



Village of Marwayne

Agenda

Regular Village Council Meeting
 Monday, November 25, 2024 @ 7:00 PM
 ATB Financial Boardroom

		Page
1	CALL TO ORDER	
2	ADDITIONS	
3	ADOPTION OF AGENDA	
3.1	November 25th, 2024 Regular Council Meeting	
	Be it resolved that the November 25th, 2024 Regular Village Council Meeting Agenda be approved as presented.	
4	ADOPTION OF MINUTES	
4.1	October 21, 2024 Organizational Meeting	4 - 6
	Be it resolved that the October 21st, 2024 Organizational Meeting Minutes be approved as presented.	
4.2	October 21, 2024 Regular Council Meeting	7 - 10
	Be it resolved that the October 21st, 2024 Regular Council Meeting Minutes be approved as presented.	
5	DELEGATIONS/PUBLIC HEARINGS	
5.1	7:00PM Andrew DeGruchy re: Regional Emergency Management Collective	11 - 31
	Be it resolved that the 2024 Regional Emergency Management Collective Annual Report and Presentation be received as information.	
6	KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1	Public Works & Utilities Reports	32 - 38
	Be it resolved that the Public Works Foreman Report be received as information.	
7	KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1	Fire Services Agreement between the Village of Marwayne and the County of Vermillion River	39 - 62
	Be it resolved that the Fire Services Agreement between the Village of	

Marwayne and the County of Vermilion River be approved as presented.

7.2 RCMP Quarter 2 Statistics 63 - 70

Be it resolved that the RCMP Quarter 2 Crime Statistics be received as information.

8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

8.1 Pre-Authorized Payment Plan for Utility Accounts 71 - 78

Be it resolved that the Village of Marwayne implement pre-authorized payment plans for utility accounts effective January 1st, 2025.

Be it further resolved that the Village of Marwayne approve the Utility Installment Payment Plan Policy FN 24 as presented.

9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

9.1 2025 Interim Operational and Capital Budgets 79

Be it resolved that the 2025 Operational and Capital Budgets be approved as presented.

9.2 Amendment to the Fees & Charges Bylaw for Lifetime Pet Licensing 80 - 82

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

9.3 Canada Post Strike Operational Impacts 83

Be it resolved that the Village of Marwayne cease all mailouts as a result of the Canada Post Labour Strike until further notice.

10 ADMINISTRATIVE REPORTS

10.1 Councillor Reports

Be it resolved that the Councillor Reports be received as information.

10.2 Chief Administrative Officer Report 84 - 85

Be it resolved that the Chief Administrative Officer Report be received as information.

11 FINANCIAL

11.1 Cheque Distribution Report 86 - 87

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

11.2 Bank Reconciliation Report 88

Be it resolved that the October 2024 Bank Reconciliation Report be received as information.

11.3 Monthly Utility Bill Report 89

Be it resolved that the October 2024 Monthly Utility Bill Report be received as information.

12 CORRESPONDENCE

12.1 Letters 90

Be it resolved that the Correspondence Listing be received as information.

13 CONFIDENTIAL

13.1 FOIP Section 17 (1) - Advice from Officials - Chief Administrative Officer

14 SETTING OF THE NEXT MEETING

14.1 December 16, 2024 at the ATB Financial Boardroom

15 ADJOURNMENT



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Minutes of the Organizational Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday October 21st, 2024
Commencing at 6:00 PM at the ATB Financial Boardroom

PRESENT

Councillors Ashley Rainey, Roger Parkyn and Chris Neureuter
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Chief Administrative Officer (CAO) S. Harrower called the October 21st, 2024 Village of Marwayne Organizational Meeting to order at 6:01 p.m.

2. NOMINATIONS FOR POSITION OF MAYOR

Chief Administrative Officer S. Harrower called for nominations for the Office of Mayor.

Councillor R. Parkyn nominated Councillor C. Neureuter for the 2024-2025 term.

Chief Administrative Officer S. Harrower called a second time for nominations for the Office of Mayor.

Chief Administrative Officer S. Harrower called a third time for nominations for the Office of Mayor.

As no further nominations were forthcoming, Chief Administrative Officer S. Harrower declared nominations for the Office of Mayor closed.

Councillor C. Neureuter was declared Mayor by acclamation for the 2024-2025 term.

3. NOMINATIONS FOR POSITION OF DEPUTY MAYOR

Mayor C. Neureuter called for nominations for the Office of Deputy Mayor.

Councillor R. Parkyn nominated Councillor A. Rainey for the 2024-2025 term.

Mayor C. Neureuter called a second time for nominations for the Office of Deputy Mayor.

Mayor C. Neureuter called a third time for nominations for the Office of Deputy Mayor.

As no further nominations were forthcoming, Mayor C. Neureuter declared nominations for the Office of Deputy Mayor closed.

Councillor A. Rainey was declared Deputy Mayor by acclamation for the 2024-2025 term.



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4. OATH OF OFFICE

Mayor C. Neureuter, Deputy Mayor A. Rainey and Councillor R. Parkyn subscribed to the Oath of Office before Chief Administrative Officer S. Harrower, a Commissioner of Oaths in the Province of Alberta.

5. ESTABLISHMENT OF MEETING DATES

2025 Regular Village Council Meeting Calendar

2024-10-01-ORG

Moved By Deputy Mayor A. Rainey

Be it resolved that the 2025 Regular Village Council Meeting Calendar be approved as presented.

CARRIED

6. SUBSISTENCE

Remuneration, Mileage Rates and Subsistence

2024-10-02-ORG

Moved By Councillor R. Parkyn

Be it resolved that the Remuneration, Mileage Rates and Subsistence allowances be approved as follows:

- Councillor/Deputy Mayor \$500.00/month
- Mayor \$525.00/month
- No allowance for km's within the Vermilion River Regional Alliance Area (i.e. Lloydminster, Vermilion, Paradise Valley, Kitscoty, Marwayne, County of Vermilion River and Mannville)
- KM rate outside of the Vermilion River Regional Alliance Area as established annually by the Canada Revenue Agency
- Meals reimbursed at \$75.00 per day without receipts or reimbursed over \$75.00 to a maximum of \$120.00 per day with receipts

CARRIED

7. COMMITTEE APPOINTMENTS

Local Representatives for Community Boards and Groups

2024-10-03-ORG

Moved By Councillor A. Rainey

Be it resolved that the List of Committee Appointments be approved as amended.

CARRIED



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8. ADJOURNMENT

Being that the October 21st, 2024 Organizational Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 6:48 p.m.

Approved this 25th day of November 2024.

Chris Neureuter, Mayor

Shannon Harrower, CAO



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Minutes of the Regular Meeting of the Council of the Village of Marwayne
In the Province of Alberta, held on Monday October 21st, 2024
Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter
Deputy Mayor Ashley Rainey
Councillor Roger Parkyn
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the October 21st, 2024 Village of Marwayne Council Meeting to order at 6:57 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

October 21st, 2024 Council Meeting Agenda

2024-10-01

Moved By Councillor R. Parkyn

Be it resolved that the October 21st, 2024 Village Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

September 17th, 2024 Council Meeting Minutes

2024-10-02

Moved By Deputy Mayor A. Rainey

Be it resolved that the September 17th, 2024 Village of Marwayne Regular Village Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works & Utilities Reports

2024-09-03

Moved By Deputy Mayor A. Rainey

Be it resolved that the Public Works & Utilities Reports be received as information.

CARRIED

5. KEY STRATEGY: SAFE & CARING COMMUNITY

Pet Licensing

2024-09-04

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne implement a lifetime pet licensing program effective January 1st, 2025.

CARRIED



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2025 Family and Community Support Services Allocations

2024-09-05

Moved By Deputy Mayor A. Rainey

Be it resolved that the 2025 FCSS allocations be approved as presented:

- Vermilion and Area Brighter Beginings \$1000.00
- Marwayne Lil' Critters Playschool \$5000.00
- Marwayne Fire and Rescue \$1000.00
- VIBE \$2500.00
- Kitscoty Public Library \$400.00
- Catholic Social Services \$100.00
- Buffalo Trail Public School Family Liaison \$1800.00
- Vermilion Senior Support \$500.00
- Pioneer Lodge \$2700.00

CARRIED

6. ADMINISTRATIVE REPORTS

Councillor Reports

2024-09-06

Moved By Councillor R. Parkyn

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2024-09-07

Moved By Deputy Mayor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

7. FINANCIAL

Cheque Distribution Reports

2024-09-08

Moved By Deputy Mayor A. Rainey

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2024-09-09

Moved By Councillor R. Parkyn

Be it resolved that the September 2024 Bank Reconciliation Report be received as information.

CARRIED



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Monthly Utility Bill Report

2024-09-10

Moved By Deputy Mayor A. Rainey

Be it resolved that the September 2024 Monthly Utility Report be received as information.

CARRIED

8. CORRESPONDENCE

Letters from the Minister of Municipal Affairs and the North Saskatchewan Watershed Alliance

2024-09-11

Moved By Deputy Mayor A. Rainey

Be it resolved that the Correspondence be received as information.

CARRIED

The October 21, 2024 Regular Council Meeting recessed from 7:50pm to 7:55pm.

9. CLOSED SESSION – CONFIDENTIAL

2024-09-12

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 7:55p.m. with all members in attendance.

CARRIED

FOIP Section 17 (1) – Advice from Officials – CAO Report & Land Matter

2024-09-13

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 8:52 p.m. with all members in attendance.

CARRIED

10. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

2025-2028 Operational and 2025-2030 Capital Budgets

2024-09-14

Moved By Deputy Mayor A. Rainey

Be it resolved that the Operational and Capital Budgets be received as information.

CARRIED



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11. NEXT MEETINGS

November 2024 Meeting Date

2024-09-15

Moved By Deputy Mayor A. Rainey

Be it resolved that the November 18, 2024 Regular Village Council Meeting be rescheduled to November 25, 2024 at the ATB Financial Boardroom.

CARRIED

12. ADJOURNMENT

Being that the October 21st, 2024 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:53 p.m.

Approved this 25th day of November 2024.

Chris Neureuter, Mayor

Shannon Harrower, CAO

Regional Emergency Management Collective

2024 Year in Review



REMC Summary



10 regional partners in joint agreement executed Spring 2024

- Town of Vermilion
- Village of Marwayne
- Village of Kitscoty
- Village of Paradise Valley
- City of Lloydminster
- RM of Britannia
- RM of Wilton
- Town of Marshall
- Town of Lashburn
- RM of Eldon

Cost-effective resource sharing

Created strong equal regional partnerships

Holistic regional approach for EM planning

Dedicated staff to work on objectives for pop. 42,000 across 8,000km²

Alberta Legislation

Emergency Management Act

- Agency/Committee Municipal Emergency Management Program
- Bylaws
- Appointment of “Director of Emergency Management”
- Steps to declare “State of Local Emergency”
- Authorities granted throughout a SOLE
- Disaster Relief Funding

Local Authority Emergency Management Regulation

- Bylaw creating EM Agency & Committee
- Mandatory exercise requirements
- Employee training requirements
- Director of EM training requirements
- Elected Official Training requirement

Saskatchewan Legislation

Emergency Planning Act

- Local Emergency Measures Organization / Planning Committee
- Appointment of an “Emergency Measures Coordinator”
- Local Emergency Declaration
- Authorities Granted under SOE
- Disaster Assistance Program

Cost Recovery Framework

- Outlines Provincial supported emergency operations cost reimbursement structure
 - Emergency Plan – 30%
 - Committee – 20%
 - Mutual Aid – 25%

REMC Objectives

01

Create a household level preparedness campaign for public engagement.

02

Increase municipal readiness & response capacity through training, exercises, & agreements.

03

Ensure municipalities are compliant with applicable provincial legislation.

REMC Projects



Training

- ICS 100 – Ongoing
- ICS 200 – January 25 – 26
- Planning P Course – April 25 – 26
- ICS 200 – August 21 – 22
- Bordering on Disaster Conference – September 19 – 20

Exercises

- Tabletop Exercise (RM of Britannia) – February 29
- Tabletop Exercise (Vermilion, Kitscoty, Marwayne, Lakeland College, AMEA, Non-profits) – April 17
- Tabletop Exercise (Eldon, Britannia, Wilton, Marshall, SPSA, Non-profits) – April 18
- Tabletop Exercise (RM of Britannia) – September 12

REMC Projects Continued

- Program Meetings
- Community Events
 - Emergency Preparedness Week
 - Seniors Preparedness Presentation
- Grants



REMC Activations January 1 – June 30

- January 30th - Lycos Tank Fire
- April 1st Carbon Tax demonstration



REMC Activations

July 1 – November 13

- July 14th – Liquid Asphalt Release
- July 22nd – 27th Sask Summer Games
- July 22nd – Jasper Wildfire
- September 9th – Pioneer Lodge Fire



2025 Program



Create a household-level preparedness campaign for public engagement.



Ensure municipalities are compliant with applicable provincial legislation.



Increase municipal readiness & response capacity through training, exercises & agreements.

Emergency Preparedness
MAKE A PLAN

Every household should have an emergency plan. This will help you and your loved ones be better prepared and to know what to do when an emergency occurs. Each household is unique and the plan should reflect the needs and concerns of all family members.

- HAZARDS + ALERTS**
Be aware of the hazards that are specific to your community and region. Determine trusted sources of information to receive event alerts and updates, including provincial alerting apps.
- CONVERSATIONS**
Have conversations with family, friends, and neighbours about what you would do in an emergency and how you can support one another. Talking leads to action and can be the first step to making a plan.
- COMMUNICATION**
Each family member should know emergency contact info and create a plan for how you will keep in touch. Designate someone out of the area to be a central contact for your family in case you are separated.
- SAFE LOCATIONS**
Identify spaces at home, at work, and at school that will provide safety during a Shelter-in-Place advisory. Decide on 2 family meeting points: 1 in your neighbourhood and 1 outside of the community.
- INSURANCE**
Familiarize yourself with your insurance policies and make sure that they are up to date. Keep your policy number and the insurance company's contact info handy.
- UTILITIES**
Know the locations of the shut off valves for your home's utilities as well as how and when to turn them off during an emergency.

For more information visit: alberta.ca/emergency-preparedness or saskpublicsafety.ca/at-home

Conclusion

Emergency Preparedness
BUILD A KIT

Preparing an emergency kit can help reduce the impact of emergencies on your family. Fill bins or backpacks with supplies to last several days and store them where they can be grabbed quickly and easily. Below are some items to consider for your kits.

Home Kit 🏠
Go Bag 🎒
Car Kit 🚗

DOCUMENTS
Physical or digital copies of your important documents and a small amount of cash.
Icons: Insurance Policy, Passport, Cash, ID card, Home, Car

CLOTHING
Changes of clothes, shoes, and outerwear that are seasonally appropriate.
Icons: Hat, Hoodie, Socks, Shoes, Home, Car

FIRST AID
A well-stocked first aid kit, hand sanitizer, and masks in case of unsafe air quality or illness.
Icons: First Aid Kit, Mask, Hand Sanitizer, Home, Car

PERSONAL CARE
Personal hygiene supplies, prescription medications and glasses, and comfort/distraction items like a deck of cards.
Icons: Soap, Glasses, Medication, Cards, Home, Car

ESSENTIALS
Functional items that are critical to safety and communication in any type of emergency.
Icons: Flashlight, Radio, Keys, Home, Car

FOOD & WATER
Enough non-perishable food and bottled water to support each family member for at least 5 days.
Icons: Water, Crackers, Energy Bars, Home, Car

For more information visit: alberta.ca/emergency-preparedness or saskpublicsafety.ca/at-home



2024 Regional Emergency Management Collective Annual Report

November 8, 2024

Created By:

Regional Director of Emergency Management: Andrew DeGruchy

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INTRODUCTION

The field of Emergency Management is an ever-changing and forward-developing industry for businesses, homeowners, governments, and most importantly, communities. Hazard occurrences throughout Western Canada continue to seemingly increase in frequency and severity, creating instances in which hazards overwhelm communities beyond their ability to cope creating disastrous situations. While emergency management is legislated at the provincial level, programming is required to be performed by municipalities, many of whom do not have the required technical knowledge or resources to implement and oversee such programs.

Further, knowledge and base-level understandings of what Emergency Management contains is inherently flawed, leading to misinformed judgements regarding programming decisions, appropriate funding levels, and administrative buy-in. Fortunately, in an attempt to navigate these challenges, 10 regional partners have decided to enter into a joint agreement to move their emergency management programs in the right direction taking considerable strides by entering into the Regional Emergency Management Collective (REMC).

This collective approach has thus far proven to be a successful utilization of resources, created strong partnerships, and ensured a holistic regional approach is conducted for Emergency Management planning. This annual report showcases many of the successes and developments we have seen regionally to ensure we continuously increase our ability to provide public protection.

REGIONAL EMERGENCY MANAGEMENT COLLECTIVE

With the understanding of the complexity required to create a holistic emergency management program, and a desire to build stronger relationships with our neighbours which we can leverage during times of hazard onsets, a Regional Emergency Management Collective was established.

Consisting of the Town of Vermilion, Village of Marwayne, Village of Kitscoty, Village of Paradise Valley, City of Lloydminster, RM of Britannia, RM of Wilton, Town of Marshall, Town of Lashburn, and RM of Eldon, this collective is an unprecedented venture in the development and oversight of emergency management programming.

Municipal administrations began discussing the Collective throughout 2023. A final version was brought forward to all municipalities and signed in spring of 2024. This creates a cost-effective way of resource-sharing dedicated staff to work on established objectives for a population base of 42 000 people across 8000 km².

Further, this collective is an equal partnership across all municipalities. Annually, through feedback from elected officials, goals and objectives will be created in a joint manner and delivered to a Regional Director of Emergency Management for completion. The Regional Director provides continual reporting to partners so they can remain aware of developments and participate when required.

LEGISLATION

While all municipalities partnering in the agreement have shown positive interest in the benefits to the collective, we are also aware of our legislative requirements that must be completed in emergency management, and how this collective helps offload some responsibilities. Governance documents that exist on both sides of the province create municipal responsibilities. It has also been noted that both governments have developed programming in an effort to further pressure municipalities into creating stronger emergency management programs. A breakdown of each province's compliance structure includes:

ALBERTA

Emergency Management Act

Outlines provincial and municipal responsibilities in the creation of emergency management programs, this includes:

- Municipal Emergency Management Program (Agency/Committee)
- Municipal Emergency Management Bylaws
- Appointment of a "Director of Emergency Management"
- Steps in Declaration of a "State of Local Emergency"
- Authorities granted throughout a SOLE
- Disaster Relief Funding

Local Authority Emergency Management Regulation

Further defines requirements from a Local Authority which must be enacted and maintained, this includes:

- Bylaw creating an EM Agency & Committee
- Mandatory Exercise requirements
- Employee training requirements
- Director of Emergency Management training requirements
- Elected Official Training requirement

SASKATCHEWAN

Emergency Planning Act

- Local Emergency Measures Organization / Planning Committee
- Appointment of an "Emergency Measures Coordinator"
- Local Emergency Declaration
- Authorities Granted under SOE
- Disaster Assistance Program

Cost Recovery Framework

Outlines Provincial supported emergency operations cost reimbursement structure

- Emergency Plan – 30%
- Committee – 20%
- Mutual Aid – 25%

OBJECTIVES

In early 2024, the following objectives of the REMC were created in consultation with REMC Partners. These objectives are to be reviewed and renewed annually, with timelines for completion being 24 months.

1. Create a household-level preparedness campaign for public engagement.

With an understanding that many residents are unaware of the risks they may face, and what efforts they can undergo to create resiliency, risk and self-protective behaviour information should be released to the public to increase knowledge and protective practices.

2. Increase municipal readiness & response capacity through training, exercises, & agreements.

Given that a hazard response from a municipality is essentially guaranteed, with the only unknown being hazard severity, we must work on increasing our capacity and efficiency to respond to a hazard. Throughout training, exercises, and mutual aid agreements, we will increase our ability and capacity to respond to ensure public harm is minimized to the greatest extent possible from our region.

3. Ensure municipalities are compliant with applicable provincial legislation.

Increased governance being created by both provincial partners creates strains in our ability to become compliant on our own. Continual reviews of Emergency Management legislation, consultation with provincial authorities, and steps in our internal governance documents will ensure we are compliant with provincial regulations.

PROJECTS

Project Description – Objective development

Training

Training completed throughout 2024 looked to increase the regions knowledge in the Incident Command System which is the programmed that would be utilized should a hazard onset occur. Training varied from entry-level awareness programs to in-depth position specific courses and exercises. Future work is required in involving the community and first response agency into training and coordination efforts.

Training	Date
ICS 100	Ongoing
ICS 200	January 25 - 26
Planning P Course	April 25 -26
ICS 200	August 21 - 22
Bordering on Disaster Conference	September 19 - 20

Exercise

The 2024 exercise program was moderate. Not having completed any functional-level exercises, we were able to conduct a large number of tabletop exercises within 1 year. The tabletop exercises, while not as immersive, do enforce practices and knowledge related to how we would respond to community events and create strong response plans. A majority of the 2024 tabletop exercises focused on the “Planning P” process of identifying problems, comparing priorities, creating objectives, and then establishing strategies and tasks to complete objectives.

Exercise	Date
Tabletop Exercise - RM of Britannia	February 29
Tabletop Exercise - Town of Vermilion, Village of Kitscoty, Village of Marwayne, Lakeland College, AMEA, Non-profits	April 17
Tabletop Exercise – RM of Eldon, RM of Britannia, RM of Wilton, Town of Marshall, SPSA, Non-profits	April 18
ICS 200	August 21 - 22
Tabletop Exercise – RM of Britannia	September 12

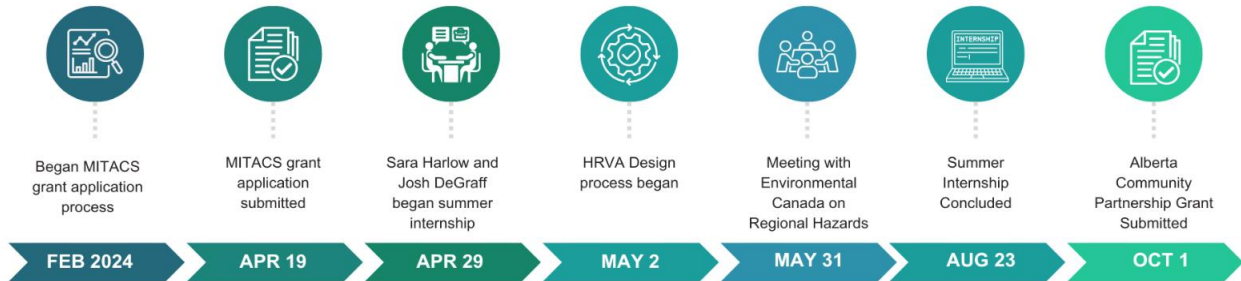
Program Meetings

Coordination meetings with REMC partners and participants to gain a stronger understanding of the region's strengths and weaknesses, along with hearing capacity and constraints within the communities.

Program Meeting	Date
REMC Partner Meeting	January 16
RM Of Eldon Coordination Meeting	January 31
Town of Marshall Coordination Meeting	January 31
Village of Kitscoty Coordination Meeting	February 2
Town of Vermilion Fire Department	February 5
Town of Vermilion Coordination Meeting	February 5
RM of Britannia Coordination Meeting	February 7
Village of Marwayne Coordination Meeting	February 8
RM of Wilton Coordination Meeting	February 9
Connected with First Response agencies (RCMP/FIRE /Ambulance)	March 2024
REMC Partner Meeting	June 25

Grants

In an effort to encourage success, while also giving an opportunity to the academic community, Grant support through the federal government helped in the procurement of 2 summer students to work on regional initiatives for 4 months. EMPP and ACP grant funding is currently being processed for 2025 programs.



Community Events

- a. Emergency Preparedness Week
 - 33 Classes & 800 Students – Annual Theme “Be Prepared. Know your risks”
- b. Seniors Preparedness Presentation

ACTIVATIONS

January 30th – Lycos Tank Fire

- On January 30th, in Minburn County, an oil lease had a localized fire that saw an explosion of a propane vessel further involving other oil tanks. Crews were unable to contain the fire with limitations on firefighting foam supplies. The fire was eventually suppressed 6-7 hours after starting. Alberta Emergency Alerts were utilized to warn the public of possible inhalation hazards. Town of Vermilion and Regional DEM consulted on possible escalation with monitoring showing no risk to the Town of Vermilion.

April 1st – Carbon Tax demonstration

- On April 1st, a federal increase in the Carbon Tax program created nationwide demonstrations in opposition to the program. In the REMC area, a protest/demonstration site was established on Highway 16 on the East side of Lloydminster. This demonstration was on both RM of Britannia and RM of Wilton land with the staging being on a Government of Alberta owned tourism building. Further, mobile demonstrations occurred along Highway 16 with a vehicle convoy that slowly drove throughout the community. RCMP’s F Division sent a large number of assets to monitor the event and negotiate with the protest group organizers. The demonstration ended in several weeks peacefully with no significant disruptions.

July 14th – Liquid Asphalt Release

- On the evening of July 14th, a tanker truck owned by Greenmile Enterprise was filled with a liquid asphalt (LA) product at the Cenovus Refinery located on 52nd Street of Lloydminster. Shortly thereafter, it departed site and travelled eastbound on 52nd street. Near the intersection of 52nd/52nd, after crossing a set of train tracks, the chemical within the truck was agitated created a severe chemical expansion resulting in product boiling over from the tank and eventually erupting the lid off of the tank and shooting 20+ ' in the air. A large amount of infrastructure was contaminated with the LA including roads, storm drains, electrical lines, power poles, fire hydrants, and signs. The immediate response looked to contain the spill to the site and ensure no downstream release occurred, which was successful. The company responsible then oversaw all clean-up efforts which required replacing the road, and powerlines infrastructure, and utilizing dry ice cleaning.

July 22nd - 27th Saskatchewan Summer Games

- Throughout this week, the City of Lloydminster, in partnership with other communities, hosted the Saskatchewan Summer Games. This saw 1800 student-athletes brought into the City to compete in various sporting and athletic events. During establishment, Lloydminster Emergency Management noted various safety concerns with the Athlete village that saw change orders and safety components integrated into the system. On the first day of SSG, a large amount of smoke and particulates from Western Canada wildfires created potential health impacts on student-athletes resulting in some changes after consultation from Environment and Climate Change Canada. Following the first day, smoke conditions cleared, and the remainder of the games occurred without issue.

July 22nd – Jasper Wildfire

- On July 22nd, a wildfire severely impacted the community of Jasper resulting in hundreds of buildings being damaged or destroyed. Alberta Emergency Management Agency issued requests for support from Regional All Hazard Incident Management Teams and local fire services. Provided administrative support to 4 members of the Northeast All Hazard Incident Management team to attend the Incident Command Post in Hinton, AB and provide support for 7-day deployments.

September 9th – Pioneer Lodge Fire

- In the afternoon of September 9th, an electrical fire occurred within the Pioneer Lodge senior care facility. Emergency services responded quickly and completed a community evacuation and began to action the fire. Lloydminster Emergency Management activated and assisted with the support of evacuating 120 seniors from the lodge to a secondary site and provided feeding, family reunification, and accommodation support as required. Within 2 hours of deployment, secondary evacuation was concluded, and seniors were being reunified with family. A small handful required further accommodation which was completed in a joint effort with Lloydminster Regional Housing Group.

2025 PROGRAM

Throughout 2025. The Regional Emergency Management Collective hopes to continue initiatives related to the established objectives of:

1. Create a household-level preparedness campaign for public engagement.

We are hopeful that this includes resulting community-based risk literature in a wider effort to capture more persons and garner more behavioral changes. Further, community-based education such as presentations in schools and community events will occur to reinforce information being distributed.

2. Increase municipal readiness & response capacity through training, exercises, & agreements.

Continued training and growth are expected to occur in 2025 with plans on continually hosting offerings of Incident Command System course that provide fair and reasonable access for persons to continue learning, along with the establishment and creation of a Regional Functional Level exercise that creates an immersive environment for REMC partners to work through a hazard onset.

3. Ensure municipalities are compliant with applicable provincial legislation.

Alberta Community Grant funding has been requested in an effort to procure a consultant whom can create a Regional Emergency Management Plan. This would be a large step into becoming a complaint with provincial regulations. Further, Advisory and Agency meetings will continue to occur annually to ensure we are complaint with provincial standards.

ELECTED OFFICIAL & PARTNER FEEDBACK

Municipality	Date
RM of Eldon	November 14
Village of Kitscoty	November 18
Town of Vermilion	November 19
Village of Marwayne	November 25
RM of Britannia	November 27
City of Lloydminster	December 3
RM of Wilton (Lashburn / Marshall)	TBD
Village of Paradise Valley	TBD

CONCLUSION

In conclusion, the Regional Emergency Management Collective (REMC) has demonstrated significant progress in enhancing emergency preparedness and response across its 10-member municipalities. This joint approach has proven highly effective, facilitating resource sharing, strengthening regional partnerships, and improving the collective response capacity to various hazards. Through targeted training initiatives, tabletop exercises, and compliance with legislative standards, REMC has built a robust emergency management framework that supports community resilience and public safety.

As we enter 2025, the REMC will focus on expanding its public outreach efforts, refining training programs, and developing a Regional Emergency Management Plan to further solidify compliance and readiness. The dedication and shared vision of all REMC partners reinforce our commitment to proactive and resilient emergency management, ensuring we remain prepared for the challenges ahead.



PUBLIC WORKS REPORT

MEETING DATE: NOVEMBER 25, 2024

1. Roads

- a. 2024 Road projects have concluded for the season.
 - i. ASL is set to return next year when weather conditions permit, to finish road repairs on Railway and 3rd Street North.
- b. Public Works has loaded the sander on the Public Works Foreman's truck in anticipation of snow.

2. Sidewalks

- a. 2024 Sidewalk replacements have concluded for the season.
- b. Mulch restored downtown, adjacent to the liquor store.
- c. Received quotes for future sidewalk repairs from BT Concrete.

3. Christmas Lights

- a. Atco Electric has finished installing outlets for all 14 light poles downtown as of November 15, 2024
 - i. Cost for install was \$1050.00 with labour provided at no charge in return for public acknowledgement of Atco Electric's work on our social media & newsletter.
- b. Rope lights & accessories for each pole were ordered Nov 19, 2024
- c. Last years snowman is no longer in working order. If Council wishes to purchase new lawn ornaments for the welcome triangle, it will cost between \$100-\$320 per item (see Christmas lawn décor options)
- d. Christmas hanging baskets have been created by F'laura n' Company Greenhouse and hung November 12, 2024

4. Winter Season

- a. Public works is gearing up for the winter season.
- b. Snow removal sign up has commenced for driveway snow removal
- c. Sand has been ordered for icy intersections
- d. Public works will assist the Agricultural Society with items needed for the light up Marwayne event on December 8 at the community hall



Village of Marwayne
Box 113, 210 2nd Ave N
Marwayne, AB T0B 2X0

780-847-3962 P
780-847-3324 F
marwayne@mcsnet.ca

marwayne.ca

Regional Operator report

November 2024

Common information:

Monthly reports up to date.

Regional operator took a personal day Sept. 26th.

Drinking water safety plans updated for 2024.

Problems with alarms has mostly been sorted out.

Regional Operator scheduled to attend Water Week training in Edmonton Nov 12 – 15th.

Regional Operator has dentist appointment scheduled for Nov. 6, 2024

Regional Operator has blood work scheduled for Nov 4, 2024

Marwayne:

Data for Sept 2024 was electronically submitted on AEP site.

Consumption went lower, minimum nighttime consumption down to 9.5 lpm at times.

We still suspect a leak somewhere.

One service on 3rd Ave and one on 3rd street have leaks on home owner's side and are turned off right now.

North Lift station still not sending alarms but remote monitoring is working.

Atco Electric still doing many upgrades. They provide us with good notice to allow preparations.

Admin support for Marwayne back on track with Level 1 prep course.

Hydrant testing and maintenance was completed.

One block of water main replacement underway, assisting where needed.

Admin support scheduled to attend Water Week training in Nov.



OCTOBER PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check, Grade & Fill Holes in Back Alleys/Arena Parking Lot	ALL good	
Culverts (Clear debris/3 rd St ditch ok for spring runoff? List plugged culverts for Camtrax)	good	
Sanding & Shovel Sidewalks (As Needed)	OK	
Complete Repair/Maintenance on Seasonal Equipment and store away	done.	
Lagoon Inspection & Rotation & Drainage (October 20th) Check for burrowing animals	done	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	ALL good	
Annual Street Sign Inspection & Welcome Triangle Flag Inspection	good	
Replace heat bulb at the #2 Lift Station	OK	
Check Gravel & Sand (do we have enough for winter?)	good	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	done	
Maintenance (Check furnaces at firehalls, office, shop, water plant, lift station), get new filters & document	OK.	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	OK	
Antifreeze in Fire Hydrants (2 nd Ave & Railway, 5 th St N & Railway, 6 th St N & Railway. 104 4 th Ave)	done.	

Submitted by: WJ [Signature]

Date: 18 Nov

Christmas Lawn Décor Options:



<https://www.canadiantire.ca/en/pdp/noma-pre-lit-outdoor-neon-santa-with-bell-motion-christmas-decoration-4-ft-2511110p.html?rq=2511110p>

Santa: \$99.99 (4-ft)

Bears: \$99.99 (46-in)



<https://www.canadiantire.ca/en/pdp/canvas-pre-lit-indoor-outdoor-christmas-decoration-glisten-5-ft-deer-2-ft-fawn-2-pk-2511087p.html?rq=2511087p>

Deer & Fawn: \$189.99 (5-ft & 2-ft)



<https://www.canadiantire.ca/en/pdp/canvas-5-led-wireform-arctic-white-snowman-christmas-decor-1513182p.html>

Snowman 5-ft: \$169.99



<https://www.canadiantire.ca/en/pdp/canvas-4-led-wireform-arctic-white-moose-christmas-decoration-1513183p.html>

Moose 4-ft: \$159.99



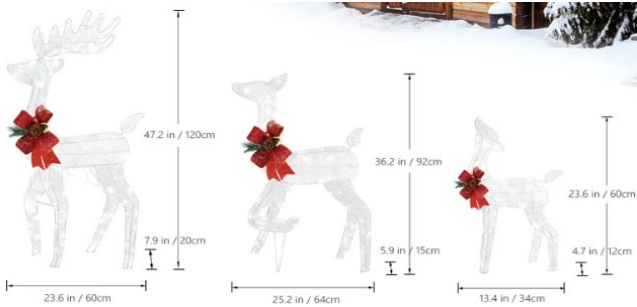
<https://www.canadiantire.ca/en/pdp/canvas-4-led-arctic-white-deer-and-sleigh-christmas-decoration-1513185p.html>

Deer & Sleigh 4-ft: \$179.99



https://www.canadiantire.ca/en/pdp/canvas-twinkling-cone-tree-christmas-decorations-1440-micro-brite-led-lights-6-ft-1513521p.html?rrecName=Products%20Rated%204%20Stars%20%20Above&rrecReferrer=categorylevel1&rrecProductId=1513521P&rrecProductSlot=3&rrecSchemeId=catlevel1_b_rr&rrec=true

Tree: \$319.99 (6-ft)



<https://www.wayfair.ca/outdoor/pdp/the-holiday-aisle-reindeer-set-outdoor-christmas-decoration-with-led-lights-c010017668.html?piid=1969715123>

\$219.99

FIRE SERVICES AGREEMENT

THIS AGREEMENT made this _____ day of _____, 20_____.

BETWEEN:

COUNTY OF VERMILION RIVER
(the "County")

AND

VILLAGE OF MARWAYNE
(the "Village")

WHEREAS, the County desires to obtain fire and rescue services from the Village for certain designated areas within the County; and

WHEREAS, the County Council has passed a bylaw for the provision of fire and rescue services to County residents, including the entering of agreements with nearby municipalities to assist with these services;

WHEREAS, both the County Council and the Village Council have bylaws authorizing the entering of this Agreement; and

WHEREAS, the Village is willing to provide the services to the County under the terms and conditions set forth herein;

NOW, THEREFORE, in consideration of the mutual covenants, terms and conditions contained herein, the parties hereto agree as follows:

1. Definitions

In this Agreement the following words and expressions shall have the meanings herein set forth unless inconsistent with the subject matter or context:

- a. **Annual Inventory Report:** A written report listing all County owned and shared equipment.
- b. **County Fire Chief:** The appointed Fire Chief of the County or their designate as set up in the provisions of the County Fire Bylaw.
- c. **County Owned Equipment:** The equipment listed in Schedule D that is solely owned by the County.

- d. **District Fire Chief:** The Fire Chief or their designate within a specific fire district as identified in Schedule A.
- e. **Fire and Rescue Call:** Each occasion when village firefighters respond to a request for services within:
 - i. The Service Area.
 - ii. The Secondary Service Area, as a secondary responder, upon request by another District Chief or the County Fire Chief.
- f. **Firefighter:** A person employed or retained by the Village to provide fire and rescue services (including volunteers).
- g. **Fire Hall:** The Village of Marwayne fire hall.
- h. **Honorarium:** A payment made to volunteer firefighters of the Village Fire Department for their response to fire and rescue calls within the County, at the amounts set forth in Schedule C.
- i. **Incident Report:** A written report detailing a response to a fire and rescue call. The report shall include the information listed in Schedule E.
- j. **Joint Oversight Committee:** A committee responsible for the administration of services, shared expenses, and collaboration of fire and rescue services between the parties. The committee shall be comprised of the County Chief Administrative Officer, Village Chief Administrative Officer, two (2) members of the County Council, one to two (1-2) members of the Village Council, Village Fire Chief, and the County Fire Chief or their designate.
- k. **Mutual Aid Agreement:** Agreements the County has with other adjoining municipalities regarding mutual aid for services within each other's boundaries.
- l. **Operational Procedures:** The manner in which the Village responds to emergencies, including fire and rescue calls, as set forth in Schedule H.
- m. **Personnel Details Report:** A written report listing the active firefighters of the Village, their current contact information, and training levels.
- n. **Secondary Service Area:** The area within the County's municipal boundaries, excluding the service area, as identified on the maps contained in Schedule A.
- o. **Service Area:** District 5, is the primary service area as identified on the maps contained in Schedule A.
- p. **Services:** Activities related to fire and rescue services, as further detailed in Schedule B and the County's Standard Operating Guidelines.

- q. **Shared Costs:** The costs each party is responsible for, as set out in Schedule D.
- r. **Standard Operating Guidelines:** The guidelines established by the County, relating to the delivery of fire and rescue services, as amended from time to time.
- s. **Village Equipment:** Equipment listed in Schedule G that is solely owned by the Village.
- t. **Village Fire Chief:** The appointed employee or volunteer of the Village, who meets the requirements set up under Section 2.k. "District Fire Chief" as set out in the County Fire Bylaw.

2. Schedules

Schedules to this Agreement are the following:

- a. Schedule A: Map of Service Area and Secondary Service Area
- b. Schedule B: Services
- c. Schedule C: Honorariums
- d. Schedule D: Shared Costs and County Owned Equipment
- e. Schedule E: Incident Report
- f. Schedule F: Operational Procedures
- g. Schedule G: Fees For Use Of Village Owned Equipment

3. Engagement

The County hereby engages the Village to provide the County with the fire and rescue services and the Village hereby agrees to provide the County with the services.

4. Term of Agreement

This Agreement shall continue in full force and effect for a period of five (5) years from the date of execution (the "Term").

5. Covenants of the Village

The Village will:

- a. provide the services within the service area on a year-round, twenty four (24) hours per day, seven (7) days per week basis;

- b. assist with fire and rescue calls in the secondary service area by providing the services as may be requested from time to time;
- c. assist with fire and rescue calls in the geographic regions that are provided for in the County's Mutual Aid Agreements, when requested;
- d. provide the services in compliance with the Standard Operating Guidelines;
- e. be responsible to incur all of the costs to perform the services and ultimately be responsible for 20% of the shared costs;
- f. provide its portion of payment to Village firefighters in accordance with the honorariums, as detailed in Schedule C;
- g. utilize County owned equipment as a priority on every County call;
- h. operate the County owned equipment in a responsible manner, ensure it is maintained and functions properly, and report any major problems to the County;
- i. store all County owned equipment without charge to the County;
- j. submit an annual inventory report to the County Fire Chief by September 15th each year. Alternatively, allow the County Fire Chief or their designate to conduct an on-site inventory;
- k. acknowledge receipt and verify the accuracy of the Personnel Details Report provided by the County, by March 1st and September 1st each year;
- l. provide a summary of actual expenditures for shared costs from the previous year, with copies of all invoices to the County Fire Chief by January 31st each year. The summary shall indicate the difference between the budgeted and actual shared costs;
- m. respond to any fire and rescue call by the County, the RCMP or any person situated within the service area as soon as possible and notify East Central 911 to request the nearest neighbouring department to respond then notify the County Fire Chief as soon as practicable;
- n. for self-dispatched calls, the Village Fire Chief or designate will immediately notify East Central 911 to initiate a 911 report;
- o. take all reasonable steps to control or extinguish fires, handle or participate in the handling of any other hazard or emergency of a type normally handled by a fire department or requiring its participation in such handling;
- p. maintain adequate levels of skilled personnel to provide the Services in accordance with the County's Standard Operating Guidelines;

- q. comply with all Occupational Health and Safety Regulations;
- r. ensure that each apparatus attending a fire and rescue call within the service area is properly equipped and staffed in accordance with industry standards;
- s. maintain coverage under the Workers' Compensation Act for all firefighters in accordance with that Act;
- t. submit to the County copies of all incident reports within thirty (30) days of the incident that is the subject of such incident report;
- u. obtain and maintain in good standing at its own expense all necessary licenses, permits and other authorizations, of Village owned equipment to carry out its obligations pursuant to this Agreement;
- v. perform all administrative, accounting and record-keeping functions relating to the proper discharge of its obligations pursuant to this Agreement;
- w. at all times comply with all statutes, regulations and bylaws applicable to the operations of the Village and affecting its employees and volunteers engaged in carrying out its obligations pursuant to this Agreement;
- x. at all times respond to and attend at the location which is the subject of a fire and rescue call as soon as reasonably possible giving proper consideration to road and weather conditions; and
- y. provide the services in accordance with the County's Fire Bylaw, as amended from time to time, or any applicable bylaw, as may be amended from time to time.

6. Covenants of the County

The County will:

- a. pay its portion of the shared costs and honorarium to the Village within thirty (30) days following the Village's submission of invoice;
- b. ensure all County owned equipment meets all industry standards;
- c. as much as possible, make available County owned equipment to the Village, including authorizing the Village to use the County owned equipment at no cost within the municipal boundaries of the Village as required;
- d. pay for all reasonable costs associated with the maintenance, operation, and upkeep of the County owned equipment;

- e. pay for all costs associated with the use of the Village owned equipment as set out in Schedule G;
- f. provide the Village with copies of any new bylaws, policies, standard operating guidelines, or amendments, pertaining to fire and rescue services within 30 days of County Council approval; and
- g. provide the Village with an annual report summarizing fire and rescue calls responded to by the Village's Fire Department by January 31st each year.

7. Joint Obligations

The Village and the County agree to establish a Joint Oversight Committee. This committee shall have the following role and responsibilities:

- a. coordinate the administration of services outlined in this Agreement including oversight of the operation and maintenance of County owned equipment, suggest amendments to this Agreement, and generally ensure the efficient collaboration between the parties regarding their respective duties and obligations as outlined in this Agreement;
- b. meet annually and jointly with other committees to collaborate on fire and rescue services within the geographical boundaries of the County; and
- c. meet annually to review the Village's budget with respect to the services performed hereunder, shared costs, and any other fees or costs arising. The committee will then review and submit a budget for the Village with respect to the foregoing on or before November 1st of each year of the Term for the following year.

8. County Equipment upon Termination or Expiry

Upon termination of this Agreement or expiry of the term of this Agreement, the County owned equipment shall be turned over to the County, at a time and location agreed upon by the County and Village Fire Chiefs.

9. Invoices upon Termination or Expiry

Upon the termination of this Agreement or the expiry of the term of this Agreement, the Village shall submit all invoices, expenses, and other fees contemplated under this Agreement within sixty (60) days from the date of termination or expiry of the term and the County shall, if the invoices, fees, and expenses are not in dispute, make payment to the Village within sixty (60) days of receipt of same.

10. Reporting to County Fire Chief

The Village Fire Chief shall promptly report to the County Fire Chief on any matters relating to the services, fire and rescue calls, training, or other matters as requested from time to time by the County Fire Chief. This reporting may be done in writing, including but not limited to text messages or electronic transmissions.

11. Authority of County Fire Chief at Fire and Rescue Calls

Notwithstanding any other provision of this Agreement, the following shall govern the authority at a fire and rescue call:

- a. **Provincial Regulations:** Any applicable provincial regulations shall have authority at a fire and rescue call.
- b. **Command by County Fire Chief:** In the absence of clear and conflicting regulations, the Village acknowledges and agrees that the County Fire Chief, or his designate, may attend any fire and rescue call and assume command as required in the County, as determined in the County Fire Chief's sole discretion, or as requested by the Village's fire department.
- c. **Village Fire Department Cooperation:** If the County Fire Chief assumes command, under point b. above, the Village's firefighters shall follow the direction of the County Fire Chief.

12. Conflicting Emergency Requirements

If, at the time of a fire and rescue call, the Village is occupied with a conflicting emergency incident:

- a. the County shall make reasonable efforts to call on the assistance of the next available operator;
- b. the parties acknowledge and agree that the Village will use the following criteria to prioritize and respond to requests for the Village's Services:
 - i. fire and rescue calls where human life is in danger;
 - ii. fire and rescue calls within the municipal boundaries of the Village;
 - iii. fire and rescue calls within the municipal boundaries of the County;
 - iv. motor vehicle accidents within an 80 km radius of the Village;

- c. the Village agrees that it will respond to the County's fire and rescue call as soon as its services are no longer required at the conflicting emergency incident.

13. Termination upon Notice

Notwithstanding any other provisions contained herein to the contrary, either party may terminate this Agreement by providing written notice to the other party to that effect on or before June 15th or the following Monday of any year of the term, such termination to take effect on December 15th or the following Monday.

14. Cure

In the event that one party fails to properly discharge all of its obligations pursuant to this Agreement (the "Defaulting Party"), the party not in default of its obligations (the "Non-Defaulting Party") may terminate this Agreement by delivering notice to that effect to the Defaulting Party. Such termination shall be subject to a sixty (60) day cure period during which the Defaulting Party will be given a reasonable opportunity to cure the default or to provide evidence reasonably satisfactory to the Non-Defaulting Party that all reasonable steps have been taken to cure the default. If the default continues or remains in existence upon the expiry of the cure period, the Non-Defaulting Party may terminate the Agreement in writing effective upon delivery of written notice to the Defaulting Party.

15. Payment of GST

All amounts payable hereunder shall be inclusive of any Goods and Services Tax ("GST") payable thereon.

16. Insurance

The County shall ensure that County Owned Equipment is properly insured and registered. Without in any way limiting the liability of the Village under this Agreement, the Village shall obtain and maintain in force during the Term:

- a. commercial general liability insurance in the amount of not less than five million (\$5,000,000.00) dollars inclusive per occurrence, against bodily injury, death and property damage, including loss of use thereof;
- b. auto liability insurance for all motor vehicles used by the Village hereunder with limits of not less than Five Million (\$5,000,000.00) Dollars for accidental injury or death to one or more persons, or damage to or

destruction of property as a result of any one (1) accident or occurrence; and

- c. property insurance for all vehicles used by the Village to perform the Services which is Shared Equipment at full replacement cost.

All insurance required to be maintained by the Village hereunder shall be on terms and conditions and with insurers reasonably acceptable to the County and shall provide to the County thirty (30) days prior written notice of cancellation or alteration of such policies.

Each policy for general and comprehensive liability shall name the County as an additional named insured except for coverage for the Village's own personal property and equipment.

The Village's comprehensive general liability policy shall contain a cross-liability clause.

From time to time throughout the Term, the Village shall furnish to the County certificates, or, if required by the County, certified copies of the policies (signed by the insurers) of insurance from time to time required hereunder and evidence reasonably acceptable to the County of their continuation in force.

If the Village fails to satisfy the requirements of Article 16, the County may obtain any such insurance for the benefit of the Village and/or the County and any premiums paid by the County for such insurance shall be a debt due from the Village to the County and shall be immediately payable to the County on demand. Without restricting the generality of the foregoing, the County may set off and deduct the cost of any such premium against any amount payable by the County to the Village from time to time.

17. Indemnity

Each of the parties hereto shall be responsible for and indemnify and save harmless the other party, for any damages or losses (including legal fees on a solicitor and his own client full indemnity basis), injuries or loss of life, resulting from the acts or omissions of their respective employees, servants, agents or contractors which may occur in the performance, purported performance, or non-performance of their respective obligations under this Agreement; provided that, such indemnity shall be limited to an amount in proportion to the degree to which the indemnifying party, its employees, servants, agents or contractors are at fault or otherwise held responsible in law.

The indemnifications set forth above, hereof, will survive the expiration of the

Term or the termination of this Agreement for whatever cause and any renewal or extension of the Term, as the case may be.

18. Dispute Resolution

If any dispute arises between the parties with respect to any of the provisions of this Agreement that cannot be resolved by mutual Agreement between the parties, such dispute may be resolved through the Dispute Resolution Process outline in the Intermunicipal Collaboration Framework Agreement between the County of Vermilion River and the Village of Marwayne.

19. Force Majeure

The Village shall not be liable to the County for any failure of or delay in the performance of its obligations hereunder nor be deemed to be in breach of this Agreement, if such failure or delay has arisen from "Force Majeure". For the purposes of this Agreement, "Force Majeure" means any cause not within the control of the Village including, without limitation, interruption of telecommunications, gas, electric or other utility service, acts of God, strikes, lockouts, or other industrial disturbances, acts of the public enemy, wars, blockades, insurrections, riots, epidemics, landslides, earthquakes, fires, lightning, storms, floods, high water, washouts, inclement weather, orders or acts of military authorities, civil disturbances and explosions.

Where the Village is prevented from carrying out its obligations hereunder due to Force Majeure, the Village shall, as soon as possible, give notice of the occurrence of such Force Majeure to the County and the Village shall thereupon be excused from the performance of such obligations for the period of time directly attributable to the effect of the Force Majeure.

20. Waiver

No consent or waiver, express or implied, by either party to or of any breach or default by the other party in the performance by the other party of its obligations hereunder shall be deemed or construed to be a consent or waiver to or of any other breach or default in the performance of obligations hereunder by such party hereunder. Failure on the part of either party to complain of any act or failure to act of the other party or to declare the other party in default, irrespective of how long such failure continues, shall not constitute a waiver by such party of its rights hereunder.

21. Unenforceability

If any term, covenant or condition of this Agreement or the application thereof to any party or circumstance shall be invalid or unenforceable to any

extent the remainder of this Agreement or application of such term, covenant or condition to a party or circumstance other than those to which it is held invalid or unenforceable shall not be affected thereby and each remaining term, covenant or condition of this Agreement shall be valid and shall be enforceable to the fullest extent permitted by law.

22. Entire Agreement

This Agreement constitutes the entire Agreement between the parties hereto relating to the subject matter hereof and supersedes all prior and contemporaneous agreements, understandings, negotiations and discussions, whether oral or written, of the parties and there are no general or specific warranties, representations or other agreements by or among the parties in connection with the entering into of this Agreement or the subject matter hereof except as specifically set forth herein.

23. Amendments

This Agreement may be altered or amended in any of its provisions when any such changes are reduced to writing and signed by the parties hereto but not otherwise.

24. Further Assurances

The parties hereto and each of them do hereby covenant and agree to do such things and execute such further documents, agreements and assurances as may be necessary or advisable from time to time in order to carry out the terms and conditions of this Agreement in accordance with their true intent.

25. Notices

Whether or not so stipulated herein, all notices, communication, requests and statements (the "Notice") required or permitted hereunder shall be in writing. Notice shall be served by one of the following means:

- a. personally, by delivering it to the party on whom it is to be served at the address set out herein, provided such delivery shall be during normal business hours. Personally delivered Notice shall be deemed received when actually delivered as aforesaid;
- b. by telecopier, email, or by any other like method by which a written or recorded message may be sent, directed to the party on whom it is to be served at that address set out herein. Notice so served shall be deemed received on the earlier of:

- i. Upon transmission with answer back confirmation, or email receipt confirmation, as the case may be, if received within the normal working hours of the business day; or
- ii. At the commencement of the next ensuing business day following transmission with answer back confirmation thereof; or
- c. By mailing via first class registered post, postage prepaid, to the party on whom it is served. Notice so served shall be deemed to be received seventy-two (72) hours after the date it is postmarked. In the event of postal interruption, no notice sent by means of the postal system during or within seven (7) days prior to the commencement of such postal interruption or seven (7) days after the cessation of such postal interruption shall be deemed to have been received unless actually received.
- d. Except as herein otherwise provided, Notice required to be given pursuant to this Agreement shall be deemed to have been received by the addressee on the date received when served by hand or courier, or five (5) days after the same has been mailed in a prepaid envelope by single registered mail to:

i. **The County:**

County of Vermilion River
PO Box 69 – 4912 50 Avenue
Kitscoty, AB, T0B 2P0

Phone: (780) 846-2244

Fax: (780) 846-2716

Email: cao@county24.com

Attention: Chief Administrative Officer

ii. **The Village:**

Village of Marwayne
Box 113 – 210 2nd Avenue South
Marwayne, AB T0B 2X0

Phone: (780) 847-3962

Fax: (780) 847-3324

Email: cao@marwayne.ca

Attention: Chief Administrative Officer

26. Headings

The headings in this Agreement have been inserted for reference and as a matter of convenience only and in no way define, limit or enlarge the scope or meaning of this Agreement or any provision hereof.

27. Singular, Plural and Gender

Wherever the singular, plural, masculine, feminine or neuter is used throughout this Agreement the same shall be construed as meaning the singular, plural, masculine, feminine, neuter, body politic or body corporate where the fact or context so requires and the provisions hereof and all covenants herein shall be construed to be joint and several when applicable to more than one party.

28. Assignment

This Agreement shall not be assignable by the Village to any other person, firm or corporation without the prior written consent of the County, which consent may be arbitrarily withheld.

29. Inurement

This Agreement shall inure to the benefit of and be binding upon the parties hereto and their respective successors and permitted assigns.

30. Governing Law and Submission Jurisdiction

This Agreement shall be governed by and construed in accordance with the laws of the Province of Alberta and the parties hereto hereby submit to the jurisdiction of the Courts in the Province of Alberta.

31. Survival

The parties acknowledge and agree that the provisions of this Agreement which, by their context, are meant to survive the termination or expiry of the Term shall survive the termination or expiry of the Term and shall not be merged therein or therewith.

IN WITNESS WHEREOF the parties have set their seals and hands of their proper officers in that behalf on the day and year first above written.

COUNTY OF VERMILION RIVER

Per: _____

Per: _____

VILLAGE OF MARWAYNE

Per: _____

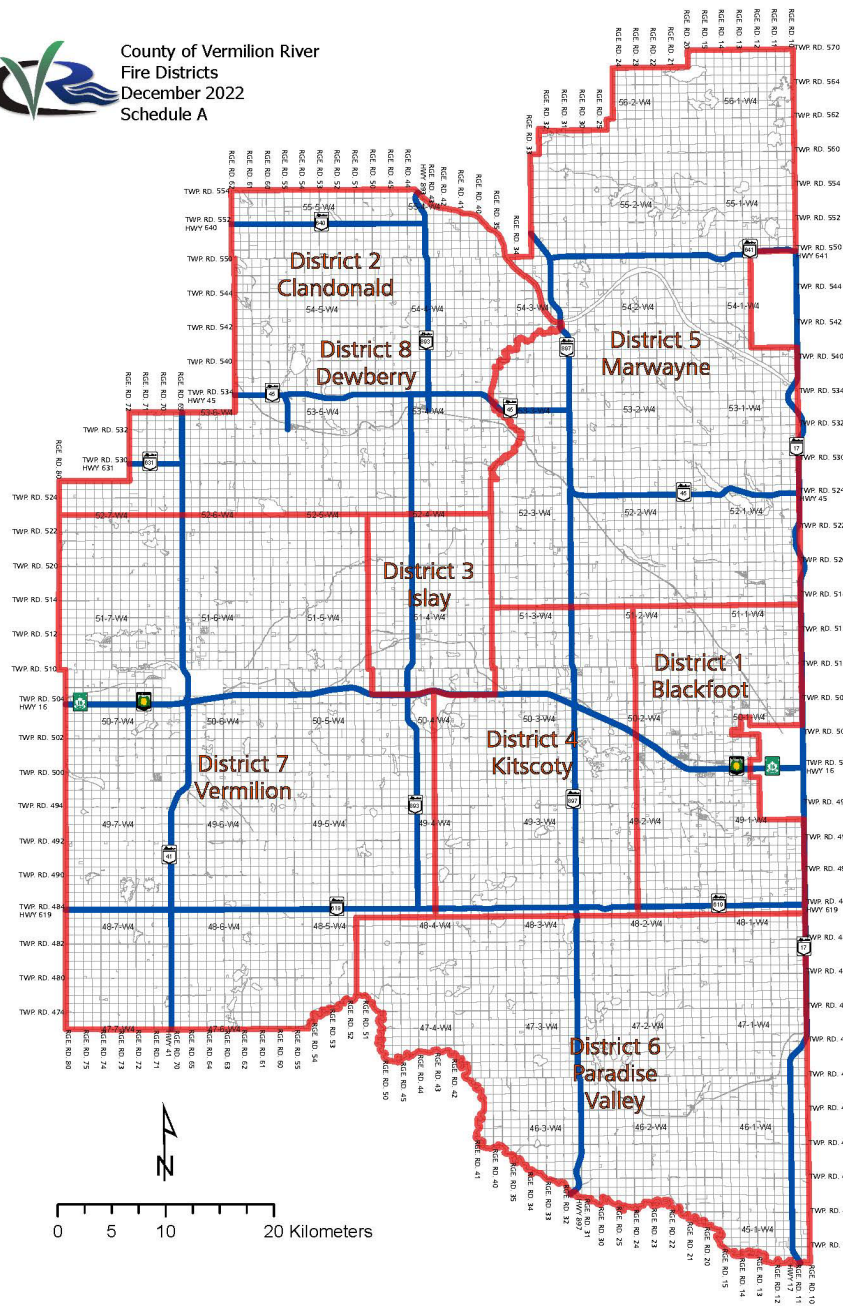
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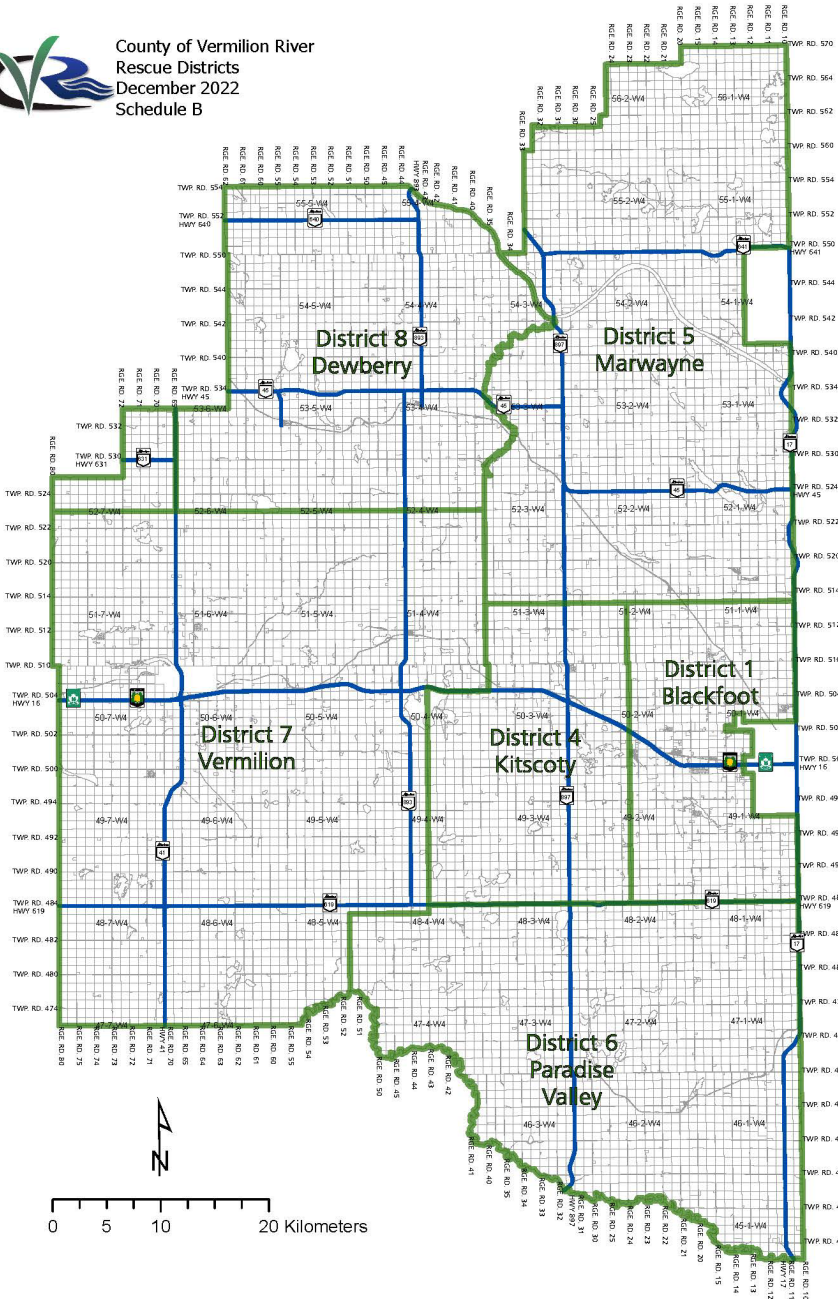
Draft

SCHEDULE A – MAPS OF SERVICE AREA



County of Vermilion River
Fire Districts
December 2022
Schedule A





SCHEDULE B – SERVICES

This schedule details the services the Village agrees to provide to the County.

- Fire extinguishment (covers all aspects of fire ground operations, including fire suppression of all fires and salvage/overhaul)
- Evacuation
- Fire Prevention and Preplan
- Fire investigation (the County has currently dropped its quality management program and only participates in these evolutions at an awareness level)
- Medical First Response
- Vehicle Extrication
- Search, Rescue and Recovery
- Traffic Control
- Awareness Level Response to Dangerous Goods
- Disaster Response

Description of Services

- **Scene Size-Up**
 - Looking for obvious hazards, determining if rescue is required, determining if additional fire apparatus, RCMP, or an ambulance is required.
- **Scene Security**
 - Mitigating any hazards, isolating the area from unwanted bystanders; and
 - Securing a staging area for equipment.
- **Evacuation**
 - Evacuation of the immediate area and/or surrounding area.
- **Wildland Fire Suppression and Control**
 - Fire suppression and control and related services.

- **Hazardous Materials Response (Awareness Level)**
 - Identifying potential hazardous materials.
 - Determining product hazards using emergency response guides.
 - Assessing evacuation needs and implementing if necessary.
 - Calling for assistance to mitigate spills or hazards.
- **Exterior Structure Fire Suppression (Exposure Protection)**
 - Preventing the spread of fire to adjacent exposures and containing fire to building of origin.
 - Extinguishing the fire without entering an involved building.
- **Motor Vehicle Collision**
 - Prevention or extinguishment of fire in vehicles involved in a collision.
 - Traffic control to reduce danger from passing vehicles and allow emergency vehicles to access scene.
 - Assisting ambulance crews with patient care and lift assists.
- **Medical/Trauma First Response may include:**
 - Performing First Aid to injured or sick people that may result from a traumatic event.
 - Assisting ambulance crews with patient care and lift assists.
- **Medical Call Response Levels**
 - Fire departments will respond to a minimum of Delta and Echo level medical calls to provide initial medical care and assist ambulance crews. The Village Fire Chief may, at their discretion, authorize response to Alpha, Beta, and Charlie level medical calls.
- **Disaster Response**
 - Will report any incident that may escalate to a Type 3 per Alberta Emergency Management Agency guidelines to the County, through EC911.
 - Assist, if available, to respond to large-scale incidents within the County.

SCHEDULE "C" – HONORARIUMS

- 1. Determination of Rates:** The County Council shall establish the annual honorarium rates for fire services provided by the Village Fire Department. These rates will be adjusted annually based on the County Council's approval of the Cost-of-Living Allowance (COLA). Any rate changes will be communicated to the Village Chief Administrative Officer by the County's Chief Administrative Officer in writing, via email.
- a. **Incident Rate:** Applies to all responses to fire and rescue calls.
 - b. **Training Rates:** Applies to Village firefighter participation in department meetings and training nights.

Draft V6

SCHEDULE "D" – SHARED COSTS AND COUNTY OWNED EQUIPMENT

The parties acknowledge and agree that the following costs are shared costs between the County and the Village and acknowledge the corresponding contribution from the County. The County is responsible for eighty percent (80%) of the costs and the Village is responsible for the remaining twenty percent (20%) of the costs, as outlined below.

- Training – National Fire Protection Association (or other prearranged courses)
- Bunker Gear (PPE)
- Self Contained Breathing Apparatus (SCBA)

Operation and Maintenance of Fire Hall

The shared costs shall also include the operation and maintenance of the Fire Hall, encompassing:

- Telephone, power, water and sewer, and natural gas
- Internet
- Security System

Capital Construction and Renovation of Fire Halls

1. The County may contribute funding to the Village for capital construction and renovation of fire halls, subject to County Policy PS 006 – Fire Hall Funding.

ACE Water

The County shall bear the sole cost of any and all ACE water utilized during a County fire and rescue call. The cost will be based on the current ACE water base rate.

The parties acknowledge and agree that the shared equipment will be replaced as needed after submission of the annual inventory report.

County Owned Equipment

The County owned equipment includes the following:

- 2016 Freightliner Pumper Truck 3ALACYCY2HDJA0910
- 2023 Freightliner Tanker 3ALHC5FE4RDUR5936

Village Use of County Owned Equipment

The Village is authorized to use County owned equipment for training purposes and for emergency responses within the Village's municipal boundaries.

Draft V6

SCHEDULE "E" – INCIDENT REPORT

Following each fire and rescue call attended, the Village shall submit an incident report to the County Fire Chief or designate as soon reasonably possible.

The incident report must include the following information:

- Date and time of the fire and rescue call
- Location of the fire and rescue call
- property owner name, address and phone number
- occupant of premises name, address and phone number (if different from owner)
- nature and duration of the fire and rescue call
- total time spent attending the fire and rescue call, which must match the total time of the call on the 911 report rounded up to the next 15-minute interval.
- insurance agent, if known or determined
- equipment used in attending the call
- kilometres travelled to the location and return
- identification of personnel dispatched, and time spent by each firefighter attending the call
- confirmation that all forms as required by the province will be completed and submitted.

SCHEDULE F – OPERATIONAL PROCEDURES

Fire Calls – within the County of Vermilion River

- First 3 firefighters respond to the fire with the County fire truck
- Next 2 firefighters respond to the fire with the County tanker truck
- If required, additional firefighters and equipment will respond to fire calls outside the corporate limits of the Village upon the Village fire chief's or designate' s assessment of the fire call
- All other firefighters that arrive at the fire hall are on standby unless called for assistance by the Village fire chief or designate
- Additional equipment and manpower other than on resource list must have County authorization

Motor Vehicle Accident – within the County of Vermilion River

- First firefighters to arrive at the fire hall will decide how many firefighters will go on the rescue unit.
- After the rescue unit leaves the fire hall, the next firefighters will respond in the County fire truck
- All other firefighters that arrive at the fire hall after the rescue unit and County fire truck have left are on standby at the fire hall unless requested to attend
- If required, additional firefighters and equipment will respond to emergency calls outside the corporate limits of the Village upon the Village fire chief's or designate' s assessment of the emergency call

Fire and Rescue Call – outside of the Marwayne Fire Protection Area

- If a fire and rescue call is received from outside of the Marwayne Service area, the Village fire chief or designate shall confirm through EC911 the apparatus requested to respond in that area.

SCHEDULE G – FEE FOR USE OF VILLAGE OWNED EQUIPMENT

Village vehicles and equipment may respond to Fire and rescue calls within the County's municipal boundaries at no cost, provided the following conditions are met:

- County resources are utilized first (e.g. County Pumper will respond before the Village Pumper)
- The deployment is for a maximum duration of one (1) hour, excluding apparatus responding to highway accidents such as a Rescue Truck or Command Vehicle.
- If the initial response exceeds one (1) hour, aid will be provided by other County resources (fire departments, public works) or mutual aid partners within that timeframe.

The Village will be compensated by the County at a rate of \$100.00 per hour, per unit, for deployments exceeding one (1) hour, except when the County has contributed to the purchase of the specific Village unit. In such cases, compensation will only be applied during deployments exceeding two (2) hours.

The Village will be compensated by the County for responses on Alberta highways, at the current Alberta Transportation rate, less the cost of four (4) attending members, for their rescue unit. These invoices are paid within 30 days of receipt of payment from Alberta Transportation.

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment Crime Statistics (Actual) July to September: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

October 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		2	1	1	1	0	-100%	-100%	-0.4
Drug Enforcement - Trafficking		0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
Total Drugs		3	1	1	2	0	-100%	-100%	-0.5
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		4	0	0	0	3	-25%	N/A	-0.2
TOTAL FEDERAL		7	1	1	3	3	-57%	0%	-0.6
Liquor Act		0	2	2	4	0	N/A	-100%	0.2
Cannabis Act		0	0	0	2	1	N/A	-50%	0.4
Mental Health Act		12	11	6	9	10	-17%	11%	-0.6
Other Provincial Stats		40	38	38	23	31	-23%	35%	-3.3
Total Provincial Stats		52	51	46	38	42	-19%	11%	-3.3
Municipal By-laws Traffic		0	0	0	0	0	N/A	N/A	0.0
Municipal By-laws		5	3	2	7	2	-60%	-71%	-0.2
Total Municipal		5	3	2	7	2	-60%	-71%	-0.2
Fatals		1	1	0	1	0	-100%	-100%	-0.2
Injury MVC		9	9	5	7	3	-67%	-57%	-1.4
Property Damage MVC (Reportable)		26	35	30	32	22	-15%	-31%	-1.1
Property Damage MVC (Non Reportable)		0	5	11	4	6	N/A	50%	1.1
TOTAL MVC		36	50	46	44	31	-14%	-30%	-1.6
Roadside Suspension - Alcohol (Prov)		0	5	3	4	0	N/A	-100%	-0.1
Roadside Suspension - Drugs (Prov)		0	0	0	0	0	N/A	N/A	0.0
Total Provincial Traffic		355	391	414	286	152	-57%	-47%	-51.1
Other Traffic		4	1	3	1	0	-100%	-100%	-0.8
Criminal Code Traffic		11	8	9	10	6	-45%	-40%	-0.8
Common Police Activities									
False Alarms		16	17	10	3	24	50%	700%	0.2
False/Abandoned 911 Call and 911 Act		7	11	5	9	13	86%	44%	1.0
Suspicious Person/Vehicle/Property		53	27	15	28	20	-62%	-29%	-6.5
Persons Reported Missing		4	1	3	1	1	-75%	0%	-0.6
Search Warrants		0	0	0	0	1	N/A	N/A	0.2
Spousal Abuse - Survey Code (Reported)		15	10	11	21	11	-27%	-48%	0.3
Form 10 (MHA) (Reported)		1	0	0	0	1	0%	N/A	0.0

RCMP-GRC



ROYAL CANADIAN MOUNTED POLICE • GENDARMERIE ROYALE DU CANADA

Kitscoty Provincial Detachment Crime Statistics (Actual) July to September: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

October 8, 2024

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	2	0	0	3	N/A	N/A	0.4
Robbery		0	0	0	0	3	N/A	N/A	0.6
Sexual Assaults		0	0	1	0	2	N/A	N/A	0.4
Other Sexual Offences		1	1	0	2	1	0%	-50%	0.1
Assault		10	12	15	15	14	40%	-7%	1.1
Kidnapping/Hostage/Abduction		2	0	1	0	0	-100%	N/A	-0.4
Extortion		1	0	0	0	1	0%	N/A	0.0
Criminal Harassment		3	8	4	7	3	0%	-57%	-0.1
Uttering Threats		5	3	5	2	1	-80%	-50%	-0.9
TOTAL PERSONS		22	26	26	26	28	27%	8%	1.2
Break & Enter		24	15	17	14	19	-21%	36%	-1.1
Theft of Motor Vehicle		27	27	18	16	14	-48%	-13%	-3.7
Theft Over \$5,000		13	7	9	2	4	-69%	100%	-2.3
Theft Under \$5,000		28	17	21	18	25	-11%	39%	-0.5
Possn Stn Goods		10	4	10	3	4	-60%	33%	-1.3
Fraud		4	8	9	13	10	150%	-23%	1.7
Arson		1	1	1	2	0	-100%	-100%	-0.1
Mischief - Damage To Property		20	9	17	14	12	-40%	-14%	-1.1
Mischief - Other		2	2	3	5	4	100%	-20%	0.7
TOTAL PROPERTY		129	90	105	87	92	-29%	6%	-7.7
Offensive Weapons		0	0	0	2	5	N/A	150%	1.2
Disturbing the peace		1	4	3	2	5	400%	150%	0.6
Fail to Comply & Breaches		17	10	27	16	13	-24%	-19%	-0.2
OTHER CRIMINAL CODE		4	8	6	2	5	25%	150%	-0.4
TOTAL OTHER CRIMINAL CODE		22	22	36	22	28	27%	27%	1.2
TOTAL CRIMINAL CODE		173	138	167	135	148	-14%	10%	-5.3



Alberta RCMP - Provincial Policing Report

Detachment Information

Detachment Name

Kitscoty

Detachment Commander

Sgt. Mark Cusack

Report Date November 13, 2024	Fiscal Year 2024-25	Quarter Q2 (July - September)
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Community Priorities

Priority #1: Crime Reduction - Property Crime

Updates and Comments:

No Updates Provided.

Priority #2: Police / Community Relations - Police Visibility / Awareness / Consultation

Updates and Comments:

Kitscoty RCMP attended parades in Kitscoty and Dewberry. Members have all been assigned schools for the start of the new year. Detachment Commander attended opening day school assembly in Kitscoty.

Priority #3: Police / Community Relations - Community Consultations

Updates and Comments:

No Updates Provided.





Community Consultations

Consultation #1

Date	Meeting Type
July 16, 2024	Meeting with Elected Officials
Topics Discussed	
Regular Reporting/Information Sharing; Crime Reduction Initiatives	
Notes/Comments:	
Detachment Commander attended the Village of Marwayne Council meeting. Met with elected officials and the CAO for the village. Discussed the current crime statistics that were provided previously for the first quarter. Also discussed community initiatives and community involvement with the RCMP and specifically Kitscoty Detachment.	

Consultation #2

Date	Meeting Type
July 17, 2024	Community Connection
Topics Discussed	
Education Session	
Notes/Comments:	
Member attended the Kitscoty Evening Market this date and interacted with the community. Numerous children were shown the operational police motor vehicle. He also participated in purchasing a number of raffle tickets for community support.	

Consultation #3

Date	Meeting Type
August 29, 2024	Meeting with Stakeholders
Topics Discussed	
Youth; Persons Crimes	
Notes/Comments:	
Member attended the Dewberry School along with Edmonton ICE. Presentation was completed to all of the school staff. It was very well received and another presentation is being planned for early in the new year.	



Consultation #4

Date	Meeting Type
September 10, 2024	Meeting with Stakeholders
Topics Discussed	
Crime Reduction Initiatives; Persons Crimes	
Notes/Comments:	
Detachment Commander attended the County of Vermilion River Council Meeting in Kitscoty to present crime statistics for the current quarter and current staffing levels. The County would like the Detachment to complete a fraud presentation to the seniors in the area and to team up with the local county enforcement to conduct patrols on rural roads.	

Consultation #5

Date	Meeting Type
September 17, 2024	Meeting with Stakeholders
Topics Discussed	
Crime Reduction Initiatives; Education Session	
Notes/Comments:	
Detachment Commander attended the Village of Kitscoty Council meeting to present on quarterly crime statistics and current staffing levels. Discussed the upcoming townhall meetings, the Detachment levels in the local schools, and senior fraud presentation. The Detachment is having a clothing drive and the Village is more than willing to assist with storing the clothing as the donations have been exceeding expectations.	



Crime Statistics

The following table provides policing statistics on actual offences within the periods listed. Please see the Appendix for additional information and a five-year comparison.

Category	July - September			January - December		
	2023	2024	% Change YoY	2022	2023	% Change YoY
Total Criminal Code	135	148	+ 10%	567	492	- 13%
Persons Crime	26	28	+ 8%	96	100	+ 4%
Property Crime	87	92	+ 6%	363	297	- 18%
Other Criminal Code	22	28	+ 27%	108	95	- 12%
Drugs Offences	2	0	- 100%	5	5	0%
Total Federal Acts	3	3	0%	7	12	- 100%
Total Provincial Acts ⁴	38	42	+ 11%	185	164	- 11%
Municipal By-Laws	7	2	- 71%	12	9	- 25%
Motor Vehicle Collisions	44	31	- 30%	264	192	- 27%
Total Traffic Offences	297	158	- 47%	1,329	1,015	- 24%
Provincial Code Traffic	286	152	- 47%	1,277	987	- 23%
Criminal Code Traffic	10	6	- 40%	41	25	- 39%
Other Traffic	1	0	- 100%	11	3	- 73%

Notes:

1. Data is extracted from a live database (PROS) and is subject to change over time.
2. Statistics for the July - September period reflect RCMP records as of October 8, 2024.
3. Full-year statistics reflect RCMP records as of January 5, 2024.
4. "Total Provincial Acts" include records of non-offence activities that are undertaken by Detachment members, in addition to actual offences under various provincial acts. Non-offence activities may include activities under the *Mental Health Act*, *Coroners Act*, and other provincial legislation in Alberta.

Trends / Points of Interest



Provincial Service Composition

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	8	6	1	1
Detachment Support	2	3	0	0

Notes:

1. Data extracted on September 27, 2024 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

Comments:

Police Officers: Of the eight established positions, six officers are currently working with one on special leave (Parental). There is one hard vacancy at this time.

Detachment Support: There are two support positions and both resources are currently working with none on special leave. There is one Surplus to Establishment. There are no hard vacancies.

RCMP



ROYAL CANADIAN MOUNTED POLICE

2024-11-13

Shannon Harrower
CAO
Village of Marwayne

Dear Mrs. Harrower,

Please find attached the quarterly Community Policing Report attached that covers the July 1st to September 30th, 2024 reporting period. The attached report serves to provide a quarterly snapshot of human resources, financial data, and crime statistics for the Kitscoty Detachment.

This quarter I want to update you on the status of the Body Worn Camera (BWC) rollout, which will be starting this month. We will be conducting Province-wide media releases in mid-November that will include a demonstration of the new BWC along with an update on the Alberta RCMP deployment plan. As the deployment of BWCs to each detachment will take approximately 12-18 months, I will reach out to inform you of when you are expected to receive it. Shortly before the deployment of BWCs in our communities, I will also ensure there is communication locally so that residents are aware of this new piece of equipment being used by our officers.

I also want to let you know about the RCMP Public Consultation Tool that is anticipated to be launched in early 2025. This initiative is being launched in order to solicit feedback from RCMP stakeholders with the goal of increasing transparency in policing and contribute to our vision of becoming an inherently open RCMP. This public consultation tool will be secure and confidential for all participants who will remain anonymous. I encourage your engagement in this process and if you would like more information, you can contact the Open Government Office at EnterpriseTransparency-Transparenceauseindelorganisation@rcmp-grc.gc.ca

I always remain available to discuss your community-identified policing priorities and/or any ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Sgt. Mark Cusack
Chief of Police
Kitscoty Detachment



Royal Canadian Mounted Police Gendarmerie royale du Canada

Canada



REQUEST FOR COUNCIL DECISION

SUBJECT

Pre-Authorized Payment Plan for Utility Bills

RECOMMENDATION

Be it resolved that the Village of Marwayne approve pre-authorized payment plans for utility customers effective January 1st, 2025.

BACKGROUND

The Village of Marwayne has set up the ICITY software to allow residents the opportunity to apply for pre-authorized payment plans for their utility bills. Those that are accepted through the application process (same as pre-authorized tax installment plan) will provide the Village with their banking information to have the funds withdrawn on the due date shown on their utility bill. Residents may choose to have the exact amount due withdrawn or a flat rate withdrawn monthly based on their average consumption.

Residents that choose to have their exact amount owing withdrawn:

- On the last day of each month the exact amount owing on the utility bill will be withdrawn.
- Reflected on each Utility Bill.
- NSF fees apply.

Residents that choose a flat rate to be withdrawn:

- On the last day of each month a flat rate will be withdrawn.
- Reflected on each Utility Bill.
- The flat rate will be determined by Administration by taking an average of the previous 12 months utility bills.
- Flat fees won't be withdrawn if the utility account has a negative balance.
- NSF fees apply.

IMPLICATIONS

Residents are subject to approval by Administration via application.

Must adhere to corresponding Policy.

ATTACHMENTS



POLICY – FN 24 UTILITY INSTALLMENT PLAN

APPROVAL DATE:	2024-11-25	CROSS-REFERENCE:	
RESPONSIBILITY:	Administration		
APPROVER:	Council	APPENDICES:	
REVISION DATE (s):			REVIEW DATE:

POLICY STATEMENT

To establish the way in which monthly payments are received by the Village of Marwayne to allow residents the ability to make payment installments towards their utility account without interest being applied.

BACKGROUND

The Village of Marwayne has been providing residents the option to pay their taxes monthly since 2008 in an effort to ease the burden of one lump sum payment each spring. The plan is free of charge provided that residents complete the required paperwork by the annual deadline. Given we have received repeated requests for a utility installment plan, administration activated the required modules in our accounting software to provide this additional convenient way to pay for our residents.

OBJECTIVE

To outline the administrative process for the pre-authorized utility installment payment plan.



DEFINITIONS

CAO is the Chief Administrative Officer for the Village of Marwayne in the Province of Alberta.

Employee is a full-time permanent Employee of the Village of Marwayne in the Province of Alberta.

Employer is the Village of Marwayne in the Province of Alberta.

Village is the Village of Marwayne in the Province of Alberta.

GUIDING PRINCIPLES

This policy establishes the way in which the Village accepts payment under the utility installment plan.

- The Village of Marwayne accepts pre-authorized payments by either post dated cheques or direct debit from the owner's bank account.
 - Post dated cheques must be received up front by the Village of Marwayne prior to the first payment date of the plan. Cheques must be dated between the 1st and 15th of each month. The consent form, attached hereto as Schedule "B", must be completed prior to enrollment.
 - For direct debit, attached hereto as Schedule "A", must be completed prior to enrollment in the plan. Debits are made on the 15th of each month.
- To be eligible for the plan, the owner's utility account must be paid in full and in good standing.
- The pre-authorized payment plan runs from January to December as follows:
 - Flat monthly payment, determined by administration, using the account holders prior 12 month utility bill average; or
 - The total amount owing on the account holders utility account for each respective month.
- Authorization and enrollment in the plan can be cancelled at any time upon written notice being provided to the Village of Marwayne. All outstanding utilities at the time of cancellation shall immediately become



due and payable and will be subject to the applicable penalties.

- In the event that the property is sold or there is a change to the payment type, owners must notify the Village of Marwayne at least ten (10) days prior to the next payment date.
- The Village of Marwayne shall provide written notice of the amount to be debited at least ten (10) calendar days before the due date of the first pre-authorized payment. Any changes to the amount or payment date shall be communicated via correspondence to the property owner.
- The Village does not refund any credits on the utility roll account in the event the property is sold. It is the responsibility of the property owner to ensure this amount is accounted for during the sale with their respective lawyer. The purchaser of the property will be entitled to all credits on the account upon closing.
- The owner of the property will continue to receive their utility bills on a monthly basis, regardless of whether or not they are enrolled in the plan.

ROLES & RESPONSIBILITIES

ROLE/TASK	TITLE (s) OF PERSON RESPONSIBLE
HANDLING INQUIRIES & COMMUNICATING POLICY	Chief Administrative Officer
MONITORING REVIEWS AND REVISIONS	Administrative Assistant



SCHEDULE "A" – Pre-Authorized Debit Form

Roll Number **Property Address**

Legal Description **Lot** **Block** **Plan** **Description**

Name and Mailing Address

Financial Institution that payment is to come from

Name of Financial Institution **Branch Address**

City **Province** **Postal Code**

Branch and Institution Number **Account Number**

- 1. I/we hereby authorize the Village of Marwayne and its Financial Institution to debit my account listed above:
 - a. For utilities, in the amount of the monthly payment calculated by the Village of Marwayne on the 30th day of each month beginning on the date indicated below.
 - b. And which amount may increase/decrease by the Village of Marwayne to reflect monthly adjustments required.
- 2. A cheque marked "VOID" is attached to this authorization.
- 3. This authorization may be cancelled at any time upon written notice by me/us, and all outstanding utilities shall become due and payable and subject to the applicable penalties.
- 4. Any payment returned NSF may result in termination of the plan, and all outstanding utilities become due and payable and subject to penalties.
- 5. In the event of a sale of the above noted property or a change in bank accounts, I/we will notify the Village of Marwayne at least 10 days prior to the next payment date, to arrange for cancellation, or to provide the new bank account information and a cheque marked "VOID".
- 6. Any delivery of this authorization to you constituted delivery by me/us.



7. All persons whose signatures are required to sign on the bank account have signed the agreement below.

Signature

Signature

Date

(____)_____
Phone Number

Email Address

VILLAGE OF MARWAYNE OFFICE USE ONLY	
PAPP APPROVED ON	
APPROVED BY	
START DATE	
PAYMENT AMOUNT	



SCHEDULE "B" – Post Dated Cheque Form

You must attach a cheque marked "VOID" to this form.

Name and Mailing Address

Roll Number

Lot Block Plan

Property Address

Roll Number

1. I/we hereby authorize the Village of Marwayne to deposit a post-dated cheque on the ____ of the month or on the next banking day thereafter.
 - a. For all utilities payable to the Village of Marwayne
 - b. In the amount of the monthly payment calculated on the ____ day of each month beginning on the date indicated below.
 - c. And which amount may increase/decrease by the Village of Marwayne to reflect monthly adjustments required.
2. Post-dated cheque payment method allows payment to be made equally over the year, without interest being applied. The Village will accept post-dated cheques to pay annual utilities and will not apply interest as long as all conditions set forth in this policy are met.
3. The annual (12) post-dated cheques are to be in the villages' possession prior to the first payment.
4. This authorization may be cancelled at any time upon written notice by me/us, and all outstanding taxes become due and payable and subject to penalties.
5. Any payment return NSF may result in termination of the plan, and all outstanding utilities become due and payable and subject to penalties.
6. In the event of a sale of the above noted property or a change in bank accounts, I/we will notify the Village of Marwayne at least 10 days prior to the next payment date, to arrange for cancellation.
7. Any delivery of this authorization to you constituted delivery by me/us.
8. All persons whose signatures are required to sign on the bank account have signed the agreement below.

Signature

Signature

Date

(____)_____
Phone Number

Email Address



VILLAGE OF MARWAYNE OFFICE USE ONLY	
PAPP APPROVED ON	
APPROVED BY	
START DATE	
PAYMENT AMOUNT	

VILLAGE OF MARWAYNE
2025 BUDGET SUMMARY

	REVENUE			EXPENSES			NET			
	BUDGET 2024	YTD 2024	BUDGET 2025	BUDGET 2024	YTD 2024	BUDGET 2025	BUDGET 2024	YTD 2024	BUDGET 2025	VARIANCE (2025-2024)
GENERAL	(337,471)	(298,526)	(336,166)	-	-	-	(337,471)	(298,526)	(336,166)	1,305
PROTECTIVE SERVICES	(1,805)	(67,988)	(1,661)	57,170	87,490	59,100	55,365	19,502	57,439	2,074
LEGISLATIVE	-	-	-	27,330	16,283	30,300	27,330	16,283	30,300	2,970
ADMINISTRATION	-	-	-	311,526	223,387	322,965	311,526	223,387	322,965	11,440
PUBLIC WORKS	(1,704)	(18,181)	(1,709)	250,255	173,673	258,909	248,550	155,492	257,200	8,649
UTILITIES	(395,500)	(371,708)	(412,500)	495,717	394,335	501,703	100,217	22,626	89,203	(11,014)
ENVIRONMENTAL HEALTH	(75,999)	(77,320)	(78,279)	87,188	77,650	90,016	11,189	330	11,737	547
COMMUNITY SERVICES	(32,867)	(43,132)	(74,230)	44,346	35,676	53,394	11,479	(7,456)	(20,836)	(32,315)
RECREATION & CULTURE	(24,554)	(2,100)	(24,453)	100,084	73,208	112,727	75,530	71,108	88,274	12,744
CAPITAL	(382,690)	(283,240)	(385,924)	397,340	54,447	420,000	14,650	(228,793)	34,076	19,426
DEBT PRINCIPLE REPAY.	(84,658)		(87,672)	84,658		87,672	-			
TOTAL	(1,337,248)	(1,162,195)	(1,402,594)	1,855,614	1,136,150	1,936,786	518,366	(26,046)	534,192	15,826

APPROVED:



Village of Marwayne

Amendment to the Fees and Charges Bylaw No. 601-28

A BYLAW OF THE VILLAGE OF MARWAYNE TO AMEND THE FEES AND CHARGES BYLAW NO. 544-15.

WHEREAS the Village of Marwayne in the Province of Alberta is permitted to amend or repeal a bylaw, under the authority and subject to the provisions of the Municipal Government Act, Statutes of Alberta 2000, Chapter M26 and amendments thereto, Section 191;

WHEREAS under the Municipal Government Act, Statutes of Alberta 2000, Chapter M26 and amendments thereto, Section 69 states: Consolidation of bylaws (1) A council may by bylaw authorize a designated officer to consolidate one or more of the bylaws of the municipality; (2) In consolidating a bylaw, the designated officer must (a) incorporate all amendments to it into one bylaw, and (b) omit any provision that has been repealed or that has expired;

WHEREAS in accordance with Section 8 of the Municipal Government Act, and Section 93 of the Freedom of Information and Protection of Privacy Act, Council may pass a bylaw establishing fees to charge for providing information and services;

AND WHEREAS the Council of the Village of Marwayne deems it desirable to amend the Fees and Charges Bylaw No. 544-15;

NOW THEREFORE under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

- THAT** Bylaw No. 544-15 Schedule "A" Fees & Charges for Goods and Services is amended as set forth below.

ADMINISTRATION		
GOODS & SERVICES	FEE	GST APPLICABLE
Locating & Retrieving a record	\$27.00/hour (first 15 mins free)	Yes
Supervising examination of a record	\$27.00/hour (first 15 mins free)	Yes
Preparing & Handling a record for disclosure	\$27.00/hour (first 15 mins free)	Yes
Producing a record from an electronic database	\$40.00/hour	Yes
Photocopying	\$0.25/page	Yes
Shipping a record	Cost Incurred	Yes
Faxes	\$1.00/page	Yes
Non-Sufficient Fund cheques	\$50.00/each	No
Tax Certificate	\$25.00/each	No
Interest	5%/month	Yes



Village of Marwayne

Amendment to the Fees and Charges Bylaw No. 601-28

Pre-formatted advertisement in the Voices of the Village Newsletter	Full page \$65.00 Half Page \$45.00 Quarter Page \$30.00	Yes
Storage on municipal lands (non-resident)	\$40.00/month	Yes
PLANNING & DEVELOPMENT		
GOODS & SERVICES	FEE	GST APPLICABLE
Compliance certificate	\$50.00/each	No
Tax Recovery	As per Taxservice	Yes
Land Title	\$10.00/each	No
Permitted Development Permit	\$50.00/each	No
Discretionary Development Permit	\$75.00/each	No
Subdivision & Development Appeal Board Application	\$400.00/each	No
COMMUNITY SERVICES		
GOODS & SERVICES	FEE	GST APPLICABLE
TRAVIS Permit	\$20.00/each	No
Pins	Cost Incurred + 25%	Yes
Senior Centre Facility Rental	Daily \$85.00 Weekly \$50.00 Specialty Programs \$10.00	No
Driveway Snow Removal	Residential \$200.00/year Commercial \$200.00/year Seniors \$100.00/year	Yes
Hydrovac Disposal	\$86.00/tonne	Yes
Bobcat with Village Operator (standard attachments)	\$100.00/hour (minimum one hour charge)	Yes
3 Tonne Truck	\$100.00/hour (minimum one hour charge)	Yes
Mower	\$75.00/hour (minimum one hour charge)	Yes
Weed Whacker	\$75.00/hour (minimum one hour charge)	Yes
Materials (Soil, Gravel, Screenings, etc.)	\$50.00/yard + 25%	Yes
Metal Detector	\$50.00/day	Yes
Non-remediated Soil from Public Works Compound	\$50.00/yard	Yes
PROTECTIVE SERVICES		
GOODS & SERVICES	FEE	GST APPLICABLE
Dog & Cat Licenses	Lifetime \$40.00/each	No



Village of Marwayne

Amendment to the Fees and Charges Bylaw No. 601-28

Animal Impound Fees	\$200.00/each +SPCA Fee	Yes
UTILITIES		
GOODS & SERVICES	FEE	GST APPLICABLE
Bulk Water Account Refundable Deposit	\$200.00/each	No
Connection/Disconnection of water service	\$40.00/during business hours \$80.00/after hours	No
Water meter replacement (by request)	Cost Incurred + 25%	No
Water Rates (reviewed annually)	Residential \$40.00 flat fee + \$4.65/m3 per month Commercial \$45.00 flat fee + \$4.65/m3 per month Public Buildings \$40.00 flat fee + \$4.65/m3 per month Industrial \$65.00 flat fee + \$4.65/m3 per month Institutional \$65.00 flat fee + \$4.65/m3 per month	Yes
Sewer Rates (reviewed annually)	Residential \$20.00/month Commercial \$20.00/month Public Buildings \$20.00/month Industrial \$75.00/month Institutional	Yes
Garbage Rates (reviewed annually)	Residential \$29.70/month Manor \$14.00/apartment	Yes

2. **THAT** this bylaw amendment come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer;
3. **Should** any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

READ A FIRST TIME IN COUNCIL THIS 25th DAY OF NOVEMBER, 2024.

READ A SECOND TIME IN COUNCIL THIS 25th DAY OF NOVEMBER, 2024.

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 25th DAY OF NOVEMBER, 2024.

Chris Neureuter, Mayor

Shannon Harrower, CAO



REQUEST FOR COUNCIL DECISION

SUBJECT

Canada Post Labour Strike Operational Impacts

RECOMMENDATION

Be it resolved that the Village of Marwayne cease all mailouts as it result of the current Canada Post Labour Strike until further notice.

BACKGROUND

The Canada Post labor strike recently began and as such, mail services have been disrupted. Cheques that were previously mailed are now delayed, despite being mailed in the days leading up to the strike.

IMPLICATIONS

The strike undoubtedly affects the Villages operations as it relates to bill mailouts, invoice payments via cheque, payments from ratepayers, etc. In order to prevent any additional unnecessary delays and/or lost mail during this time, administration is recommending that we cease all mailouts effective immediately. In turn, account balances can be provided over the phone, bills may be sent via email, invoices can be paid through eft or e-transfer, as the case may be.

The Village of Marwayne will advertise the change to our processes on our website and social media, reminding residents that their bills must still be paid, regardless of whether or not the strike is ongoing. Failure to receive a paper copy of your bill or invoice will not result in any interest or late payment fees being waived. The same applies to payments being made by the Village, in that, we will coordinate with our contractors to remit payment via their preferred method (EFT or e-transfer), as requested.

ATTACHMENTS

N/A



CHIEF ADMINISTRATIVE OFFICER REPORT

NOVEMBER 25, 2024

MEETINGS & EVENTS

- **Regional CAO & Mayor/Reeve Meeting**
 - Originally tentatively scheduled for November 13th, 2024.
 - Postponed due to the proximity of our Regional CAO meeting on October 16th, 2024 at the Town of Vermilion and planned January 29th, 2025 at the City of Lloydminster.
 - Deferred to the first or second quarter of 2025.
- **Joint Fire Services Oversight Committee Meeting**
 - On October 29th, 2024 the Village and the County met to discuss our Regional Fire Services Agreement. Due to expire in 2025, minor changes were made to the agreement to reflect an increase to volunteer wages, operational and capital cost contributions, as well as annual reporting and invoicing requirements.

PROJECT UPDATES

- **Highway 897**
 - The poles for the ASP Land development sign along highway 897 will be installed in the next 2 to 3 weeks. The billboard will be mounted thereafter, just in time for winter.
 - Surveying of the commercial/industrial lots took place on November 21 and 22, 2024.
- **Road Overlays, Underground Infrastructure, Sidewalk and Road Construction**
 - ASL has concluded their work on the 2024 road paving program. ASL was not able to complete the entirety of the paving program due to weather as well as contractor and equipment delays.
 - Slurry seal repairs will be required on 3rd Street North (at their cost) as paving in colder weather results in some of the asphalt having a coarser look to it. It is too cool to do that now as the slurry seal is oil/water based and would inevitably freeze.
 - The basketball court remains as is until GameDay Sports is able to complete the equipment installation in 2025.
- **Downtown Christmas Lights**
 - ATCO installed [14] festoons, in-kind, on each light post on Centre Street for our Christmas lights. They will bill us for the use of the festoons between

November 15 through to January 31 of the following year. A public acknowledgement will be afforded to ATCO via our newsletter, our website and our social media channels.

- The cost of the material for the project was \$1050.00 and the labour was provided at no charge, as part of the commitment to the communities in which they serve.
- In addition to our outdoor Christmas hanging baskets, which were installed November 12th, the Village will be adding white lights to the light posts to make the downtown core a little more magical over the holiday season.
- **Audit**
 - The interim audit testing has been scheduled for January 23rd, 2025. Metrix Group will be at the Village Office for the entirety of the day.

POLICIES & BYLAWS


- **Animal Control**
 - Bylaw continues to investigate complaints regarding animals within the boundary of the Village of Marwayne.
 - Administrative changes to the pet licensing program involved amending the Fees and Charges Bylaw for the lifetime pet licensing fee.

PERSONNEL

- Chief Administrative Officer performance evaluation scheduled for the December 16th, 2024 Regular Council Meeting.

OTHER

- The Agricultural Society has requested the \$150,000 contribution from the Village in our next cheque run for the arena upgrades.
- Administration provided a letter of support for Go East for their application towards a 2025 Travel Alberta Rural Development and Promotion Fund.

VILLAGE OF MARWAYNE					AP5090	Page : 1		
Cheque Register-Summary-Bank					Date : Oct 24, 2024	Time : 4:09 pm		
Supplier : 10 To ZARC					Seq : Cheque No.	Status : All		
Cheque Dt. : 24-Oct-2024 To 24-Oct-2024					Medium : M=Manual C=Computer E=EFT-PA			
Bank : 01 - ATB To 99 - Penny Clearing								
Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
5111	24-Oct-2024	10001	Gas Utility CVR	Issued	48	C	250.93	
5112	24-Oct-2024	10032	Receiver General For Canada	Issued	48	C	10,829.19	
5113	24-Oct-2024	18	Rusway Construction	Issued	48	C	123,427.50	
5114	24-Oct-2024	AI SL	AMSC Insurance Services Ltd	Issued	48	C	2,417.26	
5115	24-Oct-2024	ASC	AMSC Insurance Services Ltd	Issued	48	C	155.00	
5116	24-Oct-2024	COOP	Federated Co-Operatives Limited	Issued	48	C	951.09	
5117	24-Oct-2024	MABBOT	Mabbott Holdings Ltd. OA W&R Concrete Constu	Issued	48	C	35,670.60	
5118	24-Oct-2024	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	48	C	73.40	
5119	24-Oct-2024	SABRIN	Sabrina Schliemann	Issued	48	C	80.00	
5120	24-Oct-2024	WOODLI	Wood, Lisa	Issued	48	C	252.00	
Total Computer Paid :		174,106.97	Total EFT PAP :		0.00	Total Paid :		174,106.97
Total Manually Paid :		0.00	Total EFT File :		0.00			
10 Total No. Of Cheque(s) ...								

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Date : Nov 14, 2024

Page : 1

Time : 4:07 pm

Supplier : 10 To ZARC

Cheque Dt. : 14-Nov-2024 To 14-Nov-2024

Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No.

Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
5121	14-Nov-2024	10	Tannas Bros. Hardware Ltd	Issued	50	C	310.64	
5122	14-Nov-2024	10025	Vermilion River Regional Waste	Issued	50	C	6,872.25	
5123	14-Nov-2024	10038	Marwayne Legion Branch 116	Issued	50	C	55.00	
5124	14-Nov-2024	10113	TELUS	Issued	50	C	384.59	
5125	14-Nov-2024	ACE	ACE	Issued	50	C	11,001.90	
5126	14-Nov-2024	AISL	AMSC Insurance Services Ltd	Issued	50	C	2,931.00	
5127	14-Nov-2024	ASC3	Alberta Municipalities Strength in Members	Issued	50	C	7,097.67	
5128	14-Nov-2024	ASTEC	Astec Safety Inc.	Issued	50	C	73.66	
5129	14-Nov-2024	COOP	Federated Co-Operatives Limited	Issued	50	C	1,247.07	
5130	14-Nov-2024	ELEME	Element Materials Technology Canada Inc.	Issued	50	C	176.36	
5131	14-Nov-2024	HAMBR	Hames, Brittany	Issued	50	C	232.50	
5132	14-Nov-2024	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	50	C	633.21	
5133	14-Nov-2024	ITRCA	Itron Canada Inc.	Issued	50	C	3,638.95	
5134	14-Nov-2024	JOAL01	Jo-Al's Septic Tank Service	Issued	50	C	630.00	
5135	14-Nov-2024	MBE3	Marwayne Community Hall	Issued	50	C	7,000.00	
5136	14-Nov-2024	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	50	C	686.33	
5137	14-Nov-2024	PERP	Pens.com	Issued	50	C	376.01	
5138	14-Nov-2024	SHAHAR	Harrower, Shannon	Issued	50	C	258.65	
5139	14-Nov-2024	SRSLS2	Saunders Repair Service Ltd.	Issued	50	C	111.20	
5140	14-Nov-2024	WAGL	Wainwright Assessment Group Ltd	Issued	50	C	1,547.70	
Total Computer Paid :		45,264.69	Total EFT PAP :		0.00	Total Paid :		45,264.69
Total Manually Paid :		0.00	Total EFT File :		0.00			

20 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Nov 06, 2024

Page : 1

Time : 1:17 pm

Period : 10
 Year : 2024
 For Bank : ATB

Statement Date : 31-Oct-2024
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
5055	15-Aug-2024	AP	8	2024	-469.50	Grant Carry
5112	24-Oct-2024	AP	10	2024	-10829.19	Receiver General For Canada
5113	24-Oct-2024	AP	10	2024	-123427.50	Rusway Construction
5114	24-Oct-2024	AP	10	2024	-2417.26	AMSC Insurance Services Ltd
5115	24-Oct-2024	AP	10	2024	-155.00	AMSC Insurance Services Ltd
5117	24-Oct-2024	AP	10	2024	-35670.60	Mabbott Holdings Ltd. OA W&R Concrete Constuction
5118	24-Oct-2024	AP	10	2024	-73.40	MCSNet-Lemalu Holdings Ltd.
27701	04-Nov-2024	CR	10	2024	1252.65	CR; DEPT:[VILLAGE OFFICE] D#[277].

Bank Balance Statement	491865.20	as of 31-Oct-2024
Add outstanding deposits	1252.65	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-173042.45	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	320075.40	
GL Bank Account Balance	320075.40	as of Period : 10 Year : 2024
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 Page : 28
 Date : Nov 05, 2024 Time : 1:35 pm

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2024110401]
 To : [2024110401]

Include Billing Transaction From Transaction Maintenance : No
 Srvc. End Date On/Before : 05-Nov-2024 Final Bills Only : No

Cat	Srvc	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	1		1.00	35.00		
01	WCOM	Commercial Water	25		25.00	2,273.55	247.00	9.88
01	WIND	Industrial Water	1		1.00	1,460.00	300.00	300.00
01	WINS	Institutional Water	3		3.00	951.90	174.00	58.00
01	WLF	Water Line Fee	256		256.00			
01	WMUN	Municipal Properties	4		4.00		12.00	3.00
01	WPUB	Public Building Water	8		8.00	520.10	46.00	5.75
01	WRES	Residential Water	239		239.00	19,135.96	2,234.00	9.35
02	SCOM	Commercial Sewer	24		24.00	480.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	160.00		
02	SRES	Residential Sewer	240		240.00	4,716.13		
03	GINs	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	240		240.00	7,003.46		
Book 000 Totals :			1055		1,055.00	36,994.10	3,013.00	
Totals			1055		1,055.00	36,994.10	3,013.00	



Box 69 Kitscoty, AB T0B 2P0

P. 780.846.2244 | F. 780.846.2716

October 28, 2024

Village of Marwayne
Box 113 210-2nd Ave. S
Marwayne, AB T0B 2X0

RE: Request for two (2) year extension on current Rural Intermunicipal Collaboration Framework Agreement

Dear Mayor and Council,

At the County of Vermilion River Regular Meeting of Council on October 22, 2024 Council made the following motion:

Motion number: 2024-10-38

THAT the County of Vermilion River direct Administration to request a two (2) year extension for all Intermunicipal Collaboration Framework (ICF) agreements. CARRIED

The County of Vermilion River Council acknowledges the importance these agreements have achieved collaboratively for each of our municipalities, town and villages. Council feels these agreements have enhanced efficiency and improved service delivery.

Given the positive outcomes achieved under our current ICF agreement, Council believes extending this agreement will allow us to continue to build on our achievements and allow us time to further enhance our mutual goals.

As well with the anticipated changes to legislation expected this extension will ensure the negotiations are completed considering any legislative changes.

Thank you for your consideration of this request and if you have any questions, please contact CAO Alan Parkin at cao@county24.com.

Yours sincerely,

A handwritten signature in blue ink, appearing to read "MBA".

Marty Baker
Reeve
County of Vermilion River