



Village of Marwayne

Agenda

Regular Village Council Meeting
Monday, February 24, 2025 @ 7:00 PM
ATB Financial Boardroom

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 February 24th, 2025	
Be it resolved that the February 24th, 2025 Regular Village Council Meeting Agenda be approved as presented.	
4 ADOPTION OF MINUTES	
4.1 January 20th, 2025 Regular Village Council Meeting	4 - 7
Be it resolved that the January 20th, 2025 Regular Village Council Meeting Minutes be approved as presented.	
5 BUSINESS ARISING FROM PRIOR MEETINGS	
5.1 ATB Financial Credit Card for Protective Services	
Be it resolved that the Village of Marwayne approve the issuance of a credit card through ATB Financial for Marwayne Fire & Rescue with a limit of \$5000.00.	
6 DELEGATIONS/PUBLIC HEARINGS	
7 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
7.1 Public Works & Utilities Reports	8 - 10
Be it resolved that the Public Works Foreman Report be received as information.	
8 KEY STRATEGY: SAFE & CARING COMMUNITY	
8.1 Animal Control Bylaw Amendment No. 604-25	11 - 30
Be it resolved that the Village of Marwayne give first reading to Bylaw No. 604-25 , being a bylaw to amend the Animal Control Bylaw No.	
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604-25 , being a bylaw to amend the Animal Control Bylaw No.

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 604-25, being a bylaw to amend the Animal Control Bylaw No.

8.2 Lemonade Day 2025 31 - 34

Be it resolved that the Village of Marwayne participate in the 2025 Lemonade Day at a cost of \$500.00.

9 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

10 KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

10.1 Asset Retirement Obligations Policy FN 25 35 - 40

Be it resolved that the Asset Retirement Obligations Policy FN 25 be approved as presented.

11 ADMINISTRATIVE REPORTS

11.1 Councillor Reports 41 - 47

Be it resolved that the following Councillor Reports be received as information:

- East Central 9-1-1

Be it resolved that the Village of Marwayne re-appoint Eileen Hines to the Marwayne Public Library board effective February 24th, 2025 for a three year consecutive term.

11.2 Chief Administrative Officer Report 48

Be it resolved that the Chief Administrative Officer Report be received as information.

12 FINANCIAL

12.1 Cheque Distribution Report 49 - 51

Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.

12.2 Bank Reconciliation Report 52

Be it resolved that the January 2025 Bank Reconciliation Report be received as information.

12.3 Monthly Utility Bill Report 53

Be it resolved that the January 2025 Monthly Utility Bill Report be received as information.

13 CORRESPONDENCE

13.1 Joint Election Agreement 54

Be it resolved that the Village of Marwayne enter into a Joint Election Agreement with Buffalo Trail Public Schools for the 2025 Election.

13.2 Border Paws Animal Shelter Fee Structure Amendment 55 - 63

Be it resolved that the Village of Marwayne remit standard intake fees for animals surrendered to Border Paws Animal Shelter on a case-by-case basis, space permitting.

13.3 Letters 64 - 81

Be it resolved that the following letters be received as information:

- **January 20th, 2025 Letter from Minister McIver re: ACP Grant Application**
- **2024 County of Vermilion River Community Enhancement Funding Overview**
- **February 4th, 2025 Canada Post Review Request**
- **February 13th, 2025 Letter from Minister McIver re: Joint Use Planning Agreements (JUPAs)**
- **February 4th, 2025 Letter from Minister McIver re: Minister's Awards for Municipal and Public Excellence**

14 CONFIDENTIAL

14.1 FOIP Section 17 (1) - Advice from Officials - Disclosure harmful to personal privacy - Disclosure harmful to business interests

Be it resolved that the Village of Marwayne uphold Municipal Bylaw Tag #2025-01 as issued.

15 SETTING OF THE NEXT MEETING

15.1 March 17, 2025 Regular Village Council Meeting in the ATB Financial Boardroom

16 ADJOURNMENT



210 2nd Avenue South, Box 113
Marwayne AB T0B 2X0
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Minutes of the Regular Meeting of the Council of the Village of Marwayne

In the Province of Alberta, held on Monday January 20th, 2025

Commencing at 7:00 PM in the ATB Financial Boardroom

PRESENT

Mayor Chris Neureuter
Deputy Mayor Ashley Rainey
Councillor Roger Parkyn
Chief Administrative Officer Shannon Harrower

1. CALL TO ORDER

Mayor C. Neureuter called the January 20th, 2025 Village of Marwayne Council Meeting to order at 7:00 p.m. with all members in attendance.

2. ADOPTION OF AGENDA

January 20th, 2025 Council Meeting Agenda

2025-01-01

Moved By Deputy Mayor A. Rainey

Be it resolved that the January 20th, 2025 Village Council Meeting Agenda be approved as presented.

CARRIED

3. ADOPTION OF MINUTES

December 16th, 2024 Council Meeting Minutes

2025-01-02

Moved By Deputy Mayor A. Rainey

Be it resolved that the December 16th, 2024 Village of Marwayne Council Meeting Minutes be approved as presented.

CARRIED

4. KEY STRATEGY: ADDRESSING SERVICE NEEDS

Public Works & Utilities Reports

2025-01-03

Moved By Deputy Mayor A. Rainey

Be it resolved that the Public Works & Utilities Reports be received as information.

CARRIED

5. KEY STRATEGY: SAFE & CARING COMMUNITY

Request for Funding from the Marwayne Community Playground Association

2025-01-04

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne send a letter in response to the request for funding from the Marwayne Community Playground Association. Be it further resolved that the Village of Marwayne direct administration to create a policy for community group funding requests and bring it to a future meeting for council consideration.

CARRIED



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6. KEY STRATEGY: PLANNING FOR GROWTH & CHANGE

Amendment to the Fees and Charges Bylaw No. 544-15 for 2025 Utility Rates

2025-01-05

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 603-25, a bylaw to amend the Fees and Charges Bylaw No. 544-15 for 2025 Utility Rates.

CARRIED

2025-01-06

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 603-25, a bylaw to amend the Fees and Charges Bylaw No. 544-15 for 2025 Utility Rates.

CARRIED

Mayor C. Neureuter stepped down from the Role of Chair and Deputy Mayor A. Rainey assumed the role of Chair.

2025-01-07

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 603-25, a bylaw to amend the Fees and Charges Bylaw No. 544-15 for 2025 Utility Rates.

CARRIED

Mayor C. Neureuter reassumed the role of Chair.

2025-01-08

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 603-25, a bylaw to amend the Fees and Charges Bylaw No. 544-15 for 2025 Utility Rates.

CARRIED

7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE

Amendment to the Business License Bylaw No. 567-18

2025-01-09

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 602-25, a bylaw to amend the Business License Bylaw No. 567-18.

CARRIED

2025-01-10

Moved By Councillor R. Parkyn

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 602-25, a bylaw to amend the Business License Bylaw No. 567-18.

CARRIED

Mayor C. Neureuter stepped down from the Role of Chair and Deputy Mayor A. Rainey assumed the role of Chair.



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2025-01-11

Moved By Mayor C. Neureuter

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 602-25, a bylaw to amend the Business License Bylaw No. 567-18.

CARRIED

Mayor C. Neureuter reassumed the role of Chair.

2025-01-12

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 602-25, a bylaw to amend the Business License Bylaw No. 567-18.

CARRIED

8. ADMINISTRATIVE REPORTS

Councillor Reports

2025-01-13

Moved By Councillor R. Parkyn

Be it resolved that the following Councillor Reports be received as information:

- Vermilion River Regional Waste Management Services Commission Meeting Minutes
- Community Futures Board Meeting Package and Request for Decision
- Vermilion River Regional Alliance Meeting Minutes, Annual General Meeting Package and Financials

Be it further resolved that the Village of Marwayne send a letter to Community Futures advising that the Village intends to commit to continued membership with Community Futures Lloydminster and Region Corp.

CARRIED

Chief Administrative Officer Report

2025-01-14

Moved By Councillor R. Parkyn

Be it resolved that the Chief Administrative Officer Report be received as information.

CARRIED

9. FINANCIAL

Cheque Distribution Reports

2025-01-15

Moved By Deputy Mayor A. Rainey

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

CARRIED

Bank Reconciliation Report

2025-01-16

Moved By Deputy Mayor A. Rainey

Be it resolved that the December 2024 Bank Reconciliation Report be received as information.

CARRIED



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Monthly Utility Bill Report

2025-01-17

Moved By Deputy Mayor A. Rainey

Be it resolved that the December 2024 Monthly Utility Report be received as information.

CARRIED

10. CONFIDENTIAL – CLOSED SESSION

2025-01-18

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne move to a closed session at 7:45 p.m. with all members in attendance.

CARRIED

FOIP SECTION 17 – Disclosure Harmful to personal privacy – Advice from Officials

FOIP SECTION 16 – Disclosure harmful to business interests of a third party – Land Matter

2025-01-19

Moved By Deputy Mayor A. Rainey

Be it resolved that the Village of Marwayne revert to an open session at 8:16 p.m. with all members in attendance.

CARRIED

11. NEXT MEETING

February 24th, 2025 at the ATB Financial Boardroom

12. ADJOURNMENT

Being that the January 20th, 2025 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:16 p.m.

Approved this 24th day of February 2025.

Chris Neureuter, Mayor

Shannon Harrower, CAO



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Regional Operator report

February 2025

Common information:

Monthly reports up to date.

Regional Operator Water treatment, Distribution, collection and wastewater treatment certifications have been renewed.
Regional Operator scheduled to take two weeks annual vacation starting Feb. 12, 2025 returning Feb. 27th.

Marwayne:

Data for Dec. 2024 was electronically submitted on AEP site.

Consumption remains low, minimum nighttime consumption down to 9.5 lpm at times. We still suspect a leak somewhere.

One service on 3rd Ave and one on 3rd street have leaks on home owner's side and are turned off right now.

North Lift station still not sending alarms but remote monitoring is working waiting on Bi-Systems programmer.

Admin support for Marwayne on track with Level 1 prep course.

Some problems with the heater in the pump house, an electric backup has been installed

MCSNET was intermittent service which cause a number of alarms.

Annual Water and Wastewater reports for AEP due Feb. 28th have been submitted.

Annual Wastewater report for Environment Canada has been submitted.

We have received the Bi-Systems quote for the upgrade on the PLC at the plant. Looking for a second quote now.



JANUARY PUBLIC WORKS FOREMAN REPORT

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	Good	
Shovel Municipal Sidewalks (After Each Snow)	OK	
Toilet Notices to Prevent Water Line Freezes	done.	
Sanding (As Needed)	OK	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	OK	
Remove Christmas Lights and Repair (If Necessary)	OK.	
Hazard Assessment & Risk Management (Follow up from month prior)	OK	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	good	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: W.H.

Date: 14 Feb 2025



PUBLIC WORKS REPORT

MEETING DATE: FEBRUARY 24, 2025

1. Roads

- a. Public works continues to plow and sand throughout Marwayne in accordance with our snow removal and sanding policy.

2. Water

- a. Public Works was called out to the Bottle Depot Jan 21, 2025 to repair a freeze plate that broke due to low temperatures in the building. The valve inside was broken and therefore Public Works had to locate the CC and turn the water off at the main. Once repairs were made, the CC was turned back on again the same day.
- b. Lunkers Plumbing fixed heating issues at the Water Pumphouse February 05, 2025.
 - i. New Radiant Heater was added to avoid any freeze ups during the extreme cold temperatures.
- c. Annual water and wastewater Federal and Provincial Reports were completed and submitted for 2024.
- d. Our regional water operator is away on holidays February 12 – 27, 2025. Appropriate measures are in place to provide coverage.

3. Christmas Lights

- a. Contractors removed and labelled downtown Christmas lights for the season.
- b. Atco Electric was notified that light pole 94330 wasn't working with the rope lights. They will come out when time is available to fix the issue.



Village of Marwayne Animal Control Bylaw No. 604-25

A BYLAW OF THE VILLAGE OF MARWAYNE TO AMEND THE ANIMAL CONTROL BYLAW FOR THE PURPOSE OF REGULATING AND CONTROLLING ANIMALS.

- WHEREAS** the Village of Marwayne in the Province of Alberta deems it appropriate to establish a bylaw to control and regulate animals within the Village of Marwayne;
- AND WHEREAS** the Council of the Village of Marwayne may pass bylaws for the safety, health and welfare of people and the protection of property;
- NOW THEREFORE** under the authority of the *Municipal Government Act*, the Council of the Village of Marwayne, in the Province of Alberta, enacts as follows:

1. DEFINITIONS

Animal means any live creature, both domestic and wild, and includes Dogs, Cats, Livestock, fowl, fish and reptiles, but does not include a human;

Animal Protection Act means the *Animal Protection Act*, RSA 2000 Chapter A-41, and regulations thereunder;

Animal Shelter means a facility contracted by the Village for the purposes of housing and providing care for impounded Dogs, Cats or other Animals, collecting fees, and otherwise assisting with the administration of this Bylaw, and may include a veterinary clinic;

At Large means any Dog or Cat that is present at any place other than the Owner's Property and which is not being carried by a person or which is not otherwise restrained or under physical control of a person by means of some form of Restraining Device securely holding that Dog or Cat;

Bylaw Enforcement Officer means a member of the Royal Canadian Mounted Police, a Community Peace Officer whose appointment includes enforcement of the Village's Bylaws, or a Bylaw Enforcement Officer appointed by the Village;

Cat means a member of the species "Felis Catus" (commonly referred to as the domestic cat or house cat), whether male or female, including any hybrid offspring of that species;

Cat Trap means any device designed to trap and contain a Cat in a humane manner without injuring or killing the Cat;

Chief Administrative Officer means the person appointed as Chief Administrative Officer of the Village, or his or her designate;

Council means the municipal council of the Village of Marwayne;

Court means a court of competent jurisdiction in the Province of Alberta;

Village of Marwayne Animal Control Bylaw No. 604-25



Dangerous Dog means:

- a) any Dog designated as such in accordance Section 12 of this Bylaw.
- b) any Dog designated as such pursuant to the *Dangerous Dogs Act*.

Dangerous Dog Act means the *Dangerous Dog Act*, RSA 2000, Chapter D-3, and regulations thereunder.

Designated Officer means a person appointed to that office pursuant to Section 210 of the *Municipal Government Act*, or an authorized delegate thereof;

Distress has the same meaning as in the *Animal Protection Act*;

Dog means a member of the species "Canis Lupus Familiaris" (commonly referred to as the domestic dog), whether male or female, including any hybrid offspring of that species;

Harness means straps and fittings that are of a suitable size and strength that may be humanly attached to the chest and back of a Dog or Cat;

Land Use Bylaw means the Village's Land Use Bylaw, as amended or as repealed and replaced from time to time;

License Tag means an identification tag of metal or other material issued by the Village showing the license number of a specific Dog or Cat and is intended to be attached to a Dog or Cat by way of a collar or Harness;

Livestock means those Animals that are normally associated with agriculture or ranching, which includes, but is not limited to:

- a) a horse, mule, ass, swine, emu, ostrich, camel, llama, alpaca, sheep or goat,
- b) domestically reared or kept deer, reindeer, moose, elk, or bison,
- c) farm bred fur bearing Animals including foxes or mink,
- d) cattle and other Animals of the bovine species, and
- e) chickens, turkeys, ducks, geese, or pheasants,

but does not include Dogs and Cats.

Motor Vehicle has the same meaning as in Traffic Safety Act, RSA 2000, Chapter T-6 and the regulations thereunder;

Municipal Government Act means the Municipal Government Act, RSA 2000, Chapter M-26 and the regulations thereunder;

Municipal Tag means a tag or similar document issued by the Village under the Municipal Government Act that alleges a bylaw offence and provides a Person with the opportunity to pay an amount to the Village in lieu of prosecution for the offence;



Village of Marwayne

Animal Control Bylaw No. 604-25

Muzzle means a humane fastening or covering device of adequate strength placed over the mouth of a Dog to prevent it from biting;

Owner means a Person:

- a) who has the care, charge, custody, possession or control of an Animal;
- b) who owns or claims a proprietary interest in an Animal;
- c) who harbours, suffers, or permits an Animal to be present on any property owned or under his or her control;
- d) who claims and receives an Animal from the custody of the Animal Shelter or a Bylaw Enforcement Officer; or
- e) to whom a license Tag was issued for a Dog or Cat in accordance with this Bylaw; and

where one of two or more Persons, with the knowledge and consent of the other or others, has physical or effective control of an Animal, the Animal shall be deemed to be in the control of each and all of them.

Owner's Property means private property owned by or under the control or possession of an Owner of an Animal;

Person means any individual, firm, partnership, association, corporation, trustee, executor, administrator or other legal representative;

Public Health Act means the Public Health Act, RSA 2000, Chapter P-37 and the regulations thereunder;

Provincial Offences Procedure Act means the *Provincial Offences Procedure Act*, RSA 2000, Chapter P-34 and the regulations thereunder;

Registered Veterinarian has the same meaning as in the *Veterinary Professions Act*, RSA 2000, Chapter V-2;

Restraining Device means any leash, Harness, or other restraining system capable of allowing the Owner to maintain adequate control of the attached Animal, or if located on the Owner's Property, capable of retaining an Animal within the boundaries of the Owner's Property;

Secure Enclosure means a building, cage, fenced area or other enclosure for retaining an Animal and which prohibits an Animal from jumping, climbing, digging or using any other means to exit the enclosure, and which is capable of prohibiting the entry of young children into the enclosure;

Serious Wound means an injury resulting from an Animal attack which causes a breaking of the skin or the flesh to be torn;

Service Dog has the same meaning as in the *Service Dogs Act*, SA 2007, Chapter S-7.5 and regulations thereunder;

Village means the Village of Marwayne and its jurisdictional boundaries; and

Village of Marwayne Animal Control Bylaw No. 604-25



Violation Ticket has the same meaning as in the *Provincial Offences Procedure Act*

2. RULES OF INTERPRETATION

- 2.1 **THAT** nothing in this Bylaw relieves a Person from complying with any provision of any Provincial or Federal legislation or regulation, other bylaw or any requirement of any lawful permit, order or license.
- 2.2 **THAT** any heading or sub-headings in this Bylaw are included for guidance purposes and convenience only, and shall not form part of this Bylaw.
- 2.3 **THAT** this Bylaw is gender-neutral and, accordingly, any reference to one gender includes another.
- 2.4 **THAT** every provision of this Bylaw is independent of all other provisions and if any provision of this Bylaw is declared invalid for any reason by a Court of competent jurisdiction, all other provisions of this Bylaw shall remain valid and enforceable.
- 2.5 **THAT** any reference to the provisions of a statute of Alberta or another bylaw is a reference to that statute or bylaw as amended, or repealed and replaced from time to time.
- 2.6 **THAT** Bylaw No. 557-17 be repealed.

3. REQUIREMENT TO LICENSE

- 3.1 **THAT** every Person who resides within the Village and who is the Owner of a Dog or Cat that is over the age of three (3) months shall apply for a license as set out in this Part, by:
 - a. paying the required license fee as set out in Schedule "A" of this Bylaw; and
 - b. providing the following information:
 - i. the name, telephone number and Street and rural address of the Owner;
 - ii. the name of the Dog or Cat to be licensed;
 - iii. a description of the Dog or Cat to be licensed;
 - iv. the breed or breeds of the Dog or Cat to be licensed; and
 - v. such further information as may be required by the Village.
- 3.2 **THAT** every Person who resides in the Village who becomes an Owner of a Dog or Cat that is over the age of three (3) months, or who takes up residence within the Village and who is the Owner of a Dog or Cat that is over the age of three (3) months, shall apply for a license as set out in this Part, within thirty (30) days of becoming the Owner of such Dog or Cat or of taking up residence in the Village.



Village of Marwayne

Animal Control Bylaw No. 604-25

- 3.3 **THAT** upon payment of the required license fee as set out in Schedule "A" to this Bylaw and providing the information required pursuant to section 4(1)(b), the Owner will be supplied with a license Tag having a number which will remain registered to that Dog or Cat.
- 3.4 **THAT** a license under this Bylaw, must be renewed on an annual basis by paying the applicable license fee to the Village office prior to March 1 in each year. Any Person who fails to renew a license within this time limit is guilty of an offence.
- 3.5 **THAT** the Owner of a Dog or Cat that has been duly licensed under this Bylaw may obtain a replacement license Tag for one that has been lost or damaged upon payment of the replacement license Tag fee as set out in Schedule "A" of this Bylaw.
- 3.6 **THAT** the onus of proving a Person has a valid and subsisting license is on the Person alleging its existence.
- 3.7 **THAT** no Person is entitled to a refund or a rebate for any license fee.
- 3.8 **THAT** an Owner of an unlicensed Dog or Cat is guilty of an offence.

4. TRANSFERABILITY, POSSESSION OF LICENSE TAG

- 4.1 **THAT** a license issued under this Bylaw is not transferable from one Dog or Cat to another, nor from one Owner to another. Page 6 of 22
- 4.2 **THAT** Every Owner shall ensure that the license Tag is securely fastened to a collar or Harness worn by the Dog or Cat at all times while the Dog or Cat is off of the Owner's Property.
- 4.3 **THAT** An Owner of a licensed Dog or Cat is guilty of an offence if the Dog or Cat is not wearing a license Tag while off of the Owner's Property

5. EXEMPTIONS FROM LICENSING REQUIREMENT

- 5.1 **THAT** the provisions of this Part shall not apply to the following:
 - a. Owners of Dogs or Cats temporarily visiting the Village for a period not exceeding four (4) consecutive weeks;
 - b. Not-for-profit associations, not-for-profit corporations and government organizations engaged in the provision of specialized Dog services, including but not limited to, Service Dogs, police Dogs, or search and rescue Dogs;
 - c. Persons holding an identification card proving ownership of a Service Dog for their use; and
 - d. Dogs and Cats under three (3) months in age.



Village of Marwayne
Animal Control Bylaw No. 604-25

6. NUMBER OF DOGS AND CATS

- 6.1 **THAT** subject to subsection (2),
- a. no more than three (3) Dogs and three (3) Cats or combination thereof, to a maximum of three (3) Animals in total, shall be harboured, suffered or permitted to remain upon or in any land, house, shelter, room or place, building structure, or property within the Village; and
 - b. notwithstanding subsection (a), no more than one (1) Dangerous Dog shall be harboured, suffered or permitted to remain upon or in any land, house, shelter, room or place, building structure, or property within the Village.
- 6.2 **THAT** the restrictions in subsection (1) shall not apply where:
- a. the property is lawfully used for the care and treatment of Animals, operated by or under the charge of a Registered Veterinarian;
 - b. the Owner is the holder of a valid and subsisting development permit which authorizes the keeping of Dogs or Cats in excess of the applicable limit established in subsection (1);
 - c. the Dogs or Cats in excess of the limit are under three (3) months of age and are the offspring of a licensed Dog or Cat residing at the same location;
 - d. the Owner is a not-for-profit association, not-for-profit corporation or government organization engaged in the provision of specialized Dog services, including but not limited to guide or assistance Dogs, police Dogs, and search and rescue Dogs; or
 - e. the Owner whose Dog or Cat is in excess of the limit is temporarily visiting a resident of the Village for a period not exceeding four (4) consecutive weeks
- 6.3 **THAT** any Person who keeps, suffers or harbours more than the permitted number of Dogs or Cats in a manner contrary to this Part is guilty of an offence

7. LIVESTOCK

- 7.1 **THAT** no Person shall keep, harbor, suffer or permit to be kept any Livestock upon or in any land, house, shelter, room or place, building structure, or property within the Village unless the keeping of the Livestock on the premises in question is expressly permitted by a valid development permit issued pursuant to the Land Use Bylaw.
- 7.2 **THAT** any Person who keeps Livestock in the Village in a manner contrary to subsection (1) is guilty of an offence.



Village of Marwayne
Animal Control Bylaw No. 604-25

8. RABBITS

- 8.1 **THAT** no Person shall keep harbor, suffer or permit to be kept any rabbit or hare upon or in any land, house, shelter, room or place, building structure, or property within the Village unless the keeping of rabbits or hares on the premises in question is expressly permitted by a valid development permit issued pursuant to the Land Use Bylaw
- 8.2 **THAT** any Person who keeps a rabbit or hare in the Village in a manner contrary to subsection (1) is guilty of an offence.

9. CONTROL AND NOISE

- 9.1 **THAT** an Owner whose Dog or Cat is At Large is guilty of an offence.
- 9.2 **THAT** the Owner of a Dog or Cat that barks, howls, or otherwise makes such noise so as to, in the opinion of a Bylaw Enforcement Officer, likely disturb the peace of any Person, is guilty of an offence.
- 9.3 **THAT** an Owner whose Dog or Cat enters into a public bathing, swimming or wading pool is guilty of an offence.
- 9.4 **THAT** the Owner of a Dog or Cat that threatens, attacks, bites, injures or otherwise harasses any Person is guilty of an offence.
- 9.5 **THAT** the Owner of a Dog or Cat that threatens, attacks, bites, chases, injures or otherwise harasses any other Animal is guilty of an offence.
- 9.6 **THAT** the Owner of a Dog or Cat that chases a Motor Vehicle, Person on a bicycle, Person on horseback or Person that is walking or running is guilty of an offence.
- 9.7 **THAT** the Owner of a Dog or Cat that causes damage to property is guilty of an offence.
- 9.8 **THAT** any Person, who without the knowledge or consent of the Owner, unties, loosens or otherwise frees a Dog or Cat that was tied or otherwise restrained, or opens a gate, door or opening in a fence or Secure Enclosure in which a Dog or Cat has been confined, thereby allowing the Dog or Cat to be At Large, is guilty of an offence.
- 9.9 **THAT** any Owner issued a license under this Bylaw is guilty of an offence if they fail to abide by the conditions of the license.



Village of Marwayne
Animal Control Bylaw No. 604-25

10. HYGIENE AND NUISANCES

- 10.1 **THAT** where a Dog or Cat has defecated on any property other than the Owner's Property, the Owner shall remove such defecation immediately and failure to do so shall constitute an offence.
- 10.2 **THAT** an Owner's Property shall be maintained in a clean and sanitary condition and an Owner shall take such steps as are necessary to prevent the presence of nuisances, including but not limited to:
- 10.3 **THAT** the accumulation of fecal matter in an amount which, in the opinion of a Bylaw Enforcement Officer, is excessive; and
- 10.4 **THAT** offensive or noxious odours arising as a consequence of the keeping of a Dog or Cat on the Owner's Property.
- 10.5 **THAT** an Owner who fails to maintain property in accordance with subsection (2) is guilty of an offence.
- 10.6 **THAT** an Owner of a female Dog or Cat in estrus (also known as being "in heat") who does not contain or restrain that Dog or Cat, both on and off the Owner's property, in a manner sufficient to avoid attracting other Animals, is guilty of an offence.

11. CARE

- 11.1 **THAT** any Person who teases, torments, provokes, abuses, or injures an Animal is guilty of an offence.
- 11.2 **THAT** any Person who leaves a Dog or Cat unattended in or on a Motor Vehicle, without proper protection from the elements or in a manner that places the Dog or Cat at risk of harm, is guilty of an offence.
- 11.3 **THAT** any Person who fails to properly secure a Dog or Cat, inside or on a Motor Vehicle while it is in motion or while it is parked to ensure that the Dog or Cat is unable to fall out of or leave the Motor Vehicle, is guilty of an offence.
- 11.4 **THAT** the Owner of a Dog or Cat that has been left unattended outdoors for a period in excess of 24 consecutive hours is guilty of an offence.

12. DECLARATION OF DANGEROUS DOG

- 12.1 **THAT** the Chief Administrative Officer may declare a Dog to be a Dangerous Dog if the Chief Administrative Officer has reasonable grounds to believe, either through personal observation or on the basis of facts determined after an investigation of a complaint, that the Dog:



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- a. has a known propensity, tendency, or disposition to threaten, attack, chase or bite, without provocation, other Animals or humans;
- b. has, inflicted a Serious Wound upon another Animal or human;
- c. has been the subject of an order or direction of a Justice or Judge, pursuant to the Dangerous Dogs Act; or
- d. is a continuing threat of serious harm to any human or other Animal.

12.2 **THAT** where the Chief Administrative Officer determines that a Dog is a Dangerous Dog, he shall:

- a. serve the Owner with a written notice that the Dog has been declared to be a Dangerous Dog;
- b. direct the Owner to keep the Dangerous Dog in accordance with the provisions of section 16 of this Bylaw, and provide the Owner with a time limit for compliance; and
- c. inform the Owner that, if the Dangerous Dog is not kept in accordance with section 16 of this Bylaw, the Owner may be fined, or subject to enforcement action pursuant to this Bylaw.

12.3 **THAT** a written notice under subsection (2) above shall include a summary of the applicable provisions regulating Dangerous Dogs under this Bylaw.

13. REVIEW OF DECLARATION

13.1 **THAT** the Owner of a Dog declared a Dangerous Dog pursuant to section 12.1 may, within fourteen (14) days of receiving written notice of the declaration, request in writing and upon payment of the fee as set out in Schedule "A" to this Bylaw that the declaration be reviewed by Council. Council is not obligated to conduct an oral hearing of the review and may instead conduct the review based on written material provided by the Chief Administrative Officer and the Owner.

13.2 **THAT** upon a request to review pursuant to subsection (1), Council may:

- a. uphold the declaration of the Dog as a Dangerous Dog;
- b. reverse the decision of the Chief Administrative Officer and deem that the Dog is not a Dangerous Dog; or
- c. uphold the declaration of the Dog as a Dangerous Dog and vary the conditions of harbouring the Dog within the Village.

The decision of Council shall be provided to the Owner in writing within fourteen (14) days of Council conducting the review and may be served personally or by registered mail on the Owner, at the address appearing on the Village's assessment roll for the Owner's Property.



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14. RESTRICTED DOG

14.1 **THAT** for greater certainty, a Restricted Dog is deemed to be a Dangerous Dog, regardless of whether a declaration has been made pursuant to Section 12.1.

15. REQUIREMENTS OF AN OWNER OF A DANGEROUS DOG

15.1 **THAT** the Owner of a Dangerous Dog shall:

- a. license the Dog as a Dangerous Dog and follow the procedures set out in Section 15, which includes paying the applicable fee for a Dangerous Dog as set out in Schedule "A" of this Bylaw;
- b. maintain in force a policy of liability insurance in a form satisfactory to the Village providing third party liability coverage in a minimum amount of five hundred thousand (\$500,000.00) dollars for injuries caused by the Owner's Dangerous Dog and no license shall be issued for a Dangerous Dog unless proof of such insurance coverage is provided to the Village along with the application;
- c. while the Dangerous Dog is off the Owner's Property, Muzzle and secure the Dangerous Dog by means of a Restraining Device under the physical control of the Owner or a Person over the age of eighteen (18) years with the Owner's consent;
- d. while the Dangerous Dog is on the Owner's Property, confine the Dangerous Dog within a Secure Enclosure or within the residence of the Owner;
- e. immediately notify a Bylaw Enforcement Officer if the Dangerous Dog is At Large; and
- f. remain liable for the actions of their Dangerous Dog until formal notification of sale, gift, or transfer is given to a Bylaw Enforcement Officer.

15.2 **THAT** the Owner of a Dangerous Dog shall immediately notify the Village should the policy of liability insurance expire, be cancelled, or terminated and upon the occurrence of such an event, the Dangerous Dog license shall be null and void unless the Village receives written proof that a new insurance policy has been secured, meeting the requirements of section 15.1(b), within fifteen (15) days of the expiry, cancellation, or termination of the original policy of liability insurance.

15.3 **THAT** the Chief Administrative Officer may require the Owner of a Dangerous Dog to post a sign at all entrances to the Owner's Property, and where so otherwise directed, stating "Dangerous Dog".

15.4 **THAT** an Owner who fails to comply with any provision in this Part is guilty of an offence.



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- 15.5 **THAT** where the owner of a Dangerous Dog is guilty of an offence under Sections 9-11, the fine shall be double the amount indicated in Schedule "B" of this Bylaw
- 15.6 **THAT** in addition to the remedies set forth elsewhere in this Bylaw, if a Designated Officer determines that a Dangerous Dog is not being kept in accordance with this Bylaw, the Designated Officer may:
 - a. Issue an order pursuant to Section 545 of the *Municipal Government Act* directing that the dangerous dog be kept in accordance with this Bylaw or removed from the Village; or
 - b. In Addition or in the alternative to the issuance of an order under subsection a. above, bring an application pursuant to the *Dangerous Dogs Act* for an order directing the Dangerous Dog be kept in accordance with this Bylaw, destroyed, or such other order as the Court directs.

16. DISEASE CONTROL

- 16.1 **THAT** the Owner of a Dog or Cat that has caused a Serious Wound, or that the Owner has reason to suspect may have been exposed to rabies or other communicable disease, shall, in addition to any other duty imposed under the Public Health Act, immediately inform a Bylaw Enforcement Officer:
 - a. of the infliction of the Serious Wound or the suspicion of exposure to rabies or other communicable disease;
 - b. in the case of a Serious Wound, of the name and contact information for the person that has been wounded or the Owner of the Animal that has been wounded, as applicable; and
 - c. whether the matter has been reported to the local community health center, Public Health Inspector, or the Medical Officer of Health.
- 16.2 **THAT** a Bylaw Enforcement Officer that has reasonable grounds to believe that a Dog or Cat found At Large may have, or has been exposed to, rabies or another communicable disease may confine that Dog or Cat at an Animal Shelter, veterinary facility, or any other location as directed by the Medical Officer of Health or a Public Health Inspector.
- 16.3 **THAT** a Bylaw Enforcement Officer that has reasonable grounds to believe that a Dog or Cat within the Village has, or has been exposed to, rabies or another communicable disease shall report the matter to the Medical Officer of Health or a Public Health Inspector as soon as reasonably possible.
- 16.4 **THAT** An Owner of a Dog or Cat which is suffering from a communicable disease shall:

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- a. not permit the Dog or Cat to be in any public place; and
- b. not keep the Dog or Cat in contact with or in proximity to any other Animal.

16.5 **THAT** an Owner who fails to comply with any provision in Section 16 is guilty of an offence.

17. CAT TRAPS

17.1 **THAT** no person shall use a Cat Trap unless that Person has received the prior written permission of the Village.

17.2 **THAT** no Person shall use a Cat Trap in a location where, during any period of time that the Cat Trap is in use:

- a. the temperature is, or is forecasted to be, colder than zero (0) degrees Celsius, or
- b. the Cat Trap is not fully shaded from sunlight.

17.3 **THAT** a Person using a Cat Trap must, at all times, be present at the premises where the Cat Trap is being used, and must check the Cat Trap no less frequently than once every eight (8) hours.

17.4 **THAT** a Person using a Cat Trap shall ensure that, at all times that the Cat Trap is in use, there is sufficient cat food and water in the Cat Trap to sustain a captured Cat.

17.5 **THAT** no Person shall taint Cat Trap bait, or any cat food and water placed in a Cat Trap, with any potentially dangerous or poisonous substance.

17.6 **THAT** section 21 applies to a Person who captures a Cat At Large using a Cat Trap.

17.7 **THAT** a Person who fails to comply with any provision in Section 17 is guilty of an offence.

18. ENFORCEMENT AND IMPOUNDMENT

18.1 **THAT** a Bylaw Enforcement Officer is, in addition to any other powers or authority granted under this Bylaw or any enactment, authorized to:

- a. capture and impound in an Animal Shelter any Dog or Cat that is At Large;
- b. take any reasonable measures necessary to subdue any Dog or Cat that is At Large, including the use of traps and tranquilizer equipment and materials;



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- c. enter onto lands surrounding any building in pursuit of a Dog or Cat while it is At Large; and
- d. if a Dog or Cat is in Distress, whether or not as a result of enforcement action taken pursuant to this Bylaw, to take the Dog or Cat to a Registered Veterinarian for treatment and, once treated, to transfer the Dog or Cat to an Animal Shelter.

19. COSTS

19.1 **THAT** any expenses or costs of any enforcement action or measure taken by the Village under this Bylaw, including but not limited to payment of veterinary treatment, are amounts owing to the Village by the Owner or any other Person responsible for the contravention of this Bylaw, or any or all of them, and may be collected as a civil debt, pursuant to the Municipal Government Act.

20. CONTINUING OFFENCES

20.1 **THAT** in the case of an offence that is of a continuing nature, a contravention constitutes a separate offence in respect of each day, or part of a day, on which it continues and a Person guilty of such an offence is liable to a fine in an amount not less than that established by this Bylaw for each such day

21. NOTIFICATION OF ANIMALS AT LARGE

- 21.1 **THAT** a Person who takes control of any Dog or Cat found At Large shall immediately notify a Bylaw Enforcement Officer.
- 21.2 **THAT** a Person who takes control of any Dog or Cat found At Large shall surrender same to the possession of the Bylaw Enforcement Officer.
- 21.3 **THAT** a Person who fails to comply with subsection 21.1 and/or 21.2 is guilty of an offence.

22. IMPOUNDMENT

- 22.1 **THAT** Dogs and Cats impounded in the Animal Shelter shall be kept for a minimum quarantine period of fourteen (14) days.
- 22.2 **THAT** notwithstanding subsection 22.1, where a Dog or Cat that has been impounded bears obvious identification tattoos, brands, marks, tags or licenses, the Dog or Cat shall be kept by the Animal Shelter a minimum of 30 days from the date the Dog or Cat was impounded, in accordance with Section 610 of the Municipal Government Act.



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23. RECLAIMING AN IMPOUNDED ANIMAL

- 23.1 **THAT** during the period established in section 22 above, the Dog or Cat may be reclaimed by its Owner, except as otherwise provided in this Bylaw, upon payment to the Village or its authorized agent of:
- a. the impounded fee as established by the Animal Shelter from time to time;
 - b. the cost of any veterinary treatment provided in respect of the Dog or Cat pursuant to this Bylaw; and
 - c. in the case of an unlicensed Dog or Cat, the appropriate license fee.
- 23.2 **THAT** at expiration of the time period established in sections 25(1) or 25(2) above, the Chief Administrative Officer is authorized to:
- a. offer the Dog or Cat for sale or as a gift;
 - b. euthanize the Dog or Cat in a humane manner;
 - c. allow the Dog or Cat to be redeemed by its Owner in accordance with the provisions of subsection 23.1 above; or
 - d. continue to impound the Dog or Cat for an indefinite period of time or for such further period of time as the Chief Administrative Officer, in his or her sole and unfettered discretion, may decide.

24. EUTHANASIA

- 24.1 **THAT** where a Dog or Cat has been impounded, if, in the opinion of a Registered Veterinarian, the Dog or Cat should be humanely euthanized for medical reasons a Registered Veterinarian may immediately proceed to humanly euthanize the Dog or Cat.
- 24.2 **THAT** no action shall be taken against any Person, including a Bylaw Enforcement Officer or Registered Veterinarian, acting under the authority of this Bylaw for damages for destruction or other disposal of any Dog or Cat, in accordance with the provisions of this Bylaw.

25. FINES AND PENALTIES

- 25.1 **THAT** a Person who is guilty of an offence is liable upon summary conviction to a fine in an amount:
- a. not less than the specified penalty established in Schedule "B"; and
 - b. not exceeding \$10,000.00.
- 25.2 **THAT** without restricting the generality of subsection (1) above the fine amounts set out in Schedule "B" are established as specified penalties for use on Municipal Tags and Violation Tickets, if a voluntary payment option is offered.



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25.3 **THAT** notwithstanding subsection 25.1 of this Bylaw, any Person who commits a second or subsequent offence under this Bylaw, within one (1) year of conviction of a first offence under this Bylaw, is liable on summary conviction to a fine not less than the increased amount set out in Schedule "B" to this Bylaw.

25.4 **THAT** under no circumstances shall any Person contravening any provision of this Bylaw be subject to a penalty of imprisonment.

26. MUNICIPAL TAG

26.1 **THAT** a Bylaw Enforcement Officer is hereby authorized and empowered to issue a Municipal Tag to any Person whom the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

26.2 **THAT** a Municipal Tag shall be issued and served to a Person:

- a. Either personally;
- b. Via email; or
- c. By mailing a copy, via registered mail, to such Person at their last known postal address.

26.3 **THAT** a Municipal Tag shall be in a form approved by the Chief Administrative Officer and shall state:

- a. the name of the Person to whom the Municipal Tag is issued;
- b. particulars of the contravention under this Bylaw;
- c. the specified penalty for the offence as set out in Schedule "B" herein;
- d. that the specified penalty shall be paid within thirty (30) days of the issuance of the Municipal Tag in order to avoid prosecution; and
- e. any other information as may be required by the Chief Administrative Officer.

26.4 **THAT** a Municipal Tag has been issued under this Bylaw, the Person to whom the Municipal Tag has been issued may, in lieu of being prosecuted for the offence, pay to the Village the penalty specified on the Municipal Tag.

26.5 **THAT** if a Municipal Tag has been issued and the specified penalty on the Municipal Tag has not been paid within the prescribed time, a Bylaw Enforcement Officer may issue a Violation Ticket to the Person to whom the Municipal Tag was issued.

26.6 **THAT** notwithstanding from above, a Bylaw Enforcement Officer may immediately issue a Violation Ticket to any Person whom the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.



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27. VIOLATION OF TICKET

27.1 **THAT** a Bylaw Enforcement Officer is hereby authorized and empowered to issue a Violation Ticket pursuant to the Provincial Offences Procedure Act to any Person who the Bylaw Enforcement Officer has reasonable and probable grounds to believe has contravened any provision of this Bylaw.

27.2 **THAT** if a Violation Ticket is issued in respect of an offence, the Violation Ticket may:

- a. state the specified penalty for the offence as set out in Schedule "B" herein; or
- b. require a Person to appear in Provincial Court without the alternative of making a voluntary payment.

27.3 **THAT** a Person who commits an offence may:

- a. if a Violation Ticket is issued in respect of the offence; and
- b. if the Violation Ticket states the specified penalty established by this Bylaw for the offence, as set out in Schedule "B" herein;

make a voluntary payment by submitting to a Clerk of the Provincial Court, on or before the initial appearance date indicated on the Violation Ticket, the specified penalty set out on the Violation Ticket.

27.4 **THAT** when a Clerk of the Provincial Court records the receipt of a voluntary payment pursuant to subsection 27.3 above and the Provincial Offences Procedure Act, the act of recording constitutes acceptance of the guilty plea and also constitutes a conviction and the imposition of a fine in the amount of the specified penalty.

28. REMEDIES NOT RESTRICTED TO BYLAW

28.1 **THAT** a Bylaw Enforcement Officer may pursue any and all remedies set out in this Bylaw, the Municipal Government Act and any other law in the Province of Alberta. Nothing in this Bylaw shall restrict, limit or preclude the Village from taking multiple steps to regulate Animals in the Village.

29. OBSTRUCTION

29.1 **THAT** no Person shall obstruct, hinder or impede any Bylaw Enforcement Officer, Designated Officer, or Village employee, contractor or agent in the exercise of any of their powers or duties under this Bylaw.



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30. POWERS OF CHIEF ADMINISTRATIVE OFFICER

30.1 **THAT** without restricting any other power, duty or function granted by this Bylaw, the Chief Administrative Officer may:

- a. Establish investigation and enforcement procedures the purposes of this Bylaw;
- b. Establish forms for the purpose of this Bylaw;
- c. Delegate any powers, duties, or functions under the Bylaw to an employee of the Village.

31. VICARIOUS LIABILITY

31.1 **THAT** for the purposes of this Bylaw, an act or omission by an employee or agent of a Person is deemed also to be an act or omission of the Person if the act or omission occurred in the course of the employee's employment with the Person, or in the course of the agent's exercising the powers or performing the duties on behalf of the Person under their agency relationship.

32. CORPORATIONS AND PARTNERSHIPS

32.1 **THAT** when a corporation commits an offence under this Bylaw, every principal, director, manager, employee or agent of the corporation who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence whether or not the corporation has been prosecuted for the offence.

32.2 **THAT** if a partner in a partnership is guilty of an offence under this Bylaw, each partner in that partnership who authorized the act or omission that constitutes the offence or assented to or acquiesced or participated in the act or omission that constitutes the offence is guilty of the offence.

33. STRICT LIABILITY OFFENCE

33.1 **THAT** an offence under this Bylaw is a strict liability offence.

34. REPEAL

34.1 **THAT** Bylaw 557-17 is hereby repealed.

SHOULD any provision of this Bylaw be determined to be invalid, then such provisions shall be severed and the remaining bylaw shall be maintained.

This Bylaw shall come into force and effect upon receiving third and final reading and having been signed by the Mayor and Chief Administrative Officer for the Village of Marwayne.

READ A FIRST TIME IN COUNCIL THIS 24th DAY OF FEBRUARY, 2025.



Village of Marwayne
Animal Control Bylaw No. 604-25

READ A SECOND TIME IN COUNCIL THIS 24TH DAY OF FEBRUARY, 2025

READ A THIRD TIME IN COUNCIL AND FINALLY PASSED THIS 24TH DAY OF FEBRUARY, 2025.

Chris Neureuter, Mayor

Shannon Harrower, CAO

Village of Marwayne
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Schedule "A" – Fees

Lifetime License Fee	\$40.00
Dangerous Dog License Fee	\$60.00
Impound Fee	Cost as set by the Animal Shelter
Veterinary Fees	Actual costs incurred by the Village
Euthanization Fees	Actual costs incurred by the Village
Animal Shelter Fees	Actual costs incurred by the Village
Transportation Fees	\$200.00

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Schedule "B" – Penalties

PENALTY	
MUNICIPAL TAG	
First Offence	\$100.00
Second Offence	\$200.00
Third or Subsequent Offence	\$400.00
VIOLATION TICKET	
First Offence	\$150.00
Second Offence	\$300.00
Third or Subsequent Offence	\$450.00



REQUEST FOR COUNCIL DECISION

SUBJECT

Lemonade Day

RECOMMENDATION

Be it resolved that the Village of Marwayne participate in the 2025 Lemonade Day at a cost of \$500.00.

BACKGROUND

Lemonade Day is an annual event that aims to teach youth how to start, own and operate their own business – a lemonade stand! Lemonade day is the 3rd Saturday in June every year and this year.

IMPLICATIONS

The \$500.00 cost covers advertising, prizes, Lemi U space rental and expenses. Further, the Village, or in partnership with the Marwayne Public Library Board, will need to provide a team of volunteers to organize and work with Community Futures for judging. The event is a great way to engage the youth of our community and bring traffic into Marwayne's downtown in the summer.

ATTACHMENTS

1. Lemonade Day Overview
2. Lemonade Day Brochure

Lemonade Day

Event Date: June 21, 2025

Contact Corrine McGirr – Community Futures Lloydminster

cmcgirr@albertacf.com

780-875-5458 ext 101

Program launches in March. Kids registration typically in May and June

Notes:

Cost = \$500 per municipality – either by village or business sponsorships

Cost covers advertising, prizes, Lemi U space rental and expenses

Will need a “team” of 2 – 3 volunteers to organize and work with Community Futures

Volunteers for judging. Library interested in helping out.

Get businesses involved

Municipalities can issue kids “business licenses”.

Children will approach businesses to “lease” a space to hold their stand

Businesses can help advertise

Prefer running all stands downtown to make it look like an event, also bringing foot traffic into local businesses.

Kids

Get access to an app.

Can attend Lemi U to learn about running a business and spending, saving and donating profits. Will likely run Lemi U event in Marwayne.

What is Lemonade Day?

Lemonade Day is a free, fun, experiential learning program that teaches youth how to start, own and operate their own business – a lemonade stand.

The foremost objective of Lemonade Day is to empower youth to take ownership of their lives and become productive members of society – the business leaders, social advocates, volunteers, and forward thinking citizens of tomorrow.

When is Lemonade day?

**3RD SATURDAY IN JUNE
EVERY YEAR!**

Who Can Participate?

Youth of all ages, from K through high school, can register to set up an official Northern Alberta Lemonade Day stand.



Get Involved Now!

E: lloydoffice@albertacf.com

T: 1-780-875-5458

Visit our website to learn more & to Register

lemonadeday.org/northern-alberta



NORTHERN ALBERTA

Presented By:



Lemonade Day

**BUILDING THE FUTURE &
STIRRING UP SUCCESS**

Join the Fun!

3RD SATURDAY IN JUNE

lemonadeday.org/northern-alberta

How Does Lemonade Day Work?

Once a child has registered for Lemonade Day they will receive a backpack with an awesome workbook that will give them the information they need to set goals and make a plan for their Lemonade Stand.

Best of all the child doesn't have to do the workbook alone. They will come to Lemonade University where our instructor will guide them through all the steps.

Then on official Lemonade Day all of the Lemonade Day participants, will set up Lemonade Stands all across the Northern Alberta region and put their new business skills to work.



lemonadeday.org/northern-alberta



Our mission is to help today's youth become the business leaders, social advocates, community volunteers and forward-thinking citizens of tomorrow...one lemonade stand at a time!

Please Get Involved in Lemonade Day Today!



How can I get involved?

Registration will commence on March 1 and will close late May each year.

Everyone is welcome to be involved with Northern Alberta Lemonade Day. The organizing committee is looking for sponsors, mentors, and volunteers to make Lemonade Day a success!

Lemonade Day entrepreneurs, the kids in our communities, will be looking for investors, a place to setup their stands and customers to support their first business!

Sponsorship

Northern Alberta Lemonade Day is a not for profit organization with all funds collected through local donations and sponsorship used directly to support Northern Alberta Lemonade Day. We need your Sponsorship to make Lemonade Day Northern Alberta a Success!!

As a sponsor there are a number of ways and levels that you can contribute. To learn more visit our website or contact us today.



POLICY – FN 25 ASSET RETIREMENT OBLIGATIONS

APPROVAL DATE:	2025-02-24	CROSS-REFERENCE:	
RESPONSIBILITY:	Administration		
APPROVER:	Council	APPENDICES:	
REVISION DATE (s):		REVIEW DATE:	2027

POLICY STATEMENT

This Policy applies to all departments, branches, boards and agencies falling within the reporting entity of the Village of Marwayne that possess asset retirement obligations including:

- a) assets with legal title held by the Village
- b) assets controlled by the Village
- c) assets that have not been capitalized or recorded as a tangible capital asset for financial statement purposes

Asset retirement obligations result from acquisition, construction, development, or normal use of the asset. These obligations are predictable, likely to occur and unavoidable.

Asset retirement obligations are separate and distinct from contaminated site liabilities. The liability for contaminated sites is normally resulting from unexpected contamination exceeding the environmental standards. Asset retirement obligations are not necessarily associated with contamination.



Appendix A provides a decision flow chart with respect to the application of PS3280

BACKGROUND

Existing laws and regulations require public sector entities to take specific actions to retire certain tangible capital assets at the end of their useful lives. This includes activities such as removal of asbestos and retirement of landfills. Other obligations to retire tangible capital assets may arise from contracts or court judgments, or lease arrangements.

OBJECTIVE

To stipulate the accounting treatment for asset retirement obligations so that users of the financial report can discern information about these assets, and their end-of-life obligations.

DEFINITIONS

Accretion expense is the increase in the carrying amount of a liability for asset retirement obligations due to the passage of time.

Asset retirement activities include all activities related to an asset retirement obligation. These may include, but are not limited to:

- Decommissioning or dismantling a tangible capital asset that was acquired, constructed, developed, or leased;
- remediation of contamination of a tangible capital asset created by its normal use;
- post-retirement activities such as monitoring; and
- constructing other tangible capital assets to perform post-retirement activities.

Asset retirement cost is the estimated amount required to meet the asset retirement obligations.

Asset retirement obligation (ARO) is a legal obligation associated with the retirement of a tangible capital asset.

Retirement of a tangible capital asset is the permanent removal of a tangible capital asset from service. This term encompasses sale, abandonment, or disposal in some other manner but not its temporary idling.



Village means the Village of Marwayne in the Province of Alberta.

GUIDING PRINCIPLES

- **RECOGNITION**

- A liability will be recognized when, as at the financial reporting date:
 - there is a legal obligation to incur retirement costs in relation to a tangible capital asset;
 - the past transaction or event giving rise to the liability has occurred;
 - it is expected that future economic benefits will be given up; and
 - a reasonable estimate of the amount can be made.
- A liability for an asset retirement obligation cannot be recognized unless each of the criteria above are satisfied.
- The threshold to determine whether an asset retirement obligation is to be recorded will be based on the significance of the liability to the Village. This will require professional judgment.
- Asset retirement obligations should be evaluated on an individual basis for large or unique tangible capital assets where information is available. For small, homogenous tangible capital assets, the asset retirement obligation may be aggregated for the group and assessed for significance.
- Upon initial recognition of a liability for an asset retirement obligation, the Village will recognize an asset retirement cost by increasing the carrying amount of the related tangible capital asset (or a component thereof) by the same amount as the liability.
- For unrecognized tangible capital assets, the asset retirement obligation will be expensed. There is no cost basis to which the asset retirement costs can be attached, and asset retirement costs are not a separate asset by themselves, since there is no separate economic benefit resulting from them.
- Where the obligation relates to an asset which is no longer in service, and not providing economic benefit, or to an item not



recorded by the Village as an asset, the obligation is expensed upon recognition.

- **INITIAL MEASUREMENT**

- The estimate of the liability will be based on requirements in existing agreements, contracts, legislation or legally enforceable obligations, and technology expected to be used in asset retirement activities.
- A liability for an asset retirement obligation should be estimated based on information available at the financial statement date. This is the best estimate based on professional judgment, previous experience, third party quotes, the use of experts, and the expected technology to be used in asset retirement activities.
- The estimate of a liability will include costs directly attributable to asset retirement activities. Costs will include post-retirement operation, maintenance and monitoring that are an integral part of the retirement of the tangible capital asset. Directly attributable costs will include, but are not limited to, payroll and benefits, equipment and facilities, materials, legal and other professional fees, and overhead costs directly attributable to the asset retirement activity.

- **SUBSEQUENT MEASUREMENT**

- The asset retirement costs will be allocated to accretion expense in a rational and systemic manner (straight-line method) over the useful life of the tangible capital asset or a component of the asset.
- The discount rate applied shall be based on the MFA borrowing rate for the term that coincides with the projected recognition date of the liability.
- On an annual basis, the existing asset retirement obligations will be assessed for any changes in expected cost, term to retirement, or any other changes that may impact the estimated obligation. In addition, any new obligations identified will also be assessed.
- The liability for an asset retirement obligation must continue to be recognized until it is settled or otherwise extinguished.

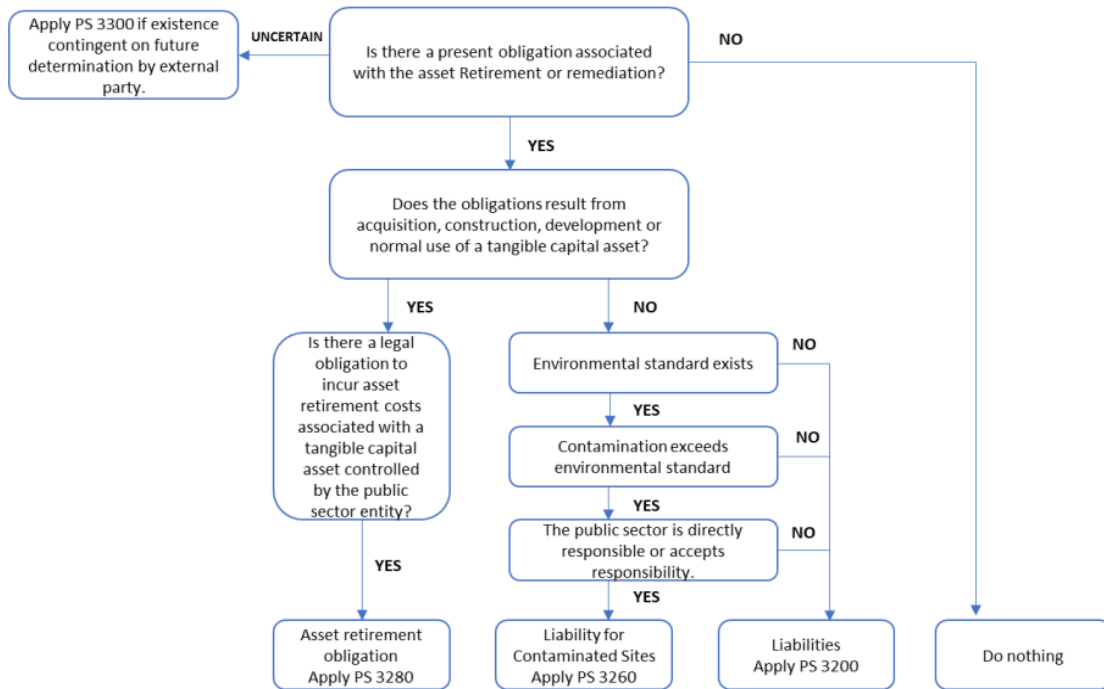


ROLES & RESPONSIBILITIES

ROLE/TASK	TITLE (s) OF PERSON RESPONSIBLE
HANDLING INQUIRIES & COMMUNICATING POLICY	Chief Administrative Officer
MONITORING REVIEWS AND REVISIONS	Administrative Assistant



SCHEDULE “A” – Decision Tree – Scope of Applicability



From: [Carmen Smart](#)
To: [CAO Marwayne](#)
Cc: [Eileen Hines](#); [Raele Kissick](#)
Subject: Library Board
Date: January 28, 2025 2:41:24 PM

Good afternoon,

We have a board member that has missed 3 consecutive meetings in a row. According to Section 3 of the Library's Act, Eileen Hines is no longer considered to be a board member. Mrs. Hines would like to remain on our library board. However, according to Alberta Municipal Affairs the Village of Marwayne must pass a motion at your next board meeting to reappoint Eileen Hines as a library board member for another 3-year consecutive term. I ask that you put this motion forward at your next board meeting. If approved and passed, please forward a letter stating as such.

Thank you in advance.

Carmen Smart
Library Manager
Marwayne Public Library




East Central 911 Call Answer Society - 2024 - ANNUAL GENERAL MEETING

Wednesday, January 8, 2025 - 7PM
Provincial Building - Wainwright

MINUTES

BOD Present.

- | | |
|-----------------|--|
| Chair | - George Glazier - County of Paintearth. |
| Vice chair | - Jim Jackson - Village of Mannville. |
| Sec - Treasurer | - Bruce Cummins - MD of Wainwright. |
| Director | - Bradley Adams - Village of Amisk. |
| Director | - Brandon Parsons - Village of Irma. |
| Director | - Stacey Hryciuk - County of Vermilion River . |

Absent.

- | | |
|----------|-------------------------------------|
| Director | - Kevin Martin - Town of Vermilion. |
|----------|-------------------------------------|

Members Attending.

North Zone:

- | | |
|-----------------------------|------------------|
| County of Minburn. | - Eric Anderson. |
| Village of Kitscoty. | - Kevin Miciak. |
| Village of Paradise Valley. | - Don Bergquist. |

Central Zone:

- | | |
|----------------------|------------------|
| Town of Wainwright. | - Bruce Pugh. |
| Village of Chauvin. | - Don Prokopetz. |
| Village of Edgerton. | - Della Hughes. |

South Zone:

- | | |
|-----------------------|--------------------|
| County of Provost. | - Darryl Motley. |
| Town of Castor. | - Kevin McDougall. |
| Town of Provost. | - Alvin Schultz. |
| Village of Hughenden. | - Kathy Hall. |

Additional Attendees:

- | | |
|----------------------------|--------------------|
| West End Fire Dept. | - Orrin Ford. |
| West End Fire Dept. | - Blake Moser. |
| Blackfoot Fire Dept. | - John McGerrigle. |
| Vermilion Fire Dept. | - Anton Krys. |
| Town of Castor. | - Donna Rowland. |
| Islay Fire Dept. | - George Steiner. |
| County of Vermilion River. | - Kirk Hughes. |



East Central 911 Call Answer Society - 2024 - ANNUAL GENERAL MEETING

Administration:

CAO. - Stephanie Spornitz.
911 Coordinator. - AJ Keller.

1. Presentation by AFRRCS.

- a. At 7 PM there was an AFRRCS Presentation by Brian Saunders, the Business Relations Coordinator. An overview of what AFRRCS was, and the status of the Radio system across the province was provided to the attendees. There was information on how to get started and the first steps in planning for AFRRCS. There were numerous questions from the group.

2. Call to Order by the Chair, George Glazier.

- a. The meeting was called to order at 7:50 PM.
- b. The Chair opened the floor for introductions. Notably, in addition to the members, there were a few attendees present from Fire Depts, given an interest in AFRRCS.

3. Approval of Agenda.

- a. George Glazier asked to add "a discussion about AFRRCS" to the agenda under New Business.

Motion GM2024-09: Kevin McDougall, Town of Castor moved to approve the agenda as amended.

Carried.

4. Approval of AGM meeting minutes.

- a. General Meeting - June 12, 2024 (sent by email).

Motion GM2024-10: Alvin Schultz, from the Town of Provost, moved to approve the meeting minutes.

Carried.

5. OPEN FORUM.

- c. There were no topics raised during open forum.

6. Chairs Report.

- d. George Glazier reported that EC911 tried to get Two Hills County to contract with us for 911 services and Fire Dispatch. George reported that we were unsuccessful. Glazier indicates that part of the reason that we were unsuccessful was due to our current status of not being ready with AFRRCS services already in place. The chair reported that the County of Two Hills went to Bonnyville 911. Glazier said that our move to AFRRCS is inevitable, and it is something that we have to address as soon as possible.
- e. The chair further advised that we recently completed union negotiations, and we currently have a three-year contract.

Discussion from the floor: There were numerous questions and comments from the floor about the details of the collective agreement, including starting wages, terms, benefits etc.

Motion GM2024-11: Darryl Motley, MD of Provost, moved to receive the Chairs report.

Carried.



East Central 911 Call Answer Society - 2024 - ANNUAL GENERAL MEETING

7. Business arising out of past meeting(s).

- f. There was no business arising out of past meetings.

8. Admin Report.

- a. The CAO provided the members with event statistics for 2024. There were 16,034 events. There was a further breakdown, categorizing the following event types.
 - i. 43% of all events were transfers to Police and Ambulance.
 - ii. 3 - Aircraft emergencies.
 - iii. 296 - Alarm calls from Outside agencies (alarm companies).
 - iv. 2423 - Burn permits.
 - v. 1266 - After-hours, work-alone events and community alarms.
 - vi. 5 - Elevator rescues.
 - vii. 463 - Co-Medical responses.
 - viii. 197 - Motor Vehicle Collisions.
 - ix. 744 – Other Fire Related Events (All Fires)
- b. Stephanie briefly spoke on her efforts in connecting with F/Depts over the course of the year, attending meetings and impromptu visits looking for feedback and addressing problems/concerns as they arise.
- c. The CAO spoke about her role as a liaison between the local F/Chiefs and the Alberta Medical First Responders (MFR) program.
- d. The CAO spoke about EC911's work with Next Generation 911 (NG911). She updated the members about our progress with transition. She advised "we are ready to go", but that TELUS is still conducting testing. We are hoping to be the 3rd Agency in Alberta to transition.
 - i. There is a delay in dealing with Wainwright Canadian Forces Base, given problems drafting service agreement (by TELUS).
- e. The members were updated on our efforts to coordinate with some of the small communities to update the GIS mapping.
- f. Stephanie updated the members on our current staffing situation. She reported that we are stable and adequately staffed.
- g. Union negotiations concluded Dec. 13th
- h. Stephanie reported that we continue to work to stay on top of our technological needs. We have a stable environment. We have over recent years chosen to migrate to technologies that are managed by a provider rather than invest in systems that draw heavily on Capital resources.

Comment from the Floor: Kevin McDougall reported that in Castor they recently began using EC911's work-alone services. They enjoy the service and report that it is working very well for them. He recommended the work-alone program to others that might be interested.

There was further discussion about how the work-alone program is flexible and how it can accommodate the unique needs of different communities. It was highlighted that this service is free to all members.



East Central 911 Call Answer Society - 2024 - ANNUAL GENERAL MEETING

Question from the floor: “How are call volumes changing? Are they trending up? The same?” The CAO reported that they are trending up. There was further discussion on changing trends. Information was provided on iPhone crash alerts, how we deal with them and what EC911 is seeing.

Motion GM2024-12: Della Hughes, Village of Edgerton moved to approve the Administration Report.
Carried

9. Financial

a. Review of unreconciled 2024 Operational Budget.

- i. The CAO presented the operational budget to Dec 31st, 2024. The members were advised that the 2024 budget was met, having collected all revenues and having finished the year at 98% of budgeted spending. The CAO went on to address any budget lines that were significantly under or significantly over budgeted spending.

Questions from the floor: The CAO addressed questions from the members about specific line items, in revenue and expenses.

Motion GM2024-13: Kathy Hall, from the Village of Hughenden, moved to approve the 2024 Operational Budget report.
Carried

b. Review of unreconciled 2024 Capital Budget.

- i. Stephanie provided a report on the Capital Budget to Dec 31, 2024. She reviewed Capital Revenues over the year and Capital spending. The spending has been completed on the NG911 project and the Evac Centre. All 2024 Capital spending has been completed, and we are left with a balance of \$92K.

Motion GM2024-14: Eric Anderson, from the County of Minburn, moved to approve the 2024 Capital Budget report.
Carried

c. 2025 Operational/Capital Budget Approval

- i. The CAO presented the 2025 Operational budget as recommended by the BOD to the membership. The revenue lines and the expense lines were reviewed in detail with the membership as was the rationale for each budget line. The budget sees an increase of the per capita rate bringing the operational requisition rate to \$6.50 per capita.
 1. Key to the rationale for the increase was the loss of membership and non-member revenue with the County of Two Hills leaving the organization and increases to staff as a result of collective bargaining.



East Central 911 Call Answer Society - 2024 - ANNUAL GENERAL MEETING

- ii. The Capital budget was reviewed with the membership. It will be necessary to fund a new AFRRCS radio console and as a result we will need to generate Capital over the next couple of years. A total of \$1.50/capita will be needed for 2025. It is expected that a new AFRRCS console will cost in the neighbourhood of \$175K. With our existing capital, and with the new capital generated, it is believed that we can fund the project over the next 2-years. Any shortfalls in revenue beyond that will be addressed through existing funds or a smaller additional Capital requisition in 2026.

Discussion from the floor. There was discussion among the members as to the funding model to pay for the AFRRCS radio panel, and the length of time needed to collect these funds for the project.

Motion GM2024-15: Kevin Miciak, from the Village of Kitscoty, moved to approve the 2025 Operational and Capital Budgets. **Carried**

10. New Business

- a. Review of the Bylaws – Article 32 – Minimum Capital Balance.
 - i. George Glazier led a discussion on the current Bylaw that is in place. Article 32 says that we need to keep \$75K in the capital budget. As there may not be the need for that much capital moving forward, we might consider lowering it. Further there is awkward wording within the Bylaw that does not address how we can use and replace the Capital funds. (Example. The inference is that; if we use the Capital funds then technically, we break the Bylaw).

Discussion from the floor: Members are interested in knowing how low the Minimum Capital Balance should be. Suggestions of \$30K - \$60K were discussed. Further revisions to the Bylaw were discussed as to wording to better describe how the Capital dollars can be used and replaced.

- ii. The Board of directors advised that they will put together some language for proposed changes to the Bylaw and then bring recommendations to the membership at the Spring AGM.

Motion GM2024-16: Kevin McDougall, from the Town of Castor, moved to have the BOD review and draft a revised Bylaw for the member's review. The revisions can then be addressed at the Spring AGM. **Carried**

- b. AFRRCS – purchase of a Dispatch Console

Discussion from the floor. It is important that communities share their plans. Are they going to migrate to AFRRCS? What kind of timeline will they be considering? This information will impact EC911's selection of Console. Further it was recommended that councils that are just starting down this path seek a more specific presentation from Brian Saunders the AFRRCS Business Relations coordinator.



East Central 911 Call Answer Society - 2024 - ANNUAL GENERAL MEETING

11. Elections.

a. The respective members of the three zones broke into individual groups and elected representatives for the board of directors.

iii. North zone.

1. Position #1 - (Stacey Hryciuk incumbent).

a. The North zone advised that they had re-elected Stacey Hryciuk, from the County of Vermilion River, to sit on the BOD.

2. Position #2 - (Kevin Martin incumbent).

a. The North zone advised that they had re-elected Kevin Martin - Town of Vermilion, to sit on the BOD.

iv. Central zone.

1. Position #1 (Brandon Parsons incumbent).

a. The Central zone advised that they had re-elected Brandon Parsons - Village of Irma, to sit on the BOD.

v. South zone.

1. Position #1 (George Glazier incumbent).

a. The South zone advised that they had re-elected George Glazier-County of Paintearth, to sit on the BOD.

12. Adjournment

g. The meeting was adjourned at 9:35 PM

Minutes Approved:

George Glazier - Chairman

Bruce Cummins - Sec-Treas

ajk

From: [Chief Admin Officer -EC911](#)
To: [Village Marwayne](#); ctneureuter@gmail.com; [Curtis Schneider](#); [Village Paradise Valley](#); cao@vermilion.ca; [Kevin Martin](#)
Subject: Address information for EC911
Date: February 11, 2025 12:43:45 PM

EC911 has been communicating with Towns and Villages over the last couple of years about digital address information or Geographic Information Systems (GIS). In AB it is the responsibility of municipalities to aggregate this information for the use of emergency services.

As technology advances, the accuracy of location information has improved and will continue to do so. The technology is only as good as the information that it is programmed with, as we all know.

There are a number of municipalities that are deficient in GIS data. The data is available but not always in a usable format for emergency services technology.

There is a group in Alberta called the AB Municipal Data Sharing Partnership (AMDSP).

<https://amdsp.ca/index.html>

This group was organized to assist municipalities with this very issue. They have a number of tools available to assist with compiling and standardizing data for sharing with emergency services and other community partners.

Town/Village membership is \$35/year. There is a very informative webinar recording that explains how the organization supports its members. The video can be found under HIGHLIGHTS in the menu.

EC911 is able to integrate the GIS data from AMDSP in our mapping system to assist your local fire department. The County of Vermilion River is a member and has shared their data in this partnership but I don't see mention of CVR Towns/Villages included on the membership list aside from Kitscoty.

In speaking with the CAO from Irma, I understand that the standardizing of their address data was very straight forward. They were asked to share a paper map and a listing of all the addresses and AMDSP built the data set and validated it to the provincial standards. Anything that was incomplete was referred back to the CAO for additional data.

I would strongly encourage you to consider becoming a member of AMDSP to take advantage of these tools if this hasn't been done on your behalf by the County. With the onset of Next Generation 911 it is imperative to have standardized data available for emergency services and was one of the responsibilities listed in the agreement each municipality signed with Telus. Please reach out if you need further explanation from me.

Stephanie Spornitz

CAO

East Central 911 Call Answer Society

██████████

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



AP5090

Date : Feb 19, 2025

Page : 1

Time : 1:52 pm

Supplier : 10 To ZARC

Cheque Dt. : 20-Jan-2025 To 20-Feb-2025

Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No.

Status : All

Medium : M=Manual C=Computer

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
5177	31-Jan-2025	10001	Gas Utility CVR	Cleared	15	C	1,551.00
5178	31-Jan-2025	FRAIL	Franklin, Ilona	Issued	15	C	300.00
5179	31-Jan-2025	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	15	C	934.57
5180	31-Jan-2025	HORBO	Janelle Millhouse - Horizon Bookkeeping	Issued	15	C	525.00
5181	31-Jan-2025	10032	Receiver General For Canada	Issued	16	C	13,658.03
5182	31-Jan-2025	10113	TELUS	Cleared	16	C	452.82
5183	31-Jan-2025	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	16	C	550.58
5184	31-Jan-2025	SLGM	Society Local Government Managers	Issued	16	C	440.00
5185	31-Jan-2025	TEXT2	Text2Car	Issued	16	C	756.00
5186	04-Feb-2025	MFRD	Marwayne Fire and Rescue Dept.	Issued	17	C	3,936.12
5187	13-Feb-2025	10	Tannas Bros. Hardware Ltd	Issued	18	C	14.69
5188	13-Feb-2025	AGLIN	John Deere Financial Inc	Issued	18	C	277.25
5189	13-Feb-2025	BYC	Buffalo Trail Public School	Issued	18	C	1,800.00
5190	13-Feb-2025	COL	City of Lloydminster	Issued	18	C	250.00
5191	13-Feb-2025	CSS	Catholic Social Services	Issued	18	C	100.00
5192	13-Feb-2025	KADR	Ken's Auto & Diesel Repair	Issued	18	C	447.95
5193	13-Feb-2025	KITPUB	Kitscoty Public Library	Issued	18	C	400.00
5194	13-Feb-2025	MFRD	Marwayne Fire and Rescue Dept.	Issued	18	C	1,000.00
5195	13-Feb-2025	MLCP	Marwayne Lil' Critters Playschool	Issued	18	C	5,000.00
5196	13-Feb-2025	PATLAW	Patriot Law	Issued	18	C	1,575.00
5197	13-Feb-2025	PIOLO	Pioneer Lodge	Issued	18	C	2,700.00
5198	13-Feb-2025	SENSU	Senior Support Program	Issued	18	C	500.00
5199	13-Feb-2025	SHAHAR	Harrower, Shannon	Issued	18	C	266.88
5200	13-Feb-2025	TFCHI	Time for a Change Home Improvement Ltd	Issued	18	C	703.94
5201	13-Feb-2025	VAAB	Vermilion and Area Brighter Beginnings	Issued	18	C	1,000.00
5202	13-Feb-2025	VIBE01	VIBE (Vermilion Is Being Empowered)	Issued	18	C	2,500.00
5203	13-Feb-2025	10	Tannas Bros. Hardware Ltd	Issued	20	C	150.00
5204	13-Feb-2025	10124	Kenyon Law Office	Issued	20	C	551.43
5205	13-Feb-2025	METGR	Metrix Group LLP	Issued	20	C	8,400.00
5206	19-Feb-2025	GOVA5	Government of Alberta c/o Ministry of Public Safe	Issued	36	C	23,020.00

Total Computer Paid : 73,761.26


Total Manually Paid : 0.00

Total EFT PAP : 0.00

Total EFT File : 0.00

Total Paid : 73,761.26

30 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE					AP5090	Page : 1		
Cheque Register-Summary-Bank					Date : Feb 19, 2025	Time : 1:45 pm		
Supplier : 10 To ZARC					Seq : Cheque No.	Status : All		
Cheque Dt. : 19-Feb-2025 To 19-Feb-2025					Medium : E=EFT-PAP T=EFT-File			
Bank : 01 - ATB To 99 - Penny Clearing								
Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
00014-0001	19-Feb-2025	ACE	ACE	Issued	32	T	12,546.00	
00014-0002	19-Feb-2025	ASC3	Alberta Municipalities Strength in Members	Issued	32	T	8,198.68	
00014-0003	19-Feb-2025	ASC	AMSC Insurance Services Ltd	Issued	32	T	3,232.72	
00014-0004	19-Feb-2025	ASTEC	Astec Safety Inc.	Issued	32	T	133.04	
00014-0005	19-Feb-2025	BAREN	BAR Engineering	Issued	32	T	23,567.66	
00014-0006	19-Feb-2025	COOP	Federated Co-Operatives Limited	Issued	32	T	750.00	
00014-0007	19-Feb-2025	GER	Go East of Edmonton Regional Tourism Organiz	Issued	32	T	682.50	
00014-0008	19-Feb-2025	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	32	T	688.83	
00014-0009	19-Feb-2025	TASKTA	Task Tamer	Issued	32	T	682.50	
00015-0001	19-Feb-2025	SIGN	2005450 AB Ltd. o/a Sign Solutions	Issued	35	T	5,849.51	
00015-0002	19-Feb-2025	ASC	AMSC Insurance Services Ltd	Issued	35	T	646.89	
Total Computer Paid :		0.00	Total EFT PAP :		0.00	Total Paid :		56,978.33
Total Manually Paid :		0.00	Total EFT File :		56,978.33			
11 Total No. Of Cheque(s) ...								

VILLAGE OF MARWAYNE

Cheque Register-Summary-Bank



MARWAYNE

AP5090

Date : Feb 19, 2025

Page : 1

Time : 1:47 pm

Supplier : 10 To ZARC

Cheque Dt. : 20-Jan-2025 To 31-Jan-2025

Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No.

Status : All

Medium : E=EFT-PAP T=EFT-File

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
00008-0001	21-Jan-2025	ASC	AMSC Insurance Services Ltd	Cleared	10	T	3,166.00	
00008-0002	21-Jan-2025	COOP	Federated Co-Operatives Limited	Cleared	10	T	249.89	
00008-0003	21-Jan-2025	MCSNE	MCSNet-Lemalu Holdings Ltd.	Cleared	10	T	73.40	
00008-0004	21-Jan-2025	10025	Vermilion River Regional Waste	Cleared	10	T	6,373.13	
00008-0005	21-Jan-2025	WAGL	Wainwright Assessment Group Ltd	Cleared	10	T	3,869.25	
00009-0001	31-Jan-2025	BAREN	BAR Engineering	Cleared	13	T	1,447.64	
00010-0001	31-Jan-2025	AISL	AMSC Insurance Services Ltd	Cleared	14	T	2,420.64	
00010-0002	31-Jan-2025	COOP	Federated Co-Operatives Limited	Cleared	14	T	461.85	
00010-0003	31-Jan-2025	10025	Vermilion River Regional Waste	Cleared	14	T	6,373.13	
Total Computer Paid :		0.00	Total EFT PAP :		0.00	Total Paid :		24,434.93
Total Manually Paid :		0.00	Total EFT File :		24,434.93			

9 Total No. Of Cheque(s) ...

VILLAGE OF MARWAYNE
Bank Reconciliation Statement



MARWAYNE

BR5020

Date : Feb 07, 2025

Page : 1

Time : 2:26 pm

Period : 1
Year : 2025
For Bank : ATB

Statement Date : 31-Jan-2025
Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
5136	14-Nov-2024	AP	11	2024	-686.33	Michael Niesen - Village of Marwayne Enforcement Service
5153	11-Dec-2024	AP	12	2024	-300.00	Franklin Ilona
5153	11-Dec-2024	AP	12	2024	300.00	Franklin Ilona
5169	16-Jan-2025	AP	1	2025	-336.00	Canadian Association of Municipal Administrators
5173	16-Jan-2025	AP	1	2025	-275.00	Local Government Administration Association of Alberta
5174	16-Jan-2025	AP	1	2025	-80.00	Sabrina Schliemann
5176	16-Jan-2025	AP	1	2025	-1743.00	TAXERVICE
5178	31-Jan-2025	AP	1	2025	-300.00	Franklin Ilona
5179	31-Jan-2025	AP	1	2025	-934.57	Alberta 1171363 Ltd. Hendricks Microtech
5180	31-Jan-2025	AP	1	2025	-525.00	Janelle Millhouse - Horizon Bookkeeping
5181	31-Jan-2025	AP	1	2025	-13658.03	Receiver General For Canada
5183	31-Jan-2025	AP	1	2025	-550.58	Alberta 1171363 Ltd. Hendricks Microtech
5184	31-Jan-2025	AP	1	2025	-440.00	Society Local Government Managers
5185	31-Jan-2025	AP	1	2025	-756.00	Text2Car
28801	04-Feb-2025	CR	1	2025	132.10	CR; DEPT:[VILLAGE OFFICE] D#[288].

Bank Balance Statement	74161.97	as of 31-Jan-2025
Add outstanding deposits	132.10	(Includes all debits)
Cancelled deposits	300.00	
Less outstanding withdrawals/charges	-20284.51	(Includes all credits)
Cancelled withdrawals/charges	-300.00	
Calculated Bank Balance	54009.56	
GL Bank Account Balance	65011.46	as of Period : 1 Year : 2025
Difference	-11001.90	

Adjustments:

ACE EFT to reimbursed cancelled cheque that was cashed	11001.90
Adjusted Balance	0.00

VILLAGE OF MARWAYNE
Billing Register Report Detailed



MARWAYNE

UB4110 Page : 28
 Date : Feb 05, 2025 Time : 10:38 am

Report Options

Customer Selection : All

Calculation Type : All

Batch Number

From : [2025020501]
 To : [2025020501]

Include Billing Transaction From Transaction Maintenance : Yes

Srv. End Date On/Before : 05-Feb-2025 Final Bills Only : No

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	ONOFF	Water On/Off	4			220.00		
01	WCOM	Commercial Water	24		24.00	2,225.40	236.00	9.83
01	WINS	Institutional Water	3		3.00	856.65	141.00	47.00
01	WLF	Water Line Fee	251		251.00			
01	WMUN	Municipal Properties	4		4.00		1.00	0.25
01	WPUB	Public Building Water	7		7.00	1,042.65	161.00	23.00
01	WRES	Residential Water	237		237.00	19,738.81	2,113.00	8.92
02	SCOM	Commercial Sewer	24		24.00	540.00		
02	SINS	Institutional Sewer	3		3.00	232.50		
02	SPUB	Public Building Sewer	7		7.00	157.50		
02	SRES	Residential Sewer	237		237.00	5,310.73		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	237		237.00	7,010.16		
Book 000 Totals :			1041		1,037.00	37,367.40	2,652.00	
Totals			1041		1,037.00	37,367.40	2,652.00	



1041 - 10A Street
Wainwright, AB T9W 2R4

T: 780.842.6144
F: 780.842.3255
www.btps.ca

RECEIVED

JAN 23 2025

January 20, 2025

Village of Marwayne
c/o Shannon Harrower, CAO
Box 113, 210 – 2 Ave. S.
Marwayne, AB T0B 2X0

Dear Shannon Harrower:

Please accept this letter as a formal request that the Board of Buffalo Trail Public Schools would like to enter into a "Joint Election Agreement" with the Village of Marwayne for the 2025 Election.

Should your decision be favorable, we would be able to send you a joint election agreement with a cost sharing framework or alternatively you can send us one that you have for Election 2025.

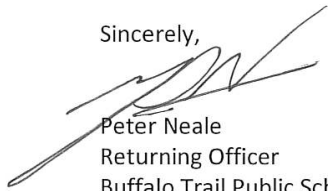
Any conversation or questions regarding the upcoming election, please contact:

Faye Dunne, Board Secretary (Substitute Returning Officer)
faye.dunne@btps.ca or phone 780-806-2060

Peter Neale, Secretary Treasurer (Returning Officer)
peter.neale@btps.ca or phone 780-806-2050

Thank you for your consideration.

Sincerely,



Peter Neale
Returning Officer
Buffalo Trail Public Schools

Buffalo Trail Public Schools is committed to maximizing student learning, in a safe and caring environment, supported by a highly effective team.



REQUEST FOR COUNCIL DECISION

SUBJECT

Border Paws Animal Shelter Fee Structure

RECOMMENDATION

Be it resolved that the Village of Marwayne remit standard intake fees for animals surrendered to Border Paws Animal Shelter on a case-by-case basis, space permitting.

BACKGROUND

The Village of Marwayne entered into an agreement with Border Paws Animal Shelter Society in July of 2022 for a period of 3.5 years. As per the terms of the agreement, either party is able to terminate the agreement upon six months' notice in writing to the other party.

Under the current agreement, the Village of Marwayne was to remit payment in the amount of \$780.30 for the 2025 fiscal year. This amount represents a cost of \$156.06 per animal turned into the SPCA. Any animals over and above 5 animals per year are charged at the applicable annual intake rate per animal.

On December 15th, 2024, the Village received the attached letter outlining a change to the fee structure for Border Paws and the terms of our agreement. The Village was provided with two options:

Option 1 – Annual Facility Access Fee and Discounted Intake Fees

Option 2 – Standard Intake Fees only

Neither of the above options include a guaranteed space reservation for animals found at large within the Village of Marwayne and both options have a mandatory two-week quarantine period before the animal can be released to their rightful owner.

IMPLICATIONS

There is no benefit to the Village of Marwayne to pay an annual facility access fee without any guaranteed space reservations. The cost for the annual fee is \$10,000 plus a fee per animal. Administration is recommending that we proceed with option 2, and remit payment for animals that are turned in, should space be available, on a case-by-case basis. The cost per dog surrendered is \$1000.00 and the cost per cat surrendered is \$500.00.

ATTACHMENTS

1. Letter from Border Paws Animal Shelter



December 15, 2024

ATT: VILLAGE OF MARWAYNE

Subject: Adjustment to Poundkeeper Fee Structure

We at Border Paws Animal Shelter deeply value the partnership we've shared with you in ensuring the welfare of the animals in our community. As you know, the rapid rate of inflation, capacity challenges, and a significant drop in adoptions nationally have all placed increased pressure on our resources. To continue providing the proper level of care for the animals we serve, we must update our fee structure, effective January 1, 2025.

Our new structure offers two options tailored to meet varying municipal needs:

Option 1: Annual Facility Access Fee + Discounted Intake Fees

- **Annual Facility Access Fee: \$10,000/year**
 - This fee is intended to help cover the general operational costs of maintaining the facility and staffing necessary to provide animal care and intake services.
 - The facility access fee will be invoiced once in full at the beginning of the calendar year.
- **Discounted Intake Fees:**
 - Canine (per intake): \$350
 - Feline (per intake): \$150
 - Intake fees will be invoiced at the time of intake.
 - This option is ideal for municipalities seeking predictable budgeting, as it provides discounted intake fees throughout the year.

5206 63 Street
Lloydminster AB T9V 3A6
Email: finance@borderpaws.ca



Option 2: Standard Intake Fees Only

- Standard Intake Fees:
 - Canine (per intake): \$1,000
 - Feline (per intake): \$500
 - Intake fees will be invoiced at the time of intake.
 - This option allows flexibility by avoiding an upfront access fee; however, intake fees per animal will be higher.

Important Notes for Both Options:

- **No Guaranteed Space Reservations:** While we strive to accommodate all intake requests, space availability will remain on a first-come, first-served basis.
- **Mandatory Quarantine Period:** A two-week quarantine period is required for all animals unless reclaimed by their owner within that timeframe.

We recognize that changes in pricing can impact municipal budgets, and we are committed to working with you to ease this transition. The updated structure ensures that Border Paws Animal Shelter can continue offering humane and high-quality care for animals while adapting to current economic challenges.

To discuss your preferred option or address any concerns, please don't hesitate to reach out directly to myself at president@borderpaws.ca

Thank you for your ongoing partnership and for helping us create a community where every animal is treated with compassion and respect.

Sincerely,

Amanda Williams
Board President
Border Paws Animal Shelter

5206 63 Street
Lloydminster AB T9V 3A6
Email: finance@borderpaws.ca

MADE AS OF THE 1 DAY OF JULY, 2022.

BETWEEN:

BORDER PAWS ANIMAL SHELTER SOCIETY

(hereinafter called "Pound Keeper")

OF THE FIRST PART

- and -

(hereinafter called the "Village of Marwayne")

OF THE SECOND PART

POUNDKEEPER AGREEMENT

WHEREAS the Village of Marwayne provides Domestic Animal Control Services for the residents of Village of Marwayne;

AND WHEREAS the Municipality and Border Paws Animal Shelter Society has agreed to the agreement to supply the services of pound keeper for the residents of Village of Marwayne.

NOW THEREFORE IN CONSIDERATION of the mutual covenants herein contained, the parties hereby covenant and agree as follows:

BOTH PARTIES CONVENANTS AND AGREES AS FOLLOWS:

1. Domestic Animal Control Services

1.1. The Municipality shall provide the services of domestic animal control within the geographical limits of Village of Marwayne in accordance with the provisions of applicable municipal, provincial, and federal legislation.

1.2. Definitions in relation to this agreement shall be considered the same definitions as defined by applicable Village of Marwayne animal control bylaws.

2. Pound Facilities

2.1. The Pound Keeper shall provide and maintain a pound facility to be located in the City of Lloydminster, to provide services as detailed in this agreement. Such facility shall be kept in good order and state of

cleanliness at all times in accordance with the governing legislation and industry best practices.

- 2.2.** The Pound Keeper shall ensure that all domestic animals impounded in such a facility shall be well cared for.
- 2.3.** Sick or Injured Domestic Animals
 - 2.3.1** The Pound Keeper shall ensure that all sick or injured domestic animals receive immediate medical attention by a certified veterinarian. If, in the opinion of the veterinarian or the designate, any domestic animal is too severely injured or diseased and medical care will only prolong the suffering of domestic animal, all animals shall be humanely euthanized by a certified veterinarian and properly disposed of.
- 2.4.** Every attempt shall be made by the Pound Keeper to contact the owner of any such domestic animal before such action as referred to in section 2.3.1 is undertaken. The Pound Keeper shall be remunerated for such costs as prescribed in Schedule "A" of this agreement.
- 2.5.** Pound Keeper shall keep a record of all domestic animals impounded, including their disposition.
- 2.6.** Pound Keeper shall ensure that all domestic animals impounded shall be kept for a minimum of 72 hours, excluding weekend and holidays unless such animal is claimed in the above calculation. Any domestic animal kept longer than the minimum shall be at the discretion of the Pound Keeper.
- 2.7.** Pound Keeper shall make all reasonable attempts to contact the owner of any domestic animal as quickly as possible.
- 2.8.** Any fines levied by the Municipality in relation to any animal that is impounded in the Pound Keeper's Facility shall be considered the Pound Keepers and the collection of such fees shall be the sole discretion and responsibility of the Pound Keeper.
- 2.9.** In the case of a quarantine period required by law, the Pound Keeper shall be remunerated for such costs as prescribed in Schedule "A"
- 2.10.** Any domestic animal not claimed by the owner shall become the property of the Pound Keeper and may be adopted, gifted, sold, or humanely euthanized and properly disposed of, in accordance with any municipal, provincial, or federal legislation and industry best practices.

3. Subscription Model

- 3.1.** The Municipality shall, return for the Pound Keeper providing pound facility services, pay to Pound Keeper, annually, within thirty (30) days of receipt of invoice, the fees in accordance with Schedule "A" attached hereto.

3.2. The Municipality shall pay the Pound Keeper for any domestic animal impounded by a designated officer or a resident of the Municipality in accordance with this agreement.

3.3. Per animal fees shall increase by 2% annually, as outlined in Schedule "A".

4. General

4.1. The Municipality shall provide the Pound Keeper with a copy of any applicable animal control bylaws and all subsequent amendments.

THE PARTIES HERETO COVENANT AND AGREE AS FOLLOWS:

5. This Agreement shall be in effect from the date listed at the beginning of this agreement and shall remain in effect for a term of three and a half (3.5) years, or until one of the parties terminates the agreement. This agreement may be extended for up to two (2) additional one (1) year terms upon written agreement by both parties.

6. Either party may terminate this Agreement upon six (6) months' notice in writing to the other party.

7. This agreement may immediately be terminated by the Municipality, without notice, if the Pound Keeper is found to be in violation of any municipal, provincial, federal laws or governing legislation.

8. Either party may request an adjustment in fees paid within this Agreement. Such request shall be made in writing and must be made no later than the 30th day of the last month of the fiscal year end.

9. It is understood by the parties that all services carried out hereunder by the Pound Keeper shall be as an independent contractor and not as an employee of the Municipality.

10. Any notice required to be given under this Agreement must be in writing and in the case of the City, to:

Village of Marwayne
Attn: Shannon Harrower, Chief Administrative Officer
Box 113 – 210 2nd Avenue S
Marwayne AB T0B 2X0
[REDACTED]

And in the case of Pound Keeper, to:

Border Paws
Attn: Municipal Representative
Box 10566
Lloydminster, AB T9V 3A6
[REDACTED]

11. Both Parties agree that any changes in contact information or email shall be relayed to the other Party immediately.

IN WITNESS WHEREOF the parties acknowledge and agree that they have read and understood the terms of this Agreement and have had an opportunity to seek independent legal advice prior to entering into this Agreement, and that they have executed this Agreement with full force and effective the date first above written.

**BORDER PAWS ANIMAL
SHELTER SOCIETY**

VILLAGE OF MARWAYNE



June 24 2022
Date

June 29, 2022
Date

SCHEDULE "A"

Annual Remuneration for Pound Keeper Services

1. The Pound Keeper shall be remunerated a total of:
 - a. Three hundred seventy-five dollars (\$375.00), for the remainder of the 2022 year;
 - b. Seven hundred fifty dollars (\$750.00) for the first full year of this agreement;
 - c. Seven hundred sixty-five dollars (\$765.00) for the second year of this agreement; and
 - d. Seven hundred eighty dollars and thirty cents (\$780.30) for the third year of this agreement;

2. The fee shall be calculated at the following rates:
 - a. One hundred fifty dollars (\$150.00) per domestic animal to a total of three (3) domestic animals annually, for the remainder of the 2022 year;
 - b. One hundred fifty dollars (\$150.00) per domestic animal to a total of five (5) domestic animals annually, for the first full year of this agreement;
 - c. One hundred fifty-three (\$153) per domestic animal to a total of five (5) domestic animals annually, for the second year of this agreement;and
 - d. One hundred fifty-six dollars and six cents (\$156.06) per domestic animal to a total of five (5) domestic animals annually, for the third year of this agreement.

3. Any impoundment of domestic animals above the maximum amounts listed in Section 1, shall be remunerated at the applicable annual rate per animal.

4. The fee shall include and encompass all cost associated with the care and holding of any domestic animal which shall include, but is not limited to, food, shelter and medical costs.

5. As per section 2.10 of the Pound Keeper Agreement, in the case where an animal has been impounded or a resident of the Municipality is required to be held by law for a period longer than specified in the pound keeper agreement, the Pound Keeper shall be remunerated such reasonable costs for the domestic animals' impoundment for a period of thirty (30) days.

6. The Pound Keeper shall collect any fees from the owner of an animal held pursuant to section 2.10 of this agreement. If the Municipality has already remunerated the Pound Keeper for such impoundment, the Pound Keeper shall return these monies to the Municipality.



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister

MLA, Calgary-Hays

AR116914

January 20, 2025

Reeve Marty Baker
County of Vermilion River
PO Box 69
Kitscoty, AB T0B 2P0

Dear Reeve Baker:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of all Albertans.

I am pleased to inform you that the County of Vermilion River has been approved for a grant of \$190,000 under the Intermunicipal Collaboration component of the 2024/25 ACP in support of your ED framework, BRE Analysis, VBIP and Consultation for a regional Economic Development Partnership project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for any milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by dialling 310-0000, then 780-422-7125, or at acp.grants@gov.ab.ca.

.../2

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Public

- 2 -

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,



Ric McIver
Minister

cc: Garth Rowswell, MLA, Vermilion-Lloydminster-Wainwright
Joyce Bell, Mayor, Village of Kitscoty
Christopher Neureuter, Mayor, Village of Marwayne
Mary Arnold, Mayor, Village of Paradise Valley
Alan Parkin, Chief Administrative Officer, County of Vermilion
Jason Olsen, Chief Administrative Officer, Village of Kitscoty
Shannon Harrower, Chief Administrative Officer, Village of Marwayne
James Warren, Chief Administrative Officer, Village of Paradise Valley

Classification: Public



December 23, 2024

Community Enhancement Funding 2024 Year in Review

The County of Vermilion River is pleased to be able to support local organizations and facilities that provide recreation, arts and culture opportunities, enhance community spirit, encourage active participation along with community enhancement projects.

The County's Community Enhancement Funding enables recreation and ongoing partnerships throughout the region, supporting access for residents to recreational facility services and programs. This funding is awarded through community grants and operational and capital assistance within the 2024 budget.

The funding approvals were as follows:

Operational Funding:

- Alcurve Community Recreation Centre: \$7,000
- Blackfoot Community Hall: \$7,000
- Blackfoot Lions Club: \$3,000
- Blackfoot & District Golden Slippers Association: \$2,600
- Bowtell Community Association: \$2,500
- Buffalo Coulee Community Hall: \$2,500
- Clandonald & District Agricultural Society: \$7,000
- Clandonald & District Recreation Association: \$8,000
- Clandonald Friendship Club: \$2,600
- Dewberry Hall Society: \$8,000
- Dewberry Chuckwagon Racing Heritage Society: \$8,000
- Dewberry & District Agricultural Society: \$40,000
- Dewberry & District Senior Citizens Society: \$2,600
- Dewberry Valley Museum Society: \$3,400
- Fidelity National Hall: \$700
- Golden Valley Community Association: \$2,500
- Islay Community Association: \$7,000
- Islay Curling Club: \$9,000
- Jubilee Park Reunion Hall & Campground: \$5,500
- Kitscoty & District Agricultural Society – Arena Board: \$40,000
- Kitscoty & District Agricultural Society – Community Hall: \$10,000
- Kitscoty & District Community & Seniors Association: \$2,600
- Kitscoty Golf Club: \$6,500
- Kitscoty Community Curling Association: \$13,500
- Kitscoty Minor Ball Association: \$2,800
- Landonville Community Association: \$2,500
- Lea Park Rodeo Association: \$8,000
- Lea Park Golf Club: \$6,500



- Marwayne Arena Board: \$40,000
- Marwayne Minor Ball Association: \$2,800
- Marwayne Community Hall: \$10,000
- Marwayne Curling Club: \$13,500
- Mount Joy Snow Resort: \$15,000
- McLaughlin Improvement Association: \$2,500
- Paradise Valley & District Agricultural Society: \$52,100
- Paradise Valley & District Museum Society: \$3,400
- Paradise Valley & District Senior Citizens Centre: \$2,600
- Paradise Valley Memorial Hall: \$7,000
- Rivercourse Recreation Society: \$4,200
- Riverton Community Association: \$700
- Streamstown Community Club: \$2,500
- Tolland Community Centre Association: \$700
- Tulliby Lake & District Agricultural Society: \$7,000

Capital Funding:

- Lea Park Rodeo Association: \$50,000

Community Grants:

- Dewberry & District Agricultural Society: \$1,600
- Dewberry Hall Society: \$2,000
- Islay Comfort Fund: \$750
- Paradise Valley & District Agricultural Society: \$2,000
- Paradise Valley & District Museum Society: \$1,400
- Marwayne Agricultural Society: \$ 2,000
- Vermilion Vipers Swim Club: \$1,000

Details regarding the approved requests is available within the Council agendas and minutes on the County website. More information on the County's funding programs can be found on the County website under Planning & Community Services.



Division 2 Councillor, Dale Swyripa, presents the Kitscoty Golf Club with their 2024 Community Enhancement Funding



Reeve, Marty Baker, presents the Paradise Valley Agriculture Society with their 2024 Community Enhancement Funding



Division 6 Councillor, Clinton Murray, presents the Lea Park Rodeo Association with their 2024 Community Enhancement Funding



Reeve, Marty Baker, presents the Paradise Valley Museum Society with their 2024 Community Enhancement Funding



Division 2 Councillor, Dale Swyripa, presents the Kitscoty Curling Club with their 2024 Community Enhancement Funding



Division 6 Councillor, Clinton Murray, presents the Marwayne Curling Club with their 2024 Community Enhancement Funding



Reeve, Marty Baker, presents the Paradise Valley Memorial Hall with their 2024 Community Enhancement Funding



Division 6 Councillor, Clinton Murray, presents the Marwayne Arena with their 2024 Community Enhancement Funding



Division 6 Councillor, Clinton Murray, presents the Marwayne Agricultural Society with their 2024 Community Event Funding



Reeve, Marty Baker, presents Mount Joy Snow Resort with their 2024 Community Enhancement Funding



Division 2 Councillor Dale Swrypa, presents the Kitscoty Community & Senior Center with their 2024 Community Enhancement Funding



Division 5 Councillor, Jason Stelmaschuk, presents the Blackfoot Community Hall with their 2024 Community Enhancement Funding



Division 5 Councillor, Jason Stelmaschuk, presents the Blackfoot Lions Club with their 2024 Community Enhancement Funding



Reeve, Marty Baker, presents Dewberry Hall Society with their 2024 Community Enhancement Funding



Reeve, Marty Baker, presents Dewberry Agricultural Society with their 2024 Community Enhancement Funding



Division 6 Councillor, Clinton Murray, presents the Lea Park Jubilee Campground & Hall with their 2024 Community Enhancement Funding



The County of Vermilion River Council presents the Lea Park Rodeo Association with their Special Capital Funding for facility upgrades



377, rue Bank Street
Ottawa, Ontario K2P 1Y3
tel./tél. 613 236 7238
fax/télé. 613 563 7861
www.cupw-sttp.org



CUPW respectfully acknowledges this office is located on the traditional unceded territory of the Anishinaabeg People.
Le STTP reconnaît, en tout respect, que son bureau est situé sur le territoire traditionnel et non cédé des peuples anishinaabés.

BY EMAIL AND MAIL

January 16, 2025

Christopher Neureuter, Mayor
Village of Marwayne
PO Box 113
Marwayne, AB T0B 2X0

RECEIVED

FEB 04 2025

Dear Christopher Neureuter:

RE: Industrial Inquiry Commission Reviewing Canada Post

As you may know, the Canada Industrial Relations Board, as instructed by the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission led by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

The Commission has been tasked with reviewing the obstacles to negotiated collective agreements, as well as making recommendations about the future structure of Canada Post. The Commission has until May 15, 2025, to submit its final report to the government.

While time is extremely short, the good news is that there is an opportunity for you to make a submission as part of the Commission's public review. CUPW would like to ensure that the views of municipalities are considered. Therefore, if at all possible, we would like you to provide input to the Commission.

During the last public review on the mandate of Canada Post in 2016, the active engagement of municipalities was critical in the decision to maintain door-to-door delivery and immediately stop the further rollout of community mailboxes. However, there is nothing to stop the Commission from making recommendations to bring that back or to suggest other cutbacks.

We have enclosed a sample resolution that your municipality can adopt about making a submission to the Commission, expanding services at the public post office, and the need for more robust public stakeholder consultation. We have also included a document with some suggested themes to consider for your written submission. If you can, please let us know if you plan to participate, pass a resolution, and can send us copies of the materials you submit.

Upcoming Federal Election

We also find ourselves in a period of federal political uncertainty, with the possibility of a federal election only months away. This will raise public discussion and debates on many issues affecting the public and all municipalities.

In all likelihood, it will be the next federal government that will determine what will be done with the Commission's report.



-2-

In the run-up to the federal election, we urge you to question the political parties on their intentions for Canada Post, and insist they make clear their public commitments regarding the following issues:

- Preserving our universal and public postal service;
- Maintaining the moratorium on post office closures;
- Maintaining door-to-door mail delivery; and,
- Establishing postal banking to offset the loss of financial services in many communities.

Thank you very much for considering our request. There's a lot at stake and we appreciate anything you can do to help. CUPW is confident that we can build on our past success and convince the Commission to recommend against service cuts, to maintain good jobs in our communities, expand services that generate additional revenues to keep Canada Post self-sustaining and allow us to build a universal, affordable and green public postal system for future generations.

For more information, please visit deliveringcommunitypower.ca or contact Brigitte Klassen at bklassen@cupw-sttp.org.

Sincerely,



Jan Simpson
National President

Encl.

c.c. National Executive Committee, Regional Executive Committees, Regional and National Union Representatives, CUPW Locals, Specialists





377, rue Bank Street
 Ottawa, Ontario K2P 1Y3
 tel./tél. 613 236 7238
 fax/télé. 613 563 7861
 www.cupw-sttp.org



CUPW respectfully acknowledges this office is located on the traditional unceded territory of the Anishinaabeg People.

Le STTP reconnaît, en tout respect, que son bureau est situé sur le territoire traditionnel et non cédé des peuples anishinaabés.

Canada Post is Under Review through Section 108 of the *Canada Labour Code*

As you may know, the Minister of Labour, Steven MacKinnon, ordered the resumption of mail service at Canada Post just before the holiday break, ordering CUPW members to return to work under Section 107 of the *Canada Labour Code*. What many do not know is that under Section 108, he also created an Industrial Inquiry Commission lead by William Kaplan that will work with CUPW and Canada Post to examine the future of the public post office with a very broad scope.

It will review Canada Post's financial situation, the possible diversification or alteration of delivery models, Canada Post's viability as it is currently configured, as well as bargaining issues, including full-time employment, health and safety and job security and produce a report not later than May 15, 2025. Accordingly, Kaplan's "recommendations may include amendments to the collective agreement, and any other changes to be implemented, including the structures, rights and responsibilities of the parties in the collective bargaining process."

The Commission is Seeking Input

We have an incredibly short timeline to follow. Hearings will begin January 27 with statements from both CUPW and Canada Post. The good news is that there is an opportunity for third parties to send in a written submission to the Commission as part of its public review. CUPW and Canada Post must have their bilingual submissions in to the commission by end of day Monday, January 20. We do not have a date or mechanism yet for third-party submissions, but it could be very soon. CUPW would like to ensure that the views of community groups, municipalities, allied organizations and labour are also considered. Therefore, if at all possible, we would like you to provide input to the Commission.

Please let us know if you will be making a submission. Please contact Brigitte Klassen at bklassen@cupw-sttp.org, so we can provide you with more details on how to send it to the Commission as soon as we have more information.

As time is of the essence and to help get you started on your submission, here are some suggested themes to consider that are important supplements to CUPW's bargaining demands.

- Keep Canada Post a Public Service
- Maintain universal service at a uniform price
- Expanded services to diversify and generate new revenue streams, no service cuts
 - add financial services
 - maintain the moratorium on post office closures to enable community hubs (meeting spaces, sales of local crafts, community gardens, government services for all levels of government)
 - maintain door-to-door delivery and increase where financially viable
- Major changes to Canada Post should not be made without full public consultation conducted through a mandate review involving all stakeholders

Keep Canada Post a Public Service

The Commission will examine the financial situation at Canada Post. Currently, the Crown Corporation is required only to be self-sufficient. It is completely user-funded and does not rely on taxpayer dollars. Canada Post still tends to prioritize major, high-profit customers over the public and providing a public service. Canada Post must not lose sight of its public interest objectives.

Major changes to Canada Post and the *Canadian Postal Service Charter* should not be made without full public consultation and hearings conducted through a mandate review involving all stakeholders. There is simply not enough time to do this under the Labour Minister's *Canada Labour Code* Section 108 order.

Maintain universal service at a uniform price

There have also been calls in the media and by various think tanks to privatize or deregulate Canada Post with little regard for the impact on public service or working conditions. Though transaction mail has been in decline, there are still over 2 billion letters delivered every year to an increasing number of addresses. Canada Post has an exclusive privilege (a monopoly) to handle letters so that it is able to generate enough money to provide affordable postal service to everyone, no matter where they live, be it a large urban centre or a rural or isolated community. There is no comparison in the world of a deregulated or privatized post office that serves anything near Canada's vast size and geography.

It will become increasingly difficult for our public post office to provide universal postal service if the exclusive privilege is eroded or eliminated. The exclusive privilege funds its universality. If parts of the service are deregulated or privatized, competitors will leave it to Canada Post alone to provide increasingly expensive delivery service to rural and remote communities, while they compete in profitable urban areas.

Providing Canada Post with an exclusive privilege to handle addressed letters is a form of regulation. Reducing or eliminating this privilege is deregulation. We have this regulation for a reason.

Expanded services to diversify and generate new revenue streams, no service cuts

For years, CUPW has been advocating for new and expanded services to help diversify and create new revenue streams as a direct means to handling decline in letter volumes. Many of these services, such as postal banking, already exist in many other post offices around the world and they generate significant revenue. Around the world, more than 1.2 billion people hold postal bank accounts.

Providing new services through the existing corporate retail network ensures that good jobs remain for workers and their families in the communities in which they live.

Financial Services

Given Canada Post's vast retail network, postal banking would offer in-community service for those who are underbanked or who have had their financial institutions close and leave town. Today, there are many rural communities with post offices, but no banks or credit unions. Very few Indigenous communities are served by local bank branches. Hundreds of thousands of low-income Canadians don't have bank

accounts at all, and almost 2 million Canadians rely on predatory payday lenders for basic financial services.

Postal banking is relatively straightforward. Like commercial banks, post offices would provide everyday financial services like chequing and savings accounts, loans and insurance. Postal banking could also be used to deliver government loans, grants and subsidies to boost renewable energy projects and energy-saving retrofits.

In many countries, postal banking is also mandated to provide financial access for all citizens and to play a role in addressing social inequalities. Postal banking could provide reliable financial services that everyone needs at affordable rates.

Community Hubs and Moratorium on Post Office Closures

We have also advocated community hubs (provide government services for all levels of government, meeting space, sales of local crafts, community gardens) and EV charging stations.

One of Canada Post's demands during Negotiations was to have the *flexibility* to close more than 130 of the 493 corporate Retail Post Offices that are protected under the current CUPW-Canada Post Urban Postal Operations collective agreement. These are post offices that are run by Canada Post and are not franchises located inside another host business.

While about three-quarters of these are also covered by an additional 1994 moratorium on closures, for those that are not, they could end up being privatized or disappear altogether if we lose this contract language. Residents may then have to travel further for their postal needs. No franchise host business is going to give up retail space for community hubs, nor parking space for charging stations that generate revenue for Canada Post. Longstanding, good-paying, full-time jobs in our communities could be replaced with low-wage, part-time work.

You can find a list of the post offices under the moratorium and how they are protected here: <https://www.tpsgc-pwgsc.gc.ca/examendepostescanada-canadapostreview/rapport-report/bureaux-outlets-eng.html>

Senior Check-Ins

We have proposed creating a senior check-in service as well. Senior check-ins could bring peace of mind to loved ones and relatives who don't live nearby. Japan, France and Jersey in the British Isles currently offer effective and successful senior check-in services through their national postal services. Door-to-door postal workers are already watchful for signs that something isn't quite right. They could be allotted extra time on their routes to simply check in on seniors or people with mobility issues who sign up for the service to make sure everything is okay and deliver peace of mind.

Find out more about our service expansion proposals at <https://www.deliveringcommunitypower.ca>



Canada Post and the Industrial Inquiry Commission

Whereas the Canada Industrial Relations Board, as instructed by the Federal Minister of Labour, Steven MacKinnon, ordered the end to the postal strike and the resumption of mail service at Canada Post on December 17, 2024, under Section 107 of the *Canada Labour Code*.

Whereas the Federal Minister of Labour, Steven MacKinnon, created an *Industrial Inquiry Commission* under Section 108 of *Canada Labour Code*, led by William Kaplan, that will work with the Canadian Union of Postal Workers (CUPW) and Canada Post to examine the future of the public post office, including possible changes to the *Canadian Postal Service Charter*.

Whereas Canada Post is, first and foremost, a public service.

Whereas the *Commission* has been tasked with reviewing the obstacles to negotiated collective agreements between CUPW and Canada Post, the financial situation of Canada Post, Canada Post's expressed need to diversify and/or alter its delivery models in the face of current business demands, the viability of the business as it is currently configured, CUPW's negotiated commitments to job security, full-time employment, and the need to protect the health and safety of workers.

Whereas the *Commission* only has until May 15, 2025, to submit its final report to the government and make recommendations about the future structure of Canada Post.

Whereas while there is room for written input, the *Commission* process is not widely publicized, nor equivalent to a full and thorough public service review of Canada Post's mandate allowing for all stakeholder input, as has been undertaken by previous governments.

Whereas it will be crucial for the *Commission* to hear our views on key issues, including maintaining Canada Post as a public service, the importance of maintaining the moratorium on post office closures, improving the *Canadian Postal Service Charter*, home mail delivery, parcel delivery, keeping daily delivery, adding postal banking, greening Canada Post, EV charging stations, food delivery, improving delivery to rural, remote and Indigenous communities, and developing services to assist people with disabilities and help older Canadians to remain in their homes for as long as possible – and at the same time, helping to ensure Canada Post's financial self-sustainability.

Therefore, be it resolved that (name of municipality) provide input to the *Commission* in the form of a written submission.

Therefore, be it resolved that (name of municipality) will write the Federal Minister of Labour, Steven MacKinnon, and the Federal Minister of Public Services and Procurement of Canada, Jean-Yves Duclos, who is responsible for Canada Post, to demand that no changes be made to the *Canada Post Corporation Act*, Canada Post's mandate or the *Canadian Postal Service Charter* without a full, thorough, public review of Canada Post, including public hearings, with all key stakeholders, in every region of Canada.

PLEASE SEE THE MAILING INFORMATION FOR RESOLUTIONS ON REVERSE SIDE

MAILING INFORMATION

1) Please send your resolution to the Commission:

- We do not have a mailing address at this time. As we understand it, this is the email address that will collect the documents on behalf of the Commission:
edsc.edi-iic.esdc@labour-travail.gc.ca

2) Please send your resolution to the Ministers responsible for Labour and Canada Post, and your Member of Parliament:

- Steven MacKinnon, Federal Minister of Labour, House of Commons, Ottawa, Ontario, K1A 0A6
- Jean-Yves Duclos, Federal Minister of Public Services and Procurement of Canada, House of Commons, Ottawa, Ontario, K1A 0A6
- Your Member of Parliament

Note: Mail may be sent postage-free to any member of Parliament. You can get your MP's name, phone number and address by going to the Parliament of Canada website at <https://www.ourcommons.ca/Members/en>

3) Please send copies of your resolution to:

- Jan Simpson, President, Canadian Union of Postal Workers, 377 Bank Street, Ottawa, Ontario, K2P 1Y3
- Rebecca Bligh, President, Federation of Canadian Municipalities, 24 Clarence St, Ottawa, Ontario K1N 5P3

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ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister
MLA, Calgary-Hays*

AR117690

February 13, 2025

Dear Chief Elected Official:

Joint use and planning agreements (JUPAs) between municipalities and school boards operating within municipal boundaries enable the integrated and long-term planning and use of school sites on municipal reserve, school reserve, and municipal and school reserve lands.

On June 10, 2020, Section 670.1 of the *Municipal Government Act* was proclaimed, setting the deadline for municipalities to complete these agreements with the applicable school boards to June 10, 2023. A two-year extension was granted to June 10, 2025, via Ministerial Order No. MSD:013/23.

The ministries of Municipal Affairs and Education have heard from municipalities and school boards about the challenges of meeting this year's deadline. My colleague, the Honourable Demetrios Nicolaides, Minister of Education, and I have agreed to extend the deadline for municipalities and school boards by one year, to June 10, 2026, to provide sufficient time to complete these agreements. As a result, Ministerial Order MSD:013/23 is rescinded and Ministerial Order No. MSD:004/25 is now in effect. Please find attached a copy of the new Ministerial Order.

Municipal Affairs advisory staff can provide additional supports to municipalities to assist with the development of these agreements. Questions regarding JUPAs can be directed to a planning advisor at ma.advisory@gov.ab.ca, or call toll-free by first dialing 310-0000, then 780-427-2225. Should municipalities require support to mediate discussions with school boards, please email municipalcollaboration@gov.ab.ca, or call the number above for more information.

Sincerely,

Ric Mclver
Minister

Attachment: Ministerial Order No. MSD:004/25

cc: Honourable Demetrios Nicolaides, Minister of Education

320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

Classification: Public



ALBERTA

MUNICIPAL AFFAIRS

Office of the Minister
MLA, Calgary-Hays

AR117411

February 4, 2025

Dear Chief Elected Official or Library Board Chair:

I am pleased to invite your municipality or library board to provide submissions for the 2025 Minister's Awards for Municipal and Public Library Excellence (MAMPLE). This program recognizes excellence in municipal government initiatives and provision of library services and promotes knowledge-sharing to build capacity. These awards offer an opportunity to recognize the truly great work happening in communities across Alberta.

For the 2025 program, we have introduced modest changes to align with current priorities and enhance the recognition of successful initiatives that can be shared across the province. The updated program now features four municipal and two library award categories. For each municipal category, one award will be given for municipalities with populations under 10,000, and one for municipalities with populations over 10,000. For each library category, two awards will be given to library boards serving populations under 10,000, and two for library boards serving populations over 10,000.

Submissions will be accepted in the following categories:

- **Building Economic Strength (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - building the economic capacity and/or resiliency of the community; and/or
 - improving the attractiveness of the community to businesses, investors, and visitors.
- **Enhancing Community Engagement or Livability (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - increasing accessibility of community services;
 - fostering inclusive and welcoming communities;
 - improving engagement opportunities for community members; and/or
 - strengthening wellness and safety responsiveness.
- **Partnership (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - enabling a local or regional partnership* that achieves results that could not have been accomplished by the municipality alone;
 - generating lasting relationships between partners; and/or
 - leveraging unique skill sets or resources of each partner.
 - *Partners may include municipalities, businesses, First Nations, non-profit organizations, community groups, and other orders of government.

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320 Legislature Building, 10800 - 97 Avenue, Edmonton, Alberta T5K 2B6 Canada Telephone 780-427-3744 Fax 780-422-9550

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- **Red Tape Reduction or Service Delivery Enhancement (open to all municipalities)**
Awarded for an initiative that exemplifies:
 - improving upon or presenting a new approach to how a municipality can deliver a program or service;
 - streamlining processes and reducing administrative requirements, leading to more efficient service delivery;
 - saving time, money, and/or resources by implementing practices that enhance operational effectiveness;
 - reducing regulatory, policy, or procedural requirements to simplify access to municipal services for residents and businesses; and/or
 - promoting transparency and accountability in municipal operations, fostering trust within the community.

- **Public Library Services (open to all library boards, serving a population of under 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

- **Public Library Services (open to all library boards, serving a population of over 10,000)**
Awarded for an initiative that exemplifies:
 - demonstrating responsiveness to community need(s); and
 - providing direct benefit to the public.

Details regarding eligibility and submission requirements are available on the Minister's Awards for Municipal and Public Library Excellence webpage at www.alberta.ca/ministers-awards-for-municipal-excellence.aspx or on the submission form. **The deadline for submissions is March 31, 2025.**

Questions about the program from municipalities can be sent to municipalexcellence@gov.ab.ca or program advisors may be reached at 780-427-2225 (toll-free by first dialing 310-0000).

Questions about the program from library boards can be sent to libraries@gov.ab.ca or program advisors can be reached at 780-427-4871 (toll-free by first dialing 310-0000).

I encourage you to share your success stories, and I look forward to celebrating these successes with your communities.

Sincerely,



Ric Mclver
Minister

Classification: Public