



Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday November 25th, 2024

Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter

Deputy Mayor Ashley Rainey

Councillor Roger Parkyn

Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the November 25th, 2024 Village of Marwayne Council Meeting to order at 6:58 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

November 25th, 2024 Council Meeting Agenda

2024-11-01

Moved By Deputy Mayor A. Rainey

Be it resolved that the November 25th, 2024 Village Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

October 21st, 2024 Organizational Meeting Minutes

2024-11-02

Moved By Deputy Mayor A. Rainey

Be it resolved that the October 21st, 2024 Village of Marwayne Organizational Meeting Minutes be approved as presented.

CARRIED

October 21st, 2024 Council Meeting Minutes

2024-11-03

Moved By Councillor R. Parkyn

Be it resolved that the October 21st, 2024 Village of Marwayne Regular Village Council Meeting Minutes be approved as presented.

CARRIED

4. DELEGATIONS/PUBLIC HEARINGS

Andrew DeGruchy re: Regional Emergency Management Collective

2024-11-04

Moved By Councillor R. Parkyn

Be it resolved that the presentation by Andrew DeGruchy on the Regional Emergency Management Collective Deliverables be received as information.

CARRIED

5. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works & Utilities Reports

2024-11-05

Moved By Councillor R. Parkyn

Be it resolved that the Public Works & Utilities Reports be received as information.

CARRIED



6. KEY STRATEGY: SAFE & CARING COMMUNITY

Fire Services Agreement between the Village of Marwayne and the County of Vermilion River

2024-11-06

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne approved the Fire Services Agreement as presented effective January 1, 2025.

CARRIED

RCMP Quarter 2 Statistics

2024-11-07

Moved By Deputy Mayor A. Rainey

Be it resolved that the RCMP Quarter 2 Statistics be received as information.

CARRIED

7. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Pre-Authorized Payment Plan for Utility Accounts

2024-11-08

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne implement pre-authorized payment plans for utility accounts effective January 1st, 2025 and be it further resolved that the Utility Installment Payment Plan Policy FN 24 be approved as presented.

CARRIED

8. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

2025 Interim Operational and Capital Budgets

2024-11-09

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 8:19 p.m. with all members in attendance.

CARRIED

FOIP Section 17 (1) – Advice from Officials – Land

2024-11-10

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 9:23 p.m. with all members in attendance.

2024-11-11

Moved By Deputy Mayor A. Rainey

Be it resolved that the 2025 Interim Operational and Capital Budgets be approved as presented.

CARRIED

2024-11-12

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne approve the Business Park Subdivision Engineering Services Proposal from Bar Engineering as presented.

CARRIED



Amendment to the Fees & Charges Bylaw for Lifetime Pet Licensing

2024-11-13

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

2024-11-14

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

Councillor C. Neureuter stepped down from the role of Chair and Deputy Mayor A. Rainey assumed the role of Chair.

2024-11-15

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

Councillor C. Neureuter resumed the role of Chair.

2024-11-16

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 601-28, being a bylaw to amend the Fees and Charges Bylaw No. 544-15.

CARRIED

Canada Post Strike

2024-11-17

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne cease all mailouts as a result of the Canada Post Labour Strike until further notice.

CARRIED

9. ADMINISTRATIVE REPORTS

Councillor Reports

2024-11-18

Moved By Councillor R. Parkyn

Be it resolved that the Councillor Reports be received as information.

CARRIED

Chief Administrative Officer Report

2024-11-19

Moved By Deputy Mayor A. Rainey

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED



10. FINANCIAL

Cheque Distribution Reports

2024-11-20

Moved By Councillor R. Parkyn

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2024-11-21

Moved By Councillor R. Parkyn

Be it resolved that the October 2024 Bank Reconciliation Report be received as information.

CARRIED

Monthly Utility Bill Report

2024-11-22

Moved By Deputy Mayor A. Rainey

Be it resolved that the October 2024 Monthly Utility Report be received as information.

CARRIED

11. CORRESPONDENCE

Letter from the County of Vermilion River

2024-11-23

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne approve the two year extension request from the County of Vermilion River as it relates to our Intermunicipal Collaboration Framework agreements.

CARRIED

12. NEXT MEETING

December 16, 2024 at the ATB Financial Boardroom

13. ADJOURNMENT

Being that the November 25th, 2024 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 9:58 p.m.

Approved this 16th day of December 2024.

Chris Neureuter, Mayor

Shannon Harrower, CAO