesh-style network has the ability to self-heal, meaning when one radio goes down for any particular reason, the network creates paths to avoid it until it is fixed and yet still provides service for the remaining customers.

It has bidirectional streams with top up and down internet speeds of 1000 Mbps, which makes it on par with our top Fiber1000 package. In comparison, a typical radio signal offers average speeds of 40 Mbps down/10 Mbps up.

**GET FIBER OPTIC SPEEDS THROUGH THE AIR**

## CUTTING THE CORD...

Once you have fast internet, you might even be wondering if cutting the cord is an alternative to cable. Many people are making the leap and watching their content (movie, sports, TV, and more) on streaming services. There are plenty of options for services and devices that can help and even save you money by finding the content you want for free or reduced pricing compared to cable.

Most people have heard of Netflix. It was the original subscription-based streaming service, but many other companies have jumped on the streaming trend. In Canada, we have Crave, Amazon Prime Video, Sportsnet Now, Apple TV+, Disney+, and STACKTV to name some of the most widely-used services. Each service has its own programming and its own subscription fees. A lot of Canadian networks, like CTV and Global, have their own streaming apps available as well.

Instead of being stuck with 100 channels on a pricey cable/satellite subscription and only regularly watching a few channels, you can pick and choose which services you would like at a fraction of the cost. The power to choose what when and how much you pay is why more people are choosing to "cut the cord" and stream instead.

## POPULAR STREAMING OPTIONS



For more information on streaming devices see our beginner's guide:

<https://mcsnet.ca/blog/guide-to-streaming-services/>



**Village of Marwayne**

**Driveway Snow Removal and Maintenance Bylaw No. 590-22**

**A BYLAW OF THE VILLAGE OF MARWAYNE TO AMEND THE FEES AND CHARGES BYLAW NO. 544-15.**

**WHEREAS** the Village of Marwayne in the Province of Alberta is permitted to amend or repeal a bylaw, under the authority and subject to the provisions of the Municipal Government Act, Statutes of Alberta 2000, Chapter M26 and amendments thereto, Section 191;

**WHEREAS** under the Municipal Government Act, Statutes of Alberta 2000, Chapter M26 and amendments thereto, Section 69 states: Consolidation of bylaws (1) A council may by bylaw authorize a designated officer to consolidate one or more of the bylaws of the municipality; (2) In consolidating a bylaw, the designated officer must (a) incorporate all amendments to it into one bylaw, and (b) omit any provision that has been repealed or that has expired;

**WHEREAS** in accordance with Section 8 of the Municipal Government Act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services;

**AND WHEREAS** the Council of the Village of Marwayne deems it desirable to amend the Fees and Charges Bylaw No. 544-15;

**NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. **THAT** Bylaw No. 544-15 Schedule "A" Fees & Charges for Goods and Services is amended to change the rates for driveway snow removal and maintenance;
2. **THAT** driveway snow removal and maintenance be provided to residents for an annual fee, as opposed to per occurrence;
3. **THAT** driveway snow removal and maintenance, to a maximum of 30 minutes per occurrence, be provided to seniors for an annual fee of \$200.00, where \$100.00 is paid by the senior requesting the service and the other \$100.00 is funded through FCSS;
4. **THAT** driveway snow removal and maintenance, to a maximum of 30 minutes per occurrence, be provided to residents and business owners for an annual fee of \$200.00;
5. **THAT** drive snow removal and maintenance that exceeds 30 minutes in length be charged at a rate of \$15.00 per additional 15 minutes and billed to the customer, in addition to their annual fee;
6. **THAT** this bylaw amendment come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer;
7. **Should** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

**Village of Marwayne**

**Driveway Snow Removal and Maintenance Bylaw No. 590-22**



**READ A FIRST TIME IN COUNCIL THIS 21<sup>st</sup> DAY OF NOVEMBER, 2022.**

**READ A SECOND TIME IN COUNCIL THIS 21<sup>st</sup> DAY OF NOVEMBER, 2022.**

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 21<sup>st</sup> DAY OF NOVEMBER, 2022.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION ON SEPTEMBER 27, 2022, AT THE VERMILION TRANSFER SITE**

**PRESENT:**

*Chair:* M. Baker  
*Vice-Chair:* D Bergquist  
*Directors:* R. McDonald; K. Whitlock; G. Kuneff; J. Rayment  
*CAO:* S. Schwartz

**ABSENT:**

*Directors:* K. Miciak; S. Hryciuk  
The meeting was called to order at 5:56 P.M.

**AGENDA:**

***Additions to Agenda:***

None.

**MOVED** by D. Bergquist that the agenda be adopted as presented.  
*Carried.*

**MINUTES OF THE MEETING OF AUGUST 23, 2022:**

**MOVED** by R. McDonald that the minutes of the meeting of August 23, 2022, be adopted as presented.  
*Carried.*

**AUGUST 2022 FINANCIAL REPORT:**

S. Schwartz presented the August 2022 financial report and provided explanations as required. The August 2022 financial report showed a balance of **\$201,401.90** in the operating account. The capital reserve account increased to **\$640,648.18** due to an interest payment received. The operational reserve account increased to **\$233,062.07** due to interest payments received. The closure/post closure account balance remained the same at **\$110,673.63**.

**MOVED** by R. McDonald that the August 2022 financial report be adopted as presented.  
*Carried.*

**AUGUST 2022 MONTHLY REQUISITION REPORT:**

S. Schwartz presented the August 2022 monthly requisition report for information.

**AUGUST 2022 ACCOUNTS FOR APPROVAL REPORT:**

S. Schwartz presented the August 2022 cheques numbered 7260 to 7262, and 7343 to 7360, and the debit memos and credit card charges for August 2022, and provided explanations as required.

Minutes of the Meeting of the VRRWMSCon September 27, 2022

**MOVED** by G. Kuneff that the cheques numbered 7260 to 7262, and 7343 to 7360, and the debit memos and credit card charges for August 2022, be accepted as presented.

*Carried.*

#### **SEPTEMBER 2022 CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

S. Schwartz presented the September 2022 Chief Administrative Officer's report, and provided explanations as required.

**MOVED** by J. Rayment that the September 2022 Chief Administrative Officer's report be adopted as presented.

*Carried.*

#### **BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:**

1. S. Schwartz explained that a Claystone Waste Ltd. driver damaged the doorway on the West side of the loading bay. The damage has been reported to Claystone Waste Ltd, and they have agreed to cover the costs of repair. S. Schwartz is currently trying to find a contractor to complete the repairs.
2. S. Schwartz informed the Board that her current computer does not have sufficient storage for the Commission documents and programs. She is working on a solution to this problem.

#### **NEW BUSINESS:**

##### **1. Bylaw 2022-C-002—Accountability and Responsibility of Ownership:**

###### *FIRST READING:*

The Chair asked for any questions, concerns or corrections with *Bylaw 2022-C-002* as it is written. There were no questions, concerns or corrections.

**MOVED** by D. Bergquist that the first reading of *Bylaw 2022-C-002* was noted and recorded.

*Carried.*

###### *SECOND READING:*

The Chair asked for any questions, concerns or corrections with *Bylaw 2022-C-002* as it is written. There were no questions, concerns or corrections.

**MOVED** by R. McDonald that the second reading of *Bylaw 2022-C-002* was noted and recorded.

*Carried.*

###### *THIRD READING:*

The Chair asked for any questions, concerns or corrections with *Bylaw 2022-C-002* as it is written. There were no questions, concerns or corrections.

**MOVED** by K. Whitlock that the third reading of *Bylaw 2022-C-002* was noted and recorded.

*Carried.*

**MOVED** by G. Kuneff that we proceed with the final reading of *Bylaw 2022-C-002*, and that *Bylaw 2022-C-002* be passed as presented.

*Carried.*

Minutes of the Meeting of the VRRWMSCon September 27, 2022

**OLD BUSINESS:**

**Vermilion Transfer Site Contract and Tender:**

1. There was some discussion about the 3-year term of the contract with the option to renew after the third year for two more years, and it was agreed to have the contract reflect the decision that the Board wishes to maintain the wording as it was initially presented.

Next there was discussion as to the weighting of the required information and documents as specified in the request for proposal in order to aid in selection. The tender will open on **Monday, October 3, 2022**. The closing date remains **12:00 P.M. on Monday, October 24, 2022**, and the submitted bids will be opened and reviewed by the Board on **Tuesday, October 25, 2022**. The contract will be awarded within fourteen (14) days of the date of closure which is **Monday, November 7, 2022**.

**MOVED** by J. Rayment that the contract and tender documents be approved as amended above.

*Carried.*

2. **Chief Administrative Officer Position:**

S. Schwartz informed the Board that she would extend her tenure to April 30, 2023, and the Board and Ms. Schwartz will work together in the coming months to finalize the position.

The next meeting will be held on Tuesday, October 25, 2022, at 6:00 P.M. at the Vermilion transfer site.

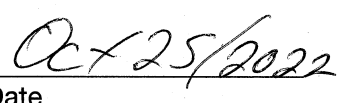
The meeting adjourned at 6:55 P.M.

**These minutes have been adopted in their entirety at the October 25, 2022, meeting.**

Chair



Date



**From:** [James MacDonald](#)  
**To:** [NLLS Libraries](#); [Library Board Chairs](#); [NLLS Board](#); [Staff-NLLS](#)  
**Subject:** Weekly report 2022-10-28  
**Date:** October 30, 2022 7:49:17 PM

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Hello Board members, Library staff, and friends of Northern Lights Library System.

All the videos are now up from our 2022 conference. Check them out on [Youtube](#). For pictures, and highlights see [this page](#).

Congratulations are in order for our own Terri Hampson. She has been awarded the [Queen's Platinum Jubilee medal](#). This award will be presented by our MLA, Shannon Stubbs, in Two Hills on November 10<sup>th</sup>. Terri is beyond deserving of this recognition. She is a force for good in our community. Congratulations Terri.

#### BOARD

- Read the [Board meeting highlights](#) from August 26<sup>th</sup>; Or the [full draft minutes](#).
- The next general board meeting will be Friday, November 25<sup>th</sup>, ONLINE (10:00am). The Executive will meet at 8am.
- We have a new minister of Municipal Affairs, [Rebecca Schulz](#).

#### NEXT WEEK

- Tuesday at 6:30pm Vicky and I will be meeting with the Town of Redwater council and at 7:40pm we'll meet with the Town of Bon Accord's council
- Wednesday at 7pm we'll meet with the Village of Boyle's council

#### OPERATIONS

- The TRAC directors have agreed to pick up the tab for our Overdrive e-magazine subscription in 2023. You should see no loss of service here.
- The PLSB announced an expansion to the [Read Alberta eBooks project](#). It will now include 42 Alberta eMagazines. For the complete [announcement see here](#).
- Kayla Reddecliff, one of our talented consultants, has been seconded to Bonnyville as interim library manager. She will be on-site there 3 days a week for the next month. She started this last Monday. We'll be excited to welcome their new library manager soon.
- In conjunction with the On Reserve on Settlement Grant Jessie Morris and I met with the council at Elizabeth Métis Settlement this week. We also met with library managers in Elk Point, Ashmont, and St. Paul about the grant.

#### LIBRARIES

- Polaris is being upgraded on Monday. We anticipate things will go smoothly but please be prepared to have patience. Tim will keep you all informed but I remind you that the system will largely be inaccessible on Monday.
- The first of the Winter Reading Program resources are now available for you to start planning your marketing for January. They include a colour palette, font choices, images, and some general posters and social media in both ready-to-use and editable formats. Library Managers can find these resources in Teams, see [this handy guide](#).
- Did someone say CHOCOLATE? Order your Purdy's Chocolates before November 15<sup>th</sup>. [Order instructions](#).

**EXECUTIVE COMMITTEE MEMBERS**

<b>NAME</b>	<b>ZONE</b>	<b>EMAIL</b>	<b>PHONE NUMBER</b>
Vicky Lefebvre	Zone 2 - Chair	<a href="mailto:gillesvicky74@gmail.com">gillesvicky74@gmail.com</a>	780-573-1926
Curtis Schoepp (ML)	Zone 1	<a href="mailto:curtisschoepp@gmail.com">curtisschoepp@gmail.com</a>	780-220-4897
Larry Tiedemann	Zone 1	<a href="mailto:casperti@telus.net">casperti@telus.net</a>	780-975-0508
Barb Smith (ML)	Zone 1	<a href="mailto:bsmith@boylealberta.com">bsmith@boylealberta.com</a>	780-213-0099
Maxine Fodness	Zone 2	<a href="mailto:mfodness@county.stpaul.ab.ca">mfodness@county.stpaul.ab.ca</a>	780-645-4778
Matthew McLennan	Zone 3	<a href="mailto:mmclennan@sturgeoncounty.ca">mmclennan@sturgeoncounty.ca</a>	780-974-4713
Dwayne Spicer	Zone 3	<a href="mailto:dspicer@redwater.ca">dspicer@redwater.ca</a>	780-942-3519
Jennifer Anheliger (ML)	Zone 3	<a href="mailto:jennifer.aneliger@morinville.ca">jennifer.aneliger@morinville.ca</a>	780-340-7296
Leslie Cusack	Zone 4	<a href="mailto:div7@county24.com">div7@county24.com</a>	780-787-0600
Josh Crick (ML)	Zone 2	<a href="mailto:jcrick@md.bonnyville.ab.ca">jcrick@md.bonnyville.ab.ca</a>	780-545-5961

**Zones**

**Zone 1**

Athabasca County

S.V. of Bondiss

S.V. of Sunset Beach

S.V. of Island Lake

S.V. of Island Lake South

S.V. of Mewatha Beach

S.V. of West Baptiste

S.V. of Whispering Hills

Smoky Lake County

Thorhild County

Town of Athabasca

Town of Smoky Lake

Village of Boyle

Village of Vilna

Village of Waskatenau

**Zone 2**

City of Cold Lake

County of St. Paul

County of Two Hills

Fishing Lake

Frog Lake

Lac La Biche County

M.D. of Bonnyville

S.V. of Pelican Narrows

Town of Bonnyville

Town of Elk Point

Town of St. Paul

Town of Two Hills

Village of Myrnam

**Zone 3**

Beaver County

Lamont County

Sturgeon County

Town of Bon Accord

Town of Bruderheim

Town of Gibbons

Town of Lamont

Town of Morinville

Town of Mundare

Town of Redwater

Town of Tofield

Town of Viking

Village of Andrew

Village of Holden

Village of Ryley

**Zone 4**

County of Minburn

County of Vermilion  
River

M.D. of Wainwright

Town of Vegreville

Town of Vermilion

Town of Wainwright

Village of Chauvin

Village of Edgerton

Village of Innisfree

Village of Irma

Village of Kitscoty

Village of Mannville

Village of Marwayne

Village of Paradise

Valley

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone.

**James MacDonald MLIS, DAS**

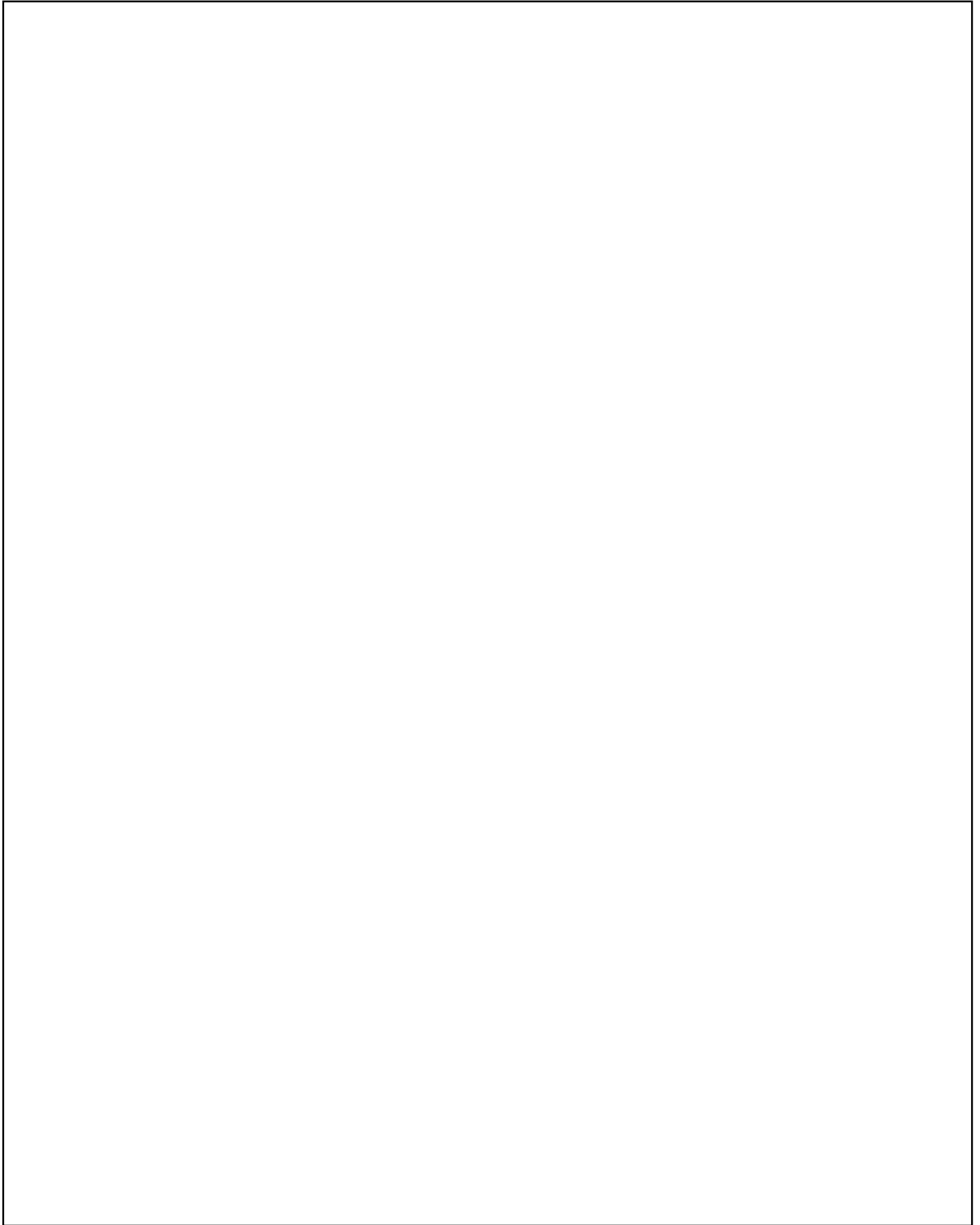
**Executive Director** | Northern Lights Library System

E [jmacdonald@nlls.ab.ca](mailto:jmacdonald@nlls.ab.ca) | [www.nlls.ab.ca](http://www.nlls.ab.ca)

P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.







**Board Agenda**

*Building Communities One Idea At A Time*

Wednesday, October 19, 2022  
 6:00 PM MST  
 CF Office Board Room & Via Video

**Call to Order & Theme of Meeting: How do we want to spend our time?**

**Introductions: New Board Member – Laura Lea-Bowman, Town of Lashburn; Guest – Tricia Dekort, PrairiesCan**

<b>HINDSIGHT &amp; OVERSIGHT: Traditional duties of a Board</b>	
Adoption of Agenda	<b>MOTION</b>
Adoption of Minutes from Sept 21, 2022	<b>MOTION</b>
<b>BOARD APPOINTMENT:</b> To Accept the appointment of Laura Lea-Bowman as Town of Lashburn representative	<b>MOTION</b>
<b>REPORT:</b> Semi-Annual Financials April 1, 2022 – September 30, 2022	<b>MOTION</b>
<b>REPORT:</b> Update from PrairiesCan	<b>INFO</b>

<b>FORESIGHT &amp; INSIGHT</b>	<b>Focus on these to be a Progressive Board</b>
Board Development	<b>Robert’s Rules of Order or Rules of Engagement?</b>
Collaborative Conversation	<b>Strategic Doing – Process and Action Pack review</b>
Programs and Services	<b>Overview of programs and services to focus on in upcoming year</b>
Board Meeting Plan	<b>Review of proposed Board Meeting purposes for upcoming year</b>

**Next Board Meeting – November 16, 2022**

**Adjournment**



**Meeting Minutes  
September 21, 2022 6:00 pm  
In Person/Via Video  
Lloydminster, AB**

**Board Member Attendance in Person:** Olen Hillaby, Tim Sawarin, Joyce Bell

**Board Member Attendance Virtual:**, Robert Pulyk, Jim Warren, Dale Swyripa

**Board Member Regrets:** Cory McCall, Chris Neureuter, Jonathan Torresan

**Community Futures Staff:** Corinne McGirr, Kirsten DeSchover, Sharon Munn

**CALL TO ORDER**

Chair, Olen Hillaby called the meeting to order at 6:00 pm with previously indicated Directors & Staff in attendance.

**ADOPTION OF AGENDA**

**#2022-059** Moved by Tim Sawarin to adopt the agenda as amended

Seconded by Jim Warren

**CARRIED UNANIMOUSLY**

**ADOPTION OF MINUTES**

**June 22, 2022 Board Meeting Minutes**

**#2022-055** Moved by Robert Pulyk to adopt the Board Meeting minutes from June 22, 2022 as

presented. Seconded by Tim Jim Warren.

**CARRIED UNANIMOUSLY**

**REPORTS**

**a) Financial Reports**

**Investment Fund Report as of August 31, 2022**

Business Analyst presented the Investment Fund Report as of August 31, 2022.

**#2022-056** Motion by Joyce Bell to accept Investment Fund Report as presented. Seconded by Tim Sawarin.

**CARRIED UNANIMOUSLY**

**Financial Statements as of August 31, 2022**

Manager presented the Financial Statements as of August 31, 2022

**#2022-057** Motion by Jim Warren to accept the Financial Statements as presented. Seconded by Dale Swyripa

**CARRIED UNANIMOUSLY**

## Meeting Minutes



### **Manager's Report**

Manager presented the Manager's Report touching on both completed and in progress items for the subjects of Operations, HR & Team, Board Relations, Strategic & Ops Plan, Image and Branding.

**#2022-058** Motion by Jim Warren to accept Manager's Report as presented. Seconded by Dale Swyripa

### **NEW BUSINESS**

#### **a) Collaborative Conversation – Strategic Doing**

Worked through a mini workshop discussing the topic: Imagine Community Futures as your favorite organization to be involved with...what would that look like? Staff will finish process and present complete Action Pack prior to next board meeting.

### **ROUND TABLE DISCUSSION – Favorite Community Thing from the Summer**

#### **Olen Hillaby – Member at Large**

- Musical ride
- Ribfest

#### **Tim Sawarin – RM of Wilton**

- Exhibition 54-40

#### **Joyce Bell – Village of Kitscoty**

- Farmers Market

#### **Jim Warren – Village of Paradise Valley**

- Paradise Valley Fair

#### **Robert Pulyk – Town of Vermilion**

- Broadband started
- Ag Fair
- Art in the Park

#### **Dale Swyripa– County of Vermilion River**

- Weather, didn't conflict with events and was enjoyable

### **Next General Meeting – October 19, 2022**

### **Adjournment**

Meeting adjourned at 7:44 pm – Tim Sawarin

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**Olen Hillaby, CHAIRPERSON**

Page 2 of 2

Page 3 of 32

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Int.

**COMMUNITY FUTURES LLOYDMINSTER & REGION  
INCOME STATEMENT/BUDGET VARIANCE**

Sep-22

	YEAR TO DATE PERFORMANCE				BUDGET AMOUNT UNSPENT	BUDGET PERCENTAGE UNSPENT
	ACTUAL APRIL - SEPT	BUDGET APRIL - SEPT	VARIANCE to BUDGET	FULL BUDGET AMOUNT		
<b>EXPENDITURES</b>						
Wages & Benefits	\$ 111,731.68	\$ 111,616.00	-\$ 115.68	\$ 226,272.00	\$114,540	51%
Travel, Meals, Accommodations	\$ 2,471.11	\$ 3,450.00	\$ 978.89	\$ 9,515.00	\$7,044	74%
Administration	\$ 57,586.22	\$ 54,771.00	-\$ 2,815.22	\$ 101,706.00	\$44,120	43%
Special Projects	\$ 37,145.12	\$ 82,118.00	\$ 44,972.88	\$ 102,369.00	\$65,224	64%
RRRF Admin	\$ 8,606.60					
WES Project	\$ 157,342.82	\$ 153,960.00	-\$ 3,382.82	\$ 247,922.00	\$90,579	37%
Capital Costs	\$ -	\$ -	\$ -	\$ -	\$0	
<b>Total Expenditures</b>	<b>\$ 374,883.55</b>	<b>\$ 405,915.00</b>	<b>\$ 39,638.05</b>	<b>\$ 687,784.00</b>	<b>\$321,507</b>	<b>47%</b>
					<b>BUDGET REVENUE STILL TO ACHIEVE</b>	<b>BUDGET % STILL TO ACHIEVE</b>
<b>REVENUE</b>						
WED Contribution	\$ 252,963.00	\$180,000	(\$72,963)	\$294,963	\$42,000	14%
Bank Interest	\$952.89	\$6	(\$947)	\$13	(\$940)	-7230%
Business Development Revenue	\$6,775.00	\$2,000	(\$4,775)	\$5,000	(\$1,775)	-36%
WES Funding	\$85,325.00	\$82,641	(\$2,684)	\$247,922	\$162,597	66%
WES Project Revenues	\$3,400.00	\$500	-\$2,900	\$1,000	(\$2,400)	-240%
WES InKind	\$27,000.00			\$0		
Special Project Revenue	\$900.00	\$107,625		\$128,686		
Other Revenue	\$10,277.47	\$5,600	-\$4,677	\$10,200	(\$77)	-1%
<b>Total Revenue</b>	<b>\$387,593.36</b>	<b>\$378,372</b>	<b>(\$8,947)</b>	<b>\$687,784.00</b>	<b>\$199,405</b>	<b>29%</b>
<b>SURPLUS/DEFICIT</b>	<b>\$12,710</b>	<b>(\$27,543)</b>		<b>\$0</b>		

**NET INCOME YTD \$12,709.81**

**Community Futures Lloydminster and Region**

Balance Sheet As at Sep 30, 2022

**ASSET**

**CURRENT ASSETS**

Cash in Bank - BCU	111,867.35	
Cash in Bank - BCU Shares	3,776.07	
Cash in Bank - Servus rewards	300.00	
Cash in Bank - WES Program	124,884.44	
Bank - Savings Account	6,129.86	
Cash: Total		246,957.72
Accounts Receivable		246.02
WES A/R		41,520.00
Prepaid Expenses		7,785.44
Prepays - RRRF		1,592.84
Due From Investment		1,775.00
Due from WES program		33,045.96
WES owes operating		-33,045.96
Due from SEA Fund		-267,043.04
Due to From SE		-27,798.92
GST Reclaimable		4,679.01
<b>TOTAL CURRENT ASSETS</b>		<u>9,714.07</u>

**CAPITAL ASSETS:**

Office Furniture		9,306.33
Acc. Depr -Office Furniture		-5,594.94
Office Equipment		27,444.24
Acc. Depr - Office Equipment		-23,130.98
Leaseholds		70,270.86
Acc. Depr - Leaseholds		-70,270.86
RRRF Operating Fund - Comp E...		13,314.84
A/A - RRRF Comp Equip		-5,392.52
<b>TOTAL CAPITAL ASSETS</b>		<u>15,946.97</u>

**TOTAL ASSET** 25,661.04

**LIABILITY**

**CURRENT LIABILITIES**

Accounts Payable/Accruals		20,725.67
A/P Year-End		-315.00
Accounting Accrual		17,000.00
Vacation & Wages Payable - yea...		11,290.80
HCSA Employees		2,768.22
Servus Mastercard		799.93
EI Payable	302.72	
CPP Payable	1,191.32	
Income Tax Payable	2,896.30	
Receiver General Payable		4,390.34
Deferred Revenue		14,436.00
<b>TOTAL CURRENT LIABILITIES</b>		<u>71,095.96</u>

**TOTAL LIABILITY** 71,095.96

**EQUITY**

**EARNINGS**

Retained Earnings		-58,144.73
Current Earnings		12,709.81
<b>TOTAL EARNINGS</b>		<u>-45,434.92</u>

**TOTAL EQUITY** -45,434.92

**LIABILITIES AND EQUITY** 25,661.04

**Community Futures Lloydminster and Region**

Income Statement Apr 01, 2022 to Sep 30, 2022

**REVENUE**

**REVENUE**

WD Project Gazelle Funding		85,325.00
Project Gazelle Revenues		3,400.00
Special Projects Revenues		900.00
Loan Fees		6,775.00
WD Funding - Core funding		252,963.00
Office Contract Revenue		3,600.00
Deposit Interest Revenue		952.89
Miscellaneous		6,677.47
WES In Kind Contributions	27,000.00	
WES Revenue		27,000.00

**TOTAL REVENUE** 387,593.36

**TOTAL REVENUE** 387,593.36

**EXPENSE**

**WAGES AND BENEFITS**

Salary Costs		96,395.81
EI Expense	1,980.81	
CPP Expense	5,025.97	
WCB Expense	413.29	
Insurance - Benefits	7,915.80	
Benefits		15,335.87

**TOTAL WAGES AND BENEFITS** 111,731.68

**ADMINISTRATION**

Advertising & Promotion		1,283.87
Print Material/Radio Marketing		71.75
Networking/Awareness Marketing		152.72
Equipment Rent		671.98
Office Rent / Leasehold Improv...		17,296.74
Office Maintaince		1,306.86
Janitorial Services		1,800.00
Equipment Repairs_		671.98
Insurance - Travel	210.00	
Insurance - Premise	326.00	
Total insurance		536.00
Registrations & Searches		708.52
Bank Charges & Interest		171.06
Office Supplies & Sundries		3,127.73
Coffee & PR		23.45
Telephone		3,310.98
Information Tech/Computer Expe...		4,612.46
Memberships		127.65
Legal & Accounting		14,530.26
Contract Services/Consulting		1,757.86
Meeting Expense		616.55
Staff Travel		2,471.11
Staff Conference Fees		1,617.50
Staff Development		2,685.30
Board Development		505.00

**TOTAL ADMINISTRATION** 60,057.33

**OTHER EXPENSES**

RRRF Admin		8,606.60
Special Projects		8,002.76
Special Projects - Digital Literacy		28,567.36
Youth Project Expense		575.00
WES - Incubator equipment	564.88	
WES - Entrepreneurship Program	112,749.81	
WES - Outreach	9,353.14	
WES - administration	7,674.99	

**Community Futures Lloydminster and Region**

Income Statement Apr 01, 2022 to Sep 30, 2022

WES In Kind Contributed Servic...	<u>27,000.00</u>	
WES expenses		<u>157,342.82</u>
<b>TOTAL OTHER EXPENSES</b>		<u>203,094.54</u>
<b>TOTAL EXPENSE</b>		<u>374,883.55</u>
<b>NET INCOME</b>		<u><u>12,709.81</u></u>



**Community Futures Investment**

Balance Sheet As at 09/30/2022

**ASSET**

**Current Assets**

Cash in Bank - BCU Non-Repay...	139,846.91
Cash in Bank - BCU Disability	161,883.82
Cash in Bank - BCU Repayable	153,917.05
Cash in Bank - BCU Equity	10,571.38
BCU Servus rewrd	300.00

**Total Cash** 466,519.16

**Due To/From**

Due To/From Non-Repayable	40.00
Due To/From Disability	240.00
Due To/From Operations	-2,665.00

**Total Due To/From** -2,385.00

**Fees Receivable**

Accounts receivable	1,407,322.13
---------------------	--------------

**Total Fees Receivable** 1,407,322.13

**Allowance for Doubtful Loans**

Allowance - Non-Repayable	-14,518.98
---------------------------	------------

**Total Allowances** -14,518.98

**Investments**

Investment - CFLIP	21,056.66
Investment (reg -repayable) - CF...	32,945.32

**Total Investments** 54,001.98

**TOTAL ASSET** 1,910,939.29

**LIABILITY**

**Long Term liabilities**

Loan Payable - Youth	40.00
Loan Payable - Disability	200,000.00
Loan Payable - Repayable	700,000.00
<b>Total Loans Payable</b>	<u>900,040.00</u>

**Total Long Term liabilities** 900,040.00

**TOTAL LIABILITY** 900,040.00

**EQUITY**

**Owners Equity**

EIC Grent Capital	1,147,333.00
Retained Earnings - Previous Y...	33,591.67
Externally Restricted Funds - N...	40,203.31
Externally Restricted - Repayable	-54,279.96
Externally Restricted - Disability	-201,263.08

Total Retained Earnings 965,584.94

Current Earnings 45,314.35

**Total Owners Equity** 1,010,899.29

**TOTAL EQUITY** 1,010,899.29

**LIABILITIES AND EQUITY** 1,910,939.29

Printed On: 10/15/2022

**Community Futures Investment**

Income Statement 04/01/2022 to 09/30/2022

**REVENUE**

**Revenue**

Interest Income - Non-Repayable	30,791.90	
Interest Income - Youth	1,259.72	
Interest Income - Disability	1,508.16	
Interest Income - Repayable	10,335.41	
Interest Income - CFLIP	-2,080.29	
Total Interest Revenue		41,814.90
Bad Debt Recovery - Non Repa...	3,137.87	
Bad Debt Recovery - Disability	378.58	
Total Other Loan Fees		3,516.45

**Total Revenue** 45,331.35

**TOTAL REVENUE** 45,331.35

**EXPENSE**

**Expenses**

Interest & Bank Charges		17.00
<b>Total General &amp; Admin. Expen...</b>		<b>17.00</b>

**TOTAL EXPENSE** 17.00

**NET INCOME** 45,314.35

**RRRF  
Balance Sheet As at 09/30/2022**

**ASSET**

**Current Assets**

Chequing Bank Account	140,181.11	
Total Cash		140,181.11
Accounts Receivable	3,014,346.43	
Total Receivable		3,014,346.43
<b>Total Current Assets</b>		<b>3,154,527.54</b>

**TOTAL ASSET** 3,154,527.54

**LIABILITY**

**Current Liabilities**

CFNA - Current Due		0.80
RRRF WD loan		3,138,256.51
RRRF Forgiveness discount		-82,500.00
WD RRRF Operating funds - 5YR		97,885.95
<b>Total Current Liabilities</b>		<b>3,153,643.26</b>

**TOTAL LIABILITY** 3,153,643.26

**EQUITY**

**Retained Earnings**

Retained Earnings - Previous Year		36.36
Current Earnings		847.92
<b>Total Retained Earnings</b>		<b>884.28</b>

**TOTAL EQUITY** 884.28

**LIABILITIES AND EQUITY** 3,154,527.54

**RRRF  
Income Statement 04/01/2022 to 09/30/2022**

**REVENUE**

<b>Other Revenue</b>	
Interest Revenue	997.92
<b>Total Other Revenue</b>	<u>997.92</u>

**TOTAL REVENUE** 997.92

**EXPENSE**

<b>General &amp; Administrative Expe...</b>	
Interest & Bank Charges	150.00
<b>Total General &amp; Admin. Expen...</b>	<u>150.00</u>

**TOTAL EXPENSE** 150.00

**NET INCOME** 847.92

**Community Futures Lloyd - SBLA  
Balance Sheet As at Sep 30, 2022**

**ASSET**

**Current Assets**

Cash in Bank	45,881.22
Servus Rewards	275.00
Cash in Bank - BCU Equity	1.41

**Total Cash** 46,157.63

**Due To/From**

Accounts Receivable	110,400.00
---------------------	------------

**Total Due To/From** 110,400.00

**TOTAL ASSET** 156,557.63

**LIABILITY**

**Long Term liabilities**

Loan Payable	<u>100,000.00</u>	
Total Loans Payable		<u>100,000.00</u>

**Total Long Term liabilities** 100,000.00

**TOTAL LIABILITY** 100,000.00

**EQUITY**

**Owners Equity**

Retained Earnings - Previous Y...	<u>55,491.07</u>	
Total Retained Earnings		<u>55,491.07</u>
Current Earnings		<u>1,066.56</u>

**Total Owners Equity** 56,557.63

**TOTAL EQUITY** 56,557.63

**LIABILITIES AND EQUITY** 156,557.63

**Community Futures Lloyd - SBLA  
Income Statement Apr 01, 2022 to Sep 30, 2022**

**REVENUE**

<b>Revenue</b>		
Chequing - Account Interest		471.05
Interest Income	283.57	
Total Interest Revenue	<u>283.57</u>	283.57
Application Fee - SBLA	400.00	
Total Application Fees	<u>400.00</u>	400.00
<b>Total Revenue</b>		<u>1,154.62</u>

**TOTAL REVENUE** 1,154.62

**EXPENSE**

<b>Expenses</b>		
Interest & Bank Charges		88.06
<b>Total General &amp; Admin. Expen...</b>		<u>88.06</u>

**TOTAL EXPENSE** 88.06

**NET INCOME** 1,066.56

**Community Futures Lloydminster and Region SE**

Balance Sheet As at 09/30/2022

**ASSET**

**CURRENT ASSETS**

Cash in Bank - BCU Chequing	245,665.45
Cash in Bank - BCU Equity	2,611.61

<b>TOTAL CURRENT ASSETS</b>	<u>248,277.06</u>
-----------------------------	-------------------

<b>TOTAL ASSET</b>	<u><u>248,277.06</u></u>
--------------------	--------------------------

**LIABILITY**

**CURRENT LIABILITIES**

Due to Operations Fund	-294,841.96
Deferred Revenue	28,629.05

<b>TOTAL CURRENT LIABILITIES</b>	<u>-266,212.91</u>
----------------------------------	--------------------

<b>TOTAL LIABILITY</b>	<u>-266,212.91</u>
------------------------	--------------------

**EQUITY**

**EARNINGS**

Retained Earning	480,287.47
Current Earnings	34,202.50

<b>TOTAL EARNINGS</b>	<u>514,489.97</u>
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<b>TOTAL EQUITY</b>	<u>514,489.97</u>
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<b>LIABILITIES AND EQUITY</b>	<u><u>248,277.06</u></u>
-------------------------------	--------------------------

Printed On: 10/15/2022

**Community Futures Lloydminster and Region SE**

Income Statement 04/01/2022 to 09/30/2022

**REVENUE**

<b>REVENUE</b>	
Deposit Interest Revenue	1,915.00
SASK Contract Revenue	32,287.50
<b>TOTAL REVENUE</b>	<u>34,202.50</u>
<b>TOTAL REVENUE</b>	<u>34,202.50</u>
<b>EXPENSE</b>	
<b>TOTAL EXPENSE</b>	<u>0.00</u>
<b>NET INCOME</b>	<u><u>34,202.50</u></u>

Printed On: 10/15/2022



## BOARD DEVELOPMENT

During the CFNA Symposium we attended several sessions on Board governance and what strategies could be put into place to ensure our overall CF purpose is fulfilled. Here are a few highlights:

- Governance is more than just oversight, it must also include Strategy (directions and plans), Risk and Opportunity, and Talent (culture, development of talent, succession planning).
- Success of good governance is that our Purpose is fulfilled.
- **Reminder of our Purpose/Vision:** to be a forward-thinking change agent that enhances partnerships, economic growth, and makes business dreams happen. Why are we here? Our mission is to provide entrepreneurs with accessible business development capital and grow communities one idea at a time.
- **Boards add Value** when they can take **Strategic Thinking** (the What and Why questions; possibilities, innovative, divergent, scenarios, contemplates risks) and overlap with **Strategic Planning** (the How and When questions, analytical, convergent, execution, fact-based, assessment of risks). Where these collide is where we develop **Insights** that can lead us to progression, growth, and adding value.
- We were challenged to think about **Rules of Order versus Rules of Engagement**. Are we blindly following traditional Rules of Order because we always have? Do we spend too much time on point of record items versus discussion items (ie. reports don't need to be discussed, just presented). Meetings don't have to be about protocol, they should be about purpose and adding value. Are there better Rules of Engagement we could follow instead (conversations that are about things that truly matter)? We want to ensure that your time is spent on items that enhance our value, improve our communities, and grow our economy.
- Board Function = **Stewardship**
- Governance is distinguished from management by these elements:
  - Is it Big?
  - Is it for the Future?
  - Is it Core to our Mission?
  - Is a High Level Policy needed?
  - Is there a Red Flag Flying?
  - Is there a Watchdog Watching?
  - Does the GM/CEO/ED want and need our support?

KNOWLEDGE KEEPER \_\_\_\_\_

EMAIL \_\_\_\_\_

TABLE GUIDE \_\_\_\_\_

EMAIL \_\_\_\_\_

**RULE 1:** Create and maintain a safe space for deep, focused conversation.

**RULE 2:** Frame a conversation around an appreciative question.



FRAMING QUESTION

**Imagine  
Community Futures  
is your favorite  
organization to be  
involved with...  
what would that  
look like?**

# ASSETS!

## Rooms, Buildings, Property, Equipment, Natural Resources etc.

### Physical Assets Examples

- Building* | Meeting space, conference facility, large kitchen
- Location* | Business incubator, high traffic area, easily accessible
- Other* | Computers, specialized equipment, online document portals, billboard

## Talents or specialized knowledge

### Skill Assets Examples

- Technology* | Web design, spreadsheet expertise
- Creative* | Photography, writing, art
- Other* | Public speaking, social media, proposal development

## Networks that people are a part of or have access to


### Social Assets Examples

- Professional* | Business community, profession-specific groups
- Community* | Neighborhood associations, faith communities, Rotary clubs
- Other* | Legislators, school officials

## Human or financial resources that could support an effort

### Capital Assets Examples

- Funding* | Discretionary funding, foundations, governmental appropriations
- Personnel* | Administrative assistance, pro bono legal or accounting

 SD™

**Asset Card**

Your name:

Your asset:

**KEEP IN YOUR MIND our FRAMING QUESTION: Imagine Community Futures is your favorite organization to be involved with... what would that look like?**

**RULE 3:** Uncover hidden assets people are willing to share.




15 min.

What assets is each person willing to share? Focus your conversation not so much on what you do, but on resources you are willing to share with a new network (e.g., physical assets, skills and knowledge assets, social/network assets, capital assets.)

PERSON	ASSET(S)
Olen	Public Speaking, Community connections with service groups
Tim	Knowledge of CF History, 25 years as entrepreneur
Joyce	HR experience, board experience
Sharon	Financial knowledge, Coaching skills
Robert	Regional connections, broadband systems knowledge, regulatory expertise
Jim	Meeting Space, Faith Networks
Dale	Negotiation skills, industry connections
Kirsten	Ability to figure out software, motivator
Corinne	Develop/Deliver Training, Checklists and processes

*>> Use the next page to connect these assets to create new opportunities*

# Make a New Recipe!

**Opportunity Card** 

Linking and leveraging our shared assets, we could...:

Shared asset 1:

Shared asset 2:

Shared asset 3:

**KEEP IN YOUR MIND our FRAMING QUESTION: Imagine Community Futures is your favorite organization to be involved with... what would that look like?**

**RULE 4:** Link and leverage your assets to identify new strategic opportunities (Part 1).



15 min.

Quickly jot down connections that spring up from the discussion. Ask questions like “What would that look like?” or “What if we...?”

### OPPORTUNITIES

**Computer training for home based businesses** – Jim’s meeting space + Olen’s public speaking + Kirsten’s software knowledge

**HR Training for employers program** – Jim’s meeting space + Joyce’s HR + Corinne’s training

**Go-To Business Training Hub** – Dale’s negotiation + Joyce’s HR + Tim’s entrepreneurship + Sharon’s financial knowledge

**Professional promotional video** to take people on the journey of entrepreneurship that we could use on our website, social media, at presentations etc – Tim’s entrepreneurship + Olen’s public speaking + Sharon’s coaching + Rob’s network + Jim’s faith community + Dale’s industry contacts + Olen’s service groups

**CF Road Show** – Tim’s CF background + Olen’s public speaking + Kirsten’s motivation + Corinne’s processes + Sharon’s coaching

**Business Supports** – use our networks to help businesses get the resources, coaching and training they need; build confidence and motivate entrepreneurs

>> Use the next page to narrow your ideas to three opportunities

**RULE 4:** Link and leverage your assets to create new strategic opportunities (Part 2).



Narrow your link-and-leverage ideas to your three top choices. How could you describe each opportunity in one or two phrases?

OPPORTUNITY	DESCRIPTION
<p>Promotional video</p>	<p>To target a variety of audiences across our region (including youth) where we can highlight the journey of an entrepreneur and how CF supports and motivates them to success. Needs to be professionally produced and usable for social media, website and presentations.</p>
<p>Road Show</p>	<p>Do a community tour where we can meet with local entrepreneurs as well as community organizations to showcase success stories, impact and supports available.</p>
<p>Training Programs</p>	<p>Develop ourselves as the go-to training hub for entrepreneurs that can cover financial, HR, entrepreneurship, negotiations, regulations, marketing, technology. Use our networks to spread the word</p>

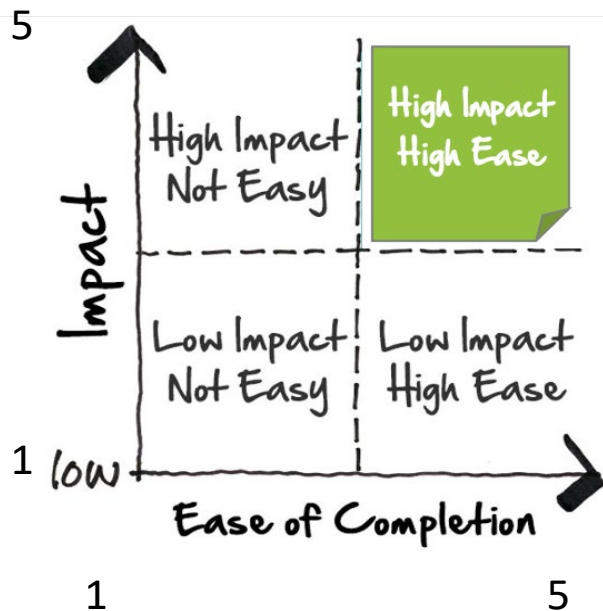
*>> Use the next page to find your "Big Easy"*

**RULE 5:** Rate all your strategic opportunities to find your “Big Easy.”



15 min.

Your “Big Easy” is the opportunity that best combines impact with ease. Rank the ease and impact of the three opportunities from the previous page. First, each person evaluates the potential impact of each opportunity if it was completely successful with 5 being high and 1 being low. Add everyone’s numbers. Next each person evaluates how easy or difficult each would be to fully execute with 5 being easy and 1 being difficult. Add everyone’s numbers then total impact and ease scores for each opportunity to find your “Big Easy.”



OPPORTUNITY	IMPACT	EASE	TOTAL
1 Promo Video	38	33	71
2 Road Show	37	29	66
3 Training	37	33	70

>> Use the next page to convert your “Big Easy” into an outcome



**RULE 6:** Convert your "Big Easy" into a strategic outcome by adding measurable characteristics.



20 min.

What would people see, how would people feel, how would people's lives be different if we were completely successful?

STRATEGIC OPPORTUNITY	CHARACTERISTIC	SUCCESS METRIC
<p style="text-align: center;"><b>INCREASING COMMUNITY FUTURES PRESENCE AND BRAND in the REGION:</b></p> <p style="text-align: center;">Promotional video</p>	<p>Takes people on the journey of an entrepreneur; innovative ideas</p>	<p># views (1,000 views in 6 months) Keep it under 2 minutes Get 100 inquiries from the video</p>
	<p>Highlights great successes in our region from both entrepreneurs and community projects</p>	<p>Clients highlighted see increased exposure from being involved in video 2 New community projects developed</p>
	<p>Encourages people to be comfortable and confident to come to us; makes people wonder what they could do; ensure that people know their lack of knowledge is totally normal</p>	<p>30 inquiries for knowledge/resources 15 inquiries for loans 30 business advisory services 25 attendees in programs/training</p>

*>> Use the next page to define guideposts and a pathway to reach your outcome*

**RULE 7:** Define a Pathfinder Project with Guideposts.



15 min.

Your Pathfinder Project moves you toward your outcome. Guideposts are key steps that are critical to your success; defining these will help you stay on your path.

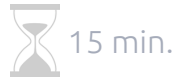
PATHFINDER PROJECT	GUIDEPOSTS	BY WHEN
Develop a Promotional Video	1. Content and Theme is developed	1 month – Dec 2022
	2. Production Plans are in place	2 months – Jan 2023
	3. Video is completed and ready for distribution	4 months – Mar 2023

*>> Use the next page to develop an Action Plan*

Checklist for a good Pathfinder Project:

- It will engage all the people around the table
- You don't need permission to carry it out
- It will be completed within approximately 3 to 4 months (90-120 days)
- It will serve as a vehicle to attract others and "create a buzz"
- It will help the participants test some key assumptions
- It will have a clear endpoint for a "go/no go" decision

**RULE 8:** Draft a short term Action Plan with everyone taking a small step.



An Action Plan includes what each of you will do in the next 30 days. The more clearly you understand where you want to go, the more clearly you can see your next steps.

WHO	WHAT WILL BE DONE	DELIVERABLE	BY WHEN
	Decision Making Plan – staff OR volunteer team OR full board and staff	Consensus on level of involvement in project	October 19
	Review other existing CF videos that are out there to see what we like/don't like	Summary of findings in a written report with links to the videos	October 28
	Generate theme and content ideas in a brainstorm session	Completed in-person	November 4
	Gather and collect brainstorm ideas and present 2 options	Summary of final 2 options in a written report	November 10
	Seek out quotes from at least 2 videographers/video production companies	Quotes in hand	November 10
	Selection of Theme/Content option	Final choice made	November 16
		<i>&gt;&gt; Use the next page to plan your next meeting</i>	

**RULE 9:** Set a 30/30 meeting to review progress and make adjustments.



Maintaining alignment is a dynamic process requiring continuous, but not constant, attention and communication. What has been done in the last 30 days? What needs to happen in the next 30?

FOLLOW-UP MEETING & COMMUNICATION		
DATE	<b>Nov 16</b>	How we'll share information:  Verbal report on activity to date by each member. Provide a written summary if you prefer by Nov 10.
TIME	<b>6 pm</b>	
PLACE	<b>Board meeting?</b>	

When you meet again for your 30/30 use these questions to guide your conversation.

1. What have we each learned (new information, insights, etc.) over the last 30 days while performing our action items?
2. Did anything that was to have been done over the last 30 days NOT get done? If not, does it STILL need to be done? If "yes," how will it get done?
3. Does our proposed course forward still make sense? Any course corrections need to be made in light of what we've learned over the last 30 days? Do our dates (guideposts, etc.) need adjusting?
4. Now...what will each of us do over the NEXT 30 days – who will do what, by when, and what is the deliverable?
5. When, where, and how will we get together the next time (in about 30 days)?

**RULE 10:** Nudge, connect and promote relentlessly to build your new habits of collaboration.

*>> Use the next page to map your Strategic Doing plan*



Having your strategy on one page can help you see the big picture and communicate it with others. Summarize your strategy to prepare to share your information in a larger format.

Outcome Where are we going?	Increasing Community Futures Presence and Brand in the Region	ACTION PLAN What will we each start doing in the next 30 days?	Envision purpose of video
SUCCESS METRICS How will we know when we've arrived?	1 Inquiries reach 100 2 Exposure reaches 1,000 3 2 New project developed		Find at least 1 video to compare to
PATHFINDER PROJECT How will we get started?	Promotional video		Think of messages to include in video
GUIDEPOSTS How will we know we're not lost?	1 Theme & Content by Dec 2 Production plan by Jan 3 Video ready by March		
ACTION PLAN What will we start doing by next week?	1 Decision Making Plan 2 Research 3 Brainstorm ideas		





**PROGRAMS and SERVICES**

<b>PROGRAM/SERVICE for ENTREPRENEURS</b>	<b>OVERVIEW</b>	<b>DOES IT HELP US TO MEET OUR OVERALL PURPOSE?</b>
<b>Loan Program</b>	For startups, growth, maintenance, expansion; operating capital; equipment; inventory (most things except debt and real estate)	YES – our core mission
<b>Loan Program for Youth (18-34 years) and those with Health Conditions/ Disabilities</b>	Includes the above plus offers a 1% reduction on interest rate	YES – our core mission
<b>Business Advisory Services</b>	One-to-one supports to entrepreneurs that could include business plan review, marketing research/plan review, loan application process, cashflow review, resource sharing, brainstorming, coaching, referrals	YES – making business dreams happen
<b>Smarter Small Business Program</b>	Offer Marketing training plus loan for marketing activities	YES – making business dreams happen
<b>Self Employment Program</b>	Deliver this program on behalf of GOS; specific to unemployed or underemployed SK residents wishing to start a business; includes training and coaching	YES – making business dreams happen
<b>Digital Literacy</b>	Deliver this program on behalf of GOS; specific to SK entrepreneurs; goal to improve basic digital skills of business owners to ensure they are capable of growing their businesses	YES – making business dreams happen
<b>Business Training – delivered by CFLR</b>	Topics vary based on needs but consistently include Marketing topics, Cashflow Management, Business Start-Up, Business Planning. Generally operate on a cost-recovery basis	YES – making business dreams happen
<b>Business Training – delivered by partners</b>	Effort is always made to not duplicate what else is being offered by partners; collaborating with them allows us to leverage all the resources	YES – making business dreams happen
<b>Project Gazelle</b>	Supports, training, and coaching for women entrepreneurs until Mar 2023	YES – making business dreams happen



<b>PROGRAM/SERVICE for COMMUNITIES</b>	<b>OVERVIEW</b>	<b>DOES IT HELP US TO MEET OUR OVERALL PURPOSE?</b>
<b>Northeast AB Food Marketers Assoc.</b>	A regional initiative to promote the local food economy, create connections in the food industry, and work towards a collaborative food wheel. Have been a founding partner for the past 10 years.	YES – partnerships and economic growth
<b>Regional Events (Chambers; Indigenous Summit; HOT 6; Economic Development; ECARIN; Startup Lloyd; Lakeland College)</b>	Support financially, administratively, and promotionally regional events that support economic growth, create business networks, offer business training, and/or increase capacity for businesses and organizations. These are evaluated annually to ensure we are still reaching appropriate target markets and supporting a variety of innovative initiatives.	YES – partnerships and growing communities one idea at a time
<b>Youth Programming</b>	Offer communities and organizations the opportunity to collaborate to deliver youth entrepreneurial programs (ie. Lemonade Day, Juniorpreneur) and financial management training (Adulting 101; Finances 101 etc)	YES – partnerships and growing communities one idea at a time
<b>Strategic Planning</b>	We can provide support for community organizations by facilitating strategic planning sessions, idea generation sessions, prioritizations, reviewing business plans etc	YES – partnerships and growing communities one idea at a time

**Are there opportunities we are missing out on? Are there any trending needs in your communities/business sectors that we could start to tackle? Is it time for us to move on from any of the above program/services?**



**PROPOSED BOARD MEETING PURPOSES for YEAR**

<b>MONTH</b>	<b>PURPOSE</b>
<b>November</b>	Strategic Thinking – Actions and Budget Planning
<b>January</b>	Operations Plan Budget for Upcoming Year Year to date Financials
<b>March</b>	Board Training Year to date Financials
<b>April</b>	Fresh New Year – Strategic Plan Review
<b>May</b>	Annual Year End Report
<b>June</b>	Year to date Financials Audited Financials and AGM
<b>September</b>	Board Process and Progress Review Year to date Financials
<b>October</b>	Strategic Thinking – Programs and Services Semi-Annual Financials



## 2022 Resulted in **576 ENTRIES**

Over 100 Entries from each Region of Gameboards - Northeast, East, Southeast (people who visited 15 or more Communities)

Over 40 Entries who visited 21 or more communities (multiple regions)

**Ultimate Roadtrippers:** once again we have confirmed 24 people have submitted all 3 Gameboards - that's visiting all **47 Communities this Summer!**

The winners are all posted on our website at [www.GoRoadtripGame.ca](http://www.GoRoadtripGame.ca)

**Special Thanks to our Corporate Sponsors**



## 2022 Project and Marketing Report

Your community is Guaranteed to receive visitors by participating in this unique and innovative tourism promotion!

### A Proven Success!

*Nearly 7000 Stickers were given away between all of the Partner Communities... which is over 7000 visits from travellers.*

*All sizes of Communities and all areas of Northeast, East and Southeast benefited from Increased Roadtrips from Visitors.*

**47 communities participated in 2022,** (as compared to 42 in 2021.)

The average is over 100 stickers per community. This is hundreds of people and/or families who visited the communities just to play the game (not including other travellers who visited).

*Over \$100,000 ROI - Return on Investment to Partners...*

Total Project value is calculated at over \$30,000 to coordinate, organize, advertise and implement the 2022 Game project. Includes Partner and Grant funds received.

**Over \$100,000 in spending is currently estimated from the Roadtrip Adventure Game into our region- a 3 to 1 gain in ROI for our region.**

*Over \$6000 in Prize Contributions is expected to return a minimum of another \$6000 in ROI to the region.*

We are grateful to all our partners who generously contributed over \$6000 in prizes from their communities. These prizes will also bring back all the winners to our local businesses and attractions to redeem and visit once again - further supporting the region.

*Marketing Success using the Travel Guide...*

In 2021 and 2022, the Game was inserted into the Go East of Edmonton Travel Guide. Game players surveyed stated the **Travel Guide was by far the #1** way they learned about the game and that they preferred to use the Travel guide instead of just downloading the Gameboards.

**How did you hear about the game? Where did people come from?**

34% Go East of Edmonton Travel Guide  
 32% Played Before  
 14% Social Media and/or Internet  
 7% Local Business / Attraction or other  
 7% Friend and/or Family  
 6% Advertisements / Signs  
*Data from people who entered.*

63% Edmonton, Sherwood Park & Area  
 5% Calgary, Red Deer, other AB  
 32% In and around our region:  
 Northeast, East, Southeast Communities  
*Data from people who entered.*

## OUR SUCCESS Totals for the Past 2 Years (2021-2022)

Over \$400,000 of ROI Spending Generated on Eat, Shop, Stay, Events, & Activities across all Regions!

Nearly 20,000 Stickers given away = 20,000 Visits (check-ins) across the region!

- Over 1000 people signed up on Go East Website to get Game updates, tips and more
- Over 1500 entries for prizes
- Prizes awarded to over 120 Winners
- Over \$10,000 in prizes given away!
- Over 1000 posts/pictures/videos on Social Media
- Over 3500 downloads of Gameboards and Station pages
- Over 32,000 Pageviews on the Game webpage on GoEastofEdmonton.com
- Pop-up Banner ad on Go East Website seen by over 194,000 people
- Digital Ads results of 3.41 Million Impressions
- Digital Billboards specifically about the Game, seen over 100,000 times
- **Vast majority of players said they loved it and would play again!**



### FOR 2023 –

**New Creative Ideas** will be added to the game to get people to stay longer, spend more \$ in the region. A planning committee will work through the winter season and announce these plans to the partners.

## Why YOUR COMMUNITY should Participate in 2023:

**Your Community is Guaranteed to receive visitors** by participating in this unique and innovative tourism promotion! **This project ensures more grant funding to Go East of Edmonton!** Your participation is important. Over the past two years you helped us get the maximum amount of Grants from Travel Alberta!

*This project is trackable so we can measure the results and ROI. Year after year we achieve 3 to 1 or more ROI to our communities.*

All communities had people visit from the game, with purchases at stores, restaurants and accommodations. **Many were new and never visited these communities before now!**

If your community has a Roadside Attraction, or other popular attraction or business – **people will love to come visit, and collect your sticker as a souvenir while playing the Game!**

**The Roadtrip Game is exceptional - no project has ever had so much amazing enthusiastic results from visitors!**  
*See Testimonials page.*

See the 2022 Winners at [www.GoRoadtripGame.ca](http://www.GoRoadtripGame.ca).

There were over 100 Winners including our Top Prizes and Bonus Prize Winners. Word of mouth Advertising from the Winners will help grow the 2023 Game!

**It's a proven success and proves that Go East of Edmonton works to grow tourism and bring travellers to every part of our region!**

TO PARTICIPATE please notify us by email. Invoicing will be in 2023.

Kevin Kisilevich 780-632-6191 or [kevin.goeast@gmail.com](mailto:kevin.goeast@gmail.com)

# How We Promoted Communities and the Game in 2022

## Website

[www.GoEastofEdmonton.com](http://www.GoEastofEdmonton.com)

Recorded nearly **15,000 pageviews** of Game pages. There were nearly **1600 Downloads** of Gameboards and Sticker station pages from the website and over **114,000 impressions** on the Game Pop-up banner.

**Featured Blog articles**, photos and videos were promoted on Go East, Partner and other media websites and through e-newsletter.



**Go Southeast on the Roadtrip Adventure Game – Your Guide to Sticker Stations & Much More! #goroadtrips2022**

■ JUNE 15, 2022 /  
 ■ 2022 ROADTRIP ADVENTURES ■ BEAVER COUNTY ■ CAMBRISE ■ CAMROSE COUNTY ■ DAYSLAND ■ DONALDIA ■ EDGEMOUNT COUNTY ■ FORESTBURG ■ HARBERTY ■ HAWY LAKE ■ HIGHWAY 15 ■ HIGHWAY 16 ■ IRMA ■ KENNEDY ■ KILLAM ■ KYLE ■ LEDGWICK ■ SOUTHEAST OF EDMONTON ■ SUMMER ADVENTURES ■ TOFIELD ■ VIKING ■ WAINWRIGHT

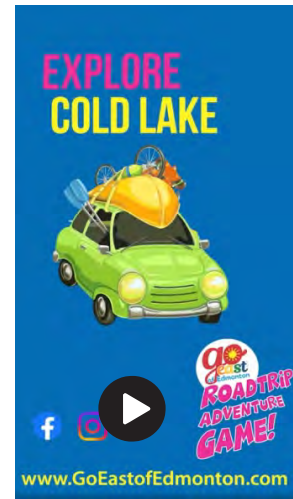
Use this as your complete guide to areas East of Edmonton on your 2022 Roadtrips! Don't forget to post your photos on social media with the hashtags #goroadtrips2022 and #goeastofedmonton. Within One Hour from Edmonton Town of Tofield Tofield is located just forty minutes south-east of Edmonton on Hwy 16. Start your visit at the Beaverhill Lake Nature Centre and Museum facility. The facility is home to numerous interactive displays on the rich natural and cultural history of the area. Head outdoors ...

[Read More](#)

## Social Media

There have been over **500 Posts and Ads on Social Media!** Every Community was featured and promoted on Facebook & Instagram!

**NEW - 47 Video Reels were created to promote participating Communities!**



**All Reels can be edited and used again!**

**See posts, photos and more at #goroadtrips2022 and #goeastofedmonton**

**Over 100,000 people were reached through Advertising campaigns!**

## Ad Campaigns

**Digital Ad Results - we reached 2.61 Million Impressions from Google and Meta Roadtrip Game Advertised content! (3X more than 2021)**



Pattison Billboard advertising was seen over 50,000 times in Edmonton.



**Radio campaigns** ran each month on CFCW, Country 106 and 8 local radio stations.



# Amazing Testimonials Year after Year!

## Roadtrip Game Winners Testimonials:

Danielle Killam, Edmonton – “I am on the road quite a bit for work, and this was a **great way to add some fun** and breaks into my work day.”

Sandra Pardy, Sherwood Park - “We played the road trip game as a chance for the 2 granddaughters to spend extra time with mom. She is single and works out of town. **We had lots of fun**, lots of junk food, several laughs, and ran the gas tank way too low several times.”

Porscha Tomlinson, St. Paul - “Something to do in the summer- gets us out of the house! It was a challenge to collect as many as we could. My favorite thing was seeing all the monuments and attractions! **Trying local food and specialties too!**”

Ryland Steinke, Edmonton – “We had fun playing and **it was interesting to see new places**. My favorite thing was Dobbin's candy store in Wainwright.”

Kasmine Dyck, Lloydminster: “**We had the best summer** with #goroadtrips2022.”

Crystal Skelton, Sherwood Park - “We had so much fun doing this! We never played before. **I've never been to most of the east side of Alberta. Thank you so much for the fun memories!**”



## Game Player Testimonials

@marcyoakes: Let the #goroadtrips2022 fun begin! **What an awesome idea** we are so excited to take my angel Aidan who has autism on these summer adventures!! He loves road-trips and we are all born Albertan's! I'm excited to see more of our local beauty and cool places!

Janelle Byma- “**We absolutely loved going exploring this summer!**”

Lisa Shires- “We had so much fun going around. **Never been to half of these places so it was fun!!**”

Jim Moran- “I **would like also to commend Go East for your work on this program. We always hear positive merchant comments about you when we mention we saw their respective ads in your booklet.**”

## Sticker Station Testimonials:

**Mannville Confectionery 881** - “We are **looking forward to next year**. People seemed to know what they were doing more this year and it went smooth.”

**Wainwright Dobbin's** - “It went really well and was a lot of fun!”

**Buckskin's Emporium** - “Had a really good turn out.”

**Strathcona Wilderness Centre** - “Went very well and we had a lot of people come.”

**Fort Saskatchewan Dow Centennial Centre** - “Had a great turn out and it went very well.”

**Marwayne Kat Tracks** - “It was fun to see new people come in to play the game.”

**Vermilion Visitor Centre** - “Lots of people came in for both stickers and guides. It went really well!”

**Vegreville Visitor Centre** - “We were the first sticker for many of our guests. We definitely introduced a large volume of our guests to Go East right up till closing. We have been encouraging guests to watch for this **awesome game** again next year.”

Campers: “We decided to go camping in Innisfree. We decided to drive around to Vegreville and saw a sticker station sign by the egg and figured we would check it out. When we entered the visitors center, we were greeted by a very excited group of ladies who were claiming we were the first people to ask for a sticker. We won a huge free swag bag and left with a good feeling about east of Edmonton. **We have been camping east all summer instead of the mountains and have been more than pleased.**”

Henry Salomons- “We had a great time with this contest. **We bought something in every place we got a sticker. We are planning a bigger trip next year.**”

# Signs, Posters, Gameboards from 2022

## STICKER STATION



[GoEastofEdmonton.com](http://GoEastofEdmonton.com)



Full details online at [www.GoRoadtripGame.ca](http://www.GoRoadtripGame.ca)



**2023 Tourism Programs  
Renewal Form: Village of Marwayne**

*Based on your participation in 2022 (This is not an Invoice).*

**1) Annual Regional Tourism (DMO) Membership Program -**

Your Membership Fee includes: **Year-round Tourism Marketing Benefits in the #1 Most Effective Regional Tourism Website and Social Media and other Destination Marketing Promotions.**

- **Full Colour Detailed Webpages: Community profile, listings and webpages, photos, ads,** (including museums, farmers markets, community events, golf courses, campgrounds etc.) Updated regularly.
- **Ongoing Social Media promotion of Events, Activities and Non-Profit Organizations.**
- **Weekly Radio plus other Digital Marketing and effective Marketing Programs year-round.**
- **Ongoing Tourism Development and Grant Funds** to include and help your community.
- **Ongoing Communications, Advocacy, Support Programs** to help grow Tourism in your area.

**Membership Fee: \$400** *(same rate as last year)*

**2) Annual Travel Guide Advertising -**

- **Display ad** runs in both print magazine, and online guide <https://goeastofedmonton.com/travel-guide/>
- With the purchase of your display ad you receive a **Feature editorial**, photo(s), and includes all listings on many pages of events, campgrounds, attractions, etc.
- **Low Cost...**Member rate for your ad (ad design included).
- **Bonus Advertising** - your Display Ad and /or Editorial may also run in other promotions at No Extra Charge.
- With these Benefits, your **Advertising Value** is more than double your investment.

**Travel Guide Investment: Full page partnered ad - your portion \$525 + gst**

*Display ad is split with the 3 villages and County - total cost of ad is \$2100 + gst.*

**3) Roadtrip Adventure Game – May to September**

Your community is guaranteed to receive visitors by participating in this unique and innovative tourism promotion. This was a great success in the past and we invite you to participate once again. Please see the section on our website <https://goeastofedmonton.com/itineraries-roadtrips/roadtrip-adventure-game/>. *(Membership required).*

**Roadtrip Game Investment: \$350 + \$50 prize contribution.** *(See attached document.)*

**Total Investment for 2023 Budget: \$1325** *(plus applicable gst)*

**A Great Value and ROI. The value of these programs are 2X that of your investment due to our low cost and support from Travel Alberta. It is an exceptional value and great potential for returns into your community!**

**Note:** *You will not be invoiced till the new year for these programs, unless you request it to be sent in the current year.*

**Our Deadline is December 15.** Please sign and email form back to authorize these programs.

Signature:

Date:

**Questions or if you would like more details?** Contact Kevin D. Kisilevich [kevin.goeast@gmail.com](mailto:kevin.goeast@gmail.com)  
**Phone:** 780-632-6191 or 1-888-632-8755

**ACE Regional Water Corporation Zone 2 Minutes**

County of Vermilion River  
November 18, 2021  
6:30 PM  
ZOOM Meeting

**PRESENT:**

<b>Marty Baker</b>	<b>County of Vermilion River</b>
<b>Dale Swyripa</b>	<b>County of Vermilion River</b>
<b>Rob Pulyk</b>	<b>Town of Vermilion</b>
<b>Brent Romanchuk</b>	<b>ACE Water</b>
<b>Rod McDonald</b>	<b>Village of Marwayne</b>
<b>Dennis Roth</b>	<b>Village of Kitscoty</b>
<b>Don Berguist</b>	<b>Village of Paradise Valley</b>
<b>James Warren</b>	<b>Village of Paradise Valley CAO</b>
<b>Harold Northcott</b>	<b>County of Vermilion River CAO</b>
<b>Recording Secretary Susan Hodges Marlowe</b>	<b>County of Vermilion River</b>

**1. Call to Order**

Harold Northcott called the meeting to order at 6:34 PM

**2. Election of Chair**

Harold Northcott gave first call for nomination for the position of Chairperson.

Rod McDonald nominated Dale Swyripa for the position of Chairperson. Dale Swyripa accepted the nomination.

Harold Northcott gave second call for nominations for the position of Chairperson.

Rod McDonald nominated Marty Baker for the position of Chairperson. Marty Baker declined the nomination.

Harold Northcott gave third call for nominations for the position of Chairperson.

Rob Pulyk made the motion for nominations to cease. CARRIED

Dale Swyripa was elected as Chairperson.

Dale Swyripa took Chair of the meeting.

**3. Election of Vice Chair**

Dale Swyripa called for the nomination for the position of Vice Chair.

Marty Baker nominated Rod McDonald for the position of Vice Chair.

Dale Swyripa gave second call for nominations for the position of Vice Chair.

Dale Swyripa gave third call for nominations for the position of Vice Chair.

Dennis Roth made the motion for nominations to cease. CARRIED

Rod McDonald was elected as Vice Chair.

**4. Additions to the Agenda**

Rob Pulyk asked that an addition be made to the agenda.

7.a Terms of Reference Review.



**5. Adoption of Agenda**

Marty Baker made the motion to adopt the agenda. CARRIED

**6. Adoption of Prior Minutes**

**a. October 28, 2020**

Rod McDonald made the motion to adopt the Minutes of the October 28, 2020 Minutes as presented. CARRIED

**b. July 14, 2021**

Dennis Roth made the motion to adopt the Minutes of the July 14, 2021 Minutes as presented. CARRIED

**7. Business Arising out of Prior Minutes**

**a. Terms of Reference Review and Update**

Dale Swyripa indicated that the Terms of Reference have not been reviewed and updated.

Rob Pulyk indicated that they had not been reviewed and updated since 2016.

Marty Baker reported that the Village of Dewberry would need to be removed as it is no longer a Village but a Hamlet.

Rob Pulyk made the motion that the Chair and Vice Chair review and bring forward recommendations for changes to the next meeting. CARRIED

**8. New Business**

**7.1 Appointment of Town of Vermilion Representative**

Councillor Baker nominated Rob Pulyk to represent the Town of Vermilion. Rob Pulyk accepted the nomination.

Rod McDonald motioned for nominations to cease. CARRIED

Rob Pulyk was elected.

**7.2 Update from ACE Regional Water Corporation**

Brent Romanchuk gave an update on ACE Regional Water Corporation.

**Maintenance**

It has been a very good year as far as maintenance goes. We have had no issue with line breaks or with anything of big concern. We continue to do maintenance on the Cathodic with some upgrades to existing cathodic that was installed in some of the previous contracts which is on going.

We have also started cathodic testing on 11 and 12. Contract 11 is from Two Hills to Beauvallon and Contract 12 is from Beauvallon to Myrnm. That testing is completed.

Heating up grade for Vegreville station for the ammonia room. On going heating issues in that facility. It was an under-design issue. Lloydminster station was designed to ensure wouldn't have the same issues.

UV treatment in Lloydminster due to Saskatchewan Water to bring it up to Alberta standards.

Have had some issues with UV in monitoring but have repaired those issues at about half the cost of purchasing a new system.

ACE meeting with AB Environment, County of Two Hills, Village of Myrnm, Vegreville operators to sort out issues of water quality in Myrnm. That line is larger than what is needed to serve Myrnm so the water quality decays over time. Water takes about 30 days to get to Myrnm from Two Hills. That line will also go to Derwent so want to get this issue cleared up. Do have the option of injection of chlorine.

Busy summer with road construction beside the ACE water line in County of Minburn. What we have learned is that there is not a lot of room to work around the water line. In future 100 ft right of way instead of 66 ft. Scott Land is working with landowners to increase these right of ways. There may be time were we have to be in that 66 ft range but we are doing what we can to be at 100 ft.

#### Construction

Contract 18 – Water line from Marwayne to Dewberry is complete. There will be carry over clean up this spring with landscaping . The line is waiting to go into operation.

Contract 19 – Dewberry to Clandonald has been completed. Waiting for Final Approval.

Both of those lines will be ready to go into service.

Contract 20 is not completed. New PRV – pressure reducing valve station – by Kathy’s Greenhouse. We have three existing PRV stations to reduce pressure on the line. Until the new PRV station is installed we can’t go forward with water into Dewberry and Clandonald. Delays will be into February or March. Water in the line now will need to be dumped and this comes with a cost which will be covered by ACE. The water will be dechlorinated before it is discharged and will be released as per environment regulations.

Contract 21 – Myrnm to Derwent – design is completed. Construction tender in new year.

Contract 22 – west of Blackfoot to Paradise Valley. Finalized a routing to PV – not a clear route and so a lot of zigging and zagging through that area. Survey work is being done. This will go to tender in 2023.

Contract 23 – Line to Duvernay we are not being aggressive on this one until Contract 18, 19 and 21 and 22 is completed and have enough money to move on to Contract 23. Board will make this discussion in 2023. All projects have to be completed and wrapped up by 2024.

Discussion of options for water discharge.

#### **9. Adjournment at 7:25 PM**

**VILLAGE OF MARWAYNE**

**Monthly Council Revenue Expense Repo  
Expense Report**

For Period Ending 31-Oct-2022



GL5410

Date : Nov 14, 2022

Page : 1

Time : 12:48 pm

	BUDGET	CURRENT	YTD VARIANCE
<b>GENERAL OPERATING FUND</b>			
<b>Operating Revenue</b>			
General Government	(61,750.00)	(148,195.09)	86,445.09
Protective Services	(1,600.00)	(907.50)	(692.50)
Transportation Services	(50,450.00)	(1,247.73)	(49,202.27)
Utility - Water Services	(331,150.00)	(318,213.77)	(12,936.23)
Utility - Wasterwater Services	(76,540.00)	(55,463.61)	(21,076.39)
Environmental Health Services	(78,330.00)	(62,373.01)	(15,956.99)
Community Services	(408,025.00)	(52,160.10)	(355,864.90)
Recreation and Cultural Services	(2,220.00)	(1,902.00)	(318.00)
<b>Total Operating Revenue</b>	<b>(1,010,065.00)</b>	<b>(640,462.81)</b>	<b>(369,602.19)</b>
<b>Capital Revenue</b>			
Government Transfer For Capital	(95,165.00)	(188,391.00)	93,226.00
Reserve Capital	(125,000.00)	0.00	(125,000.00)
<b>Total Capital Revenue</b>	<b>(220,165.00)</b>	<b>(188,391.00)</b>	<b>(31,774.00)</b>
<b>Operating Expense</b>			
Legislative Services	29,900.00	17,720.45	12,179.55
Administrative Services	296,145.00	279,856.84	16,288.16
Protective Services	41,932.00	37,018.79	4,913.21
Transportation Services	208,579.00	170,053.69	38,525.31
Utility - Water Services	394,975.00	357,000.60	37,974.40
Utility - Wasterwater Services	50,598.00	29,914.41	20,683.59
Environmental Health Services	74,695.00	62,328.59	12,366.41
Community Services	524,900.00	232,234.77	292,665.23
Recreation and Cultural Services	68,257.00	48,030.28	20,226.72
<b>Total Operating Expense</b>	<b>1,689,981.00</b>	<b>1,234,158.42</b>	<b>455,822.58</b>
<b>Capital Expense</b>			
Utility	80,000.00	84,645.03	(4,645.03)
Capital Purchase	45,000.00	0.00	45,000.00
Additional Cash Requirements	54,000.00	0.00	54,000.00
<b>Total Capital Expense</b>	<b>179,000.00</b>	<b>84,645.03</b>	<b>94,354.97</b>
<b>Taxation</b>			
Municipal Taxation	616,241.00	(488,426.83)	1,104,667.83
School Taxation In	112,676.00	(112,475.70)	225,151.70
School Taxation Out	0.00	83,525.11	(83,525.11)
Local Improvements In	(23,203.00)	(22,380.00)	(823.00)
Local Improvements Out	37,500.00	13,088.72	24,411.28
<b>Total Taxation</b>	<b>743,214.00</b>	<b>(526,668.70)</b>	<b>1,269,882.70</b>
<b>Total GENERAL OPERATING FUND</b>	<b>1,381,965.00</b>	<b>(36,719.06)</b>	<b>1,418,684.06</b>
<b>Total Surplus (-)/Deficit</b>	<b>1,381,965.00</b>	<b>(36,719.06)</b>	<b>1,418,684.06</b>

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo  
Expense Report**

For Period Ending 31-Oct-2022



GL5410

Date : Nov 14, 2022

Page : 2

Time : 12:48 pm

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included

Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected

Sub Group Level Selected

Group Total Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

**VILLAGE OF MARWAYNE**  
**Cheque Register-Summary-Bank**



AP5090 Page : 1  
 Date : Nov 14, 2022 Time : 11:07 am

Supplier : 10 To ZARC  
 Cheque Dt. : 14-Nov-2022 To 14-Nov-2022  
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4330	14-Nov-2022	ACE	ACE	Issued	105	C	1,236.60
<b>Total Computer Paid :</b>		<b>1,236.60</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>		<b>1,236.60</b>
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>			

1 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE**

**Cheque Register-Summary-Bank**



MARWAYNE

AP5090

Date : Nov 10, 2022

Page : 1

Time : 12:09 pm

Supplier : 10 To ZARC  
 Cheque Dt. 10-Nov-2022 To 10-Nov-2022  
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4312	10-Nov-2022	10012	Parkland Industries- Race Trac Gas	Issued	98	C	1,777.81
4313	10-Nov-2022	10038	Royal Canadian Legion	Issued	98	C	45.00
4314	10-Nov-2022	10113	TELUS	Issued	98	C	226.32
4315	10-Nov-2022	ACE	ACE	Issued	98	C	8,999.10
4316	10-Nov-2022	AISL	AMSC Insurance Services Ltd	Issued	98	C	2,315.84
4317	10-Nov-2022	ASC3	Alberta Municipalities Strength in Members	Issued	98	C	6,600.18
4318	10-Nov-2022	ELEME	Element Materials Technology Canada Inc.	Issued	98	C	147.18
4319	10-Nov-2022	GENFEN	General Fence Ltd	Issued	98	C	8,269.32
4320	10-Nov-2022	GER	Go East of Edmonton Regional Tourism Organiz	Issued	98	C	40.00
4321	10-Nov-2022	HORBO	Janelle Millhouse - Horizon Bookkeeping	Issued	98	C	210.00
4322	10-Nov-2022	KENNS	Kennedy, Shannon	Issued	98	C	130.00
4323	10-Nov-2022	LUNPL	LUNKERS PLUMBING Inc.	Issued	98	C	617.76
4324	10-Nov-2022	PCL	Precision Contractors Ltd.	Issued	98	C	317.31
4325	10-Nov-2022	RICCA	NextGen Automation	Issued	98	C	1,115.00
4326	10-Nov-2022	ROAF	Roach Fire Services	Issued	98	C	210.00
4327	10-Nov-2022	TM	TELUS	Issued	98	C	96.99
4328	10-Nov-2022	WAGL	Wainwright Assessment Group Ltd	Issued	98	C	729.75

<b>Total Computer Paid :</b>	<b>31,847.56</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>	<b>31,847.56</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>		

17 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE**  
**Bank Reconciliation Statement**



MARWAYNE

**BR5020**

**Date :** Nov 14, 2022

**Page :** 1

**Time :** 12:15 pm

**Period :** 10  
**Year :** 2022

**Statement Date :** 31-Oct-2022  
**Sort By :** Year and Period

**For Bank :** ATB

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
4196	26-Jul-2022	AP	7	2022	-5755.00	Vermilion River Regional Waste
4301	28-Oct-2022	AP	10	2022	-5755.00	Vermilion River Regional Waste
4304	28-Oct-2022	AP	10	2022	-1000.00	Marchand Lawrence
4305	28-Oct-2022	AP	10	2022	-73.40	MCSNet-Lemalu Holdings Ltd.
4307	28-Oct-2022	AP	10	2022	-1444.80	Saunders Repair Service Ltd.
4308	28-Oct-2022	AP	10	2022	-276.20	ULINE
4309	28-Oct-2022	AP	10	2022	-7293.05	CentralSquare Canada Software Inc.
4311	28-Oct-2022	AP	10	2022	-2074.34	AMSC Insurance Services Ltd
17801	01-Nov-2022	CR	10	2022	19386.12	CR; DEPT:[VILLAGE OFFICE] D#[178].
4271	03-Oct-2022	PA	10	2022	-1636.73	Eikeland Cheryle

<b>Bank Balance Statement</b>	<b>478690.99</b>	<b>as of 31-Oct-2022</b>
<b>Add outstanding deposits</b>	<b>19386.12</b>	<b>(Includes all debits)</b>
<b>Cancelled deposits</b>	<b>0.00</b>	
<b>Less outstanding withdrawals/charges</b>	<b>-25421.40</b>	<b>(Includes all credits)</b>
<b>Cancelled withdrawals/charges</b>	<b>0.00</b>	
<b>Calculated Bank Balance</b>	<b>472655.71</b>	
<b>GL Bank Account Balance</b>	<b>472655.71</b>	<b>as of Period : 10      Year : 2022</b>
<b>Difference</b>	<b>0.00</b>	

**VILLAGE OF MARWAYNE**  
**Billing Register Report Detailed**



**UB4110**      **Page : 28**  
**Date : Nov 01, 2022**      **Time : 10:50 am**

**Report Options**

Customer Selection : All

Calculation Type : All

Batch Number

From : [2022110101]

To : [2022110101]

Include Billing Transaction From Transaction Maintenance : No

Srv. End Date On/Before : 01-Nov-2022      Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	5		5.00	146.77		
01	WCOM	Commercial Water	23		23.00	2,073.96	253.00	11.00
01	WIND	Industrial Water	1		1.00	37.74		
01	WINS	Institutional Water	3		3.00	798.50	142.00	47.33
01	WLF	Water Line Fee	255		255.00			
01	WMUN	Municipal Properties	3		3.00		1.00	0.33
01	WPUB	Public Building Water	9		9.00	1,499.00	268.00	29.78
01	WRES	Residential Water	236		236.00	19,411.41	2,345.00	9.94
02	SCOM	Commercial Sewer	22		22.00	440.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	9		9.00	180.00		
02	SRES	Residential Sewer	237		237.00	4,742.58		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	6,257.42		
<b>Book 000 Totals :</b>			<b>1045</b>		<b>1,045.00</b>	<b>35,845.38</b>	<b>3,009.00</b>	
<b>Totals</b>			<b>1045</b>		<b>1,045.00</b>	<b>35,845.38</b>	<b>3,009.00</b>	





October 31, 2022

Village of Marwayne  
 Attn: Shannon Harrower  
 PO Box 113 Stn Main  
 Marwayne AB  
 T0B 2X0

**Re: Distribution Revenue Forecast for 2023 Franchise Fee - UPDATED**

Dear Shannon Harrower,

On September 1, 2022, we provided you with the 2023 distribution revenue forecast. Since September 1, ATCO has filed a compliance filing for its 2023 Cost of Service application to the Alberta Utilities Commission. This has resulted in our estimated distribution revenue being slightly less than previously indicated. Due to this change, we are providing you with an updated forecast.

Current Fee Percentage	Distribution Revenue Previous calendar year	Estimated 2022 Distribution Revenue	Estimated 2023 Distribution Revenue	<b>UPDATED</b> Estimated 2023 Distribution Revenue
6% of distribution revenue	\$528,803	\$638,488 Estimated on first 6 months of data	\$616,141 Amortized (inflation index)	\$594,432 Amortized (inflation index)

To estimate the franchise fee amount, multiply the Estimated Distribution Revenue by the fee percentage. When calculating your revenue requirements please remember that this fee is paid in addition to the linear taxes on the distribution system.

Estimated revenues are calculated based on best available information and are subject to change due to AUC final approved tariffs, Alberta Electric System Operator (AESO) flow-thru charges or changes in load growth.

We are available to discuss this with you in more detail if required. If you have any questions or comments, please call me at 780-205-0842.

Yours truly,

JM Ares  
 Customer Sales Representative  
 ATCO Electric  
 780-205-0842  
 JM.Ares@atco.com





RECEIVED

OCT 3 1 2022

Office of the Assistant Deputy Minister  
Municipal Services Division  
17th Floor, Commerce Place  
10155 - 102 Street  
Edmonton, Alberta T5J 4L4  
Canada  
Telephone 780-427-2225

AR109947

October 25, 2022

Ms. Shirley Schwartz  
Operations Manager  
Vermilion River Regional Waste Management Services Commission  
PO Box 3125  
Vermilion, AB T9X 2B1

Dear Ms. Schwartz,


Section 602.37 of the *Municipal Government Act* stipulates that each regional service commission must submit its financial information return and audited annual financial statements to the Minister by May 1 of the year following the year for which the return and statements were prepared.

Our records indicate that your organization has missed five consecutive reporting years (2017 through 2021). Despite receiving numerous reminders and voicemail messages from my department, my staff have yet to receive the required financial reporting documents, or a valid reason as to why the regional services commission has not filed these documents with the ministry.

I am requesting that you email your past financial reporting documents to [ma.updates@gov.ab.ca](mailto:ma.updates@gov.ab.ca) for the years in question no later than December 31, 2022. Your email submission should include the audited financial statements complete with a signed and dated copy of the auditor's report and completed Excel templates for each of the years in question. If you are unable to provide the information in the time provided, or do not reply, Municipal Affairs may take additional measures to ensure compliance.

Should you have any questions on what is required, or need the previous reporting templates, please contact the Information Services Team via [ma.updates@gov.ab.ca](mailto:ma.updates@gov.ab.ca) or toll-free at 310-0000 then 780-427-2225.

Yours truly,

  
Gary Sandberg  
Assistant Deputy Minister

.../2

Classification: Protected A

RECEIVED

-2-

cc: Lonnie Wolgien, Chairperson, Vermilion River Regional Waste Management  
Services Commission  
Alan Parkin, Chief Administrative Officer, County of Vermilion River  
Kevin Lucas, Chief Administrative Officer, Town of Vermilion  
Jason Olson, Chief Administrative Officer, Village of Kitscoty  
Shannon Harrower, Chief Administrative Officer, Village of Marwayne  
James Warren, Chief Administrative Officer, Village of Paradise Valley

Classification: Protected A

RECEIVED

OCT 21 2022



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR109889

October 18, 2022

His Worship Chris Neureuter  
Mayor  
Village of Marwayne  
PO Box 113  
Marwayne AB T0B 2X0

Dear Mayor Neureuter and Council:

Thank you for your followup letter of October 3, 2022, advising me of the passing of Councillor Cheryle Eikeland and requesting approval to reduce the size of the Village of Marwayne's council to three members until the next general election.

First, my thoughts are with you and your community during this difficult time. I extend my sympathies to the family and friends of Councillor Eikeland, and to all those touched by her significant contributions to the Village of Marwayne.

Regarding your request for council to proceed with three members, I confirm my initial decision requiring the village to proceed with the by-election, already scheduled for December 12, 2022, as required by the *Municipal Government Act*. If an insufficient number of nominations are received by nomination day, and for up to five business days afterward, I would be prepared to consider other actions at that time.

I continue to believe proceeding with the legislated nomination process will provide the appropriate opportunity for interested residents to step forward to serve their community as elected representatives.

Thank you again for writing.

Sincerely,

A handwritten signature in black ink that reads "Ric McIver".

Ric McIver  
Minister



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Shaw*

October 28, 2022

Dear Chief Elected Officials and Public Library Boards:

I am honoured to serve as the new Minister of Municipal Affairs. I believe in the importance of local government to our province and its people, and I am excited to work with you to ensure Alberta's economic prosperity and strengthen the long-term viability of municipalities across the province.

As Minister of Municipal Affairs, I am committed to municipal capacity building, transparency, and accountability, which are essential elements for responsible local government. My ministry will continue to support municipalities, as you play a significant role in fostering the local economic conditions that improve Alberta's vibrant communities. Municipal Affairs will also continue to manage and provide financial support for the network of municipal library boards and regional library system boards that offer vital public library services for Albertans.

Through collaboration, we can reduce red tape and barriers by reviewing legislation and making certain Albertans are protected with appropriate safety codes, standards, and supports for the construction and maintenance of buildings and equipment.

I look forward to working together to strengthen municipalities in Alberta and to work with you on areas of shared interest.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rebecca Schulz'.

Rebecca Schulz  
Minister of Municipal Affairs



October 27, 2022

Chris Neureuter  
Mayor  
Village of Marwayne  
210 Second Avenue South  
Marwayne, AB T0B 2X0

Dear Mayor Neureuter:

Thank you for contacting the Alberta Utilities Commission with your concerns about utility fees in your community and other communities in Alberta.

We know that higher costs for utilities – driven largely by higher commodity prices - has presented challenges for some Albertans, and may have compounded financial pressures from rising inflation and job insecurity, as well as the lingering impacts of the COVID-19 pandemic.

The Alberta government has recently announced two programs to support Albertans facing higher utility costs. The Utility Commodity Rebate Act enables a \$150 per household rebate for electricity (\$50 per month for three months) and to cap regulated natural gas prices at \$6.50 per gigajoule between October 1, 2022 and March 31, 2023. The steps are expected to assist nearly two million Alberta families, farms and businesses. More information on Alberta's energy affordability programs may be found here: <https://www.alberta.ca/affordability-programs.aspx>.

Some compare the costs of delivery and associated charges, with commodity (electricity or natural gas) prices. However, the costs of these two components are set separately and independently of one another.

Commodity prices for both electricity and natural gas are set in wholesale markets determined by supply and demand. Delivery charges, which are carefully regulated by the AUC, reflect the considerable costs of ensuring the safe and reliable transmission and distribution of electricity and natural gas.

Utility bill totals are a function of consumption, commodity rates for electricity or natural gas, distribution and transmission charges or rates, and ancillary fees, including taxes and municipal franchise fees. Not all of these charges are regulated by the AUC. Some vary greatly with consumption while others are fixed and are in place to ensure utility networks continue to be safe and reliable.

As Alberta's independent utilities regulator, the AUC operates under a suite of provincial laws and regulations reflecting provincial policy to oversee regulated utilities. The AUC works carefully and diligently to ensure that delivery charges reflect only legitimate and prudently incurred costs of the services provided. These are regularly reviewed line by line and are subject to disallowance.

1400, 600 Third Avenue S.W.  
Calgary, Alberta T2P 0G5

310-4AUC or  
1-833-511-4AUC

[www.auc.ab.ca](http://www.auc.ab.ca)

Commodity costs for both natural gas and electricity, determined in wholesale marketplaces, were and are at highly elevated levels compared to historic norms. This has served to increase administered rates including the regulated rate option for electricity and default rate for natural gas, and less directly, for fixed-contract rates.

When consumption rises, it has a knock-on effect and results in higher transmission and distribution charges, larger franchise fees, as well as higher taxes, including the federal carbon tax and GST.

In some franchise or service areas, distribution charges also rose at the beginning of the new year, reflecting increased costs to deliver the service. (In some areas, legitimate annual distribution increases were deferred for a year as a form of pandemic relief, but when finally applied they had an even greater impact.)

Municipal franchise fees, while approved by the AUC, are set by the relevant municipal government and can vary greatly. They are usually applied to the delivery charges for electricity and natural gas. In a number of places across Alberta, municipalities have chosen to forgo franchise fees.

Albertans have many options around which company provides their utility service, and those options may help lower costs. More information about options can be found on the Utilities Consumer Advocate website. Additionally, many utility providers have payment plans that can smooth out significant seasonal variations in costs and bill totals.

The AUC appreciates your encouragement to continue to scrutinize regulated utilities' rates and margins, with a goal to supporting ratepayers while protecting services and communities.

Should you have any questions, please contact the undersigned at 403-710-7792 or by email at [riley.georgsen@auc.ab.ca](mailto:riley.georgsen@auc.ab.ca).

Yours truly,

Riley Georgsen  
Director, External Affairs  
Chief Executive Division



## **Provincial Health Tour | Fall 2022** **Camrose – October 12, 2022** What We Heard Summary

The Government of Alberta and Alberta Health Services are jointly hosting a series of engagement conversations across Alberta over Summer and Fall 2022. The Provincial Health Tour has been designed to allow for Alberta Health and Alberta Health Services to engage with our healthcare staff, partners and stakeholders in communities from across the province; to share current approach and priorities, discuss current state and future opportunities, celebrate our successes and work together to identify strategies to address challenges within the healthcare system.

### **Camrose**

**16** Stakeholders participated, representing municipal and community leaders

MLA Garth Rowswell (Vermilion-Lloydminster-Wainwright) welcomed stakeholders. MLA Jackie Lovely (Camrose) participated in the session.

Minister of Health Jason Copping provided an update on healthcare including sharing successes and an update on Government investment and areas of focus.

AHS President and CEO Mauro Chies shared the AHS Health Plan and priority areas, as well as the challenges and opportunities for our future vision.

### **The power of partnerships**

Over the last two years, Alberta Health Services and Covenant Health have worked together to respond to the ongoing pressures of the COVID-19 pandemic. The successes of the response and recovery efforts to date is a testament to the strong partnership of the two organizations.

The St. Mary's Hospital, Camrose Foundation is an excellent example of a partnership that enhances care for patients. The Foundation supports staff growth and development by sponsoring education; funds many essential instruments for surgeries and routine procedures, as well as labour and delivery equipment and palliative care supplies; and helps to update furnishings and comfort care items for patients.



## What We Heard – Provincial Tour Fall 2022

### Camrose

#### Alberta Health Highlights

##### Budget

Alberta Health’s budget is \$22B, and anticipated to increase by \$600M a year over the next three years including key investments as follows:

- \$64M increase to EMS budget
- \$60M in new funding over three years to expand recovery-oriented support for people experiencing addiction and mental health issues
- \$3.7B for continuing care, community care and home care programs
- \$3.5B over three years in capital funding for health facilities, equipment and IT systems across the province.
- The Health Capital plan also includes \$45M over three years for the Rural Health Facilities Revitalization Program.

##### Physician Recruitment

Approximately \$90M is being spent in 2022 including:

Rural Remote Northern Program:	~\$57M	Rural Medical Education:	~\$6M
Rural Integrated Community Clerkship Program:	~\$4M	Rural Health Professions Action Plan (RhPAP):	~\$9M
Locum Program:	~\$3M	Rural Physician On-Call program:	~\$12M

Alberta Health is working with RhPAP on its Rural Education Supplement and Integrated Doctor Experience (RESIDE) program to help address challenges in rural and remote areas.

##### System Recovery

Over the next three years, AHS will perform between 20 and 23 per cent more surgeries compared to 2018-19 to reduce surgical wait lists.

AHS will return to pre-pandemic surgery wait list status by the end of 2022-23.

AHS is resuming many regular public health activities in 2022-23.

AHS will add 50 permanent, fully staffed ICU spaces by the second quarter of 2022-23.

Government is providing funding for more ground ambulances and additional EMS staff.

In each of the next three years, AHS will add about 1,000 new continuing care spaces and increase the number of unique home care clients by four per cent.

## What We Heard – Provincial Tour Fall 2022

### Camrose

#### AHS Health Plan 2022-25

AHS is entering a new era of transformation and innovation. The Health Plan 2022-25 is the roadmap for this exciting journey. At the heart of this plan are the 10 priorities that align with direction from the Minister of Health and reflect feedback from patients, clients and families who have received care from AHS.

The 10 priorities are:



#### 1. Alberta Surgical Initiative

Implementation of the Alberta Surgical Initiative, ensuring that, by 2025, all Albertans receive their scheduled surgeries within clinically approved wait times.



#### 6. Rural Initiatives and Engagement

Rural engagement and rural initiatives, to strengthen partnerships with rural communities, to better support the rural healthcare workforce and to better meet the unique needs of Albertans living in non-urban communities.



#### 2. EMS 10-Point Plan

Implementation of the EMS 10-Point Plan, designed to improve EMS services and availability, especially in rural and remote communities.



#### 7. Continuing Care

Continuing care, increasing the numbers of continuing care spaces and living options, expanding home care hours, and shifting reliance from facility – to home-based care when appropriate.



#### 3. Mental Health and Substance Use Recovery

Mental health and opioid recovery, which includes adding AHS-managed treatment spaces, and expanding in-person and virtual recovery-oriented programs and services.



#### 8. Workforce Recruitment and Retention

Workforce recruitment and retention, which involved supporting our current workforce following more than two years of pandemic response, as well as recruiting and retaining needed healthcare workers.



#### 4. Pandemic Response and Recovery

Pandemic recovery, which involves adding acute care spaces (ICE beds), supporting continued access to vaccines and treatments to COVID-19, and establishing specialty clinics to support Albertans with ongoing COVID-19 symptoms.



#### 9. Quality of Patient Outcomes

Quality of Patient Outcomes, ensuring patient safety and high-quality care are maintained and enhanced during a period of transformative change in the organization.



#### 5. Digital Health Evolution and Innovation

Digital health evolution and innovation, including the ongoing rollout of Connect Care and continued expansion of virtual health to support more community – and home-based care, programs and services.



#### 10. Sustainability

Financial sustainability, ensuring that AHS is run efficiently, with Albertans getting full value for every health dollar.

## What We Heard – Provincial Tour Fall 2022 Camrose

At the event, we held a working session where participants reflected on the following questions:

- *What is our healthcare system doing well?*
- *What challenges currently exist within the system?*
- *In addition to what is currently being done, how can we better address challenges?*



Here's a sampling of what we heard in Camrose.

### What we are doing well

Camrose stakeholders stressed that, once in the system, residents feel they are receiving necessary healthcare services. Urgent care is provided immediately, and the majority of services people require are available in Camrose.

Camrose residents report **technology** has advanced care, with HealthLink and virtual follow-up being noted as success stories. Staff are expanding their **scope of practice** and interdisciplinary teams are being created for the benefit of local residents.

Participants cited the **community paramedic program** as an example of an improvement in local care.

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“The system is really there when you need it and the triaging is effective.”

“Patients are able to access state of the art, quality care.”

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### Top healthcare challenges and opportunities

Camrose residents say **funding, staffing** and **access** are significant challenges, limiting care in their community. They would like to see more efforts to **recruit and retain** staff - including a focus on rural living. **Enhanced incentives** and **educational programs**, such as collaborations with local schools and colleges, and career fairs to promote the healthcare profession and local opportunities, were raised as potential solutions. An increase in communication between multidisciplinary care teams was also highlighted as an opportunity to improve local healthcare.

Camrose stakeholders urged more funding for **seniors' health programs and care**, and improvements in access to homecare and long-term care.

Stakeholders also identified a lack of proper **infrastructure** in Camrose as a challenge and identified a need for more **walk-in** clinic access. They say a **shortage of physicians** has equated in a lack of availability and access.

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“Focus on meeting the social and cultural needs of new recruits - ask what the needs are and listen.”

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## What We Heard – Provincial Tour Fall 2022

### Camrose

Camrose participants called for a reinvestment in local **programs** that were cut as well as local **recruitment** initiative programs in collaboration with community partners.

“Reinvest in FCCS and in programs that work.”

As has been consistent throughout the tour, Camrose residents shared numerous accounts of the experience of a **shortage** of nurses and physicians and called for a community response that builds partnerships and seeks to meet the needs of both existing staff, and new recruits.

### Evaluation of event

Of the 22 individuals who completed a survey (both internal and external events in Camrose):

- 20 (91%) responded that the topic was highly relevant, and something they wanted to know more about (13 ranked as 5 out of 5; 7 as 4)
- 19 (86%) felt strongly that the session was a good use of their time (14 ranked as 5 out of 5; 5 as 4)

Residents of Camrose say there has been an increase in attention to rural matters in their community and overall, as one participant noted, the quality of care is excellent.

“[The most valuable part of the session was the] ability to speak/share - feel we can be part of the solutions.”

### Next steps

- All notes and partnership ideas generated from the Provincial Health tour will be shared with Alberta Health and Alberta Health Services leadership.
- A regular newsletter is being distributed to event registrants and participants.
- A report and recommendations will be produced by Alberta Health.

### Thank you

We are grateful to all who took the time to meet with Alberta Health and Alberta Health Services leadership to discuss the future of healthcare in Alberta. Your experience and personal insights will inform future planning and changes that will improve healthcare for all Albertans.

Contact us: [community.engagement@ahs.ca](mailto:community.engagement@ahs.ca)



October 19, 2022

The Honorable Tyler Shandro  
Minister of Justice and Solicitor General, Deputy House Leader  
Office of the Minister  
204 Legislature Building  
10800 - 97 Avenue  
Edmonton, AB T5K 2B6  
[ministryofjustice@gov.ab.ca](mailto:ministryofjustice@gov.ab.ca)

**RE: Victim Services Redesign**

Dear Minister Shandro,

The Town of Fox Creek has recently become aware of the proposed Victim Services Redesign and is greatly concerned about the negative impacts it would have on our community. Losing the incredibly valuable service the Victim Services Unit provides our residents to a centralized area, would prove to be detrimental.

We realize efforts and resources were put into the MLA review; however, we strongly believe conversations and discussions should have been held with municipalities and Victim Services Units while putting this plan together. Municipal consultation should have been considered an integral component of a redesign.

Potential negative effects could leave our community and its people without the much-needed resources and support the Victim Services Unit provides. In rural Alberta, Victim Services Staff are as critical as First Responders and their ground zero efforts are invaluable. The proposed areas in the redesign are incredibly large, we are very concerned about where our services would be provided from, and the amount of time victims would have to wait to receive such valuable services. We have been made aware that it is being proposed to replace 17 police-based Victim Services Units in Western Alberta with one board that will more than likely be based in an Urban Center. Once again, Rural Albertans will be the one's to suffer from the decisions made by the Government. Rural Alberta has different needs than urban centers, one's that often do not go hand in hand with the needs of our urban neighbours. We firmly believe that these needs should be addressed in the proposed redesign.

We have also been informed that in the proposal is the loss of support for non-criminal trauma. Victim Services Units work closely and collaboratively with local RCMP to handle any trauma that requires support. Not all trauma involves a criminal nature, and often these traumas are felt throughout a close-knit community. We are a small community, one where people know each other, look out for each other, and support each other. I am sure you can imagine how a tragedy can very quickly touch the lives of many in Rural Alberta. In a community that has lost many of its previously supported programs, having the support of the Victim Services Unit is more valuable now than ever and once again, the loss of this support or change of how the support is being offered will have huge negative impacts.

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102 Kaybob Drive, PO Box 149, Fox Creek, AB T0H 1P0  
(P) 780-622-3896 (E) [info@foxcreek.ca](mailto:info@foxcreek.ca)

Our Victim Services Unit is a non-profit unit serving victims of trauma by offering information and referrals to agencies or programs and helping with court preparation. Our advocates are volunteers having experience in dealing with trauma, shock and unexpected loss, who, in the middle of the night, get up to deal with people at the worst time in their lives who need support immediately. The people offering these supports are local. They are part of the fabric that makes up the Community that we love and the ones that support us in times of need. Centralizing these services means we lose the people who know the ins and outs of how Rural Alberta Works, the people who spend time caring about their neighbours, and dedicate countless hours to keeping them safe, checking in on them and being the olive branch they need.

Our Victim Services Unit has not received any funding increases since 2008 yet have still managed to fully service and support victims of crime. Additional fundraising is done throughout the year to support victims of non-criminal trauma to fill the void in our communities and now this would end under the proposed redesign.

The Town of Fox Creek agrees with Woodlands County's suggestion of looking at a Crown model (Alberta Crown prosecution office zones). This would increase the areas of service, but not as drastically as the current proposal and we believe these smaller areas could be managed more effectively allowing rural communities' voices to be heard and considered.

We sincerely hope that the province delays moving forward with the current redesign proposal and stops to consult with the municipalities and current Victim Services Units. This is an opportunity to build and create a better plan that will benefit all Albertans and Victim Services Units throughout the Province.

Sincerely,



Sheila Gilmour  
Mayor  
[sheila@foxcreek.ca](mailto:sheila@foxcreek.ca)

cc: The Honourable Danielle Smith, Premier of Alberta  
Arnold Viersen, MP, Peace River – Westlock  
Todd Loewen, MLA, Central Peace – Notley  
Alberta Municipalities Members  
Tina Prodaniuk, Program Manager - Eagle Tower Victim Services

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102 Kaybob Drive, PO Box 149, Fox Creek, AB T0H 1P0  
(P) 780-622-3896 (E) [info@foxcreek.ca](mailto:info@foxcreek.ca)