



POLICY – WT 04

Curb Cock Replacement and Repair

APPROVAL DATE:	2007-09-17	CROSS-REFERENCE:	
RESPONSIBILITY:	Administration		
APPROVER:	Council	APPENDICES:	
REVISION DATE (s):	2024-08-20	REVIEW DATE:	

POLICY STATEMENT

To ensure proper knowledge of the maintenance and repair of water and sewer curb cocks.

BACKGROUND

This policy was developed as a means of summarizing and providing clarity of the Village of Marwayne's Utility Bylaw. Specifically, this policy outlines the responsibilities of the homeowner and the responsibilities of the Village in terms of water and sewer maintenance, repair and emergencies.

OBJECTIVE

To summarize the relevant clauses and implications of the Village's Utility Bylaw No. 543-15.



DEFINITIONS

CAO is the Chief Administrative Officer for the Village of Marwayne in the Province of Alberta.

Curb Cock means the stopcock shut-off valve at or near the property line of the premises on which water and wastewater services are being provided.

Employee is a full-time permanent Employee of the Village of Marwayne in the Province of Alberta.

Employer is the Village of Marwayne in the Province of Alberta.

Homeowner is the resident of the property within the Village of Marwayne, as registered on the land title.

Village is the Village of Marwayne in the Province of Alberta.

GUIDING PRINCIPLES

- The Village of Marwayne owns, operates, maintains and is responsible for all water and sewer system components on public property.
- The Homeowner owns, operates, maintains and is responsible for the water and sewer service lines on private property.
- All Homeowners must keep and maintain service piping in proper working condition and free from leaks.
- All water and sewer service connections are tied to the Village's water and wastewater main. As such, the Village must be present when a repair is done to a leaking or malfunctioning water or sewer service, curb cock, or curb box.
- The Village of Marwayne shall retain an independent contractor for repairs to water and/or sewer connections, both on private and public property. Should the Homeowner disagree with the recommended contractor, the Homeowner may suggest an alternative contractor for consideration by the Village of Marwayne. The suggestion of an alternative contractor does not guarantee their approval by the Village of Marwayne.
- Leaks are investigated by the Village of Marwayne to determine where they originated. If a leak on a service stops when the curb cock is turned off, the leak is deemed to be the Homeowner's responsibility. If the leak



continues after the curb cock is turned off, the leak is deemed to be the Village's responsibility.

- ***Village Responsibilities***

- When the service leak originated on public property, the Village is responsible for the costs of the repair.
- The Village will supply the labour, equipment and materials necessary to excavate, repair and backfill the water or sewer service and curb cock when the leak originated from public property.
- When the repair and/or replacement of the curb cock necessitates the rebuilding or repairing of pavement, concrete, sidewalk, roadway or any other type of finished product surrounding the curb cock that was placed or built by the Village, the responsibility for the repair and replacement of this material is that of the Village, regardless of whether the leak originated from private or public property.
- When a curb cock is exposed due to a leak, the Village will preventatively replace the service line to the main based on the condition of the line following an assessment. The Village assumes all costs related to the replacement of the service line from the main to the curb cock, even in instances when the leak originated from private property.

- ***Homeowner Responsibilities***

- When the service leak originated from private property, the Homeowner is responsible for the costs of the repair.
- When the repair and/or replacement of the curb cock necessitates the rebuilding or repairing of pavement, concrete, or any other type of finished product (i.e. driveways, walkways, stone pathways, retaining walls, etc.) surrounding the curb cock that was placed or built by the Homeowner, the responsibility for the repair and replacement of this material is that of the Homeowner, regardless of whether the leak originated from private or public property.
- When the repair and/or replacement of the curb cock necessitates the replacement of any landscaping such as grass, decorative rock, flowers, shrubs, trees, etc. that were placed or planted by the



Homeowner, the responsibility for the repair and replacement of these materials and items is that of the Homeowner, regardless of whether the leak originated from private or public property.

- The Homeowner is responsible for all costs including all Village supplied labour, equipment and materials as well as the cost of repair or replacement of all surface improvements on the Village's right of way and the Homeowner's lands when the leak is determined to have originated on private property.

- If any portion of this policy is deemed to be incorrect or inconsistent with the Village of Marwayne's Utility Bylaw No. 543-15, the Utility Bylaw shall prevail.

ROLES & RESPONSIBILITIES

ROLE/TASK	TITLE (s) OF PERSON RESPONSIBLE
HANDLING INQUIRIES & COMMUNICATING POLICY	Chief Administrative Officer
MONITORING REVIEWS AND REVISIONS	Administrative Assistant



ACKNOWLEDGEMENT OF POLICY WT 04 AND BYLAW NO. 545-15

I, _____, being the registered Homeowner of _____ (Roll # _____) in the Village of Marwayne, hereby agree to the Village of Marwayne's Curb Cock Replacement and Repair Policy WT 04 and the Village's Utility Bylaw No. 545-15. My agreement to the above noted policy and bylaw constitutes my acknowledgement of the allocation of costs as outlined herein.

I understand that my signature constitutes a legally binding obligation to remit payment to the Village of Marwayne in accordance with the provisions of this policy and failure to do so will result in the amount owing being placed on the tax roll associated with my property and subject to the applicable penalties and enforcement under the Municipal Government Act.

I further understand that I am not required to proceed with the repairs if I am not in agreement with this policy or the Village's Utility Bylaw No. 545.15. In the event that I am not in agreement, I acknowledge that my water and/or wastewater service will be turned off at the curb cock(s) and service will be discontinued until such time that a mutually agreeable solution can be reached.

_____	_____	_____
Homeowner Name	Homeowner Signature	Date
_____	_____	_____
Witness Name	Witness Signature	Date