



# Village of Marwayne

## Agenda

Regular Village Council Meeting  
Monday, March 17, 2025 @ 7:00 PM  
ATB Financial Boardroom

---

	Page
1 CALL TO ORDER	
2 ADDITIONS	
3 ADOPTION OF AGENDA	
3.1 March 17th, 2025 Regular Village Council Meeting	
<b>Be it resolved that the March 17th, 2025 Regular Village Council Meeting Agenda be approved as presented.</b>	
4 ADOPTION OF MINUTES	
4.1 February 24th, 2025 Regular Village Council Meeting	4 - 8
<b>Be it resolved that the February 24th, 2025 Regular Village Council Meeting Minutes be approved as presented.</b>	
5 PUBLIC HEARING/DELEGATIONS	
5.1 7:00PM Yolanda Oberhofer, Marwayne Agricultural Society President re: Arena and Curling Rink Project Update	
5.2 7:30PM Jeff Alliston from Metrix Group LLP re: 2024 Audited Financial Statements	9 - 32
<b>Be it resolved that the 2024 Audited Financial Statements be approved as presented.</b>	
6 KEY STRATEGY: ADDRESSING SERVICE NEEDS	
6.1 Public Works Foreman & Water Operator Reports	33 - 35
<b>Be it resolved that the Public Works Foreman Report be received as information.</b>	
7 KEY STRATEGY: SAFE & CARING COMMUNITY	
7.1 RCMP Crime Statistics	36 - 45
<b>Be it resolved that the RCMP Quarterly Crime Statistics be received as information.</b>	
8 KEY STRATEGY: PLANNING FOR GROWTH & CHANGE	

8.1	Asset Management Data Extraction and Collection Proposal	46 - 56
	<b>Be it resolved that the Asset Management Data Extraction and Collection Proposal by Bar Engineering be included in the 2025 budget at a cost of \$18,900.00 plus GST.</b>	
9	KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE	
9.1	Appointment of Returning Officer for 2025 General Municipal Election	
	<b>Be it resolved that Motion #2024-12-05 be rescinded and that the Village of Marwayne appoint Shannon Kennedy as the Returning Officer for the 2025 General Municipal Election.</b>	
9.2	2025 Councillor Orientation	57 - 59
	<b>Be it resolved that the Village of Marwayne participate in the Councillor Orientation offering with the County of Vermilion River tentatively scheduled for October 30th, 2025.</b>	
9.3	2025 Council Meeting Calendar	60
	<b>Be it resolved that the October 20th, 2025 Regular Village Council Meeting be rescheduled to Monday October 27th, 2025 as a result of the General Municipal Election.</b>	
10	ADMINISTRATIVE REPORTS	
10.1	Councillor Reports	61 - 62
	<b>Be it resolved that the following Councillor Reports be received as information:</b>	
	<ul style="list-style-type: none"> <li>• <b>November 2024 Marwayne Library Board Meeting Minutes</b></li> </ul>	
10.2	Chief Administrative Officer Report	63
	<b>Be it resolved that the Chief Administrative Officer Report be received as information.</b>	
11	FINANCIAL	
11.1	Cheque Distribution Report	64 - 66
	<b>Be it resolved that the Accounts Payable Invoices being over \$5,000.00 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices being less than \$5,000.00 but within budget be received as information.</b>	
11.2	Bank Reconciliation Report	67 - 68
	<b>Be it resolved that the February 2025 Bank Reconciliation Report be</b>	

**received as information.**

11.3 Monthly Utility Bill Report

69

**Be it resolved that the February 2025 Monthly Utility Bill Report be received as information.**

12 CORRESPONDENCE

12.1 Letters

70 - 71

**Be it resolved that the following correspondence be received as information:**

- **Letter from the Minister of Municipal Affairs re: Alberta Community Partnership Grant for Regional Emergency Management Collective Project**

13 CLOSED SESSION - CONFIDENTIAL

13.1 FOIP Section 17 - Advice from Officials - Disclosure harmful to personal privacy

14 NEXT MEETING

14.1 April 28th, 2025 Regular Village Council Meeting at the ATB Financial Boardroom

15 ADJOURNMENT



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

## **Minutes of the Regular Meeting of the Council of the Village of Marwayne**

In the Province of Alberta, held on Monday February 24<sup>th</sup>, 2025  
Commencing at 7:00 PM in the ATB Financial Boardroom

### **PRESENT**

Mayor Chris Neureuter  
Deputy Mayor Ashley Rainey  
Councillor Roger Parkyn  
Chief Administrative Officer Shannon Harrower

### **1. CALL TO ORDER**

Mayor C. Neureuter called the February 24<sup>th</sup>, 2025 Village of Marwayne Council Meeting to order at 6:59 p.m. with all members in attendance.

### **2. ADOPTION OF AGENDA**

#### **February 24<sup>th</sup>, 2025 Council Meeting Agenda**

**2025-02-01**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the February 24<sup>th</sup>, 2025 Village Council Meeting Agenda be approved with the following additions as presented:

- Motorized Vehicles on Walking Paths

**CARRIED**

### **3. ADOPTION OF MINUTES**

#### **January 20<sup>th</sup>, 2025 Council Meeting Minutes**

**2025-02-02**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the January 20<sup>th</sup>, 2025 Village of Marwayne Council Meeting Minutes be approved as presented.

**CARRIED**

### **4. BUSINESS ARISING FROM PRIOR MEETINGS**

#### **ATB Financial Credit Card for Protective Services**

**2025-02-03**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne approve the issuance of a credit card through ATB Financial for Marwayne Fire & Rescue with a limit of \$5000.00.

**CARRIED**

### **5. KEY STRATEGY: ADDRESSING SERVICE NEEDS**

#### **Public Works & Utilities Reports**

**2025-02-04**

**Moved By Councillor R. Parkyn**

Be it resolved that the Public Works & Utilities Reports be received as information.

**CARRIED**



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

**6. KEY STRATEGY: SAFE & CARING COMMUNITY**

**Amendment to the Animal Control Bylaw No. 604-25**

**2025-02-05**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give first reading to Bylaw No. 604-25, a bylaw to amend the Animal Control Bylaw No. 557-17.

**CARRIED**

**2025-02-06**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne give second reading to Bylaw No. 604-25, a bylaw to amend the Fees and Charges Bylaw No. 557-17.

**CARRIED**

**Mayor C. Neureuter stepped down from the Role of Chair and Deputy Mayor A. Rainey assumed the role of Chair.**

**2025-02-07**

**Moved By Mayor C. Neureuter**

Be it resolved that the Village of Marwayne introduce for third reading Bylaw No. 604-25, a bylaw to amend the Fees and Charges Bylaw No. 557-17.

**CARRIED**

**Mayor C. Neureuter reassumed the role of Chair.**

**2025-02-08**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne give third and final reading to Bylaw No. 604-25, a bylaw to amend the Fees and Charges Bylaw No. 557-17.

**CARRIED**

**Lemonade Day 2025**

**2025-02-09**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne participate in the 2025 Lemonade day at a cost of \$500.00.

**CARRIED**

**7. KEY STRATEGY: PURSUING OPERATIONAL & ORGANIZATIONAL EXCELLENCE**

**Asset Retirement Obligations Policy FN 25**

**2025-02-10**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Asset Retirement Obligations Policy FN 25 be approved as presented.

**CARRIED**

**8. ADMINISTRATIVE REPORTS**

**Councillor Reports**

**2025-02-11**

**Moved By Councillor R. Parkyn**

Be it resolved that the following Councillor Reports be received as information:

- Vermilion River Regional Waste Management Services Commission
- Lloydminster and Region Housing Group
- Marwayne Library Board
- East Central 911 Call Answer Society



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

Be it further resolved that the Village of Marwayne reappoint Eileen Hines to the Marwayne Public Library board effective February 24<sup>th</sup>, 2025 for a three year consecutive term.

**CARRIED**

**Chief Administrative Officer Report**

**2025-02-12**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Chief Administrative Officer Report be received as information.

**CARRIED**

**9. FINANCIAL**

**Cheque Distribution Reports**

**2025-02-13**

**Moved By Councillor R. Parkyn**

Be it resolved that the Accounts Payable Invoices being over \$5,000 but within budget be approved and authorized to be paid as presented. Be it further resolved that the Accounts Payable Invoices and Credit Card Expenses being less than \$5000 but within budget be received as information.

**CARRIED**

**Bank Reconciliation Report**

**2025-02-14**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the January 2025 Bank Reconciliation Report be received as information.

**CARRIED**

**Monthly Utility Bill Report**

**2025-02-15**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the January 2025 Monthly Utility Report be received as information.

**CARRIED**

**10. CORRESPONDENCE**

**Joint Election Agreement**

**2025-02-16**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne enter into a Joint Election Agreement with Buffalo Trail Public Schools for the 2025 election.

**CARRIED**

**Border Paws Animal Shelter Fee Structure Amendment**

**2025-02-17**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne remit standard intake fees for animals surrendered to Border Paws Animal Shelter on a case-by-case basis, space permitting.

**CARRIED**



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

**Letters**

**2025-02-18**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the following letters be received as information:

- January 20<sup>th</sup>, 2025 Letter from Minister McIver re: ACP Grant Application
- 2024 County of Vermilion River Community Enhancement Funding Overview
- February 4<sup>th</sup>, 2025 Canada Post Review Request
- February 13<sup>th</sup>, 2025 Letter from Minister McIver re: Joint Use Planning Agreements
- February 4<sup>th</sup>, 2025 Letter from Minister McIver re: Minister's Awards for Municipal and Public Excellence

**CARRIED**

**11. CONFIDENTIAL – CLOSED SESSION**

**2025-02-19**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne move to a closed session at 8:18 p.m. with all members in attendance.

**CARRIED**

**FOIP SECTION 17 – Disclosure Harmful to personal privacy – Advice from Officials**

**FOIP SECTION 16 – Disclosure harmful to business interests of a third party – Land Matter**

**2025-02-20**

**Moved By Deputy Mayor A. Rainey**

Be it resolved that the Village of Marwayne revert to an open session at 8:33 p.m. with all members in attendance.

**CARRIED**

**2025-02-21**

**Moved By Councillor R. Parkyn**

Be it resolved that the Village of Marwayne uphold Municipal Bylaw Tag #2025-01 as issued.

**CARRIED**

**12. NEXT MEETING**

**March 17<sup>th</sup>, 2025 at the ATB Financial Boardroom**

**13. ADJOURNMENT**

Being that the February 24<sup>th</sup>, 2025 Council Meeting agenda matters for the Village of Marwayne have concluded, the meeting adjourned at 8:34 p.m.



210 2<sup>nd</sup> Avenue South, Box 113  
Marwayne AB T0B 2X0  
P: 780-847-3962 F: 780-847-3324  
E: [admin@marwayne.ca](mailto:admin@marwayne.ca) W: [www.marwayne.ca](http://www.marwayne.ca)

---

**Approved this 17<sup>th</sup> day of March 2025.**

\_\_\_\_\_  
Chris Neureuter, Mayor

\_\_\_\_\_  
Shannon Harrower, CAO



**DRAFT**

**VILLAGE OF MARWAYNE  
Financial Statements  
For The Year Ended December 31, 2024**

---

**MANAGEMENT'S RESPONSIBILITY FOR FINANCIAL REPORTING**

---

The financial statements of the Village of Marwayne have been prepared in accordance with Canadian public sector accounting standards. When alternative accounting methods exist, management has chosen those it deems most appropriate in the circumstances. These statements include certain amounts based on management's estimates and judgments. Management has determined such amounts based on a reasonable basis in order to ensure that the financial statements are presented fairly in all material respects.

The integrity and reliability of the Village of Marwayne's reporting systems are achieved through the use of formal policies and procedures, the careful selection of employees and an appropriate division of responsibilities. These systems are designed to provide reasonable assurance that the financial information is reliable and accurate.

The elected Mayor and Council of the Village of Marwayne are composed entirely of individuals who are neither management nor employees of the Village. The Mayor and Council have the responsibility of meeting with management and the external auditors to discuss the internal controls over the financial reporting process, auditing matters, and financial reporting issues. The Mayor and Council are also responsible for the appointment of the Village's external auditors.

Metrix Group LLP, Chartered Professional Accountants, have been appointed by the Village's Council to express an opinion on the Village's financial statements and report directly to them. The external auditors have full and free access to and meet periodically and separately with both the Mayor and Council and management to discuss their audit findings.

---

Ms. Shannon Harrower, CLGM  
Chief Administrative Officer

Marwayne, Alberta  
March 17, 2025



---

**INDEPENDENT AUDITORS' REPORT**

---

To the Mayor and Council of the Village of Marwayne

*Opinion*

We have audited the financial statements of Village of Marwayne (the "Village"), which comprise the statement of financial position as at December 31, 2024, and the statements of operations and accumulated surplus, changes in net financial assets and cash flows for the year then ended, and notes to the financial statements, including a summary of significant accounting policies.

In our opinion, the accompanying financial statements present fairly, in all material respects, the financial position of the Village as at December 31, 2024, and the results of its operations and cash flows for the year then ended in accordance with Canadian public sector accounting standards.

*Basis for Opinion*

We conducted our audit in accordance with Canadian generally accepted auditing standards. Our responsibilities under those standards are further described in the *Auditors' Responsibilities for the Audit of the Financial Statements* section of our report. We are independent of the Village in accordance with ethical requirements that are relevant to our audit of the financial statements in Canada, and we have fulfilled our other ethical responsibilities in accordance with these requirements. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our opinion.

*Responsibilities of Management and Those Charged with Governance for the Financial Statements*

Management is responsible for the preparation and fair presentation of the financial statements in accordance with Canadian public sector accounting standards, and for such internal control as management determines is necessary to enable the preparation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is responsible for assessing the Village's ability to continue as a going concern, disclosing, as applicable, matters related to going concern and using the going concern basis of accounting unless management either intends to liquidate the Village or to cease operations, or has no realistic alternative but to do so.

Those charged with governance are responsible for overseeing the Village's financial reporting process.

*Auditors' Responsibilities for the Audit of the Financial Statements*

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditors' report that includes our opinion. Reasonable assurance is a high level of assurance, but is not a guarantee that an audit conducted in accordance with Canadian generally accepted auditing standards will always detect a material misstatement when it exists. Misstatements can arise from fraud or error and are considered material if, individually or in the aggregate, they could reasonably be expected to influence the economic decisions of users taken on the basis of these financial statements.

(continues)

**EDMONTON**

12840 ST. ALBERT TRAIL EDMONTON, AB T5L 4H6 | T: 780.489.9606 F: 780.484.9689 | [METRIXGROUP.CA](http://METRIXGROUP.CA)



Independent Auditors' Report to the Mayor and Council of the Village of Marwayne *(continued)*

As part of an audit in accordance with Canadian generally accepted auditing standards, we exercise professional judgment and maintain professional skepticism throughout the audit. We also:

- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, design and perform audit procedures responsive to those risks, and obtain audit evidence that is sufficient and appropriate to provide a basis for our opinion. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Village's internal control.
- Evaluate the appropriateness of accounting policies used and the reasonableness of accounting estimates and related disclosures made by management.
- Conclude on the appropriateness of management's use of the going concern basis of accounting and, based on the audit evidence obtained, whether a material uncertainty exists related to events or conditions that may cast significant doubt on the Village's ability to continue as a going concern. If we conclude that a material uncertainty exists, we are required to draw attention in our auditors' report to the related disclosures in the financial statements or, if such disclosures are inadequate, to modify our opinion. Our conclusions are based on the audit evidence obtained up to the date of our auditors' report. However, future events or conditions may cause the Village to cease to continue as a going concern.
- Evaluate the overall presentation, structure and content of the financial statements, including the disclosures, and whether the financial statements represent the underlying transactions and events in a manner that achieves fair presentation.

We communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit and significant audit findings, including any significant deficiencies in internal control that we identify during our audit.

Chartered Professional Accountants

Edmonton, Alberta  
March 17, 2025

**VILLAGE OF MARWAYNE**  
**Statement of Financial Position**  
**As at December 31, 2024**

	2024	2023
<b>FINANCIAL ASSETS</b>		
Cash and temporary investments (Note 2)	\$ 2,812,655	\$ 3,063,921
Taxes and grants in place of taxes receivable (Note 3)	88,379	86,736
Trade, utilities and grants receivable (Note 4)	532,724	197,584
Land held for resale	222,353	222,353
Investments	6	6
	<u>3,656,117</u>	<u>3,570,600</u>
<b>LIABILITIES</b>		
Accounts payable and accrued liabilities (Note 5)	147,770	131,909
Deferred revenue (Note 6)	87,372	73,196
Long term debt (Note 7)	853,007	937,664
Asset retirement obligations (Note 9)	132,025	127,857
	<u>1,220,174</u>	<u>1,270,626</u>
<b>NET FINANCIAL ASSETS</b>	<u>2,435,943</u>	<u>2,299,974</u>
<b>NON-FINANCIAL ASSETS</b>		
Tangible capital assets (Schedule 3)	10,185,476	10,214,022
Cultural and historical assets	689	689
Prepaid expenses	11,978	12,399
	<u>10,198,143</u>	<u>10,227,110</u>
<b>ACCUMULATED SURPLUS (Note 10)</b>	<u>\$ 12,634,086</u>	<u>\$ 12,527,084</u>
<b>CONTINGENT LIABILITY (Note 12)</b>		

**ON BEHALF OF COUNCIL**

\_\_\_\_\_ Mayor

\_\_\_\_\_ Councillor

The accompanying notes are an integral part of these financial statements

4

**VILLAGE OF MARWAYNE**  
**Statement of Operations and Accumulated Surplus**  
**For the Year Ended December 31, 2024**

	2024 (Budget) (Note 15)	2024 (Actual)	2023 (Actual)
<b>REVENUES</b>			
Sales and user charges	\$ 491,034	\$ 610,737	\$ 532,809
Net municipal taxes (Schedule 1)	650,306	520,601	508,372
Government transfers for operating (Schedule 2)	224,047	230,223	227,273
Investment income	130,000	155,370	152,563
Franchise and concession contracts (Note 11)	32,000	39,116	36,909
Other	28,064	32,692	46,223
Penalties and costs on taxes	18,000	21,932	19,553
Rentals	9,000	13,165	9,415
Licenses and permits	1,134	1,602	1,687
	<u>1,583,585</u>	<u>1,625,438</u>	<u>1,534,804</u>
<b>EXPENSES</b>			
Water supply and distribution	381,930	546,630	526,738
Roads, streets, walks, lighting	233,722	370,239	362,914
Recreation	83,211	282,806	143,267
Administration	311,526	273,163	230,613
Fire and by-laws enforcement	56,320	147,832	80,420
Waste management	87,188	86,115	68,038
Land use planning, housing, rentals	2,622	68,243	162,534
Family and community support	41,724	48,845	66,532
Waste water treatment and disposal	62,533	40,897	41,633
Legislative	27,330	20,803	13,852
Ambulance and disaster services	850	666	659
	<u>1,288,956</u>	<u>1,886,239</u>	<u>1,697,200</u>
<b>ANNUAL SURPLUS (DEFICIT) BEFORE OTHER INCOME (EXPENSES)</b>	<u>294,629</u>	<u>(260,801)</u>	<u>(162,396)</u>
<b>OTHER INCOME (EXPENSES)</b>			
Government transfers for capital (Schedule 2)	296,086	359,143	199,089
Contributed assets (Schedule 3)	-	8,660	-
Loss on disposal of tangible capital assets	-	-	(1,468)
	<u>296,086</u>	<u>367,803</u>	<u>197,621</u>
<b>ANNUAL SURPLUS</b>	<u>590,715</u>	<u>107,002</u>	<u>35,225</u>
<b>ACCUMULATED SURPLUS - BEGINNING OF YEAR</b>	<u>12,527,084</u>	<u>12,527,084</u>	<u>12,491,859</u>
<b>ACCUMULATED SURPLUS - END OF YEAR (Note 10)</b>	<u>\$ 13,117,799</u>	<u>\$ 12,634,086</u>	<u>\$ 12,527,084</u>

The accompanying notes are an integral part of these financial statements

**VILLAGE OF MARWAYNE**  
**Statement of Changes in Net Financial Assets**  
**For the Year Ended December 31, 2024**

	2024 (Budget) (Note 15)	2024 (Actual)	2023 (Actual)
<b>ANNUAL SURPLUS</b>	\$ 590,715	\$ 107,002	\$ 35,225
Amortization of tangible capital assets	-	396,350	419,251
Purchase of tangible capital assets	(440,000)	(359,144)	(219,059)
Proceeds on disposal of tangible capital assets	-	-	9,199
Loss on disposal of tangible capital assets	-	-	1,468
Contributed tangible capital assets	-	(8,660)	-
	(440,000)	28,546	210,859
Decrease in prepaid expenses	-	421	131
<b>INCREASE IN NET FINANCIAL ASSETS</b>	150,715	135,969	246,215
<b>NET FINANCIAL ASSETS - BEGINNING OF YEAR</b>	2,299,974	2,299,974	2,053,759
<b>NET FINANCIAL ASSETS - END OF YEAR</b>	<u>\$ 2,450,689</u>	<u>\$ 2,435,943</u>	<u>\$ 2,299,974</u>

The accompanying notes are an integral part of these financial statements

**VILLAGE OF MARWAYNE**  
**Statement of Cash Flows**  
**For the Year Ended December 31, 2024**

	2024	2023
<b>OPERATING ACTIVITIES</b>		
Annual surplus	\$ 107,002	\$ 35,225
Items not affecting cash:		
Amortization of tangible capital assets	396,350	419,251
Loss on disposal of tangible capital assets	-	1,468
Asset retirement obligations accretion expense	4,168	4,168
Acquisition of contributed tangible capital assets	(8,660)	-
	<u>498,860</u>	<u>460,112</u>
Changes in non-cash working capital:		
Taxes and grants in place of taxes receivable	(1,643)	(8,068)
Trade, utilities and grants receivable	(335,138)	397,277
Land held for resale	-	57,317
Accounts payable and accrued liabilities	15,859	7,455
Deferred revenue	14,176	(86,883)
Prepaid expenses	421	131
	<u>(306,325)</u>	<u>367,229</u>
	<u>192,535</u>	<u>827,341</u>
<b>INVESTING ACTIVITIES</b>		
Purchase of tangible capital assets	(359,144)	(219,059)
Proceeds on disposal of tangible capital assets	-	9,199
	<u>(359,144)</u>	<u>(209,860)</u>
<b>FINANCING ACTIVITY</b>		
Repayment of long term debt	(84,657)	(81,750)
	<u>(251,266)</u>	<u>535,731</u>
<b>INCREASE (DECREASE) IN CASH FLOWS</b>	<b>(251,266)</b>	<b>535,731</b>
<b>CASH AND TEMPORARY INVESTMENTS - BEGINNING OF YEAR</b>	<b>3,063,921</b>	<b>2,528,190</b>
<b>CASH AND TEMPORARY INVESTMENTS - END OF YEAR</b>	<b>\$ 2,812,655</b>	<b>\$ 3,063,921</b>

The accompanying notes are an integral part of these financial statements



**VILLAGE OF MARWAYNE**  
**Schedule of Property Taxes Levied** **(Schedule 1)**  
**For the Year Ended December 31, 2024**

	2024 (Budget) (Note 15)	2024 (Actual)	2023 (Actual)
<b>TAXATION</b>			
Real property taxes	\$ 542,809	\$ 524,456	\$ 517,750
Non-residential	86,540	84,988	79,704
Linear property taxes	19,207	19,307	17,175
Government grants in place of property taxes	979	564	1,542
Special assessments and local improvement taxes	771	-	-
	650,306	629,315	616,171
<b>REQUISITIONS</b>			
Alberta School Foundation Fund	-	108,714	107,799
<b>NET MUNICIPAL TAXES</b>	<b>\$ 650,306</b>	<b>\$ 520,601</b>	<b>\$ 508,372</b>

The accompanying notes are an integral part of these financial statements

**VILLAGE OF MARWAYNE**  
**Schedule of Government Transfers** **(Schedule 2)**  
**For the Year Ended December 31, 2024**

	2024 (Budget) (Note 15)	<b>2024 (Actual)</b>	2023 (Actual)
<b>TRANSFER FOR OPERATING</b>			
Provincial government	\$ 221,947	\$ <b>228,123</b>	\$ 225,173
Federal government	2,100	<b>2,100</b>	2,100
	<u>224,047</u>	<u><b>230,223</b></u>	<u>227,273</u>
<b>TRANSFER FOR CAPITAL</b>			
Provincial government	296,086	<b>279,512</b>	96,804
Federal government	-	<b>79,631</b>	77,285
Local governments	-	-	25,000
	<u>296,086</u>	<u><b>359,143</b></u>	<u>199,089</u>
<b>TOTAL GOVERNMENT TRANSFERS</b>	<u>\$ 520,133</u>	<u>\$ <b>589,366</b></u>	<u>\$ 426,362</u>

The accompanying notes are an integral part of these financial statements

**VILLAGE OF MARWAYNE**  
**Schedule of Tangible Capital Assets**  
**For the Year Ended December 31, 2024**

(Schedule 3)

	Land	Land Improvements	Buildings	Machinery & Equipment	Vehicles	Engineered Structures	Construction in Progress	2024	2023
<b>Cost</b>									
Balance, beginning of year	\$ 369,504	\$ 777,501	\$ 2,826,398	\$ 264,129	\$ 428,634	\$ 13,744,972	\$ -	\$ 18,411,138	\$ 18,230,725
Additions	-	-	-	-	-	340,851	18,293	359,144	219,059
Contributed assets	8,660	-	-	-	-	-	-	8,660	-
Disposals	-	-	-	-	-	(1,047)	-	(1,047)	(38,646)
<b>Balance, end of year</b>	<b>\$ 378,164</b>	<b>\$ 777,501</b>	<b>\$ 2,826,398</b>	<b>\$ 264,129</b>	<b>\$ 428,634</b>	<b>\$ 14,084,776</b>	<b>\$ 18,293</b>	<b>\$ 18,777,895</b>	<b>\$ 18,411,138</b>
<b>Accumulated Amortization</b>									
Balance, beginning of year	\$ -	\$ 124,689	\$ 1,180,077	\$ 151,033	\$ 359,467	\$ 6,381,850	\$ -	\$ 8,197,116	\$ 7,805,844
Amortization	-	30,417	53,870	12,706	11,042	288,315	-	396,350	419,251
Disposals	-	-	-	-	-	(1,047)	-	(1,047)	(27,979)
<b>Balance, end of year</b>	<b>\$ -</b>	<b>\$ 155,106</b>	<b>\$ 1,233,947</b>	<b>\$ 163,739</b>	<b>\$ 370,509</b>	<b>\$ 6,669,118</b>	<b>\$ -</b>	<b>\$ 8,592,419</b>	<b>\$ 8,197,116</b>
<b>Net Book Value</b>	<b>\$ 378,164</b>	<b>\$ 622,395</b>	<b>\$ 1,592,451</b>	<b>\$ 100,390</b>	<b>\$ 58,125</b>	<b>\$ 7,415,658</b>	<b>\$ 18,293</b>	<b>\$ 10,185,476</b>	<b>\$ 10,214,022</b>

The accompanying notes are an integral part of these financial statements

**VILLAGE OF MARWAYNE  
Schedule of Equity in Tangible Capital Assets  
For the Year Ended December 31, 2024**

**(Schedule 4)**

	2024	2023
<b>BALANCE, BEGINNING OF YEAR</b>	<b>\$ 9,291,319</b>	<b>\$ 9,440,444</b>
Amortization of tangible capital assets	(396,350)	(419,251)
Acquisition of tangible capital assets	359,144	219,059
Acquisition of contributed tangible capital assets	8,660	-
Long term debt repaid	84,657	81,750
Accretion expense	(4,168)	(4,168)
Levied portion of debt recoverable	(16,532)	(15,848)
Net book value of tangible capital assets disposed of	-	(10,667)
<b>BALANCE, END OF YEAR</b>	<b>\$ 9,326,730</b>	<b>\$ 9,291,319</b>
Equity in tangible capital assets is comprised of the following:		
Tangible capital assets (net book value)	\$ 10,185,476	\$ 10,214,022
Local improvement levy receivable	126,286	142,818
Long term debt	(853,007)	(937,664)
Asset retirement obligations	(132,025)	(127,857)
	<b>\$ 9,326,730</b>	<b>\$ 9,291,319</b>

The accompanying notes are an integral part of these financial statements

11

**VILLAGE OF MARWAYNE**  
**Schedule of Segmented Disclosure**  
**For the Year Ended December 31, 2024**

(Schedule 5)

	General Government	Protective Services	Transportation	Environmental Services	Planning & Development and Public Health	Recreation & Culture	2024	2023
<b>REVENUE</b>								
Sales and user charges	\$ 1,195	\$ 81,924	\$ 19,260	\$ 508,358	\$ -	\$ -	\$ 610,737	\$ 532,809
Government transfers	152,330	279,512	79,631	-	75,793	2,100	589,366	426,362
Net municipal taxes	520,601	-	-	-	-	-	520,601	508,372
Investment income	155,370	-	-	-	-	-	155,370	152,563
Franchise and concession contracts	39,116	-	-	-	-	-	39,116	36,909
Other revenues	10,301	705	222	8,882	14,184	-	34,294	47,910
Penalties and costs on taxes	21,932	-	-	-	-	-	21,932	19,553
Rentals	-	-	-	-	13,165	-	13,165	9,415
	900,845	362,141	99,113	517,240	103,142	2,100	1,984,581	1,733,893
<b>EXPENSES</b>								
Salaries, wages and benefits	156,365	-	86,311	170,020	-	40,186	452,882	425,030
Materials, goods and supplies	28,176	12,851	121,394	225,201	7,867	11,012	406,501	374,761
Amortization of tangible capital assets	1,607	12,403	145,477	161,061	11,060	64,743	396,351	419,251
Contracted services	105,495	39,943	10,003	102,920	81,300	-	339,661	412,942
Transfers to local boards and agencies	-	81,924	-	-	16,464	154,800	253,188	25,865
Interest on long-term debt	-	-	5,922	13,987	-	11,255	31,164	34,017
Accretion expense	-	1,377	1,132	452	398	810	4,169	4,169
Other expenses	1,257	-	-	-	-	-	1,257	1,165
Provision for allowance	1,066	-	-	-	-	-	1,066	-
	293,966	148,498	370,239	673,641	117,089	282,806	1,886,239	1,697,200
<b>OTHER INCOME (EXPENSE)</b>								
Contributed assets	\$ 8,660	\$ -	\$ -	\$ -	\$ -	\$ -	\$ 8,660	\$ -
Loss on disposal of tangible capital assets	-	-	-	-	-	-	-	(1,468)
<b>ANNUAL SURPLUS</b>	<b>\$ 615,539</b>	<b>\$ 213,643</b>	<b>\$ (271,126)</b>	<b>\$ (156,401)</b>	<b>\$ (13,947)</b>	<b>\$ (280,706)</b>	<b>\$ 107,002</b>	<b>\$ 35,225</b>

The accompanying notes are an integral part of these financial statements

12

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

---

**1. SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Village of Marwayne (the "Village") are the representation of management, prepared in accordance with Canadian public sector accounting standards. Significant aspects of the accounting policies adopted by the Village are as follows.

**(a) Reporting entity**

The financial statements reflect the assets, liabilities, revenues and expenses, changes in net financial position and cash flow of the reporting entity. This entity is comprised of the municipal operations plus all of the organizations that are owned or controlled by the Village and are, therefore, accountable to Village Council for the administration of their financial affairs and resources.

The schedule of taxes levied also includes requisitions for education, health, social and other external organizations that are not part of the municipal reporting entity.

**(b) Basis of accounting**

The financial statements are prepared using the accrual basis of accounting. The accrual basis of accounting records revenue as it is earned and measurable. Expenses are recognized as they are incurred and measurable based upon receipt of goods or services and/or the legal obligation to pay.

Funds from external parties and earnings thereon restricted by agreement or legislation are accounted for as deferred revenue until used for the purpose specified.

**(c) Tax revenue**

Property tax revenue is based on market value of assessments determined in accordance with the *Municipal Government Act*. Tax rates are established annually. Taxation revenues are recorded at the time tax notices are issued. Assessments are subject to appeal.

Construction and borrowing costs associated with local improvement projects are recovered through annual special property assessments during the period of the related borrowing. These levies are collectible from property owners for work performed by the Village. Under the accrual basis of accounting, revenues to be received from local improvement assessments are recognized in full in the period the local improvement project costs are incurred and the passing of the related imposition by-law.

**(d) Requisition over-levies and under-levies**

Over-levies and under-levies arise from the difference between the actual property tax levy made to cover each requisition and the actual amount requisitioned.

If the actual levy exceeds the requisition, the over-levy is accrued as a liability and property tax revenue is reduced. In situations where the actual levy is less than the requisition amount, the under-levy is accrued as a receivable and as property tax revenue.

Requisition tax rates in the subsequent year are adjusted for any over-levies or under-levies of the prior year.

*(continues)*

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

---

**1. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(e) Government transfers**

Government transfers are the transfer of assets from senior levels of government that are not the result of an exchange transaction, are not expected to be repaid in the future, or the result of a direct financial return.

Government transfers are recognized in the financial statements as revenue in the period in which events giving rise to the transfer occurred, providing the transfers are authorized, any eligibility criteria have been met by the Village, and reasonable estimates of the amounts can be made.

**(f) Cash and temporary investments**

Cash and cash equivalents include items that are readily convertible to known amounts of cash, are subject to an insignificant risk of change in value, and have a maturity of three months or less at acquisition.

**(g) Asset retirement obligations**

Asset retirement obligations are legal obligations associated with the retirement tangible capital assets. Asset retirement activities include all activities related to an asset retirement obligation. These may include, but are not limited to:

- Decommissioning or dismantling a tangible capital asset that was acquired, constructed or developed;
- Remediation of contamination of a tangible capital asset created by its normal use;
- Post-retirement activities such as monitoring; and
- Constructing other tangible capital assets to perform post-retirement activities.

Asset retirement obligations are initially measured at the later of the date of acquisition or legislative obligation. When a liability for an asset retirement obligation is recognized, the asset retirement costs are added to the carrying amount of the related tangible capital asset in productive use and are amortized over the estimated useful life of the related tangible capital asset. Asset retirement costs related to unrecognized tangible capital assets or for tangible capital assets no longer in productive use are expensed in the consolidated statement of operations.

When the future retirement date is unknown, the asset retirement obligation is measured at the current estimated cost to settle or otherwise extinguish the liability. When the future retirement date is known, a present value technique is used to measure the liability. Subsequent to the initial measurement, the asset retirement obligation is adjusted to reflect the passage of time and changes in the estimated future cash flows underlying the obligation and is recognized as an accretion expense in the consolidated statement of operations.

**(h) Non-financial assets**

Non-financial assets are not available to discharge existing liabilities and are held for use in the provision of services. They have useful lives extending beyond the current year and are not intended for sale in the normal course of operations. The change in non-financial assets during the year, together with the excess of revenues over expenses, provides the change in net financial assets for the year.

*(continues)*

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

---

**1. SIGNIFICANT ACCOUNTING POLICIES (continued)**

**(i) Tangible capital assets**

Tangible capital assets are recorded at cost which includes all amounts that are directly attributable to acquisition, construction, development or betterment of the asset. The cost, less residual value, of the tangible capital asset is amortized over their estimated useful lives on a straight-line basis at the following rates:

Land improvements	15 - 20 Years
Buildings	25 - 65 Years
Engineered structures	15 - 75 Years
Machinery and equipment	5 - 20 Years
Vehicles	3 - 20 Years

Tangible capital assets received as contributions are recorded at fair value at the date of receipt and also are recorded as revenue.

Assets under construction are not amortized until the asset is available for productive use.

**(j) Use of estimates**

The preparation of financial statements in conformity with Canadian public sector accounting standards requires management to make estimates and assumptions that affect the reported amount of assets and liabilities, disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenses during the period. Where measurement uncertainty exists, the financial statements have been prepared within reasonable limits of materiality. Actual results could differ from these estimates.

Accounts receivable are stated after evaluation as to their collectibility and an appropriate allowance for doubtful accounts is provided where considered necessary. The amounts recorded for valuation of tangible capital assets, the useful lives and related amortization of tangible capital assets, future cash flows associated with asset retirement obligations, and contingent liabilities are areas where management makes significant estimates and assumptions in determining the amounts to be recorded in the financial statements

**(k) Future changes in significant accounting policies**

The following summarizes upcoming changes to the Canadian public sector accounting standards. The Village will continue to assess the impact and prepare for the adoption of these standards

*(i) Financial Statement Presentations*

PS 1202, Financial Statement Presentation, sets out general and specific requirements for the presentation of information in general purpose financial statements. The financial statement principles are based on the concepts in the Conceptual Framework for Financial Reporting in the Public Sector. This standard is applicable to fiscal years beginning on or after April 1, 2026.



**VILLAGE OF MARWAYNE  
Notes to Financial Statements  
Year Ended December 31, 2024**

**2. CASH AND TEMPORARY INVESTMENTS**

	<u>2024</u>	<u>2023</u>
Cash	\$ 116,854	\$ 703,070
Temporary investments	2,695,801	2,360,851
	<b>\$ 2,812,655</b>	<b>\$ 3,063,921</b>

Temporary investments are short-term deposits with original maturity dates of three months or less with ATB Financial at interest rates ranging from 3.75% to 3.85% (2023 - 5.30% to 5.60%).

Council has designated funds of \$920,167 (2023 - \$880,167) included in the above amounts for capital purposes.

**3. TAXES AND GRANTS IN PLACE OF TAXES RECEIVABLE**

	<u>2024</u>	<u>2023</u>
Current receivables	\$ 61,198	\$ 58,393
Receivables in arrears	27,181	28,343
	<b>\$ 88,379</b>	<b>\$ 86,736</b>

**4. TRADE, UTILITIES AND GRANTS RECEIVABLE**

	<u>2024</u>	<u>2023</u>
Due from other governments	\$ 357,846	\$ 15,561
Local improvement taxes	126,286	142,818
Trade and utilities	29,762	26,340
Goods and Services Tax recoverable	18,830	12,865
	<b>\$ 532,724</b>	<b>\$ 197,584</b>

**5. ACCOUNTS PAYABLE AND ACCRUED LIABILITIES**

	<u>2024</u>	<u>2023</u>
Trade and other accrued liabilities	\$ 89,811	\$ 84,968
Payable to other governments	46,167	17,265
Interest payable	8,626	9,492
Employee deductions	3,166	20,184
	<b>\$ 147,770</b>	<b>\$ 131,909</b>

**VILLAGE OF MARWAYNE  
Notes to Financial Statements  
Year Ended December 31, 2024**

---

**6. DEFERRED REVENUE**

Deferred revenue is comprised of the following amounts, which have been received from various third parties and are restricted to the eligible operating and capital projects as approved in the funding agreements for a specified purpose. Additions are composed of both contributions and interest earned during the year. These amounts are recognized as revenue in the period in which the related costs are incurred.

	2023	Funds Received	Revenue Recognized	2024
Canada Community Building Fund	\$ 50,000	\$ 81,634	\$ 79,631	\$ 52,003
Local Government Fiscal Framework - Capital	-	298,088	279,512	18,576
Business Revitalization Program	12,132	-	-	12,132
Marwayne Legion RV Park	-	2,534	-	2,534
Marwayne Senior Citizens	-	5,617	3,490	2,127
ACP - Intermunicipal Collaboration	11,064	45,000	56,064	-
	<b>\$ 73,196</b>	<b>\$ 432,873</b>	<b>\$ 418,697</b>	<b>\$ 87,372</b>

**VILLAGE OF MARWAYNE  
Notes to Financial Statements  
Year Ended December 31, 2024**

**7. LONG TERM DEBT**

	<u>2024</u>	<u>2023</u>
Province of Alberta Debenture, repayable in semi-annual installments of \$11,227 including interest at 4.269%; due March 15, 2031.	<b>\$ 126,287</b>	\$ 142,818
Province of Alberta Debenture, repayable in semi-annual installments of \$18,064 including interest at 3.866%; due September 16, 2033.	<b>272,415</b>	297,287
Province of Alberta Debenture, repayable in semi-annual installments of \$29,054 including interest at 3.051%; due September 17, 2033.	<b>454,305</b>	497,559
	<b><u>\$ 853,007</u></b>	<b><u>\$ 937,664</u></b>

Principal and interest repayment terms are approximately:

	<u>Principal</u>	<u>Interest</u>	<u>Total</u>
2025	\$ 87,672	\$ 29,017	\$ 116,689
2026	90,796	25,893	116,689
2027	94,033	22,656	116,689
2028	97,388	19,301	116,689
2029	100,865	15,824	116,689
Thereafter	<u>382,253</u>	<u>28,367</u>	<u>410,620</u>
	<b><u>\$ 853,007</u></b>	<b><u>\$ 141,058</u></b>	<b><u>\$ 994,065</u></b>

The current portion of the long term debt amounts is \$87,672 (2023 - \$84,659).

Interest on long term debt amounted to \$31,164 (2023 - \$34,018).

The Village's total cash payments for interest is \$32,030 (2023 - \$34,939).

Debenture debt is issued on the credit and security of the Village at large.

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

**8. DEBT LIMITS**

Section 276(2) of the *Municipal Government Act* requires that debt and debt limits, as defined by *Alberta Regulation 255/2000*, for the Village be disclosed as follows:

	<u>2024</u>	<u>2023</u>
Total debt limit	\$ 2,438,157	\$ 2,302,206
Total debt	<u>(853,007)</u>	<u>(937,664)</u>
Amount of debt limit unused	<u>\$ 1,585,150</u>	<u>\$ 1,364,542</u>
Debt servicing limit	\$ 406,360	\$ 383,701
Debt servicing	<u>(116,689)</u>	<u>(116,698)</u>
Amount of service on debt limit unused	<u>\$ 289,671</u>	<u>\$ 267,003</u>

The debt limit is calculated at 1.5 times revenue of the Village (as defined in *Alberta Regulation 255/2000*) and the debt service limit is calculated at 0.25 times such revenue. Incurring debt beyond these limits requires approval by the Minister of Municipal Affairs. These thresholds are guidelines used by Alberta Municipal Affairs to identify municipalities which could be at financial risk if further debt is acquired. The calculation taken alone does not represent the financial stability of the Village. Rather, the financial statements must be interpreted as a whole.

**9. ASSET RETIREMENT OBLIGATIONS**

Tangible capital assets with associated retirement obligations include buildings and engineered structures.

The Village has asset retirement obligations to remove various hazardous materials including, asbestos, lead, mercury, and mold from various buildings under its control. Regulations require the Village to handle and dispose of these materials in a prescribed manner when it is disturbed, such as when when the building undergoes renovations or is demolished. Although the timing of the removal is conditional on the building undergoing renovations or being demolished, regulations create an existing obligation for the Village to remove the materials when the asset retirement activities occur.

The Village has asset retirement obligations to decommission a water well. The Alberta Water Act requires the Village to decommission the water well. Regulations create an existing obligation for the Village to remediate the well when the asset retirement activities occur.

	<u>2024</u>	<u>2023</u>
Balance, Beginning of Year	\$ 127,857	\$ 123,689
Net change in the year		
Accretion expense	<u>4,168</u>	<u>4,168</u>
Balance, End of Year	<u>\$ 132,025</u>	<u>\$ 127,857</u>

Asset retirement obligations of \$132,040 (2023 - \$127,857) was measured using a present value technique. The present value was calculated using estimated total undiscounted cash flow amounting to \$135,000 (2023 - \$135,000), a discount rate of 3.37% (2023 - 3.37%), an annual inflation of 3.00% (2023 - 3.00%), with retirement activities expected to be settled between 2034 and 2054.

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

**10. ACCUMULATED SURPLUS**

Accumulated surplus consists of restricted and unrestricted amounts and equity in tangible capital assets as follows:

	<u>2024</u>	<u>2023</u>
<b>Unrestricted surplus</b>	<b>\$ 2,387,190</b>	<b>\$ 2,355,598</b>
<b>Reserves</b>		
Water and sewer	460,389	460,389
Roads	223,129	223,129
General equipment replacement	140,800	100,800
Emergency services	51,243	51,243
Engineered structures	44,606	44,606
	<u>920,167</u>	<u>880,167</u>
<b>Equity in tangible capital assets</b>	<b>9,326,729</b>	<b>9,291,319</b>
	<b><u>\$ 12,634,086</u></b>	<b><u>\$ 12,527,084</u></b>

**11. FRANCHISE AND CONCESSION CONTRACTS**

Disclosure of utility franchise agreement annual revenues as required by *Alberta Regulation 313/2000* is as follows:

	<u>2024</u>	<u>2023</u>
ATCO Electric Ltd.	<b>\$ 39,116</b>	<b>\$ 36,909</b>

**12. CONTINGENT LIABILITY**

The Village is a member of the Alberta Municipal Insurance Exchange ("MUNIX"). Under the terms of membership, the Village could become liable for its proportionate shares of any claim losses in excess of the funds held by the exchange. Any liability incurred would be accounted for as a current transaction in the year the losses are determined.

During 2002, the Village acquired two lots through tax recovery that contain contamination. The lots previously were used for gas station facilities. Environmental studies have been performed by ConocoPhillips to determine the extent of damage and have been provided to Alberta Environment and Parks. At this time the Village is unaware of any liability it may have in relation to the contamination.

The Village of Marwayne has entered into an agreement with Pioneer Lodge to provide financial support for any future operating deficit and debt servicing costs. The Village of Marwayne is responsible to cover any shortfalls to the extent of their participating interest.

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

---

**13. SEGMENTED DISCLOSURE**

The Village provides a range of services to its taxpayers. For each reported segment, revenues and expenses both amounts that are directly attributable to the segment and amounts that are allocated on a reasonable basis. The accounting policies used in these segments are consistent with those followed in the preparation of the financial statements as disclosed in Note 1.

*(a) General Government*

General Government is comprised of Village Council, the Office of the Chief Administrative Officer, and Corporate Services. Corporate Services is comprised of Financial Services and Human Resources.

Council makes decisions regarding service delivery and service levels on behalf of the Village in order to balance the needs and wants of Village residents in a financial responsible manager.

*(b) Protective Services*

Protective Services is comprised of Fire and Municipal Enforcement Services. Fire Services is responsible to provide fire suppression services; fire prevention programs; training and education related to fire prevention; and the detection and/or extinguishments of fires. Municipal Enforcement Services provide bylaw enforcement that ranges from community standards, to traffic safety, to animal control as well as provincial statute enforcement with authorities granted by the Solicitor General of Alberta.

*(c) Transportation*

Transportation is comprised of Common Services and the Public Works area. They are responsible for the maintenance of the roadway and storm systems of the Village.

*(d) Environmental Services*

Public Utilities are comprised of water, waste water, and waste management services. They are responsible for providing a water supply, a sanitary sewage collection and disposal system, and a waste disposal service.

*(e) Planning and Development*

Planning and Development is responsible for the planning and development of the Village's infrastructure system and work with developers in planning the growth of the Village in a sustainable manner.

*(f) Public Health*

Public Health provides services mandated by Family and Community Support Services Alberta through a shared funding model between the Province of Alberta and the Village.

*(g) Recreation and Culture*

Recreation and Culture provide recreational and cultural services and activities which promote the well-being of its citizens. These areas are responsible for the parks, playgrounds, facilities, and green spaces of the Village. This area also acts as a liaison between community groups and providing grant funding.

*(continues)*

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

---

**13. SEGMENTED DISCLOSURE (continued)**

Certain allocation methodologies are employed in the preparation of segmented financial information. Net municipal taxes are unallocated to segments and are presented under General Revenue. Sales and user charges have been allocated to the segment based upon the segment that generated the revenue. Government transfers have been allocated to the segment based upon the purpose for which the transfer was made. For additional information see the Schedule of Segmented Disclosure (Schedule 5).

**14. FINANCIAL RISK MANAGEMENT**

The Village's financial instruments consist of cash, taxes and grants in place of taxes receivable, trade, utilities and grants receivable, accounts payable and accrued liabilities and long term debt. It is management's opinion that the Village is not exposed to significant market, liquidity and currency risk arising from these financial instruments.

The Village is exposed to credit risk with respect to taxes and grants in place of taxes receivables and trade and other receivables. Credit risk arises from the possibility that taxpayers and entities to which the Village provides services may experience financial difficulty and be unable to fulfil their obligations. The large number and diversity of taxpayers and customers minimizes the credit risk.

Unless otherwise noted, the fair values of these financial instruments approximate their carrying values.

**15. BUDGET**

Budget figures presented in these financial statements are based on the 2024 operating and capital budgets adopted by Council on April 15, 2024.

**16. APPROVAL OF THE FINANCIAL STATEMENTS**

Council and management have approved these financial statements on March 17, 2025.

**VILLAGE OF MARWAYNE**  
**Notes to Financial Statements**  
**Year Ended December 31, 2024**

**17. SALARIES AND BENEFITS DISCLOSURE**

Disclosure of salaries and benefits for Village officials, the Chief Administrative Officer and designated officers are required by *Alberta Regulation 313/2000*, is as follows:

	Salary (1)	Benefits (2)	2024	2023
Mayor C. Neureuter	\$ 5,503	\$ 43	\$ <b>5,546</b>	\$ 3,500
Councillor A. Rainey	6,020	58	<b>6,078</b>	4,167
Councillor R. Parkyn	3,457	30	<b>3,487</b>	750
Councillor R. McDonald	-	-	-	2,000
	<b>\$ 14,980</b>	<b>\$ 131</b>	<b>\$ 15,111</b>	<b>\$ 10,417</b>
Chief administrative officer	\$ 92,700	\$ 7,611	\$ <b>100,311</b>	\$ 94,839
Designated officer (contract)	8,739	-	<b>8,739</b>	8,466
	<b>\$ 101,439</b>	<b>\$ 7,611</b>	<b>\$ 109,050</b>	<b>\$ 103,305</b>

(1) Salary includes regular base pay, bonuses, overtime lump sum payments, gross honoraria and any other direct cash remuneration.

(2) Employer's share of all employee benefits and contributions or payments made on behalf of employees including health care, dental coverage, vision coverage, group life insurance, accidental disability and dismemberment insurance, long and short term disability plans, professional memberships and tuition's.





**FEBRUARY PUBLIC WORKS FOREMAN REPORT**

Task	Completed (Yes/No) & Date	Notes
Check & Grade Back Alleys	OK	
Shovel Municipal Sidewalks (After Each Snow)	OK	
Sanding (As Needed)	OK	
Review of Water Code Practice & Reservoir Cleaning (Done in 2007/2014/2019)	good	
Building Inspections (What Work needs to be done this year? Are plumbing fixtures working?)	good	
Visual Street Sign Inspections & HWY 897 Signs (Noted in Writing in your Book)	OK	
Lagoon Inspection (Remove cattails with backhoe, assess fencing & signs, maintenance of area)	good	
Hazard Assessment & Risk Management (Follow up from month prior)	OK	
Check Fire Extinguishers (1 Office, 3 Shop, Vehicles, 2 Water Treatment Plant, 1 Fire Hall, 1 Lift Station, 2 Well House & 1 Clinic)	good	
Check First Aid Kit for Sticker (Office, Shop, Vehicles and Water Treatment Plant)	good	

Submitted by: WD

Date: Mar 12



Village of Marwayne  
Box 113, 210 2nd Ave N  
Marwayne, AB T0B 2X0

780-847-3962 P  
780-847-3324 F  
marwayne@mcsnet.ca

marwayne.ca

## Regional Operator report

### March 2025

#### Common information:

Monthly reports up to date.

All annual reports have been submitted to Alberta Environment and Parks.

Regional Operator Water treatment, Distribution, collection and wastewater treatment certifications have been renewed.

Regional Operator took two weeks annual vacation Feb. 12, 2025 returning Feb. 27<sup>th</sup>.

#### Marwayne:

Data for Jan. 2025 was electronically submitted on AEP site.

Consumption not great, minimum nighttime consumption at 27.5 lpm at times. We still suspect a leak somewhere.

One service on 3<sup>rd</sup> Ave and one on 3<sup>rd</sup> street have leaks on home owner's side and are turned off right now.

North Lift station still not sending alarms but remote monitoring is working waiting on Bi-Systems programmer.

Admin support for Marwayne on track with Level 1 prep course, passed her course exam and is now ready to write.

Some problems with the heater in the pump house, an electric backup has been installed MCSNET was intermittent service which cause a number of alarms.

Annual Water and Wastewater reports for AEP due Feb. 28<sup>th</sup> have been submitted.

Annual Wastewater report for Environment Canada has been submitted.

We have received the Bi-Systems quote for the upgrade on the PLC at the plant. Looking for a second quote now.

One house on 2<sup>nd</sup> street has frozen water line.



# **PUBLIC WORKS REPORT**

MEETING DATE: MARCH 17, 2025

## **1. Roads**

- a. Public works continues to plow and sand throughout Marwayne in accordance with our snow removal and sanding policy.
- b. Changing weather conditions result in icy bumpy roads, however Public Works have continued to remove ice and snow as the weather and underground infrastructure permits.
- c. ASL will be returning this spring, weather permitting, to finish up a couple outstanding items from 2024.

## **2. Water**

- a. On March 4, 2025, the residence at 302 2nd Street South, which is currently enrolled in our winter water bleeder program, experienced a frozen water line. Public Works was called to investigate and observed that the water meter was not functioning, preventing an accurate measurement of water flow. The homeowner previously replaced their portion of the water line in 2000-2001. After assessment, Public Works and Administration determined to call out Aultman Construction to thaw line on March 13, 2025. Line was thawed successfully.

## **3. Employment Opportunities**

- a. Summer student applications have been coming in for the 2025 summer student position.
- b. Public Works labourer job posting will be circulating in the coming months.

## **4. Miscellaneous**

- a. Public Works employees will be participating in Grader training in the near future.
- b. Mulch generated from tree removal at the future business park site will be stored at the Public Works compound for use in future landscaping projects.



**Kitscoty Provincial Detachment  
Crime Statistics (Actual)  
January to December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		1	2	4	0	3	200%	N/A	0.2
Robbery		4	2	1	0	4	0%	N/A	-0.2
Sexual Assaults		1	4	8	7	3	200%	-57%	0.7
Other Sexual Offences		5	4	1	8	2	-60%	-75%	-0.2
Assault		28	49	45	51	42	50%	-18%	3.0
Kidnapping/Hostage/Abduction		2	0	1	1	4	100%	300%	0.5
Extortion		1	1	3	4	2	100%	-50%	0.5
Criminal Harassment		15	19	12	17	9	-40%	-47%	-1.4
Uttering Threats		20	14	21	13	10	-50%	-23%	-2.1
<b>TOTAL PERSONS</b>		<b>77</b>	<b>95</b>	<b>96</b>	<b>101</b>	<b>79</b>	<b>3%</b>	<b>-22%</b>	<b>1.0</b>
Break & Enter		101	65	66	70	75	-26%	7%	-4.7
Theft of Motor Vehicle		106	57	60	45	63	-41%	40%	-9.8
Theft Over \$5,000		21	20	25	7	20	-5%	186%	-1.5
Theft Under \$5,000		80	53	78	53	72	-10%	36%	-1.6
Possn Stn Goods		31	19	29	23	24	-23%	4%	-1.0
Fraud		22	26	37	36	34	55%	-6%	3.4
Arson		3	8	7	4	7	133%	75%	0.4
Mischief - Damage To Property		56	34	51	53	47	-16%	-11%	0.1
Mischief - Other		19	15	10	16	13	-32%	-19%	-1.1
<b>TOTAL PROPERTY</b>		<b>439</b>	<b>297</b>	<b>363</b>	<b>307</b>	<b>355</b>	<b>-19%</b>	<b>16%</b>	<b>-15.8</b>
Offensive Weapons		5	14	16	10	11	120%	10%	0.8
Disturbing the peace		4	7	3	8	9	125%	13%	1.1
Fail to Comply & Breaches		45	46	69	64	50	11%	-22%	2.8
<b>OTHER CRIMINAL CODE</b>		<b>13</b>	<b>15</b>	<b>20</b>	<b>14</b>	<b>8</b>	<b>-38%</b>	<b>-43%</b>	<b>-1.1</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>67</b>	<b>82</b>	<b>108</b>	<b>96</b>	<b>78</b>	<b>16%</b>	<b>-19%</b>	<b>3.6</b>
<b>TOTAL CRIMINAL CODE</b>		<b>583</b>	<b>474</b>	<b>567</b>	<b>504</b>	<b>512</b>	<b>-12%</b>	<b>2%</b>	<b>-11.2</b>



## Kitscoty Provincial Detachment Crime Statistics (Actual) January to December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		3	2	4	3	5	67%	67%	0.5
Drug Enforcement - Trafficking		0	2	1	2	2	N/A	0%	0.4
Drug Enforcement - Other		1	0	0	0	0	-100%	N/A	-0.2
<b>Total Drugs</b>		<b>4</b>	<b>4</b>	<b>5</b>	<b>5</b>	<b>7</b>	<b>75%</b>	<b>40%</b>	<b>0.7</b>
Cannabis Enforcement		0	0	0	1	0	N/A	-100%	0.1
Federal - General		8	0	2	6	11	38%	83%	1.2
<b>TOTAL FEDERAL</b>		<b>12</b>	<b>4</b>	<b>7</b>	<b>12</b>	<b>18</b>	<b>50%</b>	<b>50%</b>	<b>2.0</b>
Liquor Act		3	9	9	17	9	200%	-47%	2.0
Cannabis Act		1	2	5	5	4	300%	-20%	0.9
Mental Health Act		39	47	33	33	36	-8%	9%	-2.0
Other Provincial Stats		112	116	138	108	116	4%	7%	0.0
<b>Total Provincial Stats</b>		<b>155</b>	<b>174</b>	<b>185</b>	<b>163</b>	<b>165</b>	<b>6%</b>	<b>1%</b>	<b>0.9</b>
Municipal By-laws Traffic		1	1	0	0	0	-100%	N/A	-0.3
Municipal By-laws		11	6	12	9	8	-27%	-11%	-0.3
<b>Total Municipal</b>		<b>12</b>	<b>7</b>	<b>12</b>	<b>9</b>	<b>8</b>	<b>-33%</b>	<b>-11%</b>	<b>-0.6</b>
Fatals		1	1	2	2	3	200%	50%	0.5
Injury MVC		24	22	22	32	18	-25%	-44%	-0.2
Property Damage MVC (Reportable)		144	163	200	147	121	-16%	-18%	-6.2
Property Damage MVC (Non Reportable)		22	18	40	16	35	59%	119%	2.4
<b>TOTAL MVC</b>		<b>191</b>	<b>204</b>	<b>264</b>	<b>197</b>	<b>177</b>	<b>-7%</b>	<b>-10%</b>	<b>-3.5</b>
Roadside Suspension - Alcohol (Prov)		2	24	20	8	7	250%	-13%	-0.6
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
<b>Total Provincial Traffic</b>		<b>895</b>	<b>1,341</b>	<b>1,277</b>	<b>995</b>	<b>599</b>	<b>-33%</b>	<b>-40%</b>	<b>-93.8</b>
<b>Other Traffic</b>		<b>7</b>	<b>17</b>	<b>11</b>	<b>3</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-2.8</b>
<b>Criminal Code Traffic</b>		<b>39</b>	<b>39</b>	<b>41</b>	<b>27</b>	<b>28</b>	<b>-28%</b>	<b>4%</b>	<b>-3.4</b>
<b>Common Police Activities</b>									
False Alarms		42	51	48	22	62	48%	182%	1.1
False/Abandoned 911 Call and 911 Act		62	22	19	22	35	-44%	59%	-5.4
Suspicious Person/Vehicle/Property		193	103	62	99	100	-48%	1%	-19.0
Persons Reported Missing		6	7	6	4	7	17%	75%	-0.1
Search Warrants		1	0	1	2	1	0%	-50%	0.2
Spousal Abuse - Survey Code (Reported)		48	49	44	60	34	-29%	-43%	-1.7
Form 10 (MHA) (Reported)		1	0	1	3	7	600%	133%	1.5



**Kitscoty Provincial Detachment  
Crime Statistics (Actual)  
October - December: 2020 - 2024**

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Offences Related to Death		0	0	4	0	0	N/A	N/A	0.0
Robbery		1	0	0	0	0	-100%	N/A	-0.2
Sexual Assaults		0	0	4	1	0	N/A	-100%	0.1
Other Sexual Offences		1	3	1	0	1	0%	N/A	-0.3
Assault		7	11	12	17	8	14%	-53%	0.8
Kidnapping/Hostage/Abduction		0	0	0	0	0	N/A	N/A	0.0
Extortion		0	0	1	0	0	N/A	N/A	0.0
Criminal Harassment		5	3	2	1	0	-100%	-100%	-1.2
Uttering Threats		5	0	6	7	2	-60%	-71%	0.1
<b>TOTAL PERSONS</b>		<b>19</b>	<b>17</b>	<b>30</b>	<b>26</b>	<b>11</b>	<b>-42%</b>	<b>-58%</b>	<b>-0.7</b>
Break & Enter		8	16	10	24	18	125%	-25%	2.8
Theft of Motor Vehicle		16	11	8	14	24	50%	71%	1.9
Theft Over \$5,000		1	6	7	3	1	0%	-67%	-0.3
Theft Under \$5,000		14	13	16	11	15	7%	36%	0.0
Possn Stn Goods		8	4	9	9	7	-13%	-22%	0.3
Fraud		4	6	8	10	11	175%	10%	1.8
Arson		1	2	1	2	3	200%	50%	0.4
Mischief - Damage To Property		9	9	10	18	15	67%	-17%	2.1
Mischief - Other		3	1	2	4	3	0%	-25%	0.3
<b>TOTAL PROPERTY</b>		<b>64</b>	<b>68</b>	<b>71</b>	<b>95</b>	<b>97</b>	<b>52%</b>	<b>2%</b>	<b>9.3</b>
Offensive Weapons		1	2	2	5	1	0%	-80%	0.3
Disturbing the peace		2	0	0	1	0	-100%	-100%	-0.3
Fail to Comply & Breaches		16	13	14	13	12	-25%	-8%	-0.8
<b>OTHER CRIMINAL CODE</b>		<b>3</b>	<b>1</b>	<b>4</b>	<b>3</b>	<b>1</b>	<b>-67%</b>	<b>-67%</b>	<b>-0.2</b>
<b>TOTAL OTHER CRIMINAL CODE</b>		<b>22</b>	<b>16</b>	<b>20</b>	<b>22</b>	<b>14</b>	<b>-36%</b>	<b>-36%</b>	<b>-1.0</b>
<b>TOTAL CRIMINAL CODE</b>		<b>105</b>	<b>101</b>	<b>121</b>	<b>143</b>	<b>122</b>	<b>16%</b>	<b>-15%</b>	<b>7.6</b>



## Kitscoty Provincial Detachment Crime Statistics (Actual) October - December: 2020 - 2024

All categories contain "Attempted" and/or "Completed"

January 6, 2025

CATEGORY	Trend	2020	2021	2022	2023	2024	% Change 2020 - 2024	% Change 2023 - 2024	Avg File +/- per Year
Drug Enforcement - Production		0	0	0	0	0	N/A	N/A	0.0
Drug Enforcement - Possession		0	0	0	2	2	N/A	0%	0.6
Drug Enforcement - Trafficking		0	0	0	1	0	N/A	-100%	0.1
Drug Enforcement - Other		0	0	0	0	0	N/A	N/A	0.0
<b>Total Drugs</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>3</b>	<b>2</b>	<b>N/A</b>	<b>-33%</b>	<b>0.7</b>
Cannabis Enforcement		0	0	0	0	0	N/A	N/A	0.0
Federal - General		2	0	0	3	3	50%	0%	0.5
<b>TOTAL FEDERAL</b>		<b>2</b>	<b>0</b>	<b>0</b>	<b>6</b>	<b>5</b>	<b>150%</b>	<b>-17%</b>	<b>1.2</b>
Liquor Act		0	0	1	5	3	N/A	-40%	1.1
Cannabis Act		0	1	2	2	1	N/A	-50%	0.3
Mental Health Act		15	9	4	10	11	-27%	10%	-0.7
Other Provincial Stats		19	14	34	31	27	42%	-13%	3.3
<b>Total Provincial Stats</b>		<b>34</b>	<b>24</b>	<b>41</b>	<b>48</b>	<b>42</b>	<b>24%</b>	<b>-13%</b>	<b>4.0</b>
Municipal By-laws Traffic		1	0	0	0	0	-100%	N/A	-0.2
Municipal By-laws		1	1	2	0	3	200%	N/A	0.3
<b>Total Municipal</b>		<b>2</b>	<b>1</b>	<b>2</b>	<b>0</b>	<b>3</b>	<b>50%</b>	<b>N/A</b>	<b>0.1</b>
Fatals		0	0	0	0	3	N/A	N/A	0.6
Injury MVC		8	7	5	12	5	-38%	-58%	-0.1
Property Damage MVC (Reportable)		50	67	77	53	35	-30%	-34%	-4.4
Property Damage MVC (Non Reportable)		10	3	14	3	19	90%	533%	1.8
<b>TOTAL MVC</b>		<b>68</b>	<b>77</b>	<b>96</b>	<b>68</b>	<b>62</b>	<b>-9%</b>	<b>-9%</b>	<b>-2.1</b>
Roadside Suspension - Alcohol (Prov)		2	9	5	2	2	0%	0%	-0.7
Roadside Suspension - Drugs (Prov)		0	1	0	0	0	N/A	N/A	-0.1
<b>Total Provincial Traffic</b>		<b>206</b>	<b>327</b>	<b>350</b>	<b>312</b>	<b>128</b>	<b>-38%</b>	<b>-59%</b>	<b>-17.1</b>
<b>Other Traffic</b>		<b>1</b>	<b>11</b>	<b>2</b>	<b>1</b>	<b>0</b>	<b>-100%</b>	<b>-100%</b>	<b>-1.2</b>
<b>Criminal Code Traffic</b>		<b>12</b>	<b>8</b>	<b>13</b>	<b>11</b>	<b>7</b>	<b>-42%</b>	<b>-36%</b>	<b>-0.7</b>
<b>Common Police Activities</b>									
False Alarms		7	8	20	4	14	100%	250%	1.0
False/Abandoned 911 Call and 911 Act		7	3	7	3	12	71%	300%	1.0
Suspicious Person/Vehicle/Property		31	18	14	28	25	-19%	-11%	-0.2
Persons Reported Missing		1	2	1	1	1	0%	0%	-0.1
Search Warrants		0	0	0	1	0	N/A	-100%	0.1
Spousal Abuse - Survey Code (Reported)		11	12	11	15	5	-55%	-67%	-0.9
Form 10 (MHA) (Reported)		0	0	1	1	5	N/A	400%	1.1

**RCMP**



ROYAL CANADIAN MOUNTED POLICE

20250211

Shannon Harrower  
CAO  
Marwayne, AB

Dear Mrs. Harrower,

Please find attached the quarterly Community Policing Report covering the period from October 1<sup>st</sup> to December 31<sup>st</sup>, 2024. This report serves to provide a quarterly snapshot of human resources, financial data, and crime statistics for the Kitscoty Detachment.

In the coming weeks and months, we will be engaging with the community and holding town hall meetings as we have done in the past. This will provide us with an opportunity to interact with the community we serve and hear from them directly about what policing issues or priorities they would like our detachment to focus on. I look forward to attending these meetings to connect with our community and will be providing more details as we organize the town hall meetings.

I also want to inform you of the Real Times Operations Centre (RTOC) that is supporting RCMP detachments across Alberta. In October 2022, RTOC was established to optimize our response to incidents around the province. RTOC involves senior police officers monitoring policing operations in real-time, assessing incident risk, coordinating specialized and expert resources, and managing the response. They provide members on the ground with guidance, direction, and support. It is also used to coordinate the deployment of all RCMP resources – federal, provincial, and municipal, both within Alberta and, if required, nationally. The RTOC facility uses cutting-edge technology to provide real time support during emergency situations to RCMP officers across Alberta and is another measure used to enhance public and police officer safety.

I always remain available to discuss your community-identified priorities and any other ideas you may have that will enhance our service delivery to address the priorities that are important to you. As the Chief of Police for your community, I invite you to contact me should you have any questions or concerns.

Best regards,

Sergeant Mark Cusack  
Detachment Commander  
Kitscoty Detachment



Royal Canadian Mounted Police Gendarmerie royale du Canada

**Canada**





## Alberta RCMP - Provincial Policing Report

### Detachment Information

**Detachment Name**

Kitscoty

**Detachment Commander**

Sgt. Mark Cusack

Report Date	Fiscal Year	Quarter
February 11, 2025	2024-25	Q3 (October - December)

### Community Priorities

**Priority #1: Crime Reduction - Property Crime**

**Updates and Comments:**

During this past quarter Cst. Brown was assigned the duty of monitoring the prolific offenders in the detachment area. Cst. Turgeon transferred in August of 2024. Cst. Brown was brought up to speed on what is required of him. There were 4 prolific offender checks logged during the quarter. Continued efforts will be made during the next reporting period October 2024 - Sgt. Cusack met with Cst. Brown and talked discussed prolific offender management and that it is a priority within the APP. Cst. Turgeon transferred in August of 2024 and this duty has now been reassigned to Cst. Brown who has been moved over to the CRU position. Cusack will be speaking with Cst. Brown on a consistent basis to ensure all the goals are being met. Cst. Brown teamed up with a Vermilion member and deployed the "Bait Vehicle" in a number of locations throughout the County of Vermilion River. The deployment ended successfully with the vehicle.

**Priority #2: Police / Community Relations - Police Visibility / Awareness / Consultation**

**Updates and Comments:**

The next scheduled townhall meeting is December 3rd in Paradise Valley. All villages and County of Vermilion River have been advised. Local media is being prepared in Paradise Valley. Media release was sent out virtually. 2024-11-11 - Members from the Kitscoty Detachment attended Remembrance Day in the communities of Marwayne and Kitscoty. Very well received. 2024-12-03 - Town hall meeting took place this date at the Paradise Valley Senior Center. Ten members of the public attended. Round table structure. Very good conversation about the current policing environment and rural crime. The





community would like to see continued presence in the rural areas. They are frustrated with the judicial system and "catch and release" system. They are happy with the RCMP.

**Priority #3: Police / Community Relations - Community Consultations**

**Updates and Comments:**

Sgt. Cusack and Cpl. Weisbrod both completed the VOYANT ALERT training for the County of Vermilion River during this reporting period. This system is widely used within the County to provide community updates.





**Community Consultations**

**Consultation #1**

Date	Meeting Type
October 8, 2024	Meeting with Elected Officials
<b>Topics Discussed</b>	
Crime Reduction Initiatives, Property Crime, and Youth	
<b>Notes/Comments:</b>	
RCMP Members attended the Village of Paradise Council Meeting to discuss crime trends. The Village mentioned that they liked seeing Members on patrol and attending local functions.	

**Consultation #2**

Date	Meeting Type
October 23, 2024	Community Connection
<b>Topics Discussed</b>	
Education Session and Youth	
<b>Notes/Comments:</b>	
RCMP Members visited the Dewberry School to present information on safe social engagements.	

**Consultation #3**

Date	Meeting Type
October 31, 2024	Community Connection
<b>Topics Discussed</b>	
Youth and Education Session	
<b>Notes/Comments:</b>	
RCMP Members organized a clothing drive for three local organization.	



**Consultation #4**

<b>Date</b>	<b>Meeting Type</b>
November 11, 2024	Community Connection
<b>Topics Discussed</b>	
Education Session	
<b>Notes/Comments:</b>	
RCMP Members attended the Remembrance Day Ceremony in Kitscoty and Marwayne to lay wreaths, be flag bearers and conduct ceremonial readings.	

**Consultation #5**

<b>Date</b>	<b>Meeting Type</b>
December 3, 2024	Town Hall
<b>Topics Discussed</b>	
Education Session, Crime Reduction Initiatives and Property Crime	
<b>Notes/Comments:</b>	
RCMP Members attended the Village of Paradise Valley's Town Hall to discuss crime statistics, and RCMP visibility in the community.	

**Consultation #6**

<b>Date</b>	<b>Meeting Type</b>
December 10, 2024	Meeting with Elected Officials
<b>Topics Discussed</b>	
Information Sharing and Crime Reduction Initiatives	
<b>Notes/Comments:</b>	
RMCP Members attended the County of Vermilion River's General Monthly meeting to present quarterly statistics, discuss the implementation of body worn cameras and discuss concerns regarding the intersection at Highway 16 and 897.	





**Provincial Service Composition**

Staffing Category	Established Positions	Working	Soft Vacancies	Hard Vacancies
Regular Members	8	7	0	1
Detachment Support	2	4	0	0

**Notes:**

1. Data extracted on December 31, 2024 and is subject to change.
2. Soft Vacancies are positions that are filled but vacant due to maternity/paternity leave, medical leave, etc. and are still included in the overall FTE count.
3. Hard Vacancies reflect positions that do not have an employee attached and need to be filled.

**Comments:**

Police Officers: Of the eight established positions, seven officers are currently working with none on special leave. There is one hard vacancy at this time.

Detachment Support: Of the two established positions, four resources are currently working with none on special leave. There are two resources that are Surplus to Establishment. There is no hard vacancy at this time.





## **REQUEST FOR COUNCIL DECISION**

### **SUBJECT**

Asset Management Data Extraction and Collection Proposal

### **RECOMMENDATION**

Be it resolved that the Asset Management Data Extraction and Collection Proposal by Bar Engineering be included in the 2025 budget at a cost of \$18,900.00 plus GST.

### **BACKGROUND**

Back in 2019/2020, the Village received a grant towards the improvement of our asset management software through the Federation of Canadian Municipalities (FCM). The funding was utilized to transfer our data to the DOT software and included preliminary assessments of our road networks, a general asset management plan, the integration of baseline data into the system and staff training.

Our water and sewer infrastructure data is currently stored in ArcGIS through a [now dissolved] partnership with the Villages of Kitscoty and Dewberry. As we are not the owners of the data, and have viewing privileges only, administration is recommending the extraction of the data so that it may be incorporated into our DOT software moving forward.

Further to the above, we will require an assessment of all curbs, gutters, sidewalks, water, and wastewater lines so that we can input the most accurate details for capital infrastructure maintenance and renewal planning.

### **IMPLICATIONS**

The 2025 operational and capital budgets have not yet been approved and are scheduled to be presented at the April 17<sup>th</sup>, 2025 meeting. In preparation, administration is seeking Council's input as to whether or not we can proceed with this data extraction and collection in 2025 or if Council would prefer it be deferred to future years.

### **ATTACHMENTS**

1. Bar Engineering Proposal



**March 7, 2025 | Proposal No.: MP-25-013**

Village of Marwayne  
210 2<sup>nd</sup> Avenue S  
Marwayne, AB  
T0B 2X0

**Attention: Shannon Harrower, CLGM**

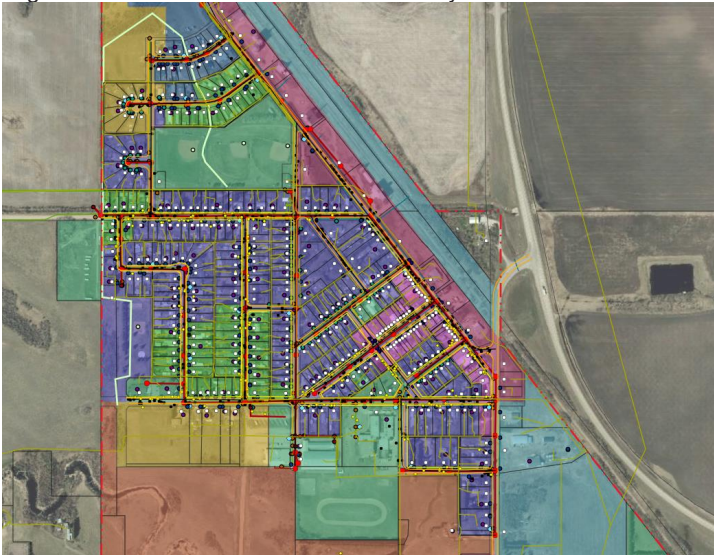
**Re: Asset Management Data Extraction and Collection  
Fee Proposal  
Marwayne, AB**

**1.0 Introduction**

BAR Engineering Co. Ltd. (hereinafter referred to as BAR Engineering, or the Consultant) is pleased to submit this proposal to the Village of Marwayne (hereinafter referred to as the Client, or the Village) to provide asset management data extraction and collection services of the Village's existing municipal infrastructure.

**2.0 Project Scope**

It is understood that the Village is implementing an asset management software and requires information associated with the Village's water, wastewater, curb & gutter, and sidewalk for import into the software. Previously, the Village utilized ArcGIS software for their asset data management as part of a Tri-Village project in collaboration with the Villages of Kitscoty and Dewberry. The image below represents the existing asset management data contained with the ArcGIS system.



**FIGURE 1: ArcGIS Asset Management System – Marwayne, AB**

5237 70 Avenue  
Lloydminster, AB, T9V 3N6  
780.875.1683

info@bareng.ca  
**BAReng.ca**

201-2540 53 Avenue  
Vernon, BC, V1T 9W8  
250.541.9590

Village of Marwayne  
BAR Proposal No.: MP-25-013  
March 7, 2025

The Village has requested a fee proposal from BAR Engineering to extract the information from the Tri-Village ArcGIS system for import into their current asset management software.

### 3.0 Professional Services

#### 3.1. Asset Management Data Extraction

**Objective:** Extract all existing infrastructure information from the Tri-Village ArcGIS asset management system specific to the Village of Marwayne.

**Task Details:**

- Obtain access to the Tri-Village ArcGIS System using the Village login information.
- Extract the following information from the existing system (note that the information will be limited to what is currently contained in the ArcGIS System):
  - Water Network
    - Water Lines
    - Water Wells
    - Hydrants
    - Curb Cocks
    - Valves
    - Tees
    - Bends
    - Plugs
    - Other Fittings
  - Wastewater
    - Sanitary Lines
    - Manholes
    - Tees
    - Bends
    - Cleanouts
  - Stormwater
    - Storm Lines
    - Culverts
    - Catch Basin Leads
    - Manholes
    - Catch Basins
  - Roads
    - Curb and Gutter
    - Roadway
    - Sidewalks
- Provide the extracted data to the Village for import into their asset management software. The following file formats will be provided:
  - AutoCAD Compiled Shape File (.shx)
  - AutoCAD Shape Source (.shp)
  - CPG File (.cgp)
  - DBF File (.dbf)
  - PRJ File (.prj)
  - SBN File (.sbn)
  - SBX File (.sbx)
  - TXT and Excel Files (.txt and .xlsx)
  - XML File's
  - Geodatabase (.gdb)



## Deliverables:

- Existing Asset Management Data

### **3.2. Asset Management Data Collection**

**Objective:** Obtain and collect existing infrastructure data in the field to supplement the existing information for input into the Village's asset management software. The following scope is limited to data gaps that have been identified through cursory review of the existing data and/or data that requires to be updated.

## Task Details:

- Undertake the following surveys:
  - Sanitary sewer invert elevations through access and at the existing manholes. The existing database contains 74 sanitary manholes that would be surveyed.
  - Culvert invert elevations. The existing database contains 55 culverts that would be surveyed.
  - Storm sewer and catch basin lead invert elevations. The existing database contains 10 storm manholes and 30 catch basins.
- Complete a visual condition inspection to identify defects (if any) of the following:
  - Road surface.
  - Curb and Gutter.
  - Sidewalks.
- Obtain the previously collected CCTV footage of the sanitary sewer system and analyze the footage to assist the Village with inputting condition and defects into the asset management software.

## Deliverables:

- Sanitary Sewer Invert Elevations
- Storm Sewer Invert Elevations
- Catch Basin Lead Invert Elevations
- Culvert Invert Elevations
- Road Condition Assessment
- Curb and Gutter Condition Assessment
- Sidewalk Condition Assessment
- Condition Assessment Data Extraction of Sanitary Sewer from CCTV Footage

### **4.0 Deliverables/Tasks Not Included**

The following deliverables and tasks have not been included in this fee proposal. If the below deliverables or tasks are required, BAR Engineering will review scope with the Client and request approval through issuing a Scope Change or separate Fee Proposal prior to proceeding with the additional work.

- Snow Clearing to Facilitate Survey
- Culvert/Storm Sewer Condition Assessment
- Survey of Water Distribution System
- Survey of Road Network, Curb and Gutter, or Sidewalks

### **5.0 Fees**

BAR proposes to undertake the scope of work outlined above on an hourly rate basis. Actual hours

Village of Marwayne  
BAR Proposal No.: MP-25-013  
March 7, 2025

incurred by BAR over the course of conducting the Work will be charged in accordance with the attached Schedule of Rates. Based on our estimate of time required to complete the scope of work identified, our proposed fees are provided below:

• Asset Management Data Extraction	\$ 1,500.00
• Asset Management Data Collection	<u>\$17,400.00</u>
<b>Total</b>	<b>\$18,900.00</b>

The five (5) percent Goods and Services Tax (GST) will be charged in addition to the incurred fees. Payment terms are net thirty (30) days. The cost estimate is based on the scope of work listed and is valid for sixty (60) days.

**Notes:**

- Written acceptance of this proposal is required to secure our services.
- Application for the appropriate permits is the responsibility of the Client.
- Should the scope of work deviate from the assumptions listed in this proposal, our fees may need to be amended. A scope change for these fees will be issued to the Client for review and approval prior to the additional work being undertaken.
- The proposed fees are based on the assumption that the information provided by the Client (i.e; pictures, sketches, etc.), regarding the project, is accurate and that the Client will provide us with all required documentation and drawings. In the event of insufficient, or inaccurate information, lack of documentation, or drawings, our fees may need to be amended.
- Disbursements have been included to cover reproduction, telephone, fax, courier, and general computing services.

**6.0 Schedule**

BAR Engineering realizes that your time is important and that we are a part of your team to bring this project to completion. Our time commitment for completing the Data Extraction is one (1) week from receipt of your written approval. The additional data collection will commence in early spring after snow melt and ground thaw to assess and survey the existing Village infrastructure, which will take approximately three (3) to four (4) weeks to complete.

Village of Marwayne  
BAR Proposal No.: MP-25-013  
March 7, 2025

**7.0 Closure**

If you are in agreement with this proposal and the "Terms and Conditions", please sign below and return a copy of the signed proposal to BAR for our files.

**AUTHORIZATION TO PROCEED**

BAR Engineering Co. Ltd. is authorized to provide the services outlined in this proposal in accordance with the Terms and Conditions, attached. The person signing this Agreement warrants that they have authority to sign as, or on behalf of, the Client for whom or for whose benefit BAR Engineering Co. Ltd.'s services are rendered.

**Client:**

Name (printed): \_\_\_\_\_ Company: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

BAR looks forward to undertaking the Work requested by the Client and appreciates the opportunity to submit this proposal. If you have any questions or require any clarifications regarding our proposal, please do not hesitate to contact me at 780-875-1683 or via e-mail at [scott.simons@bareng.ca](mailto:scott.simons@bareng.ca).

Yours truly,  
BAR Engineering Co. Ltd.



**Scott Simons, P. Eng.  
Manager, Municipal Division**

Attachments: Schedule of Rates  
Terms & Conditions



CONSULTING CLIENTS

## Schedule of Rates

Effective February 1, 2025 – December 31, 2025

ENGINEERING	
Description	Amount
Junior Engineer I	\$100.50/hour
Junior Engineer II	\$121.00/hour
Intermediate Engineer I	\$136.00/hour
Intermediate Engineer II	\$151.00/hour
Senior Engineer I	\$167.50/hour
Senior Engineer II	\$183.00/hour
Managing Engineer	\$199.00/hour

TECHNOLOGISTS	
Description	Amount
Junior Technologist I	\$83.00/hour
Junior Technologist II	\$96.50/hour
Intermediate Technologist I	\$108.50/hour
Intermediate Technologist II	\$121.00/hour
Senior Technologist I	\$134.00/hour
Senior Technologist II	\$146.00/hour

AUTOMATION TECHNOLOGISTS	
Description	Amount
Junior Automation Technologist I	\$86.00/hour
Junior Automation Technologist II	\$100.50/hour
Intermediate Automation Technologist I	\$114.00/hour
Intermediate Automation Technologist II	\$127.00/hour
Senior Automation Technologist I	\$141.00/hour
Senior Automation Technologist II	\$146.00/hour
Managing Automation Technologist	\$163.50/hour

ADMINISTRATION	
Description	Amount
Junior Admin I	\$75.00/hour
Junior Admin II	\$77.00/hour
Intermediate Admin I	\$80.00/hour
Intermediate Admin II	\$84.00/hour
Senior Admin I	\$88.50/hour
Senior Admin II	\$91.50/hour

DOCUMENT CONTROL	
Description	Amount
Junior Document Control I	\$75.00/hour
Junior Document Control II	\$77.00/hour
Intermediate Document Control I	\$80.00/hour
Intermediate Document Control II	\$84.00/hour
Senior Document Control I	\$88.00/hour
Senior Document Control II	\$91.50/hour

BAR Engineering Co. Ltd. | 5237 – 70<sup>th</sup> Avenue | Lloydminster, AB T9V 3N6 | 780.875.1683 | BAReng.ca

BAR-D-1000 – January 2025  
Revision 13

Page 1 of 2



**CONSULTING CLIENTS**

**Schedule of Rates**

Effective February 1, 2025 – December 31, 2025

<b>MISCELLANEOUS</b>	
<b>Description</b>	<b>Amount</b>
Vehicle Charge	\$1.15/km or \$13.00/hour
Drone	\$15.00/hour
Thermal Camera	\$20.00/hour
Subsistence (Travel, Accommodation and Meals)	Cost + 10%
Third Party Billing	Cost + 10%
GPS Survey Equipment	\$60.00/hour or \$200.00/day

Disbursements shall be invoiced as 7.0% of total fees to cover reproduction, telephone, fax, courier and general computing services.

Payment terms are net 30 days. Interest shall be charged on overdue accounts at a rate equivalent to 24% per annum.



## Agreement for Consulting Engineering Services

### Terms & Conditions

#### PROFESSIONAL RESPONSIBILITY

1. BAR Engineering Co. Ltd. (herein after called the CONSULTANT) shall provide the noted consulting engineering services to the CLIENT exercising the standard of care, skill and diligence which is reasonably expected within the engineering profession in the location of the project, as measured by professional standards applicable during the performance of the services. No other warranty or guarantee, expressed, implied or statutory, is made or intended by this Agreement.

#### CAPACITY OF CONSULTANT

2. It is acknowledged by the parties hereto that the CONSULTANT is being retained by the CLIENT in the capacity of independent contractor and not as an employee of the CLIENT. The CONSULTANT and the CLIENT acknowledge and agree that this Agreement does not create a partnership or joint venture between them.

#### SUBCONSULTANTS

3. The CONSULTANT may, with the permission of the CLIENT and at any stage of the project, engage subconsultants to perform all or any part of the services. The CLIENT shall not unreasonably withhold permission to engage subconsultants.

#### DISCLOSURE

4. The CLIENT agrees to provide full disclosure to the CONSULTANT of all drawings, reports, schedules and other data pertinent to the execution of the CONSULTANT's work on behalf of the CLIENT under this Agreement. The CONSULTANT shall not be responsible for the interpretation or verification of information supplied by the CLIENT or others or for any errors or omissions therein. The CONSULTANT may rely on the accuracy of any data provided by the CLIENT, or by other parties engaged by the CLIENT, for use on the project.

#### COMPENSATION

5. Fees for the work performed under this Agreement shall be in the form agreed to by the CONSULTANT and CLIENT. All fees and charges shall be payable in Canadian funds unless noted otherwise. Invoices shall be due and payable within 30 days of the invoice date, as presented and without hold backs, by the CLIENT upon receipt. Accounts unpaid after 30 days are subject to monthly interest charges at a rate of 24 percent per annum. Where applicable, Provincial Sales Tax (PST) and Goods and Services Tax (GST) shall be added to the fees and charges. The CONSULTANT reserves the right, without penalty, to discontinue services in event of non-payment.

#### REPRESENTATIVES

6. The CONSULTANT and the CLIENT shall each designate a representative who is authorized to act on behalf of the designating party on matters related to the project. Each such representative shall be the person to whom notices required under this Agreement shall be directed. Either party may change their representative upon written notice to the other party.

#### TERMINATION

7. Either party may terminate this Agreement without cause upon thirty (30) days written notice. Upon termination by either party, the CLIENT shall forthwith pay to the CONSULTANT the fees and charges due for services rendered under this Agreement to the date of termination, including all reasonable termination costs incurred by the CONSULTANT in closing down the project work.

8. If either party breaches this Agreement, the non-defaulting party may terminate this Agreement if the breach is not remedied by the seventh day following written notice of default from the non-defaulting party. Upon termination by the CONSULTANT, the CLIENT shall forthwith pay to the CONSULTANT the fees and charges due for services rendered under this Agreement to the date of termination. Non-payment by the CLIENT of invoices issued by the CONSULTANT shall constitute a breach of this Agreement.

#### CLIENT'S RESPONSIBILITIES

9. The CLIENT shall be responsible for all things reasonably required to facilitate the project and to aid the CONSULTANT to provide the services. Unless otherwise stated elsewhere, the CLIENT shall apply for and obtain all required permits and licenses.

#### LIMITATION OF LIABILITY

10. Without limiting the generality of the foregoing, the CONSULTANT shall not be responsible for:

- i) the failure of a contractor or subcontractor to perform the work required on the project in accordance with the applicable contract documents;
- ii) the design of or defects in equipment supplied or provided by the CLIENT, either directly or indirectly, for incorporation into the project;
- iii) any damage to subsurface structures or utilities;
- iv) any project decisions made by the CLIENT if the decisions were made without the advice of the CONSULTANT or contrary to or inconsistent with the advice of the CONSULTANT;
- v) the unauthorized distribution of any confidential drawing, document or report prepared by or on behalf of the CONSULTANT for the exclusive use of the CLIENT; or
- vi) changed conditions or errors information provided by the CLIENT or other consultants on behalf of the CLIENT.

11. Notwithstanding any other provisions of this Agreement, the total amount of all claims the CLIENT may assert against the CONSULTANT, including all directors, officers, employees, agents, subconsultants and shareholders under this project, including but not limited to claims for negligence, negligent misrepresentation and breach of contract, shall not exceed the amount of the engineering fees paid by the CLIENT to the CONSULTANT.

12. With respect to the limitation provisions in this Agreement, the CLIENT agrees that it has entered into this Agreement with the CONSULTANT, both on its own behalf and as an agent on behalf of its employees and principals, and that such employees and

principals shall have no personal liability to the CLIENT in respect of a claim, whether in contract, tort and/or any other cause of action

in law. As such, the CLIENT agrees that it shall bring no proceedings or take no action in law against any of the CONSULTANT's employees or principals in their personal capacity.

13. No claim may be brought against the CONSULTANT, its directors, officers, employees, subconsultants, shareholders and agents more than one (1) year after the services are completed or this Agreement is terminated.

## INDEMNIFICATION

14. Except to the extent paid in settlement from any applicable insurance policies, and to the extent permitted by applicable law, each party (the "Indemnifying Party") shall at all times indemnify and hold harmless the other party and said other party's successors, assigns, contractor, subcontractors, subconsultants, agents, shareholders, partners, directors, officers, affiliates, subsidiaries, parent company, and employees (collectively, the "Indemnified Parties") from and against any and all liabilities, damages, penalties, settlements, judgments, orders, losses, costs, charges, lawyers' fees, and shall, further, defend the Indemnified Parties from any and all claims, actions, suits, prosecutions, and all other legal and/or equitable proceedings resulting from or relating to (whether directly or indirectly) any allegation (whether founded or unfounded and regardless of the nature or character thereof) regarding:

- i) any negligent, willful, reckless, or wrongful act or omission of the Indemnifying Party, its employees, representatives, contractor, subcontractors, subconsultants or agents shareholders, partners, directors, officers;
- ii) any breach of, or inaccuracy in, any representation and/or warranty made by the Indemnifying Party herein including, without limitation, claims for personal injury, death or damage to property or other demands;
- iii) any failure to perform by the Indemnifying Party, or any defect in said party's performance of, its obligations and duties pursuant to this Agreement; or
- iv) any alleged violation by the Indemnifying Party of any law, statute, regulation or ordinance.

## INSURANCE

15. CONSULTANT shall carry insurance. Failure to maintain the insurance shall constitute sufficient grounds for immediate cancellation or suspension of any agreement and/or any written order by CLIENT.

16. CONSULTANT, shall obtain and continuously carry during the term of any agreement and/or written order, including any warranty period, the following insurance with limits not less than those shown below.

- i. Worker's Compensation Insurance at statutorily required levels.
- ii. Comprehensive General Liability Insurance with an inclusive bodily injury, death and property damage limit of not less than Five Million (\$5,000,000) Dollars per occurrence and shall include but not be limited to Employer's Liability, Employer's Contingent Liability, Blanket Contractual Liability, Products and Completed Operations Liability, Non-Owned Automobile Liability and Sudden and Accident Pollution Liability.
- iii. Automobile Liability Insurance covering all motor vehicles, snow craft and all-terrain vehicles, owned or non-owned, operated and/or licensed by CONSULTANT with a minimum inclusive bodily injury and property damage limit of not less than Two Million (\$2,000,000) Dollars per accident or occurrence.
- iiii. Professional Liability and Errors and Omissions Insurance covering all the services performed by CONSULTANT with policy limits not less than Two Million (\$2,000,000) Dollars per claim.

17. CONSULTANT shall require that each of its SUBCONSULTANTS provide insurance that aligns with the levels set forth in this article.

18. Any Coverage provided by CONSULTANT to CLIENT under this agreement shall be primary to any insurance carried by CLIENT itself and is not more than and shall not be considered contributory insurance with any insurance policies of CLIENT, regardless of the existence of any "other insurance" clauses in such insurance policies. Any "sue and labor" provisions in CONSULTANT's insurance policies shall not apply to CLIENT.

19. All of CONSULTANT's policies of insurance shall be endorsed to provide that underwriters and insurance companies shall waive any rights of subrogation against CLIENT with respect to each of CONSULTANT's policies of insurance, whether described herein or not.

20. All liability policies (except Worker's Compensation, Errors and omissions, and Automobile) shall contain a severability of interest clause, providing that in the event of claims being made by reason of personal injury, and/or property damage suffered by an employee(s) of the Insured or Additional Insured(s) for which the other insured or additional insured(s) is or may be liable, the subject policy shall cover each insured or additional Insured(s) as if separate policies had been issued to each, however, the inclusion of such clause shall not operate to increase the insurance company's liabilities beyond the amount or amounts for which the insurance company would have been liable if only one person or interest had been named as Insured.

## DOCUMENTS

21. All documents and drawings prepared by the CONSULTANT or by others on behalf of the CONSULTANT, in connection with this project are instruments of service for the execution of the project. The CONSULTANT retains the property and copyright in these documents and drawings, whether the project is executed or not. These documents and drawings may not be used on any other project or for any other purpose without the prior written agreement of the CONSULTANT. At the request and expense of the CLIENT, the CONSULTANT shall provide the CLIENT with copies of any and all drawings, specifications and other documents prepared by the CONSULTANT, if requested not more than ten (10) years after the services are completed or after this Agreement is terminated.

## FIELD SERVICES

22. Where applicable, field services recommended for the project are those deemed by the CONSULTANT as the minimum necessary to observe whether or not the work is being carried out in general conformity with the intent of the contract documents. Field services are not considered to form part of the scope of services to be rendered under this Agreement unless specifically identified.

## ENVIRONMENTAL

23. The CLIENT is responsible for acquiring the services of a Geotechnical/Environmental consultant whenever needed. The CONSULTANT's field investigation and engineering recommendations will not address or evaluate pollution of soil or pollution of groundwater. The CONSULTANT will co-operate with the client's Geotechnical/Environmental consultant during the field work phase of the investigation.

## DISPUTE RESOLUTION

24. If requested in writing by either the CLIENT or the CONSULTANT, the CLIENT and CONSULTANT shall attempt to resolve any dispute between them arising out of or in connection with this Agreement by entering into non-binding negotiation on a without prejudice basis. Any dispute arising hereunder shall first be resolved by taking the following steps, where a successive step is taken if the issue is not resolved at the preceding step:

- i) by the technical and contractual personnel for each party performing this Agreement;
- ii) by executive management of each party;
- iii) by mediation;
- iv) by arbitration if both parties agree; or
- v) through the court system.

25. Each party irrevocably attorns to the jurisdiction of the applicable Canadian provincial courts and the courts of Canada, and all courts having appellate jurisdiction over these courts. This Agreement shall be interpreted under the laws of the Province of Alberta, Canada, as this represents the head office location of the CONSULTANT. CLIENT hereby waives the right to trial by jury for any disputes arising out of this Agreement.

## LEGAL FEES AND COSTS

26. In the event either party makes a claim or brings an action against the other for any act arising out of the performance or interpretation of this Agreement, including the payment of professional fees, the unsuccessful party shall pay all reasonable legal fees and legal costs, on a solicitor and client basis, incurred by the prevailing party in such claim or action.

## ENTIRE AGREEMENT

27. Upon authorization by the CLIENT and commencement of performance hereunder, these terms constitute the entire agreement between the parties concerning its subject matter. Any changes or additional conditions proposed by the CLIENT are hereby rejected, unless expressly stated in the Agreement or incorporated by a change order executed in writing by the CLIENT and CONSULTANT. This Agreement is binding and shall endure to the benefit of the CLIENT and the CONSULTANT, including the CONSULTANT's employees, servants and agents, and their respective successors and assigns.

## CHANGES

28. Upon receipt of notice from CLIENT of a change of the scope of work hereunder, the CONSULTANT will promptly notify the CLIENT if there is an impact on the schedule, price, or terms of the agreement. Thereafter, an estimate of any impact on the Agreement will be prepared and submitted to the CLIENT. The parties agree to promptly negotiate and implement changes to the Agreement. CLIENT acknowledges and agrees that its use of any purchase orders or other form to procure services is solely for administrative purposes and in no event shall the CONSULTANT be bound to any terms and conditions on such form regardless of reference to or signature. CLIENT shall endeavour to reference this Agreement on any purchase order (or other form) but CLIENT's failure to do so shall not operate to modify this Agreement.

## ASSIGNMENT

29. Neither CLIENT nor CONSULTANT shall assign its interest in this Agreement without the written consent of the other.

## CONSEQUENTIAL DAMAGES

30. Neither party shall be responsible for any direct, indirect, consequential, special, incidental, or extra-contractual damages suffered as a result of the services contemplated under this contract or tort, including but not limited to loss of profits, loss of use, of production, of opportunity, of anticipated savings, or goodwill and business interruption or the expense of any kind incurred by the other party, regardless of any notice of the possibility of these damages.





## **REQUEST FOR COUNCIL DECISION**

### **SUBJECT**

Council Orientation

### **RECOMMENDATION**

Be it resolved that the Village of Marwayne participate in the Councillor Orientation offering with the County of Vermilion River tentatively scheduled for October 30th, 2025.

### **BACKGROUND**

Under the provisions of the Municipal Government Act Section 201, municipalities must offer orientation training to each Councillor within ninety (90) days after the Councillor takes the oath of office. The 2025 general municipal election is scheduled for Monday October 20<sup>th</sup>, 2025. The Village's Council Meeting is also scheduled for that date, however, administration has proposed that we move the meeting to Monday October 27<sup>th</sup>, 2025 in a separate agenda item to ensure Councillors have taken their oath, and held their organizational meeting, in advance of the proposed training.

The proposed training date would be on October 30<sup>th</sup>, 2025 for six (6) to seven (7) hours in duration and would be guided by Mr. Russel Farmer from Russell Farmer & Associates Ltd.

### **IMPLICATIONS**

The Village will need to offer the training either independently, or in conjunction with the County of Vermilion River, at the discretion of Council. Administration has asked the County as to what the cost of the training would be and they have agreed to cover the cost of the training in its entirety.

### **ATTACHMENTS**

1. Email from Alan Parkin, CAO, County of Vermilion River

**From:** [CAO](#)  
**To:** [REDACTED]  
**Subject:** FW: Councillor orientation  
**Date:** February 28, 2025 3:55:33 PM  
**Attachments:** [image001.png](#)  
[image004.png](#)  
[image005.png](#)  
[image010.png](#)  
[image006.png](#)  
**Importance:** High

---

Good afternoon fellow CAO's.

We are currently working on setting up a Councillor orientation for our Council and wondering if your municipality would like to participate. If your interested please let me know the number of participants. We are tentatively looking at October 30<sup>th</sup> as the training date. Training will be 6 to 7 hours in duration.

We are considering using Mr. Russell Farmer (Russell Farmer & Associates Ltd.) to conduct this training.

**Orientation training**

**201.1(1)** A municipality must, in accordance with the regulations, offer orientation training to each councillor, to be held within 90 days after the councillor takes the oath of office.

**(2)** The following topics must be addressed in orientation training required under subsection (1):

- (a) role of municipalities in Alberta;
- (b) municipal organization and functions;
- (c) key municipal plans, policies and projects;
- (d) roles and responsibilities of council and councillors;
- (e) the municipality's code of conduct;
- (f) roles and responsibilities of the chief administrative officer and staff;
- (g) budgeting and financial administration;
- (h) public participation;

- (i) any other topic prescribed by the regulations.
  - (3) The Minister may make regulations respecting orientation training, including, without limitation, regulations
    - (a) respecting the delivery of orientation training;
    - (b) prescribing topics to be addressed in orientation training.
- 2016 c24 s16

Kindest regards,

**Alan Parkin, CLGM, MBA**  
Chief Administrative Officer

F [REDACTED] | [REDACTED] | [REDACTED]  
W [www.vermilion-river.com](http://www.vermilion-river.com)

A [Box 69, 4912 50<sup>th</sup> Avenue Kitscoty, AB T0B 2P0](mailto:Box 69, 4912 50th Avenue Kitscoty, AB T0B 2P0)

*This communication is intended for the use of the individual or entity to which it is addressed and may contain information that is privileged, confidential, and exempt from disclosure. If you are not the intended recipient or the employee responsible for delivering the message to the intended recipient, you are notified that dissemination, distribution or copying of the communication is strictly prohibited. If you have received this communication in error, please notify the sender immediately by telephone and destroy this message. Thank you.*





# 2025

COUNCIL MEETINGS	<span style="background-color: #90EE90; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span>
OFFICED CLOSED (HOLIDAYS)	<span style="background-color: #00BFFF; border: 1px solid black; display: inline-block; width: 20px; height: 10px;"></span>

## JANUARY

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

## FEBRUARY

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	

## MARCH

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## APRIL

S	M	T	W	T	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	18	19
20	21	22	23	24	25	26
27	28	29	30			

## MAY

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## JUNE

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## JULY

S	M	T	W	T	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

## AUGUST

S	M	T	W	T	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

## SEPTEMBER

S	M	T	W	T	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				

## OCTOBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

## NOVEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30						

## DECEMBER

S	M	T	W	T	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

**VILLAGE OF MARWAYNE LIBRARY BOARD**

**MINUTES**

**November 21, 2024**

Call to Order: 4:45 pm

Present: Sharon Hutchings, Raelle Kissick, Carmen Smart, Keri Debnam, Peggy Wheat, Arlene Parker

Missing: Eileen Hines, Ashley Rainey

Minutes of the last meeting were read. Sharon Hutchings made a motion that the Minutes dated September 24, 2024, be accepted as read with no changes. Raelle Kissick seconded. Motion Carried.

**Treasurer's Report:**

Sharon Hutchings presented the Treasurer's Report. A copy is attached to the Minutes. Keri Debnam moved that the Treasurer's Report be accepted. Peggy Wheat seconded. Motion Carried.

Sharon Hutchings made a motion to purchase the ATB bank package which includes deposit books, cheques and other banking needs in January 2025. Raelle Kissick seconded. Motion carried.

Sharon Hutchings made a motion that all library staff employees will receive a raise starting January 2025. Arlene Parker seconded. Motion carried.

**Library Manager's Report:**

Carmen Smart Reported the following:

Tuesday evenings are going well. Jamie Day is very enthusiastic. We are averaging three patrons each Tuesday night. Numbers will go up as we have more events.

We are still waiting on approval from BTPS Central Office for the outdoor book drop off. Raelle Kissick has offered to contact Randy Huxley, head of maintenance, to speed up the process.

Carmen Smart made a motion to apply for the Public Library Grant for Skill Development in Rural Alberta. This is a grant for \$5,000.00. For our community, if accepted, we will use the money towards digital literacy-basic computer skills, cybersecurity and fraud detection, and evaluating online information effectively. Raelle Kissick seconded. Motion Carried.

-2-

Carmen advised that weeding books is ongoing and being done during slow times. Currently she is in the Children's book section. Once the books have been withdrawn from Polaris, teachers are encouraged to take any of those books for their classrooms. Books that are not taken, will be donated to the Mannville Hutterite Colony school.

Sharon Hutchings made a motion to place an add in the December Marwayne Village Newsletter for a volunteer position as Village of Marwayne Library Board Treasurer. Carmen Smart seconded. Motion carried.

Raelle Kissick moved the meeting be adjourned. Motion carried.

Meeting adjourned at 6:00 pm

Next meeting will be on February 27, 2025, at 4:30 pm.



## CHIEF ADMINISTRATIVE OFFICER REPORT

MARCH 17<sup>TH</sup>, 2025

### MEETINGS & EVENTS

- **Regional CAO Meeting**
  - Our next regional CAO meeting is not yet scheduled. We are looking at dates in May or June, pending everyone's availability.
  
- **Agricultural Society**
  - Administration will be meeting with the Ag society the week of March 17<sup>th</sup>, 2025 to review the request for funding to the County of Vermilion River towards the Marwayne Arena and Curling Rink Improvement Project.
  - The Marwayne Agricultural Society President Yolanda Oberhofer is scheduled to attend the March 25<sup>th</sup>, 2025 Council Meeting.
  - We are hopeful that a decision regarding the \$750,000 debenture will be made at that time.
  
- **Alberta Municipalities Spring Leaders Caucus**
  - Mayor Neureuter and myself attended the Presidents Summit and Spring Leaders Caucus hosted by Alberta municipalities on March 5<sup>th</sup> though to the 7<sup>th</sup>, 2025 at the Westin hotel.
  - The Presidents Summit on Civility covered many topics, but most notably, navigating municipal governance through the turbulent social media landscape.
  - Premier Danielle Smith was in attendance and gave her remarks/answered questions, Minister of Municipal Affairs Ric McIver did the same and we were able to participate in the Ministers panel as well. Overall, there was great value in attending this years Spring Municipal Leaders Caucus.

### PROJECT UPDATES

- **Basketball and Pickleball Court**
  - All equipment has arrived at our shop for installation this spring. Administration is waiting on a confirmed installation date.
  
- **Area Structure Plan**
  - Billboard is going to be overlaid with a "Future Home of Veikl Agro" decal to advertise their new business in the coming weeks.
  - A multi-hydrant flow test is going to be conducted by Velocity Water Services to finalize the water modeling for the Business Park Subdivision at a cost of \$4,691.20 plus GST.

**VILLAGE OF MARWAYNE**

**Cheque Register-Summary-Bank**



**AP5090**

**Date :** Mar 13, 2025

**Page :** 1

**Time :** 4:13 pm

**Supplier :** 10 To ZARC

**Cheque Dt. :** 24-Feb-2025 To 17-Mar-2025

**Bank :** 01 - ATB To 99 - Penny Clearing

**Seq :** Cheque No.

**Status :** All

**Medium :** M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount
00016-0001	03-Mar-2025	AISL	AMSC Insurance Services Ltd	Issued	37	T	2,114.56
00016-0002	03-Mar-2025	ASC	AMSC Insurance Services Ltd	Issued	37	T	34,264.00
00016-0003	03-Mar-2025	COOP	Federated Co-Operatives Limited	Issued	37	T	813.20
00016-0004	03-Mar-2025	MCSNE	MCSNet-Lemalu Holdings Ltd.	Issued	37	T	73.40
00016-0005	03-Mar-2025	TAXER	TAXERVICE	Issued	37	T	220.50
00016-0006	03-Mar-2025	10025	Vermilion River Regional Waste	Issued	37	T	6,373.13
5207	28-Feb-2025	10113	TELUS	Cleared	38	C	448.02
5208	04-Mar-2025	10026	Ram Printing & Promotions	Issued	39	C	981.75
5209	04-Mar-2025	10080	Marwayne Jubilee School	Issued	39	C	250.00
5210	04-Mar-2025	18	Rusway Construction	Issued	39	C	1,673.29
5211	04-Mar-2025	HMS2	Alberta 1171363 Ltd. Hendricks Microtech	Issued	39	C	616.10
5212	04-Mar-2025	LUNPL	LUNKERS PLUMBING Inc.	Issued	39	C	2,205.00
5213	04-Mar-2025	SABRIN	Sabrina Schliemann	Issued	39	C	80.00
5214	04-Mar-2025	SHAHAR	Harrower, Shannon	Issued	39	C	475.73
5215	04-Mar-2025	SRSL2	Saunders Repair Service Ltd.	Issued	39	C	101.75
5216	13-Mar-2025	10001	Gas Utility CVR	Issued	42	C	1,628.06
5217	13-Mar-2025	10113	TELUS	Issued	42	C	214.04
5218	13-Mar-2025	ABBAN	Abbott, Andrew	Issued	42	C	17.85
5219	13-Mar-2025	METIN	Metercor Inc.	Issued	42	C	166.61
5220	13-Mar-2025	MFRD	Marwayne Fire and Rescue Dept.	Issued	42	C	3,189.66
5221	13-Mar-2025	PATLAW	Patriot Law	Issued	42	C	2,100.00
5222	13-Mar-2025	PCI	Pinnacle Computers Inc.	Issued	42	C	155.40
5223	13-Mar-2025	SHAHAR	Harrower, Shannon	Issued	42	C	528.97
5224	13-Mar-2025	UTILI001	Utilidril Inc.	Issued	42	C	128.00

**Total Computer Paid :** 14,960.23

**Total EFT PAP :** 0.00

**Total Paid :** 58,819.02

**Total Manually Paid :** 0.00

**Total EFT File :** 43,858.79

24 Total No. Of Cheque(s) ...



**VILLAGE OF MARWAYNE  
Cheque Register-Summary-Bank**



AP5090

Page : 1

Date : Mar 13, 2025

Time : 4:03 pm

Supplier : 10 To ZARC  
Batch No. : 43 To 43  
Bank : 01 - ATB To 99 - Penny Clearing

Seq : Cheque No. Status : All  
Medium : M=Manual C=Computer E=EFT-PA

Cheque #	Cheque Date	Supplier	Supplier Name	Status	Batch	Medium	Amount	
00017-0001	18-Mar-2025	ASC	AMSC Insurance Services Ltd	Issued	43	T	4,207.01	
00017-0002	18-Mar-2025	COOP	Federated Co-Operatives Limited	Issued	43	T	790.02	
00017-0003	18-Mar-2025	METGR	Metrix Group LLP	Issued	43	T	10,500.00	
00017-0004	18-Mar-2025	NIESM	Michael Niesen - Village of Marwayne Enforceme	Issued	43	T	691.48	
<b>Total Computer Paid :</b>		<b>0.00</b>	<b>Total EFT PAP :</b>		<b>0.00</b>	<b>Total Paid :</b>		<b>16,188.51</b>
<b>Total Manually Paid :</b>		<b>0.00</b>	<b>Total EFT File :</b>		<b>16,188.51</b>			

4 Total No. Of Cheque(s) ...

**VILLAGE OF MARWAYNE  
EFT Payment Listing - Detail**



AP4110 Page : 1  
Date : Mar 13, 2025 Time : 3:59 pm

Supplier Code : All  
Bank Account : ATB  
Fiscal Year : 2025 Period : 3  
Process Type : Both

Payment Date : 18-Mar-2025  
EFT Reference No. : 00017  
Voucher No. : 43

Supplier Code & Name		GI Acct	CC1	CC2	CC3	Acct Name	Amount	EFT Pay Amt
ASC	AMSC Insurance Services Ltd							
1858-2025-03	41	140000235				Benefit Deductions Payable	3016.01	
	<b>Invoice Total :</b>						3016.01	3016.01
2025VFIS-88	41	122300274				Insurance Premiums	1191.00	
	<b>Invoice Total :</b>						1191.00	1191.00
	<b>Payment Total :</b>						4207.01	4207.01
COOP	Federated Co-Operatives Limited							
340235	41	123100521				Gas, Oil & Repairs	287.26	
	41	131200263				GST PAID 5%	14.36	
	<b>Invoice Total :</b>						301.62	301.62
343202	41	123100521				Gas, Oil & Repairs	282.88	
	41	124100521				Consortium Operator Truck	182.26	
	41	131200263				GST PAID 5%	23.26	
	<b>Invoice Total :</b>						488.40	488.40
	<b>Payment Total :</b>						790.02	790.02
METGR	Metrix Group LLP							
13/03/2025	41	131200263				GST PAID 5%	500.00	
	41	140000999				Accrued Liabilities	10000.00	
	<b>Invoice Total :</b>						10500.00	10500.00
	<b>Payment Total :</b>						10500.00	10500.00
NIESM	Michael Niesen - Village of Marwayne Enforcement Service							
3 2025	41	122600519				Contracted Bylaw Enforcement	658.55	
	41	131200263				GST PAID 5%	32.93	
	<b>Invoice Total :</b>						691.48	691.48
	<b>Payment Total :</b>						691.48	691.48
<b>Number of Invoices :</b>	6					<b>Totals :</b>	16188.51	16188.51
<b>Number of Payments :</b>	4							
<b>Number of Suppliers :</b>	4							

**VILLAGE OF MARWAYNE**  
**Bank Reconciliation Statement**



MARWAYNE

BR5020

Date : Mar 13, 2025

Page : 1

Time : 8:31 am

Period : 2  
 Year : 2025  
 For Bank : ATB

Statement Date : 28-Feb-2028  
 Sort By : Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
5136	14-Nov-2024	AP	11	2024	-686.33	Michael Niesen - Village of Marwayne Enforcement Service
5173	16-Jan-2025	AP	1	2025	-275.00	Local Government Administration Association of Alberta
5186	04-Feb-2025	AP	2	2025	-3936.12	Marwayne Fire and Rescue Dept.
5193	13-Feb-2025	AP	2	2025	-400.00	Kitscoty Public Library
5194	13-Feb-2025	AP	2	2025	-1000.00	Marwayne Fire and Rescue Dept.
5195	13-Feb-2025	AP	2	2025	-5000.00	Marwayne Lil' Critters Playschool
5201	13-Feb-2025	AP	2	2025	-1000.00	Vermilion and Area Brighter Beginnings
5206	19-Feb-2025	AP	2	2025	-23020.00	Government of Alberta c/o Ministry of Public Safety & Emergency Services
5208	04-Mar-2025	AP	2	2025	-981.75	Ram Printing & Promotions
5209	04-Mar-2025	AP	2	2025	-250.00	Marwayne Jubilee School
5210	04-Mar-2025	AP	2	2025	-1673.29	Rusway Construction
5211	04-Mar-2025	AP	2	2025	-616.10	Alberta 1171363 Ltd. Hendricks Microtech
5212	04-Mar-2025	AP	2	2025	-2205.00	LUNKERS PLUMBING Inc.
5213	04-Mar-2025	AP	2	2025	-80.00	Sabrina Schliemann
5214	04-Mar-2025	AP	2	2025	-475.73	Harrower Shannon
5215	04-Mar-2025	AP	2	2025	-101.75	Saunders Repair Service Ltd.
00016-0001	03-Mar-2025	AP	2	2025	-2114.56	AMSC Insurance Services Ltd
00016-0002	03-Mar-2025	AP	2	2025	-34264.00	AMSC Insurance Services Ltd
00016-0003	03-Mar-2025	AP	2	2025	-813.20	Federated Co-Operatives Limited
00016-0004	03-Mar-2025	AP	2	2025	-73.40	MCSNet-Lemalu Holdings Ltd.
00016-0005	03-Mar-2025	AP	2	2025	-220.50	TAXERVICE
00016-0006	03-Mar-2025	AP	2	2025	-6373.13	Vermilion River Regional Waste
29201	04-Mar-2025	CR	2	2025	3409.75	CR; DEPT:[VILLAGE OFFICE] D#[292].

<b>Bank Balance Statement</b>	<b>333329.95</b>	<b>as of 28-Feb-2028</b>
<b>Add outstanding deposits</b>	<b>3409.75</b>	<b>(Includes all debits)</b>
<b>Cancelled deposits</b>	<b>0.00</b>	
<b>Less outstanding withdrawals/charges</b>	<b>-85559.86</b>	<b>(Includes all credits)</b>
<b>Cancelled withdrawals/charges</b>	<b>0.00</b>	
<b>Calculated Bank Balance</b>	<b>251179.84</b>	
<b>GL Bank Account Balance</b>	<b>262181.74</b>	<b>as of Period : 2      Year : 2025</b>
<b>Difference</b>	<b>-11001.90</b>	

**Adjustments:**

Ace Double Payment (Chq 5125 & EFT 3-0001) Will be Crediter 11001.90

**VILLAGE OF MARWAYNE**  
**Bank Reconciliation Statement**



MARWAYNE

**BR5020**

**Date :** Mar 13, 2025

**Page :** 2

**Time :** 8:31 am

**Period :** 2  
**Year :** 2025  
**For Bank :** ATB

**Statement Date :** 28-Feb-2028  
**Sort By :** Year and Period

Reference #	Cheque Date	Src	Period	Year	Amount	Description
-------------	-------------	-----	--------	------	--------	-------------

Adjustments:

Adjusted Balance	<u>0.00</u>
------------------	-------------

**VILLAGE OF MARWAYNE**  
**Billing Register Report Detailed**



**UB4110**      **Page : 28**  
**Date : Mar 05, 2025**      **Time : 1:30 pm**

**Report Options**

**Customer Selection : All**

**Calculation Type : All**

**Batch Number**

**From : [2025030501]**  
**To : [2025030501]**

**Include Billing Transaction From Transaction Maintenance : No**  
**Srv. End Date On/Before : 05-Mar-2025      Final Bills Only : No**

Cat	Srv	Service Description	Count	Total Discount	Total Units	Total Amt	Total Cons.	Avg. Cons.
01	WCOM	Commercial Water	24		24.00	2,392.80	272.00	11.33
01	WINS	Institutional Water	3		3.00	1,000.80	172.00	57.33
01	WLF	Water Line Fee	251		251.00			
01	WMUN	Municipal Properties	4		4.00		3.00	0.75
01	WPUB	Public Building Water	7		7.00	1,661.10	294.00	42.00
01	WRES	Residential Water	237		237.00	19,595.50	2,080.00	8.78
02	SCOM	Commercial Sewer	24		24.00	540.00		
02	SINS	Institutional Sewer	3		3.00	232.50		
02	SPUB	Public Building Sewer	7		7.00	157.50		
02	SRES	Residential Sewer	237		237.00	5,310.81		
03	GIN	Institutional Garbage	3		3.00	33.00		
03	GRES	Residential Garbage	237		237.00	7,010.26		
<b>Book 000 Totals :</b>			1037		1,037.00	37,924.27	2,821.00	
<b>Totals</b>			<b>1037</b>		<b>1,037.00</b>	<b>37,924.27</b>	<b>2,821.00</b>	



ALBERTA

MUNICIPAL AFFAIRS

*Office of the Minister  
MLA, Calgary-Hays*

AR117964

March 10, 2025

His Worship Gerald Aalbers  
Mayor  
City of Lloydminster  
PO Box 430  
Lloydminster, AB T0J 1P0

Dear Mayor Aalbers:

Through the Alberta Community Partnership (ACP) program, the Government of Alberta encourages strengthened relationships between municipalities and cooperative approaches to service delivery. By working in partnership with our neighbours, we create opportunities that support economic development and job creation. Together, we help build vibrant, resilient communities for the benefit of every Albertan.

I am pleased to inform you the City of Lloydminster has been approved for a grant of \$150,000 under the Intermunicipal Collaboration component of the 2024/25 ACP in support of your Regional Emergency Management Plan project. This approval does not signify broader provincial support for any recommendation or outcome that might result from your project.

The conditional grant agreement will be sent shortly to your chief administrative officer to obtain the appropriate signatures.

The Government of Alberta looks forward to celebrating your ACP-funded project with you and your municipal partnership. I encourage you to send invitations for any milestone events to my office. We ask that you advise Municipal Affairs a minimum of 15 working days prior to the proposed event. If you would like to discuss possible activities or events to recognize your ACP achievements, please contact a grant advisor, toll-free by dialing 310-0000, then 780-422-7125, or at [acp.grants@gov.ab.ca](mailto:acp.grants@gov.ab.ca).

.../2

Classification: Public

- 2 -

I congratulate the partnership on initiating this project, and I wish you every success in your efforts.

Sincerely,

*Ric McIver*

Ric McIver  
Minister

cc: Garth Rowswell, MLA, Vermilion-Lloydminster-Wainwright  
Joyce Bell, Mayor, Village of Kitscoty  
Christopher Neureuter, Mayor, Village of Marwayne  
Mary Arnold, Mayor, Village of Paradise Valley  
Dion Pollard, City Manager, City of Lloydminster  
Mike van der Torre, Chief Administrative Officer, Town of Vermilion  
Jason Olson, Chief Administrative Officer, Village of Kitscoty  
Shannon Harrower, Chief Administrative Officer, Village of Marwayne  
James Warren, Chief Administrative Officer, Village of Paradise Valley

Classification: Public