



# Village of Marwayne

## Agenda

Regular Village Council Meeting  
Monday, May 13, 2024 @ 7:00 PM  
ATB Financial Boardroom

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	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 May 13th, 2024 Regular Village council Meeting	
<b>Be it resolved that the May 13th, 2024 Regular Village Council Meeting Agenda be approved as presented.</b>	
4 ADOPTION OF MINUTES	
4.1 April 15th, 2024 Regular Village Council Meeting	4 - 8
<b>Be it resolved that the April 15th, 2024 Regular Village Council Meeting Minutes be approved as presented.</b>	
4.2 April 23rd, 2024 Special Village Council Meeting	9
<b>Be it resolved that the April 23rd, 2024 Special Village Council Meeting be approved as presented.</b>	
5 DELEGATIONS/PUBLIC HEARING	
5.1 <b>7:00PM</b> James MacDonald from the Northern Lights Library System	10 - 11
<b>Be it resolved that the presentation by James MacDonald, Executive Director for the Northern Lights Library System, be received as information.</b>	
5.2 <b>7:30PM</b> Amanda Kneen, Sandra Kneen, Marty Kneen and Kaggan Kneen re: Stop Order, Landfill Variance, and Future Development	
<b>Be it resolved that the presentation by Amanda, Sandra, Marty and Kaggan Kneen be received as information.</b>	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman Report	12
<b>Be it resolved that the Public Works Foreman Report be received as information.</b>	

6.2	Regional Water Operator Report	13
	<b>Be it resolved that the Regional Water Operator Report be received as information.</b>	
7	KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1	Bill 11 - The Public Safety Statutes Amendment Act	14 - 18
	<b>Be it resolved that the request from the National Police Federation regarding Bill 11 - The Public Safety Statutes Amendment Act - be received as information.</b>	
7.2	RCMP Quarterly Statistics	19 - 24
	<b>Be it resolved that the RCMP Quarterly Statistics be received as information.</b>	
8	KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
8.1	ATCO Franchise Fee	25 - 29
	<b>Be it resolved that the Village of Marwayne request to increase the ATCO Franchise Fee by 1%.</b>	
9	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1	Area Structure Plan	30 - 148
	<b>Be it resolved that the Village of Marwayne give first reading to Bylaw No. 601-25, being a bylaw to adopt the Area Structure Plan for a portion of SW 25 52 3 4 Block 7 located along Highway 897 within the Village of Marwayne.</b>	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	149 - 173
	<b>Be it resolved that the Councillor Reports be received as information.</b>	
	<b>Be it resolved that the Village of Marwayne appoint Raelle Kissick as the Chairperson for the Marwayne Library Board for a three year term as well as Sharon Hutchings and Arlene Parking as Marwayne Library Board Members for a three year term, effective immediately.</b>	
10.2	Chief Administrative Officer Report	174
	<b>Be it resolved that the Chief Administrative Officer Report be received as information.</b>	

11	FINANCIAL	
11.1	Cheque Distribution Report	175 - 176
	<b>Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.</b>	
11.2	Bank Reconciliation Report	177
	<b>Be it resolved that the April 2024 Bank Reconciliation Report be received as information.</b>	
11.3	Monthly Utility Bill Report	178
	<b>Be it resolved that the April 2024 Monthly Utility Bill Report be received as information.</b>	
12	CORRESPONDENCE	
12.1	Bill 20 - Municipal Affairs Statutes Amendment Act - Alberta Municipalities Analysis	179 - 197
	<b>Be it resolved that the Bill 20 - Municipal Affairs Statutes Amendment Act - review by Alberta Municipalities be received as information.</b>	
12.2	ATCO 25KV Conversion Project Notification	198 - 202
	<b>Be it resolved that the ATCO 25KV Conversion Notification letter be received as information.</b>	
13	CONFIDENTIAL	
13.1	FOIP Section 17 (1) - Advice from Officials	
14	SETTING OF THE NEXT MEETING	
14.1	June Regular Village Council Meeting	
	<b>Be it resolved that the next Regular Village Council Meeting be rescheduled from June 17, 2024 and held on June 10, 2024 at 7:00 p.m. at the ATB Financial Boardroom.</b>	
15	ADJOURNMENT	



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**Minutes of the Regular Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday April 15<sup>th</sup>, 2024  
Commencing at 6:00 PM in the ATB Financial Boardroom

**PRESENT**

Mayor Chris Neureuter  
Councillors Roger Parkyn and Ashley Rainey  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Mayor C. Neureuter called the April 15<sup>th</sup>, 2024 Village of Marwayne Council Meeting to order at 6:16 p.m. with all members in attendance.

**2. ADOPTION OF AGENDA**

**April 15<sup>th</sup>, 2024 Council Meeting Agenda**

**2024-04-01**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the April 15<sup>th</sup>, 2024 Village Council Meeting Agenda be approved as presented:

**CARRIED**

**3. ADOPTION OF MINUTES**

**March 18<sup>th</sup>, 2024 Council Meeting Minutes**

**2024-04-02**

**Moved By Councillor R. Parkyn**

Be it resolved that the March 18<sup>th</sup>, 2024 Village of Marwayne Regular Village Council Meeting Minutes be approved as presented.

**CARRIED**

**4. KEY STRATEGY: ADRESSING SERVICE NEEDS**

**Public Works Foreman Report**

**2024-04-03**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Public Works Foreman Report be received as information.

**CARRIED**

**Regional Water Operator Report**

**2024-04-04**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Regional Water Operator Report be received as information.

**CARRIED**





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**5. KEY STRATEGY: SAFE & CARING COMMUNITY**

**ATCO Franchise Report**

**2024-04-05**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne direct administration to bring back options on increasing the Franchise Fee from ATCO to the May Regular Council Meeting.

**CARRIED**

**6. DELEGATIONS/PUBLIC HEARINGS**

**Jeff Alliston on behalf of Metrix Group LLP**

**2024-04-06**

**Moved By Mayor C. Neureuter**

Be it resolved that the 2023 Audit Presentation be received as information and the 2023 Audited Financial Statements be approved as presented.

**CARRIED**

**7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE**

**2024 Operational and Capital Budgets**

**2024-04-07**

**Moved By Mayor C. Neureuter**

Be it resolved that the 2024-2027 Operational and 2024-2029 Capital Budgets be approved as presented.

**CARRIED**

**Bylaw No. 600-24 Rates of Taxation**

**2024-04-08**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 600-24, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2024 taxation year and impose a penalty on all taxes remaining unpaid.

**CARRIED**

**2024-04-09**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 600-24, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2024 taxation year and impose a penalty on all taxes remaining unpaid.

**CARRIED**

**Deputy Mayor A. Rainey assumed the role of Chair.**

**2024-04-10**

**Moved By Mayor C. Neureuter**

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 600-24, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2024 taxation year and impose a penalty on all taxes remaining unpaid.



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**CARRIED**

**Mayor C. Neureuter reassumed the role of Chair.**

**2024-04-11**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 600-24, being a bylaw to authorize the rates of taxation to be levied against assessable property for the 2024 taxation year and impose a penalty on all taxes remaining unpaid.

**CARRIED**

**Bylaw No. 601-24 Special Culture and Recreation Rates of Taxation**

**2024-04-12**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 601-24, being a bylaw to authorize the Annual Special Culture and Recreation Rates of Taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

**CARRIED**

**2024-04-13**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 601-24, being a bylaw to authorize the Annual Special Culture and Recreation Rates of Taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

**CARRIED**

**Deputy Mayor A. Rainey assumed the role of Chair.**

**2024-04-14**

**Moved By Mayor C. Neureuter**

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 601-24, being a bylaw to authorize the Annual Special Culture and Recreation Rates of Taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

**CARRIED**

**Mayor C. Neureuter reassumed the role of Chair.**

**2024-04-15**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 601-24, being a bylaw to authorize the Annual Special Culture and Recreation Rates of Taxation to be levied against all properties for the Marwayne Agriplex debenture payments.

**CARRIED**



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**8. ADMINISTRATIVE REPORTS**

**Councillor Reports**

**2024-04-16**

**Moved By Councillor R. Parkyn**

Be it resolved that the Councillor Reports be received as information.

**CARRIED**

**9. FINANCIAL**

**Cheque Distribution Report**

**2024-04-17**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

**CARRIED**

**Bank Reconciliation Report**

**2024-04-18**

**Moved By Councillor R. Parkyn**

Be it resolved that the March 2024 Bank Reconciliation Report be received as information.

**CARRIED**

**Monthly Utility Bill Report**

**2024-04-19**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the March 2024 Utility Bill Report be received as information.

**CARRIED**

**10. CORRESPONDENCE**

**Letter from the Provincial Government**

**2024-04-20**

**Moved By Councillor R. Parkyn**

Be it resolved that the correspondence be received as information.

**CARRIED**

**11. CLOSED SESSION - CONFIDENTIAL**

**CLOSED SESSION – FOIP SECTION 17 (1) – ADVICE FROM OFFICIALS**

**2024-04-21**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne move into a closed session at 8:30 p.m. with all members in attendance.

**CARRIED**



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**2024-04-22**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne revert to an open session at 9:10 p.m. with all members in attendance.

**CARRIED**

**2024-04-23**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne provide benefits to part time permanent employees.

**CARRIED**

**Chief Administrative Officer Report**

**2024-04-24**

**Moved By Councillor R. Parkyn**

Be it resolved that the Chief Administrative Officer Report be received as information.

**CARRIED**

**12. ADJOURNMENT**

Being that the April 15<sup>th</sup>, 2024 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:12 p.m.

**Approved this 13<sup>th</sup> day of May 2024.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO



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**Minutes of the Special Meeting of the Council of the Village of Marwayne**  
In the Province of Alberta, held on Monday April 23<sup>rd</sup>, 2024  
Commencing at 5:00 PM in the ATB Financial Boardroom

**PRESENT**

Mayor Chris Neureuter  
Councillors Roger Parkyn and Ashley Rainey  
Chief Administrative Officer Shannon Harrower

**1. CALL TO ORDER**

Mayor C. Neureuter called the April 23<sup>rd</sup>, 2024 Special Village of Marwayne Council Meeting to order at 4:55 p.m. with all members in attendance.

**2. CLOSED SESSION - CONFIDENTIAL**

**CLOSED SESSION – FOIP SECTION 17 (1) – ADVICE FROM OFFICIALS**

**2024-04-25**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne move into a closed session at 4:56 p.m. with all members in attendance.

**CARRIED**

**2024-04-26**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne revert to an open session at 5:38 p.m. with all members in attendance.

**CARRIED**

**2024-04-27**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Lloydminster Regional Housing Group Digital Transformation Project Briefing be received as information.

**CARRIED**

**3. ADJOURNMENT**

Being that the April 23<sup>rd</sup>, 2024 Special Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 5:39 p.m.

**Approved this 13<sup>th</sup> day of May 2024.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO



# 2023 VALUE STATEMENT

## Marwayne - Village

Population: 606 Library Users: 337

This value statement highlights the benefits of belonging to Northern Lights Library System. It is a snapshot of the health of your library and the value of your investment.

For questions or concerns please contact:

**James MacDonald, Executive Director**  
P: (780)-545-5072  
E: [jmacdonald@nlls.ab.ca](mailto:jmacdonald@nlls.ab.ca)



Northern Lights Library System

Total Library Savings

# \$ 339,333

Name Of Library(s):

## Marwayne Public Library



How Stats Are Calculated



### DOLLAR VALUES

Levy Cost  
**3,266**  
Book Allotment  
**4,858**  
Rural Services Grant  
**9,166**  
Return on Investment  
~



### eBOOK CIRCULATION

eBooks in Circulation **934**  
Total eBook Circulation Value  
**\$52,304**



### PRINT CIRCULATION

Net Borrower **8027**  
Total Print Circulation Value  
**\$200,675**



### eAUDIOBOOK CIRCULATION

eAudiobooks in Circulation **764**  
Total eAudiobook Circulation Value  
**\$73,344**



### PROFESSIONAL VALUE

MLS + TSI Tickets **48**  
Total Professional Value  
**\$3,614**

Aquisition & Cataloguing:

**324** items purchased with NLLS | **\$3,962** saved via aquisition | **\$1,296** cataloguing & processing value



# SYSTEM WIDE VALUE

TRAC = 200 Alberta libraries, public catalog, mobile app, access to 3.5 million library items.



E-Resources



Service Catalogue



Northern Lights Library System

\$28,340,130

CIRCULATION VALUE

19963

NEW CATALOG ACQUISITIONS

144988

ELECTRONIC CIRCULATION

774522

PHYSICAL CIRCULATION

\$2,805,610

OPERATING BUDGET

## How We Are Funded

LIBRARY		MUNICIPAL LEVY		PROVINCIAL GRANTS					
\$5.39	+	\$5.39	+	\$4.75	=	\$15.53	-	\$2.15	
PER CITIZEN		PER CITIZEN		PER CITIZEN		PER CITIZEN		LOCAL LIBRARY BOOK ALLOTMENT	



Operating Budget

## Yearly Engagement Opportunities



52

Weekly Training Sessions



6

Executive Meetings



4

Board Meetings



3

LMC Meetings



2

Reading Program



2

Conference



**APRIL PUBLIC WORKS FOREMAN REPORT**

Task	Completed (Yes/No) & Date	Notes
<b>Check &amp; Grade Back Alleys</b> (including Arena parking lot before it gets busy)	done	
<b>Sidewalk Inspections</b> (Note any repairs needed, weeds, edging)		
<b>Sanding</b> (As Needed) (Remove, Wash Sand/Salt from Sander to prevent rust & complete maintenance for next year – oil chain)	done	
<b>Get Ball Diamonds ready for the season</b>	done	
<b>Trees/Weeds/Cultivate &amp; Set Up Watering Tank</b> (Make sure its ready)	OK	
<b>Lagoon Inspection &amp; Rotation</b>	OK	
<b>Visual Street Sign Inspections &amp; HWY 897 Signs</b> (Noted in Writing in your Book)	OK	
<b>Playground Inspection, Rototilling and Add Sand</b>	June	
<b>Check Water &amp; Hydrant Valves/Flush Hydrants/Tabulated</b> (Give Estimate of Water Use to Shannon)	OK	
<b>Dead Ends Flushed &amp; Tabulated/Sewer Flushed &amp; Manhole Inspections</b>	OK	
<b>Check Gravel Inventory for Spring Order</b> (Do we have enough for back alleys, filling holes, water line breaks?)	done <del>done</del>	
<b>Street Sweeping</b>	June	
<b>Re-Install Water Meter at Agricore when asked and seal after freezing has finished</b>	done	
<b>Get Community Building Water Readings</b>	OK	
<b>Check Fire Extinguishers</b> (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	good	
<b>Check First Aid Kit for Sticker</b> (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: WJ

Date: 10 May





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## Regional Operator report

### May 2024

#### Common information:

Monthly reports up to date.

Still a few problems with the water op cell phone. New cell phone has arrived.

Kitscoty operator training ongoing. Lead operator ready to write level 1 exams, other op enrolled in Level 1 prep course.

Regional operator took annual vacation April 24 and 25.

Regional operator scheduled annual vacation for May 7<sup>th</sup> to 9<sup>th</sup>.

Regional operator scheduled annual vacation June 5 to 26.

Regional operator had a Dentist appointment April 29<sup>th</sup>.

Large stone hit windshield on truck. Will have to be replaced.

AEP did regular inspections on Water Plants in Marwayne and Kitscoty Nov. 9<sup>th</sup>, received reports from AEP

Both plants passed this inspection

Drinking water safety plans need to be updated in 2024.

Truck was damaged when pulling out of a tight parking spot. Estimates have been done.

Regional operator has been taken out of the on call rotation but will fill in when needed for annual vacation etc.

#### Marwayne:

Data for March 2024 was electronically submitted on AEP site.

A leak got worse on March 29<sup>th</sup> and we monitored until it surfaced on April 2<sup>nd</sup>.

After the leak was repaired consumption remains low, minimum nighttime consumption down to 6.5 lpm at times.

One service on 3<sup>rd</sup> Ave and one on 3<sup>rd</sup> street have leaks on home owner's side and are turned off right now.

Monitoring pump cycles when bulk water is used. Bi-systems was in to check.

Located the issue with lag pump on power failure, new parts were installed by Bi-Systems

Water leak on 3<sup>rd</sup> ave. Main issues were on the home owners side. Line was replaced right out to main.

Looked at some power pole relocations for Atco. No conflicts were found.



## **REQUEST FOR COUNCIL DECISION**

### **SUBJECT**

Bill 11 – The Public Safety Statutes Amendment Act

### **RECOMMENDATION**

Be it resolved that the Bill 11 – The Public Safety Statutes Amendment Act – be received as information.

### **BACKGROUND**

The Government of Alberta recently introduced Bill 11, *the Public Safety Statutes Amendment Act, 2024*. This Bill was introduced to the Assembly without the due consideration or consultation of Albertans, public safety partners, and Municipal leaders. Additionally, the province's existing Police Funding Model introduced in 2019 is set to expire in 2025.

Costs for municipalities have already increased since Government began billing municipalities under the new Police Funding Model. Further, we know that the Government's last examination of a provincial police service found that Albertans would be shouldered with \$550 million in transition costs and over \$180 million in annual increased operating costs. When Albertans learned that these costs could lead to increased municipal taxes or other service reductions or fee increases, municipalities and the public voiced their concerns to Government. While we had thought Government had heard Albertans the first time, it seems that Government intends to implement a new provincial police service through Bill 11 as an Independent Agency Police Service without due consideration by communities like yours and all Albertans.

### **IMPLICATIONS**

Maryanne King, Policy Advisor for the National Police Federation, is connecting with us to ask whether Council would consider moving a resolution at the 2024 Alberta Municipalities Convention on this matter. If so, they have provided two draft resolutions for consideration to submit in whole or in part.

### **ATTACHMENTS**

Resolutions

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**Police Funding Model Value to Municipalities**

**Moved by:** Name of Municipality  
**Seconded by:** Name of Municipality

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**WHEREAS** rural and suburban municipalities have asked the Government of Alberta for additional public safety personnel across their communities to address increased incidents of crime and support community safety;

**WHEREAS** the *Police Funding Regulation* or otherwise known as the current Police Funding Model (PFM) implemented by the Government of Alberta came in to force on April 1, 2020 and is set to expire in 2025;

**WHEREAS** the introduction of the new PFM saw municipalities cover additional costs not previously borne through the Provincial Police Service Agreement, but stated that these increased costs through the new PFM would be directed toward additional frontline police officers through the Alberta RCMP;

**WHEREAS** equitable investments have not been made by the Government of Alberta that effectively support the Alberta RCMP in serving a growing provincial population across municipalities, promoted by the Province;

**WHEREAS** the Government of Alberta can access and support existing services that bolster public safety, including the Alberta Sheriffs, the Alberta RCMP, Municipal Services, Municipal Peace Officers, and other provincial Peace Officer personnel, thereby rendering the creation of an additional service such as an Independent Agency Police Service to be unnecessary and duplicative in nature, aggravating personnel and funding strains between services and increasing costs to municipalities and all Albertans;

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for any possible funding or other resources provided by the Government of Alberta to be directed toward the Alberta RCMP as the province's existing provincial police service, alongside commensurate investments made in municipal police services, rather than toward the creation of a new or additional Independent Agency Police Service in Alberta.

**BACKGROUND:**

In 2019, the Government of Alberta announced a commitment of \$286m over five years to fund improvements to public safety. This funding would include an additional 300 officer positions across RCMP detachments in Alberta with the support of an additional 200 civilian staff. Under this investment plan, the Alberta RCMP would have increased from the 1,600 officers recorded in 2019 to approximately 1,900 by 2024. This announcement was made concurrently with modifications to the Police Funding Model (PFM) that would result in every Alberta municipality beginning to pay for their policing services. While the province had stated that the revenue from the new police funding model would be reinvested into policing, there has not yet been quantifiable evidence of these additional



costs resulting in additional public safety personnel for municipalities that began to shoulder costs introduced by the new PFM.

From 2017-2022, Alberta's population increased by 9.5%. Over the same period, total police personnel increased by 7%. Actual police personnel in 2022 consisted of 8,007 officers, but the authorized strength had been 8,190 personnel total – thereby leaving Albertans short 183 officers across the province. For years, the Government of Alberta has not been ensuring that officer strength has been met and made little investments in pursuing the fulfillment of this strength. Investments must match the needs of 2024 and beyond to ensure that future needs can continue to be met as the province encourages and promotes Alberta's population growth. By the province's stated ideal personnel strength of 180 police personnel per 100,000 population, 400 more officer personnel are needed for the province's provincial police service, the Alberta RCMP. These additional personnel constitute a 5% increase in the current amount of police personnel.

With the Government of Alberta pursuing the creation of an Independent Agency Police Service (IAPS) through the introduction of Bill 11 on March 13, 2024, the introduction of a new provincial police agency is being explored unilaterally without consideration of stakeholders, existing public safety services, and municipal leaders. Any IAPS established through the changes to the *Police Act* made by Bill 11 has not been duly costed or examined for efficiencies compared to existing public safety services. Previous studies undertaken by PriceWaterhouseCoopers demonstrated that a new provincial police service would cost over \$550 million in one-time transition costs and an additional \$164 million in annual operational costs when compared to the existing provincial police service. Rather than increasing costs to municipalities and Albertans through re-exploring the establishment of a new provincial police service, Government should direct any additional investment to the province's existing provincial police service, the Alberta RCMP. Investments should further be made in municipal police services that are commensurate to funding for the provincial service, thereby bolstering the public safety of all Alberta municipalities.



## Establishment of an Independent Agency Police Service in Alberta

Moved by: Name of Municipality  
Seconded by: Name of Municipality

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**WHEREAS** Alberta Municipalities has previously advocated for the comprehensive review of the Alberta *Police Act* that engages policing agencies, stakeholders, and fulsomely addresses areas of the *Police Act* that would benefit from extensive review and modernization, including oversight functions and updates that would enhance public confidence across Alberta's police services;

**WHEREAS** an Independent Agency Police Service may be created by Government through unilateral amendments to the *Police Act* that were not considered by municipalities or key stakeholders prior to their introduction and adoption;

**WHEREAS** Alberta Municipalities found that 85 per cent of respondents to an Alberta Municipalities commissioned survey agree that if the Government of Alberta insisted on going ahead with the creation of an Alberta Police Service (APS), the matter needed to be put to a provincial vote;

**WHEREAS** Alberta Municipalities has advocated for a provincewide Public Safety Task Force led by Government since September 2022 to address the root causes of crime and weaknesses in Alberta's justice system;

**IT IS THEREFORE RESOLVED THAT** Alberta Municipalities advocate for a public itemized costing of any Independent Agency Police Service to be provided by the Government of Alberta, complete with a detailing of costs borne to municipalities through the existing or a future Police Funding Model facilitated by Government, and that any Independent Agency Police Service is not introduced prior to substantive consultation and quantifiable support from municipalities and Albertans-at-large.

### **BACKGROUND:**

Introduced on March 13, 2024, Bill 11, *the Public Safety Statutes Amendment Act, 2024* amends the *Corrections Act* to create legislation that would allow for the Government to launch and implement an ankle bracelet monitoring program. The Bill further amends the *Police Act* to create an independent agency police service (IAPS) and oversight board (OB). Of concern to all Alberta municipalities is the ability granted through the legislation for Alberta's Minister of Public Safety to launch an IAPS in any area of the province without significant mechanisms for the involvement and consideration of local leadership.

Details such as a timeline, full consideration of the scope or mandate, clear direction on oversight and accountability mechanisms, or detailed costs and intention of launching an IAPS are not currently available to municipalities and Albertans. The Public Safety Minister has stated that the intention of the legislation is not to replace the Alberta RCMP but is to supplement the RCMP through an IAPS performing duties such as the ones currently undertaken by the Alberta Sheriffs. However, the inclusion of the IAPS through this legislation in the *Police Act* means that any possible IAPS officer is of the same legislative position as other police officers in Alberta. This is contrary to expanding the role of the Alberta Sheriffs, as Sheriffs are granted authorities under the existing *Peace Officer Act*.



Municipalities and public safety partners such as the Alberta Sheriffs and the Alberta RCMP were not consulted on this legislation. Without the fulsome consultation and involvement of key stakeholders and local leaders throughout the *Bill's* development, the legislation does not comprehensively consider the impact it will have on any municipality that is under the jurisdiction of a possible IAPS. Alberta Municipalities has repeatedly advocated to Government that municipal leadership must be involved in the development of legislation that concerns public safety systems in the province. The consideration of this *Bill* without due consultation with municipalities adds to the amount of legislative changes, programs, and other initiatives implemented unilaterally by Government without recognizing municipalities' role in governance and the advancement of their communities' interests.

As information remains sparse and inaccessible to both municipalities and Albertans-at-large regarding the cost, mandate, and oversight functions necessitated by the creation of an IAPS, this resolution should be granted a moderate-high rating. The scope of the IAPS that the *Bill* provides a function for creating has not been clarified or duly explained to municipalities. With the next iteration of the Police Funding Model due to be implemented for the 2025-2026 fiscal year, these considerations must be duly examined prior to any future changes in the costs levied to municipalities for their public safety services, and prior to any further advancement toward the establishment of an IAPS.



2024-05-01

Sgt. Mark Cusack  
Detachment Commander  
Kitscoty, Alberta

Dear Ms. Harrower,

Please find the quarterly Community Policing Report attached that covers the January 1<sup>st</sup> to March 31<sup>st</sup>, 2024 reporting period. The attached report serves to provide a quarterly snapshot of the human resources, financial data and crime statistics for the Kitscoty Detachment.

I would also like to introduce you to Deputy Commissioner Rob Hill, the new Commanding Officer of the Alberta RCMP. Deputy Commissioner Hill has had a diverse and wide-ranging RCMP career, spanning from the Prairies to the Arctic, with positions along the way that have included Drugs Section in Winnipeg and as the former Detachment Commander of Stony Plain (now amalgamated in to Parkland). With public safety as the beacon guiding our operations, Deputy Commissioner Hill is focussed on community engagement; Reconciliation; employee wellness; and recruiting new police officers and retention. Deputy Commissioner Hill is proud to lead your Alberta RCMP and looks forward to meeting you in the future.

Your ongoing engagement and the feedback you provide guides our Detachment team, and supports the reinforcement of your policing priorities. I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt. Mark Cusack  
Detachment Commander  
Kitscoty Detachment



**Kitscoty Provincial Detachment  
Crime Statistics (Actual)**

**January to December: 2019 - 2023**

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Offences Related to Death		0	1	2	4	0	N/A	-100%	0.3
Robbery		0	4	2	1	0	N/A	-100%	-0.3
Sexual Assaults		1	1	4	8	7	600%	-13%	1.9
Other Sexual Offences		3	5	4	1	8	167%	700%	0.6
Assault		31	28	49	45	49	58%	9%	5.3
Kidnapping/Hostage/Abduction		1	2	0	1	2	100%	100%	0.1
Extortion		1	1	1	3	4	300%	33%	0.8
Criminal Harassment		11	15	19	12	17	55%	42%	0.9
Uttering Threats		19	20	14	21	13	-32%	-38%	-1.1
<b>TOTAL PERSONS</b>		<b>67</b>	<b>77</b>	<b>95</b>	<b>96</b>	<b>100</b>	<b>49%</b>	<b>4%</b>	<b>8.5</b>
Break & Enter		147	101	65	66	70	-52%	6%	-18.9
Theft of Motor Vehicle		117	106	57	60	45	-62%	-25%	-19.0
Theft Over \$5,000		23	21	20	25	6	-74%	-76%	-3.0
Theft Under \$5,000		126	80	53	78	52	-59%	-33%	-15.0
Possn Stn Goods		19	31	19	29	22	16%	-24%	0.4
Fraud		28	22	26	37	32	14%	-14%	2.3
Arson		5	3	8	7	4	-20%	-43%	0.2
Mischief - Damage To Property		25	56	34	51	50	100%	-2%	4.5
Mischief - Other		53	19	15	10	16	-70%	60%	-8.3
<b>TOTAL PROPERTY</b>		<b>543</b>	<b>439</b>	<b>297</b>	<b>363</b>	<b>297</b>	<b>-45%</b>	<b>-18%</b>	<b>-56.8</b>
Offensive Weapons		1	5	14	16	10	900%	-38%	2.9
Disturbing the peace		6	4	7	3	8	33%	167%	0.3
Fail to Comply & Breaches		19	45	46	69	63	232%	-9%	11.2
<b>OTHER CRIMINAL CODE</b>		<b>11</b>	<b>13</b>	<b>15</b>	<b>20</b>	<b>14</b>	<b>27%</b>	<b>-30%</b>	<b>1.3</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>37</b>	<b>67</b>	<b>82</b>	<b>108</b>	<b>95</b>	<b>157%</b>	<b>-12%</b>	<b>15.7</b>
<b>TOTAL CRIMINAL CODE</b>		<b>647</b>	<b>583</b>	<b>474</b>	<b>567</b>	<b>492</b>	<b>-24%</b>	<b>-13%</b>	<b>-32.6</b>



## RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

### Kitscoty Provincial Detachment Crime Statistics (Actual) January to December: 2019 - 2023

All categories contain "Attempted" and/or "Completed"

January 5, 2024

CATEGORY	Trend	2019	2020	2021	2022	2023	% Change 2019 - 2023	% Change 2022 - 2023	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	3	2	4	3	50%	-25%	0.3
Drug Enforcement - Trafficking		1	0	2	1	2	100%	100%	0.3
Drug Enforcement - Other		0	1	0	0	0	N/A	N/A	-0.1
<b>Total Drugs</b>		<b>3</b>	<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>67%</b>	<b>0%</b>	<b>0.5</b>
Cannabis Enforcement		0	0	0	0	1	N/A	N/A	0.2
Federal - General		6	8	0	2	6	0%	200%	-0.6
<b>TOTAL FEDERAL</b>		<b>9</b>	<b>12</b>	<b>4</b>	<b>7</b>	<b>12</b>	<b>33%</b>	<b>71%</b>	<b>0.1</b>
Liquor Act		5	3	9	9	16	220%	78%	2.8
Cannabis Act		0	1	2	5	5	N/A	0%	1.4
Mental Health Act		30	39	47	33	33	10%	0%	0.0
Other Provincial Stats		158	112	116	138	110	-30%	-20%	-7.0
<b>Total Provincial Stats</b>		<b>193</b>	<b>155</b>	<b>174</b>	<b>185</b>	<b>164</b>	<b>-15%</b>	<b>-11%</b>	<b>-2.8</b>
Municipal By-laws Traffic		2	1	1	0	0	-100%	N/A	-0.5
Municipal By-laws		2	11	6	12	9	350%	-25%	1.5
<b>Total Municipal</b>		<b>4</b>	<b>12</b>	<b>7</b>	<b>12</b>	<b>9</b>	<b>125%</b>	<b>-25%</b>	<b>1.0</b>
Fatals		0	1	1	2	2	N/A	0%	0.5
Injury MVC		14	24	22	22	30	114%	36%	3.0
Property Damage MVC (Reportable)		192	144	163	200	145	-24%	-28%	-3.8
Property Damage MVC (Non Reportable)		16	22	18	40	15	-6%	-63%	1.6
<b>TOTAL MVC</b>		<b>222</b>	<b>191</b>	<b>204</b>	<b>264</b>	<b>192</b>	<b>-14%</b>	<b>-27%</b>	<b>1.3</b>
Roadside Suspension - Alcohol (Prov)		N/A	N/A	N/A	N/A	8	N/A	N/A	N/A
Roadside Suspension - Drugs (Prov)		N/A	N/A	N/A	N/A	0	N/A	N/A	N/A
<b>Total Provincial Traffic</b>		<b>793</b>	<b>895</b>	<b>1,341</b>	<b>1,277</b>	<b>987</b>	<b>24%</b>	<b>-23%</b>	<b>77.0</b>
Other Traffic		4	7	17	11	3	-25%	-73%	0.2
Criminal Code Traffic		35	39	39	41	25	-29%	-39%	-1.8
<b>Common Police Activities</b>									
False Alarms		67	42	51	48	22	-67%	-54%	-8.4
False/Abandoned 911 Call and 911 Act		56	62	22	19	21	-63%	11%	-11.3
Suspicious Person/Vehicle/Property		172	193	103	62	100	-42%	61%	-27.5
Persons Reported Missing		7	6	7	6	3	-57%	-50%	-0.8
Search Warrants		0	1	0	1	2	N/A	100%	0.4
Spousal Abuse - Survey Code (Reported)		35	48	49	44	58	66%	32%	4.2
Form 10 (MHA) (Reported)		0	1	0	1	3	N/A	200%	0.6



**Kitscoty Provincial Detachment  
Crime Statistics (Actual)  
January to March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	0	0	0	0	-100%	N/A	-0.2
Robbery		3	2	0	0	1	-67%	N/A	-0.6
Sexual Assaults		1	1	2	4	1	0%	-75%	0.3
Other Sexual Offences		3	0	0	5	0	-100%	-100%	-0.1
Assault		5	12	9	6	9	80%	50%	0.2
Kidnapping/Hostage/Abduction		0	0	0	0	2	N/A	N/A	0.4
Extortion		0	0	0	1	0	N/A	-100%	0.1
Criminal Harassment		4	3	2	4	2	-50%	-50%	-0.3
Uttering Threats		7	8	7	2	3	-57%	50%	-1.4
<b>TOTAL PERSONS</b>		<b>24</b>	<b>26</b>	<b>20</b>	<b>22</b>	<b>18</b>	<b>-25%</b>	<b>-18%</b>	<b>-1.6</b>
Break & Enter		42	16	20	14	23	-45%	64%	-4.0
Theft of Motor Vehicle		40	8	18	6	8	-80%	33%	-6.6
Theft Over \$5,000		3	0	2	1	6	100%	500%	0.7
Theft Under \$5,000		24	11	12	9	20	-17%	122%	-1.0
Possn Stn Goods		8	4	6	5	6	-25%	20%	-0.3
Fraud		11	7	11	8	5	-55%	-38%	-1.1
Arson		0	2	3	0	4	N/A	N/A	0.6
Mischief - Damage To Property		13	10	7	9	9	-31%	0%	-0.9
Mischief - Other		5	4	2	0	5	0%	N/A	-0.4
<b>TOTAL PROPERTY</b>		<b>146</b>	<b>62</b>	<b>81</b>	<b>52</b>	<b>86</b>	<b>-41%</b>	<b>65%</b>	<b>-13.0</b>
Offensive Weapons		1	4	2	1	3	200%	200%	0.1
Disturbing the peace		1	3	0	0	0	-100%	N/A	-0.5
Fail to Comply & Breaches		4	6	12	19	13	225%	-32%	3.1
<b>OTHER CRIMINAL CODE</b>		<b>2</b>	<b>3</b>	<b>4</b>	<b>3</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-0.4</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>8</b>	<b>16</b>	<b>18</b>	<b>23</b>	<b>16</b>	<b>100%</b>	<b>-30%</b>	<b>2.3</b>
<b>TOTAL CRIMINAL CODE</b>		<b>178</b>	<b>104</b>	<b>119</b>	<b>97</b>	<b>120</b>	<b>-33%</b>	<b>24%</b>	<b>-12.3</b>



**Kitscoty Provincial Detachment  
Crime Statistics (Actual)  
January to March: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

April 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	1	0	3	N/A	N/A	0.6
Drug Enforcement - Trafficking		0	1	0	0	2	N/A	N/A	0.3
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>1</b>	<b>1</b>	<b>0</b>	<b>5</b>	<b>N/A</b>	<b>N/A</b>	<b>0.9</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	0	1	0	2	0%	N/A	0.0
<b>TOTAL FEDERAL</b>		<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>7</b>	<b>250%</b>	<b>N/A</b>	<b>0.9</b>
Liquor Act		0	3	3	0	4	N/A	N/A	0.5
Cannabis Act		0	0	1	1	1	N/A	0%	0.3
Mental Health Act		8	11	10	6	8	0%	33%	-0.5
Other Provincial Stats		23	29	22	32	19	-17%	-41%	-0.5
<b>Total Provincial Stats</b>		<b>31</b>	<b>43</b>	<b>36</b>	<b>39</b>	<b>32</b>	<b>3%</b>	<b>-18%</b>	<b>-0.2</b>
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		1	0	3	0	0	-100%	N/A	-0.2
<b>Total Municipal</b>		<b>1</b>	<b>0</b>	<b>3</b>	<b>0</b>	<b>0</b>	<b>-100%</b>	<b>N/A</b>	<b>-0.2</b>
Fatals		0	0	1	0	0	N/A	N/A	0.0
Injury MVC		5	3	5	3	3	-40%	0%	-0.4
Property Damage MVC (Reportable)		46	33	53	30	30	-35%	0%	-3.5
Property Damage MVC (Non Reportable)		6	8	13	4	6	0%	50%	-0.4
<b>TOTAL MVC</b>		<b>57</b>	<b>44</b>	<b>72</b>	<b>37</b>	<b>39</b>	<b>-32%</b>	<b>5%</b>	<b>-4.3</b>
Roadside Suspension - Alcohol (Prov)		0	6	4	1	3	N/A	200%	0.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
<b>Total Provincial Traffic</b>		<b>162</b>	<b>218</b>	<b>223</b>	<b>218</b>	<b>158</b>	<b>-2%</b>	<b>-28%</b>	<b>-0.8</b>
<b>Other Traffic</b>		<b>0</b>	<b>3</b>	<b>4</b>	<b>1</b>	<b>0</b>	<b>N/A</b>	<b>-100%</b>	<b>-0.2</b>
<b>Criminal Code Traffic</b>		<b>8</b>	<b>6</b>	<b>9</b>	<b>4</b>	<b>9</b>	<b>13%</b>	<b>125%</b>	<b>0.0</b>
<b>Common Police Activities</b>									
False Alarms		9	13	7	5	6	-33%	20%	-1.4
False/Abandoned 911 Call and 911 Act		18	2	4	4	5	-72%	25%	-2.4
Suspicious Person/Vehicle/Property		58	23	15	20	19	-67%	-5%	-8.1
Persons Reported Missing		1	2	2	0	1	0%	N/A	-0.2
Search Warrants		1	0	0	1	0	-100%	-100%	-0.1
Spousal Abuse - Survey Code (Reported)		12	15	10	13	12	0%	-8%	-0.2
Form 10 (MHA) (Reported)		0	0	0	1	0	N/A	-100%	0.1

Please wait...

**AGENDA ITEM #7.2**

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## **REQUEST FOR COUNCIL DECISION**

### **SUBJECT**

ATCO Franchise Fee

### **RECOMMENDATION**

Be it resolved that the Village of Marwayne request to increase the ATCO Franchise Fee by 1%.

### **BACKGROUND**

Council reviewed the 2023 Franchise Report at the April meeting. During this meeting, Council noted that an increase in the franchise fee, based on 2023 actual revenue, would increase fee payments by \$6150 per year.

Council directed administration to contact ATCO on the process for changing the franchise fee. The process is as follows:

- Request in writing to change the franchise fee from existing to desired percentage
- ATCO will provide a notice of application for publication in the newspaper
- Administration will provide ATCO with a copy of the published newspaper, showing that the fee increase was publicized
- Administration will then provide ATCO information regarding any objections received, or advise that none were received
- Application is referred to the Alberta Utilities Commission (AUC)
- ATCO will notify us of the AUC decision and/or any required follow up information that may be necessary

### **IMPLICATIONS**

Residents within the Village will see a 1% increase in the franchise fee levied on the ATCO electricity bills.

### **ATTACHMENTS**

2023 Franchise Report

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March 20, 2024

Village of Marwayne  
210 2nd Avenue South  
Marwayne, AB T0B 2X0

**RE: Electrical Distribution System – 2023 Franchise Report**

Dear Shannon Harrower,

ATCO Electric is pleased to present this annual franchise report for the Village of Marwayne.

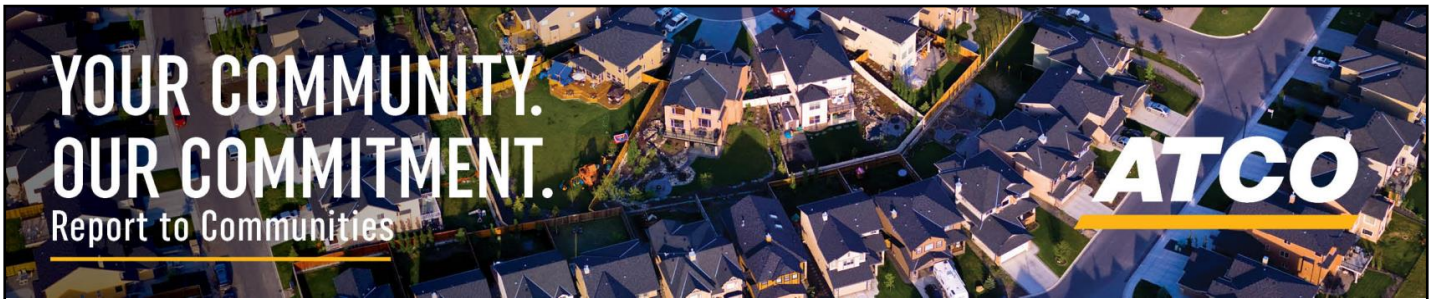
We've been serving the Village of Marwayne since 1928 and are committed to a strong working relationship with the communities in which we live, work, and volunteer.

The information in this report will bring you up to date on our financial commitment to the Village of Marwayne, reliability statistics, system development, customer satisfaction, and the contributions we, as a company, have had the privilege to make to the community.

As always, ATCO Electric is happy to answer questions you may have about this report or any of the details within it. Please feel free to contact me at 780-205-0842.

Sincerely,

**JM Ares**  
Customer Sales Representative  
ATCO Electric  
JM.Ares@atco.com  
780-205-0842



## The Village of Marwayne

### Serving 419 Customer Sites in the Village of Marwayne

ATCO Electric strives to improve the lives of our customers by providing reliable, sustainable, innovative and comprehensive electricity solutions to our franchise communities.

### Customer Breakdown

Rate Class	2022 Number of Sites	2023 Number of Sites
Company Farm	0	0
General Service	46	49
Industrial	1	1
Oilfield	0	0
Residential	263	263
Sentinel Lights	1	1
Street Lights	106	105
<b>Total Number of Sites</b>	<b>417</b>	<b>419</b>

### Franchise Fee and Taxes

	2023 Actual	2024 Forecast
Wires Distribution Revenue	\$615,086	\$633,539
Franchise Fee %	@ 6%	@ 6%
Franchise Fee on Revenue	\$36,909	\$38,012
Distribution Linear Taxes	\$12,122	\$12,530
<b>Total Estimated Fee + Tax</b>	<b>\$49,031</b>	<b>\$50,542</b>

*Based on 2023 actual revenue, a franchise fee increase of 1% would increase fee payments by \$6,150 per year.*

### System Reliability

Reliability data is derived from the number of outages (frequency) and length of outage (duration). Most unplanned outages are due to weather or third-party contact with lines. ATCO requires planned outages to conduct maintenance and repair work or to build a new electrical line. (\*SAIDI/SAIFI definitions under Supporting Information)

Outages	2022	2023
*SAIFI (Feeder Average)	7.9	2.1
*SAIDI (Feeder Average)	2.9	3.5
ATCO Electric (System Average) SAIFI (Major Events Included)	1.6	1.8
ATCO Electric (System Average) SAIDI (Major Events Included)	4.8	12.2





### Distribution Asset Maintenance Programs

Completed in 2022	Completed in 2023	Proposed for 2024
<ul style="list-style-type: none"> <li>• Test &amp; Treat Program</li> </ul>	<ul style="list-style-type: none"> <li>• Ground Rod Testing</li> <li>• Streetlight Patrols</li> </ul>	<ul style="list-style-type: none"> <li>• Patrol &amp; Consenting Program</li> <li>• Streetlight Patrols</li> </ul>

### Street Lights

Inventory Summary

Lamp Type	Investment Rate
LED	105
<b>Total</b>	<b>105</b>

- Number of “lights-out” as per Schedule “C”: 1
- Number of temporary overhead repairs of streetlights: 0
- Number of underground repairs made: 0

### Community Engagement

Our ATCO EPIC program is a grassroots initiative involving employee-led committees that plan, implement and administer workplace fundraising campaigns within the company. The program combines fundraising events, auctions, friendly team competitions and employee pledges that support more than 800 charitable and non-profit organizations. **In 2023, our people raised \$3.1 million.**

### Regulatory Information

- The ATCO Electric Annual Rule 002 Service Quality and Reliability Performance Report for 2023 can be found at: [https://www.auc.ab.ca/regulatory\\_documents/service-quality-and-reliability-plans](https://www.auc.ab.ca/regulatory_documents/service-quality-and-reliability-plans)
- No customer complaints were received by the Alberta Utilities Commission for the Village of Marwayne
- ATCO Electricity rates: <https://www.atco.com/en-ca/for-home/electricity/rates-billing.html>

### Supporting Information

\*SAIFI (System Average Interruption Frequency Index): The average number of interruptions per customer.

\*SAIDI (System Average Interruption Duration Index): The total average number of hours each customer’s power is interrupted.

Active outage information can be found at: <https://electric.atco.com/en-ca/power-outages/outage-map.html>.





The number of "lights out" as per Schedule "C". Lights out are identified in patrols or reported by customers. This number represents the number of lights not repaired within two (2) weeks.

More detailed information available upon request.

**Contact Us**

If you have questions about ATCO's electricity distribution operations, customer service or community involvement in your area, please contact us.

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ATCO Electric  
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**BUSINESS PARK  
AREA STRUCTURE PLAN  
Village of Marwayne**



Adopted by Council **DATE**

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TABLE OF CONTENTS

**1 INTRODUCTION 1**

1.1 OVERVIEW 1

1.2 PURPOSE 2

1.3 PLAN AREA 2

1.4 POLICIES & RELEVANT PLANNING DOCUMENTS 3

1.5 INTERMUNICIPAL DEVELOPMENT PLAN 4

1.6 INTERMUNICIPAL COLLABORATION FRAMEWORK (2020) 5

1.7 STRATEGIC PLAN (2022) 5

1.8 MUNICIPAL DEVELOPMENT PLAN 5

1.9 LAND USE BYLAW 6

1.10 PLAN INTERPRETATION 7

**2 PLAN CONTEXT & DEVELOPMENT CONSIDERATIONS 8**

2.1 SITE CONTEXT 8

2.2 ADJACENT LANDS & SURROUNDING DEVELOPMENT 9

2.3 ROADS 9

2.4 PUBLIC PARTICIPATION 9

**3 VISION 10**

3.1 VISION & LAND USE CONCEPT PLAN 10

**4 DEVELOPMENT CONCEPT 12**

4.1 COMMERCIAL & INDUSTRIAL DEVELOPMENT 12

4.2 TRAILS, OPEN SPACE & ENVIRONMENTAL RESERVE 12

4.3 ENVIRONMENTAL STEWARDSHIP & NATURAL ENVIRONMENT 13

4.4 TRANSPORTATION 13

**5 MUNICIPAL UTILITIES 14**

5.1 WATER & SANITARY SERVICING 15

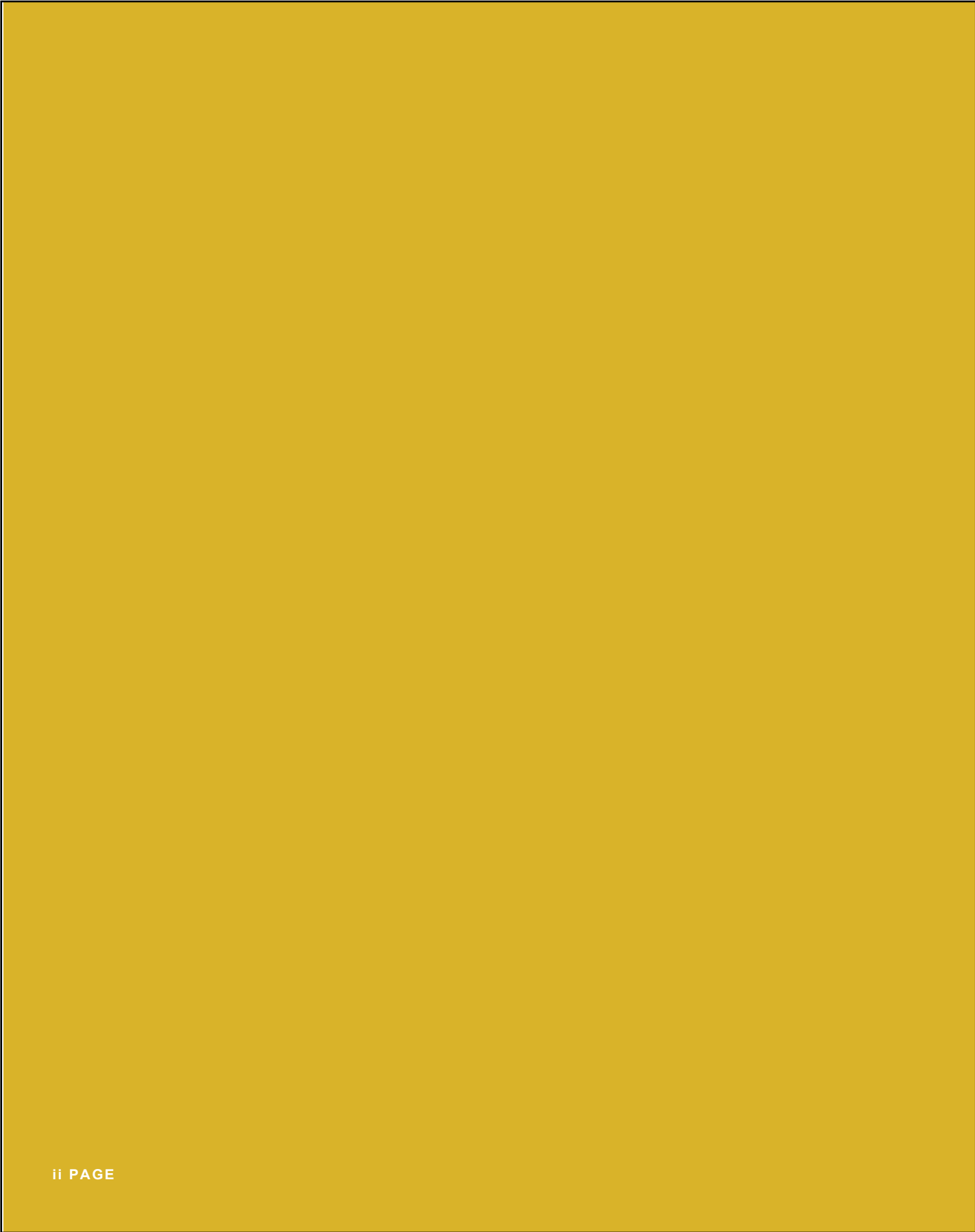
5.2 STORMWATER MANAGEMENT 17

**6 PLAN IMPLEMENTATION 19**

6.1 PHASING & FUTURE DEVELOPMENT 19

Appendix

Appendix A: Background Review (December 6, 2022)



ii PAGE



# 1 INTRODUCTION

## 1.1 Overview

An Area Structure Plan (ASP) is a statutory document that aligns with the Village’s Municipal Development Plan (MDP). In accordance with the Municipal Government Act, an ASP outlines the future development of an area with regard to land use, transportation, natural environment, proposed population density and utility service requirements. An ASP must also describe the sequence of development proposed for the area. It is approved by Council and adopted by bylaw.

Having an ASP reduces land use conflicts and ad hoc development that can have an impact on the natural environment, council’s fiscal budget, existing roads, water and wastewater systems, and surrounding land owners. An ASP provides land owners and prospective developers with an idea of appropriate future land uses, and helps streamline rezoning and subdivision applications if they are in compliance with the ASP and any corresponding outline plans.

The Village of Marwayne sought to develop an ASP on lands currently owned by the Village to maximize the development potential for non-residential uses that will support the Village’s tax base and attract people to live in and visit the community. This land is located on Highway 897 and feeds into Highway 45 that is a major corridor to the north towards Cold Lake where there is economic activity arising from farming, the oil and gas sector, and tourism. Marwayne is strategically located near the City of Lloydminster to the east making it an attractive community for those looking for a small-town lifestyle with the amenities of a larger urban centre nearby. It is a strong and resilient community that is full of pride for its history, achievements, and an excellent quality of life.

Figure 1 – Area Structure Plan Area



**1**

**INTRODUCTION**

**1.2 Purpose**

The purpose of the Business Park Area Structure Plan is to guide the development of the Plan area in an orderly and phased manner while enabling commercial and industrial development to occur. The Plan is intended to drive development in Marwayne in a contiguous, compact manner.

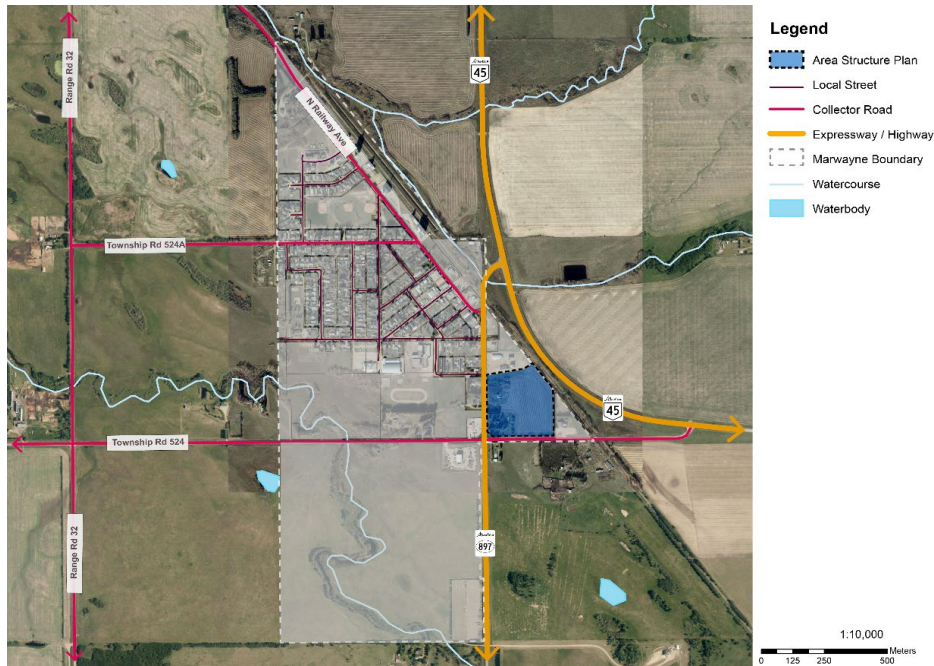
This Plan contains a vision statement, strategies, goals, objectives, and policies to guide council, approving authorities, review agencies and the public in directing and managing growth and change within the Plan area. The Plan describes:

- the sequence of development proposed for an area;
- the land uses proposed for the area, either generally or with respect to specific parts of the area;
- the density of population proposed for the area, either generally or with respect to specific parts of the area; and
- the general location of major transportation routes and public utilities.

**1.3 Plan Area**

The Plan area is located on the eastern edge of the Village boundaries, with access to the site off of Township Road 524 and Hwy 897. The Plan area is bordered by an existing industrial development to the north, and the east side runs close to an abandoned railroad.

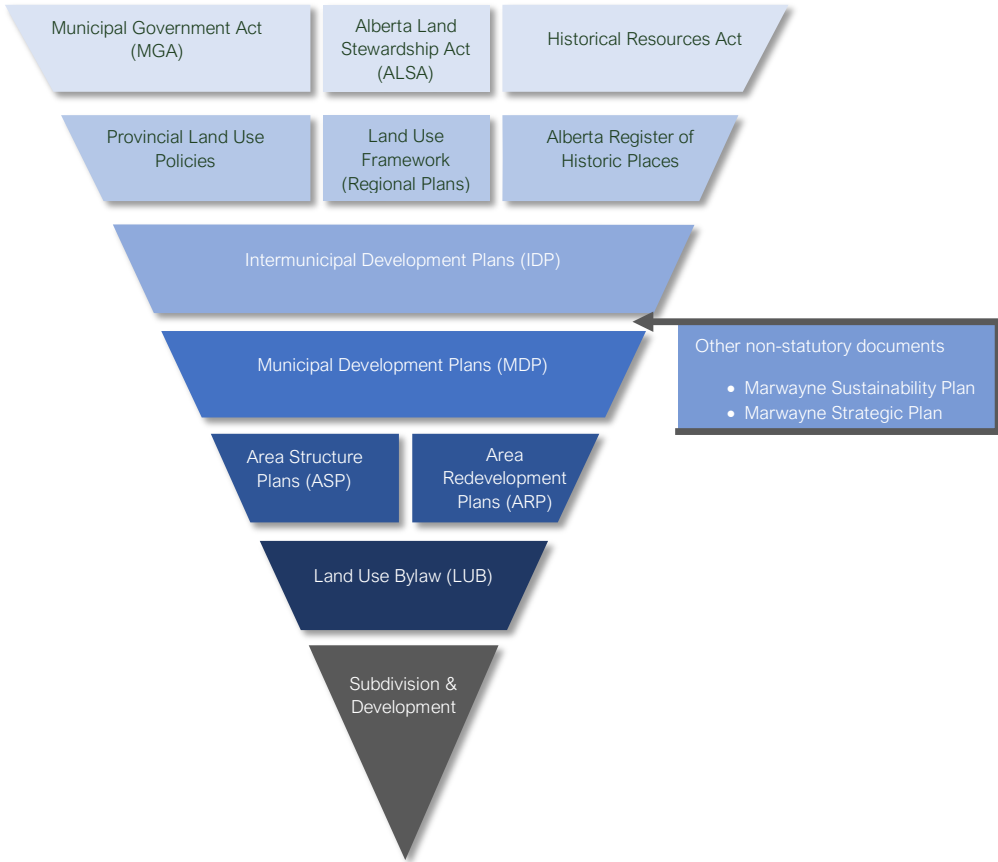
Figure 1 – Plan Context Map



1.4 Policies & Relevant Planning Documents

The following is a review of the statutory plans relevant to the Marwayne ASP. Figure 3 shows the Planning Hierarchy, or the level of each planning document and its interaction with other documents filtering down towards the development of an individual parcel.

Figure 3 – Planning Hierarchy



To achieve the community’s vision, it is best that all the documents highlighted in Figure 3 – Planning Hierarchy complement and work with one another, with the municipality and the community holistically addressing the initiatives, policies, and strategies identified. The documents above the ASP in the Planning Hierarchy directly affect the ASP, while those below are directly affected by the ASP.



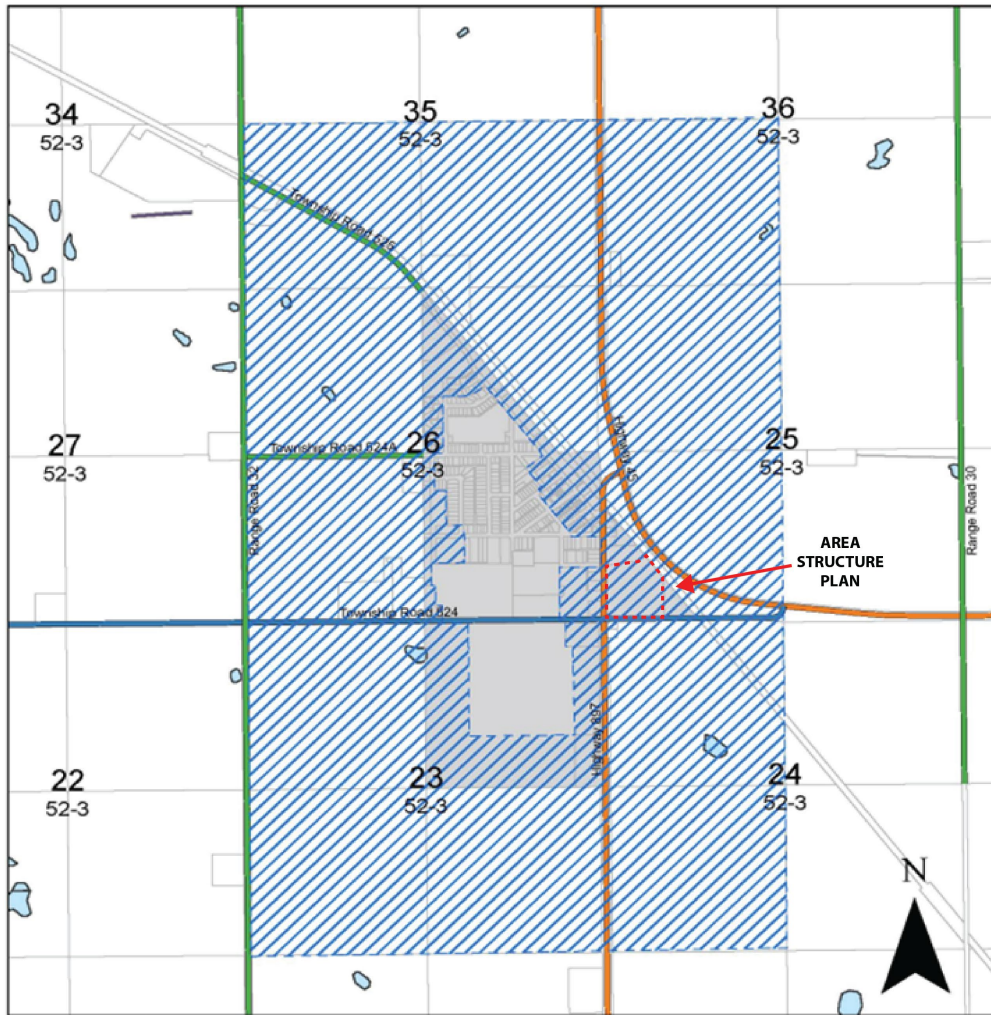
**1**

**INTRODUCTION**

**1.5 Intermunicipal Development Plan**

Adopted in April 2021, the Village of Marwayne and the County of Vermilion River jointly prepared their Intermunicipal Development Plan (IDP). The IDP boundary area is included for reference below:

**Figure 4 – Village of Marwayne and County of Vermilion River Intermunicipal Development Plan (IDP)**



**1.6 Intermunicipal Collaboration Framework (2020)**

Adopted in March 2020, the Intermunicipal Collaboration Framework between the County of Vermillion River and the Village of Marwayne outlines integrated and strategic service delivery that seeks to achieve efficiencies and mutual benefits for residents within both municipalities.

The Planning and Development Services Sharing Agreement (April 9, 2019) may impact development of the proposed ASP. Developers should consult this document when preparing subdivision or development applications within the ASP area.

**1.7 Strategic Plan (2022)**

The Strategic Plan was adopted in 2022 and outlines Councils long-term priorities. A number of Priority Focus Areas are identified for the Village of Marwayne which will have the most impact on the long-term resilience and sustainability of the community. This ASP aligns with the Strategic Plan goals and objectives and core values, as shown in Figure 5 below. For a full analysis, please refer to Appendix A.

Figure 5 – Core Values Graphic from the Strategic Plan



**VALUE 1: INTEGRITY**

The Village of Marwayne governs in an open, honest, and transparent manner by considering resident values and needs when making decisions.



**VALUE 2: RESPONSIBILITY**

The Village of Marwayne provides quality, efficient, and effective service utilizing best practices and innovative “Marwayne-made” approaches to achieve constant improvement.



**VALUE 3: COOPERATION & COLLABORATION**

The Village of Marwayne works well with regional neighbours and other levels of government, as well as empowers community volunteers and community groups to achieve the shared community vision.



**VALUE 4: COMMUNITY**

The Village of Marwayne strives to be a safe, vibrant, active, and healthy community that supports families and fosters a strong sense of togetherness.

**1.8 Municipal Development Plan**

Adopted in June 2020, the Marwayne Municipal Development Plan (MDP) provides the Village a comprehensive, long-term land use policy framework for growth and development, while also guiding Council decisions related to the natural environment, investments in infrastructure and services, and characteristics of future development. This ASP aligns with the MDP goals and objectives. For a full analysis, please refer to Appendix A.

1

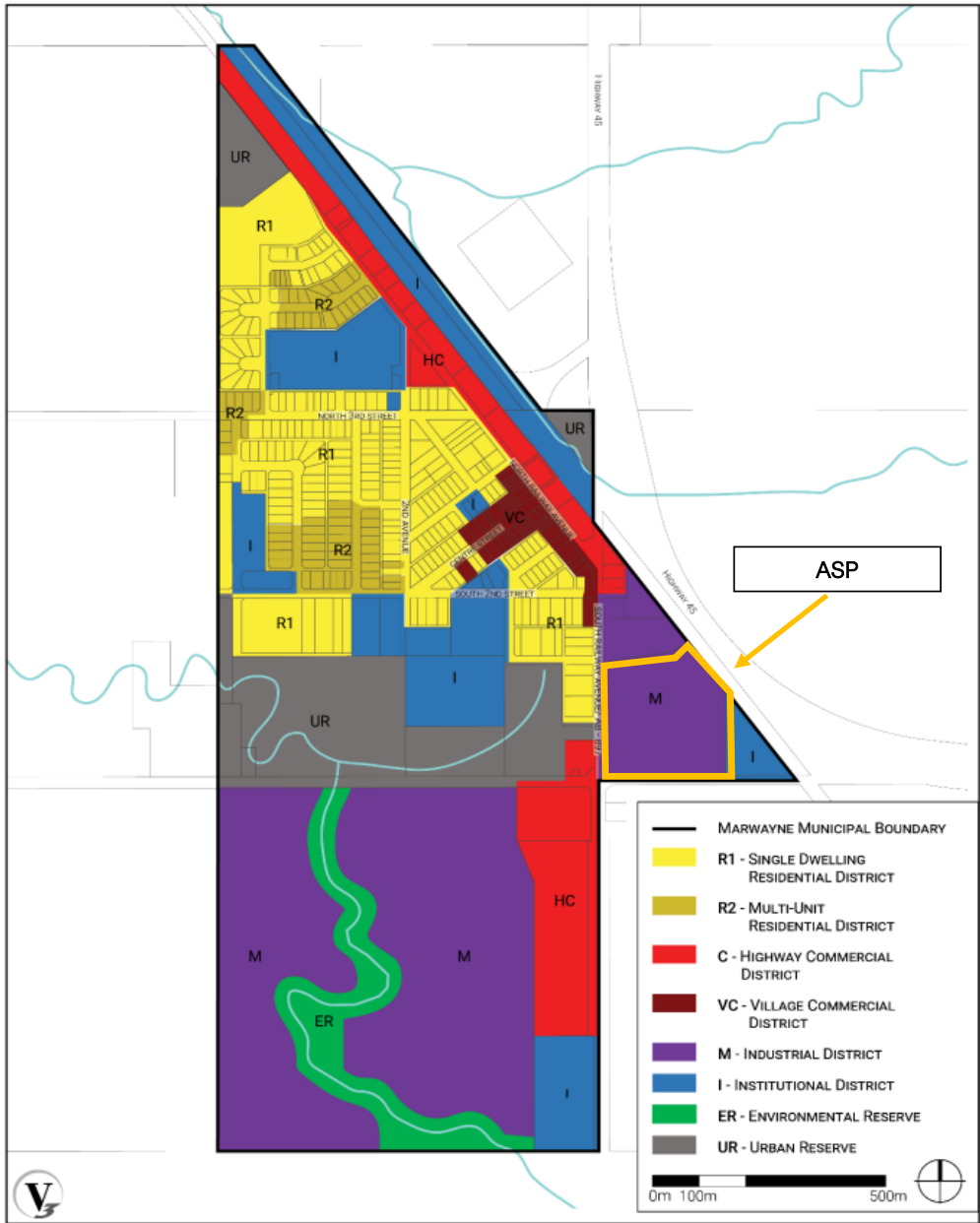
INTRODUCTION

1.9 Land Use Bylaw

Adopted in 2019 and last amended in 2020, the Land Use Bylaw of the Village of Marwayne identifies the proposed ASP as M – Industrial District.

The Land use District Map is included below:

Figure 6 – Marwayne Land Use District Map Future Land Use Designation Map (LUB)



**1.10 Plan Interpretation**

Policies within this Area Structure Plan contain key operative terms such as “Shall”, “Should”, and “May”. The interpretation of these terms is as follows:

- **SHALL, REQUIRE, MUST, or WILL** - directive terms that indicate the actions outlined are mandatory and apply to all situations.
- **SHOULD** - a directive term that indicates a strongly preferred outcome or course of action but one that is not mandatory.
- **MAY** - a permissive and/or discretionary term that denotes a choice in applying the policy.

2

PLAN CONTEXT & DEVELOPMENT CONSIDERATIONS

2 PLAN CONTEXT & DEVELOPMENT CONSIDERATIONS

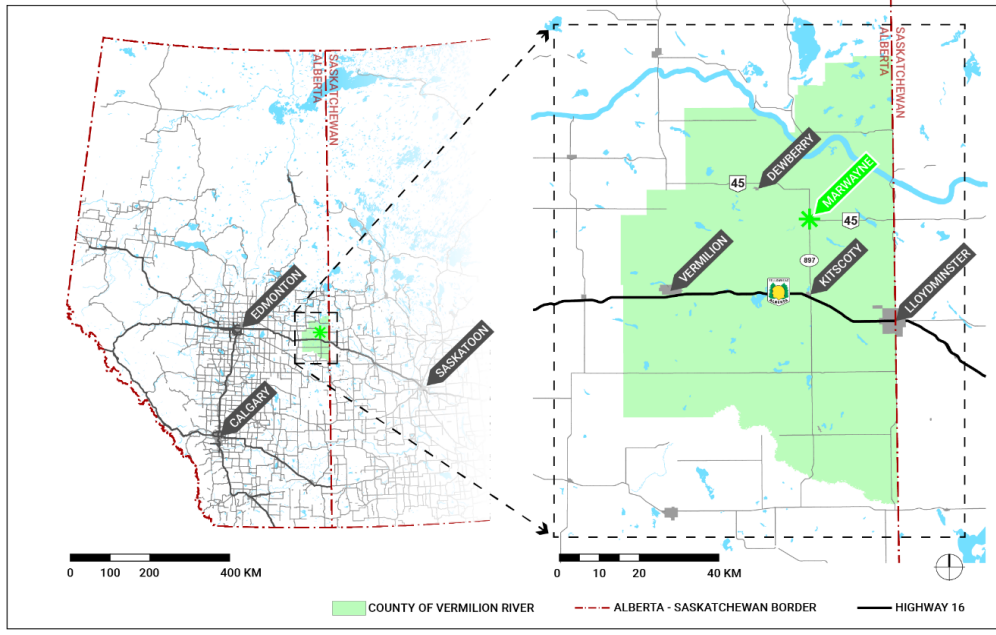
2.1 Site Context

The Village of Marwayne is located approximately 20 km north of TransCanada Hwy 16 along Hwy 897, approximately 20 km west of the Alberta/Saskatchewan border along Hwy 45 and is surrounded on all sides by the County of Vermilion River. Due to the proximity to the river, a biophysical assessment was completed and is available in Appendix A.

The site is located in the eastern corner of the Village of Marwayne directly adjacent to S 5 St (Township Rd 524) and Railway Ave S (Highway 897). It is in proximity to Hwy 45 located to the northeast across a decommissioned Canadian National (CN) rail right-of-way. Onion Lake Cree Nation reserve Makaoo 120 is located approximately 25 km to the northeast.

Nearby major settlements include the City of Lloydminster approximately 35 km to the southeast and the Town of Vermilion approximately 40 km to the southwest. Other settlements include the Village of Kitscoty approximately 20 km to the south and the Hamlet of Dewberry approximately 15 km to the northwest. Nearby airports include Lloydminster Municipal Airport (YLL) approximately 30 km to the southeast and Vermilion Airport approximately 40 km to the southwest. Marwayne Jubilee School, Community Park, and Community Arena are located to the west of the project site. Downtown Marwayne is located approximately 500 m to the northwest of the project site.

Figure 7 – Regional Context Map



Map created by V3 Companies of Canada Ltd using data from the following sources: Government of Alberta and Government of Canada

**2.2 Adjacent Lands & Surrounding Development**

The surrounding region is also referred to as “The Lakeland Region” due to its numerous lakes and rivers. Lea Park is a ten-minute drive north and Whitney Lakes Provincial Park is a half-hour drive north. The lakes and rivers provide the community with an opportunity to take on a larger role as a seasonal service provider for tourists in the region.

The area immediately adjacent to the project site to the north is designated for Industrial uses, the area immediately adjacent to the project site to the east is designated for Recreational uses in the MDP. Areas adjacent to the project site across Railway Ave S (Highway 897) are designated for Residential, Highway Commercial, and Future Growth in the MDP. The parcel immediately adjacent to the project site to the north is districted in the LUB as M – Industrial, has a total area of approximately 1.39 ha, and is currently used for Light Industrial uses.

The parcel immediately adjacent to the project site to the east is districted in the LUB as P – Community District and has a total area of approximately 1.34 ha where Marwayne Alliance Church is currently operating. Parcels adjacent to the project site to the northwest across Railway Ave S (Highway 897) are districted in the LUB as R1 – Single Dwelling Residential.

A parcel adjacent to the project site to the west across Railway Ave S (Highway 897) is districted in the LUB as UR – Urban Reserve.

**2.3 Roads**

The Plan area is served by Township Road 524 to the south, and Highway 897 to the west. The intersection of Railway Ave S (Highway 897) and S 3 St is located adjacent to the project site at the extreme northwest corner. The intersection of Railway Ave S (Highway 897) and S 5 St is located adjacent to the project site at the extreme southwest corner.

The project site is in proximity to Hwy 45 located to the northeast across a decommissioned rail right-of-way. A full Traffic Impact Assessment (TIA) has been completed and is available in Appendix A.

**2.4 Public Participation**

The Village of Marwayne used a variety of engagement methods in order to obtain feedback on the creation of this Area Structure Plan. This included open houses, and the information being posted on the Village’s website.

The public open house event was conducted on May 31, 2023 at the Village of Marwayne office from 4:00PM to 8:00PM. In total, four participants joined the event to learn more about the project, proposed policies, and proposed land use concept. No comments cards were filled out during the event, and no comments were emailed or called in to the Village after the event.

A second public open house event was conducted on February 12, 2024 at the Village of Marwayne office from 4:00PM to 6:00PM. In total, three participants joined the event to read the draft proposal and peruse the engagement materials. No comments cards were filled out during the event, and no comments were emailed or called in to the Village after the event.



3

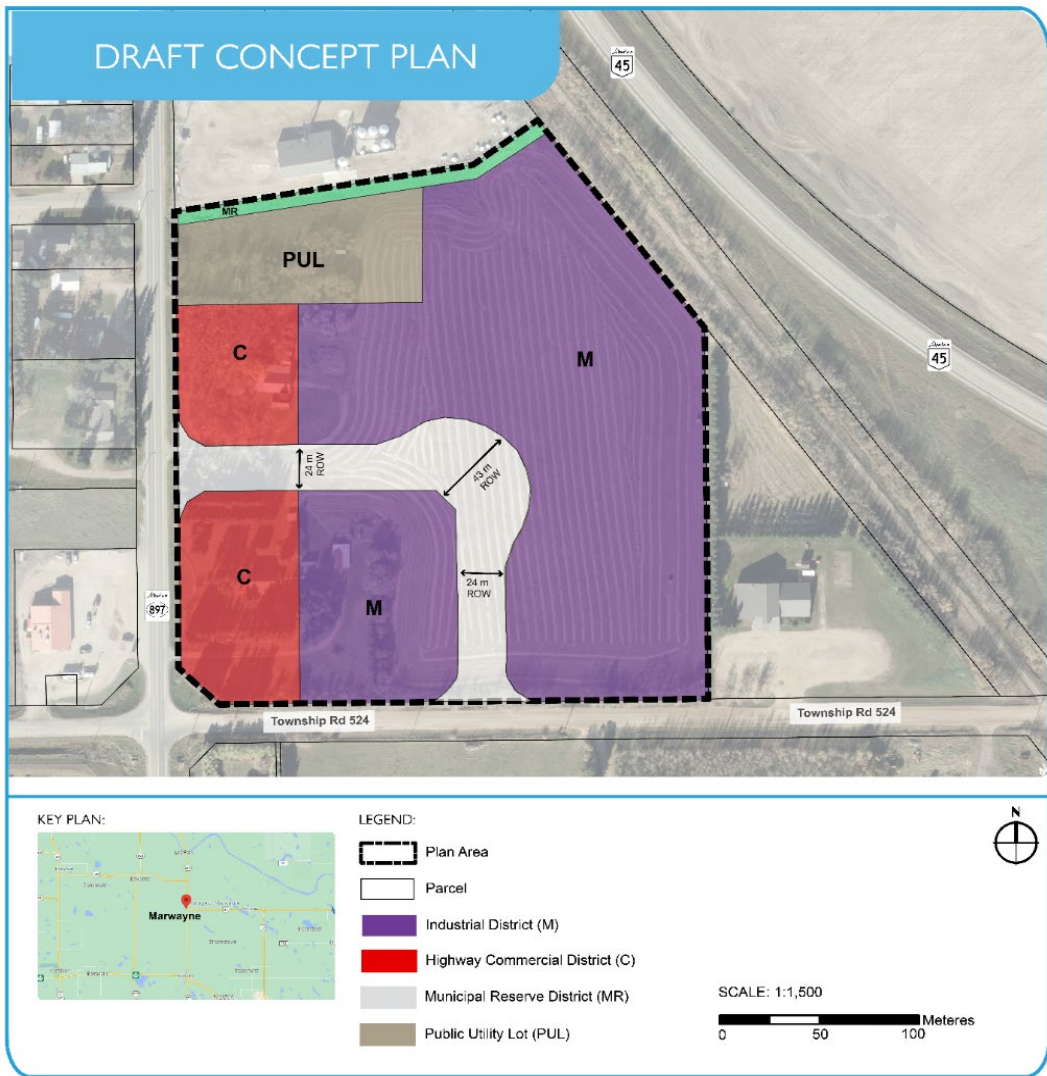
VISION

3 VISION

3.1 Vision & Land Use Concept Plan

The Business Park Area Structure Plan will enhance the economic opportunities in the Village while limiting the impact on existing residents and the natural environment.

Figure 8 – Business Park Area Structure Land Use Concept Map



The following land use table outlines the gross area and gross developable area for the site.

Land Uses	Area (ha)	Percentage (%)
<b>Gross Area</b>	<b>6.77</b>	<b>100%</b>
Public Utility Lot	0.62	9.1%
ROW (Existing Roads, etc.)	0.78	11.6%
Municipal Reserve	0.12	1.7%
Commercial	1.04	15.40
Light Industrial	4.22	62.23
<b>Total Area</b>	<b>6.77</b>	<b>100.0%</b>
Gross Developable Area	5.26	77.6%
Gross Non-developable Area	1.52	22.4%



4

DEVELOPMENT CONCEPT

4 DEVELOPMENT CONCEPT

4.1 Commercial & Industrial Development

Objective: To facilitate diverse economic opportunities within the Plan area through responsible land use planning.

POLICIES

The Village will:

- 1. Seek opportunities to work with existing businesses who wish to expand their operations and prospective new businesses to encourage them to locate in the Business Park ASP.
- 2. Utilize a transition of land uses and districting to support a buffer from the existing residential areas to the new business area.

4.2 Trails & Open Space

Objective: To provide a safe trail network connecting existing development to the recreation space to the northeast of the Plan area that promotes active lifestyles.

POLICIES

The Village will:

- 1. Require developers to establish a public trail along the north edge of the development to provide connectivity with existing developments and trial networks.

The Village should:

- 1. Encourage internal pedestrian movement by requiring appropriate provisions for pedestrians in all new commercial developments.
- 2. Incorporate a trail into the construction of new storm water management facility utilizing the County of Vermillion River’s Engineering Design Standards.

**4.3 Environmental Stewardship & Natural Environment**

Objective: *To protect and enhance the natural landscape where appropriate and to mitigate adverse impacts to the natural environment as best as possible at all stages of development, including construction and operation of industrial and commercial land uses.*

**POLICIES**

The Village **will**:

1. Require developers to meet the goals and strategies of the Village of Marwayne's Sustainability Plan where applicable.
2. Require developers to protect the environment at all stages of development including construction, operation and site reclamation.
3. Require developers to manage all environmental nuisances including light, sound, dust and noise pollution within their developments.
4. Require developers to landscape the street facing frontage of their site.

The Village **should**:

5. Require on-site containment systems to be used by all developments in the Plan area to minimize seepage of oil, gas and other materials into the groundwater.

**4.4 Transportation**

Objective: *To create a safe, efficient, and functional road network within the Plan area.*

**POLICIES**

The Village **will**:

1. Require that access to the Plan area is from major roadways as shown in Figure 9: Transportation Network.
2. Require the construction of the internal roadway meets the Village's municipal engineering standards and is designed to minimize surface runoff from entering the stormwater system. Techniques such as landscaped ditches, bioswales and landscaped shoulders **may** be used to reduce surface runoff.
3. Consider the implementation of a modified southbound bypass lane at the new collector/Highway 897 intersection based on currently available spacing.

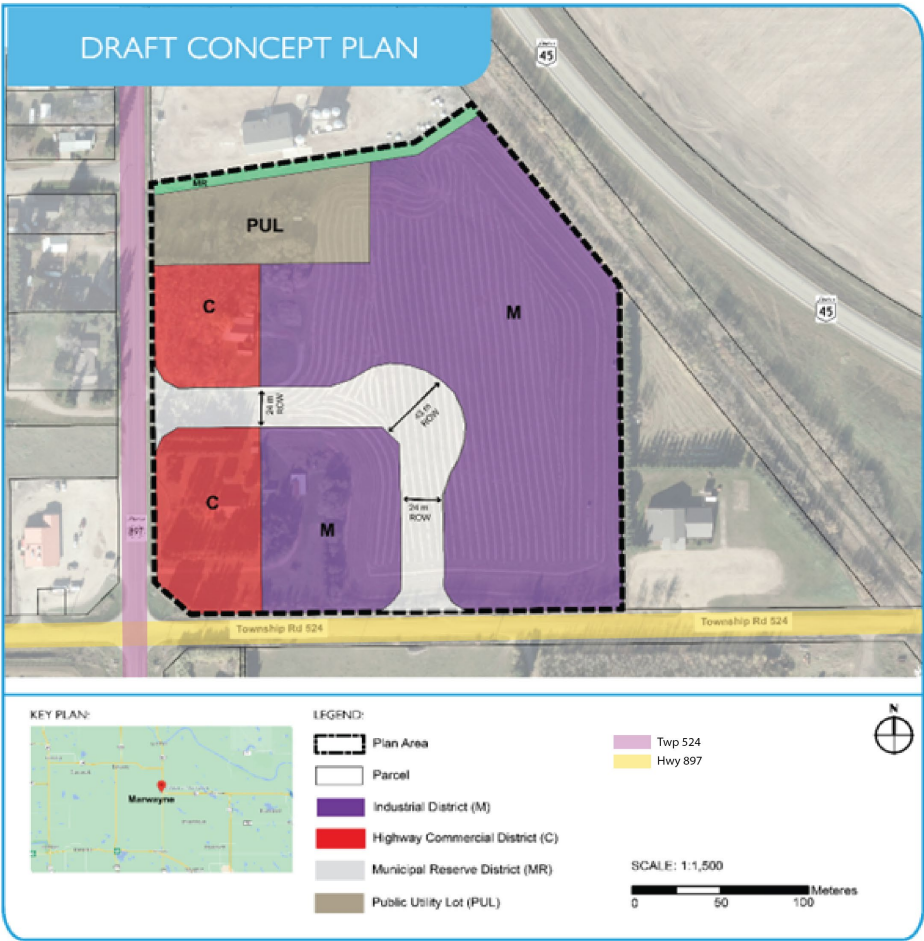
4

DEVELOPMENT CONCEPT

The Village should:

- 4. Work with Alberta Transportation to complete a corridor study for Highway 897 to determine potential upgrading options to address existing deficiencies as identified by TEC guidelines.
  - a. Pending the outcome of the corridor study, consider cost sharing options for the outcomes of the study and/or to develop the new collector/S 5 Street intersection to include a single travel lane on each approach.

Figure 9 – Transportation Network



## 5 MUNICIPAL UTILITIES

### 5.1 Water & Sanitary Servicing

Objective: *To create and maintain an efficient, effective and economical utility system that meets the demands of future development.*

#### POLICIES

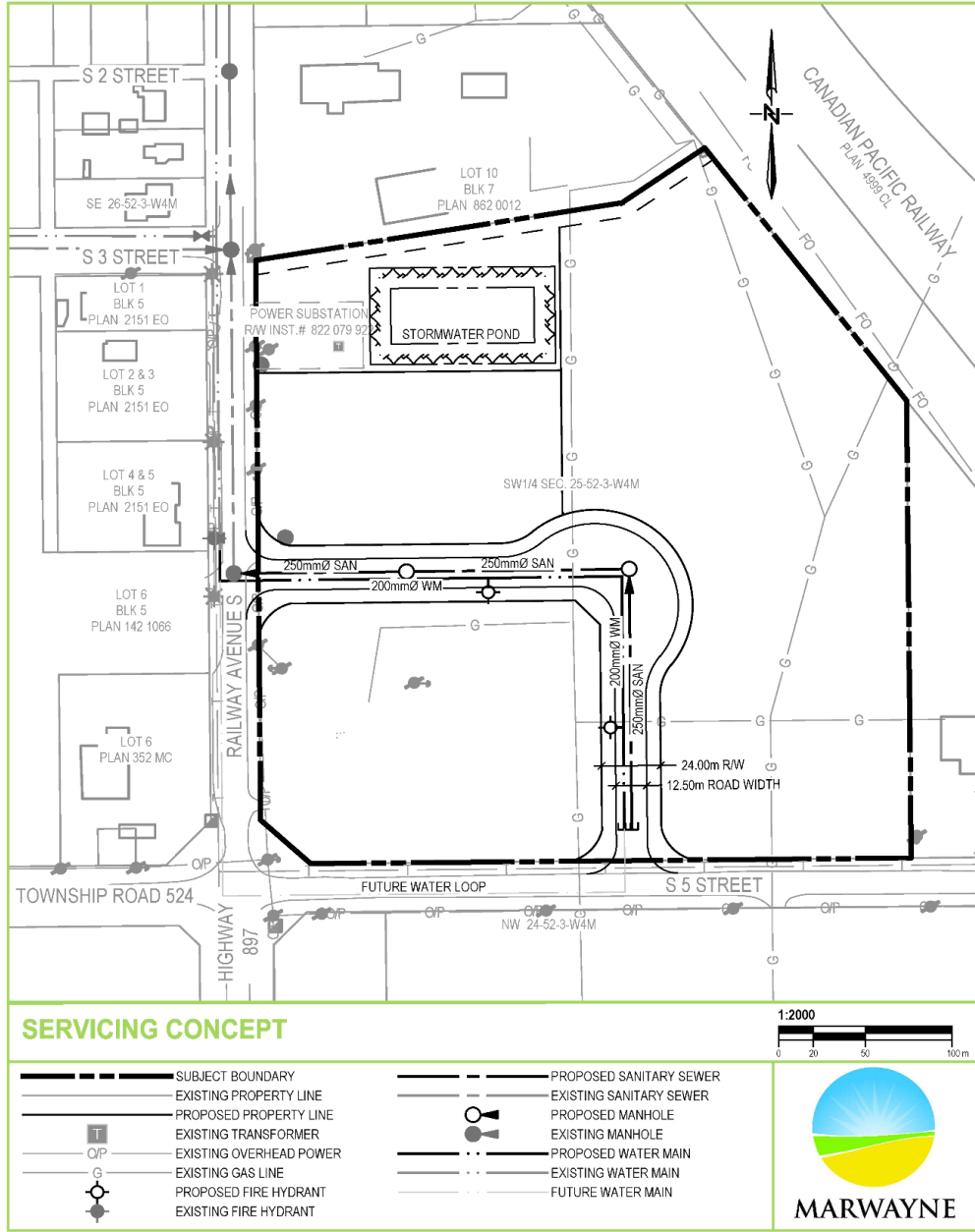
The Village **will**:

1. Provide water servicing to the Plan area as generally shown in Figure 10: Servicing Plan. If upgraded water servicing is required to service the future developments, the Village **should** explore opportunities for a cost contribution model, as identified in policy 6.1.2.
2. Provide sanitary services to the Plan area as generally shown in Figure 10: Servicing Plan. If upgraded sanitary servicing is required to service the future developments, the Village **should** explore opportunities for a cost contribution model, as identified in policy 6.1.2.
3. Require that the construction of new and the expansion of existing water and sanitary servicing systems comply with the policies and recommendations identified in the water and sanitary servicing studies within the Background Review (*December 2022*) for the Plan area.

5

MUNICIPAL UTILITIES

Figure 10 – Servicing Concept



**5.2 Stormwater Management**

Objective: *To manage stormwater throughout the Plan area to avoid any increase in runoff resulting from development.*

**POLICIES**

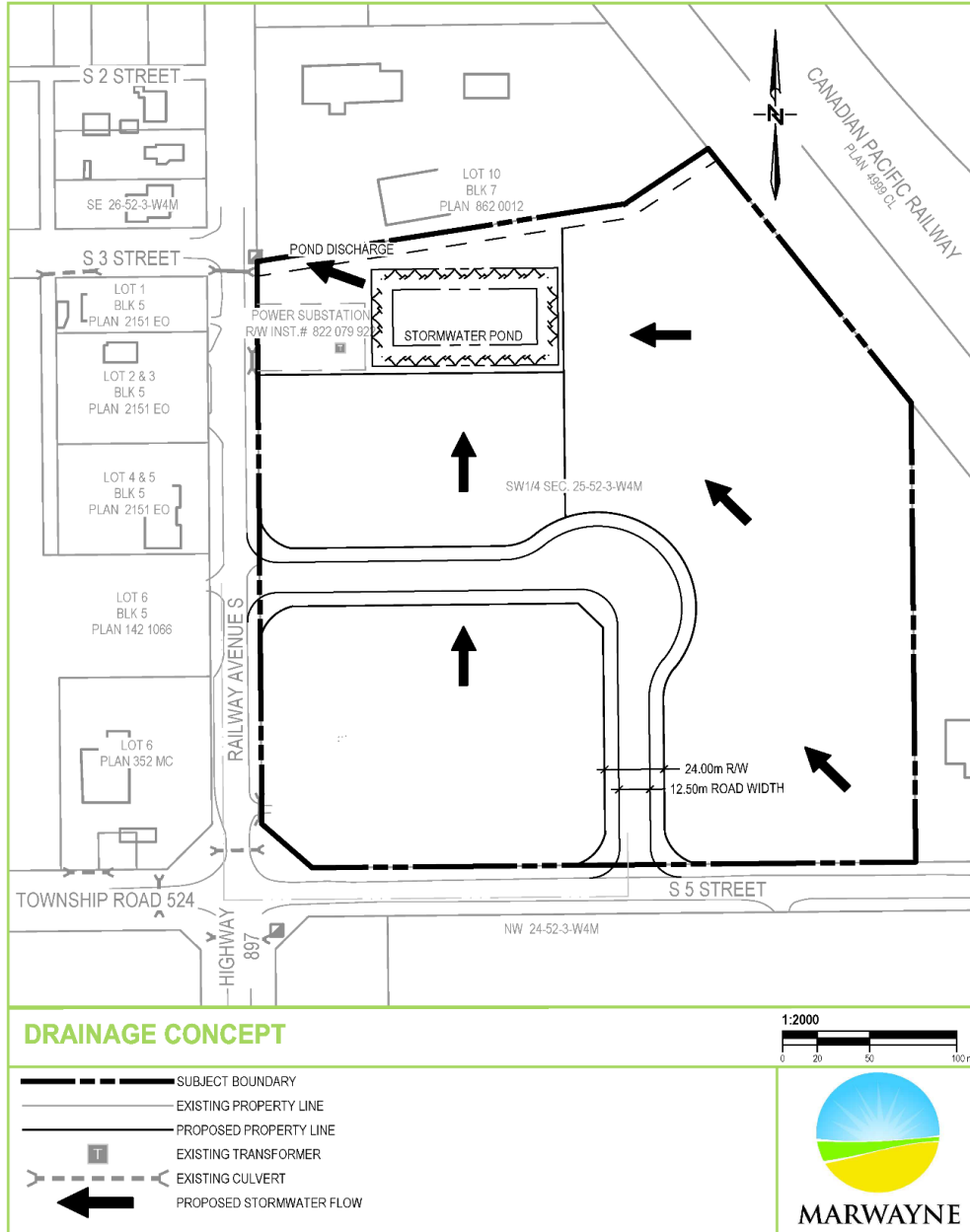
The Village **will**:

- 1. Require that the stormwater management facility within the Plan area is situated as shown in Figure 11: Stormwater Infrastructure Network.
- 2. Require that all on-site stormwater is managed to the Village’s Engineering Design Standards and the recommendations outlined in the within the Background Review (December 2022).

5

MUNICIPAL UTILITIES

Figure 11 – Stormwater Infrastructure Network.



## **6 PLAN IMPLEMENTATION**

### **6.1 Phasing & Future Development**

*Objective: To require compact, orderly and economical growth within the Plan area.*

**POLICIES**

The Village **will:**

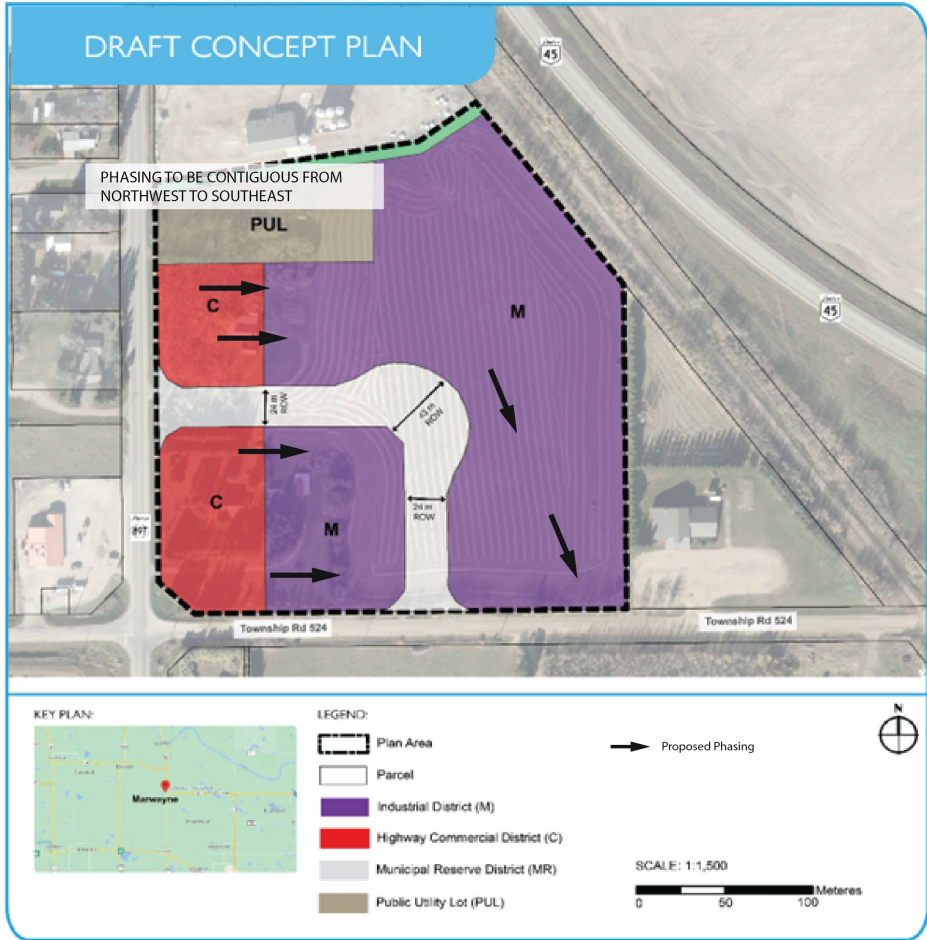
1. Require development in the Plan area follows the general pattern of land uses and development phasing established in the Plan, as indicated in Figure 12 – Development Phasing.
2. Develop a business plan that will leverage a variety of cost recovery mechanisms and the phasing of development to encourage new businesses, employment opportunities, increased assessment and recover the land and servicing costs, and limit the Village’s financial liabilities.
3. Explore all possible funding sources to offset roadway and infrastructure improvements, including but not limited to levies, federal and provincial grants, developer contributions, and public private partnerships.
4. Monitor the Plan annually to gauge the level and rate of build out along with identifying any societal changes, such as technology, market shift or environmental shifts that may justify reviewing and updating the Plan.
5. Any amendments to the Plan shall be in accordance with the requirements of the Municipal Government Act at the time of carrying out the amendments.



6

PLAN IMPLEMENTATION

Figure 12 – Development Phasing



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**BUSINESS PARK ASP**  
**Village of Marwayne**



Appendix A

**BACKGROUND REVIEW**

**December 2022**





**BACKGROUND REVIEW**  
**AREA STRUCTURE PLAN**

**Village of Marwayne**



**December 6, 2022**

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## TABLE OF CONTENTS

<b>TABLE OF CONTENTS</b>	<b>1</b>
<b>1 CONTEXT</b>	<b>1</b>
1.1 THE PROJECT	1
1.2 THE PURPOSE	2
1.3 THE CONTEXT	2
1.4 HISTORICAL DEVELOPMENT	3
1.5 HISTORICAL AND PROJECTED POPULATION	4
<b>2 DOCUMENT REVIEW &amp; DATA COLLECTION</b>	<b>7</b>
2.1 HIERARCHY OF PLANNING DOCUMENTS	7
2.2 INTERMUNICIPAL DEVELOPMENT PLAN (2021)	8
2.3 INTERMUNICIPAL COLLABORATION FRAMEWORK (2020)	9
2.4 SUSTAINABILITY PLAN (2022)	10
2.5 STRATEGIC PLAN (2022)	10
2.6 MUNICIPAL DEVELOPMENT PLAN (2020)	10
2.7 LAND USE BYLAW (2019)	16
<b>3 SITE CONDITIONS &amp; CONSTRAINTS MAPPING</b>	<b>19</b>
3.1 REGIONAL CONTEXT MAP	20
3.2 VILLAGE CONTEXT MAP	22
3.3 LAND USE DESIGNATION MAP	24
3.4 STUDY AREA MAP	26
3.5 LAND USE DISTRICT MAP	28
3.6 CONTOUR MAP	30
3.7 EXISTING CONDITIONS MAP	31
<b>4 TOPOGRAPHICAL SURVEY</b>	<b>33</b>
4.1 EXISTING CONDITIONS PLAN	33
<b>5 ENVIRONMENTAL SITE ASSESSMENT – PHASE 1</b>	<b>35</b>
5.1 OVERVIEW	35
5.2 FINDINGS	35
5.3 NEXT STEPS	35
<b>6 BIOPHYSICAL ASSESSMENT</b>	<b>37</b>
6.1 OVERVIEW	37
6.2 FINDINGS	37
6.3 NEXT STEPS	38
<b>7 UTILITY REVIEW</b>	<b>39</b>
7.1 PRELIMINARY DESIGN RESULTS	39



7.2	SANITARY DESIGN	39
7.3	WATER DESIGN	40
7.4	STORMWATER DESIGN	40
7.5	EXISTING SERVICING INFRASTRUCTURE	42
7.6	RECOMMENDATIONS	42
7.7	REFERENCES	42
<b>8</b>	<b>ENVIRONMENTAL SCAN &amp; ECONOMIC BASE ANALYSIS</b>	<b>43</b>
8.1	ENVIRONMENTAL SCAN & ECONOMIC BASE ANALYSIS	43
8.2	LAND & INFRASTRUCTURE REVIEW	64
8.3	EXTERNAL TREND ANALYSIS	65
8.4	TARGET SECTOR IDENTIFICATION	73
8.5	OPPORTUNITY ANALYSIS	76
<b>9</b>	<b>SWOT ANALYSIS (STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS)</b>	<b>82</b>
9.1	A	82
9.2	B	82
9.3	C	82

# 1 CONTEXT

## 1.1 The Project

The Village of Marwayne seeks to develop an Area Structure Plan (ASP) on lands currently owned by the Village. The intent of the plan is to identify the requirements needed to service the land to accommodate development. Ultimately, the Village is seeking to determine the best way for developing non-residential uses that will support the Village’s tax base and attract people to live in and visit the community. This land is located on Highway 897 and feeds into Highway 45 that is a major corridor to the north towards Cold Lake where there is economic activity arising from farming, the oil and gas sector, and tourism related to people heading north. Marwayne is strategically located near the City of Lloydminster to the east making it an attractive community for those looking for a small-town lifestyle with the amenities of a larger urban centre nearby. It is a strong and resilient community that is full of pride for its history, achievements, and an excellent quality of life.

Figure 1 – Marwayne Area Structure Plan Area.



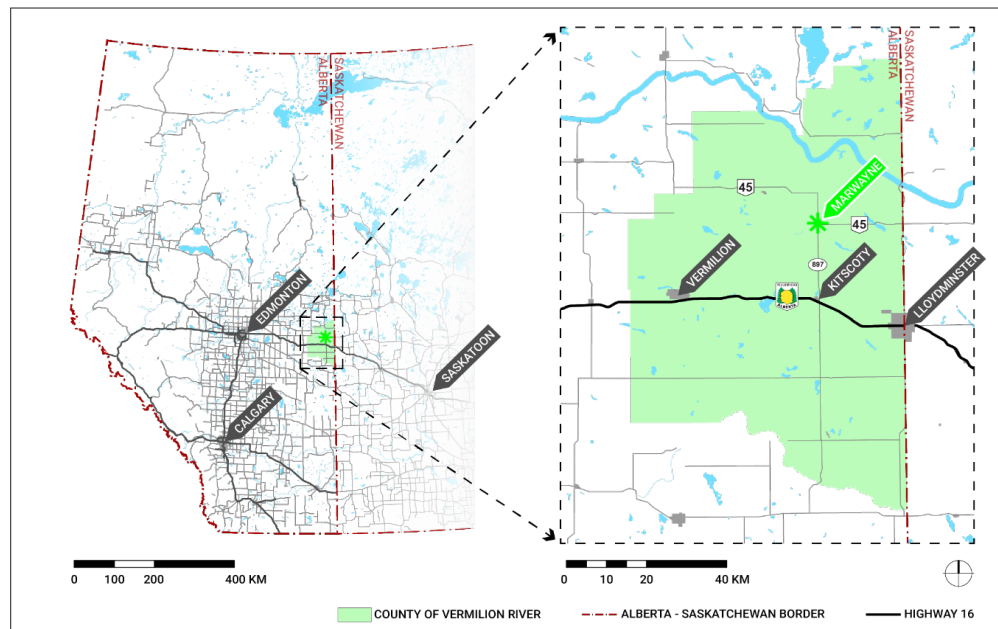
**1.2 The Purpose**

This document will serve to outline the baseline research that was undertaken to assist in the creation of the new ASP. Several data sources were taken into consideration, including but not limited to economic and population data and forecasts, environmental factors, existing intermunicipal agreements, and statutory/non-statutory plans currently in place. Finally, a SWOT analysis (Strengths, Weaknesses, Opportunities, Threats) was prepared using the compiled baseline information to understand the context of the community, its existing municipal services and assets, community assets and other key development and demographic trends. The report was formed using desktop research and analysis and includes a synopsis of information obtained through public record, previous studies and reports pertaining to the municipality, information provided by third parties (Government of Alberta, utilities, etc.), and the Village’s administration, made available at the time of drafting the report. This document’s purpose is to provide information to those involved in the development of the ASP, to guide discussions during the engagement, and to provide meaningful insight on the historic and current context of the Village.

**1.3 The Context**

The Village of Marwayne is located in the County of Vermilion River, approximately 44 km northwest of Lloydminster, and 240 km east of Edmonton (Figure 2 – Regional Context Map). The community is situated along the south side of a former Canadian Pacific Railway line and approximately 18 km north of the Yellowhead Trans-Canada Highway (Highway 16) which connects to Lloydminster, Edmonton, and beyond. Alberta Highway 45 connects Marwayne with the Saskatchewan border to the east, and Alberta Highway 897 connects Marwayne with the City of Cold Lake and the Cold Lake Oil Sands Deposit to the north and the Village of Kitscoty and Highway 16 to the south.

Figure 2 – Regional Context Map.



Map created by V3 Companies of Canada Ltd using data from the following sources: Government of Alberta and Government of Canada

Throughout most of the 20th century, agriculture was the economic base for many of the residents of the Village of Marwayne and this industry remains the economic backbone for the surrounding area. The past several decades witnessed significant economic diversification into the manufacturing and oil and gas sectors. Oil and gas exploration as well as pipeline development occur in the vicinity of the Village of Marwayne.

Situated on the direct corridor to Cold Lake (Highway 897), Marwayne is located just below the southern tip of the Cold Lake Oilsands area. During Alberta’s boom years, and up until 2014, oil and gas drilling activity was very strong around Marwayne. Marwayne’s major businesses are involved in providing services to the region’s primary industries, such as agriculture, oil and gas and related products.

The surrounding region is also referred to as “The Lakeland Region” due to its numerous lakes and rivers. Lea Park is a ten-minute drive north and Whitney Lakes Provincial Park is a half-hour drive north. The lakes and rivers provide the community with an opportunity to take on a larger role as a seasonal service provider for tourists in the region.

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**1.4 Historical Development**

Settlement in Western Canada occurred through a number of related processes. First, between 1871 and 1921 the Canadian government signed a series of treaty agreements with First Nations that gave the government rights to the land and opened up the West to agricultural settlement.<sup>1</sup> The second important factor was the completion of the Canadian Pacific Railway in 1885, which opened the Western passage for newcomers as well as facilitated grain exports. Further, technical innovations in dry land farming and agricultural machinery – in conjunction with a rise in wheat prices in the late 1890s – greatly increased the profitability of farming as a livelihood. Finally, the closing of the American frontier allowed Canada to attract thousands of new immigrants from the United States and abroad with greater ease.<sup>2</sup>

The origin of the Village of Marwayne can be traced back to the original settlement of the Marfleet family. Between 1896 and 1905 the government of Canada launched a campaign aimed at farmers from the United States, Britain and Central and Eastern Europe that advertised free or cheap land in the Canadian West. The Marfleet family emigrated from a village called Wainfleet in England. In 1906, at the request of the Government of Canada, the family opened a post office on their farm named Marwayne.

In 1926, the Canadian Pacific Railway constructed a line from Lloydminster to Edmonton. A village site was established after the construction of the railway, approximately a quarter mile from the original Marfleet farm. The Village took the name Marwayne, and the population grew to between two and three hundred residents within months.

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<sup>1</sup> The major treaties affecting Alberta are Treaties 6, 7 and 8 – signed in 1876, 1877 and 1899 respectively. Alberta: How the West was Young. (2008). Treaties – Overview. Retrieved January 23, 2008, from [http://www.abheritage.ca/alberta/fn\\_metis/treaties.html](http://www.abheritage.ca/alberta/fn_metis/treaties.html).

<sup>2</sup> The Applied History Research Group. (1997). The Peopling of Canada: 1891- 1921. Retrieved January 23, 2008, from [http://www.ucalgary.ca/applied\\_history/canada1891/ch4.html](http://www.ucalgary.ca/applied_history/canada1891/ch4.html).

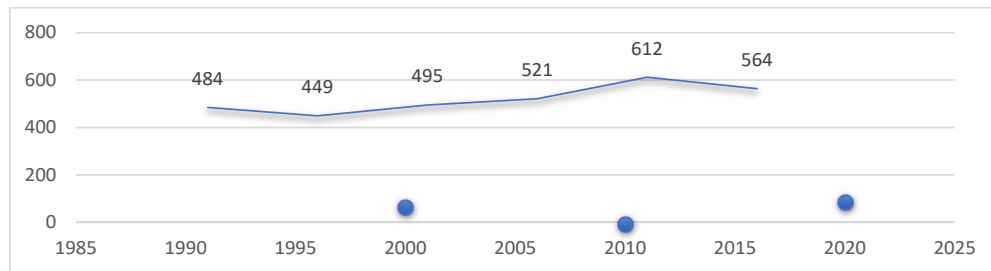
**1**

**CONTEXT**

**1.5 Historical and Projected Population**

Marwayne’s population has fluctuated from 1991 to 2016. From 1996 to 2011, the population experienced a continuing increase from 449 to 612 according to Statistics Canada (Figure 3). Overall, Marwayne has experienced positive population growth at an average annual rate of 0.83% between 1991 and 2016.

**Figure 3 – Marwayne Population Change 1991 – 2016.**



The population growth experienced between 1996 and 2011 did not continue into 2016. The greatest decline occurred in the 0 to 19 age group, which decreased from 205 to 160 people. The other decline occurred in the 40 to 64 age group, which decreased from 190 to 170 people, as shown in the tables below.

2011 Population by Age		
Age	Total	% of Village pop.
0-19	205	33%
20-39	160	26%
40-64	190	31%
65+	60	10%
<b>2011 total:</b>	<b>615</b>	

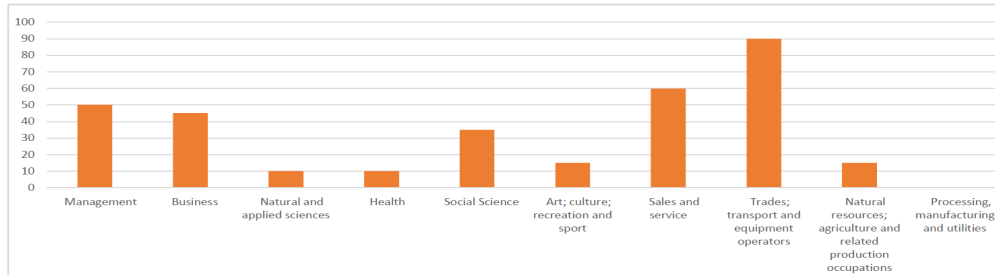
2016 Population by Age		
Age	Total	% of Village pop.
0-19	160	28%
20-39	160	28%
40-64	170	30%
65+	75	13%
<b>2016 total:</b>	<b>565</b>	

Rural residents between the ages of 20 and 39 often relocate to urban areas for education and employment opportunities. In contradiction to this trend, Marwayne’s population at this age group stayed stable from 2011 to 2016, maintaining the same number of 160 people living and working in their home community.

Municipalities in Alberta are allowed to conduct their own censuses. According to the Village of Marwayne’s municipal census, the Village’s population peaked in the year 2013 with a population of 667, reflecting Alberta’s oil and gas boom between 2010 and 2014. Since the method of conducting a municipal census in Alberta differs from Statistics Canada, the 2013 population data is not included in the analysis above.

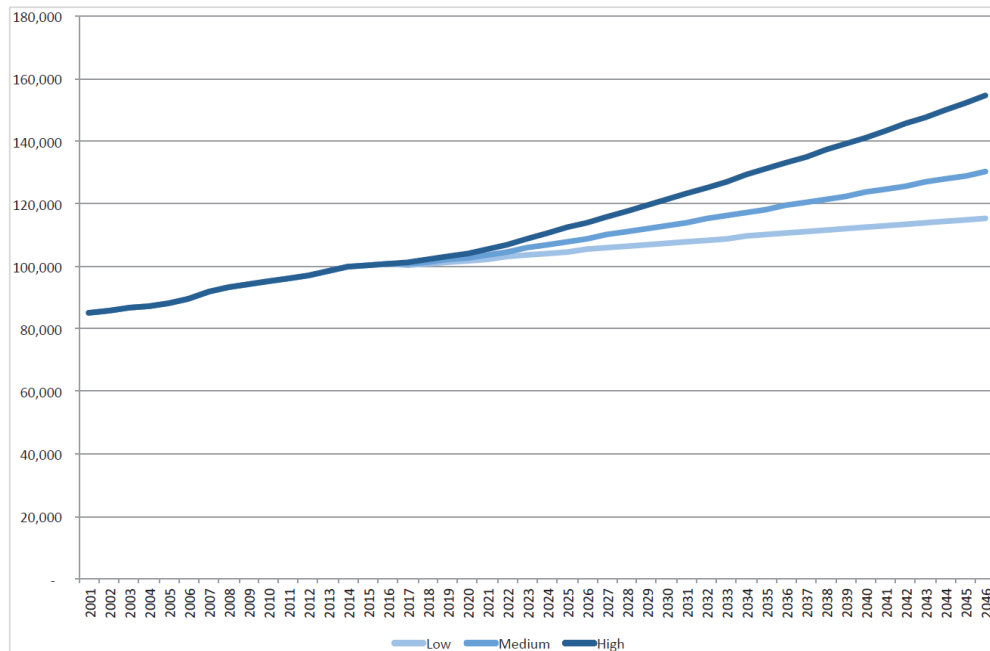
Significant numbers of the Village’s residents are involved in retail, trades, sales and service sectors while many others are employed in management, business and social science.

**Figure 4 – 2016 Marwayne’s Number of Individuals Employed per Industry, Age +15<sup>3</sup>.**



The Village of Marwayne is located within Alberta’s Census Division No.10. Based on population projections prepared by the Alberta Treasury Board and Finance, Census Division No. 10 is projected to continue to experience population growth at an average annual growth rate of between 0.5% and 1.4%.<sup>4</sup> Growth in the region is largely tied to oil sands development within the Cold Lake Oil Sands Area and Lloydminster.

**Figure 5 – Alberta Census Division No. 10 Population Projections<sup>5</sup>.**



Over the long term, it is expected that Marwayne will experience growth relative to the region. Until 2046, the Village’s total population could reach between 808 to 1,314. This represents an annual average growth rate ranging between -0.5% to 2%.

<sup>3</sup> Statistics Canada.

<sup>4</sup> Alberta Population Projections by Census Division, 2016-2041, Alberta Treasury Board and Finance Low, Medium and High Scenarios.

<sup>5</sup> Village of Dewberry, Village of Marwayne, Village of Kitscoty Population and Employment Growth Working Paper, Applications Management, September 29, 2016.



**2**

**DOCUMENT REVIEW AND DATA COLLECTION**

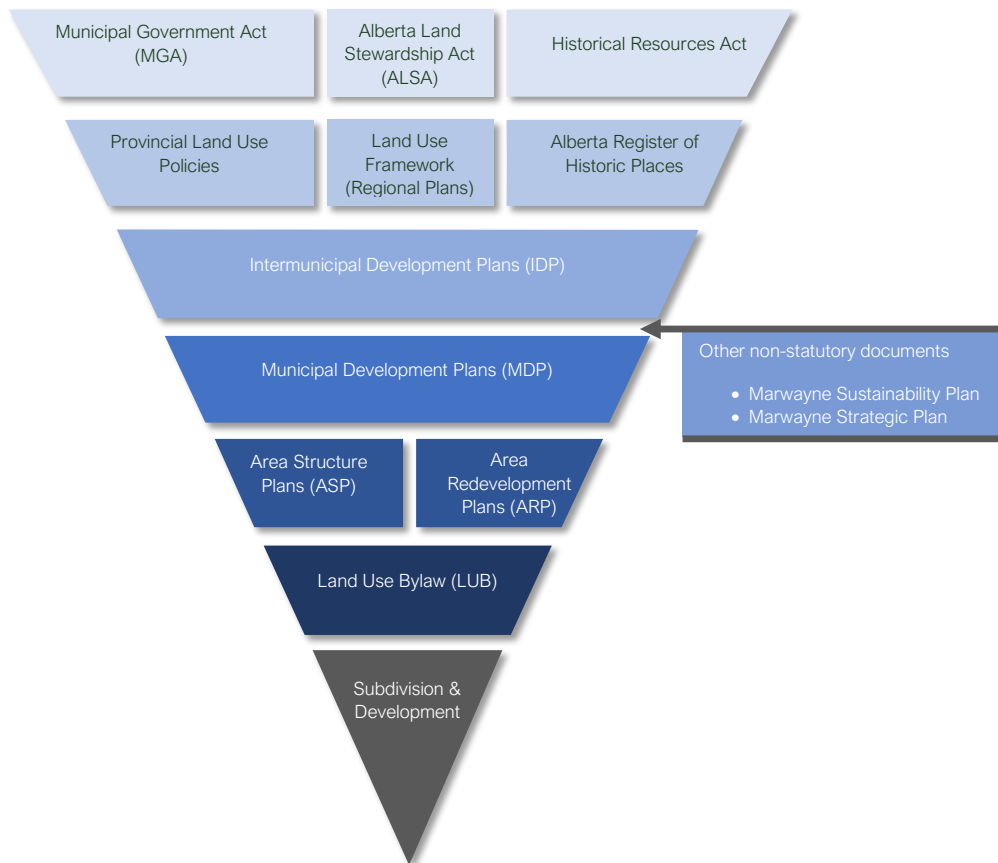
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## 2 DOCUMENT REVIEW & DATA COLLECTION

### 2.1 Hierarchy of Planning Documents

The following is a review of the statutory plans relevant to the Marwayne ASP. Figure 6 below shows the Planning Hierarchy, or the level of each planning document and its interaction with other documents filtering down towards the development of an individual parcel. The figure also shows where Concept Plans, Conceptual Schemes, and Outline Plans fit within the Planning Hierarchy. This plan acknowledges that the Area Structure Plan is not considered a statutory plan as defined under the Municipal Government Act, however, the plan forms an important bridge between the existing Sustainability and Strategic Plans adopted by Council and approving future subdivision plans and development permits.

Figure 6 – Planning Hierarchy.

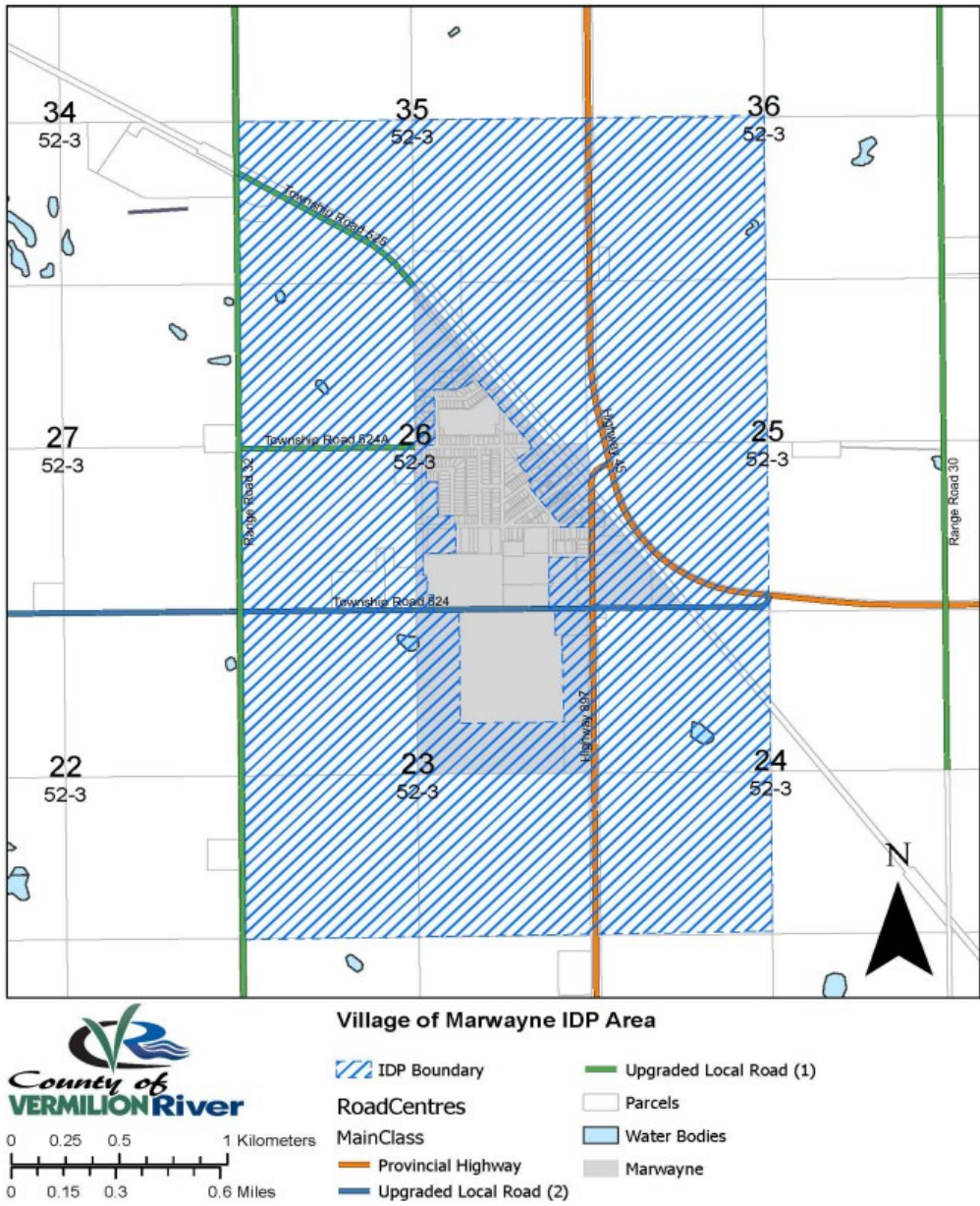


To achieve the community’s vision, it is best that all the documents highlighted in Figure 6 – Planning Hierarchy complement and work with one another, with the municipality and the community holistically addressing the initiatives, policies, and strategies identified. The documents above the ASP in the Planning Hierarchy directly affect the ASP, while those below are directly affected by the ASP.

2.2 Intermunicipal Development Plan (2021)

Adopted in April 2021, the Village of Marwayne and the County of Vermilion River jointly prepared their Intermunicipal Development Plan (IDP). The IDP boundary area is included for reference below:

Figure 7 – Village of Marwayne and County of Vermilion River Intermunicipal Development Plan (IDP)



Identified key policies within the IDP that may influence the ASP include:

- 4.1.1 (bullet #4) - Subdivision and development for lands located in the IDP area and within 800 m of a highway right of way shall first be approved by Alberta Transportation.
- 4.1.1 (bullet #5) - The serviced business/commercial areas are designated to allow for mixed-use business/commercial development that is compatible with surrounding land uses.
- 4.1.3 (bullet #4) - Applications for redesignation, subdivision, or development should consider incorporating design requirements that ensure a high-quality form of development, servicing and encompass the necessary growth, storm water and transportation management plans.
- 4.2.1 (bullet #4) - Land use, subdivision and development within the IDP area north of Highway 45 and east of Highway 897 shall accommodate un-serviced development while land use, subdivision and development south of Highway 45 and west of the Village boundary shall accommodate serviced development. Land use, subdivision and development along Highway 897 shall accommodate serviced development, whenever possible.
- 4.2.8 (bullet #2) - The Village and the County shall collaborate in finding the most efficient means of providing municipal services to developments requiring such services.
- 4.2.8 (bullet #3) - The means by which municipal servicing can be extended to proposed or existing development in the IDP area, including front end capital and operating costs, will be assessed on its merits on a case-by-case basis, consistent with the County's and the Village's ICF.
- 4.2.8 (bullet #6) - Serviced Business/Commercial development must be planned such that appropriate buffers and/or transitional uses are provided for on any adjacent residential development.

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**2.3 Intermunicipal Collaboration Framework (2020)**

Adopted in March 2020, the Intermunicipal Collaboration Framework between the County of Vermillion River and the Village of Marwayne outlines integrated and strategic service delivery that seeks to achieve efficiencies and mutual benefits for residents within both municipalities.

The Planning and Development Services Sharing Agreement (April 9, 2019) may impact development of the proposed ASP.

**2**

**DOCUMENT REVIEW AND DATA COLLECTION**

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**2.4 Sustainability Plan (2022)**

A Sustainability Plan is a community’s roadmap for the future and outlines the long-term vision for the community including clear initiatives, strategies, and key performance indicators to measure and monitor actions taken to achieve the vision. The Sustainability Plan reflects and considers community consultation, capitalizes on its unique opportunities, and supports other statutory documents adopted by Council.

Identified key objectives of the Sustainability Plan from the that may influence the ASP include:

- Attract and retain a diverse range of businesses to meet the needs of the community and the surrounding region.
- Promote coordination and collaboration efforts with other municipalities and regional economic development agencies to enhance business attraction and retention.

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**2.5 Strategic Plan (2022)**

The Strategic Plan was adopted in 2022 and outlines Councils long-term priorities. A number of Priority Focus Areas are identified for the Village of Marwayne which will have the most impact on the long-term resilience and sustainability of the community.

Identified goals of the Strategic Plan that may influence the ASP include:

- Attract and retain a diverse range of businesses to meet the needs of the community and the surrounding region.
- Promote coordination and collaboration efforts with other municipalities and regional economic development agencies in efforts to enhance business attraction and retention.

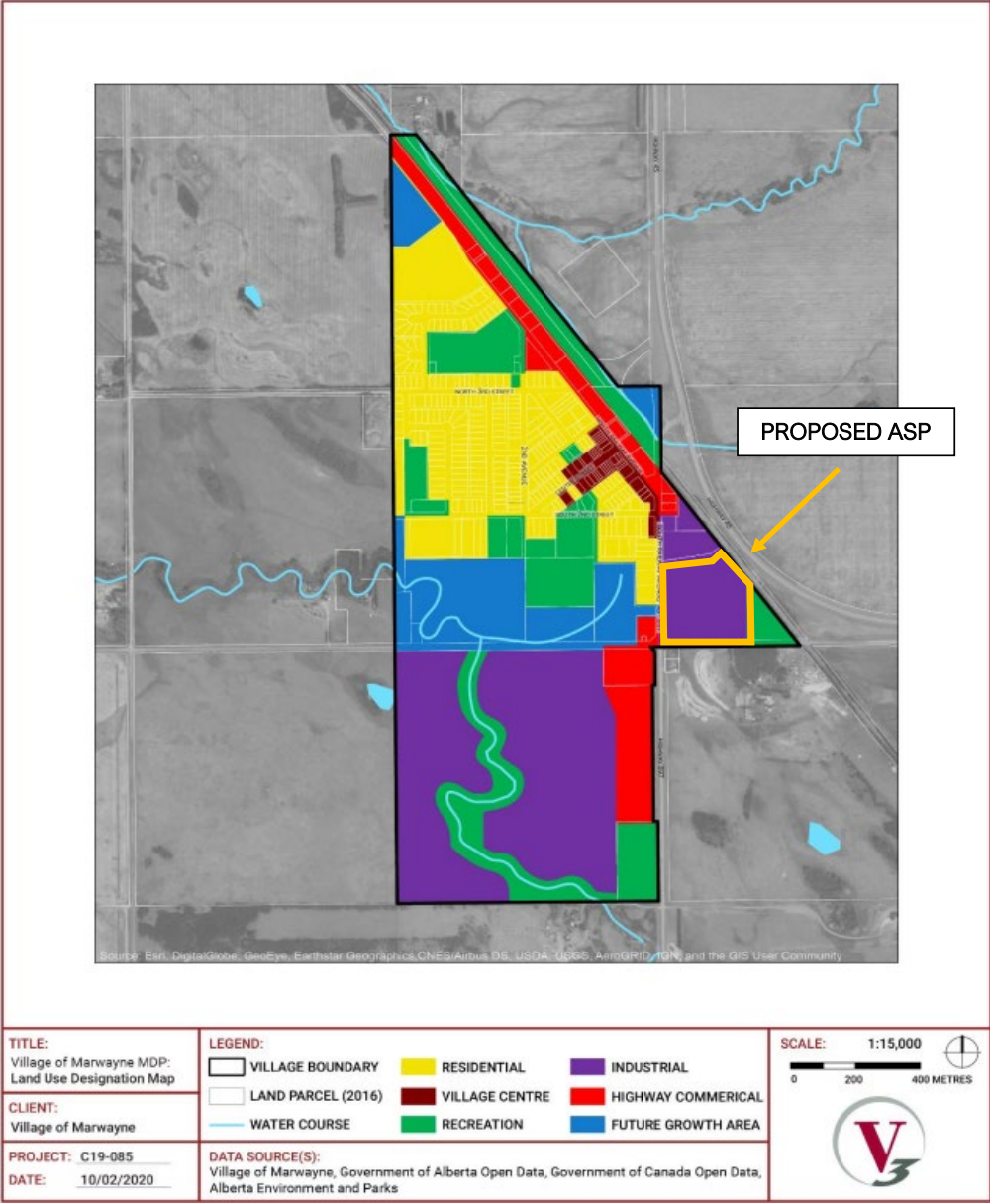
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**2.6 Municipal Development Plan (2020)**

Adopted in June 2020, the Marwayne Municipal Development Plan (MDP) provides the Village a comprehensive, long-term land use policy framework for growth and development, while also guiding Council decisions related to the natural environment, investments in infrastructure and services, and characteristics of future development. Given the policy framework provided for within the MDP, it will be important to ensure that the policies contained within it align with the strategies identified within the ASP.

Figure 8 – Future Land Use Designation Map of the MDP is included below and identifies the future land use designation of the proposed ASP as Industrial:

Figure 8 – Future Land Use Designation Map (MDP).





**2**

**DOCUMENT REVIEW AND DATA COLLECTION**

Identified key policies within the MDP that may influence the ASP include:

- Policy 4.1.1.1 - The Village shall continue working with municipalities in the region to promote economic development.
- Policy 4.1.2.3 - The Village may work with landowners and developers to seek opportunities to finance and/or recover the capital costs of providing servicing resulting from the new development.
- Policy 4.1.2.4 - The Village shall require all new subdivisions to provide either 10% of the land for municipal reserve, or cash-in-lieu, or a combination there-of, in compliance with the provisions in the MGA.
- Policy 4.4.1.1 - The Village should enable adequate land for transportation-oriented business along the Highway 897 corridor and industrial areas as shown in Figure 4: Future Land Use Designation Map.
- Policy 4.4.1.2 - The Village shall work with developers to provide necessary infrastructure and amenities for the properties in the designated areas.
- Policy 4.4.1.3 - The Village shall seek opportunities, such as Provincial and Federal programs and incentives, to assist industrial development.
- Policy 4.4.3.1 - The Village should ensure that vehicular and pedestrian circulation patterns and facilities, landscaping, waste collection, and other aspects of individual industrial and commercial developments in proximity to one another are coordinated.
- Policy 4.4.3.2 - The Village should examine applications for Highway Commercial development in respect to access, circulation, parking and signage.
- Policy 4.4.3.3 - The Village should require that Industrial Subdivision Plans contain lot sizes and configurations appropriate to anticipated industry demand.
- Policy 4.4.3.4 - The Village should encourage Low Impact Development (LID) suitable for cold climates.
- Policy 4.4.3.5 - The Village may require additional buffering where industrial parcels abut roadways, municipal reserves, and non-industrial lands.
- Policy 4.4.3.6 - The Village should work with Alberta Transportation to maintain safe access points along Highway 897 and 45.
- Policy 4.4.3.7 - The Village shall direct all subdivision and development permit applications to Alberta Transportation.
- Policy 5.1.3.1 - When reviewing and dealing with Area Structure Plans, Outline Plans and proposed tentative subdivision plans, the Village should ensure there is adequate provision for future road linkages with adjacent undeveloped quarter sections.
- Policy 6.1.1.1 - The Village shall encourage new development to be located in the existing serviced area.
- Policy 6.1.1.2 - The Village shall enable the continued expansion of utility services as required by development.

- Policy 6.1.1.3 - The Village should avoid development that requires the installation of a lift station that would have to be absorbed of the Village.
- Policy 6.1.1.4 - The Village may allow alternative sustainable onsite servicing solutions when a development requires a lift station.
- Policy 6.1.1.5 - The Village should require planning of all future development to consider the direction of prevailing winds and stormwater drainage flow.
- Policy 7.1.1.2 - The Village should pursue diversification of industrial and commercial development.

Figure 9 – Water Distribution Map of the MDP is included below and identifies a water main in proximity of the proposed ASP to the northwest:

Figure 9 – Water Distribution Map (MDP).



2

DOCUMENT REVIEW AND DATA COLLECTION

Figure 10 – Wastewater System of the MDP is included below and identifies a gravity main in proximity of the proposed ASP to the west:

Figure 10 – Water Distribution Map (MDP).

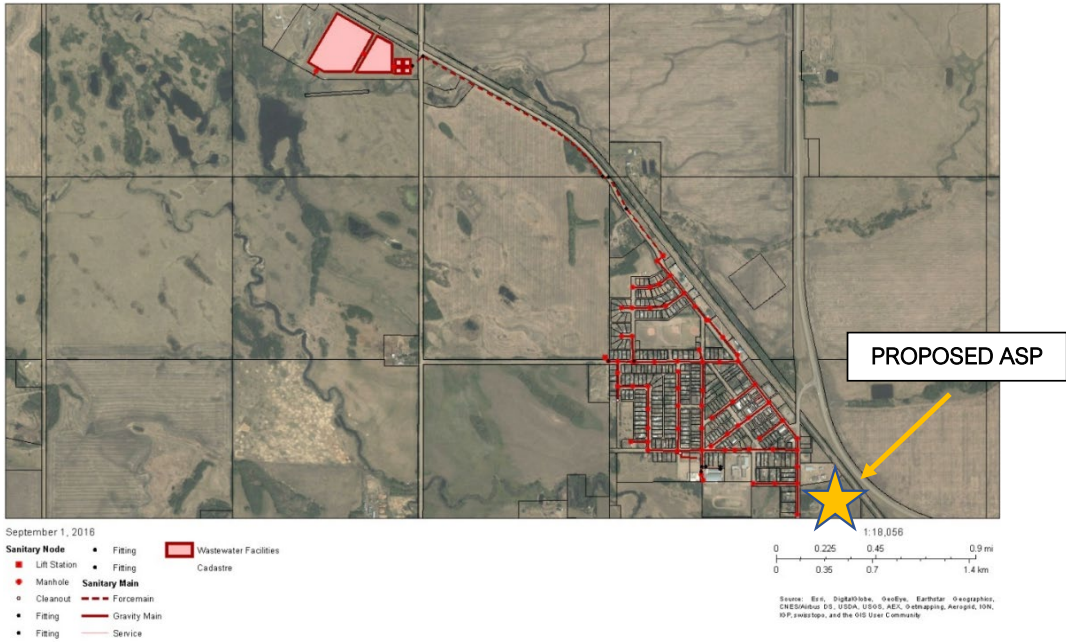
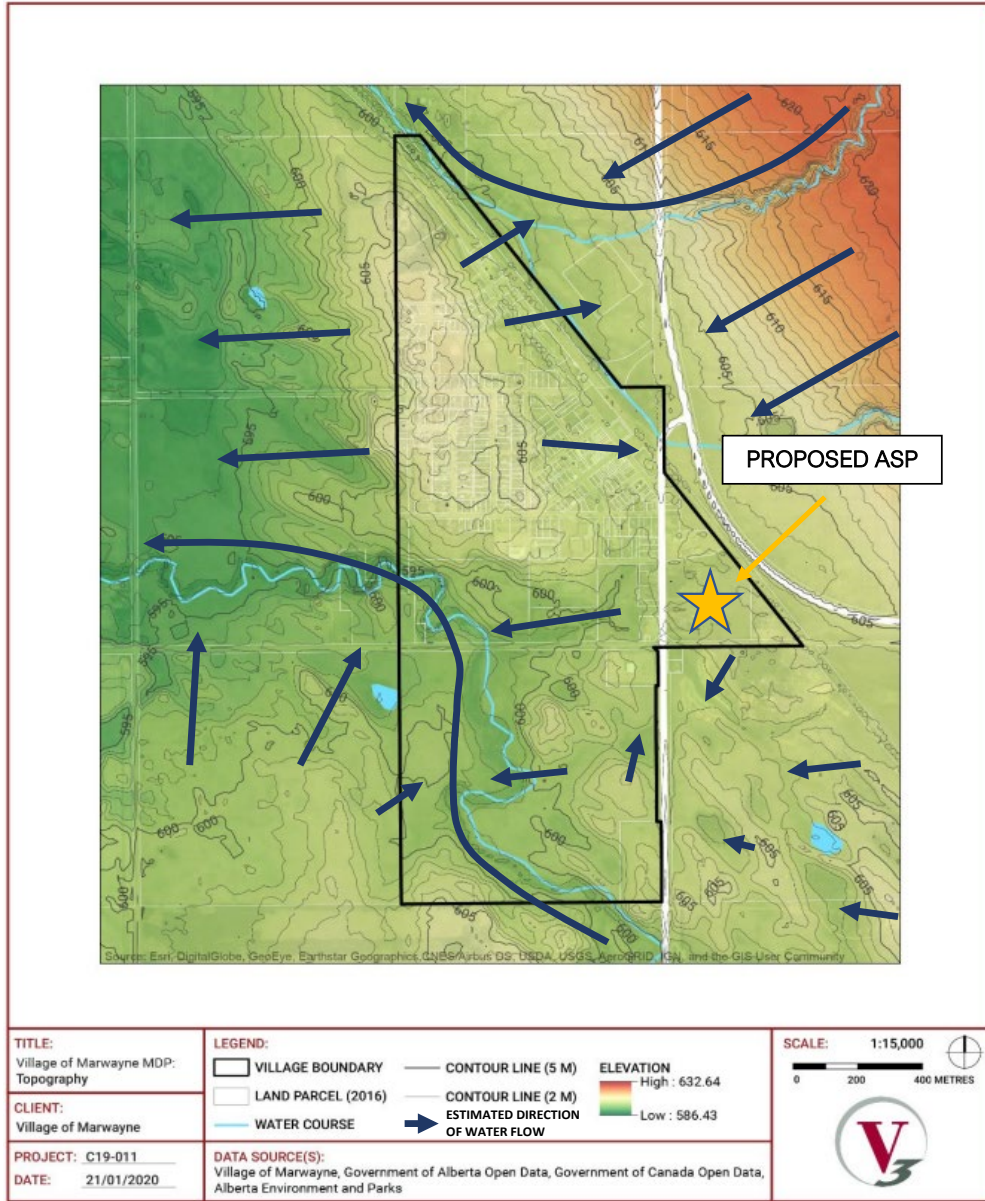


Figure 11 – Stormwater Map of the MDP is included below and identifies a decrease in slope from the proposed ASP towards Marwayne Creek to the west:

Figure 11 – Stormwater Map (MDP).



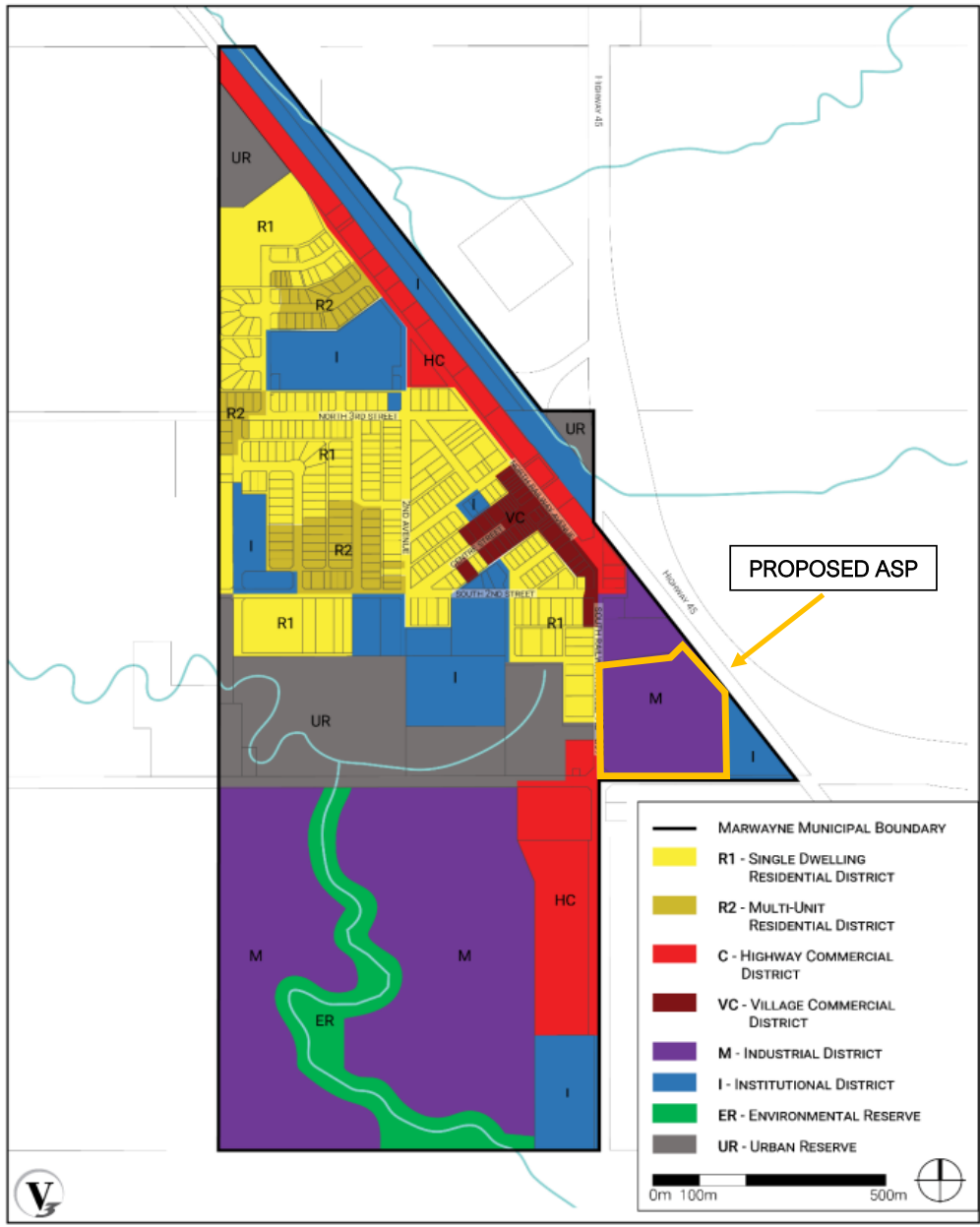
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DOCUMENT REVIEW AND DATA COLLECTION

2.7 Land Use Bylaw (2019)

Adopted in 2019 and last amended in 2020, the Land Use Bylaw of the Village of Marwayne identifies the proposed ASP as M – Industrial District. The Land use District Map is included below:

Figure 12 – Marwayne Land Use District Map Future Land Use Designation Map (LUB).





The general purpose of the M – Industrial District is to provide for manufacturing, processing, assembly, distribution, service, and repair uses. Any industrial use that may produce excessive nuisances (noise, vibration, smoke, dust, odour, toxins, radiation, fire and explosive hazards) will be discretionary, and the development authority has the ability to prescribe development regulations around discretionary industrial uses.

Permitted and discretionary uses of the M – Industrial District include:

Permitted Uses	Discretionary Uses
(a) All uses listed as permitted or discretionary uses in the C District	(a) Animal breeding and boarding
(b) Cannabis production and distribution	(b) Cannabis retail sales
(c) Light industrial uses	(c) Heavier industrial uses that may produce nuisances such as noise, odour, dust, smoke, gas, toxins, etc., that in the opinion of the development authority are compatible with the proposed industrial site
(d) Servicing establishments	(d) Municipal uses that are not restrictive and are compatible with an industrial area
	(e) Other uses which, in the opinion of the development authority, are similar to the above mentioned permitted and discretionary uses

Examples of permitted and discretionary uses in the C – Highway Commercial District include:

- Automobile, light truck, and recreational vehicle sales;
- Hotels;
- Service stations and bars;
- Bowling alleys;
- Clinics;
- Restaurants;
- Retail store; and,
- Wholesale warehouses.

Appendix “A” contains the complete regulations of the M – Industrial District.



**3**

**SITE CONDITIONS AND CONSTRAINTS MAPPING**

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**3**

**SITE CONDITIONS AND CONSTRAINTS MAPPING**

**3 SITE CONDITIONS & CONSTRAINTS MAPPING**

Mapping of potential site conditions and constraints is an important task prior to the engagement process. Using the Village of Marwayne’s existing GIS datasets, the project team developed maps outlining existing land uses, natural features, and topographical conditions of the Village.

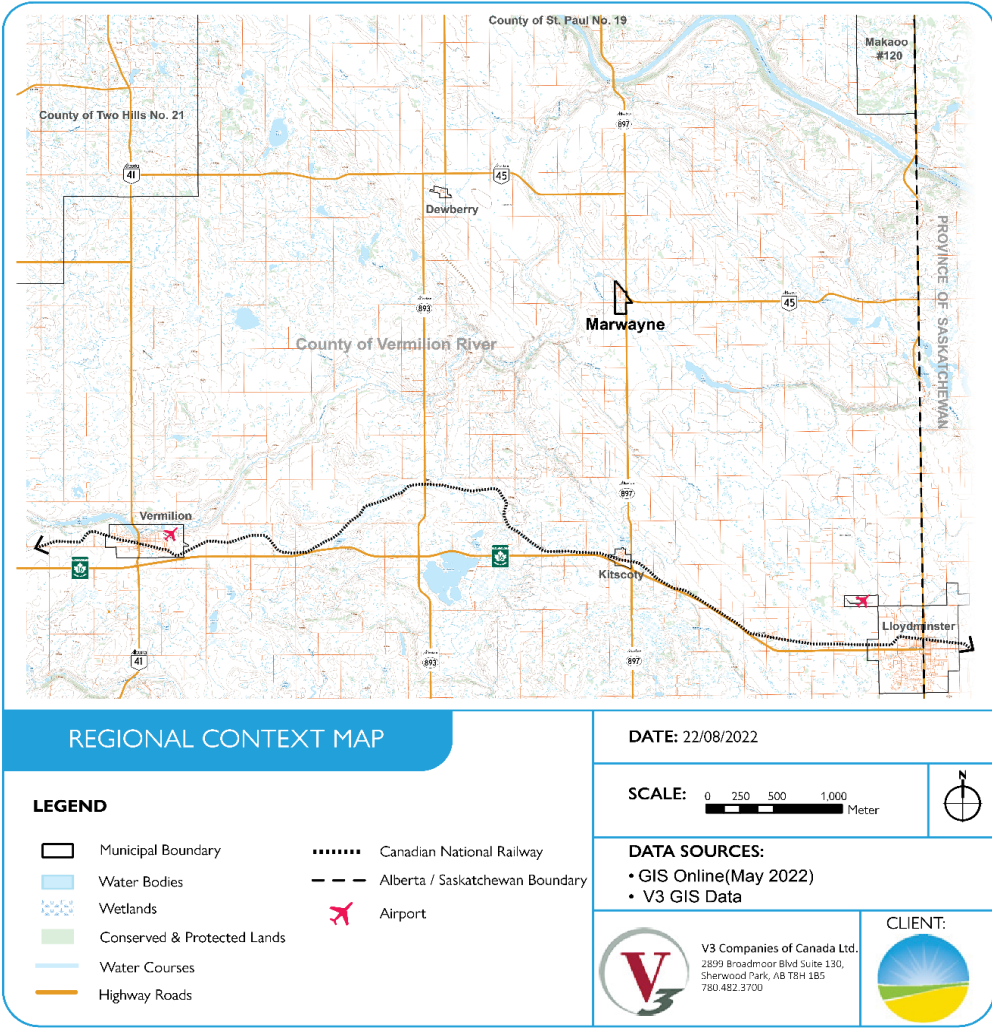
A series of mapping studies were completed to better understand development patterns within and around the Village of Marwayne. The purpose of this study is to understand the current and future spatial distribution of land uses, community infrastructure, and site conditions that may directly influence the future development potential of the site.

3

SITE CONDITIONS AND CONSTRAINTS MAPPING

3.1 Regional Context Map

Figure 13 – Regional Context Map.



**Key Findings**

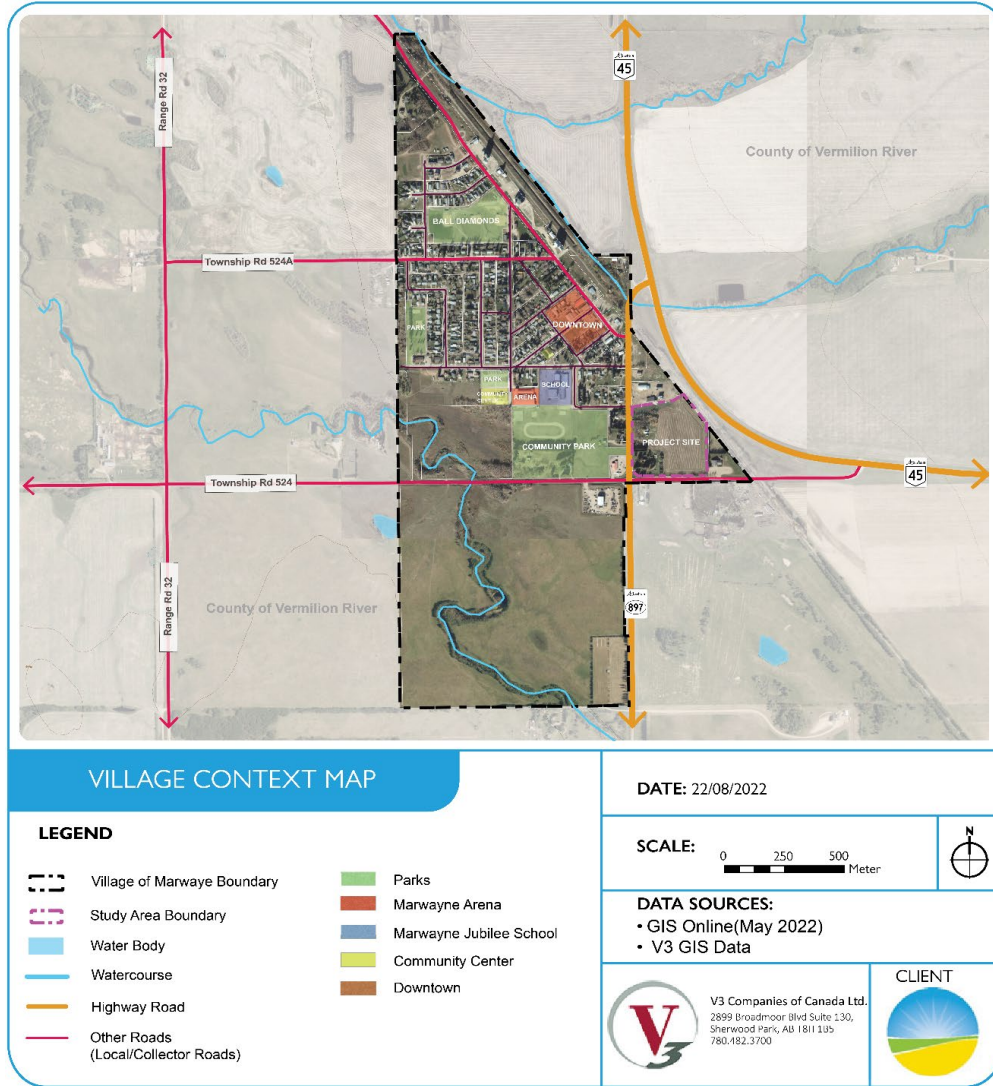
- The Village of Marwayne is located approximately 20 km north of TransCanada Hwy 16 along Hwy 897, approximately 20 km west of the Alberta/Saskatchewan border along Hwy 45 and is surrounded on all sides by the County of Vermilion River.
- The Canadian National (CN) Rail mainline comes within approximately 17 km of the Village to the southwest.
- Onion Lake Cree Nation reserve Makaoo 120 is located approximately 25 km to the northeast.
- Nearby major settlements include the City of Lloydminster approximately 35 km to the southeast and the Town of Vermilion approximately 40 km to the southwest.
- Other settlements include the Village of Kitscoty approximately 20 km to the south and the Hamlet of Dewberry approximately 15 km to the northwest.
- Nearby airports include Lloydminster Municipal Airport (YLL) approximately 30 km to the southeast and Vermilion Airport approximately 40 km to the southwest.

3

SITE CONDITIONS AND CONSTRAINTS MAPPING

3.2 Village Context Map

Figure 14 – Village Context Map.



**Key Findings**

- The project site is located in the eastern corner of the Village of Marwayne directly adjacent to S 5 St (Township Rd 524) and Railway Ave S (Highway 897).
- The project site is in proximity to Hwy 45 located to the northeast across a decommissioned Canadian National (CN) rail right-of-way.
- Marwayne Jubilee School, Community Park, and Community Arena are located to the west of the project site.
- Downtown Marwayne is located approximately 500 m to the northwest of the project site.
- Marwayne Alliance Church is located directly adjacent to the project site to the east.
- An operating Industrial business is located directly adjacent to the project site to the north.
- An operating Highway Commercial business is located adjacent to the project site across Railway Ave S (Highway 897).
- Trees/forests are interspersed with a large open field dominating the eastern two thirds of the project site.

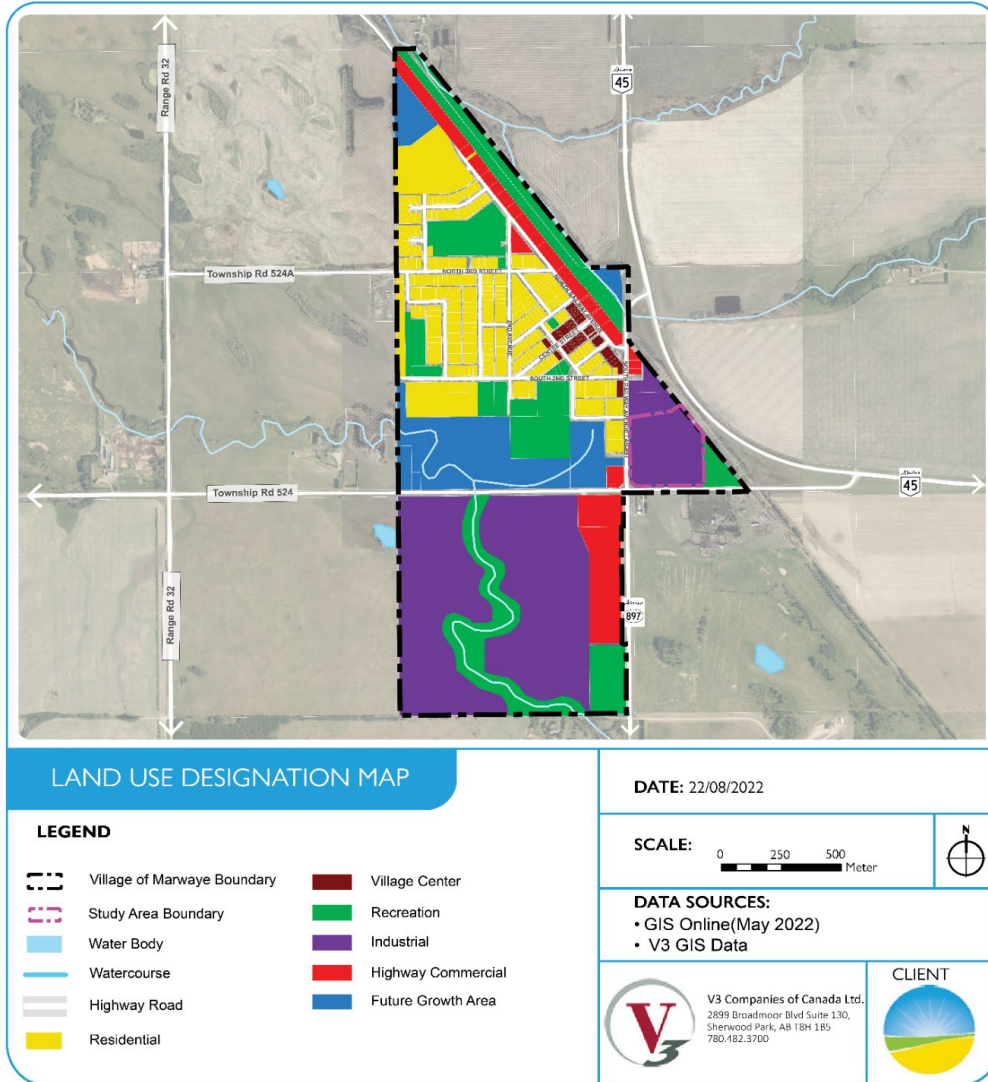


**3**

**SITE CONDITIONS AND CONSTRAINTS MAPPING**

**3.3 Land Use Designation Map**

Figure 15 – Land Use Designation Map.



**3**

**SITE CONDITIONS AND CONSTRAINTS MAPPING**

**Key Findings**

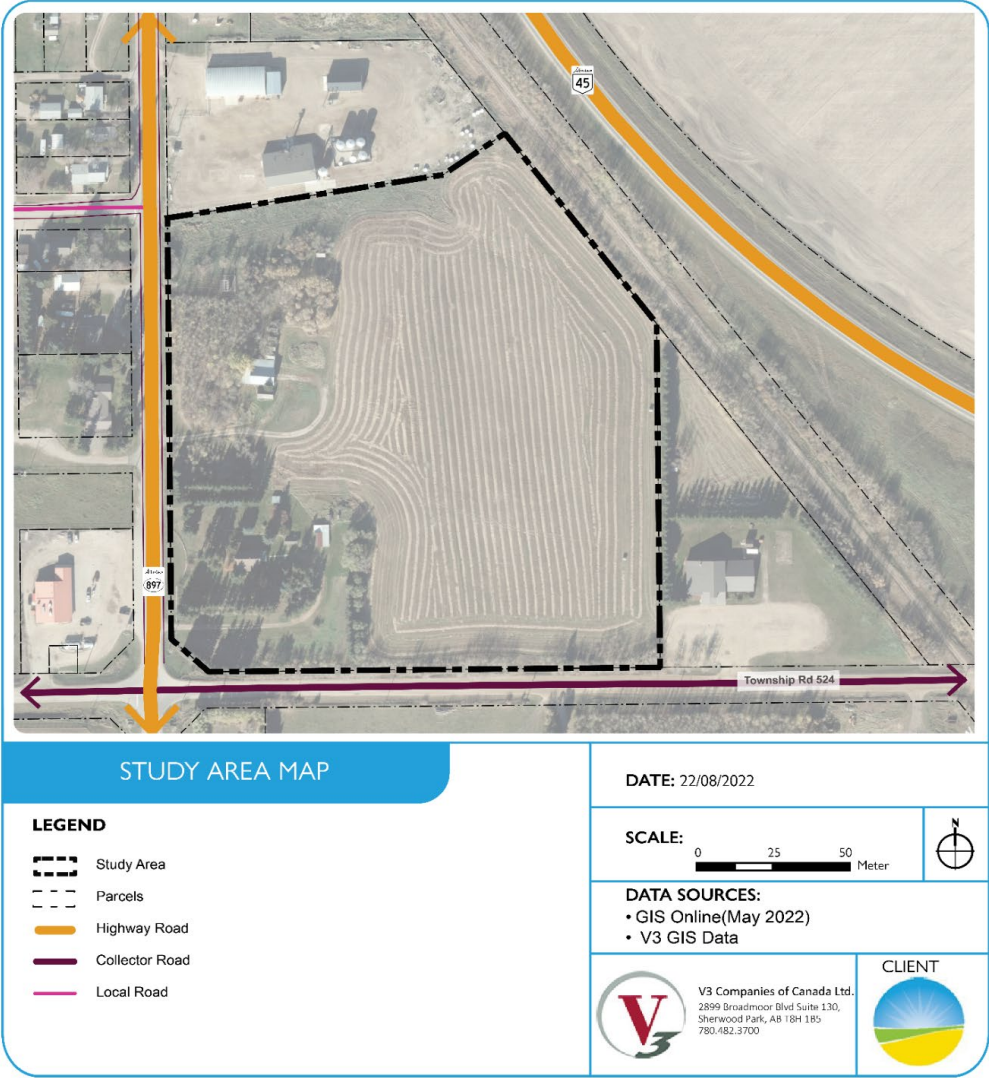
- The project site is designated for Industrial uses.
- The area immediately adjacent to the project site to the north is designated for Industrial uses.
- The area immediately adjacent to the project site to the east is designated for Recreational uses.
- Areas adjacent to the project site across Railway Ave S (Highway 897) are designated for Residential, Highway Commercial, and Future Growth.

3

SITE CONDITIONS AND CONSTRAINTS MAPPING

3.4 Study Area Map

Figure 16 – Study Area Map.



**Key Findings**

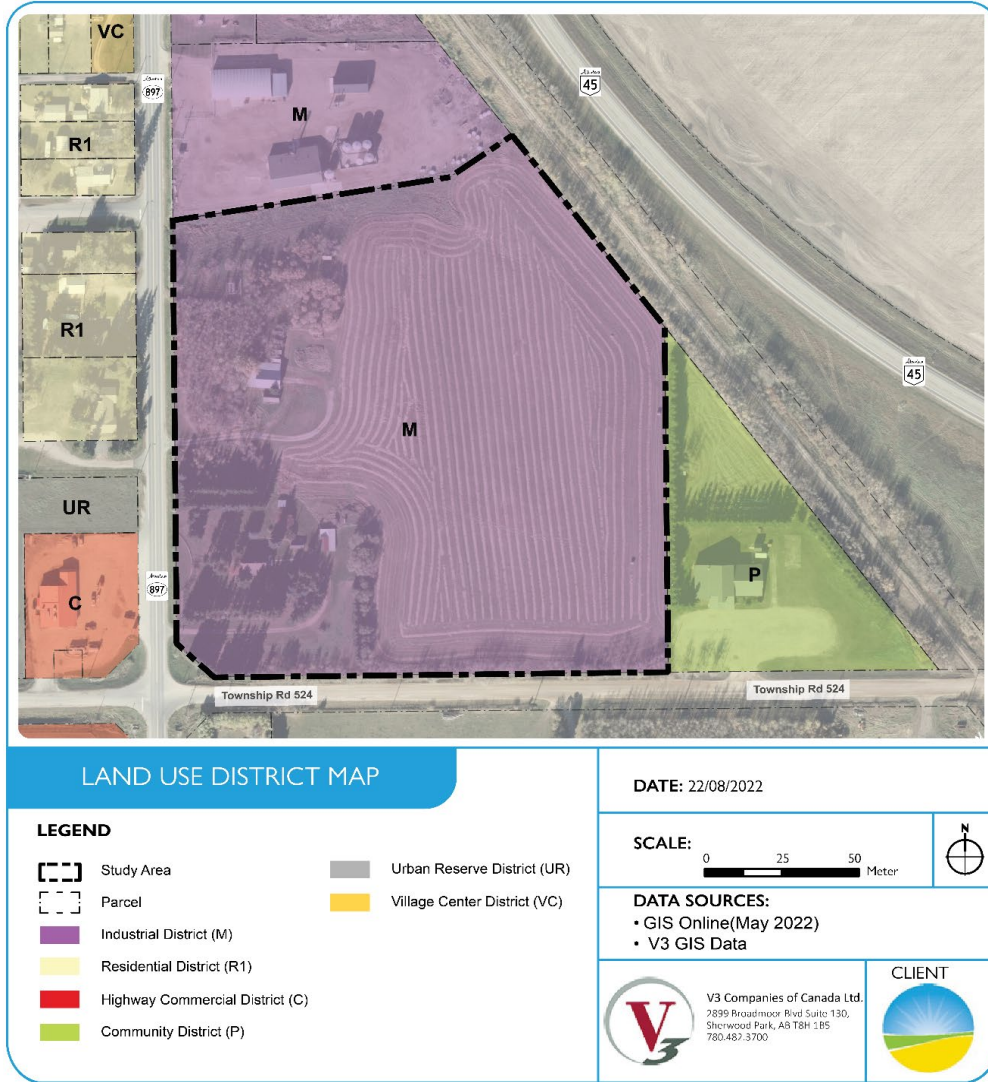
- The project site is located in the eastern corner of the Village of Marwayne directly adjacent to S 5 St (Township Rd 524) and Railway Ave S (Highway 897).
- The project site is in proximity to Hwy 45 located to the northeast across a decommissioned rail right-of-way.
- Marwayne Alliance Church is located directly adjacent to the project site to the east.
- An operating business is located directly adjacent to the project site to the north.
- An operating Highway Commercial business is located adjacent to the project site across Railway Ave S (Highway 897).
- Trees/forests are interspersed with a large open field dominating the eastern two thirds of the project site.

3

SITE CONDITIONS AND CONSTRAINTS MAPPING

3.5 Land Use District Map

Figure 17 – Land Use District Map.



**Key Findings**

- There are eight (8) active land use districts in the Village of Marwayne
  - R1 – Single Dwelling Residential District;
  - R2 – Multi-Unit Residential District;
  - C – Commercial District;
  - VC – Village Centre District;
  - M – Industrial District;
  - I – Institutional District;
  - UR – Urban Reserve District; and,
  - ER – Environmental Reserve District.
- The project site is districted M – Industrial.
- The parcel immediately adjacent to the project site to the north is districted M – Industrial, has a total area of approx. 1.39 ha, and appears to be used for Light Industrial Uses.
- The parcel immediately adjacent to the project site to the east is districted P – Community District has a total area of approx. 1.34 ha and appears to be used as for religious assembly.
- Parcels adjacent to the project site to the northwest across Railway Ave S (Highway 897) are districted R1 – Single Dwelling Residential.
- A parcel adjacent to the project site to the west across Railway Ave S (Highway 897) is districted UR – Urban Reserve.
- A parcel adjacent to the project site to the southwest across Railway Ave S (Highway 897) is districted C – Commercial.



3

SITE CONDITIONS AND CONSTRAINTS MAPPING

3.6 Contour Map

Figure 18 – Contour Map

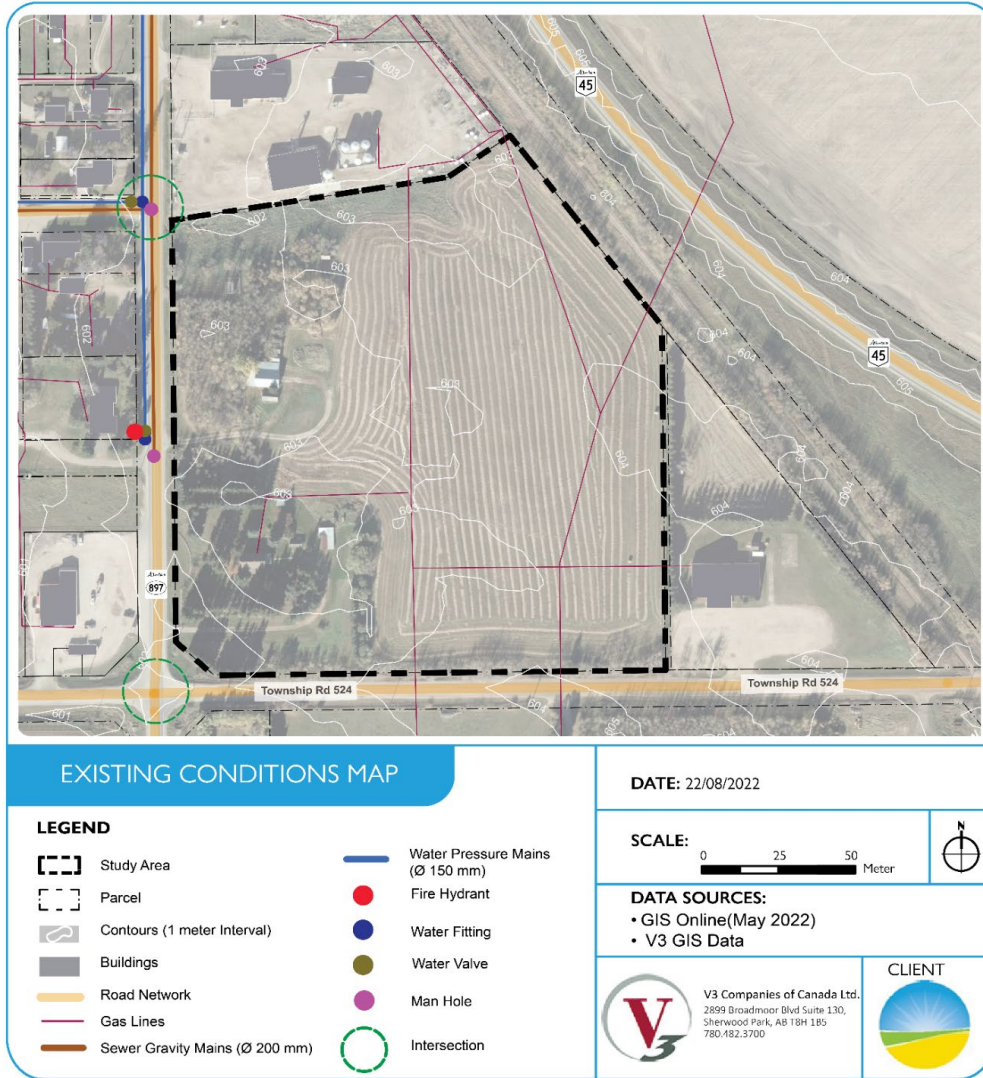


Key Findings

- The project site is generally flat with minor changes in elevation
- The project site gently slopes from a low point in the extreme northwest of the parcel (602 m) to a high point along the eastern edge of the parcel (604 m).

3.7 Existing Conditions Map

Figure 19 – Existing Conditions Map.



**3**

**SITE CONDITIONS AND CONSTRAINTS MAPPING**

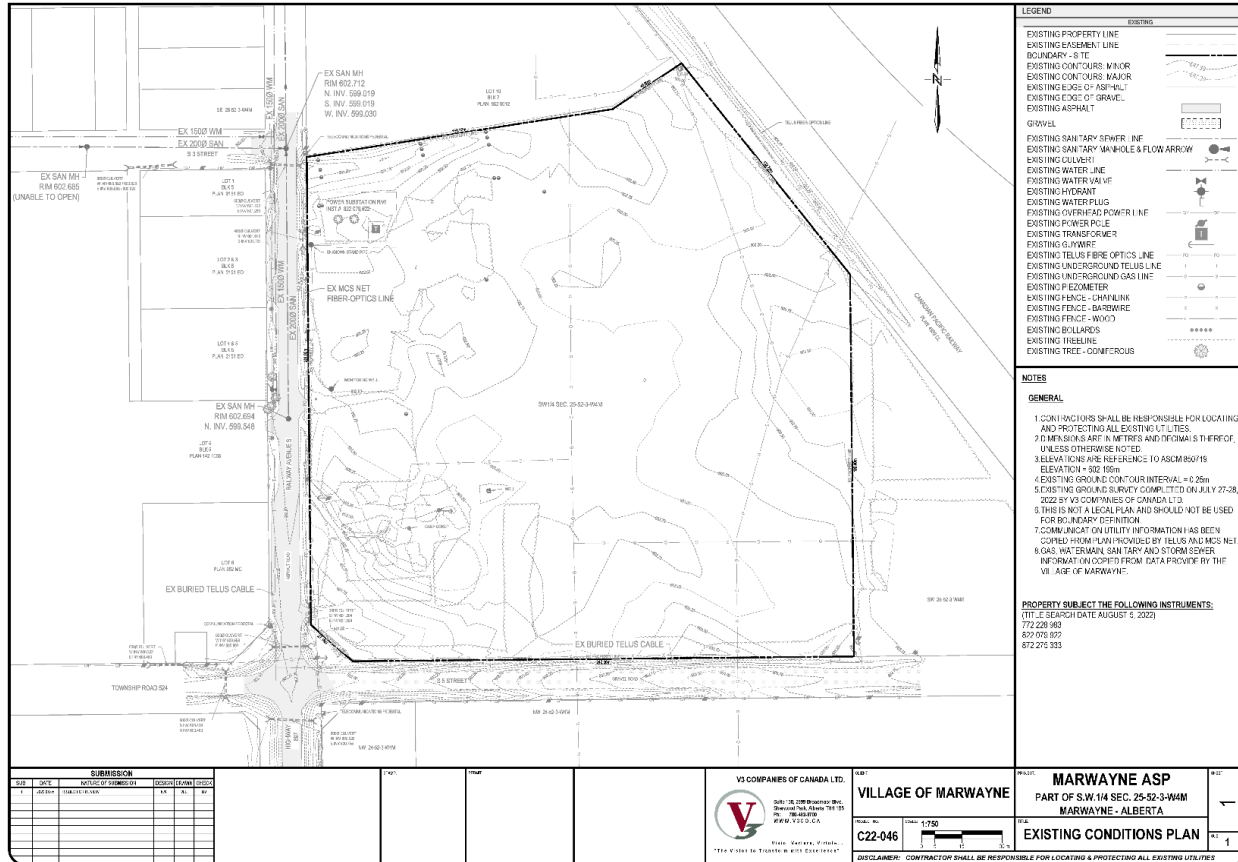
**Key Findings**

- A number of buildings of various uses, sizes, and locations are found on all parcels in proximity of the project site.
- Gas lines cross the project site at multiple locations and connect to the buildings currently existing on site and points beyond in all directions.
- A 200 mm sewer gravity main runs underneath Railway Ave S (Highway 897) ending at a manhole adjacent to the approximate middle of the project site.
- A 150 mm water pressure main runs underneath Railway Ave S (Highway 897) ending at a water fitting/water valve adjacent to the approximate middle of the project site.
- A fire hydrant is located on a residential property across Railway Ave S (Highway 897) and is located adjacent to the approximate middle of the project site.
- The intersection of Railway Ave S (Highway 897) and S 3 St is located adjacent to the project site at the extreme northwest corner.
- The intersection of Railway Ave S (Highway 897) and S 5 St is located adjacent to the project site at the extreme southwest corner.

4 TOPOGRAPHICAL SURVEY

4.1 Existing Conditions Plan

Figure 20 – Existing Conditions Plan.



A full-size version of Figure 20 – Existing Conditions Plan is in Appendix “B”.

**4**

**TOPGRAPHICAL SURVEY**

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**5 ENVIRONMENTAL SITE ASSESSMENT – PHASE 1**

**5.1 Overview**

Shelby Engineering Ltd. was retained by V3 Companies of Canada Ltd. to complete a Phase I Environmental Site Assessment (ESA) for a portion of SW-25-52-3-W4 located in The Village of Marwayne, Alberta. The complete Phase I ESA is in Appendix “C”.

The Phase I ESA included a visual inspection of the subject lands and surrounding properties; a historical records review including the review of land title documents, numerical directories, fire insurance maps and aerial photographs; and interviews with regulatory agencies and onsite personnel.

**5.2 Findings**

Low risk sources of possible onsite impact included a localized area of abandoned vehicles where visibility was limited by overgrown vegetation onsite. Subsurface investigation is not specifically recommended however additional observation following removal of the vehicles, for any visual indication that the abandoned vehicle storage area could have isolated areas of impact (staining).

Possible offsite sources of environmental concern noted in the surrounding area include the former rail line to the northeast, an ongoing gas station to the west, as well as fertilizer handling and storage operations with known instances of elevated nutrient levels to the north.

**5.3 Next Steps**

The Phase I ESA has not identified any high-risk environmental concerns on or offsite. Further investigation in the form of a Phase II ESA is not specifically recommended.

As the overall practical environmental related risk to the subject site from these sources is being managed or considered low at this time, further investigation is not specifically recommended but, if confirmation of the current onsite conditions is desired to confirm whether possible impact would be of concern to any specific land uses, further investigation would be necessary.



**5**

**ENVIRONMENTAL SITE ASSESSMENT - PHASE 1**

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## **6 BIOPHYSICAL ASSESSMENT**

### **6.1 Overview**

Spencer Environmental Management Services Ltd. (Spencer Environmental) was retained by V3 Companies of Canada Ltd. to complete the environmental report and wetland assessment in support of the Area Structure Plan (ASP), known as a Biophysical Assessment. The complete Biophysical Assessment is located in Appendix “D”.

The Biophysical Assessment identifies and describes all existing natural features within the ASP subject parcel and outlines conservation recommendations. The Biophysical Assessment included the delineation of an appropriate study area; review of planning documents relevant to the study area; review of recent and historical aerial imagery and, as a supplement, publicly available imagery from Google; review of provincial databases; field investigations on August 10<sup>th</sup> 2022 to inform site characterization and assess the potential presence of wetlands; identification of conservation recommendations and related land use planning considerations; and description of potential regulatory approvals that may be required for development and associated construction activities to proceed.

### **6.2 Findings**

The Biophysical Assessment completed by Spencer Environmental outlines four key biophysical considerations to ensure consistency with Village of Marwayne policies and to assist in maintaining some of the study area’s ecological value post-development:

1. Retention of the patch of trembling aspen forest community within the northwest portion of the study area. Retention of this forest patch, in whole or in part, would help maintain some localized ecological value within the study area and would align with the importance and benefits of urban tree cover recognized by the Village.
2. Retention or integration of the wetland habitat provided by the seasonal graminoid marsh. The existing marsh could be considered as Environmental Reserve (ER) and be retained by the Village as a natural feature, or it could be integrated as part of a naturalized overland drainage system or naturalized stormwater management facility. In either scenario, planting of additional native wetland plant species would increase habitat value.
3. Incorporation of planted trees and shrubs in accordance with the MDP. This could include retaining planted trees already present within the anthropogenic – wooded/exotic community. Some of the larger more mature trees could provide localized wildlife values (e.g., nesting sites) while providing aesthetic and visual buffering functionality.
4. Maintenance of wildlife permeability along the northeast edge of the subject parcel, adjacent the railway. Any proposed land development within the study area should not result in adverse impacts to the wooded vegetation within the railway right-of-way.

**9**

**BIOPHYSICAL ASSESSMENT**

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**6.3 Next Steps**

Several provincial and federal statutes prohibiting harm to select resources are relevant to project construction. Addressing these statutes may be required as part of the development of the ASP:

- *Water Act; Alberta Wetland Policy*
- *Historical Resources Act*
- *Wildlife Act*
- *Weed Control Act*
- *Migratory Birds Convention Act*
- *Species At Risk Act.*

## 7 UTILITY REVIEW

### 7.1 Preliminary Design Results

The Village of Marwayne does not have its own municipal servicing standards but resides within the County of Vermilion River. As such, the *County of Vermilion River General Municipal Servicing Standards* were referenced for this analysis.

The sanitary demands were determined by calculating daily demand and peaking factors expected from the site to determine the Total Flow ( $Q_{TOTAL}$ ). The average daily demand set by the *County of Vermilion River General Municipal Servicing Standards* includes infiltration, so no further inflow and infiltration flow was applied.

The water demands were determined by calculating the Average Daily Demand (ADD) of the site and applying peaking factors coincident with the *County of Vermilion River General Municipal Servicing Standards* to establish both a Maximum Daily Demand (MDD) and a Peak Hour Demand (PHD).

The predevelopment and post development stormwater runoff rates were calculated using the rational method. The required onsite storage was then determined using the modified rational method.

### 7.2 Sanitary Design

The guidelines for calculating the sanitary flow generation are outlined in Section E – Sanitary Sewer System of the *County of Vermilion River General Municipal Servicing Standards*. The commercial, industrial, and institutional (i.e., non-residential) flow generation was based on an average flow generation per gross hectare. The County of Vermilion River sanitary flow generation factors used in this report are:

- Average Sewage Generation for Non-Residential (including infiltration) 6170 L/ha/day
- Peaking Factor for Non-Residential (PF) 3.0
- Peak Sewage Flow Average Flow x PF

The total average commercial/industrial/institutional flow and peaking factor for the current land use of the site is 0.48 L/s and 3.00, respectively. Using these values, the total peak flow is 1.45 L/s.

Table 1 is a summary of the current sanitary flow generation of the site.

**Table 1:** Sanitary Flow Generation of the Site.

Area (ha)	INDUSTRIAL		TOTAL
	$Q_{AVE}$ (L/s)	$P_F$	$Q_{Total}$ (L/s)
6.77	0.48	3.0	1.45

**7**

**UTILITY REVIEW**

**7.3 Water Design**

The guidelines for calculating the water demand are outlined in Section D – Water Distribution System of the *County of Vermilion River Municipal Servicing Standards*. For the site, the industrial water demands were calculated based on a per person water demand for the Average Daily Demand (ADD), the Maximum Daily Demand (MDD), and the Peak Hourly Demand (PHD). The ADD was determined on the basis of equivalent population. The County of Vermilion River standards does not provide equivalent populations and therefore the City of Lloydminster equivalent populations were used in this report. The maximum daily demand and peak hourly demand multipliers were then applied to the ADD. The County of Vermilion River and the City of Lloydminster factors used in this report are:

- Average Daily Demand (ADD) 320 L/person/day
- Industrial equivalent population 30 equivalent people/ha
- Maximum Daily Demand (MDD) 2 x ADD
- Peak Hourly Demand (PHD) 4 x ADD
- Industrial fire flow 227 L/s

As previously mentioned, the quantity of people in each hectare was determined on a basis of equivalent population. To determine the number of people that require water servicing for the site, the total area and equivalent population per hectare were multiplied together. This population can be found in Table 2. The ADD, MDD and PHD for the site are 0.75 L/s, 1.50 L/s, and 3.00 L/s, respectively.

Table 2 is a summary of the water demand calculated for the Village.

**Table 2:** Water Demands of the Village’s Various Zones.

Area (ha)	Equivalent Population	INDUSTRIAL			TOTAL
		People	ADD (L/s)	MDD (L/s)	PHD (L/s)
6.77	30	203	0.75	1.50	3.00

**7.4 Stormwater Design**

The guidelines for calculating the stormwater runoff are outlined in Section F – Stormwater Management System of the *County of Vermilion River Municipal Servicing Standards*. The rainfall intensities were based on the IDF data provided in the City of Lloydminster municipal standards. The modified rational method was then used to estimate the required storage during storm events up to a 24-hour duration. The County of Vermilion River storm water management design values used in this report are summarized below:

- Release Rate pre-development runoff rate
- Runoff Coefficient “C” for Industrial 0.6
- Runoff Coefficient “C” for Undeveloped 0.1
- Time of Concentration 10 minutes

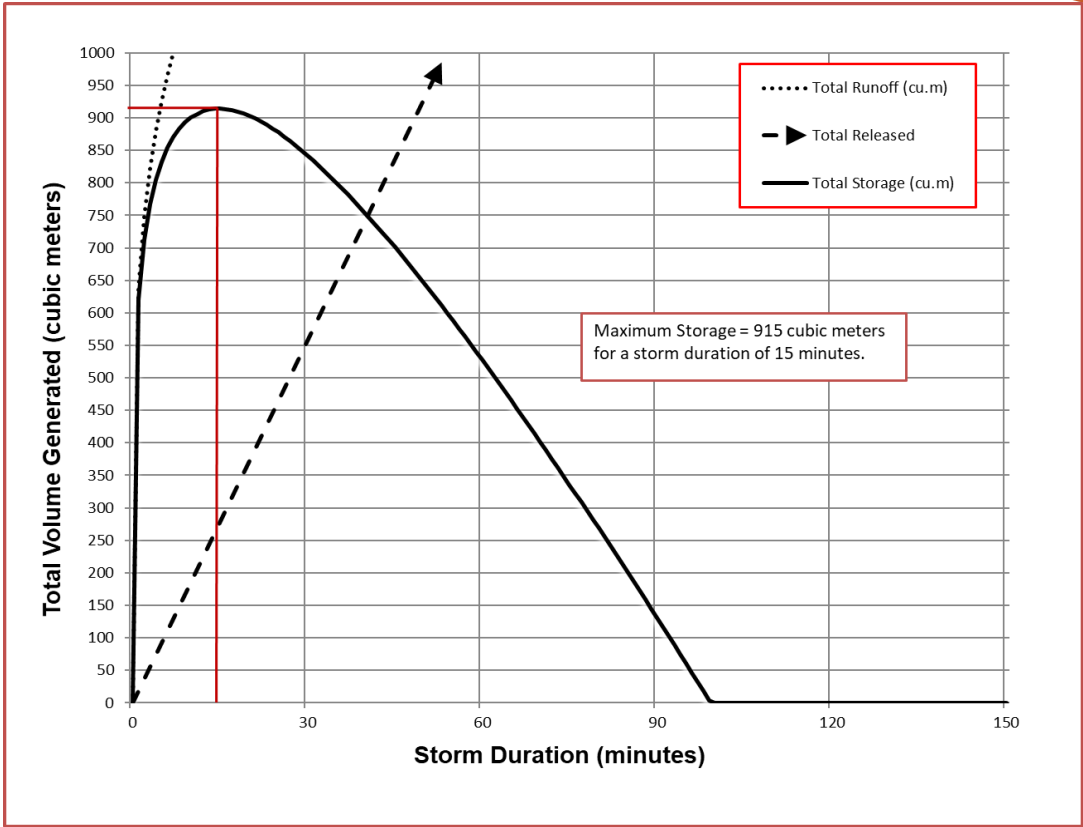
Using the design criteria above the predevelopment rate was calculated for the subject property. The results are summarized in Table 3 below.

Table 3: Predevelopment Stormwater.

Area (ha)	INDUSTRIAL		TOTAL
	Runoff "C"	Intensity (mm/hr)	Peak Flow (L/s)
6.77	0.1	165.03	310.35

Based on the design criteria outlined above, the critical storm duration and required storage was found for the subject property. The pre-development runoff rate of 310 L/s was used as the release rate. A storm duration of 15 minutes produced the greatest required storage volume of approximately 915 cubic meters. See Chart 1 for a summary of the calculated storage requirements.

Chart 1: Calculated Storage Requirements.





**7**

**UTILITY REVIEW**

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**7.5 Existing Servicing Infrastructure**

The Marwayne ASP states that the existing sanitary servicing in the Village has adequate capacity to serve a population of approximately 1,100 people. The existing servicing is provided by sewer pipes varying in diameter that transfers the waste to a nearby sewage lagoon. The ASP also states that the existing water servicing in the Village is provided by a regional water main and can provide service for approximately 1,000 people. The proposed site servicing will consist of sanitary and water services connecting to the existing Village networks.

The existing sanitary sewer main within Railway Ave S is 200 mm and has a capacity of 20.48 L/s. The anticipated sewage generation for the subject property is 1.45 L/s or ~7.1% of the existing pipe capacity. It should be noted that in the County of Vermilion River servicing standards, the minimum recommended pipe size for Industrial is 250 mm. The existing sanitary sewer main does not currently meet the minimum recommended pipe size.

The existing water main within Railway Ave S is 150 mm. It should be noted that in the County of Vermilion River servicing standards, the minimum recommended pipe size for a distribution main shall be 200 mm for industrial areas. The existing water main does not currently meet the minimum recommended pipe size.

There is currently no existing stormwater servicing for the study area. The stormwater runoff for the proposed development will be stored onsite and released at a controlled rate that matches the pre-development release rate. It is proposed that the released stormwater runoff for the development area be directed to the S 5th Street roadway ditches.

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**7.6 Recommendations**

Based on the demand calculations carried out for the subject property, V3 Companies of Canada makes the following recommendations:

- Village of Marwayne to assess the impact of the increased demand this proposed development will have on the existing sanitary and water networks.
- All underground designs and installations to be done in accordance with the latest County of Vermilion River Servicing Standards.

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**7.7 References**

**Municipal Development Standards**, City of Lloydminster, March 2014

**General Municipal Servicing Standards**, County of Vermilion River, 2012

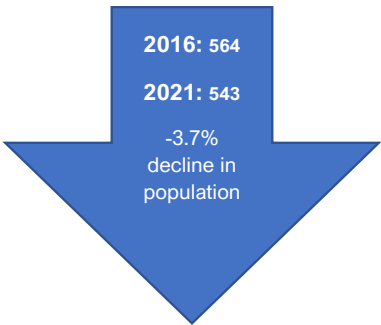
**Marwayne Area Structure Plan**, County of Vermilion River, June 2007

# 8 ENVIRONMENTAL SCAN & ECONOMIC BASE ANALYSIS

## 8.1 Environmental Scan & Economic Base Analysis

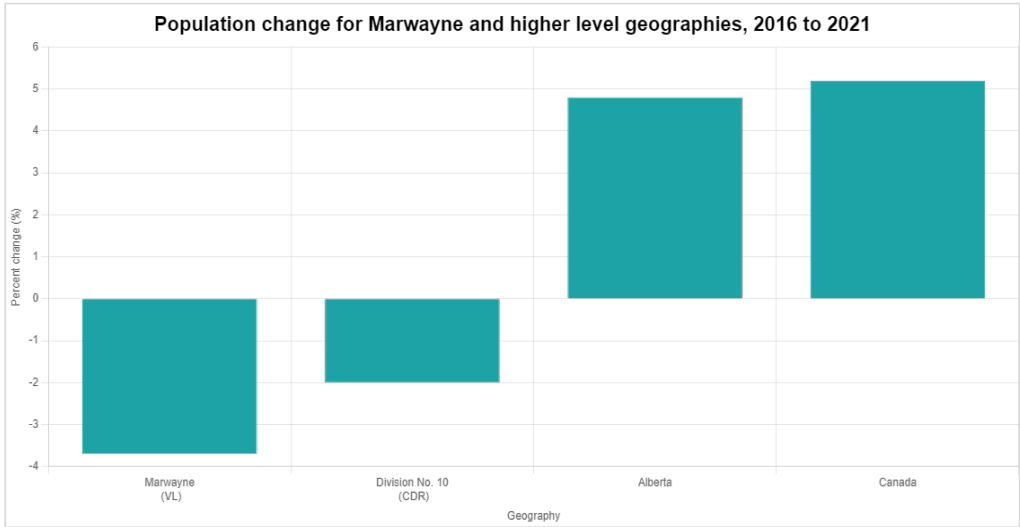
### DEMOGRAPHIC TRENDS

#### Population Growth



The population of Marwayne declined by 3.7%, from 564 to 543, while the population of Division No. 10 declined by 2%. In contrast, Alberta's population grew by 4.8%, behind the national average at just over 5%, as shown in Figure 22 below.

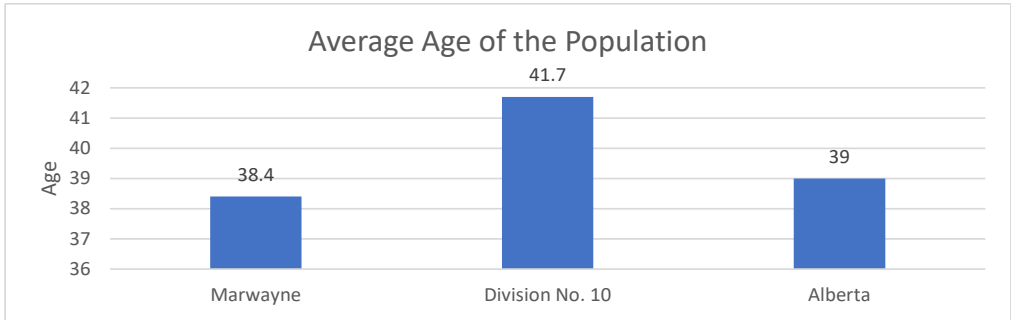
Figure 21 - Population Change for Marwayne and Higher-Level Geographies 2016-2021.



Source: Statistics Canada, Census of Population, 2016, 2021

Population Age Profile

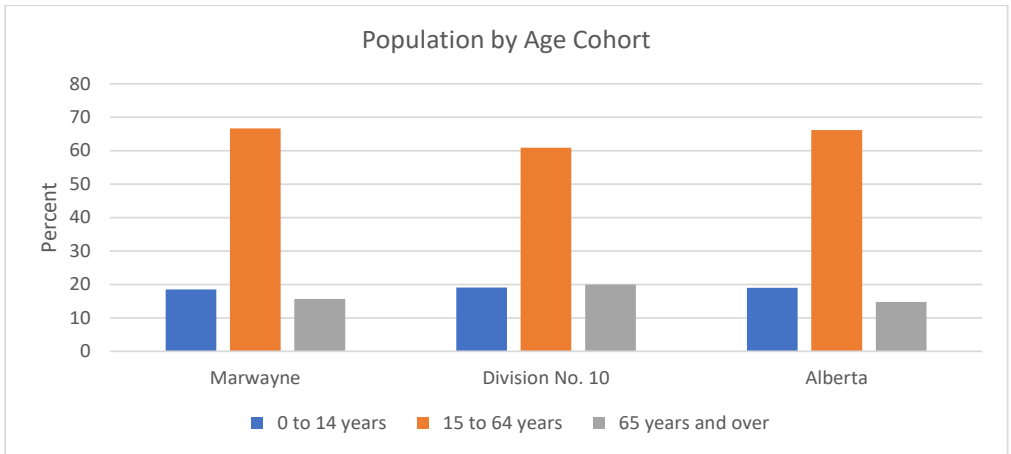
Figure 22 - Comparative Average Age of Marwayne's Population.



Source: Statistics Canada, Census of Population, 2021

In 2021, the average age of residents in Marwayne was 38.4 years, slightly less than the Province at 39 years and more advantageous than Division No. 10, where the population is, on average, over three years older (Figure 23).

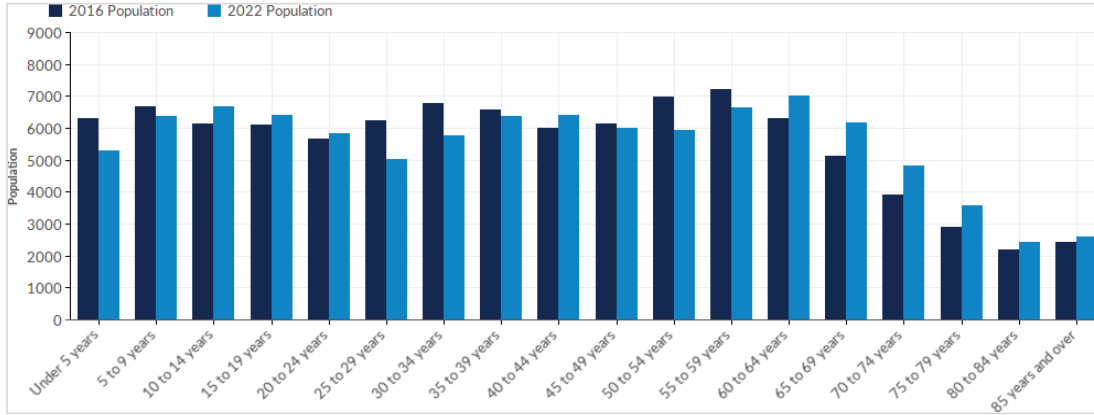
Figure 23 - Comparative Age Distribution of Marwayne's Population.



Source: Statistics Canada, Census of Population, 2021.

Marwayne has a greater proportion of individuals within the peak working age range 15-64 with 66.7% of the population as shown in Figure 24 compared to 60.7% of Division No. 10's population falls into this range. The proportion of under 15s exceeds that of over 65 years in Marwayne and the Province. However, in Division No. 10, the situation is reversed with slightly more seniors than children and youth.

Figure 24 - Population by Detailed Age Cohort – Division No. 10.



Source: Statistics Canada, Census of Population, 2016, 2021

Since Marwayne’s population is small, Division No. 10 is an important potential labour pool for the Village. Trends in this geographical area will impact labour supply. Figure 25 shows that population growth is occurring in the older age cohorts, increasing in all age groups over 60. In contrast, the most notable population declines were found in under 5-year-olds (-16%), suggesting the need for more young families to ensure the future of the region, and among those in the peak working age group of 25 to 29 years (-20%) and 30 to 34 years (-15%). All of which underlines the importance of investment and talent attraction to the region.

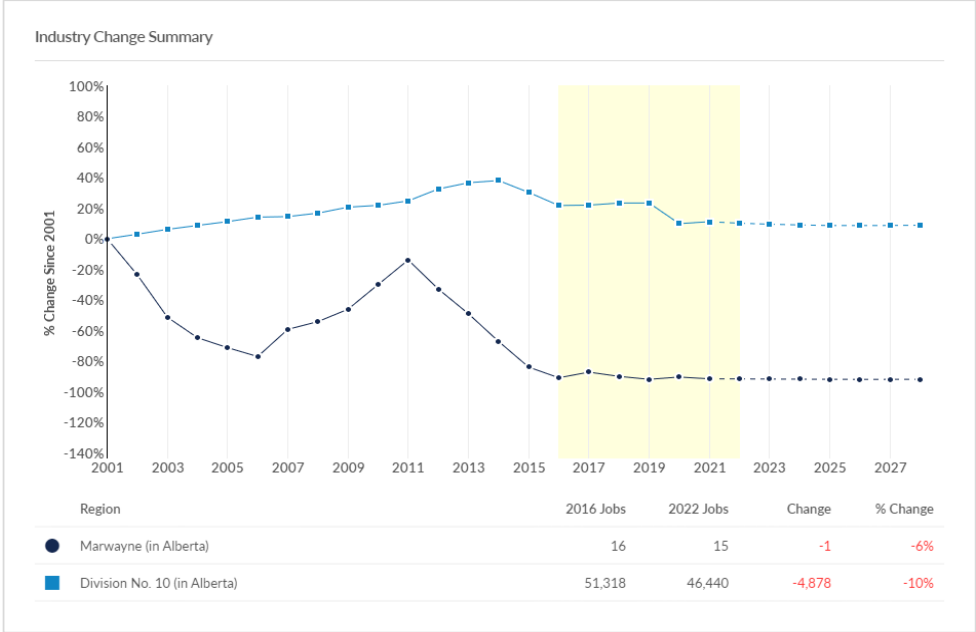
**INDUSTRY AND EMPLOYMENT**

**Employment Trends**

Marwayne has a minimal number of jobs falling from 16 to 15 between 2016 and 2022, which is expected to remain flat until 2027, according to Lightcast’s modelling forecasts. Overall, the Village experienced a sharp fall in employment in the early 2000s, with a short-lived spike in 2011.

Division No. 10 had steady employment growth until 2014 when it began to decrease. There was also a dip in 2020, likely attributable to COVID-19, and is reflected by the decline in jobs from 51,318 in 2016 to 46,400 in 2022. These numbers are anticipated to remain flat until 2027, according to Lightcast’s modelling forecasts.

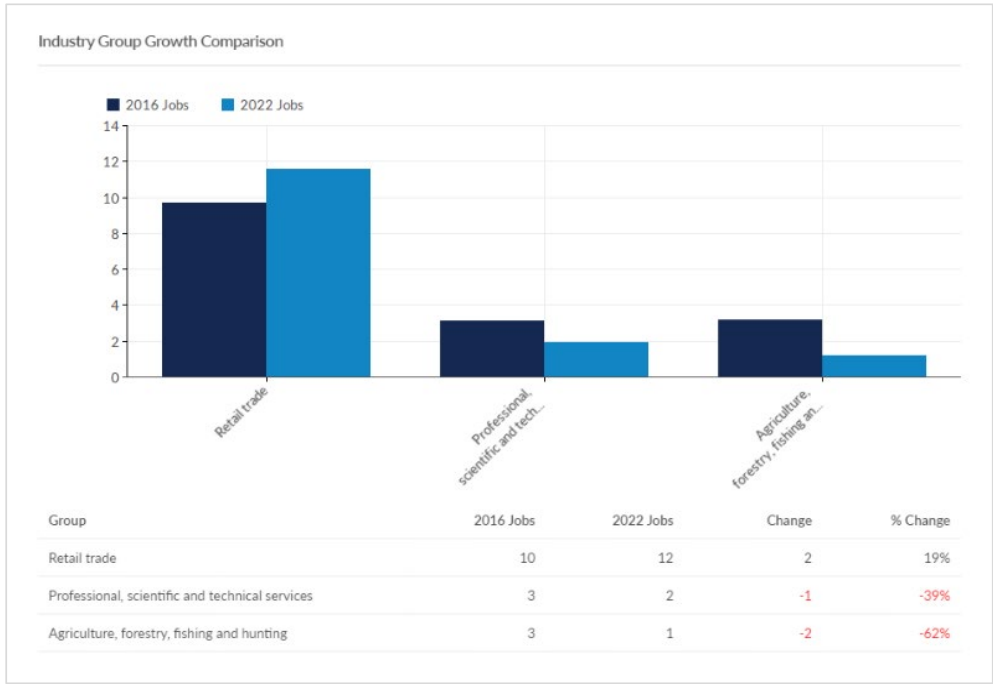
**Figure 25 - Employment Trends in Marwayne and Division No 10, 2016-2022.**



Source: Lightcast (formerly EMSI Analyst), 2022.

Employment Trends by Sector

Figure 26 - Industry Growth by Sector in Marwayne.



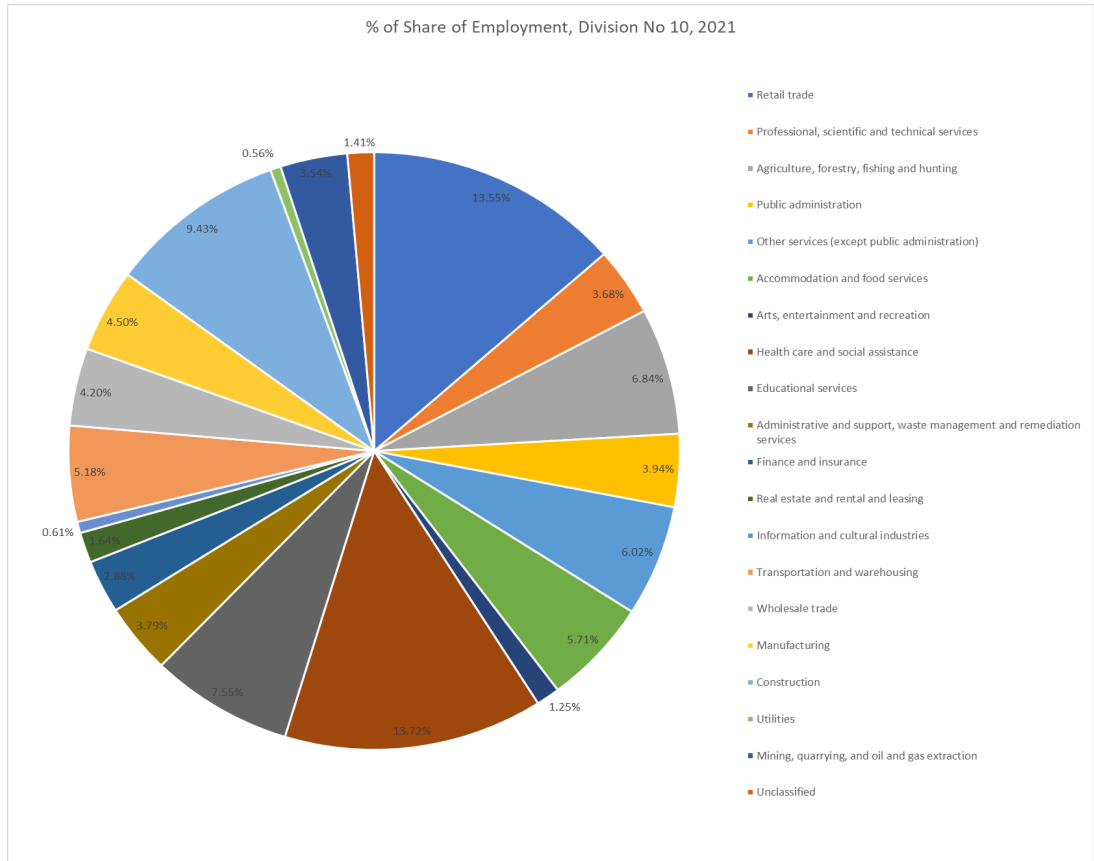
Source: Lightcast (formerly EMSI Analyst), 2016, 2022.

The retail trade employs the most people, with just a handful in professional, scientific, technical services, agriculture, forestry, and fishing. The retail trade added two jobs between 2016 and 2022, with losses in professional, scientific, technical services (1), agriculture, forestry, and fishing (2), as shown in Figure 27.

Figure 28 shows the percent share of employment in Division No. 10. The leading employer sectors are health care and social assistance (13.8%, 6,371 jobs), followed by retail (13.5%, 6,292 jobs), and construction (9.4%, 4,379 jobs). Notable sectors include agriculture, forestry, and fishing (6.8%, 3,178 jobs), manufacturing (4.5%, 2,089 jobs), transportation & warehousing (5.1%, 2,404 jobs), mining, quarrying, and oil and gas extraction (3.5%, 1,654 jobs), and other services (except public administration).



Figure 27 - Percent Share of Employment by Sector in Division No 10.



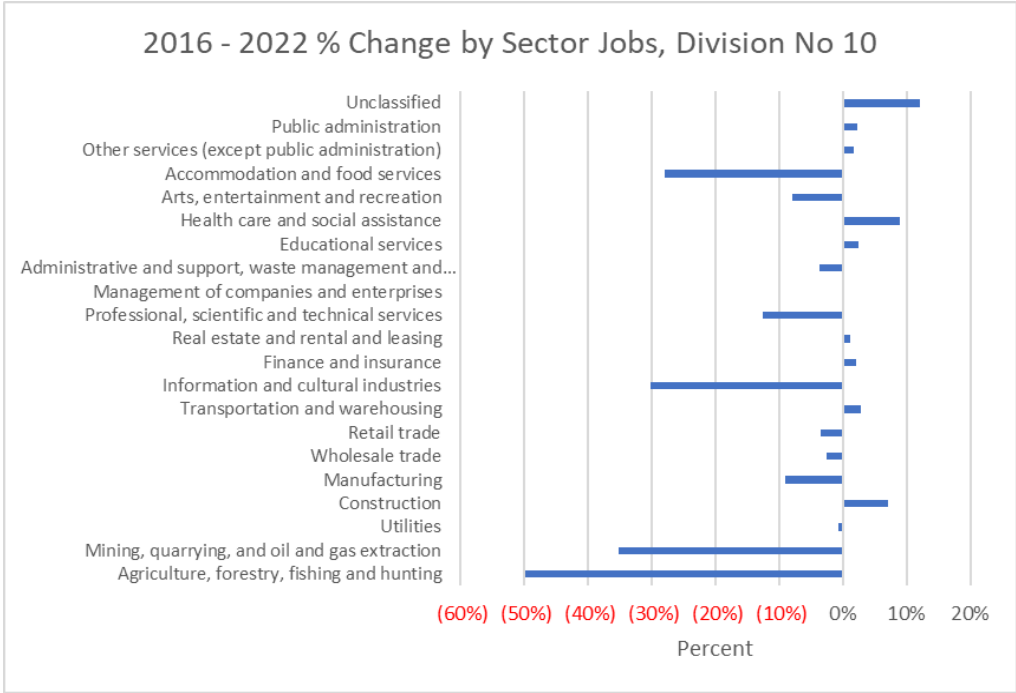
Source: Lightcast (formerly EMSI Analyst), 2022.

Figure 29 below shows the percentage change between 2016 and 2022 by sector, with Figure 30 showing changes at the 4-digit North American Industry Classification System (NAICS) level. The number of jobs declined in 11 of the 21 2-digit NAICs industries. Several important sectors suffered heavy job losses –agriculture, forestry, fishing and hunting with a 50% decline, as did farming jobs. Mining, quarrying, and oil and gas extraction with a 35% decline and support activities for mining as shown in Figure 29 below, and oil and gas extraction fell by 39%, which was exacerbated by COVID-19 as seen in Figure 29 below. Information and cultural industries declined by 30%, accommodation and food services decreased by 28%, with jobs in full-service restaurants and limited service eating places falling by 31% and traveller accommodation declining by 29%, both of which could be attributable to COVID-19 (Figure 30, Figure 31 below).

Other notable sectors also declined, albeit by smaller margins, including manufacturing showing a 9% decline, and professional, scientific and technical services falling by 13%. Increases in employment were insufficient to offset the declines. An increase in the number of jobs was seen in building finishing contractors at 20.66% and building equipment contractors at 18.46%. In relation to the spikes experienced during COVID-19, unclassified at 12%, and health care & social assistance at 9% as

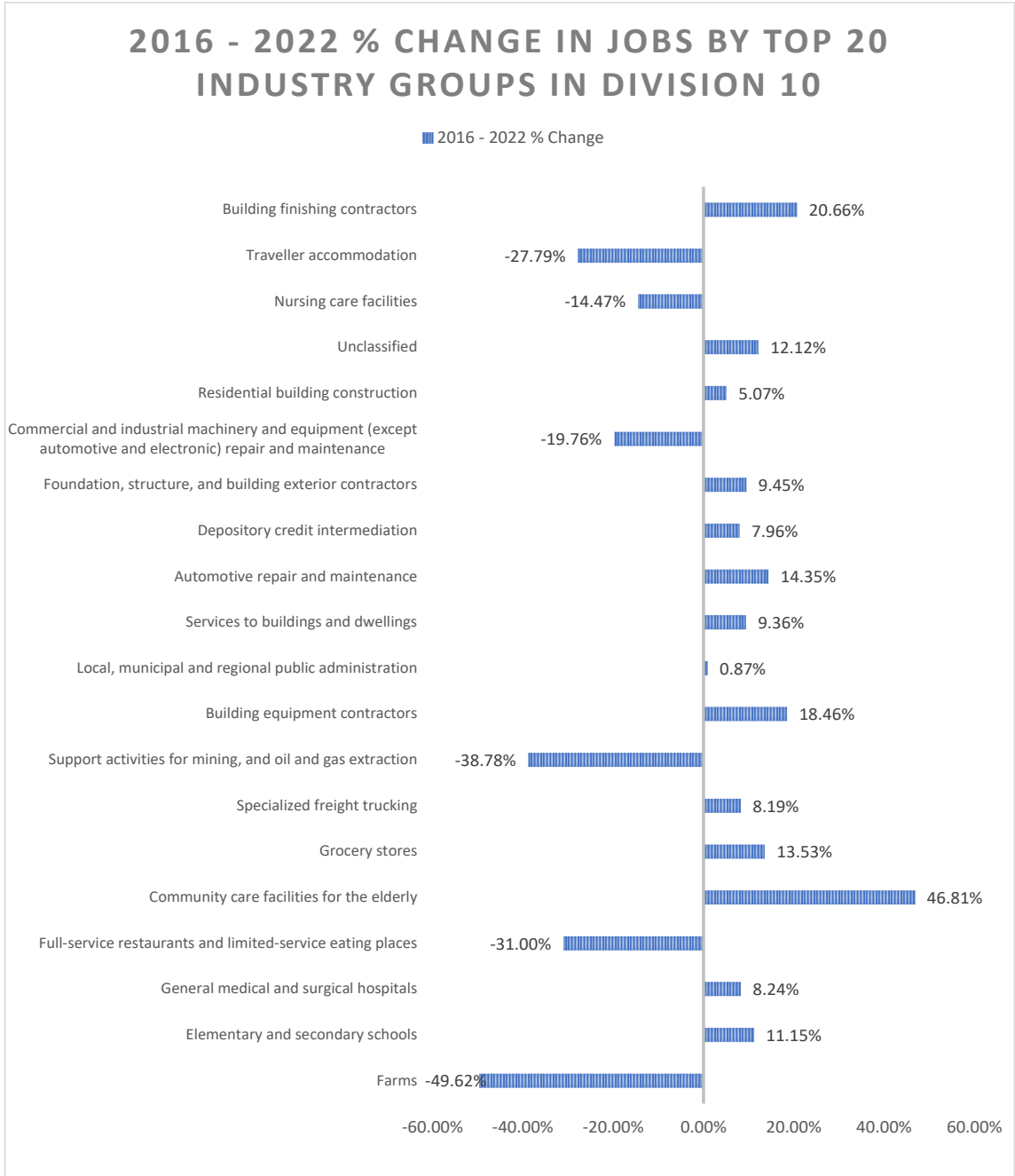
shown in Figure 29 and with jobs in community care facilities for the elderly increasing by 47% as shown in Figure 30. The remaining job increases were small. Notable trends in the 4-digit NAICs sub-sectors (Figure 30) were in commercial and industrial machinery and equipment (except automotive and electronic) repair and maintenance, where jobs declined by 19.76%, while jobs in automotive repair and maintenance increased by 14.35%. Grocery store jobs increased by 13.53%.

Figure 28 - Percent Change in Jobs by Sectors - 2016-2022.



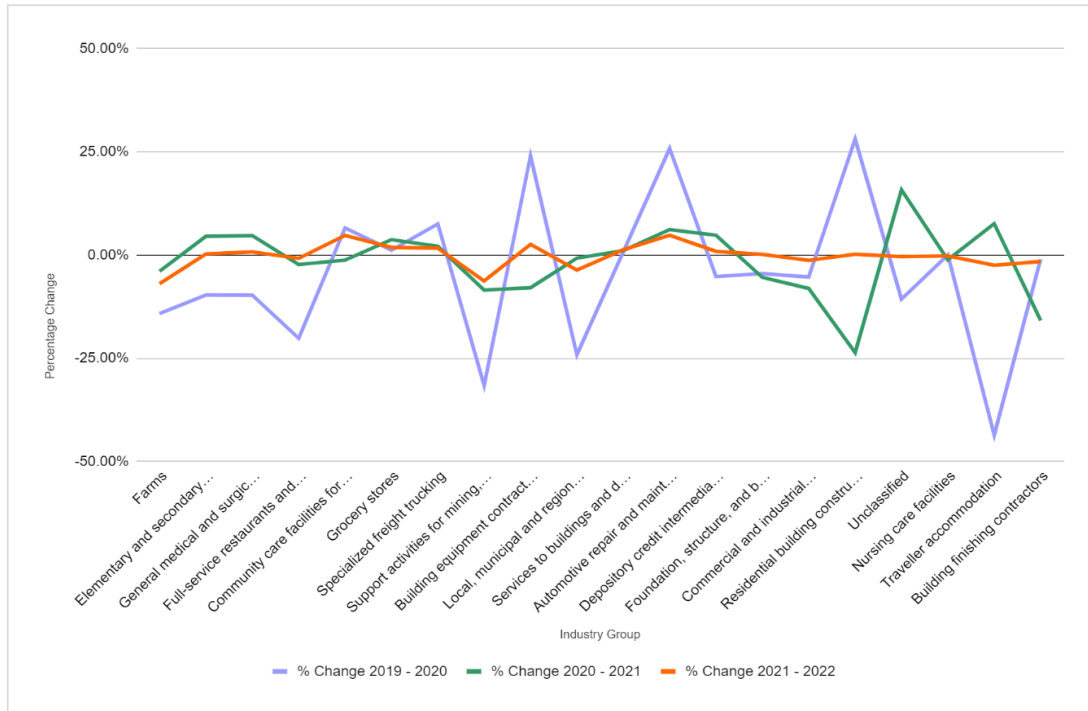
Source: Lightcast (formerly EMSI Analyst), 2016, 2022.

Figure 29 - 2016-2022 Percent Change in Jobs by Top 20 Industry Groups in Division 10.



Source: Lightcast (formerly EMSI Analyst), 2016, 2022.

Figure 30 - Year on Year Growth by Top Industries 2019 – 2022.



Source: Lightcast (formerly EMSI Analyst), 2019 – 2022.

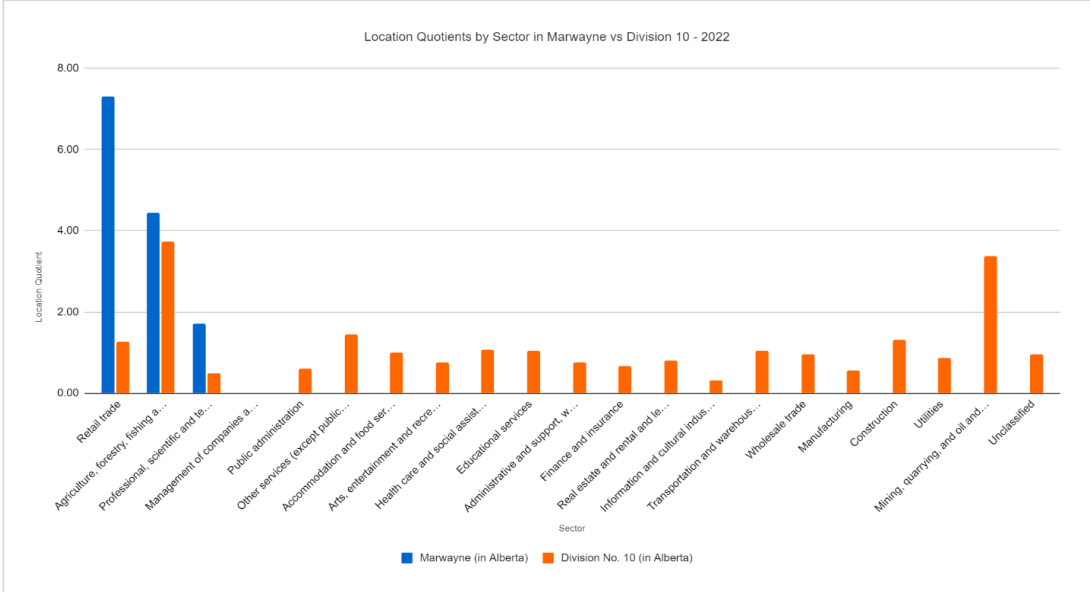
**Industry Concentration**

Marwayne’s most prevalent industries in employment concentration or location quotient (LQ) in relation to the nation are led by retail trade (7.31), followed by agriculture, forestry, fishing and hunting (4.45) and professional, scientific and technical services (1.71) (Figure 32).

Division No 10 also has a relatively high concentration in agriculture, forestry, fishing and hunting (3.74), along with mining, quarrying and oil & gas (3.38). Otherwise, Division No. 10 has a relatively diversified economy with employment concentration comparable to the national average (LQ of around 1) in six sectors and slightly below the national average in seven industries. Other services (except public administration) include transportation and warehousing, construction, and accommodation and food services, which is important to tourism (Figure 32).

However, in Division No. 10 there is low concentration in some knowledge industries - Information and cultural industries (0.33), which includes design and software, and professional, scientific, and technical services (0.55). The same is true of manufacturing (0.55) (Figure 32).

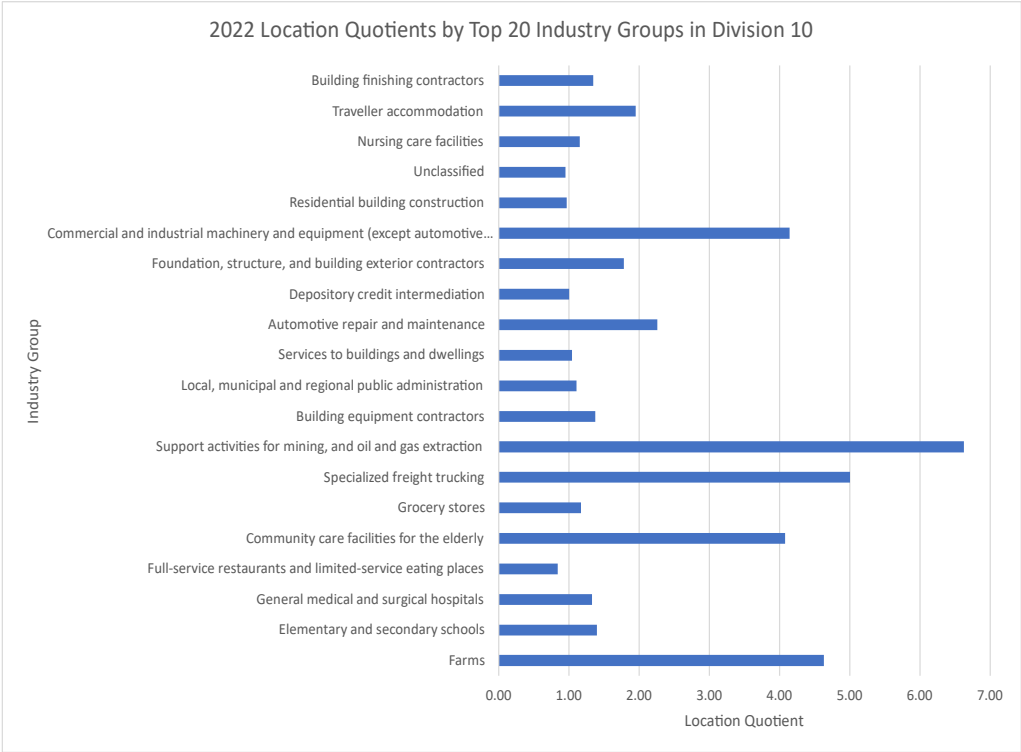
Figure 31 - Location Quotient Marwayne vs. Division No. 10, 2022.



Source: Lightcast (formerly EMSI Analyst), 2022.

A deeper dive at the 4-digit NAICS level sheds more light on the nature of industry concentration in Division No. 10 (Figure 33).

Figure 32 - Location Quotient Top 20 Sectors Division No. 10, 2022.



Source: Lightcast (formerly EMSI Analyst), 2022.

**Business Establishments**

Figure 34 below shows the establishment size distribution by employment in Marwayne. The data collection in Canadian Business Counts includes all businesses that

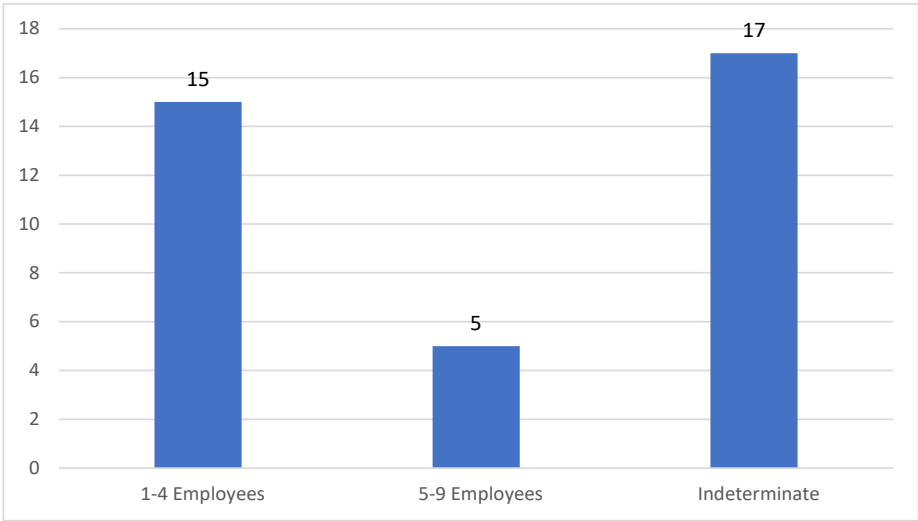
- Have a minimum of \$30,000 in annual revenue; or
- Are incorporated under a federal or provincial act and have filed a federal corporate income tax form within the past three years.

Statistics Canada defines two categories of businesses - employer businesses and indeterminate:

- Employer businesses are defined as having an employee workforce for which they submit payroll remittances to the Canadian Revenue Agency (CRA)
- Indeterminate businesses are defined as having no employees so far as they do not submit payroll remittances to CRA. These businesses may still have a workforce of contracted workers, family members or business owners, and can include solopreneurs and gig economy workers, a growing category of workers

Marwayne is a village of small businesses, all of the 37 are either indeterminate (no employees), have 1-4 employees, or 5-9 employees.

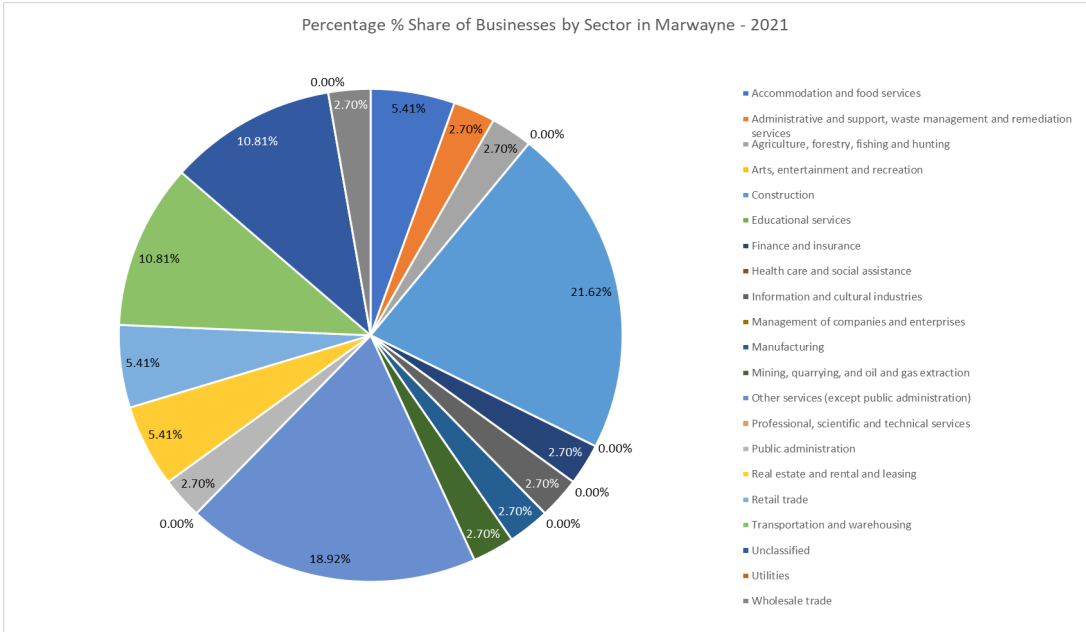
**Figure 33** - Size of Business by Employee in Marwayne, 2021.



Source: Lightcast (formerly EMSI Analyst), 2021



Figure 34 - Percentage Share of Businesses by Sector.

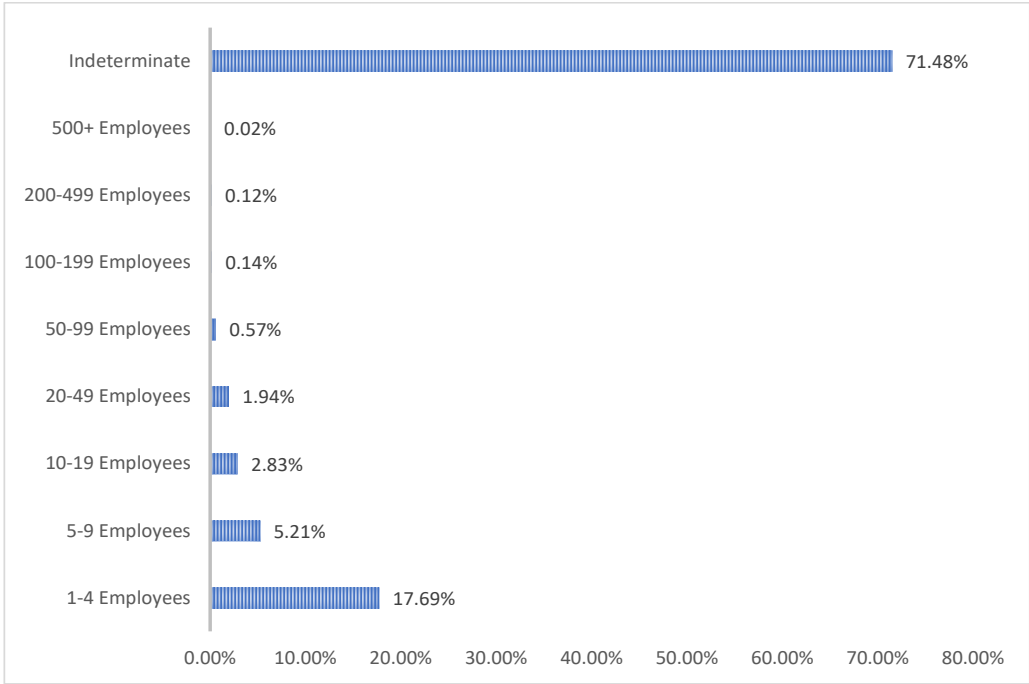


Source: Lightcast (formerly EMSI Analyst), 2021

Division No. 10

Figure 36 below shows the distribution of businesses by the number of employees. The importance of small businesses in Division No. 10 is demonstrated by 15,011 of the 15,095 establishments, or 93.4% of the businesses are indeterminate (no employees) or have 1-4 employees, followed by 5-9 employees. 44 businesses employ over 100 employees, representing 0.28% of the total, showing the area’s ability to sustain large employers.

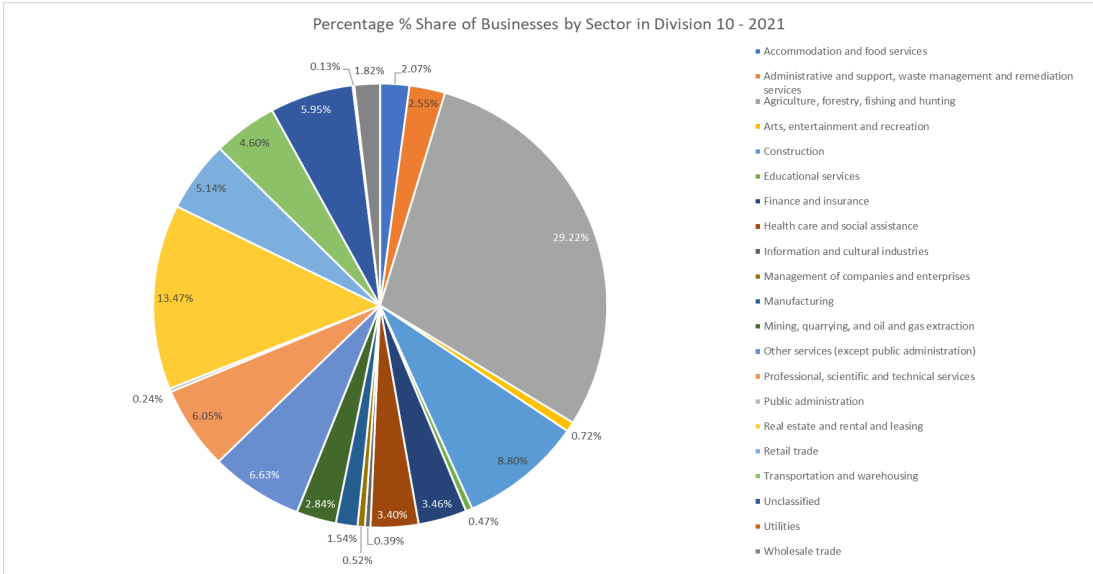
Figure 35 - Size of Business by Employees in Division No 10, 2021.



Source: Lightcast (formerly EMSI Analyst), 2021

Figure 37 below shows the share of businesses by sector in Division No. 10. Agriculture, forestry, fishing, and hunting has by far the largest share of establishments at 29% or 4,648 businesses, followed by real estate and rental and leasing at 13%, and construction at 9%. Other sectors to note are other services (except public administration) at 7%, professional, scientific and technical services with 6%, and transportation and warehousing at 5%.

Figure 36 - Percentage Share of Businesses by Sector.



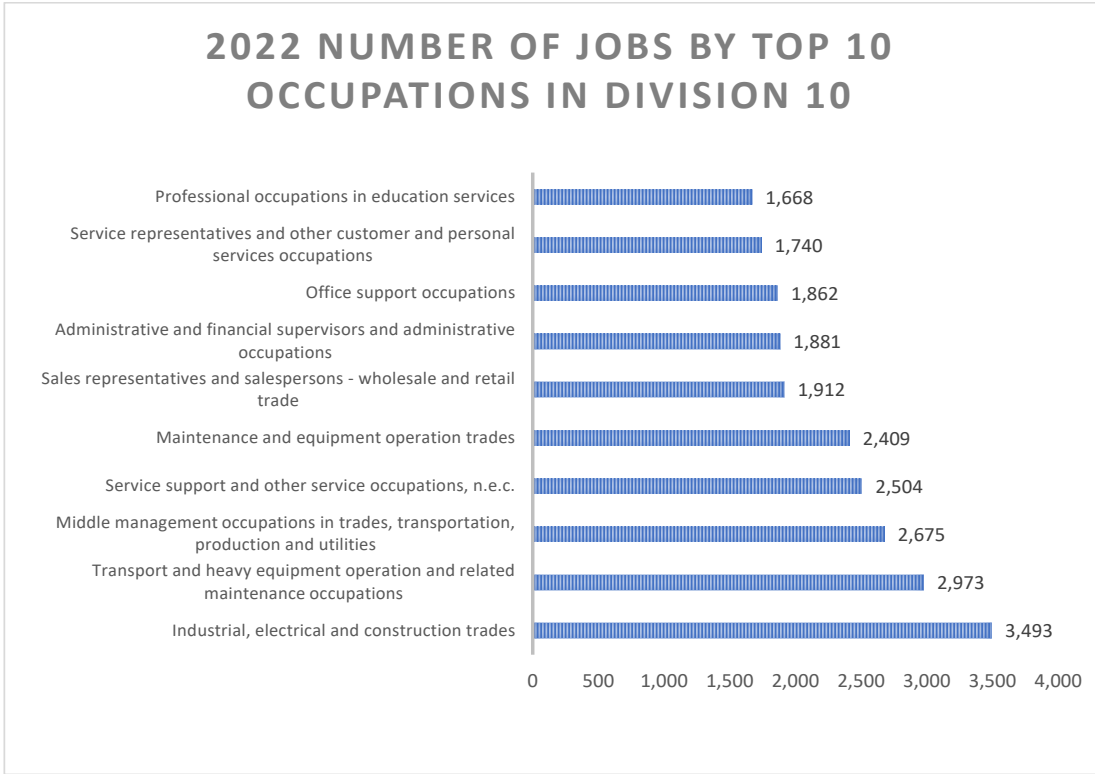
Source: Lightcast (formerly EMSI Analyst), 2021

Occupations

Retail and wholesale trade managers, store shelf stackers, cashiers, general farm workers and retail salespersons are the most prevalent occupations in Marwayne’s businesses, each represented by less than 10 employees. However, Division No 10 will be an important catchment for new companies in Marwayne. Figure 38 below shows the number of jobs by top ten occupations in Division No. 10.

There is a significant representation in occupations around skilled trades with industrial, electrical, and construction trades (3,493 jobs), maintenance and equipment operation trades (2,409 jobs), transport and equipment operation and related maintenance operations (2,973 jobs) and representation at the middle management in trades, transportation, production, and utilities (2,675 jobs). Also significant are service support and other related occupations (2,504 jobs), office support (1,862 jobs, and administrative and financial supervisors and administrative occupations, all of which are a factor in back-office operations.

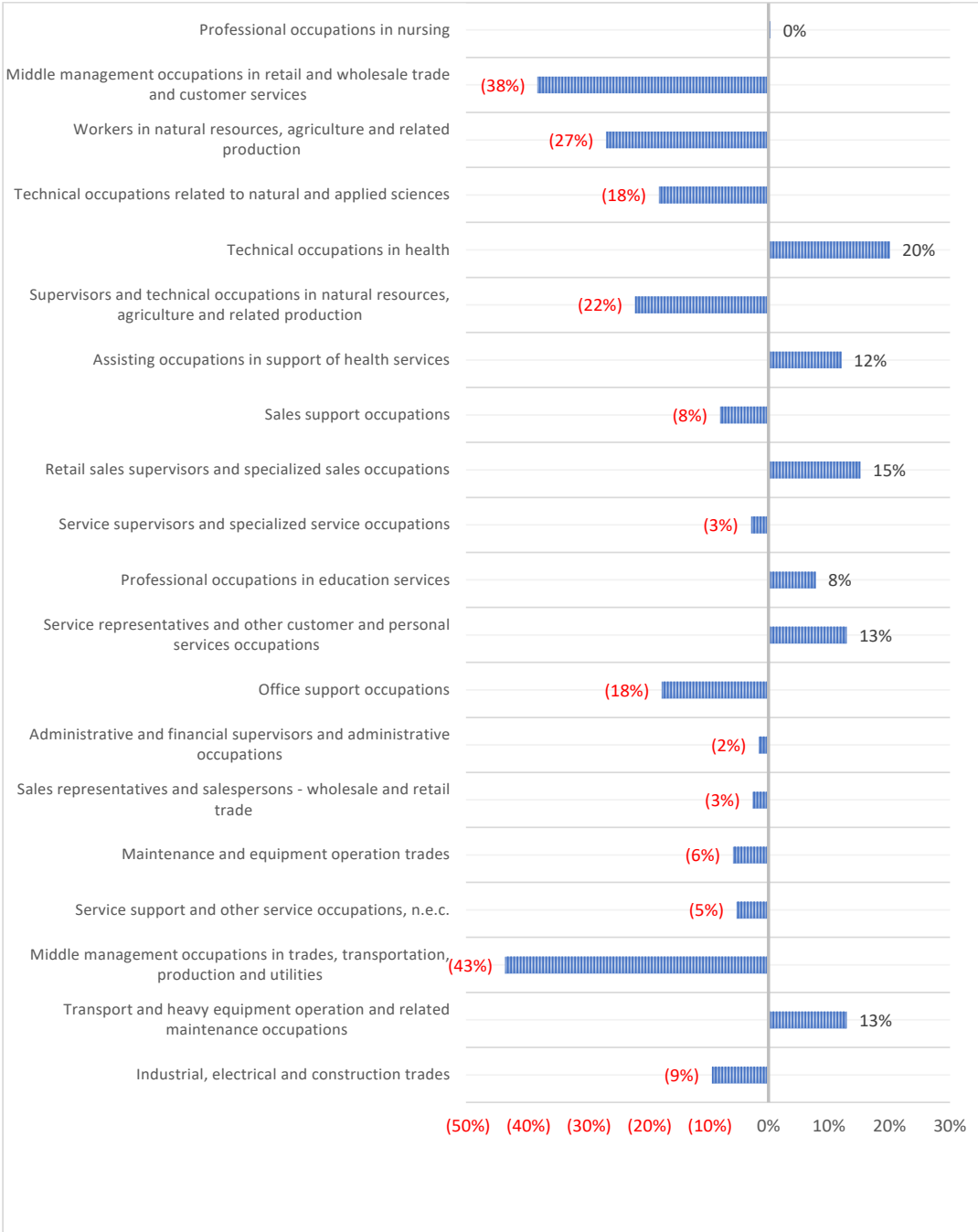
Figure 37 - 2022 Number of Jobs by Top 10 Occupations in Division 10.



Source: Lightcast (formerly EMSI Analyst), 2022 Between 2016 – 2022, occupational growth showed mixed results, as shown in Figure 39 below. Only six of the top occupations in terms of job numbers grew. The most significant growth was seen around health care with technical occupations in health (20%) and assisting occupations in support of health services (12%). Other gains were associated with sales with retail sales supervisors and specialized sales occupations (15%), service representatives and other customer and personal services occupations (13%). Transport and heavy equipment operation and related maintenance occupations (13%) also registered an increase.

However, heavy losses were sustained in managerial positions - middle management occupations in trades, transportation, production, and utilities (43%), middle management occupations in retail and wholesale trade and customer services (38%), and to a lesser extent, supervisors and technical occupations in natural resources, agriculture and related production (22%), retail sales supervisors and specialized sales occupations (15%) indicating possible labour availability in these areas. Office support occupations were added to these losses in office operations (18%). Workers in natural resources, agriculture and related production occupations (27%) also suffered heavy losses reflecting the significant decline in agricultural employment as indicated in the industry employment analysis above.

Figure 38 - 2022 % Change in Top 20 Jobs in Division 10.



Source: Lightcast (formerly EMSI Analyst), 2022

**8**

**ENVIRONMENTAL SCAN AND ECONOMIC  
BASE ANALYSIS**

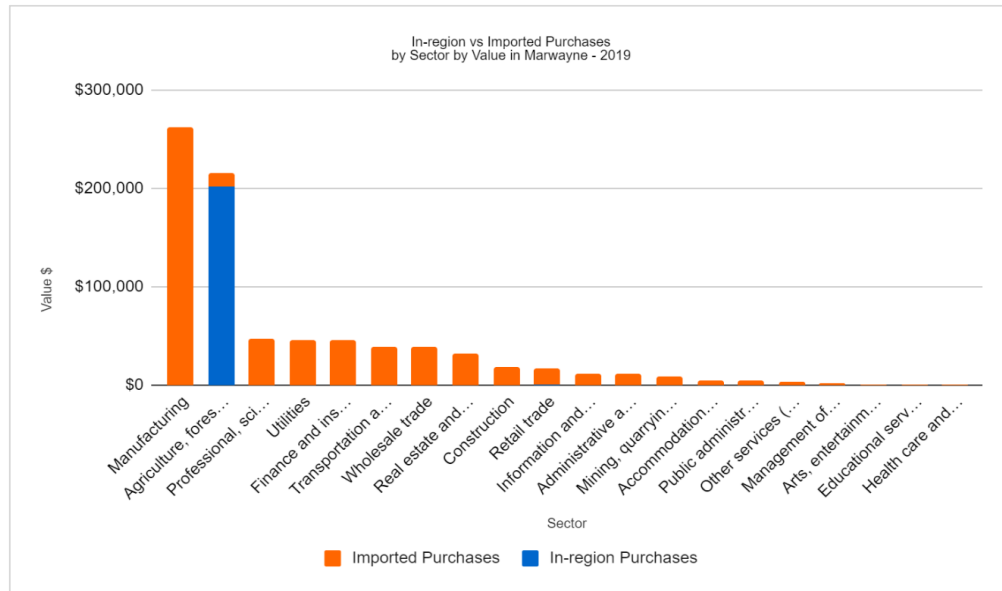
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VILLAGE OF MARWAYNE

**Industry Supply Chain Activity**

Agriculture, forestry, fishing, and hunting industries is the only sector with in-region purchases at \$215,544. The highest expenditure was on manufacturing-related purchases (\$262,868). The remaining sectors were below \$50,000 (Figure 40 below)

**Figure 39** - In Region vs Imported Purchases by Sector by Value in Marwayne – 2019.



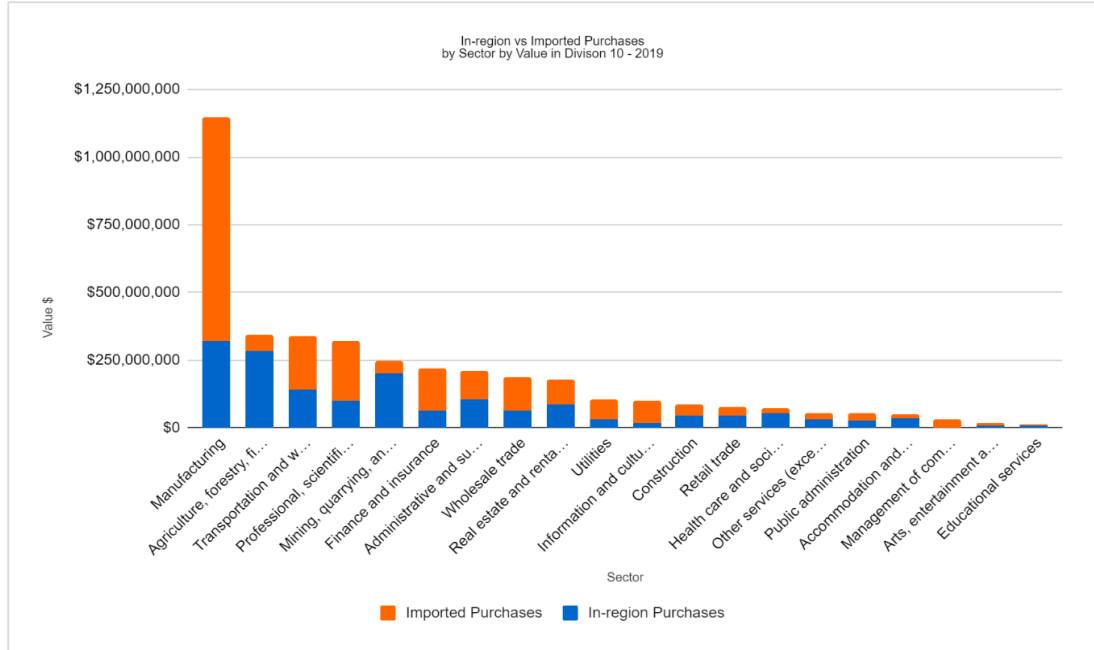
Source: Lightcast (formerly EMSI Analyst), 2019

**Division 10**

Agriculture, forestry, fishing and hunting and mining, quarrying, and oil and gas extraction had the leading percentage of purchases by a sector in-region, both at 82%, followed by health care and social assistance at 74%, retail trade (59%) and construction (54%). The leading purchasing sectors by value were manufacturing at \$1.15 billion, with agriculture, forestry, fishing and hunting a distant second at \$345,279,383, transportation and warehousing at \$337,610,394, and professional, scientific and technical services at \$318,332,290. The leading sectors by percentage of purchases imported were management of companies and enterprises at 98%, information and cultural industries (81%), utilities (72%), finance and insurance (71%) (Figures 41, 42 below).

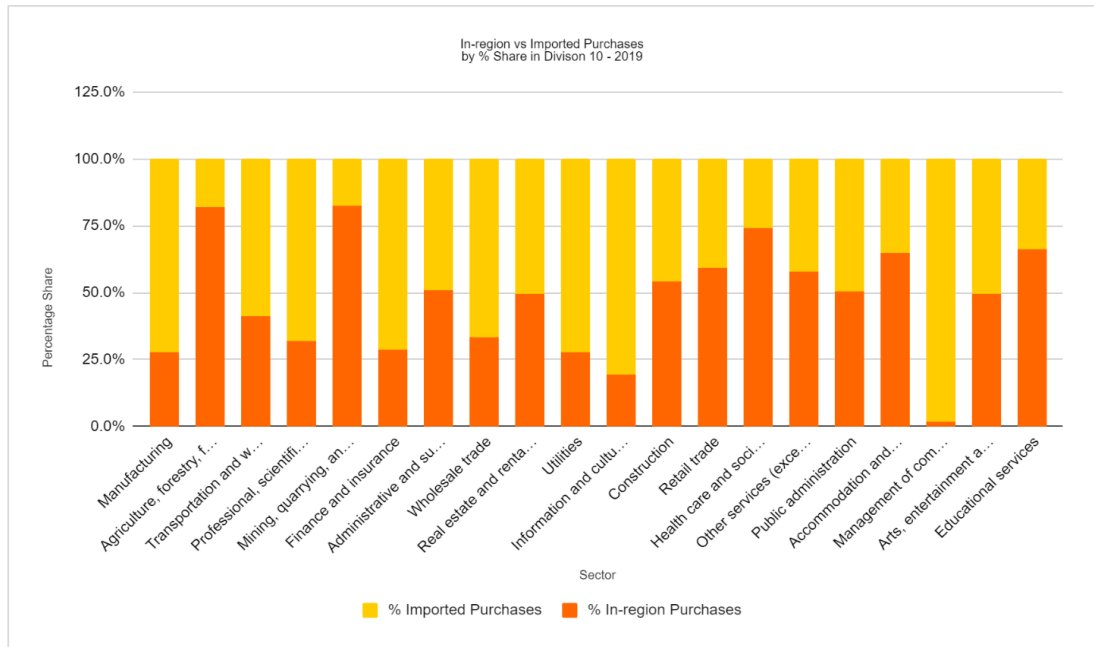


Figure 40 - In Region vs Imported Purchases by Sector by Value in Division No. 10- 2019.



Source: Lightcast (formerly EMSI Analyst), 2019

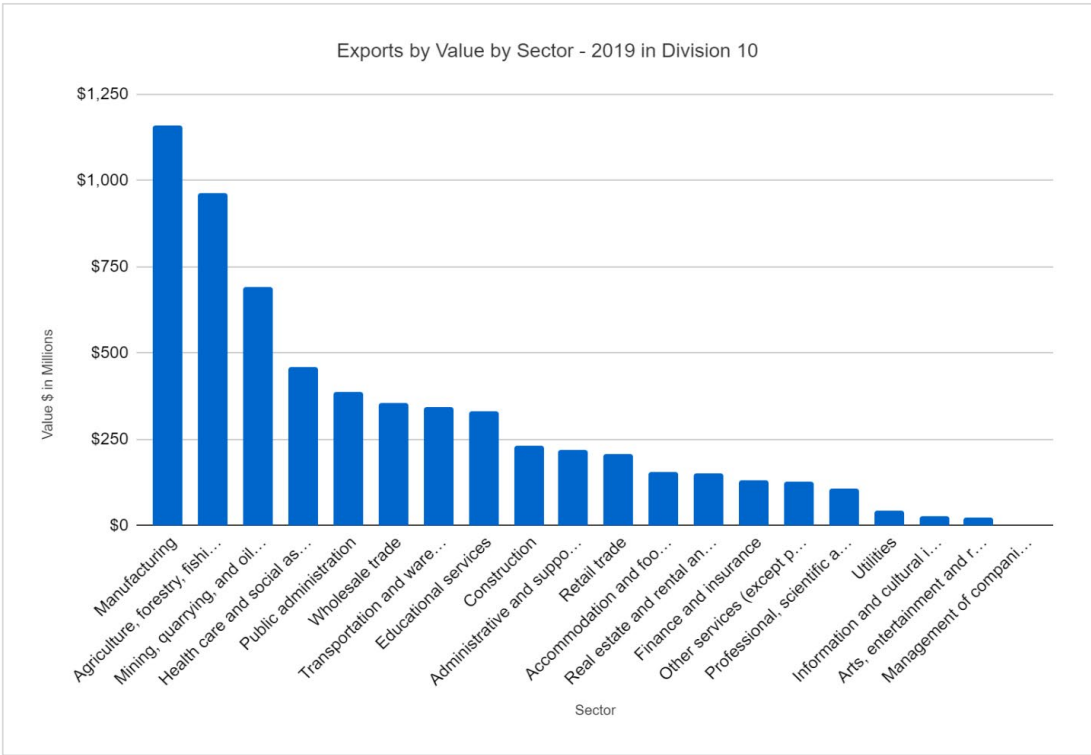
Figure 41 - In Region vs Imported Purchases by Sector by Percent Share in Division No. 10 – 2019.



Source: Lightcast (formerly EMSI Analyst), 2019

Figure 43 shows the exports by sector and value in Division No. 10 in 2019. The manufacturing sector is the leading exporter, valued at \$1,16 billion, followed by agriculture, forestry, fishing and hunting at \$965,101,226 and mining, quarrying, and oil and gas extraction at \$690,825,700. Also of note are Wholesale trade with \$356,174,316, transportation and warehousing at \$343,639,083, and construction at \$229,481,528. Exports in these sectors denote strength that should be built on in future development efforts.

Figure 42 - Exports by Sector and Value in Division No. 10 – 2019.



Source: Lightcast (formerly EMSI Analyst), 2019

**8.2 Land & Infrastructure Review**

Element	Description	Comments
<b>Transportation</b>		
Road	Yellowhead Trans-Canada Highway (Highway 16)	Approximately 18 km north. Connects to Lloydminster, Edmonton, and beyond.
	Alberta Highway 45	Connects Marwayne with the Saskatchewan border to the east
	Alberta Highway 897	Connects Marwayne with the City of Cold Lake and the Cold Lake Oil Sands Deposit to the north and the Village of Kitscoty and Highway 16 to the south. (MDP)
Rail	CP/CN Intermodal terminal Transload facilities	Edmonton Lloydminster
Air	Edmonton International Airport Regional airport - Lloydminster	214 km west 29 km - WestJet flights to Calgary Border town AB/SK
Port	Connections through CP to Vancouver CN to Vancouver, Prince George, Prince Rupert	Trade corridor
<b>Broadband</b>		
Connectivity	Strategic Plan Goal to Improve Village broadband connectivity Broadband does not appear to be available	MSC Net specialist rural provider – GigAir, Fibre Optic being implemented in select communities Alberta Broadband Strategy
<b>Utilities</b>		
Water		
Energy	Just Energy - electricity and natural gas ATCO – natural gas	Deregulated energy market – range of providers
<b>Land &amp; Buildings</b>		
Land	7 Commercial lots in the downtown core	\$10K - \$15K
Buildings	Multi -Use property Currently Car Wash/Takeout/ Convenience Store	\$350,000

**8.3 External Trend Analysis**

**Methodology**

As Marwayne had no observable Foreign Direct Investment, or FDI, in the last 3 years, it has not had an opportunity to potentially diversify its sectors. We opted to revise the FDI inflows of the entire Province of Alberta to account for sector activity that may be further away but more relevant to Marwayne.

Due to Markwayne’s proximity to the Saskatchewan border, we also analyzed the FDI inflows of Saskatchewan to account for sector activity that, while also possibly further away, would be relevant to Marwayne.

Given that the provincial FDI flow analysis included several FDI recipient cities/towns, i.e., 11 regions in Alberta (note: 1 was not specified) and 5 regions in Saskatchewan, we narrowed the radius to 7 nearby regions to increase the relevance of our analysis. Consequently, we isolated FDI destination locations within 3 hours or less from Marwayne and analyzed their FDI inflows.

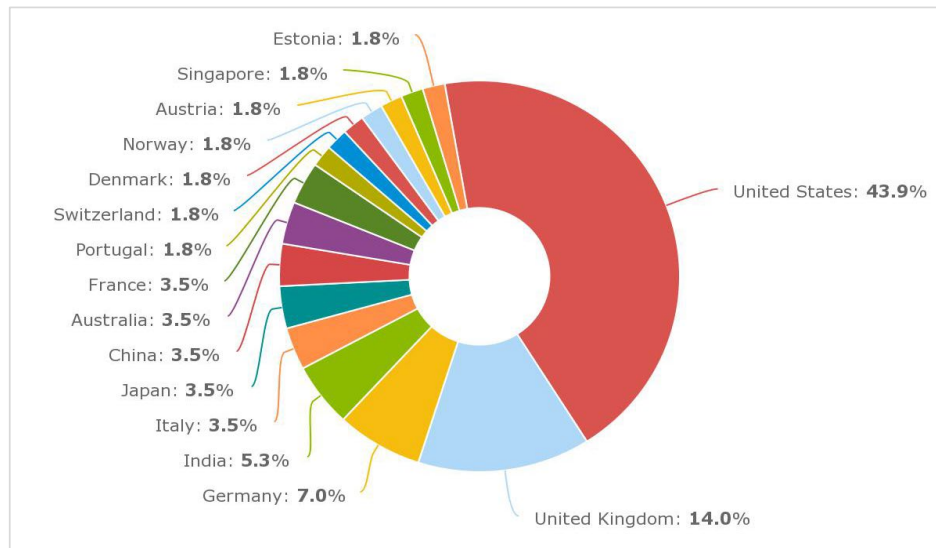
The list of nearby regions includes 4 regions from Alberta (Acheson, Edmonton, Leduc, and Hardisty) and 3 regions from Saskatchewan (Maidstone, Biggar and Saskatoon).

**FDI Flows into Alberta**

Over the last 3 years, there were 57 FDI projects into Alberta, of which nearly 44% originated from the U.S. In 2022 alone, the U.S. accounted for 50% of FDI into Alberta.

Western Europe accounts for approximately 37% of FDI into Alberta, while Asia-Pacific represents 17.5%.

**Figure 43** - FDI into Alberta by Percentage Share of Projects by Source Country - June 2019 – 2022.

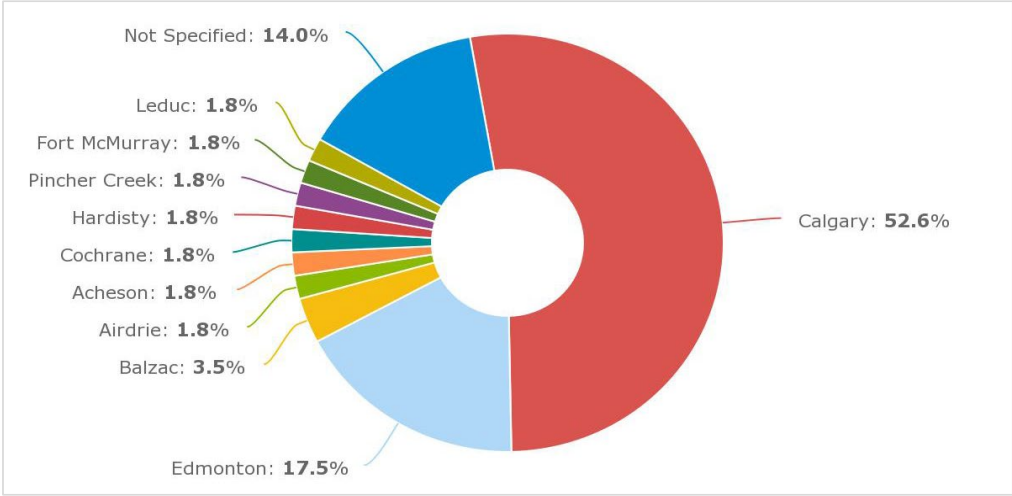


Source: www.fdimarkets.com 2022.

Over the past 3 years, Calgary has been the dominant recipient region for FDI in Alberta; combined with Edmonton; they account for 70% of inbound FDI.

In 2022, Calgary and Edmonton represented 40%, and 30%, respectively, of all FDI received in the Province, with Edmonton gaining more market share and narrowing the gap.

**Figure 44** - FDI into Alberta by Percentage Share of Projects by Destination City - June 2019 – 2022.

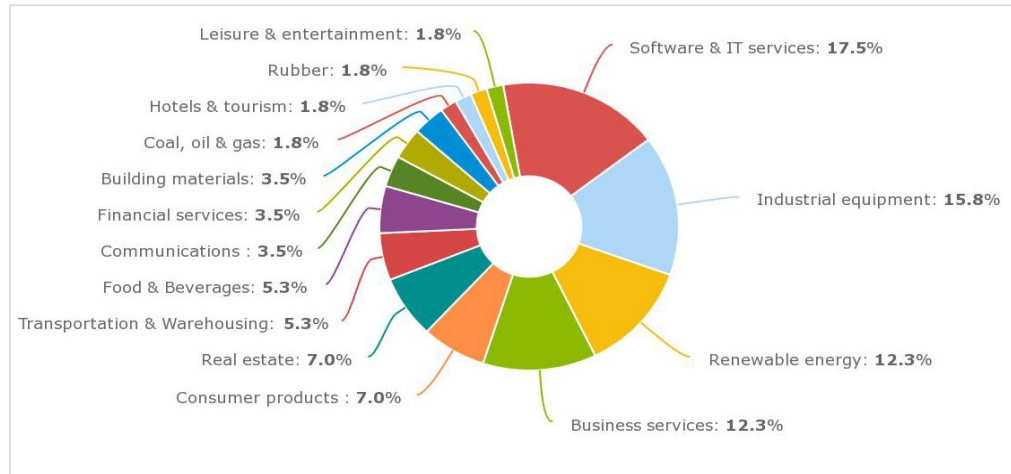


Source: [www.fdimarkets.com](http://www.fdimarkets.com) 2022.

In 2021, Software & IT services, Industrial equipment, Renewable Energy and Business services each accounted for 14.3% of the share of investment projects, which combined represented nearly 60% of all FDI projects into the Province.

Over the last 3 years, Software & IT services has been the leading sector for FDI into Alberta, slightly outpacing Industrial equipment. While Renewable energy and Business services were tied for the third largest sector in terms of inbound FDI over the last 3 years. Consequently, there appears to be a slight demand shift towards Software & IT and Industrial equipment.

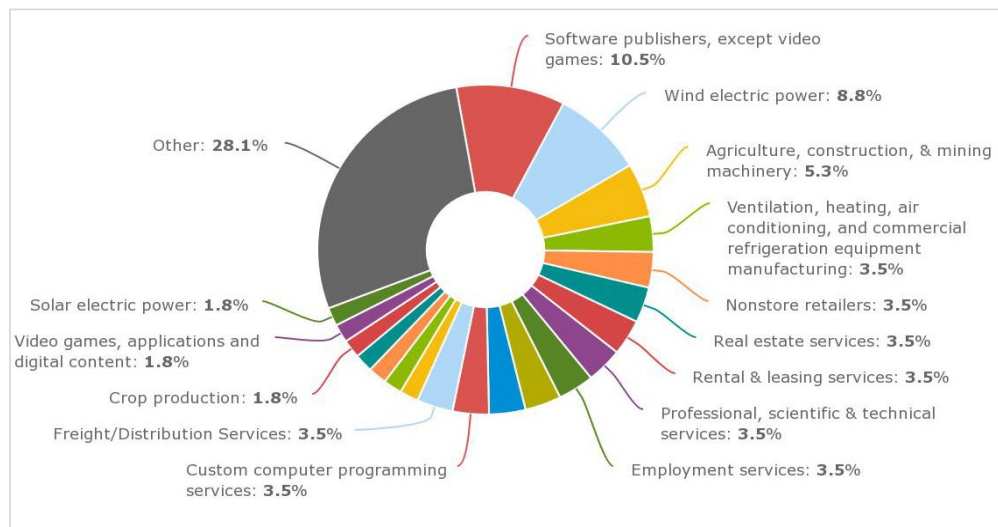
**Figure 45 - FDI into Alberta by Percentage Share of Projects by Sector - June 2019 – 2022.**



Source: [www.fdimarkets.com](http://www.fdimarkets.com) 2022

There is a relatively even distribution in terms of the subsector composition of FDI flows into Alberta. However, the leading 3 sectors, represented nearly a quarter of the share of FDI over the last 3 years, with Software publishers (except video games) as the leading sector, followed by Wind electric power and Agriculture, construction, & mining machinery in second and third place respectively.

**Figure 46 - FDI into Alberta by Percentage Share of Projects by Subsector - June 2019 – 2022.**

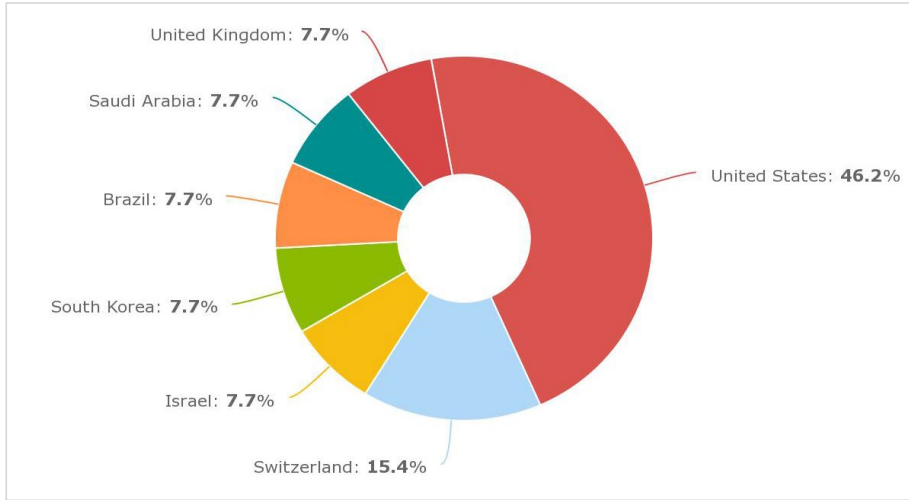


Source: [www.fdimarkets.com](http://www.fdimarkets.com) 2022

**FDI Flows Saskatchewan**

In the last 3 years, there were 13 recorded FDI projects into Saskatchewan. Over 60% of the FDI into the Province originated from the U.S. and Switzerland, with the U.S. accounting for 46% of FDI by source market share.

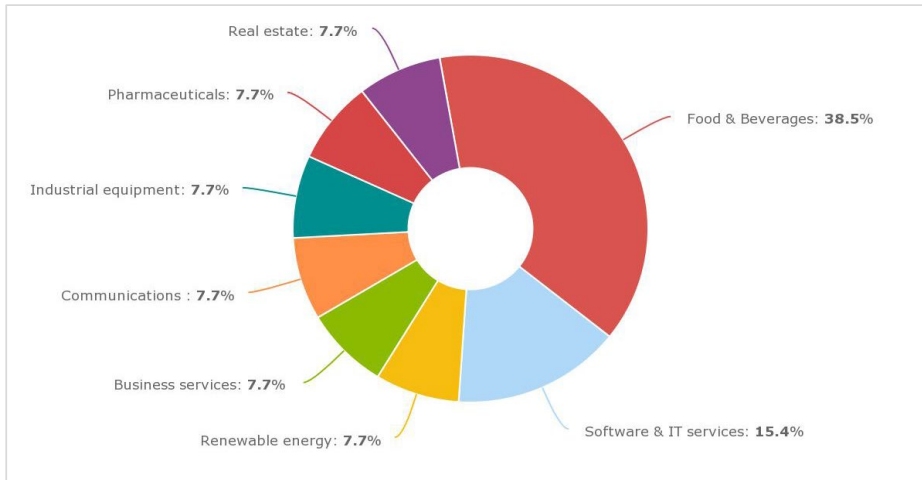
**Figure 47** - FDI into Saskatchewan by Percentage Share of Projects by Source Country - June 2019 – 2022.



Source: [www.fdimarkets.com](http://www.fdimarkets.com) 2022

The leading sector to receive FDI into Saskatchewan was Food & Beverage; the second leading sector was Software & IT, which received well less than half the amount of the Food & Beverage sector.

**Figure 48** - FDI into Saskatchewan by Percentage Share of Projects by Sector - June 2019 – 2022.



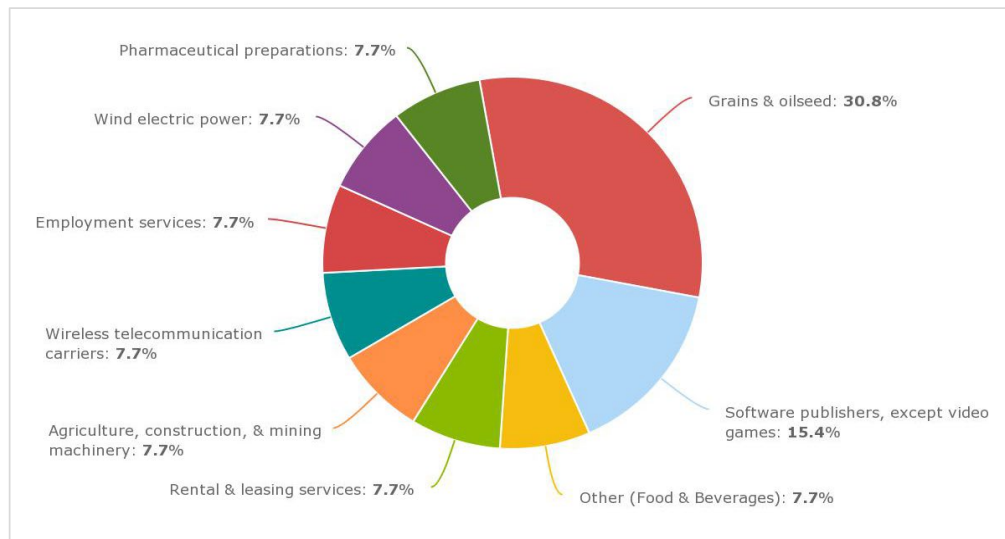
Source: [www.fdimarkets.com](http://www.fdimarkets.com) 2022



The leading subsector received FDI into Saskatchewan are Grains & oilseed with a dominant lead, receiving twice as much FDI as the second leading subsector, i.e., Software publishers, except video games.

From a cluster perspective, Agribusiness received 50% of the FDI over the last 3 years in addition to 50% of the FDI in 2022, along with Professional Services.

**Figure 49** - FDI into Saskatchewan by Percentage Share of Projects by Subsector - June 2019 – 2022.



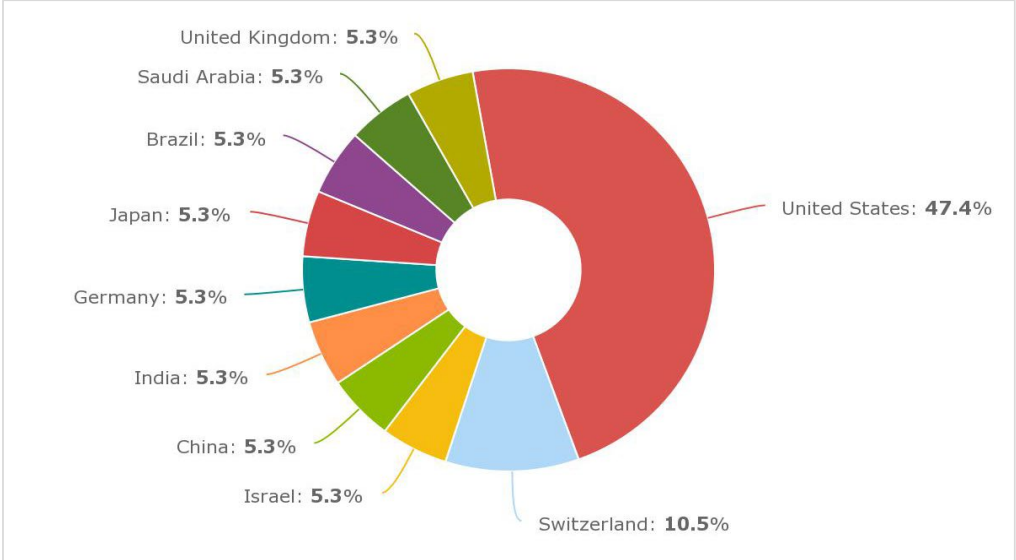
Source: [www.fdimarkets.com](http://www.fdimarkets.com) 2022

**FDI Flows into Nearby Regions**

Nearby regions (those within a 3-hour drive of Marwayne) include Acheson, AB; Edmonton, AB; Leduc, AB; Hardisty, AB; Maidstone, SK; Biggar, SK; and Saskatoon, SK.

Nearly 50% of the 19 FDI projects into the nearby regions originated from the U.S, with roughly 20% coming from Western Europe and approximately 15% coming from Asia-Pacific.

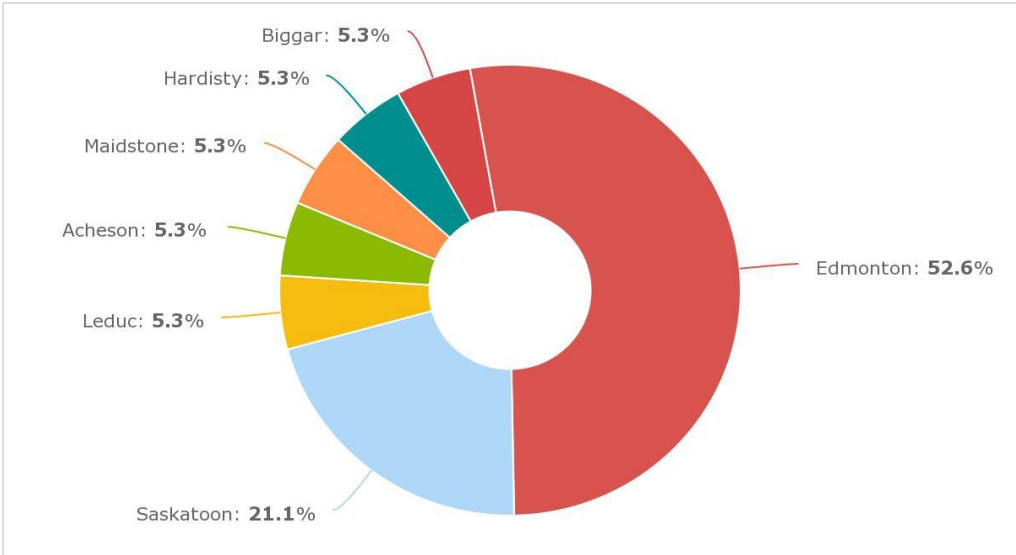
Figure 50 - FDI into Nearby Regions by Percentage Share of Projects by Source Country - June 2019 – 2022.



Source: www.fdimarkets.com 2022

Edmonton received slightly over half of the FDI inflows into the nearby regions. Comparatively, nearly 70% of the FDI into the nearby regions landed in Alberta, making it the more popular destination.

Figure 51 - FDI into Nearby Regions by Percentage Share of Projects by Destination City - June 2019 – 2022.

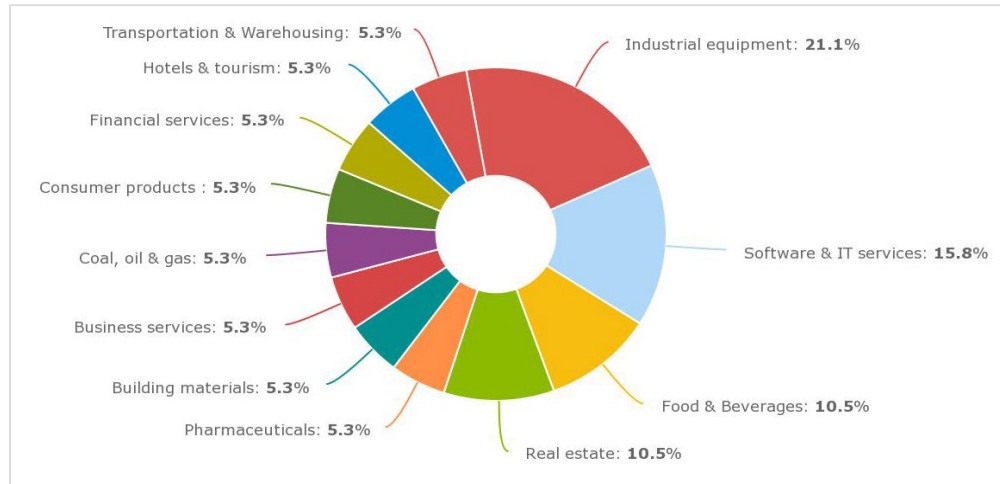


Source: www.fdimarkets.com 2022.

In 2022, there have been so far only 4 recorded FDI projects in Industrial equipment, Real estate, Financial Services, and Transportation & Warehousing.

Also worth noting is that the Real estate sector project is also a Business Services project; the company is a workspace and office provider that is opening a new business center.

**Figure 52** - FDI into Nearby Regions by Percentage Share of Projects by Sector - June 2019 – 2022.



Source: [www.fdimarkets.com](http://www.fdimarkets.com) 2022.

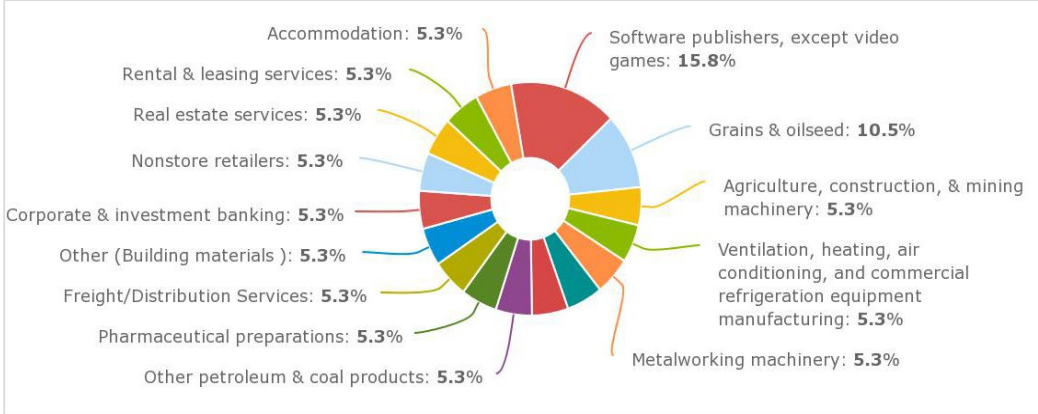
While Software publishers are the leading subsector, an aggregated view shows that Agribusiness accounts for over a quarter of all projects, while Industrial and Professional Services represent slightly over 30% of the FDI projects received within the nearby regions.

Note Agribusiness includes some Software/IT companies; for example, Solinftec, a Brazil-based digital agriculture company, has established operations in Saskatoon, SK.

Food & Beverage also falls into this space; for example, Viterra, a grain handling business and subsidiary of Switzerland-based Glencore, established a new grain elevator in Biggar, Canada.

Also worth noting that Industrial equipment is also part of the Agribusiness cluster; for example, China-based SinoInno Technology, operating as Plant Box, is a producer of LED lighting systems for indoor plant growth, opened a manufacturing and distribution centre in Edmonton.

Figure 53 - FDI into Nearby Regions by Percentage Share of Projects by Subsector - June 2019 – 2022.



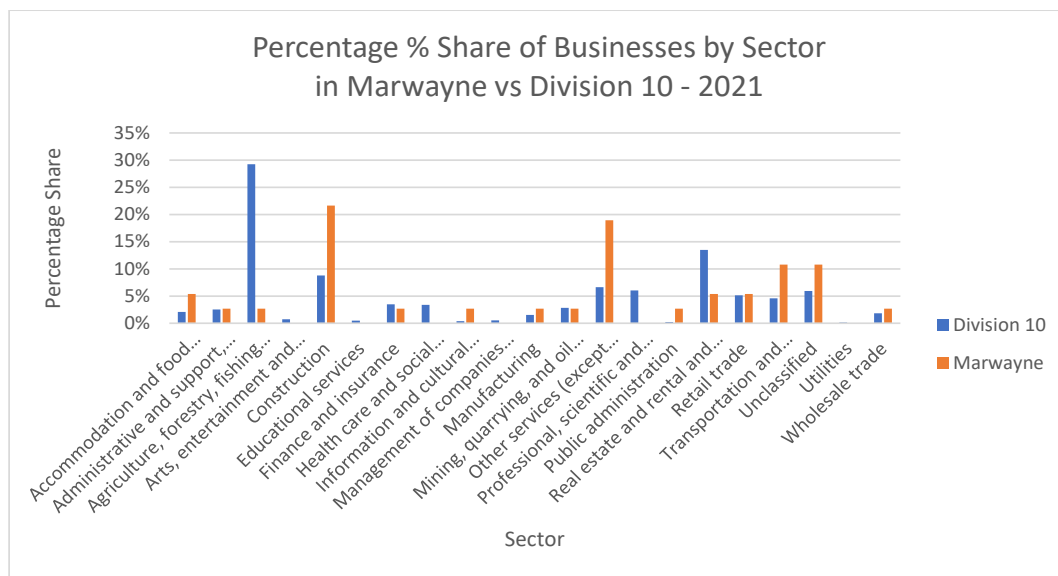
Source: www.fdimarkets.com 2022

**8.4 Target Sector Identification**

**Target Sectors Identification**

Both Marwayne and Division 10 share synergies by way of their percentage share of businesses across several sectors such as Accommodation and food services; Administrative and support, waste management and remediation services; Agriculture, forestry, fishing and hunting; Construction; Mining, quarrying, and oil and gas extraction; Finance and insurance; Manufacturing; Other services (except public administration); Real estate and rental and leasing; Retail trade; Transportation and warehousing; and Wholesale trade.

Figure 54 - Percentage Share of Businesses by Sector in Marwayne vs Division 10 – 2021.



Source: Lightcast (formerly EMSI Analyst), 2021.

Of the above-mentioned sectors, the most viable for investment attraction include:

- Administrative and support, waste management and remediation services;
- Agriculture, forestry, fishing and hunting;
- Mining, quarrying, and oil and gas extraction;
- Finance and insurance;
- Manufacturing;
- Other services (except public administration);
- Transportation and warehousing;

However, Marwayne has the opportunity to draw on the strengths, assets and resources of Division 10, there are sectors that are not active or with low activity in Marwayne and/or Division that would also be suitable for investment attraction. Those include:

- Professional, scientific and technical services
- Information and cultural industries

Supply Chain factors:

- Agriculture, forestry, fishing, and hunting industry is the only sector with in-region purchases in Marwayne
- Marwayne’s largest imported purchases are in the Manufacturing sector and its second largest imported purchase is in the agriculture, forestry, fishing, and hunting sector
- Agriculture, forestry, fishing and hunting and mining, quarrying and Oil and gas extraction had the leading percentage of purchases by a sector in-region in Division 10
- The leading imported purchase sectors by value was manufacturing at \$1.15 billion, with Agriculture, forestry, fishing and hunting in second place but at roughly ¼ the value
- While at a much lower value, the third and fourth leading import purchase sectors were Transportation & Warehousing and Professional, scientific and technical services but with a combined value at well over \$500 million
- The manufacturing sector is Division 10’s leading exporter valued at \$1.16 billion
- The next leading export sectors in Division 10 are Agriculture, forestry, fishing and hunting at \$965K and mining, quarrying, and oil and gas extraction at \$690K

Labour force competitive advantages:

- Agriculture, forestry, fishing and hunting LQ (location quotients) of 4.45 and 3.74 in Marwayne and Division 10, respectively
- Professional, scientific and technical services LQ of 1.71 in Marwayne
- Other services (except public administration) LQ of 1.44 in Division 10
- Transportation and warehousing LQ of 1.06 in Division 10
- Mining, quarrying, and oil and gas extraction LQ of 3.38 in Division 10

External trends:

- Over the last 3 years, over a quarter of the FDI into nearby regions fell within Agribusiness

- During the same period, slightly over 30% of the FDI was split evenly between Industrial and Professional Services projects
- In terms of business activity, during the last 3 years 26.3% of projects were Logistics, Distribution & Transportation sector, 15% of projects fell into Business Services / Professional Services while 10% of projects were Manufacturing related

Given the above-mentioned factors and trends, the ideal target sectors for prioritization are as follows:

- Agriculture, forestry, fishing and hunting;
- Mining, quarrying, and oil and gas extraction;
- Professional, scientific and technical services
- Transportation and warehousing;
- Manufacturing;
- Other services (except public administration).



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**8.5 Opportunity Analysis**

**Introduction**

As part of strengthening economic resiliency, the Village of Marwayne's goals includes increasing the community's economic activity, building and diversifying the assessment/tax base and creating local employment opportunities. In doing so, the Village wants to attract and retain a diverse range of businesses to meet the needs of the community and the surrounding region. The following sets out a range of opportunities to accomplish this goal.

The preceding analysis identified primary and secondary target sectors as follows:

**Primary Target Sectors**

- 1. Agriculture, forestry, fishing and hunting;
- 2. Mining, quarrying, and oil and gas extraction;
- 3. Professional, scientific and technical services
- 4. Transportation and warehousing;

**Secondary Target Sectors**

- 5. Manufacturing;
- 6. Other services (except public administration).

These sectors are intended to support the primary sectors, with applicable opportunities set out in their respective tables.

Note, other services, in this case, would include Automotive repair and maintenance, Electronic and precision equipment repair and maintenance, and Commercial and industrial machinery and equipment (except automotive and electronic) repair and maintenance.

**OPPORTUNITY ASSESSMENT & PRIORITIZATION**

**Agriculture forestry, fishing and hunting**

<b>Agriculture – Sector/Subsector Opportunities</b>			
<b>Opportunity Name</b>	<b>Opportunity Description</b>	<b>Key Supporting Factors</b>	<b>Time Frame</b>
<b>Value-Added Agriculture</b>	<ul style="list-style-type: none"> <li>• Agri-Related Supply Chain Businesses</li> <li>• Value-added Processing</li> </ul>	<ul style="list-style-type: none"> <li>• High LQ/employment concentration agriculture, forestry, fishing and hunting: Marwayne (3.74) and Division 10 (4.45) respectively</li> <li>• Other services (except public administration) LQ of 1.44 in Division 10</li> </ul>	Short term
<b>Service and supply to agriculture</b>	<ul style="list-style-type: none"> <li>• Crop Science</li> <li>• Agri-tech</li> <li>• Machinery sales, servicing, and repair</li> </ul>	<ul style="list-style-type: none"> <li>• Agriculture, forestry, fishing, and hunting industry:                             <ul style="list-style-type: none"> <li>○ Only sector with in-region purchases in Marwayne</li> <li>○ Marwayne’s second largest imported purchase</li> <li>○ Leading percentage of purchases by a sector in-region in Division 10</li> <li>○ Last 3 years, Agribusiness represented over a quarter of FDI into nearby regions</li> <li>○ Proximity to Saskatchewan - more than 40% of Canada’s farmable land</li> <li>○ Increasing global demand for food, feed and fuel</li> <li>○ Cargill, Parrish &amp; Heimbecker in Marwayne</li> </ul> </li> </ul>	
<b>Green economy manufacturing</b>	<ul style="list-style-type: none"> <li>• Biomaterials</li> <li>• Synergy with agribusiness</li> </ul>	<ul style="list-style-type: none"> <li>• ‘Greenovation’</li> <li>• Growing prominence of bioplastics</li> <li>• Supply of raw materials</li> </ul>	Short/medium term
<b>Complimentary manufacturing sector development</b>	<ul style="list-style-type: none"> <li>• Build out manufacturing sector, leverage sector strengths in agribusiness</li> </ul>	<ul style="list-style-type: none"> <li>• Division 10:</li> <li>• Manufacturing leading imported purchase sector at \$1.15 billion</li> <li>• Manufacturing leading exporter valued at \$1.16 billion</li> <li>• 10% of FDI projects over last 3 years in nearby regions were manufacturing related</li> </ul>	Medium-term
<b>Vertical Farming</b>	<ul style="list-style-type: none"> <li>• Uptick in vertical farming in Canada</li> <li>• Potential to offer hybrid solutions, especially for crops that cannot be grown locally</li> </ul>	<ul style="list-style-type: none"> <li>• Greenovation</li> <li>• Agricultural expertise in region</li> <li>• GoodLeaf Farms investment biggest indoor farm in Calgary with a \$2.73-million grant from Province</li> </ul>	Medium/long-term

**Mining, quarrying, and oil and gas extraction**

<b>Mining, quarrying, and oil and gas extraction Sector/Subsector Opportunities</b>			
<b>Opportunity Name</b>	<b>Opportunity Description</b>	<b>Key Supporting Factors</b>	<b>Time Frame</b>
Support activities for oil & gas industries	<ul style="list-style-type: none"> <li>Build on existing strengths in the area</li> <li>Machinery sales, servicing, and repair</li> <li>Professional services around carbon reduction</li> </ul>	<ul style="list-style-type: none"> <li>Mining, quarrying, and oil and gas extraction:                             <ul style="list-style-type: none"> <li>LQ of 3.38 in Division 10</li> <li>Leading percentage of purchases by a sector in-region in Division 10</li> <li>Other services (except public administration) LQ of 1.44 in Division 10</li> <li>Direct corridor to Cold Lake (Highway 897), and Cold Lake Oilsands area</li> <li>Drives to reduce carbon footprint in the oil &amp; gas industry</li> </ul> </li> <li>Other services (except public administration) LQ of 1.44 in Division 10 – this includes Commercial and industrial machinery and equipment (except automotive and electronic) repair and maintenance</li> </ul>	Short term
Support activities for Saskatchewan mining sector	<ul style="list-style-type: none"> <li>Rising global demand for critical minerals</li> <li>Saskatchewan is a major producer of critical minerals and Marwayne sits at its border</li> <li>Support activities could range from material handling, processing, equipment repair and servicing</li> </ul>	<ul style="list-style-type: none"> <li>Saskatchewan possesses various high demand minerals, including potash and uranium, and home to the largest potash industry <sup>6</sup> and the largest potash company - Nutrien <sup>7</sup></li> <li>Saskatchewan is home to roughly 1/3 of global production per year with almost half of the world's known reserves. <sup>6</sup></li> <li>Development of Rare Earth Processing Facility in Saskatchewan - first-of-its-kind in Canada - Rare Earth Element (REE) supply chain</li> <li>Other services (except public administration) LQ of 1.44 in Division 10 – this includes</li> </ul>	Short/medium term

<sup>6</sup> [Saskatchewan.ca](http://Saskatchewan.ca)

<sup>7</sup> [Investingnews.com](http://Investingnews.com)

Mining, quarrying, and oil and gas extraction Sector/Subsector Opportunities			
		Commercial and industrial machinery and equipment (except automotive and electronic) repair and maintenance	
Downstream manufacturing for Saskatchewan mining sector	<ul style="list-style-type: none"> <li>Leverage proximity to Saskatchewan</li> <li>Downstream manufacturing of minerals from Saskatchewan for distribution into Alberta market or export markets</li> </ul>	<ul style="list-style-type: none"> <li>Downstream manufacturing for mineral sector valued at \$21.2 Billion in 2020</li> <li>Demand for minerals increasing, will put pressure on Saskatchewan companies to meet demands <sup>8</sup></li> <li>10% of FDI projects over last 3 years in nearby regions were manufacturing related</li> <li>The manufacturing sector is Division 10's leading exporter valued at \$1.16 billion</li> </ul>	Short/medium term
Cross-sector manufacturing	<ul style="list-style-type: none"> <li>Leverage expertise across oil &amp; gas and mining sector to support dual sector manufacturing production</li> </ul>	<ul style="list-style-type: none"> <li>10% of FDI projects over last 3 years in nearby regions were manufacturing related</li> <li>The manufacturing sector is Division 10's leading exporter valued at \$1.16 billion</li> <li>Mining, quarrying, and oil and gas extraction LQ of 3.38 in Division 10Example – in 2020 US-based DeZURIK, which manufactures industrial valves and actuators for municipal and industrial markets including water, waster water, power, mining, paper, chemical, petroleum and petrochemical applications, opened a fulfilment and service centre in Leduc <sup>9</sup></li> </ul>	Short/medium term

<sup>8</sup> [Nature Resources Canada](https://www.nature.com)

<sup>9</sup> [Fdimarkets.com](https://www.fdimarkets.com)

**Professional, scientific and technical services**

Professional, scientific and technical services Sector/Subsector Opportunities			
Opportunity Name	Opportunity Description	Key Supporting Factors	Time Frame
Front end (project initiation and assessment etc.) professional services for large capital projects	<ul style="list-style-type: none"> <li>Capitalize on <a href="#">Alberta's Major Projects Program</a></li> </ul>	<ul style="list-style-type: none"> <li>Professional, scientific and technical services LQ of 1.71 in Marwayne</li> <li>Alberta's Recovery Plan (capital projects and diversification)</li> <li>Alberta supporting the deployment of small modular reactors (SMRs)</li> </ul>	Short term
Commercial and servicing hub	<ul style="list-style-type: none"> <li>Professional and technical services for in-region support</li> </ul>	<ul style="list-style-type: none"> <li>Last 3 years: 15% of FDI projects were in Business Services / Professional Services</li> <li>Division No 10 has a diversified economy</li> </ul>	Short/medium term

**Transportation and warehousing**

Transportation and warehousing Sector/Subsector Opportunities			
Opportunity Name	Opportunity Description	Key Supporting Factors	Time Frame
Storage/warehousing	<ul style="list-style-type: none"> <li>Manufacturing supply chain strength</li> </ul>	<ul style="list-style-type: none"> <li>Last 3 years 26.3% of FDI/DDI projects were Logistics, Distribution &amp; Transportation sector</li> <li>Transportation and warehousing LQ of 1.06 in Division 10</li> </ul>	Short term
Local Distribution	<ul style="list-style-type: none"> <li>Logistics/distribution companies moving towards local distribution</li> </ul>		Medium term
Disruptive transportation models	<ul style="list-style-type: none"> <li>Work with logistics companies for pilots</li> <li>Possible alignment with pilot logistics campaign</li> </ul>		Medium/long term

**6**

**SWOT ANALYSIS (STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS)**

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**9**

**SWOT ANALYSIS (STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS)**

**9 SWOT ANALYSIS (STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS)**

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- 9.1 A**
- 9.2 B**
- 9.3 C**



**6**

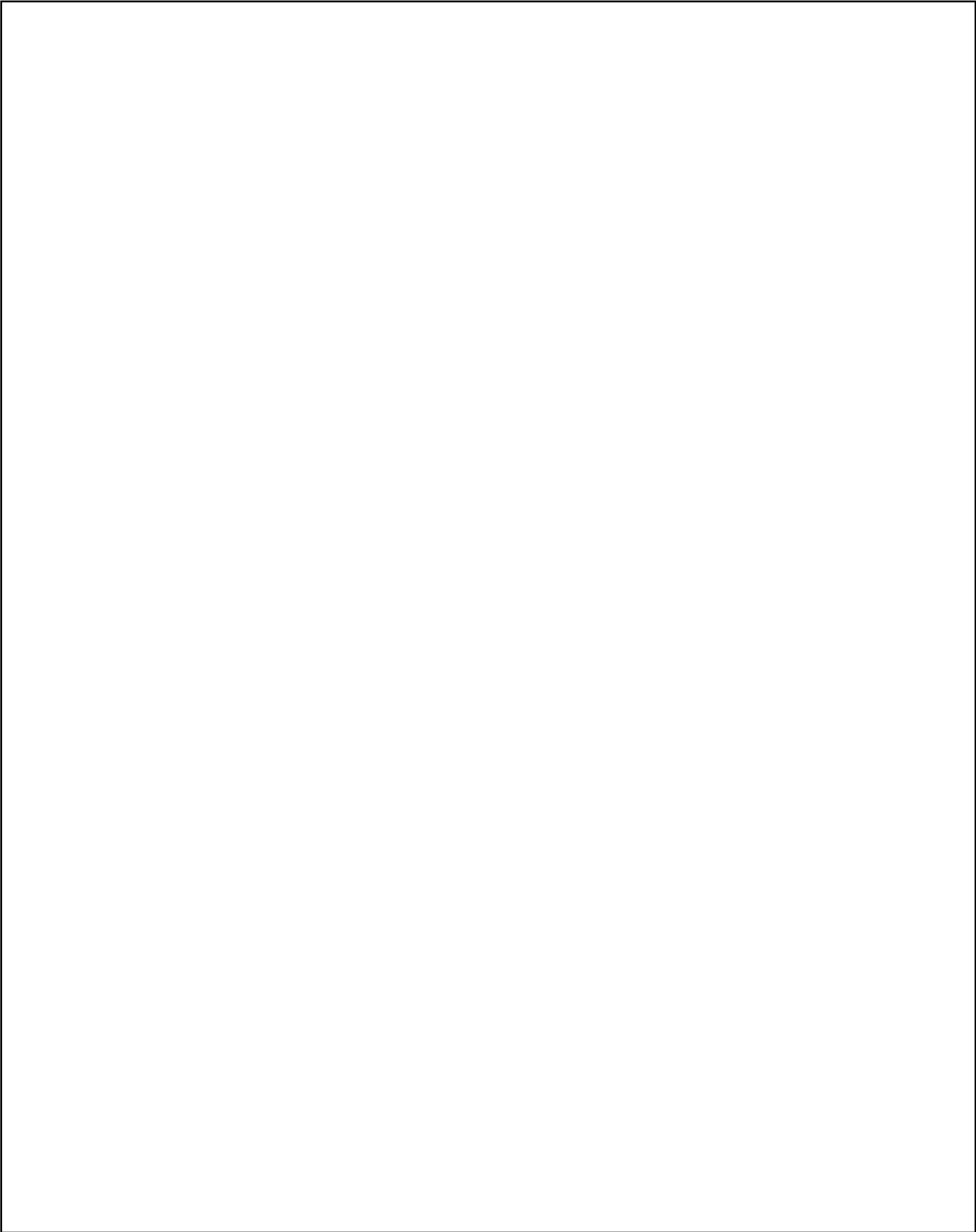
**SWOT ANALYSIS (STRENGTHS, WEAKNESSES,  
OPPORTUNITIES, THREATS)**

**9**

**SWOT ANALYSIS (STRENGTHS, WEAKNESSES, OPPORTUNITIES, THREATS)**

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**BACKGROUND REVIEW – AREA STRUCTURE PLAN**

**Village of Marwayne**





**Village of Marwayne**  
**Area Structure Plan Bylaw No. 601-25**

**A BYLAW OF THE VILLAGE OF MARWAYNE TO ADOPT THE AREA STRUCTURE PLAN FOR A PORTION OF SW 25 52 3 4 LOCATED ALONG HIGHWAY 897 WITHIN THE VILLAGE OF MARWAYNE.**

**WHEREAS** The Village of Marwayne is the registered owner of land legally described as follows:

**BLOCK 7  
PORTION OF SW 25 52 3 4  
EXCEPTING THEREOUT ALL MINES AND MINERALS**

**AND WHEREAS** It is deemed advisable that the Village of Marwayne adopt the Area Structure Plan;

**NOW THEREFORE** the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. **THAT** Bylaw No. 601-25 be cited as the Village of Marwayne Area Structure Plan;
2. **THAT** the Village of Marwayne Area Structure Plan, attached hereto as Schedule "A", is hereby adopted;
3. **SHOULD** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

**READ A FIRST TIME IN COUNCIL THIS 13<sup>th</sup> DAY OF MAY, 2024.**

**READ A SECOND TIME IN COUNCIL THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

**READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS \_\_\_\_ DAY OF \_\_\_\_\_, 2024.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO



**Vermilion River Regional Alliance  
Annual General Meeting  
Thursday, April 18, 2024 at 5:30 p.m.  
Meridian Room – City of Lloydminster**

**ATTENDEES**

Michael Diachuk, City of Lloydminster  
Joy Bell, Village of Kitscoty  
Clint Murray, County of Vermilion River  
Lorelee Marin, City of Lloydminster  
Robert Snow, Town of Vermilion

Todd Sumner, Lakeland College  
Rex Smith, Village of Mannville  
Chris Neureuter, Village of Marwayne  
Gerald Aalbers, City of Lloydminster  
Wendy Leaman, City of Lloydminster

**Guest:** Corrine McGirr, Community Futures

**1. INTRODUCTIONS**

Meeting start at 5:43 p.m.

**2. ADOPTION OF AGENDA**

**Moved by Clint Murray**, THAT the Agenda for January 18, 2024 Vermilion River Regional Alliance be accepted. Chris Neureuter seconded **CARRIED**

**3. PRESENTATION**

Corrine McGirr, Community Futures – provided a presentation to the group. Hard copies were handed out and digital copies will be emailed in the future.

PrairiesCan – option to apply for a grant for a promotional video for VRRRA

Corinne will check into an option to apply for funding for this group to create a regional presence through tourism. Corinne will get back to us on this information.

Completed 'Business Walks Survey' within Lloydminster – things are progressing well, in general the local businesses feel stable. They will be going to all communities in June and will reach out prior.

They don't go to Mannville but the office in Vegreville would.

**4. ITEMS FOR DISCUSSION**

**a) Questions for June Meeting with MLA Garth Rowswell**

- Mental Health Addictions and how to make AHS accountable.
- Retention of family physicians, nurse practitioners
- What we need for health services, how to get our voice to the table with the changes of ministries.
- Downloading from the province to municipalities



- EMS & Ambulance services
- What is MLA doing to help bring business attraction to our region –Design for Economic Development

**b) Tourism Grant**

Tourism Growth Program is 50/50, will work with Community Futures opportunity instead of exploring this program.

**c) Round Table**

**Lakeland College** – Pool has leak, not open (share with Vermilion) 6 inch water leak for commons, Bentley building, hosted national basketball and won the nationals. Volleyball won also, gold in provincial curling. Coach won coach of year.

Trades are in high demand -did a shared survey with Portage College, will share results once available. Health Care programming – having to be creative with programs. Nurse practitioners is online but they help find practicum spaces.

International students – federal regulations (no housing or jobs in community students suffer) How to work with each community to be sure there are jobs etc for them. Many students stay where they go to school.

**Village of Mannville** – Hosted peewee provincials, golf course currently open, budget has been passed and the 3<sup>rd</sup> year with no increase to taxes.

**Village of Paradise Valley** – No update

**Village of Marwayne** – Budget passed, 3 paving projects, installing new basketball court (previous tennis courts), no attendees for area structural plan engagement session, splash park opening early June

**Village of Kitscoty** – Possibility of event centre by Ag Society, secured grant of architectural design, first of May will be rolled out to the community, cost \$4 million (building & some outside area)

**City of Lloydminster** – May 8 Upgrader turnaround starting, June 14-16 Ribfest, June 15 Just Cruzin car show, Lemonade Day, June 21 SK Country Music awards at Vic Juba, NACC, Fair Days, SK Summer Games week of July 21, CPCA Finals in August  
WWTP received award at SUMA – official opening in June  
Cenovus Energy Hub (CEH) arena moving forward, construction going well, CEH fundraising – Fill our Seats to date 3.6 million raised. June 6 golf tournament for CEH  
Usual construction projects for 2024, Downtown finishing projects, business licenses continue to increase. Housing Needs completed and moving forward with recommendations, Olive Tree providing housing for unhoused – up to 27 people housed, with the assistance of Border City Connects to provide them with transportation. Regional Health Foundation Gala April 26,

**County of Vermilion River** – No update, Clint left meeting at 7:10 p.m.

**Town of Vermilion** – in March was Race of Vermilion by Good Life organization. Vermilion Cultural Days, Vermilion Fair, Street Jamboree.  
Working with Economic Development – Quarter Cuts – new butcher business – regional based, CAO resigned

**5. BUSINESS ARISING FROM THE MINUTES**

Motion for 2024 Membership Fees

Discussion regarding what the benefits of being a member of VRRRA. Previous accomplishments- Broadband – was initiated by VRRRA – Vermilion took the lead on this, Signage at CVR entrance going east & west along highway 16.

Michael will write a letter showing importance of being a member of VRRRA to be shared with Town of Vermilion along with the other VRRRA elected officials. Beneficial to collaborate or lobby for regional needs and can be stronger as an entire group, getting to know other/neighbouring communities and what they have to offer. Lakeland college important to Vermilion.

**Moved by Gerald Aalbers** THAT VRRRA membership pay the following 2024 fees: \$1 per capita with the City of Lloydminster, County of Vermilion River and Town of Vermilion contribute \$2,000 and Lakeland College contributing \$100.

Seconded by Chris Neureuter **CARRIED**

Per Capita Contributions:

City of Lloydminster	\$2,000
County of Vermilion River	\$2,000
Town of Vermilion	\$2,000
Village of Marwayne	\$ 543
Village of Paradise Valley	\$ 153
Village of Kitscoty	\$ 852
Village of Marwayne	\$ 765
Lakeland College	\$ 100

**6. CHAIR REPORT**

Wanting to do a Quality of Life video showcasing all of our communities. Will work with Community Futures on the grant opportunity for this initiative.

**7. FINANCE UPDATE**

n/a

**8. NEXT MEETING DATE**

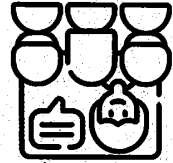
June 20, 2024 in Mannville, Meeting to start at 5:30 p.m. followed by round of golf, tee times starting at 7:00 p.m. at the Mannville Golf Course

**9. ADJOURNMENT**

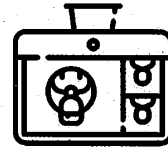
The meeting adjourned at 8:06 p.m.

<b>April 29, 2024 TREASURE REPORT VILLAGE OF MARWAYNE LIBRARY BOARD</b>	
BALANCE	51040.44
February	
# 06 WAGE	257.73
07 wage	335.65
08 wage	278.180/s
09 wage	276.14
10 wage	130.95 (REPLACEMENT FOR NOV)
FEB 5 DEPOSIT LOST BOOK	32.50
Balance	49794.29
March/2024	
#11 wage	311.68
12 wage	294.08
13 wage	257.73
14 wage	204.55
15 gift cards	275.00 reimbursed Carmen
16 program supplies	9.45 reimbursed Lis
BALANCE	48441.50?
Bank balance March 28 <sup>th</sup>	49580.22
Outstanding cheques for feb/march 1426.12 book balance	<u>48154.10</u>
ERROR	(287.40)

We offered 108 in-person programs



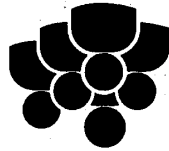
virtual programs



And digital literacy programs



4,351 people attended in total



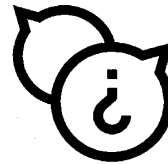
And our Wi-Fi had 45 connections!



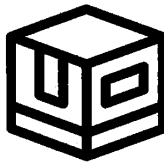
We lent our items to libraries outside of our system 2,997 times

And brought in 688 items upon patron request

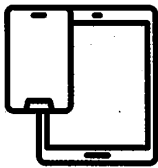
We answered 45 reference questions



And our meeting spaces were booked 2 times



2 mobile devices available for loan



Our service is delivered by 3 dedicated staff



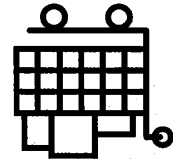
And 5 amazing volunteers



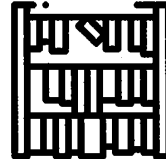
The library has 6 public computers



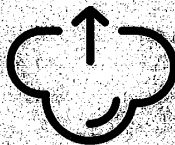
The library added 736 new items last year



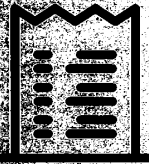
Bringing the total collection to 16,473



There were 928 downloads of e-Content



Contributing to a total of 8,378 checkouts!



The library had 1,793 open hours in 2023!



501 people have a card at our library



8,391 people walked through our doors last year



In addition to 963 website visits



**Marwayne Public Library**

**Annual Report 2023**



# Growing communities one idea at a time.

**Community**   
Futures Lloydminster and Region

# 267

Today there are  
**267 Community  
Futures offices**  
across Canada,  
including 90 in the  
four western provinces.

## ***EYEPOPPING FACTS:***

\$570 million invested nationally into CF loan funds since 1985 has grown to a value of \$1.3 billion

350 community projects initiated at the grassroots level in the western provinces

Leverage more than \$67 million in investment funds from other sources here in Western Canada

Over 4000 new jobs created through our lending in Western Canada

Only Canada Post has more penetration into rural regions than we do!







**Our Lloydminster and Region Vision:**  
To be a forward-thinking change agent that enhances partnerships, economic growth and makes business dreams happen.

**MISSION:**  
Provide regional entrepreneurs with accessible business development capital and grow communities one idea at a time.





Each **Community Futures** office offers a range of services to entrepreneurs, businesses, and communities – exclusively to rural and remote regions.

The aim is to create diverse, sustainable rural communities.



## The Local Ecosystem:

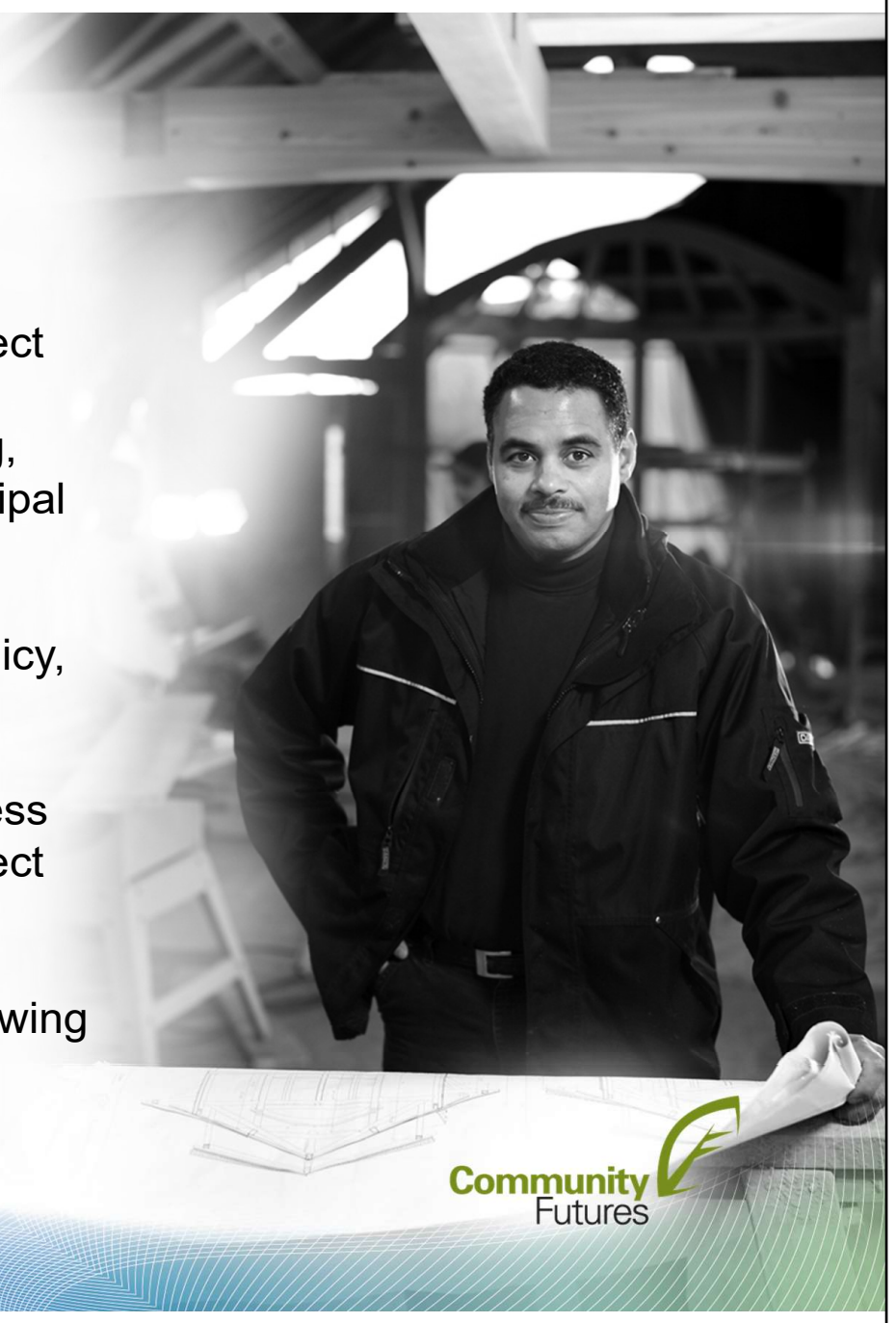
**Community Futures** – federal dollars, business lending, resources, training, community ec dev projects, regional aspect

**Startup Lloydminster** – business planning, info sharing, startups and existing; municipal dollars (only City contributes)

**Chamber of Commerce** – networking, policy, existing businesses, membership driven

**ECARIN** – technology, innovation, business supports, provincial dollars, regional aspect

**Ec Dev teams** – municipal infrastructure, policies for attracting businesses and growing existing businesses



## Services to Communities include:

- ✓ Strategic community planning and support for rural economies
- ✓ Building capacity within communities
- ✓ Facilitating partnerships
- ✓ Integrating resources
- ✓ Special initiatives





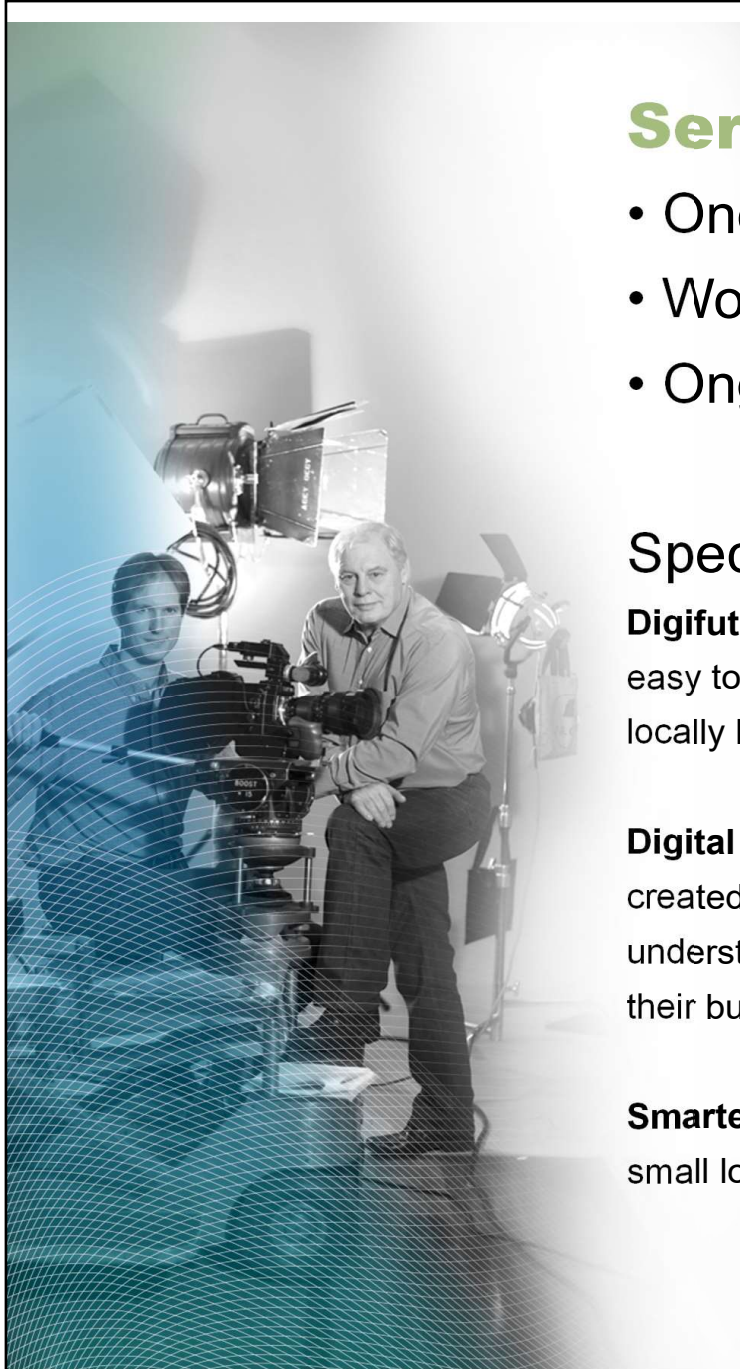
## RECENT COMMUNITY PROJECTS

- ✓ **Project Gazelle** (4 year, \$1.1 million dollar project funded federally through the Women's Entrepreneurship Strategy, completed in March 2023 supporting 3712 women entrepreneurs across northern Alberta; project led and managed by our office)
- ✓ **Lemonade Day** (June 15, 2024 – encouraging youth in Vermilion, Kitscoty and Lloydminster to learn about entrepreneurship by opening a Lemonade Stand for the day)
- ✓ **Connect with Food** (April 15, 2024, Vermilion – working with the NE Alberta region to host events and networking to support all elements of a sustainable local food ecosystem)

## Our focus is on **small- and medium-sized businesses.**

- 22% of small businesses in Western Canada have used our services
- It is estimated that these businesses generate between \$65 and \$81 in revenue for every \$1 in operating funding provided by CF's.
- CF clients have a faster employment growth rate (5.43% vs 0.35% unassisted); Grow their sales faster (6.82% vs 5.72% and have a better survival rate (67.95% vs 49.11%) after 5 years





## Services to businesses include:

- One-on-one business counselling
- Workshops and training
- Ongoing mentoring and resources

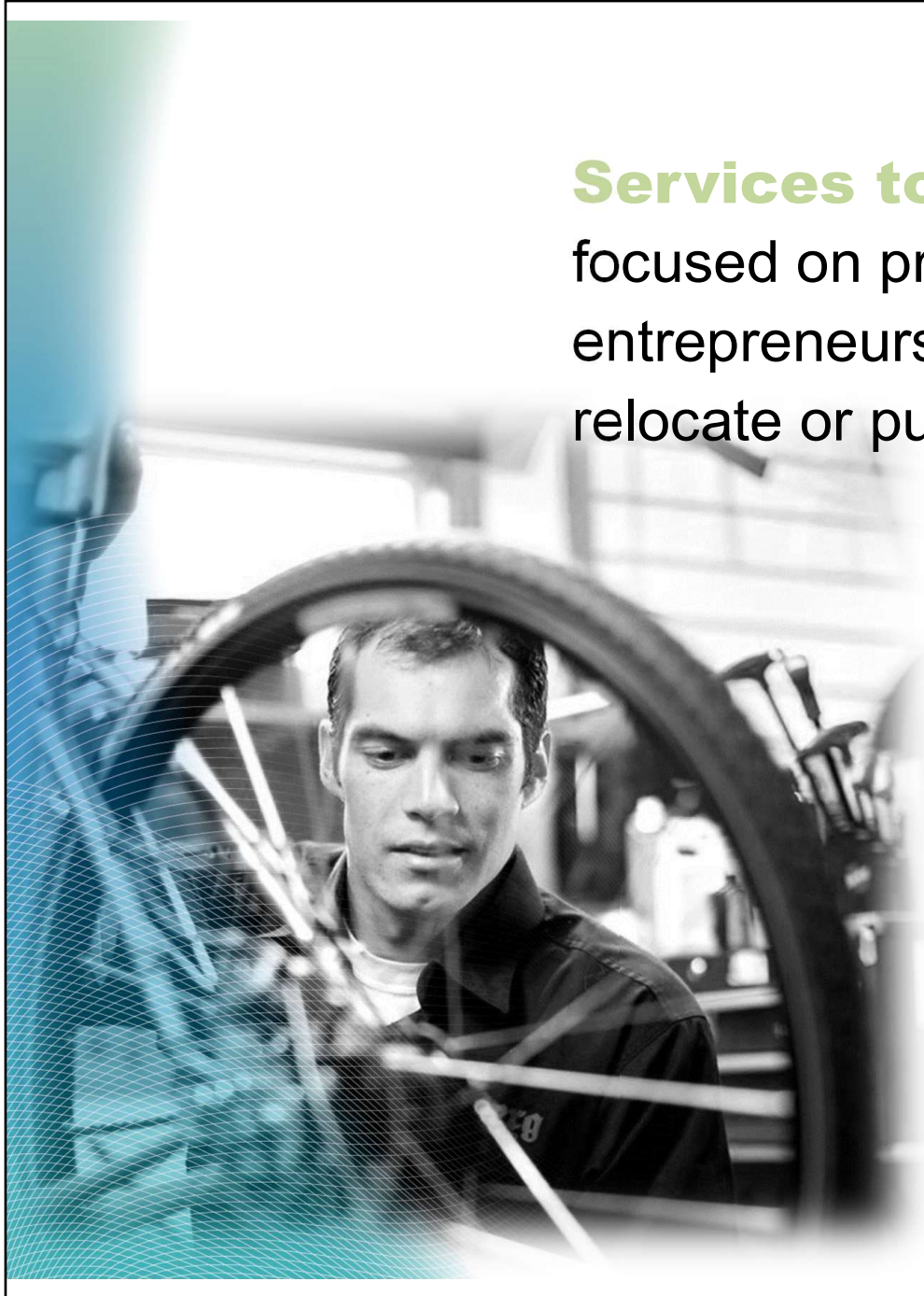
## Special services to our Region's clients:

**Digifutures.ca** (online learning portal specific to entrepreneurs with easy to access tips, tools, and business knowledge; content created locally by our team)

**Digital Literacy Training** (funded by Government of Saskatchewan; created customized program to assist entrepreneurs with basic use and understanding of technology, digital tools, hardware, software to support their businesses)

**Smarter Small Business Program** (offer marketing training plus a small loan to execute a marketing plan)





**Services to entrepreneurs** are focused on providing Loans for entrepreneurs wishing to start, expand, relocate or purchase a small business

**April 1, 2023 to March 31, 2024**

- ✓ Served 247 clients
- ✓ 41 businesses created/maintained/expanded through our services
- ✓ 586 training participants
- ✓ 194 business advisory services





## Our Loan Programs:

- are for clients within our region (Lashburn to Vermilion, Onion Lake to Paradise Valley)
- will lend a maximum \$150,000
- require applications to be reviewed by an Investment Review Committee
- Offer developmental lending (goal is to leverage funds to achieve overall community economic development mandates)



## Special Loan Programs:

- For Youth and for Entrepreneurs with Disabilities
- Smarter Small Business Program
- **Capital Growth Initiative** – funded by Government of Alberta (Jobs, Economy, and Innovation) to support women entrepreneurs launched in 2022. We have invested \$133,333 in local women entrepreneurs (6 businesses)



## Lloydminster & Region LOAN STATS (as of March 31, 2024)

85 Loans  
\$2.4 million value

From April 1, 2023 to March 31, 2024

- 16 loans disbursed valued at \$300,923
- Leveraged \$293,000
- Created/Maintained 35 jobs
- 8 loans to Women Owned Businesses
- Sectors including Agriculture, Manufacturing, Professional/Tech Services, Retail, Accommodation and Food Services, Other Services, Transportation



## OUR REALITY:

- Community Futures annual operational funding has not increased since 2010, while cumulative inflation over the past 14 years has increased costs by 35%.
- Our ability to perform at full capacity has been eroded over this time and the average CF is underfunded by approximately \$129,000.
- Staffing has reduced to 3 FTE or less to manage multimillion dollar loan portfolios, provide a full suite of business advisory services, and deliver community economic development and planning supports.
- Project dollars and special funding grants aren't enough – we can't do more when we are challenged with day-to-day operations. Operational dollars from additional supporters is necessary to continue the amazing work we do for our economy, communities, and businesses



## LEVERAGING PARTNERSHIPS & INVESTMENTS

- ✓ Essential for us in order to continue to execute the work we do
- ✓ Co-management with Startup Lloydminster
- ✓ Utilizing the Regional Business Accelerator concept with municipalities and communities investing in the program
- ✓ Pooling all our dollars allows us to do significantly more



[Economic development funding and grants | Alberta.ca](#)    [The Rural Development Network](#)

[PrairiesCan success stories - Canada.ca](#)

[Tourism Investment Program | Travel Alberta](#)

[Tourism Growth Program \(TGP\)](#)

[Northern and Regional Economic Development Program | Alberta.ca](#)







# Growing communities one idea at a time.

Community   
Futures Lloydminster and Region

Find us at #5 4010 50 Ave (behind Superstore) in Lloydminster or  
in Vermilion at the Focus Building (Tues and Thurs)

[www.lloydminsterandregion.albertacf.com](http://www.lloydminsterandregion.albertacf.com)

YouTube Facebook Instagram LinkedIn  
780.875.5458

Corinne McGirr, General Manager: [cmcgirr@albertacf.com](mailto:cmcgirr@albertacf.com)

Sharon Munn, Small Business Strategist: [smunn@albertacf.com](mailto:smunn@albertacf.com)



# WORKSHOPS FOR **BUSINESS**

## **MASTERING REELS WORKSHOP**

May 1 - 9:00am to 4:00pm  
Startup Lloydminster

**PRICE \$175.00**

## **BUILDING A STRONGER TEAM**

May 7 - 1:00pm to 4:00pm  
Aspen Room - Lloydminster Exhibition

**PRICE \$50.00**

## **CREATING A CUSTOMER FOCUSED STRATEGY**

May 13 - 9:00am to 12:00pm  
Aspen Room - Lloydminster Exhibition

**PRICE \$75.00**

## **AMAZE YOUR CUSTOMERS!**

May 13 - 1:00pm to 4:00pm  
Aspen Room - Lloydminster Exhibition

**PRICE \$75.00**

## **BASICS OF AI WORKSHOP**

May 15 - 9:00am to 12:00pm  
Startup Lloydminster

**PRICE \$40.00**

## **CANVA BASICS LUNCH AND LEARN**

May 23 - 12:00pm to 1:00pm  
Startup Lloydminster

**PRICE FREE/LUNCH ADD ON: \$10**





**VILLAGE OF MARWAYNE LIBRARY BOARD**

**MINUTES**

**April 30, 2024**

Call to Order: 4:00 pm

Present: Sharon Hutchings, Raelle Kissick, Carmen Smart, Ashley Rainey, Peggy Wheat, and Keri Debnam

Missing: Eileen Hines, Arlene Parker, Kym Person

Minutes of the last meeting were read. Ashley Rainey made a motion that the Minutes dated February 5, 2024, be accepted as read with no changes. Keri Debnam seconded. Motion Carried.

**Treasurer's Report:**

Sharon Hutchings presented the Treasurer's Report. A copy is attached to the Minutes. Peggy Wheat moved that the Treasurer's Report be accepted. Raelle Kissick seconded. Motion Carried.

Peggy Wheat made a motion to open new bank accounts at the Alberta Treasury Branch in Marwayne, Alberta. The chequing account will require that the Village of Marwayne Library Board's cheques require two signatures. Keri Debnam, Eileen Hines, and Sharon Hutchings will have signing authority. Funds will be transferred from the Toronto Dominion Bank in Lloydminster, Alberta to the Alberta Treasury Branch in Marwayne, Alberta. Ashley Rainey seconded. Motion Carried.

**Library Manager's Report:**

Carmen Smart made a motion to have Municipal Council of the Village of Marwayne vote at their next meeting to extend another three year term for the following Village of Marwayne Library board members:

Raelle Kissick to remain as Chairperson for another three years.

Sharon Hutchings to remain as Library Board member for another three years; and Arlene Parker to remain as Library Board member for another three years.

Keri Debnam seconded. Motion Carried.

Carmen Smart reported the following:

- 2023 Annual Report has been filed with Public Library Services Branch (PLSB). Our library data in the form of an infographic received from PLSB is attached.

-2-

- Minecraft was full and busy for the full two weeks at the lunch hour sessions. The Wednesday evening brought out five players.
- Book club has been suspended until the fall of 2024 due to lack of interest.
- Crochet Club brought out eight adults. Anna Mueller and Dana Bennett were the teachers. Unfortunately, zero people showed up to the follow up lessons. Crochet Club will be suspended until the fall of 2024. A simpler approach such as a facecloth or scarf will be taught.
- Circulation computer has been purchased but not received or installed as of today.
- Lis Franklin will be taking the summer off to be with her family. Jill Holgate and Jamie Day will work the summer hours starting on July 10, 2024, as follows:
- Jamie Day every other Tuesday from 10:00 am – 4:00 pm
- Jamie Day every Wednesday from 9:00 am – 3:30 pm
- Jill Holgate every other Tuesday from 10:00 am – 4:00 pm
- Jill Holgate every Wednesday from 3:30 pm – 7:00 pm

The following summer reading programs will be scheduled:

- July 10, 2024, at 2:00 pm – Mary Lambert will perform
- Jill Holgate will oversee Parachute/Tedd Bear Picnic (treats and juice boxes will be purchased)
- Jamie Day will oversee Planting Day (pots, soil and freezies will be purchased) Jamie will provide the seeds.
- Jill Holgate will oversee Bubble Rhyme Time and Chalk Art in July (bubbles and ice cream cones will be purchased)
- Jamie Day will oversee Mini Book Making for ages 10 to adults (ball point pens and snacks will need to be purchased)

NLLS Reading Programs available for all libraries to participate are the following:

- StoryWalks
- Swag Swap to be sent in at the end of July.
- Chalk Art Contest during the month of July.
- Reading Logs

Carmen Smart felt that due to lack of past participation in summer reading logs, that our library should forfeit it this summer.

Carmen Smart made a motion to participate in the StoryWalks, Swag Swap and Chalk Art Contest. Raelle Kissick seconded. Motion Carried.

-3-

Carmen Smart advised that the last day for Moms and Tots will be on May 24, 2024. Lis Franklin's last day before her summer break will be June 21, 2024.

Carmen Smart made a motion to close the library for the required BTPS summer cleaning from June 24, 2024, to July 9, 2024. Sharon Hutchings seconded. Motion carried.

Carmen Smart made a motion to purchase the following items for the library:

- Outdoor Book Return (Stan Fox will be asked to build it if cheaper.)
- Shelving for back office
- Revised printer per Dalin Hatch's recommendation, EcoTank ET-3839 which is compatible to the ethernet port.
- Stamping material from Esther Bay

Keri Debnam seconded. Motion Carried.

Carmen Smart advised that the next tech site visit from NLLS will be on June 12<sup>th</sup> at 10:00 am to replace wireless unit.

Sharon Hutchings made a motion to hire Carmen Smart to work at the library from June 17 to June 20<sup>th</sup> from 10:00 am to 3:30 pm because her last day before summer break is June 13 with BTPS. This enables Carmen to retrieve library books, contact parents and send out billing. Raelle Kissick seconded. Motion Carried.

Raelle Kissick made a motion to review library wages in September 2024. Keri Debnam seconded. Motion Carried.

Peggy Wheat made a motion to accept the resignation of Kym Person made in an email dated April 26, 2024, as library board member. Kym Person has resigned effective immediately. Keri Debnam seconded. Motion carried.

Raelle Kissick moved the meeting be adjourned. Motion carried.

Meeting adjourned at 7:15 pm.

Next meeting will be on June 3 at 4:00 pm.



## CHIEF ADMINISTRATIVE OFFICER REPORT

MEETING DATE: MAY 13, 2024

### 1. Seniors Centre Luncheon

- a. The Seniors Centre luncheon was a big success. We counted over 85 people in attendance, which surpassed our estimate of 70.
- b. Since the luncheon, we have seen an influx of requests to utilize the seniors centre for recurring meetings.
- c. Our hope is that we can continue our momentum and encourage volunteers to come forward and start their own seniors citizens society board.

### 2. Annual Reporting

- a. Submitted SFE's for MSI Operating and Capital Funding on April 24, 2024.
- b. Submitted FCSS Annual Report on April 30, 2024.
- c. Submitted audited financial statements and municipal statistics on April 29, 2024.
- d. Submitted CCBF Annual Report on April 30, 2024.

### 3. CAO Meeting

- a. Supposed to be May 8, 2024 but was rescheduled for June 12<sup>th</sup>, 2024.

### 4. Invitation from the County of Vermilion River

- a. The County has invited staff and Council to the RMA Division 5 Annual Golf Tournament at the Rolling Greens Golf Course on July 18, 2024.

### 5. Road Projects

- a. Scheduled to begin in mid July through to August.

**VILLAGE OF MARWAYNE**

**Cheque Register-Summary-Bank**



MARWAYNE

AP5090

Page : 1

Date : Apr 26, 2024

Time : 2:36 pm


Supplier : 10 To ZARC  
 Cheque Dt. 08-Apr-2024 To 26-Apr-2024  
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All  
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4919	11-Apr-2024	10113	TELUS	Issued	15	C	203.52
4920	11-Apr-2024	ACE	ACE	Issued	15	C	11,730.40
4921	11-Apr-2024	AGLIN	John Deere Financial Inc	Issued	15	C	255.15
4922	11-Apr-2024	AISL	AMSC Insurance Services Ltd	Issued	15	C	1,965.72
4923	11-Apr-2024	ASC3	Alberta Municipalities Strength in Members	Issued	15	C	6,451.12
4924	11-Apr-2024	COL	City of Lloydminster	Issued	15	C	543.00
4925	11-Apr-2024	COOP	Federated Co-Operatives Limited	Issued	15	C	529.48
4926	11-Apr-2024	EEC8	Enmax Energy Corporation	Issued	15	C	97.38
4927	11-Apr-2024	FLAUR	F'Laura N' Company Greenhouse Ltd.	Issued	15	C	2,106.62
4928	11-Apr-2024	GER	Go East of Edmonton Regional Tourism Organiz	Issued	15	C	350.00
4929	11-Apr-2024	JWINFR	JW Infrastructure Planning Ltd.	Issued	15	C	11,550.00
4930	11-Apr-2024	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	15	C	680.19
4931	11-Apr-2024	TAXER	TAXERVICE	Issued	15	C	147.00
4932	11-Apr-2024	TM	TELUS	Issued	15	C	141.26
4933	11-Apr-2024	VCOC	V3 Companies of Canada Ltd.	Issued	15	C	759.94
4934	11-Apr-2024	WAGL	Wainwright Assessment Group Ltd	Issued	15	C	751.80
4935	23-Apr-2024	10075	Agland Lloyd	Issued	17	C	45,150.00
4936	23-Apr-2024	CASTR	Cash	Issued	19	C	100.00
4937	26-Apr-2024	10	Tannas Bros. Hardware Ltd	Issued	22	C	490.70
4938	26-Apr-2024	10001	Gas Utility CVR	Issued	22	C	1,183.09
4939	26-Apr-2024	10025	Vermillion River Regional Waste	Issued	22	C	6,872.25
4940	26-Apr-2024	10032	Receiver General For Canada	Issued	22	C	9,829.75
4941	26-Apr-2024	10080	Marwayne Jubilee School	Issued	22	C	40.00
4942	26-Apr-2024	10113	TELUS	Issued	22	C	179.84
4943	26-Apr-2024	AISL	AMSC Insurance Services Ltd	Issued	22	C	34,327.10
4944	26-Apr-2024	BECL	Bi-Systems Electric & Controls Ltd.	Issued	22	C	334.97
4945	26-Apr-2024	COOP	Federated Co-Operatives Limited	Issued	22	C	1,626.45
4946	26-Apr-2024	DEBKER	Debnam, Keri	Issued	22	C	213.84
4947	26-Apr-2024	DILCA	Diligent Canada Inc	Issued	22	C	3,346.64
4948	26-Apr-2024	EEC8	Enmax Energy Corporation	Issued	22	C	86.22
4949	26-Apr-2024	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	22	C	1,290.93
4950	26-Apr-2024	HORBO	Janelle Millhouse - Horizon Bookkeeping	Issued	22	C	262.50
4951	26-Apr-2024	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	22	C	73.40
4952	26-Apr-2024	SHAHAR	Harrower, Shannon	Issued	22	C	148.82

<b>Total Computer Paid :</b>	<b>143,819.08</b>	<b>Total EFT PAP :</b>	<b>0.00</b>	<b>Total Paid :</b>	<b>143,819.08</b>
<b>Total Manually Paid :</b>	<b>0.00</b>	<b>Total EFT File :</b>	<b>0.00</b>		

34 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE					AP5090	Page : 1	
Cheque Register-Summary-Bank					Date : May 09, 2024	Time : 3:32 pm	
Supplier : 10 To ZARC					Seq : Cheque No. Status : All		
Cheque Dt. : 09-May-2024 To 09-May-2024					Medium : M=Manual C=Computer E=EFT-PA		
Bank : 01 - ATB To 99 - Penny Clearing							
Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
4953	09-May-2024	10075	Agland Lloyd	Issued	24	C	6,924.75
4954	09-May-2024	10113	TELUS	Issued	24	C	261.18
4955	09-May-2024	ACE	ACE	Issued	24	C	10,874.80
4956	09-May-2024	AISL	AMSC Insurance Services Ltd	Issued	24	C	1,965.72
4957	09-May-2024	ASC3	Alberta Municipalities Strength in Members	Issued	24	C	7,278.73
4958	09-May-2024	COOP	Federated Co-Operatives Limited	Issued	24	C	650.90
4959	09-May-2024	DALDU	Dale, Duane	Issued	24	C	1,771.09
4960	09-May-2024	LUNPL	LUNKERS PLUMBING Inc.	Issued	24	C	189.00
4961	09-May-2024	MFRD	Marwayne Fire and Rescue Dept.	Issued	24	C	10,000.00
4962	09-May-2024	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	24	C	714.84
4963	09-May-2024	RICCA	NextGen Automation	Issued	24	C	1,297.46
4964	09-May-2024	RUSTI	Rustic Heritage Co.	Issued	24	C	3,989.62
4965	09-May-2024	SRSL2	Saunders Repair Service Ltd.	Issued	24	C	632.74
4966	09-May-2024	VCOC	V3 Companies of Canada Ltd.	Issued	24	C	748.01
4967	09-May-2024	WAGL	Wainwright Assessment Group Ltd	Issued	24	C	751.80
<b>Total Computer Paid :</b>		<b>48,050.64</b>	<b>Total EFT PAP :</b>		<b>0.00</b>	<b>Total Paid : 48,050.64</b>	
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>		<b>0.00</b>		
<b>15 Total No. Of Cheque(s) ...</b>							

**VILLAGE OF MARWAYNE**  
**Bank Reconciliation Statement**



MARWAYNE

**BR5020**

**Date :** May 10, 2024

**Page :** 1

**Time :** 11:51 am

**Period :** 4  
**Year :** 2024  
**For Bank :** ATB

**Statement Date :** 30-Apr-2024  
**Sort By :** Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
4779	07-Dec-2023	AP	12	2023	-1524.29	Gray Robert
4873	27-Feb-2024	AP	2	2024	-300.00	Lloydminster Sexual Assault & Info Centre
4912	28-Mar-2024	AP	3	2024	-225.00	Hames Brittany
4913	28-Mar-2024	AP	3	2024	-139.75	Kat Traks Ltd.
4920	11-Apr-2024	AP	4	2024	-11730.40	ACE
4927	11-Apr-2024	AP	4	2024	-2106.62	F'Laura N' Company Greenhouse Ltd.
4937	26-Apr-2024	AP	4	2024	-490.70	Tannas Bros. Hardware Ltd
4938	26-Apr-2024	AP	4	2024	-1183.09	Gas Utility CVR
4939	26-Apr-2024	AP	4	2024	-6872.25	Vermilion River Regional Waste
4940	26-Apr-2024	AP	4	2024	-9829.75	Receiver General For Canada
4941	26-Apr-2024	AP	4	2024	-40.00	Marwayne Jubilee School
4942	26-Apr-2024	AP	4	2024	-179.84	TELUS
4943	26-Apr-2024	AP	4	2024	-34327.10	AMSC Insurance Services Ltd
4944	26-Apr-2024	AP	4	2024	-334.97	Bi-Systems Electric & Controls Ltd.
4945	26-Apr-2024	AP	4	2024	-1626.45	Federated Co-Operatives Limited
4947	26-Apr-2024	AP	4	2024	-3346.64	Diligent Canada Inc
4948	26-Apr-2024	AP	4	2024	-86.22	Enmax Energy Corporation
4949	26-Apr-2024	AP	4	2024	-1290.93	Alberta 1171363 Ltd. Hendricks Microtech
4950	26-Apr-2024	AP	4	2024	-262.50	Janelle Millhouse - Horizon Bookkeeping
4951	26-Apr-2024	AP	4	2024	-73.40	MCSNet-Lemalu Holdings Ltd.
25401	01-May-2024	CR	4	2024	7869.07	CR; DEPT:[VILLAGE OFFICE] D#[254].

<b>Bank Balance Statement</b>	<b>239786.51</b>	<b>as of 30-Apr-2024</b>
<b>Add outstanding deposits</b>	<b>7869.07</b>	<b>(Includes all debits)</b>
<b>Cancelled deposits</b>	<b>0.00</b>	
<b>Less outstanding withdrawals/charges</b>	<b>-75969.90</b>	<b>(Includes all credits)</b>
<b>Cancelled withdrawals/charges</b>	<b>0.00</b>	
<b>Calculated Bank Balance</b>	<b>171685.68</b>	
<b>GL Bank Account Balance</b>	<b>171685.68</b>	<b>as of Period : 4      Year : 2024</b>
<b>Difference</b>	<b>0.00</b>	



**VILLAGE OF MARWAYNE  
Billing Register Report Detailed**



UB4110 Page : 27  
Date : May 01, 2024 Time : 2:05 pm

**Report Options**

Customer Selection : All

Calculation Type : All

Batch Number

From : [2024050101]  
To : [2024050101]

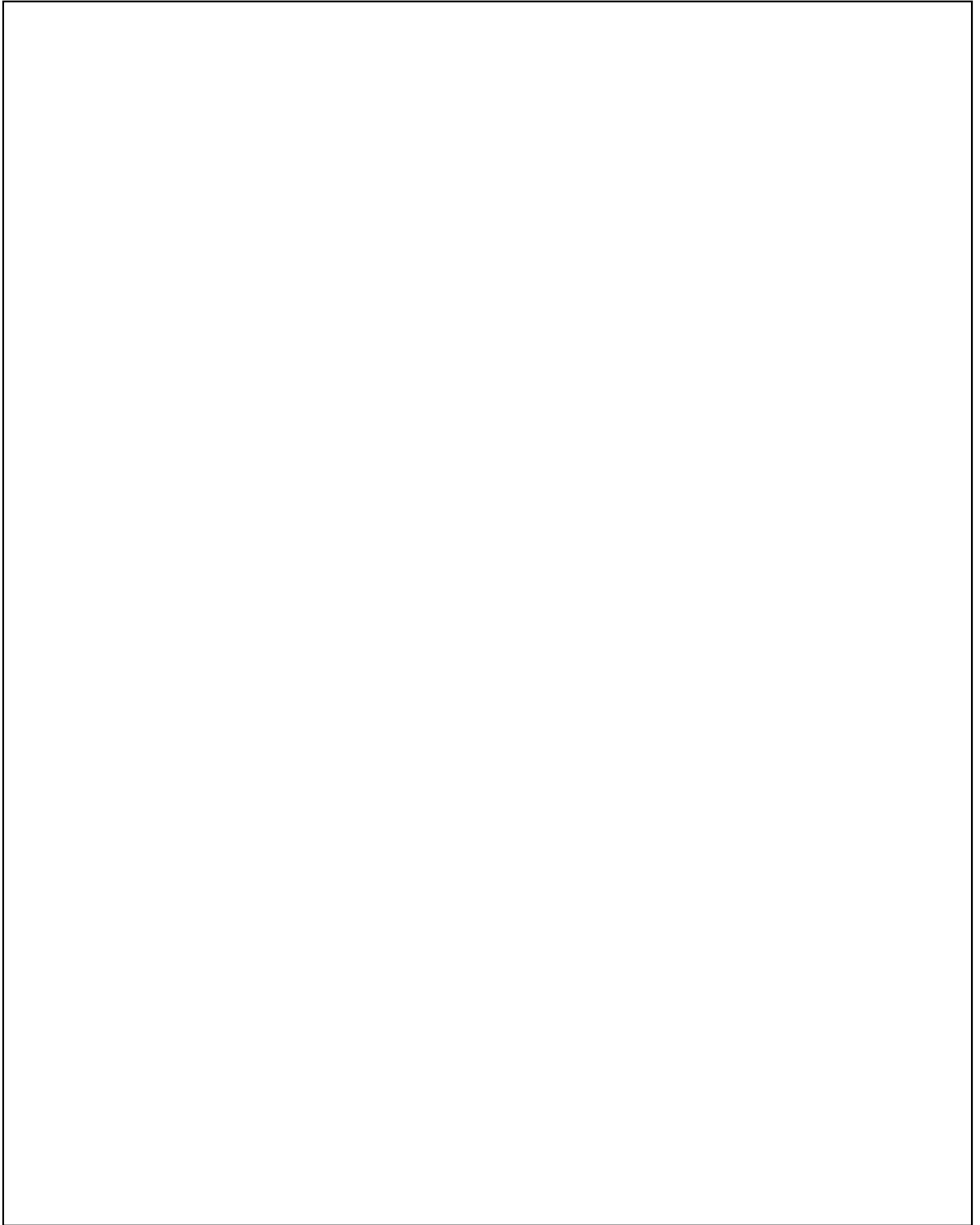
Include Billing Transaction From Transaction Maintenance : No  
Srv. End Date On/Before : 01-May-2024 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	WCOM	Commercial Water	24		24.00	2,237.85	249.00	10.38
01	WINS	Institutional Water	3		3.00	673.50	110.00	36.67
01	WLF	Water Line Fee	251		251.00			
01	WMUN	Municipal Properties	4		4.00		21.00	5.25
01	WPUB	Public Building Water	7		7.00	449.65	39.00	5.57
01	WRES	Residential Water	236		236.00	18,614.15	2,109.00	8.94
02	SCOM	Commercial Sewer	24		24.00	480.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	7		7.00	140.00		
02	SRES	Residential Sewer	236		236.00	4,720.00		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	236		236.00	7,009.20		
<b>Book 000 Totals :</b>			<b>1034</b>		<b>1,034.00</b>	<b>34,582.35</b>	<b>2,528.00</b>	
<b>Totals</b>			<b>1034</b>		<b>1,034.00</b>	<b>34,582.35</b>	<b>2,528.00</b>	

**ALBERTA MUNICIPALITIES’  
PRELIMINARY ANALYSIS:  
Bill 20 - Municipal Affairs  
Statutes Amendment Act, 2024**



Last update: April 30, 2024



**Alberta Municipalities' Analysis: Bill 20**

**Table of Contents**

---

Alberta Municipalities' Preliminary Analysis..... 4

    Bill 20 – Municipal Affairs Statutes Amendment Act, 2024..... 4

        Changes to local election rules under the LAEA ..... 4

        Strengthening the accountability of local councils under the MGA..... 11

        Accelerating housing development under the MGA ..... 16

        Further considerations regarding mandatory orientation training for councillors. .... 18

**Alberta Municipalities’ Analysis: Bill 20**

# Alberta Municipalities’ Preliminary Analysis

## Bill 20 – Municipal Affairs Statutes Amendment Act, 2024

The following document represents Alberta Municipalities’ preliminary analysis of Bill 20 and was prepared by ABmunis administration based on positions previously approved by the ABmunis Board and membership. This document has also been presented at a high level for discussion by ABmunis’ Municipal Governance Committee. ABmunis is currently undertaking a more thorough legal review of the Bill to assess potential consequences - both intended and unintended. We welcome feedback from members on our analysis and will be engaging further to hear their thoughts. Our positions on details of the Act may evolve over time with further analysis and member engagement. However, our concerns with fundamental aspects of the bill, which we perceive as undermining local democracy, are unlikely to change.

### Changes to local election rules under the LAEA

According to the Government of Alberta’s [Fact Sheet](#) on the Bill, the purpose of the proposed changes to the Local Authorities Election Act (LAEA) is “to add greater transparency to and trust in local election processes.” While we agree with the purpose statement, the way the government drafted Bill 20 lacked transparency and undermines trust. This is the second time in a row that changes to the LAEA have directly conflicted with feedback provided by Albertans. In 2020, changes to the Act increased contribution limits even though Albertans clearly indicated in a provincial survey that contribution limits should be kept the same or reduced. The overarching message was that Albertans wanted to keep big money out of local politics. Now the province is pushing ahead with political parties despite the opposition of Albertans as again articulated in response to the provincial survey, the results of which were only made public thanks to a FOIP request.

ABmunis appreciates that amendments to the LAEA are needed. Since the Act was introduced in the 1990s, multiple legislative updates have created inconsistencies, resulting in a growing lack of clarity. ABmunis and RMA have previously called for a comprehensive review of the Act based on democratic principles and a jurisdictional scan of best practices, and involving experts in local elections such as clerks and municipal lawyers.

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
Align candidate eligibility criteria with councillor disqualification criteria in the MGA.	Candidates elected to council may face immediate disqualification due to misalignment with the MGA’s criteria.	Municipalities and voters have expressed concern about the misalignment between the LAEA and MGA qualification criteria and the process for handling disqualification.	<p><b>Support in principle.</b></p> <ul style="list-style-type: none"> <li>• Greater alignment between the LAEA and MGA is beneficial in improving clarity of candidate eligibility.</li> </ul> <p><b>Additional solutions needed.</b></p> <p>Municipal Affairs should engage ABmunis and other municipal associations to provide candidates and the public easily accessible information on:</p> <ul style="list-style-type: none"> <li>• Eligibility criteria.</li> <li>• The process involved in determine if a candidate is eligible.</li> <li>• The process involved in disqualifying a candidate if they are deemed to be ineligible.</li> </ul> <p>The process of disqualification needs further consideration and clarification.</p>

## Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
<p><b>Allow municipalities to require criminal record checks for candidates.</b></p>	<p>No provisions in place.</p>	<p>Concerns have been raised over the suitability of certain candidates/councillors due to past actions, criminal or otherwise.</p> <p>While the constitutional grounds for barring someone from running for office are limited, Municipal Affairs says its intention is to better inform voters prior to the election.</p> <p>ABmunis had suggested potentially enabling vulnerable sector checks. However, we now understand that this would require broader legislative and procedural changes and would not capture things like financial crimes which could be considered relevant for positions on council.</p>	<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>• ABmunis supports that this provision allows as opposed to requires municipalities to conduct record checks.</li> <li>• Our understanding is that the record check would become part of the nomination form and therefore available to the public.</li> <li>• We also understand that municipalities can redact portions of the check that deal with less severe criminal acts and acts that happened in the distant past.</li> <li>• Another consideration is whether a candidate will be blocked from submitting their nomination if the RCMP were delayed in providing the criminal record check.</li> <li>• A great deal of thought will need to be given on how municipalities implement requiring criminal record checks for all candidates.</li> </ul>
<p><b>Allow union and corporate donations to local candidates, with the same donation limits as individual donors (\$5,000 per municipality per year).</b></p>	<p>Unions and corporations were prohibited from donating to municipal campaigns in the 2021 campaign.</p>	<p>The Premier and Minister of Municipal Affairs have stated that despite the prohibition, donations are being made by corporations and unions.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• Albertans' have been clear that they do not want to see big money in local politics.</li> <li>• \$5,000 is far greater than average Albertans can afford to donate, especially in the middle of an affordability crisis.</li> <li>• As an <b>alternative solution</b>, we recommended reducing donation limits to \$2,500 per municipality per year.</li> <li>• A reduction in contribution limits will go a long way towards promoting fairness, increasing trust, and ensuring large donors, corporations, and unions don't drown out the voices of grassroots Albertans.</li> <li>• Further research could have been conducted into contributions to better gauge how much individual Albertans contribute on average and a limit could have been set based on this evidence.</li> <li>• In addition, ABmunis recommends reinstating the ability for municipalities with sufficient capacity to require candidates to file pre-election disclosure and make the disclosure publicly available.</li> <li>• The provision would allow municipalities to engage their citizens in determining an approach that reflected their</li> </ul>

## Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
			<p>administrative capacity and input from local voters as to the disclosure limits (e.g., contributions over \$100 are disclosed).</p> <ul style="list-style-type: none"> <li>• Every candidate should be tracking contributions as they receive them.</li> <li>• ABmunis has offered to work with the Municipal Affairs to develop simple tracking templates for candidates and guidance for municipalities.</li> <li>• This requirement is not relevant in smaller communities where most candidates do not accept significant contributions or make significant campaign expenditures.</li> </ul>
<p><b>Allow donations outside the local election year and require annual reporting of donations.</b></p>	<p>Donations outside of the campaign period (previously defined as January 1 to December 31 in the year of a general election) were restricted to a maximum of \$5,000 per year.</p>	<p>Greater transparency in reporting. However, further analysis is required to understand the limits involved.</p>	<p><b>Questions/Oppose/Support.</b></p> <ul style="list-style-type: none"> <li>• ABmunis understands that candidates would need to file a notice of intent to run before collecting money. Our preliminary understanding is that funds can be raised to the same limits as in an election year, <b>but further clarification is required.</b></li> <li>• Our opposition remains that the amounts involved appear to be excessive.</li> <li>• We support the annual reporting requirement.</li> </ul>
<p><b>Require third-party advertisers interested in plebiscites to register and report finances. Only Albertans, Alberta companies, and Alberta unions can contribute to issues-based third-party advertisers, up to a maximum of \$5,000.</b></p>	<p>The LAEA only regulates third-party advertising for the promotion or opposition of a candidate during an election. There is no reference to issue-based advertising.</p>	<p>Create a more level playing field between issue-based third parties, candidate-based third parties, and candidates.</p>	<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>• ABmunis supports provisions that provide a more level playing field between candidates and third parties.</li> <li>• However, our understanding is that issue-based advertising was not regulated in the past because of free speech rules and challenges assessing what advertising is part of a long-standing campaign and what is targeted at a specific vote. Therefore, we have questions about how this provision will be enforced.</li> </ul>
<p><b>Limit donations to third-party advertisers to \$5,000 per election period, which begins May 1 of the election year.</b></p>	<p>The current donation limit is \$30,000 for all individuals, unions, and corporations.</p>		<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>• The reduction in donation limits is positive but still exceeds what an average individual Albertan could afford to contribute.</li> </ul>



**Alberta Municipalities’ Analysis: Bill 20**

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
<p><b>Enable regulation-making authority to define local political parties. This approach will be piloted in Calgary and Edmonton.</b></p>	<p>Provisions in place to regulate political parties at the local level.</p>	<p>Since floating the idea, the Premier and Minister of Municipal Affairs have stated evolving reasons:</p> <ul style="list-style-type: none"> <li>• Make it easier to raise funds (even though Albertans are clear they want less money in politics not more).</li> <li>• Increase voter turnout at the local level (even though a review of municipalities with parties shows they don’t seem to play a significant role in turnout).</li> <li>• Regulate something that is happening already (even though Albertans don’t want it and have a history of not electing slates).</li> </ul>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• While political parties are an important part of the parliamentary system at the provincial and federal level, they are not a good fit with local government legislation and processes in Alberta, regardless of the size of municipality.</li> <li>• The cities of Edmonton and Calgary follow the same governance rules as other municipalities.</li> <li>• Caucus meetings and whipped votes go against rules set out by the province in the Municipal Government Act (MGA).</li> <li>• 81% of Albertans indicated they think elected officials who are part of a political party would vote along party lines and not necessarily in the best interest of the community.</li> <li>• To put political parties on the ballot would require a fundamental rethink of how municipalities in Alberta are governed.</li> <li>• 69% Albertans believe that parties would make municipal governments more divisive.</li> <li>• It is unclear how this “pilot” is going to be evaluated.</li> <li>• It is unclear how much of the complex set of rules governing parties in the Alberta Election Act will be adapted into the LAEA and how long the development of rules will take, which contributes to uncertainty and potential chaos.</li> </ul>
<p><b>Repeal the municipal authority to develop a voters list.</b></p>	<p>Municipalities can prepare a voter list, which must be shared with all candidates.</p>	<p>Concern regarding the misuse of voter lists.</p>	<p><b>Support.</b></p> <ul style="list-style-type: none"> <li>• ABmunis shares concern about the potential misuse of voter lists.</li> </ul>
<p><b>Require municipalities to prepare a permanent electors register and align that information with Elections Alberta.</b></p>	<p>A permanent electors register is an internal document that assists with the conduct of an election. Municipalities can choose to develop one or not.</p>	<p>It is not clear what problem would be solved by requiring a permanent electors registry. The moment an elector list is published, it is immediately inaccurate due to the thousands of people that are moving to different municipalities or different wards within a municipality. With an elector registry, electors would still need to produce sufficient</p>	<p><b>Oppose as written.</b></p> <ul style="list-style-type: none"> <li>• If implemented, this would add additional costs for local governments to create databases and systems to safeguard the personal information of electors. In addition, systems would need to be in place to allow electors to request that their personal information be removed from the elector registry. All of this comes at a financial cost.</li> </ul>

## Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
		identification on election day in order to vote.	<p><b>Alternative solution.</b></p> <ul style="list-style-type: none"> <li>• Municipalities could be provided the authority to prepare an electors list enabling those with capacity to do so.</li> </ul>
<p><b>Expand the use of special ballots while strengthening special ballot processes.</b></p>	<p>Special ballots can only be requested for very specific reasons, including physical disability, absence from the municipality, or for municipal election workers.</p>	<p>During consultation, municipal associations raised concerns about the current limitations on special ballots, as special ballots are proven way to make voting more accessible to residents who may not be able get to a polling station, advanced or otherwise.</p>	<p><b>Support</b></p> <ul style="list-style-type: none"> <li>• Aligns with ABmunis' position that requirements for who is eligible to vote by special ballot should be removed.</li> <li>• The requirement to force people to disclose their disability to qualify for a special ballot is not inclusive and creates a public relations challenge for the municipality.</li> <li>• This is especially relevant since the LAEA also allows people to receive a special ballot due to travel, yet municipalities do not require those persons to provide proof of their travel plans.</li> </ul>
<p><b>Limit the ability to vouch to only someone's address.</b></p>	<p>An elector can vouch for an individual's age, residence, and identity.</p>	<p>Exact nature and scale of the issue is not clearly articulated.</p>	<p><b>Oppose as written.</b></p> <ul style="list-style-type: none"> <li>• ABmunis recommended that the ability to vouch for another elector be maintained in the legislation and we are concerned this ability is being narrowed.</li> <li>• The consequences are that this could potentially deprive some Albertans from the right to vote as this practice is generally used in scenarios where:             <ul style="list-style-type: none"> <li>○ Seniors have moved into care homes and can no longer drive a vehicle resulting in them no longer having a picture ID with their current address and no utility bill in their name.</li> <li>○ Persons that are homeless and do not have adequate picture ID.</li> <li>○ Persons who have forgotten their ID and have a significant distance to travel home or face physical challenges to leave and return to a voting station with the proper ID (e.g. Seniors).</li> </ul> </li> <li>• Additionally, it will create confusion for voters since vouching is accepted for provincial and federal elections.</li> <li>• The ability to vouch for someone's address is helpful in situations where a voter's ID may only provide a post office box, a common feature in rural areas.</li> </ul>

## Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
			<p><b>Alternative solution.</b></p> <ul style="list-style-type: none"> <li>• Maintain current provisions and conduct research as to the scale and nature of vouching to better determine if is being misused.</li> </ul>
<p><b>Repeal the ability for a candidate's official agent or scrutineer to object to an elector.</b></p>	<p>Candidate's official agents or scrutineers can object to an elector; however, the elector can still vote.</p>	<p>Exact nature and scale of the issue is not clearly articulated.</p>	<p><b>Further details required.</b></p> <ul style="list-style-type: none"> <li>• ABmunis recommends that this issue would be better addressed through a broader review of the LAEA by a technical working group as we note that that removal of this authority still requires a mechanism to prevent an ineligible person from voting.</li> </ul>
<p><b>Enable regulation-making authority to postpone elections in emergencies.</b></p>	<p>No provisions in place to enable the Minister of Municipal Affairs to postpone an election in the event of a natural disaster.</p>	<p>COVID and recent disasters have highlighted potential disruption to elections.</p>	<p><b>Support.</b></p> <ul style="list-style-type: none"> <li>• There is merit for the LAEA to clarify rules for the postponement of an election in the event of exceptional circumstances that will prevent electors from accessing voting stations. This would be beneficial for defining rules for elections and by-elections.</li> <li>• We also support that regulations will be developed to provide greater clarity.</li> <li>• ABmunis recommends the regulations be based on a thorough review/consultation process to determine the appropriate criteria and process for when an election should be postponed.</li> </ul>
<p><b>Prohibit automated voting equipment, such as electronic tabulators.</b></p>	<p>The LAEA permits municipalities, by bylaw, to process ballots by automated voting equipment.</p>	<p>The Minister of Municipal Affairs has stated that some people don't trust tabulators.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• There is no evidence that tabulators are less accurate than hand counts.</li> </ul> <p><b>Alternative Solution.</b></p> <ul style="list-style-type: none"> <li>• Instead of banning automated voting equipment which has proved to be effective, efficient, and timely, provisions should have been made to the Act to make elections conducted with automatic voting equipment eligible for judicial recount.</li> </ul>
<p><b>Require recounts if requested by a candidate when the margin is within 0.5</b></p>	<p>Returning officers have discretion regarding recounts.</p>	<p>Could reduce spurious requests for recounts.</p>	<p><b>Support in principle.</b></p> <ul style="list-style-type: none"> <li>• Clarifies the requirements for recounts while still enabling a Returning Officer to conduct a recount when the margin</li> </ul>

**Alberta Municipalities' Analysis: Bill 20**

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of rationale	ABmunis analysis and position
percent of total votes.			threshold is not met but Returning Officer deems it warranted.
Clarifying rules and streamlining processes for scrutineers.	Concerns have been raised that the rules for scrutineers are not clear.	Clarity.	Further details required.

**Alberta Municipalities' Analysis: Bill 20**

**Strengthening the accountability of local councils under the MGA**

According to the Government of Alberta's [Fact Sheet](#), the proposed changes to the Municipal Government Act (MGA) are intended "to help ensure local councils and elected officials are mindful of the common interests of Albertans and held to greater account by the citizens who elected them". Yet, providing cabinet the power to fire councillors and repeal bylaws without clear criteria and a requirement for public input goes against this stated intent.

When the province treats municipalities with respect and engages us as partners, we can collaboratively develop solutions that serve the best interests of Albertans. Recent water sharing agreements are a primary example: the province led an engagement of municipalities and water using stakeholders. Municipalities, who are part of the agreements, have agreed to reduce water use by 5 to 10% and will develop plans that make sense for their communities. This should be model for the relationship between the province and municipalities, where both work collaboratively to benefit Albertans, not the big brother approach taken in Bill 20.

There was a missed opportunity to engage more meaningfully with municipalities and governance experts to improve the MGA. Furthermore, legislation can only go so far to support good governance. As part of the solutions we provided to the Government of Alberta before Bill 20 was introduced, ABmunis committed to working with Municipal Affairs and other partners to provide information to help candidates, councillors, and the public to better understand the roles and responsibilities of councillors.

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<b>Require a councillor's seat to become vacant upon disqualification.</b>	Municipal councils or electors can only remove a disqualified councillor through the courts if they refuse to vacate their seat.	The existing approach is inefficient and gives undue power to the disqualified councillor. This is particularly problematic for small municipalities that have limited fiscal resources to pursue court action due to the expected legal costs.	<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>In most cases, the rules for disqualification are generally clear such that the councillor's seat should automatically become vacant, except for issues of pecuniary interest.</li> <li>Issues of a pecuniary interest are more subjective, therefore, there may be merit for the existing voluntary resignation rule to continue to be applied for MGA sections 174(1)(g) to 174(1)(i). This could help prevent unsubstantiated accusations of a pecuniary interest from being weaponized to automatically disqualify a councillor.</li> </ul>
<b>Require mandatory orientation training for councillors.</b>	Training for councillors must be offered, but there is no requirement for the councillor to attend the training.	Making orientation training mandatory will help to equip all councillors with foundational knowledge of their role and responsibilities, best practices, and legal and legislative requirements.	<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>This may help alleviate miscommunication and misunderstandings which contribute to tension between councillors and between council and administration. Orientation training is a standard practice for any employee position and while councillors are elected and serve in a governance capacity, the same standard should be applied wherein orientation training is an essential component for councillors to effectively serve in their role.</li> </ul> <p><b>Additional solution.</b></p> <ul style="list-style-type: none"> <li>Clarification is required to better understand the scope of the training required.</li> </ul>

**Alberta Municipalities’ Analysis: Bill 20**

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<p><b>Allow Cabinet to remove a councillor if in the public interest, or to order a referendum to determine whether the councillor should be removed.</b></p>	<p>Minister can only remove a sitting councillor through the municipal inspection process and only under very specific circumstances.</p>	<p>Since the Minister already has the powers to remove a councillor following an independent, publicly released inspection, it is questionable as to how the change would be made to allow Cabinet to remove a councillor without an independent review and clear criteria.</p>	<ul style="list-style-type: none"> <li>• See the end of this document for further considerations regarding mandatory orientation training for councillors.</li> </ul> <p><b>Oppose as written.</b></p> <ul style="list-style-type: none"> <li>• The ability for cabinet to decide behind closed doors to remove a councillor without an independent publicly reported inspection being conducted first is extremely troubling, especially in the absence of any sort of criteria as to what constitutes “public interest”.</li> <li>• This provision:               <ul style="list-style-type: none"> <li>○ Undermines the balance and separation of powers fundamental to good governance in modern democracy.</li> <li>○ Represents executive overreach, by allowing for potentially unchecked government.</li> <li>○ Potentially disrespects the local electors by not requiring public disclosure of the rationale for removing a councillor or councillors. It is also unclear what the process involved in a referendum would be.</li> <li>○ Assuming it is a simple referendum on a majority basis, it should be considered that many elected officials are elected with less than a majority (i.e. councillors elected at large may get less than 30% when successful and elected), so it presents a serious disadvantage in coming up with 50% support to stay on.</li> </ul> </li> </ul> <p><b>Alternative Solutions</b></p> <ul style="list-style-type: none"> <li>• ABmunis recognizes that current legislation limits the ability for the Minister to make timely decisions for removal of a council or councillor.</li> <li>• Hence, we recommend a broader review with legal experts and stakeholders to identify alternative measures such as suspending a councillor from conducting municipal business for a defined period, or methods of removing a councillor on a more timely basis following a third-party inspection that follows a clear process and criteria.</li> <li>• We also point out that the introduction of the Recall Act in 2022 provides electors with additional democratic power to</li> </ul>

## Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
Allow elected officials to recuse themselves for real or perceived conflicts of interest.	Elected officials can only recuse themselves for matters in which they have a financial interest.	The public and many councillors have questions and concerns regarding rules around conflict of interest. This provision does offer a potential solution to a long-standing concern that currently the MGA does not allow recusal for even a very clear conflict of interest if it would not qualify as a pecuniary interest. This provision gives that option, without making any of it mandatory (Councillor can decide whether or not to disclose, and even if so whether they want to recuse themselves in whole or in part, and those decisions cannot be challenged either in court or through Code of Conduct complaint).	<p>remove a councillor where circumstances are deemed warranted.</p> <p><b>Oppose as written.</b></p> <ul style="list-style-type: none"> <li>• Any additions to conflict-of-interest rules must consider if the parameters under which a councillor needs to recuse themselves.</li> <li>• It is concerning that unlike rules around pecuniary interest there is no provision for review by a third party.</li> <li>• The lack of clear guardrails could result in:               <ul style="list-style-type: none"> <li>○ Municipal governments being hamstrung by a loss of quorum. This is particularly relevant in small communities where some councils only have three or five councillors and where councillors have personal/professional relationships with a high percentage of residents.</li> <li>○ Enable councillors to avoid weighing in on controversial decisions.</li> <li>○ Another potential downside of this provision is that that effectively no Councillor could be subject to sanctions under Code of Conducts in relation to conflicts of interest. If someone acts in a conflict, they could say there is nothing Council can do about it because of this section. That may be an unintended consequence of making this a voluntary process as opposed to carving out acting in a conflict and failing to disclose it as a Code of Conduct issue.</li> </ul> </li> </ul> <p><b>Alternative solutions</b></p> <ul style="list-style-type: none"> <li>• As stated above ABmunis is committed to working with the province to information resources and education to help councillors and the public better understand their roles and responsibilities of councils.</li> <li>• Again, we believe there would be value in a broader review with legal experts and stakeholders to work through complexity of addressing conflicts of interest.</li> </ul>
Make the Minister of Municipal Affairs responsible for validating municipal recall petitions.	A municipality's chief administrative officer is responsible for validating recall petition.	CAOs had numerous concerns about their role in recall.	<p><b>Support.</b></p> <ul style="list-style-type: none"> <li>• Municipal Affairs already has a role in validating petitions.</li> <li>• This change aligns with ABmunis submission to the province.</li> </ul>



## Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<p><b>Enable Cabinet to require a municipality to amend or repeal a bylaw.</b></p>	<p>Cabinet may only intervene with respect to a land use bylaw or statutory plan.</p>	<p>Current government wants to be able to repeal bylaws it doesn't like. The Minister of Municipal Affairs noted Edmonton's mask bylaw.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• This undermines the role of democratically elected councils and the accountability they owe to their residents.</li> <li>• The lack of legislative guardrails leaves little protection against arbitrary and politically motivated decisions.</li> <li>• Enabling cabinet to repeal bylaws behind closed doors in the absence of any legislated process prevents public scrutiny and judicial review.</li> <li>• There is a risk of the power being applied to multiple municipalities who have a similar bylaw.</li> <li>• Each community has different values/interests and the province should respect those local values/interests.</li> <li>• In addition, the Bill does not make any reference to developing regulations that could set out a process that would include giving advance notice to the municipality and allowing them to provide input. This would give municipalities the chance to correct misinformation about the purpose and approach to the bylaw, which often originates from unhappy ratepayers. Any such process would also enhance the possibility for judicial review if not done fairly by the province.</li> </ul> <p><b>Alternative Solution</b></p> <ul style="list-style-type: none"> <li>• Municipalities want a strong partnership with the province.</li> <li>• We recognize that even in a strong partnership we won't always agree.</li> <li>• However, a relationship based on trust, mutual respect and open communication could go a long way toward resolving issues before they become acute.</li> </ul>
<p><b>Give Cabinet authority to direct a municipality to take specific action to protect public health and/or safety.</b></p>	<p>No provisions exist.</p>	<p>Unclear.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• It is unclear what problem this change is trying to solve.</li> </ul> <p><b>Alternative Solution</b></p> <ul style="list-style-type: none"> <li>• In 2021, ABmunis members adopted a resolution calling for the province to improve collaboration and communication in times of emergency to better protect public health and safety.</li> <li>• Some progress has been made. Through advocating for better collaboration, ABmunis has become involved in the development of a long-range planning</li> </ul>

**Alberta Municipalities’ Analysis: Bill 20**

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
			<p>tool that the Alberta Emergency Management Agency will introduce to municipalities in 2024.</p> <ul style="list-style-type: none"> <li>• We believe that through collectively developing such tools, the province and municipalities will be better able to protect Albertans than through directives that may lack on the ground ability to carry out.</li> </ul>
<p><b>Allow the Minister to outline joint use planning agreement (JUPA) criteria and requirements.</b></p>	<p>All criteria for these agreements are currently in the MGA.</p>	<p>Currently all municipalities have the same JUPA requirements regardless of size and whether they have any schools in their municipality.</p>	<p><b>Support in principle.</b></p> <ul style="list-style-type: none"> <li>• ABmunis recognizes that “one size does not fit all”.</li> <li>• We look forward to participating in the regulatory process.</li> <li>• We suggest regulations could allow municipalities and school boards to mutually opt out of developing a JUPA similar to the opt-out clause for Intermunicipal Development Plans.</li> </ul>
<p><b>Specify that the assessed person for an electric generation system is the operator.</b></p>	<p>There is a lack of clarity regarding who should be assessed for electrical generation systems.</p>		<p><b>Further details required.</b></p> <ul style="list-style-type: none"> <li>• ABmunis has not had the chance to review or consider this provision.</li> </ul>

**Alberta Municipalities' Analysis: Bill 20**

**Accelerating housing development under the MGA**

According to the Government of Alberta's [Fact Sheet](#) on Bill 20: "Accelerating housing development under the MGA, affordable and attainable housing has become one of the most urgent concerns across the country, and Alberta's government is constantly searching for innovative ways to meet this challenge, including new tools for municipalities to leverage under the MGA."

Municipalities share the province's goals and are keen to be partners in making sure the housing our province needs gets built. Unfortunately, municipalities were not consulted on these changes and are unsure of the implications of such drastic changes, which may hinder development in the short-term rather than increase it. Further engagement with our members on these provisions is required to better understand their impact.

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<p><b>Require municipalities to offer digital options for public hearings on planning and development and restrict them from holding extra hearings when not required by legislation.</b></p>	<p>No requirements in place for digital options. Municipalities can hold extra hearings beyond what is legislated.</p>	<p>No public consultation was held on this whatsoever.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>• This requirement could be challenging for small communities with limited internet access and IT capacity to meet.</li> <li>• It is also unclear how this will apply when there is high interest from people requiring extra days to hear from all residents.</li> <li>• There are many circumstances where a new issue is introduced in a public hearing and the only way to ensure procedural fairness is to hold a second public hearing.</li> <li>• Currently, Section 216.4(5)(b) of the MGA allows Council to make amendments after the public hearing without advertising or a new hearing, but procedural fairness requirements would often lead to advice that a second public hearing should be held to limit the risk of a challenge to the bylaw.</li> <li>• Removing that option will likely result in further challenges to bylaws where municipalities are restricted from a key option in resolving procedural fairness issues for unexpected issues that arise along the way.</li> <li>• Municipalities are in the best position to assess when further input or a new hearing is required, and we do not understand the reason for introducing this new provision.</li> </ul> <p><b>Alternative Solution</b></p> <ul style="list-style-type: none"> <li>• ABmunis could have worked with the province to share best practices in relation to public hearings.</li> </ul>

## Alberta Municipalities' Analysis: Bill 20

Government of Alberta description of proposed change	Government of Alberta description of current status	ABmunis understanding of the rationale	ABmunis analysis and position
<p><b>Fully exempt non-profit subsidized affordable housing from property taxation.</b></p>	<p>No provisions in place.</p>	<p>No public consultation was held on this whatsoever.</p>	<p><b>Further details required.</b></p> <ul style="list-style-type: none"> <li>Some municipalities already provide exemptions or grants to make up for taxes.</li> <li>For example, the City of Edmonton's Affordable Housing Tax Exemption Program is designed to encourage the development of affordable rental housing in the province. Under this program, eligible properties can be exempt from both municipal and education property taxes for up to 20 years.</li> <li>However, one size does not fit all. Tax exemptions may be the right strategy in some municipalities, but not in others.</li> <li>Consideration needs to be given to how exemptions shift taxation burden onto other ratepayers and effects affordability of the housing continuum.</li> <li>The requirement potentially represents further downloading of the financial responsibility for affordable housing to local ratepayers,</li> </ul> <p><b>Alternative Solution</b></p> <ul style="list-style-type: none"> <li>Municipalities are eager to work with the province to reduce barriers to affordable housing as evidenced by the number of resolutions our members have adopted recently on this topic and the effort they taken to reduce zoning barriers and to partner with non-profits and the private sector to actually build housing.</li> <li>We hope that the province will engage with municipalities, the private sector, and not-for-profits to develop enabling and scalable solutions.</li> </ul>
<p><b>Enable multi-year residential property tax incentives.</b></p>	<p>Municipalities may offer multi-year incentives for non-residential development, but not residential development.</p>		<p><b>Support with qualification.</b></p> <ul style="list-style-type: none"> <li>If municipalities choose to offer incentives, these incentives should also apply to provincial property tax.</li> </ul>
<p><b>Limit the ability of municipalities to require non-statutory studies as requirements for building and development permits</b></p>	<p>No provisions in place.</p>	<p>No public consultation was held on this whatsoever.</p>	<p><b>Oppose.</b></p> <ul style="list-style-type: none"> <li>There may be value in requesting other studies. Examples include heritage, financial impact analysis, wind studies for buildings exceeding a certain height, shadow studies.</li> <li>This limits local autonomy.</li> </ul>

## Alberta Municipalities' Analysis: Bill 20

### Further considerations regarding mandatory orientation training for councillors.

ABmunis recommends that enforcement of this requirement should be overseen by an independent provincial or regional body (e.g., Alberta Ombudsman) and that the MGA clarify the consequences of not participating in orientation training. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.

ABmunis acknowledges that making orientation training a mandatory requirement has the potential to bring forth various risks and complexities, such as:

- Challenges for elected officials to access the training on a timely basis based on availability of trainers and the frequency that training is offered.
- Challenges for elected officials in rural and remote regions to access training based on travel challenges in winter months.
- Circumstances when elected officials are unable to attend a scheduled regional training due to sickness, work responsibilities, lack of childcare, medical needs, or other reasons.
- How to manage situations where an elected official attends only a portion of the training.
- Who is responsible for enforcing the requirement.
- The risk of this requirement being weaponized to penalize or disqualify a councillor (e.g., organizing a training session when it is known a councillor cannot attend).

With the current environment and availability of training options, and due to the value that orientation training be completed as earlier as possible in the council term, ABmunis recommends that the Government of Alberta:

1. Work with ABmunis and other municipal stakeholders to create an on-demand online course that elected officials can complete at their own pace within the required timeframe.
2. Use a simple reporting process where the CAO submits a notice when all councillors have completed the training. Should a councillor refuse to take training, ABmunis recommends that enforcement of this requirement should be supported by an independent provincial or regional body (e.g., Alberta Ombudsman), similar to our recommendation for a third party to help investigate code of conduct violations. This responsibility should not be placed on the municipality's CAO due to the potential conflict with council's oversight of the CAO's employment.
3. Following a review by an independent provincial or regional body, the legislation should clarify that non-compliance will result in disqualification and removal from council.

In addition to these supports, the Alberta Elected Officials Education Program could adjust the curriculum of its *Munis 101* course so that it can be delivered in an online format, but this option still carries the risk of scheduling challenges for elected officials, which is why the development of an on-demand course would be particularly valuable. The intention of creating an on-demand course is not to replace in-person or other online training but to serve as an option for elected officials whose personal schedules do not align with scheduled training or for elected officials who are elected in a by-election when the availability of training options is limited.



# Alberta Municipalities Strength In Members



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Phone: 403-831-7748  
(Available during standard business hours)

Date: April 2024  
Reference Number: 1089727 Marwayne Voltage Conversion

Greetings,

This letter is intended to inform you of an upcoming voltage conversion project for the distribution power lines supplying electricity to the Village of Marwayne. As the electricity service provider for your area, ATCO builds, maintains, and repairs the lines that keep the power on.

To continue serving the customers in this region the primary-side (utility-side) voltage used on the distribution power line is being increased. Please note that this will not change the voltage on the secondary-side (customer-side) of the transformer supplying power to your home or business.

To facilitate this conversion there will be a considerable amount of asset replacements/rebuilds (transformers, poles, and line) taking place. Our operations personnel will work with the Village of Marwayne to schedule outages and plan the work being completed. The work is currently scheduled to begin around June 3, 2024.

If you have any further questions or concerns, you may contact me by phone or e-mail. I am a Designer in the Distribution Engineering department at ATCO and my contact information is available at the top of this letter. If you have specific questions about the construction timelines, please contact our Construction Lead Jeff, his contact information is below.

Sincerely,

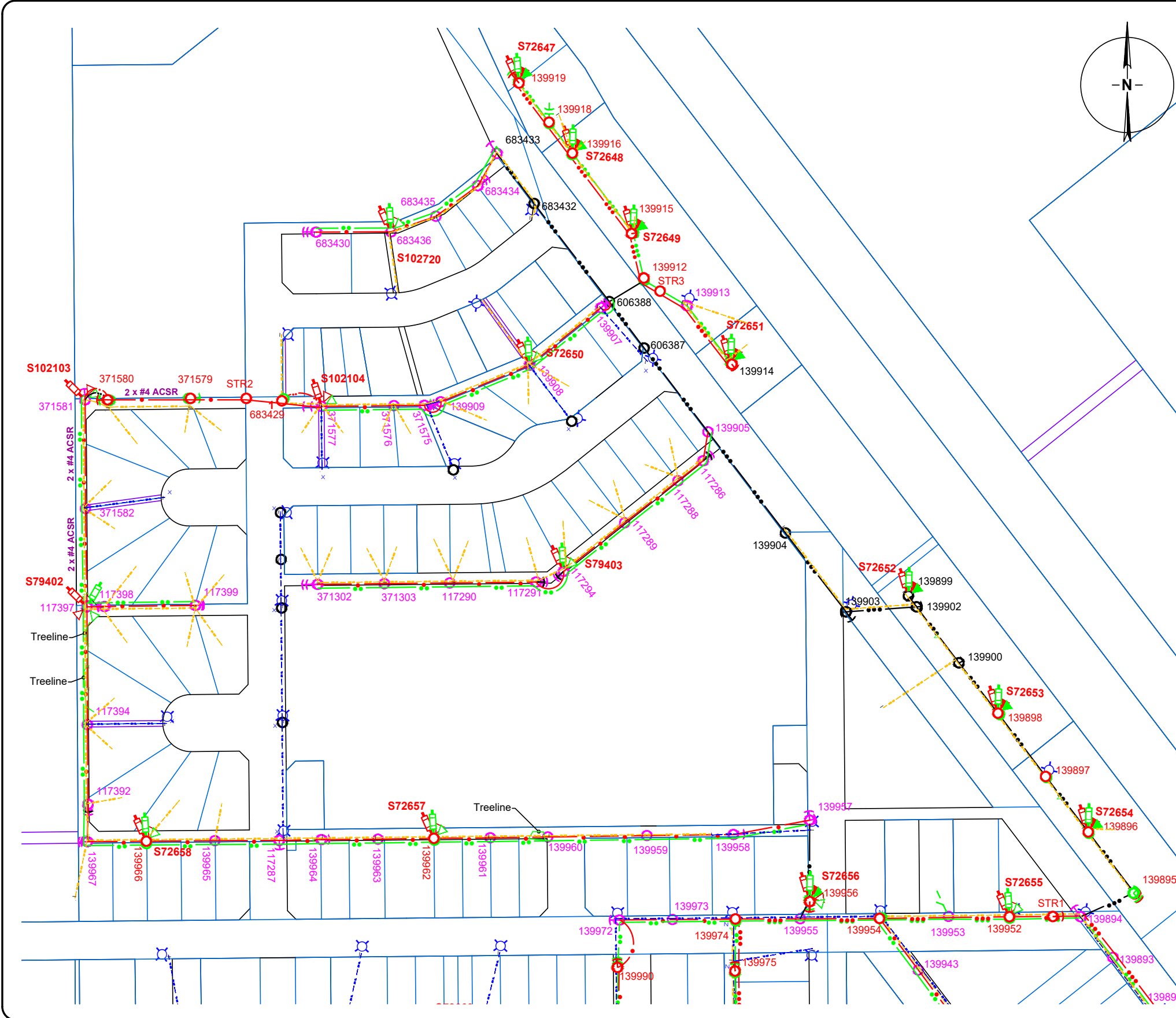
**Lawrence Espela**  
Designer, Distribution Engineering  
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**Jeff Gillespie**  
Construction Lead  
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Encl.  
1089727-300 IFI Drawing



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 2. RED - NEW                      BLACK - EXISTING  
    MAGENTA - MODIFY        GREEN - SALVAGE  
    CYAN - REPLACE OR RE-CONDUCTOR

**LEGEND:**

POWER POLE	RISER POLE	ANCHOR
TRANSFORMER: O/H 1PH	O/H 3PH	PADMOUNT
O/H 1 PHASE	O/H 3 PHASE	
O/H 1PH. W/ NEUTRAL	O/H 3PH. W/ NEUTRAL	
U/G 1 PHASE	U/G 3 PHASE	
LUMINAIRE	PEDESTAL	PRIMARY METER: O/H (PM) U/G (PM)
REGULATOR	SWITCH CUBE	PULL BOX
FUSED SWITCH	GANG SWITCH	FAULT INDICATOR
SOLID BLADE SWITCH	CIRCUIT RECLOSERS	

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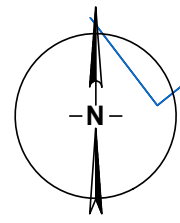
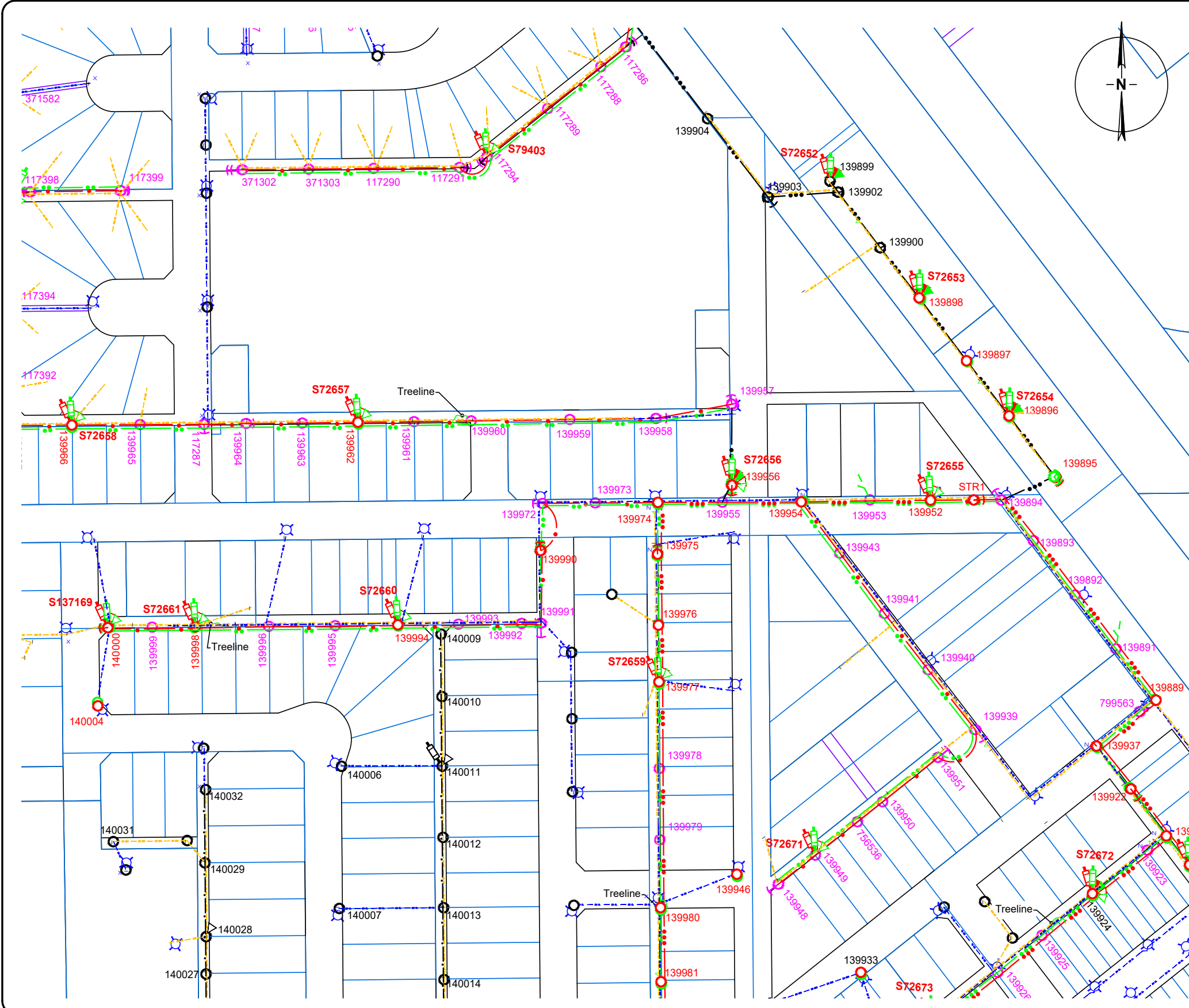
DESIGN CONTACT

Lawrence Espela  
 (403) 831-7748  
 lawrence.espela@atco.com

REV	DATE	DESCRIPTION	BY
A	04/25/2024	ISSUE FOR INFORMATION	LE

PROJECT NO.:	1089727	LOCATION:	Lloydminster
DRAWING TITLE: <b>Marwayne Town Conversion</b>			
DRAWN BY:	PL	DATE:	04/19/2024
CHECKED BY:	TR	SCALE:	1:2000
DWG #: 1089727-300-01			

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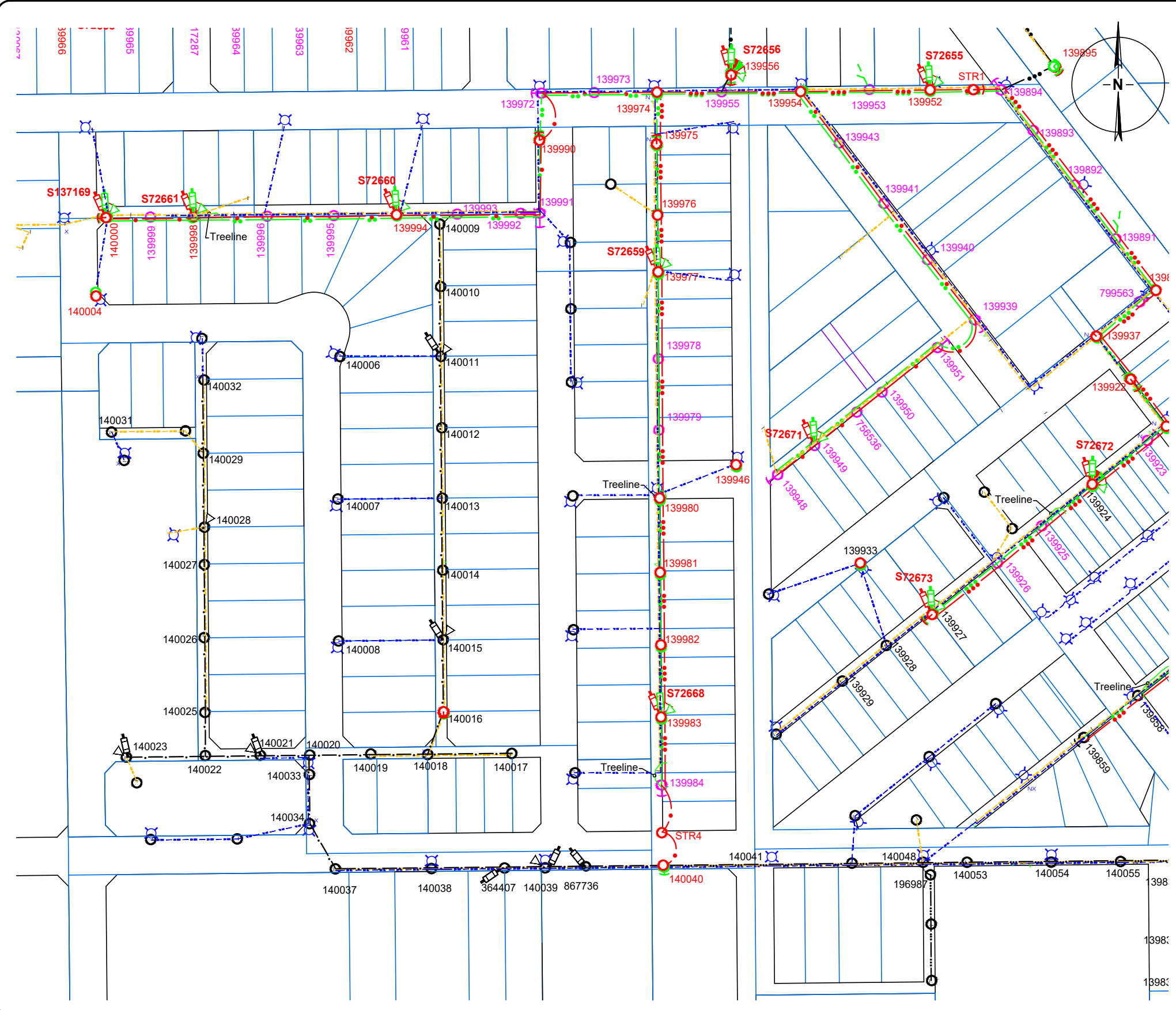
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    CYAN - REPLACE OR RE-CONDUCTOR

**LEGEND:**

POWER POLE ○    RISER POLE ●    ANCHOR →

TRANSFORMER: O/H 1PH ▷    O/H 3PH ▶    PADMOUNT ▭

O/H 1 PHASE —●—    O/H 3 PHASE —●●—

O/H 1PH. W/ NEUTRAL —●—○—    O/H 3PH. W/ NEUTRAL —●●—○—

U/G 1 PHASE —●—    U/G 3 PHASE —●●—

LUMINAIRE ◯    PEDESTAL △    PRIMARY METER: O/H (PM)    U/G (PM)

REGULATOR (REG)    SWITCH CUBE (S)    PULL BOX (P)    OMNI BALL (OB)

FUSED SWITCH (FS)    GANG SWITCH (GS)    FAULT INDICATOR (FI)

SOLID BLADE SWITCH (SBS)    CIRCUIT RECLOSERS (CR)

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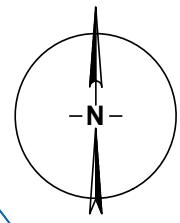
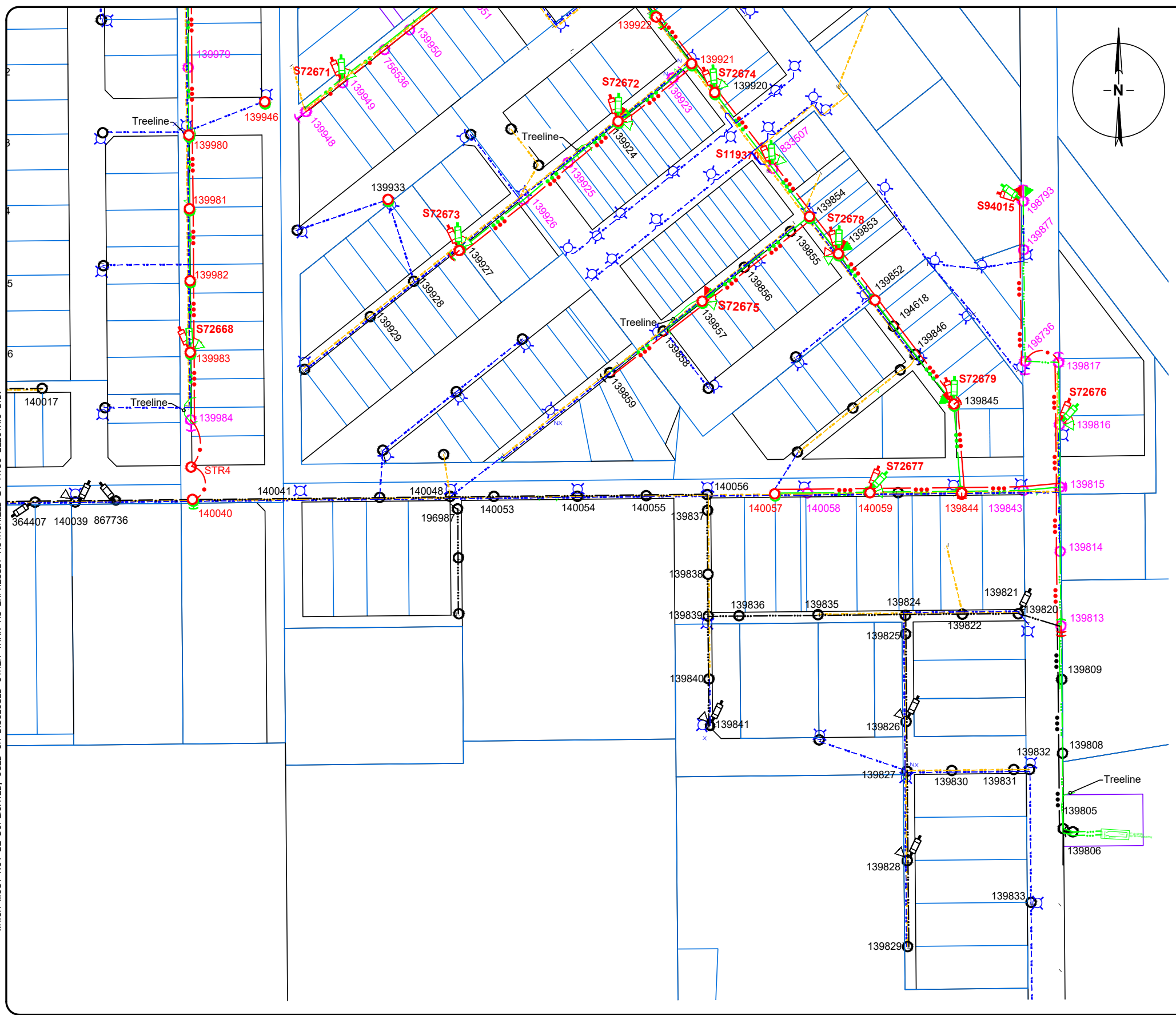
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