



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, May 15, 2023 @ 7:00 PM
Horton Agencies Board Room

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 May 15th, 2023 Regular Village Council Meeting	
Be it resolved that the May 15th, 2023 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 April 17th, 2023 Regular Village Council Meeting	4 - 9
Be it resolved that the April 17th, 2023 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARING	
5.1 7:15PM Judith and Roy Murray re Appeal of Utility Charges	10
5.2 7:45PM Peter Vana on behalf of V3 Group of Companies re Draft Area Structure Plan	11 - 25
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	26 - 27
Be it resolved that the Public Works Foreman Report be received as information.	
6.2 Regional Water Operator Report	28
Be it resolved that the Regional Water Operator Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 Fire Pit Bylaw No. 597-23	29 - 32
Be it resolved that the Village of Marwayne give first reading to Bylaw no. 597-23, being a bylaw to control and regulate fires and burning within the Village of Marwayne.	

Be it resolved that the Village of Marwayne give second reading to Bylaw no. 597-23, being a bylaw to control and regulate fires and burning within the Village of Marwayne.

Be it resolved that the Village of Marwayne introduce for third reading Bylaw no. 597-23, being a bylaw to control and regulate fires and burning within the Village of Marwayne.

Be it resolved that the Village of Marwayne give third and final reading to Bylaw no. 597-23, being a bylaw to control and regulate fires and burning within the Village of Marwayne.

7.2 Quote for Basketball Court Lighting 33

Be it resolved that the quote for lighting at the basketball courts be received as information.

7.3 Trees at the Ball Diamonds

Be it resolved that the request to plant trees at the ball diamonds be received as information.

7.4 RCMP Quarterly Statistics 34 - 42

Be it resolved that the RCMP Quarterly Statistics be received as information.

8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

8.1 Splash Park Contribution from the County of Vermilion River 43

Be it resolved that the Village of Marwayne receive the letter from the County of Vermilion River in regards to their \$25,000 contribution towards the splash park project as information.

9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

9.1 Purchase of Cub Cadet Mower

Be it resolved that the request to purchase a new 2023 Cub Cadet Pro Z from Ireland Farm Equipment at a cost of \$15,000 to be funded by the equipment reserve be approved as presented.

10 ADMINISTRATIVE REPORTS

10.1 Councillor Reports 44 - 81

Be it resolved that the following Councillor Reports be received as information:

- Vermilion River Regional Waste Management Services Commission Meeting Minutes
- Alberta Central East Water Corporation Meeting Minutes

10.2 Chief Administrative Officer Report 82 - 99

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Cheque Distribution Report 100 - 101

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.2 Bank Reconciliation Report

Be it resolved that the April 2023 Bank Reconciliation Report be received as information.

11.3 Monthly Utility Bill Report 102

Be it resolved that the April 2023 Monthly Utility Bill Report be received as information.

12 CORRESPONDENCE

12.1 Letters 103 - 104

Be it resolved that the correspondence listing be received as information.

13 CONFIDENTIAL

13.1 Advice from Officials - FOIP Section 17 (1)

14 NEXT MEETING

14.1 June 19th, 2023 at the ATB Financial Boardroom

15 ADJOURNMENT



210 2nd Avenue South, Box 113
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E: admin@marwayne.ca W: www.marwayne.ca

Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday April 17th, 2023
Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter
Councillors Rod McDonald and Ashley Rainey
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the April 17th, 2023 Village of Marwayne Council Meeting to order at 7:01 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

April 17th, 2023 Council Meeting Agenda

2023-04-01

Moved By Councillor A. Rainey

Be it resolved that the April 17th, 2023 Village Council Meeting Agenda be approved with the following additions as presented.

- Delegation – Maureen Germsheid – Bylaw Ticket Appeal

CARRIED

3. ADOPTION OF MINUTES

March 20th, 2023 Regular Council Meeting Minutes

2023-04-02

Moved By Deputy Mayor R. McDonald

Be it resolved that the March 20th, 2023 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. DELEGATIONS

Jeff Alliston on behalf of Metrix Group re: 2022 Audit

2023-04-03

Moved By Councillor A. Rainey

Be it resolved that the 2022 Financial Statements be approved as presented.

CARRIED

Maureen Germsheid re: Appeal of Bylaw Ticket

CLOSED SESSION – FOIP SECTION 17 (1) – ADVICE FROM OFFICIALS

2022-04-04

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne move into a closed session at 7:49 p.m. with all members in attendance.

CARRIED



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2022-04-05

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 8:36 p.m. with all members in attendance.

CARRIED

Mayor C. Neureuter stepped down from the role of Chair. Deputy Mayor R. McDonald assumed the role of Chair.

2023-04-06

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne uphold Maureen Germsheid's Bylaw Ticket as issued and send a letter advising of Council's decision accordingly.

CARRIED

Deputy Mayor R. McDonald stepped down from the role of Chair. Mayor C. Neureuter resumed the role as Chair.

5. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Regional Water Operator Report

2023-04-07

Moved By Deputy Mayor R. McDonald

Be it resolved that the Regional Water Operator Report be received as information.

CARRIED

6. KEY STRATEGY: SAFE AND CARING COMMUNITY

Public Works Week

2023-04-08

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne declare May 21st to 27th, 2023 as Public Works Week.

CARRIED

7. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Purchase of Lots 19/20

2023-04-09

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne purchase lots 19/20 on Centre Street for \$12,500.

CARRIED

Sale of Lots 21 & 22

2023-04-10

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne approve the sale of Lots 21 and 22 on Centre Street for \$5000. Be it further resolved that the Village of Marwayne amalgamate Lots 21 and 22 into one parcel.

CARRIED



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Sale of Lots 17/18

2023-04-11

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne approve the sale of Lots 17/18 and 19/20 on Centre Street for \$10 000. Be it further resolved that the Village of Marwayne amalgamate Lots 17/18 and 19/20 into one parcel.

CARRIED

8. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

2023 Operational and Capital Budgets

2023-04-12

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne approve the 2023 Operational and Capital Budgets as presented.

CARRIED

2023 Property Tax Bylaw No. 594-23

2023-04-13

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 594-23, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2023 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

Mayor C. Neureuter stepped down from the role of Chair. Deputy Mayor R. McDonald assumed the role of Chair.

2023-04-14

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 594-23, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2023 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

Deputy Mayor R. McDonald stepped down from the role of Chair. Mayor C. Neureuter resumed the role as Chair.

2023-04-15

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 594-23, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2023 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED UNANIMOUSLY



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2023-04-16

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give third and final reading Bylaw No. 594-23, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2023 taxation year and impose a penalty on all taxes remaining unpaid.

CARRIED

2023 Special Culture and Recreation Tax Bylaw No. 595-23

2023-04-17

Moved By Deputy Mayor R. McDonald

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 595-23, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED

2023-04-18

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 595-23, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED

Mayor C. Neureuter stepped down from the role of Chair. Deputy Mayor R. McDonald assumed the role of Chair.

2023-04-19

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne give introduce for third reading Bylaw No. 595-23, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED

Deputy Mayor R. McDonald stepped down from the role of Chair. Mayor C. Neureuter resumed the role as Chair.

2023-04-20

Moved By Councillor A. Rainey

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 595-23, being a bylaw to authorize the annual special culture and recreation rates of taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

CARRIED



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9. ADMINISTRATIVE REPORTS

Councillor Reports

2023-04-21

Moved By Councillor A. Rainey

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2023-04-22

Moved By Councillor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

10. FINANCIAL

Monthly Financial Report

2023-04-23

Moved By Councillor A. Rainey

Be it resolved that the Monthly Financial Report be received as information.

CARRIED

Cheque Distribution Report

2023-04-24

Moved By Deputy Mayor R. McDonald

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2023-04-25

Moved By Deputy Mayor R. McDonald

Be it resolved that the March 2023 Bank Reconciliation Reports be received as information.

CARRIED

Monthly Utility Bill Report

2023-04-26

Moved By Councillor A. Rainey

Be it resolved that the March 2023 Utility Bill Report be received as information.

CARRIED



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11. CORRESPONDENCE

Letters

2022-04-27

Moved By Councillor A. Rainey

Be it resolved that the correspondence listing be received as information.

CARRIED

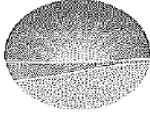
12. ADJOURNMENT

Being that the April 17th, 2023 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:07 p.m.

Approved this 15th day of May 2023.

Chris Neureuter, Mayor

Shannon Harrower, CAO



MARWAYNE

VILLAGE OF MARWAYNE
 BOX 113
 210 2ND AVE SOUTH
 MARWAYNE AB T0B 2X0

Murray, Roy and
 Murray, Judith



2023 Combined Assessment & Tax Notice

Roll Number : 000 08700
 Date Mailed : May 16, 2023
 Appeal Deadline : Jul 24, 2023
 Notice of Assessment : May 24, 2023
 Due Date : Jun 30, 2023
 Amount Due : **\$1,642.79**

Payable at most financial institutions.

Murray, Roy and
 Murray, Judith



Remit Top Portion with Payment Mailed : May 16, 2023

2023 Combined Assessment & Tax Notice

Roll Number : 000 08700
 Appeal Deadline : Jul 24, 2023
 Notice of Assessment : May 24, 2023
 Due Date : Jun 30, 2023
 Parcel Size 8463.000

Assessment	Amount
Residential Land & Improvements-Imj	22,220
Residential Land & Improvements-Lai	31,230
Grand Total :	53,450

Local Improvements	Expiry	Amount
Total Local Improvement :		

Assessment complaints must be filed within 60 (sixty) days from the date of this notice and must be filed using the Government of Alberta's Assessment Review Board Complaint Form (#LGS1402) available online at <http://www.municipalaffairs.alberta.ca/documents/as/LGS1402.pdf>. We encourage you to contact Wainwright Assessment Group to discuss your assessment prior to filing an official complaint at 780-842-5002.

Property Tax	Tax Rate	Amount
Residential Land & Improvements	0.0108600	950.00
Recreation	0.0746000	74.60
Residential Land & Improvements	0.0024981	133.52
Total Tax Levy	0.0879581	1,158.12

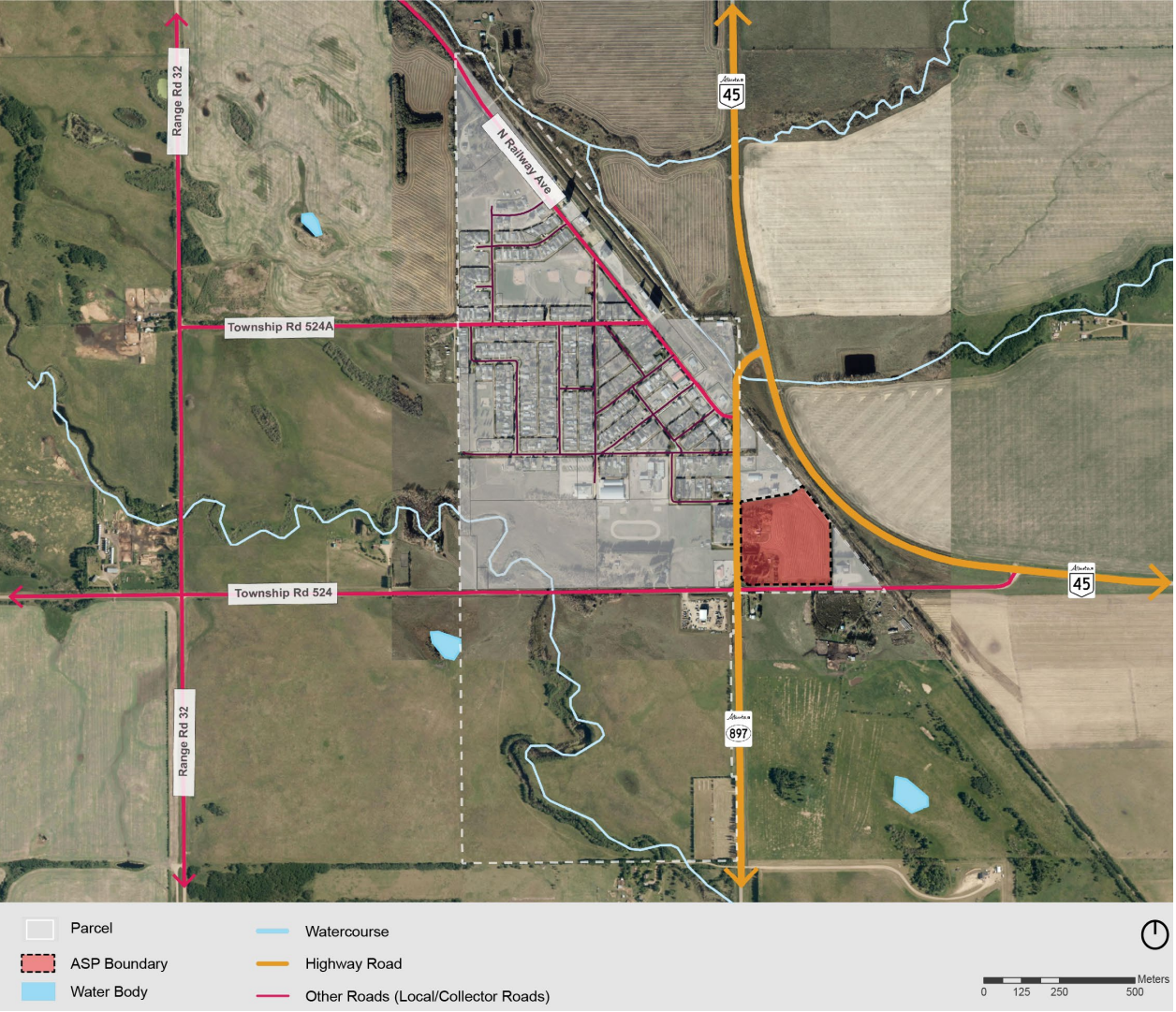
PENALTIES WILL BE ASSESSED AS FOLLOWS
 Jul. 1, 2023 – a 12% penalty will be added to unpaid taxes as of Jun. 30, 2023
 Jan. 1, 2024 – a 6% penalty will be added to unpaid taxes as of Dec. 31, 2023

Municipal Taxes	1,024.60
School Taxes	133.52
Local Improvement	0.00
Arrears	40.00
Bal Transfer AR / UB	444.67
Payment	0.00
Total Due	\$1,642.79



Marwayne Business Park Area Structure Plan

Prepared for: Village of Marwayne Council
May 15th, 2023



Site Context

What is an Area Structure Plan?

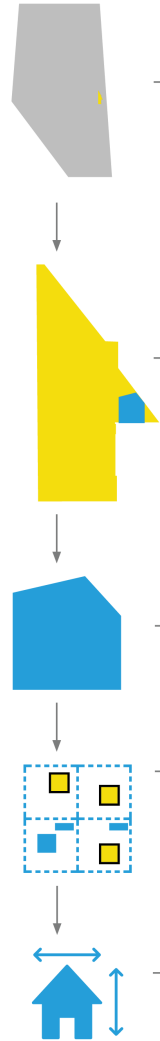
- Long term (20+ years) planning document.
- Designates future land uses.
- Outlines anticipated population/ density.
- Describes the phasing of development.
- Includes the general location of transportation routes and public utilities.

Purpose of an Area Structure Plan:

- Reduces land use conflicts and ad hoc development that can have an impact on:
 - the environment;
 - municipal budget (tax dollars);
 - existing roads;
 - water and wastewater systems; and
 - adjacent landowners.
- Provides landowners and prospective developers with an idea of future land uses and when development may occur.
- Streamlines rezoning and subdivision applications (if in compliance with the ASP).



Planning Hierarchy



MUNICIPAL GOVERNMENT ACT

This document describes the governance powers and responsibilities municipalities in Alberta have. It describes what is required in all the subsequent planning documents.

LAND USE FRAMEWORK (REGIONAL PLANS)

Although not included in this diagram, the province is divided into seven different subregions. The regional plans are intended to manage the impacts development has on the air, land, water and biodiversity. Village of Marwayne falls within the North Saskatchewan Regional Plan (In Development).

VILLAGE OF MARWAYNE MUNICIPAL DEVELOPMENT PLAN

A Municipal Development Plan (MDP) sets the framework for growth and development at a county-wide scale. It defines future lands uses, transportation systems, municipal services and facilities, provision of land for parks and schools, and protection mechanisms for agricultural operations. The MDP's Future Land Designation Map defines the proposed ASP area as Industrial.

AREA STRUCTURE PLAN

This is what we are creating! The Marwayne ASP must be consistent with all the planning documents above it, and it provides the framework for future growth and development within its boundary.

SUBDIVISION REGULATIONS

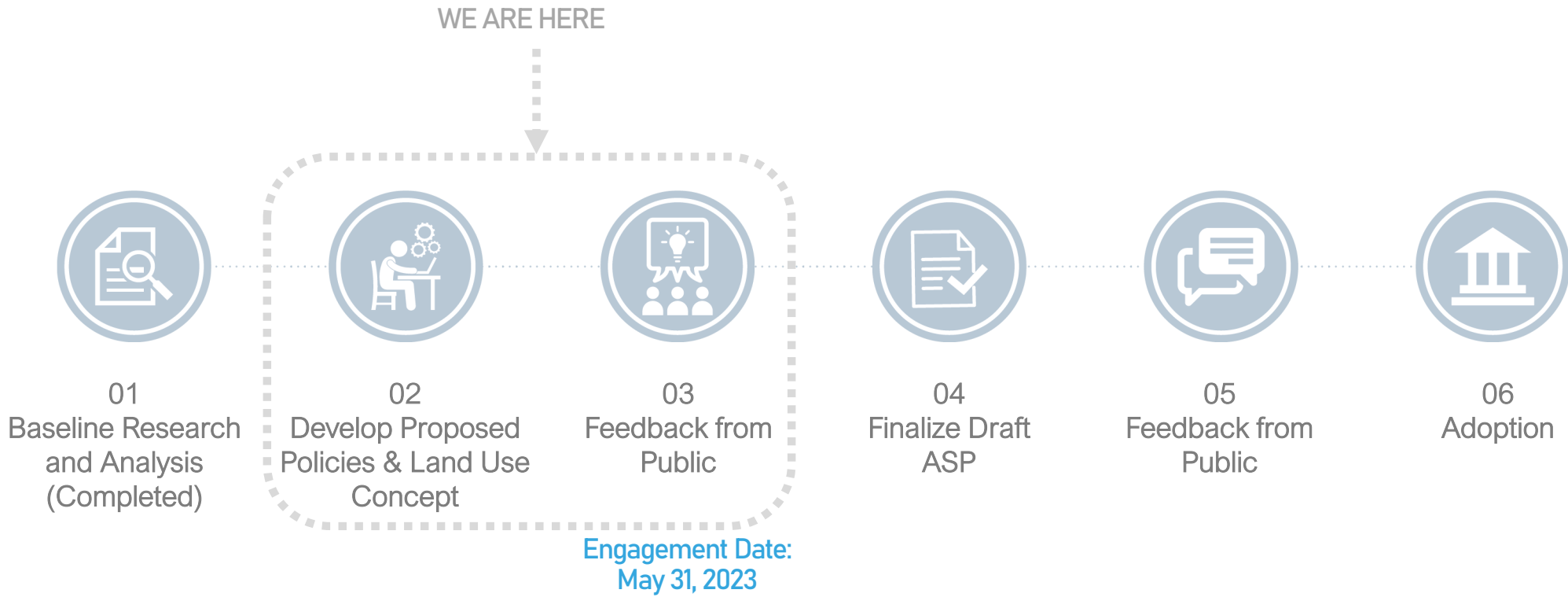
These are specific regulations that define how land may be subdivided.

LAND USE BYLAW

The land use bylaw defines what uses are permitted on a parcel of land and specific regulations related to where buildings may be built on a site, their size, and massing. Land Use Bylaw of the Village of Marwayne identifies the proposed ASP as M- Industrial District.



Project Process



Vision

The Village of Marwayne has a vision to support and enable the expansion of existing businesses and attraction of new businesses through the planning and development of a business and employment area.



CONCEPT PLAN

KEY PLAN:



LEGEND:

- Study Area
- Parcel
- Industrial District (M)
- Residential District (R1)
- Highway Commercial District (C)
- Community District (P)
- Urban Reserve District (UR)
- Municipal Reserve District (MR)
- Public Utility Lot (PUL)
- Existing Trail
- Proposed Trail
- Proposed Roadway
- Sewer Gravity Mains
- Water Pressure Mains
- Fire Hydrants
- Water Fittings
- Water Valves
- Man Holes

Note: Dimensions and lot lines for demonstrative purposes only and subject to change.

CLIENT:

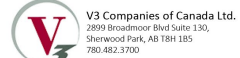
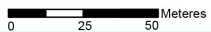


PROJECT: C22-046 DATE: 08/05/2023

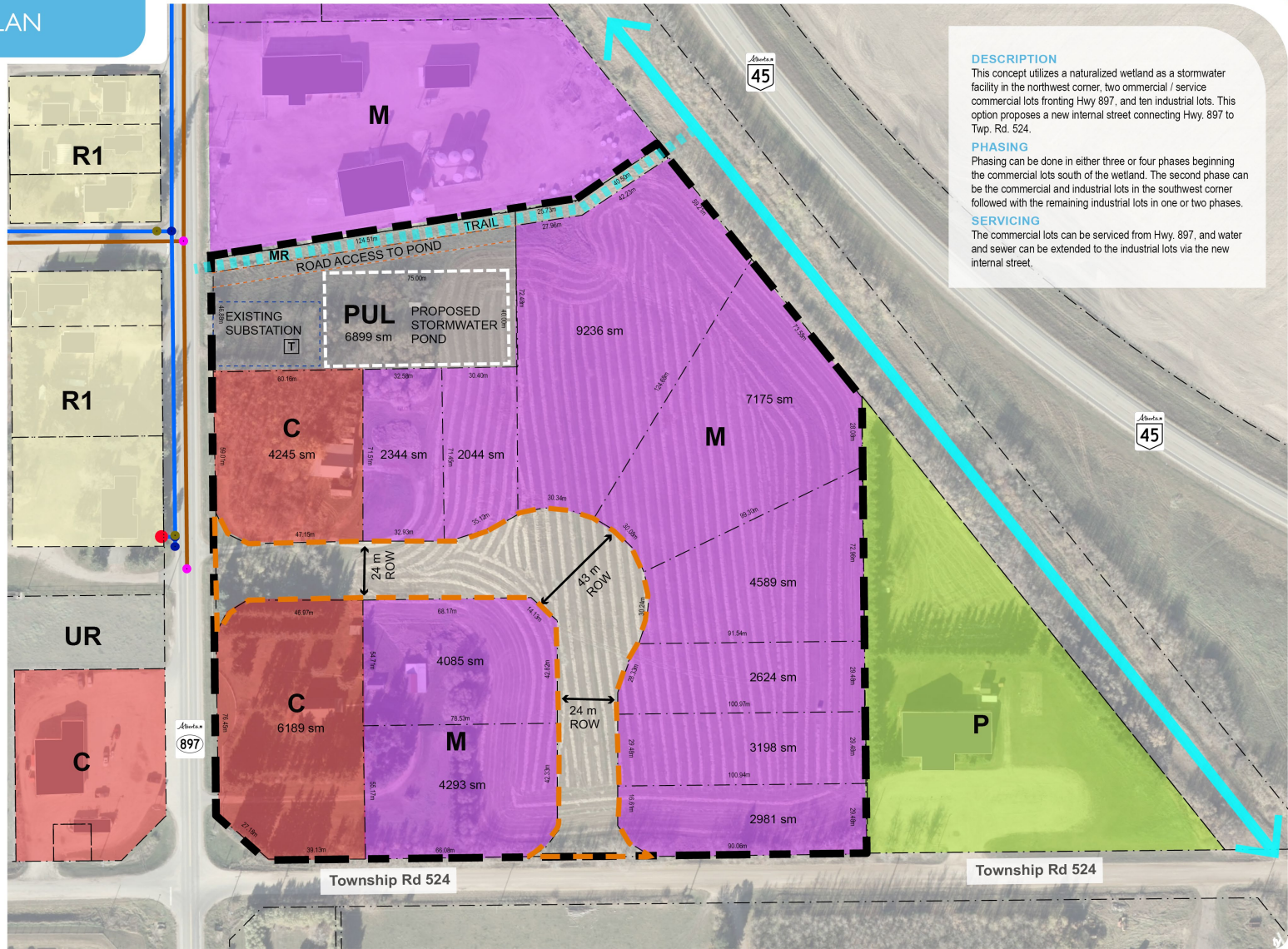
DESIGNED: Nicole Cronkhite

CHECKED: Elisa Stamatakis

SCALE: 1:1,500



Visio, Veritas, Virtute...
"The Vision to Transform with Excellence"



DESCRIPTION
This concept utilizes a naturalized wetland as a stormwater facility in the northwest corner, two commercial / service commercial lots fronting Hwy 897, and ten industrial lots. This option proposes a new internal street connecting Hwy. 897 to Twp. Rd. 524.

PHASING
Phasing can be done in either three or four phases beginning the commercial lots south of the wetland. The second phase can be the commercial and industrial lots in the southwest corner followed with the remaining industrial lots in one or two phases.

SERVICING
The commercial lots can be serviced from Hwy. 897, and water and sewer can be extended to the industrial lots via the new internal street.



Draft ASP Polices: Development Concept

Commercial & Industrial Development

Objective: *To facilitate diverse economic opportunities within the Plan area through responsible land use planning.*

POLICIES

The Village will:

1. Work with existing businesses who wish to expand, and perspective new businesses locating to the Village's business park.
2. Utilize a transition of land uses and districting to support a buffer from the existing residential areas to the new industrial area.



Draft ASP Polices: Development Concept

Trails, Open Space

Objective: *To provide a safe trail network connecting existing development to the recreation space to the northeast of the Plan area that promotes active lifestyles.*

POLICIES

The Village will:

1. Establish a public trail along the north edge of the development to provide connectivity with existing developments and trail networks.
2. Require on-site containment systems to be used by all developments in the Plan area to minimize seepage of oil, gas and other materials into the groundwater.
3. Incorporate a trail into the construction of new storm water management facility utilizing the County of Vermillion River's Engineering Design Standards.



Draft ASP Polices: Development Concept

Environmental Stewardship & Natural Environment

Objective: To protect and enhance the natural landscape where appropriate and to mitigate adverse impacts to the natural environment as best as possible at all stages of development, including construction and operation of industrial and commercial land uses.

POLICIES

The Village will:

1. Require developers to meet the goals and strategies of the Village of Marwayne's Sustainability Plan where applicable.
2. Require developers to protect the environment at all stages of development including construction, operation and site reclamation.
3. Require developers to manage all environmental nuisances including light, sound, dust and noise pollution within their developments.
4. Require developers to landscape the street facing frontage of their site.



Draft ASP Polices: Development Concept

Transportation

Objective: *To create a safe, efficient, and functional road network within the Plan area.*

POLICIES

The Village will:

1. Access the Plan area from major roadways shown in Figure 8: Transportation Network.
2. Construct the internal roadway to the Village's municipal engineering standards and designed to minimize surface runoff from entering the stormwater system. Techniques such as landscaped ditches, bioswales and landscaped shoulders may be used to reduce surface runoff.



Draft ASP Polices: Municipal Utilities

Water & Sanitary Servicing

Objective: *To create and maintain an efficient, effective and economical utility system that meets the demands of future development.*

POLICIES

The Village will:

1. Provide water servicing to the Plan area as generally shown in Figure 9: Water Infrastructure
2. Provide sanitary services to the Plan area as generally shown in Figure 10: Sanitary Infrastructure Network.
3. Ensure that the construction of new and expansion of existing water and sanitary servicing systems comply with the policies and recommendations identified in the water and sanitary servicing studies for the Plan area.



Draft ASP Polices: Municipal Utilities

Stormwater Management

Objective: *To manage stormwater throughout the Plan area to avoid any increase in runoff resulting from development.*

POLICIES

The Village will:

1. Locate the stormwater management facility within the Plan area as shown in Figure 11: Stormwater Infrastructure Network.
2. Ensure all on-site stormwater is managed to the Village's Engineering Design Standards.



Draft ASP Polices: Plan Implementation

Phasing & Future Development

Objective: *To require compact, orderly and economical growth within the Plan area.*

POLICIES

The Village will:

1. Ensure development in the Plan area follows the general pattern of land uses and development phasing established in the Plan.
2. Develop a business plan that will leverage a variety of cost recovery mechanisms and the phasing of development to encourage new businesses, employment opportunities, increased assessment and recover the land and servicing costs, and limit the Village's financial liabilities.
3. Explore all possible funding sources to offset roadway and infrastructure improvements, including but not limited to levies, federal and provincial grants, developer contributions, and public private partnerships.



Thank You



-  Peter Vana, RPP, MCIP
-  pvana@v3co.ca
-  www.v3co.com





APRIL 2021 PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys (including Arena parking lot before it gets busy)	good	
Sidewalk Inspections (Note any repairs needed, weeds, edging)	In June	
Sanding (As Needed) (Remove, Wash Sand/Salt from Sander to prevent rust & complete maintenance for next year – oil chain)	ok	
Get Ball Diamonds ready for the season	ok	
Trees/Weeds/Cultivate & Set Up Watering Tank (Make sure its ready)	ok	
Lagoon Inspection & Rotation	end may	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	ok	
Playground Inspection, Rotofilling and Add Sand	3 may	
Check Water & Hydrant Valves/Flush Hydrants/Tabulated (Give Estimate of Water Use to Shannon)	4 may done	
Dead Ends Flushed & Tabulated/Sewer Flushed & Manhole Inspections	done In may 4	
Check Gravel Inventory for Spring Order (Do we have enough for back alleys, filling holes, water line breaks?)	good	
Street Sweeping	End may	
"Dipping" Water Wells (Pumping & Non Pumping)		

<p>Re-Install Water Meter at Agricore when asked and seal after freezing has finished</p>	<p><i>done.</i></p>	
<p>Get Community Building Water Readings</p>		
<p>Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)</p>	<p><i>Good</i></p>	
<p>Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)</p>	<p><i>Good</i></p>	

Submitted by: *W.P.*

Date: _____



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Regional Operator report

April 2023

Common information:

Monthly reports up to date.

A few problems with the water op cell phone. Nothing serious so far.

Marwayne and Kitscoty operator training is going well.

Some internet problems still happening seems to disable the alarms. Routers replaced we will see if that helps.

Regional operator took 2.5 sick for Dr appointment April 20,2023.

Regional operator taking annual vacation April 24-May 8 inclusive, 2023. Will have laptop and personal phone.

Regional operator took annual vacation April 6 and personal day on 13th.

Regional operator booked for more annual vacation May 18th to May 22nd.

Outstanding items:

Review SOP's. Need to be updated for distribution only.

Marwayne lift station second pump still with Xylem. New pump has been ordered.

Kitscoty has begun server changes and internet upgrades. Marwayne replace two routers.

One more CC to repair in Kitscoty with hydro vac after we remove portion of sidewalk.

M-log leak sensors off line in both Marwayne and Kitscoty.

Marwayne:

Data for March 2023 was electronically submitted on AEP site.

Xylem gave us a new quote for new replacement pump for small lift station \$9600.

Consumption remains low, minimum nighttime consumption down to 8 lpm at times.

One service on 3rd Ave and one on 3rd street have leaks on home owner's side and are turned off right now.

A couple of problem valves need some attention. Rusway to dig once frost is out.

Operator training is going well. Has done daily rounds with no supervision.

Internet problems still occurring on an intermittent basis. Two routers replaced.

Monitoring pump cycles when bulk water is used. Might be a problem for Bi-systems.

Might be issue with lag pump on power failure, more testing is needed

Laptop email program needed a reset after annual vacation.

Local operators very helpful when regional operator needed time off.



Village of Marwayne Fire Pit Bylaw No. 597-23

A BYLAW OF THE VILLAGE OF MARWAYNE TO ESTABLISH THE CONTROL AND REGULATIONS SURROUNDING FIRES AND BURNING IN THE VILLAGE OF MARWAYNE.

- WHEREAS** the Village of Marwayne in the Province of Alberta deems it appropriate to establish a bylaw to control and regulate fires and burning in the Village of Marwayne;
- AND WHEREAS** the Council of the Village of Marwayne may pass bylaws for the safety, health and welfare of people and the protection of property;
- NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:
1. **THAT** "Acceptable Fire Pit" means:
 - a. A fire pit with a minimum of 3 meters clearance, measured from the nearest fire pit edge to any building, property line or combustible materials;
 - b. A fire pit with a height of no more than 24 inches;
 - c. A fire pit that is free standing, and self contained provided that it meets the provisions set forth in this bylaw; and
 - d. A fire pit that has enclosed sides constructed of bricks, concrete blocks, heavy gauge metal or other non combustible materials that are deemed acceptable by the Fire Chief or his/her designate.
 2. **THAT** burning in an Acceptable Fire Pit shall only take place if:
 - a. There is a means of controlling and extinguishing the fire on the property and within reasonable distance from where the fire is occurring; and
 - b. A responsible adult, 18 years of age or older, is present on the property when the fire is burning.
 3. **THAT** fire pits be used for recreational purposes only and not utilized for the burning of garbage, brush or waste. Only clean/dry wood or charcoal is permitted.
 4. **THAT** every fire pit be registered with the Village of Marwayne administration office. Applicants must fill out Schedule "A" attached hereto and provide a picture of the pit and location. Approved applications remain on file indefinitely unless the fire pit is moved or altered.
 5. **THAT** the Fire Chief or his or her designate shall inspect each fire pit. The Fire Chief or his or her designate is responsible for determining if the fire pit is in compliance with the rules and regulations of this bylaw.
 6. **THAT** no burning permits are required. However, the Village of Marwayne adheres to all County of Vermilion River fire bans and all persons with a fire pit within the Village of Marwayne must do the same.



Village of Marwayne
Fire Pit Bylaw No. 597-23

- 7. **THAT** Bylaw No. 430-00 be repealed.

- 8. **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

READ A FIRST TIME IN COUNCIL THIS 15th DAY OF MAY, 2023.

READ A SECOND TIME IN COUNCIL THIS 15th DAY OF MAY, 2023.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 15th DAY OF MAY, 2023.

Chris Neureuter, Mayor

Shannon Harrower, CAO

Village of Marwayne
Fire Pit Bylaw No. 597-23



Schedule "A"

Applicant Name	
Property Address	
Applicant Phone Number	
Applicant Email Address	
Date the Fire Pit was installed	

I, _____, agree to be bound by the provisions of the Village of Marwayne's Bylaw No. 597-23. More specifically, I certify that my fire pit will only be used for:

- Recreational purposes. No burning of garbage, brush or waste; and
- Burning clean/dry wood or charcoal.

I further agree that my fire pit will be:

- A minimum of 3 meters away from any building, property line, or combustible material;
- Constructed of bricks, concrete blocks, heavy gauge or other non-combustible material; and/or
- An enclosed self-contained free standing fire pit constructed of non-combustible material.

I understand that my failure to abide by the Village of Marwayne's Bylaw No. 597-23 may result in fines and/or penalties. I agree to compensate the Village of Marwayne Fire Department for all costs incurred relating to the extinguishing of a fire on my property as a result of the improper use of my fire pit. I agree that a responsible adult shall always be present when the fire is burning. I understand that my failure to adhere to the above noted rules and regulations may result in the revocation of my fire pit permit indefinitely.

Signature of Applicant _____ **Date** _____



Village of Marwayne
Fire Pit Bylaw No. 597-23

The Fire Pit is acceptable to the Fire Chief or Designated Officer in its placement.

- Accepted
- Refused

There is a means acceptable to the Fire Chief or Designated Officer of controlling or extinguishing the fires available on the property and within reasonable distance from where the fire occurs.

- Acceptable
- Unacceptable

A picture of the fire pit and location must be attached to this application. Has one been submitted?

- Yes
- No

This Fire Pit is:

- Approved for Use
- Refused for Use because of the following conditions:

Fire Chief or Designated Officer

Date

Received at the Village of Marwayne Administration Office on _____

By _____.

OFFICE USE ONLY - Fire Pit Permit No. _____

Estimate Village of Marwayne

May, 2, 2023

Court Lights

4-Led Lights	- 397.00	- 1588.00
4-Last Boxes	- 33.75	- 135.00
4-1" close nipple	- 6.35	- 25.40
4-1" FA	- 3.95	- 15.80
4-3/4" Nipples	- 5.50	- 22.00
2-1" PVC 10-ft	- 29.05	- 58.10
40-m of wire	- 2.25m	- 90.00
Materials total	-	<u>1934.30</u>

4-Light Pole Brackets	- 75.00	300.00
2hrs Welder	100.00	200.00
8-Labour to fix Boxes & Conduit	^{55.00} =	440.00
8-hrs to wire & hang Lights	- 75.00 =	600.00

Brackets & Labour	Total =	1540.00
Materials	Total =	1934.30
	Total =	<u>3474.30</u>

Note: Man lift by others.

+ GST.

TIME FOR A CHANGE
HOME IMPROVEMENTS LTD.

Shane Kossey



May 11, 2023

Cpl. Brian Weisbrod
Acting Detachment Commander
Kitscoty, Alberta

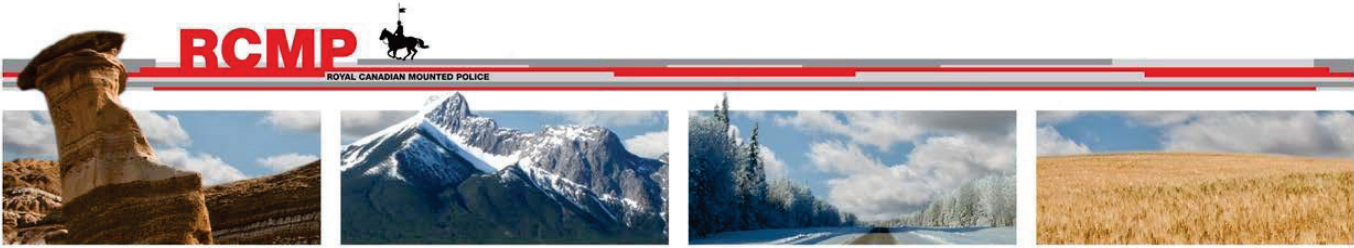
Dear Mayor Neureuter ,

Please find attached the quarterly Community Policing Report that covers the January 1st to March 31st, 2023 reporting period. This information serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Kitscoty Detachment. The sharing of quarterly reports demonstrates our ongoing commitment to transparency while delivering the high level of policing services that you, and the citizens you represent, have come to expect from the Alberta RCMP.

As we transition towards Spring, the safety and security of all Albertans will continue to be our main focus. In an effort to leverage technology to oversee and amplify our response to emergency incidents around the Province, your Alberta RCMP recently established a Real Time Operations Centre (RTOC). Working hand-in-hand with our Operational Communications Centre (OCC), the RTOC has senior police officers monitoring policing operations in real-time, assessing ongoing incident risk, coordinating specialized and expert resources, and managing the response. The existence of the RTOC provides our members real-time guidance, direction and support from seasoned and experienced police officers. The RTOC also ensures a coordinated response to cross-jurisdictional activities and significant events through enhanced interoperability with other policing agencies within the Province.

The attached reporting along with your valued feedback will help ensure that our service delivery to your community is meeting your needs on an ongoing basis. As the Chief of Police for your community, please do not hesitate to contact me if you have any questions or concerns.

Cpl. Brian Weisbrod
Acting Detachment Commander
Kitscoty RCMP Detachment



RCMP Provincial Policing Report

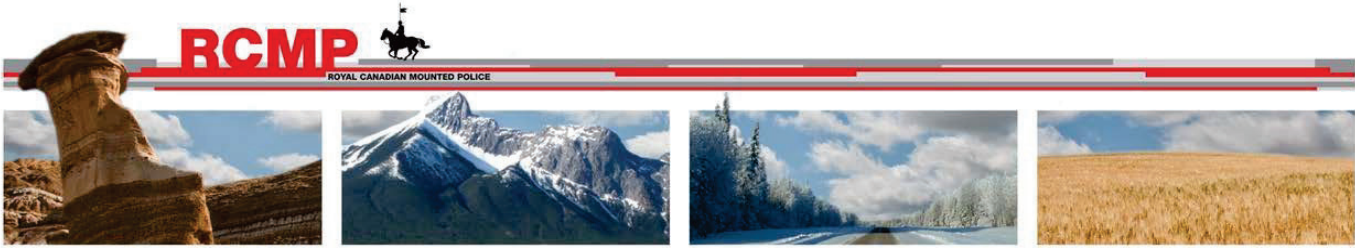
Detachment	Kitscoty
Detachment Commander	Cpl. Brian Weisbrod
Quarter	Q4
Date of Report	2023-05-11

Community Consultations

Date	2023-01-18
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Attended Coffee Row at the Wheatfield Inn speaking with several residents from the area.

Date	2023-01-20
Meeting Type	Town Hall
Topics Discussed	Regular reporting information sharing
Notes/Comments	Attended a Town Hall at the Marwayne Community Hall. Members presented stats, a presentation on current fraud's and then held a Q&A. Various topics were discussed.

Date	2023-02-07
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Attended Village of Kitscoty Council Meeting. Discussed Q3 stats and also requested that council discuss priorities for next fiscal APP.

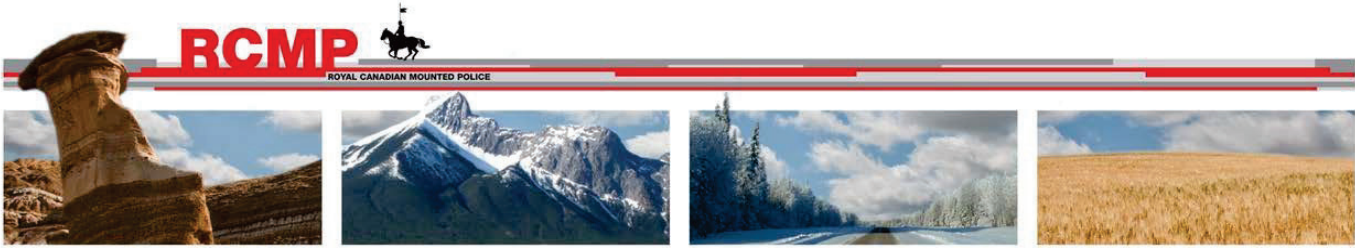


Date	2023-02-08
Meeting Type	Community Connection
Topics Discussed	Education Session
Notes/Comments	Attended coffee row at the Wheatfield Inn. Various topics discussed.

Date	2023-02-08
Meeting Type	Community Connection
Topics Discussed	Youth
Notes/Comments	Attended Streamstown school (Shine Christian Academy) to give a presentation about police work, cyber security, road safety and strangers. Also provided a tour of a police vehicle.

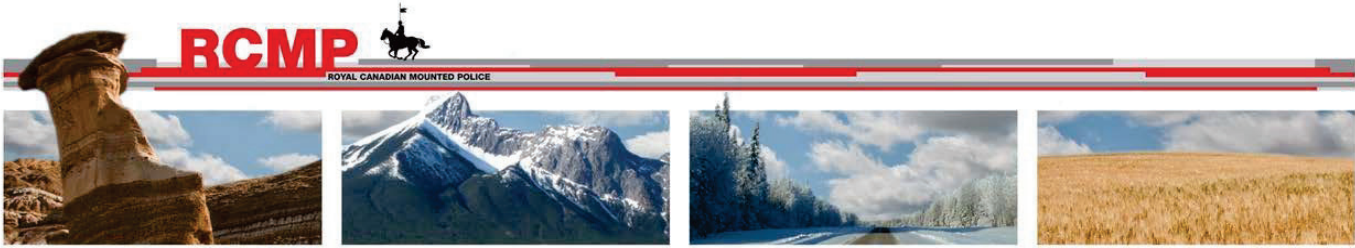
Date	2023-02-13
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Attended Paradise Valley Council meeting for regular reporting. Discussed Q3 report and requested Paradise Valley priorities for next fiscal year.

Date	2023-02-14
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Attended Marwayne Council meeting for regular reporting. Discussed Q2 & Q3 report and requested Marwayne priorities for next fiscal year.



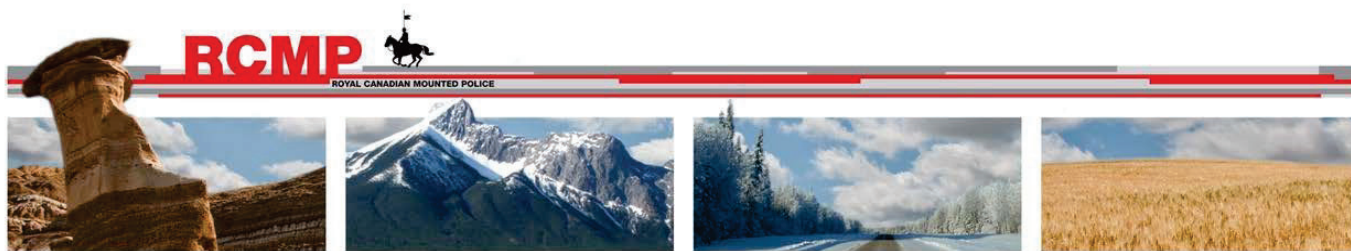
Date	2023-02-14
Meeting Type	Meeting with Elected Officials
Topics Discussed	Regular reporting information sharing
Notes/Comments	Attended County of Vermilion River Council meeting for regular reporting. Discussed Q3 report and requested County of Vermilion River priorities for next fiscal year.

Date	2023-02-21
Meeting Type	Community Connection
Topics Discussed	Youth
Notes/Comments	Attended the RCMP Youth Academy hosted by Lloydminster Detachment which had 23 students attend, several of which were from Kitscoty Detachment area.



Community Priorities

<p>Priority 1</p>	<p>Crime Reduction</p>
<p>Current Status & Results</p>	<p>29 curfew checks completed this quarter. Overall there was significant member buy-in which led to excellent results which exceeded the initial goal.</p>
<p>Priority 2</p>	<p>Community Engagement</p>
<p>Current Status & Results</p>	<p>In Q4, A second town hall was completed in Q4. Good turnout and positive feedback received. 12 fanouts were also completed. This included monthly releases, awareness of upcoming town hall and media releases. Initiative was exceeded.</p>
<p>Priority 3</p>	<p>Enhance Road Safety</p>
<p>Current Status & Results</p>	<p>During this Quarter, approx. 91 vehicle stops were completed as noted from PAT ticketing stats. Members have been focusing on areas of higher crime and in some instances have likely deterred crime as noted in night notes by scaring people out of the areas who may flee from police. This initiative was well exceeded. An intended side effect has also been the detection and apprehension of impaired drivers.</p>



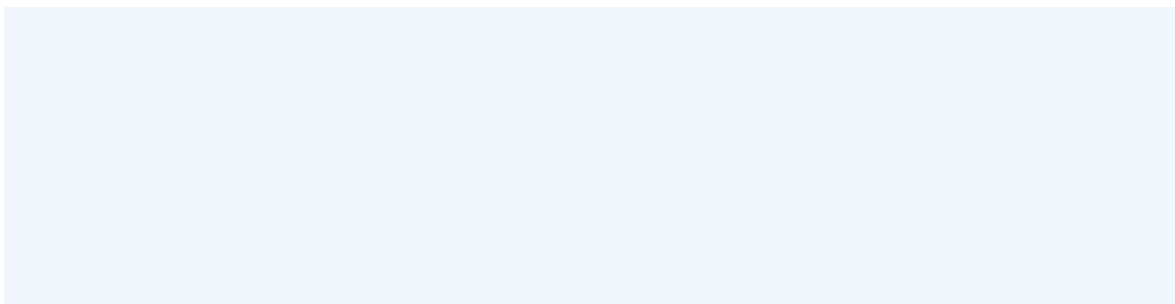
Crime Statistics¹

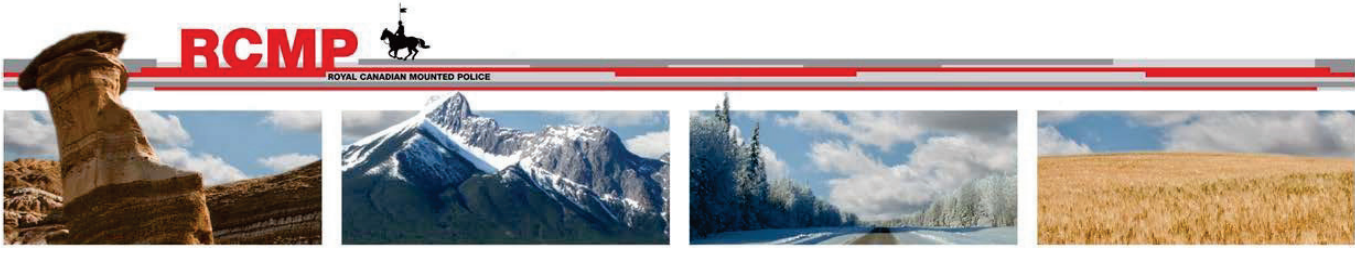
The following table provides policing statistics on actual offences within the periods listed. Please see Appendix for additional information and a five-year comparison.

Category	January - March			January - December		
	2022	2023	% Change Year-over-Year	2021	2022	% Change Year-over-Year
Total Criminal Code	120	97	-19%	474	553	17%
<i>Persons Crime</i>	21	23	10%	95	102	7%
<i>Property Crime</i>	81	52	-36%	297	356	20%
<i>Other Criminal Code</i>	18	22	22%	82	95	16%
Traffic Offences						
<i>Criminal Code Traffic</i>	9	4	-56%	39	39	0%
<i>Provincial Code Traffic</i>	222	220	-1%	1,341	1,262	-6%
<i>Other Traffic</i>	4	1	-75%	17	11	-35%
CDSA Offences	1	0	-100%	4	5	25%
Other Federal Acts	2	0	-100%	4	7	75%
Other Provincial Acts	36	36	0%	174	181	4%
Municipal By-Laws	3	0	-100%	7	12	71%
Motor Vehicle Collisions	71	36	-49%	204	261	28%

¹ Data extracted from a live database (PROS) and is subject to change over time.

Trends/Points of Interest





Provincial Police Service Composition²

Staffing Category	Established Positions	Working	Soft Vacancies ³	Hard Vacancies ⁴
Police Officers	8	6	1	1
Detachment Support	2	2	0	0

²Data extracted on March 31, 2023 and is subject to change over time.
³Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
⁴Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments

Police Officers: Of the eight established positions, six officers are working. One is on parental leave as a soft vacancy. There is one hard vacancies at this time with the transfer of Sgt. Buckingham. Cpl. Weisbrod is filling in the role of Detachment Commander until a replacement is named.

Detachment Support: There are two established positions that are currently filled.

Quarterly Financial Drivers



Kitscoty Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	1	0	0	0	N/A	N/A	-0.1
Robbery		0	3	2	0	0	N/A	N/A	-0.3
Sexual Assaults		1	1	1	2	3	200%	50%	0.5
Other Sexual Offences		0	3	0	0	4	N/A	N/A	0.5
Assault		10	5	12	10	9	-10%	-10%	0.3
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	0	0	1	N/A	N/A	0.2
Criminal Harassment		3	4	3	2	4	33%	100%	0.0
Uttering Threats		8	7	8	7	2	-75%	-71%	-1.2
TOTAL PERSONS		22	24	26	21	23	5%	10%	-0.1
Break & Enter		34	42	16	20	14	-59%	-30%	-6.2
Theft of Motor Vehicle		24	40	8	18	6	-75%	-67%	-5.8
Theft Over \$5,000		4	3	0	2	1	-75%	-50%	-0.7
Theft Under \$5,000		26	24	11	12	10	-62%	-17%	-4.4
Possn Stn Goods		10	8	4	6	6	-40%	0%	-1.0
Fraud		11	11	7	11	6	-45%	-45%	-1.0
Arson		1	0	2	3	0	-100%	-100%	0.1
Mischief - Damage To Property		0	13	10	7	9	N/A	29%	1.2
Mischief - Other		22	5	4	2	0	-100%	-100%	-4.7
TOTAL PROPERTY		132	146	62	81	52	-61%	-36%	-22.5
Offensive Weapons		0	1	4	2	1	N/A	-50%	0.3
Disturbing the peace		2	1	3	0	0	-100%	N/A	-0.5
Fail to Comply & Breaches		5	4	6	12	18	260%	50%	3.4
OTHER CRIMINAL CODE		4	2	3	4	3	-25%	-25%	0.0
TOTAL OTHER CRIMINAL CODE		11	8	16	18	22	100%	22%	3.2
TOTAL CRIMINAL CODE		165	178	104	120	97	-41%	-19%	-19.4

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment Crime Statistics (Actual) January to March: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

April 5, 2023

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		1	0	0	1	0	-100%	-100%	-0.1
Drug Enforcement - Trafficking		0	0	1	0	0	N/A	N/A	0.0
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
Total Drugs		1	0	1	1	0	-100%	-100%	-0.1
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	2	0	1	0	-100%	-100%	-0.5
TOTAL FEDERAL		3	2	1	2	0	-100%	-100%	-0.6
Liquor Act		1	0	3	3	0	-100%	-100%	0.1
Cannabis Act		0	0	0	1	1	N/A	0%	0.3
Mental Health Act		7	8	11	10	6	-14%	-40%	0.0
Other Provincial Stats		45	23	29	22	29	-36%	32%	-3.3
Total Provincial Stats		53	31	43	36	36	-32%	0%	-2.9
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		0	1	0	3	0	N/A	-100%	0.2
Total Municipal		0	1	0	3	0	N/A	-100%	0.2
Fatals		0	0	0	1	0	N/A	-100%	0.1
Injury MVC		3	5	3	5	3	0%	-40%	0.0
Property Damage MVC (Reportable)		45	46	33	53	29	-36%	-45%	-2.5
Property Damage MVC (Non Reportable)		11	6	8	12	4	-64%	-67%	-0.8
TOTAL MVC		59	57	44	71	36	-39%	-49%	-3.2
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	1	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
Total Provincial Traffic		147	162	218	222	220	50%	-1%	20.6
Other Traffic		1	0	3	4	1	0%	-75%	0.4
Criminal Code Traffic		10	8	6	9	4	-60%	-56%	-1.1
Common Police Activities									
False Alarms		10	9	13	7	5	-50%	-29%	-1.2
False/Abandoned 911 Call and 911 Act		7	18	2	4	4	-43%	0%	-2.0
Suspicious Person/Vehicle/Property		37	58	23	15	22	-41%	47%	-7.3
Persons Reported Missing		0	1	2	2	0	N/A	-100%	0.1
Search Warrants		0	1	0	0	0	N/A	N/A	-0.1
Spousal Abuse - Survey Code (Reported)		6	12	15	10	14	133%	40%	1.4
Form 10 (MHA) (Reported)		0	0	0	0	1	N/A	N/A	0.2



4912 50 Avenue, Box 69
Kitscoty, Alberta T0B 2P0
Ph: 780.846.2244
Fax: 780.846.2716
www.vermilion-river.com

April 27, 2023

RECEIVED

MAY 05 2023

Village of Marwayne
Box 113
Marwayne, AB
T0B 2X0

RE: Splash Park Funding Request

Dear Village of Marwayne,

The County of Vermilion River is pleased to be able to contribute special capital funding to your esteemed organization for the construction of the Splash Park. Council approved the Village of Marwayne's funding request for \$25,000.00 at their Regular Meeting of Council on February 14, 2023 with the following motion:

Motion Number: 2023-02-11

THAT the County of Vermilion River approve \$25,000.00 from the Park Trust Reserve for the Village of Marwayne Splash Park.

Enclosed is cheque #107942 for **\$25,000.00**, your approved funding allocation to contribute to the construction of the Splash Park.

We will require a Project Completion Report to be submitted once your project is finished. I have included the Project Completion Report in this package.

Thank you for the hard work you are doing to ensure recreation opportunities are available to all of our County residents. Wishing you and your fellow volunteers continued success.

Sincerely,

A handwritten signature in blue ink, appearing to read 'Candice'.

Candice McLean
Community Development Coordinator
County of Vermilion River

/encl.

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION HELD ON Mar 28,2023, AT THE
VERMILION TRANSFER SITE**

PRESENT:

Chair: M. Baker
Vice Chair D. Bergquist
Directors: R. McDonald; K.Miciak; J. Rayment; G. Kuneff;

CAO: S. Schwartz
Guest (CAO) F.Schaumleffel

ABSENT:

Directors S. Hryciuk; K. Whitlock
The meeting was called to order at 5:55 P.M.

AGENDA:

Additions to Agenda:

Sign off on 2018 Audit

MOVED by J.Rayment that the agenda be adopted with above addition
Carried.

MINUTES OF THE MEETING OF February 28,2023:

MOVED by R. McDonald that the minutes of the meeting of February 28,2023,
be adopted as presented.
Carried.

February 2023 FINANCIAL REPORT:

S. Schwartz presented the February 2023 financial report and provided explanations as required. The February 2023 financial report showed a balance of **\$299605.75** in the operating account. The capital reserve account increased to **\$644,101.52** due to an interest payment received. The operational reserve account balance remained unchanged at **\$233,062.07**. The Closure/Post Closure reserve account remained unchanged at **\$110, 673.63**.

MOVED by D. Bergquist that the February 2023 financial report be accepted
as presented.
Carried.

FEBRUARY 2023 REQUISITION REPORT:

S. Schwartz presented the February 2023 monthly requisition report for information. All the municipalities have used their credit from 2022.

FEBRUARY 2023 ACCOUNTS FOR APPROVAL REPORT:

S. Schwartz presented the February 2023 cheques numbered 7386,7387,7442,7494-7513, and the debit memos and credit card charges for February 2023, and provided explanations as required.

MOVED by K. Miciak that the cheques numbered 7386,7494to 7513, and the debit memos and credit card charges be adopted as presented. *Carried.*

Minutes of the Meeting of the VRRWMS on January 24, 2023

March. 2023 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

S. Schwartz presented the March 2023 Chief Administrative Officer's report, and provided explanations as required.

MOVED by G. Kuneff that the March 2023 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

There was discussion regarding the Vermilion transfer office computer to have someone look at it and see if it can be update.

NEW BUSINESS

1.Request to have banking signing authority changed

There was discussion about the timeline on this update.

MOVED by D. Bergquist that we add F.Schaumleffel to the signing authority effective immediately

Carried.

2.Request to keep S. Schwartz on signing authority

There was discussion on keeping S. Schwartz on the signing authority. to help in the transition with the new CAO.

MOVED by R. McDonald that we keep S Schwartz on the signing authority until May31st 2023.

Carried

3. New credit card request

Request was made to obtain a new credit card on the Commissions account

MOVED by J.Rayment that a credit card for F.Schaumleffel be added to the Commission's account.

Carried

4.2018 Audit

Moved by G. Kuneff that 2018 finalized audit be adopted as presented

Carried

OLD BUSINESS

1.Commission Investment:
GiC Request to Change

Board wants to review the ones that are coming due - Check for April's GIC due. What is the cost if you have to cash in a GiC not on the anniversary date. Next meeting George moved to invest the \$45,000. in new Cap GIC at 4.55%
Moved by (exact amount of each grouping) Kevin that we reinvest the cashable GIC to 3yr term GIC

Minutes of the Meeting of the VRRWMS on January 24, 2023

September meeting - discussion cap reserve and Plan 24
Moved by Rod that we transfer to the new Special savings account.

2.New GIC

There was discussion regarding the annual investment of \$45,000.00 into Capital Reserve

MOVED by G.Kuneff that a new GIC be put in place
Carried

3.Claystone Trailer Damage Update

The commission received an invoice on the repairs for the damage to the trailer. The Claystone Waste Ltd contract states that the commission is responsible for damage caused to their equipment while loading at our facility
The total cost for recent damages to Claystone's equipment was \$980.25 +GST.
In discussion with the current Vermilion Transfer Site contractor regarding this incident he offered to pay half of the cost

MOVED by J. Rayment that Upper Edge Oilfield Services be invoice for half of the total cost of repairs to Claystone Waste Ltd. Trailer
Carried

In further discussions to the above it was decided that a policy should be drafted as to the procedures to follow when any incidents occur at any of our transfer sites.

CLOSED SESSION

Proposed Chief Administration Officer employment contract.
Moved by J. Rayment that the board go in closed session.

Moved by R. McDonald that the board move out of closed session.
Moved by Kevin that we proceed with the employment Contract at \$30.00/hr.
Carried

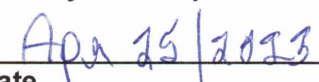
The next meeting will be held on Tuesday April 25, 2023 at 6:00 p.m.at the Vermilion Transfer Station

The meeting adjourned at 7:30 p.m.

These minutes have been adopted in their entirety at the April 25th 2023 meeting



Chair



Date

**MINUTES OF THE MEETING OF THE VERMILION RIVER REGIONAL WASTE
MANAGEMENT SERVICES COMMISSION ON APRIL 25,2023 AT THE VERMILION
TRANSFER SITE**

PRESENT:

Chair: M. Baker
Vice-Chair: D. Bergquist
Directors: R. McDonald; K. Whitlock; K. Miciak; J. Rayment;
S. Hryciuk; G. Kuneff
CAO: F. Schaumleffel.
Guest (CAO) S.Schwartz

ABSENT:

None.

The meeting was called to order at 5:55 P.M.

AGENDA:

Additions to Agenda:

Public use of the scale.

Request from Preston Resident

MOVED by D. Bergquist that the agenda with the above addition be adopted

Carried.

MINUTES OF THE MEETING OF Mar 28, 2023:

MOVED by K. Miciak that the minutes of Mar 28, 2023, be adopted as presented.

Carried.

March 2023 FINANCIAL REPORTS:

1. **June 2022**—F.Schaumleffel presented the March 2023 financial report and provided explanations as required. The March 2023 report showed a balance of **\$252,294.15** in the operating account. The capital reserve account increased to **\$645,003.69** due to an interest payment received. The balance in the operational reserve account remained unchanged at **\$233,062.07**. The balance in the closure/post closure account increased to **\$110,906.05** due to an interest payment received.

MOVED by D, Bergquist that the March 2023 financial reports be adopted as presented.

Carried

MARCH 2023 MONTHLY REQUISITION REPORTS:

F. Schaumleffel presented the March 2023 monthly requisition reports for information.

MARCH 2023 ACCOUNTS FOR APPROVAL REPORT:

F. Schaumleffel presented the March 2023 cheques numbered 7389, 7514-7539 and 7548 and the debit memos and credit card charges for March 2023.

MOVED by R. McDonald that the cheques numbered 7389,7514-7539 and 7548, and the debit memos and credit card charges for March 2023 be accepted as presented.

Carried.

Minutes of the Meeting of the VRRWMSO on August 23, 2022

APRIL 2023 CHIEF ADMINISTRATIVE OFFICER'S REPORT:

F.Schaumleffel presented the April 2023 Chief Administrative Officer's report, and provided explanations as required.

MOVED by R. McDonald that the April 2023 Chief Administrative Officer's report be accepted as presented.

Carried.

BUSINESS ARISING FROM THE CHIEF ADMINISTRATIVE OFFICER'S REPORT:

None.

NEW BUSINESS:

1. Metal Pile Debris

There was discussion on the disposal of metal pile debris and combining it with our household waste. The contractor at the site refused to load it into the trailer to prevent damage to the trailer. As a result Fran is to check for a hauling and tipping fee to dispose of it directly at the Claystone Landfill.

2. Commission Insurance

S. Schwartz addressed the Board about the process to renew our insurance policies yearly. This is a lengthy and complicated process, she felt it should be handled by someone with formal training in this field.

F.Schaumleffel will contact our broker and see if they can offer help with training or offer information where we can access such help. M. Baker is to check with County of Vermilion staff in order to determine if aid can be accessed by the Commission to finalize the insurance documents.

3. Scale use at the Vermilion transfer site

There was discussion about Commercial trucking businesses using the scale at the site to get a weight slip for their loads. In the past mainly cattle haulers would stop at our scale to get weight slips, there was a discussion as to the implementation of a fee for this service. The Board felt that in light of the Commission being billed for all repairs, maintenance and insurance, as well as the eventual replacement of the scale, it was decided that, in the future, the scale should only be used for Commission Operations.,

Moved by J. Rayment that the Vermilion Transfer Site Scale be used solely for Commission Operations and is not to be accessed by external parties.

Carried

4. Preston Site Request

S. Hryciuk addressed the Board about residents wanting extended hours at the Preston site. There was discussion as to the overall impact this would have on all our sites as they would probably want the same extensions. As a result this would change all our staff's hours and as a result the request was denied.

Moved by R. McDonald that we keep the hours the same as what they currently are.

Minutes of the Meeting of the VRRWMSO on August 23, 2022

OLD BUSINESS:

1. Scale house computer:

There was discussion regarding purchasing a new computer for the scale house as the existing one is already 5 years old. F. Schaumleffel will look into prices for a new one at Techno Computers, the local computer store as he offers service to our site if there are issues with the product.

2. GIC Investments:

The GIC investments were reviewed and amalgamated on April 3rd.2023. Details of these transactions will be available on the May financial report.

3. Incident report forms:

This item was tabled for more discussion at the May meeting.

S. Schwartz was asked to leave the meeting for a short while.

4. S. Schwartz's Retirement Recognition

Moved by G.Kuneff that a retirement recognition for S.Schwartz be made in the amount of \$4000.00.

Carried

The Meeting was adjourned at 7:25 P.M.

The next meeting will be held May 23, 2023, at 6:00 p.m. at the Vermilion Transfer Station

These minutes have been adopted in their entirety at the May 23, 2023, meeting.

Chair

Date

**Northern Lights Library System
May 3, 2022**

Population and the Levy

Briefing note: The town of Vermilion (among others) has expressed concern about using the same population figures used by the province to calculate the grant and the NLLS levy. They've asked that the Board revisit the population figures discussion and consider using the most up-to-date population figures available. Other systems do this and have language in their agreements, such as Chinook Arch:

Chinook Arch agreement language:

"The population of a municipality that is a Party to this Agreement shall be deemed to be the most recent official estimate of the population for the municipality published by the Government of Alberta for the fiscal year prior to the fiscal year in which the levy is made"

Having spoken with system directors following this model, we've learned it is not without problems. The province, for example, published 2021 numbers only to retract them a few months later, leading to confusion amongst system members. Using the latest numbers does not allow a municipality time to lodge disputes with provincial estimates.

[This spreadsheet shows](#) the effect of using various population figures on NLLS revenues.

Using the 2021 Federal census would reduce the population by 3,366 people (\$35,658.38). This is a 2% budget reduction. Using the federal census would come with the benefit of 4-year stability. However, it would likely lead to complaints in later years when figures do not keep up with rapidly changing populations.

Using the 2021 Alberta Treasury Board numbers would reduce the population by 1,576 people (\$16,662.78). This is about a 1% budget reduction.

We can amend our agreement with a vote of 2 thirds of the board.

Provincial Grant update

Briefing Note: The province announced an increase in library funding on March 1st. You can read the [letter from Minister Schulz](#) for more details. This change includes a move from the [2016 population](#) to the [2019 population](#). We need to make several choices as a result.

What does this mean for the system budget?

An increase in the provincial operating budget from \$4.70 to \$4.75 based on the 2019 population is an increase of \$46,157

Potential revenue from levies based on 2019 numbers is an increase of \$8,910.18 (\$1,803.85 of which would be allocated to book allotment).

The increase in revenue to the 1% admin fee on the Rural Service Grant is \$174.27

The increase in system operating funds from the OROS grant is \$679

The total projected increase in system funding (operating and capital) is **\$55,920.45**

What might this mean for our libraries and municipal partners regarding our levies?

According to our agreement, we base our library levy on the population the provincial government uses to calculate library operating grants. Coming as it does in the middle of our approved budget, this presents some problems: Most municipalities have already paid their levies based on the 2016 numbers. Some municipalities go up in population and some go down. Library boards have not yet paid their levies. Libraries have already passed their budgets on 2016 numbers.

We have at least 3 options:

1) Continue with the approved budget based on the 2016 population numbers and charge levies accordingly. This is potentially outside the agreement and could be contentious. However, it is the least disruptive to budgets.

2) Stick to the letter of the agreement and change to the 2019 population numbers. This is likely to be contentious and the most disruptive. It would require cutting checks to those that have already paid and billing those whose populations went up. There are a few strong advocates for this approach. A switch mid-budget may assist some library boards whose populations fall. Cold Lake makes a good example as the municipality whose population falls the most in absolute numbers (775).

COLD LAKE:

2016 population = 15,736
Levy = \$83,588.16
Rural Services Grant = \$23,034.12
M.D. Bonnyville Book Allotment = \$8,535.29
Cold Lake Book Allotment = \$33,832.40
New provincial operating grant = \$92,782

Total income after NLLS levy = \$74,595.65

2019 population = 14,961
Levy = \$79,442.91
Rural Services Grant = \$21,367.87
M.D. Bonnyville Book Allotment = \$8,138.43
Cold Lake Book Allotment = \$32,166.15
New provincial operating grant = \$92,782

Total income after NLLS levy = \$75,011.54

Switching to the 2019 population numbers mid-budget would net Cold Lake Public Library \$415.89.

3) Charge levies in 2023 on the lesser population between 2019 and 2016. This would largely wipe out the gains in provincial funding for the system in 2023. However, it would likely be the least contentious.

The Levy. According to our agreement, the system levy is tied to the population used by the provincial government to calculate library operating

grants. This update to the 2019 numbers comes mid-budget, and all but one of our municipalities have already paid their 2023 levy. Therefore, changing the population figures would require us to reimburse overages and bill underpayments. This could get contentious quickly. Another option would be to adopt a one-time charging model on the lowest of the two numbers 2016/2019. This would mean cutting checks to municipalities that have already overpaid and ignoring any "underpayments." When library boards are billed in June, we could likewise use the 2019 or 2016 populations, whichever is lower. This would come at a cost to the system of **\$35,354.20** overall. This seems like the least disruptive way to handle the situation, as it comes in the middle of an already approved budget.

The Rural Services Grant. Where NLLS acts as the board for a municipality (generally counties), we receive a grant of \$5.55/resident (now \$5.60/resident). This is now based on the 2019 population list. This money is redistributed to libraries as per the instructions of the municipality (minus a 1% administration fee). As a result of the change to 2019 numbers, some library boards will see a decrease in funding from their counties. However, the province has ensured that this grant will increase by at least 5%. This is a total of \$358,574. As a result of that minimum 5% increase, we could consider ensuring that every library gets at least the 2016 funding they budgeted for this year. This would come at a cost to the system of **\$908.43**.

The Book Allotment. The shift to the 2019 population also has an impact here. The overall impact is an additional \$1,803.85 entering the book allotment fund. However, changing this capital budget mid-year will disrupt our financial tracking. Each library has an individual account, which would need to be adjusted by \$2.15 for every person gained or lost by the population change across 49 accounts. If we choose to use the lower of the two populations for the levy, the logical step would be to recalculate the book allotment accordingly. We might also choose to leave the Book allotment as already constituted. That option would leave \$1,803.85 of new money in the system's revenue.



ALBERTA CENTRAL EAST WATER CORPORATION
April 20, 2023
5:30 Supper Meeting

1. Welcome and invite to Supper 5:30 pm
2. Call to Order: 6:00 pm
3. Introductions – Roll Call
4. Additions to the Agenda
5. Voting Procedure – outlined
6. Approval of Shareholder’s Minutes
 - a. April 21, 2022 Shareholders Meeting - **Motion to approve**
7. Audit Report – Appointment 6:15 pm - Metrix Group – Jeff Alliston, CPA, CA
 - a. 2022 Audited Financial Statements - **Motion to approve**
8. Chairman’s report – verbal – **Motion to receive for information.**
9. Management Report (Operations & Construction) - **Motion to receive for information**
10. Finance & Administration
 - a. Budget 2022 presentation – **special motion required for approval**
 - b. Approval of the Auditors – **motion required**See resolution attached:
 - c. Approval of Board of Directors – **motion to approve**
 - d. Board Fees - information
11. Shareholder’s Q & A

12. Adjournment

are to pick up Board Fees.



ALBERTA CENTRAL EAST WATER CORPORATION
April 21, 2022
5:30 Supper Meeting
Vermilion Regional Centre

Roll call

County of Minburn – Roger Konieczny
County of Two Hills – Murray Philips
County of Vermilion River – Stacey Hrychuk
Town of Two Hills – Leonard Ewanishan
Town of Vermilion – Paul Conlon
Village of Innisfree – Brooke Magosse
Village of Kitscoty – Jason Olson
Village of Mannville – Jocelyn Lanovaz
Village of Marwayne – Cheryl Ekkan *ROD McDONALD*
Village of Myrnam – Donna Rudolf
Village of Paradise Valley – Jim Warren

Board of Directors

Don Gulayec
Raymond Yaremchuk
Rob Pulyk
Cliff Wowdzia
Deb McMann
Marty Baker
Dennis Roth
Rex Smith
Leonard Ewanishan

1. Welcome and invite to Supper 5:30 pm
2. Call to Order: 6:00 pm

D. Gulayec calls the meeting to order at 6:15 pm.

3. Introductions – Roll Call
4. Additions to the Agenda – request for a condensed meeting agenda to be sent out ahead of time.



2022-04-01

M. Philips moves that ACE Water Corporation accept the agenda for the 2022 ACE Water Corporation Shareholders Meeting as presented.

Carried.

5. Voting Procedure – outlined in Managers report
6. Approval of Shareholder’s Minutes
 - a. April 29, 2021 Shareholders Meeting

2022-04-02

R. Konieczny moves that ACE Water Corporation accept the ACE Water Corporation Shareholders meeting minutes from April 29, 2021.

Carried.

7. Audit Report – Appointment 6:15 pm - Metrix Group – Jeff Alliston, CPA, CA
 - a. 2021 Audited Financial Statements

2022-04-03

J. Lanovaz moves that ACE Water Corporation accept the Auditors Report from Metrix Group as presented.

Carried.

2022-04-04

M. Phillips moves that ACE Water Corporation approves the continued contract with Metrix Group.

Carried.

8. Chairman’s report – verbal

2022-04-05

P. Conlan moves that ACE Water Corporation accept the Chairman’s report as presented for information.

Carried.

9. Management Report (Operations & Construction)

2022-04-06

C. Elkland moves that ACE Water Corporation accept the Management report as presented for information.

Carried.

10. Finance & Administration



-
- a. Budget 2022 presentation – **special motion required for approval**

2022-04-07

J. Lanovaz moves that ACE Water Corporation accept the 2022 ACE Water Corporation Budget as presented.

Carried.

See resolution attached:

- b. Approval of Board of Directors

2022-04-08

R. Konieczny moves that ACE moves that ACE Water Corporation approves that ACE Water Corporation Board of Directors as presented.

Carried.

- c. Signing of the Waiver to receive the financial Statements.

2022-04-09

C. Elkland moves that ACE Water Corporation approve to sign the waiver to receive the financial statements.

Carried.

11. Shareholder's Q & A

12. Adjournment

D. Gulayec adjourns the meeting at 7:10 pm

**Alberta Central East Water Corporation
2023 Approved Budget
December 15, 2022**

	<u>2022</u> <u>Budget</u>	<u>2023</u> <u>Budget</u>	<u>2022</u> <u>Budget/M3</u>	<u>2023</u> <u>Budget/M3</u>	<u>Budget 23-22</u> <u>Variance</u>
Revenue					
Municipal Contribution for Board Fees	\$ 30,000	\$ 42,600			
Water Purchased from ACE	\$ 2,920,590	\$ 3,183,040			
Water Sales other					
Water Rebate	\$ 600				
Contribution to Vault Reserve	\$ 23,000	\$ 8,000			
Withdraw from Reserve - Acc& Rec Manag					
Interest/other		\$ 10,000			
Total Revenue	\$ 2,974,190	\$ 3,243,640			
Expenditures					
Board of Directors Regular Meeting	\$ 30,000	\$ 42,600			
		\$ -			
Board of Directors Regular Meeting	\$ 30,000	\$ 42,600			
Management & Operations	\$ 210,000	\$ 277,000	\$ 0.19	\$ 0.24	\$ 0.05
Operational Expenses					
Fixed Operational Expenditures	\$ 481,400	\$ 518,300	\$ 0.45	\$ 0.45	\$ 0.00
Chipman Booster Station	\$ 70,000	\$ 79,000	\$ 0.06	\$ 0.07	\$ 0.00
Total Fixed Costs - Including Board	\$ 791,400	\$ 916,900	\$ 0.69	\$ 0.76	\$ 0.07
Variable Costs					
Water Purchased Veg Corridor	\$ 1,647,000	\$ 1,738,260	\$ 1.80	\$ 1.80	\$ -
Water Purchased City of Lloyd	\$ 234,393	\$ 241,251	\$ 1.29	\$ 1.41	\$ 0.12
Weighted Average Cost to Purchase Water	\$ 1,881,393	\$ 1,979,511	\$ 1.74	\$ 1.74	\$ 0.00
Other Variable Costs					
Electricity	\$ 216,340	\$ 284,200	\$ 0.20	\$ 0.25	\$ 0.05
Chemical	\$ 43,268	\$ 34,104	\$ 0.04	\$ 0.03	\$ (0.01)
Variable Rate Protection	\$ -				\$ -
Water Loss	\$ 10,817	\$ -	\$ 0.01	\$ 0.01	\$ -
	\$ 270,425	\$ 318,304	\$ 0.25	\$ 0.29	\$ 0.04
Sub Total	\$ 2,151,818	\$ 2,297,815	\$ 1.99	\$ 2.03	\$ 0.04
Fixed & Variable Costs	\$ 2,943,218	\$ 3,214,715	2.68	2.79	0.11
Profit/Deficit	\$ 30,972	\$ 28,925	\$ 0.02	\$ 0.01	
			\$ 2.70	\$ 2.80	\$ 0.10
Water consumption	1,081,700				
	1,081,700	1,136,800			

**ACE Water
Municipal Capital Contribution
Phase 7**

	Total Capital Call	31-Mar-21	31-Mar-22		31-Mar-23
County of Minburn	8.3 \$ 329,925.00 \$	166,000.00 \$		124,500.00 \$	39,425.00
County of Two Hills	11.6 \$ 459,908.00 \$	231,400.00 \$		173,550.00 \$	54,958.00
County of Vermilion	10.7 \$ 426,518.00 \$	214,600.00 \$		160,950.00 \$	50,968.00
Town of Vermilion	35.9 \$ 1,426,628.00 \$	717,800.00 \$		538,350.00 \$	170,478.00
Village of Dewberry	1.58 \$ 62,805.00 \$	31,600.00 \$		23,700.00 \$	7,505.00
Village of Kitscoty	5.91 \$ 234,923.00 \$	118,200.00 \$		88,650.00 \$	28,073.00
Village of Paradise Valley	1.47 \$ 58,433.00 \$	29,400.00 \$		22,050.00 \$	6,983.00
Village of Marwayne	4.45 \$ 176,888.00 \$	89,000.00 \$		66,750.00 \$	21,138.00
Village of Myrnam	2.94 \$ 116,865.00 \$	58,800.00 \$		44,100.00 \$	13,965.00
Village of Mannville	6.32 \$ 251,220.00 \$	126,400.00 \$		94,800.00 \$	30,020.00
Village of Innisfree	1.87 \$ 74,333.00 \$	37,400.00 \$		28,050.00 \$	8,883.00
Town of Two Hills	8.96 \$ 356,160.00 \$	179,200.00 \$		134,400.00 \$	42,560.00
	\$ 3,974,606.00	\$ 1,999,800.00		\$ 1,499,850.00	\$ 474,956.00

Note: Dewberry is now under County of Vermilion River Contributions

Total after 2 Capital Calls

\$ 3,499,650.00

Project Funding:

Federal	\$ 13,300,000.00
Provincial	\$ 16,625,000.00
Municipal	\$ 3,975,000.00
Total Estimated Project Cost	\$ 33,900,000.00

Revised Project Estimate after tender

\$ 28,494,400.00

Federal	\$ 10,030,028.80
Provincial	\$ 15,045,043.20
Municipal	\$ 3,419,328.00

**ANNUAL RESOLUTIONS IN WRITING
CONSENTED TO BY ALL OF THE SHAREHOLDERS OF
ALBERTA CENTRAL EAST WATER CORPORATION
(THE "CORPORATION")
PASSED PURSUANT TO SECTION 141(1)
OF THE *BUSINESS CORPORATIONS ACT* (ALBERTA) (THE "ACT")
EFFECTIVE: APRIL 30, 2023**

BE IT RESOLVED THAT:

1. ELECTION OF DIRECTORS

The following persons are hereby elected directors of the Corporation to hold office, subject to the Act, until the next annual meeting of the shareholders (or the signing of a resolution in lieu thereof) or until their successors are duly elected or appointed:

DENNIS ROTH
CLIFFORD WOWDZIA
REX SMITH
DON GULAYEC
LEONARD L. EWANISHAN
MARTY BAKER
RAYMOND YAREMCHUK
ROBERT PULYK
DEBORAH MCMANN

2. APPOINTMENT OF AUDITORS

_____ be and the same are hereby appointed auditors of the Corporation, to hold office until the next annual meeting of the shareholders of the Corporation, unless such auditors are earlier duly removed from office, at a remuneration to be fixed by the Board of Directors with the Board being hereby authorized to fix such remuneration.

3. WAIVER / ACKNOWLEDGMENT

Each and every of the undersigned Shareholders hereby:

- a) acknowledges and confirms receipt of a copy of the Financial Statements for the most recent fiscal period of the Corporation; or
- b) notifies the Corporation that such shareholder does not require delivery of a copy of the Financial Statements for the most recent fiscal period of the Corporation.

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These resolutions may be signed by the shareholders of the Corporation in as many counterparts as may be necessary and delivered by electronic transmission, and such counterparts together shall constitute one and the same original instrument, each of which so signed shall be deemed to be an original.

ACKNOWLEDGED AND SIGNED by all of the shareholders at a meeting of the shareholders of the Corporation.

COUNTY OF MINBURN NO. 27

COUNTY OF TWO HILLS NO. 21

Per: _____

Per: _____

COUNTY OF VERMILION RIVER

TOWN OF TWO HILLS

Per: _____

Per: _____

TOWN OF VERMILION

VILLAGE OF INNISFREE

Per: _____

Per: _____

VILLAGE OF KITSCOTY

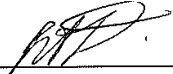
VILLAGE OF MANNVILLE

Per: _____

Per: _____

VILLAGE OF MARWAYNE

VILLAGE OF MYRNAM

Per:  _____

Per: _____

VILLAGE OF PARADISE VALLEY

Per: _____

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**ALBERTA CENTRAL EAST WATER CORPORATION
Financial Statements
For The Year Ended December 31, 2022**

MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING

Management is responsible for the preparation and presentation of the accompanying financial statements, including responsibility for significant accounting judgments and estimates in accordance with Canadian public sector accounting standards. The responsibility includes selecting appropriate accounting principles and methods, and making decisions affecting the measurement of transactions in which objective judgment is required.

In discharging its responsibility for the integrity and fairness of the financial statements, management designs and maintains the necessary accounting systems and related internal controls to provide reasonable assurance that transactions are authorized, assets are safeguarded, and financial records are properly maintained to provide reliable information for the preparation of the financial statements.

The Board of Directors of the Corporation are composed entirely of individuals who are neither management nor employees of the Corporation. The Board of Directors have the responsibility of meeting with management and the external auditors to discuss the internal controls over the financial reporting process, auditing matters, and financial reporting issues. The Board of Directors are also responsible for the appointment of the Corporation's external auditor.

Metrix Group LLP, an independent firm of Chartered Professional Accountants, is appointed by the Board of Directors to audit the financial statements and to report directly to them. The external auditors have full and free access to and meet periodically and separately with the Board of Directors and management to discuss their audit findings.

Ms. Rhonda King, Manager

Kitscoty, Alberta
April 20, 2023



INDEPENDENT AUDITORS' REPORT

To the Members of Alberta Central East Water Corporation

Qualified Opinion

We have audited the financial statements of Alberta Central East Water Corporation (the "Corporation"), which comprise the statement of financial position as at December 31, 2022, and the statements of operations and accumulated surplus, changes in net financial assets, cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, except for the possible effects of the matter described in the *Basis for Qualified Opinion* section of our report, the accompanying financial statements present fairly, in all material respects, the financial position of the Corporation as at December 31, 2022, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

Basis for Qualified Opinion

As discussed in Note 2 to the financial statements, no amortization has been provided in the financial statements, which constitutes a departure from Canadian public sector accounting standards. Amortization has not been recorded on the operational phases of the waterline as it is not practicable to determine the amount at this time.

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Corporation in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our qualified audit opinion.

Responsibilities of Management and Those Charged with Governance for the Financial Statements

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Corporation's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Corporation or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Corporation's financial reporting process.

(continues)

EDMONTON

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Independent Auditors' Report to the Members of Alberta Central East Water Corporation *(continued)*

Auditors' Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Corporation's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Corporation's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditor's report. However, future events or conditions may cause the Corporation to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Edmonton, Alberta
April 20, 2023

ALBERTA CENTRAL EAST WATER CORPORATION
Statement of Financial Position
As at December 31, 2022

	2022	2021
FINANCIAL ASSETS		
Cash	\$ 7,723,958	\$ 10,279,683
Trade and other accounts receivable (Note 3)	797,407	760,202
	<u>8,521,365</u>	<u>11,039,885</u>
LIABILITIES		
Accounts payable and accrued liabilities (Note 5)	533,585	1,864,717
Deferred revenue (Note 6)	4,980,554	6,585,944
Member share contributions (Note 7)	135	135
	<u>5,514,274</u>	<u>8,450,796</u>
NET FINANCIAL ASSETS	<u>3,007,091</u>	<u>2,589,089</u>
NON-FINANCIAL ASSETS		
Tangible capital assets (Note 4)	132,799,847	126,939,788
Prepaid expenses	14,780	14,520
	<u>132,814,627</u>	<u>126,954,308</u>
ACCUMULATED SURPLUS	<u>\$135,821,718</u>	<u>\$129,543,397</u>
CONTINGENT LIABILITY (Note 9)		
CONTRACTUAL OBLIGATIONS (Note 10)		

APPROVED ON BEHALF OF THE

_____ Chairperson

_____ Director

The accompanying notes are an integral part of these financial statements.

ALBERTA CENTRAL EAST WATER CORPORATION
Statement of Operations and Accumulated Surplus
For The Year Ended December 31, 2022

	2022 (Budget) (Note 11)	2022 (Actual)	2021 (Actual)
WATER REVENUE			
Water sales - members (Note 8)	\$ 2,910,190	\$ 3,042,440	\$ 2,884,570
Water sales - private connections (Note 8)	11,000	25,014	33,292
Sale of contract water	-	2,134	6,390
	<u>2,921,190</u>	<u>3,069,588</u>	<u>2,924,252</u>
COST OF SALES			
Cost of water	1,892,210	1,835,433	1,795,244
Electricity	216,340	297,505	206,888
Chemicals	43,268	46,129	46,080
Water rebate	600	-	599
	<u>2,152,418</u>	<u>2,179,067</u>	<u>2,048,811</u>
GROSS PROFIT	<u>768,772</u>	<u>890,521</u>	<u>875,441</u>
OTHER REVENUES			
Interest	-	42,217	31,345
Municipal contributions for Board fees (Note 8)	30,000	43,492	22,110
Recovery	-	3,880	15,175
Vault maintenance fee (Note 8)	23,000	8,500	7,350
	<u>53,000</u>	<u>98,089</u>	<u>75,980</u>
EXPENSES			
Contracted services - operations	243,000	233,866	243,411
Repairs, maintenance and supplies	233,500	157,645	210,490
Professional fees	62,000	39,500	79,425
Contracted services - management	50,000	48,222	39,605
Board of Directors	30,000	40,294	22,110
Insurance	15,000	18,412	17,810
Utilities	12,000	20,773	15,120
Telephone	12,000	13,904	14,267
Computer	12,000	13,805	6,264
Other operational	1,300	6,644	8,449
Interest and bank charges	-	-	107
	<u>670,800</u>	<u>593,065</u>	<u>657,058</u>
SURPLUS FROM OPERATIONS	<u>150,972</u>	<u>395,545</u>	<u>294,363</u>

(continues)

The accompanying notes are an integral part of these financial statements.

ALBERTA CENTRAL EAST WATER CORPORATION
Statement of Operations and Accumulated Surplus (continued)
For The Year Ended December 31, 2022

	2022 (Budget) (Note 11)	2022 (Actual)	2021 (Actual)
SURPLUS FROM OPERATIONS	150,972	395,545	294,363
OTHER INCOME			
Government transfers for capital (Schedule 2)	-	5,882,776	5,644,705
ANNUAL SURPLUS	150,972	6,278,321	5,939,068
ACCUMULATED SURPLUS - BEGINNING OF YEAR	<u>129,543,397</u>	<u>129,543,397</u>	<u>123,604,329</u>
ACCUMULATED SURPLUS - END OF YEAR	<u>\$129,694,369</u>	<u>\$135,821,718</u>	<u>\$129,543,397</u>

The accompanying notes are an integral part of these financial statements.

ALBERTA CENTRAL EAST WATER CORPORATION
Statement of Changes in Net Financial Assets
For The Year Ended December 31, 2022

	2022 (Budget) (Note 11)	2022 (Actual)	2021 (Actual)
ANNUAL SURPLUS	\$ 150,972	\$ 6,278,321	\$ 5,939,068
Purchase of tangible capital assets	-	(5,860,059)	(5,635,030)
Decrease (increase) in prepaid expenses	-	(260)	(2,252)
	-	(5,860,319)	(5,637,282)
INCREASE IN NET FINANCIAL ASSETS	150,972	418,002	301,786
NET FINANCIAL ASSETS - BEGINNING OF YEAR	2,589,089	2,589,089	2,287,303
NET FINANCIAL ASSETS - END OF YEAR	\$ 2,740,061	\$ 3,007,091	\$ 2,589,089

The accompanying notes are an integral part of these financial statements.

ALBERTA CENTRAL EAST WATER CORPORATION
Statement of Cash Flows
For The Year Ended December 31, 2022

	2022	2021
OPERATING ACTIVITIES		
Annual surplus	\$ 6,278,321	\$ 5,939,068
Changes in non-cash working capital:		
Trade and other accounts receivable	(37,205)	(185,053)
Prepaid expenses	(260)	(2,252)
Accounts payable and accrued liabilities	(1,331,132)	1,439,629
Deferred revenue	(1,605,390)	5,258,222
	<u>(2,973,987)</u>	<u>6,510,546</u>
	<u>3,304,334</u>	<u>12,449,614</u>
INVESTING ACTIVITY		
Purchase of tangible capital assets	<u>(5,860,059)</u>	<u>(5,635,030)</u>
INCREASE (DECREASE) IN CASH FLOWS	(2,555,725)	6,814,584
CASH - BEGINNING OF YEAR	<u>10,279,683</u>	<u>3,465,099</u>
CASH - END OF YEAR	<u>\$ 7,723,958</u>	<u>\$ 10,279,683</u>

The accompanying notes are an integral part of these financial statements.

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ALBERTA CENTRAL EAST WATER CORPORATION
Schedule of Changes in Accumulated Surplus
For The Year Ended December 31, 2022

(Schedule 1)

	Unrestricted Surplus	Restricted Operating Reserve	Restricted Capital Reserve	Equity in Tangible Capital Assets	2022	2021
BALANCE - BEGINNING OF YEAR	\$ 139,600	\$ 1,964,005	\$ 500,004	\$ 126,939,788	\$ 129,543,397	\$ 123,604,329
Annual surplus	6,278,321	-	-	-	6,278,321	5,939,068
Unrestricted funds designated for future use	(337,000)	287,000	50,000	-	-	-
Restricted funds utilized	-	-	-	-	-	-
Purchase of tangible capital assets	(5,860,059)	-	-	5,860,059	-	-
BALANCE - END OF YEAR	\$ 220,862	\$ 2,251,005	\$ 550,004	\$ 132,799,847	\$ 135,821,718	\$ 129,543,397

The accompanying notes are an integral part of these financial statements.

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ALBERTA CENTRAL EAST WATER CORPORATION
Schedule of Government Transfers
For The Year Ended December 31, 2022

(Schedule 2)

	2022 (Budget) (Note 11)	2022 (Actual)	2021 (Actual)
Capital			
Provincial government	\$ -	\$ 5,292,138	\$ 5,080,235
Local governments	-	590,638	564,470
	\$ -	\$ 5,882,776	\$ 5,644,705

The accompanying notes are an integral part of these financial statements.

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ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

1. NATURE OF OPERATIONS

Alberta Central East Water Corporation (the "Corporation") is a municipality owned corporation that supplies high quality potable water to the municipalities in the Counties of Minburn, Two Hills, and Vermillion River.

The Corporation is owned by the 11 member municipalities with ownership of shares held in proportion to the population of the member municipalities. The proportionate share is currently based on the 2016 Federal Census.

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

(a) Basis of presentation

The financial statements were prepared in accordance with Canadian public sector accounting standards. A summary of significant accounting policies are as follows:

(b) Revenue recognition

i) Government transfers

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized as revenue in the period in which the events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met, and reasonable estimates of the amounts can be made. Government transfers received in advance are deferred and recorded as revenue in the period in which they relate.

ii) Water sales and other revenue

Water and other sources of revenue are recognized in the period in which the goods are sold or the service is delivered, and when received or receivable if the amounts to be received can be reasonably estimated and collection is reasonably assured.

(c) Financial instruments

Measurement of financial instruments

The Corporation initially measures its financial assets and financial liabilities at fair value adjusted by, in the case of a financial instrument that will not be measured subsequently at fair value, the amount of transaction costs directly attributable to the instruments.

The Corporation subsequently measures all its financial assets and financial liabilities at amortized cost, except for investments in equity instruments that are quoted in an active market, which are measured at fair value. Changes in fair value are recognized in the statement on operations.

Financial assets measured at amortized cost include cash and cash equivalents, and trade and other accounts receivable.

Financial liabilities measured at amortized cost include accounts payable and accrued liabilities.

The Corporation has no financial assets measured at fair value.

(continues)

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(c) Financial instruments (continued)

Impairment

Financial assets measured at cost are tested for impairment when there are indicators of impairment. The amount of the write-down is recognized in the excess of revenue over expenses. The previously recognized impairment loss may be reversed to the extent of the improvement, directly or by adjusting the allowance account, provided it is no greater than the amount that would have been reported at the date of the reversal had the impairment not been recognized previously. The amount of the reversal is recognized in net income.

Transaction costs

The Corporation recognizes its transaction costs in the excess of revenue over expenses in the period incurred. The carrying amount of the financial instruments that will not be subsequently measured at fair value is reflected in the transaction costs that are directly attributable to their organization, issuance or assumption.

(d) Non-financial assets

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

i) Tangible capital assets

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development, or betterment of the asset.

ii) Prepaid expenses

Prepaid expenses include pre-payments on goods and services which will be utilized in the future fiscal years.

(e) Measurement uncertainty

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities and disclosure of contingent assets and liabilities at the date of the consolidated financial statements, and the reported amounts of revenue and expenditure during the period. Where measurement uncertainty exists, the consolidated financial statements have been prepared within reasonable limits of materiality. Actual results could differ from those estimates.

Trade and other accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary.

(continues)

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Future accounting standard pronouncements

The following summarizes upcoming changes to Canadian public sector accounting standards. The Corporation will continue to assess the impact and prepare for the adoption of these standards.

i) Financial statement presentation

PS 1201, *Financial statement presentation*, requires a new statement of re-measurement gains and losses separate from the statement of operations. Included in this new statement are the unrealized gains and losses arising from the re-measurement of financial instruments and items denominated in foreign currencies, as well as the government's proportionate share of other comprehensive income that arises when a government includes the results of government business enterprises and partnerships. This standard is applicable for fiscal years beginning on or after April 1, 2022.

ii) Foreign currency translation

PS 2601, *Foreign currency translation*, requires that monetary assets and liabilities denominated in a foreign currency be adjusted to reflect the exchange rates in effect at the financial statement dates. Unrealized gains and losses are to be presented in the new statement of re-measurement gains and losses. This standard must be adopted in conjunction with PS 2601 and PS 3450 and is applicable for fiscal years beginning on or after April 1, 2022.

iii) Portfolio investments

PS 3041, *Portfolio investments*, has removed the distinction between temporary and portfolio investments and amended to conform to PS 3405. This standard must be adopted in conjunction with PS 1201, PS 2601, and PS 3450 and is applicable for fiscal years beginning on or after April 1, 2022.

iv) Financial instruments

PS 3450, *Financial instruments*, established recognition, measurement and disclosure requirements for derivative and non-derivative financial instruments. The standard requires fair value measurement of derivative and equity instruments; all other financial instruments can be measured at cost/amortized cost or fair value at the election of the government. Unrealized gains and losses are presented in a new statement of re-measurement gains and losses. There is the requirement to disclose the nature and extent of risks arising from financial instruments and clarification is given for the de-recognition of financial liabilities. This standard is applicable for fiscal years beginning on or after April 1, 2022.

v) Asset retirement obligations

PS 3280, *Asset retirement obligations*, establishes standards on how to account and report for legal obligations associated with the retirement of certain tangible capital assets including solid waste landfill sites. As a result, PS 3270, Solid Waste Landfill Closure and Post-Closure Liability has been withdrawn but will remain in effect until the adoption of PS 3280. This standard is applicable for fiscal years beginning on or after April 1, 2022.

vi) Public private partnerships

PS 3160, *Public private partnerships*, establishes standards on how to account for public private partnership arrangements (recognition of infrastructure assets and the corresponding liability to the private partnership) along with the disclosure and presentation requirements. This standard is applicable to fiscal years beginning on or after April 1, 2023.

(continues)

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

2. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (continued)

(f) Future accounting standard pronouncements (continued)

vii) Revenues

PS 3400, *Revenue*, establishes standards on how to account for and report revenue differentiating between revenue arising from transactions that include performance obligations and transactions that do not. This standard is applicable to fiscal years beginning on or after April 1, 2023.

viii) Purchased Intangible Assets

PSG-8, *Purchased Intangible Assets*, provides guidance regarding the recognition, measurement, and disclosure of purchased intangible assets in relation to the conceptual framework for financial reporting in the public sector. This guideline is applicable to fiscal years beginning on or after April 1, 2023.

3. TRADE AND OTHER ACCOUNTS RECEIVABLE

	<u>2022</u>	<u>2021</u>
Trade receivables due from member municipalities	\$ 436,545	\$ 467,478
Goods and Services Tax recoverable	360,862	286,333
Other accounts receivable	-	6,391
	<u>\$ 797,407</u>	<u>\$ 760,202</u>

4. PROPERTY, PLANT AND EQUIPMENT

	<u>Cost</u>	<u>Accumulated amortization</u>	<u>2022 Net book value</u>	<u>2021 Net book value</u>
Engineered structures	\$132,760,977	\$ -	\$132,760,977	\$126,900,918
Buildings	38,870	-	38,870	38,870
	<u>\$132,799,847</u>	<u>\$ -</u>	<u>\$132,799,847</u>	<u>\$126,939,788</u>

5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES

	<u>2022</u>	<u>2021</u>
Trade and other accrued liabilities	\$ 531,804	\$ 1,408,450
Holdback liability	1,782	410,138
Payable to other governments	-	46,129
	<u>\$ 533,586</u>	<u>\$ 1,864,717</u>

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

6. DEFERRED REVENUE

	<u>2022</u>	<u>2021</u>
Regional water system funding - Provincial government	\$ 2,548,540	\$ 5,063,142
Regional water system funding - Member municipalities	2,407,589	1,498,377
Water supply evaluation grant	24,425	24,425
	<u>\$ 4,980,554</u>	<u>\$ 6,585,944</u>

Included in the Corporation's deferred revenue are government transfers which are restricted to eligible projects as approved under the funding agreement.

7. MEMBER SHARE CONTRIBUTIONS

Authorized:

- Unlimited Class A common voting shares
- Unlimited Class B common voting shares
- Unlimited Class C common voting shares
- Unlimited Class D common non-voting shares
- Unlimited Class E common non-voting shares
- Unlimited Class F common non-voting shares
- Unlimited Class G preferred non-voting shares
- Unlimited Class H preferred non-voting shares
- Unlimited Class I preferred non-voting shares

	<u>2022</u>	<u>2021</u>
Issued:		
2,885 Class A common shares - Town of Vermillion	\$ 29	\$ 29
1,562 Class A common shares - County of Two Hills No.21	15	15
1,449 Class A common shares - County of Vermillion River	16	16
1,211 Class A common shares - Town of Two Hills	12	12
1,119 Class A common shares - County of Minburn No.27	11	11
854 Class A common shares - Village of Mannville	9	9
796 Class A common shares - Village of Kitscoty	8	8
601 Class A common shares - Village of Marwayne	6	6
395 Class A common shares - Village of Myrnam	4	4
255 Class A common shares - Village of Innisfree	3	3
200 Class A common shares - Village of Paradise Valley	2	2
1,959 Class D common shares - Town of Vermillion	<u>20</u>	<u>20</u>
	<u>\$ 135</u>	<u>\$ 135</u>

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

8. RELATED PARTY TRANSACTIONS

The following is a summary of the Corporation's related party transactions and balances.

	2022	2021
County of Minburn No.27		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 57,875	\$ 53,896
Water sales - Private connections	6,893	8,436
Vault maintenance fees	5,100	5,100
Municipal contributions for Board fees	3,624	2,010
Capital requisition	124,500	166,000
Receivable by the Corporation	8,760	5,000
County of Two Hills No.21		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 116,848	\$ 113,489
Water sales - Private connections	14,985	24,856
Vault maintenance fees	2,400	2,250
Municipal contributions for Board fees	3,624	2,010
Capital requisition	173,550	231,400
Receivable by the Corporation	31,976	20,932
Payable by the Corporation	210	366
County of Vermillion River		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 214,644	\$ 137,970
Water sales - private connections	3,136	-
Vault maintenance fees	1,000	-
Municipal contributions for Board fees	7,245	2,010
Capital requisition	184,650	246,200
Receivable by the Corporation	50,215	46,895
Payable by the Corporation	229	7,000
Town of Two Hills		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 319,091	\$ 364,558
Municipal contributions for Board fees	3,624	2,010
Capital requisition	134,400	179,200
Receivable by the Corporation	111,093	24,737
Town of Vermillion		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 1,666,667	\$ 1,524,569
Municipal contributions for Board fees	3,624	2,010
Capital requisition	538,350	717,800
Receivable by the Corporation	144,437	237,629

(continues)

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

8. RELATED PARTY TRANSACTIONS <i>(continued)</i>	2022	2021
Village of Innisfree		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 46,073	\$ 55,735
Municipal contributions for Board fees	3,624	2,010
Capital requisition	28,050	37,400
Receivable by the Corporation	4,067	5,701
Village of Kitscoty		
<i>Shareholder of the Corporation</i>		
Village of Kitscoty	\$ 173,386	\$ 174,471
Municipal contributions for Board fees	3,624	2,010
Capital requisition	88,650	118,200
Receivable by the Corporation	17,273	26,758
Village of Mannville		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 258,228	\$ 252,736
Municipal contributions for Board fees	3,624	2,010
Capital requisition	94,800	126,400
Receivable by the Corporation	19,773	21,972
Village of Marwayne		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 117,256	\$ 138,105
Municipal contributions for Board fees	3,624	2,010
Capital requisition	66,750	89,000
Receivable by the Corporation	12,080	25,802
Village of Myrnam		
<i>Shareholder of the Corporation</i>		
Water sales	\$ 72,374	\$ 69,043
Municipal contributions for Board fees	3,624	2,010
Capital requisition	44,100	58,800
Receivable by the Corporation	9,591	20,642

(continues)

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

8. RELATED PARTY TRANSACTIONS (continued)

	<u>2022</u>	<u>2021</u>
Village of Paradise Valley		
<i>Shareholder of the Corporation</i>		
Municipal contributions for Board fees	\$ 3,624	\$ 2,010
Capital requisition	22,050	29,400
Transfers from the Corporation	-	(6,750)
Receivable by the Corporation	25,674	31,410

These transactions are in the normal course of operations and are measured at the exchange amount, which is the amount of consideration established and agreed to by the related parties.

9. CONTINGENT LIABILITY

The Corporation is a member of the Genesis Reciprocal Insurance Exchange ("GENESIS"). Under the terms of the membership, the Corporation could become liable for its proportionate share of any claim losses in excess of funds held by GENESIS. Any liability incurred would be accounted as a current transaction in the year the losses are determined.

10. CONTRACTUAL OBLIGATIONS

As at December 31, 2022, the Corporation has two contracts for the operation and maintenance of the water transfer and treatment stations.

In addition, the Corporation has also entered into contracts for the management of the Corporation's daily operations.

The operational contracts have no set annual fees and are set to end between as late as May 2025.

11. BUDGET

The budget presented in these financial statements are based on the budget approved by the Board of Directors on December 8, 2021. The Corporation compiles the budget with the inclusion of transfers to and from reserves. The reconciliation below adjusts excess revenue over expenses to align with the budget process. It should not be used as a replacement for the statement of operations and accumulated surplus. Users should note that this information may not be appropriate for their purposes.

	<u>2022</u> <u>(Budget)</u>	<u>2022</u> <u>(Actual)</u>
Annual surplus	\$ 150,972	\$ 6,269,414
Transfers to reserves	(120,000)	(128,500)
Purchase of tangible capital assets	-	(5,860,059)
Results of Operations as Budgeted	<u>\$ 30,972</u>	<u>\$ 280,855</u>

ALBERTA CENTRAL EAST WATER CORPORATION
Notes to Financial Statements
Year Ended December 31, 2022

12. FINANCIAL INSTRUMENTS

The Corporation is exposed to various risks through its financial instruments. The following analysis provides information about the Corporation's risk exposure and concentration as of December 31, 2022.

Credit risk

Credit risk arises from the potential that a counter party will fail to perform its obligations. The Corporation is exposed to credit risk from customers.

As at December 31, 2022, two customers accounted for 59% (2021 - two customers accounted for 60%) of the trade receivable balance. The Corporation believes that there is no unusual exposure associated with the collection of these receivables.

In order to reduce its credit risk, the Corporation reviews a new customer's credit history before extending credit and conducts regular reviews of its existing customers' credit performance. An allowance for doubtful accounts is established based upon factors surrounding the credit risk of specific accounts, historical trends and other information.

It is management's opinion that the Corporation is not exposed to significant liquidity, market, interest rate, currency, or other price risk arising from these financial instruments.

Unless otherwise noted, it is management's opinion that the Corporation is not exposed to significant other price risks arising from these financial instruments.

**LOSS CONTROL SERVICES
RISK ASSESSMENT**
FOR
ALBERTA MUNICIPALITIES



**PREPARED ON BEHALF
OF**

Alberta Municipalities
Alberta Municipal Place
300 – 8616 51st Avenue
Edmonton, Alberta T6E 6E6
Attention: Kim Potrykus, CIP, CAIB
Senior Director – Insurance & Risk Services

<i>CONTACT:</i>	Kim Potrykus	<i>SUNCORP:</i>	Doug Taylor
<i>POSITION:</i>	Senior Director, Insurance & Risk Services	<i>POSITION:</i>	Managing Director, Risk Management Group
<i>CONTACT:</i>	Daniel Jackson	<i>SUNCORP:</i>	Devin Baker
<i>POSITION:</i>	Manager, Risk Services	<i>POSITION:</i>	Business Development Manager

Service Commitment:

The information contained in this loss control report has been prepared in compliance with commonly accepted risk control principles and practices. This report is intended to assist you in reducing the possibility of loss to the property described by bringing to your attention hazards and lack of controls thereof. It is not intended to imply that all other hazards and conditions are properly controlled at the time of our inspection. Neither Suncorp Valuations nor the writer assumes any responsibility for any loss or damages to the present or subsequent owners of the property as a result of the services being provided with our reports being only advisory in nature with the final decisions as to implementation of proper controls ultimately that of the property owner.

Loss Control Survey

of

Senior's Friendship Centre

22 Centre Street
Marwayne, Alberta T0B 2X0



<i>PERSON CONTACTED:</i>	Shannon Harrower	<i>SURVEYED BY:</i>	Karen Taylor
<i>POSITION:</i>	Chief Administrative Officer	<i>POSITION:</i>	Valuation & Senior Risk Management Consultant
<i>DATE OF SURVEY:</i>	July 8, 2022	<i>GPS LOCATION:</i>	

Service Commitment:

The information contained in this loss control report has been prepared in compliance with commonly accepted risk control principles and practices. This report is intended to assist you in reducing the possibility of loss to the property described by bringing to your attention hazards and lack of controls thereof. It is not intended to imply that all other hazards and conditions are properly controlled at the time of our inspection. Neither Suncorp Valuations nor the writer assumes any responsibility for any loss or damages to the present or subsequent owners of the property as a result of the services being provided with our reports being only advisory in nature with the final decisions as to implementation of proper controls ultimately that of the property owner.

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Service Commitment:

The information contained in this loss control report has been prepared in compliance with commonly accepted risk control principles and practices. This report is intended to assist you in reducing the possibility of loss to the property described by bringing to your attention hazards and lack of controls thereof. It is not intended to imply that all other hazards and conditions are properly controlled at the time of our inspection. Neither Suncorp Valuations nor the writer assumes any responsibility for any loss or damages to the present or subsequent owners of the property as a result of the services being provided with our reports being only advisory in nature with the final decisions as to implementation of proper controls ultimately that of the property owner.

**Risk Management Services
LOSS CONTROL SURVEY**

CLIENT INFORMATION

Type of Inspection:	<input checked="" type="checkbox"/> New Inspection	<input type="checkbox"/> Re-Inspection:	<input type="checkbox"/> Recommendations Follow Up
Name of Facility:	Senior's Friendship Centre	File Number:	89103
Property Address:	22 Centre Street Marwayne, AB	Municipality:	Village of Marwayne
Surveyed By:	Karen Taylor	Contact Name:	Shannon Harrower
Site Contact:	Shannon Harrower	Date of Survey:	July 8, 2022
Description of occupancy:	Senior's centre with meeting room, domestic kitchen, mechanical room		
		Phone Number:	780-847-3962

Risk Assessment Table										
	<u>10</u>	<u>9</u>	<u>8</u>	<u>7</u>	<u>6</u>	<u>5</u>	<u>4</u>	<u>3</u>	<u>2</u>	<u>1</u>
Property:				X						
Crime:				X						
Liability:				X						

*10-8: Property is in excellent or new condition with few minor recommendations.
4-7: Property is in satisfactory condition with some minor & important recommendations for improvement.
1-3: Property is in unsatisfactory condition with some serious recommendations or needs for improvement.*

Executive Summary:

The Seniors Friendship Centre in Marwayne was built in approximately 1950 with additions to the rear of a storage/mechanical area. The facility provides an open meeting and recreational room with a domestic kitchen for senior's activities. These include a pool table, shuffleboard, and tables and chairs. The facility is in central Marwayne, and hours of operation vary daily.

Construction of the original building concrete walls and floor, with flat wood joist roof structure/tar & gravel roofing. This is a one storey building, with no basement. The mechanical room with forced air furnaces, hot water heater and storage area is wood frame/metal clad, with sloped wood joist roof/metal clad. The exterior walls of the original building are 100% stucco clad at the front and rear, with blank walls to adjoining exposing buildings. The interior partition walls are drywall on wood studs. Heating for the building is provided by natural gas fired forced air furnace. Standard commercial plumbing and electrical components in place. All equipment is serviced as required.

Private protection is provided by standard fire extinguishers located throughout the building. There is no smoke detection or sprinkler system in place. Public protection is provided by the Village of Marwayne volunteer fire department with standard hydrant protection in place. Crime protection is provided by locked doors, deadbolt at the rear and spring lock at the front. There is no off-premises monitored alarm system in place. There are no video surveillance cameras in place. The client indicated they have had no major problems relative to vandalism or break and entries. The RCMP from Kitscoty, 20km away, will make occasional patrols of the area.

The client was very cooperative during our visit and expressed a positive attitude towards loss prevention.

SUNCORP VALUATIONS

BUILDING DETAILS

Risk Assessment: **Satisfactory 7**

Number of buildings: 1 of 1

Construction Details:

Year built:	1950 est.	Additions (Yrs.):	undetermined	Renovations (Yrs.):	As required
No. of stories:	1	Storey height:	3 m		
Basement:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Crawl space:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Basement area:	N/A m²
Grade floor area:	138 m²	Total building area incl. basement:		138 m²	
Mezzanines:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Note: If mezz. Comprises more than 25% of total floor area, then consider this a 2 nd floor.		Total mezz. area:	N/A m²
Building condition:	<input checked="" type="checkbox"/> Satisfactory	<input type="checkbox"/> Deficiencies	Describe: Building found in satisfactory condition.		

Wall Construction:

<input type="checkbox"/> Reinforced concrete %	<input type="checkbox"/> Masonry non-comb %	<input type="checkbox"/> Non-combustible %	<input checked="" type="checkbox"/> Masonry 90%	<input type="checkbox"/> Brick/Stone veneer %	<input checked="" type="checkbox"/> Wood frame 10%
--	---	--	--	---	---

Roof Construction:

Roof type:	<input checked="" type="checkbox"/> Flat 90%	<input checked="" type="checkbox"/> Sloped 10%	<input type="checkbox"/> Peaked %	<input type="checkbox"/> Other %	
Describe other:					
Roof construction:	<input checked="" type="checkbox"/> Wood joist 100%	<input type="checkbox"/> Concrete %	<input type="checkbox"/> Steel deck class I or II %	<input type="checkbox"/> Steel joist or steel/steel %	<input type="checkbox"/> Other %
Describe other:					
Roof covering:	<input checked="" type="checkbox"/> Tar and gravel 90%	<input checked="" type="checkbox"/> Metal 10%	<input type="checkbox"/> Asphalt shingles %	<input type="checkbox"/> Membrane: %	<input type="checkbox"/> Other %
Resurfaced:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Year undetermined	<input checked="" type="checkbox"/> Estimate	% resurfaced 100%	

Describe any other unique features: (skylights, balconies, canopies, etc.) – partial skylights over main area.

None

Combustible concealed spaces:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Protected:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe: Vacant ceiling space
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Floor Construction:

<input checked="" type="checkbox"/> Concrete 100%	<input type="checkbox"/> Concrete on metal pan %	<input type="checkbox"/> Wood joist %
<input type="checkbox"/> Other %	Describe:	

Vertical Openings:

<input type="checkbox"/> Details Below	<input checked="" type="checkbox"/> None	
Stairs:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	Elevators: <input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A
Proper protection:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A	
Other openings: (Atriums, etc.)	<input type="checkbox"/> Yes <input type="checkbox"/> No	
If Yes, describe:		

Horizontal Separation:

<input checked="" type="checkbox"/> Details Below	<input type="checkbox"/> None			
Horizontal separation:	<input type="checkbox"/> Concrete block	<input checked="" type="checkbox"/> Drywall on frame	<input type="checkbox"/> Other	<input type="checkbox"/> N/A
Wall openings properly protected:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No			
If "No" describe:				
Separation walls:	<input type="checkbox"/> Through roof	<input checked="" type="checkbox"/> To underside of roof		
Description of Fire Divisions:	Building should be considered a single fire division.			

Interior Finish:

Wall finish:	<input checked="" type="checkbox"/> Non-combustible: 100%	<input type="checkbox"/> Combustible: %	<input type="checkbox"/> Open: %
Ceiling finish:	<input checked="" type="checkbox"/> Non-combustible: 100%	<input type="checkbox"/> Combustible: %	<input type="checkbox"/> Open: %

SUNCORP VALUATIONS

COMMON HAZARDS

Risk Assessment: **Satisfactory 7**

HEATING:

Fuel type:	<input type="checkbox"/> Electric %	<input checked="" type="checkbox"/> Nat gas 100%	<input type="checkbox"/> Oil %	<input type="checkbox"/> Propane %
	<input type="checkbox"/> Solid fuel %	<input type="checkbox"/> Borrowed heat %		
Appliance:	<input checked="" type="checkbox"/> Forced air 100%	<input type="checkbox"/> Boiler %	<input type="checkbox"/> Suspended unit %	
	<input type="checkbox"/> Roof top unit %		<input type="checkbox"/> Baseboard units %	
Replaced:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Year replaced: Various (year)	Percent replaced: 100%	
Installation safe:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Unheated: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes describe:	
Hazards evident:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If Yes describe:		
Appliances enclosed:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> N/A for installation	Combustibles in room:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No
Located below grade:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A for installation	Safeguards in event of flooding:	
Fuel tanks:	<input checked="" type="checkbox"/> None	<input type="checkbox"/> Inside	<input type="checkbox"/> Outside	<input type="checkbox"/> Above ground <input type="checkbox"/> Below ground
Installed year:	(mm/yr)	Capacity:	Diked:	<input type="checkbox"/> Yes <input type="checkbox"/> No

CHIMNEY & AIR CONDITIONING:

Chimney type:	<input type="checkbox"/> Masonry	<input checked="" type="checkbox"/> ULC factory built	<input type="checkbox"/> Roof top unit
Air conditioning:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe %	
Type of A/C:	<input type="checkbox"/> Roof top %	<input type="checkbox"/> Central %	<input type="checkbox"/> Window %

ELECTRICAL:

Type of wiring:	<input checked="" type="checkbox"/> Conduit	<input checked="" type="checkbox"/> BX	<input type="checkbox"/> Non-metallic	<input type="checkbox"/> Other
Temporary wiring, extension cords:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If Yes, describe: In main room		
Circuit protection:	<input checked="" type="checkbox"/> Circuit breakers	<input type="checkbox"/> Fuses		
Describe:	<input checked="" type="checkbox"/> Standard	<input type="checkbox"/> Tamper proof fuses	<input type="checkbox"/> Plug & Cartridge type fuses	
Hazards evident:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Installation safe:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Upgrades/replaced:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Year replaced: various (year)	% replaced: est 75%	
Main panels located in shut off room:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Located below grade::	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Combustible materials stored in room:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If "Yes" describe: Satisfactory controls in place. Circuit breaker panels in back area		

BACK-UP POWER SYSTEMS:

Details Below None

Emergency generator:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Make:	Size: (<input type="checkbox"/> kw <input type="checkbox"/> hp)
			<input type="checkbox"/> Estimated
Located below grade:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Safeguards in event of flooding:	
Fuel type:	<input type="checkbox"/> Diesel	<input type="checkbox"/> Natural gas	<input type="checkbox"/> Propane
Fuel tanks:	<input type="checkbox"/> None	<input type="checkbox"/> Inside	<input type="checkbox"/> Outside
Installed year:		Capacity:	Dike provided: <input type="checkbox"/> Yes <input type="checkbox"/> No
Double walled tank:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Protected from vehicle impact:	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> N/A

PLUMBING:

Type of piping:	<input checked="" type="checkbox"/> Copper	<input checked="" type="checkbox"/> Plastic or PEX piping	<input type="checkbox"/> Galvanized or Iron
Upgrades/replaced:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Year replaced:	% replaced: %
Evidence of leaks or water damage:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe: None noted.	
Evidence of corrosion:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe: None noted.	
Water detection system in place:	Describe: None noted.		
Overall condition:	<input checked="" type="checkbox"/> Satisfactory	<input type="checkbox"/> Unsatisfactory	
Comments:	No leaks evident as at the time of our inspection.		

SUNCORP VALUATIONS

FIRE PROTECTION

Risk Assessment: **Satisfactory 7**

PUBLIC PROTECTION:

Responding fire department:	Village of Marwayne		
Type of fire department:	<input type="checkbox"/> Full time	<input checked="" type="checkbox"/> Volunteer	<input type="checkbox"/> Composite
Distance to fire hall: (km.)	2.5 km (est.)	FUS Class Rating:	8
FUS Class rating adjusted:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe: N/A	
Hydrants:	# within 500 ft. 2	# over 500 ft. 2	<input type="checkbox"/> none
Accessible year round:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If "No" describe:	
Comments:	Satisfactory public protection in place.		

PRIVATE PROTECTION:

Portable extinguishers:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Last serviced:	11/21 (mm/yr.)
Are staff trained in use of extinguishers	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe: N/A	
Standpipe & Hose	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Last serviced:	N/A (mm/yr.)
Fire Alarm System:	<input type="checkbox"/> Details Below <input checked="" type="checkbox"/> None		
Pull stations:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Strobe lights:	<input type="checkbox"/> Yes <input type="checkbox"/> No
Smoke/heat detectors:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Type: <input checked="" type="checkbox"/> Smoke <input checked="" type="checkbox"/> Heat	<input type="checkbox"/> CO detectors
Battery operated:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Hardwired/electric:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Fire alarm panel (annunciator) provided:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Location:	
Connected to:	<input type="checkbox"/> Alarm system	<input checked="" type="checkbox"/> Local only	
Servicing company:	N/A	Last service date:	(mm/yr.)
Comments:	Minimal private protection.		

SPRINKLER PROTECTION: Details Below None

Automatic sprinkler protection:	<input type="checkbox"/> Full premises	<input type="checkbox"/> Partial	Describe:	
Type of system:	<input type="checkbox"/> Wet %	<input type="checkbox"/> Dry %	<input type="checkbox"/> Other %	Describe:
Are onsite staff trained in sprinkler system operations:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Describe training:		
Sprinkler valve monitored:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Company:		
Last serviced:	(mm/yr.)	<input type="checkbox"/> Requires servicing	Date installed:	(year)
Name of service company:				
Comments:				

EXPOSURES TO PROPERTY: Details Below None

Property Exposures	(Within 100-ft.)	Distance (Ft.)	Height (Stories)	Construction (Exterior Wall)	Exposure Description	Address
	North	open ft.		----- Select -----	Open to lane	N/A
<i>(Facing</i>	South	0 ft.	1	Masonry	vacant	N/A
<i>The Risk)</i>	East	open ft.		----- Select -----	Open to street	N/A
	West	0 ft.	1	Masonry	Previous restaurant-currently vacant	N/A
<u>Neighborhood</u>		<input checked="" type="checkbox"/> Commercial		<input type="checkbox"/> Industrial	<input type="checkbox"/> Residential	<input type="checkbox"/> Rural
Located near a body of water: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No:						
If "Yes", describe:						

SUNCORP VALUATIONS

PREMISES LIABILITY

Risk Assessment: **Satisfactory 7**

The following areas were found to be satisfactory: (Please describe & comment)

Interior Hazards:				Describe & Comments:
Floor surfaces:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Linoleum
Slip free surface:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Satisfactory condition noted.
Potential tripping hazards:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	None noted as at the time of our inspection.
Floor mats in place:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	At main entrance
Stairs/ramps/handrails:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Elevation changes marked:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Fire exits unobstructed:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	No obstruction in the fire exits was noted.
Emergency lighting:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	In place and operable.
General housekeeping:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Satisfactory throughout.
Effective interior lighting:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Good lighting noted throughout.
Exterior Hazards:				
Sidewalks, parking lots in good condition:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Satisfactory as at time of our inspection.
Bollards/curbing in place:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	N/A - street parking only
Elevation changes marked:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Effective exterior lighting:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Illuminated light attached to building and pole lighting.
Yard fully fenced:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Gates locked when closed:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Visible signs of vandalism:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	No incidents noted.
Any hidden areas:	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> N/A	N/A
Roof attachments/signs:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Mounted on wall
Snow & ice removal:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Maintained by Town
Contracted to a third party:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Detailed maintenance logs in place along with "certificate of insurance" for hired contractors:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No		If no, give details: Well maintained and documented
Other:				
Controlled access to building:	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> N/A	Standard keyed locks
Staff on site 24 hours:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Emergency evacuation plan:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	Members advised.
Fire drills conducted:	<input type="checkbox"/> Yes	<input type="checkbox"/> No	<input checked="" type="checkbox"/> N/A	N/A
Additional comments:	Satisfactory overall controls, with recommendation for deadbolt lock at front door.			

ADDITIONAL PERILS

Risk Assessment: **Satisfactory 7**

Exposure:	Conditions present that may contribute to a loss:	Comments:
Wind damage:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Area can experience high winds at times.
Lightning:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Building is grounded.
Vehicle impact:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Standard curbing in place.
Flood:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	No history of flooding in the area.
Hail:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Hail can be experienced in the summer months.
Earthquake:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Located in a "0" rated earthquake zone.
Additional comments:	Satisfactory controls in place.	

SUNCORP VALUATIONS

CRIME CONTROLS

Risk Assessment: **Satisfactory 7**

GENERAL INFORMATION:

Neighborhood stable:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	If "No" describe:	
Crime experience in area:	<input checked="" type="checkbox"/> Low <input type="checkbox"/> Medium <input type="checkbox"/> High		
Regular police patrols:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Local police:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If "No" servicing community:	Kitscoty, AB	Distance from community:	20 (km)
Effective exterior lighting:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Outside storage:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
		Fully fenced:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

PHYSICAL PROTECTION:

Exterior Doors:

Construction of doors:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Steel	<input type="checkbox"/> Steel & Glass	<input checked="" type="checkbox"/> Wood
Windows in doors:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If "yes" wired laced:	<input type="checkbox"/> Yes <input type="checkbox"/> No	
Hinge bolts inside:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Anti-cheat plates:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Alarmed: <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Controlled access to building:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Key	<input type="checkbox"/> Swipe card	<input type="checkbox"/> Intercom
Door locks:	<input checked="" type="checkbox"/> Deadbolt	<input checked="" type="checkbox"/> Spring lock	<input type="checkbox"/> Panic bar	<input type="checkbox"/> Other
Additional comments:	See recommendation for deadbolt locks and read panic bar			

Windows:

Construction of windows:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Steel frame	<input checked="" type="checkbox"/> Wood frame	<input type="checkbox"/> PVC frame
Windows open:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Bars & screens:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Describe: N/A	
Glass break sensors:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Lexon glass:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No Describe: N/A	
Window obstructed:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	If "Yes" describe:	N/A	
Additional comments:	Satisfactory controls in place.			

ALARM SYSTEM DETAILS:

Alarm system in place:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Alarm company:	.
Type of system:	<input type="checkbox"/> ULC listed <input type="checkbox"/> Unlisted	<input type="checkbox"/> Local only	
Extent of protection:	<input type="checkbox"/> Complete <input type="checkbox"/> Partial	Describe:	
Sensing devices:	<input type="checkbox"/> Door contacts	<input type="checkbox"/> Motion detectors	<input type="checkbox"/> Metallic foil <input type="checkbox"/> Glass break sensors
Line security:	<input type="checkbox"/> Dedicated Line	<input type="checkbox"/> Digital dialer	<input type="checkbox"/> Cell back-up
Video surveillance:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Coverage area:	<input type="checkbox"/> Interior <input type="checkbox"/> Exterior
Describe coverage:			
Recordings made:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Tape/CD	<input type="checkbox"/> Computer hard disk <input type="checkbox"/> Cloud based
Tapes/disks retained:	<input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Weekly	<input type="checkbox"/> Monthly <input type="checkbox"/> Indefinite
Stored off-site:	<input type="checkbox"/> Yes <input type="checkbox"/> No		
Security guard service:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Coverage details:	Describe:

ADDITIONAL CONTROLS:

Past problems, evidence of vandalism:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Describe:	None indicated over the past few years.
Past problems with break & enters:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe:	None indicated in past years.
Controls in place to minimize incidents:	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Describe:	Well lit
Target stock items:	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	Describe:	None.
Adequately protected:	<input type="checkbox"/> Yes <input type="checkbox"/> No	Describe:	N/A
Additional comments:	Satisfactory controls in place.		

SUNCORP VALUATIONS

ATTACHED INFORMATION

<input type="checkbox"/> Sketch/Site Plan drawing:	<input checked="" type="checkbox"/> Photographs	<input type="checkbox"/> Additional Building Supplement
<input type="checkbox"/> Literature & Documentation:	<input type="checkbox"/> Other Describe:	
<input type="checkbox"/> Occupancy specific supplements:	<input type="checkbox"/> Fitness Facility	<input type="checkbox"/> Commercial cooking
	<input type="checkbox"/> Other Describe:	

SUNCORP VALUATIONS

RECOMMENDATIONS


Details Below None

Exposure:	<input checked="" type="checkbox"/> Property	<input type="checkbox"/> Crime	<input type="checkbox"/> Liability
Property area:	Extension cords		
Recommendation Number:	2022- 01	Risk rating:	High

High – Immediate attention required to minimize or avert a potential loss

Moderate – Attention should be exercised within a reasonable time to minimize a potential loss

Low - Desired improvement which if implemented should minimize a potential loss from occurring


Picture:	Recommendation:
	Extension cords should not be used as permanent wiring because extension cords are easily worn, and the wire may be the incorrect gauge, and this could lead to short circuits and possible fire. All extension cords should be replaced by permanent wiring installed by a qualified electrician. This will reduce the possibility of short circuits.

Exposure:	<input type="checkbox"/> Property	<input type="checkbox"/> Crime	<input checked="" type="checkbox"/> Liability
Property area:	GFCI		
Recommendation Number:	2022- 02	Risk rating:	Moderate

High – Immediate attention required to minimize or avert a potential loss

Moderate – Attention should be exercised within a reasonable time to minimize a potential loss

Low - Desired improvement which if implemented should minimize a potential loss from occurring


Picture:	Recommendation:
	Electrical outlets installed near water taps or sources of moisture increase the risk of electrocution (or ground fault). Ground faults are often the result of damaged appliance cords or water getting into products. To reduce the risk of electrocution, we recommend that Ground Fault Circuit Interrupters be provided where electrical outlets are located in close proximity to taps or water sources and tested on a regular monthly basis to ensure their good working condition.

Exposure:	<input type="checkbox"/> Property	<input checked="" type="checkbox"/> Crime	<input type="checkbox"/> Liability
Property area:	Main entrance lock		
Recommendation Number:	2022- 03	Risk rating:	High

High – Immediate attention required to minimize or avert a potential loss

Moderate – Attention should be exercised within a reasonable time to minimize a potential loss

Low - Desired improvement which if implemented should minimize a potential loss from occurring

Picture:	Recommendation:
	The front exterior door is equipped with a spring lock only (key in knob). Spring locks provide very limited protection against forced entry. The existing spring lock should be supplemented with a single cylinder dead bolt with a minimum 1-inch (25 cm) throw. The inclusion of a dead bolt lock will enhance the door security.


SUNCORP VALUATIONS

Exposure:	<input type="checkbox"/> Property	<input type="checkbox"/> Crime	<input checked="" type="checkbox"/> Liability
Property area:	Panic bars		
Recommendation Number:	2022- 04	Risk rating:	Moderate

High – Immediate attention required to minimize or avert a potential loss

Moderate – Attention should be exercised within a reasonable time to minimize a potential loss

Low - Desired improvement which if implemented should minimize a potential loss from occurring

Picture:	Recommendation:
	<p>The rear designated exit door in the building should be equipped with a panic bar to allow for quick and easy exit from the building in the event of an emergency.</p>

PHOTOGRAPHS

Picture location: Front of building



Picture location: Rear of building



SUNCORP VALUATIONS

PHOTOGRAPHS

Picture location: Addition



Picture location: Kitchen area



SUNCORP VALUATIONS

PHOTOGRAPHS

Picture location: Main meeting space



Picture location: Main meeting space - rear view



PHOTOGRAPHS

Picture location: Typical forced air furnace



Picture location: Electrical service





CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: MAY 15TH, 2023

- **Splash Park Grand Opening**
 - The splash park is scheduled to open in June. Does Council have a preferred date for a grand opening ceremony?

- **Parking for the Splash Park**
 - The Village has received numerous requests as to where parking will be for the splash park. Evidently there is road parking within the neighboring community as well as near the manors, however, administration is recommending that we also allow angle parking on the 5th Street undeveloped road allowance. Public Works has no issue with this area and we believe it would alleviate congestion on the main streets. If Council is agreeable, we will have some signage made to direct people to that area for the summer months as a means of accessing the park, playground, splash pad and walking trails.

- **Cats in the Village**
 - We have received an abundance of concerns more recently regarding the stray cats within the Village. The cost for having the SPCA assist in rehoming these animals will be costly as they are difficult to catch in comparison to dogs. Would Council be in favor of moving forward with the relocation of these strays? There is roughly 20 in a specific area that need immediate attention.

- **Service Line Warranties of Canada**
 - The website is live and the program is ready for launch! Stuffers were included with our utility bills and a separate mailing by SLWC will take place as well. Residents can begin benefitting from the program right away!

- **Tax Notices**
 - Administration printed the notices on May 9th. Notices will be mailed on Tuesday May 16th, are due June 30th and have an appeal deadline of July 24th. This information is all included in their package and has also been posted on the website. We will issue a reminder in the newsletter as well.

- **Senior Centre Repairs**
 - AB municipalities conducted a review of our seniors centre. In their evaluation, a few items were listed for repair and/or maintenance. The Village must change some locks, add in security measures and complete

some electrical maintenance. Administration will be moving ahead with the recommendations as soon as possible.

- **MCSNet Presentation**
 - They are scheduled for June 19th to present on the new GIGAir available in our community.
- **Employment Opportunities**
 - We have hired!
- **FOIP Statistics**
 - Annual report submitted to the province.
- **Family and Community Support Services**
 - Annual reporting submitted to the province.
- **2022 Audited Financial Statements**
 - Submitted to the province and available on our website.

VILLAGE OF MARWAYNE
Cheque Register-Summary-Bank



AP5090 Page : 1
 Date : Apr 27, 2023 Time : 10:22 am

Supplier : 10 To ZARC
 Cheque Dt. 27-Apr-2023 To 27-Apr-2023
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4529	27-Apr-2023	10032	Receiver General For Canada	Issued	28	C	9,567.59
4530	27-Apr-2023	AISL	AMSC Insurance Services Ltd	Issued	28	C	2,138.46
Total Computer Paid :		11,706.05	Total EFT PAP :	0.00	Total Paid :		11,706.05
Total Manually Paid :		0.00	Total EFT File :	0.00			

2 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Page : 1

Date : May 11, 2023

Time : 12:24 pm

Supplier : 10 To ZARC
 Cheque Dt. 11-May-2023 To 11-May-2023
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4531	11-May-2023	10001	Gas Utility CVR	Issued	30	C	1,136.49
4532	11-May-2023	10012	Parkland Industries- Race Trac Gas	Issued	30	C	1,658.68
4533	11-May-2023	10080	Marwayne Jubilee School	Issued	30	C	40.00
4534	11-May-2023	10113	TELUS	Issued	30	C	213.95
4535	11-May-2023	10124	Kenyon Law Office	Issued	30	C	105.00
4536	11-May-2023	ABBAN	Abbott, Andrew	Issued	30	C	10.49
4537	11-May-2023	ACE	ACE	Issued	30	C	9,419.20
4538	11-May-2023	ASC3	Alberta Municipalities Strength in Members	Issued	30	C	6,714.63
4539	11-May-2023	HORBO	Janelle Millhouse - Horizon Bookkeeping	Issued	30	C	420.00
4540	11-May-2023	KADR	Ken's Auto & Diesel Repair	Issued	30	C	227.91
4541	11-May-2023	KENNS	Kennedy, Shannon	Issued	30	C	100.00
4542	11-May-2023	PCI	Pinnacle Computers Inc.	Issued	30	C	906.15
4543	11-May-2023	RELDI	RELAY DISTRIBUTING	Issued	30	C	83.91
4544	11-May-2023	RICCA	NextGen Automation	Issued	30	C	1,195.81
4545	11-May-2023	SHAHAR	Harrower, Shannon	Issued	30	C	112.04
4546	11-May-2023	TM	TELUS	Issued	30	C	75.30
4547	11-May-2023	VCOC	V3 Companies of Canada Ltd.	Issued	30	C	7,388.06
4548	11-May-2023	WAGL	Wainwright Assessment Group Ltd	Issued	30	C	729.75

Total Computer Paid :	30,537.37	Total EFT PAP :	0.00	Total Paid :	30,537.37
Total Manually Paid :	0.00	Total EFT File :	0.00		

18 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 27
 Date : May 02, 2023 Time : 1:25 pm

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2023050201]
 To : [2023050201]

Include Billing Transaction From Transaction Maintenance : No
 Srvc. End Date On/Before : 02-May-2023 Final Bills Only : No

Cat	Srvc	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	3		3.00	105.00		
01	WCOM	Commercial Water	22		22.00	2,090.55	253.00	11.50
01	WIND	Industrial Water	1		1.00	65.00		
01	WINS	Institutional Water	3		3.00	669.15	109.00	36.33
01	WLF	Water Line Fee	253		253.00			
01	WMUN	Municipal Properties	3		3.00		23.00	7.67
01	WPUB	Public Building Water	8		8.00	450.50	30.00	3.75
01	WRES	Residential Water	235		235.00	19,874.80	2,408.00	10.25
02	SCOM	Commercial Sewer	22		22.00	440.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	236		236.00	4,720.00		
03	GINS	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	6,254.00		
Book 000 Totals :			1036		1,036.00	35,087.00	2,823.00	
Totals			1036		1,036.00	35,087.00	2,823.00	



ALBERTA
MUNICIPAL AFFAIRS
*Office of the Minister
MLA, Calgary-Shaw*

AR111331

April 11, 2023

Dear Chief Elected Official:

Intermunicipal Collaboration Framework agreements (ICFs) between municipalities with shared boundaries are designed to provide for integrated and strategic planning, delivery, and funding of intermunicipal services.

ICFs are created with the understanding that things change over time, and there is a requirement to review those frameworks regularly to ensure they are current and meet the needs of the municipalities that are parties to the framework.

I have heard from some municipalities that it will be challenging to meet the review period of "at least every five years" from the date that their original ICF was signed while the ministry is concurrently reviewing the ICF provisions within the *Municipal Government Act*. Given those concerns, I have signed Ministerial Order No. MSD:24/23, extending the review period from five to seven years.

For clarity, this does not impact the obligation to have an ICF in place and current agreements are still in effect. In other words, the time extension does not mean municipalities can forfeit their obligations within their agreement, including cost-sharing, shared services, and any agreed-upon review period. We recommend municipalities hold off on renegotiation discussions in light of the potential for further amendments.

In addition to this extension, my ministry can provide additional supports to assist with mediation or facilitation services if needed. Questions regarding ICFs can be directed to a Municipal Collaboration Advisor at icf@gov.ab.ca or toll-free by first dialing 310-0000, then 780-427-2225.

Sincerely,

A handwritten signature in blue ink, appearing to read "Rebecca Schulz".

Rebecca Schulz
Minister

Attachment: Ministerial Order No. MSD:024/23

cc: Chief Administrative Officers

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Protected A



ALBERTA
MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Shaw*

MINISTERIAL ORDER NO. MSD:024/23

I, Rebecca Schulz, Minister of Municipal Affairs, pursuant to Section 605(2) of the *Municipal Government Act*, make the following order:

The date by which a municipality must review an intermunicipal collaboration framework, as required by Section 708.32(1) of the *Municipal Government Act*, is amended from at least every five years to at least every seven years.

This order expires March 31, 2027.

Dated at Edmonton, Alberta, this 6th day of April, 2023.

Rebecca Schulz
Minister of Municipal Affairs