



Village of Marwayne

Agenda

Regular Village Council Meeting
 Monday, March 20, 2023 @ 7:00 PM
 ATB Financial Boardroom

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 March 20th, 2023 Regular Village Council Meeting Agenda	
Be it resolved that the March 20th, 2023 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 February 13th, 2023 Regular Village Council Meeting Minutes	4 - 6
Be it resolved that the February 13th, 2023 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS	
5.1 7:00PM James MacDonald and Vicky Lefebvre on behalf of the Northern Lights Library System	7 - 10
5.2 7:30PM Michael Niesen re Bylaw Enforcement Officer Introduction	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	11
Be it resolved that the Public Works Foreman Report be received as information.	
6.2 Regional Water Operator Report	12
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Seniors Week Declaration	13
Be it resolved that the Village of Marwayne declare June 5th to 11th, 2023 as Seniors Week.	

7.2	Community Garden Survey	14
	Be it resolved that the Community Garden Survey Results be received as information.	
8	KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1	2023 Operational and Capital Budgets	15
	Be it resolved that the 2023 Operational and Capital Budgets be received as information.	
9	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1	Emergency Management Bylaw Amendment	16 - 21
	Be it resolved that the Village of Marwayne give first reading to Bylaw No. 596-23, being a bylaw to amend the Municipal Emergency Management Agency Bylaw No. 573-19.	
	Be it resolved that the Village of Marwayne give second reading to Bylaw No. 596-23, being a bylaw to amend the Municipal Emergency Management Agency Bylaw No. 573-19.	
	Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 596-23, being a bylaw to amend the Municipal Emergency Management Agency Bylaw No. 573-19.	
	Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 596-23, being a bylaw to amend the Municipal Emergency Management Agency Bylaw No. 573-19.	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	22 - 60
	Be it resolved that the following Councillor Reports be received as information:	
	<ul style="list-style-type: none"> • Vermilion River Regional Waste Management Services Commission Meeting Minutes • Vermilion River Regional Alliance Meeting Minutes • Lloydminster and District Health Advisory Council Priorities • Community Futures Agenda and Meeting Minutes 	
10.2	Chief Administrative Officer Report	61
	Be it resolved that the Chief Administrative Officer Report be received as information.	
11	FINANCIAL	
11.1	Monthly Financial Report	62 - 63

Be it resolved that the February 2023 Monthly Financial Report be received as information.

11.2 Cheque Distribution Report 64

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.3 Bank Reconciliation Report 65 - 66

Be it resolved that the January and February 2023 Bank Reconciliation Reports be received as information.

11.4 Monthly Utility Bill Report 67

Be it resolved that the February 2023 Monthly Utility Bill Report be received as information.

11.5 Municipal Sustainability Initiative and Canada Community Building Fund 2023 Allocations 68 - 69

Be it resolved that the Village of Marwayne's 2023 MSI allocations be received as information.

12 CORRESPONDENCE

12.1 ATCO Franchise Report 70 - 72

12.2 Letter from the Minister of Municipal Affairs re Library Funding 73

12.3 Letter from the Minister of Public Safety and Emergency Services re Victim Services 74 - 76

12.4 Letter from the Minister of Municipal Affairs re Budget 2023 77 - 78

Be it resolved that the correspondence listing be received as information.

13 CONFIDENTIAL

14 NEXT MEETING - APRIL 17TH, 2023

15 ADJOURNMENT



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Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday January 16th, 2023
Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the February 13th, 2023 Village of Marwayne Council Meeting to order at 6:59 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

February 13th, 2023 Council Meeting Agenda

2023-02-01

Moved By Deputy Mayor R. McDonald

Be it resolved that the January 16th, 2023 Village Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

January 16th, 2023 Regular Council Meeting Minutes

2023-02-02

Moved By Councillor A. Rainey

Be it resolved that the January 16th, 2023 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. DELEGATIONS

Sergeant Corey Buckingham from the Kitscoty RCMP RE: Quarterly Statistics

2023-02-03

Moved By Councillor A. Rainey

Be it resolved that the Quarterly Statistics presented by Sergeant Corey Buckingham be received as information.

CARRIED

5. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Regional Water Operator Report

2023-02-04

Moved By Councillor A. Rainey

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED



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5. KEY STRATEGY: SAFE AND CARING COMMUNITY

Community Garden

2023-02-05

Moved By Councillor A. Rainey

Be it resolved that the Community Garden discussion be received as information.

CARRIED

Invitation from the City of Lloydminster

2023-02-06

Moved By Councillor A. Rainey

Be it resolved that the Village decline the invitation from the City of Lloydminster regarding the 2023 hazardous waste round up event.

CARRIED

6. ADMINISTRATIVE REPORTS

Councillor Reports

2023-02-07

Moved By Deputy Mayor R. McDonald

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2023-02-08

Moved By Councillor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

7. FINANCIAL

Cheque Distribution Report

2023-02-09

Moved By Deputy Mayor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

CARRIED

Monthly Utility Bill Report

2023-02-10

Moved By Councillor A. Rainey

Be it resolved that the January 2023 Utility Bill Report be received as information.

CARRIED



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8. CORRESPONDENCE

Letters

2022-02-11

Moved By Councillor A. Rainey

Be it resolved that the correspondence listing be received as information.

CARRIED

9. CONFIDENTIAL

CLOSED SESSION – FOIP SECTION 17 (1)

2022-02-12

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move into a closed session at 8:14 p.m. with all members in attendance.

CARRIED

2022-02-13

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 8:17 p.m. with all members in attendance.

CARRIED

2022-02-14

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move into a closed session at 8:22 p.m. with all members in attendance.

CARRIED

2022-02-15

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move into a closed session at 8:30 p.m. with all members in attendance.

CARRIED

10. ADJOURNMENT

Being that the February 13th, 2023 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:31 p.m.

Approved this 20th day of March 2023.

Chris Neureuter, Mayor

Shannon Harrower, CAO

BOARD MEETING HIGHLIGHTS

2023 AUDITED Financials Presented

Interested in how the Board governs the management of the Northern Lights Library System.

Or perhaps fascinated to learn more about what library services are available and/or what could be offered.

Maybe you want to know how to advocate for libraries.

Executive, Board, and Committee meetings are all open to the public and is your front-row seat to future planning, budget planning, policy development, and evidence-based decision making.

To participate, call 780.724.2596 for the Zoom link to any of these meetings.

Upcoming meetings:
Executive: Second Friday in April
Board: Last Friday in May



The auditor (Metrix Group) presented their findings that “the financial statements present fairly, in all material respects.”

There were no material misstatements identified in the audit.

[Auditor's Presentation](#) | [Draft Financial Statements](#) | [Audit Findings Report](#)



Implementation Plan

The 2023 Implementation (Strategic Goals) was presented.

[The implementation plan](#) outlines the goals and actions required to meet the strategic directions and priorities set by the Board.



Survey Report

The 1st annual services survey was completed and the report is now available: [Survey Report](#)



ADVOCACY COMMITTEE

The seven-system plan is now available along with brochure, slogan, and questions to ask candidates. [advocacy guide](#)

[brochure/takeaway](#), and a [logo/slogan](#)

Libraries VALUE BEYOND words



PLAN of SERVICE COMMITTEE

The Plan of Service Committee 2024-2026 was struck. It will be comprised of the following:

- Chair, Vicky Lefebvre (City of Cold Lake
- Vice-Chair, Jennifer Anheligher (Town of Morinville)
- D'Arcy Evans (Myrnam Community Library)
- Tracy Woloshyniuk (Newbrook Public Library)
- Maureen Penn (Lac La Biche County Libraries)
- Dwayne Spicer (Town of Redwater
- Wanda Cochrane (Town of Elk Point)
- Josh Crick (M.D. of Bonnyville)



POLICIES

The following Policies were updated or approved, or deleted:

1. Indigenous Advisory Circle Mandate
2. Terms of Reference – Procedural Policy
3. Corporate Credit Cards
4. Financial Matters
5. Benefits
6. Leaves
7. Inclement Weather
8. Political Activity
9. Communication Protocol – Employee(s)
10. Freedom of Information and Protection of Privacy (FOIP)
11. Privacy Issues (Deleted)
12. Retirement (Deleted)



DRAFT MINUTES

[Board Minutes](#)
[Executive Minutes](#)

If you are reading this on paper the minutes can be found on the website, under Board.

Municipality	Zone	Current Rep Name	Feb 24 2023
Athabasca County	Zone 1	Kelly Chamzuk	Present
S.V. of Mewatha Beach	Zone 1	Larry Tiedemann	Present
Smoky Lake County	Zone 1	Linda Fenerty	Present
Thorhild County	Zone 1	Janine Paly	Present
Town of Athabasca	Zone 1	Edith Yuill	Present
Town of Smoky Lake	Zone 1	Amy Cherniwchan	Present
Village of Boyle	Zone 1	Barbara Smith	Present
Village of Vilna	Zone 1	Leroy Kunyk	Present
City of Cold Lake	Zone 2	Vicky Lefebvre	Present
County of St. Paul	Zone 2	Maxine Fodness	Present
County of Two Hills	Zone 2	Dianne Saskiw	Present
Fishing Lake	Zone 2	June Laboucane	Present
Lac La Biche County	Zone 2	Darlene Beniuk	Present
M.D. of Bonnyville	Zone 2	Josh Crick	Present
Town of Bonnyville	Zone 2	David Sharun	Present
Town of Elk Point	Zone 2	Wanda Cochrane	Present
Town of St. Paul	Zone 2	Norm Noel	Present
Town of Two Hills	Zone 2	Keegan Thompson	Present
Village of Myrnam	Zone 2	Donna Rudolf	Present
Beaver County	Zone 3	Barry Bruce	Present
Sturgeon County	Zone 3	Matthew McLennan	Present
Town of Bon Accord	Zone 3	Tanya May	Present
Town of Bruderheim	Zone 3	Len Falardeau	Present
Town of Gibbons	Zone 3	Loraine Berry	Present
Town of Morinville	Zone 3	Jennifer Anheliger	Present
Town of Redwater	Zone 3	Dwayne Spicer	Present
Village of Andrew	Zone 3	Barry Goertz	Present
County of Vermilion River	Zone 4	Leslie Cusack	Present
M.D. of Wainwright	Zone 4	Robin Leighton	Present
Town of Vermilion	Zone 4	Kirby Whitlock	Present
Town of Wainwright	Zone 4	Rick Fountain	Present
Village of Edgerton	Zone 4	Jennifer Beattie	Present
Village of Innisfree	Zone 4	Jennifer Johnson	Present
Village of Irma	Zone 4	Brandon Parsons	Present
Village of Kitscoty	Zone 4	Daryl Frank	Present
Village of Mannville	Zone 4	Shantell Bielesch	Present
Village of Marwayne	Zone 4	Ashley Rainey	Present
Village of Paradise Valley	Zone 4	Mary Arnold	Present



BOARD MEETING ATTENDEES



2021 NLLS VALUE STATEMENT



HOW STATS ARE CALCULATED

This value statement highlights the benefits of belonging to Northern Lights Library System. It is a snapshot of the health of your library and the value of your investment. For questions or concerns please contact James MacDonald, Executive Director, (780)-545-5072 or jmacdonald@nlls.ab.ca

NAME OF LIBRARY: **MARWAYNE PUBLIC LIBRARY**
 NAME OF COUNTY/TOWN: **VILLAGE OF MARWAYNE**
 POPULATION: **667**
 LIBRARY USERS: **283**

NLLS REP: **ASHLEY RAINEY**
 BOARD CHAIR: **EILEEN HINES**
 LIBRARY MANAGER: **CARMEN SMART**
 NLLS CONSULTANT: **JOANNE KNYSH**

\$199,095

TOTAL LIBRARY SAVINGS



DOLLAR VALUES

LEVY COST **3,488**

BOOK ALLOTTMENT **1,434**

RURAL SERVICES GRANT **8,919**

RETURN ON INVESTMENT **96.91**



eBOOK CIRCULATION

1,057

- 95%
- 1%
- 4%



eAUDIOBOOK CIRCULATION

747

- 82%
- 1%
- 17%



PRINT CIRCULATION

2,599

Net Lender

Resource Sharing
 3,911 lent
 2,557 borrowed



PROFESSIONAL VALUE

46 tickets

18 MLS tickets
 \$612 VALUE

28 TSI tickets
 \$2,604 VALUE

AQUISITION & CATALOGUING: **332** items purchased with NLLS **\$3,545** saved via aquisition **\$1,328** cataloguing & processing value

SYSTEM WIDE VALUE

TRAC = 200 Alberta libraries, public catalog, mobile app, access to **3.5 million** library items.



122,052
ELECTRONIC CIRCULATION

831,950
PHYSICAL CIRCULATION

\$29,314,422
CIRCULATION VALUE



E-RESOURCES

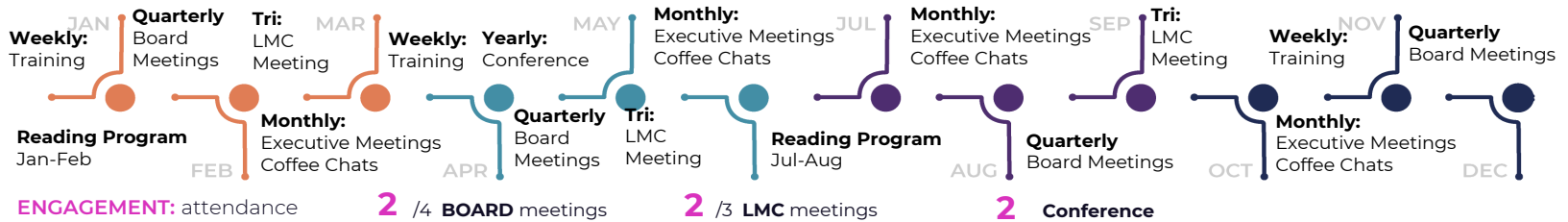


SERVICE CATALOGUE



HOW WE ARE FUNDED

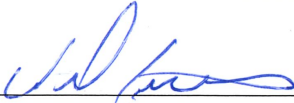
LIBRARY		MUNICIPAL LEVY		PROVINCIAL GRANTS		OPERATING BUDGET
\$5.23	+	\$5.23	+	\$4.70	=	\$2,463,049
PER CITIZEN		PER CITIZEN		PER CITIZEN		
				\$15.16	-	\$2.15
				PER CITIZEN		LOCAL LIBRARY BOOK ALLOTMENT (\$374,143.90)





FEBRUARY 2021 PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	OK	
Shovel Municipal Sidewalks (After Each Snow)	OK	
Sanding (As Needed)	OK	
Review of Water Code Practice & Reservoir Cleaning (Done in 2007/2014/2019)		
"Dipping" Water Wells (Pumping & Non Pumping)	OK	
Building Inspections (What Work needs to be done this year? Are plumbing fixtures working?)	Good	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	all time	
Lagoon Inspection (Remove cattails with backhoe, assess fencing & signs, maintenance of area)	IN THE Spring	
Hazard Assessment & Risk Management (Follow up from month prior)	OK	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	all good	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	Good	

Submitted by: 

Date: 8 mar



Village of Marwayne
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Regional Operator report

March 2023

Common information:

Monthly reports up to date.

A few problems with the water op cell phone. Nothing serious so far.

Marwayne and Kitscoty operator training is going well.

Some internet problems still happening.

Assisting Kitscoty with some projects.

Regional operator had a one hour physio appointment in Lloyd Feb. 8th.

Regional operator took annual vacation March 1,2023.

Outstanding items:

Review SOP's. Need to be updated for distribution only.

Marwayne lift station second pump has been inspected prices given for rebuild.

Kitscoty has begun server changes and internet upgrades.

One more CC to repair in Kitscoty with hydro vac after we remove portion of sidewalk.

Annual reports were due in February 28th. They were submitted.

Kitscoty laptops to be set up for Teamviewer and SCADA

M-log leak sensors off line.

Marwayne:

Data for February 2023 was electronically submitted on AEP site.

Shipped old pump back with Xylem for assessment, repair estimate \$4300, new replacement \$9600.

Consumption remains low, minimum nighttime consumption down to 8 lpm at times.

One service on 3rd Ave and one on 3rd street have leaks on home owner's side and are turned off right now.

A couple of problem valves need some attention.

Operator training is going well. Has done daily rounds with no supervision.

Internet problems still occurring on an intermittent basis.

Monitoring pump cycles when bulk water is used. Might be a problem for Bi-systems.

Might be issue with lag pump on power failure, more testing is needed.

Annual reports were bounced back due to file naming conventions, we will resubmit.



DECLARATION

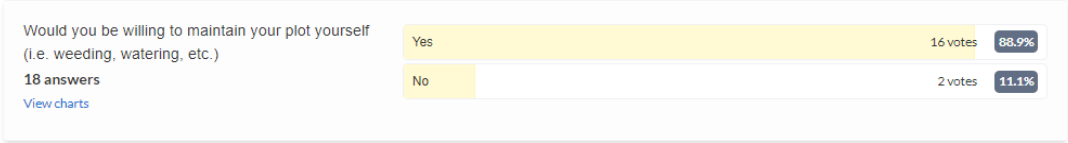
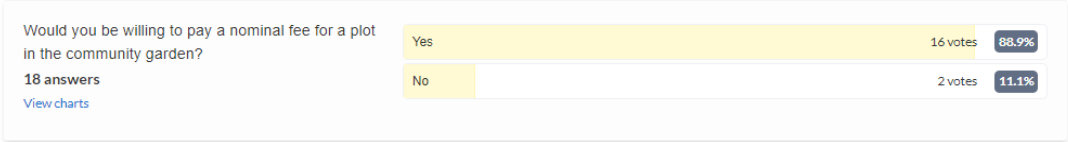
In honour of the past, present and future contributions of the seniors of this community and throughout Alberta, I hereby declare June 5 – 11, 2023 to be Seniors' Week in

Community

Official Title

Official Signature

The Honourable Jeremy Nixon; Minister of Seniors, Community and Social Services



VILLAGE OF MARWAYNE
BUDGET SUMMARY

	REVENUE			EXPENSES			NET			
	BUDGET	YTD	BUDGET	BUDGET	YTD	BUDGET	BUDGET	YTD	BUDGET	VARIANCE
	2022	2022	2023	2022	2022	2023	2022	2022	2023	(2023-2022)
GENERAL	(138,664)	(230,961)	(229,374)	-	-	-	(138,664)	(230,961)	(229,374)	(90,710)
PROTECTIVE SERVICES	(1,600)	(973)	(1,618)	43,932	42,033	61,794	42,332	41,060	60,176	17,844
LEGISLATIVE	-	-	-	29,900	21,417	28,062	29,900	21,417	28,062	(1,838)
ADMINISTRATION	-	-	-	258,145	250,059	289,339	258,145	250,059	289,339	31,194
PUBLIC WORKS	(450)	(4,222)	(1,655)	216,579	181,266	209,507	216,129	177,044	207,852	(8,276)
UTILITIES	(407,690)	(434,466)	(390,500)	475,574	428,591	455,541	67,884	(5,874)	65,041	(2,843)
ENVIRONMENTAL HEALTH	(78,330)	(74,952)	(65,000)	74,695	74,571	76,589	(3,635)	(381)	11,589	15,225
COMMUNITY SERVICES	(53,025)	(53,769)	(34,000)	24,900	39,977	54,742	(28,125)	(13,792)	20,742	48,867
RECREATION & CULTURE	(24,674)	(24,282)	(24,454)	92,257	75,017	68,472	67,583	50,735	44,018	(23,565)
CAPITAL	(598,081)	(388,219)	(318,009)	575,000	127,546	323,684	(23,081)	(260,673)	5,675	28,756
TOTAL	(1,302,514)	(1,211,843)	(1,064,609)	1,790,981	1,240,476	1,567,730	488,467	28,633	503,121	14,654



Village of Marwayne
Emergency Management Bylaw No. 596-23

A BYLAW OF THE VILLAGE OF MARWAYNE TO AMEND THE MUNICIPAL EMERGENCY MANAGEMENT AGENCY BYLAW NO. 573-19.

WHEREAS the Village of Marwayne in the Province of Alberta is permitted to amend or repeal a bylaw, under the authority and subject to the provisions of the Municipal Government Act, Statues of Alberta 2000, Chapter M26 and amendments thereto, Section 191;

WHEREAS under the Municipal Government Act, Statues of Alberta 2000, Chapter M26 and amendments thereto, Section 69 states: Consolidation of bylaws (1) A council may by bylaw authorize a designated officer to consolidate one or more of the bylaws of the municipality; (2) In consolidating a bylaw, the designated officer must (a) incorporate all amendments to it into one bylaw, and (b) omit any provision that has been repealed or that has expired;

AND WHEREAS the Council of the Village of Marwayne deems it desirable to amend the Emergency Management Bylaw No. 573-19;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. **THAT** Bylaw No. 573-19, being a Bylaw to establish a municipal emergency management agency is hereby amended as per Schedule B, attached hereto.
2. **SHOULD** any provisions of this Bylaw be deemed invalid, then such provisions shall be severed and the remaining Bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

READ A FIRST TIME IN COUNCIL THIS 20TH DAY OF MARCH, 2023.

READ A SECOND TIME IN COUNCIL THIS 20TH DAY OF MARCH, 2023.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 20TH DAY OF MARCH, 2023.

Chris Neureuter, Mayor

Shannon Harrower, CAO



Village of Marwayne Emergency Management Bylaw No. 596-23

SCHEDULE "B"

1. This Bylaw may be cited as the Municipal Emergency Management Bylaw.
2. In this Bylaw:
 - (a) "Act" means the Emergency Management Act, Chapter E-6.8, Revised Statutes of Alberta 2000;
 - (b) "Council" means the Council of the Village of Marwayne;
 - (c) "Disaster" means an event that has resulted or may result in serious harm to the safety, health or welfare of people, or in widespread damage to property;
 - (d) "Emergency Advisory Committee" means the committee established under this By-law;
 - (e) "Emergency" means a present or imminent event that requires prompt co-ordination of action or special regulation of persons or property to protect the health, safety or welfare of people or to limit damage to property;
 - (f) "Minister" means the Minister charged with administration of the Act;
 - (f) "Municipal Emergency Management Agency" means the agency established under this By-law; and
 - (h) "Municipal Emergency Plan" means the emergency plan prepared by the Director of Emergency Management to co-ordinate response to an emergency or disaster.
3. There is hereby established an Emergency Advisory Committee to advise Council on the development of emergency plans and programs.
4. There is hereby established a Municipal Emergency Management Agency to act as the agent of Council to carry out its statutory powers and obligations under the Act. This does not include the power to declare, renew, or terminate a state of local emergency, nor the powers contained in Section 12 of this By-law.
5. Council shall:
 - (a) by resolution, appoint two of its members to serve on the Emergency Advisory Committee;
 - (b) provide for the payment of expenses of the members of the Emergency Advisory Committee;
 - (c) by resolution, on the recommendation of the Emergency Advisory Committee, appoint a Director of Emergency Management;
 - (d) ensure that emergency plans and programs are prepared to address potential emergencies or disasters in the Village of Marwayne;
 - (e) approve the Village of Marwayne's emergency plans and programs; and



Village of Marwayne

Emergency Management Bylaw No. 596-23

- (f) review the status of the Municipal Emergency Plan and related plans and programs at least once each year.
6. Council may:
- (a) by Bylaw borrow, levy, appropriate and expend, without the consent of the electors, all sums required for the operation of the Municipal Emergency Management Agency; and
 - (b) enter into agreements with and make payments or grants, or both, to persons or organizations for the provision of services in the development or implementation of emergency plans or programs, including mutual aid plans and programs.
7. The Emergency Advisory Committee shall:
- (a) review the Municipal Emergency Plan and related plans and programs on an annual basis;
 - (b) advise Council, duly assembled, on the status of the Municipal Emergency Plan and related plans and programs at least once each year;
 - (c) consist of two members with both being required to be present for a quorum;
 - (d) appoint a chair for the committee at the beginning of each meeting; and
 - (e) Provide guidance and direction to the local authority's emergency management agency.
8. The Municipal Emergency Management Agency shall be comprised of one or more of the following:
- a) the Director of Emergency Management;
 - b) the Manager, Administrator, Clerk or other administrative staff member(s) of the municipality;
 - c) the Police Chief or designate or the N.C.O. in Charge, R.C.M. Police or designate;
 - d) the Fire Chief or designate;
 - e) the Information Officer or designate;
 - f) the Public Works Foreman or designate;
 - g) Emergency Social Services or designate;
 - h) Command staff;
 - i) General staff;
 - j) the School Board Chairman or designate; and



Village of Marwayne

Emergency Management Bylaw No. 596-23

- k) anybody else who might serve a useful purpose in the preparation or implementation of the Municipal Emergency Plan.
9. The Director of Emergency Management shall:
- (a) prepare and co-ordinate the Municipal Emergency Plan and related plans and programs for the Village of Marwayne;
 - (b) be responsible for the administration of the local authority's emergency management program;
 - (c) identify the frequency at which the agency meet with the emergency advisory committee to provide updates on agency activities, which must be at least once per year and must include an update on the agency's review of the local authority's emergency plan;
 - (d) utilize the command, control and coordination system prescribed by the Managing Director of the Alberta Emergency Management Agency will be used by the local authority's emergency management agency;
 - (e) arrange a meeting with the advisory committee once per year.
 - (f) act as director of emergency operations, or ensure that someone is designated under the Municipal Emergency Plan to so act, on behalf of the Municipal Emergency Management Agency; and
 - (g) co-ordinate all emergency services and other resources used in an emergency; or
 - (h) ensure that someone is designated to discharge the responsibilities specified in paragraphs (a), (b), and (c).
10. The power to declare or renew a state of local emergency under the Act, the powers specified in Section 12 of this By-law, and the requirement specified in Section 14 of this By-law, are hereby delegated to a committee comprised of Mayor, or Deputy Mayor or two members of Council. This person or committee may, on recommendation of the DEM, when it is satisfied that an emergency exists or may exist, by resolution, make a declaration of a state of local emergency.
11. When a state of local emergency is declared, the person or persons making the declaration shall:
- (a) ensure that the declaration identifies the nature of the emergency and the area of the Village of Marwayne in which it exists;
 - (b) cause the details of the declaration to be published immediately by such means of communication considered most likely to notify the population of the area affected; and
 - (c) forward a copy of the declaration to the Minister forthwith.
12. Subject to Section 14, when a state of local emergency is declared, the person or persons making the declaration may do all acts and take all necessary proceedings including the following:



Village of Marwayne

Emergency Management Bylaw No. 596-23

- (a) cause the Municipal Emergency Plan or any related plans or programs to be put into operation;
 - (b) acquire or utilize any real or personal property considered necessary to prevent, combat or alleviate the effects of an emergency or disaster;
 - (c) authorize or require any qualified person to render aid of a type he or she is qualified to provide;
 - (d) control or prohibit travel to or from any area of the Village of Marwayne;
 - (e) provide for the restoration of essential facilities and the distribution of essential supplies and provide, maintain and co-ordinate emergency medical, welfare and other essential services in any part of the Village of Marwayne;
 - (f) cause the evacuation of persons and the removal of livestock and personal property from any area of the Village of Marwayne that is or may be affected by a disaster and make arrangements for the adequate care and protection of those persons or livestock and of the personal property;
 - (g) authorize the entry into any building or on any land, without warrant, by any person in the course of implementing an emergency plan or program;
 - (h) cause the demolition or removal of any trees, structures or crops if the demolition or removal is necessary or appropriate in order to reach the scene of a disaster, or to attempt to forestall its occurrence or to combat its progress;
 - (i) procure or fix prices for food, clothing, fuel, equipment, medical supplies, or other essential supplies and the use of any property, services, resources or equipment within the Village of Marwayne for the duration of the state of emergency;
 - (j) authorize the conscription of persons needed to meet an emergency; and
 - (k) authorize any persons at any time to exercise, in the operation of the Municipal Emergency Plan and related plans or programs, any power specified in Paragraphs (b) through (j) in relation to any part of the municipality affected by a declaration of a state of local emergency.
13. When a state of local emergency is declared, no action lies against Council or a person acting under Council's direction or authorization for anything done or omitted to be done in good faith while carrying out a power or duty under this bylaw or the regulations during a state of local emergency.
14. When, in the opinion of the person or persons declaring the state of local emergency, an emergency no longer exists in relation to which the declaration was made, they shall, by resolution, terminate the declaration.
15. A declaration of a state of local emergency is considered terminated and ceases to be of any force or effect when:
- (a) a resolution is passed under Section 14;



Village of Marwayne

Emergency Management Bylaw No. 596-23

- (b) a period of seven days has lapsed since it was declared, unless it is renewed by resolution;
 - (c) a period of ninety days has lapsed since it was declared a pandemic; or
 - (d) the Minister cancels the state of local emergency.
16. When a declaration of a state of local emergency has been terminated, the person or persons who made the declaration shall cause the details of the termination to be published immediately by such means of communication considered most likely to notify the population of the area affected.
17. Bylaw No. 587-22 is hereby rescinded.

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION HELD ON FEBRUARY 28, 2023, AT THE
VERMILION TRANSFER SITE**

PRESENT:

Chair: M. Baker
Directors: G. Kuneff; K. Miciak; S. Hryciuk; J. Rayment; K. Whitlock;
R. McDonald
C.A.O. S. Schwartz

ABSENT:

Vice-Chair: D. Bergquist
The meeting was called to order at 5:57 P.M.

AGENDA:

Additions to Agenda:

MOVED by R. McDonald that the agenda be adopted as presented.
Carried.

MINUTES OF THE MEETING OF JANUARY 24, 2023:

MOVED by S. Hryciuk that the minutes of the meeting of January 24, 2023, be adopted as presented.
Carried..

JANUARY 2023 FINANCIAL REPORT:

S. Schwartz presented the January 2023 financial report and provided explanations as required. The January 2023 financial report showed a balance of **\$235,549.71** in the operating account. The capital reserve account increased to **\$641,995.37** due to an interest payment received. The operational reserve account remained unchanged at **\$233,062.07**. The closure/post-closure account remained unchanged at **\$110,673.63**.

MOVED by G. Kuneff that the January 2023 financial report be accepted as presented.
Carried.

JANUARY 2023 REQUISITION REPORT:

S. Schwartz presented the January 2023 monthly requisition report for information. Some of the municipalities have started redeeming their credit notes from the 2022 budget.

JANUARY 2023 ACCOUNTS FOR APPROVAL REPORT:

S. Schwartz presented the January 2023 cheques numbered 7385, and 7470 to 7493, and the debit memos and credit card charges for January 2023, and provided explanations as required.

MOVED by K. Miciak that the cheques numbered 7385, and 7470 to 7493, and the debit memos and credit card charges be adopted as presented.
Carried.

Minutes of the Meeting of the VRRWMSO on February 28, 2023

FEBRUARY 2023 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the February 2023 Chief Administrative Officer's report, and provided explanations as required.

MOVED by K. Whitlock that the February 2023 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

NEW BUSINESS:

1. New Capital Reserve GIC Account (\$45,000):

There was some discussion about creation of a new capital reserve account. S. Schwartz was asked to investigate GIC percentages at two other local banks, and then approach the Vermilion Credit Union to see if they will match the quoted interest rates.

MOVED by G. Kuneff to postpone the motion of the transfer of funds to the capital reserve account until the next meeting.

Carried.

2. 2017 Audit Finalization:

The 2017 audited financial statement was presented to the Board and the approving authorizations were received..

3. Claystone Trailer Damage:

S. Schwartz informed the Board that Claystone Waste Disposal's new trailer was damaged on two separate occasions by the backhoe operator at the Vermilion transfer site. The damage occurred while a trainee operator was loading the trailer. Pictures of the damage were shown to the Board. S. Schwartz was asked to confirm the actual dates when the two incidents occurred and send that information to M. Baker who will discuss a resolution with the contractor at the Vermilion transfer site. The damage estimate is approximately \$2,500. There was discussion that incident reports should be filed with the Commission by the contractor when this kind of incident occurs.

Minutes of the Meeting of the VRRWMSO on February 28, 2023

OLD BUSINESS:

1. Chief Administrative Officer Training:

S. Schwartz informed the Board that she has been working with F. Schaumleffel through the month of February and will increase the training time in March. Further discussion by the Board is required to outline the details of the employment contract for this position and this will be discussed further at the March meeting. S. Schwartz is to have F. Schaumleffel attend the March meeting as an observer.

MOVED by S. Hryciuk that the Commission complete an offer of employment for Fran Schaumleffel, informing her that her employment with Commission will commence on April 1, 2023.

Carried.

The next meeting will be held on Tuesday, March 28, 2023, at 6:00 P.M. at the Vermilion transfer site.

The meeting adjourned at 7:10 P.M.

These minutes have been adopted in their entirety at the March 28, 2023, meeting.

Chair

Date

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION HELD ON JANUARY 24, 2023, AT THE
VERMILION TRANSFER SITE**

PRESENT:

Chair: M. Baker
Directors: R. McDonald; S. Hryciuk; K.Miciak; J. Rayment; G. Kuneff;
K. Whitlock (by telephone)
CAO: S. Schwartz

ABSENT:

Vice-Chair: D. Bergquist
The meeting was called to order at 6:00 P.M.

AGENDA:

Additions to Agenda:

None.

MOVED by G. Kuneff that the agenda be adopted as presented.
Carried.

MINUTES OF THE MEETING OF DECEMBER 14, 2022:

MOVED by S. Hryciuk that the minutes of the meeting of December 14, 2022,
be adopted as presented.
Carried.

DECEMBER 2022 FINANCIAL REPORT:

S. Schwartz presented the December 2022 financial report and provided explanations as required. The December 2022 financial report showed a balance of **\$275,739.45** in the operating account. The capital reserve account increased to **\$641,842.26** due to an interest payment received. The operational reserve account balance remained unchanged at **\$233,062.07**. The Closure/Post Closure reserve account remained unchanged at **\$110, 673.63**.

MOVED by R. McDonald that the December 2022 financial report be accepted as presented.
Carried.

DECEMBER 2022 REQUISITION REPORT:

S. Schwartz presented the December 2022 monthly requisition report for information. All requirements for the 2022 year have been met by the municipalities.

DECEMBER 2022 ACCOUNTS FOR APPROVAL REPORT:

S. Schwartz presented the December 2022 cheques numbered 7382 to 7384, and 7444 to 7469, and the debit memos and credit card charges for December 2022, and provided explanations as required.

Minutes of the Meeting of the VRRWMSO on January 24, 2023

MOVED by S. Hryciuk that the cheques numbered 7382 to 7384, and 7444 to 7469, and the debit memos and credit card charges be adopted as presented.
Carried.

JANUARY 2023 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the January 2023 Chief Administrative Officer's report, and provided explanations as required.

MOVED by K. Miciak that the January 2023 Chief Administrative Officer's report be accepted as presented.
Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

FOR INFORMATION:

1. 2022 Year-end Household Waste and Recycling Volume Charts:

S. Schwartz presented the 2022 household waste, transfer site bin dumps and recycling bin dump charts for information. It was pointed out that volumes of household waste from the satellite transfer stations were down somewhat from 2021. It is thought that this can be attributed to the Covid effect. Household waste volumes increased during the 2 1/2 years of the Covid restrictions. This, along with a negotiated contract with Quick Pick at the end of 2021, contributed to reduced transfer expenses from the satellite sites to the Vermilion transfer site. These figures are reflected in the 2022 budget reconciliation calculations. There was some discussion about the recycling costs that remained fairly stable as compared to 2021. It was suggested that Quik Pick provide the Commission with information regarding what happens to recycling after it is sorted at the recycling centre.

NEW BUSINESS:

1. 2022 Operating Budget Reconciliation:

S. Schwartz provided explanations regarding the 2022 budget reconciliation to actual costs. The transfer site maintenance and handling costs, recycling costs, and administration costs were less than budget. Landfill costs were on budget, but the transportation costs to the landfill were up from budget due to fuel surcharge and carbon tax levies. All municipalities will receive a credit from their 2022 requisition submissions.

MOVED by J. Rayment that the reconciliation figures be accepted as presented, and that credit notes be prepared for the municipalities according to the reconciliation figures.

Carried.

OLD BUSINESS:

1. Chief Administrative Officer Training:

S. Schwartz informed the Board that training would begin on a part-time basis in February.

Minutes of the Meeting of the VRRWMSD on January 24, 2023

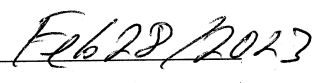
The next meeting will be held on Tuesday, February 28, 2023, at 6:00 P.M. at the Vermilion transfer site.

The meeting adjourned at 6:40 P.M.

These minutes have been adopted in their entirety at the February 28, 2023, meeting.



Chair



Date



**Vermilion River Regional Alliance
Annual General Meeting
Thursday, January 26, 2023 at 5:30 p.m.
City of Lloydminster - Operations Centre**

PRESENT

Michael Diachuk, City of Lloydminster
Shannon Harrower, Village of Marwayne
Dennis Roth, Village of Kitscoty
Chris Neureuter, Village of Marwayne
Wendy Leaman, City of Lloydminster (note taker)

Todd Sumner, Lakeland College
Joy Bell, Village of Kitscoty
Clinton Murray, County of Vermilion River
George Kuneff, County of Vermilion River

Special Guest: Paul Richer, Lloydminster & District Health Advisory Council (L&DHAC)

1. INTRODUCTIONS

2. ADOPTION OF AGENDA

Moved by Joy Bell, THAT the Agenda for January 26, 2023 Vermilion River Regional Alliance be accepted as amended. **CARRIED**

3. ADOPTION OF PREVIOUS AGM MINUTES

Moved by Clint Murray THAT the Minutes from the January 20, 2022 Vermilion River Regional Alliance Annual General Meeting be accepted as presented. **CARRIED**

4. ADOPTION OF PREVIOUS MINUTES

Moved by Clint Murray THAT the Minutes from the November 20, 2022 Vermilion River Regional Alliance Meeting be accepted as presented. **CARRIED**

5. DELEGATIONS

- A) Paul Richer, Chair, Lloydminster & District Health Advisory Council (L&DHAC)
- Paul provided a brief description as to what the L&DHAC represents
 - The Lloydminster hospital is regional in function but not in designation when comes to funding
 - Currently serve 100,000 people within community and surrounding area
 - Requesting the 2013 Report to be redone
 - AB/SK working group to develop a path moving forward and to look at hiring a consultant to update the report.

- Issue with cross border medical file transfers
- Comparison – Lloyd has 2 ½ operating rooms, Battleford has 4
- Need to continue to advocate for our healthcare

Concerns brought forward to Paul

- What is usage of North Battleford compared to Lloydminster? In Lloydminster, almost 50% of beds are taken by the elderly
- Does Lloydminster have a geriatric unit? No, but Paul will take this back to the group
- During Covid there was a number of exiting staff/doctors that left, what is being done about this? Alberta is fast-tracking physicians that are immigrating to Canada to getting their licenses. Lakeland is working on bridging programs for health care professionals.
Lakeland
 - Lakeland is working on bridging programs for health care professionals
 - Lakeland announced they are partnering with U of S with their nursing program, if they train here, they may stay
- How can this group help L&DHAC? Make noise, follow on Facebook

B) Lack of provincial mental health support discussion – Village of Kitscoty

- Joy spoke with both school principals in Kitscoty
- Concern over 1 student needing help due to anxiety/mental health
- Need to start lobbying ministry on mental health for younger students
- School divisions have ways around helping students with these issues
- Michael will provide contact for Joy to reach out to on this

6. BUSINESS ARISING FROM THE MINUTES

None

7. CHAIR REPORT

- We need to advocate for health care
- Looking into someone to come speak about tourism
- Need to have broader discussions on relevant topics
- Future tour of Lakeland College, Lloydminster Campus
- Future tour of Wastewater Treatment Facility in Lloydminster

8. FINANCE UPDATE

No update on financial positions since September 6, 2022 statement. Files currently being transferred from Town of Vermilion to City of Lloydminster.

9. BUDGET & ANNUAL MEMBERSHIP FEES

Moved by Joy Bell THAT in lieu of financial situation there will be no fee requested by the members for 2023. Seconded by Clint Murray. **CARRIED**

10. APPOINTMENT OF EXECUTIVE

Chair:

Clint Murray nominated Michael Diachuk as Chair. **CARRIED**

Vice-Chair:

Michael Diachuk nominated Robert Pulyk remain as Vice-Chair. **CARRIED**

Directors:

Dennis Roth nominated Clint Murray and Joy Bell as Directors. **CARRIED**

Financial Manager:

The Town of Vermilion transferred the financial duties to the City of Lloydminster

Administration:

The Town of Vermilion transferred the administrative duties to the City of Lloydminster

Moved by Joy Bell THAT the City of Lloydminster provide financial and administrative support to the Vermilion River Regional Alliance for a two year period, as per the Terms of Reference

CARRIED

11. MEETING DATES 2023

April 20, 2023 – Village of Kitscoty

June 15, 2023 – Lakeland College, Lloydminster

September 21 – Village of Marwayne

November 16, 2023 – to be determined

12. ADDITIONAL ITEMS

None

13. ROUND TABLE

Village of Kitscoty – new CAO playing catch up from 1st year, paving projects, development, few businesses having trouble getting staffing due to lack of housing

Village of Marwayne – Splash park and walking path \$375,000 funding from Building Communities Fund, area structure plan partnership with CVR, few commercial lots sold. 2023 priorities, roads and water line upgrades. Population has declined so lack of interest to be on council, currently have 3 councillors.

City of Lloydminster - \$500,000,000 project with Covenant Energy on north side of city with access to CP/CN rail and wastewater treatment plant. Wellings project of 55+ housing currently in development. Business Gap Analysis completed with findings of 136,000 people in our primary area and 50,000 people in secondary area. Highway 17 south, Starbucks and Co-op

car/pet wash with convenient store. Event centre project on the go and lots of interest in the commercial property that is included, looking for higher end hotel to be built on this site. Michael went to International Council of Shopping Centres (ICSC) Conference and a lot of interest in lands in our area, from Vancouver to Quebec developers. City completed two full snow removals this winter.

County of Vermilion River – Councillors attending RMA, public works department busy due to the weather. Grain and cattle producers had a good year so having to open back roads to haul

Lakeland College – Land was purchased/donated to house bison, only bison program of its kind in Canada and they will have a small ceremony in the future. It was announced today that they are ranked in the top 50 colleges in Canada for research and 2nd in Canada for how much they've grown.

14. ADJOURNMENT

The meeting adjourned at 7:34 p.m.

January 26, 2023.

Paul Richard - L+DHAC

Chair

Shannon Harrower

Marwayne

Chris Newcater

Marwayne

George Kuselt

CVR Vermilion

Clinton Murray

CVR

DENNIS ROTH

Village Kitscoty

Joy Bell

Village of Kitscoty

Todd Summer

Lakeland College

Michael Diechels

City of Lloydminster

Wendy Leaman

City of Lloyd.

NOTES

Lloydminster & District Healthcare Advisory Council 2023 Priority Issues

Our goal is seamless health delivery in Lloydminster and surrounding communities

1. Mental Health Stabilization beds
2. Cross-border medical file information transfer
3. Recruitment/ Retention of a wide spectrum of medical staff.
4. Upgrade special care unit to full Intensive Care Unit
5. Support and advocate for Palliative care and Hospice located outside of Lloydminster Hospital
6. Restore spiritual space in Lloydminster Hospital
7. Appropriate Chemotherapy space
8. Permanent MRI unit
9. Dedicated Pediatric Unit
10. Additional operating rooms
11. Continuing and special care spaces
12. Hospital renovation/expansion

Many service items in this list imply the renewal and update of the Health Services and Facilities Needs Assessment at the earliest time frame possible.

Items completed or underway and being monitored

1. Update and renew the Alberta-Saskatchewan Memorandum of Agreement (MOU) re-signed in July 2021 with five-year term
2. Lloydminster Bi-Provincial Health Services Committee now meets a minimum of twice yearly.
3. EMS services are expected to be provided by one Contractor (Medavie) in 2023 who is established in both Provinces and will add one additional unit to local service.
4. Kidney Dialysis Relocation with increased seats is expected to be completed and operating by the end of 2023

Lloydminster & District Healthcare Advisory Council Priority Issues

Our goal is seamless health delivery in Lloydminster and surrounding communities. Each province has different standards and funding that makes delivering equitable service a challenge

1. Mental health stabilization beds

Why: The past three years have emphasized the need for access to mental health services. Residents of Lloydminster have no local in-patient mental health treatment – closest are Edmonton or North Battleford. A dedicated space with drop-in and residential treatment is badly needed in the community.

What: A proposal for a ten-bed residential space has been developed and costed and a gap-analysis study has been completed confirming 10+ years of service shortfall in the community.

Status: Monitor the process and advocate for operational funding including a request for an RCMP PACT team

2. Change laws and regulations to allow seamless cross-border sharing of health information

Why: Sharing of information across the border between health care professionals is covered by two different sets of laws. Hospital staff use paper charts, information is hand carried between physician offices and even simple things such as vaccination records require work-arounds.

Status: In December 2020 Alberta changed their laws and regulations to allow Saskatchewan access; Saskatchewan needs to do the same. Yet two years later the situation remains unchanged with fingers pointed at regulators and privacy commissioners in both provinces. Implementing hospital electronic charting and public/private lab result access for healthcare staff on both sides of the border is a key priority.

3. Recruitment and Retention of Health Care staff

Why: Finding and keeping healthcare staff is a challenge. Issues such as dual licensing for physicians are being addressed but areas such as pay rates, practice standards and childcare for 24/7 staff need review. Regular exit interviews need to be done at all levels to find why people leave and what needs to be done to keep healthcare workers in Lloydminster. The recent (December 2022) Saskatchewan Provincial Auditor report restates the importance of this issue.

Status: LDHAC to request increased reporting and seek community member to develop welcome and support to medical professionals and their families.

4. Upgrade special care unit to full Intensive Care Unit

Why: Lloydminster Hospital has a special care unit on the third floor of the hospital. It provides care for up to four critically ill patients who do not require ventilation. Lack of this critical service prevents certain procedures from being performed locally and requires air or ground transfer to bigger centres in many cases.

What: As a regional hospital the existing special care unit should be upgraded to Intensive Care with plans for 6-10 beds. The 2007 Master Plan identified and confirmed this need. On an interim basis funds for two beds should be transferred from North Battleford to Lloydminster.

Status: Issue reconfirmed with planning required.

5. Community based palliative care and hospice

Why: A small set of rooms on the acute medical floor at Lloydminster Hospital provide the only dedicated and palliative care space in the area. It is very difficult to provide an appropriate end-of-life environment for patients and their families in a busy and chronically overstretched hospital.

What: A committed local group have developed plans for a stand-alone facility that would provide an incalculable increase in quality to residents in the last stage of their live. A well supported capital campaign is part of the overall plan.

Status: Advocate for required operational funding and monitor the process

6. Restore spiritual space in Lloydminster Hospital

Why: Dedicated spiritual space provides a place for patients, families and staff to gather and meet their spiritual needs at a difficult time in life. The space also provides a quiet spot for reflection and as needed for private discussion by families and medical staff. The former chapel space was absorbed into medical space in a prior renovation and is no longer available.

What: A dedicated multi-faith and multi-cultural space needs to be restored. An expanded space would allow formal prayer for a variety of faiths and should accommodate culturally appropriate events such as smudging.

Status: Monitor the process

7. New Chemotherapy space

Why: A community cancer centre has operated at the Lloydminster Hospital for over 30 years. It was relocated from the medical floor to a windowless former ground floor meeting space next to the cafeteria in early 2021.

What: A comfortable space outside the hospital environment with a plan for medical aid if required is needed.

Status: Monitor the process

8. Permanent MRI unit

Why: Medical imaging using MRI scanners is an important part of medical diagnosis and treatment. Lloydminster shares access to a mobile MRI unit with several other communities on a five week rotation. When the mobile unit caught fire in fall 2020 the wait time for scans increased. Even with the mobile unit many procedures require transfer to Edmonton or Saskatoon when they could be done in Lloydminster.

What: Cost information on the mobile service is needed to build a business case to see if a permanent MRI unit can return to Lloydminster cutting wait times and the need for transfers.

Status: Monitor the process

9. Dedicated Pediatric Unit

Why: Lloydminster is a growing community with many young families. No current dedicated beds for children and youth are available in Lloydminster Hospital, young patients are mixed in with adults.

What: With three pediatricians in our community a dedicated 6 bed space for children, possibly using space currently used for dialysis, chemotherapy and palliative care could be created. This would improve in-patient service for families and help retain key specialists.

Status: Issue identified with planning to occur

10. Additional operating rooms

Why: Lloydminster Hospital currently has two operating rooms with a third one dedicated to maternity use. In 2007 the need for two additional operating rooms was identified with the increase of specialist procedures being done in the community. The 2007 study also identified problems with existing spaces and the need to expand the available space.

What: Planning for at least one additional operating room needs to occur.

Status: Issue reconfirmed with planning required.

11. Continuing and special care spaces

Why: The need for additional long term care beds has been repeatedly identified as a high priority by the community. Special spaces such as a medical transition / rehabilitation unit and additional Level 4 care beds are needed. One facility alone reports a wait-list of over 100 persons for their available beds. Even with a goal of shifting senior care to emphasize remaining in their homes, additional beds will be required to service the region, particularly by Saskatchewan whose residents occupy up to 30% of Alberta funded spaces.

What: With Jubilee Home reaching end of life as a building an opportunity exists to add a new multi-level facility that can provide additional beds and some of the special spaces identified above.

Status: With a steadily greying population both provinces need to plan together to address the replacement of Jubilee Home with an increase in the total number of beds

12. Hospital renovation/expansion

Why: Lloydminster Hospital opened in 1986 and has been reconfigured to adapt to changing knowledge and new technologies. Strong local support has led to the introduction of items such as CT scanning and a helipad adjacent to the hospital but the building has not changed significantly since it was designed for a population of 16,000 plus local surrounding area and operates at 120% of capacity.

A major facility plan in 2007 called for the designation of Lloydminster Hospital as a Regional Referral Hospital serving a city of over 30,000 with a total service area of 75,000. A plan was developed to increase from 60 to over 100 beds. Significant expansion was projected with many of the issues identified earlier in our priority list incorporated into the plan. Depending on

expansion options selected the cost was projected at \$140 million with construction of phase one completed by 2012.

A 2013 needs assessment confirmed the conclusions underpinning the 2007 plan. A 2014 Alberta Health Services study found the facility in generally good condition but noted major systems such as roofs, heating and cooling, boilers and water lines and interior lighting all would be in need of replacement by the early 2020s.

What: Lloydminster Hospital requires upgrades and expansion or possible replacement. The facility 2007 study needs to be repeated and updated and a long-term capital plan for the city and region put in place.

Status: Advocate the Bi-Provincial Health Services Committee make coordinated regional long-term capital planning a major priority including the renewal and update of the 2013 Facility Assessment study.

The following items have been completed
or are underway and being monitored

1. Update and renew the Alberta-Saskatchewan Memorandum of Agreement (MOU)

Why: In 2014 both provinces signed an agreement to better coordinate services. This agreement needs to be renewed and new targets set.

Status: A renewed agreement was signed July 12, 2021 and focuses on new infrastructure projects, continuing care funding, mental health services and dialysis expansion and relocation. The agreement has a five-year term and will be updated on expiry.

3. Regularly scheduled meetings of the Bi-Provincial Health Services Committee

Why: Under the 2014/2021 MOU the Committee serves as the key working group for coordinating seamless delivery. Meetings need to be scheduled at least three times a year and not put off. The Chair of the Health Advisory Committee should be invited to attend.

Status: Meetings are occurring on a twice a year basis.

5. Ambulance service that meets current community needs

Why: Until late summer 2021 ambulance service was delivered by a single Saskatchewan private contractor. The number of ambulances, crew qualifications and medical protocols, and the growing demand for patient transfers to other centres has been discussed for a decade. Lloydminster as a regional centre has fewer resources than surrounding communities with smaller populations

What: Lloydminster needs at least two Advanced Life Support units available 24/7 with proper backup. A dedicated weekday transfer service should be considered to handle non-emergency transfers

Status: Alberta Health Services has taken control of service to the Alberta side effective August 20, 2021 contracting with Medavie-West for ALS services. Steps are underway to replace the current Saskatchewan side provider.

6. Relocation of Kidney Dialysis space

Why: A five chair renal dialysis program is offered at Lloydminster Hospital managed by the Northern Alberta Renal Program. Increased chairs in a patient friendly space is needed to meet growing demand in the area.

What: Alberta confirmed the relocation to Prairie North Plaza on May 18, 2021, with \$4.25 million budget that will grow treatment capacity to six chairs with space provided for an additional three chairs

Status: Monitor the process



Board Agenda

Building Communities One Idea At A Time

Wednesday, March 15, 2023

6:00 PM MST

CF Office Board Room & Via Video

1. Call to Order & Theme of Meeting: Year Ending

HINDSIGHT & OVERSIGHT: Traditional duties of a Board		
2.	Adoption of Agenda	MOTION
3.	Adoption of Minutes from Jan 18, 2023	MOTION
4.	Adoption of Minutes from Jan 11, 2023 Investment Review Committee	MOTION
5.	Financial Report as of January 31, 2023	MOTION
6.	Investment Fund Report as of February 28, 2023	MOTION
7.	PanWest Capacity Building Project funding	MOTION
8.	Strategic Roadmap and Operations Plan progress	FYI

FORESIGHT & INSIGHT		Focus on these to be a Progressive Board
9.	Board Development	Recap of training taken by board members in February
10.	Programs and Services	Rural Opportunities Fund 2.0
11.	Collaborative Conversations	<ul style="list-style-type: none"> • CF Advocacy • Community Round Table

Next Board Meeting – April 19, 2023

Adjournment



**Meeting Minutes
January 18, 2023 6:00 pm
In Person/Via Video
Lloydminster, AB**

Board Member Attendance in Person: Olen Hillaby, Tim Sawarin, Gerald Aalbers, Chris Neureuter, Laura Lea-Bowman

Board Member Attendance Virtual: Robert Pulyk, Dale Swyripa, , Joyce Bell, Jim Warren

Board Member Regrets: Cory McCall

Community Futures Staff: Corinne McGirr, Kirsten DeSchover, Sharon Munn (via video)

CALL TO ORDER

Chair, Olen Hillaby called the meeting to order at 6:02 pm with previously indicated Directors & Staff in attendance.

ADOPTION OF AGENDA

#2022-074 Moved by Tim Sawarin to adopt the agenda as presented. Seconded by Chris Neureuter.

CARRIED UNANIMOUSLY

ADOPTION OF MINUTES

October 19, 2022 Board Meeting Minutes

#2022-075 Moved by Chris Neureuter to adopt the Board Meeting minutes from October 19, 2022 as presented. Seconded by Joyce Bell.

CARRIED UNANIMOUSLY

ACCEPT FOR INFORMATION

June 15, 2022 Investment Review Committee Minutes

#2022-076 Moved by Robert Pulyk to accept the Investment Review Committee meeting minutes from June 15, 2022 as information. Seconded by Jim Warren.

CARRIED UNANIMOUSLY

BOARD APPOINTMENT

City of Lloydminster Representative – Gerald Aalbers

#2022-077 Moved by Joyce Bell to accept the appointment of Gerald Aalbers as the City of Lloydminster representative. Seconded by Tim Sawarin.

CARRIED UNANIMOUSLY

2023-2024 OPERATIONS PLAN AND BUDGET

Manager presented the 2023-2024 Operations Plan and Budget for board approval.

#2022-078 Moved by Robert Pulyk to approve the 2023-2024 Operations Plan and Budget to be submitted to PairiesCan. Seconded by Tim Sawarin.

CARRIED UNANIMOUSLY

Meeting Minutes



FORESIGHT & INSIGHT

Board Development

Manager presented virtual board training opportunities available in February to board members through the CFNA and the Government of Alberta Community Development Unit and encouraged members to sign up if they have time.

DISCUSSION

Programs and Services

Manager explained that the CF offices invested in the Small Business Needs Assessment to connect with RRRF Loan clients about challenges they are facing and supports needed. The overall report for the province was presented with regional studies to be released soon. Board members were asked to review and share the study.

DISCUSSION

Collaborative Conversations

- CFNA Roadshow to connect with our region and outline their strategic plan in St. Paul on February 7. Manager will be attending and Board Members are welcome to attend as well

DISCUSSION

- Provincial Position paper on RRRF fund strategies: Manager explained that the 27 Alberta CF Offices would like to proactively lobby the government in regards to their position on the recovered RRRF funds. The paper was presented for review and discussed.

#2022-079 Moved by Laura Lea-Bowman to approve the Provincial Position Paper as presented. Seconded by Gerald Aalbers.

CARRIED UNANIMOUSLY

- Rural Alberta Economic Development Plan: Report regarding Alberta's economic growth was presented to board as information

DISCUSSION

ROUND TABLE DISCUSSION –

Olen Hillaby – Member at Large

- Seeing an economic boost around town

Chris Neureuter – Village of Marwayne

- Approved structure plan for 18 acres (hwy location) with interest already
- Splash park finished and ready for spring
- Sold commercial lot
- Ice plant fundraising underway
- Focusing on infrastructure upgrades this year

Meeting Minutes



Gerald Aalbers – City of Lloydminster

- Snowfall (city has removed 400,000 yards of snow already)
- Downtown redevelopment approved
- Looking into grant applications/funding options for Lloydminster Place
- Wastewater treatment plant to be complete late 2023

Laura Lea-Bowman – Town of Lashburn

- Town is rebranding
- Saskatchewan River water (Lloyd water) now in Lashburn

Tim Sawarin – RM of Wilton

- Snow removal

Joyce Bell – Village of Kitscoty

- Snow dump with only 2 public works employees handled well
- Sports and Events center “Clunker Dunker” Fundraiser is coming up
- Looking for contractor to do work on the village chambers

Jim Warren – Village of Paradise Valley

- Finalized water treatment plant contract last fall, it has come in under budget
- Berms to prevent flooding
- Upcoming events include Firefighters ball, comedy night fundraiser for ag society, pancake breakfasts and bingos for seniors group

Robert Pulyk – Town of Vermilion

- Snow Removal
- Wastewater treatment plant water is super clean; opportunity for biomass produced
- Internet program coverage on Global Edmonton, to be promoted in conferences in BC and AB
- 1 residential lot left for a new build
- Good Life Institute Caribbean Nights coming up Feb 10

Dale Swyripa– County of Vermilion River

- Lots of snow
- Farms holding on and have enough feed
- Oil industry fairly active

Next Board Meeting – March 15, 2023

Adjournment

Meeting adjourned at 7:22 pm – Tim Sawarin

Olen Hillaby, CHAIRPERSON



Investment Review Committee Minutes
Wednesday, January 11, 2023 – 6:30pm
In Person, CFLR Board Room/Virtual
Lloydminster, AB

ATTENDANCE: Cory McCall, Tim Sawarin
VIRTUAL ATTENDANCE: Robert Pulyk

STAFF ATTENDANCE: Corinne McGirr, Kirsten DeSchover, Sharon Munn (Virtual)
REGRETS: None

CALL TO ORDER:

Tim Sawarin called the meeting to order at 6:03 pm with previously indicated Investment Review Committee Members and Staff in attendance.

ADOPTION OF AGENDA:

#2022-064 Moved by Robert Pulyk to adopt the Agenda as presented. **Seconded by Cory McCall.**
CARRIED UNANIMOUSLY

ADOPTION OF THE June 15, 2022 IRC MINUTES

#2022-065 Moved by Cory McCall to adopt the Minutes of the May 18, 2022 IRC Meeting as presented.
Seconded by Robert Pulyk
CARRIED UNANIMOUSLY

Loan Updates and Reports

a) **Arrears/Delinquency Report** – BA presented the delinquency report as of December 31, 2022.
#2022-066 Moved by Robert Pulyk to accept the delinquency report as presented. **Seconded by Cory McCall.**
CARRIED UNANIMOUSLY

#2022-067 Moved by Tim Sawarin Non-performing loan 2014NR-08-04 be offered an acceptable payment plan to pay 50% of remaining loan amount with the remaining 50% to be written off if client accepts and adheres to terms. **Seconded by Robert Pulyk.**
CARRIED UNANIMOUSLY

b) **Investment Fund Report** – BA presented the Investment Fund Report as of December 31, 2022.
#2022-068 Moved by Cory McCall to accept the Investment Fund Report as presented.
Seconded by Robert Pulyk.
CARRIED UNANIMOUSLY

c) **Loan Updates:** BA provided updates on loan clients

FYI



NEW BUSINESS

- a. **Manager Approved Loan:** REP014 new business with ag service truck; \$25,000
#2022-069 Moved by Robert Pulyk to acknowledge manager approved loan REP014.
Seconded by Cory McCall.

CARRIED UNANIMOUSLY

- b. **Manager Approved Loan** – RNR013 working capital loan to existing client; \$14,000
#2022-070 Moved by Cory McCall to acknowledge manager approved loan RNR013 **Seconded by Robert Pulyk.**

CARRIED UNANIMOUSLY

- c. **Manager Approved Smarter Small Business Loans**– SSB001 \$5,000; SSB002 \$5,400; SSB003 \$5,000; SSB004 \$5,400.
#2022-071 Moved by Robert Pulyk to acknowledge manager approved loans SSB001, SSB002, SSB003 and SSB004 **Seconded by Cory McCall.**

CARRIED UNANIMOUSLY

- d. **Manager Approved CGI Loans** – CGI001 \$25,000; CGI002 \$25,000; CGI003 \$25,000; CGI004 \$25,000
#2022-072 Moved by Cory McCall to acknowledge manager approved loans CGI001, CGI002, CGI003, CGI004. **Seconded by Robert Pulyk.**

CARRIED UNANIMOUSLY

- e. **REP015** – new loan, new client, \$40,000; operating capital, tenant improvements and inventory for existing personal services business.
#2022-073 Moved by Robert Pulyk to accept REP015 as presented. **Seconded by Cory McCall.**

CARRIED UNANIMOUSLY

- f. **Lending Strategy for 2023-2024:** targets 14 loans for \$400,000; includes \$10,000 in loans for youth (under 18); includes 4 loans to businesses located on “Main Streets” or Downtown in their respective communities

FYI

ADJOURNMENT: Meeting adjourned at 7:17 pm, Cory McCall

Tim Sawarin – IRC Chair

**COMMUNITY FUTURES LLOYDMINSTER & REGION
INCOME STATEMENT/BUDGET VARIANCE**

Jan-23

	YEAR TO DATE PERFORMANCE				BUDGET AMOUNT UNSPENT	BUDGET PERCENTAGE UNSPENT
	ACTUAL APRIL - JAN	BUDGET APRIL - JAN	VARIANCE to BUDGET	FULL BUDGET AMOUNT		
EXPENDITURES						
Wages & Benefits	\$ 170,671.06	\$ 190,592.00	\$ 19,920.94	\$ 226,272.00	\$55,601	25%
Travel, Meals, Accommodations	\$ 2,758.40	\$ 9,165.00	\$ 6,406.60	\$ 9,515.00	\$6,757	71%
Administration	\$ 82,664.96	\$ 85,073.00	\$ 2,408.04	\$ 101,706.00	\$19,041	19%
Special Projects	\$ 53,702.10	\$ 100,968.00	\$ 47,265.90	\$ 102,369.00	\$48,667	48%
RRRF Admin	\$ 15,132.44					
WES Project	\$ 255,192.84	\$ 236,600.00	-\$ 18,592.84	\$ 247,922.00	(\$7,271)	-3%
Capital Costs	\$ -	\$ -	\$ -	\$ -	\$0	
Total Expenditures	\$ 580,121.80	\$ 622,398.00	\$ 57,408.64	\$ 687,784.00	\$122,795	18%
					BUDGET REVENUE STILL TO ACHIEVE	BUDGET % STILL TO ACHIEVE
REVENUE						
WED Contribution	\$ 294,963.00	\$274,963	(\$20,000)	\$294,963	\$0	0%
Bank Interest	\$2,217.93	\$10	(\$2,208)	\$13	(\$2,205)	-16961%
Business Development Revenue	\$7,785.00	\$4,000	(\$3,785)	\$5,000	(\$2,785)	-56%
WES Funding	\$192,761.00	\$165,281	(\$27,480)	\$247,922	\$55,161	22%
WES Project Revenues	\$4,076.52	\$1,000	-\$3,077	\$1,000	(\$3,077)	-308%
WES In Kind Contributions	\$27,000.00			\$0		
Special Project Revenue	\$17,662.50	\$128,686		\$128,686		
Other Revenue	\$12,903.79	\$9,000	-\$3,904	\$10,200	(\$2,704)	-27%
Total Revenue	\$559,369.74	\$582,940	(\$60,453)	\$687,784.00	\$44,391	6%
SURPLUS/DEFICIT	(\$20,752)	(\$39,458)		\$0		

NET INCOME YTD (\$20,752.06)

Community Futures Lloydminster and Region

Income Statement Apr 01, 2022 to Jan 31, 2023

REVENUE

REVENUE

WD Project Gazelle Funding		192,761.00
Project Gazelle Revenues		4,076.52
Special Projects Revenues		17,662.50
Loan Fees		7,785.00
WD Funding - Core funding		294,963.00
Office Contract Revenue		6,000.00
Deposit Interest Revenue		2,217.93
Miscellaneous		6,903.79
WES In Kind Contributions	27,000.00	
WES Revenue		27,000.00

TOTAL REVENUE 559,369.74

TOTAL REVENUE 559,369.74

EXPENSE

WAGES AND BENEFITS

Salary Costs		146,606.31
EI Expense	2,911.97	
CPP Expense	7,471.32	
WCB Expense	413.29	
Insurance - Benefits	13,268.17	
Benefits		24,064.75

TOTAL WAGES AND BENEFITS 170,671.06

ADMINISTRATION

Advertising & Promotion		1,286.60
Honorariums & Gifts		336.03
Print Material/Radio Marketing		215.25
Networking/Awareness Marketing		152.72
Equipment Rent		1,247.64
Office Rent / Leasehold Improv...		28,827.90
Office Maintaince		1,614.36
Janitorial Services		3,000.00
Equipment Repairs_		1,241.46
Insurance - Travel	493.34	
Insurance - Premise	326.00	
Total insurance		819.34
Registrations & Searches		708.52
Bank Charges & Interest		272.31
Office Supplies & Sundries		4,088.39
Coffee & PR		87.82
Telephone		5,765.37
Information Tech/Computer Expe...		6,032.07
Memberships		1,131.61
Legal & Accounting		14,530.26
Contract Services/Consulting		3,147.75
Meeting Expense		791.93
Training Fees		75.00
Staff Travel		2,758.40
Staff Conference Fees		1,617.50
Staff Development		4,042.66
Board Development		1,632.47

TOTAL ADMINISTRATION 85,423.36

OTHER EXPENSES

RRRF Admin		15,132.44
Special Projects		21,361.93
Special Projects - Digital Literacy		31,765.17
Youth Project Expense		575.00
WES - Incubator equipment	5,473.53	
WES - Entrepreneurship Program	158,874.81	

Community Futures Lloydminster and Region

Income Statement Apr 01, 2022 to Jan 31, 2023

WES - Outreach	27,341.90	
WES - administration	36,502.60	
WES In Kind Contributed Servic...	27,000.00	
WES expenses		<u>255,192.84</u>
TOTAL OTHER EXPENSES		<u>324,027.38</u>
TOTAL EXPENSE		<u>580,121.80</u>
NET INCOME		<u><u>-20,752.06</u></u>

Community Futures Lloydminster and Region

Income Statement Jan 01, 2023 to Jan 31, 2023

REVENUE

REVENUE		
Loan Fees		810.00
Deposit Interest Revenue		404.66
TOTAL REVENUE		<u>1,214.66</u>
TOTAL REVENUE		<u>1,214.66</u>

EXPENSE

WAGES AND BENEFITS		
Salary Costs		9,284.67
El Expense	370.89	
CPP Expense	915.03	
Benefits		1,285.92
TOTAL WAGES AND BENEFITS		<u>10,570.59</u>
ADMINISTRATION		
Office Rent / Leasehold Improv...		2,882.79
Janitorial Services		300.00
Equipment Repairs_		569.48
Insurance - Travel	283.34	
Total insurance		283.34
Bank Charges & Interest		25.00
Office Supplies & Sundries		138.22
Telephone		554.14
Information Tech/Computer Expe...		1,419.61
Memberships		300.42
Contract Services/Consulting		354.65
Training Fees		75.00
Staff Travel		26.36
TOTAL ADMINISTRATION		<u>6,929.01</u>
OTHER EXPENSES		
RRRF Admin		1,727.11
Special Projects		12,012.00
WES - Incubator equipment	315.00	
WES - Outreach	10,019.38	
WES - administration	12,723.32	
WES expenses		23,057.70
TOTAL OTHER EXPENSES		<u>36,796.81</u>
TOTAL EXPENSE		<u>54,296.41</u>
NET INCOME		<u><u>-53,081.75</u></u>

COMMUNITY FUTURES LLOYDMINSTER INVESTMENT FUND REPORT

End of February 2023

	Number of Loans on file	Current ON LOAN Balance	FEB BANK BALANCE	JAN CFLIP BALANCE	YTD NEW LOANS APPROVED	YTD LOANS DISBURSED	YTD LOANS AWAITING DISBURSAL	BALANCE OF LOAN FUNDS APPROVED WHERE INITIAL DISBURSEMENT HAS BEEN MADE (ie. balance of Lines of Credit)	FUNDS AVAILABLE TO LEND
DISABILITIES	2	\$ 18,924.56	\$ 165,625.31		\$ 5,000.00	\$ 5,000.00		\$ 1,075.44	\$ 164,549.87
NON-REPAYABLE	14	\$ 884,419.66	\$ 199,413.30	\$ 21,333.66	\$ 26,000.00	\$ 26,000.00	\$ -	\$ 10,625.00	\$ 210,121.96
REPAYABLE	16	\$ 469,003.03	\$ 170,327.52	\$ 33,378.75	\$ 205,000.00	\$ 205,000.00	\$ -	\$ 4,215.96	\$ 199,490.31
SSB	4	\$ 20,640.50			\$ 20,800.00	\$ 20,800.00			
CGI	4	\$ 100,000.00			\$ 100,000.00	\$ 100,000.00			
SUBTOTAL	40	\$ 1,492,987.75	\$ 535,366.13	\$ 54,712.41	\$ 356,800.00	\$ 356,800.00	\$ -	\$ 15,916.40	\$ 574,162.14
RRRF	101	\$ 2,753,965.44	\$ -				\$ -	\$ -	\$ -
GRAND TOTALS	141	\$ 4,246,953.19	\$ 535,366.13	\$ 54,712.41	\$ 356,800.00	\$ 356,800.00	\$ -	\$ 15,916.40	\$ 574,162.14

Targets for 2022-2023	# Loans	Value of Loans
	12	\$500,000
Progress towards targets		
YTD (main funds & CGI)	13	\$ 336,000.00
Progress towards targets		
YTD (SSB funds)	4	\$ 20,800.00
TOTALS YTD	17	\$ 356,800.00

SUMMARY of Undisbursed Loans/Line of Credit Funds this month

RNR004	Non Rep LOC	\$ 10,625.00
REP006LC	Rep LOC	\$ 35.00
REP011LC	Rep LOC	\$ 4,180.96
REP009LC	Rep LOC	\$ -
DIS180502LC	DIS LOC	\$ 512.61
DIS181001LC	DIS LOC	\$ 562.83

Summary of disbursed loans this month

Summary of loans paid out this month

NON-REP Loan Funds: PrairiesCan funds provided to us for the loan portfolio that are not repayable to PrairiesCan
 REP, YTH, DIS Loan funds: PrairiesCan funds provided to us that are repayable Net of Loss
 RRRF - Regional Relief & Recovery Fund (done as of June 30, 2021)
 CGI - Capital Growth Initiative (Govt Alberta funds for women loans)
 SSB - Smarter Small Business loans (internal dollars from Sask SBLA program being used)



ADDITIONAL BACKGROUND INFORMATION FOR AGENDA ITEMS:

7. PanWest Capacity Building Project

- Opportunity for each CF office to access up to \$50,000 to tackle projects and operational items over and above operation budgets that would build capacity for our organization, our clients, and our communities. Some limitations on what could be included.
- Submitted plan for implementation by March 31, 2023
- Approved for full \$50,000 (to be spent by March 31)

Project Plan:

Marketing (\$7,500) – promotional video development, new banners, promotional items, corporate wear

Workshop Room (\$10,000) - flip top tables, chairs, storage unit, partitions, flipchart, conference hub

Staff (\$5,000) - Strategyzer academy for staff (Business model canvas)

Business Training (\$10,000) - Systems Business coaching sessions for clients, development of an online training portal

General Office (\$17,500) - fireproof safe, storage cabinets, replacement monitors, upgraded desktops and laptop

10. Rural Opportunities Fund 2.0

- additional project funds from PrairiesCan available April 1, 2023 to March 31, 2026 only for Community Futures offices and partnerships
- Minimum \$25,000 up to \$300,000 per project
- To provide capacity building for our businesses – training, transition of business, advanced technologies, business strategies
- To enhance community partnerships and tackle solutions for aging populations, loss of major employers, youth retention etc.

2022-2023

Roadmap Progress





STRATEGIC GOAL	OUTCOME	STRATEGY	TIMELINE	MEASUREMENT	PROGRESS
GOAL #1 – Pathfinder	Make Connections	Bring Resources and Entrepreneurs together	Current - ongoing	3 functions/year 25 attendees/event Accessible resources online	Continue to create user friendly online forms with fillable pdf's. Hosted 13 events that brought people together with a networking opportunity (207 attendees)
GOAL #1 – Pathfinder	Make Connections	Resources and point of contact kept in order and current	Current - ongoing	Minimum annual review of resources and contact lists	Reviewing TEA and making better use of email for digital information sharing
GOAL #1 – Pathfinder	Create Awareness	Promotional messaging package for Board on a quarterly basis	Quarterly Current – ongoing	Board members to share CF messaging at least 2 times every 6 months with their communities, and councils	Did not complete on a regular basis
GOAL #1 – Pathfinder	Create Awareness	Complete a strategic marketing plan	March 2022	Have plan ready for new fiscal year	In progress – working on promotional items
GOAL #1 – Pathfinder	Enhanced Business Advisory	Comprehensive Business Advisory services	2020 – Dec 2022	Provide to 12 clients	Current: 5 clients Completed: 18 clients
GOAL #1 – Pathfinder	Enhanced Business Advisory	Small Town CEO program	Sept 2021 start	Deliver program in 4 locations with 10 participants each	No progress made.
Goal #1 – Pathfinder	Create Awareness	Client Referral program	Feb 2022	Program ready to activate	Not started yet



STRATEGIC GOAL	OUTCOME	STRATEGY	TIMELINE	MEASUREMENT	PROGRESS
GOAL #2 – Women Entrepreneurs	Activate Participants	Project Gazelle implementation	Current to March 2023	6 Incubators 4800 women introduced 1500 women down the path 3300 rural clients served	6 done 5716 introduced 2004 down the path 3712 clients served

GOAL #2 – Women Entrepreneurs	Activate Participants	Referrals and promotion of Project Gazelle	Current to March 2023	10 mentions/month from our staff/Board	186 mentions YTD
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STRATEGIC GOAL	OUTCOME	STRATEGY	TIMELINE	MEASUREMENT	PROGRESS
GOAL #3 – Access to Capital	Accessible Loan Program	Implement lending targets and plan for the year	April 2021	Have a set portfolio plan for lending	Completed
GOAL #3 – Access to Capital	Accessible Loan Program	Smarter Small Business program	Oct 2021 – Mar 2023	3 clients/year to go through the program	4 clients completed; 4 clients partially done
GOAL #3 – Access to Capital	Opportunities for revenue generation for businesses	Online Marketplaces	To Sept 2022	Have 36 businesses from our region selling online through one of our marketplace projects in 2021	ACHIEVED 18 AiM, 19 Gazelle, 1 both Project completed and closed
GOAL #3 – Access to Capital	Credit card program	Research if program could work	2022	Complete research and determine feasibility	Not started



STRATEGIC GOAL	OUTCOME	STRATEGY	TIMELINE	MEASUREMENT	PROGRESS
GOAL #4 – Community Economic Development	Be Involved	Regional initiatives to support women, youth, disabilities, indigenous, newcomers	Current – ongoing	At least 3 projects should contain one of these target groups	8 = Project Gazelle, Lemonade Day, Juniorpreneur, EDP, Inclusion Lloyd SE, Indigenous Summit, CGI, HOT 6
GOAL #4 – Community Economic Development	Be Involved	Saskatchewan based project	2021	Enter into at least 1 community project with a SK partner	ACHIEVED
GOAL #4 – Community Economic Development	Be Involved	Collaborative partnerships	Current – ongoing	Every project/initiative will include at least 1 partner	100% so far

PERFORMANCE STANDARDS

Annually, we set our Minimum Performance Standards in consultation with Prairies Canada's priorities and expectations. The Actual to Date are cumulative to end of January 2023.

STANDARD	GOAL	Actual To Date	GOAL ATTAINED	Notes
# of Strategic Plans developed/updated	1	2	✓	CFLR annual plan/AGM; supported updated planning for NAFMA
# of NEW projects	5	19	✓	
# of ONGOING projects	15	22	✓	
# partners engaged in projects	40	68	✓	
# of NEW projects for WD priority areas	3	8	✓	2 (Indigenous); 3 (Youth); 3 (Women)
\$'s invested by CF in projects	\$10,000	\$12,220	✓	
\$'s leveraged by partners in projects	\$25,000	\$50,250	✓	
# businesses created/ maintained/ expanded through our services	5	40	✓	
# training session participants	300	298		
# business advisory services	100	89		
# Loans	12	15	✓	
Value of Loans	\$500,000	\$426,400		
\$ leveraged in loans	\$120,000	\$487,500	✓	
# loans by WD priority area	3	16	✓	Women (10); Youth (3); Disabilities (3)



January 18, 2023

Honourable Chrystia Freeland
Deputy Prime Minister and Minister of Finance
90 Elgin Street
Ottawa, ON

RE: Pre-Budget Consultations 2023

Dear Minister Freeland,

I am writing to you today as the National President of the Community Futures Network of Canada (CFNC), regarding CFNC's Budget 2023 proposals to preserve and protect critical local small business supports in rural and northern Canada.

As you know, 267 local Community Futures organizations (CFs) across the country are primarily funded through the Regional Development Agencies (RDAs), under the leadership of their respective Ministers. These local organizations provide support, guidance, and loans for small businesses and startups in rural and northern communities and undertake community economic development initiatives to help grow their local economies.

CFs have been fortunate enough to benefit from the consistent support of the Government of Canada for over 30 years, but the effects of the pandemic and the global economic slowdown have created new challenges at a time when their services are even more critical to communities than ever before.

As you prepare for Budget 2023, CFNC respectfully submits the following recommendations:

Recommendation 1: That the government further leverage the Community Futures network of 267 locally directed organizations across rural Canada to support its overarching goal of ensuring a competitive Canadian economy.

Recommendation 2: That the government provide additional annual resources of **\$33.375 million over 5 years**, beginning with Budget 2023, to enhance the ability of Community Futures Organizations to support federal priorities and the economic recovery of rural and northern communities and entrepreneurs.

Recommendation 3: That the government provide greater autonomy to Community Futures Organizations in the management of their investment funds, including the ability to maintain sufficient capital balances and to adjust their loan amounts and interest rates to meet the needs of rural and northern entrepreneurs.



Prior to the COVID-19 pandemic, it was well documented that one of the greatest challenges Canada faced in building a strong and vibrant national economy was the significant economic disparity that exists between its urban, rural, and northern communities.

As we continue to navigate the recovery from the pandemic, Canada faces a challenge to ensure communities and entrepreneurs in all regions of the country have equal opportunities and ready access to a sufficient supply of capital to start, stabilize and grow enterprises that can commercialize new ideas into valuable products and services. We need to encourage and nurture that development to ensure we can create the high-quality jobs that are needed throughout the country. The **Community Futures Program (CFP)** is a key instrument for the federal government to achieve those goals in rural and northern Canada.

Created in 1985, the Community Futures Program has always played a key role in the growth of small and medium-sized enterprises by providing access to capital, information, and services, and in the economic growth of Canadian communities by fostering new approaches to community economic development based on community strengths and information infrastructures.

Community Futures organizations have also played a key role in times of crisis; helping rural businesses and communities endure and recover from disasters and economic disruptions like forest fires in Williams Lake and Fort McMurray, the train derailment at Lac Mégantic, and the closure of the Port of Churchill.

The impacts in rural Canada generated by the Community Futures Program have been significant. From **2000-2022**, Community Futures Organizations across the country made more than **123,800 loans** worth over **\$5.5 billion** that created or maintained over **739,000 jobs**. Those loans have also leveraged nearly **\$9.9 billion** in funding from other sources. Current loan portfolios total approximately **\$1.8 billion** in federally provided assets.

Annual studies of Community Futures clients conducted by Statistics Canada consistently show that, versus a control group, Community Futures-assisted clients:

- Have faster employment growth (7.52% vs. 2.2% unassisted)
- Grow their sales faster (8.69% vs. 6.2%)
- Have a better survival rate (77% vs. 53%) after 5 years

Our supports are delivered where and to whom they are needed, including Canada's rapidly growing Indigenous entrepreneurship sector and women entrepreneurs. In 2018, in Western Canada, over 26% of loans made by Community Futures Organizations (CFOs) were to support Indigenous Economic Development, and nationally, 27 of the 58 Aboriginal Financial Institutions that are members of the National Aboriginal Capital Corporations Association (NACCA) are Community Futures Organizations.

On average, CFOs report that 43% of their client base are women and that 29% of their loans are to businesses with women as the primary shareholder.

Details on our recommendations can be found below:



Recommendation 1: That the government further leverage the Community Futures network of 267 locally directed organizations across rural Canada to support its overarching goal of ensuring a competitive Canadian economy.

For more than 35 years, CFOs have been involved in supporting the government of Canada's priority areas: improving the quality of life of their fellow citizens by creating and maintaining jobs; diversifying the economy by supporting entrepreneurship among youth, women, and indigenous nations; and the business adaptation of innovation, new technologies, and sustainable development. They work to eliminate the barriers that hinder the development of their community and to support and finance businesses that create collective wealth. Thanks to the skills and expertise of 3,100 community volunteers and 1,400 dedicated professionals, CFOs can help the government reach entrepreneurs and citizens in rural regions of the country.

Our ability to support federal initiatives was demonstrated dramatically during the COVID-19 pandemic when Community Futures Organizations across Canada provided more than \$500M in additional loans to rural and northern businesses through the Regional Relief and Recovery Fund (RRRF) in the space of just over a year. With our broad reach in rural and northern Canada and our understanding of the needs of our entrepreneurs, our network of CFOs was able to quickly get these supports into the hands of the businesses that so desperately needed help.

Through the RRRF, Community Futures organizations approved 74% of the more than 20,000 applications and provided over \$520M in relief loans to 15,200 rural and northern business owners, preserving over 44,240 jobs.

The delivery of the RRRF provides an excellent template for how, if appropriately resourced, Canada's network of CF organizations could assist the government in delivering other economic supports outside of urban communities.

Recommendation 2: That the government provide additional annual resources of \$33.375 million for 5 years, beginning with Budget 2023, to enhance the ability of Community Futures Organizations to support federal priorities and the economic recovery of rural and northern communities and entrepreneurs.

Community Futures Organizations' ability to deliver federal programming – both currently contracted services and potential additional supports – has significantly eroded in recent years. CFP operational funding has not increased since a 2006 contract in western Canada provided a 2% annual inflation increase that ended March 31, 2010. The nearly thirteen years since have seen cumulative inflation of 31%, effectively reducing CFP operational funding by that amount.

This reduction has significantly impacted the ability of CFOs to perform to their full capacity. A recent national operational costs survey indicated that:

- The average CFO is underfunded by approximately \$125,000
- Most CFOs are making up the shortfall with loan interest, increasing the long-term risk to their loan



portfolios in a time of increasing economic uncertainty

- CFO wage budget increases since 2010 trail private sector wage increases by 10% and public sector increases by 6%. As a result, 94% of CFOs report paying below-market-value wages
- The typical staff complement has declined to 3 FTE or less to manage a multimillion-dollar loan portfolio, provide a full suite of business advisory services, and deliver community economic development and planning supports.

The administration of the RRRF has exacerbated these challenges by significantly increasing the client base of many CFOs across Canada. Enhanced funding would support the servicing of these new clients as they prepare to pay out their RRRF loans and, ideally, approach their local CFO for traditional financing.

Modernized funding levels will also ensure that CFOs across Canada are able to meet rapidly increasing cyber-security costs associated with day-to-day operations. Strong cyber-security measures ensure that our offices can continue to protect both the investment funds and our clients' personal data. Operational cyber-security costs have already doubled since the onset of the COVID-19 pandemic and are expected to continue to increase in the years to come.

The Community Futures Program requires adequate, equitable, indexed five-year funding to all CFOs in all regions of the country so that they are able to provide the level of service that their clients and communities require. Additional operational funding of \$125,000 per year would allow for a minimum, average level of funding of \$425,000 for service delivery to be put in place.

The total additional funds we are requesting for each of the next five fiscal years is **\$33.575 million**. The breakdown of this figure, by region, is as follows:

Region	Number of CF Organizations	Total Additional Resources (\$M)
Atlantic	41	\$5.125
Quebec	67	\$8.375
Ontario	60	\$7.50
Prairies & B.C.	89	\$11.125
North	10	\$1.25
CFNC		\$0.20
TOTAL	267	\$33.575

The impacts of the additional funding will be significant. Over the next five fiscal years, we anticipate being able to:

- Increase our lending by more than 12%
- Serve over 6,200 new clients
- Create more than 4,000 new jobs



Without additional funding, not only will the ability to deliver programming to address federal priorities be compromised, but the management of our existing **\$1.8 billion** in federal assets will be at risk due to a lack of staff capacity to effectively monitor our loan clients.

With enhanced resources, the Community Futures Program will be well-positioned to support the recovery of rural and northern businesses following COVID-19, while continuing to collaborate with the government to achieve our common goal of a strong, entrepreneurial, innovative, and prosperous Canada.

Recommendation 3: That the government provide greater autonomy to Community Futures Organizations in the management of their investment funds, including the ability to maintain sufficient capital balances and to adjust their loan amounts and interest rates to meet the needs of rural and northern entrepreneurs.

When it comes to the effective management of public funds, Canada's CFOs and their volunteer boards have excelled. Over the years, the CFOs have developed into strong, capable organizations with competent management and good governance that, combined with solid reporting practices, have produced remarkable results.

Since the launch of the Community Futures Program in 1985, CFOs have received \$570 million from the federal government to establish their investment funds. Today, the total value of CFO regular investment funds has grown to over \$1.3 billion. This represents an overall investment fund growth in excess of 140%, with an annual growth rate of close to 5% in recent pre-pandemic years. This achievement is particularly impressive given that the loans provided by CFOs generally entail greater risks.

While regional exceptions exist, the core Terms and Conditions governing CFP lending have not changed in over 20 years, making it very difficult for CFOs to meet the needs of modern entrepreneurs.

The strong asset management history of CFOs needs to be recognized by giving them greater freedom to help build a business community that embraces change, is willing to take smart risks, and is sufficiently resourceful to create new products and services.

We request several changes that would provide greater autonomy and flexibility regarding the use of our investment funds:

- CFOs need to be given the freedom to use the interest that has been generated through the use of their investment funds in the ways that they feel will best serve the communities in their service area.
- CFOs should have the opportunity to provide financial assistance to any SME or social enterprise above the current maximum of \$150,000. New maximums could be determined based on regional or local demand.
- CFOs should have the ability to charge a rate of interest that they feel is appropriate while ensuring they are not in competition with private-sector lenders. CFO-assisted clients should not be penalized for



their inability to access financing from traditional lenders if the CFO does not feel that a higher interest rate is merited.

Summary

If rural and northern communities are to fully participate in the effort to ensure Canada's competitiveness, a concerted effort and appropriate resources must be applied to the development of strong and vibrant rural communities across Canada. It is only by doing so that our rural and northern communities can have the chance to create and maintain a climate that is conducive for entrepreneurs to start, grow and sustain successful businesses.

Community Futures Organizations have worked with communities and entrepreneurs across the country to help them develop new and innovative products and services that can compete in today's highly competitive global marketplace. Our client group includes men, women, youth, Indigenous people, and new Canadians. Much of our effort has been focused on providing entrepreneurs with the skills, training, and capital they need to compete and prosper in a knowledge-based economy. We have also worked hard in our communities to promote and support clean and sustainable technologies.

The enhanced resources we are requesting will strengthen the Community Futures Program in rural and northern Canada to accelerate access to services to reach marginalized and underserved priority groups, provide responsive solutions to support the scaling up and expansion of small businesses to stimulate growth, meet the capital needs as businesses continue to recover following COVID-19, and support the sustainable development of Canada's rural communities.

We are confident that these supports will provide increased opportunities for all Canadians living in rural Canada to participate in your government's push to ensure Canada's competitiveness.

Thank you, Minister Freeland, for your kind attention to our proposals.

Sincerely,

Troy Dungeat
President, Community Futures Network of Canada



CHIEF ADMINISTRATIVE OFFICER REPORT

CLOSED SESSION

MEETING DATE: MARCH 20TH, 2023

- **Employment Opportunities**
 - Advertisements for a seasonal summer student and one year term administrative assistant have now been posted on our website and Facebook. Great response to date.

- **Marwayne Fire**
 - The tanker from the County of Vermilion River is currently at the assembly plant and is being fitted out. Due to supply chain constraints, the unit has been delayed. We will be provided with an update once they have a more solid arrival date.

- **Lloyd's Limbs**
 - Spoke with Lloyd regarding tree maintenance for 2023. He will be touring the Village this spring to identify areas where we would benefit from preventative and routine maintenance.

- **Emergency Management**
 - I met with Ian Fox regarding emergency management. We updated the bylaw to align with the provincial regulations for Council's approval. Our region will be moving ahead with regional meets on a quarterly basis with our municipal partners.

- **ATB Financial**
 - Lot purchase is finalized and construction is expected to commence in 2023.

- **Street Sweeping and Spraying**
 - Street sweeping and spraying is scheduled for this spring, before our annual street dance and community events. Information will be circulated to residents via the newsletter.

- **T4s**
 - T4's have been mailed for all employees and Councillors. You should have received it by now. If not, please let me know and I can provide a copy.

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 28-Feb-2023



GL5410

Date : Mar 16, 2023

Page : 1

Time : 12:34 pm

	BUDGET	CURRENT	YTD VARIANCE
GENERAL OPERATING FUND			
Operating Revenue			
General Government	(61,750.00)	(27,293.87)	(34,456.13)
Protective Services	(1,600.00)	(5,642.14)	4,042.14
Transportation Services	(50,450.00)	(876.28)	(49,573.72)
Utility - Water Services	(331,150.00)	(61,903.35)	(269,246.65)
Utility - Wasterwater Services	(76,540.00)	(11,087.41)	(65,452.59)
Environmental Health Services	(78,330.00)	(12,570.59)	(65,759.41)
Community Services	(408,025.00)	(5,270.00)	(402,755.00)
Recreation and Cultural Services	(2,220.00)	0.00	(2,220.00)
Total Operating Revenue	(1,010,065.00)	(124,643.64)	(885,421.36)
Capital Revenue			
Government Transfer For Capital	(95,165.00)	0.00	(95,165.00)
Reserve Capital	(125,000.00)	0.00	(125,000.00)
Total Capital Revenue	(220,165.00)	0.00	(220,165.00)
Operating Expense			
Legislative Services	29,900.00	1,296.43	28,603.57
Administrative Services	296,145.00	38,314.11	257,830.89
Protective Services	41,932.00	3,710.10	38,221.90
Transportation Services	208,579.00	20,734.99	187,844.01
Utility - Water Services	394,975.00	45,801.61	349,173.39
Utility - Wasterwater Services	50,598.00	6,505.51	44,092.49
Environmental Health Services	74,695.00	6,713.33	67,981.67
Community Services	524,900.00	16,827.63	508,072.37
Recreation and Cultural Services	68,257.00	7,315.57	60,941.43
Total Operating Expense	1,689,981.00	147,219.28	1,542,761.72
Capital Expense			
Utility	80,000.00	0.00	80,000.00
Capital Purchase	45,000.00	0.00	45,000.00
Additional Cash Requirements	54,000.00	0.00	54,000.00
Total Capital Expense	179,000.00	0.00	179,000.00
Taxation			
Municipal Taxation	616,241.00	0.00	616,241.00
School Taxation In	112,676.00	0.00	112,676.00
Local Improvements In	(23,203.00)	0.00	(23,203.00)
Local Improvements Out	37,500.00	0.00	37,500.00
Total Taxation	743,214.00	0.00	743,214.00
Total GENERAL OPERATING FUND	1,381,965.00	22,575.64	1,359,389.36
Total Surplus (-)/Deficit	1,381,965.00	22,575.64	1,359,389.36

VILLAGE OF MARWAYNE

**Monthly Council Revenue Expense Repo
Expense Report**

For Period Ending 28-Feb-2023



GL5410

Date : Mar 16, 2023

Page : 2

Time : 12:34 pm

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included

Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected

Sub Group Level Selected

Group Total Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank



MARWAYNE

AP5090

Date : Mar 09, 2023

Page : 1

Time : 12:31 pm

Supplier : 10 To ZARC
 Cheque Dt. 09-Mar-2023 To 09-Mar-2023
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4459	09-Mar-2023	10012	Parkland Industries- Race Trac Gas	Issued	16	C	841.73
4460	09-Mar-2023	10113	TELUS	Issued	16	C	215.30
4461	09-Mar-2023	ACE	ACE	Issued	16	C	8,234.80
4462	09-Mar-2023	AGLIN	John Deere Financial Inc	Issued	16	C	461.04
4463	09-Mar-2023	AISL	AMSC Insurance Services Ltd	Issued	16	C	2,405.05
4464	09-Mar-2023	ASC3	Alberta Municipalities Strength in Members	Issued	16	C	6,195.32
4465	09-Mar-2023	KENNS	Kennedy, Shannon	Issued	16	C	120.00
4466	09-Mar-2023	LOOP	Loop	Issued	16	C	1,674.75
4467	09-Mar-2023	MBE3	Marwayne Community Hall	Issued	16	C	7,000.00
4468	09-Mar-2023	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	16	C	305.82
4469	09-Mar-2023	TAXER	TAXERVICE	Issued	16	C	871.50
4470	09-Mar-2023	VCOC	V3 Companies of Canada Ltd.	Issued	16	C	1,872.94
4471	09-Mar-2023	WAGL	Wainwright Assessment Group Ltd	Issued	16	C	729.75

Total Computer Paid :	30,928.00	Total EFT PAP :	0.00	Total Paid :	30,928.00
Total Manually Paid :	0.00	Total EFT File :	0.00		

13 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Feb 15, 2023

Page : 1

Time : 3:31 pm

Period : 1
Year : 2023
For Bank : ATB

Statement Date : 31-Jan-2023
Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
4369	23-Dec-2022	AP	12	2022	-284.34	Lloyd Lock & Key
4385	17-Jan-2023	AP	12	2022	-8456.40	ACE
4388	17-Jan-2023	AP	12	2022	-262.50	Hames Brittany
4397	26-Jan-2023	AP	12	2022	-2166.02	Gas Utility CVR
4398	26-Jan-2023	AP	12	2022	-290.20	County Of Vermilion River
4399	26-Jan-2023	AP	12	2022	-3624.36	ACE
4400	26-Jan-2023	AP	12	2022	-186.15	AMSC Insurance Services Ltd
4401	26-Jan-2023	AP	12	2022	-619.50	Sparky Industries Inc.
4402	26-Jan-2023	AP	12	2022	-104.30	Kat Traks Ltd.
4403	26-Jan-2023	AP	12	2022	-5012.14	Marwayne Fire and Rescue Dept.
4394	12-Jan-2023	AP	1	2023	-160.00	Alberta Municipal Clerks Association
4404	26-Jan-2023	AP	1	2023	-3541.77	Northern Lights Library System
4405	26-Jan-2023	AP	1	2023	-5915.00	Vermilion River Regional Waste
4406	26-Jan-2023	AP	1	2023	-10482.24	Receiver General For Canada
4407	26-Jan-2023	AP	1	2023	-179.86	TELUS
4408	26-Jan-2023	AP	1	2023	-2326.26	AMSC Insurance Services Ltd
4409	26-Jan-2023	AP	1	2023	-1342.78	Association of Alberta Municipalities
4410	26-Jan-2023	AP	1	2023	-400.00	Go East of Edmonton Regional Tourism Organization
4411	26-Jan-2023	AP	1	2023	-831.49	Alberta 1171363 Ltd. Hendricks Microtech
4413	26-Jan-2023	AP	1	2023	-73.40	MCSNet-Lemalu Holdings Ltd.
4415	26-Jan-2023	AP	1	2023	-400.00	Society Local Government Managers
19001	01-Feb-2023	CR	1	2023	70119.92	CR; DEPT:[VILLAGE OFFICE] D#[190].

Bank Balance Statement	350306.02	as of 31-Jan-2023
Add outstanding deposits	70119.92	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-46771.59	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	373654.35	
GL Bank Account Balance	373654.35	as of Period : 1 Year : 2023
Difference	0.00	

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Mar 07, 2023

Page : 1

Time : 12:02 pm

Period : 2
 Year : 2023
 For Bank : ATB

Statement Date : 28-Feb-2023
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
3645	26-Mar-2021	AP	3	2021	-112.88	CentralSquare Canada Software Inc.
4403	26-Jan-2023	AP	12	2022	-5012.14	Marwayne Fire and Rescue Dept.
4407	26-Jan-2023	AP	1	2023	-179.86	TELUS
4424	09-Feb-2023	AP	2	2023	-1800.00	Buffalo Trail Public School
4427	09-Feb-2023	AP	2	2023	-225.00	Lloydminster Sexual Assault & Info Centre
4429	09-Feb-2023	AP	2	2023	-1000.00	Marwayne Fire and Rescue Dept.
4434	09-Feb-2023	AP	2	2023	-981.22	Alberta Association of Recreation Facility Personnel
4436	09-Feb-2023	AP	2	2023	-1000.00	Vermilion and Area Brighter Beginnings
4439	23-Feb-2023	AP	2	2023	-1932.15	Gas Utility CVR
4440	23-Feb-2023	AP	2	2023	-217.00	Vermilion River Regional Waste
4442	23-Feb-2023	AP	2	2023	-6010.13	Rusway Construction
4443	23-Feb-2023	AP	2	2023	-108.44	John Deere Financial Inc
4444	23-Feb-2023	AP	2	2023	-788.94	AMSC Insurance Services Ltd
4447	23-Feb-2023	AP	2	2023	-73.40	MCSNet-Lemalu Holdings Ltd.
4449	23-Feb-2023	AP	2	2023	-1218.12	NextGen Automation
4450	23-Feb-2023	AP	2	2023	-1250.00	Senior Support Program
4452	23-Feb-2023	AP	2	2023	-750.00	Border Paws Animal Shelter
4453	23-Feb-2023	AP	2	2023	-1722.00	V3 Companies of Canada Ltd.
4454	23-Feb-2023	AP	2	2023	-729.75	Wainwright Assessment Group Ltd
4455	23-Feb-2023	AP	2	2023	-785.52	Wells Fargo Equipment Fin Co
4456	23-Feb-2023	AP	2	2023	-1378.50	Wolseley Waterworks Group
4457	23-Feb-2023	AP	2	2023	-9163.86	Receiver General For Canada
4458	23-Feb-2023	AP	2	2023	-2090.70	AMSC Insurance Services Ltd
19401	01-Mar-2023	CR	2	2023	4745.98	CR; DEPT:[VILLAGE OFFICE] D#[194].

Bank Balance Statement	408104.93	as of 28-Feb-2023
Add outstanding deposits	4745.98	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-38529.61	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	374321.30	
GL Bank Account Balance	374321.30	as of Period : 2 Year : 2023
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



MARWAYNE

UB4110

Date : Mar 01, 2023

Page : 27

Time : 10:42 am

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2023030101]

To : [2023030101]

Include Billing Transaction From Transaction Maintenance : No

Srv. End Date On/Before : 01-Mar-2023 Final Bills Only : No

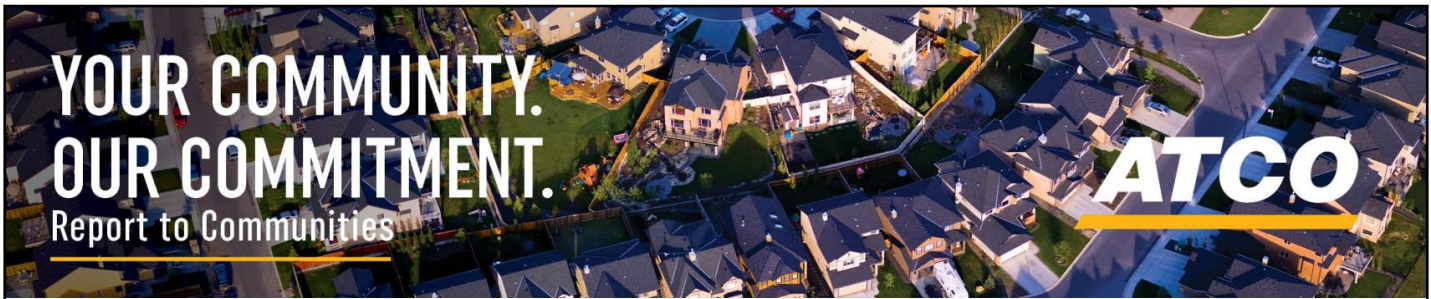
Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	3		3.00	105.00		
01	WCOM	Commercial Water	22		22.00	1,842.60	196.00	8.91
01	WINS	Institutional Water	3		3.00	725.70	122.00	40.67
01	WLF	Water Line Fee	253		253.00			
01	WMUN	Municipal Properties	3		3.00		11.00	3.67
01	WPUB	Public Building Water	8		8.00	715.85	91.00	11.38
01	WRES	Residential Water	235		235.00	18,465.40	2,084.00	8.87
02	SCOM	Commercial Sewer	22		22.00	440.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	236		236.00	4,720.00		
03	GINS	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	6,254.00		
Book 000 Totals :			1035		1,035.00	33,686.55	2,504.00	
Totals			1035		1,035.00	33,686.55	2,504.00	



Municipality	Capital Funding (including BMTG)	Operating Funding	Total Funding
MARWAYNE	96,804	152,330	249,134
MILO	54,910	27,224	82,134
MORRIN	64,125	77,008	141,133
MUNSON	62,406	48,796	111,202
MYRNAM	71,642	97,240	168,882
NAMPA	79,633	32,476	112,109
PARADISE VALLEY	59,515	64,502	124,017
ROCKYFORD	72,488	62,238	134,726
ROSALIND	61,201	66,514	127,715
ROSEMARY	76,385	108,896	185,281
RYCROFT	101,768	64,946	166,714
RYLEY	86,425	127,154	213,579
SPRING LAKE	119,970	37,842	157,812
STANDARD	78,416	32,318	110,734
STIRLING	152,735	288,034	440,769
VETERAN	63,410	76,504	139,914
VILNA	67,233	87,146	154,379
WARBURG	110,814	185,164	295,978
WARNER	75,919	104,434	180,353
WASKATENAU	64,150	52,414	116,564
YOUNGSTOWN	57,940	59,428	117,368
Summer Villages			
ARGENTIA BEACH	43,509	9,444	52,953
BETULA BEACH	32,044	6,420	38,464
BIRCH COVE	31,309	9,230	40,539
BIRCHCLIFF	67,798	20,838	88,636
BONDISS	43,317	16,772	60,089
BONNYVILLE BEACH	36,239	13,996	50,235
BURNSTICK LAKE	31,861	6,288	38,149
CASTLE ISLAND	29,895	5,454	35,349
CRYSTAL SPRINGS	43,468	11,864	55,332
GHOST LAKE	39,541	14,344	53,885
GOLDEN DAYS	57,031	18,946	75,977
GRANDVIEW	48,552	17,636	66,188
GULL LAKE	54,232	18,442	72,674
HALF MOON BAY	36,773	9,838	46,611
HORSESHOE BAY	33,469	12,422	45,891
ISLAND LAKE	59,174	19,150	78,324
ISLAND LAKE SOUTH	33,889	11,278	45,167
ITASKA BEACH	34,640	7,560	42,200
JARVIS BAY	71,705	21,272	92,977
KAPASIWIN	33,130	5,994	39,124
LAKEVIEW	31,324	7,716	39,040
LARKSPUR	35,042	9,752	44,794
MA-ME-O BEACH	49,994	17,884	67,878
MEWATHA BEACH	41,127	15,418	56,545
NAKAMUN PARK	37,557	15,430	52,987
NORGLENWOLD	81,902	22,838	104,740



Municipality	Total CCBF Funding
MANNVILLE	\$51,834
MARWAYNE	\$50,000
MILO	\$50,000
MORRIN	\$50,000
MUNSON	\$50,000
MYRNAM	\$50,000
NAMPA	\$50,000
PARADISE VALLEY	\$50,000
ROCKYFORD	\$50,000
ROSALIND	\$50,000
ROSEMARY	\$50,000
RYCROFT	\$50,000
RYLEY	\$50,000
SPRING LAKE	\$50,000
STANDARD	\$50,000
STIRLING	\$79,441
VETERAN	\$50,000
VILNA	\$50,000
WARBURG	\$50,000
WARNER	\$50,000
WASKATENAU	\$50,000
YOUNGSTOWN	\$50,000
Summer Villages	
ARGENTIA BEACH	\$6,690
BETULA BEACH	\$6,002
BIRCH COVE	\$7,817
BIRCHCLIFF	\$12,324
BONDISS	\$11,886
BONNYVILLE BEACH	\$10,259
BURNSTICK LAKE	\$5,939
CASTLE ISLAND	\$5,626
CRYSTAL SPRINGS	\$8,193
GHOST LAKE	\$10,133
GOLDEN DAYS	\$15,016
GRANDVIEW	\$12,137
GULL LAKE	\$16,018
HALF MOON BAY	\$7,629
HORSESHOE BAY	\$9,570
ISLAND LAKE	\$19,273
ISLAND LAKE SOUTH	\$8,819
ITASKA BEACH	\$6,440
JARVIS BAY	\$18,334
KAPASIWIN	\$5,626
LAKEVIEW	\$6,878
LARKSPUR	\$7,754
MA-ME-O BEACH	\$11,886
MEWATHA BEACH	\$10,634
NAKAMUN PARK	\$11,010



The Village of Marwayne

Serving 417 Customer Sites in the Village of Marwayne

ATCO Electric strives to improve the lives of our customers by providing reliable, sustainable, innovative and comprehensive electricity solutions to our franchise communities.

Customer Breakdown

Rate Class	2021 Number of Sites	2022 Number of Sites
Company Farm	0	0
General Service	41	46
Industrial	1	1
Oilfield	0	0
Residential	255	263
Sentinel Lights	1	1
Street Lights	104	106
Total Number of Sites	402	417

Franchise Fee and Taxes

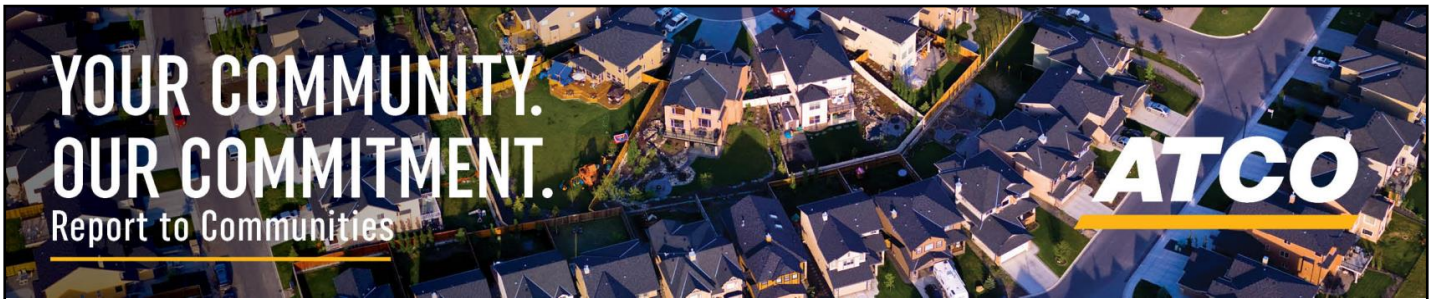
	2022 Actual	2023 Forecast
Wires Distribution Revenue	\$642,415	\$598,089
Franchise Fee %	@ 6%	@ 6%
Franchise Fee on Revenue	\$38,534	\$35,885
Distribution Linear Taxes	\$11,103	\$11,799
Total Estimated Fee + Tax	\$49,637	\$47,684

Based on 2022 actual revenue, a franchise fee increase of 1% would increase fee payments by \$6,424 per year.

System Reliability

Reliability data is derived from the number of outages (frequency) and length of outage (duration). Most unplanned outages are due to weather or third-party contact with lines. ATCO requires planned outages to conduct maintenance and repair work or to build a new electrical line. (*SAIDI/SAIFI definitions under Supporting Information)

Outages	2021	2022
*SAIFI (Feeder Average)	2.0	7.9
*SAIDI (Feeder Average)	6.3	2.9
ATCO Electric (System Average) SAIFI (Major Events Included)	1.6	1.6
ATCO Electric (System Average) SAIDI (Major Events Included)	4.9	4.8



Distribution Asset Maintenance Programs

Completed in 2021	Completed in 2022	Proposed for 2023
<ul style="list-style-type: none"> Streetlight Patrols 	<ul style="list-style-type: none"> Test & Treat Program 	<ul style="list-style-type: none"> Ground Rod Testing Streetlight Patrols

Street Lights

Inventory Summary

Lamp Type	Investment Rate
LED	104
Total	104

- Number of “lights-out” identified from the street light patrols: 0
- Number of temporary overhead repairs of streetlights: 0
- Number of underground repairs made: 1

Community Engagement

Our ATCO EPIC program is a grassroots initiative involving employee-led committees that plan, implement and administer workplace fundraising campaigns within the company. The program combines fundraising events, auctions, friendly team competitions and employee pledges that support more than 800 charitable and non-profit organizations. **In 2022, our people raised \$2.8 million.**

Regulatory Information

- The ATCO Electric Annual Rule 002 Service Quality and Reliability Performance Report for 2022 can be found at: https://www.auc.ab.ca/regulatory_documents/service-quality-and-reliability-plans
- 0 Customer complaints were received by the Alberta Utilities Commission for the Village of Marwayne
- ATCO Electricity rates: <https://www.atco.com/en-ca/for-home/electricity/rates-billing.html>

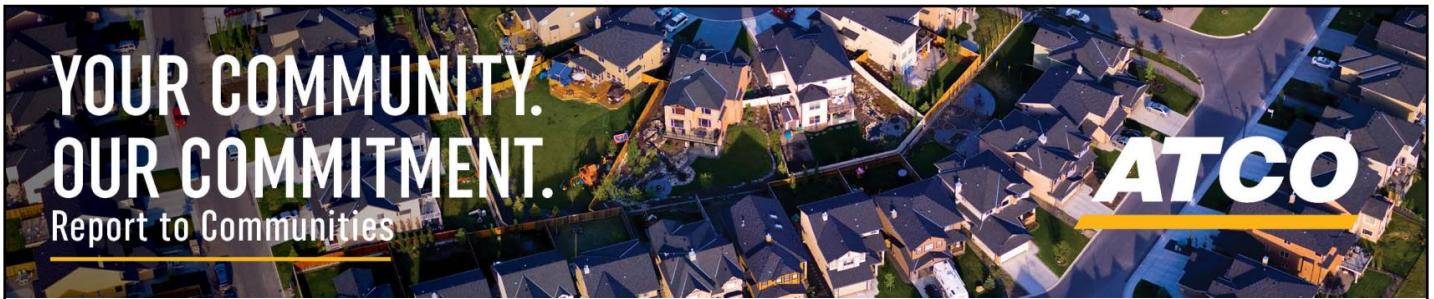
Supporting Information

*SAIFI (System Average Interruption Frequency Index): The average number of interruptions per customer.

*SAIDI (System Average Interruption Duration Index): The total average number of hours each customer power is interrupted.

Active outage information can be found at: <https://electric.atco.com/en-ca/power-outages/outage-map.html>

More detailed information available upon request.



Contact Us

If you have questions about ATCO's electricity distribution operations, customer service or community involvement in your area, please contact us.

JM Ares

Customer Sales Representative
ATCO Electricity
(780) 205 0842
JM.Ares@atco.com

Sharla McCullough

Customer Service Supervisor
ATCO Electricity
(587) 201 4707
Sharla.McCullough@atco.com



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

AR110940

March 1, 2023

Dear Public Library Board Members:

Budget 2023 includes good news for Alberta's libraries. The Government of Alberta is increasing funding for library operating grants by \$3 million in 2023. As a result, \$33.55 million will go to 228 library boards in Alberta to support you in providing great service and meeting growing! community needs.

I heard from many of you in recent months about the importance of increasing library funding, and I am pleased to say that your voices were heard. In Budget 2023, we have increased funding, updated the population figures used calculate grants to 2019 (the same figures used for other ministry grants), and simplified the funding formula to one base grant (\$9,000) and one per capita rate (\$5.60) for municipal boards. For regional system boards, per capita rates have been increased to \$4.75 for the operating grant and to \$5.60 for Library Services funding. We have also provided top-up funding where necessary, to ensure that all library boards are eligible for a minimum five per cent increase in their annual grant. For details on what each board is eligible to receive, please visit www.albertalibraries.ca.

Budget 2023 also continues our commitment to fund provincial public library network supports, including our management of SuperNet connectivity, e-content, accessible resources for people with print-disabilities, and interlibrary loan services. All of these services enable equitable library service across the province.

I am proud to be the Minister responsible for public library service. I know from stories you have shared with me, and from visiting my local library, how important libraries are to Albertans. Budget 2023 will allow public libraries to continue to offer job-seeking and language-learning services; to welcome and support newcomers to Canada; to connect people to the internet and community supports; to promote Alberta-published books and magazines; to offer opportunities for reconciliation and Indigenous learnings; and to set up children for success in literacy.

Thank you for your commitment to ensuring Alberta's public libraries remain a vital community hub. If you have questions about your projected grant or the application process, please contact the Public Library Services Branch in Municipal Affairs at libgrants@gov.ab.ca.

Sincerely,

Rebecca Schulz
Minister

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

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FEB 14 2023



ALBERTA

PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
MLA, Calgary-West*

AR 52891

His Worship Chris Neureuter
Mayor
Village of Marwayne
210 - 2 Avenue S, Box 113
Marwayne AB T0B 2X0

Dear Mayor Neureuter:

Thank you for your letter dated October 19, 2022 to the Honourable Tyler Shandro regarding the enhancements to victim services announced on July 19, 2022. As the Minister of Public Safety and Emergency Services, the ministry responsible for this file, I appreciate the opportunity to provide further information about this initiative as it relates to your village and others like it.

I would like to reassure you that the move to a regional governance model for police-based victim services units, scheduled for implementation by April 01, 2024, is intended to improve the consistency, stability, and continuity of services received by victims of crime across all regions of the province - municipal, rural and remote. It is also designed to ensure that all victims will continue to be supported locally, by dedicated workers and volunteers from within and around their own communities. While board governance is integrating, all frontline services remain dispersed and local.

Will victim services be removed from our community?

In short, no. The new governance model will empower more than 130 paid, front-line victim caseworkers (or full and part-time equivalents), each of them living and working in the communities they serve now. Our new model never contemplated centralizing front-line victim caseworkers in a regional office. They will continue to be co-located with RCMP members in their local detachments, work alongside their volunteer advocates, and be supported not only by their regional boards but also by a new, full-time Centralized Professional Support Staff (CPSS), one CPSS team for each region. These CPSS teams will consist of, at minimum: an Executive Director; Human Resources Professional; Regional Operations Manager; Regional Court

404 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-415-9550
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Support Coordinator; Cultural Safety Specialist; Admin/Office Manager; Qualified Financial Management Professional; and retained Legal Resource.

For smaller, rural and remote communities in Alberta, the new regional governance model for police-based victim services means all areas of the province will have uniform, flexible and sustainable victim services. The new layer of full-time, professional support staff for frontline victim caseworkers will stabilize and improve programs above and beyond what is offered under the current governance structure. Frontline caseworkers will have more time to focus on working alongside volunteer advocates and with their local RCMP officers to support victims in the immediate aftermath of a crime, to provide court support within an integrated and coordinated court support program, and for engaging with local and community partners.

For example, VSUs that are run out of large municipal or Indigenous police agencies currently receive the benefit and support of their overall organizational infrastructure. This includes access to high-level strategic leadership, dedicated real-time oversight, and professional human resource, finance, and legal services. Smaller and/or rural communities whose RCMP detachment-based and locally board-run VSUs do not currently experience that same advantage will, under the new governance model and with the addition of the new CPSS groups, receive direction and support in an integrated and coordinated approach to calls for service as well as for their court support programs.

Did the MLA-led review ever seek to engage municipalities, and did it engage local VSUs?

The MLA-led review of Victims Services took place over 2020-21 and included participants from the Rural Municipalities of Alberta, the Alberta Municipalities, MLAs from across the political spectrum, volunteers and staff at police-based VSUs, victim-serving community organizations, a variety of police service representatives, the RCMP, legal experts and Indigenous organizations. In sum, Alberta held about 40 engagement sessions, with around 150 stakeholders and organizations attending. The victim service redesign is based on feedback received during these engagements and reflects the final report and recommendations of the MLA-led review. The Victims Services redesign team continues to meet and engage with groups and municipalities to gather and answer any outstanding questions, concerns and suggestions.

Will there be a reduction in scope of services provided by the new victim services model, and will this new model serve Albertans who have been traumatized by non-criminal and tragic events?

In short, no. As Minister of Public Safety and Emergency Services, I recognize that services other than those provided solely to victims of crime, such as services for victims of non-criminal trauma, are incredibly important to Albertans. As such, Albertans will not experience a reduction in services currently available, now, nor when the new zonal model is implemented. If legislative amendments to the Victims of Crime and Public Safety Act are required to assure this, then our government will pursue those.

These changes to victim services in Alberta are an exciting step forward to ensure victims in our province have the help they need when they need it most. Over the next year, we will continue to work closely with our stakeholder to design and implement the new service delivery model. To

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ensure that you continue to have the most accurate and up to date information about the new victim services redesign, I encourage you to maintain direct contact with the Director of Victim Services Trent Forsberg at Trent.Forsberg@gov.ab.ca. He would be happy meet with you should you have any future questions, concerns, or suggestions.

Thank you for your ongoing commitment to ensuring the needs of victims in your community continue to be met.

Sincerely,



Honourable Mike Ellis, ECA
Minister

cc: Trent Forsberg, Director, Victim Services, Strategy, Support and Integrated Initiatives

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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister**MLA, Calgary-Shaw*

AR111005

Dear Chief Elected Officials:

My colleague, the Honourable Travis Toews, President of Treasury Board and Minister of Finance, has tabled *Budget 2023* in the Alberta Legislature. I am writing to share information with you about how *Budget 2023* impacts municipalities.

Alberta's government is helping to secure Alberta's future by investing almost \$1 billion to build stronger communities across our province. The Municipal Affairs budget reflects an overall increase of \$45.2 million from the previous budget. These investments will continue to support municipalities in providing well-managed, collaborative, and accountable local government to Albertans.

We have heard frequently how important it is for Alberta municipalities to secure reliable, long-term funding for infrastructure and services in your communities. Through *Budget 2023*, capital support for municipalities is being maintained with \$485 million provided through the Municipal Sustainability Initiative (MSI). In addition, we are doubling MSI operating funding to \$60 million. The estimated 2023 MSI allocations are available on the program website at www.alberta.ca/municipal-sustainability-initiative.aspx.

Next year, we will be introducing the Local Government Fiscal Framework (LGFF), an updated framework that ties funding to provincial revenue changes, which will ensure sustainable funding levels for the province and allow municipalities to plan more effectively for the future. The baseline funding amount for the LGFF will be \$722 million in 2024/25. Furthermore, we heard your feedback and, subject to approval by the Legislature, are updating the legislation so that this amount will increase or decrease at 100 per cent of the percentage change in provincial revenues from three years prior, rather than 50 per cent as legislated. Based on the most current financial data and subject to approval of the legislation, we anticipate funding for municipalities will increase by 12.6 per cent to approximately \$813 million for the 2025/26 fiscal year.

The federal Canada Community-Building Fund (CCBF), which provides infrastructure funding to municipalities throughout the province, will see an increase of \$11.1 million to Alberta. The estimated 2023 CCBF allocations are available on the program website at www.alberta.ca/canada-community-building-fund.aspx.

MSI and CCBF program funding is subject to the Legislative Assembly's approval of *Budget 2023*. Individual allocations and 2023 funding are subject to ministerial authorization under the respective program guidelines. Federal CCBF funding is also subject to confirmation by the Government of Canada. Municipalities can anticipate receiving letters confirming MSI and CCBF funding commitments in April.

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320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

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I am pleased to inform you that an additional \$3 million in grant funding is being committed in support of local public library boards, which means an increase of at least five per cent for all library boards. This funding increase will help maintain the delivery of critical literacy and skill-building resources to Albertans. There will also be an increase of \$800,000 in funding to the Land and Property Rights Tribunal to expand capacity for timely surface rights decisions.

Additionally, *Budget 2023* will provide an increase of \$500,000 to provide fire services training grants. Public safety is always a priority, and while we respect that fire services is a municipal responsibility, our government recognizes that a strong provincial-municipal partnership remains key to keeping Albertans safe.

As we all look forward to the year ahead, I want to re-iterate that Alberta municipalities remain our partners in economic prosperity and in delivering the critical public services and infrastructure that Albertans need and deserve. Municipal Affairs remains committed to providing sustainable levels of capital funding, promoting economic development, and supporting local governments in the provision of programs and services.

Alberta's economy has momentum, and we are focused on even more job creation and diversification as we continue to be the economic engine of Canada. At the same time, we recognize Albertans are dealing with the financial pressures of high inflation.

Budget 2023 will help grow our economy while also strengthening health care, improving public safety, and providing relief to Albertans through the inflation crisis. Alberta's government will do its part by remaining steadfastly committed to responsible management, paying down the debt, and saving for tomorrow.

With these priorities in mind, we will move forward together in fulfilling Alberta's promise and securing a bright and prosperous future for Alberta families.

Sincerely,



Rebecca Schulz
Minister

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