



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, December 16, 2024 @ 7:00 PM
ATB Financial Boardroom

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 December 16, 2024 Regular Village Council Meeting Agenda	
Be it resolved that the December 16, 2024 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 November 25, 2024 Regular Village Council Meeting Minutes	3 - 6
Be it resolved that the November 25th, 2024 Regular Village Council Meeting Minutes be approved as presented.	
5 DELEGATIONS/PUBLIC HEARINGS	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works & Utilities Reports	7 - 9
Be it resolved that the Public Works Foreman Report be received as information.	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	
9 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1 Appointment of Returning Officer for 2025 Municipal Election	
Be it resolved that the Village of Marwayne appoint Shannon Harrower as the 2025 Municipal Election Returning Officer.	
10 ADMINISTRATIVE REPORTS	
10.1 Councillor Reports	10 - 15
Be it resolved that the Councillor Reports be received as information.	
10.2 Chief Administrative Officer Report	16
Be it resolved that the Chief Administrative Officer Report be received as	

information.

11	FINANCIAL	
11.1	Monthly Financial Report	17 - 18
	Be it resolved that the December 2024 Monthly Financial Report be received as information.	
11.2	Cheque Distribution Report	19 - 20
	Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.	
11.3	Bank Reconciliation Report	21
	Be it resolved that the November 2024 Bank Reconciliation Report be received as information.	
11.4	Monthly Utility Bill Report	22
	Be it resolved that the November 2024 Monthly Utility Bill Report be received as information.	
12	CORRESPONDENCE	
12.1	Letters	23 - 28
	Be it resolved that the correspondence listing be received as information.	
13	CONFIDENTIAL	
13.1	FOIP Section 17 (1) - CAO Performance Evaluation & Advice from Officials	
14	SETTING OF THE NEXT MEETING	
14.1	January 20th, 2025 at the ATB Financial Boardroom	
15	ADJOURNMENT	



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Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday November 25th, 2024
Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter
Deputy Mayor Ashley Rainey
Councillor Roger Parkyn
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the November 25th, 2024 Village of Marwayne Council Meeting to order at 6:58 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

November 25th, 2024 Council Meeting Agenda

2024-11-01

Moved By Deputy Mayor A. Rainey

Be it resolved that the November 25th, 2024 Village Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

October 21st, 2024 Organizational Meeting Minutes

2024-11-02

Moved By Deputy Mayor A. Rainey

Be it resolved that the October 21st, 2024 Village of Marwayne Organizational Meeting Minutes be approved as presented.

CARRIED

October 21st, 2024 Council Meeting Minutes

2024-11-03

Moved By Councillor R. Parkyn

Be it resolved that the October 21st, 2024 Village of Marwayne Regular Village Council Meeting Minutes be approved as presented.

CARRIED

4. DELEGATIONS/PUBLIC HEARINGS

Andrew DeGruchy re: Regional Emergency Management Collective

2024-11-04

Moved By Councillor R. Parkyn

Be it resolved that the presentation by Andrew DeGruchy on the Regional Emergency Management Collective Deliverables be received as information.

CARRIED

5. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works & Utilities Reports

2024-11-05

Moved By Councillor R. Parkyn

Be it resolved that the Public Works & Utilities Reports be received as information.

CARRIED



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6. KEY STRATEGY: SAFE & CARING COMMUNITY

Fire Services Agreement between the Village of Marwayne and the County of Vermilion River

2024-11-06

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne approved the Fire Services Agreement as presented effective January 1, 2025.

CARRIED

RCMP Quarter 2 Statistics

2024-11-07

Moved By Deputy Mayor A. Rainey

Be it resolved that the RCMP Quarter 2 Statistics be received as information.

CARRIED

7. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Pre-Authorized Payment Plan for Utility Accounts

2024-11-08

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne implement pre-authorized payment plans for utility accounts effective January 1st, 2025 and be it further resolved that the Utility Installment Payment Plan Policy FN 24 be approved as presented.

CARRIED

8. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

2025 Interim Operational and Capital Budgets

2024-11-09

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 8:19 p.m. with all members in attendance.

CARRIED

FOIP Section 17 (1) – Advice from Officials – Land

2024-11-10

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 9:23 p.m. with all members in attendance.

2024-11-11

Moved By Deputy Mayor A. Rainey

Be it resolved that the 2025 Interim Operational and Capital Budgets be approved as presented.

CARRIED

2024-11-12

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne approve the Business Park Subdivision Engineering Services Proposal from Bar Engineering as presented.

CARRIED



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Amendment to the Fees & Charges Bylaw for Lifetime Pet Licensing

2024-11-13

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

2024-11-14

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

Councillor C. Neureuter stepped down from the role of Chair and Deputy Mayor A. Rainey assumed the role of Chair.

2024-11-15

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

Councillor C. Neureuter resumed the role of Chair.

2024-11-16

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

Canada Post Strike

2024-11-17

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne cease all mailouts as a result of the Canada Post Labour Strike until further notice.

CARRIED

9. ADMINISTRATIVE REPORTS

Councillor Reports

2024-11-18

Moved By Councillor R. Parkyn

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2024-11-19

Moved By Deputy Mayor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED



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10. FINANCIAL

Cheque Distribution Reports

2024-11-20

Moved By Councillor R. Parkyn

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2024-11-21

Moved By Councillor R. Parkyn

Be it resolved that the October 2024 Bank Reconciliation Report be received as information.

CARRIED

Monthly Utility Bill Report

2024-11-22

Moved By Deputy Mayor A. Rainey

Be it resolved that the October 2024 Monthly Utility Report be received as information.

CARRIED

11. CORRESPONDENCE

Letter from the County of Vermilion River

2024-11-23

Moved By Deputy Mayor A. Rainey

Be it resolved that the Correspondence be received as information.

CARRIED

12. NEXT MEETING

December 16, 2024 at the ATB Financial Boardroom

13. ADJOURNMENT

Being that the November 25th, 2024 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:58 p.m.

Approved this 16th day of December 2024.

Chris Neureuter, Mayor

Shannon Harrower, CAO



PUBLIC WORKS REPORT

MEETING DATE: DECEMBER 16, 2024

1. Roads

- a. Public works continues to plow and sand throughout Marwayne in accordance with our snow removal and sanding policy.
- b. Snow removal sign ups have commenced for driveway snow removal. We have approximately 10 residents registered with the program this year.
- c. Additional sand has been ordered for icy intersections, in accordance with our snow removal and sanding policy.
- d. Grader was out of commission from Dec 07, 2024 – Dec 12, 2024 due to repairs.
 - i. One tire has been replaced, however, 3 additional tires require replacing as well. Tentatively scheduled for December 13th, time permitting at Saunder's repair shop.

2. Sidewalks

- a. 2024 Sidewalk replacements have concluded for the season.
- b. Mulch restored downtown, adjacent to the liquor store.
- c. Received quotes for future sidewalk repairs from a variety of contractors.

3. Christmas Lights

- a. Received rope lights December 04, 2024.
- b. Contractors hung the rope lights on each of the 14 light poles downtown Centre Street before Light Up Marwayne.
- c. There are 6 rope lights that are only on during the day.
 - i. Trent with Atco is investigating as the issue lies with the festoons and not with the lights.
- d. Reindeer & Sleigh was received December 02, 2024 and displayed at the welcome triangle December 04, 2024.
 - i. Still waiting for our order of the additional two Reindeer.
- e. The welcome triangle power has been hit and miss due to the amount of lights using the same source. In the spring, we will have an electrician take a look at the connections and make the necessary changes for next season to ensure the lights do not trip the breaker.

4. Miscellaneous

- a. Public works assisted the Agricultural Society with items needed for the light up Marwayne event on December 8 at the community hall.

- i. Plowed snow.
 - ii. Hauled hockey nets, fire pit & barricades.
- b. Public Works has their on-call schedule prepared for over the holidays.
- c. As always, any council concerns regarding snow removal and/or sanding should be forwarded to the CAO for follow-up. All snow removal and sanding takes place on a priority basis, as staffing and equipment permits.



NOVEMBER PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	good	
Shovel Municipal Sidewalks (After Each Snow)	OK	
Get Christmas Lights/Snowman Ready & Call Contractor to put up in late November	done.	
Make sure timer at Welcome Triangle is adjusted from time change	good	
Lagoon Inspection & Rotation	OK	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	OK	
Make List of Things Needed for Next Year		
Hazard Assessment & Risk Management	OK	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	good.	
Complete Annual Water Tests/Check with Carry		
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: WJD

Date: Dec 11

VERMILION RIVER REGIONAL WASTE MANAGEMENT SERVICES COMMISSION							
REQUISITION SUMMARY 2025							
BUDGET 2025							
	County of Vermilion River	Town of Vermilion	Contractors	Village of Kitscoty	Village of Marwayne	Village of Paradise Valley	TOTAL
Administration Cost	82,309	40,402		10,329	7,787	4,673	145,500
Transfer Sites	227,517			18,015	16,353	10,465	272,350
Vermilion Transfer Site	167,172	128,663	21,993	17,817	11,355	3,200	350,200
Waste Removal	217,677	167,534	28,637	23,200	14,786	4,166	456,000
Residential Waste	42,550	-		32,000	22,500	-	97,050
Recycling	15,918			1,696	1,081	305	19,000
Capital	38,518	19,023		4,105	2,616	737	65,000
	791,661	355,623	50,629	107,163	76,478	23,545	1,405,100
BUDGET 2024							
	County of Vermilion River	Town of Vermilion River	Contractors	Village of Kitscoty	Village of Marwayne	Village of Paradise Valley	TOTAL
Administration Cost	77,023	37,212		10,133	7,205	4,326	135,900
Transfer Sites	223,494			18,965	15,219	9,915	267,593
Vermilion Transfer Site	158,436	121,940	20,843	16,886	10,762	3,032	331,900
Waste Removal	211,344	162,660	27,804	22,525	14,356	4,045	442,734
Residential Waste	47,850	-		37,500	31,000	-	116,350
Recycling	19,269			2,054	1,309	369	23,000
Capital	38,518	19,023		4,105	2,616	737	65,000
	775,935	340,836	48,647	112,168	82,467	22,424	1,382,477

Date Prepared: 26-11-24

Marwayne Public Library TREASURE'S REPORT

November 21, 2024

Balance: TD bank

\$49,893.72

September/2024

#64 Good Time magazine 6 issues	\$ 23.05	
#65 Owl Kids magazine	29.35	
#66 #Devin Public damaged book fee	24.95	
#67 wage	435.91	
#68 wage	257.73	
#69 Wage	426.27	
#70 Bulletin board supply/books	<u>110.72</u>	
Expense for Sept	<u>(1307.98)</u>	\$48,585.74

OCTOBER/2024

#71 cra	305.04	
#72-75 wages	1681.22	
#76 books fr Amazon	55.74	
#77 Smart Apple Media books	453.25	
#78 NLLS webcam	36.74	
#79 C. Smart book purchase	100.57	
#80 Lis supplies for moms/tots	25.19	
#81 Fairview Library fee lost book	23.00	
#82 Kitscoty Library lost dvd s4 yellowstone	31.99	
#83 transfer Library board TD bank to ATB acct	5000.00	
expense \$2712.74 plus \$5000.00 trsfer to ATB	\$7712.74	\$40,873.00 Book balance

ATB FINANCIAL

Deposits Sept 19/24	\$6.99 book fee	
October 21/24	\$5000.00 funds from TD bank	
	100.00 donation	\$5106.99 Account total ATB
Total TD /ATB		<u>\$45979.99</u>



VILLAGE OF MARWAYNE LIBRARY BOARD

MINUTES

November 21, 2024

Call to Order: 4:45 pm

Present: Sharon Hutchings, Raelle Kissick, Carmen Smart, Keri Debnam, Peggy Wheat, Arlene Parker

Missing: Eileen Hines, Ashley Rainey

Minutes of the last meeting were read. Sharon Hutchings made a motion that the Minutes dated September 24, 2024, be accepted as read with no changes. Raelle Kissick seconded. Motion Carried.

Treasurer's Report:

Sharon Hutchings presented the Treasurer's Report. A copy is attached to the Minutes. Keri Debnam moved that the Treasurer's Report be accepted. Peggy Wheat seconded. Motion Carried.

Sharon Hutchings made a motion to purchase the ATB bank package which includes deposit books, cheques and other banking needs in January 2025. Raelle Kissick seconded. Motion carried.

Sharon Hutchings made a motion that all library staff employees will receive a raise starting January 2025. Arlene Parker seconded. Motion carried.

Library Manager's Report:

Carmen Smart Reported the following:

Tuesday evenings are going well. Jamie Day is very enthusiastic. We are averaging three patrons each Tuesday night. Numbers will go up as we have more events.

We are still waiting on approval from BTPS Central Office for the outdoor book drop off. Raelle Kissick has offered to contact Randy Huxley, head of maintenance, to speed up the process.

Carmen Smart made a motion to apply for the Public Library Grant for Skill Development in Rural Alberta. This is a grant for \$5,000.00. For our community, if accepted, we will use the money towards digital literacy-basic computer skills, cybersecurity and fraud detection, and evaluating online information effectively. Raelle Kissick seconded. Motion Carried.

-2-

Carmen advised that weeding books is ongoing and being done during slow times. Currently she is in the Children's book section. Once the books have been withdrawn from Polaris, teachers are encouraged to take any of those books for their classrooms. Books that are not taken, will be donated to the Mannville Hutterite Colony school.

Sharon Hutchings made a motion to place an add in the December Marwayne Village Newsletter for a volunteer position as Village of Marwayne Library Board Treasurer. Carmen Smart seconded. Motion carried.

Raelle Kissick moved the meeting be adjourned. Motion carried.

Meeting adjourned at 6:00 pm

Next meeting will be on February 27, 2025, at 4:30 pm.



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Village of Marwayne Update

1. Village of Marwayne Council

- The Organizational Meeting was held on October 21, 2024. There were no changes to the Mayor (Chris Neureuter) and Deputy Mayor (Ashley Rainey) for the 2024-2025 term.
- The 2025 interim budget was presented at the October 21 Regular Council Meeting and approved at the November 25 Regular Council Meeting with a projected 3% increase.
- The Village renewed our fire services agreement with the County of Vermilion River for another 5 year term.

2. Recreation

- Public Works has leveled the outdoor rink so that it may be flooded by our volunteer fire department just in time for the Christmas season.
- The Village issued a cheque for \$150,000 on November 27 towards the curling rink and arena upgrades.
- The Village has inquired with Alberta Municipalities as to whether or not we could insure the arena and curling rink under our insurance policies as a means of saving the Agricultural Society some money on an annual basis. Based on the preliminary quote we received, the Ag Society could potentially save approximately \$5000 on the building insurance for the arena and curling rink should we make this transition.

3. Area Structure Plan

- A billboard of the Area Structure Plan lots for sale has begun installation. The poles have been placed in the ground and our contractors will be out in the next few weeks to display the potential parcels for sale as it relates to commercial and industrial development.
- The Village of Marwayne will be providing a letter of support to the County of Vermilion River regarding their application for a Northern Regional Economic Development (NRED) Grant for the purposes of developing their own Area Structure Plan(s) for industrial parks near populated areas and key transportation corridors.

4. ATCO 25KV Project

- The 25KV voltage conversion project for the distribution power lines supplying electricity to the Village took place over the summer months and is now complete.

- ATCO installed 14 festoons on our downtown (Centre Street) light posts in-kind as part of their community engagement initiatives. These new festoons will be used to wrap Christmas lights around each pole to make our downtown core a little more magical over the holiday season.

5. Infrastructure Upgrades

- Road paving and water/sewer infrastructure upgrades began in September and have ceased due to weather. The remainder of the work will resume in 2025.

6. Light Up Marwayne

- Public works brought the hockey nets, barricades and fire pits down to the community hall on December 5. The parking lot has been plowed and the icy area in front of the village office doors has been lightly sanded.

7. Other

- The Village has requested a meeting to review the lease agreements for the community hall, arena and curling rink as soon as possible. Amendments are required for the annual lease fee (due to the addition of the extra office space), in-kind donations provided by the Village, communication, insurance, and building maintenance/access.
- The Village will be offered pre-authorized payments for utility accounts effective January 1, 2025.
- Lifetime pet licenses are being offered as of January 1, 2025 for a one-time fee of \$40.00. Due to the over crowding of the Lloydminster SPCA, the Village hopes to reduce the number of animals being transferred into their care by reuniting pet owners with their animals quickly and efficiently.
- Due to the ongoing Canada Post Strike, the Village has ceased all mailouts until further notice. We have posted notices in the newsletter box, public gathering spaces, on our website and via social media. We are offering suitable alternatives during this time for residents and business owners to receive their bills whether by email, delivery, pick up or over the phone.
- The grader is in need of 4 new tires and will be temporarily out of commission until such time that they can be replaced. Saunders has ordered them and we are hopeful that they will be installed early next week before any major snowfalls.



CHIEF ADMINISTRATIVE OFFICER REPORT

DECEMBER 16, 2024

MEETINGS & EVENTS

- **Seniors Lunch**
 - A seniors lunch and carol singing is being hosted at the Seniors Centre on Wednesday December 18th, 2024 at 11:30am.
- **Holiday Lights Contest**
 - With the deadline of December 16th approaching, we have only received 1 submission for the holiday lights contest.

PROJECT UPDATES

- All projects have been completed for the 2024 year.

POLICIES & BYLAWS

- **Utility Installment Payment Plan**
 - Takes effect January 1st, 2025. Administration has been processing applications as they are submitted and we have received very positive feedback thus far.
- **Animal Control**
 - Bylaw continues to investigate complaints regarding animals within the boundary of the Village of Marwayne.

PERSONNEL

- Staff performance evaluations are scheduled the second week of January 2025.
- I have applied for a summer student through the Canada Summer Jobs program – deadline of December 19, 2024.

OTHER

- The majority of our vendors have completed EFT forms to allow us to remit payment online as opposed to physical cheques given the ongoing Canada Post strike.
- The Village office is closed from December 24th at 12pm through to January 1st, 2025. The office will reopen on January 2nd.
- CAO away on vacation from December 18th through to December 30th, 2024.

VILLAGE OF MARWAYNE

Council Revenue & Expense Report
Report

For Period Ending 31-Dec-2024



GL5410

Date : Dec 12, 2024

Page : 1

Time : 2:10 pm

	BUDGET	CURRENT	YTD VARIANCE
GENERAL OPERATING FUND			
OPERATIONAL			
GENERAL GOVERNMENT	(53,575.00)	(173,071.49)	119,496.49
PROTECTIVE SERVICES	(1,150.00)	(254,089.78)	252,939.78
PROTECTIVE SERVICES	43,883.00	67,815.72	(23,932.72)
LEGISLATIVE SERVICES	25,850.00	19,172.35	6,677.65
ADMINISTRATION	228,011.00	266,635.47	(38,624.47)
PUBLIC WORKS	(650.00)	(132.31)	(517.69)
PUBLIC WORKS	260,677.00	216,550.40	44,126.60
WATER SUPPLY & DISTRIBUTION	(329,400.00)	(370,589.54)	41,189.54
WATER SUPPLY & DISTRIBUTION	372,898.00	350,349.46	22,548.54
WASTEWATER	(60,000.00)	(66,458.85)	6,458.85
WASTEWATER	75,914.00	34,919.28	40,994.72
ENVIRONMENTAL HEALTH	(70,000.00)	(74,833.00)	4,833.00
ENVIRONMENTAL HEALTH	100,811.00	70,266.08	30,544.92
COMMUNITY SERVICES	(28,400.00)	(43,075.00)	14,675.00
COMMUNITY SERVICES	61,363.00	40,796.11	20,566.89
RECREATION & CULTURE	(1,000.00)	(3,150.00)	2,150.00
RECREATION & CULTURE	51,469.00	53,830.80	(2,361.80)
Total OPERATIONAL	676,701.00	134,935.70	541,765.30
CAPITAL			
GRANT FUNDING (MSI & GTF)	(288,716.00)	0.00	(288,716.00)
MSI & GTF PROJECTS	135,000.00	0.00	135,000.00
OTHER PROJECTS	69,482.00	58,829.58	10,652.42
Total CAPITAL	(84,234.00)	58,829.58	(143,063.58)
MUNICIPAL TAXATION			
RESIDENTIAL & FARMLAND	(462,458.00)	(380,674.56)	(81,783.44)
COMMERCIAL & INDUSTRIAL	(59,478.00)	(61,204.04)	1,726.04
MACHINERY & EQUIPMENT	(1,508.00)	(3,247.65)	1,739.65
MINIMUM TAX	(31,796.00)	0.00	(31,796.00)
RECREATION DEBENTURE	(22,454.00)	(7,666.69)	(14,787.31)
SCHOOL REQUISITION (IN)	(111,366.00)	(111,304.83)	(61.17)
SCHOOL REQUISITION (OUT)	111,366.00	111,366.81	19.19
OTHER	(14,793.00)	(12,134.23)	(2,658.77)
Total MUNICIPAL TAXATION	(592,467.00)	(464,865.19)	(127,601.81)
Total GENERAL OPERATING FUND	0.00	(271,099.91)	271,099.91
Total Surplus (-)/Deficit	0.00	(271,099.91)	271,099.91

VILLAGE OF MARWAYNE

**Council Revenue & Expense Report
Report**

For Period Ending 31-Dec-2024



GL5410

Date : Dec 12, 2024

Page : 2

Time : 2:10 pm

Report Options Accounts : All

Cost Center 1 : All

Cost Center 2 : All

Cost Center 3 : All

Unposted Included

Summarize Cost Centers Selected

Fund Level Selected

Group Level Selected

Sub Group Level Selected

Group Total Selected

Sub Group Total Selected

Print Surplus(-)/Deficit Selected

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Date : Nov 27, 2024

Page : 1

Time : 5:05 pm

Supplier : 10 To ZARC

Cheque Dt. : 27-Nov-2024 To 27-Nov-2024

Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No.

Status : All

Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
5141	27-Nov-2024	10001	Gas Utility CVR	Issued	52	C	590.08	
5142	27-Nov-2024	10032	Receiver General For Canada	Issued	52	C	9,007.74	
5143	27-Nov-2024	10113	TELUS	Issued	52	C	602.08	
5144	27-Nov-2024	DEBKER	Debnam, Keri	Issued	52	C	190.00	
5145	27-Nov-2024	GRACA	Grant, Carry	Issued	52	C	906.10	
5146	27-Nov-2024	KENNS	Kennedy, Shannon	Issued	52	C	420.53	
5147	27-Nov-2024	KNEEK	Kneen, Kathleen 'Kay'	Issued	52	C	98.06	
5148	27-Nov-2024	MAS	Marwayne Agriculture Society	Issued	52	C	150,000.00	
5149	27-Nov-2024	SABRIN	Sabrina Schliemann	Issued	52	C	80.00	
5150	27-Nov-2024	SHAHAR	Harrower, Shannon	Issued	52	C	308.36	
Total Computer Paid :		162,202.95	Total EFT PAP :		0.00	Total Paid :		162,202.95
Total Manually Paid :		0.00	Total EFT File :		0.00			

10 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Date : Dec 12, 2024

Page : 1

Time : 2:37 pm

Supplier : 10 To ZARC
 Pay Date : 25-Nov-2024 To 16-Dec-2024
 Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All
 Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00002-0001	28-Nov-2024	10025	Vermilion River Regional Waste	Cleared	55	E	6,872.25
00002-0002	28-Nov-2024	AISL	AMSC Insurance Services Ltd	Cleared	55	E	2,208.44
00002-0003	28-Nov-2024	ASTEC	Astec Safety Inc.	Cleared	55	E	828.52
00002-0004	28-Nov-2024	ATCE2	ATCO Electric	Cleared	55	E	1,050.00
00002-0005	28-Nov-2024	COOP	Federated Co-Operatives Limited	Cleared	55	E	128.80
00002-0006	28-Nov-2024	GAMED	Gameday Sport Services Inc	Cleared	55	E	18,292.50
00002-0007	28-Nov-2024	MCSNE	MCSNet-Lemalu Holdings Ltd.	Cleared	55	E	73.40
00002-0008	28-Nov-2024	NOBLAP	Noble Appraisals	Cleared	55	E	5,176.50
00003-0001	11-Dec-2024	ACE	ACE	Issued	79	T	11,001.90
00003-0002	11-Dec-2024	ASC3	Alberta Municipalities Strength in Members	Issued	79	T	7,097.67
00003-0003	11-Dec-2024	AISL	AMSC Insurance Services Ltd	Issued	79	T	2,931.00
00003-0004	11-Dec-2024	ASTEC	Astec Safety Inc.	Issued	79	T	73.66
00003-0005	11-Dec-2024	COOP	Federated Co-Operatives Limited	Issued	79	T	1,247.07
00003-0006	11-Dec-2024	10025	Vermilion River Regional Waste	Issued	79	T	6,872.25
00003-0007	11-Dec-2024	WAGL	Wainwright Assessment Group Ltd	Issued	79	T	1,547.70
00004-0001	12-Dec-2024	SIGN	2005450 AB Ltd. o/a Sign Solutions	Issued	83	T	710.41
00004-0002	12-Dec-2024	ACE	ACE	Issued	83	T	10,093.60
00004-0003	12-Dec-2024	ASC3	Alberta Municipalities Strength in Members	Issued	83	T	7,160.90
00004-0004	12-Dec-2024	AISL	AMSC Insurance Services Ltd	Issued	83	T	2,931.00
00004-0005	12-Dec-2024	BAREN	BAR Engineering	Issued	83	T	13,792.64
00004-0006	12-Dec-2024	FLAUR	F'Laura N' Company Greenhouse Ltd.	Issued	83	T	1,176.00
00004-0007	12-Dec-2024	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	83	T	686.33
00004-0008	12-Dec-2024	TASKTA	Task Tamer	Issued	83	T	1,233.75
00004-0009	12-Dec-2024	VCOG	V3 Companies of Canada Ltd.	Issued	83	T	4,597.04
00004-0010	12-Dec-2024	WAGL	Wainwright Assessment Group Ltd	Issued	83	T	773.85
5055	15-Aug-2024	GRACA	Grant, Carry	Cancelled	56	C	-469.50
5122	14-Nov-2024	10025	Vermilion River Regional Waste	Cancelled	58	C	-6,872.25
5125	14-Nov-2024	ACE	ACE	Cancelled	59	C	-11,001.90
5126	14-Nov-2024	AISL	AMSC Insurance Services Ltd	Cancelled	60	C	-2,931.00
5127	14-Nov-2024	ASC3	Alberta Municipalities Strength in Members	Cancelled	61	C	-7,097.67
5128	14-Nov-2024	ASTEC	Astec Safety Inc.	Cancelled	62	C	-73.66
5129	14-Nov-2024	COOP	Federated Co-Operatives Limited	Cancelled	63	C	-1,247.07
5137	14-Nov-2024	PERP	Pens.com	Cancelled	64	C	-376.01
5140	14-Nov-2024	WAGL	Wainwright Assessment Group Ltd	Cancelled	65	C	-1,547.70
5141	27-Nov-2024	10001	Gas Utility CVR	Cleared	52	C	590.08
5142	27-Nov-2024	10032	Receiver General For Canada	Issued	52	C	9,007.74
5143	27-Nov-2024	10113	TELUS	Cleared	52	C	602.08
5144	27-Nov-2024	DEBKER	Debnam, Keri	Cleared	52	C	190.00
5145	27-Nov-2024	GRACA	Grant, Carry	Issued	52	C	906.10
5146	27-Nov-2024	KENNS	Kennedy, Shannon	Cleared	52	C	420.53
5147	27-Nov-2024	KNEEK	Kneen, Kathleen 'Kay'	Cleared	52	C	98.06
5148	27-Nov-2024	MAS	Marwayne Agriculture Society	Issued	52	C	150,000.00
5149	27-Nov-2024	SABRIN	Sabrina Schliemann	Issued	52	C	80.00
5150	27-Nov-2024	SHAHAR	Harrower, Shannon	Cleared	52	C	308.36
5151	11-Dec-2024	10113	TELUS	Issued	81	C	145.79
5152	11-Dec-2024	ASLP	ASL Paving LTD	Issued	81	C	198,795.23
5153	11-Dec-2024	FRAIL	Franklin, Ilona	Issued	81	C	300.00
5154	11-Dec-2024	GRACA	Grant, Carry	Issued	81	C	599.50

Total Computer Paid :	330,426.71	Total EFT PAP :	34,630.41	Total Paid :	438,983.89
Total Manually Paid :	0.00	Total EFT File :	73,926.77		

48 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Dec 10, 2024

Page : 1

Time : 11:20 am

Period : 11
 Year : 2024
 For Bank : ATB

Statement Date : 30-Nov-2024
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
5055	15-Aug-2024	AP	8	2024	-469.50	Grant Carry
5122	14-Nov-2024	AP	11	2024	-6872.25	Vermilion River Regional Waste
5123	14-Nov-2024	AP	11	2024	-55.00	Marwayne Legion Branch 116
5125	14-Nov-2024	AP	11	2024	-11001.90	ACE
5126	14-Nov-2024	AP	11	2024	-2931.00	AMSC Insurance Services Ltd
5127	14-Nov-2024	AP	11	2024	-7097.67	Alberta Municipalities Strength in Members
5128	14-Nov-2024	AP	11	2024	-73.66	Astec Safety Inc.
5129	14-Nov-2024	AP	11	2024	-1247.07	Federated Co-Operatives Limited
5130	14-Nov-2024	AP	11	2024	-176.36	Element Materials Technology Canada Inc.
5131	14-Nov-2024	AP	11	2024	-232.50	Hames Brittany
5133	14-Nov-2024	AP	11	2024	-3638.95	ltron Canada Inc.
5134	14-Nov-2024	AP	11	2024	-630.00	Jo-Al's Septic Tank Service
5135	14-Nov-2024	AP	11	2024	-7000.00	Marwayne Community Hall
5136	14-Nov-2024	AP	11	2024	-686.33	Michael Niesen - Village of Marwayne Enforcement Service
5137	14-Nov-2024	AP	11	2024	-376.01	Pens.com
5140	14-Nov-2024	AP	11	2024	-1547.70	Wainwright Assessment Group Ltd
5142	27-Nov-2024	AP	11	2024	-9007.74	Receiver General For Canada
5145	27-Nov-2024	AP	11	2024	-906.10	Grant Carry
5148	27-Nov-2024	AP	11	2024	-150000.00	Marwayne Agriculture Society
5149	27-Nov-2024	AP	11	2024	-80.00	Sabrina Schliemann
28101	03-Dec-2024	CR	11	2024	761.83	CR; DEPT:[VILLAGE OFFICE] D#[281].

Bank Balance Statement	421095.44	as of 30-Nov-2024
Add outstanding deposits	761.83	(Includes all debits)
Cancelled deposits	0.00	
Less outstanding withdrawals/charges	-204029.74	(Includes all credits)
Cancelled withdrawals/charges	0.00	
Calculated Bank Balance	217827.53	
GL Bank Account Balance	217827.53	as of Period : 11 Year : 2024
Difference	0.00	

VILLAGE OF MARWAYNE
Billing Register Report Detailed



UB4110 **Page :** 28
Date : Dec 04, 2024 **Time :** 11:18 am

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2024120401]
To : [2024120401]

Include Billing Transaction From Transaction Maintenance : No
Srv. End Date On/Before : 04-Dec-2024 **Final Bills Only :** No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	1		1.00	39.67		
01	WCOM	Commercial Water	24		24.00	2,107.65	221.00	9.21
01	WINS	Institutional Water	3		3.00	756.15	129.00	43.00
01	WLF	Water Line Fee	250		250.00			
01	WMUN	Municipal Properties	4		4.00		2.00	0.50
01	WPUB	Public Building Water	8		8.00	509.50	50.00	6.25
01	WRES	Residential Water	235		235.00	18,839.50	2,170.00	9.23
02	SCOM	Commercial Sewer	24		24.00	480.00		
02	SINS	Institutional Sewer	3		3.00	225.00		
02	SPUB	Public Building Sewer	8		8.00	146.00		
02	SRES	Residential Sewer	235		235.00	4,700.00		
03	GINS	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	235		235.00	6,979.50		
Book 000 Totals :			1033		1,033.00	34,815.97	2,572.00	
Totals			1033		1,033.00	34,815.97	2,572.00	

Frequently Asked Questions:

RCMP civilian governance

Alberta's government is enhancing civilian governance of RCMP policed communities to ensure they have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

This document provides answers to questions about the establishment and operation of RCMP civilian governance bodies.

Why is the government mandating civilian governance bodies for RCMP-policed communities?

Creation of these new civilian governance bodies responds to a long-standing desire of communities to have more say in how they are policed by the RCMP.

By establishing municipal and regional governance committees and the Provincial Police Advisory Board, we are giving communities the opportunity to provide input on both local and provincial policing priorities and RCMP service delivery while increasing police accountability.

Civilian governance bodies support a paradigm shift that sees local police as an extension and a reflection of the communities they serve.

What will the function of the municipal police committees be?

Municipal policing committees will enhance civilian governance of local policing by:

- Overseeing the administration of the municipality's police service agreement;
- Representing public interests and concerns to local RCMP leadership and collaborating with local detachments to plan yearly priorities and strategies for municipal policing and community safety; and
- Regularly reporting on the implementation of programs and services that support police service priorities.

What will the function of the regional police committees be?

Regional policing committees will help ensure Alberta's small rural communities have a voice in how they are policed.

- Regional committee's roles and responsibilities will be similar to their municipal counterparts, advocating for the priorities and concerns of smaller communities while also supporting integrated community safety planning for RCMP policed municipalities in the region.
- The boundaries of the four new regional policing committee zones correspond to Alberta's four RCMP districts, to ensure local policing priorities are accurately reflected in service delivery.

How many different civilian governance bodies will be established?

Four regional policing committees will be established to align with the four RCMP districts in Alberta.

The number of municipal policing committees will depend on whether individual communities decide to either participate in one of the four regional boards, form joint municipal policing committees with neighbouring communities, or form their own municipal policing committee. It is recognized that some communities already have a committee similar in nature to what is envisioned.

How will the civilian governance body for a community be determined?

Communities with a population over 15,000 that are policed by the RCMP will be required to establish municipal policing committees.

RCMP policed communities with a population between 5,000 and 15,000 will be represented by regional policing committees but can apply to opt out and form their own municipal policing committee.

Communities with a population under 5,000 that are served by the RCMP under the Provincial Police Service Agreement will be represented by the Provincial Police Advisory Board. The board will make recommendations on province-wide policing priorities and other aspects of RCMP service delivery.

What is the timeline for these governance bodies to be established?

The amendments and new regulations will come into force on March 1, 2025.

A transitional period, between November 2024 and February 2025, will allow municipalities to pass relevant bylaws and make other preparations for implementation.

This transition period also allows municipalities that already have civilian governance bodies time to adapt those bodies to the new statutory requirements.

What is the process for communities that want to opt out of a regional committee and establish their own municipal or joint policing committee?

Communities seeking to opt out of a regional committee in favour of establishing their own municipal committee (or a joint committee with another municipality) must have a formal process in place to do so, consistent with how other municipal committees are established and aligned with the *Police Act* and Police Governance Regulation.

- Municipalities will also need ministerial approval in order to opt out of a regional committee and/or form a joint municipal committee.
- Any municipality can be part of a joint municipal policing committee, as long as it meets the definition of municipality in the *Police Act*.

To initiate the process of obtaining ministerial approval, a municipality can contact the Ministry of Public Safety and Emergency Services at AlbertaPoliceGovernance@gov.ab.ca.

What are the requirements for the composition of the municipal and regional policing committees?

Municipal policing committees will consist of between three and seven members, appointed by the municipality's council, for terms of two to three years. The municipality's chief elected officer is not eligible to be elected as chair or vice-chair of a municipal policing committee.

Regional policing committees will consist of at least one member appointed by each municipality represented for terms of two to three years.

- Regional policing committees can include additional members appointed by the municipalities with the agreement of all the municipalities in the region. Both municipal and regional policing committees may also include provincial members appointed by the minister.

Will committee positions be voluntary or paid?

Municipalities can choose whether to establish remuneration for their policing committee (municipal or regional) members through their respective bylaws.

Will the municipalities have to pay for the setup and administration of the governance bodies

Municipalities are responsible for the costs of establishing, administering, and sustaining membership of municipal and regional policing committees.

If a municipality cannot afford these costs, they have the option of utilizing a portion of their annual Police Support Grant, which allows funds to be used for governance and local police oversight.

Communities with populations between 5,000 and 15,000 may also take the opportunity to share costs related to RCMP governance by becoming part of a regional policing committee.

What is the role of the Provincial Police Advisory Board?

The Provincial Police Advisory Board will serve as an advisory body for about 275 small rural municipalities, such as municipal districts and counties, as well as eight Metis Settlements policed by the RCMP under the Provincial Police Service Agreement. The board will support the alignment of local and provincial priorities across the province.

The PPAB will be responsible for developing and maintaining communication between the Alberta RCMP, the provincial government, and the small and rural communities it represents.

The PPAB will help advance the interests of RCMP-policed communities by

- Advising and supporting collaboration between the RCMP, communities, and community agencies on integrated community safety planning;
- Representing the interests of communities served by the RCMP under a provincial police service agreement;
- Reporting annually on progress related to provincial police service priorities, provincial police service resourcing, and related initiatives; and
- Working with the RCMP and the Ministry of Public Safety and Emergency Services to communicate with municipalities about provincial priorities, resourcing, and community specific challenges.

How will the government ensure alignment between provincial and municipal policing priorities?

Both municipal and regional policing committees are required to consider provincial policing priorities when setting local ones.

The Provincial Police Advisory Board will provide advice on behalf of small and rural communities policed by the RCMP, to support overall alignment of local and provincial policing priorities.

Who will pay administration costs associated with the Provincial Police Advisory Board?

Costs for the Provincial Police Advisory Board will be the responsibility of the province.

Can the government appoint provincial members to these policing committees or to the board?

Yes. The government is responsible for ensuring adequate and effective policing across the province, and provincial appointees help the government fulfill that obligation.

The Minister of Public Safety and Emergency Services appoints all members of the Provincial Police Advisory Board and can appoint a small number of members to municipal, joint municipal, or regional policing committees based on size.

Who can municipalities contact with questions about the new civilian governance bodies?

Municipalities can contact the Ministry of Public Safety and Emergency Services at AlbertaPoliceGovernance@gov.ab.ca with questions and/or support in setting up these new governance bodies.

More information on RCMP civilian governance bodies can be found in the *Police Act* and in the Police Governance Regulations, found at Alberta King's Printer.



ALBERTA
PUBLIC SAFETY AND EMERGENCY SERVICES

*Office of the Minister
Deputy Premier of Alberta
MLA, Calgary-West*

AR 29969

November 20, 2024

His Worship Christopher Neureuter
Mayor
Village of Marwayne
PO Box 113
Marwayne AB T0B 2X0

Dear Mayor Neureuter:

As a respected partner in the field of police governance in Alberta, I am writing to highlight how recently proclaimed legislative changes may affect your community.

The Government of Alberta is enhancing civilian governance of the Royal Canadian Mounted Police (RCMP) by proclaiming sections of the *Police Amendment Act, 2022*, and creating the Police Governance Regulation and Police Governance (Ministerial) Regulation. These amendments will ensure communities policed by the RCMP have a voice in setting local and province-wide policing priorities and performance goals by creating municipal and regional policing committees, as well as a Provincial Police Advisory Board.

These changes will take effect on March 1, 2025, after a transition period to allow municipalities to pass and implement relevant bylaws. Every community in Alberta served by the RCMP will be required to be represented by one of the following types of governance bodies, depending on their population size and type of police service agreement.

Communities with a population of 15,000 or greater, policed under a Municipal Police Service Agreement

- These communities are required to establish a Municipal Policing Committee (MPC), through bylaws, by March 1, 2025.
- MPCs will consist of between three and seven members appointed by the municipality's council.
- The Minister may also appoint committee members based on the size of the committee.

.../2

- 2 -

Communities with a population of less than 15,000, policed under a Municipal Police Service Agreement

- These communities are required to establish a Regional Policing Committee, through bylaws, by March 1, 2025.
- Each RCMP district is a region (e.g., South, Central, East, and West), and each region contains five to 10 municipalities required to work with other communities in the same RCMP district to form a Regional Policing Committee (RPC).
- RPCs will consist of at least one member appointed by each municipality represented.
- Communities may opt out of a RPC in favour of establishing their own municipal committee, or a joint committee with another municipality, with ministerial approval.

Communities policed under the Provincial Police Service Agreement

- Small and rural communities policed under the Provincial Police Service Agreement, including municipalities with a population under 5,000, municipal districts and counties, and Metis Settlements, will be represented by the Provincial Police Advisory Board.
- The province will appoint up to 15 members to the Provincial Police Advisory Board, including representation from First Nations, Métis communities, Rural Municipalities of Alberta, Alberta Municipalities, and all four provincial RCMP districts.
- Costs for the Provincial Police Advisory Board will be borne by the province.
- The Provincial Police Advisory Board will be operational by March 1, 2025.

Attached for further reference is a Frequently Asked Questions document with more information about the new requirements for RCMP local governance bodies. You can also find the Police Governance (Order in Council) Regulation, the Police Governance (Ministerial) Regulation, and the proclamation of the *Police Act* sections establishing these governance bodies on the Alberta.ca website at www.alberta.ca/alberta-kings-printer.

Please note that in the next few weeks your administration will receive communication from department representatives with details about planned information sessions regarding these governance bodies. If you have any questions or require support in the set-up of these governance bodies, please contact the department at: AlbertaPoliceGovernance@gov.ab.ca.

Thank you for everything you do to help ensure Albertans can live, work, and raise families in safe and secure communities.

Sincerely,



Honourable Mike Ellis
Deputy Premier of Alberta
Minister of Public Safety and Emergency Services

Attachment

404 Legislature Building, Edmonton, Alberta T5K 2B6 Canada Telephone 780-415-9550
Unit 234, 333 Aspen Glen Landing SW Calgary, AB T3H 0N6 Canada Telephone 403-216-5439 Fax 403-216-5441