



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, January 16, 2023 @ 7:00 PM
ATB Financial Boardroom

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 January 16th, 2023 Regular Village Council Meeting Agenda	
Be it resolved that the January 16th, 2023 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 December 22nd, 2023 Regular Village Council Meeting Minutes	4 - 6
Be it resolved that the Decemer 22nd, 2023 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARING	
5.1 7:00PM V3 Group of Companies Re: Area Structure Plan	7 - 23
Be it resolved that the Area Structure Plan Presentation by V3 Group of Companies be received as information.	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	24
Be it resolved that the Public Works Foreman Report be received as information.	
6.2 Regional Water Operator Report	25
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
10 ADMINISTRATIVE REPORTS	
10.1 Councillor Reports	26 - 29

Be it resolved that the following Councillor Reports be received as information:

- Northern Lights Library System Weekly Reports

10.2 Chief Administrative Officer Report 30 - 31

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Monthly Financial Report 32 - 33

Be it resolved that the December 2022 Monthly Financial Report be received as information.

11.2 Cheque Distribution Report 34

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.3 Bank Reconciliation Report 35

Be it resolved that the December 2022 Bank Reconciliation Report be received as information.

11.4 Monthly Utility Bill Report 36

Be it resolved that the December 2022 Monthly Utility Bill Report be received as information.

11.5 ACE Capital Contributions and Fee Increase 37

Be it resolved that the ACE Capital Contributions be received as information.

11.6 Amendment to the Fees and Charges Bylaw 38 - 39

Be it resolved that the Village of Marwayne give first reading to Bylaw No , being a bylaw to amend the Fees and Charges Bylaw.

Be it resolved that the Village of Marwayne give second reading to Bylaw No , being a bylaw to amend the Fees and Charges Bylaw.

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No , being a bylaw to amend the Fees and Charges Bylaw.

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No , being a bylaw to amend the Fees and Charges Bylaw.

12 CORRESPONDENCE

12.1

40 - 41

12.2

42 - 43

Be it resolved that the Letters from the Minister of Municipal Affairs and Buffalo Trail Public Schools be received as information.

13 CONFIDENTIAL

14 SETTING OF THE NEXT MEETING

14.1 February 13th, 2023

15 ADJOURNMENT



210 2nd Avenue South, Box 113
Marwayne AB T0B 2X0
P: 780-847-3962 F: 780-847-3324
E: admin@marwayne.ca W: www.marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Thursday December 22nd, 2022
Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the December 22nd, 2022 Village of Marwayne Council Meeting to order at 7:00 p.m. with all members in attendance.

2. CLOSED SESSION - CONFIDENTIAL

2022-12-01

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 7:01 p.m. with all members in attendance.

CARRIED

FOIP Section 17 (1) – Advice from Officials & Personnel

2022-12-02

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 7:45 p.m. with all members in attendance.

CARRIED

2022-12-03

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne enter into a contract with Michael Niesen for Bylaw Enforcement and Animal Control Services, effective immediately.

CARRIED

2022-12-04

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne approve the amended Chief Administrative Officer contract.

CARRIED

Mayor C. Neureuter stepped down as Chair and Deputy Mayor R. McDonald assumed the role of chair.

2022-12-05

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne send a letter in response to resident concerns regarding the snow removal program changes, fire hydrant access and Ford key fob transmission.

CARRIED

Deputy Mayor R. McDonald stepped down as Chair and Mayor C. Neureuter resumed the role of chair.



210 2nd Avenue South, Box 113
Marwayne AB T0B 2X0
P: 780-847-3962 F: 780-847-3324
E: admin@marwayne.ca W: www.marwayne.ca

3. ADOPTION OF AGENDA

December 22nd, 2022 Council Meeting Agenda

2022-12-06

Moved By Deputy Mayor R. McDonald

Be it resolved that the December 22nd, 2022 Village Council Meeting Agenda be approved as presented.

CARRIED

4. ADOPTION OF MINUTES

November 21st, 2022 Regular Council Meeting Minutes

2022-12-07

Moved By Deputy Mayor R. McDonald

Be it resolved that the November 21st, 2022 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

5. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works Foreman Report

2022-12-08

Moved By Councillor A. Rainey

Be it resolved that the Public Works Foreman Report be received as information.

CARRIED

Regional Water Operator Report

2022-12-09

Moved By Deputy Mayor R. McDonald

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED

6. ADMINISTRATIVE REPORTS

Councillor Reports

2022-12-10

Moved By Councillor A. Rainey

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2022-12-11

Moved By Councillor A. Rainey

Be it resolved that the Councillor Reports be received as information.

CARRIED



210 2nd Avenue South, Box 113
Marwayne AB T0B 2X0
P: 780-847-3962 F: 780-847-3324
E: admin@marwayne.ca W: www.marwayne.ca

7. FINANCIAL

Cheque Distribution Report

2022-12-12

Moved By Deputy Mayor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2022-12-13

Moved By Deputy Mayor R. McDonald

Be it resolved that the November 2022 Bank Reconciliation Report be received as information.

CARRIED

Monthly Utility Bill Report

2022-12-14

Moved By Deputy Mayor R. McDonald

Be it resolved that the November 2022 Utility Bill Report be received as information.

CARRIED

8. CORRESPONDENCE

Letters

2022-11-21

Moved By Councillor A. Rainey

Be it resolved that the correspondence listing be received as information.

CARRIED

9. ADJOURNMENT

Being that the December 22nd, 2022 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:31 p.m.

Approved this 16th day of January 2023.

Chris Neureuter, Mayor

Shannon Harrower, CAO



Marwayne Area Structure Plan

Prepared for: Village of Marwayne Council
January 16th, 2023



Objectives For Today

- Overview of background report
- Development concepts
- Project next steps
- Gather your feedback

What is an Area Structure Plan?

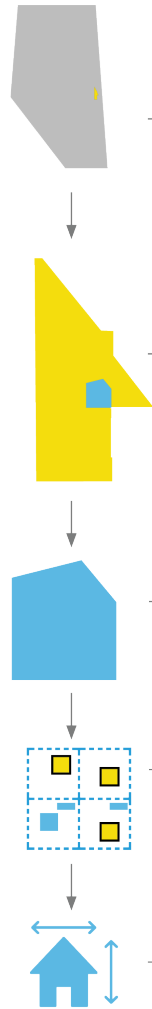
- Long term (20+ years) planning document.
- Designates future land uses.
- Outlines anticipated population/ density.
- Describes the phasing of development.
- Includes the general location of transportation routes and public utilities.

Purpose of an Area Structure Plan:

- Reduces land use conflicts and ad hoc development that can have an impact on:
 - the environment;
 - municipal budget (tax dollars);
 - existing roads;
 - water and wastewater systems; and
 - adjacent landowners.
- Provides landowners and prospective developers with an idea of future land uses and when development may occur.
- Streamlines rezoning and subdivision applications (if in compliance with the ASP).



Planning Hierarchy



MUNICIPAL GOVERNMENT ACT

This document describes the governance powers and responsibilities municipalities in Alberta have. It describes what is required in all the subsequent planning documents.

LAND USE FRAMEWORK (REGIONAL PLANS)

Although not included in this diagram, the province is divided into seven different subregions. The regional plans are intended to manage the impacts development has on the air, land, water and biodiversity. Village of Marwayne falls within the North Saskatchewan Regional Plan (In Development).

VILLAGE OF MARWAYNE MUNICIPAL DEVELOPMENT PLAN

A Municipal Development Plan (MDP) sets the framework for growth and development at a county-wide scale. It defines future lands uses, transportation systems, municipal services and facilities, provision of land for parks and schools, and protection mechanisms for agricultural operations. The MDP's Future Land Designation Map defines the proposed ASP area as Industrial.

AREA STRUCTURE PLAN

This is what we are creating! The Marwayne ASP must be consistent with all the planning documents above it, and it provides the framework for future growth and development within its boundary.

SUBDIVISION REGULATIONS

These are specific regulations that define how land may be subdivided.

LAND USE BYLAW

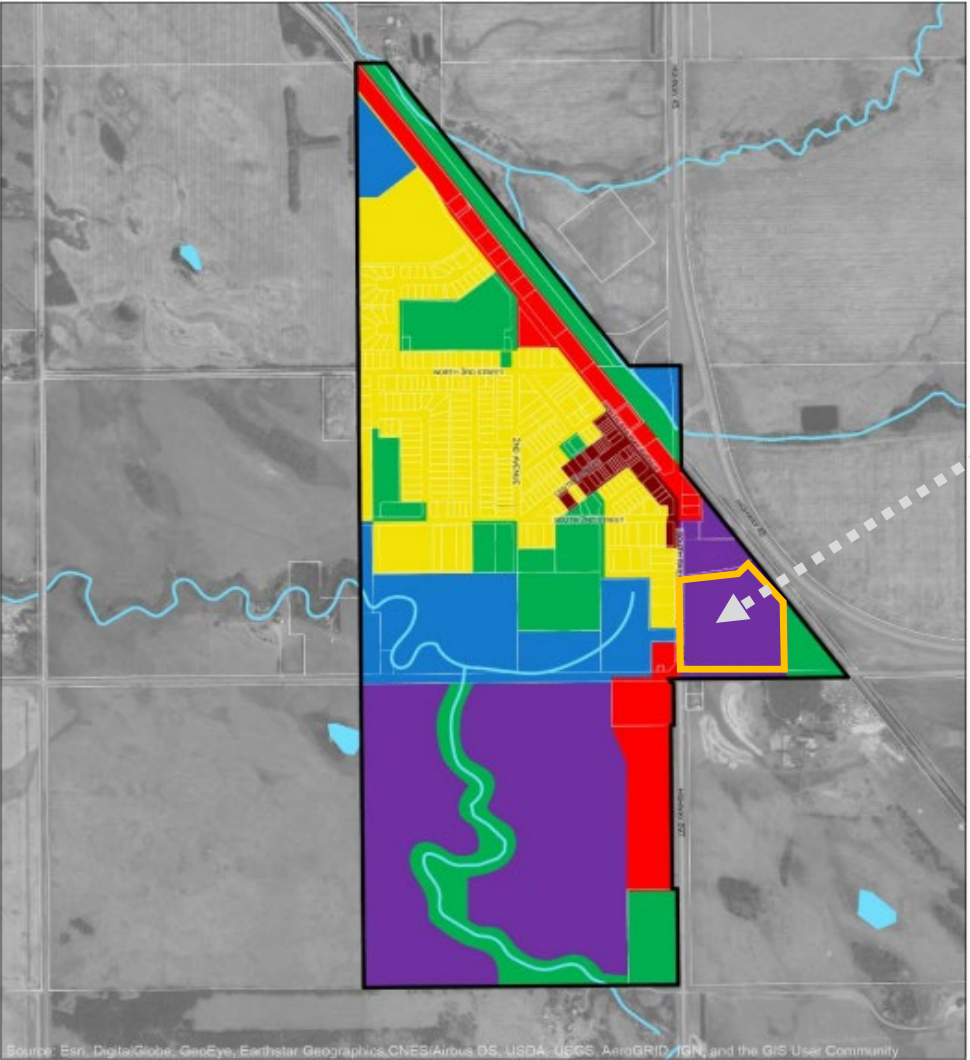
The land use bylaw defines what uses are permitted on a parcel of land and specific regulations related to where buildings may be built on a site, their size, and massing. Land Use Bylaw of the Village of Marwayne identifies the proposed ASP as M- Industrial District.





Project Process



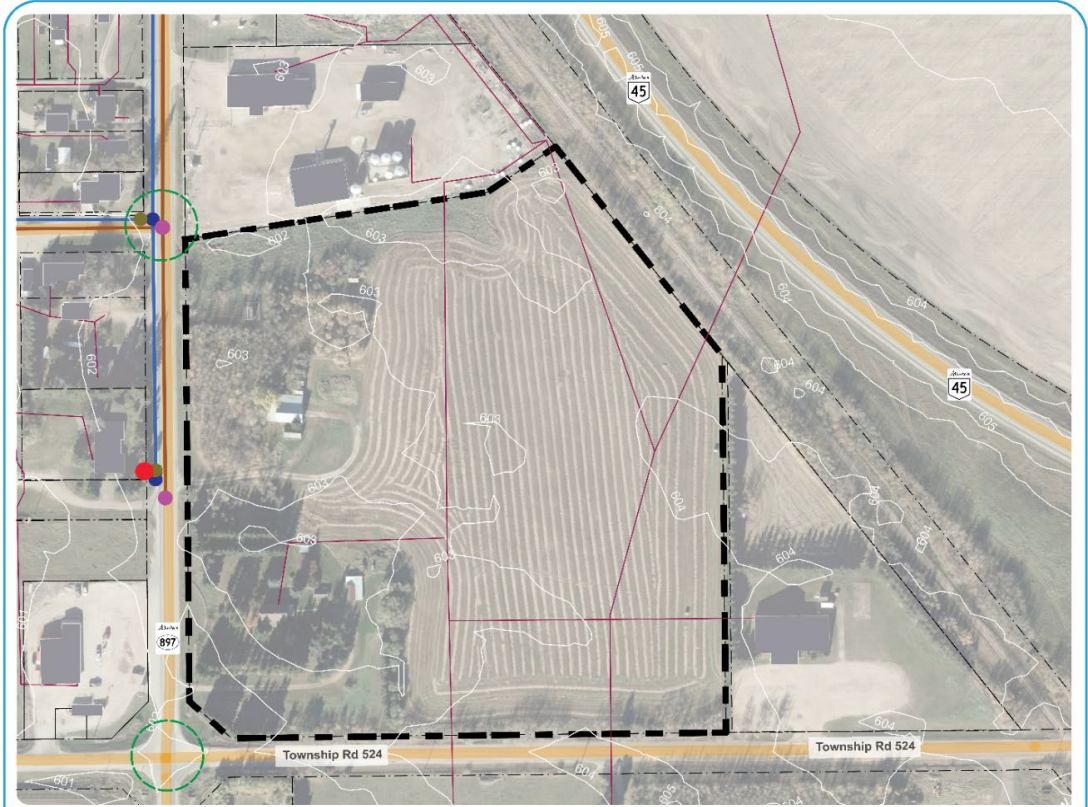


Source: Esri, DigitalGlobe, GeoEye, Earthstar Geographics, CNES/Airbus DS, USDA, USGS, AeroGRID, IGN, and the GIS User Community

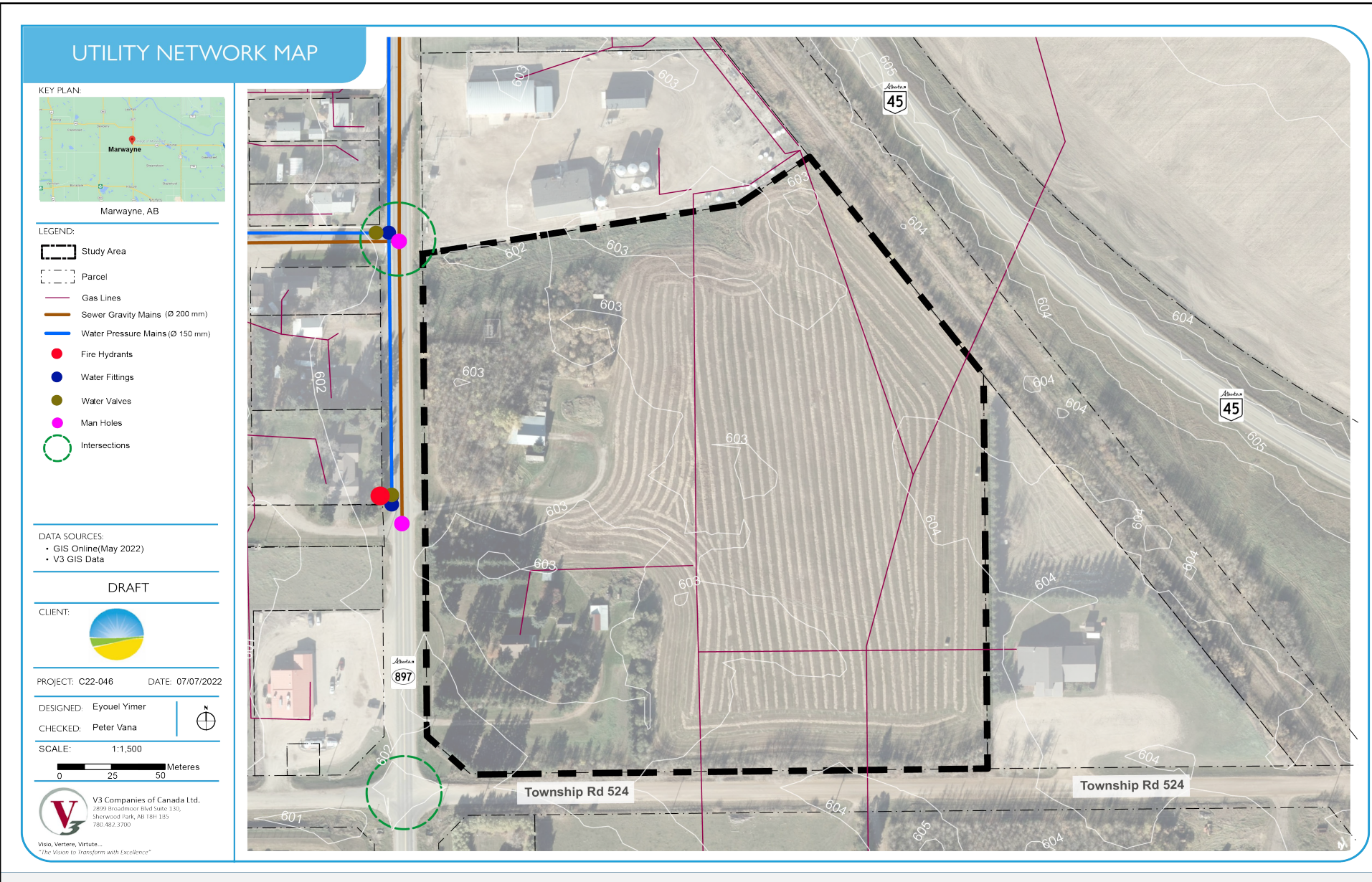
Summary of Background Report

Existing Conditions

- A number of buildings of various uses, sizes, and locations are found on all parcels in proximity of the project site.
- Gas lines cross the project site at multiple locations and were connected to recently demolished buildings on site.
- A 200 mm sewer gravity main runs underneath Railway Ave S (Highway 897).
- A 150 mm water pressure main runs underneath Railway Ave S (Highway 897).
- A fire hydrant is located on a residential property across Railway Ave S (Highway 897) .
- Two existing intersections along Railway Ave S (Highway 897) across from ASP lands.



EXISTING CONDITIONS MAP		DATE: 22/08/2022	
LEGEND 		SCALE: 	
		DATA SOURCES: • GIS Online(May 2022) • V3 GIS Data	
		CLIENT 	
		V3 Companies of Canada Ltd. 2899 Broadmoor Blvd Suite 130, Sherwood Park, AB T8H 1B5 780.482.3700	



Biophysical Assessment

Findings

1. Retention of the patch of trembling aspen forest community within the northwest portion of the study area.
2. Retention or integration of the wetland habitat provided by the seasonal graminoid marsh. The existing marsh could be considered as Environmental Reserve (ER) and be retained by the Village as a natural feature, or it could be integrated as part of a naturalized overland drainage system or naturalized stormwater management facility.
3. Incorporation of planted trees and shrubs in accordance with the MDP.
4. Maintenance of wildlife permeability along the northeast edge of the subject parcel, adjacent the railway. Any proposed land development within the study area should not result in adverse impacts to the wooded vegetation within the railway right-of-way.

Next Steps

Several provincial and federal statutes prohibiting harm to select resources are relevant to project construction. Addressing these statutes may be required as part of the development of the ASP:

- *Water Act; Alberta Wetland Policy*
- *Historical Resources Act*
- *Wildlife Act*
- *Weed Control Act*
- *Migratory Birds Convention Act*
- *Species At Risk Act.*



Environmental Site Assessment

Findings

Low risk sources of possible onsite impact included a localized area of abandoned vehicles where visibility was limited by overgrown vegetation onsite. Subsurface investigation is not specifically recommended however additional observation following removal of the vehicles, for any visual indication that the abandoned vehicle storage area could have isolated areas of impact (staining).

Possible offsite sources of environmental concern noted in the surrounding area include the former rail line to the northeast, an ongoing gas station to the west, as well as fertilizer handling and storage operations with known instances of elevated nutrient levels to the north.

Next Steps

The Phase I ESA has not identified any high-risk environmental concerns on or offsite. Further investigation in the form of a Phase II ESA is not specifically recommended.

As the overall practical environmental related risk to the subject site from these sources is being managed or considered low at this time, further investigation is not specifically recommended.



Economic Analysis

Primary Target Sectors

1. Agriculture, forestry, fishing and hunting;
2. Mining, quarrying, and oil and gas extraction;
3. Professional, scientific and technical services
4. Transportation and warehousing;

Secondary Target Sectors

1. Manufacturing;
2. Other services (except public administration).

These sectors are intended to support the primary sectors, with applicable opportunities set out in their respective tables.

Note, other services, in this case, would include Automotive repair and maintenance, Electronic and precision equipment repair and maintenance, and Commercial and industrial machinery and equipment (except automotive and electronic) repair and maintenance.



CONCEPT ONE

KEY PLAN:



LEGEND:

- Study Area
- Parcel
- Industrial District (M)
- Residential District (R1)
- Highway Commercial District (C)
- Community District (P)
- Urban Reserve District (UR)
- Village Center District (VC)
- Public Utility Lot (PUL)
- Utility Easement
- Proposed Roadway
- Sewer Gravity Mains
- Water Pressure Mains
- Fire Hydrants
- Water Fittings
- Water Valves
- Man Holes

CLIENT:

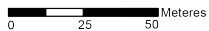


PROJECT: C22-046 DATE: 12/14/2022

DESIGNED: Nicole Cronkhitte

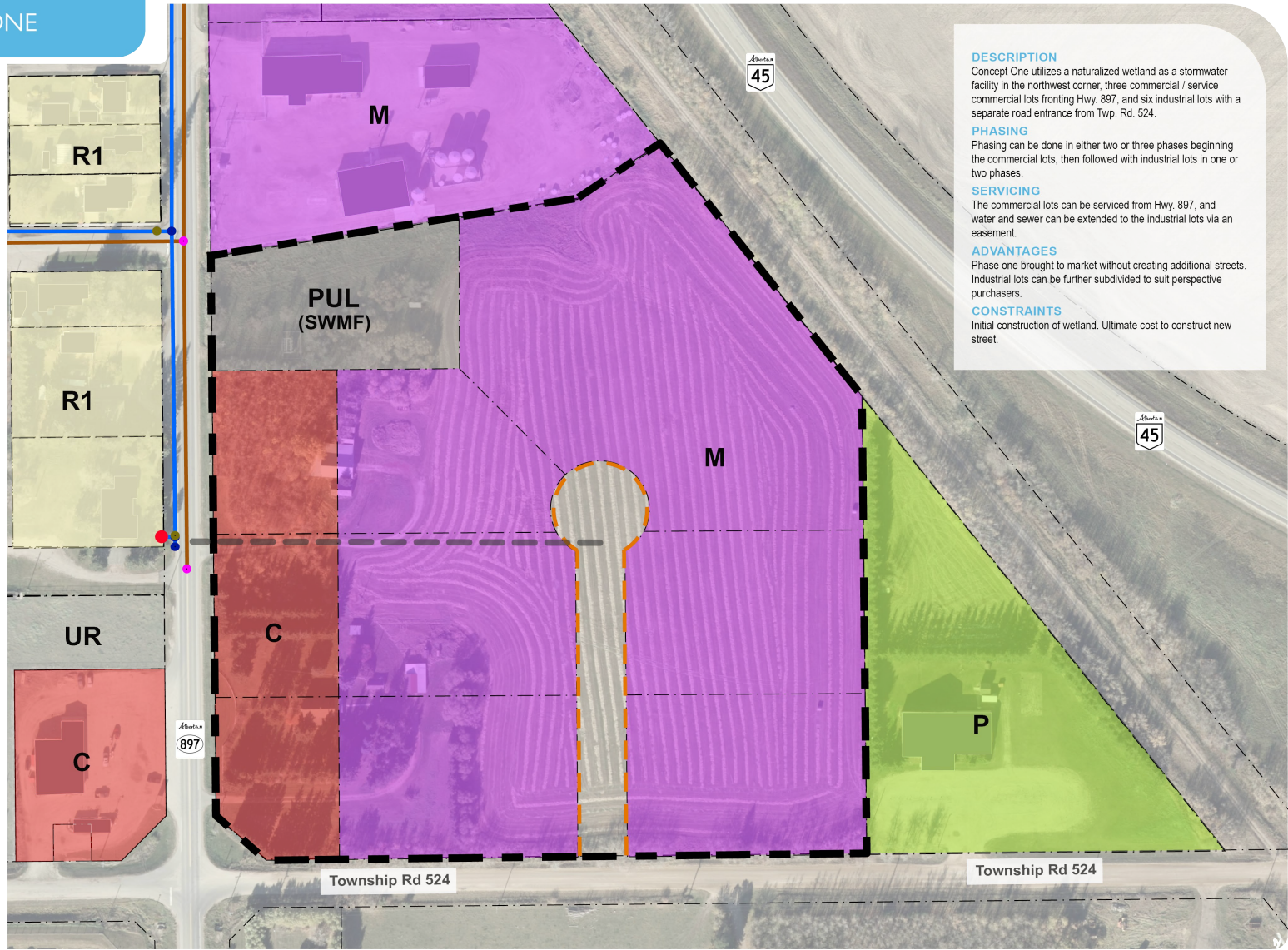
CHECKED: Elisa Stamatakis

SCALE: 1:1,500



V3 Companies of Canada Ltd.
2909 Broadmead Blvd Suite 1302
Sherwood Park, AB T8H 1S5
780.482.3700

Via, Verere, Virtute...
"The Voice to Transform with Excellence"



DESCRIPTION
Concept One utilizes a naturalized wetland as a stormwater facility in the northwest corner, three commercial / service commercial lots fronting Hwy. 897, and six industrial lots with a separate road entrance from Twp. Rd. 524.

PHASING
Phasing can be done in either two or three phases beginning the commercial lots, then followed with industrial lots in one or two phases.

SERVICING
The commercial lots can be serviced from Hwy. 897, and water and sewer can be extended to the industrial lots via an easement.

ADVANTAGES
Phase one brought to market without creating additional streets. Industrial lots can be further subdivided to suit perspective purchasers.

CONSTRAINTS
Initial construction of wetland. Ultimate cost to construct new street.



CONCEPT TWO

KEY PLAN:



LEGEND:

- Study Area
- Parcel
- Industrial District (M)
- Residential District (R1)
- Highway Commercial District (C)
- Community District (P)
- Urban Reserve District (UR)
- Village Center District (VC)
- Public Utility Lot (PUL)
- Proposed Roadway
- Sewer Gravity Mains
- Water Pressure Mains
- Fire Hydrants
- Water Fittings
- Water Valves
- Man Holes

CLIENT:

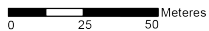


PROJECT: C22-046 DATE: 12/14/2022

DESIGNED: Nicole Cronkrite

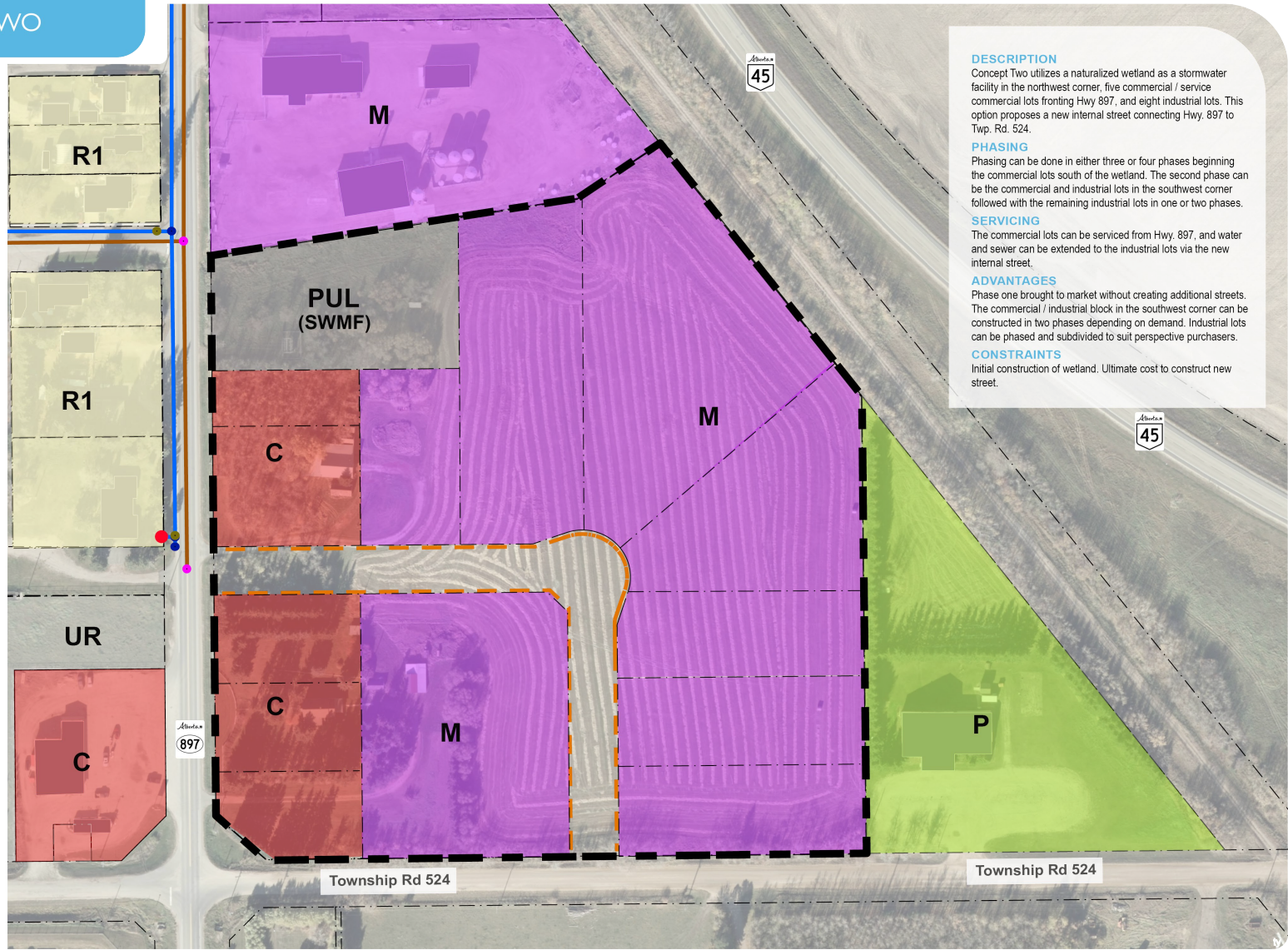
CHECKED: Elisa Stamatakis

SCALE: 1:1,500



V3 Companies of Canada Ltd.
2909 Broadmead Blvd Suite 1302
Sherwood Park, AB T8H 1S5
780.482.3700

Via, Verere, Virtute...
"The Voice to Transform with Excellence"



DESCRIPTION
Concept Two utilizes a naturalized wetland as a stormwater facility in the northwest corner, five commercial / service commercial lots fronting Hwy 897, and eight industrial lots. This option proposes a new internal street connecting Hwy. 897 to Twp. Rd. 524.

PHASING
Phasing can be done in either three or four phases beginning the commercial lots south of the wetland. The second phase can be the commercial and industrial lots in the southwest corner followed with the remaining industrial lots in one or two phases.

SERVICING
The commercial lots can be serviced from Hwy. 897, and water and sewer can be extended to the industrial lots via the new internal street.

ADVANTAGES
Phase one brought to market without creating additional streets. The commercial / industrial block in the southwest corner can be constructed in two phases depending on demand. Industrial lots can be phased and subdivided to suit perspective purchasers.

CONSTRAINTS
Initial construction of wetland. Ultimate cost to construct new street.



CONCEPT THREE

KEY PLAN:



Marwayne, AB

LEGEND:

- Study Area
- Parcel
- Industrial District (M)
- Residential District (R1)
- Highway Commercial District (C)
- Community District (P)
- Urban Reserve District (UR)
- Village Center District (VC)
- Public Utility Lot (PUL)
- Utility Easement
- Sewer Gravity Mains
- Water Pressure Mains
- Fire Hydrants
- Water Fittings
- Water Valves
- Man Holes

CLIENT:

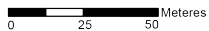


PROJECT: C22-046 DATE: 12/14/2022

DESIGNED: Nicole Cronkrite

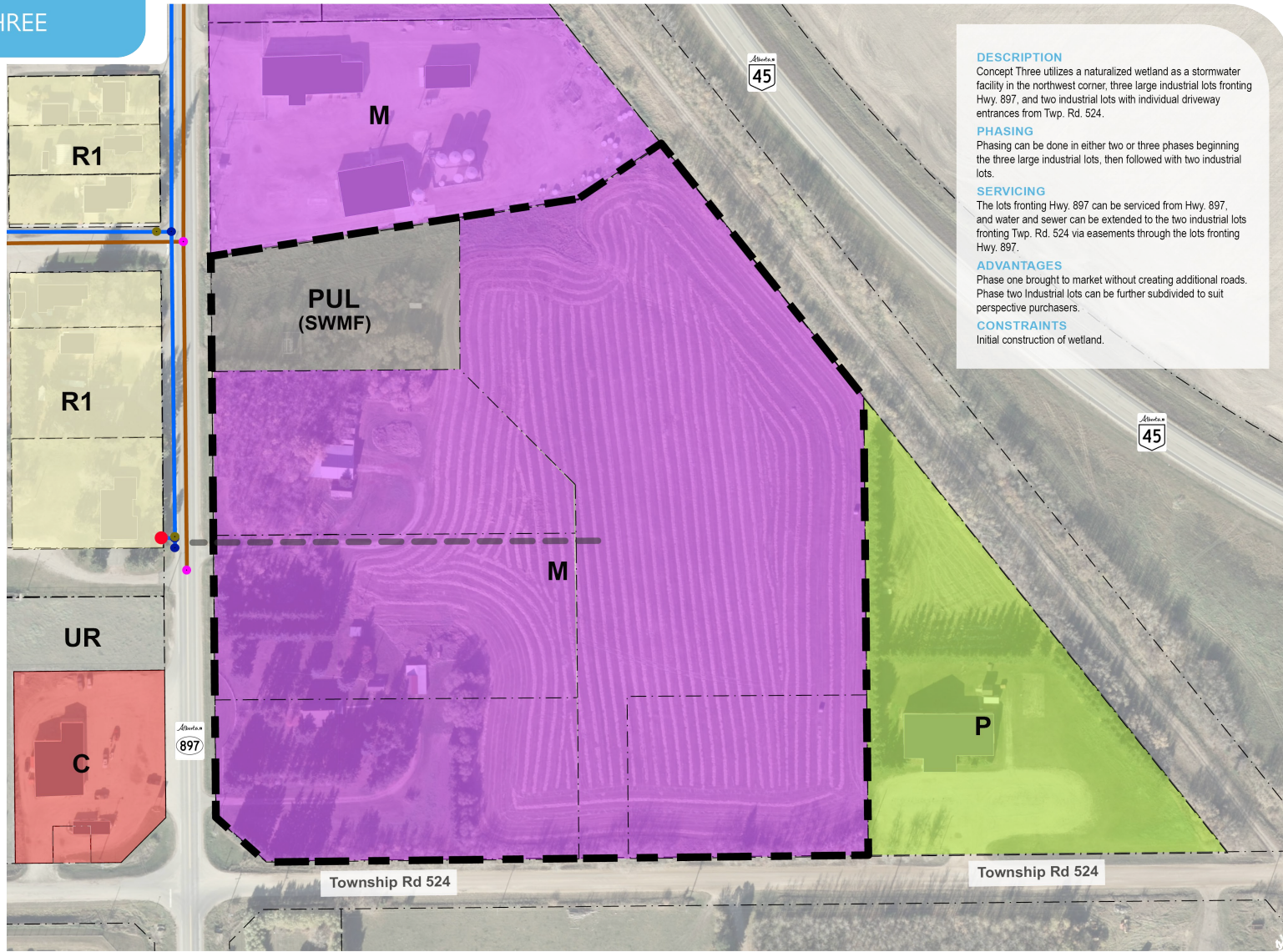
CHECKED: Elisa Stamatakis

SCALE: 1:1,500



V3 Companies of Canada Ltd.
2909 Woodbine Blvd Suite 130,
Sherwood Park, AB T8H 1S5
780.482.3700

Via, Verere, Virtute...
"The Voice to Transform with Excellence"



DESCRIPTION
Concept Three utilizes a naturalized wetland as a stormwater facility in the northwest corner, three large industrial lots fronting Hwy. 897, and two industrial lots with individual driveway entrances from Twp. Rd. 524.

PHASING
Phasing can be done in either two or three phases beginning the three large industrial lots, then followed with two industrial lots.

SERVICING
The lots fronting Hwy. 897 can be serviced from Hwy. 897, and water and sewer can be extended to the two industrial lots fronting Twp. Rd. 524 via easements through the lots fronting Hwy. 897.

ADVANTAGES
Phase one brought to market without creating additional roads. Phase two Industrial lots can be further subdivided to suit perspective purchasers.

CONSTRAINTS
Initial construction of wetland.





Next Steps





Project Area

Discussion




HWY 897

HWY 897



Thank You



-  [Peter Vana, RPP, MCIP](#)
-  pvana@v3co.ca
-  www.v3co.com



DECEMBER PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	all good	
Shovel Municipal Sidewalks (After Each Snow)	yes	
Sanding (As Needed)	yes	
Review of Water Code Practice & Reservoir Cleaning (Done in 2007/2014/2019)		
Lagoon Inspection & Rotation	may	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	all time.	
Is Outdoor Rink Installed? If so, deliver Net	yes	
Plow Snow from Cemetery before Christmas	done.	
Hazard Assessment & Risk Management Get Community Building Water Reads and give to Shannon	ok	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	all good.	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: wh

Date: Jan 10



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca
marwayne.ca

Regional Operator report

December 2022

Common information:

Monthly reports up to date.

A few problems with the water op cell phone. Nothing serious so far.

Marwayne operator training is going well, Kitscoty has begun some operator online training.

Some internet problems still happening.

Assisting Kitscoty with some projects and snow removal.

Regional operator took personal time and taught Grader course in Wetaskiwin Dec 15/16

Regional operator scheduled for Dr. appointment in Edmonton January 3rd, 2023

Outstanding items:

Review SOP's. Need to be updated for distribution only.

Marwayne lift station second pump has been inspected prices given for rebuild.

Kitscoty has begun server changes and internet upgrades.

One more CC to repair in Kitscoty with hydro vac after we remove portion of sidewalk.

Regional op has scheduled annual vacation from Feb. 10 to 28th, 2023

Marwayne:

Data for November 2022 was electronically submitted on AEP site.

Shipped old pump back with Xylem for assessment, repair estimate \$4300, new replacement \$9600.

Consumption remains low, minimum nighttime consumption down to 8 lpm at times.

One service on 3rd Ave and one on 3rd street have leaks on home owner's side and are turned off right now.

A couple of problem valves need some attention.

Operator training is going well. Has done daily rounds with no supervision.

Internet problems still occurring on an intermittent basis.

Frontier scheduled to come and servicing generator at Water plant Jan 24, 2023,

Monitoring pump cycles when bulk water is used. Might be a problem for Bi-systems.

Genset ran during power flickers, no issues. Alarms worked as they are supposed to,

From: [James MacDonald](#)
To: [Staff-NLS](#); [NLS Libraries](#); [NLS Board](#); [Library Board Chairs](#)
Subject: Weekly report 2022-12-18
Date: December 18, 2022 8:03:30 PM
Attachments: [jimage02.png](#)
[jimage01.png](#)

Hello Board members, Library staff, and friends of Northern Lights Library System.

This will be the last weekly report for 2022. A very Merry Christmas and Happy Holidays to all. Northern Lights and our members have had a tremendous year. A heartfelt thank you to the Board for their support this year. To our incredible staff, thank you. Your support of our members has made all the difference. To all the library staff on the front lines of community service, changing lives as you go, I salute you. Cheers to all the good coming in a new year.

BOARD

- [The Chair's Challenge](#) to get your whole council their library card has been issued. A separate email is forthcoming but here is the overview. Do you have what it takes?
- [The Board and Executive Meeting Highlights](#) may come in handy when reporting to your councils.
- Dates and times of our next Executive and Board meetings, and draft minutes are now [on the website](#). The Executive will be conducting their meetings at libraries in 2023. The current schedule has us at the following libraries the second Friday of every other month:
 - February 10th – Vermillion
 - April 14th – Lac La Biche
 - June 9th – Morinville
 - August 11th – Tofield
 - October 13th – Cold Lake
 - December 8th - TBD

NEXT WEEK

- On Monday Vicky and I meet with the County of St. Paul
- On Tuesday we meet with the Village of Paradise Valley and the Town of Wainwright
- The TRAC directors meet on Tuesday as well
- On Wednesday we meet with the Village of Edgerton
- I will not be in the office on Friday

OPERATIONS

- The [2022/23 Service Catalogue](#) is now available electronically.
- Northern Lights Library System will be closed from Saturday December 24th through Monday January 2nd. We will return to normal operations on Tuesday January 3rd, 2023.

LIBRARIES

- Excellent news from TSI this week that our issues with the helpdesk software are now resolved. The software company has whitelisted all emails from addresses that have our library domains. You may confidently send queries from your library address to ask@nls.ab.ca. From now on you will receive a system generated confirmation email letting you know the ticket was received.
- Ever wonder how we assign the tickets that come to ask@nls.ab.ca? Here is the [inside scoop](#).



EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUMBER
------	------	-------	--------------

Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
Matthew McLennan	Zone 3	mmclennan@sturgeoncounty.ca	780-974-4713
Dwayne Spicer	Zone 3	dspicer@redwater.ca	780-942-3519
Jennifer Anheliger (ML)	Zone 3	jennifer.aneliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600
Josh Crick (ML)	Zone 2	jcrick@md.bonnyville.ab.ca	780-545-5961

Representatives By Zone

Zone 1	Zone 2	Zone 3	Zone 4
Athabasca County	City of Cold Lake	Beaver County	County of Minburn
S.V. of Bondiss	County of St. Paul	Lamont County	County of Vermillion River
S.V. of Sunset Beach	County of Two Hills	Sturgeon County	M.D. of Wainwright
S.V. of Island Lake	Fishing Lake	Town of Bon Accord	Town of Vegreville
S.V. of Island Lake South	Frog Lake	Town of Bruderheim	Town of Vermillion
S.V. of Mewatha Beach	Lac La Biche County	Town of Gibbons	Town of Wainwright
S.V. of West Baptiste	M.D. of Bonnyville	Town of Lamont	Village of Chauvin
S.V. of Whispering Hills	S.V. of Pelican Narrows	Town of Morinville	Village of Edgerton
Smoky Lake County	Town of Bonnyville	Town of Mundare	Village of Innisfree
Thorhild County	Town of Elk Point	Town of Redwater	Village of Irma
Town of Athabasca	Town of St. Paul	Town of Tofield	Village of Kitscoty
Town of Smoky Lake	Town of Two Hills	Town of Viking	Village of Mannville
Village of Boyle	Village of Myrnam	Village of Andrew	Village of Marwayne
Village of Vilna		Village of Holden	Village of Paradise Valley
Village of Waskatenau		Village of Ryley	

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone.

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System

E jmacdonald@nlls.ab.ca | www.nlls.ab.ca

P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.

From: [James MacDonald](#)
To: [NLLS Board](#); [Library Board Chairs](#); [Staff-NLLS](#); [NLLS Libraries](#)
Subject: Weekly report 2023-01-06
Date: January 7, 2023 9:52:46 PM
Attachments: [image002.png](#)

Hello Board members, Library staff, and friends of Northern Lights Library System. A big welcome to 2023!

BOARD

- [The Chair’s Challenge](#) to get your whole council their library card has been issued. A separate email is forthcoming but here is the overview. Do you have what it takes?
- [The Board and Executive Meeting Highlights](#) may come in handy when reporting to your councils.
- Dates and times of our next Executive and Board meetings, and draft minutes are now [on the website](#).
- Board members may be interested in any number of webinars from the Community Development Unit of the GoA. [Check them out](#).

NEXT WEEK

- The first library manager’s coffee chat of 2023 will be on Tuesday the 10th
- We’ll be presenting to the County of Minburn on Wednesday afternoon

OPERATIONS

- The [2022/23 Service Catalogue](#) is now available electronically.
- We have begun the acquisition process for Deepfreeze. A complete roll out of this product will be staged throughout the year.

LIBRARIES

- Looking for social media content? We have you covered. [2023’s quarter 1 content is up](#) and can still be accessed through the KB.
- Looking for library policies? Tracy has been hard at work getting your submitted public policies into a new knowledgebase. They aren’t all their yet but the majority are. We hope this will help with your own policy development. [Check out the new policy database](#).

EXECUTIVE COMMITTEE MEMBERS

NAME	ZONE	EMAIL	PHONE NUMBER
Vicky Lefebvre	Zone 2 - Chair	gillesvicky74@gmail.com	780-573-1926
Curtis Schoepp (ML)	Zone 1	curtisschoepp@gmail.com	780-220-4897
Larry Tiedemann	Zone 1	casperti@telus.net	780-975-0508
Barb Smith (ML)	Zone 1	bsmith@boylealberta.com	780-213-0099
Maxine Fodness	Zone 2	mfodness@county.stpaul.ab.ca	780-645-4778
Matthew McLennan	Zone 3	mmclennan@sturgeoncounty.ca	780-974-4713
Dwayne Spicer	Zone 3	dspicer@redwater.ca	780-942-3519
Jennifer Anheliger (ML)	Zone 3	jennifer.aneliger@morinville.ca	780-340-7296
Leslie Cusack	Zone 4	div7@county24.com	780-787-0600
Josh Crick (ML)	Zone 2	jcrick@md.bonnyville.ab.ca	780-545-5961

Representatives By Zone

Zone 1	Zone 2	Zone 3	Zone 4
---------------	---------------	---------------	---------------

Athabasca County	City of Cold Lake	Beaver County	County of Minburn
S.V. of Bondiss	County of St. Paul	Lamont County	County of Vermilion River
S.V. of Sunset Beach	County of Two Hills	Sturgeon County	M.D. of Wainwright
S.V. of Island Lake	Fishing Lake	Town of Bon Accord	Town of Vegreville
S.V. of Island Lake South	Frog Lake	Town of Bruderheim	Town of Vermilion
S.V. of Mewatha Beach	Lac La Biche County	Town of Gibbons	Town of Wainwright
S.V. of West Baptiste	M.D. of Bonnyville	Town of Lamont	Village of Chauvin
S.V. of Whispering Hills	S.V. of Pelican Narrows	Town of Morinville	Village of Edgerton
Smoky Lake County	Town of Bonnyville	Town of Mundare	Village of Innisfree
Thorhild County	Town of Elk Point	Town of Redwater	Village of Irma
Town of Athabasca	Town of St. Paul	Town of Tofield	Village of Kitscoty
Town of Smoky Lake	Town of Two Hills	Town of Viking	Village of Mannville
Village of Boyle	Village of Myrnam	Village of Andrew	Village of Marwayne
Village of Vilna		Village of Holden	Village of Paradise Valley
Village of Waskatenau		Village of Ryley	

If you have questions, concerns, compliments please direct them to the Executive Board representative for your zone.

James MacDonald MLIS, DAS

Executive Director | Northern Lights Library System

E jmacdonald@nlls.ab.ca | www.nlls.ab.ca

P 780.545.5072

Our workplace is situated on Treaty 6 territory, traditional lands of First Nations and Métis peoples.



CHIEF ADMINISTRATIVE OFFICER REPORT

CLOSED SESSION

MEETING DATE: DECEMBER 22ND, 2022

- **Summer Student**
 - The application was submitted under the Canada Summer Jobs Grant Program for 2 summer students. We requested around \$14,500 in funding. Decision to be made late spring for two 12 week positions.
- **Letters**
 - Letters were sent those people with accounts receivable invoices over 30 days past due. Bulk water accounts were disconnected for non-payment and snow removal service is not being provided.
- **Highway Signage Project**
 - Delayed due to snow removal. Scheduled for spring when the fields are more dry and equipment can easily access the site.
- **ACE Water Rates**
 - The ACE board voted in favor to increase their rate to \$2.80 effective January 1st, 2023.
- **RCMP Town Hall**
 - Scheduled for January 19th, 2023 at the community hall in Marwayne.
- **Meeting with CVR CAO**
 - Rescheduled for January 18th, 2023.
- **2023 Projects**
 - Contacted ASL to schedule our 2023 road resurfacing projects. Waiting on Bill Kruning to provide dates for completion.
- **Canada Community Revitalization Fund Project**
 - Submitted our second claim for reimbursement in the amount of \$348,000. Payment typically takes up to two weeks.
- **County of Vermilion River Capital Project Grant Application**
 - Submitted an application to the County for funding towards our splash park. Requested \$25,000 but the award of any amount would be appreciated.

- **Year End**
 - We have had to re-issue two stale dated cheques. One to Central Square and one to the Vermilion River Regional Waste Commission due to them not being cashed within 6 months.

- **Website has been updated**
 - New office hours
 - Council meeting dates
 - Water main break on 2nd Street
 - 2023 Events

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 31-Dec-2022



GL5410

Date : Jan 13, 2023

Page : 1

Time : 11:07 am

	BUDGET	CURRENT	YTD VARIANCE
GENERAL OPERATING FUND			
Operating Revenue			
General Government	(61,750.00)	(151,094.93)	89,344.93
Protective Services	(1,600.00)	(972.50)	(627.50)
Transportation Services	(50,450.00)	(251,026.73)	200,576.73
Utility - Water Services	(331,150.00)	(367,848.19)	36,698.19
Utility - Wasterwater Services	(76,540.00)	(66,617.53)	(9,922.47)
Environmental Health Services	(78,330.00)	(74,952.19)	(3,377.81)
Community Services	(408,025.00)	(53,322.76)	(354,702.24)
Recreation and Cultural Services	(2,220.00)	(1,902.00)	(318.00)
Total Operating Revenue	(1,010,065.00)	(967,736.83)	(42,328.17)
Capital Revenue			
Government Transfer For Capital	(95,165.00)	(188,391.00)	93,226.00
Reserve Capital	(125,000.00)	0.00	(125,000.00)
Total Capital Revenue	(220,165.00)	(188,391.00)	(31,774.00)
Operating Expense			
Legislative Services	29,900.00	21,416.59	8,483.41
Administrative Services	296,145.00	313,388.15	(17,243.15)
Protective Services	41,932.00	40,542.72	1,389.28
Transportation Services	208,579.00	214,244.01	(5,665.01)
Utility - Water Services	394,975.00	415,021.82	(20,046.82)
Utility - Wasterwater Services	50,598.00	35,938.50	14,659.50
Environmental Health Services	74,695.00	74,571.16	123.84
Community Services	524,900.00	612,310.25	(87,410.25)
Recreation and Cultural Services	68,257.00	51,980.03	16,276.97
Total Operating Expense	1,689,981.00	1,779,413.23	(89,432.23)
Capital Expense			
Utility	80,000.00	84,645.03	(4,645.03)
Capital Purchase	45,000.00	0.00	45,000.00
Additional Cash Requirements	54,000.00	0.00	54,000.00
Total Capital Expense	179,000.00	84,645.03	94,354.97
Taxation			
Municipal Taxation	616,241.00	(488,426.83)	1,104,667.83
School Taxation In	112,676.00	(112,475.70)	225,151.70
School Taxation Out	0.00	112,676.73	(112,676.73)
Local Improvements In	(23,203.00)	(22,380.00)	(823.00)
Local Improvements Out	37,500.00	13,088.72	24,411.28
Total Taxation	743,214.00	(497,517.08)	1,240,731.08
Total GENERAL OPERATING FUND	1,381,965.00	210,413.35	1,171,551.65
Total Surplus (-)/Deficit	1,381,965.00	210,413.35	1,171,551.65

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 31-Dec-2022



GL5410

Date : Jan 13, 2023

Page : 2

Time : 11:07 am

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included

Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected

Sub Group Level Selected

Group Total Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Page : 1

Date : Dec 23, 2022

Time : 1:16 pm

Supplier : 10 To ZARC
 Cheque Dt. 23-Dec-2022 To 23-Dec-2022
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4361	23-Dec-2022	10	Tannas Bros. Hardware Ltd	Issued	113	C	328.29
4362	23-Dec-2022	10001	Gas Utility CVR	Issued	113	C	1,558.16
4363	23-Dec-2022	10025	Vermilion River Regional Waste	Issued	113	C	5,915.00
4364	23-Dec-2022	10113	TELUS	Issued	113	C	179.86
4365	23-Dec-2022	ASC	AMSC Insurance Services Ltd	Issued	113	C	8.18
4366	23-Dec-2022	CURW2	Curtis, Wilson	Issued	113	C	13.00
4367	23-Dec-2022	FOCM	Federation of Canadian Municipalities	Issued	113	C	267.41
4368	23-Dec-2022	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	113	C	879.24
4369	23-Dec-2022	LLK	Lloyd Lock & Key	Issued	113	C	284.34
4370	23-Dec-2022	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	113	C	73.40
4371	23-Dec-2022	PLAQ	PlayQuest Recreation	Issued	113	C	125,693.75
4372	23-Dec-2022	TM	TELUS	Issued	113	C	118.55
4373	23-Dec-2022	VCOC	V3 Companies of Canada Ltd.	Issued	113	C	1,496.25
4374	23-Dec-2022	10032	Receiver General For Canada	Issued	114	C	8,238.68
4375	23-Dec-2022	AISL	AMSC Insurance Services Ltd	Issued	114	C	2,316.66

Total Computer Paid :	147,370.77	Total EFT PAP :	0.00	Total Paid :	147,370.77
Total Manually Paid :	0.00	Total EFT File :	0.00		

15 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Jan 11, 2023

Page : 1

Time : 10:25 am

Period : 12
 Year : 2022

Statement Date : 31-Dec-2022
 Sort By : Year and Period

For Bank : ATB

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
4196	26-Jul-2022	AP	7	2022	-5755.00	Vermilion River Regional Waste
4342	25-Nov-2022	AP	11	2022	-294.00	Rural Roots Florists & Designs Ltd.
4361	23-Dec-2022	AP	12	2022	-328.29	Tannas Bros. Hardware Ltd
4365	23-Dec-2022	AP	12	2022	-8.18	AMSC Insurance Services Ltd
4366	23-Dec-2022	AP	12	2022	-13.00	Curtis Wilson
4367	23-Dec-2022	AP	12	2022	-267.41	Federation of Canadian Municipalities
4368	23-Dec-2022	AP	12	2022	-879.24	Alberta 1171363 Ltd. Hendricks Microtech
4369	23-Dec-2022	AP	12	2022	-284.34	Lloyd Lock & Key
4370	23-Dec-2022	AP	12	2022	-73.40	MCSNet-Lemalu Holdings Ltd.
4371	23-Dec-2022	AP	12	2022	-125693.75	PlayQuest Recreation
4373	23-Dec-2022	AP	12	2022	-1496.25	V3 Companies of Canada Ltd.
4375	23-Dec-2022	AP	12	2022	-2316.66	AMSC Insurance Services Ltd
18501	03-Jan-2023	CR	12	2022	1359.55	CR; DEPT:[VILLAGE OFFICE] D#[185]. Period had changed frm: 2022-12 to 2023- 1 Period had changed f

Bank Balance Statement	419427.39	as of 31-Dec-2022
Add outstanding deposits	1359.55	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-137522.40	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	283264.54	
GL Bank Account Balance	283264.54	as of Period : 12 Year : 2022
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 27
 Date : Jan 04, 2023 Time : 11:24 am

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2023010401]
 To : [2023010401]

Include Billing Transaction From Transaction Maintenance : No

Srv. End Date On/Before : 04-Jan-2023 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	3		3.00	105.00		
01	WCOM	Commercial Water	22		22.00	1,929.25	221.00	10.05
01	WINS	Institutional Water	3		3.00	624.25	101.00	33.67
01	WLF	Water Line Fee	253		253.00			
01	WMUN	Municipal Properties	3		3.00		51.00	17.00
01	WPUB	Public Building Water	8		8.00	1,085.00	180.00	22.50
01	WRES	Residential Water	235		235.00	19,906.00	2,472.00	10.52
02	SCOM	Commercial Sewer	22		22.00	440.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	236		236.00	4,720.00		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	6,254.00		
Book 000 Totals :			1035		1,035.00	35,481.50	3,025.00	
Totals			1035		1,035.00	35,481.50	3,025.00	

**ACE Water
Municipal Capital Contributions
Phase 7**

	17-Sep-20	Remaining Construction Costs	Due	Due 31-Mar-21	Due 31-Mar-22	Due 31-Mar-23
<u>Estimated Construction Costs</u>		\$ 3,975,000.00	<u>Dewberry/Clandonald</u>	<u>Paradise Valley</u>	<u>Duvernay/Derwent</u>	
County of Minburn	8.3	\$ 329,925	\$ 166,000	\$ 124,500	\$ 39,425	
County of Two Hills	11.6	\$ 459,908	\$ 231,400	\$ 173,550	\$ 54,958	
County of Vermilion	10.7	\$ 426,518	\$ 214,600	\$ 160,950	\$ 50,968	
Town of Vermilion	35.9	\$ 1,426,628	\$ 717,800	\$ 538,350	\$ 170,478	
Village of Dewberry	1.58	\$ 62,805	\$ 31,600	\$ 23,700	\$ 7,505	
Village of Kitscoty	5.91	\$ 234,923	\$ 118,200	\$ 88,650	\$ 28,073	
Village of Paradise Valley	1.47	\$ 58,433	\$ 29,400	\$ 22,050	\$ 6,983	
Village of Marwayne	4.45	\$ 176,888	\$ 89,000	\$ 66,750	\$ 21,138	
Village of Myrnam	2.94	\$ 116,865	\$ 58,800	\$ 44,100	\$ 13,965	
Village of Mannville	6.32	\$ 251,220	\$ 126,400	\$ 94,800	\$ 30,020	
Village of Innisfree	1.87	\$ 74,333	\$ 37,400	\$ 28,050	\$ 8,883	
Town of Two Hills	8.96	\$ 356,160	\$ 179,200	\$ 134,400	\$ 42,560	



Village of Marwayne

2023 Water Rate Fee Schedule Bylaw No. 593-23

A BYLAW OF THE VILLAGE OF MARWAYNE TO AMEND THE FEES AND CHARGES BYLAW NO. 544-15.

WHEREAS the Village of Marwayne in the Province of Alberta is permitted to amend or repeal a bylaw, under the authority and subject to the provisions of the Municipal Government Act, Statues of Alberta 2000, Chapter M26 and amendments thereto, Section 191;

WHEREAS under the Municipal Government Act, Statues of Alberta 2000, Chapter M26 and amendments thereto, Section 69 states: Consolidation of bylaws (1) A council may by bylaw authorize a designated officer to consolidate one or more of the bylaws of the municipality; (2) In consolidating a bylaw, the designated officer must (a) incorporate all amendments to it into one bylaw, and (b) omit any provision that has been repealed or that has expired;

WHEREAS in accordance with Section 8 of the Municipal Government Act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services;

AND WHEREAS the Council of the Village of Marwayne deems it desirable to amend the Fees and Charges Bylaw No. 544-15;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

- THAT** Bylaw No. 544-15 Schedule "A" Fees & Charges for Goods and Services is amended to incorporate the Utility Rates and Fees set forth below. Every person, firm or corporation being the owner or occupant of property which is directly or indirectly connected to the water supply and distribution system and/or the sewer system of the Village of Marwayne, and/or receives residential garbage service must pay to the Village, upon receipt of their monthly bill, the fees for services as set forth below:

CLASSIFICATION	WATER (MONTHLY)	SEWER (MONTHLY)	GARBAGE (MONTHLY)
(a) Residential:	\$40.00 flat fee \$4.35 per m3	\$20.00	\$26.50
(b) Commercial	\$45.00 flat fee \$4.35 per m3	\$20.00	
(c) Public Buildings	\$40.00 flat fee \$4.35 per m3	\$20.00	
(d) Industrial	\$65.00 flat fee \$4.35 per m3		
(e) Institutional:	\$65.00 flat fee \$4.35 per m3	\$75.00	Manor: \$11/apartment
(f) Bulk Water	\$40.00 flat fee \$6.60 per m3		



Village of Marwayne

2023 Water Rate Fee Schedule Bylaw No. 593-23

2. **THAT** Bylaw No. 576-22 be hereby rescinded;
3. **THAT** the minimum monthly charges for classification (a) be equivalent to those established in the table set forth above. Customers are charged a fixed rate for water, sewer and garbage in addition to a variable rate for their water consumption at a rate of \$4.35 per cubic meter;
4. **THAT** the minimum monthly charges for classifications (b) and (c) be equivalent to those established in the table set forth above. Customers are charged a fixed rate for water and sewer in addition to a variable rate for their water consumption at a rate of \$4.35 per cubic meter;
5. **THAT** the minimum monthly charges for classification (d) be equivalent to those established in the table set forth above. Customers are charged a fixed rate for water in addition to a variable rate for their water consumption at a rate of \$4.35 per cubic meter;
6. **THAT** the minimum monthly charges for classification (e) be equivalent to those established in the table set forth above. Customers are charged a fixed rate for water, sewer and garbage in addition to a variable rate for their water consumption at a rate of \$4.35 per cubic meter;
7. **THAT** the minimum monthly charges for classification (f) be equivalent to those established in the table set forth above. Customers are charged a fixed rate for water in addition to a variable rate for their water consumption at a rate of \$6.60 per cubic meter;
8. **THAT** a "water line fee", a "capital replacement fee", a "water loss fee" and a "power fee" be incorporated into the per cubic meter rate and be charged to all classifications as shown in the table above.
9. **THAT** this bylaw amendment come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer;
10. **Should** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

READ A FIRST TIME IN COUNCIL THIS 16th DAY OF JANUARY, 2023.

READ A SECOND TIME IN COUNCIL THIS 16th DAY OF JANUARY, 2023.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 16th DAY OF JANUARY, 2023.

Chris Neureuter, Mayor

Shannon Harrower, CAO



ALBERTA
MUNICIPAL AFFAIRS
*Office of the Minister
MLA, Calgary-Shaw*

RECEIVED
JAN 11 2023

AR110412

January 3, 2023

His Worship Chris Neureuter
Mayor
Village of Marwayne
Box 113
Marwayne AB T0B 2X0

Dear Mayor Neureuter and Council:

Thank you for the letter of November 22, 2022, from the Village of Marwayne, informing me of the insufficient nominations for the two councillor vacancies in the village.

The *Municipal Government Act* requires a municipality to hold a by-election unless the council consists of six or more members and vacancies occur within 12 months of the next municipal general election. If insufficient nominations are received, the Minister of Municipal Affairs may take any action the Minister considers necessary.

After careful consideration of the legislation, the village's ongoing struggles with maintaining a council of five members, council's demonstration of its commitment to a reduced size, and the interests of the community, I have signed Ministerial Order No. MSD:103/22 granting a deferral to fill the two vacancies on the Village of Marwayne council until the next general election, which will occur on October 20, 2025. The ministerial order also reduces quorum to the majority of the remaining three councillors.

I appreciate council's continued diligence to achieve the requirements for good governance of the community and wish the village the best in its endeavours.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Rebecca Schulz', is written over a faint circular stamp.

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:103/22

cc: Shannon Harrower, Chief Administrative Officer, Village of Marwayne



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:103/22

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 166 of the *Municipal Government Act (MGA)*, make the following order:

1. That the returning officer for the Village of Marwayne leave nominations closed for the December 12, 2022, by-election at noon on November 14, 2022;
2. That the time for the Village of Marwayne to hold a by-election pursuant to Section 165 of the *MGA* to fill the vacancies at the close of nominations on November 14, 2022, be extended until the next general election; and
3. That until the next general election or another vacancy on council occurs, whichever comes first, quorum of the council for the Village of Marwayne be the majority of the remaining three councillors that comprise the council.

Dated at Edmonton, Alberta, this 28th day of December, 2022.

Rebecca Schulz
Minister of Municipal Affairs



1041 - 10A Street
Wainwright, AB T9W 2R4

T: 780.842.6144
F: 780.842.3255
www.btps.ca

RECEIVED
JAN 12 2023

Dec 23, 2022

Chris Neurueter, Mayor
Village of Marwayne
Box 113, 210-2 Ave. S.
Marwayne, AB T0B 2X0

Dear Mayor Neurueter,

The Board of Trustees of Buffalo Trail Public Schools invites you or another representative from the council to help build our new four-year Education Plan. It is important to us to continue to foster positive working relationships in the communities we serve and as education is a partnership. We would appreciate your participation in building our next Four-Year Plan.

The Board invites you to attend an engagement session at Kitscoty Elementary School from 6:30 – 8:00 PM on January 25, 2023. Coffee and snacks will be provided.

**Kitscoty Elementary School
5033 – 51 Street,
Kitscoty, Alberta**

For planning purposes, I would ask that you RSVP to Faye Dunne at (780) 806-2060 faye.dunne@btps.ca to confirm your attendance at one of the events by January 9th, 2023. If you have any questions, please feel free to contact our Assistant Superintendent, James Trodden at 780-806-2059.

As we want to ensure as many stakeholders as possible have an opportunity to attend, if this session does not work for you, please let us know if you could attend an alternate session from the enclosed invitation or the online session on February 1, 2023. Please send your email address to faye.dunne@btps.ca to engage with us online.

I would like to personally thank you for your commitment to BTPS students and considering our invitation. I look forward to meeting with you on January 25th to start the conversation.

Sincerely,

Kara Jackson
Board Chair



YOU ARE INVITED

BTPS FOUR YEAR EDUCATION PLAN

**EDUCATIONAL STAKEHOLDER
ENGAGEMENTS**

WHO: Parents, guardians, staff, school councils and other education stakeholders are invited to help create our next Four Year Education Plan for 2023-2027.

WHY: We will meet and discuss strengths and wishes for our division to set out priorities for the next four years.

WHERE: BTPS is hosting five stakeholder engagements in January and February. Four will be in person and one will be online.

Wednesday, January 18, 2023 | 6:30 - 8:00pm | Provost Public School

Thursday, January 19, 2023 | 6:30 - 8:00pm | Wainwright Elementary School

Wednesday, January 25, 2023 | 6:30 - 8:00pm | Kitscoty Elementary School

Thursday, January 26, 2023 | 6:30 - 8:00pm | Vermilion Elementary School

Wednesday, February 1, 2023 | 6:30 - 8:00pm | **ONLINE SESSION**

LINK WILL BE SHARED THROUGH YOUR SCHOOL

All educational stakeholders welcome. Please see our website for more information. www.btps.ca

WE HOPE TO SEE YOU THERE!

