



## **Minutes of the Regular Meeting of the Council of the Village of Marwayne**

In the Province of Alberta, held on Tuesday September 17<sup>th</sup>, 2024

Commencing at 7:00 PM in the ATB Financial Boardroom

### **PRESENT**

Mayor Chris Neureuter

Councillors Roger Parkyn and Ashley Rainey

Chief Administrative Officer Shannon Harrower

### **1. CALL TO ORDER**

Mayor C. Neureuter called the September 17<sup>th</sup>, 2024 Village of Marwayne Council Meeting to order at 6:58 p.m. with all members in attendance.

### **2. ADOPTION OF AGENDA**

#### **September 17<sup>th</sup>, 2024 Council Meeting Agenda**

**2024-09-01**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the September 17<sup>th</sup>, 2024 Village Council Meeting Agenda be approved with the following additions as presented:

- Request for Riding Arena

**CARRIED**

### **3. ADOPTION OF MINUTES**

#### **August 20<sup>th</sup>, 2024 Council Meeting Minutes**

**2024-09-02**

**Moved By Councillor R. Parkyn**

Be it resolved that the August 20<sup>th</sup>, 2024 Village of Marwayne Regular Village Council Meeting Minutes be approved as presented.

**CARRIED**

### **4. KEY STRATEGY: ADDRESSING SERVICE NEEDS**

#### **Public Works & Utilities Reports**

**2024-09-03**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Public Works & Utilities Reports be received as information.

**CARRIED**

### **5. KEY STRATEGY: SAFE & CARING COMMUNITY**

#### **ADDITION: Request for Riding Arena**

**2024-09-04**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Request for a Riding Arena be received as information.

**CARRIED**



## **6. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE**

### **Amendment to the Fees & Charges Bylaw No. 544-15**

**2024-09-05**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 601-27, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

**CARRIED**

**2024-09-06**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 601-27, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

**CARRIED**

**2024-09-07**

**Moved By Mayor C. Neureuter**

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 601-27, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

**CARRIED**

**2024-09-08**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 601-27, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

**CARRIED**

### **Transfer from ATB Financial Operating Account to Savings Account**

**2024-09-09**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne transfer \$100,000.00 from our Operating Account to our Savings Account at ATB Financial.

**CARRIED**

## **7. ADMINISTRATIVE REPORTS**

### **Councillor Reports**

**2024-09-10**

**Moved By Councillor R. Parkyn**

Be it resolved that the Councillor Reports be received as information.

**CARRIED**

### **Chief Administrative Officer Report**

**2024-09-11**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Chief Administrative Officer Report be received as information.

**CARRIED**



## **8. FINANCIAL**

### **Cheque Distribution Reports**

**2024-09-12**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

**CARRIED**

### **Bank Reconciliation Report**

**2024-09-13**

**Moved By Councillor R. Parkyn**

Be it resolved that the August 2024 Bank Reconciliation Report be received as information.

**CARRIED**

### **Monthly Utility Bill Report**

**2024-09-14**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the August 2024 Monthly Utility Report be received as information.

**CARRIED**

## **9. CORRESPONDENCE**

### **Letters from the Minister of Municipal Affairs and the Northern Lights Library System**

**2024-09-15**

**Moved By Councillor R. Parkyn**

Be it resolved that the Correspondence be received as information.

**CARRIED**

## **10. CLOSED SESSION – CONFIDENTIAL**

**2024-09-16**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne move to a closed session at 7:30p.m. with all members in attendance.

**CARRIED**

### **FOIP Section 17 (1) – Advice from Officials – CAO Report and Council Code of Conduct**

**2024-09-17**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne revert to an open session at 8:21 p.m. with all members in attendance.

**CARRIED**



## **11. NEXT MEETINGS**

**ORGANIZATIONAL MEETING at 6:00PM and REGULAR COUNCIL MEETING at 7:00 PM on October 21<sup>st</sup>, 2024 at the ATB Financial Boardroom**

## **12. ADJOURNMENT**

Being that the September 17<sup>th</sup>, 2024 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:22 p.m.

**Approved this 21<sup>st</sup> day of October 2024.**

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Chris Neureuter, Mayor

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Shannon Harrower, CAO